

**SISKIYOU COUNTY COMMUNITY CORRECTIONS PARTNERSHIP (CCP)**

**Special Meeting Minutes**

**Adult Probation Day Reporting Center**

**805 Juvenile Lane, Yreka, CA**

**January 11, 2017**

**Approved February 8, 2017**

**1. Call to Order/Introductions**

CCP Executive Committee Member, Kirk Andrus called the meeting to order at 12:13 pm, the quorum was established and self-introductions were made.

**CCP Executive Committee Members Present:** Kirk Andrus, District Attorney; Jon Lopey, Sheriff; Lael Kayfetz, Public Defender; Martin Nicholas, Weed Chief of Police

**Voting Alternates of the CCP Executive Committee Members Present:** Sarah Collord, Health and Human Services Agency; Renee McCanna Crane, Superior Court; Jennifer Villani, Probation

**CCP Committee Members Present:** Brandon Criss, Board of Supervisors; Carla Charraga, Siskiyou Domestic Violence & Crisis Center; Terry Barber, County Administrative Officer

**Also Present:** Sandra Collings, Shasta Training and Consulting; Judd Pindell, HealTherapy; Mary Ann Hall, Probation; Jeff Huston, Sheriff's Office; Rachel O'Connor, Public Defender's Office; Crystal Thomas, DA's Office; Amy Fernandez, Probation

**2. Time Slot Allocation for Presentations from the Public**

Kirk Andrus noted the DA's Diversion report was not on the agenda. The report will be presented at the next meeting.

Carla Charraga distributed a flyer on the upcoming *Darkness into Light* domestic violence and sexual assault prevention training. Carla noted the training is geared toward professionals.

**3. Approval of October 12, 2016 minutes**

A motion was made and seconded to approve the draft meeting minutes from October 12, 2016, as presented

**Motion:** Kirk Andrus

**Second:** Martin Nicholas

**Approved:** Unanimously

**It was noted, per CCP bylaws: "In the event of the absence of the Chairperson, the Executive members in attendance will designate an Acting-Chairperson to preside at Committee meeting." At this juncture Kirk Andrus turned the chair over to Jennifer Villani.**

**4. Budget Report**

Mary Ann Hall distributed the budget report for review and noted the report shows account summaries through December 31, 20 (50% of the year) and reflects all invoices to date. The full report with transfers out will be available at the budget planning meeting. The current overage amount of \$163,084.00 will cut into the fund balance. Jennifer noted that growth funds for the year were significantly less than anticipated and that at the current rate the fund will be depleted in about 7 years. It was suggested a special meeting be scheduled prior to

the next quarterly meeting in order to discuss budget reevaluation, adjustment and modification. Jennifer described the formula used to determine CCP growth funds, which is based on a combination of performance and tax revenue. To provide perspective, Orange County lost \$17 million in growth funds this year. Jennifer added that discussion can be held to explore areas for performance improvement at the budget meeting.

### **5. Report of Chair-approved Expenditures**

Jennifer reported there have been no Chair-approved since before the October 2016 meeting.

### **6. BSCC Survey Update**

The completed BSCC CCP plan implementation survey on was submitted in mid-December and the completed survey is included in the meeting packet. The Governor's new budget includes funding for BSCC surveys - \$100 thousand for counties with a population of 200,000 or less.

### **7. Review and Approval of Draft 2015/2016 AB109 Plan Implementation Update**

In last year's planning CCP indicated a desire to work on establishing an evaluations system. A small group did meet with an evaluations consultant for discussion. When budgeting for the year, CCP decided for forego contracting for development of an evaluations system due to impending budgetary reductions. Jennifer noted Jill has requested the group focus today's discussion on next steps; Jennifer inquired what the committee would like to focus its efforts on.

Lael proposed the group move forward with a Mental Health Court. Extensive discussion ensued on the numerous positive impacts a specialty Mental Health Court that includes Veterans, would produce. Lael also noted housing is a primary indicator for successful outcomes and Veterans have access to better housing options. Sarah added that although will be a while, housing will be coming through Behavioral Health. Jennifer reiterated the group's consensus agreement to focus their efforts as a team on a specialty Mental Health Court that includes Veterans. Discussion continued; the negative impacts to the system that occur because there is no Mental Health Court were enumerated. While figures on cost savings were not readily available, it was strongly contended the Court will pay for itself in cost savings; Jennifer cited additional benefits in regards to community safety. It was observed the "heavy lift" in this effort would fall to Behavioral Health and Probation. Sarah responded that beyond the need for technical assistance to set up a system, as an ongoing matter, additional work or money would not likely be significant. It was also acknowledged there is a lack of information regarding what services are available, what their funding streams are and who has access to the services; Sarah offered to set a time to talk about services. Lael added there are a disproportionate number of arrests for PC 69, which could be reduced with education and training for law enforcement. Sarah said Behavioral Health has funding and training is available. Sheriff Lopey offered to check with the Chiefs at their next meeting to identify training gaps and to determine how training could be structured to support participation.

