

A G E N D A

**SISKIYOU COUNTY BOARD OF SUPERVISORS
BOARD OF SUPERVISORS' CHAMBERS
311 FOURTH STREET (SECOND FLOOR)
YREKA CA 96097**

**September 17, 2024
REGULAR MEETING**

**Michael N. Kobseff, Chair
Supervisor, District 3**

**Brandon A. Criss
Supervisor, District 1**

**Ed Valenzuela
Supervisor, District 2**

**Nancy Ogren, Vice Chair
Supervisor, District 4**

**Ray A. Haupt
Supervisor District 5**

**Angela Davis
County Administrator
842-8005**

**Natalie E. Reed
County Counsel
842-8100**

**Laura Bynum
Ex-Officio Clerk to the Board
842-8084**

Siskiyou County offers teleconference participation in the meeting via Zoom as a courtesy to the public, who have the option and right to attend in person. If no member of the Board of Supervisors is attending the meeting via teleconference and a technical error or outage occurs, or if a Zoom participant disrupts the meeting in a manner that cannot be specifically addressed, the Board of Supervisors reserves the right to discontinue Zoom access and to continue conducting business.

Remote Listening and Public Comment via Teleconference:

Conference Call In Number: 1-669-900-6833, Meeting ID 827 9001 3391

During the call you may press *9 on your phone to 'raise your hand' to ask to speak during the meeting.

Alternate directions: During the meeting, click on the "Participants" icon at bottom center of your computer or phone screen, then click the "Raise Hand" button.

The Siskiyou County Board of Supervisors welcomes you to this meeting. This agenda contains a brief general description of each item to be considered. If you wish to speak on an item on the agenda, please complete a Speaker's Card identifying the item(s) and return it to the Board Clerk. If you wish to speak on a matter that does not appear on the agenda, you may do so during the Public Comment period. Persons speaking during Public Comment will be limited to three minutes, or depending on the number of persons wishing to speak, it may be reduced to allow all members of the public the opportunity to address the Board. Except as otherwise provided by law, no action or discussion shall be taken/conducted on any item not appearing on the agenda. When addressing the Board, please state your name for the record prior to providing your comments. Please address the Board as a whole through the Chair. Comments to individual Supervisors or staff are not permitted.

The Board may take action sitting as the Board of Supervisors and as the governing body of: Siskiyou County Flood Control and Water Conservation District Board, Siskiyou Power Authority, County Service Area 3 Board, County Service Area 4 Board, County Service Area 5 Board, Airport Land Use Commission, and In Home Supportive Services Public Authority.

DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

Pursuant to Government Code section 84308, members of the Board of Supervisors are disqualified and not able to participate in any agenda item involving contracts (other than competitively bid, labor, or personal employment contracts), franchises, discretionary land use permits and other entitlements if the Board member received more than \$250 in campaign contributions from the applicant or contractor, an agent of the applicant or contractor, or any financially interested participant who actively supports or opposes the County's decision on the agenda item in the preceding twelve months. Members of the Board of Supervisors who have received, and applicants, contractors or their agents who have made, campaign contributions totaling more than \$250 to a Board member in the preceding twelve months, are required to disclose that fact for the official record of the subject proceeding. Disclosures must include the amount of the campaign contribution and identify the recipient Board member and may be made either in writing to the Clerk of the Board of Supervisors prior to the subject hearing or by verbal disclosure at the time of the hearing.

Availability of Public Records. All public records related to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 311 Fourth Street, Room 201, Yreka CA 96097 at the same time that the public records are distributed or made available

to the members of the legislative body. All supporting documentation is available for public review in the office of the Clerk of the Board of Supervisors, located in the Siskiyou County Clerk's Office, 311 Fourth Street, Room 201, Yreka, CA 96097, during regular business hours, 9:00 a.m. – 12:00 p.m. and 1:00 p.m. - 4:00 p.m., Monday through Friday.

In compliance with the Americans with Disabilities Act, those requiring accommodations for this meeting should notify the Clerk of the Board's Office 48 hours prior to the meeting at (530) 842.8084, or toll free at 1.888.854.2000, ext. 8084.

1. 9:00 A.M. - Flag Salute

2. Invocation - Siskiyou County Sheriff Chaplain.

3. Roll Call

4. Presentations from the Public

PLEASE NOTE: This time slot is for information from the public. No action or discussion will be conducted on matters presented at this time. You will be allowed three (3) minutes for your presentation. Written comments can be presented if so desired, by providing a minimum of 7 copies to the Clerk. When addressing the Board, please state your name for the record prior to providing your comments. Please address the Board as a whole through the Chair. Comments should be limited to matters within the jurisdiction of the Board.

5. Consent Agenda - *The following consent agenda items are expected to be routine and non-controversial. They may be acted upon by the Board at one time without discussion. Any Board member, staff member, or interested person may request that an item be removed from the Consent Agenda for discussion and consideration. Approval of a consent item means approval of the recommended motion as specified on the Agenda Worksheet. Public comment for consent agenda items: - Please press *9 to 'raise your hand' to ask to speak during the ZOOM/teleconference meeting.*

A. [Auditor](#)

Adopt Resolution setting tax rate for 2024/2025 fiscal year as \$1.00 per hundred dollars of appraised valuation and setting FY 2024/2025 debt rates. (Continued from September 3, 2024)

B. [Auditor](#)

Adopt Resolution setting Gann expenditure limitations for 2024-2025 at \$70,267,715.75. (Continued from September 3, 2024)

C. [Community Development](#)

Approve agreement with City of Dunsmuir to provide Building Inspection services within city limits, at the rates specified in the agreement, for a term ending no later than January 31, 2025.

D. [County Administration](#)

Approve request to ratify letter to Assemblymember Steve Bennett expressing opposition to AB 1168 (Bennett): Emergency medical services (EMS): prehospital EMS.

E. [County Administration](#)

Adopt Resolution recognizing National Hunting and Fishing Day, September 28, 2024.

F. [County Administration](#)

Approve letter to Tulelake Cornerstone Senior Advocacy expressing support for their efforts to obtain funding to support their community care initiatives.

G. [County Administration](#)

Approve letter to Governor Gavin Newsom requesting veto of Assembly Bill (AB) 2561 (McKinnor) - Local Public Employees: Vacant Positions.

H. [County Administration/County Counsel/Courts](#)

Approve Conflict Counsel Defense Professional Services Agreement with the Law Office of Joseph M. Ahart, Inc., at the rates specified in the agreement for a term ending June 30, 2027.

I. [County Clerk](#)

Adopt Resolution updating the Conflict of Interest Code, designating members and employees in all County Departments, Special Districts and School Districts. (Continued from September 3, 2024)

- J. [County Counsel](#)
Adopt Resolution amending Subsection 2(B) and Subsection 3(A)(2) of Resolution 03-92 setting forth amended procedures for zoning and other administrative hearings, with regard to the Order of Presentation set forth in public hearing protocol and Presentation of Evidence for administrative zoning/land use hearings. (Continued from September 3, 2024)
- K. [Daughters of the American Revolution - Siskiyou Chapter](#)
Adopt Proclamation proclaiming September 17-23, 2024 as Constitution Week.
- L. [District Attorney](#)
Adopt Resolution authorizing the District Attorney's Office to apply for, accept, and manage the Victim Witness Assistance Program grant in the amount of \$313,605 for the term October 1, 2024 through September 30, 2025. (Continued from September 3, 2024)
- M. [Facilities Management - Communications](#)
Approve addendum to Site License Agreement with Top Sites, Inc. for a repeater on Antelope Ridge, replacing various Exhibits and increasing the monthly rent by \$400, thereby amending the rent schedule as specified in the addendum. (Continued from September 3, 2024)
- N. [Facilities Management - Maintenance](#)
Approve contract with Ray-Mac Mechanical, Inc., to install and upgrade the Jail Facility's Heating Ventilation and Air Conditioning (HVAC) system, in an amount not to exceed \$455,713, with work to be completed within 365 calendar days from the September 17, 2024 start date.
- O. [General Services - Airports](#)
Approve agreement with United States Forest Service for utilization of County airports for various fire suppression efforts, at the rates specified in the agreement for a total not to exceed \$250,000, for the term January 1, 2025 through December 31, 2029.
- P. [Health and Human Services - Behavioral Health Division](#)
Approve request to accept two \$25 Amazon gift cards (\$50 total), from Iris Telehealth to make purchases of supplies for Siskiyou Crossroads Program. (Continued from September 3, 2024)
- Q. [Health and Human Services - Behavioral Health Division](#)
Approve Participation Agreement Amendment No. 1 with California Mental Health Services Authority for the Semi-Statewide Enterprise Health Record Program, increasing committed funding by \$52,449.64 for maximum funding not to exceed \$1,132,712.01 and incorporating additional purchases detailed in the amendment.
- R. [Health and Human Services - Behavioral Health Division](#)
Approve FY 24/25 contract with Rose Smith LPCC #9163 dba Rose Therapy to provide certain counseling and consultation services for Jail staff and to adults incarcerated at the Siskiyou County Jail at the rates specified in Exhibit A for a total amount not to exceed \$208,000.
- S. [Health and Human Services - Behavioral Health Division](#)
Approve addendum to contract with Restpadd Psychiatric Health Facility (Restpadd, Inc.) - Redding California, for provision of certain 24-hour inpatient services, deleting and replacing Exhibit A and adding Exhibit A.1, Scope of Services and extending the term through June 30, 2025.
- T. [Health and Human Services - Behavioral Health Division](#)
Approve addendum to contract with Marin General Hospital Corporation dba MarinHealth and MarinHealth Medical Center for provision of 24-hour inpatient psychiatric services, deleting and replacing Exhibit A, Scope of Services with a new Exhibit A and A.1.
- U. [Health and Human Services - Behavioral Health Division](#)
Approve addendum to contract with Remi Vista, Inc., for provision of certain mental health services, increasing the compensation by \$72,000 to a total not to exceed \$697,000.

- V. [Health and Human Services - Public Health Division](#)
Approve Intergovernmental Agreement regarding transfer of public funds with California Department of Health Care Services, to transfer up to maximum funding of \$71,991 for the period January 1, 2023 through December 31, 2023. (Continued from September 3, 2024)
- W. [Health and Human Services - Public Health Division](#)
Approve grant agreement with California Department of Public Health for the California HIV Surveillance Program, in an amount not to exceed \$21,935 for the term July 1, 2024 through June 30, 2029. (Continued from September 3, 2024)
- X. [Health and Human Services - Public Health Division](#)
Adopt Resolution authorizing the acceptance of the allocation award under the Project Empowerment Tier 2, No. 24-10049 for County of Siskiyou, for a total allocation of \$600,000 for the period July 1, 2024 through June 30, 2028. (Continued from September 3, 2024)
- Y. [Health and Human Services - Social Services Division](#)
Approve addendum to contract with California Department of Social Services for certain adoption services, deleting and replacing Exhibit A, Scope of Services with new Exhibits A, A-1 and A-2 and increasing the compensation by \$116,505 to a total not to exceed \$992,215. (Continued from September 3, 2024)
- Z. [Health and Human Services - Social Services Division](#)
Approve agreement with California Department of Social Services to provide legal consultation and representation associated with Resource Family Approval Program for the term July 1, 2024 through June 30, 2027. (Continued from September 3, 2024)
- AA. [Sheriff](#)
Adopt Resolution authorizing the Siskiyou County Sheriff, or designee, to accept monetary donations on behalf of Siskiyou County for department and public benefit to be deposited in a separate account for gifts without declaration of purpose, for use at the discretion of the Sheriff, in alignment with permissions set forth in Government Code 25355. (Continued from September 3, 2024)
- BB. [Transfer of Funds](#)
 - 1. Information Technology - \$138. Requires 4/5 Vote.
 - 2. Library - \$3,456. Requires 4/5 Vote.
 - 3. Courthouse & Grounds - \$700. Requires 4/5 Vote.
 - 4. Courthouse & Grounds - \$120,000. Requires 4/5 Vote.
 - 5. Courthouse & Grounds - \$2,500. Requires 4/5 Vote.

6. Departmental Requests

- A. [County Administration](#)
Informational item only, no action required - Participation Agreement with the City of Redding as the Administrative Entity for the NorCal Continuum of Care, with the County to pay a total not to exceed \$29,403.94 for FY 24/25. (Continued from September 3, 2024)
- B. [County Administration](#)
Discussion, direction and possible action re Resolution continuing the Board of Supervisors' declaration of a wildfire emergency which, if approved, will supersede and replace Resolution 21-118 adopted on August 10, 2021.(Continued from September 3, 2024)
- C. [General Services - Airports](#)
Presentation of an update re all Siskiyou County Airport activities since July 2, 2024.
- D. [Community Development](#)

Discussion, direction and possible action re request to award bid for hazard tree removal services for properties affected by the 2023 Head Fire to Anvil Builders, Inc., in an amount not to exceed \$444,444.44.

E. [County Clerk](#)

Discussion, direction and possible action re request to reschedule a Personnel appeal hearing on behalf of a Sheriff's Office employee, originally set for a one-day hearing on September 24, 2024.

THE FOLLOWING MAY BE HEARD AT ANY TIME DURING THE MEETING

7. Flood Control and Water Conservation District

A. Public Comment

B. [Consent Agenda](#)

Flood Control and Water Conservation District - Approve amendments to grant agreement with the California Department of Fish and Wildlife for the Scott Valley Ditch Infiltration project as detailed in the attached documents, for the grant agreement term ending March 15, 2026, in the maximum amount of \$1,000,000.

C. [Minute Approval - September 3, 2024.](#)

D. Adjournment

8. Siskiyou Power Authority

A. Public Comment

B. [Minute Approval - September 3, 2024.](#)

C. Adjournment

9. In Home Supportive Services Public Authority

A. Public Comment

B. [Minute Approval - August 6, 2024 \(Continued from September 3, 2024\)](#)

C. [Minute Approval - September 3, 2024.](#)

D. Adjournment

10. Minute Approval

A. [August 6, 2024 \(Continued from September 3, 2024\)](#)

B. [August 13, 2024 \(Continued from September 3, 2024\)](#)

C. [September 3, 2024](#)

11. Public Hearings (Public hearing protocol)

1. Opening of the hearing by the Chairman;
2. Reading Order of Presentation into the record;
3. Presentation of staff report, if any;
4. Presentation of correspondence, which correspondence may be read, circulated or acknowledged and made part of the record;
5. Presentation of reports, arguments, or evidence by staff of other county departments or public agencies;
6. Proponents arguments and/or evidence;
7. Opponents arguments and/or evidence;

8. Public comments (The Board reserves the right to reasonably limit the length of time of individual comments and/or the total amount of time allotted to public comments.)
9. Rebuttal by proponents;
10. Rebuttal by opponents;
11. Close of hearing;
12. Discussion by members of the Board, if any;
13. Entertainment of motion and second;
14. Discussion of the question;
15. Decision.

A. [Budget Hearing - \(For budget purposes only the Board of Supervisors will be conducting business as: the Siskiyou County Flood Control and Water Conservation District Board, Siskiyou Power Authority, County Service Area 3 Board, County Service Area 4 Board, County Service Area 5 Board, Airport Land Use Commission, and In Home Supportive Services Public Authority\).](#)

County Administration - Public hearing to consider adoption of the Fiscal Year 24/25 Adopted Budget, including the following:

1. Adopt Resolution specifying the amount of appropriation approved in the Fiscal Year 2024-2025 Adopted Budget and approve all additions and deletions to the Recommended Budget for Fiscal Year 2024-2025, of which includes financing uses by unit, intrafund transfers by unit, transfers out by fund, appropriations for contingencies by fund, provisions for restricted and committed accounts by fund and purpose, and financing sources, in the amount of \$450,912,906; and
2. Adopt Resolution amending the Siskiyou County Salary Schedule and Position Allocation list, and approve new class specifications; and
3. Adopt the County Statement of Allocated Positions and Salary Schedules.

B. [Community Development - Planning Division](#)

Public hearing to consider two Resolutions, one approving an amendment to an existing Agricultural Preserve and one approving the rescission and re-entry of existing Williamson Act Contracts under Application APA-24-06 for the Griset Williamson Act Contract Rescission and Reentry project for property located on Harry Cash Road near the community of Big Springs. (Continued from September 3, 2024)

C. [Community Development - Planning Division](#)

Public hearing to consider two Resolutions, one approving an amendment to an existing Agricultural Preserve and one approving the rescission and re-entry of existing Williamson Act Contracts under Application APA-24-04 and a Resolution directing staff to issue a Notice of Non-Renewal for 4.2 acres under new Williamson Act Contract for the Barnes/Johnson Williamson Act Contract Rescission and Reentry project for property located on South State Highway 3 south of Etna and north of Callahan CA. (Continued from September 3, 2024)

D. [Community Development](#)

Public hearing to consider adoption of revised Rules for the establishment and administration of the Siskiyou County Agricultural Preserve and Williamson Act Contracts (SP-24-03). (Continued from September 3, 2024)

12. Closed Session - It is the intent of the Board to meet in closed session to discuss the following items:

- A. Conference with legal counsel, existing litigation pursuant to Government Code §54956.9(d)(1), name of case: Ger Chong Ze Chang, et al., v. County of Siskiyou, et al., United States District Court, Eastern District of California, Sacramento Division, Case No. 2:22-cv-01378.
- B. Conference with legal counsel, existing litigation pursuant to Government Code §54956.9(a), name of case: In the Matter of the License Surrender Proceedings for the Lower Klamath Project: Federal Energy Regulatory Commission proceedings: No P-2082-063 and 14803-001.

13. Report on Closed Session

14. Board and Staff Reports

*****Note: Correspondence received by the Board of Supervisors is on file and available for review in the County Clerk's Office. This document and other Board documents are available on-line at www.co.siskiyou.ca.us.

The following page(s) contain the backup material for Agenda Item: [Auditor](#)
Please scroll down to view the backup material.

Agenda Worksheet

Submit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097Regular Time Requested: _____ Meeting Date: 09/03/2024

OR

Consent Contact Person/Department: Jeff Heign/Auditors Office Phone: 530-842-8071Address: 311 Fourth Street, RM 101 Yreka CA 96097Person Appearing/Title: Jeff Heign / Asst. Auditor-Controller**Subject/Summary of Issue:**

Approval of the 2024/2025 tax rate for Siskiyou County. The levy of the 2024/2025 tax rate of \$1.00 per hundred dollars of appraised valuations, and the tax rates in the attached schedule are for voter approved debt for schools and special districts per Section 2237.2 of the Revenue and Taxation Code. The taxes will be apportioned by the County Auditor to the various taxing entities as prescribed by Sections 95 through 100 of the Revenue and Taxation Code.

The approval of the tax rates is necessary for the preparation of the property tax bills. The tax is apportioned to various taxing entities: county, cities, schools, and special districts.

Financial Impact:NO Describe why no financial impact:YES Describe impact by indicating amount budgeted and funding source below

Amount: _____

Fund: _____ Description: _____ Org.: _____ Description: _____

Account: _____ Description: _____

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information: Tax rates are necessary for the preparation of the property tax bills.

Recommended Motion:

The Siskiyou County Board of Supervisors adopts the Resolution thereby approving the 2024/2025 property tax rates.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) _____ Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

RESOLUTION NO. _____

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SISKIYOU SETTING TAX RATE
FOR 2024/2025 FISCAL YEAR**

WHEREAS, Chapter 1, Division 3, Title 3 of the Government Code, Section 29100 et seq., prescribes the manner in which the county general budget shall be assembled and the information they shall contain; and,

WHEREAS, Section 2237.2 of the Revenue and Taxation Code provides for setting of ad valorem property tax rates; and,

WHEREAS, the County Auditor-Controller has complied with said regulations as set forth in said codes.

NOW, THEREFORE, BE IT RESOLVED that a tax rate of \$1.00 per hundred dollars of appraised valuation is hereby levied per Section 2237.2 of the Revenue and Taxation Code to be apportioned by the County Auditor to the various taxing entities as prescribed by, Revenue and Taxation Code Sections 95, and 100 *et seq.*

BE IT FURTHER RESOLVED that the several tax rates for voter approved debts for schools and special districts in the schedules attached hereto as Exhibit "A" be approved as the proper tax rates to be levied for the 2024/2025 fiscal year.

PASSED AND ADOPTED by the Siskiyou County Board of Supervisors at a regular meeting of said Board, held on the 3rd day of September, 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

MICHAEL N. KOBSEFF, Chair
Siskiyou County Board of Supervisors

ATTEST:
LAURA BYNUM,
COUNTY CLERK

By _____

Exhibit "A"

2023/2024 RATES

BOND NAME	DEBT RATE
SISKIYOU UNION HIGH SCHOOL	0.02750
COS BOND, SERIES A-C	0.02950
YREKA UNION HIGH SCHOOL BOND	0.01650
UNITARY RATE	0.11170
UNITARY RATE ONLY 000-002	0.04600

2024/2025 RATES

BOND NAME	DEBT RATE
SISKIYOU UNION HIGH SCHOOL	0.02780
COS BOND, SERIES A-C	0.02950
YREKA UNION HIGH SCHOOL BOND	0.01580
UNITARY RATE	0.11730
UNITARY RATE ONLY 000-002	0.04600

The following page(s) contain the backup material for Agenda Item: [Auditor](#)
Please scroll down to view the backup material.

Agenda WorksheetSubmit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097Regular Time Requested: _____ Meeting Date: 9/3/24

OR

Consent Contact Person/Department: Jeff Heign/Auditors Office Phone: 530-842-8071Address: 311 Fourth Street, RM 101 Yreka CA 96097Person Appearing/Title: Jeff Heign / Asst. Auditor-Controller**Subject/Summary of Issue:**

Resolution to set Prop 4 Gann Limit for the fiscal year 2024-2025.

This is a requirement under Article XIII B of the Constitution of the State of California where by the Board of Supervisors shall adopt by resolution the maximum amount of the property tax revenues that can be expended in the upcoming year without voter approval.

Our maximum limit for the 2024-2025 fiscal year is \$70,267,715.75. The County is not at risk of exceeding this limit.

Financial Impact:NO Describe why no financial impact:YES Describe impact by indicating amount budgeted and funding source below

Amount: _____

Fund: _____ Description: _____ Org.: _____ Description: _____

Account: _____ Description: _____

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information:

Our property tax revenue is well below the limit.

Recommended Motion:

The Siskiyou County Board of Supervisors adopts the Resolution thereby setting the Prop 4 Gann limit at \$70,267,715.75 for the 2024-2025 fiscal year.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) _____ Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

RESOLUTION NO. _____

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SISKIYOU SETTING
GANN EXPENDITURE LIMITATIONS FOR 2024-2025**

WHEREAS, in November 1979, the Gann Initiative was approved, which added Article XIII B to the State Constitution, placing limits on the amount of property tax revenue that all government entities may spend; and,

WHEREAS, as required by the State Constitution and the Government Code, the Auditor-Controller's office has computed the appropriation limits for the Fiscal Year 2024-2025.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Article XIII B of the California Constitution and Section 7910 of the Government Code, the Siskiyou County appropriation limits for the fiscal year 2024-2025 is hereby established to be \$70,267,715.75.

PASSED AND ADOPTED by the Siskiyou County Board of Supervisors at a regular meeting of said Board, held on the 3rd day of September 2024, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

MICHAEL N. KOBSEFF, Chair
Siskiyou County Board of Supervisors

ATTEST:
LAURA BYNUM,
COUNTY CLERK

By _____

The following page(s) contain the backup material for Agenda Item: [Community Development](#)
Please scroll down to view the backup material.

Agenda Worksheet

Submit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular Time Requested: 5 min Meeting Date: 9/17/2024

OR
Consent

Contact Person/Department: Lisa Flagg Phone: 530-841-2150

Address: 806 S Main Street Yreka ,CA 96097

Person Appearing/Title: Rick Dean/ Community Development Director

Subject/Summary of Issue:

The agreemeent brought before the Board today is for the Siskiyou County Building Department to conduct building inspections for the City of Dunsmuir until such time that the City no longer needs these services but no later than Jan 31 2025. The Siskiyou County Building Department will be charging \$77 per hour for inspections to the City of Dunsmuir.

Financial Impact:

NO Describe why no financial impact:

YES Describe impact by indicating amount budgeted and funding source below

Amount: .01
Fund: 1001 Description: general Org.: 206020 Description: building
Account: 512400 Description: construction per
Activity Code: Description:

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information:

Recommended Motion:

Move to authorize the Chair to sign the agreement between the City of Dunsmuir and the Community Development Buidling Department. This agreement will have the City of Dunsmuir paying \$77/ hour to the Siskiyou County Building Department to conduct building inspections until such time the City of Dunsmuir not longer needs these services but no later than Jan 31 2025.

Reviewed as recommended by policy:
County Counsel _____
Auditor _____
Personnel _____
CAO _____

Special Requests:
Certified Minute Order(s) Quantity: _____
Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.
Revised 8/09/2021

RESOLUTION 2024-13

**RESOLUTION OF THE CITY COUNCIL OF DUNSMUIR CALIFORNIA
REQUESTING TEMPORARY BUILDING INSPECTION SERVICES FROM THE COUNTY OF
SISKIYOU**

WHEREAS it is in the interest of the City of Dunsmuir to provide building inspection services for its citizens during times when in-house staffing is absent; and,

WHEREAS the Siskiyou County Building Department has agreed, in concept to provide such inspection services for the City of Dunsmuir at its hourly rate [currently seventy-seven dollars (\$77) per hour] for these building inspection services;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dunsmuir formally requests that the County of Siskiyou provide building inspection services for the City during the temporary absences of the City Building Official.

Passed and adopted this 1st day of August 2024, by the following vote:

AYES: Deutsch, Keisler, Lucchesi, Bryan, Clarno

NAY: None

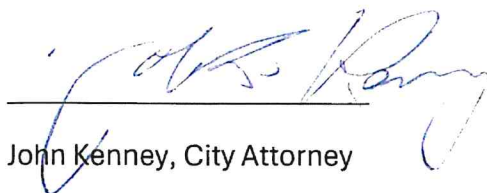
ABSENT: None

ABSTAIN: None



Michael Clarno, Mayor

APPROVED AS TO FORM:


John Kenney, City Attorney

Attest: 
Wendy Perkins, Deputy City Clerk

**AGREEMENT BETWEEN THE COUNTY OF SISKIYOU AND CITY OF DUNSMUIR
FOR BUILDING INSPECTION SERVICES**

THIS AGREEMENT (“Agreement”) is made and entered into this 3rd day of September 2024, by and between the County of Siskiyou, a political subdivision of the State of California, (“County”), and the City of Dunsmuir, an incorporated city within the County of Siskiyou, (“City”), pursuant to the following terms and conditions.

WITNESSETH:

1. PURPOSE

On a temporary basis, City has requested and County has agreed to provide inspection services within city limits for an interim period of time. This interim period of time will allow City time to employ the services of another building official.

2. TERM

The term of this Agreement shall commence on the date first hereinabove written and shall continue until terminated by either party upon thirty (30) calendar days’ written notice to the other party or January 31, 2025, whichever is earlier.

3. SCOPE OF SERVICES

The County Building Department shall perform all building inspection services for projects located within the City for the duration of this Agreement.

- 3.1 The County Community Development, Building Department Division shall not be responsible for work inspected by other parties prior to the execution of this agreement.
- 3.2 Inspections shall be scheduled on the County’s previously established inspection Routes for the Dunsmuir area, which are currently Monday, Wednesday & Fridays.
- 3.3 The City shall ensure that the required permits have been issued prior to the scheduling of inspections. The City shall give the County at least a 24-hour notice prior to any inspection excluding holidays and weekends.
- 3.4 The permit holder or his/her agent shall have posted a City-issued Inspection Record Card in a conspicuous place on the premises and in such a position as to allow the building inspector to conveniently make the required entries thereon regarding inspection of the work.
- 3.5 The City will not waive code requirements. The City shall issue building permits as established by their ordinance equal to and comparative to the same or equal to what the County provides. The County uses the current minimum standards for the regulation of building construction and to

protect the public safety, health, property and welfare in the County of Siskiyou by adopting the 2022 edition of the California Building Standards Code, Title 24 of the California Code of Regulations.

3.6 Billing for services rendered under the provisions of this agreement shall be monthly and payment shall be made prior to the next billing date. The billing date shall be the fifteenth (15th) of each month or nearest working day before or after in the event of a holiday or weekend.

4. COMPENSATION

The fees for inspection services to be provided herein shall be \$77 per hour with a minimum charge of two (2) hours for the first inspection performed on any given day and \$77 per hour for each additional inspection performed on any given day. The time for which charges will be made shall commence from the furthest location from County offices (Yreka) to within the City of Dunsmuir area for which an inspection has been scheduled and shall end upon return to that point.

(By way of example, if a County inspector had a scheduled inspection in the Mount Shasta area five miles north of the City of Dunsmuir, time would commence being charged to the City of Mount Shasta from that time and would end upon return to the point understanding the minimum charge shall be two (2) hours). In the event that the only inspection(s) scheduled for a given day was within the City of Dunsmuir, time would commence and end from the County Building Inspection office in Yreka.

5. HOLD HARMLESS/INDEMNIFICATION

To the fullest extent permitted by law, City shall hold harmless, defend at its own expense, and indemnify County, its officers, employees, agents, and volunteers, against any and all liability, claims, losses, damages, or expenses, including reasonable attorney’s fees, arising from all negligent or willful acts or omissions of either the City or its officers, agents, or employees under this Agreement or the County for its performance of services under this Contract; excluding however such liability, claims, losses, damages, or expenses arising from County’s sole negligence or willful acts.

6. INDEPENDENT CONTRACTOR

It is the expressed intention of the parties that County is an independent contractor and not an employee, agent, joint venturer or partner of City. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between County and City or any employee or agent of City. Both parties acknowledge that County is not an employee for state or federal tax purposes. County shall retain the right to perform services for others during the term of this Agreement.

7. AUDITS AND INSPECTIONS

County shall at any time during business hours, and as often as City may deem necessary, make available to City for examination all of its records and data with respect to the matters covered by this Agreement. County shall, upon the request of City, permit City to audit and inspect all of such records and data necessary to ensure County’s compliance with the terms of this Agreement. If compensation to be paid by City under this Agreement exceeds Ten Thousand Dollars (\$10,000), County shall be subject to the examination and audit of the California State Auditor, as provided in Government Code section 8546.7, for a period of three (3) years after final payment under this Agreement. This section survives the termination of this Agreement.

8. NOTICE

Any and all notices, reports or other communications to be given to County or City shall be given to the persons representing the respective parties at the following addresses:

COUNTY

Glenn Shockency
806 S. Main Street
Yreka, CA 96097

CITY

Dustin Rief
5915 Dunsmuir Avenue
Dunsmuir, CA 96025

9. PUBLIC RECORDS ACT

Contractor is aware that this Agreement and any documents provided to County may be subject to the California Public Records Act and may be disclosed to members of the public upon request. It is the responsibility of Contractor to clearly identify information in those documents that it considers to be confidential under the California Public Records Act. To the extent that County agrees with that designation, such information will be held in confidence whenever possible. All other information will be considered public.

10. ENTIRE AGREEMENT AND MODIFICATION

This Agreement contains the entire agreement of the parties relating to the subject matter of this Agreement and supersedes all prior agreements and representations with respect to the subject matter hereof. This Agreement may only be modified by a written amendment hereto, executed by both parties. If there are exhibits attached hereto, and a conflict exists between the terms of this Agreement and any exhibit, the terms of this Agreement shall control.

11. ENFORCEABILITY AND SEVERABILITY

The invalidity or enforceability of any term or provisions of this Agreement shall not, unless otherwise specified, affect the validity or enforceability of any other term or provision, which shall remain in full force and effect.

12. TERMINATION

This Agreement may be terminated upon mutual written consent of the parties, or as a remedy available at law or in equity. In the event of the termination of this Agreement, County shall be entitled to compensation for services performed acceptably up to the effective date of termination.

Either party may terminate this Agreement for convenience upon thirty (30) calendar days' written notice to the other party. Upon termination for convenience, Contractor shall be entitled to compensation for services performed acceptably up to the effective date of termination.

13. NO WAIVER

The failure to exercise any right to enforce any remedy contained in this Agreement shall not operate as to be construed to be a waiver or relinquishment of the exercise of such right or remedy, or of any other right or remedy herein contained.

14. DISPUTES

Should it become necessary for a party to this Agreement to bring an action in connection with this Agreement, the prevailing party in any such action shall be entitled to reimbursement for all expenses so incurred, including reasonable attorney’s fees. It is agreed by the parties hereto that unless otherwise expressly waived by them, any action brought to enforce any of the provisions hereof or for declaratory relief hereunder shall be filed and remain in a court of competent jurisdiction in the County of Siskiyou, State of California.

15. SUCCESSORS AND ASSIGNS

All representations, covenants and warranties specifically set forth in this Agreement, by or on behalf of, or for the benefit of any or all of the parties hereto, shall be binding upon and inure to the benefit of such party, its successors and assigns.

16. COUNTERPARTS/ELECTRONIC, FACSIMILE, and PDF SIGNATURES

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (“CUETA”), Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Agreement. The parties further agree that the electronic signatures of the parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA, as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

17. OTHER DOCUMENTS

The parties agree that they shall cooperate in good faith to accomplish the object of this Agreement and, to that end, agree to execute and deliver such other and further instruments and documents as may be necessary and convenient to the fulfillment of these purposes.

18. CONTROLLING LAW

The validity, interpretation and performance of this Agreement shall be controlled by and construed under the laws of the State of California.

19. AUTHORITY

Each party and each party’s signatory warrant and represent that each has full authority and capacity to enter into this Agreement in accordance with all requirements of law. The parties also warrant that any signed amendment or modification to this Agreement shall comply with all requirements of law, including capacity and authority to amend or modify this Agreement.

20. NEGOTIATED AGREEMENT

This Agreement has been arrived at through negotiation between the parties. Neither party is to be deemed the party which prepared this Agreement within the meaning of California Civil Code section 1654. Each party represents and warrants that in executing this Agreement it does so with full knowledge of the rights and duties it may have with respect to the other party. Each party also warrants and represents that it has received independent legal advice from its attorney with respect to the matters set forth in this Agreement and the rights and duties arising out of this Agreement, or that such party willingly foregoes any such consultation.

21. NO RELIANCE ON REPRESENTATIONS

Each party warrants and represents that it is not relying and has not relied upon any representation or statement made by the other party with respect to the facts involved or its rights or duties. Each party understands and agrees that the facts relevant, or believed to be relevant to this Agreement, have been independently verified. Each party further understands that it is responsible for verifying the representations of law or fact provided by the other.

IN WITNESS WHEREOF, County and City have executed this agreement on the dates set forth below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

CITY OF DUNSMUIR

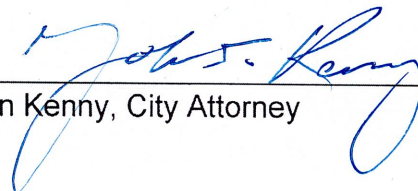
Date: _____



Dustin J. Rief, City Manager

APPROVED AS TO LEGAL FORM:

Date: 9/5/2024



John Kenny, City Attorney

COUNTY OF SISKIYOU

Date: _____

Michael N. Kobseff, Chair

Board of Supervisors
County of Siskiyou
State of California

Fund	Org	Account
1001	206020	512400

The following page(s) contain the backup material for Agenda Item: [County Administration](#)
Please scroll down to view the backup material.

Agenda Worksheet

*Submit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

Regular Time Requested: 1 Min. Meeting Date: September 17, 2024

OR

Consent

Contact Person/Department: Anna Hendricks Phone: 842-8003

Address: 1312 Fairlane Road, Suite 1

Person Appearing/Title: Elizabeth Nielsen, Deputy CAO

Subject/Summary of Issue:

Staff is requesting Board ratification of a letter to Assemblymember Steve Bennett expressing opposition of Assembly Bill (AB) 1168 (Bennett). This letter was needed prior to the date of this public Board meeting; therefore, it was signed by the Board Chair and is now being requested for ratification by the Board.

Financial Impact:

NO Describe why no financial impact:

YES Describe impact by indicating amount budgeted and funding source below

Amount: _____
 Fund: _____ Description: _____ Org.: _____ Description: _____
 Account: _____ Description: _____
 Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information:

Recommended Motion:

Staff respectfully requests that the Board ratifies the letter in opposition of AB 1168 (Bennet).

Reviewed as recommended by policy:
 County Counsel _____
 Auditor _____
 Personnel _____
 CAO _____

Special Requests:
 Certified Minute Order(s) _____ Quantity: _____
 Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.



COUNTY OF SISKIYOU

Board of Supervisors

1312 Fairlane, Suite 1
 Yreka, California 96097
 www.co.siskiyou.ca.us

(530) 842-8005
 FAX (530) 842-8013
 Toll Free: 1-888-854-2000, ext. 8005

August 21, 2024

Assemblymember Steve Bennett
 1021 O Street, Suite 4710
 Sacramento, CA 95814

Subject: AB 1168 (Bennett): Emergency medical services (EMS): prehospital EMS – OPPOSE

Dear Assemblymember Bennett:

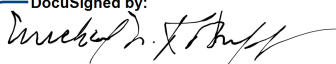
Siskiyou County is writing this letter to express our continued opposition to AB 1168. AB 1168 overturns extensive litigation and upends the Emergency Medical Services Act (EMSA). Even in light of the recent amendments, the bill would overturn unsuccessful legal action, which would fragment the EMS system for Ventura County, and potentially other jurisdictions, including Siskiyou County.

With the passage of the Emergency Medical Services Act in 1980, California created a framework for a two-tiered system of EMS governance through both the state Emergency Medical Services Authority (EMSA) and local emergency medical services agencies (LEMSAs). Counties are required by the EMS Act to create a local EMS system that is timely, safe, and equitable for all residents. To do so, counties honor .201 authorities and contract with both public and private agencies to ensure coverage of underserved areas regardless of the challenges inherent in providing uniform services throughout geographically diverse areas.

AB 1168 seeks to abrogate unsuccessful legal action that attempted to argue an agency’s .201 authorities – that is, the regulation that allows eligible city and fire districts that have continuously served a defined area since the 1980 EMS Act to administer EMS including providing their own or contracted non-exclusive ambulance service. In the case of the City of Oxnard v. County of Ventura, the court determined that their case “would disrupt the status quo, impermissibly broaden Health and Safety Code section 1797.201’s exception in a fashion that would swallow the EMS Act itself, **fragment the long-integrated emergency medical system**, and undermine the purposes of the EMS Act.”

Enclosed with this letter is the letter that we sent on July 17, 2023, which is still largely relevant even with the recent bill amendments. We are concerned by AB 1168 and the effort to dismantle state statute, regulations, and an extensive body of case law regarding the local oversight and provision of emergency medical services in California. This bill creates fragmented and inequitable EMS medical services statewide.

Sincerely,

DocuSigned by:


Michael Kobseff

Chair, Board of Supervisors

Brandon Criss
District 1

Ed Valenzuela
District 2

Michael Kobseff
District 3

Nancy Ogren
District 4

Ray Haupt
District 5

cc: Senator Brian Dahle
Assemblymember Megan Dahle
Rural County Representative of California (RCRC)
California State Association of Counties (CSAC)
Shaw Yoder Antwih Schmelzer & Lange



COUNTY OF SISKIYOU

Board of Supervisors

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(530) 842-8005
FAX (530) 842-8013
Toll Free: 1-888-854-2000, ext. 8005

July 17, 2023

The Honorable Anna Caballero
Chair, Senate Governance and Finance Committee
State Capitol, Room 407
Sacramento, CA 95814

Subject: AB 1168 (Bennett): Emergency medical services (EMS): prehospital EMS - As Amended July 5, 2023 – OPPOSE

Dear Senator Caballero:

Siskiyou County is writing this letter to express our opposition to AB 1168, authored by Assembly Member Steve Bennett. AB 1168, as recently amended, seeks to overturn an extensive statutory and case law record that has repeatedly affirmed county responsibility for the administration of emergency medical services and with that, the flexibility to design systems to equitably serve residents throughout their jurisdiction.

With the passage of the Emergency Medical Services Act in 1980, California created a framework for a two-tiered system of EMS governance through both the state Emergency Medical Services Authority (EMSA) and local emergency medical services agencies (LEMSAs). Counties are required by the EMS Act to create a local EMS system that is timely, safe, and equitable for all residents. To do so, counties honor .201 authorities and contract with both public and private agencies to ensure coverage of underserved areas regardless of the challenges inherent in providing uniform services throughout geographically diverse areas.

AB 1168 seeks to abrogate unsuccessful legal action that attempted to argue an agency's .201 authorities – that is, the regulation that allows eligible city and fire districts that have continuously served a defined area since the 1980 EMS Act to administer EMS including providing their own or contracted non-exclusive ambulance service. In the case of the City of Oxnard v. County of Ventura, the court determined that their case “would disrupt the status quo, impermissibly broaden Health and Safety Code section 1797.201’s exception in a fashion that would swallow the EMS Act itself, **fragment the long-integrated emergency medical system**, and undermine the purposes of the EMS Act.”

In addition, the July 5th joint letter from the California State Association of Counties (CSAC), Urban Counties of California (UCC), Rural County Representatives of California (RCRC), the County Health Executives Association of California (CHEAC), and the Health Officers Association of California (HOAC) identified the following concerns with AB 1168 below:

Oxnard v. County of Ventura

Counties are concerned with the legislative intent language in AB 1168, which distorts the findings in the City of Oxnard v. County of Ventura case. Section 1797.11 (d) states the Oxnard v. Ventura case has created confusion and concern among local agencies regarding the utility and desirability of entering into JPAs. However, the court clearly ruled that “City contends it meets the criteria for section 1797.201

Brandon Criss
District 1

Ed Valenzuela
District 2

Michael Kobseff
District 3

Nancy Ogren
District 4

Ray Haupt
District 5

grandfathering because it contracted for ambulance services on June 1, 1980, as one of the signatories to the JPA. But on that date the JPA empowered County, not City, to contract for and administer ambulance services.” Oxnard never directly contracted for ambulance services; therefore, Oxnard was not eligible to have .201 authorities. **Counties strongly oppose “giving” Oxnard .201 authorities they never had nor were eligible to have.**

In addition, the author and sponsors contend that the City of Oxnard has not received equitable ambulance services as members of the JPA. However, according to 2017-2020 data from Ventura County, the City of Oxnard had the two highest performing ambulance response time areas in the county. Furthermore, the appellate court in this case found that Oxnard’s claim that current ambulance services provided by the County of Ventura were substandard was “...not supported by admissible evidence.”

For the reasons stated above, we ask that Section 1797.11 (d) and Section 1797.232 (a) be removed in their entirety.


Joint Powers Agreements

Proponents argue that many fire districts may be reluctant to enter into joint powers agreements (JPAs) for fear of losing their .201 administrative responsibilities given this recent court case; however, in practice, many fire districts are part of JPAs and still retain their .201 authority. Nothing would preclude a JPA agreement from ensuring those administrative responsibilities could be maintained in the context of the JPA if all parties agree to those terms. If the true intent of this measure is to address .201 authority for cities and fire districts that prospectively join JPAs, counties would remove our opposition to AB 1168 if section 1797.232 (b) was the sole provision in the bill.

AB 1168, as noted, opens the door to undo years of litigation and agreements between cities and counties regarding the provision of emergency medical services and as drafted causes a great deal of uncertainty for counties who are the responsible local government entity for providing equitable emergency medical services for all of their residents. AB 1168 sets a legislative precedent that cities and fire districts can have .201 authorities bestowed when none existed. Subsequently, cities or fire districts could back out of longstanding agreements with counties. Counties would then be forced to open up already complex ambulance contracting processes while scrambling to provide continued services to impacted residents. Unfortunately, this measure creates a system where there will be haves and have nots – well-resourced cities or districts will be able to provide robust services whereas disadvantaged communities, with a less robust tax base, will have a patchwork of providers – the very problem the EMS Act, passed over 40 years ago, intended to resolve.

We are concerned by AB 1168 and the effort by the bill’s sponsors to dismantle state statute, regulations, and an extensive body of case law regarding the local oversight and provision of emergency medical services in California. This bill creates fragmented and inequitable EMS medical services statewide.

Sincerely,

DocuSigned by:

5F17BEA33A7143F...
Ed Valenzuela

Chair, Board of Supervisors

cc: Senator Brian Dahle
Assemblymember Megan Dahle
Rural County Representative of California (RCRC)
California State Association of Counties (CSAC)
Shaw Yoder Antwih Schmelzer & Lange

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Agenda Worksheet

~~Submit completed worksheet to:~~
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular Time Requested: 1 Min. Meeting Date: September 17, 2024

OR

Consent

Contact Person/Department: Anna Hendricks, Administration Phone: 842-8003

Address: 1312 Fairlane Rd, Suite 1

Person Appearing/Title: Elizabeth Nielsen, Deputy CAO

Subject/Summary of Issue:

Resolution of the Board of Supervisors of the County of Siskiyou recognizing National Hunting and Fishing Day, September 28, 2024.

Financial Impact:

NO Describe why no financial impact:

YES Describe impact by indicating amount budgeted and funding source below

Amount: _____

Fund: _____ Description: _____ Org.: _____ Description: _____

Account: _____ Description: _____

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information:

Recommended Motion:

Staff respectfully requests that the Board adopt the Resolution recognizing National Hunting and Fishing day, and authorize the Chair to sign.

<p>Reviewed as recommended by policy:</p> <p>County Counsel _____</p> <p>Auditor _____</p> <p>Personnel _____</p> <p>CAO _____</p>	<p>Special Requests:</p> <p>Certified Minute Order(s) _____ Quantity: _____</p> <p>Other: _____</p>
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RESOLUTION NO. _____

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SISKIYOU
RECOGNIZING NATIONAL HUNTING AND FISHING DAY, SEPTEMBER 28, 2024**

WHEREAS, on May 2, 1972 the first proclamation of National Hunting and Fishing Day was signed; and

WHEREAS hunting and fishing are Siskiyou County’s and California’s enduring adventure to the great outdoor experience. For Native Americans and the first settlers, hunting and fishing were vital to survival, and even today many families depend on the ability to harvest our natural resource bounty; and

WHEREAS hunting and fishing families share the abundant beauty of the natural outdoors, passing on traditions, bonding with friends and family, teaching children the importance of protecting and respecting natural resources; and sportsmen and sportswomen enhance the economies of our rural counties; and

WHEREAS California anglers and hunters contribute approximately \$94,000 each year through California Department of Fish and Wildlife licenses and permits. These valuable dollars enhance healthy public and private lands ecosystems and wildlife; and

WHEREAS, Siskiyou County anglers and hunters recognize that sound stewardship over our natural resources and proper management of our exceptional public lands provide future generations enjoyment of the same benefits entrusted to us by those who rooted conservation principles for our fish and wildlife.

NOW, THERERFORE, BE IT RESOLVED, that the Siskiyou County Board of Supervisors encourages Siskiyou County Sportsmen and Sportswomen to recognize National Hunting and Fishing Day, September 28, 2024, with family and friends, share your experience of our Great Outdoors!

PASSED AND ADOPTED by the Siskiyou County Board of Supervisors on September 17, 2024, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Michael N. Kobseff, Chair
Siskiyou County Board of Supervisors

ATTEST:
LAURA BYNUM,
COUNTY CLERK

By _____
Deputy

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Submit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097Regular Time Requested: 1 Min. Meeting Date: September 17, 2024

OR

Consent Contact Person/Department: Anna Hendricks Phone: 842-8003Address: 1312 Fairlane Rd, Suite 1Person Appearing/Title: Elizabeth Nielsen, Deputy County Administrator**Subject/Summary of Issue:**

Letter showing support for the newly established 501c3 nonprofit Tulelake Cornerstone Senior Advocacy and their efforts to provide much needed support to the community of Tulelake as well as support in their efforts to obtain funding to continue community services.

Financial Impact:

NO <input checked="" type="checkbox"/>	<i>Describe why no financial impact:</i>
YES <input type="checkbox"/>	<i>Describe impact by indicating amount budgeted and funding source below</i>
Amount: _____	
Fund: _____	Description: _____ Org.: _____ Description: _____
Account: _____	Description: _____
Activity Code: _____	Description: _____
Local Preference: YES <input type="checkbox"/>	NO <input type="checkbox"/>
For Contracts – <i>Explain how vendor was selected:</i>	
Additional Information:	

Recommended Motion:

Staff respectfully requests that the Board approves the letter to the Tulelake Cornerstone Senior Advocacy providing support for their funding pursuits as well as their community support efforts and authorizes the Chair to sign.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) _____ Quantity: _____

Other: _____

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COUNTY OF SISKIYOU

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Toll Free: 1-888-854-2000, ext. 8005

September 17, 2024

Kailee Wood, President
Tulelake Corner Stone Senior Advocacy
P.O. Box 153
Tulelake, CA 96134

RE: Funding Application Support - Tulelake Cornerstone Senior Advocacy

Dear President Wood,

The Siskiyou County Board of Supervisors is writing to express gratitude to Tulelake Cornerstone Senior Advocacy's (TCSA) commitment to their community and in support of their funding applications to support such efforts.

It was recently announced that several senior services in the Tulelake community have ceased, leaving some of the most vulnerable in the community with unmet needs. To help bridge this gap, the 501c3 Non-Profit Tulelake Cornerstone Senior Advocacy was formed with a goal to provide vital assistance to those in need.

Tulelake is an underserved community that's long distance from larger towns, such as Yreka, increases challenges faced by low-income, no-income, or homebound individuals in their quest to access foods and other necessary services. In addition to their focus on supporting local seniors, the TCSA has now broadened their scope to include support for all individuals of the community who may be facing these challenges.

Another need identified is the community's lack of a community center. TCSA has identified a building that they believe would be ideal to purchase and convert into a community center that would serve as space for gatherings such as senior lunches, book clubs, workout classes, community meetings, as well as a community hub for residents to access critical resources.

We are grateful for this group of individuals dedicated to serving their community and offer support for their efforts to obtain the funding necessary to support their continued efforts. This letter was approved by the Siskiyou County Board of Supervisors on September 17, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Sincerely,

Michael N. Kobseff
Chair, Board of Supervisors

Brandon Criss
District 1

Ed Valenzuela
District 2

Michael N. Kobseff
District 3

Nancy Ogren
District 4

Ray Haupt
District 5

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Agenda WorksheetSubmit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097Regular Time Requested: 1 Min. Meeting Date: September 17, 2024

OR

Consent Contact Person/Department: Anna Hendricks Phone: 842-8003Address: 1312 Fairlane Rd, Suite 1Person Appearing/Title: Elizabeth Nielsen, Deputy County Administrator**Subject/Summary of Issue:**

Letter Governor Newsom urging the veto of Assembly Bill (AB) 2561 (McKinnor) – Local Public Employees: Vacant Positions.

Financial Impact:NO Describe why no financial impact:YES Describe impact by indicating amount budgeted and funding source below

Amount: _____

Fund: _____ Description: _____ Org.: _____ Description: _____

Account: _____ Description: _____

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information:

Recommended Motion:

Staff respectfully requests that the Board approves the letter to Government Newsom urging the veto of AB 2561 (McKinnor) and authorizes the Chair to sign.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) _____ Quantity: _____

Other: _____

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COUNTY OF SISKIYOU

Board of Supervisors

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 Yreka, California 96097
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 Toll Free: 1-888-854-2000, ext. 8005

September 17, 2024

Governor Gavin Newsom
 1021 O Street, Suite 9000
 Sacramento, CA 95814

RE: AB 2561 (McKinnor) – Local Public Employees: Vacant Positions - VETO

Dear Governor Newsom,

The County of Siskiyou Board of Supervisors is writing to express opposition and strongly urge the veto of AB 2561 (McKinnor) regarding vacancy rates in local government departments.

County departments are tasked with challenging and complex tasks all focused on serving the communities in which they sit. Many of these departments require staff to handle confidential and personal information, utilizing and upholding laws and codes, public or individuals' funds, and the like which requires staff members to be reliable, educated, and truly committed to the community and the tasks they are entrusted with. A department such as the Treasurer-Tax Collector's, are responsible for fair and timely collection of hundreds of billions of dollars that in turn fund core public services, including K-14 education, health and public safety. Employees working in these offices must also responsibly invest and manage the public's dollars. These are exacting tasks that require qualified, capable and trustworthy employees who will have access to sensitive information and collectively have billions of dollars under management.

While the private sector can pivot to provide more workplace flexibility and move services online to make working conditions more attractive to prospective employees, counties cannot. Core public services require open, staffed offices that are accessible to the public each business day. Ensuring access to public services is an imperative task that every county government is faced with and is increasingly challenging for rural counties such as ours with large land mass and vastly spread populations.

Finding, training and retaining staff that must meet high standards in order to be given access to the information and money that are part of county functions may mean that at times, there is an undesirable level of vacancies within certain county offices despite ongoing recruitment efforts. Even while faced with these significant challenges, it would be ill-advised to lower the standards prospective employees must meet to fill vacancies in those offices – there is far too much at risk.

Within the past two calendar years, Siskiyou County bargaining units have experienced vacancy rates as high as forty-seven percent. With great consideration to laws and funding restrictions required of many local government departments, several retention and onboarding incentives have been implemented to encourage higher application numbers, job listing referrals, and the retention of staff. In addition, our county's Public Information Officer has significantly increased our social media/online presence and shares job listings through that to reach as many readers as possible. With these, and other, factors vacancy rates in 2024 are around thirty-seven percent. While it is common for certain positions to take longer to fill, efforts to find the most suitable candidate continue to be analyzed to appropriately adjust recruitment strategies.

Unfortunately, if this measure moves forward, it's more likely that vacant positions would simply be eliminated in order to avoid the increased costs and workload that AB 2561 mandates – and mandates without any assurance that these additional mandates will result in reducing vacancies. If there are already vacancies in an

office, the last thing the remaining employees need is new work that redirects their time and focus from directly serving the public. In fact, if this legislation is enacted, it would cause harm to existing and prospective public employees. To wit, either positions will be eliminated – affecting potential future employees as well as the work load placed upon remaining employees to satisfy the workload meant for a larger team of staff as well as the increased burdens being placed on the departments to comply with AB 2561. Departments serving small-medium counties, such as ours, face performing their duties with staff numbers much lesser than our larger counterparts. Further reducing these numbers will gravely effect not only our departments, but also the community in which we work tirelessly to serve.

And finally, counties and the State are facing similar budgetary challenges. Counties will do what is necessary to maintain balanced budgets, just as the State is doing. The Legislature has acted to reduce State costs and vacancies during this revenue downturn by eliminating positions. We truly do not operate with staffing numbers that would allow this type of activity to be in any way a ‘solution’. Rather, this type of activity would be detrimental.

Siskiyou County will be immensely and negatively impacted by this bill and for all of the reasons stated above, we oppose AB 2561 and strongly urge you to veto this measure. This letter was approved by the Siskiyou County Board of Supervisors on September 17, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Sincerely,

Michael N. Kobseff
Chair, Board of Supervisors

CC: Asm. Tina McKinnor
Members, Senate Labor, Public Employment and Retirement Committee
Kalyn Dean, California State Association of Counties
Sarah Duckett, Rural County Representatives of California
Jean Hurst, Urban Counties Caucus

The following page(s) contain the backup material for Agenda Item: [County Administration/County Counsel/Courts](#)
Please scroll down to view the backup material.

Agenda Worksheet

Submit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular Time Requested: 1 Min. Meeting Date: September 17, 2024

OR

Consent

Contact Person/Department: Anna Hendricks Phone: 842-8003

Address: 1312 Fairlane Road, Suite 1

Person Appearing/Title: Angela Davis, County Administrative Officer

Subject/Summary of Issue:

An RFP was posted by the County Administrative Office seeking conflict indigent defense services. The Law Office of Joseph M. Ahart, Inc., submitted a responsive proposal to the RFP. After deliberation, County administrative staff determined that The Law Office of Joseph M. Ahart is the recommended qualified responsive bidder. Staff is requesting Board approval of a contract between the County of Siskiyou and The Law Office of Joseph M Ahart, Inc. for conflict indigent defense services. This contract has been developed in partnership with Siskiyou County Counsel, Administration, and the Siskiyou County Superior Court.

Financial Impact:

NO <input type="checkbox"/>	<i>Describe why no financial impact:</i>		
YES <input checked="" type="checkbox"/>	<i>Describe impact by indicating amount budgeted and funding source below</i>		
Amount:	<u>\$0.01</u>	Description:	
Fund:	<u>1001</u>	Description:	Org.: <u>201190</u> Description: _____
Account:	<u>723000</u>	Description:	_____
Activity Code:		Description:	
Local Preference:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
For Contracts – Explain how vendor was selected: RFP #CAO 24-01			
Additional Information:			

Recommended Motion:

Staff respectfully requests that the Board approves of the contract between the County of Siskiyou and The Law Office of Joseph M Ahart, Inc. for a term ending on June 30, 2027, with two options to renew for one year terms.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) _____ Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

**CONFLICT INDIGENT DEFENSE PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE COUNTY OF SISKIYOU AND THE LAW OFFICE OF JOSEPH M.
AHART, INC.**

This Conflict Indigent Defense Professional Services Agreement (“Agreement”) is entered into between the County of Siskiyou, through its County Administrative Office, a political subdivision of the State of California (“County”), and the Law Office of Joseph M. Ahart, Inc. (“Contractor”) for the purpose of providing conflict indigent defense services (collectively, the “Parties” and individually a “Party”). The Siskiyou County Superior Court (the “Court”) is also a signatory to this Agreement for purposes of establishing approval of its terms, including approval of Contractor and Subcontracting Attorneys.

Section 1. RESPONSIBILITIES OF CONTRACTOR.

- A. Pursuant to the terms and conditions of this Agreement, the Request for Proposals (“RFP) soliciting Conflict Indigent Defense Services (attached hereto as Exhibit 3), and the Contractor’s Proposal to the RFP (“Proposal”) (attached hereto as Exhibit 4), Contractor shall engage and compensate Subcontract Attorneys (collectively, “Subcontract Attorneys” and individually, a “Subcontract Attorney”) who shall be independent contractors of Contractor and who shall provide legal representation in accordance with the terms and conditions of this Agreement. Contractor shall, at all times, have a sufficient number of Subcontract Attorneys to ensure caseloads are handled timely and appropriately.
- B. The Contractor will be required, through the Subcontract Attorneys, to provide legal representation for indigent individuals (“Clients”) who: (1) are defendants in a criminal case (including, but not necessarily limited to, defendants charged with felonies; misdemeanors; probation, parole, Mandatory Supervision, and Post-Release Community Supervision violations, including periodic review hearings or revocation hearings; and juveniles in delinquency court proceedings); (2) are parties in termination of parental rights cases; (3) are charged with contempt of court; (4) who have been called to testify in Court proceedings and who need to be advised regarding self-incrimination issues; (5) have, in any other case, had legal counsel appointed by the Court, where a conflict of interest arises which would preclude the Public Defender from representing the Client; (6) are parties in conservatorship cases; (7) are parties in Care Court cases; and (8) are parties in resentencing cases.
- C. The Contractor shall be required, through the Subcontract Attorneys, to represent Clients at all stages of the Client’s case, including revocation hearings, petitioning appellate courts for writs before final judgment and appeals in misdemeanor cases, as well as preliminary hearings, pre-trial proceedings, trials, and post-trial proceedings. Each Subcontract Attorney will be required to devote to the performance of his/her services all the time reasonably necessary for the diligent fulfillment of the duties of legal counsel as prescribed by law and the Contract. These duties will include, but are not limited to, reviewing all discovery and other relevant materials and conducting

a preliminary interview with the Client after appointment by the Court and before the Client's subsequent court appearances.

D. Assignment of Cases

The Contractor will be required to ensure that the Subcontract Attorneys will be available for all applicable court calendars. A Subcontract Attorney, who has been appointed to represent a particular Client, will be required to represent that Client in all matters related to that appointment including all hearings related to those matters, unless relieved of the appointment by the Court. Contractor shall provide four different levels of indigent conflict defense counsel services in addition to the Public Defender. "Four different levels" meaning Contractor shall provide up to four separate Subcontract Attorneys to be available to cover all the possible conflicts that may and could arise in any given case.

E. Minimum Qualifications of Contractor and Subcontract Attorneys

The Contractor, and all the Subcontract Attorneys, must be currently licensed and in good standing with the California State Bar. The Contractor, and all Subcontract Attorneys, must meet all constitutional, statutory, court rule, and case law requirements for legal counsel. The Contractor must assign Extraordinary Cases only to Subcontract Attorneys qualified to defend a Client in such a case. In the event of a dispute as to the definition of "Extraordinary Cases" the Court will determine what is an extraordinary case. The Court along with the County shall retain the right to review the qualifications of any Subcontract Attorney or proposed Subcontract Attorney and the Superior Court Judge presiding over the criminal court retains sole discretion to reject or preclude any Subcontract Attorney from providing services pursuant to the Agreement.

F. Other Areas of Law Practice

The Contractor and each Subcontract Attorney will be permitted to engage in the private practice of law during the term of the Contract provided that such private practice of law does not interfere with the performance of the duties and responsibilities imposed by the Contract. Neither the Contractor nor any of the Subcontract Attorneys will be permitted under the terms of the Contract to represent, advise, or maintain an attorney-client relationship with any organization of peace officers, the membership of which consists in whole or in part of peace officers who are employed by a public entity within Siskiyou County, or who are employed by the State of California and work within Siskiyou County.

G. Contractor to Remain Conflict Free

The Contractor will be required to make every reasonable effort to assign cases in such a way as to avoid any legal conflict of interest between the Contractor, Contractor's employees, and the Subcontract Attorneys, or between any of the Subcontract Attorneys. The Contractor and Subcontract Attorneys will not be permitted to decline a Court appointment in any case, except for a legal conflict of interest or other lawful grounds. If there is a determination by the Court, that as a matter of law, the Contractor and all the Subcontract Attorneys may not represent (an) otherwise eligible individual(s) because of a legal conflict of interest or, in the case of multiple parties, that fewer than the required number of Subcontract Attorneys may participate in the case because of a legal conflict of interest, then the Contractor will be required to hire and pay, at the Contractor's expense, outside independent attorney(s) to represent the individual(s), and such independent attorney(s) must meet(s) the criteria required of all Subcontract Attorneys. In the event Contractor believes a case is an extraordinary case, and should be opted-out of the contract, if the County and Contractor cannot agree, the issue will be submitted to the Court to decide if the case is an extraordinary case such that it should opt-out of the contract or not. Each Subcontract Attorney will be an independent contractor so that each Subcontract Attorney may legally represent a Client in a case of multiple parties at the same time the Contractor and the other Subcontract Attorneys may represent other parties without resulting in or the creation of any conflicts of interest.

H. Murder and Death Penalty Cases

If the defendant is charged with murder (a violation of Penal Code §187) and the Public Defender cannot represent the defendant, Contractor, or a subcontractor, will provide legal services. Compensation for murder cases will be separate and in addition to the general compensation as prescribed in Exhibit 1 of this Agreement.

When special circumstances are alleged in a murder case, Contractor will not be required to provide legal services under the Agreement to the defendant, a death penalty qualified attorney will be appointed by the Court. Upon a determination by the prosecutor in the case that the death penalty will not be sought at the time of the filing the complaint, the Contractor shall handle the case as set forth in the above paragraph.

I. Appeals and Changes of Venue

1. Generally, the Contractor shall not be required under the Contract to perform services in pursuing and adjudicating appeals in the appellate courts. However, the Contractor and Subcontract Attorneys will be required to pursue and adjudicate appeals and/or writs to the appellate department of the Court; pre-sentence writs to an appellate court, or any other applicable department or division of the Court; and applications for extraordinary writs in all cases. The Contractor will also be required to perform services, through

the Subcontract Attorneys, in any court in the State of California to which a Client's case is transferred on a motion for change of venue.

2. The County will be required to reimburse the Contractor and Subcontract Attorneys for food and lodging, mileage, and airfare expenses when the Contractor or a Subcontract Attorney is required to appear in a case outside of Siskiyou County because of a change of venue. Reimbursement will be at the levels prescribed in the Travel Rates and Guidelines, **Exhibit 2**, incorporated herein. All air travel will require pre-approval by the County. Furthermore, if there are any other expenses incurred as a result of a change of venue, the Contractor and Subcontract Attorneys will be required to obtain pre-approval from the County's Contract Administrator. Any other out-of-county travel expenses will be the sole responsibility of the Contractor or the Subcontract Attorney(s).

J. Representation for Retrials

The Contractor will be required to provide legal representation in any subsequent proceedings for a Client previously represented by the Contractor or a Subcontract Attorney and for whom the case was remanded by the appellate department of the Court or a higher court, unless such representation is precluded by law.

K. Representation for AB109 Realignment Cases

The Contractor, through the Subcontract Attorneys, will be required to provide legal representation to Clients with respect to whom the Siskiyou County Public Defender's Office has or could potentially have a conflict of interest, in cases involving probation, parole, and revocation hearings, which also include Mandatory Supervision or Post-Release Community Supervision violations, in regards to Assembly Bill 109, also known as 2011 Public Safety Realignment.

L. Operational Expenses

1. The Contractor and Subcontract Attorneys will be required to provide, at the Contractor's and Subcontract Attorney's own expense, all office space, furniture, equipment, supplies, libraries, telephone and facsimile service, clerical assistance, utilities, maintenance, and all other costs of operation and overhead required for the competent and effective performance by Contractor and Subcontract Attorneys of the services to be provided under the Contract. Additionally, the utilization of law clerks or paralegals and interpreters for communicating privately with Clients will be at the Contractor's and Subcontract Attorney's expense. The Contractor, and all Subcontract Attorneys, will be required to provide, at the Contractor's expense, malpractice, workers' compensation, automobile, and comprehensive general liability insurance as required by the Contract.

