

**MINUTES OF THE
SISKIYOU COUNTY
LOCAL TRANSPORTATION COMMISSION
May 6, 2014**

The Siskiyou County Local Transportation Commission meeting was called to order at 6:00 p.m. by Chair Tom McCulley, in the Board of Supervisors Chambers, Yreka, CA. The following Commissioners were in attendance:

Rob Bicego	City of Yreka
Brandon Criss	County of Siskiyou
Michael Kobseff	County of Siskiyou
Tom McCulley	City of Fort Jones
Tom Moore	City of Mt. Shasta
Ed Valenzuela	County of Siskiyou

Staff Present:

Melissa Cummins	Executive Director
Diana Rodriguez	County of Siskiyou

Also Present:

April Grey	Great Shasta Rail Trail Association
Darrell Hook	Town of Ft. Jones / City of Yreka
John Maxwell	Caltrans, District 2
Arvada Nelson	QVIR / ATHC
Kyle Nelson	QVIR / ATHC
Raymond Robles	QVIR

Public Comments

None

Melissa Cummins asked for an emergency item for the City of Yreka be placed on the agenda, their Active Transportation Plan program application is due to the State by May 21, 2014. Commissioner Moore made a motion to add the City of Yreka's request to the agenda as item 5a, seconded by Commissioner Bicego. Motion carried.

Ayes:	Bicego, Criss, Kobseff, McCulley, Moore, Valenzuela
Nays:	None
Absent:	Bennett

Approve Minutes from March 4, 2014

A motion was made by Commissioner Valenzuela, seconded by Commissioner Bicego to approve the minutes to the April 1, 2014 Local Transportation Commission Meeting. Motion carried.

Ayes: Bicego, Kobseff, McCulley, Valenzuela
Nays: None
Abstain: Criss, Moore
Absent: Bennett

Discussion / Action – Great Shasta Rail Trail Association, Resolution #14-04

April Grey with the Great Shasta Rail Trail Association (GSRTA) explained to the Commissioners that the GSRTA by amending the 2010 Regional Transportation Plan to include this multi-County active transportation project it would allow them to apply for additional funding. There are currently 35 members and their goal is to link the towns of McCloud and Burney and nearby recreation areas along an 80-mile trail. The rail to trail conversion includes purchasing the rail easement while allowing recreational use of the corridor. In 2009 a group of non-profit organizations worked to purchase the easement which is currently in escrow. Commissioner Bicego asked if the GRSTA were working with the property owners who are adjacent to the railway easement. April explained that they have been working with property owners. The goal is to keep motorized vehicles from accessing the trail. As the trail is developed the crossings will have safety markings to alert both trail users and drivers using State Route 89. A motion was made by Commissioner Criss, seconded by Commissioner Moore to amend the RTP to include the Great Shasta Rail Trail project and approve Resolution #14-04. Motion carried.

Ayes: Bicego, Criss, Kobseff, McCulley, Moore, Valenzuela
Nays: None
Absent: Bennett

Discussion / Action – City of Weed / Grant Application – Active Transportation Program, Resolution #14-05

Michael Williams with the Mt. Shasta Alternative Transportation Advisory Committee explained to the Commissioners that the City of Weed recently voted to act as the lead agency for a grant application to the Active Transportation Program (ATP) through Caltrans for a Regional Active Transportation Plan. Michael informed the Commissioners that the grant is for planning monies only and that by supporting the committee they will have a better chance of being awarded ATP grants which are competitive. Creation of Regional Active Transportation Plans are being given the highest priority in areas without existing plans. A motion was made by Commissioner Kobseff, seconded by Commissioner Moore to support a Regional Active Transportation Plan and pass resolution #14-05. Motion carried.

Ayes: Bicego, Criss, Kobseff, McCulley, Moore, Valenzuela
Nays: None
Absent: Bennett

Discussion / Action – City of Yreka Active Transportation Program Applications, Resolution #14-07 & #14-08

Melissa explained that this is an emergency item from the City of Yreka. They are seeking support from the LTC for their Active Transportation Program applications. The first application is for an Active Transportation Plan for the City of Yreka. The second application is for The Greenhorn Road Bike and Pedestrian Pathways Project, which was un-programmed from the STIP due to the loss of funding through the Transportation Enhancement

program. A motion was made by Commissioner Bicego, seconded by Commissioner Kobseff to support the City of Yreka's Active Transportation Plan and approve Resolutions #14-07 & #14-08. Motion carried.