Discussion turned toward the Courts Innovation grant application. Renee shared that the \$205,000 proposal submitted by Mary Frances for the State's competitive opportunity focused on a consultant to streamline the process and increase access to services. Award notices are not expected before the beginning of April. Due to the amount of available funding and the large number of applicants, the likelihood of funding is not strong. Jennifer reiterated the group's consensus to focus on a Mental Health Court. The relevance of a Mental Health Court to the workplan can be found under multiple objectives. Unfinished areas of the draft workplan document were reviewed; completed report information will be provided offline.

### **8. Discussion regarding Siskiyou County Prison Commitments and the Effect on State Funding**

Documents supporting the discussion, including the CSAC formula for CCP Growth Allocation funding and chart listing 2014-15 and 2015 -16 base and growth funding, broken out by county, were distributed for review. An additional document graphing 2007 through 2016 Siskiyou County prison commitment data was distributed

to support discussion on how to improve the rates and increase awareness of the issues negatively impacting the overall system and CCP's growth allocation funding. As funding is most impacted by those on probation who are sent back to prison, it's important as a group to be aware of this dynamic. While limited by services, Probation is focused on the top criminogenic needs and seeks to address the needs in a more thoughtful way to reduce the numbers of those being sent to prison. Discussion ensued; the value of having Judges participate in the conversation was acknowledged. Renee agreed to bring the topic to the Judges' attention and Jennifer and Amy will attend the next Criminal Justice Committee meeting. A resumption of felony court office was suggested; Amy noted it is being worked on. It was further suggested an education process is needed: Behavioral Health conducts jail assessments and the information is not being requested. Renee shared that the best time for discussion is at the Criminal Justice Committee meeting. Jennifer noted the goal of this discussion was to raise awareness, and it's hoped further informal discussion will support work on the issues.

#### **9. Discussion Regarding Domestic Violence Revenue**

A brief discussion was held regarding who will collect funds from the Batterers treatment program. After a brief discussion of the options, it was agreed by consensus that it is easiest, procedurally for CCP to collect the revenue.

#### **10. Discussion Regarding Possible Streamlining of CCP Fiscal Transactions**

Sheriff Lopey has requested CCP consider approval to streamline the current, time consuming procedure used to pay the Sheriff's Office numerous DRC-related expenses. There has been discussion on the topic with Probation, and there is agreement to try the new procedure, and if issues arise, the process can be modified. In response to the question "Is a single person reviewing this?", the details of the proposed process were reviewed with the group. It was further noted the proposed plan has been shared with the Auditor and she is comfortable with it.

A motion was made and seconded to approve the Sheriff's Office and the Probation Department working to coordinate the specifics that will allow Sheriff's Office fiscal staff to prepare and pay approved and budgeted DRC expenditures out of the 1020 activity code, and authorize the Sheriff or the Sheriff's designee signing authority on invoices or purchase orders, with copies of the claims to be provided to the Probation department - concurrent with submission to the Auditor.

**Motion:** Jennifer Villani

**Second:** Lael Kayfetz

**Approved:** The motion carried with Sheriff Lopey abstaining from the vote.

#### **11. Discussion Regarding the Mobile Security Survey Correlation Tool**

Supervisor Criss reported he was very interested to hear Riverside County's presentation at the CSAC conference on the highly-praised KPMG Mobile Security Survey Correlation Tool. The system was reported to produce substantial cost savings and increased efficiencies. A KPMG informational document was distributed to the group for review. Due to time constraints, it was suggested this item be added to a future agenda for discussion.

#### **12. DRC Program Update**

Allison was unable to attend today's meeting. Jennifer reported the DRC programs are going well and the Batterers program is close to being approved.

**13. Next Meeting--day/time, agenda items**

**The next CCP meeting will be held Wednesday, February 8<sup>th</sup> at noon in the DRC.**

**The following agenda items were noted:**

- Budget Discussion
- Mobile Security Survey Correlation Tool Discussion
- Services Discussion
- Review Courts Innovations Proposal

**14. Adjourn**

The meeting was adjourned at 1:40 pm.

Respectfully Submitted,  
Sandra Collings, Shasta Training and Consulting