

SISKIYOU COUNTY COMMUNITY CORRECTIONS PARTNERSHIP (CCP)
Special Meeting Minutes
Siskiyou County Administrative Offices
1312 Fairlane Road, Yreka, CA
May 15, 2017
Approved July 26, 2017

1. Call to Order/Introductions

Probation Chief Allison Giannini called the meeting to order at 11:40 am and the quorum was established. Introductions were not necessary.

CCP Executive Committee Members Present: Allison Giannini, Probation; Brian Bowles, Yreka Police Chief; Lael Kayfetz, Public Defender;

Voting Alternates of the CCP Executive Committee Members Present: Jeff Huston, Sheriff's Office

CCP Committee Members Present: Coleen Chiles, DA's Victim Witness

Also Present: Rachel O'Connor, Public Defender's Office; Sandra Collings, STC

2. Time Slot Allocation for Presentations from the Public

Allison distributed copies of flyers for two upcoming, in-county trainings: "Breaking the Iron Cage of Poverty" and "Stress: the Good, the Bad, and the Toxic!".

3. Approval of March 29, 2017 Minutes

A motion was made and seconded to approve the draft meeting minutes from March 29, 2017, as corrected, to reflect the next CCP meeting date: July 26th.

Motion: Brian Bowles

Second: Lael Kayfetz

Approved: Unanimously

4. Consider Replacement of Day Reporting Center HVAC System

Allison reported the Day Reporting Center HVAC system is not operating properly. County Maintenance, Chad and others have looked at the HVAC system and it needs to be replaced. Three bids for the project have been obtained and all are around \$10,000. The HVAC ductwork has not been inspected and costs to repair or replace the ducting were not included in the bids obtained. Allison is requesting an amount of up to \$15,000 to replace the HVAC, and if necessary, repair or replace the existing ducting. Allison added the expenditure would be taken out of the fund balance, which has over \$1 million. Discussion ensued, and Lael suggested funding the HVAC work at an up to amount of \$10,000 and if needed, come back to request additional funds for duct work. Jeff noted savings are expected, as the Sheriff's office is not planning to fill the Correctional Sergeant position until after July.

A motion was made and seconded to approve an amount of up to \$10,000 from the Primary Program Fund 2101-203101-1022 for replacement of the Day Reporting Center HVAC system.

Motion: Lael Kayfetz

Second: Brian Bowles

Approved: the motion passed, with Allison Gianni abstaining from the vote.

5. Next Meeting--day/time, agenda items

The next CCP meeting will be held Wednesday, July 26th at noon in the DRC.

6. Adjourn

With no further business to address the was adjourned.

Respectfully Submitted,
Sandra Collings, Shasta Training and Consulting