

**MINUTES OF THE  
SISKIYOU COUNTY  
LOCAL TRANSPORTATION COMMISSION  
June 3, 2014**

The Siskiyou County Local Transportation Commission meeting was called to order at 6:04 p.m. by Chair Tom McCulley, in the Board of Supervisors Chambers, Yreka, CA. The following Commissioners were in attendance:

Grace Bennett	County of Siskiyou
Rob Bicego	City of Yreka
Brandon Criss	County of Siskiyou
Michael Kobseff	County of Siskiyou
Tom McCulley	City of Fort Jones
Tom Moore	City of Mt. Shasta

Staff Present:

Randy Akana	County of Siskiyou
Melissa Cummins	Executive Director
Diana Rodriguez	County of Siskiyou

Also Present:

Trina Blanchette	Caltrans, District 2
John Maxwell	Caltrans, District 2
Steve Pendergast	Caltrans, District 2
Scott White	Caltrans, District 2
Derek Willis	Caltrans, District 2

**Public Comments**

John Maxwell, Caltrans District 2 informed the Commissioners that Caltrans had made the decision to reduce water usage in the rest area and to let the grass die due to current drought conditions declared by the Governor. However, John Dobson, Caltrans Roadside Maintenance worked diligently and was able to get an exception letter from the State to allow for some water usage at Colliers rest area and six others in the District 2 area.

**Approve Minutes from May 6, 2014**

A motion was made by Commissioner Kobseff, seconded by Commissioner Moore to approve the minutes to the May 6, 2014 Local Transportation Commission Meeting. Motion carried.

Ayes:	Bicego, Criss, Kobseff, McCulley, Moore
Nays:	None
Abstain:	Bennett
Absent:	Valenzuela

**Presentation / Discussion – Caltrans / California Transportation Plan 2040**

Steve Pendergast, Caltrans District 2 explained that the California Transportation Plan (CTP) is a statewide long-range transportation plan to meet the state's future mobility needs. The CTP 2040 will identify the statewide transportation system needed to achieve maximum feasible greenhouse gas (GHG) emission reductions while meeting the state's transportation needs which is required by Senate Bill 391, Liu, 2009. It is anticipated that CTP 2040 will conclude with plan approval by the Secretary of the California State Transportation Agency (CalSTA) in December 2015. Commissioner Kobseff asked what the result was from the Tribal Outreach Session and what kind of funding mechanism do they bring to the table, for example gaming gas stations which do not pay excise tax like other fueling stations. Steve did not know the answer but will get back to the Commissioners. Commissioner Kobseff asked about AB 32 and how will Caltrans account for forest fires verses traffic and what those effects have on air quality. Scott White, Caltrans District 2, said that currently it is not a requirement to monitor fuel emission verses. smoke. Scott will bring this up and thought that it is a viable issue. Steve explained that the CTP 2040 is a planning document with directions to move forward. Commissioner McCulley asked about the Data Quality Act (DQA) and if the CTP was being modeled after the DQA. Scott explained the greenhouse effect reductions are required by law. The goal is to reduce emissions by 25 percent by 2020. Randy Akana explained that Siskiyou County is currently in compliance with PM 2.5 and Knox and that we are currently not required to participate in SB375 MPO. Shasta County is required and will need to have specific strategies met by 2020 that are required by the state. Randy explained that modeling is a science and it takes years to understand. Commissioner Kobseff asked if future industry could affect the greenhouse level reductions. Commissioner Criss asked who is measuring and how will it be done in the future. Caltrans representatives were not sure. Commissioner Bicego asked if underprivileged counties were being given an exception or exclusion when trying to attract industries to move into the county and if the model will allow for changes in the future. Scott explained that compared to other counties in California that currently Siskiyou County is so small that it doesn't make a difference. Commissioner McCulley commented that the county has reduced greenhouse gasses by 75 percent from mill closures. Commissioner Criss would like to see Caltrans come back with answers to the questions that were asked by the Commissioners. Commissioner Bennett asked if this was a final report or comment period. Steve responded that this is a review of the draft and that comments would be received until the end of December 2014 and that the final report will be done by December 2015. There will be another public workshop in the fall or winter. Commissioner Kobseff would like the next meeting to be government to government like they did with the tribes.