2. In addition only for homicide cases, rare or complex cases, or cases with voluminous discovery, the County, at its sole discretion, may reimburse upon presentation of original receipts Contractor or Subcontract Attorneys for miscellaneous items such as, but not limited to, binders, hardware for data storage, or specialized computer software if such items are required for the Contractor and Subcontract Attorneys to effectively perform the services provided under the Contract and provided that consent for such reimbursement is expressly provided in advance by County's Purchasing Agent in writing to Contractor.

M. Interpreter Services

The Contractor, and the Subcontract Attorneys, will be required to pay for any interpreter services desired by the Contractor, or any Subcontract Attorney, in communicating privately with any Clients.

N. Review of Requests for Ancillary Services

To extent not covered in-house as an Operation Expense, Contractor will be required to administer requests by Subcontract Attorneys, to be made to the County, for ancillary services, including but not limited to, expert witnesses, transcription (inexpensive services available through Rev: www.rev.com), investigative services (in excess of 10 hours per defendant), and other similar services, prior to submitting a claim to the County for payment. Prior to incurring such costs, judicial approval must be obtained, and contractor may be required to use a particular service. The County will reimburse Contractor for Court approved ancillary services, who shall remit such reimbursement to the appropriate Subcontract Attorneys, for investigator services, expert witnesses, transcription, and other similar ancillary services at the levels prescribed in the Travel Rates and Guidelines, **Exhibit 2**, incorporated herein. Notwithstanding, the preceding paragraph, the following expenses are not reimbursable by County: alcoholic beverages, personal sundry and other related expenses, recreational activities, in-room movies, or any expenses for family members.

O. Availability

The Contractor and the Subcontract Attorneys will be required to be available on a reasonable basis to meet and confer with Clients during reasonable business hours when the Court is open in Siskiyou County. The Contractor and the Subcontract Attorneys shall return client phone calls, emails and any other form of client communication, such as text message or voicemail, within 24 hours of a client's communication to Contractor or Subcontractor Attorneys. The Contractor and the Subcontract Attorneys will be required to maintain a telephone answering machine or answering service during those times when their offices are closed.

P. Location of Office

The offices of the Contractor and the Subcontract Attorneys must be located within the City of Yreka, unless some other location is approved in writing by the County's Contract Administrator and the Court. The Contractor's office must be kept open to the public and to Clients during reasonable business hours when the Court is open in Siskiyou County, excluding Court holidays and, for sole practitioners, scheduled vacations. The Contractor is required to have at least one fulltime staff person who is not the Contractor to answer the office phones and return calls from clients and the Court during office business hours.

Q. Quarterly Caseload Report

The Contractor will be required to submit to the County's Contract Administrator, by the 10th of the month following the end of each calendar quarter (i.e., following the months of March, June, September, and December) during the term of the Contract, a written caseload report for the preceding quarter, which must include: (1) a case count (i.e., beginning case balance, cases appointed during the quarter, cases closed during the quarter, and end case balance); (2) disposition of closed cases (i.e., dismissed, relieved, pleas, trials, and other dispositions); (3) caseload types (i.e., felony, misdemeanor, violation of probation, violation of parole, violation of Mandatory Supervision, violation of Post-Release Community Supervision, writ of habeas corpus, order to show cause, etc.); and a signed certification statement and date. The failure to provide a quarterly report may entitle the County to withhold up to 25 percent from the Contractor's monthly compensation until the quarterly report is received and approved by the County.

R. Reports

Upon request by the Siskiyou County Superior Court, Contractor shall provide the Court with a list of active cases, including case number and name of attorney assigned.

As required by Government Code section 7550, each document or report prepared by Contractor for or under the direction of County pursuant to this Agreement shall contain the numbers and dollar amount of the Agreement and all subcontracts under the Agreement relating to the preparation of the document or written report. If multiple documents or written reports are the subject of the Agreement or subcontracts, the disclosure section may also contain a statement indicating that the total Agreement amount represents compensation for multiple documents or written reports. Contractor shall label the bottom of the last page of the document or report as follows: department name, Agreement number, and dollar amount. If more than one document or report is produced under this Agreement, Contractor shall add: "This [document or report] is one of [number] produced under this Agreement."

Section 2. RESPONSIBILITIES OF COUNTY.

Pursuant to the terms and conditions of this Agreement, County shall compensate Contractor as prescribed in sections 3 and 4 of this Agreement and shall monitor the outcomes achieved by Contractor.

Section 3. COMPENSATION.

- A. Contractor shall be paid for the services described in this Agreement according to the terms of **Exhibit 1**, Fees, incorporated herein.
- B. Upon presentation of original receipts, County shall reimburse Contractor and Subcontract Attorneys for the acquisition of County authorized goods or services, or for rentals of property or equipment, needed to investigate and provide for adequate services pursuant to this Agreement. Said reimbursement shall be subject to the prior written approval of CAO or his/her designee.
- C. County shall reimburse Contractor and Subcontract Attorneys as provided for in Sections I (1) [Appeals and Changes of Venue], L (1) [Operational Expenses], and N(1) [Review of Requests for Ancillary Services] of this Agreement.
- D. Investigative services reimbursed under this Agreement shall be at a rate approved by the County and prior judicial approval shall be received before incurring in excess of ten (10) hours of service per client.
- E. Contractor and Subcontractors Attorneys shall be reimbursed for travel, when necessary, in accordance with the Travel Rates and Guidelines, see **Exhibit 2**, incorporated herein.
- F. Unless reimbursement of a specific cost or expense is otherwise expressly permitted under the terms of this Agreement or by law, Contractor and Subcontract Attorneys shall not be reimbursed for any expenses without County and the Court's prior written approval, which approval shall be subject to the County and the Court's sole discretion. If the Parties disagree regarding reimbursement, the ultimate decision shall be that of the Court.
- G. Contractor's violation or breach of Agreement terms may result in fiscal penalties, withholding of compensation, or termination of Agreement.

Section 4. BILLING AND PAYMENT.

- A. Contractor shall submit to County, monthly by the 15th of each month, for the prior month's services, an invoice for services rendered pursuant to this Agreement and for any claimed reimbursements. All invoices and backup materials such as, but not limited to, original receipts to support invoices

must be submitted in amounts using United States currency. Upon expiration or termination of this Agreement, Contractor shall submit to County, within 15 days of expiration, or within 15 days of the effective date of termination, a final invoice for services rendered pursuant to this Agreement and for any claimed reimbursements. County shall make payment within 30 days of receipt of Contractor's correct and approved invoices.

- B. Compensation under this Agreement shall be reduced by applicable contractor revenues. The term "applicable contractor revenues" refers to those receipts or reductions in expenditures or costs which operate to offset or reduce expense or cost items that are allocable to Contractor's compensation under this Agreement (such as but not limited to: purchase discounts, rebates or allowances, insurance refunds and adjustments or overpayment, or other erroneous charges). To the extent that applicable contractor revenues, accruing or received by Contractor relate to allowable costs, they shall be credited to County either as a reduction, or a cash refund, as appropriate. To the extent that applicable contractor revenues, accruing or received by Contractor relate to allowable costs, they shall be credited to County either as a reduction, or a cash refund, as appropriate. Compensation paid or owing by County to Contractor or any or all Subcontract Attorneys shall be offset, reduced, or refunded to County, as appropriate, equal in sum to all amounts reimbursed or reimbursable to Contractor, or Subcontract Attorneys, by any third party, including but not limited to a Client's insurance carrier. The County shall not be liable for payment to Contractor, or any Subcontract Attorney, for services, costs, or expenses paid, reimbursed, or reimbursable by any such third party.
- C. Should County, or the state or federal government, disallow any amount claimed by Contractor, Contractor shall thirty (30) days reimburse County, or the state or federal government, as directed by County, for such disallowed cost.
- D. Documents shall be submitted to the County Administrator at countyadmin@co.siskiyou.ca.us or mailed to 1312 Fairlane Road, Suite 1, Yreka CA 96097. The County Administrator will also serve as point of contact for the County for any communications related to this contract.

Section 5. TERM OF AGREEMENT.

The term of this Agreement shall begin on the date of final signature and shall end on June 30, 2027. The Parties shall have the option to renew this Agreement twice for the term of one year in writing upon mutually negotiated terms unless otherwise terminated in accordance with Section 6 of this contract. Notwithstanding the foregoing, County shall not be obligated for payments hereunder for any future County fiscal year unless or until County's Board of Supervisors appropriates funds for this Agreement in County's budget for that County fiscal year. In the event that funds are not appropriated for this Agreement,

then this Agreement shall end as of June 30 of the last County fiscal year for which funds for this Agreement were appropriated. For the purposes of this Agreement, the County fiscal year commences on July 1 and ends on June 30 of the following year. County shall notify Contractor in writing of such non-appropriation at the earliest possible date.

Section 6. TERMINATION OF AGREEMENT.

- A. If Contractor materially fails to perform Contractor's responsibilities under this Agreement to the satisfaction of County, or if Contractor fails to fulfill in a timely and professional manner Contractor's responsibilities under this Agreement, or if Contractor violates any of the terms or provisions of this Agreement, then County shall have the right to terminate this Agreement for cause effective immediately upon the County giving written notice thereof to Contractor. If termination for cause is given by County to Contractor and it is later determined that Contractor was not in default or the default was excusable, then the notice of termination shall be deemed to have been given without cause pursuant to paragraph B of this section.
- B. County may terminate this Agreement without cause on 30 days written notice to Contractor.
- C. County may terminate this Agreement immediately upon oral notice should funding cease or be materially decreased during the term of this Agreement.
- D. County's right to terminate this Agreement may be exercised by the CAO.
- E. Should this Agreement be terminated, Contractor shall promptly provide to County any and all finished and unfinished reports, data, studies, photographs, charts, and other documents prepared by Contractor pursuant to this Agreement.

Section 7. ENTIRE AGREEMENT; AMENDMENTS; HEADINGS; EXHIBITS/APPENDICES.

- A. This Agreement supersedes all previous Agreements relating to the subject of this Agreement and constitutes the entire understanding of the Parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. Contractor specifically acknowledges that in entering into and executing this Agreement, Contractor relies solely upon the provisions contained in this Agreement, including exhibits to it and any other document expressly incorporated by reference, and no others.
- B. No changes, amendments, or alterations to this Agreement shall be effective unless in writing and signed by both Parties.
- C. If any ambiguity, inconsistency, or conflict exists or arises between the provisions of this Agreement (Attachment D) and the provisions of any of

this Agreement's exhibits or appendices, the provisions of this Agreement shall govern.

Section 8. NONASSIGNMENT OF AGREEMENT; NON-WAIVER.

Inasmuch as this Agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate, or sublet any interest herein without the prior written consent of County and the Court. The waiver by County and/or the Court of any breach of any requirement of this Agreement shall not be deemed to be a waiver of any other breach.

Section 9. EMPLOYMENT STATUS OF CONTRACTOR.

Contractor and any of Contractor's Subcontract Attorneys, contractors or subcontractors shall, during the entire term of this Agreement, be construed to be an independent contractor, and nothing in this Agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the work or services that are the subject matter of this Agreement; provided, however, that the work or services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such work or services. The sole interest of County is to insure that the work or services shall be rendered and performed in a competent, efficient, and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the federal government that would be withheld from compensation if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's workers' compensation insurance plan nor shall Contractor be eligible for any other County benefit. Contractor must issue W-2 and all other appropriate forms for income and employment tax purposes for all of Contractor's assigned personnel under the terms and conditions of this Agreement.

Section 10. INDEMNIFICATION.

- A. To the fullest extent permitted by law, Contractor shall indemnify and hold harmless County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including, but not limited to, reasonable attorney's fees of County Counsel and/or counsel retained by County, expert fees, litigation costs, and investigation costs), damages, judgments, or decrees arising from the work or the provision of services undertaken pursuant to this Agreement by Contractor, or by any of Contractor's subcontractors, any person employed under Contractor, or under any subcontractor, or in any capacity, except when the injury or loss is caused by the sole negligence or intentional wrongdoing of County. Contractor shall also, at Contractor's own expense, defend the County, its elected officials, officers, employees, agents, and volunteers, against any claim, suit, action, or proceeding brought against County, its elected

officials, officers, employees, agents, and volunteers, arising from the work or the provision of services undertaken pursuant to this Agreement by Contractor, or any of Contractor's subcontractors, any person employed under Contractor, or under any Subcontractor, or in any capacity. Contractor shall also defend and indemnify County for any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency and shall defend, indemnify, and hold harmless County with respect to Contractor's "independent contractor" status that would establish a liability on County for failure to make social security deductions or contributions or income tax withholding payments, or any other legally mandated payment. The provisions of this paragraph are intended to be interpreted as broadly as permitted by applicable law. This provision shall survive the termination, expiration, or cancellation of this Agreement.

- B. Contractor shall also require any Subcontract Attorney(s) and shall include in any contract with a Subcontract Attorney(s) a provision whereby the Subcontract Attorney, to the fullest extent permitted by law, indemnifies and holds harmless County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including, but not limited to, reasonable attorney's fees of County Counsel and counsel retained by County, expert fees, litigation costs, and investigation costs), damages, judgments, or decrees arising from the work or the provision of services undertaken pursuant to this Agreement by the Subcontract Attorney or by any of Subcontract Attorney's subcontractors, any person employed under Subcontract Attorney, or under any subcontractor, or in any capacity, except when the injury or loss is caused by the sole negligence or intentional wrongdoing of County. The obligations provided by this subsection are in addition to and in no way reduce, limit, or replace the obligations of Contractor set forth in subsection A. of this section.

Section 11. INSURANCE COVERAGE.

- A. Without limiting Contractor's duties of defense and indemnification, Contractor and any Subcontract Attorney shall be required to obtain, from an insurance carrier authorized to transact business in the State of California, and maintain continuously during the term of this Agreement Commercial General Liability Insurance, including coverage for owned and non-owned automobiles, and other coverage necessary to protect County and the public with limits of liability of not less than (\$1,000,000) One Million Dollars per occurrence; such insurance shall be primary as to any other insurance maintained by County. Contractor shall ensure any Subcontractor fulfills this duty by including in any contract with a Subcontract Attorney(s) a provision imposing this requirement.
- B. Contractor and any Subcontract Attorney(s) shall be required to obtain and maintain continuously required Workers' Compensation and Employer's

Liability Insurance to cover Contractor, and Subcontract Attorney, Contractor's partner(s), subcontractor's partner(s), Contractor's employees, and subcontractor'(s') employees with an insurance carrier authorized to transact business in the State of California covering the full liability for compensation for injury to those employed by Contractor or Subcontract Attorney. Each such policy shall be endorsed to state that the Workers' Compensation carrier waives its right of subrogation against County, its elected officials, officers, employees, agents, and volunteers which might arise in connection with this Agreement. Contractor hereby certifies that Contractor is aware of the provisions of section 3700 of the Labor Code, which requires every employer to insure against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of the Labor Code, and Contractor shall comply with such provisions before commencing the performance of the work or the provision of services pursuant to this Agreement. Contractor shall ensure any Subcontractor fulfills this duty by including in any contract with a Subcontract Attorney(s) a provision imposing this requirement.

- C. Contractor shall obtain and maintain continuously a policy of Errors and Omissions coverage with limits of liability of not less than \$1 million per occurrence. Contractor shall require that each Subcontractor Attorney obtain and maintain continuously a policy of Errors and Omissions coverage with limits of liability of not less than \$1 million per occurrence. Contractor shall ensure any Subcontractor fulfills this duty by including in any contract with a Subcontract Attorney(s) a provision imposing this requirement.
- D. Contractor shall require Subcontractor Attorney(s) to furnish satisfactory proof to County that liability and workers' compensation and other required types of insurance have been obtained and are maintained similar to that required of Contractor pursuant to this Agreement.
- E. With regard to all insurance coverage required by this Agreement:
- (1) Any deductible or self-insured retention exceeding \$25,000 for Contractor or Subcontractor Attorney(s) shall be disclosed to and be subject to approval by the County Risk Manager prior to the effective date of this Agreement.
 - (2) If any insurance coverage required hereunder is provided on a "claims made" rather than "occurrence" form, Contractor or Subcontractor Attorney(s) shall maintain such insurance coverage with an effective date earlier or equal to the effective date of this Agreement and continue coverage for a period of three years after the expiration of this Agreement and any extensions thereof. In lieu of maintaining post-Agreement expiration coverage as specified above, Contractor or subcontractor may satisfy this provision by purchasing tail coverage for the claims-made policy. Such tail coverage shall, at a minimum, provide the insurance coverage required hereunder for claims received and reported three years after

the expiration date of this Agreement.

- (3) All insurance (except workers' compensation and professional liability) required by this Agreement of Contractor and any Subcontract Attorney shall include an endorsement or an amendment to the policy of insurance which names County, its elected officials, officers, employees, agents, and volunteers as additional insureds. In the event that coverage is reduced or canceled, a notice of said reduction or cancellation shall be provided to County within 24 hours. Any available insurance proceeds in excess of the specified minimum limits and coverage pursuant to the terms of this Agreement shall be applicable to the Additional Insured. The additional insureds coverage shall be equal to Insurance Service Office endorsement CG 20 10 for on-going operations, and CG 20 37 for completed operations.
- (4) Each insurance policy (except for workers' compensation and professional liability policies) or an endorsement thereto required by this Agreement of Contractor and any Subcontract Attorney shall contain a "separation of insureds" clause which shall read:
- "Separation of Insureds.
- Except with respect to the Limits of Insurance, and any rights or duties specifically assigned in this Coverage Part to the first Named Insured, this insurance applies:
- a. As if each Named Insured were the only Named Insured; and
 - b. Separately to each insured against whom a claim is made or suit is brought."

(5) Contractor shall provide County with an endorsement or amendment to Contractor's policy of insurance as evidence of insurance protection before the effective date of this Agreement.

(6) The insurance coverage required herein shall be in effect at all times during the term of this Agreement. In the event any insurance coverage expires at any time during the term of this Agreement, Contractor shall provide County, at least 20 days prior to said expiration date, a new endorsement or policy amendment evidencing insurance coverage as provided for herein for not less than the remainder of the term of this Agreement or for a period of not less than one year. In the event Contractor fails to keep in effect at all times insurance coverage as herein provided and a renewal endorsement or policy amendment is not provided within 10 days of the expiration of the endorsement or policy amendment in effect at

inception of this Agreement, County may, in addition to any other remedies it may have, terminate this Agreement upon the occurrence of such event.

- (7) If the endorsement or amendment does not reflect the limits of liability provided by the policy of insurance, Contractor shall provide County a certificate of insurance reflecting those limits.
- (8) Any of Contractor's Excess Insurance shall contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of County.

Section 12. NOTICE OF CLAIM: APPLICABLE LAW: VENUE.

- A. If any claim for damages is filed with Contractor or if any lawsuit is instituted concerning Contractor's performance under this Agreement and that in any way, directly or indirectly, contingently or otherwise, affects or might reasonably affect the County, Contractor shall give prompt and timely notice thereof to County. Notice shall be prompt and timely if given within 30 days following the date of receipt of a claim or 10 days following the date of service of process of a lawsuit. This provision shall survive the termination, expiration, or cancellation of this Agreement.
- B. Any dispute between the Parties, and the interpretation of this Agreement, shall be governed by the laws of the State of California. Any litigation shall be venue in Siskiyou County.

Section 13. COMPLIANCE WITH LAWS: NON-DISCRIMINATION.

- A. Contractor shall observe and comply with all applicable present and future federal laws, state laws, local laws, codes, rules, regulations, and/or orders that relate to the work or services to be provided pursuant to this Agreement.
- B. Contractor shall not discriminate in employment practices or in the delivery of services on the basis of race, color, creed, religion, national origin, sex, age, marital status, sexual orientation, medical condition (including cancer, HIV, and AIDS) physical or mental disability, use of family care leave under either the Family & Medical Leave Act or the California Family Rights Act, or on the basis of any other status or conduct protected by law.
- C. Contractor represents that Contractor is in compliance with and agrees that Contractor shall continue to comply with the Americans with Disabilities Act of 1990 (42 U.S.C. sections 12101, *et seq.*), the Fair Employment and Housing Act (Government Code sections 12900, *et seq.*), and regulations and guidelines issued pursuant thereto.
- D. In addition to any other provisions of this Agreement, Contractor shall be solely responsible for any and all damages caused, and/or penalties levied,

as the result of Contractor's noncompliance with the provisions of this section.

Section 14. ACCESS TO RECORDS: RECORDS RETENTION.

- A. As permitted under law, County, federal, and state officials shall have access to any books, documents, papers, and records of Contractor that are directly pertinent to the subject matter of this Agreement for the purpose of auditing or examining the activities of Contractor or County. Except where longer retention is required by federal or state law, Contractor shall maintain all records for five years after County makes final payment hereunder. This provision shall survive the termination, expiration, or cancellation of this Agreement.
- B. Contractor shall maintain appropriate records to insure a proper accounting of all funds and expenditures pertaining to the work performed or the services provided pursuant to this Agreement. Contractor shall maintain records providing information that account for all funds and expenses related to the provision of services provided pursuant to this Agreement. Access to these records shall be provided to County during working days, 8:00 a.m. to 5:00 p.m. and at other times upon reasonable notice by County, and upon request of state and federal agencies charged with the administration of programs related to the work or services to be provided pursuant to this Agreement.
- C. Contractor agrees to accept responsibility for receiving, replying to, and/or complying with any audit exception by appropriate federal, state, or County audit directly related to the provisions of this Agreement. Contractor agrees to repay County the full amount of payment received for duplicate billings, erroneous billings, audit exceptions, or false or deceptive claims. Contractor agrees that County may withhold any money due and recover through any appropriate method any money erroneously paid under this Agreement if evidence exists of less than full compliance with this Agreement including, but not limited to, exercising a right of set-off against any compensation payable to Contractor.
- D. The County point of contact for communications regarding this contract shall be the Siskiyou County Administrator. Available by email at countyadmin@co.siskiyou.ca.us, by phone at (530) 842-8005, or at 1312 Fairlane Road, Suite 1, Yreka, CA 96097.
- E. Upon request by the Siskiyou County Superior Court, Contractor shall provide the Court with a list of active cases, including case number and name of attorney assigned.

Section 15. COMPLIANCE WITH CHILD, FAMILY, AND SPOUSAL SUPPORT REPORTING OBLIGATIONS.

Contractor's failure to comply with state and federal child, family, and spousal support reporting requirements regarding Contractor's employees or failure to implement lawfully served wage and earnings assignment orders or notices of assignment relating to child, family, and spousal support obligations shall constitute a default under this Agreement. Contractor's failure to cure such default within 90 days of notice by County shall be grounds for termination of this Agreement.

Section 16. LICENSES AND PERMITS.

Contractor, and Contractor's subcontractors, officers, employees, and agents performing the work or services required by this Agreement, shall possess and maintain all necessary licenses, permits, certificates, and credentials required by the laws of the United States, the State of California, the County of Siskiyou, and all other appropriate governmental agencies, including any certification and credentials required by County. Failure to maintain the licenses, permits, certificates, and credentials shall be deemed a breach of this Agreement and constitutes grounds for the termination of this Agreement by County.

Section 17. PERFORMANCE STANDARDS.

Contractor shall perform the work or services required by this Agreement in accordance with the industry and/or professional standards applicable to Contractor's work or services in compliance with the California Rule of Professional Conduct and Business and Professions Code sections 6000, et seq.

Section 18. CONFLICTS OF INTEREST.

Contractor and Contractor's subcontractors, officers and employees shall not have a financial interest, or acquire any financial interest, direct or indirect, in any business, property, or source of income that could be financially affected by or otherwise conflict in any manner or degree with the performance of the work or services required under this Agreement.

Section 19. NOTICES.

- A. Except as provided in section 6.C. of this Agreement (oral notice of termination due to insufficient funding), any notices required or permitted pursuant to the terms and provisions of this Agreement shall be given to the appropriate Party at the address specified below or at such other address as the Party shall specify in writing. Such notice shall be deemed given: (1) upon personal delivery; or (2) if sent by first class mail, postage prepaid, two days after the date of mailing.

If to County: County Purchasing Agent/CAO
Angela Davis, CAO of Siskiyou County
1312 Fairlane Road, Suite 1
Yreka CA 96097

If to Contractor: Law Office of Joseph M. Ahart, Inc.
C/O Joseph Ahart
P.O. Box 992171 Redding, California 96099

- B. Any oral notice authorized by this Agreement shall be given to the persons specified in Section 19.A. and shall be deemed to be effective immediately.
- C. Unless otherwise stated in this Agreement, any written or oral notices on behalf of the County as provided for in this Agreement may be executed and/or exercised by the County Purchasing Agent.

Section 20. AGREEMENT PREPARATION.

It is agreed and understood by the Parties that this Agreement has been arrived at through negotiation and that neither Party is to be deemed the Party which created any uncertainty in this Agreement within the meaning of section 1654 of the Civil Code.

Section 21. COMPLIANCE WITH POLITICAL REFORM ACT.

Contractor shall comply with the California Political Reform Act (Government Code, sections 81000, *et seq.*), with all regulations adopted by the Fair Political Practices Commission pursuant thereto, and with the County's Conflict of Interest Code, with regard to any obligation on the part of Contractor to disclose financial interests and to recuse from influencing any County decision which may affect Contractor's financial interests. If required by the County's Conflict of Interest Code, Contractor shall comply with the ethics training requirements of Government Code sections 53234, *et seq.*

Section 22. SEVERABILITY.

If any portion of this Agreement or application thereof to any person or circumstance is declared invalid by a court of competent jurisdiction or if it is found in contravention of any federal or state statute or regulation or County ordinance, the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

Section 23. COUNTY'S RIGHT OF SETOFF.

To the fullest extent permitted by law, County shall have the right but not the obligation, to setoff, in whole or in part, against any compensation owed to Contractor or any of its subsidiaries under any contract with the County, any amount of any Federal or State audit liability owed by or claimed or asserted

against the County or any amounts owed to County by Contractor or its subsidiaries.

Section 24. USE OF COUNTY PROPERTY.

Contractor shall not use County premises, property (including equipment, instruments, and supplies), or personnel for any purpose other than in the performance of Contractor's obligations under this Agreement.

(SIGNATURES ON FOLLOWING PAGE)

IN WITNESS WHEREOF, County, Court and Contractor have executed this Agreement on the dates set forth below. By their signatures below, each signatory represents that he/she has the authority to execute this Agreement and to bind the Party on whose behalf his/her execution is made.

COUNTY OF SISKIYOU

Date: _____

Michael N. Kobseff, Chair
Board of Supervisors
County of Siskiyou State
of California

ATTEST: LAURA BYNUM
Clerk of the Board of Supervisors

By: _____
Laura Bynum, County Clerk

CONTRACTOR: LAW OFFICE OF JOSEPH M. AHART

Date: _____

Joseph M. Ahart, President of the Law Office of
Joseph M. Ahart, Inc.

Date: _____

Joseph M. Ahart, Director of the Law Office of Joseph
M. Ahart, Inc.

License No.: California State Bar No. 238700

**APPROVED AS TO PROCESS AND ATTORNEYS
SUPERIOR COURT OF CALIFORNIA
COUNTY OF SISKIYOU**

Date: _____

By: _____
Hon. JoAnn M. Bicego, Presiding Judge of the
Siskiyou County Superior Court

TAXPAYER I.D.: on file

ACCOUNTING:

<u>Fund</u>	<u>Organization</u>	<u>Account</u>
1001	201190	723000

At a rate of \$.01 due to unknown number of possible cases.

EXHIBIT 1**COMPENSATION**

A. Excluding the services described in Section 1, Subsection H, Contractor shall be paid for the services described in this agreement according to the terms of Section 1 of this Agreement at the rate of \$77,083.33 per month from October 1, 2024 through December 31, 2026; \$80,937.50 per month from January 1, 2027 through December 31, 2028; and \$84,984.38 per month from January 1, 2029, through June 30, 2029.

B. Contractor shall be paid for the services described in Section 1, Subsection H according to the following payment structure. Contractor, or the Subcontractor handling the case, shall be paid a total of \$60,000 per homicide. The fee should be paid in installments: \$15,000 at initial appearance, \$15,000 at filing of the information, \$5,000 after selection of the jury, \$25,000 after a verdict (or mistrial). If there is a mistrial and the case is retried, Contractor, or the Subcontractor handling the case will be compensated \$5,000 after selection of the subsequent jury, and an additional \$25,000 after verdict (or mistrial) for the subsequent trial.

Subcontractor will be reimbursed up to \$5,000 per trial for hotel stays and meals for days that trial is in session.

There will be no trial fees (\$5,000 + \$25,000) if the case resolves prior to trial. If the attorney substitutes into the case after the preliminary hearing, the compensation installments will adjust to the second \$15,000 installment payment being paid 30 days prior to trial rather at filing of the information.

If there is an unusual complexity to the homicide case, parties may renegotiate this fee, which will be subject to Court approval.

EXHIBIT 2**TRAVEL RATES and GUIDELINES**

These are maximum limits on reimbursable travel-related expenses. To be eligible for lodging and/or meal reimbursement, expenses must be incurred in excess of 110 miles from claimant's headquarters.

Lodging:

- Maximum rates are listed below.
- Receipts in US currency are required and each day of lodging claimed must be listed separately on the pre-printed bill head with a zero balance shown. The hotel express check-out or receipt from a third-party provider for lodging booked via the Internet does not represent a valid receipt.

In-state: Actual lodging cost per night, not to exceed the following rates supported by a zero balance receipt:

City and County of San Francisco \$288

Alameda, San Mateo, Santa Clara Counties \$222

Monterey and San Diego Counties \$184

Los Angeles, Orange, and Ventura Counties \$183

For all other California Counties the maximum reimbursement rate is \$107 per night.

Out-of-state: Costs for investigators, expert witnesses, and other ancillary expenses are reimbursable provided the Subcontracted Attorney has authorized the expense prior to it being incurred.

Meals:

Actual costs are reimbursable with original receipts in US currency **or** up to the limits stated below for continuous travel of more than 24 hours:

Breakfast: Up to \$13

Lunch: Up to \$15

Dinner: Up to \$22

- Travel begins at or before 6 a.m. – Breakfast may be claimed.
- Travel ends before 11 a.m. or ends after 1 p.m. – Lunch may be claimed.
- Travel ends at or after 6 p.m. – Dinner may be claimed.

Reimbursement of meals shall not include alcoholic beverages regardless of meal type.

Transportation:

- The actual cost of tickets for air, rail, bus, rental car, or other forms of public transportation is reimbursable. The lowest cost ticket available must be purchased.
- Receipts in US currency are required for rental cars and air travel.
- The actual costs of cab fare, public parking, and tolls are reimbursable. Receipts in US currency are required for all expense reimbursement.
- Personal vehicle mileage is reimbursable at the current federal mileage reimbursement rate.

Issued: May 01, 2024, Revised: May 02, 2024

**REQUEST FOR PROPOSALS (“RFP”) TO
PROVIDE CONFLICT INDIGENT DEFENSE
SERVICES
TO THE COUNTY OF SISKIYOU**

RFP Number: 24-01

The County of Siskiyou invites responses to a Request for Proposals (RFP) to provide conflict indigent defense services utilizing a team of subcontract attorneys.

General Overview

- Those intending to submit a proposal **must submit** a Letter of Intent. The Letter of Intent must be received by the Siskiyou County Administrator’s Office no later than May 20, 2024 by 5:00 p.m.
- If submitting in person or via US postal service; responders must submit one (1) original and five (5) unbound copies of the Proposal. Responses must be submitted in a sealed envelope, and clearly labeled as “Response to Request for Proposals to provide Conflict Indigent Defense Services to the County of Siskiyou”. If submitting electronically; please title the email as “Response to Request for Proposals to provide Conflict Indigent Defense Services to the County of Siskiyou”.
- A Proposal submitted in response to this RFP **must be signed, dated, and received** by the Siskiyou County, no later than 5:00 p.m. July 29, 2024, the Closing Date.

Proposals received after 5:00 p.m., July 29, 2024 may not be considered. It is the sole responsibility of the Responder to ensure that its Proposal is stamped received by County personnel by this deadline. Proposals received after the announced date and time of receipt by mail or otherwise may be returned unopened. However, nothing in this RFP precludes the County from requesting additional information at any time during the Proposal evaluation.

Failure to fully comply with the RFP provisions or to provide all requested information may result in a Proposal being rejected and given no consideration. Any such determination shall be in the sole judgment of the County and its judgment shall be final and conclusive.

- If any Responder has any question regarding any part of this RFP, the Responder must submit the inquiries pursuant to Section III.F. of this RFP to the following County Contact:

Angela Davis, CAO of Siskiyou County

1312 Fairlane Rd. Suite 1

Yreka, CA 96097

RFP_RFB_Submissions@co.siskiyou.ca.us

Timeline

Release of RFP – 05/01/24

Mandatory Letter of Intent Deadline – 05/20/24

Questions Deadline – 05/24/24

Answers Deadline – 06/07/24

Response Submission Deadline, also known as the Closing Date – 07/29/24

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I. OVERVIEW – RFP 24-01**Conflict Indigent Defense Services - 2024****A. INTRODUCTION**

The County of Siskiyou (“County”) invites responses to a Request for Proposal (“RFP”) to provide conflict indigent defense services. It is anticipated that the County will enter into a contract with the selected Responder(s) who will provide these services through a team of attorney subcontractors. The County may enter into Contracts with one or more Responders to provide these services through a team or teams of Attorney Subcontractors. The contract or contracts will be submitted to the Siskiyou County Board of Supervisors for consideration and final approval.

B. DEFINITIONS

For the purposes of this RFP process, the following definitions apply:

1. Conflict Indigent Defense means when the Public Defender cannot represent a particular indigent individual because of a legal conflict of interest and the case must be assigned to another attorney.
2. Contract means the written Contract between the County and any Responder selected to provide the conflict indigent defense services utilizing Subcontract Attorneys as more fully described in Section II of this RFP.
3. Contractor means the person or entity who/that enters into a Contract with County of Siskiyou to provide conflict indigent defense services utilizing Subcontract Attorneys. There may be more than one Contractor.
4. Court means the Siskiyou County Superior Court.
5. Extraordinary Case means a case where a defendant is charged with an offense that carries a life sentence or a case in which there has been a judicial determination that specialized knowledge and experience is necessary to competently represent a defendant.
6. Mandatory Supervision means those offenders who are no longer eligible to be sentenced to state prison and are sentenced to serve time in local custody per Penal Code section 1170(h)(5)(B) and are given a term of supervision. These offenders will be supervised in accordance with applicable law which at the time of this RFP provides for supervision by the Probation Department for the period of time ordered by the Court subsequent to their term in custody.
7. Post-Release Community Supervision means a specific population of offenders identified by the 2011 Public Safety Realignment enacted by Assembly Bill (AB) 109, as it may be amended from time to time. AB 109 provides that certain offenders released from prison on or after October 1, 2011, after serving a term in prison for the most recent commitment offense that is non-violent, non-serious, or a person who qualifies as a non- high-risk sex offender, shall be subject to supervision by the Probation Department for a period not exceeding three years.

- 8. Proposal means the written submission to the County in response to this RFP.
- 9. Request for Proposal (“RFP”) means this invitation to submit a Proposal to provide the Conflict indigent defense services utilizing subcontract attorneys.
- 10. Responder means any person or entity submitting a Proposal.
- 11. Subcontract Attorney means an attorney or firm who is subcontracted by a Contractor as an independent contractor of the Contractor and who shall provide legal representation in accordance with the terms and conditions of the Contract.

In the event any defined term is used in this RFP that is not defined in this document, the defined term shall have the meaning attributed to it in the Contract.

C. BACKGROUND AND PURPOSE

The County has established the Siskiyou County Public Defender’s Office (“Public Defender”) to provide legal representation for individuals found qualified by the Superior Court of California, County of Siskiyou (“Superior Court” or “Court”) to receive indigent legal counsel. From time to time, however, the Public Defender cannot represent a particular indigent individual because of a legal conflict of interest. The selected Responder/Contractor would provide, through a team of independent subcontract attorneys (“Subcontract Attorney(s)”), legal counsel in such cases.

D. POPULATIONS TO BE SERVED

Generally, the populations to be served under the Contract will be indigent criminal defendants, indigent juveniles charged with a criminal offense for which the Court has appointed legal counsel, but because of a legal conflict of interest, the Public Defender cannot be that legal counsel. The table below shows the current Contractor’s caseload statistics for conflict indigent defense from under the current method of providing services. The numbers are approximate and are not meant to show the actual number of conflict appointments that will be assigned to the Contractor.

Cases Appointed October 2023-December 2023		Cases Appointed 2023
Case Type	Number of Cases	Number of Cases
Felonies	76	270
Misdemeanors	91	23 59
Violations of probation	36	105
PRCS	8	20
Juveniles	7	51
5 th Amendment Advisements	0	9
Family Law (Parental Termination)	1	1

E. SCOPE OF SERVICES

This scope of services will be included in **Section 1. RESPONSIBILITIES OF CONTRACTOR** of the Contract, attached to this RFP as **Attachment D**. The County may, in its sole discretion, agree to modify a term that is otherwise not subject to negotiation.

- A. Pursuant to the terms and conditions of this agreement, Contractor shall engage and compensate Subcontract Attorneys (collectively, "Subcontract Attorneys" and individually, a "Subcontract Attorney") who shall be independent contractors of Contractor and who shall provide legal representation in accordance with the terms and conditions of this agreement. Contractor shall, at all times, have a sufficient number of Subcontract Attorneys to ensure caseloads are handled timely and appropriately.
- B. The Contractor will be required, through the Subcontract Attorneys, to provide legal representation for indigent individuals ("Clients") who: (1) are defendants in a criminal case (including, but not necessarily limited to, defendants charged with felonies; misdemeanors; probation, parole, Mandatory Supervision, and Post-Release Community Supervision violations, including periodic review hearings or revocation hearings; and juveniles in delinquency court proceedings); (2) are parties in guardianship cases; (3) are parties in termination of parental rights cases; (4) are charged with contempt of court; (5) who have been called to testify in Court proceedings and who need to be advised regarding self-incrimination issues; and (6) have, in any other case, had legal counsel appointed by the Court, where a conflict of interest arises which would preclude the Public Defender from representing the Client.
- C. The Contractor will be required, through the Subcontract Attorneys, to represent Clients at all stages of the Client's case, including revocation hearings, petitioning appellate courts for writs before final judgment and appeals in misdemeanor cases, as well as preliminary hearings, pre-trial proceedings, trials, and post-trial proceedings. Each Subcontract Attorney will be required to devote to the performance of his/her services all the time reasonably necessary for the diligent fulfillment of the duties of legal counsel as prescribed by law and the Contract. These duties will include, but are not limited to, reviewing all discovery and other relevant materials and conducting a preliminary interview with the Client after appointment by the Court and before the Client's subsequent court appearances.
- D. Assignment of Cases

The Contractor will be required to ensure that the Subcontract Attorneys will be available for all applicable court calendars. A Subcontract Attorney, who has been appointed to represent a particular Client, will be required to represent that Client in all matters related to that appointment, unless relieved of the appointment by the Court.

E. Minimum Qualifications of Contractor and Subcontract Attorneys

The Contractor, and all the Subcontract Attorneys, must be currently licensed and in good standing with the California State Bar. The Contractor, and all Subcontract Attorneys, must meet all constitutional, statutory, court rule, and case law requirements for legal counsel. The Contractor must assign Extraordinary Cases only to Subcontract Attorneys qualified to defend a Client in such a case. **(Responder may submit a Proposal that opts-out of the requirement found in the preceding sentence, providing the Proposal prominently states it does not contain this commitment to provide this service.)** The County will retain the right to review the qualifications of any Subcontract Attorney or proposed Subcontract Attorney and the County, along with the Superior Court Judge presiding of the criminal court, retains sole discretion to reject or preclude any Subcontract Attorney from providing services pursuant to the Contract.

F. Other Areas of Law Practice

The Contractor and each Subcontract Attorney will be permitted to engage in the private practice of law during the term of the Contract provided that such private practice of law does not interfere with the performance of the duties and responsibilities imposed by the Contract. Neither the Contractor nor any of the Subcontract Attorneys will be permitted under the terms of the Contract to represent, advise, or maintain an attorney-client relationship with any organization of peace officers, the membership of which consists in whole or in part of peace officers who are employed by a public entity within Siskiyou County, or who are employed by the State of California and work within Siskiyou County.

G. Contractor to Remain Conflict Free

The Contractor will be required to make every reasonable effort to assign cases in such a way as to avoid any legal conflict of interest between the Contractor, Contractor's employees, and the Subcontract Attorneys, or between any of the Subcontract Attorneys. The Contractor and Subcontract Attorneys will not be permitted to decline a Court appointment in any case, except for a legal conflict of interest or other lawful grounds. If there is a determination by the Court, that as a matter of law, the Contractor and all the Subcontract Attorneys may not represent (an) otherwise eligible individual(s) because of a legal conflict of interest or, in the case of multiple parties, that fewer than the required number of Subcontract Attorneys may participate in the case because of a legal conflict of interest, then the Contractor will be required to hire and pay, at the Contractor's expense, outside independent attorney(s) to represent the individual(s), and such independent attorney(s) must meet(s) the criteria required of all Subcontract Attorneys. **(Responder may submit a Proposal that opts-out of the requirement found in the preceding sentence, providing the Proposal prominently states it does not contain this commitment.)** Each Subcontract Attorney will be an independent contractor so

that each Subcontract Attorney may legally represent a Client in a case of multiple parties at the same time the Contractor and the other Subcontract Attorneys may represent other parties without resulting in or the creation of any conflicts of interest.

H. Death Penalty Cases

Unless, as specified above, Responder explicitly opts out of committing to provide representation in Extraordinary Cases, when special circumstances are alleged in a murder case, until formal written notification is received from the Siskiyou County District Attorney (or other counsel acting as the prosecutor in a case) that the death penalty will be sought, the Contractor will be required, through a Subcontract Attorney, to provide legal services required under the Contract to the defendant (if the defendant is indigent, the Court appoints counsel, and the Public Defender cannot represent the defendant). Upon a determination by the prosecutor in the case that the death penalty will be sought, the Contractor's obligation to provide legal representation pursuant to the Contract will cease. Any contract or subcontract attorney assigned to a death penalty case shall have the appropriate training and be "death qualified" to handle a potential death penalty case.

I. Appeals and Changes of Venue

1. Generally, the Contractor shall not be required under the Contract to perform services in pursuing and adjudicating appeals in the appellate courts. However, the Contractor and Subcontract Attorneys will be required to pursue and adjudicate appeals and/or writs to the appellate department of the Court; pre-sentence writs to an appellate court, or any other applicable department or division of the Court; and applications for extraordinary writs in all cases. The Contractor will also be required to perform services, through the Subcontract Attorneys, in any court in the State of California to which a Client's case is transferred on a motion for change of venue.
2. The County will be required to reimburse the Contractor and Subcontract Attorneys for food and lodging, mileage, and airfare expenses when the Contractor or a Subcontract Attorney is required to appear in a case outside of Siskiyou County because of a change of venue. Reimbursement will be at the levels prescribed in the Travel Rates and Guidelines, **Exhibit 2**, incorporated herein. All air travel will require pre-approval by the County. Furthermore, if there are any other expenses incurred as a result of a change of venue, the Contractor and Subcontract Attorneys will be required to obtain pre-approval from the County's Contract Administrator. Any other out-of-county travel expenses will be the sole responsibility of the Contractor or the Subcontract Attorney(s).

J. Representation for Retrials

The Contractor will be required to provide legal representation in any subsequent proceedings for a Client previously represented by the Contractor or a Subcontract Attorney and for whom the case was remanded by the appellate department of the Court or a higher court, unless such representation is precluded by law.

K. Representation for AB109 Realignment Cases

The Contractor, through the Subcontract Attorneys, will be required to provide legal representation to Clients with respect to whom the Siskiyou County Public Defender's Office has or could potentially have a conflict of interest, in cases involving probation, parole, and revocation hearings, which also include Mandatory Supervision or Post-Release Community Supervision violations, in regards to Assembly Bill 109, also known as 2011 Public Safety Realignment.

L. Operational Expenses

1. The Contractor and Subcontract Attorneys will be required to provide, at the Contractor's and Subcontract Attorney's own expense, all office space, furniture, equipment, supplies, libraries, telephone and facsimile service, clerical assistance, utilities, maintenance, and all other costs of operation and overhead required for the competent and effective performance by Contractor and Subcontract Attorneys of the services to be provided under the Contract. Additionally, the utilization of law clerks or paralegals and interpreters for communicating privately with Clients will be at the Contractor's and Subcontract Attorney's expense. The Contractor, and all Subcontract Attorneys, will be required to provide, at the Contractor's expense, malpractice, workers' compensation, automobile, and comprehensive general liability insurance as required by the Contract.
2. In addition only for homicide cases, rare or complex cases, or cases with voluminous discoveries, the County, at its sole discretion, may reimburse upon presentation of original receipts Contractor or Subcontract Attorneys for miscellaneous items such as, but not limited to, binders, hardware for data storage, or specialized computer software if such items are required for the Contractor and Subcontract Attorneys to effectively perform the services provided under the Contract and provided that consent for such reimbursement is expressly provided in advance by County's Purchasing Agent in writing to Contractor.

M. Interpreter Services

The Contractor, and the Subcontract Attorneys, will be required to pay for any interpreter services desired by the Contractor, or any Subcontract Attorney, in communicating privately with any Clients. (Inexpensive services are available

at Language Line) **(Responder may submit a Proposal that opts-out of the requirement found in the preceding sentences, providing the Proposal prominently states it does not contain this commitment.** In any event the Contractor, and the Subcontract Attorneys, will not be responsible for interpreter services ordered by the Court for Court *proceedings*.

N. Review of Requests for Ancillary Services

To extent not covered in-house as an Operation Expense, Contractor will be required to administer requests by Subcontract Attorneys, to be made to the County, for ancillary services, including but not limited to, expert witnesses, transcription (inexpensive services available through Rev: www.rev.com), investigative services (in excess of 8 hours per defendant), and other similar services, prior to submitting a claim to the County for payment. Prior to incurring such costs, judicial approval must be obtained, and contractor may be required to use a particular service. The County will reimburse Contractor, who shall remit such reimbursement to the appropriate Subcontract Attorneys, for investigator services, expert witnesses, transcription, and other similar ancillary services at the levels prescribed in the Travel Rates and Guidelines, **Exhibit 2 of Attachment D**, incorporated herein. Notwithstanding, the preceding paragraph, the following expenses are not reimbursable by County: alcoholic beverages, personal sundry and other related expenses, recreational activities, in-room movies, or any expenses for family members.

O. Availability

The Contractor and the Subcontract Attorneys will be required to be available on a reasonable basis to meet and confer with Clients. The Contractor and the Subcontract Attorneys will be required to maintain a telephone answering machine or answering service during those times when their offices are closed.

P. Location of Office

The offices of the Contractor and the Subcontract Attorneys must be located within 110 miles of the City of Yreka, unless some other location is approved in writing by the County's Contract Administrator. The Contractor's office must be kept open to the public and to Clients for a minimum of 40 hours per week, excluding Court holidays and, for sole practitioners, scheduled vacations.

Q. Quarterly Caseload Report

The Contractor will be required to submit to the County's Contract Administrator, by the 10th of the month following the end of each calendar quarter (i.e., following the months of March, June, September, and December) during the term of the Contract, a written caseload report for the preceding quarter, which must include: (1) a case count (i.e., beginning case balance, cases appointed during the quarter, cases closed during the quarter, and end

case balance); (2) disposition of closed cases (i.e., dismissed, relieved, pleas, trials, and other dispositions); (3) caseload types (i.e., felony, misdemeanor, violation of probation, violation of parole, violation of Mandatory Supervision, violation of Post-Release Community Supervision, writ of habeas corpus, order to show cause, etc.); and a signed certification statement and date. The failure to provide a quarterly report may entitle the County to withhold up to 25 percent from the Contractor's monthly compensation until the quarterly report is received and approved by the County.

R. Reports

Upon request by the Siskiyou County Superior Court, Contractor shall provide the Court with a list of active cases, including case number and name of attorney assigned.

As required by Government Code section 7550, each document or report prepared by Contractor for or under the direction of County pursuant to this agreement shall contain the numbers and dollar amount of the agreement and all subcontracts under the agreement relating to the preparation of the document or written report. If multiple documents or written reports are the subject of the agreement or subcontracts, the disclosure section may also contain a statement indicating that the total agreement amount represents compensation for multiple documents or written reports. Contractor shall label the bottom of the last page of the document or report as follows: department name, agreement number, and dollar amount. If more than one document or report is produced under this agreement, Contractor shall add: "This [document or report] is one of [number] produced under this agreement."

II. CONTRACT INFORMATION

If the County chooses to proceed with the provision of conflict indigent defense services utilizing a team of subcontracted attorneys, it will enter into a Contract with the selected Responder. The County intends to use the Contract Template, attached to this RFP as **Attachment D** as a template for the Contract. The County may, in its sole discretion, agree to modify a term that is otherwise not subject to negotiation or propose additional terms to the Contract.

Responders should also specifically identify any portion of the Contract which the Responder desires to amend either by addition, deletion or modification. It is suggested that Responders have their legal counsel review the terms of the Contract. Except as to any portion of the Contract specifically identified pursuant to this section, submission of a Proposal constitutes acceptance by the Responder of all of the terms of the Contract. The County shall be under no obligation to accept any proposed addition, deletion, or modification of the Contract. County may, in its sole discretion, agree to modify any term in the Contract.

It is anticipated that the Contract shall have a term of December, 1, 2025 through June

30, 2027 with two (2), one (1) year automatic renewals subject to terms and conditions in the executed Contract.

III. RFP PROCESS, PROPOSAL FORMAT & GENERAL INFORMATION

A.

1. Prospective proposers interested in submitting a Proposal are **required** to submit a mandatory **sealed** Letter of Intent (see **Attachment C**). The Letter of Intent must be received no later than 5:00 p.m. May 20, 2024 at the Siskiyou County Administration Center, 1312 Fairlane Road, Suite 1, Yreka, California or via email at RFP_RFB_Submissions@co.siskiyou.ca.us.
2. The Letter of Intent demonstrates intent to participate in the RFP process but does not compel submission of a Proposal. **However, only those Responders, who submit a timely Letter of Intent, will have their Proposal considered.**

B. SUBMISSION OF PROPOSALS

1. Responder may submit more than one Proposal. Each Proposal must be submitted in a separate, sealed envelope, plainly marked "Response to RFP to provide Conflict Indigent Defense Services to the County of Siskiyou" and must be delivered to Angela Davis, CAO of Siskiyou County, 1312 Fairlane Road, Suite 1, Yreka CA 96097 or via email to RFP_RFB_Submissions@co.siskiyou.ca.us.
2. Proposals must be received by 5:00 p.m. on July 29, 2024. Late Proposals will not be considered. Each Proposal delivered by hand of US Postal service must include one (1) original and five (5) unbound copies of the Proposal.
3. A Proposal may be withdrawn by written request received from the Responder prior to the Closing Date. A written withdrawal request must be provided to Angela Davis, CAO of Siskiyou County, 1312 Fairlane Road, Suite 1, Yreka CA 96097 or by email to RFP_RFB_Submissions@co.siskiyou.ca.us.
4. Proposals may be modified or withdrawn at any time prior to the Closing Date by an authorized representative of the Responder and by formal written notice to the County's CAO identified in this RFP. Each Responder warrants and represents that the information and costs provided for in the Responder's Proposal will remain unchanged for 90 days after the Closing Date. Responder acknowledges that County will be relying on the information contained in its Proposal. Proposals submitted shall contain the Responder's best and final offer. No modifications by Responder of proposal price will be accepted after the Closing Date.
5. If the County receives only one Letter of Intent the County may, at its sole discretion, enter in to negotiations with that Responder.
6. In the event it becomes necessary to revise any part of this RFP, an addendum

will be provided by email to those individuals and entities who/that submitted a Letter of Intent and will be posted on the County webpage.

C. PROPOSAL FORMAT & CONTENT

Each Proposal must include the following items to be submitted in the order shown:

1. A completed **Attachment A**, Proposal Summary and Certifications
2. A completed **Attachment B**, Statement of Experience
3. **A list of Subcontract Attorneys** the Contractor anticipates will be assigned cases and for each, a current resume or curriculum vitae and State Bar number of each attorney.
4. **A typed narrative** which demonstrates the Responder's familiarity and experience with, and sensitivity to, the problems associated with the operation of indigent defense services and must include, at a minimum, the following information to be identified by the appropriate subsection letter and/or number below:
 - a) Information and material indicative of the Responder's capability to perform the services;
 - b) Descriptions of any similar or related Contracts or grants under which the Responder has provided defense services (whether indigent defense services or otherwise);
 - c) A description of the services to be provided;
 - d) A description of the organization of personnel to be used in providing the services, to include, at a minimum, the following:
 - (1) A listing of the number of support staff and Subcontract Attorneys to be utilized and their location (i.e., in one firm, several firms, etc.);
 - (2) A description of how Subcontract Attorneys will be assigned;
 - (3) A description how many levels of conflict result from assigned personnel;
 - (4) A description of the proposed supervision, training, and performance evaluation of support staff and Subcontract Attorneys; and
 - (5) A discussion of the proposed method of allocating and managing personnel resources to insure timely delivery of services and minimal delays, continuances, appeals, and overturned cases on appeal.
 - e) A description of how the Contractor will avoid conflicts of interest with Subcontract Attorneys and how the Contractor's private practice of law will not interfere with the performance of duties under the Contract.
5. A schedule/timeline for the implementation of each element of the services to be provided as identified in the Proposal.
6. A Price Quote/Budget, including, at a minimum, the following to be identified by

the appropriate subsection letter below:

7.
 - a) A price quote and budget for providing services under the Contract. The price quote and budget shall cover the total price for all services to be provided under the Contract for each calendar year over a five-year period (2024 through 2029);
 - b) A specific breakdown of the price quote amount, including amounts to be allocated for Subcontract Attorneys, for administration, for support staff for each calendar year over a five-year period (2024 through 2029);
 - c) A separate detailed explanation of the process to be used for the determination, approval, administration, and processing of payments for ancillary services; and
 - d) A description of the basis upon which County would be billed. For example, Contractor and any Subcontract Attorney may be billed at an hourly rate, which may contain a discounted rate for travel time. Or, alternatively (and the County's preference), a set fee for each client who is represented in a case may be proposed (regardless of whether a case is quickly settled or proceeds through a jury trial), with potentially a different rate set for misdemeanors, felonies, and Extraordinary Cases. All Proposals should contain a commitment to handle up to a specified maximum number of clients. While the County will not necessarily choose the least expensive Proposal (if any), the Proposal should address how the Contractor would control costs by such means as, in the case of a Proposal billing by the hour, reducing travel time that is billed, assigning personnel in such a manner as to allow court appearances to occur for multiple clients, and reducing the likelihood and frequency of Contractor or Subcontract Attorneys conflicting out of a case. If Responder is submitting a Proposal that opts-out and of the Scope of Services, Paragraph; I.E., such opt-out must be prominently noted. (Presumably, such Proposal will be less costly than it otherwise would be. Responder may also provide more than one Proposal, with one opting-out of a service and a second committing to provide it.)

8. Copies of insurance policies, binders, or certificates evidencing the following insurance coverage:
 - a) Commercial General Liability Insurance, including coverage for owned and non- owned automobiles, and other coverage necessary to protect County and the public with limits of liability of not less than (\$1,000,000) One Million Dollars per occurrence;
 - b) Errors and Omissions coverage with limits of liability of not less than \$1,000,000 per occurrence; and
 - c) Workers' Compensation: Statutory levels.

D. EVALUATION CRITERIA AND PROCEDURE

1. Failure to fully comply with all of the requirements of this RFP and to provide all requested information may result in the Proposal being rejected and given no consideration. The determination of compliance with the terms and conditions of this RFP will be in the County and the Court's sole judgment and its judgment will be final and conclusive.
2. In the evaluation process, the following factors will be considered. This is not an all-inclusive list:
 - a) Whether the Proposal submitted is clear, concise, and complete.
 - b) The experience, background, references, and professional qualifications of the Responder and the proposed Subcontract Attorneys.
 - c) The sufficiency, clarity, and completeness of the Responder are proposed organizational structure and plan to deliver services.
 - d) Whether the Price Quote/Budget and corresponding narrative submitted with the Proposal demonstrates financial and management stability and acumen, and the percentage of the Price Quote which directly applies to the delivery of services. Such other factors as the evaluation panel may deem appropriate.
3. After receiving the Proposals, the County may schedule interviews, at its sole discretion, with some or all of the Responders, and may establish a ranked list of the Responders evaluated. However, in choosing which Responders to enter into negotiations with (if any), the County has no obligation to give preference to a Responder based upon such ranking.
4. The County reserves the right to negotiate the terms of the Contract with one or more Responders. If only one Responder submits a Proposal, the County may, at its sole discretion, enter into negotiations with that Responder or terminate the RFP process.
5. The County may, in its sole discretion, determine not to enter into Contract negotiations with any Responder or with all Responders. Once negotiations with a particular Responder are terminated, the County will not reopen negotiations with that Responder.
6. Notwithstanding anything to the contrary in this RFP, the County reserves the right to award the Contract to the Responder(s) whose Proposal is determined by the County, in its sole discretion, to be in the best interest of the County. The County is not required to award the Contract to the Responder that submits the least costly Proposal. Furthermore, the County reserves the right to award one or more Contracts to one or more Responders as a result of this RFP.
7. After a Responder is selected and a Contract is negotiated with that Responder, the County shall issue to each Responder that submitted a Proposal a written notice advising them of the County's intent to award the agreement to the selected Responder ("Notice of Intent to Award") and offering the opportunity to protest or

object. The County shall consider any protest or objection to the Contract award pursuant to this RFP, provided that it is submitted in writing and received by the County's contact person, within 10 calendar days of the date stated on the County's written Notice of Intent to Award. The protest shall identify all bases on which the protest is based. Any protest or objection will be considered and resolved by the **Purchasing Agent, or their designee** in their sole discretion and whose decision shall be final and conclusive. The Contract may be executed by the County after the expiration of the time period to protest or object, or after a final decision on any protest or objection, whichever is later.

8. Notwithstanding any other provisions of this RFP, County reserves the right, in its sole discretion to:
 - a) Accept or reject any or all Proposals, or any part thereof;
 - b) Reject any Proposal for failure to submit the Proposal in conformity with the provisions of this RFP;
 - c) Waive any informalities or irregularities in a Proposal, or to waive any deviations from the requirements, or terms and conditions of this RFP, if deemed to be in the best interest of the County
 - d) Negotiate with a Responder or Responders;
 - e) Solicit new proposals for the same Contract or on a modified Contract which may include portions of the original proposed Contract, as it determines to be in the best interest of the County.
 - f) Terminate, in part or in its entirety, the RFP process.
9. Initiation of this RFP does not commit the County to finalize a Contract with any Responder or to be bound by any Proposal. The County shall not be liable for any costs related to the preparation and submission of a Proposal, costs related to the negotiation process, and/or costs otherwise incurred by any Responder related to this RFP process. All such costs shall be borne by the Responder(s).
10. Any Responder submitting a Proposal understands and agrees that submission of his/her/its Proposal shall constitute acknowledgement and acceptance of, and intent to comply with, all of the requirements, terms and conditions contained in this RFP. The determination of the compliance with all of the requirements, terms and conditions of this RFP shall be in the County's sole judgment and its judgment shall be final and conclusive.
11. County shall not be liable for and, by submitting a Proposal, Responder agrees not to make any claims for, or have any right to, damages because of any misunderstanding or misrepresentation of the terms and conditions of this RFP, or because of any misinformation or lack of information.

E. USE AND DISCLOSURE OF PROPOSALS

1. The County reserves the right to retain all Proposals that are submitted and to use any ideas in a Proposal regardless of whether a Proposal results in a Contract to provide the conflict indigent defense services utilizing a team of subcontract

attorneys. All Proposals will become the sole property of the County.

2. Unless otherwise compelled by a court order or other legal authority, the County will not disclose any Proposal while the County reviews and evaluates Proposals and engages in negotiations with one or more Responders. However, after the County either issues a Notice of Intent to Award as stated in Section III.D.7. above or the County issues a written notice of termination of the RFP process, each Proposal and related documents shall be a matter of public record and subject to the public disclosure requirements of the California Public Records Act (California Government Code sections 6250, *et seq.*), unless there is a legal exception to public disclosure.
3. If a Responder believes that any portion of its Proposal is subject to a legal exception to public disclosure, the Responder shall: (1) clearly mark the relevant portions of its Proposal "Confidential"; and (2) upon request from the County, identify the legal basis for exception from disclosure. By submitting a Proposal, a Responder agrees that County shall not in any way be liable or responsible for the disclosure of any Proposal or any part thereof if disclosure is pursuant to the Public Records Act or otherwise pursuant to law or legal process. By submitting a Proposal, the Responder agrees to save, defend, keep, hold harmless, and fully indemnify County (including attorney fees), its elected officials, officers, employees, agents and volunteers from all damages, claims, costs, or expenses, whether in law or inequity, that may at any time arise for not disclosing any portion of a Proposal marked "Confidential" to a third party.

F. INQUIRIES

1. To make inquiries regarding this RFP, Responders are directed to contact the County by email at RFP_RFB_Submissions@co.siskiyou.ca.us.
2. Any Responder who attempts to influence the RFP process by interfering or colluding with other Responders and/or with any County officer, employee, or agent; or who deviates from the RFP process as set forth in the requirements, or terms and conditions, of the RFP, **may be disqualified at any time from further participation in the RFP process**. Responders may contact only the individual identified above and are specifically directed not to contact other County officer, employee, or agent on any matter related to this RFP. Failure to comply with the preceding sentence may result in a Responder being barred from consideration under this RFP. No questions regarding this RFP will be answered by other County officers, employees or agents. For purposes of this section of this RFP, the word "officer" does not include a member of the Siskiyou County Board of Supervisors.
3. Questions to County shall be submitted in an E-mail to the individual listed above. Answers will be provided in a document posted to the County Webpage. The answers will be sent to the E-mail address listed in the potential Responder's Letter of Intent. The County will not respond to any questions submitted after 5:00 p.m. May 24, 2024. County may decline to answer any question, but if it

chooses to answer will provide it no later than 5:00 p.m. June 7, 2024.

ATTACHMENT A**PROPOSAL SUMMARY AND CERTIFICATIONS**

RFP Number:	24-01
RFP Issue Date:	April 26, 2024
RFP Submission Deadline:	July 29, 2024

Each Proposal must be submitted in a separate, **sealed** envelope, plainly marked "Response to Request for Proposal to provide Conflict Indigent Defense Services to the County of Siskiyou" and stamped as received by County Administration staff no later than 5pm July 29, 2024 to the CAO of Siskiyou County, 1312 Fairlane Road, Suite 1, Yreka CA 96097 or RFP_RFB_Submissions@co.siskiyou.ca.us.

Questions regarding this RFP should be directed to the County at 1312 Fairlane Road, Suite 1, Yreka CA 96097 or by email at RFP_RFB_Submissions@co.siskiyou.ca.us.

Vendor Authorized Representative

Company Name: _____
 Representative Name: _____
 Title: _____
 Phone: _____ Fax: _____
 Email: _____
 Address: _____
 Federal Tax ID No.: _____

RFP Contact Information (if different from above)

Contact Person: _____
 Title: _____
 Phone: _____ Fax: _____
 Email: _____

ATTACHMENT A**Certifications:**

1. Do you agree to comply with specifications, RFP instructions, draft Contract requirements and other pertinent references contained in this RFP?

YES NO

2. Do you agree that the information and costs provided in the Proposal will remain unchanged and will not be withdrawn for a period of 90 days after the submission deadline?

YES NO

3. Do you certify that all statements contained within the submitted Proposal are true, and acknowledge that if the Proposal is found to contain any false statements, the County may declare any agreement or contract made as a result of the Proposal to be void?

YES NO

4. Do you agree to provide the County with any other information the County determines is necessary for accurate determination of your qualifications to provide the requested services?

YES NO

5. Do you certify that the proposal includes all costs incident to the proposed Contract?

YES NO

If the answer to any question is "NO," please explain: _____

I certify that to the best of my knowledge, my responses to the above statements are true and correct.

Authorized Representative: _____
(Printed Name)

Signature: _____ Date: _____

ATTACHMENT B**STATEMENT OF EXPERIENCE****SECTION A**

Business Name: _____ Phone: _____

Address: _____

City: _____ State: _____ ZIP: _____

Business Status:

Non-Profit Corporation Corporation General Partnership Limited Partnership

Sole Proprietorship Other: _____

Name and title of officer or owner authorized to sign this proposal and any contract with the county that may result.

Name: _____ Title: _____
 (Include additional names and titles as applicable.) (Add additional pages if needed)

SECTION B

Number of years in business under present business name? _____

Other Business Name(s): _____

Number of years under prior name? _____

California State Bar License Number: _____

Current Status: _____

Admission Date: _____

Have you had any Disciplinary and Related Actions and/or Administrative Actions affecting your eligibility to practice law in California or any other state in the United States?

 Yes or No

If "Yes", please explain: _____
 (Add additional pages if needed)

ATTACHMENT B

SECTION C

Number of years' experience providing required, equivalent, or related services?