Ayes: Bicego, Criss, Kobseff, McCulley, Moore, Valenzuela
Nays: None
Absent: Bennett

Public Hearing – Unmet Transit Needs FY 2014/2015

The Public Hearing for the 2014-2015 Unmet Transit Needs was called to order at 6:30 pm by Commissioner McCulley. Melissa informed the Commissioners that due to lack of office staff it was decided to only hold one Public Hearing meeting this year. Melissa explained that we received three letters of request for services. Two of the written letters would like to have more frequent stops to the north end of Yreka. There was also a request for service to the apartments up by the YMCA on Foothill. Members from the Quartz Valley Indian Reservation and the ANAV Clinic spoke with the Commissioners about their transportation needs that are not being met. They would like to have the bus go from Ft. Jones to Quartz Valley. Arvada Nelson explained that the ANAV Clinic opened in 2006 and is open to all community members. There are new dental facilities and 24 part time employees. Ray Robles explained that they are expanding their services and that the reservation is in a remote location. Kyle Nelson who is the program manager for the QVIR explained that they applied for a planning grant for transit services, however their proposal was not selected. They don't have any extra funds for transit service but they do have the need. Arvada thanked the Commissioners for the vehicle that was donated two years ago. They feel that there is a definite need for transit services. There were no other requests for service. The public hearing was closed by Commissioner McCulley at 6:48 p.m. The Commissioners referred any service requests to the Social Services Transportation Advisory Committee (SSTAC) who will be meeting on Monday, May 12, 2014 at 2:30 pm to review the requests for service. Their recommendations will be brought back to the LTC.

Discussion / Action – FTA 5311 Operating Assistance Application, Resolution #14-06

Melissa explained that each year STAGE applies for the Federal Transit Administration Section 5311 Operating Assistance. These funds are utilized for operating expenses. The amount that we are applying for is \$301,712. Melissa explained that since the current Executive Director is also listed as the project manager staff would like for the LTC to authorize the Chair to sign the application to avoid any conflicts of interest. A motion was made by Commissioner Kobseff, seconded by Commission Moore authorizing the Chair to execute the FTA Section 5311 Certification and Assurances of the Regional Transportation Planning Agency and approve Resolution #14-06. Motion carried.

Ayes: Bicego, Criss, Kobseff, McCulley, Moore, Valenzuela
Nays: None
Absent: Bennett

Discussion / Action – RSTP Exchange Agreement

Melissa Cummins explained that each year the Siskiyou County Local Transportation Commission (SCLTC) receives State Highway Account funds representing the County's share of the Federal Regional Surface Transportation Program. In past years the allocation was \$59,863. This year the allocation was increased to \$144,723. Last year the Cities of Weed and Dunsmuir split the available funding, which will be used towards

pedestrian facilities improvement projects. Staff will be conducting a call for projects later this year. Commissioner Criss would like to make sure that the City of Dorris is made aware. There are sidewalks in the area that need to be replaced. Melissa is asking for formal permission to execute the agreement. A motion was made by Commissioner Moore seconded by Commissioner Valenzuela to authorize the Executive Director to execute the Federal Apportionment Exchange Program Agreements for FY 2013/2014. Motion carried.

Ayes: Bicego, Criss, Kobseff, McCulley, Moore, Valenzuela
Nays: None
Absent: Bennett

Information Only – Staff Report

Staff completed and submitted the following:

Reimbursement Requests:

- None

Reporting/Applications:

- Staff completed the application for Federal Transit Administration 5311 Operating Assistance.
- Staff submitted a Notice of Intent to the County Administrator for the 13/14 cycle of the Transit Security Grant Program.

Other:

- Staff selected Siskiyou Design Group to design the Transit Administration Center.
- Staff has continued to work with IT on updates to the County's website.
- Staff distributed the RFP for the Short Range Transit Plan and Legal Services.
- Staff attended Caltrans training on the Active Transportation Plan.
- Met with a representative from the Great Shasta Rail Trail Association to discuss their proposed project along the McCloud Railway.
- Staff completed the Title VI plan for STAGE, which will be presented to the Board of Supervisors for approval on May 6, 2014.

Upcoming Items:

- Staff will be scheduling a TAC meeting to discuss the pavement management system options. We will also be seeking volunteers from this group to assist the Executive Director with consultant selection for the field work involved in the project.
- The SSTAC meeting to review requests will be held on May 12th at 2:30p.m.
- Legal Services Proposals are due May 9, 2014.

Misc.

None

Adjourned

Meeting was adjourned at 6:55pm

See file for Original Signature

Melissa A. Cummins

Executive Director