**Presentation / Discussion – Caltrans / State Route 139 Transportation Concept Report**

Trina Blanchette, Caltrans District 2 explained what the State Route 139 Transportation Concept Report (TRC) entails. A TCR is a long range 20 year plan that is produced for every highway in the State Highway System. The plan uses input from Local Transportation Commissions and their staff, other government agencies, tribal governments, the public, businesses and interest groups. Since the summer of 2013, Caltrans gathered and analyzed data about the route and in March, 2014 two public workshops were conducted. Public comments were received at both workshops. The two workshops were held in Tulelake (March 12, 2014) and in Susanville (March 13, 2014) with about ten participants at each. Caltrans received over 40 written comments about SR 139 in letters and emails from agencies, chambers of commerce and members of the public. Comments for the southern half of the route (Susanville to Adin) included suggestions for bicycle improvements in Susanville and on Antelope Grade, SR 139 is an important north/south route through the County and there are high truck volumes north of Termo Grasshopper Road (this comment was also made at the Tulelake workshop). Comments

for the northern half (Canby to Oregon) were about deer on the highway, wide agricultural vehicles, and lack of rest areas (the rest area comment was also made at the Susanville workshop). District 2 staff presented Summaries of Comments to Tulelake City Council on Monday, May 19, 2014. The information was well received and Council and staff provided additional information about SR 139 in the vicinity of Tulelake. The final TCR is expected to be presented to this Commission this summer. The key route issues were that were identified were:

- The route is remote
- Wildlife
- Ice and snow
- Limited availability of traveler information
- Large agricultural vehicles in northern Modoc and Siskiyou Counties
- Vehicles traveling at varying speeds
- Trucks north of Termo Grasshopper Road (LAS 43.3)
- Limited paved shoulders
- Short deceleration lane at SR 161
- Susanville bicycle and pedestrian facilities

Commissioner Kobseff recommended that Caltrans speak with the Local Department of Fish and Game in regards to the Siskiyou Deer Plan in regards to fencing. Commissioner McCulley reminded everyone about the animal warning system that ran for a couple of months in Scott Valley. Scott White stated the project was funded by grant money. Commissioner Criss informed Trina that during the Tulelake-Butte Valley Fair the area receives approximately 60,000 people in a week and if possible he would like to request that construction work be delayed during that time. Melissa Cummins informed the Commissioners that she would forward them a copy of the draft when it is completed.

**Presentation / Discussion – Caltrans / SB45 Reports**

Derek Willis, Caltrans District 2 presented the SB45 reports to the Commissioners. He explained that the Carrick Two Way Left Turn Lane project was completed and that the project came in below budget. The Juniper Left Turn Lanes project had also been completed and that this project came in over budget. The Angel-Maple Operational Improvement is set to begin removing trees by December 2014, construction is anticipated to begin in the spring/summer 2015 and be completed by October 2015. This project involves widening the shoulders by six feet.

**Presentation / Discussion – Caltrans / 2014 Construction Projects**

Derek reviewed the 2014 Siskiyou County Construction Season with the Commissioners:

<b>Project</b>	<b>Route</b>	<b>Post Miles</b>	<b>Nickname</b>
4E540	003	009.8/011.3	SIS Cos Bridge Maintenance
4E540	005	001.2/058.2	SIS Cos Bridge Maintenance
4E540	096	088.3	SIS Cos Bridge Maintenance
4E540	097	000.2	SIS Cos Bridge Maintenance
4G270	003	036.0/046.9	Forest Mountain Thin Blanket Overlay
4E850	003	047.4/047.4	Yreka Storm Drain and Paving
4G810	003	047.4/047.4	Yreka MS Pavement
4G160	005	000.0/002.7	Sha/Sis Mill & Place 0.10' OGAC

