

**MINUTES OF THE
SISKIYOU COUNTY
LOCAL TRANSPORTATION COMMISSION
April 1, 2014**

The Siskiyou County Local Transportation Commission meeting was called to order at 6:00 p.m. by Chair Tom McCulley, in the Board of Supervisors Chambers, Yreka, CA. The following Commissioners were in attendance:

Grace Bennett	County of Siskiyou
Rob Bicego	City of Yreka
Michael Kobseff	County of Siskiyou
Tom McCulley	City of Fort Jones
Ed Valenzuela	County of Siskiyou
Staff Present:	
Melissa Cummins	Executive Director
Diana Rodriguez	County of Siskiyou
Also Present:	
Debbie McCulley	

Public Comments

None

Approve Minutes from March 4, 2014

A motion was made by Commissioner Valenzuela, seconded by Commissioner Bicego to approve the minutes to the March 4, 2014 Local Transportation Commission Meeting. Motion carried.

Ayes:	Bennett, Bicego, Kobseff, McCulley, Valenzuela
Nays:	None
Absent:	Moore

Discussion / Action – Legal Services Request for Proposals

Melissa explained that this item will go out for requests on April 10, 2014 and be due on May 8, 2014. A motion was made by Commissioner Kobseff, seconded by Commissioner Bennett to solicit the request for proposals for legal services for the Siskiyou County Local Transportation Commission. Motion carried.

Ayes:	Bennett, Bicego, Kobseff, McCulley, Valenzuela
Nays:	None
Absent:	Moore

Discussion / Action – Short Range Transit Plan

Melissa explained that this item will go out for requests on April 2, 2014 if approved and be due on May 2, 2014. This project is being funded by a grant that we received last year. The Short Range Transit Plan will be completed and ready for adoption on February 2, 2016. A motion was made by Commissioner Kobseff, seconded by Commissioner Bennett to solicit the request for proposals for an update to the Short Range Transit Plan for the Siskiyou County Local Transportation Commission. Motion carried.

Ayes: Bennett, Bicego, Kobseff, McCulley, Valenzuela
Nays: None
Absent: Moore

Information Only – Staff Report

- Staff received the 5311 Operating Assistance in the amount of \$295,042 two weeks ago.
- Staff is currently working on the annual application for the 5311 Operating Expenses, which helps fund the transit operation.
- Staff submitted a Transit Security Grant Program progress report and time extension requests to the State of California. We will be applying for another cycle to purchase bus shelters for the new facility.
- Staff is continuing to work with the County IT department on updates to the website.
- Staff held in person interviews with two firms for the design of the Transit Administration Center. They were Siskiyou Design Group of Yreka and K2 A&E of Redding. Commissioner Bennett thought they both did a great job with their presentations.
- Staff will be presenting the budget for the Local Transportation Commission at the June meeting for approval.
- Melissa has spoken with a representative from the Courthouse Design Group regarding our new bus stop. Commissioner Bennett asked if they had funds available to create the bus stop. Melissa responded that they didn't discuss that.
- Staff will be scheduling a TAC meeting to discuss the pavement management system options.
- The Unmet Transit Needs hearing is scheduled for May 6, 2014. The SSTAC meeting to review requests will be held on May 14th at 11 a.m.

Misc.

None

Adjourned

Meeting was adjourned at 6:12pm

See file for Original Signature

Melissa A. Cummins
Executive Director