

SISKIYOU COUNTY COMMUNITY CORRECTIONS PARTNERSHIP (CCP)

Special Meeting Minutes

Adult Probation Day Reporting Center

805 Juvenile Lane, Yreka, CA

March 29, 2017

Approved May 15, 2017

1. Call to Order/Introductions

Assistant Probation Chief Jennifer Villani called the meeting to order at 12:15 pm and the quorum was established. By a consensus of the voting members it was determined Jennifer would chair the meeting.

CCP Executive Committee Members Present: Kirk Andrus, District Attorney; Jon Lopey, Sheriff; Lael Kayfetz, Public Defender; Stacey Cryer, Health and Human Services Agency

Voting Alternates of the CCP Executive Committee Members Present: Renée McCanna Crane, Superior Court; Jennifer Villani, Probation; Martin Nicholas, Weed Police Chief

CCP Committee Members Present: Coleen Chiles, DA's Victim Witness; Terry Barber, County CAO

Also Present: Jill Phillips, Shasta Training and Consulting; Judd Pindell, HealTherapy; Mary Ann Hall, Probation; Amy Fernandez, Probation; Allison Giannini, Sheriff's Office; Crystal Thomas, DA's Office; Jeff Huston, Sheriff's Office; Toby Reusze, Health and Human Services Agency; Randy Abney, State Parole; Leigh Moore, Probation; Lori Wilson, Probation

2. Time Slot Allocation for Presentations from the Public

Coleen Chiles announced that April 2-8 is National Crime Victims' week and distributed pens and other items to the group

Reneè reported the Courts have received a letter from the State informing them the Innovations grant was not been approved.

3. Approval of February 22, 2017 minutes

A motion was made and seconded to approve the draft meeting minutes from February 22, 2017, as presented.

Motion: Kirk Andrus

Second: Jon Lopey

Approved: Unanimously

4. Set Date for Mental Health Planning Initiative Meeting

Jennifer announced that a consensus for a *Stepping Up* Initiative planning meeting date was not reached; she inquired whether there was a desire to move forward with a planning effort. Stacey stated the proposed planning effort is similar to what she, Sheriff Lopey and others have been working on and she expressed interest in bringing this and other mental health planning efforts together. Others agreed and the consensus was to try again to establish a date for a 4-hour planning session. Jill will send out a new doodle poll to set a meeting date.

5. Discussion and Evaluation on the Current CCP Budget and Action to Advise Assistant Chief Villani and Fiscal Staff on the Preparation for the 2017/2018 Budget to the County

Jennifer reported CCP's cost allocation was recently substantially reduced, the reason for the reduction is uncertain—as the process of assigning cost allocation remains unclear. Terry has had this discussion with Auditor Jennie Ebejer and noted County cost allocation has been a topic of contention for many years; Terry plans, over time, to address and resolve this issue.

Discussion ensued over the intention to transfer some Overtime from unspent regular wages to cover necessary overtime. It was noted that while \$10,000 was not quite enough during the current year, given the budget overruns, the group consensus was that there be efforts to expend within the \$10,000 budget. Jeff Houston, stated that while it's difficult to absorb jail overtime in Sheriff's budget, they will do their best to stay within the budgeted amount.

Lael questioned why Worker's Compensation costs have decreased significantly. Terry agreed to check into this.

Renee questioned why Stage passes, budgeted at \$9,000 for the current year have now been budgeted at \$15,000. Jennifer explained that if STAGE expands its coverage to the Butte Valley area, additional resources will be needed due to a significant CCP population living in that area; Allison concurred with this assessment. Terry suggested Melissa at STAGE be contacted whenever additional service area needs are identified. Lael suggested this line item could be kept at \$9,000 and could be reconsidered if a new Butte Valley STAGE route was established. Amy added with the Pre-Trail program in operation, additional transportation would be needed. Jennifer encouraged keeping the line item at \$15,000 - as an up to amount and be mindful of how much it is used. She clarified that full transportation costs covered are not being covered, it's usually half. The group agreed, by consensus, to keep the line item at the recommended \$15,000.

As an aside, Lael related that the pretrial program is working well, with the assigned probation officer helping to resolve issues at court

Discussion turned to the budgeted Growth Funds. Stacey asked if there is a guarantee of receiving the budgeted amount. Jennifer stated there is not a guarantee, a formula that is used to inform the amount budgeted. The budgeted amount was left unchanged.

Jeff Houston questioned the additional \$500 for CCP meeting meals. It was clarified Shasta Training and Consulting's current contract covers CCP meeting meals. Allison stated her intention to continue providing CCP's meeting meals "in house." With this change, the group agreed to reduce the Shasta Training and Consulting contract, currently budgeted at \$10,000, to \$9,000.

Stacey suggested CCP look closely at the HealTherapy contract, since at \$235,228 - it is the largest line item in the budget; Kirk agreed it's important to discuss. Discussion ensued as to whether some of the services currently provided by Heal Therapy should more appropriately and more cost effectively be provided by Siskiyou County Behavioral Health Department. Jennifer stated the need to utilize certified Drug Medi-Cal providers in order to offset CCP budget expenditures.

Sheriff Lopey expressed the need to demonstrate how all budgeted personnel are contributing to reaching CCP goals. Jennifer distributed a document entitled "CCP Operations vs. Probation Operations" to illustrate the differences in Probation and CCP staff operational functions.