Project	Route	Post Miles	Nickname
4G090	005	002.6/019.2	I-5 Digout Repair
4G100	005	005.9/005.9	Mt. Shasta MS Canopy Repair
4G690	005	005.9/005.9	Repair Storage Canopies
4G200	005	037.5/050.9	LAS, MOD, PLU, SHA, SIS Marker Replacement
4E280	005	45.6/47.3, 62.0/62.8	Yreka Chain-On Areas
4G460	005	045.7/045.7	Storage covers
3C920	005	050.6/052.1	Yreka Shasta River Bridges Seismic
3E760	005	050.9/058.2	Anderson Grade Rehab
4F690	005	063.7/063.8	SHA, SIS, TEH Bridge Maintenance
4F410	096	033.2	Automatic Slide Rock Barrier Drapery Perm Rest
4E630	096	056.0	Ft. Goff Fish Passage
4G940	096	037.3/037.7	G11 Longpoint Rock Slide
OH080	263	055.6	G11 SIS-263 Slide
2E291	096	VAR/VAR	Sis Co Br Preventive Maintenance

**Discussion / Action – Overall Work Program FY 2014-2015, Resolution # 14-09**

Melissa explained that the Overall Work Program allocates State Subvention Formula Funds for specific regional transportation planning activities. This work program is made up of five different work elements. Melissa explained that the “Overall Work Program” is a list of different work elements that staff will accomplish within the next year. The OWP has been reviewed by Caltrans and there are a couple of changes that need to be put in the OWP involving work element 604 and 603.1. There will be approximately \$54,000 in carryover funds for the Pavement Management System. These funds that we receive are strictly for transportation planning activities. Staff reports quarterly to Caltrans on progress made throughout the year. A motion was made by Commissioner Bennett, seconded by Commissioner Criss to approve the 2014/15 Overall Work Program and authorize staff to make minor change to coordinate with Caltrans and approve Resolution 14-09. Motion carried.

Ayes: Bennett, Bicego, Criss, Kobseff, McCulley, Moore  
 Nays: None  
 Absent: Valenzuela

**Discussion / Action – Local Transportation Commission FY 2014-2015 Budget, Resolution #14-10**

Melissa explained the recommended budget to the Commissioners. Commissioner Kobseff asked why Professional & Specialized Services went up so much. Melissa explained that we do not know how much the legal services are going to be next year with using outside counsel. Melissa also explained due to the lack of an ICAP indirect costs are billed to the LTC. The LTC will cover indirect cost related to staff time. Commissioner Bicego noted that the numbers on the resolution need to be corrected. A motion was made by Commissioner Moore, seconded by Commissioner Bicego to approve the FY 2014-2015 Budget and to approve Resolution #14-10 with corrections. Motion carried.

Discussion: Commissioner Kobseff feels that too much money is being budgeted for legal services. The current worksheet shows that there is still remaining funds in the 13/14 budget year. He would like to see the cities get more of the remaining funds in their LTF claims.

Ayes: Bennett, Bicego, Criss, McCulley, Moore  
Nays: Kobseff  
Absent: Valenzuela

**Unmet Transit Needs Findings FY 2014-2015, Resolution #14-11 and #14-12**

Melissa explained to the Commissioners that the LTC is required by the Transportation Development Act (Section 99401.5 and 99401.6) to adopt a definition of the terms “Unmet Transit Needs” and “Reasonable to Meet” and to pass a resolution of findings prior to allocation of any funds not related to public transportation services. The finding shall be that (1) there are no unmet transit needs, (2) there are no unmet transit needs that are reasonable to meet, or (3) there are unmet transit needs, including needs that are reasonable to meet. A motion was made by Commissioner Kobseff, seconded by Commissioner Criss to adopt the Definitions of “Unmet Transit Needs” and “Reasonable to Meet” for Fiscal Year 14/15 and approve Resolution 14-11. Motion carried.

Ayes: Bennett, Bicego, Criss, Kobseff, McCulley, Moore  
Nays: None  
Absent: Valenzuela

Melissa explained that due to staff limitations and lack of attendance at prior meetings staff held only one public hearing in Yreka for the purpose of soliciting comments on unmet transit needs. The request forms were also located on the County website. The requests were reviewed by the Social Services Transportation Advisory Committee at their meeting on May 12, 2014. There were four requests for service:

- a. Service to/from the ANAV Clinic in Quartz Valley to Fort Jones.
- b. Additional service to the north end of Yreka near the new Grocery Outlet.
- c. Service to apartments along Foothill Drive in Yreka.
- d. Service to/from Shasta Terrace Apartments in Yreka (W Miner Street).

