

SISKIYOU COUNTY COMMUNITY CORRECTIONS PARTNERSHIP (CCP)
Special Meeting Minutes
Adult Probation Day Reporting Center
805 Juvenile Lane, Yreka, CA
April 11, 2016
Approved July 13, 2016

1. Call to Order/Introductions

Chief Heie welcomed the group and called the meeting to order at 12:16 pm; the quorum was established and self-introductions were made.

CCP Executive Committee Members Present: Todd Heie, Chief Probation Officer; Kirk Andrus, District Attorney; Lael Kayfetz, Public Defender; Jon Lopey, Sheriff; Mary Frances McHugh, Superior Court; Brian Bowles, Yreka Police Department

Also Present: Jennifer Villani, Probation; Sandra Collings, Shasta Training and Consulting; Jill Phillips, Shasta Training and Consulting; Judd Pindell, HealTherapy; Allison Giannini, Sheriff's Office; Mary Ann Hall, Probation; Rachel O'Conner, Public Defender's Office; Lori Wilson, Probation; Fernie Fernandez, Sheriff's Office; Colby Toms, Sheriff's Office; Bob Hall, Boles Fire Labor Recovery

2. Time Slot Allocation for Presentations from the Public

Allison Giannini reported the Sheriff's Office has hired Ray Wolfe as Extra Help for the Corrections Services Specialist position during the Chris Taylor's leave. Wolfe brings a new set of employment contacts to the program and has thus far facilitated several placements into rehab.

3. Approval of January 20, 2016 minutes

A motion was made and seconded to approve the draft meeting minutes from January 20, 2016.

Motion: Sheriff Lopey

Second: Kirk Andrus

Approved: Unanimously

4. Budget Report

The budget report was distributed for review. Chief Heie noted the 2015/2016 budget is in good shape. However after a Draft "status quo" budget for 2016/2017 was completed, word was received that Growth Allocation funds had been cut substantially: from \$330,000 to \$118,000 (approximate numbers). Heie explained Growth Allocation funding is based on success across five factors that incentivize not sending people to prison; Siskiyou was funded only in the area of "Probation Success". Chief Heie, Assistant Chief Villani and fiscal staff met to revise the Draft 2016/2017 budget to reflect a diminished Growth Funds allocation.

Maintaining a "status quo" budget in the face of reduced revenues would necessitate expending half of the fund balance in a single year. To help offset impacts to the fund balance that occur with status quo expenditures, the proposed 2016/2017 budget was revised to reduce expenditures by \$172,014. The proposed budget document includes suggested expenditure cuts. Chief Heie noted the specifics of the proposed 2016/2017 budget reductions would be reviewed later on the agenda.

5. Report of Chair-approved Expenditures

The report on Chair-approved Expenditures was distributed for review.

6. Boles Fire Labor Recovery Program Presentation

Chief Heie reported that he, Allison Giannini, and Lt. Huston went to Weed after the fire and were impressed by their program. Subsequent to that visit, City Council Member Bob Hall came to observe and learn about DRC operations in order to shape Weed's program. Bob reported the Weed program, which was started as a way to encourage and empower people to enter the reconstruction labor force, has morphed. The initial idea of putting people to work in construction jobs was complicated by individual issues and deeper needs, which ranged from lack of a drivers license to life style (substance) issues. The program was been substantially redesigned and is now based upon the 12-step program model. There has been some initial success with the 12-step model but additional training and a facility are needed and there are deep concerns regarding the impacts of a rise in heroin use. Discussion ensued; Jill offered to share information on Medi-Cal-covered treatment and Allison offered to meet with Bob to provide additional information and suggestions.

Due to the impactful nature of the reduced Growth Allocation on the proposed 2016/2017 budget, at this juncture it was decided, by consensus to deviate from the order of the agenda and address Items 8 & 14.

8. Community Recidivism Reduction Grant Update

Chief Heie reported progress has been made on the granting process, two RFPs have been written, one for \$10,000 and one for 5,000. RFPs will be distributed via email and hard copies are available.

14. Status of Oxford House

Chief Heie reported the house has been sold and the occupants have been moved or are in the process of moving. A meeting was held with the Beacon of Hope group to discuss the potential of their taking on the project. It was noted that should the house be re-established under Beacon of Hope and have a religious element, CCP could not provide funding for the effort.

7. Authorize Chief Heie and Assistant Chief Villani to Prepare and Submit a 2016/2017 Budget to the County with the Addition of Items Approved at the April 11th, 2016 Meeting

Chief Heie distributed a single page "16/17 FY Budget Recommended Adjustments" supplemental document listing each recommended reduction to coincide with the Draft 2016/2017 budget's yellow highlighted recommended budget decreases. Heie observed the reduced Growth Allocation is due to a lot of people going to prison. Assistant Chief Villani noted Realignment is a balancing act – looking at true needs to keep people out of prison. Lael Kayfetz shared her observation that those who go to residential rehab and move from the area after treatment are more successful than those who go to rehab and return to their old environment.

Due to the substantial impact of the reduced Growth Allocation on the proposed 2016/2017 budget, Chief Heie requested that motions on proposed budget requests be held until all proposed budget items have been discussed. At this juncture items 9 through 13 were discussed.

