



# SISKIYOU LOCAL AGENCY FORMATION COMMISSION

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**GREG PLUCKER**  
EXECUTIVE OFFICER

**RICHARD TINSMAN**  
DEPUTY EXECUTIVE OFFICER

## MINUTES SISKIYOU LAFCo April 7, 2015

The meeting was called to order by Vice Chair Ed Valenzuela at 4:30 p.m.

The **PLEDGE OF ALLEGIANCE** was recited.

### ROLL CALL:

**PRESENT:** Grace Bennett  
Ed Valenzuela  
April Gray  
Gary Peery (Alt.)

**ABSENT:** Michael Kobseff (Alt.)  
Dick Kelby  
Tim Stearns  
Phillip Robustellini (Alt.)

**ALSO PRESENT:** Richard Tinsman, Deputy Executive Officer  
Vurl Trytten, Clerk to the Commission

### ELECTION OF OFFICERS:

#### ELECTION OF CHAIR:

**MOTION:** It was moved by Commissioner Valenzuela, seconded by Commissioner Bennett, to nominate and elect by affirmation Commissioner Kelby as Chair of the Siskiyou Local Agency Formation Commission for 2015.

**VOTED** upon and Vice Chair Valenzuela declared the motion carried unanimously of those Commissioners present.

#### ELECTION OF VICE CHAIR:

**MOTION:** It was moved by Commissioner Valenzuela, seconded by Commissioner Bennett, to nominate and elect by affirmation Commissioner April Gray Vice Chair of the Local Agency Formation Commission for 2015.

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<u>CITY MEMBERS</u>	<u>COUNTY MEMBERS</u>	<u>MEMBERS-AT-LARGE</u>
VACANT, COMMISSIONER	ED VALENZUELA, VICE CHAIR	APRIL GRAY, COMMISSIONER
TIM STEARNS, COMMISSIONER	GRACE BENNETT, COMMISSIONER	GARY S. PEERY, ALTERNATE
PHILLIP ROBUSTELLINI, ALTERNATE	MICHAEL KOBSEFF, ALTERNATE	

**VOTED** upon and Vice Chair Valenzuela declared the motion carried unanimously of those Commissioners present.

**APPROVAL OF MINUTES:** June 3 2014

Due to a lack of a quorum of the Commissioners present at the June 3, 2014 meeting, the Commissioners agreed to continue approval of the June 3, 2014 draft minutes to the June 2, 2015 LAFCo meeting.

**PRESENTATIONS FROM THE PUBLIC:** NONE

**CONFLICT OF INTEREST DECLARATION:** NONE

**CONSENT ITEMS:** NONE

**OLD BUSINESS:** NONE

**NEW BUSINESS:**

**A. FY 2015-2016 PRELIMINARY BUDGET**

**1. Staff Report:**

The Staff Report was circulated to the Commissioners before the meeting and was reviewed by the Commissioners.

Mr. Tinsman informed the Commission that member contributions to LAFCo for fiscal year 2015-2016 would be at the same level as the prior year with half of the \$30,000 contribution coming from the cities and the other half coming from the County.

He also informed them that LAFCo was in a good position to fund the Municipal Services Review (MSR) and the Sphere of Influence (SOI) updates for all cities in the county as required by law. He said that the lion's share of work on the MSR/SOI updates was previously completed with the prior update and that revisions shouldn't be terribly onerous given that he did not believe that there had been significant changes in the provision of city services and/or infrastructure during the past five years. He said that the cost to prepare the MSR/SOI updates was approximately \$70,000 last time, and that staff was anticipating that it would cost around \$60,000 to \$70,000 this time, despite the prior work effort, because the previously utilized consultant had since closed their office in Siskiyou County.

He informed the Commissioners that because the anticipated balance at the end of the fiscal year included sufficient reserves, the Commission could consider placing a hold on member contributions during the next few years. He further informed the Commissioners that there was \$10,000 set aside in the FY 14-15 budget for the proposed formation of County Service Area 6 (CSA 6) to cover any expenses that may arise prior to start of the new fiscal year. He explained that CSA 6 funding would allow for the purchase of emergency equipment with a per parcel tax covering that area of the county not already covered by CSA 3. He explained that CSA 3 covered the south county area, was successfully working as intended, and served as a model for CSA 6. He said that a draft resolution would be taken before to the Board of Supervisors in May 2015 in order to initiate the application process with LAFCo. He said that he thought the \$10,000 in the FY 14-15 budget for this should be adequate.