The Social Services Transportation Advisory is recommending the following findings to the Commission.

- a. Staff coordinated the donation of a County vehicle to the ANAV Clinic {Quartz Valley Indian Reservation (QVIR)}. Their request contained two parts 1) commuter service from Yreka to QVIR in the morning with a return in the evening, 2) service from Fort Jones to QVIR throughout the day. This request does not meet criteria due to the following:
  - i. Criteria A
    - 1. Part 1 – The existing route starts in Etna at 6:45 a.m. and travels through Scott Valley to Yreka. In order to meet their request staff would have to create a new route. Based on data provided by QVIR during the unmet needs hearing it does not appear there is sufficient ridership to meet fare recovery ratio requirements.
  - ii. Criteria C
    - 1. Part 1 – QVIR staff indicated they have approximately 24 employees who might utilize the new route. This does not represent a significant number of the population in Siskiyou County.

2. Part 2 – Based on data provided by QVIR the number of shuttles between Fort Jones and the ANAV Clinic provided between January 2013 and April 2014 was 91. These numbers indicate the route would not serve a significant number of the population.

iii. Criteria E

1. Part 1 – Based on the data provided the Committee did not feel the request would meet the Fare Recovery Ratio requirements as defined.

2. Part 2 - Based on the data provided the Committee did not feel the request would meet the Fare Recovery Ratio requirements as defined.

b. Additional service to the north end of Yreka near Grocery Outlet. Based on the definition of Reasonable to Meet this request meets Criteria A, B, and D.

c. Service to apartments along Foothill Drive in Yreka. Staff has been working on route modifications to add service to this area. We will continue to work on these modifications as we work on our Short Range Transit Plan update. Based on the definition of Reasonable to Meet this request does meet Criteria A and D.

d. Service to/from Shasta Terrace Apartments on West Miner Street in Yreka. Based on the definition of Reasonable to Meet this request does not meet Criteria A or C.

A motion was made by Commissioner Kobseff, seconded by Commissioner Criss to approve the Unmet Transit Needs Findings for Fiscal Year 14/15, Resolution 14-12 stating that there are currently unmet transit needs that are reasonable to meet. Motion carried.

**Information Only – Staff Report**

Staff completed and submitted the following:

Reimbursement Requests:

- Reimbursement for training/supplies purchased from Gillig - \$ 5,599.25

Reporting/Applications:

- Staff completed the application for Federal Transit Administration 5311 Operating Assistance.
- Staff submitted a Notice of Intent to the County Administrator for the 13/14 cycle of the Transit Security Grant Program.
- Staff submitted a revised Expenditure Plan for PTMISEA funding.

Other:

- Staff continues to work with Siskiyou Design Group on the design of the Transit Administration Center.
- Staff has continued to work with IT on updates to the County's website.
- Staff received two proposals for the update of the Short Range Transit Plan and one proposal for legal services.
- Staff completed the Title VI plan for STAGE, which was presented and approved by the Board of Supervisors at their regular meeting on May 6, 2014. Appropriate notices have been posted in the office and staff will be receiving training on how to properly handle any complaints.
- Staff held a TAC meeting. The TAC decided to proceed with the purchase of StreetSaver for our pavement management system. Staff is working on finalizing the purchase by June 30<sup>th</sup>.
- SSTAC meeting was held May 12, 2014. We had excellent participation at this meeting.

Upcoming Items:

- Selection of a consultant for the Short Range Transit Plan update.
- Selection of a legal firm for Commission business.

Melissa asked if one of the Commissioners would have time to be on the selection panel for the Short Range Transit Plan. Commissioner Bennett volunteered.

**Misc.**

Melissa explained to the Commissioners that staff had been working hard on obtaining items to distribute at Gold Rush Days in Yreka on June 14, 2014 and at the Siskiyou Golden Fair in August. She showed them our new Banner, handouts of the new schedules and "How to Ride" guides. We will be handing out pens and ticket holders for passes to help them not get damaged. We are using Transportation Planning Funds to pay for these items. In addition to the Fair Booth we will also be doing Free Fare Friday.

**Adjourned**

Meeting was adjourned at 8:08 pm

Signature on file

Melissa A. Cummins  
Executive Director