SECTION D

Contracts completed with other counties or courts for similar services during the last five years:

Year	Services	\$ Amount	Location	Contracting Agency
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

(Add additional pages if needed)

SECTION E

Names of persons with whom you or your Firm has been associated in business as partners or business associates in the last five years. (Governmental agencies are exempt)

(Add additional pages if needed)

SECTION F

Explain any litigation filed against you, your Firm, or any principle officer(s) thereof:

(Add additional pages if needed)

ATTACHMENT B

SECTION G

Please attach a copy of your Firm's most current financial statement.

If requested by the County, would you or your Firm agree to provide letters of credit, and guarantor letters from related entities? Yes No

SECTION H

Please provide a list of commitments and potential commitments which may impact assets, lines of credit, guarantors' letters, or otherwise affect your or your Firm's ability to perform.

(Add additional pages if needed)

SECTION I

If the nature of the services requires business or professional licenses, are such licenses held by you and/or your Firm and its staff? Yes No

Please list each required business or professional license:

License Number	Type	Expiration Date
----------------	------	-----------------

SECTION J

Do you and your Firm agree to provide additional information as required by the County to make an informed determination of qualifications? Yes No

If "No" please explain: _____

ATTACHMENT B

By signing this Statement of Experience, you are certifying that all information provided on this form and contained within your proposal are true, and you acknowledge that if the proposal contains any false statements, the County may declare any contract or agreement made as a result of the proposal to be void.

Signed: _____ Date: _____

Title: _____

ATTACHMENT C

LETTER OF INTENT

Due No Later Than 5:00pm, May 20, 2024

TO: Siskiyou County
Attention: Purchasing Agent
1312 Fairlane Road, Suite 1
Yreka, CA 96097
RFP_RFB_Submissions@co.siskiyou.ca.us

RE: Request for Proposal (“RFP”) to Provide Conflict Indigent Defense Services

This is to inform you that it is the intent of the undersigned to submit a proposal in response to the RFP to provide conflict indigent defense services utilizing subcontracted attorneys.

FIRM/INDIVIDUAL NAME: _____
(Please print)

ADDRESS: _____
(Street or Mailing) (City, State, ZIP)

TELEPHONE NUMBER: _____
(Area Code)

PRIMARY CONTACT EMAIL ADDRESS (REQUIRED): _____

FAX NUMBER: _____
(Area Code)

By my signature, I hereby represent that I have authority to execute this Letter of Intent and to bind the party on whose behalf execution is made.

DATED: _____

SIGNATURE: _____

ATTACHMENT D

**PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE COUNTY OF SISKIYOU
AND _____**

This agreement is entered into between the County of Siskiyou, through its County Administrative Office, a political subdivision of the State of California ("County") and XYZ ("Contractor") for the purpose of providing conflict indigent defense services (collectively, the "Parties" and individually a "Party").

Section 1. RESPONSIBILITIES OF CONTRACTOR.

[See Request for Proposals # I.E. "SCOPE OF SERVICES" section for this information, which will be inserted here.]

Section 2. RESPONSIBILITIES OF COUNTY.

Pursuant to the terms and conditions of this agreement, County shall compensate Contractor as prescribed in sections 3 and 4 of this agreement and shall monitor the outcomes achieved by Contractor.

Section 3. COMPENSATION.

- A. Contractor shall be paid for the services described in this agreement according to the terms of **Exhibit 1**, Fees, incorporated herein.
- B. Upon presentation of original receipts, County shall reimburse Contractor and Subcontract Attorneys for the acquisition of County authorized goods or services, or for rentals of property or equipment, needed to investigate and provide for adequate services pursuant to this agreement. Said reimbursement shall be subject to the prior written approval of CAO or his/her designee.
- C. County shall reimburse Contractor and Subcontract Attorneys as provided for in Sections I(1) [Appeals and Changes of Venue], L (1) [Operational Expenses], and N(1) [Review of Requests for Ancillary Services] of this agreement.
- D. Investigative services reimbursed under this agreement shall be at a rate approved by the County and prior judicial approval shall be received before incurring in excess of ten (10) hours of service per client.
- E. Contractor and Subcontractors Attorneys shall be reimbursed for travel, when necessary, in accordance with the Travel Rates and Guidelines, see **Exhibit 2**, incorporated herein.
- F. Unless reimbursement of a specific cost or expense is otherwise expressly permitted under the terms of this agreement or by law, Contractor and Subcontract Attorneys shall not be reimbursed for any expenses without County and the Court's prior written approval, which approval shall be

ATTACHMENT D

subject to the County and the Court's sole discretion.

- G. Contractor's violation or breach of agreement terms may result in fiscal penalties, withholding of compensation, or termination of agreement.

Section 4. BILLING AND PAYMENT.

- A. Contractor shall submit to County, monthly by the 15th of each month, for the prior month's services, an invoice for services rendered pursuant to this agreement and for any claimed reimbursements. All invoices and backup materials such as, but not limited to, original receipts to support invoices must be submitted in amounts using United States currency. Upon expiration or termination of this agreement, Contractor shall submit to County, within 15 days of expiration, or within 15 days of the effective date of termination, a final invoice for services rendered pursuant to this agreement and for any claimed reimbursements. County shall make payment within 30 days of receipt of Contractor's correct and approved invoices.
- B. Compensation under this agreement shall be reduced by applicable contractor revenues. The term "applicable contractor revenues" refers to those receipts or reductions in expenditures or costs which operate to offset or reduce expense or cost items that are allocable to Contractor's compensation under this agreement (such as but not limited to: purchase discounts, rebates or allowances, insurance refunds and adjustments or overpayment, or other erroneous charges). To the extent that applicable contractor revenues, accruing or received by Contractor relate to allowable costs, they shall be credited to County either as a reduction, or a cash refund, as appropriate. To the extent that applicable contractor revenues, accruing or received by Contractor relate to allowable costs, they shall be credited to County either as a reduction, or a cash refund, as appropriate. Compensation paid or owing by County to Contractor or any or all Subcontract Attorneys shall be offset, reduced, or refunded to County, as appropriate, equal in sum to all amounts reimbursed or reimbursable to Contractor, or Subcontract Attorneys, by any third party, including but not limited to a Client's insurance carrier. The County shall not be liable for payment to Contractor, or any Subcontract Attorney, for services, costs, or expenses paid, reimbursed, or reimbursable by any such third party.
- C. Should County, or the state or federal government, disallow any amount claimed by Contractor, Contractor shall thirty (30) days reimburse County, or the state or federal government, as directed by County, for such disallowed cost.
- D. Documents shall be submitted to the County Administrator at countyadmin@co.siskiyou.ca.us or mailed to 1312 Fairlane Road, Suite 1, Yreka CA 96097. The County Administrator will also serve as point of contact for the County for any communications related to this contract.

ATTACHMENT D**Section 5. TERM OF AGREEMENT.**

The term of this agreement shall begin on the date of final signature and shall end on June 30, 2027. This agreement shall automatically renew twice for the term of one year unless otherwise terminated in accordance with Section 6 of this contract. Notwithstanding the foregoing, County shall not be obligated for payments hereunder for any future County fiscal year unless or until County's Board of Supervisors appropriates funds for this agreement in County's budget for that County fiscal year. In the event that funds are not appropriated for this agreement, then this agreement shall end as of June 30 of the last County fiscal year for which funds for this agreement were appropriated. For the purposes of this agreement, the County fiscal year commences on July 1 and ends on June 30 of the following year. County shall notify Contractor in writing of such non-appropriation at the earliest possible date.

Section 6. TERMINATION OF AGREEMENT.

- A. If Contractor materially fails to perform Contractor's responsibilities under this agreement to the satisfaction of County, or if Contractor fails to fulfill in a timely and professional manner Contractor's responsibilities under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then County shall have the right to terminate this agreement for cause effective immediately upon the County giving written notice thereof to Contractor. If termination for cause is given by County to Contractor and it is later determined that Contractor was not in default or the default was excusable, then the notice of termination shall be deemed to have been given without cause pursuant to paragraph B of this section.
- B. County may terminate this agreement without cause on 30 days written notice to Contractor.
- C. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased during the term of this agreement.
- D. County's right to terminate this agreement may be exercised by the CAO.
- E. Should this agreement be terminated, Contractor shall promptly provide to County any and all finished and unfinished reports, data, studies, photographs, charts, and other documents prepared by Contractor pursuant to this agreement.

Section 7. ENTIRE AGREEMENT; AMENDMENTS; HEADINGS; EXHIBITS/APPENDICES.

- A. This agreement supersedes all previous agreements relating to the subject of this agreement and constitutes the entire understanding of the Parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. Contractor specifically acknowledges that in entering into

ATTACHMENT D

and executing this agreement, Contractor relies solely upon the provisions contained in this agreement, including exhibits to it and any other document expressly incorporated by reference, and no others.

- B. No changes, amendments, or alterations to this agreement shall be effective unless in writing and signed by both Parties.
- C. If any ambiguity, inconsistency, or conflict exists or arises between the provisions of this agreement (Attachment D) and the provisions of any of this agreement's exhibits or appendices, the provisions of this agreement shall govern.

Section 8. NONASSIGNMENT OF AGREEMENT; NON-WAIVER.

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate, or sublet any interest herein without the prior written consent of County. The waiver by County of any breach of any requirement of this agreement shall not be deemed to be a waiver of any other breach.

Section 9. EMPLOYMENT STATUS OF CONTRACTOR.

Contractor and any of Contractor's contractors or subcontractors shall, during the entire term of this agreement, be construed to be an independent contractor, and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the work or services that are the subject matter of this agreement; provided, however, that the work or services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such work or services. The sole interest of County is to insure that the work or services shall be rendered and performed in a competent, efficient, and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the federal government that would be withheld from compensation if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's workers' compensation insurance plan nor shall Contractor be eligible for any other County benefit. Contractor must issue W-2 and all other appropriate forms for income and employment tax purposes for all of Contractor's assigned personnel under the terms and conditions of this agreement.

Section 10. INDEMNIFICATION.

- A. To the fullest extent permitted by law, Contractor shall indemnify and hold harmless County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including, but not limited to, reasonable attorney's fees of County Counsel and/or counsel

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retained by County, expert fees, litigation costs, and investigation costs), damages, judgments, or decrees arising from the work or the provision of services undertaken pursuant to this agreement by Contractor, or by any of Contractor's subcontractors, any person employed under Contractor, or under any subcontractor, or in any capacity, except when the injury or loss is caused by the sole negligence or intentional wrongdoing of County. Contractor shall also, at Contractor's own expense, defend the County, its elected officials, officers, employees, agents, and volunteers, against any claim, suit, action, or proceeding brought against County, its elected officials, officers, employees, agents, and volunteers, arising from the work or the provision of services undertaken pursuant to this agreement by Contractor, or any of Contractor's subcontractors, any person employed under Contractor, or under any Subcontractor, or in any capacity. Contractor shall also defend and indemnify County for any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency and shall defend, indemnify, and hold harmless County with respect to Contractor's "independent contractor" status that would establish a liability on County for failure to make social security deductions or contributions or income tax withholding payments, or any other legally mandated payment. The provisions of this paragraph are intended to be interpreted as broadly as permitted by applicable law. This provision shall survive the termination, expiration, or cancellation of this agreement.

- B. Contractor shall also require any Subcontract Attorney(s) and shall include in any contract with a Subcontract Attorney(s) a provision whereby the Subcontract Attorney, to the fullest extent permitted by law, indemnifies and holds harmless County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including, but not limited to, reasonable attorney's fees of County Counsel and counsel retained by County, expert fees, litigation costs, and investigation costs), damages, judgments, or decrees arising from the work or the provision of services undertaken pursuant to this agreement by the Subcontract Attorney or by any of Subcontract Attorney's subcontractors, any person employed under Subcontract Attorney, or under any subcontractor, or in any capacity, except when the injury or loss is caused by the sole negligence or intentional wrongdoing of County. The obligations provided by this subsection are in addition to and in no way reduce, limit, or replace the obligations of Contractor set forth in subsection A. of this section.

Section 11. INSURANCE COVERAGE.

- A. Without limiting Contractor's duties of defense and indemnification, Contractor and any Subcontract Attorney shall be required to obtain, from an insurance carrier authorized to transact business in the State of California, and maintain continuously during the term of this agreement Commercial General Liability Insurance, including coverage for owned and

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non-owned automobiles, and other coverage necessary to protect County and the public with limits of liability of not less than (\$1,000,000) One Million Dollars per occurrence; such insurance shall be primary as to any other insurance maintained by County. Contractor shall ensure any Subcontractor fulfills this duty by including in any contract with a Subcontract Attorney(s) a provision imposing this requirement.

- B. Contractor and any Subcontract Attorney(s) shall be required to obtain and maintain continuously required Workers' Compensation and Employer's Liability Insurance to cover Contractor, and Subcontract Attorney, Contractor's partner(s), subcontractor's partner(s), Contractor's employees, and subcontractor'(s') employees with an insurance carrier authorized to transact business in the State of California covering the full liability for compensation for injury to those employed by Contractor or Subcontract Attorney. Each such policy shall be endorsed to state that the Workers' Compensation carrier waives its right of subrogation against County, its elected officials, officers, employees, agents, and volunteers which might arise in connection with this agreement. Contractor hereby certifies that Contractor is aware of the provisions of section 3700 of the Labor Code, which requires every employer to insure against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of the Labor Code, and Contractor shall comply with such provisions before commencing the performance of the work or the provision of services pursuant to this agreement. Contractor shall ensure any Subcontractor fulfills this duty by including in any contract with a Subcontract Attorney(s) a provision imposing this requirement.
- C. Contractor shall obtain and maintain continuously a policy of Errors and Omissions coverage with limits of liability of not less than \$1 million per occurrence. Contractor shall require that each Subcontractor Attorney obtain and maintain continuously a policy of Errors and Omissions coverage with limits of liability of not less than \$1 million per occurrence. Contractor shall ensure any Subcontractor fulfills this duty by including in any contract with a Subcontract Attorney(s) a provision imposing this requirement.
- D. Contractor shall require Subcontractor Attorney(s) to furnish satisfactory proof to County that liability and workers' compensation and other required types of insurance have been obtained and are maintained similar to that required of Contractor pursuant to this agreement.
- E. With regard to all insurance coverage required by this agreement:
- (1) Any deductible or self-insured retention exceeding \$25,000 for Contractor or Subcontractor Attorney(s) shall be disclosed to and be subject to approval by the County Risk Manager prior to the effective date of this agreement.
 - (2) If any insurance coverage required hereunder is provided on a

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“claims made” rather than “occurrence” form, Contractor or Subcontractor Attorney(s) shall maintain such insurance coverage with an effective date earlier or equal to the effective date of this agreement and continue coverage for a period of three years after the expiration of this agreement and any extensions thereof. In lieu of maintaining post-agreement expiration coverage as specified above, Contractor or subcontractor may satisfy this provision by purchasing tail coverage for the claims-made policy. Such tail coverage shall, at a minimum, provide the insurance coverage required hereunder for claims received and reported three years after the expiration date of this agreement.

- (3) All insurance (except workers' compensation and professional liability) required by this agreement of Contractor and any Subcontract Attorney shall include an endorsement or an amendment to the policy of insurance which names County, its elected officials, officers, employees, agents, and volunteers as additional insureds. In the event that coverage is reduced or canceled, a notice of said reduction or cancellation shall be provided to County within 24 hours. Any available insurance proceeds in excess of the specified minimum limits and coverage pursuant to the terms of this agreement shall be applicable to the Additional Insured. The additional insureds coverage shall be equal to Insurance Service Office endorsement CG 20 10 for on-going operations, and CG 20 37 for completed operations.
- (4) Each insurance policy (except for workers' compensation and professional liability policies) or an endorsement thereto required by this agreement of Contractor and any Subcontract Attorney shall contain a “separation of insureds” clause which shall read:
- “Separation of Insureds.
- Except with respect to the Limits of Insurance, and any rights or duties specifically assigned in this Coverage Part to the first Named Insured, this insurance applies:
- a. As if each Named Insured were the only Named Insured; and
- b. Separately to each insured against whom a claim is made or suit is brought.”
- (5) Contractor shall provide County with an endorsement or amendment to Contractor’s policy of insurance as evidence of insurance protection before the effective date of this agreement.
- (6) The insurance coverage required herein shall be in effect at all times during the term of this agreement. In the event any insurance coverage expires at any time during the term of this agreement,

ATTACHMENT D

Contractor shall provide County, at least 20 days prior to said expiration date, a new endorsement or policy amendment evidencing insurance coverage as provided for herein for not less than the remainder of the term of this agreement or for a period of not less than one year. In the event Contractor fails to keep in effect at all times insurance coverage as herein provided and a renewal endorsement or policy amendment is not provided within 10 days of the expiration of the endorsement or policy amendment in effect at inception of this agreement, County may, in addition to any other remedies it may have, terminate this agreement upon the occurrence of such event.

- (7) If the endorsement or amendment does not reflect the limits of liability provided by the policy of insurance, Contractor shall provide County a certificate of insurance reflecting those limits.
- (8) Any of Contractor's Excess Insurance shall contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of County.

Section 12. NOTICE OF CLAIM: APPLICABLE LAW: VENUE.

- A. If any claim for damages is filed with Contractor or if any lawsuit is instituted concerning Contractor's performance under this agreement and that in any way, directly or indirectly, contingently or otherwise, affects or might reasonably affect the County, Contractor shall give prompt and timely notice thereof to County. Notice shall be prompt and timely if given within 30 days following the date of receipt of a claim or 10 days following the date of service of process of a lawsuit. This provision shall survive the termination, expiration, or cancellation of this agreement.
- B. Any dispute between the Parties, and the interpretation of this agreement, shall be governed by the laws of the State of California. Any litigation shall be venue in Siskiyou County.

Section 13. COMPLIANCE WITH LAWS: NON-DISCRIMINATION.

- A. Contractor shall observe and comply with all applicable present and future federal laws, state laws, local laws, codes, rules, regulations, and/or orders that relate to the work or services to be provided pursuant to this agreement.
- B. Contractor shall not discriminate in employment practices or in the delivery of services on the basis of race, color, creed, religion, national origin, sex, age, marital status, sexual orientation, medical condition (including cancer, HIV, and AIDS) physical or mental disability, use of family care leave under either the Family & Medical Leave Act or the California Family Rights Act, or on the basis of any other status or conduct protected by law.
- C. Contractor represents that Contractor is in compliance with and agrees that Contractor shall continue to comply with the Americans with Disabilities Act

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of 1990 (42 U.S.C. sections 12101, *et seq.*), the Fair Employment and Housing Act (Government Code sections 12900, *et seq.*), and regulations and guidelines issued pursuant thereto.

- D. In addition to any other provisions of this agreement, Contractor shall be solely responsible for any and all damages caused, and/or penalties levied, as the result of Contractor's noncompliance with the provisions of this section.

Section 14. ACCESS TO RECORDS: RECORDS RETENTION.

- A. As permitted under law, County, federal, and state officials shall have access to any books, documents, papers, and records of Contractor that are directly pertinent to the subject matter of this agreement for the purpose of auditing or examining the activities of Contractor or County. Except where longer retention is required by federal or state law, Contractor shall maintain all records for five years after County makes final payment hereunder. This provision shall survive the termination, expiration, or cancellation of this agreement.
- B. Contractor shall maintain appropriate records to insure a proper accounting of all funds and expenditures pertaining to the work performed or the services provided pursuant to this agreement. Contractor shall maintain records providing information that account for all funds and expenses related to the provision of services provided pursuant to this agreement. Access to these records shall be provided to County during working days, 8:00 a.m. to 5:00 p.m. and at other times upon reasonable notice by County, and upon request of state and federal agencies charged with the administration of programs related to the work or services to be provided pursuant to this agreement.
- C. Contractor agrees to accept responsibility for receiving, replying to, and/or complying with any audit exception by appropriate federal, state, or County audit directly related to the provisions of this agreement. Contractor agrees to repay County the full amount of payment received for duplicate billings, erroneous billings, audit exceptions, or false or deceptive claims. Contractor agrees that County may withhold any money due and recover through any appropriate method any money erroneously paid under this agreement if evidence exists of less than full compliance with this agreement including, but not limited to, exercising a right of set-off against any compensation payable to Contractor.
- D. The County point of contact for communications regarding this contract shall be the Siskiyou County Administrator. Available by email at countyadmin@co.siskiyou.ca.us, by phone at (530) 842-8005, or at 1312 Fairlane Road, Suite 1, Yreka, CA 96097.
- E. Upon request by the Siskiyou County Superior Court, Contractor shall provide the Court with a list of active cases, including case number and name of attorney assigned.

ATTACHMENT D**Section 15. COMPLIANCE WITH CHILD, FAMILY, AND SPOUSAL SUPPORT REPORTING OBLIGATIONS.**

Contractor's failure to comply with state and federal child, family, and spousal support reporting requirements regarding Contractor's employees or failure to implement lawfully served wage and earnings assignment orders or notices of assignment relating to child, family, and spousal support obligations shall constitute a default under this agreement. Contractor's failure to cure such default within 90 days of notice by County shall be grounds for termination of this agreement.

Section 16. LICENSES AND PERMITS.

Contractor, and Contractor's subcontractors, officers, employees, and agents performing the work or services required by this agreement, shall possess and maintain all necessary licenses, permits, certificates, and credentials required by the laws of the United States, the State of California, the County of Siskiyou, and all other appropriate governmental agencies, including any certification and credentials required by County. Failure to maintain the licenses, permits, certificates, and credentials shall be deemed a breach of this agreement and constitutes grounds for the termination of this agreement by County.

Section 17. PERFORMANCE STANDARDS.

Contractor shall perform the work or services required by this agreement in accordance with the industry and/or professional standards applicable to Contractor's work or services.

Section 18. CONFLICTS OF INTEREST.

Contractor and Contractor's subcontractors, officers and employees shall not have a financial interest, or acquire any financial interest, direct or indirect, in any business, property, or source of income that could be financially affected by or otherwise conflict in any manner or degree with the performance of the work or services required under this agreement.

Section 19. NOTICES.

- A. Except as provided in section 6.C. of this agreement (oral notice of termination due to insufficient funding), any notices required or permitted pursuant to the terms and provisions of this agreement shall be given to the appropriate Party at the address specified below or at such other address as the Party shall specify in writing. Such notice shall be deemed given: (1) upon personal delivery; or (2) if sent by first class mail, postage prepaid, two days after the date of mailing.

If to County: County Purchasing Agent/CAO
Angela Davis, CAO of Siskiyou County
1312 Fairlane Road, Suit 1
Yreka CA 96097

ATTACHMENT D

If to Contractor: XYZ

- B. Any oral notice authorized by this agreement shall be given to the persons specified in Section 19.A. and shall be deemed to be effective immediately.
- C. Unless otherwise stated in this agreement, any written or oral notices on behalf of the County as provided for in this agreement may be executed and/or exercised by the County Purchasing Agent.

Section 20. AGREEMENT PREPARATION.

It is agreed and understood by the Parties that this agreement has been arrived at through negotiation and that neither Party is to be deemed the Party which created any uncertainty in this agreement within the meaning of section 1654 of the Civil Code.

Section 21. COMPLIANCE WITH POLITICAL REFORM ACT.

Contractor shall comply with the California Political Reform Act (Government Code, sections 81000, *et seq.*), with all regulations adopted by the Fair Political Practices Commission pursuant thereto, and with the County's Conflict of Interest Code, with regard to any obligation on the part of Contractor to disclose financial interests and to recuse from influencing any County decision which may affect Contractor's financial interests. If required by the County's Conflict of Interest Code, Contractor shall comply with the ethics training requirements of Government Code sections 53234, *et seq.*

Section 22. SEVERABILITY.

If any portion of this agreement or application thereof to any person or circumstance is declared invalid by a court of competent jurisdiction or if it is found in contravention of any federal or state statute or regulation or County ordinance, the remaining provisions of this agreement, or the application thereof, shall not be invalidated thereby and shall remain in full force and effect to the extent that the provisions of this agreement are severable.

Section 23. COUNTY'S RIGHT OF SETOFF.

To the fullest extent permitted by law, County shall have the right but not the obligation, to setoff, in whole or in part, against any compensation owed to Contractor or any of its subsidiaries under any contract with the County, any amount of any Federal or State audit liability owed by or claimed or asserted against the County or any amounts owed to County by Contractor or its subsidiaries.

Section 24. USE OF COUNTY PROPERTY.

Contractor shall not use County premises, property (including equipment, instruments, and supplies), or personnel for any purpose other than in the performance of Contractor's obligations under this agreement.

ATTACHMENT D

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the dates set forth below. By their signatures below, each signatory represents that he/she has the authority to execute this agreement and to bind the Party on whose behalf his/her execution is made.

COUNTY OF SISKIYOU

Date: _____

Michael N. Kobseff, Chair
Board of Supervisors
County of Siskiyou
State of California

ATTEST: LAURA BYNUM
Clerk of the Board of Supervisors

By: _____
Laura Bynum, County Clerk

Approved as to form:
COUNTY

RISK MANAGEMENT

By: _____
Natalie E. Reed

By: _____
Hayley Hudson

CONTRACTOR:

Date: _____

By: _____

Date: _____

By: _____

License No.: _____

APPROVED AS TO PROCESS AND ATTORNEYS
SUPERIOR COURT OF CALIFORNIA
COUNTY OF SISKIYOU

Date: _____

By: _____
Hon. JoAnn M. Bicego, Presiding Judge of the
Siskiyou County Superior Court

TAXPAYER I.D.: _____

ACCOUNTING:
1001-201190-723000

EXHIBIT 1 TO ATTACHMENT D

FEES

TRAVEL RATES and GUIDELINES

These are maximum limits on reimbursable travel-related expenses. To be eligible for lodging and/or meal reimbursement, expenses must be incurred in excess of 110 miles from claimant's headquarters.

Lodging:

- Maximum rates are listed below.
- Receipts in US currency are required and each day of lodging claimed must be listed separately on the pre-printed bill head with a zero balance shown. The hotel express check-out or receipt from a third-party provider for lodging booked via the Internet does not represent a valid receipt.

In-state: Actual lodging cost per night, not to exceed the following rates supported by a zero balance receipt:

City and County of San Francisco \$288

Alameda, San Mateo, Santa Clara Counties \$222

Monterey and San Diego Counties \$184

Los Angeles, Orange, and Ventura Counties \$183

For all other California Counties the maximum reimbursement rate is \$107 per night.

Out-of-state: Costs for investigators, expert witnesses, and other ancillary expenses are reimbursable provided the Subcontracted Attorney has authorized the expense prior to it being incurred.

Meals:

Actual costs are reimbursable with original receipts in US currency **or** up to the limits stated below for continuous travel of more than 24 hours:

Breakfast: Up to \$13

Lunch: Up to \$15

Dinner: Up to \$22

- Travel begins at or before 6 a.m. – Breakfast may be claimed.
- Travel ends before 11 a.m. or ends after 1 p.m. – Lunch may be claimed.
- Travel ends at or after 6 p.m. – Dinner may be claimed.

Reimbursement of meals shall not include alcoholic beverages regardless of meal type.

Transportation:

- The actual cost of tickets for air, rail, bus, rental car, or other forms of public transportation is reimbursable. The lowest cost ticket available must be purchased.
- Receipts in US currency are required for rental cars and air travel.
- The actual costs of cab fare, public parking, and tolls are reimbursable. Receipts in US currency are required for all expense reimbursement.
- Personal vehicle mileage is reimbursable at the current federal mileage reimbursement rate.

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Organization Type and Model

The proposer is the Law Office of Joseph M. Ahart, Inc., which is a law corporation registered with the State of California and will be referred to as "proposer" hereinafter. The proposer currently provides legal representation to criminal defendants, juvenile delinquents and parties in parental termination cases, on a court appointed basis in Siskiyou County. Joseph M. Ahart personally provides the legal representation in those cases unless a conflict of interest arises. In that event, Joseph M. Ahart assigns the case to one of three private attorneys. Additionally, Joseph M. Ahart has practiced law in California for nearly nineteen years, which included over six years in the Shasta County Public Defender's Office as a Deputy Public Defender. See attachment C.

The proposer will utilize the organizational model of a centralized administration of a panel of independent attorneys, which includes the administrator. The proposer will provide legal services for clients and make court appointed attorneys available whereby proposer contracts with independent subcontracting attorneys who will then provide legal services for all clients in all phases of those criminal actions to which attorneys are appointed by the Siskiyou County Superior Court, including but not limited to all necessary court appearances for the defendant/party, motions, writs, trials, preliminary hearings, violation of probation hearings, sentencing, and legal research, in all divisions of the Siskiyou County Superior Court, Adult Divisions, and in the Juvenile Division, in delinquency cases only. Proposer will provide court appointed attorneys for all cases where the public defender is unable to represent a qualified client, with the following limitations. **If the District Attorney is seeking the death penalty, such cases will be considered outside this proposal.**

All appointed attorneys will represent clients according to the performance standards as set by the Judicial Council of California, the State Bar of California and American Bar Association Standards on Ethics, the State Bar of California Standards of Representation for Indigent Defense Services, the California Rules of Professional Conduct, Business & Professions Code §6000, *et. seq.*, and the Performance Guidelines for Criminal Defense Representation of the National Legal Aid and Defender Association and in compliance with the California Rules of Court and the Siskiyou County Superior Court Local Rules.

The administrator will manage the proposed appointment structure and provide additional administrative services designed to improve the quality and efficiency of court appointed legal services during the course of the service agreement

Joseph M. Ahart will be both an attorney accepting appointments and the administrator for the services provided by the proposer.

Administrator Introduction

My name is Joseph Ahart. I have lived in Redding since moving here in 2006. I have two children, one who is an adult and one who attends school in Redding. I have served in a number of community activities including but not limited to serving as a board member on the West Redding Little League Board, participating as a member of the Shasta-Trinity County Bar Association, and serving as the attorney coach of the Shasta High School Mock Trial team. I have coached trial advocacy at the undergraduate and graduate school levels. I also volunteered for the Youth Violence Prevention Council, the YMCA, Anderson Parks and Recreation, and Redding Recreation.

I personally represented indigent clients at the trial court level in Shasta County for twelve years, Lassen County for a year and Siskiyou County for the last five and one half years. As a Deputy Public Defender from 2006 until 2013, I represented clients in misdemeanor and felony cases. I served as the back up to the juvenile delinquency deputy, represented clients in guardianship, conservatorship, and contempt cases. I

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also sat on the collaborative court for recidivist intoxicated drivers as the defense bar representative, where I worked very closely with Honorable Judge William Gallagher and learned a great deal about administrative issues related to the court. For most of the years I worked at the Public Defender's Office, I worked under Neal Pereira and Timothy Pappas and learned a wealth of knowledge about administrative issues associated with indigent defense. In fact, Mr. Pereira personally trained me how to represent clients in Lanterman-Petris-Short conservatorship proceedings and Mr. Pappas trained me how to litigate various issues relating to the Constitutional rights of my clients. In my six and a half years at the Public Defender's Office, I learned the nuances of indigent public defense.

In 2013, I contracted with the Law Office of Jeffrey Jens and continued to do so until January 1, 2018. Over that time, I represented clients in felony, misdemeanor, guardianship, conservatorship, and juvenile delinquency proceedings. I assisted Mr. Jens in recruiting attorneys to work on the panel and outside the panel when necessary. In doing so, I kept careful watch on the processes associated with administration of the conflict panel and administrative issues relating to the panel. I worked very closely with Mr. Jens and learned a great deal about administering a group of attorneys as a result of that relationship. In fact, Mr. Jens used many of the attorneys who worked on the dependency court team to represent clients on an hourly basis. During that four and half years, I learned many of the nuances of a conflict panel from the perspective of both an administrator and attorney.

In 2014, I contracted with the Shasta Superior Court to administrate the juvenile dependency attorneys. Over the six years, I recruited and administered a group of attorneys who brought professionalism and efficiency to the court while providing high quality services. In fact, visiting judges from outside counties commented how cordial, professional and efficient the court operates in Shasta County. In September of 2020, my contract with the Shasta County Superior Court expired.

Since March of 2018, I have practiced, on a part time basis, as a panel attorney on the Central California Appellate Program where I have been appointed to represent criminal defendants and juvenile delinquents in both the Third and Fifth District Courts of Appeal. Last year, I removed myself from the appointment list because the caseload demands with the Siskiyou County caseload did not allow the time to continue representing clients in appellate cases.

In January 2019, I contracted with Siskiyou County and will continue to do so until January 1, 2025, unless I reach an agreement with the Siskiyou County through this proposal to continue accepting appointments. Over that time, I represented clients in felony, misdemeanor, guardianship, conservatorship, juvenile delinquency and parental termination proceedings. During that five and half years, I learned many of the nuances of administering a conflict panel from the perspective of both an administrator and attorney.

Over the course of my career, I have developed good professional relationships with every prosecutor, public defender, family law attorney, and other local attorney, who I have worked with. I have very high standards of practice and I work extremely diligently in my own practice. I believe those who work around me respect my practice. I have trained and mentored numerous attorneys from the conflict panels and Shasta County Public Defender's Office, some of whom currently practice in Siskiyou County. In fact, I provided MCLE trainings on various topics when I worked at the Shasta County Public Defender's Office. I still serve as mentor for a number of attorneys and I enjoy training, assisting and helping other attorneys improve their practice.

With respect to my professional philosophy regarding administering attorneys, I subcontract with attorneys who mirror my professional integrity. That is, I look for attorneys who are ethical, work hard, and provide the highest quality service possible. As a result, the attorneys I administer are generally well respected and appreciated by Court, counsel, staff and clients alike.

Professional References**Melissa Fowler-Bradley, Court Executive Officer**

Shasta Superior Court
1500 Court Street
Redding, CA 96001

(530) 245 6761

Kirk Andrus, Siskiyou County District Attorney

311 4th Street
Yreka, CA 96097

(530) 842 8125

Martha Aker, Siskiyou County Assistant District Attorney

311 4th Street
Yreka, CA 96097

(530) 842 8125

John Quinn, Siskiyou County Chief Deputy District Attorney

311 4th Street
Yreka, CA 96097

(530) 842 8125

Theodore Balboni, Siskiyou County Deputy District Attorney

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Andy Marx, Retired Siskiyou County Assistant Public Defender

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Ryan Mannix, Former Siskiyou County Conflict Panel Administrator

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William Bateman, Shasta County Public Defender

1815 Yuba Street
Redding, CA 96001

(530) 245 7598

Michael Khoronov, Shasta County Assistant Public Defender

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Michael Borges, Criminal Defense Attorney

1558 West Street
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(530) 241 2640

Administrative Meet and Confer

My general administrative methodology is based on the goals of minimizing costs for the county, creating a structure with long term sustainability and providing high quality legal services. That starts with meeting and conferring with other administrators in order to assist in institutional efficiency.

I will meet and confer with the Court, the District Attorney and any county personnel at the request of any of those entities in order to ensure the proper administration of legal services and functioning of the Court and county offices affected by the administration of legal services under this proposal. I will be especially sensitive to the fiscal impact on the county of any policies and actions taken. I will always welcome input from all affected parties during the term of any contract for services. Collaboration between administrators, department heads and the Court is a necessary component of administering the conflict panel. When these entities collaborate, the judicial process moves more fluidly, cases are resolved without undue delay and unnecessary use of resources. In my experience, when these entities don't collaborate, the County and Courts lose because parties are not resolving cases.

As the administrator for the Juvenile Dependency Court, I regularly conferred with the Court, the Court's administrators and counsel in the department to ensure that the quality of services were high and the proceedings were efficient. I intend on doing the same as the administrator for the conflict panel, except I will be collaborating with the criminal courts, the Public Defender and the District Attorney. For the most part, I have had very good professional relationships with each of those entities wherever I practice and I anticipate that will continue. Currently, I attend the Criminal Justice Stakeholder meetings in Siskiyou County in order to remain abreast of the issues affecting the criminal courts. Often times, the Court solicits input from counsel and I have always been open to suggesting ideas of how to make court and counsel more efficient. When I practiced in the Shasta County Superior Court, I assisted in creating a calendar system for the felony department that created efficiency gains for the Court, counsel, and law enforcement that is still utilized to this day. I will continue make those same efforts as an administrator of Siskiyou County's conflict panel.

From a fiscal perspective, an administrator, who is active in this regard, will create a substantial cost savings for the county. Although difficult to quantify, the reality is that when the criminal courts operate most efficiently, the ancillary costs diminish accordingly because cases that should resolve do so in an earlier stage of the proceedings. Over the course of the five and one half years, Siskiyou County has benefitted fiscally from my administration. The yearly ancillary costs from the years prior to my administration to the current time has been reduced by ninety percent.

Administrative Direction

Although an active administrator in regard to meeting and conferring is certainly significant, directing attorney practice habits is the most critical method to achieving the goals of minimizing costs for the

county, creating a structure with long term sustainability and providing high quality legal services. I intend on leading by example in this regard.

First and foremost, the most important rule of indigent criminal defense is mastering client control. Client control refers to when a client listens and follows the advice of his/her attorney throughout the proceedings. In my experience, it boils down to whether or not the client trusts his/her attorney. Indigent clients are typically uneducated, usually impoverished and often accustomed to a social environment dissimilar to the formalities of the court system. What's more, the client does not get to choose his/her attorney. From an indigent client's perspective, his/her attorney is part of the same system that seeks to incarcerate the client. So, it's an accomplishment for any attorney to gain the trust of a client. But once a client trusts an attorney, that attorney can provide the client with advice and other legal services on a far more efficient basis.

Again, although difficult to quantify, the reality is no different than it is for the efficient operation of the criminal courts. When attorneys practice more efficiently, with clients who listen and follow advice, the ancillary costs diminish accordingly because cases that should resolve do so in an earlier stage of the proceedings.

So, I have devised a set of contractual policies and strategies that will result in practice habits that will cultivate trust from the client, while enabling the attorney to practice more efficiently. I have used similar policies with the attorneys who I administered in both the Juvenile Dependency Court and the Siskiyou County Superior Court and the results have been very good.

Contractual Policies

As an administrator, I will require attorneys, by way of contractual agreement, to adhere to a series of policies and strategies to ensure high quality service, including but not limited to the following:

1. Preparation/Timeliness – Subcontracting attorneys will be required to be adequately prepared and punctual for all court appearances. In the event subcontracting attorneys have calendar conflicts, subcontracting attorneys are required to immediately inform the administrator in order to schedule an appropriate substitute attorney.

Over my eighteen years as a practicing attorney and ten years as an administrator, the glaring trend that creates inefficiencies is when attorneys are either not adequately prepared or not punctual for court appearances. I successfully changed that culture when I took over administration of Juvenile Dependency Attorneys. Certainly, clients trust attorneys who are fully prepared and are punctual for all court appearances. Furthermore, cases with prepared attorneys typically resolve earlier in the proceedings. From a fiscal perspective, the ancillary costs diminish when attorneys are prepared and punctual because cases that should resolve earlier do so in an earlier stage of the proceedings.

2. In Custody Defendants – Subcontracting attorneys are required to consult with in-custody clients **prior** to all meaningful court dates and are required to be the **first person** that makes a professional visit to the client.

When I practiced at the Public Defender's Office, the very first rule I learned was that all clients who were in custody must be visited prior to meaningful court dates. I have personally continued that practice habit even after I left the Shasta County Public Defender's Office. I also ensure that I am the first person, not an investigator, who makes a professional visit and often times I make those visits on the weekend or even a holiday. The reason is simple. Clients tend to trust an attorney who takes the time and effort to make that initial contact. Additionally, clients who have been advised of the process, the issues of the case and likely outcomes typically follow the advice that attorneys convey at subsequent court appearances. Again, from a fiscal perspective, the ancillary costs diminish when a client trusts his/her attorney because cases that should resolve earlier do so in an earlier stage of the proceedings.

3. Meet and Confer – Subcontracting attorneys are required to meet and confer with opposing counsel at least two days prior to all contested hearings.

In my experience, meeting and conferring with counsel prior to court appearances creates efficiency for the very simple reason that attorneys can consult with clients prior to court appearances. Clients have the opportunity to deliberate over the attorney's advice and are not pressured to make quick life altering decisions at a court appearance. Typically, when clients are pressured to make decisions, the default is no decision at all, which often means that a case or cases that should resolve earlier in the proceedings, do not.

4. Special Appearances – In the event of calendar conflicts, subcontracting attorneys are to prioritize appearances in the Siskiyou County criminal court over other proceedings, unless other proceedings have legal preference, ie, juvenile dependency/delinquency, no time waiver hearings, and jury trials. In the event that calendar conflict is unavoidable, special appearances will be permitted on the condition that the attorney specially appearing is able to reset the case for future dates that will not create further calendaring conflicts. Additionally, the attorney will be required to advise the client of the special appearance. If such special appearance will occur, the administrator will be advised of such.

In my experience, indigent clients tend distrust their attorney when he or she is not present. And it should come to no surprise that a case cannot be properly handled if counsel is not present.

5. Court Calendar Congestion and Continuances – Subcontracting attorneys are required to avoid continuances and calendaring that may result in any unnecessary court calendar congestion.

In my experience, multiple court appearances and calendar congestion undermine the trust that a client puts in his/her attorney. Appearing at multiple unnecessary court dates has a very real impact on the lives of clients, who may have child care, employment, or other obligations that are disrupted for court. Calendar congestion prevents adequate time being dedicated to clients and clients are pressured to make quick life altering decisions at a court appearance. Again, when clients are pressured to make decisions, the default is no decision at all, which often means that a case or cases that should resolve earlier in the proceedings, does not. That's before considering the costs to the court and the county to have multiple court appearances.

6. Marsden Hearings – Subcontracting attorneys will be required to report all work completed in the case to the court during every Marsden hearing.

In my career, I have had several Marsden hearings, only four of which were granted. It's very much part of a Public Defender's weekly work experience. In my experience, most of my Marsden requests have been denied and I credit that to a very simple strategy that I have embodied throughout my career. I have used Marsden hearings as a forum to cultivate trust with my clients. In every hearing, I inform the court of a detailed list of all the things that I have done to represent the client. I never have a list with less than ten distinct things.

At a Marsden hearing, I, as a matter of practice, I will inform the court, as pertinent, that: 1. I read the file and reviewed all documents in the case. 2. I visited the client on ___ dates. 3. I advised the client of the exposure, the procedure, and the facts of the case. 4. I conferred with an investigator. 5. I spoke with a family member. 6. I conveyed the offer of resolution. 7. I advised the client whether s/he should accept that offer. 8. I advised the client of the consequences of accepting the offer. ... I always end with "I have no problem continuing to represent the client." Typically, the judge will explain to the client how much work has been done and how well his/her attorney seems to be representing and that it's the attorney's duty to give an honest opinion about the case. I have never had poor client relations after a Marsden hearing when I use this strategy. The simple reason is that the client trusts me afterward and I have gained client control.

The results of Marsden hearings are very important to me. I believe that an attorney should not have a Marsden hearing granted for any reason other than a credible safety issue, although there are scenarios where communication has broke down to a point where a new attorney needs to be appointed. I will keep records regarding all Marsden hearings after which counsel was relieved. The records will include case name, case number, and assigned attorney, the date the Marsden hearing occurred, and the name of the new attorney appointed. I do not recall an instance where a conflict panel attorney has had a Marsden hearing granted since I started administering the conflict panel.

As a matter of policy, I will strongly discourage attorneys from being relieved during a Marsden hearing. Attorneys will be required to explain to the Court the amount of work done by the attorney in the case during any Marsden hearing. Any time an attorney is relieved after a Marsden hearing, I will interview the attorney and that interview will be considered as part of the evaluation process. Excessive Marsden hearings where counsel is relieved will be grounds for termination, as permitted by the law.

7. Training – Subcontracting attorneys are required to participate in meaningful and applicable continuing legal education.

8. Conflict of Interest Policy regarding Private Practice - Attorneys will be required to contractually agree to the following term:

Attorneys may engage in the private practice of law, including the defense of those charged with crimes or involved in juvenile court proceedings, provided that no private client shall be accepted which may cause a conflict of interest to arise whereby the contractor would not be able to represent any indigent who would otherwise be eligible for services under this contract.

A failure to abide by this term will constitute grounds for termination of contract.

Administrative Conflicts of Interest Strategy

One of the major issues in counties with a smaller populations is the accrual of conflicts of interest. As the administrator, I will manage the cases with a structure that minimizes the number of conflicts that attorneys acquire by assigning the cases according to 1. prior representation, and 2. evaluating conflicts of interest.

First, I will ensure that attorneys will accept appointments based on prior representation. That means that the same attorneys will represent the same clients on subsequent cases. For example, if I personally represent Client A and that case is closed but Client A is alleged to have committed a new offense at some point in the future, I will accept appointment to represent Client A on the new case so that none of the other attorneys acquire the potential of a new conflict.

Second, I will implement a conflict of interest evaluation process for attorneys as follows:

1. Attorneys will evaluate for conflicts on a case by case basis;
2. If the attorney believes that a legal conflict of interest exists, the attorney will submit to the administrator for evaluation; and
3. If the administrator agrees that a legal conflict exists, the administrator will then reassign the case to an attorney without a conflict of interest.

Over the last five and one half years, these strategies have proven to be extremely successful. Prior to 2019, attorneys who were not practicing as a conflict panel attorney were appointed represent clients. These attorneys were billing the county directly at an hourly rate with no supervision. From the invoices I have personally reviewed, these attorneys generally bill for unnecessary work and often utilize investigators to complete work that the attorney should be completing. The end result of having a substantial number of cases handled by attorneys who are off panel is a higher cost for the county in both attorney and ancillary costs. Since I implemented my strategies, only two clients in five and one half years have had court appointed counsel outside of the conflict panel attorneys. This was a substantial cost savings for the county.

Proposed Attorneys

At least one attorney will be available to accept appointment or specially appear for absent attorneys. All attorneys will be licensed with the California State Bar and contractually required to represent the client competently and vertically, from arraignment to the filing of a notice of appeal.

I intend on subcontracting with attorneys who have practiced or are currently practicing in Siskiyou County. I have worked side by side with the proposed attorneys in one capacity or another. I am very familiar with the various practice habits and styles of each of those attorneys. Aside from the contractual strategies and polices, performance evaluations, and training, I intend on letting each attorney practice according to his or her preference so long as each provide competent representation. In my opinion, each of the proposed attorneys far exceeds the bare minimum of competent representation and any shortcomings can be completely rectified through training that I provide.

Every attorney who I intend on subcontracting with has experience providing legal representation to indigent criminal defendants which requires communication skills, capacity to handle high volume caseloads in a rapidly paced structure, and refined case analysis skills, all of which promote long term sustainability.

Primary Attorneys

Joseph M. Ahart, SBN 238700

Benjamin Magid, SBN 321446

Allison Margolin, SBN 222370

Secondary Felony Attorneys

Jacob Levin, SBN 333724

Ryan Birss, SBN 296316

Felony Appointment Structure

The proposer will utilize a weekly rotation of three primary attorneys for appointment in felony cases. Each week, one of the three felony attorneys will accept appointment as the primary attorney. Attorneys will be appointed according to the following:

I will accept appointment on cases every other week. The two other primary attorneys will alternate acceptance of primary appointment on felony cases on the weeks that I am not the primary attorney. For example, I will accept first appointment to represent defendants for week one. Mr. Magid will accept first appointment to represent defendants for week two. I will for week three. Ms. Margolin for week four.

In the event of co-defendants, the attorney assigned to that particular week will accept the primary appointment while one of the secondary felony attorneys will accept the secondary appointment. For example, if there are two codefendants on the same case during week one, I will accept appointment for codefendant one, Mr. Birss or Mr. Levin will accept appointment for co-defendant two.

If neither of the three primary felony attorneys can represent a client because of conflicts, one of the secondary attorneys will accept appointment.

Misdemeanor and Juvenile Appointment Structure

Subject to the conflicts of interest strategies, for purposes of misdemeanors, juvenile delinquency, contempt and other miscellaneous actions, I will accept first appointment on all cases. If I have a conflict of interest, I will assign the case to one of the primary or secondary attorneys.

If the defendant alleged to have committed a misdemeanor also has a pending felony, the attorney representing the defendant on the felony matter will accept appointment on the misdemeanor.

Whichever attorney is scheduled to be in court on the dates necessary will accept appointment on cases where the client is a witness seeking advice for Fifth Amendment issues.

Administrative Review of Ancillary Services

This proposal does not include costs for investigative or other ancillary costs as such would create a conflict of interest. *See People v. Doolin* (2009) 45 Cal.4th 390. Even if including ancillary costs into this proposal were legally permitted, such would result in a greater cost for the county because the county would have to a lot funds for a budget amount that would exceed the cost of actual ancillary costs. That is, the county will only have the expense of actual ancillary costs rather than contracting for a budgeted amount and losing the surplus from that budget when actual expenses do not reach the budgeted amount.

In order to ensure that ancillary costs or minimized, I will review all requests for ancillary services by subcontracting attorneys and any attorneys appointed on cases predating the award of the contract. I will review and discuss the request with the attorney who is requesting the services. A copy of the request will be placed in the client's file, in my office, and lodged with the county. I will meet and confer with the county administration regarding the forms and process.

Although ancillary services are certainly necessary for effective assistance of counsel, the extent of those services for every case varies. For this reason, I will assess each request on a case by case basis, with an eye toward approving only ancillary services that are necessary to effectively represent the client in the particular case.

I will maintain receipts for all reimbursed expenses, which will delineate the defendant's name, case number, the provider, services provided, address of provider, hourly cost, breakdown of charges, any installment payment, other relevant information, total amount billed, and signature of the person authorizing the payment. A log of these receipts will be submitted to the County monthly along with an invoice from me requesting payment. I will maintain accounts and records, which sufficiently and properly reflect and

identify the direct costs of the representation (investigative, expert and other direct costs). I will submit all report(s) in a format approved by the County.

The county will recognize a cost savings by having an attorney, who is currently practicing in the county and knowledgeable about the law determining the necessity of services, reviewing requests for ancillary services. In my experience, the lack of administrative supervision of ancillary costs results in a substantial increase in expense to the county because many attorneys utilize investigators to complete work that the attorney should be completed themselves. With administrative supervision, that does not happen. Notably, over the course of the five and one half years I have contracted with Siskiyou County, the ancillary costs have shrunk by approximately ninety percent.

The proposer and the subcontract attorneys will be required to assist the Court and/or the county in the determination of whether a client has the financial ability to employ counsel and in determining the reasonable value of the attorney's services for legal representation. That assistance will include, but will not necessarily be limited to, requiring each client to file a financial statement under penalty of perjury within the time frame and in the format required by the Court. If it is determined by the Court (subsequent to the Court having appointed the attorney to represent a particular client) that the client has the financial ability to employ counsel, if relieved by the Court, the attorney thereafter will not be required to provide services for the client under the contract except in a proceeding to review the determination of that issue, or unless otherwise ordered by the Court.

Administrative Caseload Management

I will require that all cases be brought to my office for processing, which will include statistical tracking, calendar tracking, and creation of a case file. When the case is closed, the subcontracting attorney will return the case to my office and report that the case is closed. I will keep accurate caseload statistical analysis.

By the fifteenth working day of each calendar quarter, I will submit to the County Administrative Office, a report reflecting caseload data for the prior three month period.

I will retain client files in the manner of and for the time period required by California State Bar Ethics Formal Opinion Number 2001-157.

I will provide a reasonable means of releasing all client related materials, including but not limited to files, work notes, police reports, investigation reports, and expert reports to my successor in interest.

I will provide secure file storage facilities for retention of case files and storage of electronic information consistent with all state and federal privacy laws and the attorney-client privilege.

I will resolve any complaints, concerns and disputes arising from clients regarding appointed counsel.

Penal Code §187

Any attorneys qualified to handle case where a violation of Penal Code §187 may accept appointment where an allegation that the defendant violated Penal Code §187. I will provide attorneys for appointment on cases consisting of an allegation that the defendant violated Penal Code §187 and when the District Attorney is not seeking the death penalty.

Start Up and Transition Plan

Attorneys will accept appointment on cases by January 1, 2025 if the contract is awarded.

Proposer will be prepared to provide administrative services by January 1, 2025 if the contract is awarded.

Training

Certainly, administrative direction in cultivating trust with a client is important to minimizing costs for the county, creating a structure with long term sustainability and providing high quality legal services. But that's not the end all. The attorneys must execute that direction and the attorneys must be educated on other areas of practice. Both occur through training on legal principles and practical application.

When I was a Deputy Public Defender under Neal Pereira, Jeff Gorder and Timothy Pappas, I personally presented MCLE trainings at the office. Because of our geographical isolation, MCLE trainings in the north state are sparse. I intend on securing MCLE provider status so that I can provide all the subcontracting attorneys and any county employed attorneys, legal training on legal principles and practical application.

Administrative Oversight and Performance Evaluation

The best way to evaluate the performance of attorneys is to watch them. I will observe and assess attorney performance during court proceedings. I will also assess attorney performance through interviews, discussions and training sessions with attorneys. I will also discuss performance of attorneys informally with the Court, staff and other counsel. I will conduct interviews with attorneys and audit files on a random basis. Although statistical analysis is an imperfect analysis tool, I will utilize caseload statistics to assess attorney work.

At the request of the Judges of the Siskiyou County Superior Court, any term of the contract that requires direct supervision and/or auditing of the files must be stricken and/or modified. The reason being is that I cannot directly supervise subcontracting attorneys as that would create a conflict of interest.

State of the Siskiyou County Criminal Justice Caseloads

According to statistics provided by the Siskiyou County Superior Court, the number of felonies filed per year from 2019 through 2023 ranged between 510 and 592 cases filed per year. The misdemeanor filings ranged between 910 and 1740 cases filed per year. The lowest number of cases were filed in 2020 (510 felonies and 910 misdemeanors) and were understandably down as a result of the COVID-19 pandemic. The overall filings have not increased significantly since 2019.

Year	Felony	Misdemeanor	PRCS
2019	523	1740	30
2020	510	990	14
2021	564	1152	12
2022	591	1111	6
2023	536	1303	12

However, the number of cases where the Siskiyou County Public Defender has declared a conflict of interest has increased dramatically.

Year	Felony	Misdemeanor	Violation of Probation	PRCS	Juvenile Petitions	Parental Termination
2019	172	252	59	6	5	2
2020	128	184	33	4	16	0
2021	155	170	32	6	26	3
2022	251	245	36	21	33	0
2023	270	359	105	20	51	1

Notably, the 2019 statistics include cases from the conflict panel attorneys who were appointed prior to 2019 but then had the new conflict panel attorneys appointed so the statistics are somewhat artificially inflated. Nevertheless, there is a steady increase in the caseloads that the conflict panel has been appointed to represent clients.

In 1973, the National Advisory Commission on Criminal Justice Standards and Goals (NAC) established that caseloads for a criminal defense attorneys should not exceed the following:

- felonies: 150 cases per year
- misdemeanors: 400 cases per year
- mental health cases: 200 cases per year
- juvenile cases: 200 cases per year
- appeals: 25 cases per year

Under this standard, the caseload for the conflict panel in 2023 required staffing of three full time attorneys for the felony, misdemeanor and juvenile caseloads. The NAC caseload requirements are silent about violations of probation, PRCS, parental termination and Fifth Amendment counsel caseloads. Taking those into consideration, the 2023 conflict panel required staffing of 4 full time attorneys.’

In 2023, the Rand Corporation published the National Public Defense Workload Study (“NPDWS”), which proposed that maximum caseloads per attorney be determined with a more case specific criteria that took into account the case types and expected attorney hours to expended on that case type. Under that criteria, the 2023 conflict panel required staffing of 7 full time attorneys.’

Remote Location

Because of Siskiyou County’s remote location and rural nature, recruiting and retaining attorneys is very difficult. The very small local criminal defense bar is unwilling to accept appointments on criminal cases. As such, all of the attorneys on the conflict panel commute from Shasta County or further away. Because of this travel, compensation must be lucrative enough to entice attorneys to travel to Siskiyou County.

Penal Code §1001.36

In 2018, the Mental Health Diversion Program was created through enactment of Penal Code §1001.36. This program aims to keep individuals with mental health issues away from incarceration and severe penalties for the individuals who qualify help them receive needed treatment and prevent future illegal activity.

For attorneys who are appointed to represent criminal defendants, the Mental Health Diversion Program has substantially increased the workload. Approximately half of the felony cases require additional legal work that was not contemplated by the caseload standards set by the PAC. This increased workload includes creating referral packets, obtaining medical records, conferring with mental professionals, conducting additional hearings, attending additional court dates, and filing petitions. A social worker has been funded through the Community Correction Partnership to assist in this workload but that funding was appropriated to the Siskiyou County Public Defender and the Siskiyou County Public Defender refuses to permit the social worker to assist indigent clients represented by the conflict panel, claiming that such would be a conflict of interest. As such, the attorneys on the conflict panel continue to shoulder the entire burden of the additional workload.

Inflation

Changes in the economy have resulted in what could be characterized as hyperinflation. According to Morgan Stanley Financial Advisor Terry Burke, there has been 25% inflation between end of 2018 and the current date. In contrast, the conflict panel budget has increased by a mere 10% over that same time period. As such, the current conflict panel is underfunded by at least 15% based upon inflation alone.

Comparable Compensation

Because all the attorneys on the conflict panel must be able to handle caseloads that include serious felony cases, the appropriate comparable compensation would be that of four full time senior/assistant public defenders, which including benefits, costs the county approximately \$225,000 per year. Additionally, the full time caseloads, as opposed to part time caseloads, limit the attorneys from obtaining other sources of income. For example, I have stopped taking private clients in felony cases in other counties, stopped accepting appointments in appellate cases and stopped taking private clients in family law matters, all because of the time requirements of the Siskiyou County caseloads. Without saying, my revenue sources have been drastically reduced, which means my law firm's ability to fund staffing and other overhead is limited to the revenue from the contract with Siskiyou County.

Considering the revenue limitations and high caseloads, this proposal includes funding of an officer manager of the same stature as the officer manager at the Siskiyou County Public Defender's Office, which including benefits, costs the county approximately \$125,000 per year. For the same reasons relating to the limitations with obtaining alternate sources of income because of the demands of the caseloads, overhead expenses including but not limited to insurance, office rents, legal services, interpreter services and office supplies in total cost the county approximately \$50,000 per year.

In total, the comparable compensation at the 2023 caseloads is \$1,075,000. Considering that the conflict panel is handling more felony cases and nearly the same number of other cases as the Siskiyou County Public Defender's Office, which has a budget of nearly two million dollars, the comparable compensation of \$1,075,000 is a relative bargain, especially considering that the conflict panel offers four levels of conflict where the Public Defender's Office offers one level of conflict.

Price Quote / Budget

Although it is anticipated that the Contract shall have a term of December, 1, 2025 through June 30, 2027 with two (2), one (1) year automatic renewals, this price quote provides for a six year quotation, the structure of the term to be subject to negotiations. This price quote and budget for providing services under the contract covers the total price for all services, excluding representation in homicide cases, to be provided under the contract for each calendar year over the six-year period of the contract. This quote is based upon the cost of having four full time attorneys, an administrator and an office manager, adjusted for 2.5% annual inflation:

2025: \$925,000.00
 2026: \$925,000.00
 2027: \$971,250.00
 2028: \$971,250.00
 2029: \$1,019,812.50
 2030: \$1,019,812.50

A specific breakdown of the amounts to be allocated for contract attorneys, for administration, for support staff for the first calendar year of the six-year period of the contract:

\$750,000 – attorney and administrator fees
 \$125,000 – office manager
 \$50,000 – overhead costs (storage, office, supplies, insurance, research materials, training etc)

Subcontracting attorneys will be paid a flat monthly fee on the final day of each month. If a case goes before a jury, subcontracting attorneys will be paid an additional fee for each day after three complete trial days.

Cases with an alleged violation of Penal Code §187 (homicide cases) will be contracted separately from the flat monthly fee. The payment structure will be based on the procedural status of the case. Because qualified attorneys must travel from out of town and temporarily reside locally, an additional allowance for travel expenses is included.

First appointment: \$15,000

Arraignment on information: \$15,000

Completion of jury selection: \$10,000

Completion of trial: \$20,000

Travel expense allowance: up to \$5,000 reimbursement

A flat monthly fee for legal services is proposer's preferred compensation plan because this creates a long term relationship between the subcontracting attorneys, the administrator and the court system. Essentially, when subcontracting attorneys have guaranteed monthly fee agreements, attorneys have career incentives, increase their productivity, and invest in the system, all of which promote long term sustainability. In my experience, this compensation structure truly fosters a collaborative environment that will not only result in long term efficiency for the panel attorneys but also for the criminal justice system as a whole, which will result in efficiency gains for the county offices as well.

A separate compensation plan for homicide cases is proposer's preferred compensation plan because the frequency of homicides is not constant. So rather than propose a greater yearly compensation in order to create a budget reserve for potential homicides, the compensation plan will only bill for the cases as those cases arise which creates a substantial cost savings for the county. Furthermore, the compensation schedule only compensates for work completed, which creates an additional savings for the county.

Financial Statement

I certify that the Law Office of Joseph M. Ahart, Inc. is in good financial standing without any outstanding debts or liabilities.

Insurance Statement

I certify that the Law Office of Joseph M. Ahart, Inc. and all subcontractors will comply with all insurance requirements.

Statement of Negotiability

As an administrator, I am aware of the necessity to collaborate with the County Officials, the Court, and other members of the criminal justice community. In that respect, this proposal is merely the commencement of a long term, collaborative effort to provide cost effective, high quality legal representation and improve the criminal justice system. As such, all terms of this proposal are negotiable.

Specific Opt-Out Clauses

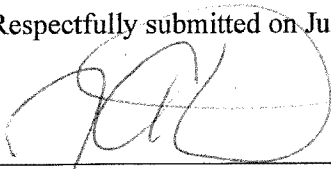
Subject to further negotiations, this proposal specifically opts out of the following clauses:

"The Contractor must assign Extraordinary Cases only to Subcontract Attorneys qualified to defend a Client in such a case."

"If there is a determination by the Court, that as a matter of law, the Contractor and all the Subcontract Attorneys may not represent (an) otherwise eligible individual(s) because of a legal conflict of interest or, in the case of multiple parties, that fewer than the required number of Subcontract Attorneys may participate in the case because of a legal conflict of interest, then the Contractor will be required to hire and pay, at the Contractor's expense, outside independent attorney(s) to represent the individual(s), and such independent attorney(s) must meet(s) the criteria required of all Subcontract Attorneys."

"The Contractor, and the Subcontract Attorneys, will be required to pay for any interpreter services desired by the Contractor, or any Subcontract Attorney, in communicating privately with any Clients. (Inexpensive services are available Page 10 of 39 at Language Line)"

Respectfully submitted on July 25, 2024.



Joseph M. Ahart

ATTACHMENT A

PROPOSAL SUMMARY AND CERTIFICATIONS

RFP Number: 24-01
 RFP Issue Date: April 26, 2024
 RFP Submission Deadline: July 29, 2024

Each Proposal must be submitted in a separate, **sealed** envelope, plainly marked "Response to Request for Proposal to provide Conflict Indigent Defense Services to the County of Siskiyou" and stamped as received by County Administration staff no later than 5pm July 29, 2024 to the CAO of Siskiyou County, 1312 Fairlane Road, Suite 1, Yreka CA 96097 or RFP_RFB_Submissions@co.siskiyou.ca.us.

Questions regarding this RFP should be directed to the County at 1312 Fairlane Road, Suite 1, Yreka CA 96097 or by email at RFP_RFB_Submissions@co.siskiyou.ca.us.

Vendor Authorized Representative

Company Name: Law Office of Joseph M. Ahart, Inc.
 Representative Name: Joseph Ahart
 Title: president
 Phone: (530) 246 4397 Fax: (530) 248 2701
 Email: josephahartlaw@gmail.com
 Address: PO Box 992171 Redding, CA 96099
 Federal Tax ID No.: 47-1519084

RFP Contact Information (if different from above)

Contact Person: _____
 Title: _____
 Phone: _____ Fax: _____
 Email: _____

ATTACHMENT A**Certifications:**

1. Do you agree to comply with specifications, RFP instructions, draft Contract requirements and other pertinent references contained in this RFP?

YES NO

2. Do you agree that the information and costs provided in the Proposal will remain unchanged and will not be withdrawn for a period of 90 days after the submission deadline?

YES NO

3. Do you certify that all statements contained within the submitted Proposal are true, and acknowledge that if the Proposal is found to contain any false statements, the County may declare any agreement or contract made as a result of the Proposal to be void?

YES NO

4. Do you agree to provide the County with any other information the County determines is necessary for accurate determination of your qualifications to provide the requested services?

YES NO

5. Do you certify that the proposal includes all costs incident to the proposed Contract?

YES NO

If the answer to any question is "NO," please explain: _____

I certify that to the best of my knowledge, my responses to the above statements are true and correct.

Authorized Representative: Joseph Ahart
(Printed Name)

Signature:  Date: 7/25/24

ATTACHMENT B

STATEMENT OF EXPERIENCE

SECTION ABusiness Name: Law Office of Joseph M. Ahart, Inc. Phone: (530) 246 4357Address: Po Box 992171City: Redding State: CA ZIP: 96099Business Status:

Non-Profit Corporation
 Corporation
 General Partnership
 Limited Partnership
 Sole Proprietorship
 Other: _____

Name and title of officer or owner authorized to sign this proposal and any contract with the county that may result.

Name: Joseph Ahart Title: president
 (Include additional names and titles as applicable.) (Add additional pages if needed)

SECTION BNumber of years in business under present business name? 11

Other Business Name(s): _____

Number of years under prior name? _____

California State Bar License Number: 238700Current Status: activeAdmission Date: 12/2005

Have you had any Disciplinary and Related Actions and/or Administrative Actions affecting your eligibility to practice law in California or any other state in the United States?

