

Filing Fee: \$175.00  
Registration Term: 2 years

**COUNTY CLERK, COUNTY OF SISKIYOU**

**CERTIFICATE OF REGISTRATION AS PROFESSIONAL PHOTOCOPIER  
[Individual, Business & Professions Code § 22452(a)]**

I, \_\_\_\_\_, declare under the penalty of perjury  
*Full Name of Registrant*

that I have never been convicted of a felony and that I will perform the duties of a professional photocopier in compliance with the provisions of law governing the transmittal of confidential documentary information in this state.

I further declare that:

My address is: \_\_\_\_\_

My birth date is: \_\_\_\_\_

My age is: \_\_\_\_\_

My telephone number is: \_\_\_\_\_

Executed on \_\_\_\_\_ at \_\_\_\_\_  
*Date Place*

\_\_\_\_\_  
*Signature of Registrant*

Expiration Date: \_\_\_\_\_

Registration Number: \_\_\_\_\_

## **DEFINITION OF PROFESSIONAL PHOTOCOPIER WHO MUST REGISTER - Business and Professions Code §22450**

A professional photocopier is any person who for compensation obtains or reproduces documents authorized to be produced under Part 2.6 (commencing with Section 56) of Division 1 of, or Chapter 1 (commencing with Section 1798) of Title 1.8 of Part 4 of Division 3 of the Civil Code, or Section 1158 of, or Article 4 (commencing with Section 1560) of Chapter 2 of Division 11, of the Evidence Code and who, while engaged in performing that activity, has access to the information contained therein. A professional photocopier shall be registered pursuant to this chapter by the county clerk of the county in which he or she resides or has his or her principal place of business, and in which he or she maintains a branch office.

### **Business and Professions Code §22451**

This chapter does not apply to any of the following:

- (a) Any government employee who is acting in the course of his or her employment.
- (b) A member of the State Bar or his or her employees, agents, or independent contractors.
- (c) Any person who is specially appointed by the court to obtain or reproduce in order to transmit or distribute those records.
- (d) Any employee or agent of a person who is registered under this chapter.
- (e) Any custodian of records who makes his or her own copies.
- (f) Any certified shorthand reporter, official court reporter, or stenotype operator who makes his or her own copies.
- (g) Any person licensed under Chapter 11.5 (commencing with Section 7512) of Division 3 of the Business and Professions Code or his or her employees.
- (h) The office of the Secretary of State.

### **FILING FEE - Business & Professions Code §22453**

An applicant shall pay a fee of one hundred seventy-five dollars (\$175) to the county clerk at the time he or she files an application for registration. An additional fee of ten dollars (\$10) shall be paid to the county clerk for each additional card of identification.

### **NEED FOR FILING BOND - Business & Professions Code §22455**

- (a) A certificate of registration shall be accompanied by a bond of five thousand dollars (\$5,000) which is executed by a corporate surety qualified to do business in this state and conditioned upon compliance with the provisions of this chapter and all laws governing the transmittal of confidential documentary information under the code sections specified in Section 22450. The total aggregate liability on the bond shall be limited to five thousand dollars (\$5,000). The bond may be terminated pursuant to the provisions of Section 995.440 and Article 13 (commencing with Section 996.310) of Chapter 2 of Title 14 of Part 2 of the Code of Civil Procedure.
  - (1) The county clerk shall, upon filing the bond, deliver the bond forthwith to the county recorder for recording. The recording fee specified in Section 27361 of the Government Code shall be paid by the registered professional photocopier. The fee may be paid to the county clerk, who shall transmit it to the recorder.
  - (2) The fee for filing, canceling, revoking, or withdrawing the bond is seven dollars (\$7).
  - (3) The county recorder shall record the bond and any notice of cancellation, revocation, or withdrawal of the bond, and shall thereafter mail the instrument, unless specified to the contrary, to the person named in the instrument and, if no person is named, to the party leaving it for recording. The recording fee specified in Section 27361 of the Government Code for the notice of cancellation, revocation, or withdrawal of the bond shall be paid to the county clerk, who shall transmit it to the county recorder.

\$5,000 cash may be deposited with the County Clerk in lieu of filing the bond. See Business and Professions Code §22455(b).

### **TERM OF REGISTRATION - Business and Professions Code §22456**

A certificate of registration shall be effective for a period of two years. Thereafter, a registrant shall file a new certificate of registration and pay the fee required by Section 22453.

### **INSTRUCTIONS FOR COMPLETION OF CERTIFICATE**

1. Please print or type.
2. \$5,000 bond or \$5,000 cash must accompany this certificate of registration.