



# SISKIYOU LOCAL AGENCY FORMATION COMMISSION

806 South Main Street  
Yreka, California 96097  
Phone: (530) 841-2100 · Fax: (530) 841-4076

**GREG PLUCKER**  
EXECUTIVE OFFICER

**RICHARD TINSMAN**  
DEPUTY EXECUTIVE OFFICER

## MINUTES SISKIYOU LAFCo June 3, 2014

The meeting was called to order by Chair McNeil at 4:30 p.m.

The **PLEDGE OF ALLEGIANCE** was recited.

### ROLL CALL:

**PRESENT:** Rory McNeil  
Ed Valenzuela  
Tim Stearns  
April Gray  
Gary Peery (Alt.)

**ABSENT:** Grace Bennett  
Michael Kobseff (Alt.)  
Phillip Robustellini (Alt.)

**ALSO PRESENT:** Greg Plucker, Executive Officer  
Richard Tinsman, Deputy Executive Officer  
Vurl Trytten, Clerk to the Commission

**APPROVAL OF MINUTES:** April 1, 2014

**MOTION:** It was moved by Commissioner Valenzuela and seconded by Commissioner Gray to approve the minutes of the April 1, 2014 meeting as mailed.

**VOTED** upon and the Chair declared the motion carried by unanimous vote of the Commissioners present.

**PRESENTATIONS FROM THE PUBLIC:** None

**CONFLICT OF INTEREST DECLARATION:** NONE

**CONSENT ITEMS:** NONE

### CITY MEMBERS

RORY MCNEIL, CHAIR  
TIM STEARNS, COMMISSIONER  
PHILLIP ROBUSTELLINI, ALTERNATE

### COUNTY MEMBERS

ED VALENZUELA, VICE CHAIR  
GRACE BENNETT, COMMISSIONER  
MICHAEL KOBSEFF, ALTERNATE

### MEMBERS-AT-LARGE

APRIL GRAY, COMMISSIONER  
GARY S. PEERY, ALTERNATE

**OLD BUSINESS:****A. FY 2014-2015 FINAL BUDGET HEARING****1. Staff Report:**

The Staff Report was circulated to the Commissioners before the Commission meeting and was reviewed by the Commissioners. Deputy Executive Officer Tinsman presented the final budget staff report for the Commission.

Mr. Tinsman reviewed the budget and the proportional share of the budget contributed by the cities and County. He explained that the share of cost for each city is based upon each city's revenue and is set each year by the Auditor according to an arrangement developed in 2001 by the League of Cities. He said that the preliminary budget was adopted at the April 1, 2014 meeting and was then circulated to all of the cities and the County. He indicated staff received only one inquiry as a result, which was a question from the City of Dorris regarding the City's share of cost relative to the other cities. He said comments were also received from the Auditor regarding an existing fund balance in cost allocation plan account and combining the LAFCo staff account with the professional services account, which makes it appear as though there are consultant fee increases. He explained that the final budget includes changes that were being proposed as a result of the Auditor's comments. He said that in addition, the Auditor requested a change in the net ending balance for LAFCo's 2013-2014 budget; and he explained those changes were necessary to rectify a billing error that resulted in slightly lower member contributions than were budgeted for in 2013-2014. He added that the net effect of the change to the 2013-2014 budget was inconsequential. Mr. Tinsman informed the Commission that adoption of the 2014-2015 final budget and amendment to the 2013-2014 final budget was exempt from CEQA pursuant to CEQA Guidelines section 15061 (b)(3). He said that staff was recommending that the Commission approve the amendment to the 2013-2014 budget, adopt the 2014-2015 budget, and instruct staff to transfer the final 2014-2015 budget to the Auditor.

Executive Officer Plucker explained that part of the update to the budget was a result of discussions with the Auditor on how to determine and allocate city and county contributions while maintaining and accumulating funds for the MSR due every five years. He said that the budget needs to have a five year build-up of revenue for the MSR. He said that the Auditor had wanted a budget that reflected only what would be spent in a given year and to bill the cities for the cost of the MSR every five years when that bill comes due. He explained that rather than one large bill every five years, the gradual accumulation of funds was preferable and, as a result, the accounts used to maintain the MSR funding was changing, but in the end the gradual accumulation of funds would be the same.

**2. PUBLIC HEARING**

Chair McNeil opened the public hearing.

**3. PUBLIC INPUT: None**

There being no further input, the Chair closed the Public hearing.

**4. Discussion by Commissioners: No further discussion.**

**MOTION:** Following discussion it was moved by Commissioner Stearns and seconded by Commissioner Gray to find the proposed amendment to the FY 13-14 final budget and adoption

of the FY 14-15 final budget exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Section 15061(b)(3); amend the FY 13-14 final budget so member contributions total \$27,758; adopt the FY 14-15 final budget as presented by staff; and that LAFCo direct staff to transmit the FY 14-15 final budget to the County Auditor for processing of payments.

**VOTED** upon and the Chair declared the motion carried by unanimous vote of those Commissioners present.

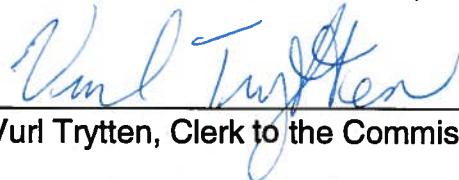
**NEW BUSINESS:** None

**MISCELLANEOUS:** None

**STAFF AND COMMISSION COMMENTS:**

Chair McNeil informed the Commission that she and Commissioner Stearns had been appointed by the City Selection Committee for another term with the Commission.

**ADJOURN:** There being no further business before the Commission; Chair McNeil adjourned the meeting at 4:45 p.m.

By:   
Vurl Trytten, Clerk to the Commission