9. Discussion and Possible Action regarding Duerr Evaluation Proposal

As Shasta Community College was unable to move forward in developing an evaluation program, they suggested consultant Mark Duerr to CCP as a potential option. Jennifer, Brian and Allison described their meeting with Duerr. Evaluations were described as important to a successful program. As this item is among the recommended 2016/2017 budget cuts, discussion turned to looking at working with an SOU Grad Student. Jennifer noted many in the county have connections to SOU and she agreed to explore the possibility of working with them to develop an evaluations program.

10. Discussion and Possible Action Regarding CCP Funding for Connectivity to the Court's New Case Management System in an Amount not to Exceed \$32,000 to be Allocated from the Primary Program Fund 2101-203101-1020

Chief Heie expressed the value and importance of being connected to the Court's Case Management System and noted that with the 2016/2017 budget challenges it will be up to each department to connect to the system on their own.

11. Consider Possible Increase to the 2016/2017 HealTherapy, Inc. Contract from \$224,796 to \$235,228 Annually

Chief Heie discussed the value of HealTherapy's services to the CCP program. It was acknowledged that although the timing is unfortunate, the request is for a cost of living increase and the contractor has not previously asked for a rate increase.

12. Consider Sheriff's Office Request to Fund an Extra Help Correctional Services Specialist (CSS) for the 2016/2017 Fiscal Year for the Siskiyou County Sheriff Department/Jail in an Amount not Exceed \$10,000 to be allocated from the primary program fund 2101-203101-1020

Sheriff Lopey expressed that the request is a small amount to pay for needed services and reported Ray Wolfe is doing an excellent job in this essential position, which has synergy with probation services.

13. Consider Sheriff's Office Request to Upgrade the Position of Program Manager to Correctional Sergeant for an anticipated Annual Cost Consistent with the Current Salary Schedule for this Position to be Allocated from the Primary Program Fund 2101-203101-1020

Sheriff Lopey requested support for the position upgrade, and observed it also should have been addressed a long time ago. The position was described as important to CCP programs, and some of its complex duties and supervisory aspects were noted. The cost for the upgrade was given as \$3,369 plus an unknown amount for retirement, which was broken down to \$3,321 for regular wages and \$48 in OASDI. Discussion ensued regarding the purpose for a Sergeant position and the impacts to the position that would occur with a change in current personnel. Responding to a question regarding whether the CCP membership would have a say in future personnel placement for this position, Sheriff Lopey replied "yes", and stated no one should be selected for the position without all being in agreement that the person is a fit for both the position and the function.

At this juncture discussion on Item 7 resumed:

"Authorize Chief Heie and Assistant Chief Villani to Prepare and Submit a 2016/2017 Budget to the County with the Addition of Items Approved at the April 11th, 2016 Meeting"

Chief Heie reviewed the recommended funding reductions with the group and stated that after discussion is held any item that's been reduced or eliminated can be added back into the budget. Additionally Heie noted: the SB678 allocation has been reduced, item 12 from today's agenda is included in the Draft budget but agenda item 13 is not included, payroll costs will go up, the training line item has been eliminated with future training expense falling back to each department, and the CSC community-based education contract has been reduced by 50% - which will result in 50% fewer classes being offered. In response to a question, the fund balance was reported to stand at approximately \$1,191,000 on June 30th - and the figure does not account for the \$250,000 allocation to jail construction if the tax proposal passes. Chief Heie confirmed with the group that there had not been any formal request made to add any item back into the budget. A motion was made and seconded to approve the 2016/2017 Budget, as presented.

Motion: Brian Bowles

Second: Jon Lopey

Approved: Unanimously

At this juncture, the group considered the approval of items 11, 12, and 13.

11. Consider Possible Increase to the 2016/2017 HealTherapy, Inc. Contract from \$224,796 to \$235,228 Annually

A motion was made and seconded to approve item 11, as presented.

Motion: Todd Heie
Second: Lael Kayfetz
Approved: Unanimously

12. Consider Sheriff's Office Request to Fund an Extra Help Correctional Services Specialist (CSS) for the 2016/2017 Fiscal Year for the Siskiyou County Sheriff Department/Jail in an Amount not Exceed \$10,000 to be allocated from the primary program fund 2101-203101-1020

A motion was made and seconded to approve item 12, as presented.

Motion: Brian Bowles
Second: Todd Heie
Approved: The motion carried, with Jon Lopey abstaining from the vote

13. Consider Sheriff's Office Request to Upgrade the Position of Program Manager to Correctional Sergeant for an anticipated Annual Cost Consistent with the Current Salary Schedule for this Position to be Allocated from the Primary Program Fund 2101-203101-1020

A motion was made and seconded to approve item 13, as presented.

Motion: Lael Kayfetz
Second: Brian Bowles
Approved: The motion carried, with Jon Lopey abstaining from the vote

15. DRC Domestic Violence Program Update

Allison distributed a program report document, highlighted program statistics and provided an update on progress toward having the DRC's Domestic Violence Program for Batterers certified. The goal date for certification as a 52-week program is July 1, 2016

16. Motivational Interview Training Update

To date, 100 in-county registrations have been received. As the May 9th & 10th training is reaching capacity, Phillips encouraged registration as soon as possible.

17. Reports on Meetings/Conferences Attended

Fernie Fernandez reported he had recently attended the Matrix Model Core Training. Allison noted services at the DRC are becoming more treatment oriented.

18. Next Meeting--day/time, agenda items

The next meeting CCP was scheduled for Wednesday July 13th at noon in the DRC.

19. Adjourn

With being no further business for the Committee to address, by consensus, the meeting was adjourned at 1:35pm.

Respectfully submitted,
Sandra Collings