Yes or No

If "Yes", please explain: _____
 (Add additional pages if needed)

ATTACHMENT B

SECTION C

Number of years' experience providing required, equivalent, or related services?

18 years

SECTION D

Contracts completed with other counties or courts for similar services during the last five years:

Year	Services	\$ Amount	Location	Contracting Agency
1. <u>2013-2018</u>	<u>Indigent defense</u>		<u>Redding, CA</u>	<u>Jeff Jens</u>
2. <u>2014-2020</u>	<u>Dependency Admis.</u>		<u>Redding, CA</u>	<u>Superior Court of Calif. Shasta</u>
3. <u>2012-present</u>	<u>Indigent Defense</u>		<u>Yreka, CA</u>	<u>Siskiyou County</u>

(Add additional pages if needed)

SECTION E

Names of persons with whom you or your Firm has been associated in business as partners or business associates in the last five years. (Governmental agencies are exempt)

n/a

(Add additional pages if needed)

SECTION F

Explain any litigation filed against you, your Firm, or any principle officer(s) thereof:

n/a

(Add additional pages if needed)

ATTACHMENT B

SECTION G

Please attach a copy of your Firm's most current financial statement. *- upon request*

If requested by the County, would you or your Firm agree to provide letters of credit, and guarantor letters from related entities? Yes No

SECTION H

Please provide a list of commitments and potential commitments which may impact assets, lines of credit, guarantors' letters, or otherwise affect your or your Firm's ability to perform.

n/a

(Add additional pages if needed)

SECTION I

If the nature of the services requires business or professional licenses, are such licenses held by you and/or your Firm and its staff? Yes No

Please list each required business or professional license:

License Number	Type	Expiration Date
<i>238700</i>	<i>license to practice law</i>	

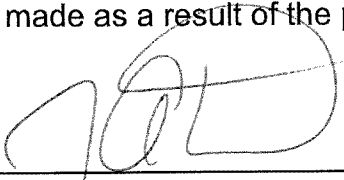
SECTION J

Do you and your Firm agree to provide additional information as required by the County to make an informed determination of qualifications? Yes No

If "No" please explain: _____

ATTACHMENT B

By signing this Statement of Experience, you are certifying that all information provided on this form and contained within your proposal are true, and you acknowledge that if the proposal contains any false statements, the County may declare any contract or agreement made as a result of the proposal to be void.

Signed:  Date: 7/25/24

Title: president

ATTACHMENT C

Joseph Ahart

P.O. Box 992171
Redding, CA 96099

(530) 246 4357

josephahartlaw@gmail.com

Objective To provide administrative and legal services to indigent defendants in the Siskiyou County Superior Court

Experience **Sole Practitioner**
Law Office of Joseph M. Ahart, Inc., Redding, CA June 2013 - present

Contracted with the County of Siskiyou to provide and administer legal services for indigent clients where the Public Defender had a conflict of interest

Contracted with the Shasta County Superior Court to provide and administer legal services for all court appointed attorneys in juvenile dependency cases

Provided legal representation to indigent clients in the felony and misdemeanor departments of the Shasta, Siskiyou and Lassen County Superior Courts

Provided legal representation to indigent clients in the Third and Fifth District Courts of Appeal in conjunction with the Central California Appellate Program

Provided legal representation to indigent clients in juvenile dependency cases in the Lassen County Superior Court

Provided legal representation to the children in guardianship matters and gravely disabled persons in conservatorship matters in the probate department of the Shasta County Superior Court

Provided legal representation to private clients in felony and misdemeanor departments of the Siskiyou, Trinity, Tehama and Shasta Superior Courts

Deputy Public Defender III

Shasta County Public Defender's Office, Redding, CA November 2006 – June 2013

Provided legal representation to indigent clients in the juvenile delinquency, felony, misdemeanor and appellate departments of Shasta County Superior Court

Provided legal representation to the children in guardianship matters and gravely disabled in conservatorship matters in the probate department of the Shasta County Superior Court

Member of the collaborative justice team administering the Intoxicated Driver's Program (IDP) in the misdemeanor department of the Shasta County Superior Court

Provided legal representation to criminal defendants entering and engaged in the Addicted Offender Program

Provided MCLE training regarding taking a holistic approach to preparing clients to successfully complete terms of probation and other various legal points; mentored and trained Deputy Public Defenders; developed efficient practice strategies for fellow Deputy Public Defenders

Associate Attorney

Rich, Fudge, Morris and Lane, Marysville, CA January 2006 – November 2006

Provided legal representation to parties in dissolution and child custody matters in both the Yuba County and Sutter County Superior Courts

Provided legal representation to clients in the felony and misdemeanor departments of the Yuba, Sutter, Butte and Yolo County Superior Courts

Certified Law Clerk

Sutter County District Attorney's Office May 2004 – June 2006

Conducted preliminary hearings and court trials; researched legal points and drafted motions and responses in homicide, felony vandalism, driving under the influence, juvenile proceedings and other criminal cases; attended meetings consisting of senior prosecutors, defense attorneys and probation officers; developed a law and motion database and revised existing law and motion documents for future use

Education

Juris Doctorate

University of California, Hastings, San Francisco, CA May 2005

Bachelor of Arts

Political Science University of California, Berkeley, Berkeley, CA May 2002

Licensing

Admitted to practice law under California State Bar Number 238700

ATTACHMENT D

RYAN BIRSS**SBN # 296316**

1650 Oregon St. Suite 108 · Redding, CA 96001 · (530) 276-0410 · ryan@ryanhbirss.com

EDUCATION**University of California, Hastings College of the Law, San Francisco, CA**

Juris Doctor, December 2013 (Cumulative GPA: 3.306)

Hastings Law Journal, Editorial Staff Member / Articles Editor, 2012 – 2013Author of *Alito's Way: Application of Justice Alito's Concurring Opinion in United States v. Jones to Cell Phone Location Data*, 65 Hastings L.J. 899 (2014)General Assistance Advocacy Project, *Volunteer Advocate*, 2009 – 2012**University of Oregon, Eugene, OR**Bachelor of Science, *cum laude*, Political Science and Business Administration, June 2009**EXPERIENCE****Ryan H. Birss, Attorney at Law, Redding, CA***Attorney*, October 2018 – Present

Owned and operated a law practice focused exclusively on criminal defense including a hybrid of privately retained clients and court appointed cases through the Shasta County and Siskiyou County Conflict Panels

Tried over twenty cases to verdict including but not limited to three homicide cases, four life sex cases, robbery, torture, aggravated mayhem, attempted murder, driving under the influence, domestic violence, criminal threats, possession for sale, possession of stolen property and over ten cases resulted in acquittals

Argued numerous complicated motions including Motions for New Trial, Romero Motions, Motions to Suppress, Motions to set Aside the Information, and Motions to Dismiss in the interest of justice, and Motions for Mental Health Diversion

Assisted in placing defendants in drug and alcohol rehabilitation programs

Berg and Associates, Redding, CA*Associate Attorney*, June 2014 – September 2018

Appeared in court and administrative hearings as the lead attorney in two felony and one misdemeanor trials, over 20 preliminary hearings, family law trials, felony and misdemeanor arraignments, plea dispositions, Motions to Suppress Evidence, Motions to Set Aside Information, DMV license revocation hearings, restraining order hearings, civil depositions, small claim appeals, marijuana abatement hearings, civil forfeiture proceedings, and traffic court

Assisted lead attorney in preparation for criminal trials, and preliminary hearings, by drafting direct and cross examination questions, reviewing discovery, writing pretrial motions, interviewing witnesses, and providing general trial assistance

RYAN BIRSS**SBN # 296316**1650 Oregon St. Suite 108 · Redding, CA 96001 · (530) 276-0410 · ryan@ryanhbirss.com

Interviewed and retained clients regarding criminal defense, complying with local medical marijuana ordinances, and forming medical marijuana collectives
Drafted Motions to Suppress, Motions to Traverse a Warrant, Speedy Trial Motions, Motions to Reveal a Confidential Informant, Mitigation Statements, and a Civil Rights Complaint

Solano County Public Defender, Fairfield, CA*Post Bar Law Clerk, March – May 2014*

Appeared on the record for pretrial misdemeanor proceedings, Motions to Suppress, *Pitchess* motions, and probation modifications
Drafted Motions to Suppress Evidence, Speedy Trial Motions, Motions to Dismiss Information, Writs, and Appeals

San Francisco Public Defender, San Francisco, CA*Certified Legal Intern, January – May 2013, August 2013 – December 2013*

Appeared on the record for felony arraignments, preliminary hearings, and motions including Motions to Return Property, Motions to Suppress, Motions to Dismiss Information, Motions to Reduce Bail, and discovery motions
Drafted Motions to Suppress Evidence, Motions to Dismiss Information and a response to a Motion to Squash a Subpoena served on Facebook
Assisted with two homicide investigations

Office of the State Public Defender, Oakland, CA*Intern, June – August 2013*

Researched appealable trial issues for capital cases
Worked on both direct appeal and habeas corpus cases

County of San Diego, Office of the Primary Public Defender, San Diego, CA*Certified Legal Intern, May – August 2012*

Appeared on the record for misdemeanor arraignments, further proceedings, and motions
Drafted Motions to Suppress and a Motion to Dismiss Charges Pursuant to the First Amendment

The Honorable Claire Maier and the Honorable Rebecca Hardie, Contra Costa Superior Court, Martinez and Pittsburg, CA*Extern, June – August 2011*

Drafted over ten memorandums recommending how judges should rule on criminal law motions, including Motions to Suppress Evidence, Motions to Dismiss Information, and Motions to Return Property

BENJAMIN EUGENE MAGID

ben@magidlawoffice.com
 P.O. Box 2965 Weaverville CA 96093
 (559) 975-6041

EXPERIENCE

Magid Law Office, Weaverville & Redding, CA; May 2021- Present

Owner

- Defend indigent and non-indigent criminal defendants in Trinity, Shasta, Siskiyou, and Tehama Counties.
- Represent parents and children in Dependency proceedings in Shasta and Trinity Counties.
- Represent petitioners and respondents in civil matters, including restraining orders and property disputes.

Trinity County District Attorney, Weaverville, CA; August 2020 – May 2021

Deputy District Attorney II

- Prosecuted misdemeanors and felonies, including serious and violent felonies.
- Prosecuted matters in Juvenile Delinquency Court.

Fitzgerald, Alvarez & Ciummo, Madera County Public Defender, Madera, CA; April 2019 – August 2020

Deputy Public Defender

- Defended indigent clients at all phases of misdemeanor and felony proceedings.
- Represented clients in Conservatorship and Child Support proceedings.

The Ticket Clinic, Los Angeles, CA; June 2018 – April 2019

Criminal Defense Attorney

- Defended clients in traffic and misdemeanor proceedings.

Cox, Castle & Nicholson LLP, Century City, Los Angeles, CA; May 2013 - May 2014

Real Estate Attorney

- Member of Institutional Investor and Asia-Pacific Groups.
- Represented Chinese and Taiwanese investors in connection with large commercial real estate transactions throughout Southern California.

Energy Logistics, New York City; Beijing, China; 2006 - 2009

Regional Sales Manager, Asia-Pacific Territory

- Managed sales representatives and subcontractors in China, Taiwan, Korea, and India.
- Managed customer relations and delivered on-site sales presentations at manufacturing facilities in China, Taiwan, Korea, India, Japan, Thailand, Malaysia, and Philippines.

EDUCATION

Temple University Beasley School of Law, Philadelphia, PA; January 2013

J.D.; *cum laude*

- Semester abroad at Tel Aviv University Buchmann Faculty of Law; Tel Aviv, Israel.
- Semester abroad at Tsinghua University School of Law; Beijing, China.

University of California Irvine, Irvine, CA; March 2018

Master of Fine Arts in English, *cum laude*

- Taught composition, rhetoric, and fiction writing to undergraduate students.

University of Pittsburgh, Pittsburgh, PA; April 2006

Bachelor of Arts in Chinese Language; *magna cum laude*

- Year abroad at Hamilton College Associated Colleges in China; Beijing, China
- Semester abroad at Princeton in Beijing Advanced Chinese Language Program; Beijing, China

MILITARY SERVICE

United States Marine Corps; 1997 – 2001

- Basic Training: Parris Island, SC
- Marine Combat Training: Camp Lejeune, SC
- Defense Finance and Accounting Service: Pearl Harbor, HI

ALLISON B. MARGOLIN

ATTORNEY | AUTHOR

Allison@allisonmargolin.com

(310) 717-1159

Over **two decades** of experience in **criminal defense**, including serious and violent crimes, throughout **California**

- Approximately 25 jury trials to verdict
- Hundreds of preliminary hearings and plea dispositions

Handling **writs and appeals**

- Member of the Misdemeanor Appellate panel for LA Superior Court
- Authored approximately 35 state writs

EXPERIENCE

Allison B. Margolin, PLC <i>Founder</i>	2022 - Present
Margolin & Lawrence <i>Founding Partner</i>	2011 - 2021
The Margolin Law Office <i>Senior Partner</i>	2010 - 2011
Law Office of Allison B. Margolin <i>Partner</i>	2004 - 2010
University of West LA School of Law <i>Adjunct Professor</i>	2008
Second Verdict (TV Show) <i>Legal Consultant</i>	2004
Law Office of Bruce M. Margolin <i>Associate</i>	2003

EDUCATION

Harvard Law School <i>J.D.</i>	1999 - 2002
Columbia University <i>B.A. Political Science</i> <i>Certificate in Creative Writing, Magna Cum Laude</i>	1995 - 1999

WRITING

Just Dope: A Leading Attorney's Personal Journey Inside the War on Drugs <i>North Atlantic Books</i>	2022
Jury Nullifications and Reasonable Doubt <i>Selection From 'Beyond a Reasonable Doubt'</i>	2007
On the Right to Get High <i>Harvard Law School</i>	2002

AWARDS

Super Lawyers	2018 - 2024
Southern California Rising Stars	2010 - 2012 2015 - 2017

Jacob Levin

2805 Pioneer Drive, Apt. 50

l Redding, CA 96001 ▪ Jacoblevin84@gmail.com ▪ 415-481-1502

Education**University of California Hastings College of the Law, J.D. 2018****President**, Hasting Public Speaking Association (HPSA)**Vice President**, Hastings Jewish Law Students Association (HJLSA)**Student Leader of the Year Award, 2015****Admissions Policy Committee Member 2015-2016****Excelsior College, B.A., magna cum laude**, Liberal Arts, July 2014 **Mir Yeshiva**, Jerusalem, Israel 2000 – 2004

College level study program. Jewish Law, the Talmud, Ethics and Philosophy.

Work Experience**Jacob Levin Law – March 2021 – present** Conducted 12 jury trials and 50 bench trials; legal writing and research; write motions, briefs, trial prep, demand letters; experience with a wide variety of criminal and family law cases.**Berg & Associates – Law Clerk – November 2018 – 2020** Conducted legal writing and research; wrote motions, briefs, trial prep, demand letters; experience with a wide variety of criminal and family law cases.**Shasta County District Attorney's Office – Intern Summer 2018** Conducted preliminary hearings, 995 hearings, arraignments; legal writing and research**San Francisco District Attorney's Office – Intake (Rebooking) – Spring Intern (part time)** Conducted research, reviewed criminal complaints**San Francisco District Attorney's Office – General Felonies – Fall Intern – (full time), 2017** Wrote and argued motions, (1101b, 1181.1, 995, 1538.5) conducted preliminary hearings, arraignments, pre-trial conferences. Speaks with police officers, victims.

San Francisco District Attorney's Office – Homicide Unit - Summer Intern (full time), 2017

Assisted in trial preparation; prepared opening statement and closing arguments, cross examination; assisted in voir dire; kept detailed trial notebook researched legal insanity, responded to motions.

Hebrew School Teacher, Temple Israel of Alameda 09/2015 (Sundays) – 2019

Teaches 5th/6th grade children Jewish history, holidays, philosophy.

The Law Offices of Rebecca Feigelson – Summer Intern, 2016

Prepared motions including motions to set aside a plea; motion to reduce felony to misdemeanor, plea agreements; conducted legal research including sentencing guidelines, asset forfeiture; Tree Strikes sentencing laws, attorney fees, jury instructions' Wrote successful sentencing memos.

The following page(s) contain the backup material for Agenda Item: [County Clerk](#)
Please scroll down to view the backup material.

Agenda Worksheet

Submit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097Regular Time Requested: 5 Min Meeting Date: 09/03/2024

OR

Consent Contact Person/Department: Laura Bynum, County Clerk Phone: 530-842-8084Address: 311 Fourth St., Rm. 201, Yreka, CA 96097Person Appearing/Title: Laura Bynum, County Clerk**Subject/Summary of Issue:**

Pursuant to Government Code §87306.5 the County Conflict of Interest Code is reviewed and updated every two years. As the Filing Officer for the County, the County Clerk is responsible for developing an update and presenting it to the Board no later than October 1 of even-numbered years.

Local Agency Biennial Notices were sent to the agencies listed in the County's Conflict of Interest Code earlier this year for their review and update. A summary of the requested Code changes, a list of agencies that did not respond, and a draft of the Conflict of Interest Code and Resolution updating the Conflict of Interest Code are included with the Agenda Worksheet.

Financial Impact:NO Describe why no financial impact:YES Describe impact by indicating amount budgeted and funding source below

Amount: _____

Fund: _____ Description: _____ Org.: _____ Description: _____

Account: _____ Description: _____

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information:

Recommended Motion:

Adopt Resolution updating the Conflict of Interest Code, designating members and employees in all County Departments, Special Districts and School Districts.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) _____ Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

**RESOLUTION OF THE SISKIYOU COUNTY BOARD OF SUPERVISORS
UPDATING THE CONFLICT OF INTEREST CODE AND DESIGNATING MEMBERS
AND EMPLOYEES IN ALL COUNTY DEPARTMENTS, SPECIAL DISTRICTS AND
SCHOOL DISTRICTS**

WHEREAS, the Political Reform Act, Government code Section 81000. et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730 which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Exhibit A and Exhibit B in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the County of Siskiyou, and;

WHEREAS, designated employees shall file their statements with the Siskiyou County Clerk, 311 Fourth St., Rm. 201 Yreka CA 96097 who will make the statements available for public inspection and reproduction (Gov. Code Section 81008). Statements for all designated employees will be retained by the Siskiyou County Clerk, and;

WHEREAS, all annual Conflict of Interest forms shall be filed by April 1 of each year, and;

WHEREAS, the County of Siskiyou departments, special districts, and school districts, have adopted Conflict of Interest Codes for all designated employees, officers and boards in the county, and;

WHEREAS, the County Clerk, as Filing Officer, is required by Government Code Section 87306.5 to update these codes.

NOW, THEREFORE, BE IT RESOLVED by the Siskiyou County Board of Supervisors that the Conflict of Interest Code, the positions designated and required to be filed (Exhibit A), and the disclosure required for these Positions (Exhibit B), for all county departments, special districts, and school districts, is updated and attached hereto and made a part of this resolution.

The foregoing resolution was adopted at a regular meeting of the Board of Supervisors of the County of Siskiyou, State of California, held on the 3rd day of September 2024, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

ATTEST:
LAURA BYNUM, COUNTY CLERK

BY: _____
Deputy

Michael N. Kobseff, Chair

Siskiyou County Conflict of Interest Code

Amended September 3, 2024

Whereas, the Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Exhibit A and Exhibit B in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the County of Siskiyou.

Designated employees shall file their statements with the Siskiyou County Clerk, 311 Fourth St., Rm. 201, Yreka CA 96097, who will make the statements available for public inspection and reproduction. (Gov. Code Section 81008). Statements for all designated employees will be retained by the Siskiyou County Clerk.

All annual Conflict of Interest forms shall be filed by April 1 of each year.

The following positions are designated to file a Conflict of Interest Statement; any consultant as defined by two California Code of Regulations 18700(b)(2), OR, any consultant who serves in a staff capacity and in that capacity performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the agency's Conflict of Interest Code. Unless specified below a consultant is required to file a full disclosure.

Exhibit A - Designated Positions

County Commissions	Positions	Disclosure Category
Air Pollution Control District Board	Members	I
Air Pollution Control District Hearing Board	Members	I
Airport Land Use Commission	Board of Supervisors	I
Assessment Appeals Board	Members, Alternates	I
Collier Interpretive & Info. Center, JPA	Members, President	I
Grand Jury	Members	III
In Home Support Services Authority	Board of Supervisors	I
Local Agency Formation Commission (LAFCO)	Executive Officer, Deputy Executive Officer, Members, Alternate Members, Senior LAFCO Staff	I
Siskiyou Community Serviced Council (designated County Child Abuse Prevention Council)	Members	I
Siskiyou County Children & Families First Comm.	Members, Executive Director	I
Siskiyou County Flood Control & Conservation District	Board of Supervisors	I
Siskiyou County Power Authority	Board of Supervisors	I
Siskiyou County Regional Solid Waste Agency JPA	Members, Alternates, Supervisor, Sup. Alt.	I
County Departments	Positions	Disclosure Category
Agriculture Department	Agricultural Commissioner, Sr. Deputy Agricultural Commissioner, Air Pollution	I

	Control Officer, Assistant Officer	
Assessor-Recorder	Assessor-Recorder, Assistant Assessor-Recorder, Deputy Assessor-Recorder, Senior Specialist Appraiser, Senior Appraiser, Appraiser, Recording Supervisor	I
Auditor-Controller	Auditor-Controller, Assistant Auditor-Controller, Payroll/Accountant Supervisor, Sr. Accounting Analyst	I
Siskiyou Modoc Regional Department of Child Support Services	Child Support Director, Assistant Director/Chief Attorney, Attorney I, II, III, IV	I
County Administrative Office	Deputy County Administrator-Chief Financial Officer, Deputy County Administrator-Personnel and Risk Management, Deputy County Administrator-Policy, Procurement and Natural Resources Officer, Director of Emergency Services, Fiscal Administrator, Contractor, Information Technology , Director of Information of Technology	I
Community Development Department	Director of Community Development, Deputy Director of Planning, Sr. Planner, Code Enforcement Officer, Deputy Director of Environmental Health, Deputy Director of Building/Chief Building Inspector, Building Inspector I, II, III, Department Fiscal Officer	I
County Clerk/Registrar of Voters	County Clerk, Assistant County Clerk	I
County Counsel	Assistant County Counsel, Deputy County Counsel I, II, III, IV, Chief Deputy County Counsel	I
District Attorney	Assistant District Attorney, Chief Deputy District Attorney, Deputy District Attorney I, II, III, IV, District Attorney Chief Investigator, Supervising District Attorney Investigator, District Attorney Investigator, Administrative Services Manager, Extra-Help Deputy District Attorney	I

County Departments	Pos	Category
General Services (Joy Hall mentions Amanda Kimball's new position – “Director of Facility Management) - General Services did not send that change.	Director of General Services, General Service Manager, Transportation Services Manager, Recycling/Grant Coordinator, Solid Waste & Flood Control Supervisor, Deputy Director of General Services, Project Coordinator	I
Health and Human Services Agency Public Health Division	Director of Compliance, Fiscal and Substance Use Disorder (SUD) Services, Director of Public Health Division, Deputy Director of Public Health Division, Deputy Director of Health Education, Administrative Services Manager II, Program Manager, Public Health Officer	I
Health and Human Services Agency Behavioral Health Services	Director, Health and Human Services, Director of Behavioral Health Division, Clinical Director of Behavioral Health, Deputy Director of Behavioral Health, Deputy Director of Administrative Services, Alcohol and Drug Administrator, Administrative Services Manager , Administrative Services Manager II, Mental Health Services Act Coordinator	I
Health and Human Services Agency Social Services Division	Director of Social Services Division, Deputy Director of Social Services Division, Deputy Public Guardian/Conservator, Deputy Director of Admin. Services Division, Public Authority Administrator, Project Coordinator/Civil Rights Investigator	I
Information Technology	Director of Information Technology	I
Library	County Librarian	I
Museum	Museum Director	I
Office of Emergency Services	Director of Emergency Services	I
Probation	Chief Probation Officer, Assistant Chief Probation Officer, Deputy Chief Probation Officer, Administrative Services Manager Superintendent, Juvenile Hall Superintendent	I I II II II
Public Defender	Public Defender, Assistant Public Defender, Deputy Public Defender I, II, III, IV, Public Defender Investigator, Administrative Services Manager	I

County Departments	Pos	Category
Public Works	Director of Public Works/Road Commissioner, Deputy Director of Road/Bridge Services Fleet Coordinator Administrative Services Manager, Road Maintenance Supervisor Bridge Maintenance Supervisor Sr. Heavy Equipment Mechanic Automotive Services Manager, Stores Manager, Civil Engineer Assistant, Environmental Compliance Specialist	I I I I I I I I I I II
Sheriff/Coroner	Sheriff-Coroner, Undersheriff Captain Lieutenant Veterans Services Officer, Administrative Services Manager II	I II II I I
Treasurer/Tax Collector	Assistant Treasurer-Tax Collector	I

¹ Disclosure Categories are described in Exhibit "B."

¹ Consultants are, as a general rule, subject to Disclosure Category I. However, County Counsel may determine in writing that a particular Consultant is not required to fully comply with the disclosure requirement of Disclosure Category I. (See Exhibit "B," Disclosure Category I.)

County Special District Governing Boards	Positions	Disclosure Category
Cemetery Districts		
Etna	Governing Board Members	III
Fort Jones	Governing Board Members	III
Happy Camp	Governing Board Members	III
Henley-Hornbrook	Governing Board Members	III
Lakeview	Governing Board Members	III
Picard	Governing Board Members	III
Shasta Valley	Office Manager/Board Secretary, Grounds-Administrator , Governing Board Members	III
Community Service Districts		
Happy Camp	Directors	I
Hornbrook	General Manager, Directors, Water Master	I
Lake Shastina	Governing Board Members, General Manager, Police Chief Fire Chief, Public Works Director, Attorney	I
McCloud	Police Chief, Fire Chief, Public Works Supervisor, Governing Board Members, General Manager, Finance Officer/ Treasurer, District Legal Counsel, District Secretary	I
Tennant	Governing Board Members	I
Fire Protection Districts		
Butte Valley	Governing Board Members	I
Copco Lake	Governing Board Members	I
Dunsmuir	Chairman, Co-Chairman, Governing Board Members	I
Gazelle	Governing Board Members	I
Grenada	Governing Board Members	I
Happy Camp	Governing Board Members	I
Hornbrook	Directors	I
Mayten	Governing Board Members, Fire Chief	I
Montague	Governing Board Members, Secretary to the Board	I
Mt Shasta	Governing Board Members, Fire Chief	I
Scott Valley	Governing Board Members	I
South Yreka	Governing Board Members, Department	I

County Special District Governing Boards	Positions	Disclosure Category
	Chief	
Irrigation Districts		
Big Springs	Governing Board Members, Treasurer Collector, Assessor, Ditch Tender	I
Butte Valley	Governing Board Members	I
Grenada	Governing Board Members	I
Scott Valley	Governing Board Members	I
Recreation & Park Districts		
Dunsmuir	Governing Board Members, District Administrator	I
Mt Shasta	Governing Board Members, District Administrator, Administrative Assistant	I
Weed	Governing Board Members, District Administrator	I
Resource Conservation Districts		
Shasta Valley	Governing Board Members, District Manager	I
Siskiyou	Governing Board Members, District Administrator	I
Sanitary Districts		
Grenada	Governing Board Members	I
Happy Camp	Directors	I
Water Districts		
Callahan	Governing Board Members	I
Montague Water Conservation	Governing Board Members, Office Manager, Operations Manager	I
Sawyers Bar County	Governing Board Members	I
Scott Valley/Shasta Valley Water Master	Governing Board Members, Executive Director, Deputy Watermaster, Consultants	I

County Office of Education & School Districts	Positions	Disclosure Category
Siskiyou County Board of Education	Trustees, Area I, II, III, IV, V, VI, VII	I
Siskiyou County Superintendent of School	Superintendent, Assistant Superintendent, Associate Superintendent Business Services	I
Big Springs Elementary	Governing Board Members, District Superintendent	I

County Office of Education & School Districts	Positions	Disclosure Category
Bogus Elementary	Governing Board Members	I
Butteville Elementary	Governing Board Members, Superintendent/Principal	I
Delphic Elementary	Governing Board Members, Superintendent	I
Dunsmuir Elementary	Governing Board Members, Superintendent	I
Forks of Salmon Elementary	Governing Board Members	I
Gazelle Elementary	Governing Board Members, Superintendent	I
Grenada Elementary	Governing Board Members Superintendent/Principal, Business Manager	I
Happy Camp Union Elementary	Governing Board Members Superintendent/Principal, Administrative Assistant	I
Hornbrook Elementary	Governing Board Members, Superintendent	I
Junction Elementary	Governing Board Members	I
Klamath River Union Elementary	Governing Board Members	I
Little Shasta Elementary	Governing Board Members, Superintendent	I
McCloud Union Elementary	Governing Board Members, Superintendent/Principal	I
Montague Elementary	Governing Board Members, Superintendent/Principal	I
Mt. Shasta Union Elementary	Governing Board Members, District Superintendent	I
Weed Union Elementary	Governing Board Members, District Superintendent	I
Willow Creek Elementary	Governing Board Members, District Superintendent	I
Yreka Union Elementary	Governing Board Members, Superintendent, Chief Business Official	I
Butte Valley Unified	Governing Board Members Superintendent/Principal	I
Scott Valley Unified	Governing Board Members, Superintendent	I
Siskiyou Union High	Governing Board Members, District Superintendent	I
Yreka Union High	Governing Board Members, Superintendent	I

Note:

The following positions are not designated by the Siskiyou County Conflict of Interest Code because they are subject to Article 2, Chapter 7, Title 9 (commencing with Section 87200) of the Government Code and file Statements of Economic Interests directly with the Siskiyou County Clerk.

- Member of the Board of Supervisors
- Siskiyou County Power Authority Board
- Members Siskiyou County Flood Control District Board Members
- County Executive Officer (County Administrative Officer)
- County Counsel
- District Attorney
- Planning Commissioners
- Treasurer-Tax Collector
- Members, CSA 3
- Members, CSA 4
- Members, CSA 5

**Siskiyou County Conflict of Interest Code
Exhibit B – Filing Descriptions**

The following is a description of the required filing disclosures:

Category I

Full Disclosure - The employee/official designated in Exhibit A herein shall complete all schedules, investments and business positions, interests in real property, and income.

Category II

The employee/official designated in Exhibit A herein shall disclose investments and business positions in, and income from any source which, within the last two (2) years, has contracted with the designated employee/official department to provide services, supplies, materials, machinery or equipment, or is the beneficiary of services of the department, or is subject to the regulatory permits or licensing authority of the department.

Category III

Each employee/official designated in Exhibit A, shall disclose interest in real property located within the jurisdiction of this district. Personal residence is exempt from disclosure.

Each employee/official designated in Exhibit A above shall disclose investments and business positions in and income from any source which, within the last two (2) years, has contracted with the district to provide services, supplies, materials, machinery or equipment.

Siskiyou County Conflict of Interest Code

Amended September 3, 2024

Whereas, the Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Exhibit A and Exhibit B in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the County of Siskiyou.

Designated employees shall file their statements with the Siskiyou County Clerk, 311 Fourth St., Rm. 201, Yreka CA 96097, who will make the statements available for public inspection and reproduction. (Gov. Code Section 81008). Statements for all designated employees will be retained by the Siskiyou County Clerk.

All annual Conflict of Interest forms shall be filed by April 1 of each year.

The following positions are designated to file a Conflict of Interest Statement; any consultant as defined by two California Code of Regulations 18700(b)(2), OR, any consultant who serves in a staff capacity and in that capacity performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the agency's Conflict of Interest Code. Unless specified below a consultant is required to file a full disclosure.

Exhibit A - Designated Positions

County Commissions	Positions	Disclosure Category
Air Pollution Control District Board	Members	I
Air Pollution Control District Hearing Board	Members	I
Airport Land Use Commission	Board of Supervisors	I
Assessment Appeals Board	Members, Alternates	I
Collier Interpretive & Info. Center, JPA	Members, President	I
Grand Jury	Members	III
In Home Support Services Authority	Board of Supervisors	I
Local Agency Formation Commission (LAFCO)	Executive Officer, Deputy Executive Officer, Members, Alternate Members, Senior LAFCO Staff	I
Siskiyou Community Serviced Council (designated County Child Abuse Prevention Council)	Members	I
Siskiyou County Children & Families First Comm.	Members, Executive Director	I
Siskiyou County Flood Control & Conservation District	Board of Supervisors	I
Siskiyou County Power Authority	Board of Supervisors	I
Siskiyou County Regional Solid Waste Agency JPA	Members, Alternates, Supervisor, Sup. Alt.	I
County Departments	Positions	Disclosure Category
Agriculture Department	Agricultural Commissioner, Sr. Deputy Agricultural Commissioner, Air Pollution	I

	Control Officer, Assis Officer	
Assessor-Recorder	Assessor-Recorder, Assistant Assessor-Recorder, Deputy Assessor-Recorder, Senior Specialist Appraiser, Senior Appraiser, Appraiser, Recording Supervisor	I
Auditor-Controller	Auditor-Controller, Assistant Auditor-Controller, Payroll/Accountant Supervisor, Sr. Accounting Analyst	I
Siskiyou Modoc Regional Department of Child Support Services	Child Support Director, Assistant Director/Chief Attorney, Attorney I, II, III, IV	I
County Administrative Office	Deputy County Administrator-Chief Financial Officer, Deputy County Administrator-Personnel and Risk Management, Deputy County Administrator-Policy, Procurement and Natural Resources Officer, Director of Emergency Services, Director of Information of Technology	I
Community Development Department	Director of Community Development, Deputy Director of Planning, Sr. Planner, Code Enforcement Officer, Deputy Director of Environmental Health, Deputy Director of Building/Chief Building Inspector, Building Inspector I, II, III, Department Fiscal Officer	I
County Clerk/Registrar of Voters	County Clerk, Assistant County Clerk	I
County Counsel	Assistant County Counsel, Deputy County Counsel I, II, III, IV, Chief Deputy County Counsel	I
District Attorney	Assistant District Attorney, Chief Deputy District Attorney, Deputy District Attorney I, II, III, IV, District Attorney Chief Investigator, Supervising District Attorney Investigator, District Attorney Investigator, Administrative Services Manager, Extra-Help Deputy District Attorney	I

County Departments	Position	Category
General Services	Director of General Services, General Service Manager, Transportation Services Manager, Recycling/Grant Coordinator, Solid Waste & Flood Control Supervisor, Deputy Director of General Services, Project Coordinator	I
Health and Human Services Agency Public Health Division	Director of Compliance, Fiscal and Substance Use Disorder (SUD) Services, Director of Public Health Division, Deputy Director of Public Health Division, Deputy Director of Health Education, Administrative Services Manager II, Program Manager, Public Health Officer	I
Health and Human Services Agency Behavioral Health Services	Director, Health and Human Services, Director of Behavioral Health Division, Clinical Director of Behavioral Health, Deputy Director of Behavioral Health, Deputy Director of Administrative Services, Alcohol and Drug Administrator, Administrative Services Manager II, Mental Health Services Act Coordinator	I
Health and Human Services Agency Social Services Division	Director of Social Services Division, Deputy Director of Social Services Division, Deputy Public Guardian/Conservator, Deputy Director of Admin. Services Division, Public Authority Administrator, Project Coordinator/Civil Rights Investigator	I
Information Technology	Director of Information Technology	I
Library	County Librarian	I
Office of Emergency Services	Director of Emergency Services	I
Probation	Chief Probation Officer, Assistant Chief Probation Officer, Deputy Chief Probation Officer, Administrative Services Manager	I I II II
Public Defender	Public Defender, Assistant Public Defender, Deputy Public Defender I, II, III, IV, Public Defender Investigator, Administrative Services Manager	I

County Departments	Position	Category
Public Works	Director of Public Works/Road Commissioner, Deputy Director of Road/Bridge Services Fleet Coordinator Administrative Services Manager, Road Maintenance Supervisor Bridge Maintenance Supervisor Sr. Heavy Equipment Mechanic Automotive Services Manager, Stores Manager, Civil Engineer Assistant, Environmental Compliance Specialist	I I I I I I I I I I II
Sheriff/Coroner	Sheriff-Coroner, Undersheriff Captain Lieutenant Veterans Services Officer, Administrative Services Manager II	I II II I I
Treasurer/Tax Collector	Assistant Treasurer-Tax Collector	I

¹ Disclosure Categories are described in Exhibit "B."

¹ Consultants are, as a general rule, subject to Disclosure Category I. However, County Counsel may determine in writing that a particular Consultant is not required to fully comply with the disclosure requirement of Disclosure Category I. (See Exhibit "B," Disclosure Category I.)

County Special District Governing Boards	Positions	Disclosure Category
Cemetery Districts		
Etna	Governing Board Members	III
Fort Jones	Governing Board Members	III
Happy Camp	Governing Board Members	III
Henley-Hornbrook	Governing Board Members	III
Lakeview	Governing Board Members	III
Picard	Governing Board Members	III
Shasta Valley	Office Manager/Board Secretary, Governing Board Members	III
Community Service Districts		
Happy Camp	Directors	I
Hornbrook	General Manager, Directors, Water Master	I
Lake Shastina	Governing Board Members, General Manager, Police Chief Fire Chief, Public Works Director, Attorney	I
McCloud	Police Chief, Fire Chief, Public Works Supervisor, Governing Board Members, General Manager, Finance Officer/ Treasurer, District Legal Counsel, District Secretary	I
Tennant	Governing Board Members	I
Fire Protection Districts		
Butte Valley	Governing Board Members	I
Copco Lake	Governing Board Members	I
Dunsmuir	Chairman, Co-Chairman, Governing Board Members	I
Gazelle	Governing Board Members	I
Grenada	Governing Board Members	I
Happy Camp	Governing Board Members	I
Hornbrook	Directors	I
Mayten	Governing Board Members, Fire Chief	I
Montague	Governing Board Members, Secretary to the Board	I
Mt Shasta	Governing Board Members, Fire Chief	I
Scott Valley	Governing Board Members	I
South Yreka	Governing Board Members, Department	I

County Special District Governing Boards	Positions	Disclosure Category
	Chief	
Irrigation Districts		
Big Springs	Governing Board Members, Treasurer Collector, Assessor, Ditch Tender	I
Butte Valley	Governing Board Members	I
Grenada	Governing Board Members	I
Scott Valley	Governing Board Members	I
Recreation & Park Districts		
Dunsmuir	Governing Board Members, District Administrator	I
Mt Shasta	Governing Board Members, District Administrator, Administrative Assistant	I
Weed	Governing Board Members, District Administrator	I
Resource Conservation Districts		
Shasta Valley	Governing Board Members, District Manager	I
Siskiyou	Governing Board Members, District Administrator	I
Sanitary Districts		
Grenada	Governing Board Members	I
Happy Camp	Directors	I
Water Districts		
Callahan	Governing Board Members	I
Montague Water Conservation	Governing Board Members, Office Manager, Operations Manager	I
Sawyers Bar County	Governing Board Members	I
Scott Valley/Shasta Valley Water Master	Governing Board Members, Executive Director, Deputy Watermaster, Consultants	I

County Office of Education & School Districts	Positions	Disclosure Category
Siskiyou County Board of Education	Trustees, Area I, II, III, IV, V, VI, VII	I
Siskiyou County Superintendent of School	Superintendent, Assistant Superintendent, Associate Superintendent Business Services	I
Big Springs Elementary	Governing Board Members, District Superintendent	I

County Office of Education & School Districts	Positions	Disclosure Category
Bogus Elementary	Governing Board Members	I
Butteville Elementary	Governing Board Members, Superintendent/Principal	I
Delphic Elementary	Governing Board Members, Superintendent	I
Dunsmuir Elementary	Governing Board Members, Superintendent	I
Gazelle Elementary	Governing Board Members, Superintendent	I
Grenada Elementary	Governing Board Members Superintendent/Principal, Business Manager	I
Happy Camp Union Elementary	Governing Board Members Superintendent/Principal, Administrative Assistant	I
Hornbrook Elementary	Governing Board Members, Superintendent	I
Junction Elementary	Governing Board Members	I
Klamath River Union Elementary	Governing Board Members	I
Little Shasta Elementary	Governing Board Members, Superintendent	I
McCloud Union Elementary	Governing Board Members, Superintendent/Principal	I
Montague Elementary	Governing Board Members, Superintendent/Principal	I
Mt. Shasta Union Elementary	Governing Board Members, District Superintendent	I
Weed Union Elementary	Governing Board Members, District Superintendent	I
Willow Creek Elementary	Governing Board Members, District Superintendent	I
Yreka Union Elementary	Governing Board Members, Superintendent, Chief Business Official	I
Butte Valley Unified	Governing Board Members Superintendent/Principal	I
Scott Valley Unified	Governing Board Members, Superintendent	I
Siskiyou Union High	Governing Board Members, District Superintendent	I
Yreka Union High	Governing Board Members, Superintendent	I

Note:

The following positions are not designated by the Siskiyou County Conflict of Interest Code because

they are subject to Article 2, Chapter 7, Title 9 (commencing with Section 87200) of the Government Code and file Statements of Economic Interests directly with the Siskiyou County Clerk.

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- Siskiyou County Power Authority Board
- Members Siskiyou County Flood Control District Board Members
- County Executive Officer (County Administrative Officer)
- County Counsel
- District Attorney
- Planning Commissioners
- Treasurer-Tax Collector
- Members, CSA 3
- Members, CSA 4
- Members, CSA 5

**Siskiyou County Conflict of Interest Code
Exhibit B – Filing Descriptions**

The following is a description of the required filing disclosures:

Category I

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Category II

The employee/official designated in Exhibit A herein shall disclose investments and business positions in, and income from any source which, within the last two (2) years, has contracted with the designated employee/official department to provide services, supplies, materials, machinery or equipment, or is the beneficiary of services of the department, or is subject to the regulatory permits or licensing authority of the department.

Category III

Each employee/official designated in Exhibit A, shall disclose interest in real property located within the jurisdiction of this district. Personal residence is exempt from disclosure.

Each employee/official designated in Exhibit A above shall disclose investments and business positions in and income from any source which, within the last two (2) years, has contracted with the district to provide services, supplies, materials, machinery or equipment.

2024 Siskiyou County Conflict of Interest

Summary of Changes

Department	Current COIC	Request to Change
Airport Land Use Commission	Members	Remove: Members Add: Board of Supervisors
County Administration	Deputy County Administrator-Chief Financial Officer, Deputy County Administrator-Personnel and Risk Management, Deputy County Administrator-Policy, Procurement and Natural Resources Officer, Director of Emergency Services, Fiscal Administrator, Contractor, Information Technology	Remove: Fiscal Administrator, Contractor, Information Technology Add: Director of Information of Technology
Siskiyou County Counsel's Office	Assistant County Counsel, Deputy County Counsel I, II, III, IV	Add: Chief Deputy County Counsel
General Services	Director of General Services, General Service Manager, Transportation Services Manager, Recycling/Grant Coordinator, Solid Waste & Flood Control Supervisor,	Add: Deputy Director of General Services Add: Project Coordinator
Health and Human Services Agency Public Health Division	Director of Compliance, Fiscal and Substance Use Disorder (SUD) Services, Director of Public Health Division, Deputy Director of Public Health Division, Program, Coordinator Program Manager, Public Health Officer	Add: Deputy Director of Health Education Add: Administrative Services Manager II Remove: Program Coordinator
Health and Human Services- Behavioral Health Division	Director, Health and Human Services, Director of Behavioral Health Division, Clinical Director of Behavioral Health, Deputy Director of Behavioral Health, Alcohol and Drug Administrator, Administrative Services Manager, Mental Health Services Act Coordinator	Add: Deputy Director of Administrative Services Add: Administrative Services Manager II, Remove: Administrative Services Manager
Health and Human Services Agency Social Services Division	Director of Social Services Division, Deputy Director of Social Services Division, Deputy Public Guardian/Conservator, Deputy Director of Admin. Services Division	Add: Public Authority Administrator Add: Project Coordinator/Civil Rights Investigator

Department	Current COIC	Request to Change
Information Technology	Director of Information Technology	Add new Department
Museum	Museum Director	Eliminate Department
Office of Emergency Services	Director of Emergency Services	Add new Department
Probation	Chief Probation Officer, Assistant Chief Probation Officer, Deputy Chief Probation Officer, Superintendent, Juvenile Hall Superintendent	Add: Administrative Services Manager Remove: Superintendent Remove: Juvenile Hall Superintendent
Hornbrook Community Services District	General Manager, Directors	Add: Water Master
Lake Shastina Community Services District	Governing Board Members, General Manager, Police Chief Fire Chief, Public Works Supervisor, Attorney	Add: Public Works Director Remove: Public Works Supervisor
Shasta Valley Resource Conservation District	Governing Board Members, District Administrator	Add: District Manager Remove: District Administrator
Forks of Salmon Elementary	Governing Board Members	Eliminate School
McCloud Union School District	Governing Board Members, Superintendent/Principal	Add: School
Shasta Valley Cemetery District	Office Manager/Board Secretary, Grounds Administrator, Governing Board Members	Remove: Grounds Administrator

The following page(s) contain the backup material for Agenda Item: [County Counsel](#)
Please scroll down to view the backup material.

Agenda Worksheet

Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular Time Requested: _____ Meeting Date: September 3, 2024

OR

Consent Contact Person/Department: Natalie E. Reed, County Counsel Phone: 841-8100Address: 1312 Fairlane RoadPerson Appearing/Title: Natalie E. Reed, County Counsel**Subject/Summary of Issue:**

In 2003, the Board of Supervisors adopted Resolution 03-92 which promulgated procedures for the conduct of zoning and land use administrative hearings. These procedures included an "Order of Presentation" section, which appears on the Board of Supervisor's Agenda when a public hearing is scheduled. A minor amendment to this presentation protocol is being brought forward so that the Board chair is not required to read the order of presentation into the record and may simply refer to the Order of Presentation as being that which is set forth on the associated published agenda. A second minor amendment to the procedures in Resolution 03-92 is brought forward to reduce the number of copies of documentary evidence and briefs that parties to an administrative zoning/land use hearing submit 5 days prior to the hearing, and also provides the parties the option of providing electronic copies. This change reflects the County's reduced reliance on paper documents and increased use of electronic communications over the past 20 years since the protocol was originally adopted.

Financial Impact:NO Describe why no financial impact:YES Describe impact by indicating amount budgeted and funding source below

Amount: _____

Fund: _____ Description: _____ Org.: _____ Description: _____

Account: _____ Description: _____

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information:

Recommended Motion:

I move to adopt the resolution making minor amendments to subsection 2(b) and subsection 3(A)(2) of Resolution 03-92 setting forth amended procedures for zoning and other administrative hearings.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week

prior to the Board Meeting.

Revised 8/09/2021

Resolution No. _____

A RESOLUTION OF THE BOARD OF SUPERVISORS AMENDING SUBSECTION 2(B) AND SUBSECTION 3(A)(2) OF RESOLUTION 03-92 SETTING FORTH AMENDED PROCEDURES FOR ZONING AND OTHER ADMINISTRATIVE HEARINGS

WHEREAS, in 2003 the Board of Supervisors promulgated minimum procedural standards for the conduct of zoning and administrative hearings to insure that the public is aware of the method of providing input at such hearings; and,

WHEREAS, in 2017 the Board of Supervisors designated that Sections 2, 3(A)-(C), 4 and 5 of Resolution 3-92 would govern the conduct of variance and use permit appeal hearings; and

WHEREAS, the Board of Supervisors now desires to make a minor amendment to Subsection 2(b) (Order of Presentation) and to update Subsection (3)(A)(2) (Presentation of Evidence) in light of the increased use of electronic communications over the past 20 years.

NOW, THEREFORE, BE IT RESOLVED by the Siskiyou County Board of Supervisors that Resolution 03-92 shall be amended as follows (underlines represent additions, and strikes represent deletions):

1. Subsection 2(b) shall now read:

(b) Reading Order of Presentation into the record or identification of the Order of Presentation as being that which is set forth in the associated Agenda;

2. Subsection 3(A)(2) shall now read:

2. Each party shall submit to the Secretary of the Planning Commission or the Clerk of the Board ~~twelve (12)~~ either an electronic copy or two (2) hard copies of all documentary evidence, support material, and the brief that the party wishes to present to the Commission or the Board for inclusion in the Commission's or Board's packet and proposes to introduce at the hearing. This documentation must be submitted at least five (5) days prior to the hearing date. Each document shall be labeled with the name of the party or person so presenting the document.

///

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///

PASSED AND ADOPTED at a regular meeting of the Board of Supervisors of the County of Siskiyou on September 3, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Michael N. Kobseff, Chair
Siskiyou County Board of Supervisors

ATTEST:

Laura Bynum,
County Clerk

By _____
Deputy

The following page(s) contain the backup material for Agenda Item: [Daughters of the American Revolution - Siskiyou Chapter](#)

Please scroll down to view the backup material.

Agenda Worksheet

Submit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097Regular Time Requested: 1 Min. Meeting Date: September 17, 2024

OR

Consent Contact Person/Department: Anna Hendricks, Administration Phone: 842-8003Address: 1312 Fairlane Rd, Suite 1Person Appearing/Title: Daughters of the American Revolution - Siskiyou Chapter**Subject/Summary of Issue:**

Proclamation of the Board of Supervisors of the County of Siskiyou recognizing the week of September 17-23, 2024 as Constitution Week.

Financial Impact:NO Describe why no financial impact:YES Describe impact by indicating amount budgeted and funding source below

Amount: _____

Fund: _____ Description: _____ Org.: _____ Description: _____

Account: _____ Description: _____

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information:

Recommended Motion:

Staff respectfully requests that the Board approve the Proclamation recognizing Constitution Week, and authorize the Chair to sign.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) _____ Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

A PROCLAMATION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SISKIYOU PROCLAIMING SEPTEMBER 17-23, 2024, AS CONSTITUTION WEEK

WHEREAS, September 17, 2024, marks the 237th anniversary of the signing of the Constitution of the United States of America at the Constitutional Convention, providing a historic opportunity for all Americans to remember the achievements of our Founding Fathers and to reflect on the actions of Americans who for the past 237 years have defined the words of the Constitution by exercising their rights and responsibilities as citizens; and

WHEREAS, the Constution is fundamentally predicated on governance by “We the People,” making citizens’ understanding of the Constitution and its framework an essential element of the future of our country and the civic health of its populace; and

WHEREAS, it is fitting and proper to officially recognize this remarkable document and the milestone anniversary of its creation, and the additions to it in the form of twenty-seven amendments; and

WHEREAS, in recognition of the signing of the Constitution and of Americans who strive to fulfill the duties and responsibilities of citizenship, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as “Constitution Week.”

NOW, THEREFORE, be it **PROCLAIMED** by the Siskiyou County Board of Supervisors, that the week of September 17-23, 2024, as Constitution Week and encourages all citizens to recognize and appreciate the importance of this enduring document to our nation, reaffirming our commitment to the rights and responsibilities of citizenship in this great nation.

PASSED AND ADOPTED by the Siskiyou County Board of Supervisors on September 17, 2024, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Michael N. Kobseff, Chair
Siskiyou County Board of Supervisors

ATTEST:
Laura Bynum,
County Clerk

By _____
Deputy

The following page(s) contain the backup material for Agenda Item: [District Attorney](#)
Please scroll down to view the backup material.

Agenda Worksheet

Submit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular Time Requested: 5 minutes Meeting Date: 9/3/24

OR

Consent

Contact Person/Department: Cynthia Billingsley, District Att. Victim Wit Phone: 530-842-8225

Address: PO Box 986/311 Fourth Street, Yreka CA 96097

Person Appearing/Title: J. Kirk Andrus, District Attorney

Subject/Summary of Issue:

- 1) Acceptance of the Victim Witness Assistance Program grant for FY 24/25
- 2) Accept and sign the resolution for the Victim Witness Assistance Program grant for FY 24/25
- 3) The Siskiyou County District Attorney's Victim Witness Assistance Program has been in existence for 32 years. The program was established by the District Attorney's Office to address the support for public safety and victim services in Siskiyou County. The Victim Witness Assistance Program is funded through a grant from the California Office of Emergency Services (Cal OES). The Cal OES fund allocation is \$313,605. There is no match this year, we have been approved for a 100% match waiver, which has been granted by Cal OES. This grant operates within the Federal funding cycle of October 1, 2024 through September 30, 2025.

Financial Impact:

NO Describe why no financial impact:

YES Describe impact by indicating amount budgeted and funding source below

Amount: \$313,605

Fund: 1021 Description: Victim Witness Assistance Prog. Org.: 201160 Description: District Attorney

Account: 5427/5408 Description: Federal/State

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information: Revenue for VW Program consists of \$157,503 in Federal VOCA funds; \$29,104 in State Penalty Funds, and \$126,998 in State VOCA Supplemental Funds, no match is required this year.

Recommended Motion:

Authorize the District Attorney's Office to apply for, accept, and manage the Victim Witness Assistance Program grant in the amount of \$313,605 for FY 24/25. The Board of Supervisors adopt and sign the attached Resolution. Authorize Auditor-Controller to establish appropriations for Victim Witness Assistance Program.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) x Quantity: 2

Other: Please forward certified mintue orders to

Cynthia Billingsley

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week

prior to the Board Meeting.

Revised 8/09/2021

RESOLUTION NO. _____

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SISKIYOU**

WHEREAS the Siskiyou County Board of Supervisors desires to undertake a certain project designated Victim Witness Assistance Program to be funded by funds made available through the Siskiyou County District Attorney’s Office administered by the California Governor’s Office of Emergency Services (hereafter referred to as Cal OES).

NOW, THEREFORE, BE IT RESOLVED that the District Attorney of the Siskiyou County District Attorney’s Office is authorized, on its behalf to submit the attached proposal to Cal OES and is authorized to sign and approve on behalf of the Siskiyou County Board of Supervisors the attached Grant Application and the subsequent Grant Award Agreement.

BE IT FURTHER RESOLVED that the Siskiyou County Administrator is authorized to sign and approve on behalf of the Siskiyou County Board of Supervisors any extensions or amendments to the Grant Award.

BE IT FURTHER RESOVLED that the applicant agrees to provide all matching funds as allowed by the VOCA fund required for said project (including any amendment thereof) under the Program and the funding terms and conditions of Cal OES and that the match will be appropriated as required. Cal OES has approved a 100% match waiver for the Victim Witness Assistance Program grant for a one-year period beginning October 1, 2024, through September 30, 2025.

IT IS AGREED that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and Cal OES disclaim responsibility for any such liability.

BE IT FURTHER RESOLVED that the resolution shall be in effect for a one-year period, beginning October 1, 2024, through September 30, 2025.

PASSED AND ADOPTED by the Siskiyou County Board of Supervisors at a regular meeting of said Board, held on the 3rd day of September 2024, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Michael N. Kobseff, Chair
Siskiyou County Board of Supervisors

ATTEST:
LAURA BYNUM,
COUNTY CLERK

By _____
Deputy



County of Siskiyou

Notice of Intent (NOI)

Department:	District Attorney
Project Manager/Contact No.	Cynthia Billingsley (530) 842-8225
Department Director/Contact No.	J. Kirk Andrus (530)842-8125
Project Name:	Victim Witness Assistance (VW) Program
Amount of Grant:	\$ 313,605
Last Updated:	October 1, 2023

Project Description:

The major objective of the Victim Witness Assistance grant is to provide funding for comprehensive assistance for victims and witnesses of crime to establish a center to handle the trauma experienced by victims and witnesses thereby allowing for faster and more complete recovery from the effects of crime in Siskiyou County.

Summary:

The Siskiyou County Victim Witness Assistance Program has been in existence for 32 years. The program was established by the District Attorney's Office to address and support the need for victim services in the county. The Victim Witness Assistance Program is funded through a grant from the California Office of Emergency Services. The grant allocation for FY 24/25 from Cal OES is \$313,605.

Approvals

Prepared by: Cynthia Billingsley
Project Manager

Approved by: [Signature]
Department Director

[Signature]
County Administrator Officer

**ATTACHMENT
Grant Summary Form**

This form is available on the County's Intranet.

**County of Siskiyou
GRANT SUMMARY FORM**

GENERAL INFORMATION

Grant Title		Grant No.(CFDA)	
Victim Witness Assistance Program			
General Description of Grant Work scope			
To provide comprehensive assistance for victims and witnesses of crime and to establish a center to handle trauma experienced by victims and witnesses thereby allowing for faster and more complete recovery from the effects of crime victimization in Siskiyou County.			
Granting Agency <input checked="" type="checkbox"/> FED <input checked="" type="checkbox"/> STATE <input type="checkbox"/> OTHER	Agency Contact	Phone No.	
Cal OES	Aaron Ching	(916) 845-8303	
Responsible Department	Department Contact	Extension No.	
District Attorney's Office	Cynthia Billingsley	(530)842-8225	
Board Approval Date	Application Date	Award Date	Est'd Completion Date
September 3, 2024	July 15, 2024	October 1, 2024	September 30, 2025

GRANT COST AND REVENUE SUMMARY

Program Cost Summary	Total	Grant Portion
Revenue (Please display with brackets <>)		313,605.00
Soft/hard cash match or In kind (<>)		
Staffing	250,545.00	
Contract Services		
Supplies & Other Operating Expenditures	63,060.00	
Capital Outlay		
Indirect Cost@ % of Direct Costs		
TOTAL GRANT COSTS AND REVENUES	\$ 313,605.00	\$ 313,605.00
How Was Grant Portion Determined?		
Grant portion was determined by Cal OES, the funding agency. There is no match required this year.		

Budget Amendment Request Required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, please attach copy of Budget Appropriation Transfer

Does this grant allow for supplanting? Yes No
Does this grant allow for program income? Yes No
Will this require an advance of grant dollars? Yes No

OTHER COMMENTS (note any significant or unusual compliance requirements)

Use reverse side if necessary to provide additional information

Prepared By: Curt Billingrey

Date: 8/2/2024

****Please attach a copy of the grant guidelines and all supporting documents that relate to the program cost summary section.

Application Information Form

Program:*Victim/Witness Assistance - VW24***Grant Subaward Performance Period:**

10/01/2024

to

09/30/2025

Subrecipient:*County of Siskiyou - District Attorney's Office***Subrecipient UEI:**

MAMFUZJB618

Subrecipient Federal Employer ID:

94-6000537

Implementing Agency:*County of Siskiyou - District Attorney's Office***Payment Address**

PO BOX 986

YREKA

California

Siskiyou County

96097-0986

Primary Location of Project/Services**Address**

PO Box 986 - 311 4th Street, Room 204

City:

Yreka

Address 2**County:**

Siskiyou County

Zip Code:

96097-0986

Contact Information Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- When done, click the **SAVE** button.

Form Specific Instructions:

- Individuals identified below will be the official points of contact for the Grant Subaward. For descriptions of these positions see Subrecipient Handbook Section 3.005 or other applicable Program Supplemental guidance.
- The Grant Subaward Director and Financial Officer cannot be the same individual.
- Each individual must have a unique email address.

Grant Subaward Contacts

Grant Subaward Director

First Name: J. Kirk
Title: District Attorney
Phone: (530) 842-8125
Address: PO Box 986-311 4th Street, Room 204
City: Yreka

Last Name: Andrus
Email: kandrus@siskiyouda.org
State: California **Zip Code:** 96097-0986

Financial Officer

Name: Diane
Title: Auditor-Controller
Phone: (530) 842-8060
Address: 311 4th Street, Room 101
City: Yreka

Last Name: Olson
Email: dolson@co.siskiyou.ca.us
State: California **Zip Code:** 96097-2947

Programmatic Point of Contact:

Name: Cynthia
Title: Victim Services - Coordinator
Phone: (530) 842-8225
Address: PO Box 986 - 311 4th Street, Room 204
City: Yreka

Last Name: Billingsley
Email: cbillingsley@siskiyouda.org
State: California **Zip Code:** 96097-0986

Financial Point of Contact:

Name: Mary Ann
Title: Administrative Services Manager
Phone: (530) 842-8131
Address: PO Box 986 - 311 4th Street, Room 204
City: Yreka

Last Name: Hall
Email: mhall@siskiyouda.org
State: California **Zip Code:** 96097-0986

Chair of the Governing Body

Name: Michael N.
Title: Chair of the Board of Supervisors
Phone: (530) 842-8005
Address: PO Box 750 - 1912 Fairlane Road
City: Yreka

Last Name: Kobseff
Email: mkobbseff@co.siskiyou.ca.us
State: California **Zip Code:** 96097-0750

Grant Subaward Authorized Agent

James Andrus

Grant Subaward Assurances Form

Applicable Grant Subaward Assurances

This document is a binding affirmation that the Subrecipient will comply with the assurances required by the federal program/fund source.

Assurance	Acknowledgement
<u>Federal Fund Grant Subaward Assurances - 2024 VOCA.pdf</u>	<input checked="" type="checkbox"/>
<u>Program Standard Assurance Addendum</u>	<input checked="" type="checkbox"/>
<u>Standard Certification of Compliance</u>	<input checked="" type="checkbox"/>

Subrecipients expending \$1,000,000 or more in federal finds annually must comply with the single audit requirement established by the Federal Office of Management and Budget (OMB) Uniform Guidance 2 CFR Part 200, Subpart F and arrange for a single audit by an independent Certified Public Accountant (CPA) firm annually. Audits conducted under this section will be performed using the guidelines established by the American Institute of Certified Public Accountants (AICPA) for such audits. *

Subrecipient expends \$1,000,000 or more in federal funds annually.
 Subrecipient does not expend \$1,000,000 or more in federal funds annually.

Federal Funding Accounting and Transparency Act (FFATA)

In the preceding year, did the Subrecipient receive:

Has the Subrecipient received \$25,000,000 or more in federal funds in the preceding fiscal years? * Yes No

Programmatic Narrative Form

Narrative Questions/Responses

Question 1

Briefly describe the plan to provide all mandatory services outlined in the VW Supplemental Program Components and indicate any significant changes to your Program for the 2024-25 Grant Subaward performance period.

The following services are provided to all crime victims and their family members pursuant to the California Penal Code section 13835 as part of our comprehensive Victim Witness Assistance Program. Crisis Intervention, emergency assistance, resource and referral assistance, referrals to direct counseling/therapy, assistance with California Victim Compensation Program claims, property return, orientation to the criminal justice system, court escort, presentations and training for criminal justice agencies, public presentations, and publicity, advise of case status and disposition. When requested notification of family/friends, inform employer and employer intervention, and assist in obtaining restitution. Optional services will be provided as needed and /or available.

To provide these services we will make initial contact with victims via telephone, text, email, or mail correspondence and or personal contact as soon after the crime as possible and/or when we receive a referral. Whenever needed and as feasible we will try to conduct field visits to those victims who are unable to meet with us in our office.

Question 2

This section is for additional space to answer Question 1.

We have Operational Agreements between Siskiyou Domestic Violence and Crisis Center and the Siskiyou County Human Services Department. We work together with these agencies to provide concentrated advocacy services for domestic violence, sexual assault, and child crime victims.

The Victim Services Program will continue to maintain good working relationships with law enforcement agencies and other agencies throughout Siskiyou County. We will maintain and participate as a member of various organizations to network with other agencies to better serve victims and their families. Presentations will be offered to agencies, organizations, and at community meetings on the importance of services our program has to offer to all victims of crime.

We will take advantage of the latest trainings and webinars to better our education and skills regarding issues revolving around crime victims and assistance that we can provide for them. Our program will budget for untrained Advocates to Attend Victim Advocate and Crisis Response and Human Trafficking training.

The main significant change is that we will operate with one less advocate. We also intend to ramp up our outreach efforts.

Question 3

Briefly describe the optional services listed in the VW Supplemental Program Components that your VW Center provides to victims/survivors.

Our program offers the following optional services; witness notification, funeral arrangements, provide crime prevention information, witness protection, transportation for court dates and forensic exams, and provide a court waiting area.

Question 4

Provide a brief status update of the VW Center's crisis response and Mass Victimization (MV) Assistance plan for crime-related MV/terrorism incidents. Include after hours contact information.

The Siskiyou County VW Center has made progress in being included in the County's plan for response to Mass Victim Incidents. We have done and will continue to do presentations to our community partners to make them aware of our role and availability to provide victim's of these crimes and their family members services pursuant to California Penal Code section 13835.5 and Penal Code sections 679-680. Advocates will continue to attend MVA roundtable meetings either in person or virtually. Advocates will also continue to seek training as needed.

After hour contact information for MV/Terrorism incidents is: Cynthia Billingsley (530)340-5574.

Question 5

Describe how volunteers are used to support the Program. If volunteers are not used, email a completed Volunteer Waiver Request to your Grants Analyst for approval and upload the approved copy to your VW24 Application.

Our program utilizes one volunteer. She is a senior citizen and faithfully comes to the office 1-3 times per week as needed. She has been our volunteer since September of 2008. Her time is documented on an employee type of timecard. Background checks are done, and a county volunteer packet is submitted to our personnel department. Some of her duties include printing, folding, and distributing crime prevention information and brochures about our program. She sorts old dated material and shreds old reports and files.

Question 6

List information for all field offices in the county including address, telephone numbers, employees assigned to the office, and supervisor(s) contact information.

The only Victim Witness Service office in Siskiyou County is located at 311 4th Street, Room 204, Yreka, California 96097. Our mailing address is PO Box 986, Yreka, CA 96097-0986. Our main telephone number is (530)842-8229. The Victim Witness Coordinator is Cynthia Billingsley (530)842-8225, cbillingsley@siskiyouda.org. Our full time advocate is Maria Branigin (530)842-8230, mbranigin@siskiyouda.org, and our part time advocate is Karen Simas (530)842-8142, ksimas@siskiyouda.org.