Allison described DRC program staffing and noted, in general, DRC groups are full but participation can fluctuate. Participation can be related to the day of the week--in general there is less participation after the weekend. She commented that Ray provides significant help in supporting offender rehabilitation, especially helping to secure transportation and jobs. She noted that Ray works for both Probation and the Jail.

Lael stated she's been impressed with statistics relating improved outcomes to Probation Officers that have effective caseloads. Jennifer reported Probation staff now have caseloads of 50-60, close to the recommended 50:1.

Discussion moved to the use of data collection and evaluation in order to determine program effectiveness relative to reducing recidivism; all agreed this is an important area of focus. Areas of increased coordination through the Case Management Systems were discussed. It was agreed Allison will provide Probation Crime Analyst, Lori Wilson, with additional information. In response to a question related to current reporting requirements, Jennifer listed the following reports:

- DOJ Probation report
- SB 678 Quarterly
- CPOC yearly
- Evidence Based practices annual report

CCP participants all agreed they would like to receive copies of these reports, as the information can help with presentations related to their work. Jennifer noted it would be helpful to have information on every person who comes to the DRC; Lori noted data on days and hours can now be easily tracked. Terry stated it would be useful for Lori to let the group know where data gaps are. Jennifer, would like to develop a common form that is utilized by everyone working with the offender population.

Allison reviewed that staff provided by HealTherapy includes facilitators, PhD therapist, AOD counselor, and crisis intervention and that their work includes jail services. Allison stated it's helpful to have immediate access to services from HealTherapy. Jeff has been in conversation with Sarah Collord to identify how County services can be used in the future.

Stacey noted the budgeted amount for HealTherapy is not descriptive of all the services that are provided. Judd Pindell reported he has an outline of services and offered to share it with anyone interested. The group asked if Judd would elaborate on outcomes and Judd mentioned positive outcomes with equine being demonstrated during an analysis completed a year ago. Lori noted the outcomes reflected those participating in equine, all tend to have successfully completed all of the other programs first and are individuals who are already more likely to be successful. Lael does not want to pay for duplication of efforts and asserted she wants the money spent to complement the existing programs

Allison described the success of the mentoring program. Those who've graduated are in drug court, and now volunteer as mentors at DRC and drug court. The mentor program is funded by a one-time grant and Allison express a desire to keep the program going beyond the grant, potentially through interagency coordination and use of volunteers.

Jennifer noted CCP growth funds are dependent on results. CCP resources will be further reduced if there is not an improvement next year.

Lael suggested each agency needs to know about all the available services. Jon suggested developing a resource guide and a need for a Veterans court. Stacey reported that a recent application to CMSP was awarded and includes development of a resource guide.

Kirk summarized - the proposed 2017/18 budget is \$112,000 over revenue, primarily attributable to a reduction in growth funds. He believes it's acceptable to use some of the fund balance for 2017/2018 year, but probably wouldn't do it again next year. He would like the group to spend the coming year looking deeply into the questions being asked today. Jennifer noted after a start-up period, operations are now at full speed, and the budget accurately reflects the cost of doing business.

The group further reiterated the desire to use data to evaluate program effectiveness and take this information into consideration when developing the 2018/2019 budget. Kirk related the desire to consider the cost savings of diversion. It's estimated, to date, that Diversion has saved \$1.5 - \$2 million by keeping offenders out of the court system - "These are people who don't even come through the door." Stacey suggested all relevant data should be considered, whether individuals are served in the DRC or not.

Kirk also mentioned Prop 47 funds are starting to become available. He suggested these resources, if applied for, can be a perfect augment to Realignment funds. He recommended the CCP Executive Committee establish a Prop 47 ad hoc committee to discuss and make decisions about funding applications and bring items to the CCP agenda.

A motion was made and seconded to approve the 2017/2018 CCP budget as presented, with the following changes: establish the Overtime budget at \$10,000, and reduce Shasta Training and Consulting contract to \$9,000.

Motion: Kirk Andrus
Second: Jon Lopey
Approved: Unanimously

Citing potential time constraints related to Proposition 47 funding availability, a motion was made and seconded to add an emergency items to the agenda to consider forming a Proposition 47 Ad Hoc Committee to address use of Proposition 47 funds.

Motion: Stacey Cryer
Second: Lael Kayfetz
Approved: Unanimously

A motion was made and seconded to establish a CCP Proposition 47 Ad Hoc Committee to address use of Proposition 47 funds and that the committee will be comprised of Stacey Cryer, Kirk Andrus, Jennifer Villani, and Jon Lopey and/or designee.

Motion: Lael Kayfetz
Second: Reneè McCanna Crane
Approved: Unanimously

First 5 Siskiyou Executive Director, Karen Pautz, distributed workshop and training flyers. She noted 170 individuals received information on human trafficking as part of a recent training; the training was part

of a student's senior project. Upcoming trainings include: "Brain Gym and Smart Moves", "Supporting Emotionally Health Communities", and "Biology of the Brain and Addiction". Karen encourage sharing the training information widely.

6. Next Meeting--day/time, agenda items

The next CCP meeting will be held Wednesday, July 26th at noon in the DRC.

7. Adjourn

With no further business to address the was adjourned.

Respectfully Submitted,
Jill Phillips, Shasta Training and Consulting