Mr. Tinsman reviewed the monies spent to date and the reserves for other potential costs. He added that the costs should be decreasing at the end of the year, and that the final budget would be presented at the next meeting on Tuesday, June 2, this year for their approval. He explained that adoption of the budget was exempt from CEQA and suggested the Commission approve the preliminary budget with the recommended motion on page 2 of the staff report.

**MOTION:** It was moved by Commissioner April Gray, seconded by Commissioner Bennett, to approve the Fiscal Year 2015-2016 preliminary budget provided in the staff report and to direct staff to transmit this budget to the Board of Supervisors and each city in the County pursuant to Government Code section 5381.

**VOTED** upon and Vice Chair Valenzuela declared the motion carried unanimously of those Commissioners present.

### **MISCELLANEOUS:**

1. **FUTURE MEETINGS:** The next regular meeting of the Local Agency Formation Commission is scheduled for Tuesday, June 2, 2015.

2. **CORRESPONDENCE:**

a. **MCSD Sale of Non-Potable, Surplus Water to McCloud Partners**

Mr. Tinsman informed the Commission that they had been provided with a copy of a letter from Mr. Plucker to the McCloud Community Services District regarding McCloud CSD sale of non-potable surplus water to McCloud Partners for the old mill site.

3. **STAFF AND COMMISSION COMMENTS:**

a. **CSA 6 Formation**

Mr. Tinsman explained that CSA 6 formation would create a special funding mechanism for the purchase of emergency equipment outside CSA 3. He said that it would need to be approved by the voters and may run into difficulty getting approved because the proposed service area includes the City of Yreka, which already has a monthly fee that goes toward the Yreka Volunteer Fire Department as well as a large percentage of the potential voters. He said that the June 2016 primary is the target election for the measure and that he suspects that it has about a 50/50 chance of success.

Commissioner Gray asked why CSA 6 was necessary. Mr. Tinsman responded that without the funding mechanism, volunteer fire departments have difficulty obtaining expensive equipment. He gave as an example a specialized inflatable device that goes under automobiles for extraction of injured persons, as well as back boards, heart monitors, jaws of life, etc. Commissioner Bennett commented that CSA 3 has worked really well in South County and they have really good equipment as a result.

**b. Municipal Services Review (MSR)/Sphere of Influence Updates (SOIs)**

Mr. Tinsman informed the Commission that the MSR/SOI updates assess each city's provision of services and its ability to extend those services within its SOI. He explained that although the City of Mt. Shasta has a very large SOI, the city is unlikely to grow into it anytime in the near future. He added that, as with the prior updates, staff was unlikely to propose any changes to the SOIs and the updates would likely only address any changes in services since the prior updates.

Commissioner Bennett commented that the City of Weed may require a larger update to its MSR because of the Boles Fire. Mr. Tinsman responded that even with the changes resulting from the fire, it may not take too much effort given that it is largely a matter of text being added.

Mr. Tinsman explained that current MSR/SOI updates are critical prior to any annexations. He mentioned that LAFCo had been contacted by the Big Springs Irrigation District about potentially amending its boundaries in order to serve the Hart Ranch, but that special districts have not paid into the fund and would likely have to fund their own MSR/SOI in order to reconfigure their service boundaries.

Alternate Commissioner Peery commented that the challenge is water supply for any expansion of an irrigation district. Mr. Tinsman responded that MSR/SOIs consider the ability of a jurisdiction to provide services beyond their existing service boundaries, and they assess available resources. Mr. Peery asked if it was self-assessment, and Mr. Tinsman explained that it was based upon information provided by the cities or special districts, though they were unlikely to prepare the assessment themselves. Commissioner Bennett commented that in one of the irrigation districts, when one well is pumping, the levels in all the other wells go down, and it may be contentious. Mr. Tinsman said that there was some discussion that Big Springs Irrigation District has not providing service to all properties within the District, and as a result, may have capacity to expand outside the District.

**ADJOURN:** There being no further business before the Commission; Vice Chair Valenzuela adjourned the meeting at 4:53 p.m.

By: \_\_\_\_\_

  
Vurl Trytten, Clerk to the Commission