Question 7

This section is for additional space to answer Question 6.

There are no other advocates for this office.

Subrecipient Risk Assessment Form

Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding.

How many years of experience does your current grant manager have managing grants?	<3 years
How many years of experience does your current bookkeeper/accounting staff have managing grants?	>5 years
How many grants does your organization currently receive?	1-3 grants
What is the approximate total dollar amount of all grants your organization receives?	\$20,907,402
Are individual staff members assigned to work on multiple grants?	Yes
Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
How often does your organization have a financial audit?	Annually
Has your organization received any audit findings in the last three years?	Yes
Do you have a written plan to charge costs to grants?	Yes
Do you have written procurement policies?	Yes
Do you get multiple quotes or bids when buying items or services?	Sometimes
How many years do you maintain receipts, deposits, cancelled checks, invoices?	>5 years
Do you have procedures to monitor grant funds passed through to other entities?	Yes

Operational Agreements Form

Participating Agency/Organization	Date Signed	Start Date	End Date
<i>Siskiyou Domestic Violence & Crisis Center</i>	<i>04/12/2022</i>	<i>10/01/2022</i>	<i>09/30/2027</i>
<i>Siskiyou County Human Services - Child Protective Services</i>	<i>05/05/2022</i>	<i>10/01/2022</i>	<i>09/30/2027</i>

Funding Source Allocation

Funding Source Allocation

Funding Source Name	Fiscal Year	Type	Amount Available	Total Match Amount Available	Available Funding Total	Funding Requested	Cash Match Amount Requested	In-Kind Match Amount Requested	Total Project Costs
2024 VCGF	2024	State	\$126,998	\$0	\$126,998	\$126,998	\$0	\$0	\$126,998
2024 VOCA	2024	Federal	\$157,503	\$0	\$157,503	\$157,503	\$0	\$0	\$157,503
2024 VWA0	2024	State	\$29,104	\$0	\$29,104	\$29,104	\$0	\$0	\$29,104
			\$313,605	\$0	\$313,605	\$313,605	\$0	\$0	\$313,605

Budget Cost Categories

Cost Form Selection(s)

- Personnel Costs
- Volunteer Costs
- Contractor/Consultant Costs
- Rent Costs
- Travel Costs
- Equipment Costs
- Financial Assistance For Client's Costs
- Second-Tier Subward Costs
- Audit Costs
- Indirect Costs
- Other Operating Costs
- Match Waiver

VW24 Siskiyou County Match Waiver Request.pdf

Personnel Budget Category Form

Navigation Instructions:

- All required fields are marked with an *
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item, click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING:** This action cannot be undone.
- When done, click the **SAVE** button.

Personnel Costs

Budget/Project Line-Item *

Extra Help Advocate II
Description *

The Extra Help Advocate II has a case load and covers the office when the Coordinator and other advocate are out of the office.

<input checked="" type="checkbox"/> Hourly		Salary		
Pay per Hour *	Number of Hours/Week *		Number of Weeks *	Hours of Full-Time Workweek *
\$				30.50
	Full-Time Equivalent in Hours	FTE	Salary Calculation Total	
	1,586	%	\$25,138	
Does this position provide benefits? *			<input checked="" type="checkbox"/> Yes	No
Benefits Percentage *		Benefits Calculation		
1.45 %		\$365		
Benefits Description *				
<i>OASDI/FICA</i>				
Calculation Total (Includes Benefits if provided)				
\$25,503				

Fund Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to support the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2024 VOCA	2024	Federal	\$16,883	\$	\$0	\$16,883	\$		<i>Not Applicable</i>
2024 VCGF	2024	State	\$6,380	\$	\$0	\$6,380	\$		
2024 VWA0	2024	State	\$2,240	\$	\$0	\$2,240	\$		
				\$25,503		\$0	\$0	\$0	\$25,503

Personnel Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item, click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING:** This action cannot be undone.
- When done, click the **SAVE** button.

Personnel Costs

Budget/Project Line-Item *

Victim Witness Advocate II
Description *

Victim Witness Advocate II has a case load, shares the mass victim advocate duties, prepares informational displays, and assists with gathering statistics.

<input checked="" type="checkbox"/> Hourly	Salary			
Pay per Hour *		Number of Weeks *	Hours of Full-Time Workweek *	
\$			40.00	
	Full-Time Equivalent in Hours	FTE	Salary Calculation Total	
	2,080	%	\$10,501	
Does this position provide benefits? *			<input checked="" type="checkbox"/> Yes	No
Benefits Percentage *		Benefits Calculation		
84.80 %		\$8,905		
Benefits Description *				

OASD/FICA, PERS, GASB45/75, GASB68, Health
Calculation Total (Includes Benefits if provided)

\$19,406

Fund Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to support the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2024 VOCA	2024	Federal	\$7,484	\$	\$0	\$7,484	\$		<i>Not Applicable</i>
2024 VCGF	2024	State	\$5,490	\$	\$0	\$5,490	\$		
2024 VWA0	2024	State	\$6,432	\$	\$0	\$6,432	\$		
				\$19,406		\$0		\$0	\$19,406

Personnel Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item, click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING:** This action cannot be undone.
- When done, click the **SAVE** button.

Personnel Costs

Budget/Project Line-Item *

Victim Witness Advocate II
Description *

Victim Witness Advocate II has a case load, shares the mass victim advocate duties, prepares informational displays, and assists with gathering statistics.

<input checked="" type="checkbox"/> Hourly	Salary			
Pay per Hour *		Number of Weeks *	Hours of Full-Time Workweek *	
\$			40.00	
	Full-Time Equivalent in Hours	FTE	Salary Calculation Total	
	2,080	%	\$48,249	
Does this position provide benefits? *			<input checked="" type="checkbox"/> Yes	No
Benefits Percentage *		Benefits Calculation		
84.96 %		\$40,992		
Benefits Description *				

OASD/FICA, PERS, GASB45/75, GASB68, Health
Calculation Total (Includes Benefits if provided)

\$89,241

Fund Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to support the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2024 VOCA	2024	Federal	\$39,731	\$	\$0	\$39,731	\$		<i>Not Applicable</i>
2024 VCGF	2024	State	\$49,510	\$	\$0	\$49,510	\$		
				\$89,241		\$0		\$0	\$89,241

Personnel Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item, click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING:** This action cannot be undone.
- When done, click the **SAVE** button.

Personnel Costs

Budget/Project Line-Item *

Victim Witness Coordinator
Description *

Victim Witness Coordinator supervises the other advocates, manages the grant, has a case load, does community and partner presentations, and shares the mass victim advocate duties.

Hourly

	Salary Per Month *	<input checked="" type="checkbox"/> Salary	Hours of Full-Time Workweek *
	\$	Number of Months *	32.00
FTE *	Full-Time Equivalent in Hours	Salary Calculation Total	
	1,664	%	
Does this position provide benefits? *		\$13,305	
Benefits Percentage *		<input checked="" type="checkbox"/> Yes	No
72.05 %		Benefits Calculation	
Benefits Description *		\$9,586	

OASD/FICA, PERS, GASB45/75, GASB68, Health
Calculation Total (Includes Benefits if provided)

\$22,891

Fund Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to support the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2024 VOCA	2024	Federal	\$10,037	\$	\$0	\$10,037	\$		<i>Not Applicable</i>
2024 VCGF	2024	State	\$10,854	\$	\$0	\$10,854	\$		
2024 VWA0	2024	State	\$2,000	\$	\$0	\$2,000	\$		
				\$22,891		\$0		\$0	\$22,891

Personnel Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item, click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING:** This action cannot be undone.
- When done, click the **SAVE** button.

Personnel Costs

Budget/Project Line-Item *

Victim Witness Coordinator
Description *

Victim Witness Coordinator supervises the other advocates, manages the grant, has a case load, does community and partner presentations, and shares the mass victim advocate duties.

Hourly

	Salary Per Month *	<input checked="" type="checkbox"/> Salary	Hours of Full-Time Workweek *
	\$	Number of Months *	
FTE *	Full-Time Equivalent in Hours	%	Salary Calculation Total
	2,080		40.00
Does this position provide benefits? *			\$53,225
Benefits Percentage *		Benefits Calculation	<input checked="" type="checkbox"/> Yes No
72.04 %		\$38,343	
Benefits Description *			

OASDIFICA, PERS, GASB45/75, GASB68, Health
Calculation Total (Includes Benefits if provided)

\$91,568

Fund Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to support the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2024 VOCA	2024	Federal	\$30,114	\$	\$0	\$30,114	\$		<i>Not Applicable</i>
2024 VCGF	2024	State	\$53,147	\$	\$0	\$53,147	\$		
2024 VWA0	2024	State	\$8,307	\$	\$0	\$8,307	\$		
				\$91,568		\$0		\$0	\$91,568

Personnel Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item, click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING:** This action cannot be undone.
- When done, click the **SAVE** button.

Personnel Costs

Budget/Project Line-Item *

*Worker's Compensation Description **

Worker's Compensation amount given to our department by Siskiyou County. Hourly

	Salary Per Month *	<input checked="" type="checkbox"/> Salary		Hours of Full-Time Workweek *
	\$	Number of Months *		1.00
FTE *	Full-Time Equivalent in Hours	%	Salary Calculation Total	
	52		\$1,820	
Does this position provide benefits? *			Yes	<input checked="" type="checkbox"/> No
Calculation Total (Includes Benefits if provided)				
\$1,820				

Fund Source Allocations

Fund Source Allocations Instructions

- Select the Fund Source(s) to support the line-item
- Add amount(s)
- Click the + symbol to request money from another funding source.
- Click the - symbol to remove request from a funding source.

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements	Federal Fund
2024 VOCA	2024	Federal	\$607	\$	\$0	\$607	\$		<i>Not Applicable</i>
2024 VWA0	2024	State	\$1,213	\$	\$0	\$1,213	\$		
				\$1,820		\$0		\$0	\$1,820

Travel Budget Category Form

Travel Cost Type

Mileage Costs

Budget/Project Line-Item

Regional Crisis Response Meetings

Description

200 miles x .67 .4 meetings per year = \$44.67 per month to attend meetings in Shasta County for MVAs.

In State

Out of State

Number of Miles
800

Mileage Rate
\$.670

Calculation Total

\$536.00

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2024 VOCA	2024	Federal	\$536	\$	\$	\$0	\$536	\$
			\$536	\$0	\$0	\$0	\$536	

Other Operating Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING:** This action cannot be undone.
- When done, click the **SAVE** button.

Other Operating Costs

Budget/Project Line-Item
Auto Maintenance
Description/Justification
Maintenance for 2020 Ford Escape SUV used for transport of victim witnesses to court, forensic exams and to respond in the event of a mass victim incident.
Calculation Description
\$4,026/12=\$335.50 per month

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2024 VOCA	2024	Federal	\$4,026	\$	\$	\$0	\$4,026	\$
			\$4,026	\$0	\$0	\$0	\$4,026	

Other Operating Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
- To add another Line Item click the **ADD** button.
- To delete this Line Item, click the **DELETE** button. **WARNING:** This action cannot be undone.
- When done, click the **SAVE** button.

Other Operating Costs

Budget/Project Line-Item
Client/Victim Assistance
Description/Justification

Victim assistance with car impound fees, food, gas, toiletries, and lodging. These funds will help both victims of our regular cases and in the case of a mass victim incident.

Calculation Description

\$10,500/12 = \$875 per month

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2024 VOCA	2024	Federal	\$10,500	\$	\$	\$0	\$10,500	\$
			\$10,500	\$0	\$0	\$0	\$10,500	

Other Operating Budget Category Form

Navigation Instructions:

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Other Operating Costs

Budget/Project Line-Item
Communications
Description/Justification
Monthly charge for service of 3 cell phones.
Calculation Description
\$1,800/12 = \$150 per month

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2024 VOCA	2024	Federal	\$1,365	\$	\$	\$0	\$1,365	\$
2024 VWA0	2024	State	\$435	\$	\$	\$0	\$435	\$
			\$1,800	\$0	\$0	\$0	\$1,800	

Other Operating Budget Category Form

Navigation Instructions:

- All required fields are marked with an *.
- Use the **SAVE** button at least every 30 minutes to avoid losing data.
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Other Operating Costs

Budget/Project Line-Item
Copy Machine Maintenance
Description/Justification
Xerox copy machine maintenance contract.
Calculation Description
\$1,649/12=\$137.41 per month

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2024 VOCA	2024	Federal	\$32	\$	\$	\$0	\$32	\$
2024 VCGF	2024	State	\$1,617	\$	\$	\$0	\$1,617	\$
			\$1,649	\$0	\$0	\$0	\$1,649	

Other Operating Budget Category Form

Navigation Instructions:

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Other Operating Costs

Budget/Project Line-Item

County Self Insurance / General Liability

Description/Justification

County Self Insurance / General Liability

Calculation Description

\$2,365/12=197.08 per month

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2024 VOCA	2024	Federal	\$1,365	\$	\$	\$0	\$1,365	\$
2024 VWA0	2024	State	\$1,000	\$	\$	\$0	\$1,000	\$
			\$2,365	\$0	\$0	\$0	\$2,365	

Other Operating Budget Category Form

Navigation Instructions:

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- When done, click the **SAVE** button.

Other Operating Costs

Budget/Project Line-Item

Crisis Response / Human Trafficking Training

Description/Justification

Crisis Response / Human Trafficking Training for 2 Advocates.

Calculation Description

*Airfare \$1,200, mileage 116 x .67 = \$77.72, Lodging \$750, Meals \$300, Shuttle/Taxi/Parking \$100. \$2,427.72 / 12 = \$202.31 per month each. \$2,427.72 x 2 = \$4,855.44 (rounded up)
Not to exceed allowable amounts.*

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2024 VOCA	2024	Federal	\$4,856	\$	\$	\$0	\$4,856	\$
			\$4,856	\$0	\$0	\$0	\$4,856	

Other Operating Budget Category Form

Navigation Instructions:

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- When done, click the **SAVE** button.

Other Operating Costs

Budget/Project Line-Item

Crisis Response Technology & Supplies

Description/Justification

Dell Latitude Detachable computer for filling out CalVCB applications with clients both in office and in case of a mass victim incident.

Calculation Description

\$2,500/12= \$208.33

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2024 VWA0	2024	State	\$2,500	\$	\$	\$0	\$2,500	\$
			\$2,500	\$0	\$0	\$0	\$2,500	

Other Operating Budget Category Form

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- To delete this Line Item, click the **DELETE** button. **WARNING:** This action cannot be undone.
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Other Operating Costs

Budget/Project Line-Item

Membership CCVAA

Description/Justification

1 year Membership to CCVAA for 2 advocates.

Calculation Description

\$180/12=\$15.00 per month

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2024 VOCA	2024	Federal	\$180	\$	\$	\$0	\$180	\$
			\$180	\$0	\$0	\$0	\$180	

Other Operating Budget Category Form

Navigation Instructions:

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Other Operating Costs

Budget/Project Line-Item

NOVA Membership

Description/Justification

1 year NOVA Membership fee for 2 advocates.

Calculation Description

\$200/12=\$16.67 per month

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2024 VWA0	2024	State	\$200	\$	\$	\$0	\$200	\$
			\$200	\$0	\$0	\$0	\$200	

Other Operating Budget Category Form

Navigation Instructions:

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- When done, click the **SAVE** button.

Other Operating Costs

Budget/Project Line-Item
Office Supplies
Description/Justification
Paper, envelopes, ink, pens, updated office chairs and shredder.
Calculation Description
\$7,998/12-\$666.50 per month

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2024 VOCA	2024	Federal	\$6,000	\$	\$	\$0	\$6,000	\$
2024 VWA0	2024	State	\$1,998	\$	\$	\$0	\$1,998	\$
			\$7,998	\$0	\$0	\$0	\$7,998	

Other Operating Budget Category Form

Navigation Instructions:

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Other Operating Costs

Budget/Project Line-Item

Outreach to Crime Victims

Description/Justification

Brochures, PSAs, NCVRW, Community Events, Billboard and Bus Advertisements

Calculation Description

\$13,000/12=\$1,083 per month

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2024 VOCA	2024	Federal	\$13,000	\$	\$	\$0	\$13,000	\$
			\$13,000	\$0	\$0	\$0	\$13,000	

Other Operating Budget Category Form

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- When done, click the **SAVE** button.

Other Operating Costs

Budget/Project Line-Item

Victim Witness Training

Description/Justification

Continued or Basic training for 2 advocates.

Calculation Description

*Airfare \$1,200, mileage 116 x .67 = \$77.72, Lodging \$850, Meals \$370, Shuttle/Taxi/Parking \$100. \$2,597.72/12= \$216.48 per month each. \$2,597.72 x 2 = \$5,195.44 (rounded up)
Not to exceed allowable amounts.*

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2024 VOCA	2024	Federal	\$5,196	\$	\$	\$0	\$5,196	\$
			\$5,196	\$0	\$0	\$0	\$5,196	

Other Operating Budget Category Form

Navigation Instructions:

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Other Operating Costs

Budget/Project Line-Item

Victim Witness Waiting Room Update

Description/Justification

Furniture, paint, carpet/flooring, and artwork for walls.

Calculation Description

\$8,251/12=\$687.58 per month

Funding Source Allocations

Funding Source Name	Fiscal Year	Type	Amount	Cash Match Amount	In Kind Match Amount	Match Amount	Total	State Funds Used to Match Federal Match Requirements
2024 VOCA	2024	Federal	\$5,551	\$	\$	\$0	\$5,551	\$
2024 VWA0	2024	State	\$2,700	\$	\$	\$0	\$2,700	\$
			\$8,251	\$0	\$0	\$0	\$8,251	

Application Signatures Form

Certification of Proof of Authority

This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

Standard Certification of Compliance

By checking this box, I certify the Subrecipient will comply with the requirements of the Standard Certification of Compliance. I am fully aware that this certification is made under penalty of perjury under the laws of the State of California.

Program Standard Assurance Addendum

The undersigned represents that he/she is authorized to enter into this Addendum for and on behalf of the Applicant/Subrecipient. Applicant/Subrecipient understands that failure to comply with this Addendum or any of the assurances may result in suspension, termination, reduction, or de-obligation of funding. Applicant/Subrecipient agrees to repay funds in the event there is a violation of grant assurances.

Federal Fund Grant Subaward Assurances Certification

By checking this box, I certify I have read all applicable Federal Fund Grant Subaward Assurances and the Subrecipient will comply with the requirements. I am fully aware that this certification is made under penalty of perjury under the laws of the State of California.

California Public Records Act

I understand the Grant Subaward applications are subject to the California Public Records Act, Government Code section 7920.000 et seq. Additional information: Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

Authorized Agent

Name:	<i>James Andrus</i>	Title:	<i>District Attorney</i>
Signature:	<i>James Andrus</i>	Date:	<i>08/13/2024</i>

The following page(s) contain the backup material for Agenda Item: [Facilities Management - Communications](#)
Please scroll down to view the backup material.

Agenda Worksheet

Submit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097Regular Time Requested: _____ Meeting Date: 9/3/24

OR

Consent Contact Person/Department: Amanda Kimbal/ Facilites Management Phone: 842-8800Address: 1312 Fairlane Road, Suite 4Person Appearing/Title: Amanda Kimball/Director**Subject/Summary of Issue:**

The attached is First Addendum to the Site License Agreement with Top Site Inc and Communications. This Agreement will allow the County to have a repeater on Antelope Ridge to allow more radio coverage for the County. The Addendum is increasing the cost for the lease due to the new equipment being installed at the site.

Financial Impact:NO Describe why no financial impact:YES Describe impact by indicating amount budgeted and funding source belowAmount: \$144,344.
19Fund: 6103 Description: Communication Org.: 106020 Description: CommunicationAccount: 726000 Description: Rents & Leases

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information:

Recommended Motion:

Approve the First Addendum to the Site License Agreement with Top Site Inc. and allow Auditors office to establish budget.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week

prior to the Board Meeting.

Revised 8/09/2021

Licensor ID: US748232 (Antelope Peak - 3)
Licensor Lease ID: US748232-COS-01

FIRST AMENDMENT TO SITE LICENSE AGREEMENT

This First Amendment to Site License Agreement (“First Amendment”) is entered into by and between **Top Sites, Inc.**, a California corporation, with a principal address of Two Allegheny Center, Nova Tower 2, Suite 1002, Pittsburgh, PA 15212 (“Licensor”) and **County of Siskiyou**, a local government municipality, with a principal address of 190 Greenhorn Road, Yreka, CA 96097 (“Licensee”).

WHEREAS, Licensee and Licensor entered into that certain Site License Agreement dated November 14, 2023 (“Agreement”), whereby Licensor licensed to Licensee a portion of the Tower Site (“Licensed Premises”) located on or about 11040 Guys Gulch Road, Yreka, California 96097, APN 022-010-130-000 (“Property”) for wireless communication purposes;

WHEREAS, Licensor and Licensee desire to amend the Agreement to allow Licensee to modify its equipment at the Licensed Premises; and

WHEREAS, Licensor and Licensee, in their mutual interest, desire to amend the Agreement as set forth herein accordingly.

NOW THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Licensor and Licensee agree as follows:

1. **Recitals.** The recitals and definitions set forth above are incorporated herein by reference and made a part of this First Amendment.
2. **New Exhibits.** The Agreement shall be amended to replace the exhibit(s) indicated herein as follows:

Exhibit B-1 (attached hereto) hereby replaces Exhibit B and Exhibit C-1 (attached hereto) hereby replaces Exhibit C. All references to Exhibit B in the Agreement shall now reference Exhibit B-1 and all references to Exhibit C in the Agreement shall now reference Exhibit C-1.

3. **Rent.** Section 3(a) is hereby amended to acknowledge that commencing on August 1, 2024, Licensee’s total monthly Rent shall be increased to Four Hundred and 00/100 Dollars (\$400.00).

Section 3(b) is hereby amended to replace the rent schedule with the following:

Start Date	End Date	Payment
Initial 2 year Term		
8/1/2023	7/31/2024	\$3,600.00
8/1/2024	7/31/2025	\$4,908.00
First 5 year option		
8/1/2025	7/31/2026	\$5,055.24
8/1/2026	7/31/2027	\$5,206.90
8/1/2027	7/31/2028	\$5,363.10
8/1/2028	7/31/2029	\$5,524.00
8/1/2029	7/31/2030	\$5,689.72
Second 5 year option		
8/1/2030	7/31/2031	\$5,860.41
8/1/2031	7/31/2032	\$6,036.22
8/1/2032	7/31/2033	\$6,217.31
8/1/2033	7/31/2034	\$6,403.83
8/1/2034	7/31/2035	\$6,595.94
Third 5 year option		
8/1/2035	7/31/2036	\$6,793.82
8/1/2036	7/31/2037	\$6,997.63
8/1/2037	7/31/2038	\$7,207.56
8/1/2038	7/31/2039	\$7,423.79
8/1/2039	7/31/2040	\$7,646.50
Fourth 5 year option		
8/1/2040	7/31/2041	\$7,875.90
8/1/2041	7/31/2042	\$8,112.18
8/1/2042	7/31/2043	\$8,355.54
8/1/2043	7/31/2044	\$8,606.21
8/1/2044	7/31/2045	\$8,864.39

4. **Other Terms and Conditions Remain.** Except as specifically described in this First Amendment, all other terms and conditions in the Agreement remain unchanged. In the event of a conflict between any term and provision of the Agreement and this First Amendment, the terms and provisions of this First Amendment shall control. In addition, except as otherwise stated in this First Amendment, all initially capitalized terms will have the same respective defined meaning as stated in the Agreement. All captions are for reference purposes only and shall not be used in the construction or interpretation of this First Amendment.

5. **Authority.** Each of the parties hereto warrants to the other that the person or persons executing this First Amendment on behalf of such party has the full right, power and authority to enter into and execute this First Amendment on such party's behalf and that no consent from any other person or entity is necessary as a condition precedent to the legal effect of this First Amendment.

6. **Notice to Proceed.** Licensee shall not proceed with the equipment modification(s) contemplated herein until all of Licensor's conditions to receive a Notice to Proceed ("NTP") have been completed to Licensor's satisfaction and an NTP is issued.
7. **Counterpart Execution.** This First Amendment may be executed in duplicate counterparts, each of which shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument. The parties agree that this First Amendment may be electronically signed. The parties agree that any electronic signatures appearing on this First Amendment are the same as handwritten signatures for the purposes of validity, enforceability and admissibility. Any PDF or facsimile transmittal of original signature versions of this First Amendment shall be considered to have the same legal effect as execution and delivery of the original document and shall be treated in all manner and respects as the original document. This First Amendment is effective only upon the full execution by the parties hereto.

[Signatures immediately follow on the next page.]

IN WITNESS WHEREOF, Licensee and Licensor have executed this First Amendment on the dates set forth below, each signatory represents that they have the authority to execute this First Amendment and to bind the party on whose behalf their execution is made.

COUNTY OF SISKIYOU

Date: _____

MICHAEL N. KOBSEFF, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: _____
Deputy

CONTRACTOR: TOP SITES, INC.

Date: 8/21/2024

Signed by:
John P. Lemmon
Name: John P. Lemmon
Title: General Counsel

Date: 8/21/2024

Signed by:
John P. Lemmon
Name: John P. Lemmon
Title: EVP

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. 68-0313505

ACCOUNTING:

Fund	Organization	Account	Activity Code (if applicable)
6103	106020	726000	
FY 23/24	\$3,600.00	FY 24/25	\$4,908.00
FY 25/26	\$5,055.24	FY 26/27	\$5,206.90
FY 27/28	\$5,363.10	FY 28/29	\$5,524.00
FY 29/30	\$5,689.72	FY 30/31	\$5,860.41
FY 31/32	\$6,036.22	FY 32/33	\$6,217.31
FY 33/34	\$6,403.83	FY 34/35	\$6,595.94
FY 35/36	\$6,793.82	FY 36/37	\$6,997.63
FY 37/38	\$7,207.56	FY 38/39	\$7,423.79



FY 39/40 \$7,646.50	FY 40/41 \$7,875.90
FY 41/42 \$8,112.18	FY 42/43 \$8,355.54
FY 43/44 \$8,606.21	FY 44/45 \$8,864.39

Encumbrance number (if applicable): N/A

If not to exceed, include amount not to exceed: \$144,344.19

If needed for multi-year contracts, please include separate sheet with financial information for each fiscal year.

EXHIBIT B-1

Description of Tower Site and Leased Premises



EXHIBIT B-1 Continued



EXHIBIT C-1

Lessee's Equipment

[Attached hereafter]

Collocation Application dated June 10, 2024

Everest Infrastructure Partners
Colocation Application



Application Date:	6/10/2024	Application Type (check one):	<input type="checkbox"/> New Install	<input checked="" type="checkbox"/> Amendment	<input type="checkbox"/> Renewal
General Information:					
<ul style="list-style-type: none"> Submit Application via EMAIL to the assigned Everest Project Manager or michael.culbert@everestinfrastructure.com Everest shall initiate ALL tower structural analyses at applicant's cost; applicant will be responsible for rooftop analyses* *See tab 4 for Everest approved rooftop structural vendors - no other vendor may be used without Everest pre-approval 					
Applicable Fee(s):					
<ul style="list-style-type: none"> Upon Everest's approval of the application and mount analysis (supplied by applicant from a vendor of its' choosing), any fee(s) associated with the application will be requested via a fee request letter. Payee and options for fee submission to be provided in fee request letter (Check or ACH required). The above-referenced fee(s) will be inclusive of the first tower structural analysis, engineering and administration Additional Fees on a site by site basis may also apply (i.e., structural reruns, modification designs, etc.) 					
Note: Fields/cells with drop down options are highlighted in yellow, please click on the down arrow to choose the applicable response					
Site Information:					
Everest Site ID:	US748232	Customer Site ID:			
Everest Site Name:	Antelope Peak 3	Customer Site Name:	Antelope Peak		
Site Type (Choose One):	SST	Customer Project Name:	County Fire Command		
MDG Code (VZW):					
Site Address (Street):	Antelope Peak 8.5 KM W of Monatgue Grenada Road	Latitude (D-M-S):	41-36-34.33		
Site Address (City, State, ZIP):	Yreka, CA 96097	Longitude (D-M-S):	-122-37-32.7		
Applicant Contact Information:					
Company Name:	County of Siskiyou	Primary Contact:	Todd Shelton		
Company Address (Street):	279 Sharps rd	Phone:	530-842-8281		
Company Address (City, State, ZIP):	Yreka, CA 96097	Email:	tshelton@co.siskiyou.ca.us		
Is DocuSign/Electronic Signature Accepted (Choose One):					
Tenant Name/Entity Information:					
Tenant Name:	County of Siskiyou	State Incorporated In:	CA		
Tenant Legal Entity Name:	County of Siskiyou	Notice Address (Street):	1312 Fairlane rd suite 4		
Entity Type (LLC, Corp, etc.):	Local Government	Notice Address (City, State, ZIP):	Yreka, CA 96097		
Tenant Contact Information:					
Department	Name	Phone	Email		
Real Estate:	Amanda Kimball	530-842-8800	akimball2@co.siskiyou.ca.us		
Construction:	Todd Shelton	530-842-8281	tshelton@co.siskiyou.ca.us		
24/7 Contact (NOC):					

**Everest Infrastructure Partners
Colocation Application**



Note: Fields/cells with drop down options are highlighted in yellow, please click on the down arrow to choose the applicable response

Ground Space Requirements and Description:		
Equipment Enclosure Type (Choose One):	Indoor Space	existing building
Generator (Proposed or Existing):	Existing	from CHP
Generator Type (Choose One):	Propane	from CHP
Generator Fuel Capacity (gallons):	1,200.00	from CHP
Generator Capacity in kW:	15 kw	from CHP

	Existing			Proposed <i>(Only if different from Existing or New)</i>		
	Length (ft)	Width (ft)	Total S/F	Length (ft)	Width (ft)	Total S/F
Equipment Area:	2.00	2.00	4.00			-
Generator Area (if separate):			-			-
Fuel Tank Area (if separate):			-			-
Total Leased Area:			4.00			-

Ground space notes (if any) or mark N/A: **We will be replacing the current equipment with new equipment. Everything is listed on tab 3.**

Power Requirements and Transport:

Power Location:	Landlord	Required Voltage:	120
Power Source:	Included in Rent	Required Amperage:	20

Power Notes (if any) or mark N/A:

Transport: **Note: for any formerly owned Frontier locations, Frontier has an exclusivity clause regarding fiber/telco/transport ("Service"); whereby the Tenant is required to obtain Service directly from Frontier or provide evidence to Everest that Frontier has waived rights to bring Service to the location.**

Transport Notes (if any) or mark N/A:

Frequencies for proposed project (REQUIRED) - application will not be processed without providing the below:

Call Sign	Class of Station	Emission Designator	Transmit Frequency	Transmitter Output Power (watts)	Transmit ERP (dBm)	Receive Frequency
WPBQ640	PMRS	11KOF3E	154.25	110	220	156.105



Note: Fields/cells with drop down options are highlighted in yellow, please click on the down arrow to choose the applicable response
TOWER EQUIPMENT (LIST ALL TOWER EQUIPMENT FROM HIGHEST TO LOWEST) - List ALL equipment components installed on the tower or ground space area, including mounting apparatus, ice bridges, etc.

Final Equipment Summary		NOTE: THESE TABLES AUTOMATICALLY POPULATE BASED ON CRITERIA NOTED BELOW	Final Cable Summary	
Quantity	Equipment		Quantity	Equipment
0	Ant_Panel	1	Coax	
0	Ant_MWave	0	DC	
1	Ant_Omni	0	Elliptical WG	
0	Ant_Dipole	0	Ethernet	
0	Ant_Yagi	0	Fiber	
0	Radio_ODU	0	Heliax	
0	TMA	0	Hybrid	
1	OVP_Surge	0	Innerduct	
1	Diplexer	0	Power	
0	Ant_Other	0	RET	
0	Ice_Shield	0	Other	
0	Mount_Platform	1	Total	
0	Mount_Sector			
3	Mount_Other			
6	Total			

Reserved Equipment shall not be included in the Tower Structural Analysis nor Mount Analysis procured by Everest unless specifically requested by the Tenant or Applicant

Equipment			Equipment Status					Equipment Dimensions and CL					Orientation		Coax / Waveguide / Cable Information							
Component Type	Manufacturer	Model #	To be Removed	Existing	New	Reserved	Final Quantity	Height (in)	Width (in)	Depth (in)	Weight (lbs)	Equip CL (ft)	Azimuth (A/B/G/D)	Location on Tower	Type	Size	To be Removed	Exist	New	Reserve	Final Qty	
Ant_Omni	RFI	COL51-160-P			1		1	87.4	5.0		11.0	24.0		Top east corner of tower. Will remove existing and replace.	Coax	1/2"		1				1
Ant_Omni	Generic		1				0	48.0	3.0		25.0	24.0		Top east corner of tower								0
Diplexer	codan	MT4E			1		1	36.0	24.0	20.0	20.0			Duplexer in vault								0
Mount_Other	Daniels	DUP-136-174DHN			1		1	10.0	11.0	8.0	30.0			Batteries in vault								0
Mount_Other	northstar	NSB-AGM31			2		2	10.0	11.0	8.0	20.0			Amplifier in vault								0
OVP_Surge	codan	AMP-155-100DIR136/174m			1		1	8.0	10.0	5.0	5.0			battery charger power supply in vault								0
	power supply	PSC-12-10-00-01			1		1															0
	Motorola	Quantar	1				0	14.0	24.0	14.0	40.0			In vault								0
	Telewave	TPRD-1556	1				0	36.0	24.0	24.0	25.0			In vault								0
	Unknown	Duracell 6v 180a batteries	4				0	10.0	12.0	8.0	20.0			In vault								0
	Unknown	Surge protector	1				0	2.0	24.0	8.0	5.0			In vault								0
							0															0
							0															0

Certificate Of Completion

Envelope Id: C1A57188017B451488E1BE85C1A1A848

Status: Completed

Subject: Complete with DocuSign: 748232 (Antelope Peak 3)_COS 1st Amend_F_8.21.2024.pdf

Source Envelope:

Document Pages: 11

Signatures: 2

Envelope Originator:

Certificate Pages: 5

Initials: 0

Michael Culbert

AutoNav: Enabled

Two Allegheny Center

Enveloped Stamping: Enabled

Nova Tower 2, Suite 1002

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Pittsburgh, PA 15212

michael.culbert@everestinfrastructure.com

IP Address: 67.209.31.171

Record Tracking

Status: Original

Holder: Michael Culbert

Location: DocuSign

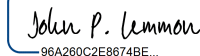
8/21/2024 10:55:13 AM

michael.culbert@everestinfrastructure.com

Signer Events**Signature****Timestamp**

John P. Lemmon

Signed by:



Sent: 8/21/2024 10:57:41 AM

john.lemmon@everestinfrastructure.com

Viewed: 8/21/2024 11:39:52 AM

EVP and General Counsel

Signed: 8/21/2024 11:40:24 AM

Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style

Using IP Address: 63.133.249.210

Electronic Record and Signature Disclosure:

Accepted: 8/21/2024 11:39:52 AM

ID: f4d0227b-64fc-4a3c-a8b6-d8044f2e0390

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Rommell Hadley

COPIED

Sent: 8/21/2024 11:40:26 AM

rommell.hadley@everestinfrastructure.com

Viewed: 8/21/2024 11:44:17 AM

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Accepted: 10/24/2022 11:39:16 AM

ID: e4e119ab-1f0f-4452-a065-9adc097f998d

Witness Events**Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent

Hashed/Encrypted

8/21/2024 10:57:41 AM

Certified Delivered

Security Checked

8/21/2024 11:39:52 AM

Signing Complete

Security Checked

8/21/2024 11:40:24 AM

Completed

Security Checked

8/21/2024 11:40:26 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure		
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Everest Infrastructure Partners (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Everest Infrastructure Partners:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: michael.culbert@everestinfrastructure.com

To advise Everest Infrastructure Partners of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at michael.culbert@everestinfrastructure.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Everest Infrastructure Partners

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to michael.culbert@everestinfrastructure.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Everest Infrastructure Partners

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to michael.culbert@everestinfrastructure.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Everest Infrastructure Partners as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Everest Infrastructure Partners during the course of your relationship with Everest Infrastructure Partners.

Licensor Site: 748232 / (Antelope Peak 3)
Licensor Lease ID: 748232-COS-00

SITE LICENSE AGREEMENT

This Site License Agreement (“Agreement”) is entered into by and between **Top Sites, Inc.**, a California corporation, with a principal address of Two Allegheny Center, Nova Tower 2, Suite 1002, Pittsburgh, PA 15212 (“Licensor”) and the County of Siskiyou, a local government municipality, with a principal address of 190 Greenhorn Road, Yreka, CA 96097 (“Licensee”).

WHEREAS, Licensor operates a communications tower ("Tower") and related improvements, along with appropriate access and utility easements (the “Land”) at the property located on or about 11040 Guys Gulch Road, Yreka, CA 96097, APN 022-010-130-000 (the “Property”), as further described in Exhibit “A”, for the purpose of leasing space to wireless communications service providers. The Land, Tower and related improvements are referred to in this Agreement as the "Tower Site".

WHEREAS, Licensee desires to use those portions of Licensor 's Tower Site, pursuant to the terms of this Agreement, for the purpose of operating a communications facility and uses incidental thereto.

NOW THEREFORE, in consideration of the mutual promises herein, and for other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Licensor and Licensee agree as follows:

1. Scope of Use. Licensor hereby grants to Licensee the right to use the following portions of the Tower Site, as more particularly described in Exhibit “B” attached hereto:

- (a) Exclusive ground space within an existing structure consisting of 2’ x 2’ portion (“Ground Space”);
- (b) Exclusive space on the Tower with a rad center as identified on Exhibit B, for the installation of Licensee’s antennas and related equipment (“Antenna Space”);
- (c) Non-Exclusive access to mutually agreed space on the Land to install and connect utility lines to the power and telephone sources at the Tower Site;
- (d) Those certain areas between the Ground Space and Antenna Space for Licensee’s conduits, wires, cables, and other necessary connections (the “Connection Space”);

to install, maintain and operate its equipment as specifically described in Exhibit “C” attached hereto and incorporated herein ("Equipment"). The areas defined in Subparagraphs (a) – (d) above are collectively referred to as the "Licensed Premises". Licensee shall have the right to alter, replace and upgrade its Equipment in the Licensed Premises at any time during the term of this Agreement, upon the prior written approval of the Licensor. Licensee shall use the Licensed Premises as set forth herein and not in a manner which will cause a legal nuisance to the occupancy of Licensor’s other licensees, as defined herein.

2. Term and Renewal Term. The "Initial Term" of this Agreement is for two (2) years commencing on August 1, 2023 ("Commencement Date") and this Agreement shall automatically renew for four (4) additional terms of five (5) years each (individually and collectively “Renewal Term”), with the Initial Term and all Renewal Terms collectively the “Term”.

3. Rent. (a) Upon the Commencement Date, Licensee shall pay to Licensor a monthly rent (“Rent”) equal to Three Hundred and 00/100 Dollars (\$300.00) payable each month in advance on the first day to Licensor at the payment address indicated in paragraph 14 herein with a late charge of ten percent (10%) for payments made after the 15th of the month.

(b) On each anniversary of the Commencement Date, the then current Rent shall be increased by three percent (3%) over the Rent payable for the preceding twelve (12) month period per the rent schedule identified below:

Start Date	End Date	Payment	Start Date	End Date	Payment
Initial 2 year Term			Third 5 year Term		
8/1/2023	7/31/2024	\$3,600.00	8/1/2035	7/31/2036	\$5,132.74
8/1/2024	7/31/2025	\$3,708.00	8/1/2036	7/31/2037	\$5,286.72
First 5 year option			8/1/2037	7/31/2038	\$5,445.32
8/1/2025	7/31/2026	\$3,819.24	8/1/2038	7/31/2039	\$5,608.68
8/1/2026	7/31/2027	\$3,933.82	8/1/2039	7/31/2040	\$5,776.94
8/1/2027	7/31/2028	\$4,051.83	Fourth 5 year option		
8/1/2028	7/31/2029	\$4,173.38	8/1/2040	7/31/2041	\$5,950.25
8/1/2029	7/31/2030	\$4,298.58	8/1/2041	7/31/2042	\$6,128.76
Second 5 year option			8/1/2042	7/31/2043	\$6,312.62
8/1/2030	7/31/2031	\$4,427.54	8/1/2043	7/31/2044	\$6,502.00
8/1/2031	7/31/2032	\$4,560.37	8/1/2044	7/31/2045	\$6,697.06
8/1/2032	7/31/2033	\$4,697.18			
8/1/2033	7/31/2034	\$4,838.10			
8/1/2034	7/31/2035	\$4,983.24			

(c) If Licensee remains in possession of the Licensed Premises at the expiration of the Term or within thirty (30) days of the earlier termination of the Agreement, such tenancy shall be deemed to be a month to month license under the same terms and conditions of this Agreement, except that Rent payable during such holdover period shall be one hundred twenty-five percent (125%) of the Rent payable during the last year of the immediately preceding Term.

4. Condition of Licensed Premises. The Licensed Premises shall be provided in “AS IS” condition by Licensor. Licensor shall have no obligation to maintain, insure or safeguard Licensee’s Equipment.

5. Permitted Use, Installation and Access. The Licensed Premises may be used by Licensee for wireless communication purposes and uses incidental thereto. Licensee must obtain all local, state and federal approvals to operate, modify or replace the Equipment. Licensor reserves the right to prohibit operation of any Equipment it reasonably deems to be improperly installed, unsafe or not included in the approved installation plan or current Equipment list. Equipment installation, modification or removal plans shall be submitted to Licensor for written approval pursuant to Exhibit “C” herein.

6. Utilities. Licensee’s utilities are not separately metered and are included in the monthly Rent payment, paid by Licensee to Licensor. Licensee shall have no claims whatsoever against Licensor for damages regarding any interruption in electrical service. Upon five (5) days’ notice, Licensee shall cooperate in shutting down (and Licensor may shut down) the electrical service to the Tower Site or Equipment for necessary maintenance in connection with the Tower Site. Emergency situations, in Licensor’s discretion, shall not require notice.

7. Taxes. Licensee shall pay all personal property taxes assessed against Licensee’s personal property or Equipment and any *pro rata* increase in real property taxes levied against the Property or the Tower Site.

8. Interference. Licensee's Equipment, including subsequent modifications thereto, shall not interfere, in any manner, with the Tower Site or any other users of the Tower Site. In the event of interference, Licensee shall immediately suspend its operations (except for intermittent testing) and promptly remedy such interference, at Licensee's sole expense, and Licensee shall not be released from its obligation to pay Rent during such period. If said interference cannot be remedied by Licensee within thirty (30) days after notice, Licensor may terminate this Agreement upon written notice to Licensee. Licensee hereby acknowledges that Licensor may have leased or licensed, and will continue to lease or license, space at and upon the Tower Site to third parties and Licensee accepts this Agreement with this knowledge and, waives any and all claims against Licensor resulting from or attributable to interference caused by present or future equipment at the Tower Site. Licensor shall not be liable in any manner for indirect, consequential or special damages.

9. Removal of Licensee's Equipment. At the expiration or earlier termination of this Agreement, Licensee shall remove all Equipment within thirty (30) days of such date without interference, damage, or disruption to any other equipment, structures or operations of Licensor or other users of the Tower Site.

10. Indemnification. Licensee shall indemnify and hold Licensor harmless from all reasonable damages or costs incurred by Licensor, or other users of the Tower Site, resulting from the acts of Licensee or anyone acting for or on behalf of Licensee.

11. Damage or Destruction. Licensor shall not be liable for loss of use, other damages or claims arising from loss, destruction or damage to the Tower Site, Licensed Premises or the Equipment caused by any casualty, acts of God or acts of third parties.

12. Condemnation. This Agreement shall terminate as of the date title to the Licensed Premises vests in a condemning authority.

13. Insurance and Subrogation. During the Term of this Agreement, Licensee at its sole cost and expense, shall procure and maintain in full force and effect (i) comprehensive general liability insurance coverage with a combined single limit of not less than two million dollars (\$2,000,000) for bodily injury, insuring against liability arising out of Licensee's use of the Licensed Premises including property damage to the Tower Site; (ii) Property Damage Insurance covering the replacement cost of Licensor's equipment on the Licensed Premises; and (iii) workers' compensation and employer's liability insurance as required by law. Such policy or policies of insurance shall name Licensor as an additional insured and provide for at least thirty (30) days prior written notice of cancellation. During the Term, Licensee shall furnish to Licensor certificates of insurance confirming that the herein specified coverage is in full force and effect.

14. Notices. All written communication shall be delivered to the following addresses for Licensor and Licensee or such address as may be designated in writing by either party:

If to Licensor: All written communication should be sent to:

EIP Holdings II, LLC
Two Allegheny Center
Nova Tower 2, Suite 1002
Pittsburgh, PA 15212
Attn: Legal Department / Site Number: 748232 (Antelope Peak 3)

If to Licensee: County of Siskiyou
190 Greenhorn Road
Yreka, CA 96097
Attn: Director of General Services

15. Quiet Enjoyment and Authority. Licensee shall enjoy quiet enjoyment of the Tower Site so long as Licensee is not in default under the terms of this Agreement.

16. Default. Any one or more of the following events shall constitute a Licensee default (“Default”) under this Agreement: (i) failure to pay monetary amounts due within fifteen (15) business days of the due date thereof; (ii) failure to observe or perform any non-monetary obligations, including failure to comply with local, state or federal regulations, and failure to cure non-monetary breaches or commence to cure same where a longer time is required, within thirty (30) days from receipt of written notice of such breach; (iii) bankruptcy, insolvency or reorganization; or (iv) making of an assignment or any other arrangement for the general benefit of creditors under any state statute. From and after the termination of this Agreement, Licensor may (but shall be under no obligation to) re-lease or license the Licensed Premises, or any part thereof, in Licensor’s sole discretion and such re-licensing shall not relieve Licensee’s obligations or liabilities hereunder.

17. Assignment. Licensee may not assign, transfer, or otherwise encumber its interest in this Agreement without the prior written consent of Licensor.

18. INTENTIONALLY DELETED.

19. Environmental Laws. Licensee agrees to indemnify and hold Licensor harmless from and against any and all claims, judgments, demands, penalties, fines, losses or expenses incurred by Licensor or other users of the Tower Site, during or after the Term, resulting from any substance that Licensee, its agents, employees or contractors cause or permit to be brought upon or released in or about the Property.

19. Relocation Rights. If determined necessary by Licensor to relocate the tower and subject to the receipt of necessary governmental approvals, Licensor may cause Licensee to relocate its Equipment, or any part thereof, to an alternate tower location (“Relocation Site”) in close proximity to the Tower Site; provided such relocation will: (i) be at Licensor’s expense; (ii) be performed exclusively by Licensee or its agents; and (iii) not unreasonably interrupt the communications service provided by Licensee at the Tower Site. In no event will such relocation modify any of the terms and conditions of this Agreement.

20. Miscellaneous. (a) In the event of litigation in connection with this Agreement, each party shall be entitled to recover its reasonable attorneys’ fees and court costs for issues wherein a party is the prevailing party, as determined and allocated by the court as part of the judgment.

(b) Each party agrees to furnish to the other, within twenty (20) days after written request, such truthful estoppel information as the other may reasonably request.

(c) This Agreement constitutes the entire agreement and understanding of the parties, and supersedes and nullifies all offers, negotiations and other agreements, leases or licenses.

(d) Any amendments to this Agreement must be in writing and executed by both parties.

(e) This Agreement does not create a partnership, joint venture or agency between the parties.

(f) This Agreement shall be interpreted under the laws of the state in which the Property is located.

(g) If any term of this Agreement is found to be void or invalid, such invalidity shall not affect the remaining terms of this Agreement, which shall continue in full force and effect.

(h) This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.

(i) This Agreement is effective only upon the full execution by the parties hereto.

Exhibits to this Agreement

Exhibit A: Description of the Property

Exhibit B: Description of Tower Site and Licensed Premises

Exhibit C: Equipment

[Signatures immediately follow on the next page.]

IN WITNESS WHEREOF, Licensee and Licensor have executed this agreement on the dates set forth below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

COUNTY OF SISKIYOU

Date: 11/14/2023

DocuSigned by:
Ed Valenzuela
ED VALENZUELA, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

DocuSigned by:
By: Wendy Winstingham
Deputy

CONTRACTOR: TOP SITES, INC.

Date: 10/26/2023

DocuSigned by:
By: John P. Lemmon
Name: John P. Lemmon
Title: General Counsel

Date: 10/26/2023

DocuSigned by:
By: John P. Lemmon
Name: John P. Lemmon
Title: EVP

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. 68-0313505

ACCOUNTING:

Fund	Organization	Account	Activity Code (if applicable)
6103	106020	726000	
FY 23/24	\$3,600.00	FY 24/25	\$3,708.00
FY 25/26	\$3,819.24	FY 26/27	\$3,933.82
FY 27/28	\$4,051.83	FY 28/29	\$4,173.38
FY 29/30	\$4,298.58	FY 30/31	\$4,427.54
FY 31/32	\$4,560.37	FY 32/33	\$4,697.18
FY 33/34	\$4,838.10	FY 34/35	\$4,983.24
FY 35/36	\$5,132.74	FY 36/37	\$5,286.72
FY 37/38	\$5,445.32	FY 38/39	\$5,608.68
FY 39/40	\$5,776.94	FY 40/41	\$5,950.25



FY 41/42 \$6,128.76 FY 42/43 \$6,312.62
FY 43/44 \$6,502.00 FY 44/45 \$6,697.06

Encumbrance number (if applicable): N/A

If not to exceed, include amount not to exceed: \$109,932.37

If needed for multi-year contracts, please include separate sheet with financial information for each fiscal year.

EXHIBIT A**Description of the Property**

Being a portion of that real property situate in the County of Siskiyou, State of California, commonly referred to as "Antelope Mt. Site" and consisting of 248.80 acres, described as:

Township 43 North, Range 7 West, M.D.B. & M.,
Section 2, Lots 1 through 4, SE 1/4 of the NE 1/4, E 1/2 of the SE 1/4.

Excepting therefrom all timber rights as conveyed to Scott Timber Company, an Oregon corporation by deed dated March 30, 1999 and recorded March 31, 1999 as Document No. 1999033103712, Siskiyou County Records.

AND BEING the same property conveyed to Siskiyou Communications, Inc., a California corporation from Roseburg Resources Company, an Oregon corporation by Quitclaim Deed dated April 5, 1999 and recorded June 11, 1999 in Instrument No. 1999061107052; AND FURTHER CONVEYED to Siskiyou Sites, Inc., a California corporation from Siskiyou Communications, Inc., a California corporation by Grant Deed dated May 23, 2003 and recorded May 29, 2003 in Instrument No. 03-0008889; AND FURTHER CONVEYED to Top Sites, Inc., a California corporation from Siskiyou Sites, Inc., a California corporation by Grant Deed dated September 19, 2012 and recorded October 25, 2012 in Instrument No.12-0010528.

Tax Parcel No. 022-010-130-000

EXHIBIT B

Description of Tower Site and Licensed Premises



EXHIBIT C**Equipment****SEE EQUIPMENT LIST BELOW OR ATTACHED HERETO**

Attached hereto is Collocation Application dated September 7, 2023

Equipment Installation, Maintenance and Modification

- (1) Licensee shall be responsible for repairing any damage to the Property or Tower Site caused during installation, maintenance or modification of its Equipment (“Damage”). Licensee shall have three (3) business days to respond to any notice from Licensor of such Damage. After said time period, Licensor may perform any necessary repairs at Licensee’s cost. All repair and refurbishment expenses shall be due from Licensee within thirty (30) days of invoice. Notwithstanding the above, in the event any Damage poses an immediate threat to the security or safety of the Property or Tower Site, in Licensor’s discretion, Licensor may remedy such Damage without notice to Licensee.

- (2) Licensor shall have the right to approve any modifications, additions or changes to the Equipment listed on Exhibit “C” or increased use of the Licensed Premises or Tower Site. Such modification, alteration or expansion shall require the written approval of Licensor, including an amendment to this Agreement and possible increase in Rent.

Everest Infrastructure Partners
Colocation Application

Item No.M. Backup Material - 29 of 31

EVEREST

Application Date:	9/7/2023	Application Type (check one):	<input checked="" type="checkbox"/> New Install	<input type="checkbox"/> Amendment	<input type="checkbox"/> Renewal
General Information:					
<ul style="list-style-type: none"> Submit Application via EMAIL to the assigned Everest Project Manager or michael.culbert@everestinfrastructure.com Everest shall initiate ALL tower structural analyses at applicant's cost; applicant will be responsible for rooftop analyses* <p>*See tab 4 for Everest approved rooftop structural vendors - no other vendor may be used without Everest pre-approval</p>					
Applicable Fee(s):					
<ul style="list-style-type: none"> Upon Everest's approval of the application and mount analysis (supplied by applicant from a vendor of its' choosing), any fee(s) associated with the application will be requested via a fee request letter. Payee and options for fee submission to be provided in fee request letter (Check or ACH required). The above-referenced fee(s) will be inclusive of the first tower structural analysis, engineering and administration Additional Fees on a site by site basis may also apply (i.e., structural reruns, modification designs, etc.) 					
Note: Fields/cells with drop down options are highlighted in yellow, please click on the down arrow to choose the applicable response					
Site Information:					
Everest Site ID:	US748232	Customer Site ID:			
Everest Site Name:	Antelope Peak 3	Customer Site Name:	Antelope Peak		
Site Type (Choose One):	SST	Customer Project Name:	County Fire Command		
MDG Code (VZW):	N/A				
Site Address (Street):	Guys Gulch Road	Latitude (D-M-S):	41 36' 34.33" N		
Site Address (City, State, ZIP):	Yreka, CA 96097	Longitude (D-M-S):	122 37' 32.77" W		
Applicant Contact Information:					
Company Name:	County of Siskiyou	Primary Contact:	Todd Shelton		
Company Address (Street):	190 Greenhron Road	Phone:	530-842-8281		
Company Address (City, State, ZIP):	Yreka, CA 96097	Email:	tshelton@co.siskiyou.ca.us		
Is DocuSign/Electronic Signature Accepted (Choose One):		Yes			
Tenant Name/Entity Information:					
Tenant Name:	County of Siskiyou	State Incorporated In:	CA		
Tenant Legal Entity Name:	County of Siskiyou	Notice Address (Street):	190 Greenhorn Rad		
Entity Type (LLC, Corp, etc.):	Local Government	Notice Address (City, State, ZIP):	Yreka, CA 96097		
Tenant Contact Information:					
Department	Name	Phone	Email		
Real Estate:	Amanda Kimball	530-842-8272	akimball2@co.siskiyou.ca.us		
Construction:	Todd Shelton	530-842-8281	tshelton@co.siskiyou.ca.us		
24/7 Contact (NOC):					



Note: Fields/cells with drop down options are highlighted in yellow, please click on the down arrow to choose the applicable response

Ground Space Requirements and Description:

Equipment Enclosure Type (Choose One):	Indoor Space	
Generator (Proposed or Existing):	Existing	existing from CHP
Generator Type (Choose One):	Propane	existing from CHP
Generator Fuel Capacity (gallons):	1,200.00	existing from CHP
Generator Capacity in kW:	15 KW	

	Existing			Proposed <i>(Only if different from Existing or New)</i>		
	Length (ft)	Width (ft)	Total S/F	Length (ft)	Width (ft)	Total S/F
Equipment Area:	2'	2'	4.00			-
Generator Area (if separate):			-			-
Fuel Tank Area (if separate):			-			-
Total Leased Area:			4.00			-

Ground space notes (if any) or mark N/A: **We need 1 server rack space for our equipment to test with for 1 yr and then reevaluate.**

Power Requirements and Transport:

Power Location:	Landlord	Required Voltage:	120
Power Source:	Included in Rent	Required Amperage:	20

Power Notes (if any) or mark N/A: **N/A**

Transport: **Note: for any formerly owned Frontier locations, Frontier has an exclusivity clause regarding fiber/telco/transport ("Service"); whereby the Tenant is required to obtain Service directly from Frontier or provide evidence to Everest that Frontier has waived rights to bring Service to the location.**

Transport Notes (if any) or mark N/A: **N/A**

Frequencies for proposed project (REQUIRED) - application will not be processed without providing the below:

Call Sign	Class of Station	Emission Designator	Transmit Frequency	Transmitter Output Power (watts)	Transmit ERP (dBm)	Receive Frequency
WPBQ640	PMRS	11KOF3E	154.25	110	220	156.105



Note: Fields/cells with drop down options are highlighted in yellow, please click on the down arrow to choose the applicable response
TOWER EQUIPMENT (LIST ALL TOWER EQUIPMENT FROM HIGHEST TO LOWEST) - List ALL equipment components installed on the tower or ground space area, including mounting apparatus, ice bridges, etc.

<table border="1"> <thead> <tr> <th colspan="2">Final Equipment Summary</th> </tr> <tr> <th>Quantity</th> <th>Equipment</th> </tr> </thead> <tbody> <tr> <td rowspan="14" style="text-align: center;">1</td> <td>Ant_Panel</td> </tr> <tr> <td>Ant_MWave</td> </tr> <tr> <td>Ant_Omni</td> </tr> <tr> <td>Ant_Dipole</td> </tr> <tr> <td>Ant_Yagi</td> </tr> <tr> <td>Radio_ODU</td> </tr> <tr> <td>TMA</td> </tr> <tr> <td>OVP_Surge</td> </tr> <tr> <td>Diplexer</td> </tr> <tr> <td>Ant_Other</td> </tr> <tr> <td>Ice_Shield</td> </tr> <tr> <td>Mount_Platform</td> </tr> <tr> <td>Mount_Sector</td> </tr> <tr> <td>Mount_Other</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">Total</td> </tr> </tbody> </table>	Final Equipment Summary		Quantity	Equipment	1	Ant_Panel	Ant_MWave	Ant_Omni	Ant_Dipole	Ant_Yagi	Radio_ODU	TMA	OVP_Surge	Diplexer	Ant_Other	Ice_Shield	Mount_Platform	Mount_Sector	Mount_Other	1	Total	<p>NOTE: THESE TABLES AUTOMATICALLY POPULATE BASED ON CRITERIA NOTED BELOW</p>	<table border="1"> <thead> <tr> <th colspan="2">Final Cable Summary</th> </tr> <tr> <th>Quantity</th> <th>Equipment</th> </tr> </thead> <tbody> <tr> <td rowspan="10" style="text-align: center;">1</td> <td>Coax</td> </tr> <tr> <td>DC</td> </tr> <tr> <td>Elliptical WG</td> </tr> <tr> <td>Ethernet</td> </tr> <tr> <td>Fiber</td> </tr> <tr> <td>Hellax</td> </tr> <tr> <td>Hybrid</td> </tr> <tr> <td>Innerduct</td> </tr> <tr> <td>Power</td> </tr> <tr> <td>RET</td> </tr> <tr> <td>Other</td> </tr> <tr> <td style="text-align: center;">1</td> <td style="text-align: center;">Total</td> </tr> </tbody> </table>	Final Cable Summary		Quantity	Equipment	1	Coax	DC	Elliptical WG	Ethernet	Fiber	Hellax	Hybrid	Innerduct	Power	RET	Other	1	Total
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Is Reserved Equipment to be included in (MUST Choose): Mount Analysis: Yes Tower Structural Analysis: Yes

Equipment			Equipment Status					Equipment Dimensions and CL					Orientation		Coax / Waveguide / Cable Information							
Component Type	Manufacturer	Model #	To be Removed	Existing	New	Reserved	Final Quantity	Height (in)	Width (in)	Depth (in)	Weight (lbs)	Equip CL (ft)	Azimuth (A/B/G/D)	Location on Tower	Type	Size	To be Removed	Exist	New	Reserve	Final Qty	
Ant_Dipole	Generic			1			1	48.0	3.0		25.0			Top East corner of tower, existing from CHP.	Coax	1/2"		1				1
	Motorola	Quantar			1		1	14.0	24.0	14.0	40.0			in vault								
	Telewave	TPRD-1556			1		1	36.0	24.0	24.0	25.0			in vault								
	Unknown	duracell 6v 180a batteries			4		4	10.0	12.0	8.0	20.0			in vault								
	Unknown	surge protector			1		1	2.0	24.0	8.0	5.0			in vault								

The following page(s) contain the backup material for Agenda Item: [Facilities Management - Maintenance](#)
Please scroll down to view the backup material.

Agenda Worksheet

Submit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097Regular Time Requested: 5 Meeting Date: 9/17/24

OR

Consent Contact Person/Department: Amanda Kimball/Facilities Management Phone: 842-8800Address: 1312 Fairlane Road, Suite 4Person Appearing/Title: Amanda Kimball, Director**Subject/Summary of Issue:**

Approve the contract for HVAC contract at the Jail (24-107010-04) from RFP #22-107010-06 for the Examine and Assess the Heating Ventilation and Air Conditioning (HVAC) Systems for All County Owned Facilities. This is a contract with Ray-Mac Mechanical, Inc. to install and upgrade the HVAC system for a price not to exceed Four Hundred Fifty-Five Thousand Seven Hundred Thirteen Dollars (\$455,713.00)

Financial Impact:NO Describe why no financial impact:YES Describe impact by indicating amount budgeted and funding source below

Amount: \$455,713
 Fund: 2164 Description: ARPA Org.: 207030 Description: Disaster Relief
 Account: 761010 Description: Build & Improve
 Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected: From a formal RFP advertised in 2022 for services needed.

Additional Information:

Recommended Motion:

Approve the contract to move forward with the installation of the HVAC units at the Jail location.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) _____ Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

CONTRACT

(Public Works Agreement Formal Bid as Authorized by Public Contract Code Section 10122)
(Siskiyou County Standard Form Contract No. 24-107010-04)

1. **SPECIAL TERMS.** These special terms are incorporated below by reference and shall be furnished by the below stated Contractor in conformance with the "Greenbook" 2024 Edition.

(See Secs. 26,2) Parties: County Department of Facilities Management
(Jail)
SISKIYOU COUNTY
1312 Fairlane Road, Suite 4
Yreka, CA 96097

and

Contractor:
Ray-Mac Mechanical Inc.
PO Box 995
Mt. Shasta, CA 96067

(See Sec. 26) Effective Date: September 17, 2024 (See Section 3 for starting date.)

(See Sec. 2) The Scope of Work: Exhibit A attached hereto

(See Sec. 3) Completion Time: Within 365 calendar days from the start date September 17, 2024, as established in the Section 3 and 5, Notice to Proceed or Specifications

(See Sec. 4) Liquidated Damages: \$250.00 per calendar day.

(See Sec. 26) Public Agency's Agent: Thomas Deany, Director of Public Works

(See Sec. 6) Contract Price: Four Hundred Fifty Five Thousand, Seven Hundred, Thirteen dollars and no/100 \$455,713.00

(See Sec. 7) Federal Taxpayers I.D.: 680482523, DIR# 1000001165, License# 803028

2. **WORK CONTRACT, CHANGES.** (a) By their signatures in Section 26, effective on the date set forth in Section 26, these parties promise and agree as set forth in this contract, incorporating by these references the material ("special terms") in Section 1.

(b) Contractor shall, at his own cost and expense, and in a workmanlike manner, fully and faithfully perform and complete the work; and will furnish all materials, labor, services and transportation necessary, convenient and proper in order fairly to perform the requirements of this contract, all strictly in accordance with the Public Agency's plans, drawings and specifications and in conformance with the "Greenbook" 2024 Edition.

(c) The work can be changed only with Public Agency's prior written order specifying such change and its cost agreed to by the parties; and the Public Agency shall never have to pay more than specified in Section 7 without such an order.

3. **TIME: NOTICE TO PROCEED.** Contractor shall start this work as directed in the specifications or the Notice to Proceed; (September 17, 2024) and shall complete it as specified in Section 1.

4. **LIQUIDATED DAMAGES.** If the Contractor fails to complete this contract and this work within the time fixed therefor, allowance being made for contingencies as provided herein, he becomes liable to the Public Agency for all its loss and damage therefrom; and because, from the nature of the case, it is and will be impracticable and extremely difficult to ascertain and fix the Public Agency's actual damage from any delay in performance hereof, it is agreed that Contractor will pay as liquidated damages to the Public Agency the reasonable sum specified in Section 1, the result of the parties' reasonable endeavor to estimate fair average compensation therefor, for each calendar day's delay in finishing said work; and if the same be not paid, Public Agency may, in addition to its other remedies, deduct the same from any money due or to become due Contractor under this contract. If the Public Agency for any cause authorizes or contributes to a delay, suspension of work or extension of time, its duration shall be added to the time allowed for completion, but it shall not be deemed a waiver nor be used to defeat any right of the Agency to damages for non-completion or delay hereunder. Pursuant to Government Code Section 4215, the Contractor shall not be assessed liquidated damages for delay in completion of the work, when such delay was caused by the failure of the Public Agency or the owner of a utility to provide for removal or relocation of existing utility facilities.

5. **INTEGRATED DOCUMENTS.** The plans, drawings and specifications or special provisions of the Public Agency's Notice Inviting Bids, Instructions to Bidders, Proposal, Information Required of Bidder, Certifications and Affidavits, required bonds, all issued addenda to such, Contractor's accepted bid for this work, and Notice to Proceed are hereby incorporated into this contract; and they are intended to cooperate, so that anything exhibited in the plans or drawings and not mentioned in the specifications or special provisions, or vice versa, is to be executed as if exhibited, mentioned and set forth in both, to the true intent and meaning thereof when taken all together; and differences of opinion concerning these shall be finally determined by Public Agency's Agent specified in Section 1.

6. **PAYMENT.** (a) For his strict and literal fulfillment of these promises and conditions, and as full compensation for all this work, the Public Agency shall pay the Contractor the sum specified in Section 1, except that in unit price contracts the payment shall be for finished quantities at unit bid prices.

(b) On or about the fifteenth of each calendar month, the Contractor shall be paid for all work satisfactorily completed through the last day of the preceding calendar month, as determined by Public Agency or its Agent, minus 5% thereof pursuant to Public Contract Code Section 9203, but not until defective work and materials have been removed, replaced, and made good.

7. **PAYMENTS WITHHELD.** (a) The Public Agency or its Agent may withhold any payment, or because of later discovered evidence nullify all or any certificate for payment, to such extent and period of time only as may be necessary to protect the Public Agency from loss because of:

- (1) Defective work not remedied, or uncompleted work, or
- (2) Claims filed or reasonable evidence indicating probable filing, or
- (3) Failure to properly pay subcontractors or for material or labor, or
- (4) Reasonable doubt that the work can be completed for the balance then unpaid, or
- (5) Damage to another contractor, or
- (6) Damage to the Public Agency, other than damage due to delays.

(b) The Public Agency shall use reasonable diligence to discover and report to the Contractor, as the work progresses, the materials and labor which are not satisfactory to it, so as to avoid unnecessary trouble or cost to the Contractor in making good any defective work or parts.

(c) 35 calendar days after the Public Agency files its notice of completion of the entire work, it shall issue a certificate to the Contractor and pay the balance of the contract price after deducting all amounts withheld under this contract, provided the Contractor shows that all claims for labor and materials have been paid, no claims have been presented to the Public Agency based on acts or omissions of the Contractor, and no liens or withhold notices have been filed against the work or site, and provided there are not reasonable indications of defective or missing work or of late-recorded notices of liens or claims against Contractor.

8. **INSURANCE**. (Labor Code Sections 1860-61) On signing this contract, Contractor must give Public Agency (1) a certificate of consent to self-insure issued by the Director of Industrial Relations, or (2) a certificate of Workers' Compensation insurance issued by an admitted insurer, or (3) an exact copy or duplicate thereof certified by the Director or the insurer. Contractor is aware of and complies with Labor Code Section 3700 and the Workers' Compensation Law.

9. **BONDS**. On signing this contract Contractor shall deliver to Public Agency for approval good and sufficient Payment and Performance Bonds with sureties, in amount(s) specified in the specifications or special provisions, guaranteeing Contractor's faithful performance of this contract and Contractor's payment for all labor and materials hereunder.

10. **FAILURE TO PERFORM**. If the Contractor at any time refuses or neglects, without fault of the Public Agency or its agent(s), to supply sufficient materials or workers to complete this agreement and work as provided herein, for a period of 10 days or more after written notice thereof by the Public Agency, the Public Agency may furnish same and deduct the reasonable expenses thereof from the contract price.

11. **LAWS APPLY**. Both parties recognize the applicability of various federal, state, and local laws and regulations, especially the Civil Rights Act of 1964, Executive Order 11246, Employment Practices Act, Fair Employment Practices Act, and Chapter 1 of Part 7 of Division 2 of the Labor Code (beginning with Section 1720, and including Sections 1725.5, 1735, 1777.5, and 1777.6 forbidding discrimination). The parties specifically stipulate that the relevant penalties and forfeitures provided in the Labor Code, especially in Sections 1775 and 1813 concerning prevailing wages and hours, as well as Section 1776 concerning certified payroll records, shall apply to this agreement.

12. **BREACH OF CONTRACT**. In the event of a Breach of any of the provisions of the Contract and the institution of any action at law respecting the same, the Parties agree that the non-prevailing party shall pay the prevailing party reasonable attorney's fees and costs as may be determined by the court.

13. **SUBCONTRACTORS**. Public Contract Code Sections 4100-4114 (The Subletting and Subcontracting Fair Practices Act) and Labor Code Section 1725.5 (requirement for licensed contractors and subcontractors to register with the Department of Industrial relations) are incorporated herein.

14. **WAGE RATES**. (a) Pursuant to Labor Code Section 1773, the Director of the Department of Industrial Relations has ascertained the general prevailing rates of wages per diem, and for holiday and overtime work, in the locality in which this work is to be performed, for each craft, classification, or type of worker needed to execute

this contract, and said rates are as specified in the call for bids for this work or are on file with the Public Agency, and are hereby incorporated herein.

(b) This schedule of wages is based on a working day of 8 hours unless otherwise specified; and the daily rate is the hourly rate multiplied by the number of hours constituting the working day. When less than that number of hours are worked, the daily wage rate is proportionately reduced, but the hourly rate remains as stated.

(c) The Contractor, and all his subcontractors, must pay at least these rates to all persons on this work, including all travel, subsistence, and fringe benefit payments provided for by applicable collective bargaining agreements. All skilled labor not listed above must be paid at least the wage scale established by collective bargaining agreement for such labor in the locality where such work is being performed. If it becomes necessary for the Contractor or any subcontractor to employ any person in a craft, classification or type of work (except executive, supervisory, administrative, clerical or other non-manual workers as such) for which no minimum wage rate is specified, the Contractor shall immediately notify the Public Agency which shall promptly determine the prevailing wage rate therefor and furnish the Contractor with the minimum rate based thereon, which shall apply from the time of the initial employment of the person affected and during the continuance of such employment.

15. **HOURS OF LABOR.** Eight hours of labor in one calendar day constitutes a legal day's work, and no worker employed at any time on this work by the Contractor or by any subcontractor shall be required or permitted to work longer thereon except as provided in Labor Code Sections 1810-1815.

16. **APPRENTICES.** Properly indentured apprentices may be employed on this work in accordance with Labor Code Sections 1777.5 and 1777.6, forbidding discrimination.

17. **PREFERENCE FOR MATERIALS.** The Public Agency desires to promote the industries and economy of Siskiyou County and the Contractor therefore promises to use the products, workers, laborers and mechanics of this County in every case where the price, fitness and quality are equal.

18. **ASSIGNMENT.** The agreement binds the heirs, successors, assigns, and representatives of the Contractor; but he cannot assign it in whole or in part, nor any monies due or to become due under it, without the prior written consent of the Public Agency and the Contractor's surety or sureties, unless they have waived notice of assignment.

19. **NO WAIVER BY PUBLIC AGENCY.** Inspection of the work and/or materials, or approval of work and/or materials inspected, or statement by any officer, agent or employee of the Public Agency indicating the work or any part thereof complies with the requirements of this contract, or acceptance of the whole or any part of said work and/or materials, or payments therefor, or any combination of these acts, shall not relieve the Contractor of his obligation to fulfill this contract as prescribed; nor shall the Public Agency be thereby estopped from bringing any action for damages or enforcement arising from the failure to comply with any of the terms and conditions hereof.

20. **HOLD HARMLESS & INDEMNIFICATION.** (a) Contractor promises to and shall defend, indemnify, save, and hold harmless the indemnitees from the liabilities as defined in this section.

(b) The indemnitees benefitted and protected by this promise are the Public Agency and its elective and appointive boards, commissions, officers, agents, and employees, together with any additional persons and entities, if any, listed in the Supplementary General Conditions.

(c) The liabilities protected against are any and all claims, demands, causes of action, damages, costs, expenses, actual attorneys' fees, losses, or liabilities arising out of or in connection with the actions defined below for personal injury, sickness, disease, emotional injury, death, property damage (including loss of use), trespass, nuisance, inverse condemnation, patent infringement, or any combination of these, regardless of whether or not such liability, claim, or damage was foreseeable at any time before the Public Agency approved the improvement plans or accepted the improvements as completed, and including the defense of any suit(s) or action(s) at law or equity concerning these.

(d) The actions causing liability are any act or omission (negligent or non-negligent) in connection with the matters covered by this contract and attributable to the Contractor, subcontractor(s), supplier(s), trucker(s), anyone for whose acts the Contractor may be liable, or any officer(s), agent(s) or employee(s) of one or more of them.

(e) The promise and agreement in this section is not conditioned or dependent on whether or not any indemnitee has prepared, supplied, or approved any plan(s), drawing(s), specification(s), or special provision(s) in connection with this work or has insurance or other indemnification covering any of these matters.

(f) Except as prohibited by Civil Code Section 2782, the Contractor's obligations under this section shall exist regardless of the existence or degree of fault of the Public Agency or any indemnitee.

(g) The Contractor's obligations under this section shall extend to claims arising after the work is completed and accepted if the claims are related to alleged acts or omissions that occurred during the course of the work. Public Agency's inspection is not a waiver of full compliance with these requirements.

(h) The Contractor and the Contractor's insurance carrier(s) shall respond within 15 days to the tender of any claim for defense and indemnity by the Public Agency, unless this time has been extended by the Public Agency.

(i) With respect to third-party claims against the Contractor, the Contractor waives all rights of any kind to express or implied indemnity against the indemnitees.

(j) Nothing in this section is intended to establish a standard of care owed to any third party or to extend to any third party the status of a third-party beneficiary.

21. **EXCAVATION**. Contractor shall comply with the provisions of Labor Code Section 6705, if applicable, by submitting to Public Agency a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from the hazard of caving ground during trench excavation.

22. **RECORD RETENTION AND AUDITING**. Except for materials and records delivered to Public Agency, Contractor shall maintain and retain, for a period of at least five years after Contractor's receipt of the final payment under this contract, all records relating to this contract or to the work, including without limitation estimates, bids, shop drawings, submittals, subcontracts, personnel and payroll records, job reports and diaries, receipts, invoices, cancelled checks and financial records. Upon request by Public Agency, at no additional charge, Contractor shall promptly make such records available to Public Agency, or to authorized representatives of the state and federal governments, at a convenient location within Siskiyou County designated by Public Agency, and without restriction or limitation on their use.

23. **VENUE.** Any litigation involving this contract or relating to the work shall be brought in Siskiyou County, and Contractor hereby waives the removal provisions of Code of Civil Procedure Section 394.

24. **ENDORSEMENTS.** Contractor shall not in its capacity as a contractor with Siskiyou County publicly endorse or oppose the use of any particular brand name or commercial product without the prior approval of the Board of Supervisors. In its County contractor capacity, Contractor shall not publicly attribute qualities or lack of qualities to a particular brand name or commercial product in the absence of a well-established and widely-accepted scientific basis for such claims or without the prior approval of the Board of Supervisors. In its County contractor capacity, Contractor shall not participate or appear in any commercially-produced advertisements designed to promote a particular brand name or commercial product, even if Contractor is not publicly endorsing a product, as long as the Contractor's presence in the advertisement can reasonably be interpreted as an endorsement of the product by or on behalf of Siskiyou County. Notwithstanding the foregoing, Contractor may express its views on products to other contractors, the Board of Supervisors, County officers, or others who may be authorized by the Board of Supervisors or by law to receive such views.

25. **USE OF PRIVATE PROPERTY.** Contractor shall not use private property for any purpose in connection with the work absent a prior, written agreement with the affected property owner(s).

26. **TERMINATION.** (a) Termination on Occurrence of Stated Events: This Contract shall terminate automatically on the occurrence of any of the following events:

- 1. Bankruptcy or insolvency of Contractor;
- 2. Death of Contractor.

(b). Termination by Public Agency for default of Contractor: Should contractor default in the performance of this Contract or materially breach any of its provisions, Public Agency, at its option, may terminate this Contract by giving written notification to Contractor.

(c). Termination for Convenience of County: Public Agency shall have the right to terminate all or any part of this Contract for its convenience by providing a notice in writing to Contractor that the Contract is terminated. Upon termination, Contractor shall be reimbursed for its reasonable and necessary costs resulting therefrom which are substantiated by evidence satisfactory to Public Agency. Contractor shall receive no payment for or profit on unperformed work. Public Agency shall be entitled to immediate possession of any plans and work upon termination.

(d.) Contractor's indemnity obligations shall survive the termination or cancellation of this contract.

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27. **SIGNATURES & ACKNOWLEDGEMENT.**

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the dates set forth below, each signatory represents that he/she has the authority to execute this agreement and to bind the Party on whose behalf his/her execution is made.

COUNTY OF SISKIYOU

Date: _____

Michael N. Kobseff, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: _____
Deputy

CONTRACTOR: Ray- Mac Mechanical Inc.

Date: 9/6/2024

Genese McDowell, Vice President

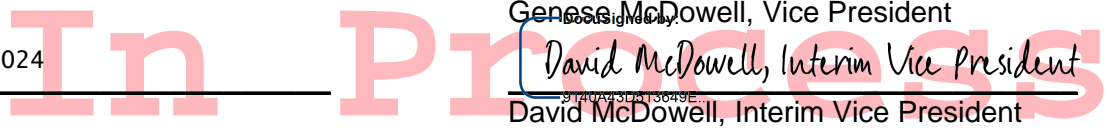
D55E5A2D3ED04CB

Date: 9/6/2024

Genese McDowell, Vice President

9174003D813049E
David McDowell, Interim Vice President

9174003D813049E
David McDowell, Interim Vice President



License No.: 803028
(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

APPROVED AS TO ACCOUNTING FORM:
FUND ORGANIZATION ACCOUNT ACTIVITY CODE (if applicable)
2164 207030 761010 NTE \$455,713.00

(Form approved by County Counsel)

Exhibit A

August 1st, 2024

Dear Amanda

Thank you for allowing Ray-Mac Mechanical to bid on the installation of a new Chiller and associated components for the Siskiyou County Jail located in Yreka, CA. Below is a description of the work to be performed for the installation of the Chiller. Our price is based on California Prevailing Wage rates for Plumbers and Pipe-Fitters. Ray-Mac Mechanical, Inc. as an approved contractor under RFP #22-107010-06 provides the pricing set forth in this letter.

Install the following:

(1) 80 ton Trane Chiller with acoustic package for noise reduction. Factory installed dual pump package with integral strainer and expansion vessel. Factory installed pump and evaporator freeze protection heaters.

(1) 300 gallon insulated buffer tank for proper system capacity.

(1) New Concrete pad for chiller and Buffer tank.

(1) New electrical service and disconnect for chiller, control panel, heaters, and service outlet.

(1) New industrial "BoilerMag" magnetic strainer to remove iron and sludge from existing system.

(1) New "Y" strainer to remove nonmagnetic debris from existing system.

(1) New digital control panel for BMS control of new Chiller and all controls tied into existing Metasys system.

(1) New domestic make-up water feed system with backflow preventer, pressure reducing valve, and heat trace to point of connection.

- All associated piping, valves, hangers, and insulation to tie chiller into existing system. Also includes disconnecting old chiller system from the Jail and looping pipes at old point of connection.

- All associated low voltage wiring and control conduit.

- System flush and cleaner to clean existing piping as well as possible. After system cleaning corrosion inhibitor and propylene glycol added for freeze and corrosion protection.

- Core drilling at wall penetrations.

- Crane for setting equipment and materials.

Warranty

We guarantee our workmanship for 1 year.

Chiller parts, refrigerant, and labor covered for 1 year.

Does not include:

Permits, fees, or any items not listed above.

September 6, 2024

Payment:

Partial Billing at time of equipment delivery, 100% upon completion

Pricing

The price for the above is \$447,963.00

***If Bond is required, please add an additional \$7,750.00**

***Price valid for 30 days. Equipment and material costs schedule to change after that.**

Please feel free to call me regarding this estimate.

Thank-you

Sean Fryer

Ray-Mac Mechanical Inc.

In Process

Ray-Mac Mechanical Inc.

P O Box 995

Mt. Shasta CA 96067

Phone (530) 926-5228 Fax (530) 926-5229

CA. License # 803028

Duns # 099537813

DIR# 1000001165

September 26, 2022

Amanda Kimball, Project Coordinator
Siskiyou County Department of General Service
190 Greenhorn Rd.
Yreka, CA 96097

Dear Amanda,

Below is the proposal for Ray-Mac Mechanical for the County of Siskiyou Request for Proposal RFP # 22-107010-06 for the Examine and Assess the Heating Ventilation and Air Conditioning (HVAC) Systems for All County Owned Facilities. The proposal pricing will be provided in three separate prices. The first price will be for the audit of the HVAC systems for each building per the scope of work provided in the RFP. The second price will be for the replacement of 4 HVAC systems that need immediate replacement for the Yreka Farm Advisor, Happy Camp Sheriff Substation, and Community Development. The third price will be individual pricing for all 10 building to provide preventative maintenance.

2. Qualifications:

a. Over the last 44 years Ray-Mac Mechanical has been involved in countless commercial retro-fit projects for customers. The projects always originate due to the age of the equipment approaching the end of its life cycle and us performing an audit on the property and determining what the best course of action is for the owner to bring their property up to current standards for the use of the building. Some of our more recent projects and description of what we performed are listed below.

Yreka Shopping Center:

When Dickerhoof Property Management acquired the Yreka Shopping Center in Yreka we came in and did an audit on the existing HVAC equipment on all the buildings and provided him a course of action for items that needed to be addressed on the property. We also provided him budgeting and a priority list on which areas needed action first to help reduce the maintenance costs on the property.

Quincy Jr/Sr High School:

Quincy Jr/Sr High School was wanting to transition from the use of oil for the heating of their school and add air conditioning to the entire campus. Ray-Mac was hired to perform a design build project for the school and go through their entire campus and determine what type of system would be best for each area of the school and perform the installation of an all new HVAC system for all buildings on the campus and perform repairs to the existing system as was determined to be upgraded during the audit of the campus.

b. See attached copies of contactors license and DIR Registration.

3. Company Profile

Ray-Mac Mechanical was founded in 1978 by our President John McDowell. Over the last 44 years it has grown from a 2-person service company to a company with over 35 employees specializing in commercial construction, public works projects, hospitals, and HVAC/Refrigeration service and repair, along with plumbing and design build projects. Over our 44 years in business we have performed countless projects similar to the RFP two of which were detailed above. Ray-Mac routinely performs the replacement of existing HVAC systems with new equipment of higher or equal efficiency, and has the equipment to pressure test and replace or repair existing ductwork that is found to be leaking to help improve the operation of the HVAC systems. Currently we employ 4 employees who specialize in Direct Digital Controls for the operation of large commercial and government buildings, allowing the owners to remotely control and monitor their sites without having to be physically onsite. Additionally, we currently have 100's of residential and commercial customers which we provide preventative maintenance for to ensure their equipment is operating at its highest potential and address issues before they become a catastrophic issue.

4. Approach

During the RFP mandatory job walk it was determined that there were four sites that needed to have their existing HVAC systems replaced immediately. These sites were the Happy Camp Sheriffs Sub-Station, Yreka Farm Advisor, and one unit on the Community Development building. The replacement of these systems has been priced separately below so that they can be replaced within 30 days of the reward of contract.

We will visit each of the 10 building sites within 30 days of the reward of contract and do a HVAC inspection of the site and record all the equipment on site to determine the age of the equipment and current condition. Each duct system will be inspected to determine the quality of the system and to determine any issues ie. broken ducts, collapsed ducts, or disconnected ducts. From these inspections we will work up a write up within the next 30 days describing what was found at each site and a course of actions that needs to be taken at each site with pricing. This write up will be provided and reviewed with the county to help them determine which buildings they would like to address based off their budget.

● Page 3

Depending on what is found during the inspections and what items the county would like to address we will determine a construction schedule to handle the replacement or installation of equipment, ducting, controls, ect. With current lead times on equipment it is hard to determine timeframes at this time.

5. References

Dickerhoof Property Management

Matt Dickerhoof 541-231-5977

777 NE Snd St #200

Corvallis, OR 97330

CRM Group

Kevin Nolen 775-530-0303

5736 Sumrall Way

Reno, NV 89502

McCuen Construction Inc.

Frank Gonczeruk 530-840-1647

3269 Swetzer Road

Loomis, CA 95650

6. Price Proposal

The proposal pricing has been broken down into three separate prices. The first price will be for the audit of the HVAC systems for each building per the scope of work provided in the RFP. The second price will be for the replacement of 4 HVAC systems that need immediate replacement at the Yreka Farm Advisor, Happy Camp Sheriff Substation, and Community Development. The third price will be individual pricing for all 10 building to provide preventative maintenance.

Price 1 HVAC Audit of All Building: \$29,850.00

Price 2 Immediate Replacement of Systems: \$62,325.00

Community Development: \$18,975.00

Yreka Farm Advisor: \$31,950.00

Happy Camp Sheriff Substation: \$11,400.00

Price 3 Bi-Annual Preventative Maintenance: \$71,410.00

Bi-Annual Preventative Maintenance Breakdown Per Year

Government Center 311 Fourth St. Yreka, CA 96097	\$15,225.00	Health and Human Services 818 S Main St Yreka CA 96097	\$10,450.00
Sheriff's Admin office 305 Butte St. Yreka, CA 96097	\$3,195.00	Ag Office 525 S Foothill Yreka, CA 96097	\$2,850.00
Siskiyou County Jail 315 S Oregon St. Yreka, CA 96097	\$7,095.00	Transit Center 190 Greenhorn Road Yreka, CA 96097	\$3,175.00
Yreka Farm Advisor 1655 S Main St. Yreka, CA 96097	\$1,195.00	Animal Control 550 S Foothill Yreka, CA 96097	\$1,495.00
Charlie Byrd Youth Center 269 Sharps Road Yreka, CA 96097	\$7,095.00	Sheriff Substation 30 Fourth Ave. Happy Camp, CA 96039	\$3,550.00
Museum 910 S Main St Yreka, CA 96097	\$1,850.00	Administrative Center 1312 Fairlane Road Yreka, CA 96097	\$7,095.00
Probation Office 805 Juvenile Lane Yreka CA 96097	\$1,395.00		
Community Development 806 S Main St. Yreka, CA 96097	\$2,195.00		
Public Health 810 S Main St Yreka CA, 96097	\$3,550.00		
		Preventative Mant Total	\$71,410.00

Business Information

RAY MAC MECHANICAL INC
P O BOX 995
MT SHASTA, CA 96067
Business Phone Number:(530) 926-5228

Entity Corporation
Issue Date 01/14/2002
Expire Date 01/31/2024

License Status

his license is current and active.

ll information below should be reviewed.

Classifications

- C-4 - BOILER, HOT WATER HEATING AND STEAM FITTING
- C20 - WARM-AIR HEATING, VENTILATING AND AIR-CONDITIONING
- C38 - REFRIGERATION
- C39 - ROOFING
- C36 - PLUMBING

Bonding Information

Contractor's Bond

his license filed a Contractor's Bond with OLD REPUBLIC SURETY COMPANY.

ond Number: W150354298

ond Amount: \$15,000

ffective Date: 10/01/2019

Contractor's Bond History

Bond of Qualifying Individual

he qualifying individual JOHN CLARK MC DOWELL certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.

ffective Date: 04/28/2015

QI's Bond History

Workers' Compensation

his license has workers compensation insurance with the SERVICE AMERICAN INDEMNITY COMPANY

olicy
ffective
xpire

Number:SAMTWC00866C
Date: 10/01/202
Date: 10/01/202

DIR Registration Contractor Information

Legal Entity Name: RAY-MAC MECHANICAL, INC.
Legal Entity Type: Corporation
Status: Active
Registration Number: 1000001165
Registration effective date: 07/01/22
Registration expiration date: 06/30/25
Mailing Address: P O BOX 995 MT SHASTA 96067 CA United States of America
Physical Address: 901 N MT SHASTA BLVD MT SHASTA 96067 CA United States of America
Email Address: hheiken@raymacmechanical.com
Trade Name/DBA: RAY-MAC MECHANICAL, INC.
License Number (s): CSLB:803028

Legal Entity Information

Corporation Entity Number: 2350315
Federal Employment Identification Number: 680482523

Agency for Service:

Agent of Service Name: John McDowell
Agent of Service Mailing Address: 901 N. Mt. Shasta Blvd. Mt. Shasta, 96067 CA United States of America
President Name: John McDowell
Vice President Name: Genese McDowell
Treasurer Name:
Secretary Name: Heather Heiken
CEO Name:

Worker's Compensation

Do you lease employees through Professional Employer Organization (PEO)? No
Please provide your current worker's compensation insurance information below:

PEO Information
PEO Name
PEO Phone
PEO Email

Insured by Carrier

Policy Holder Name: RAY-MAC MECHANICAL, INC.
Insurance Carrier: Method - Service America
Policy Number: SAMTWC0086600
Inception date: 10/01/21
Expiration Date: 09/30/22

DIR Registration Information

Sincerely,
David McDowell

Ray Mac Mechanical, Inc.
Int. Vice-President
dmcowell@raymacmechanical.com
530-926-5228

The following page(s) contain the backup material for Agenda Item: [General Services - Airports](#)
Please scroll down to view the backup material.

Agenda Worksheet

Submit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097Regular Time Requested: _____ Meeting Date: 09/17/2024

OR

Consent Contact Person/Department: Joy Hall, General Service Phone: 842-8220Address: 190 Greenhorn Rd, Yreka CA 96097Person Appearing/Title: Joy Hall, Director of General Service**Subject/Summary of Issue:**

Department of General Services - Airports

This Contract between the County of Siskiyou the United States Forest Service to support incident operations at the Weed Airport, the Siskiyou Airport, the Butte Valley Airport and the Scott Valley Airport. This Contract authorizes multiple State and Federal wildland fire agencies to use the County Airports for Local, Regional, Nationwide fire suppression, prescribed burns, and all hazard incidents. This is a revenue Contract where the overall minimum revenue generated could be \$0.00 and a maximum of \$250,000.00.

Financial Impact:NO Describe why no financial impact:YES Describe impact by indicating amount budgeted and funding source below

Amount: _____

Fund: 5230 Description: Airport Org.: Multiple Description: _____Account: 531100 Description: Rents & Conc.

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information:

Recommended Motion:

Recommend that the Board of Supervisors approve and authorize the Chair to sign the Contract between the United States Forest Service and the Department of General Services for use of the Siskiyou County Airports.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) _____ Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30

2. CONTRACT NO. 1202RZ24T0030		3. AWARD/ EFFECTIVE DATE 01/01/2025	4. ORDER NUMBER	5. SOLICITATION NUMBER 1	6. SOLICITATION ISSUE DATE 19
7. FOR SOLICITATION INFORMATION CALL:		a. NAME DARRIN JACKSON		b. TELEPHONE NUMBER (No collect calls) 509-818-7705	8. OFFER DUE DATE/LOCAL TIME ED

9. ISSUED BY USDA-FS AT-INCIDENT MGT SVCS BRANCH 3833 S DEVELOPMENT AVE BOISE ID 83705-5354 C: 509-818-7705	CODE 02RZ	10. THIS ACQUISITION IS <input checked="" type="checkbox"/> UNRESTRICTED OR <input type="checkbox"/> SET ASIDE: % FOR: <input type="checkbox"/> SMALL BUSINESS <input type="checkbox"/> HUBZONE SMALL BUSINESS <input type="checkbox"/> SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS (SDVOSB) <input type="checkbox"/> WOMEN-OWNED SMALL BUSINESS (WOSB) <input type="checkbox"/> ECONOMICALLY DISADVANTAGED WOMEN-OWNED SMALL BUSINESS (EDWOSB) <input type="checkbox"/> 8(A) NORTH AMERICAN INDUSTRY CLASSIFICATION STANDARD (NAICS): 115310 SIZE STANDARD: \$34
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11. DELIVERY FOR FREE ON BOARD (FOB) DESTINATION UNLESS BLOCK IS MARKED <input checked="" type="checkbox"/> SEE SCHEDULE	12. DISCOUNT TERMS	13a. THIS CONTRACT IS A RATED ORDER UNDER THE DEFENSE PRIORITIES AND ALLOCATIONS SYSTEM - DPAS (15 CFR 700) <input type="checkbox"/>	13b. RATING 14. METHOD OF SOLICITATION <input type="checkbox"/> REQUEST FOR QUOTE (RFQ) <input type="checkbox"/> INVITATION FOR BID (IFB) <input type="checkbox"/> REQUEST FOR PROPOSAL (RFP)
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15. DELIVER TO KLAMATH NATIONAL FOREST 1030 SOUTH MAIN STREET YREKA CA 96097 C: 530-925-9668	CODE 91W9	16. ADMINISTERED BY SAME AS BLOCK 9	CODE 02RZ
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17a. CONTRACTOR/ OFFEROR COUNTY OF SISKIYOU ATTN JOY HALL 311 4TH STREET ROOM 104 YREKA CA 96097-2912 UEI SAM NO MAMFUJZB618 TELEPHONE NO. 530-842-8259	CODE 1500012301#	FACILITY CODE	18a. PAYMENT WILL BE MADE BY FS INCIDENT IPP RPA INVOICE FS ROBOTIC PROCESS AUTOMATION RPA WILL SUBMIT INVOICES INTO THE INVOICE PROCESSING PLATFORM IPP VENDOR TO FOLLOW EXISTING INVOICE PROCESS	CODE FS_I-IPP-RPA
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17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER

18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED SEE ADDENDUM

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	Klamath National Forest, Region 5 Preseason Land Use Agreement (LUA) to support USDA Forest Service incident operations. This BPA may be utilized by multiple State and Federal wildland fire agencies for Local, Regional, Nationwide fire suppression, prescribed burns, and all-hazard incidents. The overall minimum for this contract is: \$0.00 The overall maximum for this contract is: \$250,000.00 (Use Reverse and/or Attach Additional Sheets as Necessary)				

25. ACCOUNTING AND APPROPRIATION DATA See schedule	26. TOTAL AWARD AMOUNT (For Government Use Only) \$0.00
---	--

27a. SOLICITATION INCORPORATES BY REFERENCE (FEDERAL ACQUISITION REGULATION) FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA ARE ARE NOT ATTACHED.

27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA ARE ARE NOT ATTACHED.

<input checked="" type="checkbox"/> 28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN <u>1</u> COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED.	<input type="checkbox"/> 29. AWARD OF CONTRACT: REFERENCE _____ OFFER DATED _____. YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:
---	--

30a. SIGNATURE OF OFFEROR/CONTRACTOR	31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER)		
30b. NAME AND TITLE OF SIGNER (Type or print)	30c. DATE SIGNED	31b. NAME OF CONTRACTING OFFICER (Type or print) DARRIN V. JACKSON	31c. DATE SIGNED

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
0001	<p>Period of Performance: 01/01/2025 to 12/31/2029</p> <p>County of Siskiyou Airports 1-4 Aircraft, Rate: \$500 per day 5+ Aircraft, Rate: \$750 per day Water Supply from Water Pressure Tank, Rate: \$10.00 per every 1,000 gallons</p> <p>Airports Include:</p> <ul style="list-style-type: none"> - Weed Airport (O46) - Siskiyou County Airport (SIY) - Butte Valley Airport (A32) - Scott Valley Airport (A30) <p>Obligated Amount: \$0.00 Contract Type: FIRM-FIXED-PRICE</p> <p>This is a Pre-Season LUA. Numerous fire/incident teams and Pcodes may be utilized on this agreement for 2025 thru 2029 fire seasons.</p> <p>The total amount of award: \$250,000.00. The obligation for this award is shown in box 26.</p>				

32a. QUANTITY IN COLUMN 21 HAS BEEN

RECEIVED INSPECTED ACCEPTED, AND CONFORMS TO THE CONTRACT, EXCEPT AS NOTED: _____

32b. SIGNATURE OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32c. DATE	32d. PRINTED NAME AND TITLE OF AUTHORIZED GOVERNMENT REPRESENTATIVE
--	-----------	---

32e. MAILING ADDRESS OF AUTHORIZED GOVERNMENT REPRESENTATIVE	32f. TELEPHONE NUMBER OF AUTHORIZED GOVERNMENT REPRESENTATIVE
	32g. E-MAIL OF AUTHORIZED GOVERNMENT REPRESENTATIVE

33. SHIP NUMBER <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	34. VOUCHER NUMBER	35. AMOUNT VERIFIED CORRECT FOR	36. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL	37. CHECK NUMBER
--	--------------------	---------------------------------	--	------------------

38. S/R ACCOUNT NUMBER	39. S/R VOUCHER NUMBER	40. PAID BY
------------------------	------------------------	-------------

41a. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT	42a. RECEIVED BY (<i>Print</i>)	
	41b. SIGNATURE AND TITLE OF CERTIFYING OFFICER	41c. DATE
		42b. RECEIVED AT (<i>Location</i>)
	42c. DATE REC'D (YY/MM/DD)	42d. TOTAL CONTAINERS

Incident Support Facilities/Airport I-BPA

DESCRIPTION/ SPECIFICATIONS/STATEMENT OF WORK

This Blanket Purchase Agreement (BPA) may be utilized by multiple State and Federal wildland fire agencies for Local, Regional, Nationwide fire suppression, and all-hazard incidents.

The owner of the COUNTY OF SISKIYOU property described herein, or the duly appointed representative of the owner, agrees to furnish the land/facilities for use of service including:

The purpose of this agreement is for incident Helibase operations to use the County of Siskiyou airports to include the Weed (O46), Siskiyou (SIY), Butte Valley (A32), and the Scott Valley (A30) airports in the efforts to support active wildfire, all hazard incidents, pre-positioning, mobilization and/or prescribed burning projects in support of the Wildfire Crisis Strategy. The airports will be used by incident as a take-off, landing, staging, and maintenance of aircraft with support and fuel vehicle access for incident operations support.

FACILITY/LAND CONTACT INFORMATION

UEI SAM No:	MAMFUAZJB618
Business Name	COUNTY OF SISKIYOU
Business Address:	311 4th ST, Yreka, CA 96097-2946
Primary Contact Name:	Joy Hall Airport Director, Director of General Services
Phone	w: 530-842-8259, c: 530-598-2257
Email:	jdhall@co.siskiyou.ca.us
Alternate Contacts:	Angie Stumbaugh (Transportation Services Manager) Phone: 530-842-8220, Email: astumbaugh@co.siskiyou.ca.us Andy Gilman (Airport Coordinator) Phone: 530-842-8291, Email: agilman@co.siskiyou.ca.us

PROJECT LOCATION & DESCRIPTION

The airports included in this agreement with the County of Siskiyou are located at the following:

- Weed Airport (O46) - 22501 Airport Road Weed CA, 96094.
- Siskiyou County Airport (SIY) - 4730 N Hanger Road Montague, CA 96064.
- Butte Valley Airport (A32) - West Side of Highway 97 approximately 6.7 miles south of Doris CA.
- Scott Valley Airport (A30) - 8202 Island Road Etna, CA 96027.

RATE

For each day that the land/facilities are used, the Government will pay the **rate breakout listed below**. Ordinary wear and tear is included in the rate. The minimum amount guaranteed to be paid under this agreement shall be \$0.00, regardless of the length of use. The maximum amount to be paid under this agreement shall not exceed \$250,000.00.

Rate Breakout:

Item No	Description	Rate
0001	1 - 4 Aircraft*	\$500.00 per day
0002	5+ Aircraft*	\$750.00 per day
0003	Water Supply from Water Pressure Tank**	\$10.00 per every 1,000 gallons

Addenda to Rate Breakout:

*The types of aircraft and the number of aircraft types may vary based on the incident operational needs. Aircraft types may include Type 1, Type 2, Type 3, and Type 4. Incident shall track number of aircraft for invoicing and payment purposes.

**Incident shall track water supply usage in writing on a shift ticket (OF-297) or Daily Diary (FS-6300-20/21) for invoicing and payment purposes.

ESTIMATED PERIOD OF PERFORMANCE/START DATE

Start Date: **01/01/2025**

End Date: **12/31/2029**

DEFINITIONS, TERMINOLOGY OR ACRONYMS

Ordinary Wear and Tear: Ordinary wear and tear is based on the customary use of the land/facilities, and not the use resulting from the incident. Reasonable costs incurred by the owner (beyond ordinary wear and tear) in restoring land/facilities to their prior condition shall be submitted, in writing, to the Contracting Officer.

The specific meanings of terms used in this specification may be found in the Glossary of Terms of the Fireline Handbook, NWCG Handbook 3; PMS 410-1; NFES 0065, and any other prevailing current NWCG publication unless otherwise defined herein; the definitions provided in this exhibit are included in this agreement, therefore some of the definitions may not be applicable to the agreement you are responding to:

AGENCY – See “Government”

AGENCY COOPERATOR – Local Government entities available through agreement to assist the Federal and State Government agencies.

AGREEMENT – References the Blanket Purchase Agreement documented on the SF-1449/OF-294, and its attachments.

CO – The Contracting Officer (also referred to as a Contract Specialist) is the only warranted authorized government official with full authority to enter into, change, settle disputes or claims, and/or terminate contracts. While a direct line of communication is always open to the Contracting Officer, all correspondence and other communications directly affecting contract performance should be directed to the Incident contact or Contracting Officer’s Representative (COR) first.

COR – Contracting Officer’s Representative is a GOVERNMENT agent/employee responsible for assisting in the administration of the agreement and who has been designated by the CO.

CS – The Contract Specialist (also referred to as a Contracting Officer), is the only warranted authorized government official with full authority to enter into, change, settle disputes or claims, and/or terminate contracts. While a direct line of communication is always open to the Contracting Officer, all correspondence and other communications directly affecting contract performance should be directed to the Incident contact or Contracting Officer’s Representative (COR) first.

DIP SITE – A dip site is a large area clear of obstructions, with a 300’ approach and departure path clear of structures and personnel with a water supply from a lake, pond, stream, or buoy wall that can be supplied by a water tender or engine utilizing a hydrant.

DRAFTING – Pumping from a water supply (i.e., lake, pond, stream, or buoy wall) to a water tender or water holding tank using atmospheric pressure is removed from the hose line, creating a vacuum (negative pressure) within the pump chamber. The atmospheric pressure (weight of air) on the water’s surface forces the water up through the suction hose to the pump.

FS – Forest Service

FS-I – Forest Service-Incident

GACC – Geographic Area Coordination Center

GOVERNMENT – United States Department of Agriculture – Forest Service (USDA-FS), Forest Service-Incident (FS-I).

GOVERNMENT REPRESENTATIVE – Those employees of the agencies listed under the definition of Government that have a designation in writing or are designated by their position.

HOST DISPATCH CENTER – Interagency dispatch center responsible for dispatching resources under this agreement.

HOST DISPATCH ZONE – Geographic area defined by the Host Dispatch Center’s area of authority.

ICS – Incident Command System

IIBMH – Interagency Incident Business Management Handbook

INCIDENT – An occurrence or event, either human-caused or natural phenomena, that requires action by emergency service personnel to prevent or minimize loss of life or damage to property and/or natural resources.

INITIAL ATTACK – A planned response to a wildfire given the wildfire’s potential fire behavior. The objective of initial attack is to stop the spread of the wildfire and suppress it at least cost. An aggressive suppression action that is consistent with firefighter and public safety.

OPERATIONAL PERIOD – The period of time scheduled for execution of a given set of tactical actions, which may be specified in the Incident Action Plan. An operational period is equal to one shift and can be of various lengths.

PRESCRIBED FIRE PROJECT WORK – The class of work assignments that are related to priority fuels work targeting the reduction of wildfire threats to communities, critical infrastructure, public health and safety, and natural resources. Examples of appropriate activities may include, but are not limited to, prescribed burn unit preparation, ignition, holding, and contingency.

PROGRAM POINT OF CONTACT (POC) – Is a GOVERNMENT agent/employee responsible for assisting in the administration of the agreement and who has been designated by the CO.

RESOURCE – Equipment, personnel, supplies, or a service used to support incidents.

SAM – System for Award Management. SAM is the Official U.S. Government system that consolidated the capabilities of CCR/FedReg, ORCA, and EPLS.

SEVERITY –The class of assignments that are related to pre-suppression activities. Examples of appropriate severity activities may include but not limited to standby at the host unit, limited patrol, tool sharpening, or other activities that do not unduly interfere with fire readiness and a 10 minute mobilization response time. Increase the level of pre-suppression capability and fire preparedness when predicted or actual burning conditions exceed those normally expected, due to severe weather conditions.

SUPPRESSION – All the work of extinguishing or confining a fire beginning with its discovery.

CONTRACT ADMINISTRATION DATA

PAYMENT

PAID BY INCIDENT AT TIME OF USE: The host agency for each incident is responsible for payments. *Refer to Exhibit B* for complete agency payment office information. Ensure to work with your local point of contact on the Forest to ensure all payment requirements are met in a timely manner.

INVOICE

PAID BY INCIDENT AT TIME OF USE: The Finance Unit or designated representative will receive vendor's commercial invoices or shift tickets, and documents providing itemized breakdown of charges. They will validate with incident approved vendor generated invoices, review, sign, and submit to the payment center.

The Incident Finance or Local Unit will submit a payment package including all signed originals, including:

- **A detailed invoice that supports each order**
- **Copy of resource order(s) to match/support Vendors Invoice**
- **A copy of Vendors Agreement SF-1449 Including any Modifications**
- **Any other supporting documentation**

Per the National Wildfire Coordinating Group (NWCG) Standards for Interagency Incident Business Management and transmittal sheet to the designated payment office.

SPECIAL CONTRACT REQUIREMENTS

INSURANCE/ INDEMNIFICATION

The United States Federal Government is self-insured and does not have the authority to indemnify and hold harmless the COUNTY OF SISKIYOU from any and all claims, liabilities, losses, damages, charges, etc. The COUNTY OF SISKIYOU does not have the authority to indemnify and hold harmless the United States Federal Government from any and all claims, liabilities, losses, damages, charges etc. The COUNTY OF SISKIYOU will be responsible for errors, omissions and negligence of its employees. The United States Federal Government will be responsible for errors, omissions and negligence of its employees to the extent provided by Congress under the Federal Tort Claims Act [28 U.S.C. 1346(b), 2401(b), 2671-2680, as amended by P.L. 89-506, 80-Stat. 306].

INSPECTIONS

Annually and at time of use a Pre-Use and Post-Use Inspections shall be completed jointly by both a Government official and an owner/representative. If at any time it is suspected that the Government use has caused damage, this should be immediately documented using a Daily Diary Form (FS-6300-20) and inform the Contracting Officer (CO). Please refer to both Exhibits C and D.

LOSS, DAMAGE OR DESTRUCTION

The Government will assume liability for the loss, damage, or destruction of facilities furnished under this Agreement, provided that no reimbursement will be made for loss, damage, or destruction when due to (1) ordinary wear and tear, or (2) the fault or negligence of the owner or the owner's agent(s).

DESIGNATION OF PROGRAM POINT OF CONTACT (POC)/CONTRACTING OFFICER REPRESENTATIVE (COR)

The Contracting Officer designates the Contracting Officer's Representative (COR) or Program Point of Contact (POC). This position is responsible for administering the performance of work under this agreement. In no event, however, will any understanding, agreement, modification, change order, or other matter deviating from the terms of this contract be effective or binding upon the Government unless formalized by proper contractual documents executed by the Contracting Officer prior to completion of the contract.

The Contracting Officer must be informed as soon as possible of any actions or inactions by the Contractor using the FS-6300-20/21 Daily Diary, ICS 213 General Message or comparable.

TERMS & CONDITIONS

FAR 52.252-2 -- Clauses Incorporated by Reference. (FEB 1998) This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

Federal Acquisition Regulation (FAR) Clauses: <https://www.acquisition.gov/browse/index/far> (FAR clauses begin with 52)
FAR and AGAR Deviations to clauses may be viewed at: [Policies & Regulations | USDA](#)

52.204-13 – System for Award Management Maintenance (OCT 2018)

52.204-18 – Commercial and Government Entity Code Maintenance (AUG 2020)

52.204-19 – Incorporation by Reference of Representations (DEC 2014)

52.212-4 – Contract Terms and Conditions – Commercial Products & Commercial Services (NOV 2023)

52.232-1 – Payments (APR 1984)

52.232-11 – Extras (APR 1984)[

52.232-17 – Interest (MAY 2014)

52.232-25 – Prompt Payment (JAN 2017)

52.232-39 – Unenforceability of Unauthorized Obligations (JUN 2013)

52.232-40 – Providing Accelerated Payments to Small Business Subcontractors (NOV 2021)

52-233-1 – Disputes (MAY 2014) ALT I (DEC 1991)

52.243-1 – Changes-Fixed Price (AUG 1987) ALT I (APR 1984)

52.212-5 Contract Terms and Conditions Required To Implement Statutes or Executive Orders—Commercial Products and Commercial Services (MAY 2024).

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial products and commercial services:

- (1) [52.203-19](#), Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements (JAN 2017) (section 743 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235) and its successor provisions in subsequent appropriations acts (and as extended in continuing resolutions)).
- (2) [52.204-23](#), Prohibition on Contracting for Hardware, Software, and Services Developed or Provided by Kaspersky Lab Covered Entities (DEC 2023) (Section 1634 of Pub. L. 115-91).
- (3) [52.204-25](#), Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment. (Nov 2021) (Section 889(a)(1)(A) of Pub. L. 115-232).
- (4) [52.209-10](#), Prohibition on Contracting with Inverted Domestic Corporations (Nov 2015).
- (5) [52.232-40](#), Providing Accelerated Payments to Small Business Subcontractors (MAR 2023) ([31 U.S.C. 3903](#) and [10 U.S.C. 3801](#)).
- (6) [52.233-3](#), Protest After Award (AUG 1996) ([31 U.S.C. 3553](#)).
- (7) [52.233-4](#), Applicable Law for Breach of Contract Claim (OCT 2004) (Public Laws 108-77 and 108-78 ([19 U.S.C. 3805 note](#))).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial products and commercial services:

- X (1) [52.203-6](#), Restrictions on Subcontractor Sales to the Government (JUN 2020), with *Alternate I* (NOV 2021) ([41 U.S.C. 4704](#) and [10 U.S.C. 4655](#)).
- ___ (2) [52.203-13](#), Contractor Code of Business Ethics and Conduct (Nov 2021) ([41 U.S.C. 3509](#))).
- ___ (3) [52.203-15](#), Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (JUN 2010) (Section 1553 of Pub. L. 111-5). (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009.)
- ___ (4) [52.203-17](#), Contractor Employee Whistleblower Rights (Nov 2023) ([41 U.S.C. 4712](#)); this clause does not apply to contracts of DoD, NASA, the Coast Guard, or applicable elements of the intelligence community—see FAR [3.900](#)(a).
- X (5) [52.204-10](#), Reporting Executive Compensation and First-Tier Subcontract Awards (JUN 2020) (Pub. L. 109-282) ([31 U.S.C. 6101 note](#)).
- ___ (6) [Reserved].
- ___ (7) [52.204-14](#), Service Contract Reporting Requirements (OCT 2016) (Pub. L. 111-117, section 743 of Div. C).
- ___ (8) [52.204-15](#), Service Contract Reporting Requirements for Indefinite-Delivery Contracts (OCT 2016) (Pub. L. 111-117, section 743 of Div. C).
- X (9) [52.204-27](#), Prohibition on a ByteDance Covered Application (JUN 2023) (Section 102 of Division R of Pub. L. 117-328).
- ___ (10) [52.204-28](#), Federal Acquisition Supply Chain Security Act Orders—Federal Supply Schedules, Governmentwide Acquisition Contracts, and Multi-Agency Contracts. (DEC 2023) ([Pub. L. 115-390](#), title II).
- ___ (11) (i) [52.204-30](#), Federal Acquisition Supply Chain Security Act Orders—Prohibition. (DEC 2023) ([Pub. L. 115-390](#), title II).
- ___ (ii) Alternate I (DEC 2023) of [52.204-30](#).
- X (12) [52.209-6](#), Protecting the Government’s Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment. (Nov 2021) ([31 U.S.C. 6101 note](#)).
- ___ (13) [52.209-9](#), Updates of Publicly Available Information Regarding Responsibility Matters (OCT 2018) ([41 U.S.C. 2313](#)).
- ___ (14) [Reserved].
- ___ (15) [52.219-3](#), Notice of HUBZone Set-Aside or Sole-Source Award (OCT 2022) ([15 U.S.C. 657a](#)).
- ___ (16) [52.219-4](#), Notice of Price Evaluation Preference for HUBZone Small Business Concerns (OCT 2022) (if the offeror elects to waive the preference, it shall so indicate in its offer) ([15 U.S.C. 657a](#)).
- ___ (17) [Reserved]
- ___ (18) (i) [52.219-6](#), Notice of Total Small Business Set-Aside (Nov 2020) ([15 U.S.C. 644](#)).
- ___ (ii) Alternate I (MAR 2020) of [52.219-6](#).
- ___ (19) (i) [52.219-7](#), Notice of Partial Small Business Set-Aside (Nov 2020) ([15 U.S.C. 644](#)).
- ___ (ii) Alternate I (MAR 2020) of [52.219-7](#).
- ___ (20) [52.219-8](#), Utilization of Small Business Concerns (FEB 2024) ([15 U.S.C. 637\(d\)\(2\)](#) and (3)).
- ___ (21) (i) [52.219-9](#), Small Business Subcontracting Plan (SEP 2023) ([15 U.S.C. 637\(d\)\(4\)](#)).
- ___ (ii) Alternate I (Nov 2016) of [52.219-9](#).
- ___ (iii) Alternate II (Nov 2016) of [52.219-9](#).
- ___ (iv) Alternate III (JUN 2020) of [52.219-9](#).
- ___ (v) Alternate IV (SEP 2023) of [52.219-9](#).
- ___ (22) (i) [52.219-13](#), Notice of Set-Aside of Orders (MAR 2020) ([15 U.S.C. 644\(r\)](#)).
- ___ (ii) Alternate I (MAR 2020) of [52.219-13](#).
- ___ (23) [52.219-14](#), Limitations on Subcontracting (OCT 2022) ([15 U.S.C. 637s](#)).
- ___ (24) [52.219-16](#), Liquidated Damages—Subcontracting Plan (SEP 2021) ([15 U.S.C. 637\(d\)\(4\)\(F\)\(i\)](#)).
- ___ (25) [52.219-27](#), Notice of Set-Aside for, or Sole-Source Award to, Service-Disabled Veteran-Owned Small Business (SDVOSB) Concerns Eligible Under the SDVOSB Program (FEB 2024) ([15 U.S.C. 657f](#)).
- ___ (26) (i) [52.219-28](#), Post Award Small Business Program Rerepresentation (FEB 2024) ([15 U.S.C. 632\(a\)\(2\)](#)).
- ___ (ii) Alternate I (MAR 2020) of [52.219-28](#).

- __ (27) [52.219-29](#), Notice of Set-Aside for, or Sole-Source Award to, Economically Disadvantaged Women-Owned Small Business Concerns (OCT 2022) ([15 U.S.C. 637\(m\)](#)).
- __ (28) [52.219-30](#), Notice of Set-Aside for, or Sole-Source Award to, Women-Owned Small Business Concerns Eligible Under the Women-Owned Small Business Program (OCT 2022) ([15 U.S.C. 637\(m\)](#)).
- __ (29) [52.219-32](#), Orders Issued Directly Under Small Business Reserves (MAR 2020) ([15 U.S.C. 644\(r\)](#)).
- __ (30) [52.219-33](#), Nonmanufacturer Rule (SEP 2021) ([15U.S.C. 637\(a\)\(17\)](#)).
- (31) [52.222-3](#), Convict Labor (JUN 2003) (E.O.11755).
- (32) [52.222-19](#), Child Labor-Cooperation with Authorities and Remedies (FEB 2024).
- (33) [52.222-21](#), Prohibition of Segregated Facilities (APR 2015).
- (34) (i) [52.222-26](#), Equal Opportunity (SEP 2016) (E.O.11246).
- __ (ii) Alternate I (FEB 1999) of [52.222-26](#).
- __ (35) (i) [52.222-35](#), Equal Opportunity for Veterans (JUN 2020) ([38 U.S.C. 4212](#)).
- __ (ii) Alternate I (JUL 2014) of [52.222-35](#).
- (36) (i) [52.222-36](#), Equal Opportunity for Workers with Disabilities (JUN 2020) ([29 U.S.C. 793](#)).
- __ (ii) Alternate I (JUL 2014) of [52.222-36](#).
- __ (37) [52.222-37](#), Employment Reports on Veterans (JUN 2020) ([38 U.S.C. 4212](#)).
- __ (38) [52.222-40](#), Notification of Employee Rights Under the National Labor Relations Act (DEC 2010) (E.O. 13496).
- (39) (i) [52.222-50](#), Combating Trafficking in Persons (Nov 2021) ([22 U.S.C. chapter 78](#) and E.O. 13627).
- __ (ii) Alternate I (MAR 2015) of [52.222-50](#) ([22 U.S.C. chapter 78](#) and E.O. 13627).
- __ (40) [52.222-54](#), Employment Eligibility Verification (MAY 2022) (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial products or commercial services as prescribed in FAR [22.1803](#).)
- __ (41) (i) [52.223-9](#), Estimate of Percentage of Recovered Material Content for EPA-Designated Items (May 2008) ([42 U.S.C. 6962\(c\)\(3\)\(A\)\(ii\)](#)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- __ (ii) Alternate I (MAY 2008) of [52.223-9](#) ([42 U.S.C. 6962\(i\)\(2\)\(C\)](#)). (Not applicable to the acquisition of commercially available off-the-shelf items.)
- __ (42) [52.223-11](#), Ozone-Depleting Substances and High Global Warming Potential Hydrofluorocarbons (MAY 2024) ([42 U.S.C. 7671](#), *et seq.*).
- __ (43) [52.223-12](#), Maintenance, Service, Repair, or Disposal of Refrigeration Equipment and Air Conditioners (MAY 2024) ([42 U.S.C. 7671](#), *et seq.*).
- __ (44) [52.223-20](#), Aerosols (MAY 2024) ([42 U.S.C. 7671](#), *et seq.*).
- __ (45) [52.223-21](#), Foams (MAY 2024) ([42 U.S.C. 7671](#), *et seq.*).
- __ (46) [52.223-23](#), Sustainable Products and Services (MAY 2024) ([E.O. 14057](#), [7 U.S.C. 8102](#), [42 U.S.C. 6962](#), [42 U.S.C. 8259b](#), and [42 U.S.C. 7671](#)).
- __ (47) (i) [52.224-3](#) Privacy Training (JAN 2017) (5 U.S.C. 552 a).
- __ (ii) Alternate I (JAN 2017) of [52.224-3](#).
- __ (48) (i) [52.225-1](#), Buy American-Supplies (OCT 2022) ([41 U.S.C. chapter 83](#)).
- __ (ii) Alternate I (OCT 2022) of [52.225-1](#).
- __ (49) (i) [52.225-3](#), Buy American-Free Trade Agreements-Israeli Trade Act (NOV 2023) ([19 U.S.C. 3301 note](#), [19 U.S.C. 2112 note](#), [19 U.S.C. 3805 note](#), [19 U.S.C. 4001 note](#), 19 U.S.C. chapter 29 (sections 4501-4732), Public Law 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43).
- __ (ii) Alternate I [Reserved].
- __ (iii) Alternate II (DEC 2022) of [52.225-3](#).
- __ (iv) Alternate III (FEB 2024) of [52.225-3](#).
- __ (v) Alternate IV (Oct 2022) of [52.225-3](#).
- __ (50) [52.225-5](#), Trade Agreements (NOV 2023) ([19 U.S.C. 2501](#), *et seq.*, [19 U.S.C. 3301](#) note).
- (51) [52.225-13](#), Restrictions on Certain Foreign Purchases (FEB 2021) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).

___ (52) [52.225-26](#), Contractors Performing Private Security Functions Outside the United States (Oct 2016) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. Subtitle A, Part V, Subpart G Note).

___ (53) [52.226-4](#), Notice of Disaster or Emergency Area Set-Aside (Nov 2007) ([42 U.S.C. 5150](#)).

___ (54) [52.226-5](#), Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) ([42 U.S.C. 5150](#)).

X (55) [52.226-8](#), Encouraging Contractor Policies to Ban Text Messaging While Driving (MAY 2024) ([E.O. 13513](#)).

___ (56) [52.229-12](#), Tax on Certain Foreign Procurements (FEB 2021).

___ (57) [52.232-29](#), Terms for Financing of Purchases of Commercial Products and Commercial Services (Nov 2021) ([41 U.S.C. 4505](#), [10 U.S.C. 3805](#)).

___ (58) [52.232-30](#), Installment Payments for Commercial Products and Commercial Services (Nov 2021) ([41 U.S.C. 4505](#), [10 U.S.C. 3805](#)).

X (59) [52.232-33](#), Payment by Electronic Funds Transfer-System for Award Management (OCT2018) ([31 U.S.C. 3332](#)).

___ (60) [52.232-34](#), Payment by Electronic Funds Transfer-Other than System for Award Management (Jul 2013) ([31 U.S.C. 3332](#)).

___ (61) [52.232-36](#), Payment by Third Party (MAY 2014) ([31 U.S.C. 3332](#)).

___ (62) [52.239-1](#), Privacy or Security Safeguards (AUG 1996) ([5 U.S.C. 552a](#)).

___ (63) [52.242-5](#), Payments to Small Business Subcontractors (JAN 2017) ([15 U.S.C. 637\(d\)\(13\)](#)).

___ (64) (i) [52.247-64](#), Preference for Privately Owned U.S.-Flag Commercial Vessels (Nov 2021) ([46 U.S.C. 55305](#) and [10 U.S.C. 2631](#)).

___ (ii) Alternate I (APR 2003) of [52.247-64](#).

___ (iii) Alternate II (Nov 2021) of [52.247-64](#).

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial products and commercial services:

[Contracting Officer check as appropriate.]

___ (1) [52.222-41](#), Service Contract Labor Standards (AUG 2018) ([41 U.S.C. chapter 67](#)).

___ (2) [52.222-42](#), Statement of Equivalent Rates for Federal Hires (MAY 2014) ([29 U.S.C. 206](#) and [41 U.S.C. chapter 67](#)).

___ (3) [52.222-43](#), Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (Multiple Year and Option Contracts) (AUG 2018) ([29 U.S.C. 206](#) and [41 U.S.C. chapter 67](#)).

___ (4) [52.222-44](#), Fair Labor Standards Act and Service Contract Labor Standards-Price Adjustment (May 2014) ([29 U.S.C. 206](#) and [41 U.S.C. chapter 67](#)).

___ (5) [52.222-51](#), Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (May 2014) ([41 U.S.C. chapter 67](#)).

___ (6) [52.222-53](#), Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (MAY 2014) ([41 U.S.C. chapter 67](#)).

___ (7) [52.222-55](#), Minimum Wages for Contractor Workers Under Executive Order 14026 (JAN 2022).

___ (8) [52.222-62](#), Paid Sick Leave Under Executive Order 13706 (JAN 2022) (E.O. 13706).

___ (9) [52.226-6](#), Promoting Excess Food Donation to Nonprofit Organizations (Jun 2020) ([42 U.S.C. 1792](#)).

(d) *Comptroller General Examination of Record*. The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, as defined in FAR [2.101](#), on the date of award of this contract, and does not contain the clause at [52.215-2](#), Audit and Records-Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR subpart [4.7](#), Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) (1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c), and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1), in a subcontract for commercial products or commercial services. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause-

- (i) [52.203-13](#), Contractor Code of Business Ethics and Conduct (Nov 2021) ([41 U.S.C. 3509](#)).
- (ii) [52.203-17](#), Contractor Employee Whistleblower Rights (Nov 2023) ([41 U.S.C. 4712](#)).
- (iii) [52.203-19](#), Prohibition on Requiring Certain Internal Confidentiality Agreements or Statements (Jan 2017) (section 743 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015 (Pub. L. 113-235) and its successor provisions in subsequent appropriations acts (and as extended in continuing resolutions)).
- (iv) [52.204-23](#), Prohibition on Contracting for Hardware, Software, and Services Developed or Provided by Kaspersky Lab Covered Entities (DEC 2023) (Section 1634 of Pub. L. 115-91).
- (v) [52.204-25](#), Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment. (Nov 2021) (Section 889(a)(1)(A) of Pub. L. 115-232).
- (vi) [52.204-27](#), Prohibition on a ByteDance Covered Application (JUN 2023) (Section 102 of Division R of Pub. L. 117-328).
- (vii)
 - (A) [52.204-30](#), Federal Acquisition Supply Chain Security Act Orders—Prohibition. (DEC 2023) ([Pub. L. 115-390](#), title II).
 - (B) Alternate I (DEC 2023) of [52.204-30](#).
- (viii) [52.219-8](#), Utilization of Small Business Concerns (FEB 2024) ([15 U.S.C. 637\(d\)\(2\)](#) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds the applicable threshold specified in FAR [19.702](#)(a) on the date of subcontract award, the subcontractor must include [52.219-8](#) in lower tier subcontracts that offer subcontracting opportunities.
- (ix) [52.222-21](#), Prohibition of Segregated Facilities (APR 2015).
- (x) [52.222-26](#), Equal Opportunity (SEP 2015) (E.O.11246).
- (xi) [52.222-35](#), Equal Opportunity for Veterans (JUN 2020) ([38 U.S.C. 4212](#)).
- (xii) [52.222-36](#), Equal Opportunity for Workers with Disabilities (JUN 2020) ([29 U.S.C. 793](#)).
- (xiii) [52.222-37](#), Employment Reports on Veterans (JUN 2020) ([38 U.S.C. 4212](#)).
- (xiv) [52.222-40](#), Notification of Employee Rights Under the National Labor Relations Act (DEC 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause [52.222-40](#).
- (xv) [52.222-41](#), Service Contract Labor Standards (AUG 2018) ([41 U.S.C. chapter 67](#)).
- (xvi)
 - (A) [52.222-50](#), Combating Trafficking in Persons (Nov 2021) ([22 U.S.C. chapter 78](#) and E.O 13627).
 - (B) Alternate I (MAR 2015) of [52.222-50](#) ([22 U.S.C. chapter 78](#) and E.O. 13627).

(xvii) [52.222-51](#), Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-Requirements (May 2014) ([41 U.S.C. chapter 67](#)).

(xviii) [52.222-53](#), Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Requirements (MAY 2014) ([41 U.S.C. chapter 67](#)).

(xix) [52.222-54](#), Employment Eligibility Verification (MAY 2022) (E.O. 12989).

(xx) [52.222-55](#), Minimum Wages for Contractor Workers Under Executive Order 14026 (JAN 2022).

(xxi) [52.222-62](#), Paid Sick Leave Under Executive Order 13706 (JAN 2022) (E.O. 13706).

(xxii)

(A) [52.224-3](#), Privacy Training (Jan 2017) ([5 U.S.C. 552a](#)).

(B) Alternate I (JAN 2017) of [52.224-3](#).

(xxiii) [52.225-26](#), Contractors Performing Private Security Functions Outside the United States (OCT 2016) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. Subtitle A, Part V, Subpart G Note).

(xxiv) [52.226-6](#), Promoting Excess Food Donation to Nonprofit Organizations (JUN 2020) ([42 U.S.C. 1792](#)). Flow down required in accordance with paragraph (e) of FAR clause [52.226-6](#).

(xxv) [52.232-40](#), Providing Accelerated Payments to Small Business Subcontractors (Mar 2023) ([31 U.S.C. 3903](#) and [10 U.S.C. 3801](#)). Flow down required in accordance with paragraph (c) of [52.232-40](#).

(xxvi) [52.247-64](#), Preference for Privately Owned U.S.-Flag Commercial Vessels (Nov 2021) ([46 U.S.C. 55305](#) and [10 U.S.C. 2631](#)). Flow down required in accordance with paragraph (d) of FAR clause [52.247-64](#).

(2) While not required, the Contractor may include in its subcontracts for commercial products and commercial services a minimal number of additional clauses necessary to satisfy its contractual obligations.

(End of clause)

EXHIBITS AND OTHER ATTACHMENTS

The attachments to the Statement of Work/Specifications listed are hereby made part of this solicitation and any resultant contract.

Title	Pages
<u>EXHIBIT A: Project Area or Unit Maps</u>	2 PAGES
<u>EXHIBIT B: Payment Office Information</u>	1 PAGE
<u>EXHIBIT C: Pre-Use and Post-Use Inspection Form</u>	1 PAGE
<u>EXHIBIT D: Daily Diary</u>	2 PAGES
<u>EXHIBIT E: Reserved</u>	

NOTE: IN COMPLIANCE WITH THE PAPER REDUCTION ACT, FAR CLAUSES 52.212-3, 52.212-1 AND 52.212-2 AND ADDENDUMS ATTACHED THERETO, WHICH APPLY ONLY TO THE SOLICITATION PHASE, ARE NOT DUPLICATED AFTER CONTRACT AWARD. HOWEVER, THEY ARE INCORPORATED BY REFERENCE INTO THE RESULTING CONTRACT. All provisions shall be removed from this document at time of award.

EXHIBIT A: Project Area or Unit Maps

Weed Airport (O46)



Siskiyou County Airport (SIY)



EXHIBIT B: Payment Office Information

FOREST SERVICE

Albuquerque Service Center – B&F
Incident Finance
5141 Masthead St. NE
Albuquerque, NM 87109

Phone: 1-877-372-7248 Option 1 – Request Incident Finance
E-FAX: (866) 816-9532

BUREAU OF LAND MANAGEMENT

National Operations Center
PO Box 25047, Bldg 50
Denver Federal Center
Denver, CO 80225-0047
Mail Stop OC-620

1-877-480-9724

NATIONAL PARK SERVICE

National Park Service
Accounting Operations Center (AOC)
PO Box 100000
Herndon, VA 20171

NPS FedEx Address
13461 Sunrise Valley Drive
Herndon, VA 20171

703-487-9453

BUREAU OF INDIAN AFFAIRS

BIA/OCFO, Division of Accounting Operations
12201 Sunrise Vally Drive, MS-244
Reston, VA 20192
Payment Team Group Email: ia_cfo_firepayments@bia.gov

703-390-6446 (primary), 703-390-6336 (secondary)

FISH & WILDLIFE SERVICE

NIFC – US Fish and Wildlife Service
Branch of Fire Management
3833 S. Development Avenue
Boise, ID 83705

208-387-5536

USDA FOREST SERVICE FACILITY/LAND AGREEMENT SITE INSPECTION

AGREEMENT NO:

FACILITY/LAND NAME:

PRE-USE INSPECTION DESCRIPTION/INFORMATION: *Please provide a summarized description including the current condition prior to the Governments use, or any possible issues/conditions you may see becoming a problem during the Governments use (watch outs). Attach photos if available.*

DATE OF PRE-USE INSPECTION:

PICTURES ATTACHED

FACILITY/LAND REPRESENTATIVE SIGNATURE		FOREST SERVICE REPRESENTATIVE SIGNATURE	
PRINT NAME:		PRINT NAME:	
TITLE:		TITLE:	
EMAIL:	PHONE:	EMAIL:	PHONE:

POST-USE INSPECTION DESCRIPTION/INFORMATION: *Please include a summarized description including the current condition immediately following the Governments use. Attach photos if available.*

ADDITIONAL REMARKS:

DATE OF POST-USE INSPECTION:

PICTURES ATTACHED

FACILITY/LAND REPRESENTATIVE SIGNATURE		FOREST SERVICE REPRESENTATIVE SIGNATURE	
PRINT NAME:		PRINT NAME:	
TITLE:		TITLE:	
EMAIL:	PHONE:	EMAIL:	PHONE:

Agreement No: 1202RZ24T0030

Project Title: Region 5_~~1202RZ24T0030~~ County of Siskiyou Airports

USDA - Forest Service CONTRACT DAILY DIARY Narrative Continuation (Reference FSH 6309.11)	1. PROJECT Region 5 1202RZ24T0030 County of Siskiyou Airports	2. PAGE of
3. CONTRACT NUMBER 1202RZ24T0030		4. DATE
5. NARRATIVE REPORT (continued from 6300-20)		
6. SIGNATURE	7. TITLE	8. ADDTL SPACE NEEDED <input type="checkbox"/> (continued on 6300-21) On page of

Distribution: Original - CO (weekly); copies: COR, SO, PROJ ENG.
 Previous editions of this form are obsolete.

FS-6300-21 (11/78)

The following page(s) contain the backup material for Agenda Item: [Health and Human Services - Behavioral Health Division](#)

Please scroll down to view the backup material.

Agenda Worksheet

Submit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular Time Requested: N/A Meeting Date: 9/3/24
OR
Consent

Contact Person/Department: Sarah Collard Ph.D. / Health & Human Services Agency / Behavioral Health Division Phone: (530) 841-4802

Address: 2060 Campus Drive Yreka, CA 96097

Person Appearing/Title: Sarah Collard Ph.D. / Agency Director

Subject/Summary of Issue:

Donation: Siskiyou County Health and Human Service Agency / Behavioral Health Division requests approval from the Board of Supervisors in accepting two Amazon gift cards received from our contractor Iris Telehealth for our partnership of six plus years serving our community. The value of each gift card is Twenty-Five Dollars (\$25.00) for a total of Fifty Dollars (\$50.00). Behavioral Health will use the gift cards to purchase supplies for our Crossroads Program.

Financial Impact:

NO Describe why no financial impact: The department will expend the full amount of the gift cards on client support

YES Describe impact by indicating amount budgeted and funding source below

Amount: _____

Fund: _____ Description: _____ Org.: _____ Description: _____

Account: _____ Description: _____

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information:

Recommended Motion:

The Board of Supervisors approve the acceptance of the \$50 donation in Amazon gift cards and authorize the Behavioral Health Division to make purchases of supplies for Siskiyou Crossroads.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) _____ Quantity: _____

Other: Please return 1 original to R. Bullock at 818 Main St

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week

prior to the Board Meeting.

Revised 8/09/2021

The following page(s) contain the backup material for Agenda Item: [Health and Human Services - Behavioral Health Division](#)

Please scroll down to view the backup material.

Agenda WorksheetSubmit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular Time Requested: N/A Meeting Date: 9/17/24
 OR
 Consent

Contact Person/Department: Sarah Collard, Ph.D. / Health & Human Services Agency - Behavioral Health Division Phone: 841-4802

Address: 2060 Campus Drive Yreka, CA 96097

Person Appearing/Title: Sarah Collard PhD. / Director of Health & Human Services Agency

Subject/Summary of Issue:

Contract for Services -California Mental Health Services Authority (CalMHSA)_EHR Participation Agreement Amendment No.1

Siskiyou County Health and Human Services Agency, Behavioral Health Division, is requesting approval to amend the contract with CalMHSA executed September 22, 2022 to incorporate additional purchases and to establish an approved "Maximum Funding" not to exceed amount with the intention of promoting necessary flexibility and agility to meet Participant's programmatic needs in a timely manner. The Amendment increases committed funding by Fifty-Two Thousand Four Hundred Forty-Nine Dollars and 64/100 cents (\$52,449.64).

Financial Impact:

NO Describe why no financial impact:

YES Describe impact by indicating amount budgeted and funding source below

Amount: 1,132,712

Fund: 2129 Description: Local Mental Health Services Act Org.: 401031 Description: _____

Account: 723000 Description: Professional

Activity Code: 165B Description: EHR-Innovation

Local Preference: YES NO

For Contracts – Explain how vendor was selected: This vendor was selected for specialized services provided.

Additional Information: Addtl Accounting: 2122-401030-723000-2071; 2134-401100-723000-2071

Additional Accounting: 2122-401030-723000; Subsequent years funding sources to be determined

Recommended Motion:

The Board of Supervisors approve and authorize the Chair to sign Amendment No. 1 for Services between Siskiyou County Health & Human Services Agency, Behavioral Health Division, and California Mental Health Services Authority (CalMHSA) for the term commencing September 22, 2022 to March 18, 2029.

Reviewed as recommended by policy:

County Counsel _____
 Auditor _____
 Personnel _____
 CAO _____

Special Requests:

Certified Minute Order(s) Quantity: _____

Other: Pls return 1 original to R. Bullock at 818 So. Main St

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

Revised 8/09/2021

Siskiyou County EHR Participation Agreement Amendment No. 1
Semi-Statewide Enterprise Health Record
August 8, 2024

CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY
“CaIMHSA”
PARTICIPATION AGREEMENT AMENDMENT NO. 1
SEMI-STATEWIDE ENTERPRISE HEALTH RECORD PROGRAM

This Participation Agreement Amendment No. # 1 amends Participation Agreement No. # 1488-EHR-2022-SK, executed on September 22, 2022 (the “Agreement”) and is entered into by and between the California Mental Health Services Authority (“CaIMHSA”) and Siskiyou County (“Participant”).

CaIMHSA and Participant agree to amend the Agreement to incorporate additional purchases and to establish an approved “Maximum Funding” amount, not to be exceeded, with the intention of promoting the necessary flexibility and agility to meet Participant’s programmatic needs in a timely manner.

CaIMHSA and Participant agree that the total approved maximum programmatic funding (“Maximum Funding”) allocated by Participant in the Agreement to the Semi-Statewide Enterprise Health Record Program (“EHR”) shall not exceed the amount of **\$1,132,712.01**.

The Maximum Funding stated above includes the funding Participant has committed to EHR program-related components, modules and implementations purchased to date (“Participant-Specific Committed Funding”) in the amount of **\$1,056,981.85**.

CaIMHSA and Participant agree to amend the Agreement by adding or revising the following term(s):

Additional Purchases:

This Amendment No. 1 incorporates additional component purchases totaling **\$52,449.64** in additional committed funding.

The additional component purchases include:

1. Purchase of a subscription to use the “SmartCare Lab Interface”. This item is an annual application subscription, which will be invoiced on a monthly basis.
2. Purchase of professional services to implement the “SmartCare Lab Interface”. This fee is a one-time charge to be invoiced upon execution of this Amendment No. 1.
3. Purchase of a subscription to use the “SMS/Text Notification Reminders”. This item is an annual application subscription, which will be invoiced on a monthly basis.
4. Purchase of professional services to implement the “SMS/Text Notification Reminders”. This fee is a one-time charge to be invoiced upon execution of this Amendment No. 1.

Siskiyou County EHR Participation Agreement Amendment No. 1
Semi-Statewide Enterprise Health Record
August 8, 2024

Revised Exhibit B, Section V. Fiscal Provisions:

While adhering to, and under no circumstances exceeding, the approved Maximum Funding amount of **\$1,132,712.01**, Participant’s Behavioral Health Department is explicitly authorized to utilize unallocated Program funds within the approved Maximum Funding amount for the purchase of additional components, modules and/or implementations related to the EHR program. Any such purchase shall require the execution of an Order Form (attached as Exhibit E hereto) signed by Participant’s Behavioral Health Director.

Notwithstanding the above, any change in the Maximum Funding amount shall require approval of the Participant’s Board of Supervisors.

Revised Exhibit C – Participant-Specific Committed Funding:

The table below reflects the addition of the “SmartCare Lab Interface” implementation and subscription, the “SMS/Text Notification Reminders” implementation and subscription, and the associated **increase of \$52,449.64** in Committed Funding affected by this Amendment No. 1. This revised Exhibit C replaces Exhibit C in the Participation Agreement, effective upon execution of this Amendment No. 1. The revised amount of Participant-Specific Committed Funding for the program term is **\$1,056,981.85**, as stated below:

In Process

Siskiyou County EHR Participation Agreement Amendment No. 1
 Semi-Statewide Enterprise Health Record
 August 8, 2024

Description	Unit(s)	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	7/1/25 - 6/30/26	7/1/26 - 6/30/27	7/1/27 - 6/30/28	7/1/28 - 3/18/29
Participant Instance Installation	1	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
System Acquisition Fee	1	\$ 12,680.09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Initial Development Fee (Customization and Security)	1	\$ 12,680.09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Discretionary Development Budget	1	\$ 12,680.09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services Implementation	1	\$ 313,846.15	\$ 26,153.85	\$ -	\$ -	\$ -	\$ -	\$ -
SmartCare Patient Portal Implementation	1	\$ 2,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SmartCare IP/Residential Implementation	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SmartCare OE/EMAR Implementation	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SmartCare Pharmacy Interface Implementation	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SmartCare Pyxis Interface Implementation	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SmartCare HIE / MCO Interface via FHIR Implementation	1	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SmartCare Lab Interface Implementation	1	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Credit Card Processing - Add On - Implementation	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
High Availability Cloud Infrastructure Implementation	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Disaster Recovery Implementation	1	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SmartCare CallMESA Package	76	\$ 8,375.20	\$ 50,251.20	\$ 50,251.20	\$ 50,251.20	\$ 50,251.20	\$ 50,251.20	\$ 33,500.80
SmartCare Rx Prescribers Subscription	5	\$ 1,196.00	\$ 7,176.00	\$ 7,176.00	\$ 7,176.00	\$ 7,176.00	\$ 7,176.00	\$ 4,784.00
SmartCare Patient Portal Subscription	340	\$ 62.56	\$ 375.36	\$ 375.36	\$ 375.36	\$ 375.36	\$ 375.36	\$ 250.24
SmartCare IP/Residential Subscription	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SmartCare OE/EMAR Subscription	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SmartCare Pharmacy Interface Subscription	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SmartCare Pyxis Interface Subscription	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SmartCare HIE / MCO Interface via FHIR Subscription	1	\$ 575.00	\$ 3,450.00	\$ 3,450.00	\$ 3,450.00	\$ 3,450.00	\$ 3,450.00	\$ 2,300.00
SmartCare Lab Interface Subscription	1	\$ 488.76	\$ 2,932.56	\$ 2,932.56	\$ 2,932.56	\$ 2,932.56	\$ 2,932.56	\$ 1,955.04
Credit Card Processing - Add On - Implementation	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SmartCare Add-On Hosting Storage Subscription	250	\$ 500.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00
High Availability Cloud Infrastructure Subscription	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Disaster Recovery Subscription	1	\$ 456.00	\$ 2,736.00	\$ 2,736.00	\$ 2,736.00	\$ 2,736.00	\$ 2,736.00	\$ 1,824.00
Annual %3 Fee Increase - Subscription	1	\$ 349.61	\$ 2,118.61	\$ 2,182.17	\$ 2,247.63	\$ 2,315.06	\$ 2,384.51	\$ 1,621.15
RAND Evaluation	1	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SmartCare Lab Interface - Implementation	1	\$ -	\$ -	\$ 17,250.00	\$ -	\$ -	\$ -	\$ -
SmartCare Lab Interface - Subscription	1	\$ -	\$ -	\$ 2,364.48	\$ 3,236.53	\$ 3,333.63	\$ 3,433.64	\$ 2,334.42
SMS/Text Notification Reminders - Implementation	1	\$ -	\$ -	\$ 3,200.00	\$ -	\$ -	\$ -	\$ -
SMS/Text Notification Reminders - Subscription	1	\$ -	\$ -	\$ 2,781.68	\$ 3,807.61	\$ 3,921.84	\$ 4,039.49	\$ 2,746.32
Total Amount by Fiscal Year		\$ 569,289.55	\$ 98,193.58	\$ 97,699.45	\$ 79,212.89	\$ 79,491.65	\$ 79,778.76	\$ 53,315.97
Total Participant-Specific Committed Funds		\$ 1,056,981.85						

Siskiyou County EHR Participation Agreement Amendment No. 1
 Semi-Statewide Enterprise Health Record
 August 8, 2024

Description	Fee Type Description	Payment Term	Amount
SmartCare Lab Interface Subscription	Used to exchange order and results with external labs. Labs can be ordered out of SmartCare and sent electronically to an outside lab, then the results pulled back into SmartCare electronically.	The annual subscription amount shall be invoiced on a monthly basis. Monthly payments shall be due upon receipt of invoice.	\$14,702.70
SmartCare Lab Interface Implementation	One-Time Fee associated with the implementation efforts to support SmartCare Lab Interface.	The fee for this implementation service shall be due upon execution of this Participation Agreement Amendment.	\$17,250.00
SMS/Text Notification Reminders - Subscription	SmartCare Notification-SMS/Text sends notification of upcoming appointments with date and time.	The annual subscription amount shall be invoiced on a monthly basis. Monthly payments shall be due upon receipt of invoice.	\$17,296.94
SMS/Text Notification Reminders - Implementation	One-Time Fee associated with the implementation efforts to support SMS/Text Notification Reminders.	The fee for this implementation service shall be due upon execution of this Participation Agreement Amendment.	\$3,200.00

Revised Exhibit D – Participant Contingency Budget:

Amendment No. 1 revises the Agreement to remove Exhibit D – Participant Contingency Budget and all references to Exhibit D, Contingency Funds or Contingency Budget throughout the Agreement. Within the approved Maximum Funding, unallocated funds may be utilized by Participant’s Behavioral Health Department for the purchase of additional components, modules and/or implementations related to the EHR program.

All other terms and provisions in the Agreement, not cited in this Amendment No. 1, shall remain in full force and effect.

Siskiyou County EHR Participation Agreement Amendment No. 1
Semi-Statewide Enterprise Health Record
August 8, 2024

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the dates set forth below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

COUNTY OF SISKIYOU

Date: _____

MICHAEL N. KOBSEFF, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:

LAURA BYNUM
Clerk, Board of Supervisors

By: _____
Deputy

CONTRACTOR: California Mental Health
Services Authority

8/26/2024
Date: _____

DocuSigned by:
Dr. Amie Miller

Dr. Amie Miller, Psy.D, MFT

License No. N/A

(Licensed in accordance with an act providing for the registration of contractors) Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. On File

ACCOUNTING: See attached page for accounting

Encumbrance number (if applicable):

If not to exceed, include amount not to exceed: \$1,132,712.01.

If needed for multi-year contracts, please include separate sheet with financial information for each fiscal year.

Siskiyou County EHR Participation Agreement Amendment No. 1
 Semi-Statewide Enterprise Health Record
 August 8, 2024

Additional Multi-Year Accounting:

	FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	Total
2122-401030-723000	0.00	0.00	0.00	0.00	0.00	91,262.51	64,799.73	156,062.24
2122-401030-723000-2071	12,701.68	3,440.24	3,440.24	0.00	0.00	0.00	0.00	19,582.16
2134-401100-723000-2071	20,678.28	20,678.25	20,678.28	0.00	0.00	0.00	0.00	62,034.81
2129-401031-723000-165B	554,220.99	74,075.09	85,064.68	90,696.64	90,975.40	0.00	0.00	895,032.80
TOTAL	587,600.95	98,193.58	109,183.20	90,696.64	90,975.40	91,262.51	64,799.73	1,132,712.01

In Process

_____ County EHR Order Form No. ____
Semi-Statewide Enterprise Health Record
[Date]

EXHIBIT E

**CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY
“CalMHSA”
ORDER FORM NO. ____
SEMI-STATEWIDE ENTERPRISE HEALTH RECORD**

This Order Form No. ____ is a contract by and between the California Mental Health Services Authority (“CalMHSA”) and _____ County (“Participant”).

CalMHSA and Participant entered into Participation Agreement No. _____ executed on _____ (the “Agreement”).

Participant intends to purchase additional components, modules and/or services as specified below. CalMHSA and Participant agree to incorporate the additional purchases and corresponding Committed Funding modifications as follows:

ADDITIONAL PURCHASES:

This Order Form No. ____ incorporates additional component purchases totaling _____ in additional Committed Funding. Pricing and payment terms for each additional component purchased can be found in Exhibit E-1, below.

The additional component purchases include:

5. Purchase of a subscription to use the [component, module or service purchased]. This item is an annual application subscription, which will be invoiced on a monthly basis.
6. Purchase of professional services to implement the [component, module or service purchased]. This fee is a one-time charge to be invoiced upon execution of this Order Form No. ____.

This Order Form No. ____ adds \$_____ in additional Committed Funding. The revised total maximum amount of Committed Funding shall not exceed \$_____ inclusive of the _____ increase, for the program term as specified in the Agreement.

In Process

_____ County – Order Form No. ____

_____ County EHR Order Form No. ____
 Semi-Statewide Enterprise Health Record
 [Date]

EXHIBIT E-1 – ADDITIONAL COMPONENT PURCHASE DESCRIPTION AND PAYMENT TERMS

The table below describes the additional component purchases incorporated by this Order Form No. __, effective as of the date of execution of this Order Form No. __. The components listed are in addition to those included in the Agreement and all subsequent Amendments and Order Forms, if any, that preceded this Order Form No. __.

Description	Fee Type Description	Payment Term
[Component, module or service] Implementation.	One-Time Fee associated with the implementation efforts to support [component, module or service purchased].	The fee for this implementation service shall be due upon execution of this Order Form No. __.
[Component, module or service] Subscription.	[Component, module or service subscription description].	The annual subscription amount shall be invoiced on a monthly basis. Monthly payments shall be due upon receipt of invoice.

In Process

_____ County EHR Order Form No. ____
Semi-Statewide Enterprise Health Record
[Date]

All other terms or provisions in the Agreement and all subsequent Amendments and Order Forms, if any, that preceded this Order Form No. __, not cited herein, shall remain in full force and effect.

CalMHSA

Signed: _____ Name (Printed): Dr. Amie Miller, Psy.D., MFT

Title: Executive Director Date: _____

Participant:

Signed: _____ Name (Printed): _____

Title: _____ Date: _____

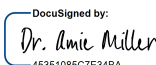
In Process

Agreement No. 1488-EHR-2022-SK
Program Name: Semi-Statewide Enterprise Health Record

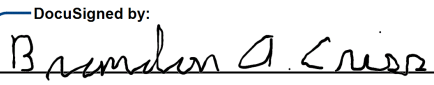
**CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY
PARTICIPATION AGREEMENT
COVER SHEET**

1. Siskiyou County (“Participant”) desires to participate in the Program identified below.
Name of Program: Semi-Statewide Enterprise Health Record
2. California Mental Health Services Authority (“CalMHSA”) and Participant acknowledge that the Program will be governed by CalMHSA’s Joint Powers Agreement and its Bylaws, and by this Participation Agreement. The following exhibits are intended to clarify how the provisions of those documents will be applied to this particular Program.
 - Exhibit A Program Description
 - Exhibit B General Terms and Conditions
 - Exhibit C Participant-Specific Committed Funding and Payment Terms
 - Exhibit D Participant Contingency Budget
3. The first installment of \$119,594.12 is due from Participant within 30 days of execution of this Agreement.
4. The term of Participant’s participation in the Program will commence upon final execution of this Participant Agreement through March 18, 2029, unless sooner terminated pursuant to the terms of this Agreement.
5. Authorized Signatures:

CalMHSA

Signed:  Name (Printed): Dr. Amie Miller, Psy.D., MFT
DocuSigned by: 45351088C7E34BA
 Title: Executive Director Date: 8/8/2022

Participant:

Signed:  Name (Printed): Brandon A. Criss
DocuSigned by: 41160BC51636457...
 Title: Board Chair Date: 9/22/2022

Agreement No. 1488-EHR-2022-SK
Program Name: Semi-Statewide Enterprise Health Record

EXHIBIT A – PROGRAM DESCRIPTION

- I. **Name of Program:** Semi-Statewide Enterprise Health Record
- II. **Term of Program:** CalMHSA and Streamline Healthcare Solutions, LLC (“Contractor”) have entered into a seven (7) year contract, beginning March 18, 2022 and terminating on March 18, 2029. CalMHSA has the option to extend the Program with the Contractor for up to three (3) additional one (1) year periods. Participation Agreements between CalMHSA and counties will be amended to reflect any extensions to the Program.

III. **Program Objective and Overview:**

Objective:

The Program will include the development and implementation of a Semi-Statewide Enterprise Health Record (“EHR”).

Overview:

The goal of CalMHSA’s effort is to partner with the Contractor and participating counties (“Participants”) to configure a California-centric Enterprise Health Record that will then be implemented across multiple counties. Through this multi-county collaborative effort, the Enterprise Health Record will support counties’ core business requirements and address all regulatory requirements specific to the State of California by establishing consistent workflows, configuration, and functionality that will support:

- Centralized application administration
- Standardized training and end-user support
- Shared technical services
- A common baseline against which new updates for State and Federal mandate can be defined/applied
- The creation of a learning community across the participating counties

By being grounded in clinical best practices and State objectives, the semi-statewide implementation will act as a catalyst for better use of data to drive performance outcomes.

CalMHSA has entered into a Master Services Agreement (MSA) with Streamline Healthcare Solutions, LLC (“Contractor”), to develop an EHR that will provide these functions.

Pursuant to the MSA, Contractor will develop and implement “SmartCare Base”, a fully integrated, web based EHR system designed for program, billing and revenue management. SmartCare Base focuses on behavioral healthcare providers and organizations that offer psychiatric inpatient, outpatient, residential and community-based programs. SmartCare Base includes clinical and administrative functionality for

Agreement No. 1488-EHR-2022-SK
Program Name: Semi-Statewide Enterprise Health Record

client intake and registration; admissions, discharges and transfers; referrals and inquiries; appointment scheduling; individual care planning; assessments and progress notes; electronic signatures; prescription medication ordering; document management; point-of-service document scanning; authorizations tracking; compliance monitoring; and productivity and outcomes measurement tools. The features for revenue cycle management include service billing and authorization tracking; service, payer, insurance plans and rules management; claims generation; tracking denials; and nightly billing processes to automate many of these functions.

In addition, SmartCare Base will meet the requirements of Medi-Cal, the State of California's version of Medicaid. This includes the ability to capture the data, transmit and monitor the submission process, provide reporting capabilities, check or confirm Medi-Cal Eligibility, Treatment Authorization Request (TAR) creation and submission as well as Medi-Cal required elements for proper claim submission. Contractor will support and include ongoing updates as required by the State of California for the following:

Reporting and Forms:

- CalOMS: California Outcomes Measurements System
- CSI Reporting: Client Services Information
- TADT: Timely Access Data Tool
- NACT: Network Adequacy Certification Tool
- OIG Audits: Office of Inspector General
- ASAM: American Society of Addiction Medicine
- ANSA: Adult Needs and Strengths
- CANS: Child and Adolescent Needs and Strengths
- PSC-35: Pediatric Symptom Checklist
- FSP: Full Service Partnership
- HCAI: Department of Health Care Access and Information (Formerly OSHPD: Office of Statewide Health Planning and Development)

Billing Support:

- UMDAP: Uniform Method of Determining Ability to Pay
- 270/271 Connector for Medi-Cal
- Share of Cost Clearance Integration
- MEDS/MMEF Medi-Cal Eligibility Data System, Medi-Cal Monthly Extract File Import
- Core/Custom updates to 837P and 837I
- Billing Delay Reason Code Documentation

Agreement No. 1488-EHR-2022-SK
Program Name: Semi-Statewide Enterprise Health Record

Finally, CalMHSA, on behalf of Participants, will assure achievement of measurable deliverables to assure Participant compliance and attestation as required by the California Advancing and Innovating Medi-Cal (CalAIM) Behavioral Health Quality Improvement Program (BHQIP).

(the remainder of this page is intentionally left blank)

Agreement No. 1488-EHR-2022-SK
Program Name: Semi-Statewide Enterprise Health Record

EXHIBIT B – GENERAL TERMS AND CONDITIONS

I. Definitions

The following terms, as used throughout this Participation Agreement, shall be construed to have the following meaning, unless otherwise apparent from the context in which they are used:

- A. CalMHSA – California Mental Health Services Authority, a Joint Powers Authority (JPA) created by counties in 2009 at the instigation of the California Mental Health Directors Association to jointly develop and fund mental health services and education programs.
- B. Member – An organization County or City (or JPA of two or more Counties) that has joined CalMHSA and executed the CalMHSA Joint Powers Agreement.
- C. Mental Health Services Act (MHSA) – A law initially known as Proposition 63 in the November 2004 election that added sections to the Welfare and Institutions Code providing funding to counties for the expansion of mental health prevention and treatment services.
- D. Department of Health Care Services (DHCS) – The California Department of Health Care Services responsible for behavioral health functions.
- E. Participant – Any County or City participating in the Program either as Member of CalMHSA or under a Memorandum of Understanding with CalMHSA.
- F. Program – The program identified in the Cover Sheet.
- G. Committed Funds – Any funding specified for fees associated with solution subscriptions and/or professional services that the Participant has committed to the Program through this Participation Agreement.
- H. Contingency Funds – Any funding secured by the Participant for future, as-needed solution subscriptions and/or professional services. Through the execution of subsequent Amendment(s) to this Participation Agreement, funding augmentations may be incorporated for future purchases and services.

II. Responsibilities

- A. Responsibilities of CalMHSA:
 - 1. Act as the Fiscal and Administrative agent for the Program.
 - 2. Invoice and collect funds from Participant for the Program.
 - 3. Manage funds received through the Program, consistent with the requirements of any applicable laws, regulations, guidelines and/or contractual obligations.

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4. During implementation activities, work closely with the Contractor to coordinate on development and implementation of the EHR, including:
 - a. Development of customizations and customer extensions
 - b. Setup and configuration of hosted infrastructure
 - c. Installation of licensed product and services
 - d. Setup and configuration of SmartCare Base environments for implementation
 - e. Ongoing support and maintenance of environments during implementation
 - f. Support access for Participant implementation team

5. Assure Contractor submits the following:
 - a. At least ten (10) claims per each Participant that pass the Strategic National Implementation Process (SNIP) edit;
 - b. At least ten (10) Drug Medi-Cal (DMC) claims per each Participant that are approved (including DMC-ODS or DMC claims); and
 - c. At least ten (10) Specialty Mental Health Services (SMHS) claims per each Participant that are subsequently approved.

6. On behalf of each Participant, submit to DHCS the following attestations and supporting documents from Contractor as also may be required:
 - a. The changes needed to the Semi-Statewide EHR claiming system have been assessed, including updated CPT codes sets and have been incorporated into the contract with Contractor.
 - b. All new claiming rates have been loaded into each Participant's instances of SmartCare Base.
 - c. The Fast Healthcare Interoperability Resources Application Programming Interface (FHIR API) implementation is underway.
 - d. The implementation of the FHIR API has been completed.
 - e. The process of mapping data elements to the United States Core Data for Interoperability (USCDI) has begun.
 - f. The documentation outlining mapped data elements to the USCDI has begun.
 - g. Certification that data elements have been successfully mapped to USCDI, inclusive of completed mapping documentation.

7. Provide a copy of a test data sharing transaction log or a deidentified HL7 test message (or other equivalent documentation) to and from the

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Managed Care Organizations (MCOs) or Health Information Exchange (HIE) and each Participant.

8. Enable submission/submit a log of successful FHIR transactions (de-identified) to DHCS over a two-month period in CY 2023.
9. After “Go-Live” of the EHR within the Participant’s jurisdiction, oversee and work closely with the Contractor to ensure compliance with the MSA.
10. Monitor and administer the MSA on behalf of Participants.
11. Provide regular fiscal reports to Participant and/or other public agencies with a right to such reports.
12. Comply with CalMHSA’s Joint Powers Agreement (JPA) and Bylaws.

B. Responsibilities of Participant:

1. Timely transfer of the funding amount for the Program as specified in Section V, Fiscal Provisions.
2. Provide CalMHSA, Contractor and any other parties deemed necessary with requested information and assistance in order to fulfill the purpose of the Program.
3. Perform any and all requested assessments of the Program and provide feedback on Program performance.
4. Acknowledge that funds contributed by Participant shall be pursuant to the allocation formula adopted set forth in Exhibit C.
5. Comply with applicable laws, regulations, guidelines, contractual agreements, JPA, and Bylaws.

III. Amendment

This Participation Agreement may be supplemented, amended, or modified only by the mutual agreement of CalMHSA and the Participant, expressed in writing and signed by authorized representatives of both parties.

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IV. Withdrawal, Cancellation, and Termination

- A. Participant may withdraw from the Program and terminate the Participation Agreement upon six (6) months' written notice in accordance with Section VII.
- B. The withdrawal of Participant from the Program shall not automatically terminate Participant's responsibility for its share of the expense and liabilities of the Program. The contributions of current and past Participants are chargeable for their respective share of unavoidable expenses and liabilities arising during the period of their participation.
- C. Upon cancellation, termination, or other conclusion of the Program, any funds remaining undisbursed after CalMHSA satisfies all obligations arising from the administration of the Program shall be returned to Participant. Unused funds paid for a joint effort will be returned pro rata to Participant in proportion to payments made. Adjustments may be made if a disproportionate benefit was conveyed on a particular Participant. Excess funds at the conclusion of Participant-specific efforts will be returned to the particular Participant that paid them.

V. Fiscal Provisions

- A. The total maximum amount of this Participation Agreement shall not exceed **\$1,132,712.01** for the term of this Agreement as found in EXHIBIT C – PARTICIPANT-SPECIFIC COMMITTED FUNDING AND PAYMENT TERMS and EXHIBIT D - PARTICIPANT CONTINGENCY BUDGET, which have been made part of this Agreement.
- B. Payment Terms
 - 1. Participant's Estimated Annual Costs and specific Payment Terms for Committed Funds throughout the term of the Participant Agreement are identified in EXHIBIT C – PARTICIPANT-SPECIFIC COMMITTED FUNDING AND PAYMENT TERMS. EXHIBIT D – PARTICIPANT CONTINGENCY BUDGET identifies additional funds to be made available to accommodate expected user growth, development and other professional services anticipated to be executed within the term of the Agreement.
 - 2. Each payment is subject to variance based on several factors, including but not limited to the total number of Participants, total number of subscriptions/users, the implementation phase selected, the total development cost, and annual CPI Increase.
 - 3. Wherever Participant's actual annual costs for participation in the Program exceed the Estimated Annual Cost, Participant agrees to pay CalMHSA for the difference.

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- C. This is a Multi-County Program. Participants will share the costs of planning, administration, and evaluation in the same proportions as their overall contributions.

VI. Limitation of Liability and Indemnification

- A. CalMHSA is responsible only for funds as instructed and authorized by Participants. CalMHSA is not liable for damages beyond the amount of any funds which are identified on the cover page of this Agreement, without authorization or contrary to Participant's instructions.
- B. CalMHSA is not undertaking responsibility for the provision of mental health services, including but not limited to: performing client assessments, creation of case or treatment plans, providing or arranging services, and/or selecting, contracting with, or supervising and/or monitoring providers (collectively, "mental health services"). Participant will defend and indemnify CalMHSA for any claim, demand, disallowance, suit, or damages arising from Participant's acts or omissions in connection with the provision of mental health services.

VII. Notice

All notices under this Participation Agreement shall be provided 1) by personal delivery, nationally recognized courier service or mailed by U.S. registered or certified mail, return receipt requested, postage prepaid; AND 2) by email. All notices shall be provided to the respective party at the addresses and email addresses set forth below, and shall be deemed received upon the other party's receipt.

Either party may change its designee for notice by giving notice of the same and their relevant address information.

If to CalMHSA:

Name: Laura Li Position: Chief Administrative Officer, CalMHSA
Address: 1610 Arden Way, Suite 175, Sacramento, CA 95815
Email: laura.li@calmhsa.org Telephone: (279) 234-0700
CC Email to: Randall Keen/Manatt Email: RKeen@manatt.com

If to Participant:

Name: Sarah Collard, Ph.D Position: HHS Director
Address: 2060 Campus Dr. Yreka, CA 96097
Email: scollard@co.siskiyou.ca.us Telephone: 530/841-2761
CC Email to: Rose Bullock Email: rbullock@co.siskiyou.ca.us

EXHIBIT C – PARTICIPANT-SPECIFIC COMMITTED FUNDING AND PAYMENT TERMS

Committed Funding

The total maximum amount of Participant-Specific Committed Funding in this Participation Agreement shall not exceed **\$1,004,532.21** for the period of Participant Agreement execution through March 18, 2029 as follows:

Description	Unit(s)	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	7/1/25 - 6/30/26	7/1/26 - 6/30/27	7/1/27 - 6/30/28	7/1/28 - 3/18/29
Participant Instance Installation	1	\$ 20,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
System Acquisition Fee	1	\$ 12,680.09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Initial Development Fee (Customization and Security)	1	\$ 12,680.09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Discretionary Development Budget	1	\$ 12,680.09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Services Implementation	1	\$ 313,846.15	\$ 26,153.85	\$ -	\$ -	\$ -	\$ -	\$ -
SmartCare Patient Portal Implementation	1	\$ 2,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SmartCare HIE / MCO Interface via FHIR	1	\$ 12,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SmartCare Lab Interface Implementation	1	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Disaster Recovery Implementation	1	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SmartCare CalMHSA Package	76	\$ 8,375.20	\$ 50,251.20	\$ 50,251.20	\$ 50,251.20	\$ 50,251.20	\$ 50,251.20	\$ 33,500.80
SmartCare Rx Prescribers Subscription	5	\$ 1,196.00	\$ 7,176.00	\$ 7,176.00	\$ 7,176.00	\$ 7,176.00	\$ 7,176.00	\$ 4,784.00
SmartCare Patient Portal Subscription	340	\$ 62.56	\$ 375.36	\$ 375.36	\$ 375.36	\$ 375.36	\$ 375.36	\$ 250.24
SmartCare HIE / MCO Interface via FHIR Subscription	1	\$ 575.00	\$ 3,450.00	\$ 3,450.00	\$ 3,450.00	\$ 3,450.00	\$ 3,450.00	\$ 2,300.00
SmartCare Lab Interface Subscription	1	\$ 488.76	\$ 2,932.56	\$ 2,932.56	\$ 2,932.56	\$ 2,932.56	\$ 2,932.56	\$ 1,955.04
SmartCare Add-On Hosting Storage Subscription	250	\$ 500.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 2,000.00
Disaster Recovery Subscription	1	\$ 456.00	\$ 2,736.00	\$ 2,736.00	\$ 2,736.00	\$ 2,736.00	\$ 2,736.00	\$ 1,824.00
Annual %3 Fee Increase - Subscription	1	\$ 349.61	\$ 2,118.61	\$ 2,182.17	\$ 2,247.63	\$ 2,315.06	\$ 2,384.51	\$ 1,621.15
RAND Evaluation	1	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Amount by Fiscal Year		\$ 569,289.55	\$ 98,193.58	\$ 72,103.29	\$ 72,168.75	\$ 72,236.18	\$ 72,305.63	\$ 48,235.23
Total Participant-Specific Committed Funds		\$1,004,532.21						

Committed Funds Payment Terms

Description	Fee Type Description	Payment Term
Participant Instance Installation	Participant Instance Installation Fee includes: <ul style="list-style-type: none"> • Setup & Configuration of hosted infrastructure • Installation of licensed product and services • Setup and configuration of SmartCare environments for implementation • Ongoing support & maintenance of environments during implementation • Support access for and Participant implementation team 	One-Time Fee to be invoiced upon Participant Agreement Execution. Payment of invoices are due within 30 days of receipt
System Acquisition Fee	<ul style="list-style-type: none"> • This cost covers the “Core” CalMHSA Installation of SmartCare • This cost is also associated with establishing an agreement between Streamline and CalMHSA which secured discounted pricing and other considerations 	One-Time Fee to be invoiced upon Participant Agreement Execution. Payment of invoices are due within 30 days of receipt
Initial Development Fee (Customization and Security)	This cost covers the identified development items to be delivered during the implementation effort	One-Time Fee to be invoiced upon Participant Agreement Execution. Payment of invoices are due within 30 days of receipt
Discretionary Development Budget	This cost establishes a shared budget to address as-yet unidentified items	One-Time Fee to be invoiced upon Participant Agreement Execution. Payment of invoices are due within 30 days of receipt
Professional Services Implementation	Monthly Fees are initiated upon Participation Agreement execution and paid throughout the entire phase of each Participant’s Implementation	Payment of invoices are due within 30 days of receipt

Program Name: Semi-Statewide Enterprise Health Record

SmartCare HIE / MCO Interface via FHIR Implementation	One-Time Fee associated with the implementation efforts to support specific variable modules selected by the Participant	One-Time Fee to be invoiced upon Participant Agreement Execution. Payment of invoices are due within 30 days of receipt
Disaster Recovery Implementation	One-Time Fee associated with the professional services to establish infrastructure within the cloud datacenter to support Disaster Recovery	One-Time Fee to be invoiced upon Participant Agreement Execution. Payment of invoices are due within 30 days of receipt
SmartCare CalMHSA Package Subscription	<p>The "SmartCare CalMHSA Package" is the primary subscription which includes:</p> <ul style="list-style-type: none"> •Use of the EHR •Cloud Hosting of the Software/System (99.95% Up-Time) •CalMHSA Support of the System (Tier 1) •Contractor Support and Maintenance of the System (Tier 2) 	<p>For this initial Participant Agreement, these monthly fees will be initiated two months prior to the Implementation Phase assigned to the Participant.</p> <p>After Go-Live, additional subscriptions as requested by Participant will prompt an associated adjustment to the monthly fees.</p>
SmartCare Rx Prescribers Subscription	Integrated Surescripts Certified subscription based on individual prescriber, which allows users to prescribe medications to patients that can be electronically submitted, printed or faxed directly to the pharmacy.	Subscription shall be invoiced monthly throughout the remaining term of the Participant Agreement. Payment of invoices are due within 30 days of receipt.
SmartCare HIE / MCO Interface via FHIR	Module to integrate with Health Information Exchange (HIE) or Managed Care Organization (MCO) to share client demographic and health information.	

Program Name: Semi-Statewide Enterprise Health Record

<p>Disaster Recovery Subscription</p>	<p>Disaster recovery subscription provides the infrastructure and as-needed services to assure Participant's ability to access to the Enterprise Health Record (EHR) after events like a natural disaster, cyber attack, etc. Disaster recovery relies upon the replication of data and computer processing in an off-premises location not affected by the disaster. With this subscription, should such an event occur, access to the EHR will be re-established within 4 hours with data loss not to exceed 15 minutes.</p>	
<p>SmartCare Add-On Hosting Storage Subscription</p>	<p>Subscription for 250 gigs of storage. Additional storage can be purchased as needed.</p>	
<p>Annual 3% Fee Increase - Subscription</p>	<p>All Subscription Fees will increase by 3% annually</p>	

Agreement No. 1488-
EHR-2022-SK

Program Name: Semi-Statewide Enterprise Health Record

EXHIBIT D – PARTICIPANT CONTINGENCY BUDGET

Participant Contingency Budget

Given current expected user growth, development and professional services related to future projects anticipated to be implemented within the term of this Agreement, a maximum total Participant Contingency Budget of **\$128,179.80** is also included and is defined as follows:

Description	7/1/22 - 6/30/23	7/1/23 - 6/30/24	7/1/24 - 6/30/25	7/1/25 - 6/30/26	7/1/26 - 6/30/27	7/1/27 - 6/30/28	7/1/28 - 3/18/29
Subscription Costs for Anticipated User Growth (25 additional SmartCare users per year and 5 additional Prescribers)	\$ 3,662.28	\$ 3,662.28	\$ 3,662.28	\$ 3,662.28	\$ 3,662.28	\$ 3,662.28	\$ 3,662.28
Subscription Costs for Additional Modules	\$ 2,442.74	\$ 2,442.74	\$ 2,442.74	\$ 2,442.74	\$ 2,442.74	\$ 2,442.74	\$ 2,442.74
Discretionary Development Budget for Participant Specific Requirements	\$ 6,103.19	\$ 6,103.19	\$ 6,103.19	\$ 6,103.19	\$ 6,103.19	\$ 6,103.19	\$ 6,103.19
Professional Services	\$ 6,103.19	\$ 6,103.19	\$ 6,103.19	\$ 6,103.19	\$ 6,103.19	\$ 6,103.19	\$ 6,103.19
Total Amount by Fiscal Year	\$ 18,311.40	\$ 18,311.40	\$ 18,311.40	\$ 18,311.40	\$ 18,311.40	\$ 18,311.40	\$ 18,311.40
Total Participant Contingency Funds	\$ 128,179.80						

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the dates set forth below, each signatory represents that he/she has the authority to execute this agreement and to bind the Party on whose behalf his/her execution is made.

COUNTY OF SISKIYOU

Date: 9/22/2022

DocuSigned by:
Brandon A. Criss
BRANDON A. CRISS, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: Wendy Wieringham
Deputy
DocuSigned by:
Wendy Wieringham 1A5444...

CONTRACTOR: California Mental Health Services Authority

Date: 8/8/2022

DocuSigned by:
Dr. Amie Miller
Dr. Amie Miller, Psy.D, MFT

License No.: N/A
(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. On File

ACCOUNTING:

Fund	Organization	Account	Activity Code (if applicable)
2122	401030	723000	
2129	401031	723000	167

Encumbrance number (if applicable)

If not to exceed, include amount not to exceed: \$1,132,712.01

If needed for multi-year contracts, please include separate sheet with financial information for each fiscal year.

Multi-Year Accounting**CalMHSA Semi-Statewide Enterprise Health Record**

FY22/23	FY23/24	FY24/25	FY25/26	FY26/27	FY27/28	FY28/29	TOTAL
569,289.55	98,193.58	72,103.29	72,168.75	72,236.18	72,305.63	48,235.23	1,004,532.21
<u>18,311.40</u>	<u>18,311.40</u>	<u>18,311.40</u>	<u>18,311.40</u>	<u>18,311.40</u>	<u>18,311.40</u>	<u>18,311.40</u>	<u>128,179.80</u>
587,600.95	116,504.98	90,414.69	90,480.15	90,547.58	90,617.03	66,546.63	1,132,712.01

MH	2122-401030-723000	\$545,111.06
MHSA	2129-401031-723000-167	<u>\$587,600.95</u>
Total		\$1,132,712.01

Year one will be funded by MHSA and subsequent years by Mental Health unless the department determines adequate MHSA funding is available and will then adjust accounting accordingly.

The following page(s) contain the backup material for Agenda Item: [Health and Human Services - Behavioral Health Division](#)

Please scroll down to view the backup material.

COUNTY OF SISKIYOU
CONTRACT FOR SERVICES
FOR BOARD OF SUPERVISORS SIGNATURE

This Contract is entered into on the date when it has been both approved by the Board and signed by all other parties to it.

COUNTY: Siskiyou County Health and Human Services Agency
Behavioral Health Division
2060 Campus Drive
Yreka, California 96097
(530) 841-4100 Phone
(530) 841-4133 Fax

And

CONTRACTOR: Rose Smith, LPCC #9163 d/b/a Rose Therapy,
a sole proprietor
208 4th Street
Yreka, California 96097
(530) 643-9189 Phone
Rose@rosetherapist.com Email

In Process

ARTICLE 1. TERM OF CONTRACT

1.01 Contract Term: This Contract shall become effective on July 1, 2024, and shall terminate on June 30, 2025, unless terminated in accordance with the provisions of Article 7 of this Contract or as otherwise provided herein.

ARTICLE 2. INDEPENDENT CONTRACTOR STATUS

2.01 Independent Contractor: It is the express intention of the parties that Contractor is an independent contractor and not an employee, agent, joint venture or partner of County. Nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee between County and Contractor or any employee or agent of Contractor. Both parties acknowledge that Contractor is not an employee for state or federal tax purposes. Contractor shall retain the right to perform services for others during the term of this Contract.

ARTICLE 3. SERVICES

3.01 Scope of Services: Contractor agrees to furnish the following services: Contractor shall provide the services described in Exhibit "A" attached hereto.

No additional services shall be performed by Contractor unless approved in advance in writing by the County stating the dollar value of the services, the

method of payment, and any adjustment in contract time or other contract terms. All such services are to be coordinated with County and the results of the work shall be monitored by the Health and Human Services Agency Director (or his or her designee).

To the extent that Exhibit A contains terms in conflict with this Contract or to the extent that it seeks to supplement a provision regarding a subject already fully addressed in this Contract, including a clause similar to this seeking to render its language superior to conflicting language in this Contract, such language is hereby expressly deemed null and void by all parties upon execution of this Contract.

- 3.02** Method of Performing Services: Contractor will determine the method, details, and means of performing the above-described services including measures to protect the safety of the traveling public and Contractor's employees. County shall not have the right to, and shall not, control the manner or determine the method of accomplishing Contractor's services.
- 3.03** Employment of Assistants: Contractor may, at the Contractor's own expense, employ such assistants as Contractor deems necessary to perform the services required of Contractor by this Contract. County may not control, direct, or supervise Contractor's assistants or employees in the performance of those services.

ARTICLE 4. COMPENSATION

- 4.01** Compensation: In consideration for the services to be performed by Contractor, County agrees to pay Contractor in proportion to services satisfactorily performed as specified in Exhibit "A". Payment shall not exceed amount appropriated by the Board of Supervisors for such services for the fiscal year.
- 4.02** Invoices: Contractor shall submit original detailed invoices for all services being rendered.
- 4.03** Date for Payment of Compensation: County shall pay within 30 days of receipt of invoices from the Contractor to the County, and approval and acceptance of the work by the County.
- 4.04** Expenses: Contractor shall be responsible for all costs and expenses incident to the performance of services for County, including but not limited to, all costs of materials, equipment, all fees, fines, licenses, bonds or taxes required of or imposed against Contractor and all other of Contractor's costs of doing business. County shall not be responsible for any expense incurred by Contractor in performing services for County.

ARTICLE 5. OBLIGATIONS OF CONTRACTOR

- 5.01** Contractor Qualifications: Contractor warrants that Contractor has the necessary licenses, experience and technical skills to provide services under this Contract.

- 5.02** Contract Management: Contractor shall report to the Health and Human Services Agency Director or his or her designee who will review the activities and performance of the Contractor and administer this Contract.
- 5.03** Tools and Instrumentalities: Contractor will supply all tools and instrumentalities required to perform the services under this Contract. Contractor is not required to purchase or rent any tools, equipment or services from County.
- 5.04** Workers' Compensation: Contractor shall maintain a workers' compensation plan covering all its employees as required by California Labor Code Section 3700, either through workers' compensation insurance issued by an insurance company or through a plan of self-insurance certified by the State Director of Industrial Relations. If Contractor elects to be self-insured, the certificate of insurance otherwise required by this Contract shall be replaced with a consent to self-insure issued by the State Director of Industrial Relations. Proof of such insurance shall be provided before any work is commenced under this contract. No payment shall be made unless such proof of insurance is provided.
- 5.05** Indemnification: Contractor shall indemnify and hold County harmless against any and all liability imposed or claimed, including attorney's fees and other legal expenses, arising directly or indirectly from any act or failure of Contractor or Contractor's assistants, employees or agents, including all claims relating to the injury or death of any person or damage to any property. Contractor agrees to maintain a policy of liability insurance in the minimum amount of (\$1,000,000) One Million Dollars, to cover such claims or in an amount determined appropriate by the County Risk Manager. If the amount of insurance is reduced by the County Risk Manager such reduction must be in writing. Contractor shall furnish a certificate of insurance evidencing such insurance and naming the County as an additional insured for the above-cited liability coverage prior to commencing work. It is understood that the duty of Contractor to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. Acceptance by County of insurance certificates and endorsements required under this Contract does not relieve Contractor from liability or limit Contractor's liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether or not such insurance policies shall have been determined to apply. By execution of this Contract, Contractor acknowledges and agrees to the provisions of this Section and that it is a material element of consideration.
- 5.06** General Liability and Automobile Insurance: During the term of this Contract, Contractor shall obtain and keep in full force and effect a commercial, general liability and automobile policy or policies of at least (\$1,000,000) One Million Dollars, combined limit for bodily injury and property damage; the County, its officers, employees, volunteers and agents are to be named additional insured under the policies, and the policies shall stipulate that this insurance will operate as primary insurance for work performed by Contractor and its sub-contractors, and that no other insurance effected by County or other named insured will be

called on to cover a loss covered thereunder. All insurance required herein shall be provided by a company authorized to do business in the State of California and possess at least a Best A:VII rating or as may otherwise be acceptable to County. The General Liability insurance shall be provided by an ISO Commercial General Liability policy, with edition dates of 1985, 1988, or 1990 or other form satisfactory to County. The County will be named as an additional insured using ISO form CG 2010 1185 or the same form with an edition date no later than 1990, or in other form satisfactory to County.

- 5.07 Certificate of Insurance and Endorsements:** Contractor shall obtain and file with the County prior to engaging in any operation or activity set forth in this Contract, certificates of insurance evidencing additional insured coverage as set forth in paragraphs 5.04 and 5.10 and which shall provide that no cancellation, reduction in coverage or expiration by the insurance company will be made during the term of this Contract, without thirty (30) days written notice to County prior to the effective date of such cancellation. **Naming the County as a “Certificate Holder” or other similar language is NOT sufficient satisfaction of the requirement.** Prior to commencement of performance of services by Contractor and prior to any obligations of County, contractor shall file certificates of insurance with County showing that Contractor has in effect the insurance required by this Contract. Contractor shall file a new or amended certificate on the certificate then on file. **If changes are made during the term of this Contract, no work shall be performed under this agreement, and no payment may be made until such certificate of insurance evidencing the coverage in paragraphs, 5.05, the general liability policy set forth in 5.06 and 5.10 are provided to County.**
- 5.08 Public Employees Retirement System (CalPERS):** In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Contract is determined by a court of competent jurisdiction or the Public Employees Retirement System (CalPERS) to be eligible for enrollment in CalPERS as an employee of the County, Contractor shall indemnify, defend, and hold harmless County for the payment of any employee and/or employer contributions of CalPERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of County. Contractor understands and agrees that his personnel are not, and will not be, eligible for memberships in, or any benefits from, any County group plan for hospital, surgical or medical insurance, or for membership in any County retirement program, or for paid vacation, paid sick leave, or other leave, with or without pay, or for any other benefit which accrues to a County employee.
- 5.09 IRS/FTB Indemnity Assignment:** Contractor shall defend, indemnify, and hold harmless the County, its officers, agents, and employees, from and against any adverse determination made by the Internal Revenue Service of the State Franchise Tax Board with respect to Contractor’s “independent contractor” status that would establish a liability for failure to make social security and income tax withholding payments.

- 5.10 Professional Liability:** If Contractor or any of its officers, agents, employees, volunteers, contactors or subcontractors are required to be professionally licensed or certified by any agency of the State of California in order to perform any of the work or services identified herein, Contractor shall procure and maintain in force throughout the duration of the Contract a professional liability insurance policy with a minimum coverage level of (\$1,000,000) One Million Dollars, or as determined in writing by County's Risk Management Department.
- 5.11 State and Federal Taxes:** As Contractor is not County's employee, Contractor is responsible for paying all required state and federal taxes. In particular:
- a. County will not withhold FICA (Social Security) from Contractor's payments;
 - b. County will not make state or federal unemployment insurance contributions on behalf of Contractor.
 - c. County will not withhold state or federal income tax from payment to Contractor.
 - d. County will not make disability insurance contributions on behalf of Contractor.
 - e. County will not obtain workers' compensation insurance on behalf of Contractor.
- 5.12 Records:** All reports and other materials collected or produced by the Contractor or any subcontractor of Contractor shall, after completion and acceptance of the Contract, become the property of County, and shall not be subject to any copyright claimed by the Contractor, subcontractor, or their agents or employees. Contractor may retain copies of all such materials exclusively for administration purposes. Any use of completed or uncompleted documents for other projects by Contractor, any subcontractor, or any of their agents or employees, without the prior written consent of County is prohibited. It is further understood and agreed that all plans, studies, specifications, data magnetically or otherwise recorded on computer or computer diskettes, records, files, reports, etc., in possession of the Contractor relating to the matters covered by this Contract shall be the property of the County, and Contractor hereby agrees to deliver the same to the County upon request. It is also understood and agreed that the documents and other materials including but not limited to those set forth hereinabove, prepared pursuant to this Contract are prepared specifically for the County and are not necessarily suitable for any future or other use.
- 5.13 Contractor's Books and Records:** Contractor shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the County for a minimum of five (5) years, or for any longer period required by law, from the date of final payment to the Contractor under this Contract. Any records or documents required to be maintained shall be made available for inspection, audit and/or copying at any time during regular business hours, upon oral or written request of the County.

- 5.14 Assignability of Contract:** It is understood and agreed that this Contract contemplates personal performance by the Contractor and is based upon a determination of its unique personal competence and experience and upon its specialized personal knowledge. Assignments of any or all rights, duties or obligations of the Contractor under this Contract will be permitted only with the express written consent of the County.
- 5.15 Warranty of Contractor:** Contractor warrants that it, and each of its personnel, where necessary, are properly certified and licensed under the laws and regulations of the State of California to provide the special services agreed to.
- 5.16 Withholding for Non-Resident Contractor:** Pursuant to California Revenue and Taxation Code Section 18662, payments made to nonresident independent contractors, including corporations and partnerships that do not have a permanent place of business in this state, are subject to 7 percent state income tax withholding.

Withholding is required if the total yearly payments made under this contract exceed \$1,500.00.

Unless the Franchise Tax Board has authorized a reduced rate or waiver of withholding and County is provided evidence of such reduction/waiver, all nonresident contractors will be subject to the withholding. It is the responsibility of the Contractor to submit the Waiver Request (Form 588) to the Franchise Tax Board as soon as possible in order to allow time for the Franchise Tax Board to review the request.

- 5.17 Compliance with Child, Family and Spousal Support Reporting Obligations:** Contractor's failure to comply with state and federal child, family and spousal support reporting requirements regarding contractor's employees or failure to implement lawfully served wage and earnings assignment orders or notices of assignment relating to child, family and spousal support obligations shall constitute a default under this Contract. Contractor's failure to cure such default within ninety (90) days of notice by County shall be grounds for termination of this Contract.
- 5.18 Conflict of Interest:** Contractor covenants that it presently has no interest and shall not acquire an interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the services hereunder. Contractor further covenants that, in the performance of this Contract, no subcontractor or person having such an interest shall be used or employed. Contractor certifies that no one who has or will have any financial interest under this contract is an officer or employee of County.
- 5.19 Compliance with Applicable Laws:** Contractor shall comply with all applicable federal, state and local laws now or hereafter in force, and with any applicable regulations, in performing the work and providing the services specified in this Contract. This obligation includes, without limitations, the acquisition and

maintenance of any permits, licenses, or other entitlements necessary to perform the duties imposed expressly or impliedly under this Contract.

5.20 Bankruptcy: Contractor shall immediately notify County in the event that Contractor ceases conducting business in the normal manner, becomes insolvent, makes a general assignment for the benefit of creditors, suffer or permits the appointment of a receiver for its business or assets, or avails itself of, or becomes subject to, any proceeding under the Federal Bankruptcy Act or any other statute of any state relating to insolvency or protection of the rights of creditors.

5.21 Health Insurance Portability and Accountability Act (HIPAA): Contractor agrees to the terms and conditions set forth in the "Business Associates Agreement" attached hereto as Exhibit "C" and those terms and conditions are hereby incorporated into the Contract by reference. Additionally, Contractor shall comply with, and assist SCHHSA in complying with, the privacy and security requirements of the Health Insurance Portability and Accountability Act (HIPAA), as follows.

A. Use or Disclosure of Protected Health Information: Contractor may use or disclose protected health information (PHI) to perform its obligations under the Contract, provided that such use or disclosure does not violate this Agreement, is not prohibited by the Health Insurance Portability and Accountability Act (HIPAA) including, but not limited to, the provisions of Title 42, United States Code, Section 1320d et seq. and Title 45, Code of Federal Regulations (C.F.R.), Parts 142, 160, 162 and 164, or does not exceed the scope of how County could use or disclose the information.

Contractor shall not use, disclose or allow the disclosure of PHI except as permitted herein or as required or authorized by law. Contractor shall implement appropriate safeguards to prevent use or disclosure of PHI other than as provided herein. At the request of and in the time and manner designated by County, Contractor shall provide access to PHI in a designated record set as required by 45 C.F.R. Section 164.524. Contractor shall report to County any use or disclosure of PHI not provided for herein or HIPAA regulations.

If Contractor provides PHI to a third party, including officers, agents, employees, volunteers, contractors and subcontractors, pursuant to the terms of the Contract, Contractor shall ensure that the third party complies with all HIPAA regulations and the terms set forth herein.

B. Documentation and Accounting of Uses and Disclosures: Contractor shall document any disclosures of PHI in a manner that would allow County to respond to a request for an accounting of disclosures of PHI in accordance with 45 C.F.R. Section 164.528. Contractor shall provide County, in a time and manner designated by County, all information necessary to respond to a request for an accounting of disclosures of PHI.

- C. Amendments to Designated Record Sets:** In accordance with 45 C.F.R. Section 164.526, Contractor agrees to amend PHI in its possession as requested by an individual or as directed by County, in a time and manner designated by County.
- D. Access to Records:** Contractor shall make available to County or the Secretary of the United States Department of Health and Human Services (HHS), in the time and manner designated by County or HHS, any records related to the use, disclosure and privacy protections of PHI for the purpose of investigating or auditing County's compliance with HIPAA regulations.
- E. Termination of Agreement:** Upon County's knowledge of a material breach of these provisions or HIPAA regulations, County shall, at its option, either provide Contractor with an opportunity to cure the breach or immediately terminate this Contract. If Contractor is given an opportunity to cure the breach but fails to do so within the time specified by County, County may terminate the Contract without further notice.
- F. Destruction of PHI:** Upon termination of this Contract, Contractor shall return to County all PHI required to be retained and return or destroy all other PHI to comply with HIPAA regulations. This provision shall apply to PHI in the possession of Contractor's officers, agents, employees, volunteers, contractors and subcontractors who shall retain no copies of the PHI. If Contractor determines that returning or destroying the PHI is not feasible, Contractor shall provide County with notice specifying the conditions that make return or destruction not feasible. If County agrees that return of the PHI is not feasible, Contractor shall continue to extend the protections of this provision to the PHI for so long as Contractor or its officers, agents, employees, volunteers, contractors or subcontractors maintain such PHI.
- 5.22 Nondiscrimination:** Contractor agrees to the terms and conditions set forth in the "Nondiscrimination in State and Federally-Assisted Programs" addendum, attached hereto as Exhibit "B" and those terms and conditions are hereby incorporated into the Contract by reference.
- 5.23 Grievance Procedure:** If Contractor is required by ordinance, regulation, policy, the California Department of Social Services, County or other authority to have a procedure for filing and considering grievances, Contractor shall provide County with a copy of Contractor's grievance procedure prior to providing services under this Contract.
- 5.24 Child Abuse and Neglect Reporting:** Contractor shall comply with all state and federal laws pertaining to the reporting of child abuse and/or neglect. Contractor's officers, employees, agents and volunteers shall report all known or suspected instances of child abuse and/or neglect to the Child Protective Services agency or other agency as required by Penal Code Section 11164 et seq.

- 5.25** Confidentiality: All information and records obtained in the course of providing services under this Agreement shall be confidential pursuant to Section 5328 of the Welfare and Institutions Code in accordance with applicable State and Federal law.
- 5.26** Patients' Rights: Contractor shall give the patients notice of their rights pursuant to and in compliance with: California Welfare and Institutions Code Section 5325 and 5325.1; California Administrative Code, Title 9, Chapter 1, Subchapter 4, Article 6. In addition, in all facilities providing the services described herein, the Contractor shall have prominently posted in the predominant languages of the community a list of the patient's rights.

ARTICLE 6. OBLIGATIONS OF COUNTY

- 6.01** Cooperation of County: County agrees to comply with all reasonable requests of Contractor (to provide reasonable access to documents and information as permitted by law) necessary to the performance of Contractor's duties under this Contract.

ARTICLE 7. TERMINATION

- 7.01** Termination on Occurrence of Stated Events: This Contract shall terminate automatically on the occurrence of any of the following events:

1. Bankruptcy or insolvency of Contractor
2. Death of Contractor

- 7.02** Termination by County for Default of Contractor: Should Contractor default in the performance of this Contract or materially breach any of its provisions, County, at County's option, may terminate this Contract by giving written notification to Contractor.
- 7.03** Termination for Convenience of County: County may terminate this Contract at any time by providing a notice in writing to Contractor that the Contract is terminated. Said Contract shall then be deemed terminated and no further work shall be performed by Contractor. If the Contract is so terminated, the Contractor shall be paid for that percentage of the phase of work actually completed, based on a pro rata portion of the compensation for said phase satisfactorily completed at the time of notice of termination is received.
- 7.04** Termination of Funding: County may terminate this Contract in any fiscal year in that it is determined there is not sufficient funding. California Constitution Article XVI Section 18.

ARTICLE 8. GENERAL PROVISIONS

- 8.01** Notices: Any notices to be given hereunder by either party to the other may be effected either by personal delivery in writing or by mail, registered or certified,

postage prepaid or return receipt requested. Mailed notices shall be addressed to the parties at the addresses appearing in the introductory paragraph of this Contract, but each party may change the address by written notice in accordance with the paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of two (2) days after mailing.

- 8.02** Entire Agreement of the Parties: This contract supersedes any and all contracts, either oral or written, between the Parties hereto with respect to the rendering of services by Contractor for County and contains all the covenants and contracts between the parties with respect to the enduring of such services in any manner whatsoever. Each Party to this Contract acknowledges that no representations, inducements, promises, or contract, orally or otherwise, have been made by any party, or anyone acting on behalf of any Party, which are not embodied herein, and that no other contract, statement, or promise not contained in this Contract shall be valid or binding. Any modification of this Contract will be effective only if it is in writing signed by the Party to be charged and approved by the County as provided herein or as otherwise required by law.
- 8.03** Partial Invalidity: If any provision in this Contract is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.
- 8.04** Attorney's Fees: If any action at law or in equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Contract, the prevailing Party will be entitled to reasonable attorney's fees, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which that party may be entitled.
- 8.05** Conformance to Applicable Laws: Contractor shall comply with the standard of care regarding all applicable federal, state and county laws, rules and ordinances. Contractor shall not discriminate in the employment of persons who work under this contract because of race, the color, national origin, ancestry, disability, sex or religion of such person.
- 8.06** Waiver: In the event that either County or Contractor shall at any time or times waive any breach of this Contract by the other, such waiver shall not constitute a waiver of any other or succeeding breach of this Contract, whether of the same or any other covenant, condition or obligation.
- 8.07** Governing Law: This Contract and all matters relating to it shall be governed by the laws of the State of California and the County of Siskiyou and any action brought relating to this Contract shall be brought exclusively in a state court in the County of Siskiyou.
- 8.08** Reduction of Consideration: Contractor agrees that County shall have the right to deduct from any payments contracted for under this Contract any amount owed to County by Contractor as a result of any obligation arising prior or subsequent to

the execution of this contract. For purposes of this paragraph, obligations arising prior to the execution of this contract may include, but are not limited to any property tax, secured or unsecured, which tax is in arrears. If County exercises the right to reduce the consideration specified in this Contract, County shall give Contractor notice of the amount of any off-set and the reason for the deduction.

- 8.09** Negotiated Contract: This Contract has been arrived at through negotiation between the parties. Neither party is to be deemed the party which prepared this Contract within the meaning of California Civil Code Section 1654. Each party hereby represents and warrants that in executing this Contract it does so with full knowledge of the rights and duties it may have with respect to the other. Each party also represents and warrants that it has received independent legal advice from its attorney with respect to the matters set forth in this Contract and the rights and duties arising out of this Contract, or that such party willingly foregoes any such consultation.
- 8.10** Time is of the Essence: Time is of the essence in the performance of this Contract.
- 8.11** Materiality: The parties consider each and every term, covenant, and provision of this Contract to be material and reasonable.
- 8.12** Authority and Capacity: Contractor and Contractor's signatory each warrant and represent that each has full authority and capacity to enter into this Contract.
- 8.13** Binding on Successors: All of the conditions, covenants and terms herein contained shall apply to, and bind, the heirs, successors, executors, administrators and assigns of Contractor. Contractor and all of Contractor's heirs, successors, executors, administrators, and assigns shall be jointly and severally liable under the Contract.
- 8.14** Cumulation of Remedies: All of the various rights, options, elections, powers and remedies of the parties shall be construed as cumulative, and no one of them exclusive of any other or of any other legal or equitable remedy which a party might otherwise have in the event of a breach or default of any condition, covenant or term by the other party. The exercise of any single right, option, election, power or remedy shall not, in any way, impair any other right, option, election, power or remedy until all duties and obligations imposed shall have been fully performed.
- 8.15** No Reliance On Representations: Each party hereby represents and warrants that it is not relying, and has not relied upon any representation or statement made by the other party with respect to the facts involved or its rights or duties. Each party understands and agrees that the facts relevant, or believed to be relevant to this Contract, may hereunder turn out to be other than, or different from the facts now known to such party as true, or believed by such party to be true. The parties expressly assume the risk of the facts turning out to be different and agree that this Contract shall be effective in all respects and shall not be subject to rescission by reason of any such difference in facts.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the dates set forth below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

COUNTY OF SISKIYOU:

Date: _____

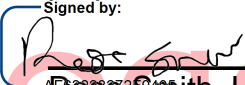
MICHAEL N. KOBSEFF, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: _____
Deputy

CONTRACTOR: Rose Smith, LPCC
#9163, d/b/a Rose Therapy, a sole
proprietor

Date: 8/29/2024

Signed by:


Rose Smith, LPCC #9163, Owner and
Therapist

Date: _____

N/A

License No.: 32388
(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D.: 30-1357326

ACCOUNTING:			
Fund	Organization	Account	FY24/25
2122	401030	723000	\$208,000.00

Encumbrance number:

If not to exceed, include amount not to exceed: \$208,000.00.

Exhibit "A"**Rose Smith, LPCC #9163, d/b/a Rose Therapy LPCC Mental Health therapy for individual adults, and couples. Offering in person and Telehealth options for therapy****I. Scope of Services:**

1. Contractor shall be available for up to 20 hours per week, with a flexible schedule, to be agreed upon by both parties. Changes of revisions to schedule will be coordinated with Contractor and the Health and Human Services Agency Director (or his or her designee).
2. Contractor shall provide individual, group, and family counseling as needed to adults incarcerated at the Siskiyou County Jail, as well as consultation to the staff at Siskiyou County Jail located at 315 South Oregon Street, Yreka, California. Said services may performed via Zoom.
3. Contractor to provide notes to Behavioral Health Inmate Medical Staff, as agreed upon.
4. The following activities are allowed and eligible for reimbursement. Additional services may be eligible through mutual agreement of both parties:
 - a. Medical Team meetings
 - b. Individual crisis de-escalation
 - c. Group facilitation
 - d. Up to .25 hours/per session of preparation time for group
 - e. No Show by client – Contractor can request reimbursement if specified time cannot not be reallocated to an eligible activity.
 - f. Other activities must be approved by the Health and Human Services Agency Director (or his or her designee)
 - g. Mental Health Diversion Assessments
 - h. Mental Health Diversion Court preparation and participation
 - i. Time studies as determined by the Health and Human Services Agency Director (or his or her designee)
 - j. Pre and Post tests as determined by the Health and Human Services Agency Director (or his or her designee)
5. Contractor shall maintain fidelity to Evidence Based Practices and is to work with Behavioral Health and Probation Medical Staff to ensure compliance, and provide necessary data as requested.
6. Contractor shall maintain compliance with their Beacon contract and Council for Affordable Quality Healthcare.
7. Contractor shall engage in collaboration with Probation and Behavioral Health representatives on the fidelity of Managed Care Protocol in determining treatment plans and the level of care of an offender.
8. Contractor will refer clients to higher level of care and lower level of care as appropriate and within their Beacon agreement.
9. Contractor shall comply with Medi-Cal standards for documentation and treatment planning when providing services to Medi-Cal consumers. Behavioral

Health Quality Assurance can provide guidance in documentation standards if necessary.

10. Fiscal responsibility for any trainings necessary for providing group facilitation will be the responsibility of the contractor, unless agreed upon by mutual parties.
11. Contractor will provide 24 hours' notice for any cancelled service, when reasonably possible.
12. Contractor shall utilize the Service Tracking Log and submit copies to Behavioral Health Fiscal or Behavioral Health Designee.

II. Compensation

1. Compensation for FY24/25, the rate of Two Hundred Dollars and no/100 per hour (\$200), 20 hours per week for 52 weeks for a total not to exceed Two Hundred and Eight Thousand Dollars (\$208,000.00). 1 unit equals 15 minutes. No reimbursement shall be higher than the rate at which reimbursement will be made to County for services provided by Contractor.
2. Conditions for Payment – Claims for payment must be submitted within thirty (30) days after the month in which services were provided.
3. Claims for payment – Contractor shall track hours worked for the County by program, e.g., Behavioral Health, Inmate Health and submit to County program managers at least monthly. Contractor shall submit original itemized and detailed invoices and submit to County program managers at least monthly. The contractor shall submit a County claim form, which identifies the reporting period, total number of hours worked, rate, and total amount due to Contractor.

Exhibit "B"

ASSURANCE OF COMPLIANCE WITH THE SISKIYOU COUNTY HEALTH AND HUMAN SERVICES AGENCY – BEHAVIORAL HEALTH DIVISION NONDISCRIMINATION IN STATE AND FEDERALLY – ASSISTED PROGRAMS

CONTRACTOR HEREBY AGREES THAT it will comply with the nondiscrimination provisions of this contract as further described below and referenced in the California Department of Health Care Services Specialty Mental Health Services Agreement Exhibit E, Section 3 -

1) Consistent with the requirements of applicable federal law such as 42 C.F.R. §§ 438.6(d)(3) and (4) or state law, the Contractor shall not engage in any unlawful discriminatory practices in the admission of beneficiaries, assignments of accommodations, treatment, evaluation, employment of personnel, or in any other respect on the basis of race, color, gender, religion, marital status, national origin, age, sexual preference or mental or physical handicap. The Contractor will not discriminate against beneficiaries on the basis of health status or need for health care services, pursuant to 42 C.F.R. § 438.6(d)(3).

2) The Contractor shall comply with the provisions of Section 504 of the Rehabilitation Act of 1973, as amended, pertaining to the prohibition of discrimination against qualified handicapped persons in all federally assisted programs or activities, as detailed in regulations signed by the Secretary of Health and Human Services, effective June 2, 1977, and found in the Federal Register, Volume 42, No. 86, dated May 4, 1977.

Contractor agrees this assurance is binding on the vendor/recipient directly or through contract, license, or other provider services, as long as it received federal or state assistance.

In Process

Exhibit "C"

**BUSINESS ASSOCIATES AGREEMENT
UNDER THE HEALTH INSURANCE PORTABILITY AND
ACCOUNTABILITY ACT OF 1996 (HIPAA)**

Siskiyou County Health and Human Services Agency, Behavioral Health Division ("County") is a Covered Entity as defined by, and subject to the requirements and prohibitions of, the Administrative Simplification provisions of the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 (HIPAA), and regulations promulgated thereunder, including the Privacy, Security, Breach Notification, and Enforcement Rules at 45 Code of Federal Regulations (C.F.R.) Parts 160 and 164 (collectively, the "HIPAA Rules").

Contractor performs or provides functions, activities or services to County that require Contractor, in order to provide such functions, activities or services, to create, access, receive, maintain, and/or transmit information that includes or that may include Protected Health Information, as defined by the HIPAA Rules. As such, Contractor is a Business Associate as defined by the HIPAA Rules, and is therefore subject to those provisions of the HIPAA Rules that are applicable to Business Associates.

The HIPAA Rules require a written agreement ("Business Associate Agreement") between County and Contractor in order to mandate certain protections for the privacy and security of Protected Health Information, and these HIPAA Rules prohibit the disclosure to or use of Protected Health Information by Contractor if such an agreement is not in place.

This Business Associate Agreement and its provisions are intended to protect the privacy and provide for the security of Protected Health Information disclosed to or used by Contractor in compliance with the HIPAA Rules.

Therefore, the parties agree as follows:

1. DEFINITIONS

- 1.1 "Breach" has the same meaning as the term "breach" at 45 C.F.R. § 164.402.
- 1.2 "Business Associate" has the same meaning as the term "business associate" at 45 C.F.R. § 160.103. For the convenience of the parties, a "business associate" is a person or entity, other than a member of the workforce of covered entity, who performs functions or activities on behalf of, or provides certain services to, a covered entity that involve access by the business associate to Protected Health Information. A "business associate" also is a subcontractor that creates, receives, maintains, or transmits Protected Health Information on behalf of another business associate. And in reference to the party to this Business Associate Agreement "Business Associate" shall mean Contractor.
- 1.3 "Covered Entity" has the same meaning as the term "covered entity" at 45 C.F.R. § 160.103, and in reference to the party to this Business Associate Agreement, "Covered Entity" shall mean Siskiyou County Health and Human Services Agency, Behavioral Health Division.
- 1.4 "Data Aggregation" has the same meaning as the term "data aggregation" at 45 C.F.R. § 164.501.

- 1.5 "De-identification" refers to the de-identification standard at 45 C.F.R. § 164.514.
- 1.6 "Designated Record Set" has the same meaning as the term "designated record set" at 45 C.F.R. § 164.501.
- 1.7 "Disclose" and "Disclosure" mean, with respect to Protected Health Information, the release, transfer, provision of access to, or divulging in any other manner of Protected Health Information outside Business Associate's internal operations or to other than its workforce. (See 45 C.F.R. § 160.103.)
- 1.8 "Electronic Health Record" means an electronic record of health-related information on an individual that is created, gathered, managed, and consulted by authorized health care clinicians and staff. (See 42 U.S. C. § 17921.)
- 1.9 "Electronic Media" has the same meaning as the term "electronic media" at 45 C.F.R. § 160.103. For the convenience of the parties, electronic media means (1) Electronic storage material on which data is or may be recorded electronically, including, for example, devices in computers (hard drives) and any removable/transportable digital memory medium, such as magnetic tape or disk, optical disk, or digital memory card; (2) Transmission media used to exchange information already in electronic storage media. Transmission media include, for example, the Internet, extranet or intranet, leased lines, dial-up lines, private networks, and the physical movement of removable/transportable electronic storage media. Certain transmissions, including of paper, via facsimile, and of voice, via telephone, are not considered to be transmissions via electronic media if the information being exchanged did not exist in electronic form immediately before the transmission.
- 1.10 "Electronic Protected Health Information" has the same meaning as the term "electronic protected health information" at 45 C.F.R. § 160.103, limited to Protected Health Information created or received by Business Associate from or on behalf of Covered Entity. For the convenience of the parties, Electronic Protected Health Information means Protected Health Information that is (i) transmitted by electronic media; (ii) maintained in electronic media.
- 1.11 "Health Care Operations" has the same meaning as the term "health care operations" at 45 C.F.R. § 164.501.
- 1.12 "Individual" has the same meaning as the term "individual" at 45 C.F.R. § 160.103. For the convenience of the parties, Individual means the person who is the subject of Protected Health Information and shall include a person who qualifies as a personal representative in accordance with 45 C.F.R. § 164.502 (g).
- 1.13 "Law Enforcement Official" has the same meaning as the term "law enforcement official" at 45 C.F.R. § 164.103.
- 1.14 "Minimum Necessary" refers to the minimum necessary standard at 45 C.F.R. § 162.502 (b).
- 1.15 "Protected Health Information" has the same meaning as the term "protected health information" at 45 C.F.R. § 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity. For the convenience of the parties, Protected Health Information includes information that (i) relates to the past, present or future physical or mental health or condition of an Individual; the provision

of health care to an Individual, or the past, present or future payment for the provision of health care to an Individual; (ii) identifies the Individual (or for which there is a reasonable basis for believing that the information can be used to identify the Individual); and (iii) is created, received, maintained, or transmitted by Business Associate from or on behalf of Covered Entity, and includes Protected Health Information that is made accessible to Business Associate by Covered Entity. "Protected Health Information" includes Electronic Protected Health Information.

- 1.16 "Required by Law" " has the same meaning as the term "required by law" at 45 C.F.R. § 164.103.
- 1.17 "Secretary" has the same meaning as the term "secretary" at 45 C.F.R. § 160.103
- 1.18 "Security Incident" has the same meaning as the term "security incident" at 45 C.F.R. § 164.304.
- 1.19 "Services" means, unless otherwise specified, those functions, activities, or services in the applicable underlying Agreement, Contract, Master Agreement, Work Order, or Purchase Order or other service arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.
- 1.20 "Subcontractor" has the same meaning as the term "subcontractor" at 45 C.F.R. § 160.103.
- 1.21 "Unsecured Protected Health Information" has the same meaning as the term "unsecured protected health information" at 45 C.F.R. § 164.402.
- 1.22 "Use" or "Uses" means, with respect to Protected Health Information, the sharing, employment, application, utilization, examination or analysis of such Information within Business Associate's internal operations. (See 45 C.F.R § 164.103.)
- 1.23 Terms used, but not otherwise defined in this Business Associate Agreement, have the same meaning as those terms in the HIPAA Rules.

2. PERMITTED AND REQUIRED USES AND DISCLOSURES OF PROTECTED HEALTH INFORMATION

- 2.1 Business Associate may only Use and/or Disclose Protected Health Information as necessary to perform Services, and/or as necessary to comply with the obligations of this Business Associate Agreement.
- 2.2 Business Associate may Use Protected Health Information for de-identification of the information if de-identification of the information is required to provide Services.
- 2.3 Business Associate may Use or Disclose Protected Health Information as Required by Law.
- 2.4 Business Associate shall make Uses and Disclosures and requests for Protected Health Information consistent with the Covered Entity's applicable Minimum Necessary policies and procedures.
- 2.5 Business Associate may Use Protected Health Information as necessary for the proper management and administration of its business or to carry out its legal responsibilities.

- 2.6 Business Associate may Disclose Protected Health Information as necessary for the proper management and administration of its business or to carry out its legal responsibilities, provided the Disclosure is Required by Law or Business Associate obtains reasonable assurances from the person to whom the Protected Health Information is disclosed (i.e., the recipient) that it will be held confidentially and Used or further Disclosed only as Required by Law or for the purposes for which it was disclosed to the recipient and the recipient notifies Business Associate of any instances of which it is aware in which the confidentiality of the Protected Health Information has been breached.
- 2.7 Business Associate may provide Data Aggregation services relating to Covered Entity's Health Care Operations if such Data Aggregation services are necessary in order to provide Services.

3. PROHIBITED USES AND DISCLOSURES OF PROTECTED HEALTH INFORMATION

- 3.1 Business Associate shall not Use or Disclose Protected Health Information other than as permitted or required by this Business Associate Agreement or as Required by Law.
- 3.2 Business Associate shall not Use or Disclose Protected Health Information in a manner that would violate Subpart E of 45 C.F.R. Part 164 if done by Covered Entity, except for the specific Uses and Disclosures set forth in Sections 2.5 and 2.6.
- 3.3 Business Associate shall not Use or Disclose Protected Health Information for de-identification of the information except as set forth in section 2.2.

4. OBLIGATIONS TO SAFEGUARD PROTECTED HEALTH INFORMATION

- 4.1 Business Associate shall implement, use, and maintain appropriate safeguards to prevent the Use or Disclosure of Protected Health Information other than as provided for by this Business Associate Agreement.
- 4.2 Business Associate shall comply with Subpart C of 45 C.F.R Part 164 with respect to Electronic Protected Health Information, to prevent the Use or Disclosure of such information other than as provided for by this Business Associate Agreement.

5. REPORTING NON-PERMITTED USES OR DISCLOSURES, SECURITY INCIDENTS, AND BREACHES OF UNSECURED PROTECTED HEALTH INFORMATION

- 5.1 Business Associate shall report to Covered Entity any Use or Disclosure of Protected Health Information not permitted by this Business Associate Agreement, any Security Incident, and/ or any Breach of Unsecured Protected Health Information as further described in Sections 5.1.1, 5.1.2, and 5.1.3.
- 5.1.1 Business Associate shall report to Covered Entity any Use or Disclosure of Protected Health Information by Business Associate, its employees, representatives, agents or Subcontractors not provided for by this Agreement of which Business Associate becomes aware.
- 5.1.2 Business Associate shall report to Covered Entity any Security Incident of which Business Associate becomes aware.
- 5.1.3. Business Associate shall report to Covered Entity any Breach by Business Associate, its employees, representatives, agents, workforce members, or

Subcontractors of Unsecured Protected Health Information that is known to Business Associate or, by exercising reasonable diligence, would have been known to Business Associate. Business Associate shall be deemed to have knowledge of a Breach of Unsecured Protected Health Information if the Breach is known, or by exercising reasonable diligence would have been known, to any person, other than the person committing the Breach, who is an employee, officer, or other agent of Business Associate, including a Subcontractor, as determined in accordance with the federal common law of agency.

5.2 Except as provided in Section 5.3, for any reporting required by Section 5.1, Business Associate shall provide, to the extent available, all information required by, and within the times frames specified in, Sections 5.2.1 and 5.2.2.

5.2.1 Business Associate shall make an immediate telephonic report upon discovery of the non-permitted Use or Disclosure of Protected Health Information, Security Incident or Breach of Unsecured Protected Health Information to **(530) 841-4805** that minimally includes:

- (a) A brief description of what happened, including the date of the non-permitted Use or Disclosure, Security Incident, or Breach and the date of Discovery of the non-permitted Use or Disclosure, Security Incident, or Breach, if known;
- (b) The number of Individuals whose Protected Health Information is involved;
- (c) A description of the specific type of Protected Health Information involved in the non-permitted Use or Disclosure, Security Incident, or Breach (such as whether full name, social security number, date of birth, home address, account number, diagnosis, disability code or other types of information were involved);
- (d) The name and contact information for a person highly knowledgeable of the facts and circumstances of the non-permitted Use or Disclosure of PHI, Security Incident, or Breach

5.2.2 Business Associate shall make a written report without unreasonable delay and in no event later than three (3) business days from the date of discovery by Business Associate of the non-permitted Use or Disclosure of Protected Health Information, Security Incident, or Breach of Unsecured Protected Health Information and to the **Health and Human Services Agency Privacy Officer at: Dee Barton, Privacy Officer, Siskiyou County Health and Human Services Agency, 2060 Campus Drive, Yreka, CA 96097, dbarton1@co.siskiyou.ca.us, Phone: (530) 841-4805, Fax: (530) 841-4133**, that includes, to the extent possible:

- (a) A brief description of what happened, including the date of the non-permitted Use or Disclosure, Security Incident, or Breach and the date of Discovery of the non-permitted Use or Disclosure, Security Incident, or Breach, if known;

- (b) The number of Individuals whose Protected Health Information is involved;
- (c) A description of the specific type of Protected Health Information involved in the non-permitted Use or Disclosure, Security Incident, or Breach (such as whether full name, social security number, date of birth, home address, account number, diagnosis, disability code or other types of information were involved);
- (d) The identification of each Individual whose Unsecured Protected Health Information has been, or is reasonably believed by Business Associate to have been, accessed, acquired, Used, or Disclosed;
- (e) Any other information necessary to conduct an assessment of whether notification to the Individual(s) under 45 C.F.R. § 164.404 is required;
- (f) Any steps Business Associate believes that the Individual(s) could take to protect him or herself from potential harm from the non-permitted Use or Disclosure, Security Incident, or Breach;
- (g) A brief description of what Business Associate is doing to investigate, to mitigate harm to the Individual(s), and to protect against any further similar occurrences; and
- (h) The name and contact information for a person highly knowledgeable of the facts and circumstances of the non-permitted Use or Disclosure of PHI, Security Incident, or Breach.

5.2.3 If Business Associate is not able to provide the information specified in Section 5.2.1 or 5.2.2 at the time of the required report, Business Associate shall provide such information promptly thereafter as such information becomes available.

5.3 Business Associate may delay the notification required by Section 5.1.3, if a law enforcement official states to Business Associate that notification would impede a criminal investigation or cause damage to national security.

5.3.1 If the law enforcement official's statement is in writing and specifies the time for which a delay is required, Business Associate shall delay its reporting and/or notification obligation(s) for the time period specified by the official.

5.3.2 If the statement is made orally, Business Associate shall document the statement, including the identity of the official making the statement, and delay its reporting and/or notification obligation(s) temporarily and no longer than 30 days from the date of the oral statement, unless a written statement as described in Section 5.3.1 is submitted during that time.

6. WRITTEN ASSURANCES OF SUBCONTRACTORS

6.1 In accordance with 45 C.F.R. § 164.502 (e)(1)(ii) and § 164.308 (b)(2), if applicable, Business Associate shall ensure that any Subcontractor that creates, receives, maintains, or transmits Protected Health Information on behalf of Business Associate is made aware of its status as a Business Associate with respect to such information

and that Subcontractor agrees in writing to the same restrictions, conditions, and requirements that apply to Business Associate with respect to such information.

- 6.2 Business Associate shall take reasonable steps to cure any material breach or violation by Subcontractor of the agreement required by Section 6.1.
- 6.3 If the steps required by Section 6.2 do not cure the breach or end the violation, Contractor shall terminate, if feasible, any arrangement with Subcontractor by which Subcontractor creates, receives, maintains, or transmits Protected Health Information on behalf of Business Associate.
- 6.4 If neither cure nor termination as set forth in Sections 6.2 and 6.3 is feasible, Business Associate shall immediately notify CalMHSA.
- 6.5 Without limiting the requirements of Section 6.1, the agreement required by Section 6.1 (Subcontractor Business Associate Agreement) shall require Subcontractor to contemporaneously notify Covered Entity in the event of a Breach of Unsecured Protected Health Information.
- 6.6 Without limiting the requirements of Section 6.1, agreement required by Section 6.1 (Subcontractor Business Associate Agreement) shall include a provision requiring Subcontractor to destroy, or in the alternative to return to Business Associate, any Protected Health Information created, received, maintained, or transmitted by Subcontractor on behalf of Business Associate so as to enable Business Associate to comply with the provisions of Section 18.4.
- 6.7 Business Associate shall provide to Covered Entity, at Covered Entity's request, a copy of any and all Subcontractor Business Associate Agreements required by Section 6.1.
- 6.8 Sections 6.1 and 6.7 are not intended by the parties to limit in any way the scope of Business Associate's obligations related to Subcontracts or Subcontracting in the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.

7. ACCESS TO PROTECTED HEALTH INFORMATION

- 7.1 To the extent Covered Entity determines that Protected Health Information is maintained by Business Associate or its agents or Subcontractors in a Designated Record Set, Business Associate shall, within two (2) business days after receipt of a request from Covered Entity, make the Protected Health Information specified by Covered Entity available to the Individual(s) identified by Covered Entity as being entitled to access and shall provide such Individual(s) or other person(s) designated by Covered Entity with a copy the specified Protected Health Information, in order for Covered Entity to meet the requirements of 45 C.F.R. § 164.524.
- 7.2 If any Individual requests access to Protected Health Information directly from Business Associate or its agents or Subcontractors, Business Associate shall notify Covered Entity in writing within two (2) days of the receipt of the request. Whether access shall be provided or denied shall be determined by Covered Entity.

- 7.3 To the extent that Business Associate maintains Protected Health Information that is subject to access as set forth above in one or more Designated Record Sets electronically and if the Individual requests an electronic copy of such information, Business Associate shall provide the Individual with access to the Protected Health Information in the electronic form and format requested by the Individual, if it is readily producible in such form and format; or, if not, in a readable electronic form and format as agreed to by Covered Entity and the Individual.

8. AMENDMENT OF PROTECTED HEALTH INFORMATION

- 8.1 To the extent Covered Entity determines that any Protected Health Information is maintained by Business Associate or its agents or Subcontractors in a Designated Record Set, Business Associate shall, within ten (10) business days after receipt of a written request from Covered Entity, make any amendments to such Protected Health Information that are requested by Covered Entity, in order for Covered Entity to meet the requirements of 45 C.F.R. § 164.526.
- 8.2 If any Individual requests an amendment to Protected Health Information directly from Business Associate or its agents or Subcontractors, Business Associate shall notify Covered Entity in writing within five (5) days of the receipt of the request. Whether an amendment shall be granted or denied shall be determined by Covered Entity.

9. ACCOUNTING OF DISCLOSURES OF PROTECTED HEALTH INFORMATION

- 9.1 Business Associate shall maintain an accounting of each Disclosure of Protected Health Information made by Business Associate or its employees, agents, representatives or Subcontractors, as is determined by Covered Entity to be necessary in order to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 C.F.R. § 164.528.
- 9.1.1 Any accounting of disclosures provided by Business Associate under Section 9.1 shall include:
- (a) The date of the Disclosure;
 - (b) The name, and address if known, of the entity or person who received the Protected Health Information;
 - (c) A brief description of the Protected Health Information Disclosed; and
 - (d) A brief statement of the purpose of the Disclosure.
- 9.1.2 For each Disclosure that could require an accounting under Section 9.1, Business Associate shall document the information specified in Section 9.1.1, and shall maintain the information for six (6) years from the date of the Disclosure.
- 9.2 Business Associate shall provide to Covered Entity, within ten (10) business days after receipt of a written request from Covered Entity, information collected in accordance with Section 9.1.1 to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 C.F.R. § 164.528

- 9.3 If any Individual requests an accounting of disclosures directly from Business Associate or its agents or Subcontractors, Business Associate shall notify Covered Entity in writing within five (5) days of the receipt of the request, and shall provide the requested accounting of disclosures to the Individual(s) within 30 days. The information provided in the accounting shall be in accordance with 45 C.F.R. § 164.528.

10. COMPLIANCE WITH APPLICABLE HIPAA RULES

- 10.1 To the extent Business Associate is to carry out one or more of Covered Entity's obligation(s) under Subpart E of 45 C.F.R. Part 164, Business Associate shall comply with the requirements of Subpart E that apply to Covered Entity's performance of such obligation(s).
- 10.2 Business Associate shall comply with all HIPAA Rules applicable to Business Associate in the performance of Services.

11. AVAILABILITY OF RECORDS

- 11.1 Business Associate shall make its internal practices, books, and records relating to the Use and Disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity available to the Secretary for purposes of determining Covered Entity's compliance with the Privacy and Security Regulations.
- 11.2 Unless prohibited by the Secretary, Business Associate shall immediately notify Covered Entity of any requests made by the Secretary and provide Covered Entity with copies of any documents produced in response to such request.

12. MITIGATION OF HARMFUL EFFECTS

- 12.1 Business Associate shall mitigate, to the extent practicable, any harmful effect of a Use or Disclosure of Protected Health Information by Business Associate in violation of the requirements of this Business Associate Agreement that is known to Business Associate.

13. BREACH NOTIFICATION TO INDIVIDUALS

- 13.1 Business Associate shall, to the extent Covered Entity determines that there has been a Breach of Unsecured Protected Health Information by Business Associate, its employees, representatives, agents or Subcontractors, provide breach notification to the Individual in a manner that permits Covered Entity to comply with its obligations under 45 C.F.R. § 164.404.
- 13.1.1 Business Associate shall notify, subject to the review and approval of Covered Entity, each Individual whose Unsecured Protected Health Information has been, or is reasonably believed to have been, accessed, acquired, Used, or Disclosed as a result of any such Breach.
- 13.1.2 The notification provided by Business Associate shall be written in plain language, shall be subject to review and approval by Covered Entity, and shall include, to the extent possible:

- (a) A brief description of what happened, including the date of the Breach and the date of the Discovery of the Breach, if known;
 - (b) A description of the types of Unsecured Protected Health Information that were involved in the Breach (such as whether full name, social security number, date of birth, home address, account number, diagnosis, disability code, or other types of information were involved);
 - (c) Any steps the Individual should take to protect him or herself from potential harm resulting from the Breach;
 - (d) A brief description of what Business Associate is doing to investigate the Breach, to mitigate harm to Individual(s), and to protect against any further Breaches; and
 - (e) Contact procedures for Individual(s) to ask questions or learn additional information, which shall include a toll-free telephone number, an e-mail address, Web site, or postal address.
- 13.2 Covered Entity, in its sole discretion, may elect to provide the notification required by Section 13.1 and/or to establish the contact procedures described in Section 13.1.2.
- 13.3 Business Associate shall reimburse Covered Entity any and all costs incurred by Covered Entity, in complying with Subpart D of 45 C.F.R. Part 164, including but not limited to costs of notification, internet posting, or media publication, as a result of Business Associate's Breach of Unsecured Protected Health Information; Covered Entity shall not be responsible for any costs incurred by Business Associate in providing the notification required by 13.1 or in establishing the contact procedures required by Section 13.1.2.

14. INDEMNIFICATION

- 14.1 Business Associate shall indemnify, defend, and hold harmless Covered Entity, its Special Districts, elected and appointed officers, employees, and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, expenses (including attorney and expert witness fees), and penalties and/or fines (including regulatory penalties and/or fines), arising from or connected with Business Associate's acts and/or omissions arising from and/or relating to this Business Associate Agreement, including, but not limited to, compliance and/or enforcement actions and/or activities, whether formal or informal, by the Secretary or by the Attorney General of the State of California.
- 14.2 Section 14.1 is not intended by the parties to limit in any way the scope of Business Associate's obligations related to Insurance and/or Indemnification in the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.

15. OBLIGATIONS OF COVERED ENTITY

- 15.1 Covered Entity shall notify Business Associate of any current or future restrictions or limitations on the Use or Disclosure of Protected Health Information that would affect

Business Associate's performance of the Services, and Business Associate shall thereafter restrict or limit its own Uses and Disclosures accordingly.

- 15.2 Covered Entity shall not request Business Associate to Use or Disclose Protected Health Information in any manner that would not be permissible under Subpart E of 45 C.F.R. Part 164 if done by Covered Entity, except to the extent that Business Associate may Use or Disclose Protected Health Information as provided in Sections 2.3, 2.5, and 2.6.

16. TERM

- 16.1 Unless sooner terminated as set forth in Section 17, the term of this Business Associate Agreement shall be the same as the term of the applicable underlying Agreement, Contract, Participation Agreement, Master Agreement, Work Order, Purchase Order, or other service arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.
- 16.2 Notwithstanding Section 16.1, Business Associate's obligations under Sections 11, 14, and 18 shall survive the termination or expiration of this Business Associate Agreement.

17. TERMINATION FOR CAUSE

- 17.1 In addition to and notwithstanding the termination provisions set forth in the applicable underlying Agreement, Contract, Participation Agreement, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate, if either party determines that the other party has violated a material term of this Business Associate Agreement, and the breaching party has not cured the breach or ended the violation within the time specified by the non-breaching party, which shall be reasonable given the nature of the breach and/or violation, the non-breaching party may terminate this Business Associate Agreement.
- 17.2 In addition to and notwithstanding the termination provisions set forth in the applicable underlying Agreement, Contract, Participation Agreement, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate, if either party determines that the other party has violated a material term of this Business Associate Agreement, and cure is not feasible, the non-breaching party may terminate this Business Associate Agreement immediately.

18. DISPOSITION OF PROTECTED HEALTH INFORMATION UPON TERMINATION OR EXPIRATION

- 18.1 Except as provided in Section 18.3, upon termination for any reason or expiration of this Business Associate Agreement, Business Associate shall return or, if agreed to by Covered entity, shall destroy as provided for in Section 18.2, all Protected Health Information received from Covered Entity, or created, maintained, or received by Business Associate on behalf of Covered Entity, that Business Associate, including any Subcontractor, still maintains in any form. Business Associate shall retain no copies of the Protected Health Information.

- 18.2 Destruction for purposes of Section 18.2 and Section 6.6 shall mean that media on which the Protected Health Information is stored or recorded has been destroyed and/or electronic media have been cleared, purged, or destroyed in accordance with the use of a technology or methodology specified by the Secretary in guidance for rendering Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals.
- 18.3 Notwithstanding Section 18.1, in the event that return or destruction of Protected Health Information is not feasible or Business Associate determines that any such Protected Health Information is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities, Business Associate may retain that Protected Health Information for which destruction or return is infeasible or that Protected Health Information which is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities and shall return or destroy all other Protected Health Information.
- 18.3.1 Business Associate shall extend the protections of this Business Associate Agreement to such Protected Health Information, including continuing to use appropriate safeguards and continuing to comply with Subpart C of 45 C.F.R Part 164 with respect to Electronic Protected Health Information, to prevent the Use or Disclosure of such information other than as provided for in Sections 2.5 and 2.6 for so long as such Protected Health Information is retained, and Business Associate shall not Use or Disclose such Protected Health Information other than for the purposes for which such Protected Health Information was retained.
- 18.3.2 Business Associate shall return or, if agreed to by Covered entity, destroy the Protected Health Information retained by Business Associate when it is no longer needed by Business Associate for Business Associate's proper management and administration or to carry out its legal responsibilities.
- 18.4 Business Associate shall ensure that all Protected Health Information created, maintained, or received by Subcontractors is returned or, if agreed to by Covered entity, destroyed as provided for in Section 18.2.

19. AUDIT, INSPECTION, AND EXAMINATION

- 19.1 Covered Entity reserves the right to conduct a reasonable inspection of the facilities, systems, information systems, books, records, agreements, and policies and procedures relating to the Use or Disclosure of Protected Health Information for the purpose determining whether Business Associate is in compliance with the terms of this Business Associate Agreement and any non-compliance may be a basis for termination of this Business Associate Agreement and the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate, as provided for in section 17.
- 19.2 Covered Entity and Business Associate shall mutually agree in advance upon the scope, timing, and location of any such inspection.

- 19.3 At Business Associate's request, and to the extent permitted by law, Covered Entity shall execute a nondisclosure agreement, upon terms and conditions mutually agreed to by the parties.
- 19.4 That Covered Entity inspects, fails to inspect, or has the right to inspect as provided for in Section 19.1 does not relieve Business Associate of its responsibility to comply with this Business Associate Agreement and/or the HIPAA Rules or impose on Covered Entity any responsibility for Business Associate's compliance with any applicable HIPAA Rules.
- 19.5 Covered Entity's failure to detect, its detection but failure to notify Business Associate, or its detection but failure to require remediation by Business Associate of an unsatisfactory practice by Business Associate, shall not constitute acceptance of such practice or a waiver of Covered Entity's enforcement rights under this Business Associate Agreement or the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.
- 19.6 Section 19.1 is not intended by the parties to limit in any way the scope of Business Associate's obligations related to Inspection and/or Audit and/or similar review in the applicable underlying Agreement, Contract, Participation Agreement, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.

20. MISCELLANEOUS PROVISIONS

- 20.1 Disclaimer. Covered Entity makes no warranty or representation that compliance by Business Associate with the terms and conditions of this Business Associate Agreement will be adequate or satisfactory to meet the business needs or legal obligations of Business Associate.
- 20.2 HIPAA Requirements. The Parties agree that the provisions under HIPAA Rules that are required by law to be incorporated into this Amendment are hereby incorporated into this Agreement.
- 20.3 No Third Party Beneficiaries. Nothing in this Business Associate Agreement shall confer upon any person other than the parties and their respective successors or assigns, any rights, remedies, obligations, or liabilities whatsoever.
- 20.4 Construction. In the event that a provision of this Business Associate Agreement is contrary to a provision of the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate, the provision of this Business Associate Agreement shall control. Otherwise, this Business Associate Agreement shall be construed under, and in accordance with, the terms of the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.
- 20.5 Regulatory References. A reference in this Business Associate Agreement to a section in the HIPAA Rules means the section as in effect or as amended.

- 20.6 Interpretation. Any ambiguity in this Business Associate Agreement shall be resolved in favor of a meaning that permits the parties to comply with the HIPAA Rules.
- 20.7 Amendment. The parties agree to take such action as is necessary to amend this Business Associate Agreement from time to time as is necessary for Covered Entity or Business Associate to comply with the requirements of the HIPAA Rules and any other privacy laws governing Protected Health Information.

In Process

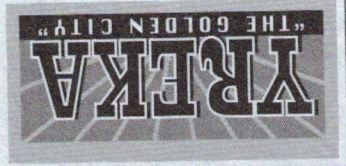
Business Name: ROSE THERAPY
Mailing Address: 208 4TH ST
YREKA CA 96097

Issued Date: 1/1/2024

Service Address: 208 FOURTH ST

License Number
32388

Expiration Date: 12/31/2024



BUSINESS LICENSE CERTIFICATE

The Licenses named herein having paid to the City of Yreka all fees required, license is hereby granted said licensee to transact the business herein set forth, for the period stated, in conformity with the Provisions of Ordinance No. 180 of this city. This license is issued without verification that the licensee is subject to or exempt from licensing by the State of California

PLEASE POST IN A CONSPICUOUS PLACE

NOT TRANSFERABLE

For more information and to find a CASp in your area, visit www.dgs.ca.gov/casp.

- A review by a professional who knows which accessibility standards apply to your facility.
- An action plan for changes needed for your facility to become compliant.
- Legal benefits that may reduce your financial liability in a lawsuit.

With a CASp inspection, you get...

SB 1186 is a state fee of \$4.00 which is added to all business license fees. This state fee supports the Certified Access Specialist (CASp) Program. A Certified Access Specialist (CASp) can help determine if your facility is access compliant.

IS YOUR BUSINESS ACCESS COMPLIANT UNDER
FEDERAL ADA STANDARDS & CALIFORNIA LAW?

Business License #: 32388

Date: 1/1/2024

In the City of Yreka for the year 2024 in conformity with the provisions of law and an Ordinance of the City of Yreka.

Having paid into the City Treasury - license is hereby granted/renewed to the business of:
ROSE THERAPY

City of Yreka, 701 Fourth Street, Yreka, CA 96097
(530) 841-2386

RECEIPT FOR PAYMENT OF CITY OF YREKA BUSINESS LICENSE



1100 Virginia Drive, Suite 250
Fort Washington, PA 19034-3278
Phone:1-800-982-9491 Fax:1-800-758-3635
Website:www.hpso.com

08/26/24

Rose Smith
12437 Blue Heron Pl
Hornbrook, CA 96044-9800

Dear Rose Smith:

Enclosed is the replacement certificate of insurance that you requested.

If you have any questions or need assistance, please call us toll free at 1-800-982-9491 . Our Customer Service Representatives are available weekdays from 8:00 a.m. to 6:00 p.m., EST.

Sincerely,

Customer Service

Enclosure

Q032

Dedicated To Serving The Insurance Needs of Healthcare Providers
Healthcare Providers Service Organization is a registered trade name of Affinity Insurance Services, Inc.; (AR 244489); in CA & MN, AIS Affinity Insurance Agency, Inc. (CA 0795465); in OK, AIS Affinity Insurance Services Inc.; in CA, Aon Affinity Insurance Services, Inc., (0G94493), Aon Direct Insurance Administrators and Berkely Insurance Agency and in NY, AIS Affinity Insurance Agency.



Certificate of Insurance OCCURRENCE PROFESSIONAL LIABILITY POLICY FORM

Print Date: 8/26/2024

The application for the Policy and any and all supplementary information, materials, and statements submitted therewith shall be maintained on file by us or our Program Administrator and will be deemed attached to and incorporated into the Policy as if physically attached.

Table with 5 columns: PRODUCER, BRANCH, PREFIX, POLICY NUMBER, POLICY PERIOD. Includes fields for Named Insured and Address, Program Administered by, Medical Specialty, and Code.

Professional Liability \$ 1,000,000 each claim \$ 3,000,000 aggregate

Your professional liability limits shown above include the following:

- * Good Samaritan Liability * Malplacement Liability * Personal Injury Liability
* Sexual Misconduct Included in the PL limit shown above subject to \$ 25,000 aggregate sublimit

Coverage Extensions

Table listing coverage extensions such as License Protection, Defendant Expense Benefit, Deposition Representation, Assault, Medical Payments, First Aid, Damage to the Property of Others, Information Privacy (HIPAA) Fines and Penalties, and Media Expense.

Workplace Liability

Table for Workplace Liability including Workplace Liability, Fire & Water Legal Liability, and Personal Liability.

Total \$ 105.00

Base Premium \$105.00

Premium reflects Employed , Full Time

Policy Forms and Endorsements (Please see attached list of policy forms and endorsements)

Handwritten signature of Chairman of the Board

Chairman of the Board

Handwritten signature of Secretary

Secretary

Keep this Certificate of Insurance in a safe place. It and proof of payment are your proof of coverage. There is no coverage in force unless the premium is paid in full. To activate your coverage, please remit premium in full by the effective date of this Certificate of Insurance.

Coverage Change Date:

Endorsement Date:

Master Policy: 188711433

CNA93692 (11-2018)

POLICY FORMS & ENDORSEMENTS

The following are the policy forms and endorsements that apply to your current professional liability policy.

COMMON POLICY FORMS & ENDORSEMENTS

FORM #	FORM NAME
G-121500-D (04-08)	Common Policy Conditions
G-121503-C (07-01)	Workplace Liability Form
G-121501-C1 (07-01)	Occurrence Policy Form - California
CNA94164 (11-18)	Amendment Definition of Claim Endorsement
G-145184-A (06-03)	Policyholder Notice - OFAC Compliance Notice
G-147292-A (03-04)	Policyholder Notice - Silica, Mold & Asbestos Disclosure
GSL15563 (02-10)	Information Privacy Coverage Endorsement HIPAA Fines, Penalties & Notification Costs
GSL15564 (10-09)	Sexual Misconduct Sublimits of Liability Professional Liability & Sexual Misconduct Exclusion
GSL15565 (03-10)	Healthcare Providers Professional Liability Assault Coverage
GSL17101 (02-10)	Exclusion of Specified Activities Reuse of Parenteral Devices and Supplies
GSL13424 (05-09)	Services to Animals
CNA80051 (09-14)	Amended Definition of Personal Injury Endorsement
CNA80052 (09-14)	Distribution or Recording of Material or Information in Violation of Law Exclusion Endorsement
G-123846-D04 (07-01)	California Cancellation and Non-Renewal
CNA81753 (03-15)	Coverage & Cap on Losses from Certified Acts Terrorism
CNA81758 (01-21)	Notice - Offer of Terrorism Coverage & Disclosure of Premium
CNA82011 (04-15)	Related Claims Endorsement
CNA89027 (10-17)	Entity Exclusion Endorsement
CNA89026 (05-17)	Media Expense Coverage

PLEASE REFER TO YOUR CERTIFICATE OF INSURANCE FOR THE POLICY FORMS & ENDORSEMENTS SPECIFIC TO YOUR STATE AND YOUR POLICY PERIOD.

For NJ residents: The PLIGA surcharge shown on the Certificate of Insurance is the NJ Property & Liability Insurance Guaranty Association.

For KY residents: The Surcharge shown on the Certificate of Insurance is the KY Firefighters and Law Enforcement Foundation Program Fund and the Local Tax is the KY Local Government Premium Tax. As required by 806 Ky. Admin Regs. 2:100, this Notice is to advise you that a surcharge has been applied to your insurance premium and is separately itemized on the Declarations page or billing instrument attached to your policy, as required KRS. §136.392.

For WV residents: The surcharge shown on the Certificate of Insurance is the WV Premium Surcharge.

For FL residents:

Form #:CNA93692 (11-2018)

Named Insured: Rose Smith

Master Policy #: 188711433

Policy #: 0713958509

Agenda Worksheet

Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular Time Requested: N/A Meeting Date: September 17, 2024
OR
Consent

Contact Person/Department: Sarah Collard Ph.D. / Health & Human Services Agency / Behavioral Health Division Phone: (530) 841-4802

Address: 2060 Campus Drive Yreka, CA 96097

Person Appearing/Title: Sarah Collard Ph.D. / Agency Director

Subject/Summary of Issue:

Contract for Services - Rose Therapy

Contractor shall provide individual, group, and family counseling as needed to adults incarcerated at the Siskiyou County Jail as well as consultation to the staff at Siskiyou County Jail located at 315 South Oregon Street, Yreka, California. Said services may be performed via Zoom.

Please note: This vendor is licensed in the State of Oregon (LPCC Oregon C6450) and California (LPCC California 9163) and performs services as a State license therapist.

Financial Impact:

NO Describe why no financial impact:

YES Describe impact by indicating amount budgeted and funding source below

Amount: \$208,000

Fund: 2122 Description: Mental Health Org.: 401030 Description: MH

Account: 723000 Description: Professional &

Activity Code: Description:

Local Preference: YES NO

For Contracts – Explain how vendor was selected: This contract was moved from Probation Department to Behavioral Health

Additional Information:

Recommended Motion:

The Board of Supervisors approve and authorize the Chair to sign the agreement for Services between Siskiyou County Health & Human Services Agency, Behavioral Health Division, and Rose Therapy for the term commencing July 1, 2024 through June 30, 2025.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) Quantity: _____

Other: Please return 1 original to R. Bullock at 818 Main St

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week

prior to the Board Meeting.

Revised 8/09/2021

The following page(s) contain the backup material for Agenda Item: [Health and Human Services - Behavioral Health Division](#)

Please scroll down to view the backup material.

Agenda Worksheet

Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular Time Requested: N/A Meeting Date: September 17, 2024
 OR
 Consent

Contact Person/Department: Sarah Collard Ph.D. / Health & Human Services Agency / Behavioral Health Division Phone: (530) 841-4802

Address: 2060 Campus Drive Yreka, CA 96097

Person Appearing/Title: Sarah Collard Ph.D. / Agency Director

Subject/Summary of Issue:

Contract for Services - Restpadd Health Corporation, Redding - 3rd Addendum

Siskiyou County Health and Human Services Agency, Behavioral Health Division, is requesting approval to amend the contract with Restpadd Health Corporation - Red Bluff for the term of July 1, 2024 to June 30, 2025. Restpadd Health Corporation operates a Psychiatric Health Facility located in Redding, CA, which provides therapeutic and rehabilitation services in a non-hospital, 24-hour inpatient setting for adult and children patients experiencing an acute psychiatric episode or crisis.

Financial Impact:

NO Describe why no financial impact:

YES Describe impact by indicating amount budgeted and funding source below

Amount:	<u>Rate</u>				
Fund:	<u>2122</u>	Description:	<u>MH</u>	Org.:	<u>401030</u> Description: <u>Mental Health</u>
Account:	<u>740300</u>	Description:	<u>Support/Care</u>		
Activity Code:		Description:			

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information: 2129-401031-740000-163A

Recommended Motion:

The Board of Supervisors approve and authorize the Chair to sign the Contract for Services between Siskiyou County Health & Human Services Agency, Behavioral Health Division and Restpadd Health Corporation - Redding, for the term of July 1, 2024 to June 30, 2025.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) _____

Quantity: _____

Other: Please return 1 original to R. Bullock at 818 Main St

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week

prior to the Board Meeting.

Revised 8/09/2021

3rd ADDENDUM TO CONTRACT FOR SERVICES BY INDEPENDENT CONTRACTOR

THIS 3rd ADDENDUM is to that Contract for Services entered into on September 8, 2021, and as amended on June 16, 2022 and September 6, 2023, by and between the County of Siskiyou ("County") and Restpadd Psychiatric Health Facility (Restpadd, Inc.) – Redding, California ("Contractor") and is entered into on the date when it has been both approved by the Board and signed by all other parties to it.

WHEREAS, the cost of services to be provided under the Contract is expected to exceed the amount provided in the Contract; and

WHEREAS, the parties desire to increase the amount of compensation payable under the Contract.

WHEREAS, the Scope of Service, Exhibit "A", needs to be revised to reflect the provided rates effective July 1, 2024; and

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

In Process

Paragraph 1.01 of the Contract for Services shall be amended to extend the term of the Contract through June 30, 2025.

Paragraph 3.01, of the Contract, Scope of Services, Exhibit "A", shall be deleted and replaced in its entirety with the new Exhibit "A" attached hereto and hereby incorporated by reference.

Paragraph 3.01, of the Contract, Scope of Services, shall be amended to add an Exhibit "A.1", which is attached hereto and hereby incorporated by reference.

.

All other terms and conditions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, County and Contractor have executed this 3rd addendum on the dates set forth below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

COUNTY OF SISKIYOU

Date: _____

MICHAEL N. KOBSEFF, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: _____
Deputy

CONTRACTOR: Restpadd, Inc. d/b/a
Restpadd Psychiatric Health Facility

Date: 8/29/2024

DocuSigned by:
Robert Edgar, RN

Robert Edgar, RN, Administrator

Date: 8/29/2024

Signed by:
Jimmy Weyer

Jimmy Weyer, Director of Finance



License No.: 20016049
(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. 45-2393705

ACCOUNTING:			
Fund	Organization	Account	Activity Code
2122	401030	740300	
2129	401031	740000	163A

Encumbrance number (if applicable): E2200310

FY22/23: \$0.01 (Rate)
FY23/24: \$0.01 (Rate)
FY24/25: \$0.01 (Rate)

Exhibit "A"

II. Compensation and Billing

- A. County agrees to pay as follows for services provided at Restpadd Inc., located in Redding, CA the following all-inclusive rates effective July 1 of each Fiscal year.

Fiscal Year 2022/23

\$1,070.00

*Contractor will not charge for the client's day of discharge

Fiscal Year 2023/24

\$1,102.00

Fiscal Year 2024/25

\$1,200.00

In Process

Exhibit A.1

CONCURRENT REVIEW/AUTHORIZATION

Siskiyou County has designated Keystone Peer Review Organization, Inc. (Kepro) as our authorized administrative entity to support the concurrent review process. As of June 15, 2022, Kepro will conduct all inpatient psychiatric reviews in alignment with the state requirements as outlined in the Department of Health Care Services (DHCS) Behavioral Health Information Notice (BHIN 22-017) in conjunction with the guidance in Information Notice (IN) 19-026.

1. Admission and Authorization

Within 24 hours of admission for psychiatric inpatient hospital services, the psychiatric health facility (PHF) shall provide to Kepro, via <https://portal.kepro.com/>, the beneficiary's admission orders, initial plan of care, a request to authorize the beneficiary's treatment, and a completed face sheet. The face sheet shall include the following information (if available):

- A. Psychiatric Health Facility (PHF) name and address
- B. Patient name and DOB
- C. Insurance coverage
- D. Medi-Cal number and county of responsibility identified in the Medi-Cal Eligibility Data System
- E. Current address/place of residence
- G. Date and time of admission
- H. Working (provisional) diagnosis
- I. Date and time of admission
- J. Name and contact information of admitting, qualified and licensed practitioner
- K. Utilization review staff contact information

2. Continued Stay Authorization

When medically necessary for the beneficiary, before the end of the initial authorization period, or a subsequent authorization period, the hospital or psychiatric health facility (PHF) shall submit a continued-stay- authorization request for a specified number of days (generally three) to Kepro.

Clinical information to be exchanged includes:

- A. Current need for treatment to include involuntary or voluntary status, diagnosis, current symptoms, and current response to treatment.
- B. Risk assessment to include any changes, inclusive of new indicators since initial intake assessment that reflect current risk. Examples may include protective and environmental factors and available supports that should be considered in discharge planning; updates regarding changes to suicidal and/or homicidal ideation since admission; aggression/self-harm since admission; behavioral observations; historical trauma.

- C. Precipitating events if further identified or clarified by the treating hospital after admission notice.
- D. Known treatment history as relates to this episode of care to include daily status (e.g., physician orders, daily progress notes, nursing notes, physician notes, social work notes, rounds sheet, lab results) of the treating hospital.
- E. Psychiatric Health Facility (PHF) information on prior episode history that is relevant to current stay.
- F. Mental Health Plan (MHP) information of relevant and clinically appropriate client history.
- G. Medications to include medication administration records for this episode, changes in medication, response to current medication, or further recommendations.
- H. Substance use information to include any changes, inclusive of new indicators since initial intake assessment. Examples may include SUD history, any recent changes in SUD, role of SUD in current diagnosis, SUD treatment goals, motivation to change SUD, and recommended SUD treatment post discharge.
- I. Known medical history to include co-occurring factors that may be related to care of the psychiatric condition as detailed in admitting and/or ongoing history and physical, or medical treatment needs while admitted.
- J. Treatment plan including any updates and changes to the initial treatment plan and evidence of progress or symptom management.
- K. Discharge and aftercare plan to include recommended follow-up care, social, and community supports, and a recommended timeline for those activities.
- L. Number of continuing stay days requested.

Kepro shall issue a decision on the psychiatric health facility (PHF's) continued-stay-authorization request within 24 hours of receipt of the request and all information reasonably necessary to make a determination.

Keystone Peer Review Organization, Inc. (Kepro) contact information: To contact the service desk, please use the following options: Toll Free: 1-800-922-9826 (24x7), Email: servicedesk@kepro.com

2nd ADDENDUM TO CONTRACT FOR SERVICES BY INDEPENDENT CONTRACTOR

THIS 2nd ADDENDUM is to that Contract for Services entered into on June 16, 2022, and as amended on June 16, 2022, by and between the County of Siskiyou (“County”) and Restpadd Psychiatric Health Facility (Restpadd, Inc.) – Redding, California (“Contractor”) and is entered into on the date when it has been both approved by the Board and signed by all other parties to it.

WHEREAS, the cost of services to be provided under the Contract is expected to exceed the amount provided in the Contract; and

WHEREAS, the parties desire to increase the amount of compensation payable under the Contract.

WHEREAS, the Scope of Service, Exhibit “A”, needs to be revised to reflect the provided rates effective July 1, 2023; and

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

Paragraph 1.01 of the Contract for Services shall be amended to extend the term of the Contract through June 30, 2025.

Paragraph 3.01, of the Contract, Scope of Services, Exhibit “A”, shall be deleted and replaced in its entirety with the new Exhibit “A” attached hereto and hereby incorporated by reference.

Paragraph 3.01, of the Contract, Scope of Services, shall be amended to add an Exhibit “A.1”, which is attached hereto and hereby incorporated by reference.

.

All other terms and conditions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, County and Contractor have executed this 2nd addendum on the dates set forth below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

COUNTY OF SISKIYOU

Date: 9/6/2023

DocuSigned by:
Ed Valenzuela
ED VALENZUELA, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: Wendy Winingham
Deputy

Date: 8/14/2023

CONTRACTOR: Restpadd, Inc. dba
Restpadd Psychiatric Health Facility
DocuSigned by:
Robert Edgar, RN
Robert Edgar, RN, Administrator

Date: 8/14/2023

DocuSigned by:
Brett Heathorn
Brett Heathorn, Director of Finance

License No.: 20016049
(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. 45-2393705

ACCOUNTING:

Fund	Organization	Account	Activity Code
2122	401030	740300	
2129	401031	740000	163A

Encumbrance number (if applicable): E2200310

FY22/23: \$0.01 (Rate)
FY23/24: \$0.01 (Rate)
FY24/25: \$0.01 (Rate)

Exhibit "A"**II. Compensation and Billing**

- A. County agrees to pay as follows for services provided at Restpadd Inc., located in Redding, CA the following all-inclusive rates effective July 1 of each Fiscal year.

Fiscal Year 2022/23

\$1,070.00

*Contractor will not charge for the client's day of discharge

Fiscal Year 2023/24

\$1,102.00

Fiscal Year 2024/25

\$1,135.00

Exhibit A.1

CONCURRENT REVIEW/AUTHORIZATION

Siskiyou County has designated Keystone Peer Review Organization, Inc. (Kepro) as our authorized administrative entity to support the concurrent review process. As of June 15, 2022, Kepro will conduct all inpatient psychiatric reviews in alignment with the state requirements as outlined in the Department of Health Care Services (DHCS) Behavioral Health Information Notice (BHIN 22-017) in conjunction with the guidance in Information Notice (IN) 19-026.

1. Admission and Authorization

Within 24 hours of admission for psychiatric inpatient hospital services, the psychiatric health facility (PHF) shall provide to Kepro, via <https://portal.kepro.com/>, the beneficiary's admission orders, initial plan of care, a request to authorize the beneficiary's treatment, and a completed face sheet. The face sheet shall include the following information (if available):

- A. Psychiatric Health Facility (PHF) name and address
- B. Patient name and DOB
- C. Insurance coverage
- D. Medi-Cal number and county of responsibility identified in the Medi-Cal
- E. Eligibility Data System
- F. Current address/place of residence
- G. Date and time of admission
- H. Working (provisional) diagnosis
- I. Date and time of admission
- J. Name and contact information of admitting, qualified and licensed practitioner
- K. Utilization review staff contact information

2. Continued Stay Authorization

When medically necessary for the beneficiary, before the end of the initial authorization period, or a subsequent authorization period, the hospital or psychiatric health facility (PHF) shall submit a continued-stay- authorization request for a specified number of days (generally three) to Kepro.

Clinical information to be exchanged includes:

- A. Current need for treatment to include involuntary or voluntary status, diagnosis, current symptoms, and current response to treatment.
- B. Risk assessment to include any changes, inclusive of new indicators since initial intake assessment that reflect current risk. Examples may include protective and environmental factors and available supports that should be considered in discharge planning; updates regarding changes to suicidal and/or homicidal ideation since admission; aggression/self-harm since admission; behavioral observations; historical trauma.

- C. Precipitating events if further identified or clarified by the treating hospital after admission notice.
- D. Known treatment history as relates to this episode of care to include daily status (e.g., physician orders, daily progress notes, nursing notes, physician notes, social work notes, rounds sheet, lab results) of the treating hospital.
- E. Psychiatric Health Facility (PHF) information on prior episode history that is relevant to current stay.
- F. Mental Health Plan (MHP) information of relevant and clinically appropriate client history.
- G. Medications to include medication administration records for this episode, changes in medication, response to current medication, or further recommendations.
- H. Substance use information to include any changes, inclusive of new indicators since initial intake assessment. Examples may include SUD history, any recent changes in SUD, role of SUD in current diagnosis, SUD treatment goals, motivation to change SUD, and recommended SUD treatment post discharge.
- I. Known medical history to include co-occurring factors that may be related to care of the psychiatric condition as detailed in admitting and/or ongoing history and physical, or medical treatment needs while admitted.
- J. Treatment plan including any updates and changes to the initial treatment plan and evidence of progress or symptom management.
- K. Discharge and aftercare plan to include recommended follow-up care, social, and community supports, and a recommended timeline for those activities.
- L. Number of continuing stay days requested.

Kepro shall issue a decision on the psychiatric health facility (PHF's) continued-stay-authorization request within 24 hours of receipt of the request and all information reasonably necessary to make a determination.

Keystone Peer Review Organization, Inc. (Kepro) contact information: To contact the service desk, please use the following options: Toll Free: 1-800-922-9826 (24x7), Email: [servicedesk@kepro.com](mailto: servicedesk@kepro.com)

**FIRST ADDENDUM TO CONTRACT FOR SERVICES
BY INDEPENDENT CONTRACTOR**

THIS FIRST ADDENDUM is to that Contract for Services entered into on September 8, 2021 and Restpadd Inc., Redding, (“Contractor”) and is entered into on the date when it has been both approved by the Board and signed by all other parties to it.

WHEREAS, the cost of services to be provided under the Contract is expected to exceed the amount provided in the Contract; and

WHEREAS, the parties desire to increase the amount of compensation payable under the Contract; and

WHEREAS, the Scope of Service, Exhibit A, needs to be revised to reflect the provided rates effective July 1, 2022; and

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

Section 3.01, of the Contract, Scope of Services, Exhibit “A”, Section II, Compensation, paragraph A, of Exhibit “A”, shall be deleted and replaced in its entirety with the new Section II, Compensation, paragraph A of Exhibit “A”, attached hereto and hereby incorporated by reference. All other terms and conditions of the Contract shall remain in full force and effect.

SIGNATURE PAGE TO FOLLOW

IN WITNESS WHEREOF, County and Contractor have executed this First Addendum on the dates set forth below, each signatory represents that he/she has the authority to execute this agreement and to bind the Party on whose behalf his/her execution is made.

COUNTY OF SISKIYOU

Date: 6/16/2022

DocuSigned by:
Brandon A Criss
BRANDON A. CRISS, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: Wendy Wittingham
Deputy

Date: 6/2/2022

CONTRACTOR: Restpadd Inc.

DocuSigned by:
Robert Edgar
Robert Edgar, RN, Administrator

Date: 6/2/2022

DocuSigned by:
Brett Heathorn
Brett Heathorn, Director of Finance

License No.: 20016049
(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. 45-2393705

ACCOUNTING:			
Fund	Organization	Account	Activity Code
2122	401030	740300	
2129	401031	740000	163A

Encumbrance number (if applicable): E2200310

FY 21/22 \$0.01 (Rate)
FY 22/23 \$0.01 (Rate)

Exhibit "A"

II. Compensation and Billing

- A. County agrees to pay as follows for services provided at Restpadd Inc., located in Redding, CA the following all-inclusive rates effective July 1, 2022.

Fiscal Year 2022/23

\$1,070.00 per adult client, per day for Indigent and Medi-Cal patients

*Contractor will not charge for the client's day of discharge



CERTIFICATE OF LIABILITY INSURANCE

5/6/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER InterWest Insurance Services License #0B01094 310 Hemsted Dr., Suite 200 Redding CA 96002-0935	CONTACT NAME: Jennifer Lakmann, CISR PHONE (A/C No. Ext): 530-722-2617 E-MAIL ADDRESS: jlakmann@iwins.com	FAX (A/C, No): 530-722-3547
	INSURER(S) AFFORDING COVERAGE	
License#: 0B01094	INSURER A: State Comp Ins Fund (CA)	NAIC # 35076
INSURED Restpadd, Inc. 2750 Eureka Way Redding CA 96001	INSURER B: ProAssurance Specialty Insurance Company	17400
	INSURER C: North American Capacity Ins Co	25038
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 596719526 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Hired & Nonowned <input checked="" type="checkbox"/> Auto Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		AFC9860322	3/11/2022	3/11/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 Employee Benefits \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			904894521	7/1/2021	7/1/2022	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C B B	Cyber Liability Professional Liability Professional Liability			C4MQ8102030CYBER201 AFC9860322 AFC9860322	11/17/2021 3/11/2022 3/11/2022	11/17/2022 3/11/2023 3/11/2023	Limit 1,000,000 Each Claim Limit 1,000,000 Aggregate Limit 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 As respects General Liability, Siskiyou County, its officers, employees, volunteers and agents are included as Additional Insured status applies to requested entities if required by written contract per the attached policy form(s)/endorsement(s).

CERTIFICATE HOLDER Siskiyou County Health and Human Serv Agncy Behavioral Health Division 2060 Campus DR. Yreka CA 96097	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

MISCELLANEOUS MEDICAL FACILITIES HEALTHCARE LIABILITY POLICY ADDITIONAL INSURED ENDORSEMENT – OCCURRENCE-BASED GL

This Endorsement, effective 12:01 a.m. on 3/11/2022 forms part of:

POLICY NUMBER: AFC9860322
ISSUED BY: ProAssurance Specialty Insurance Company
ISSUED TO: Restpadd, Inc.

In consideration of the premium charged:

- (1) Solely for the purposes of the coverage afforded under Coverage Part (B) Occurrence-Based General Liability Insurance and subject to the terms and conditions set forth in this endorsement, the definition of **Insured** shall include any person or entity scheduled below (each an "Additional Insured"), but solely with respect to any liability arising out of the operations of a **Named Insured**.
- (2) No coverage will be available under this Policy for that portion of **Loss** or **Defense Expenses** for any **Claim** against an Additional Insured resulting from the actual or alleged acts, errors or omissions of an Additional Insured.
- (3) It is understood and agreed that the Additional Insured(s) share in the applicable Limits of Liability set forth in ITEM 6 of the Declarations.

SCHEDULE

<u>Additional Insured</u>	<u>Retroactive Date</u>	<u>Termination Date</u>
County of Nevada	06/28/2021	N/A
Shasta County	03/11/2013	N/A
County of Tehama	03/11/2013	N/A
Siskiyou County Health and Human Services Agency	03/11/2013	N/A
Modoc County Behavioral Health	03/11/2013	N/A
Glenn County Health And Human Services Agency	03/07/2014	N/A
Trinity County	03/07/2014	N/A
County of Humboldt	03/07/2014	N/A
Mendocina County	12/12/2013	N/A
Redwood Quality Management Co.	12/12/2013	N/A
County of Plumas	08/26/2014	N/A
County of Del Norte	03/19/2014	N/A
Lassen County Health & Services Dept.	06/16/2014	N/A
County of Colusa	04/01/2020	N/A
Placer County Health and Human Services	07/01/2021	N/A

All other terms and conditions of this Policy remain unchanged and apply in full force and effect.

COUNTY OF SISKIYOU
CONTRACT FOR SERVICES
FOR BOARD OF SUPERVISORS SIGNATURE

This Contract is entered into on the date when it has been both approved by the Board and signed by all other parties to it.

COUNTY: Siskiyou County Health and Human Services Agency
Behavioral Health Division
2060 Campus Drive
Yreka, CA 96097
(530) 841-4100 Phone
(530) 841-2790 Fax

And

CONTRACTOR: Restpadd, Inc.
Restpadd Psychiatric Health Facility
2750 Eureka Way
Redding, CA 96001
(530) 262-6722 Phone

ARTICLE 1. TERM OF CONTRACT

1.01 Contract Term: This Contract shall become effective on July 1, 2021 and shall terminate on June 30, 2023, unless terminated in accordance with the provisions of Article 7 of this Contract or as otherwise provided herein.

ARTICLE 2. INDEPENDENT CONTRACTOR STATUS

2.01 Independent Contractor: It is the express intention of the parties that Contractor is an independent contractor and not an employee, agent, joint venture or partner of County. Nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee between County and Contractor or any employee or agent of Contractor. Both parties acknowledge that Contractor is not an employee for state or federal tax purposes. Contractor shall retain the right to perform services for others during the term of this Contract.

ARTICLE 3. SERVICES

3.01 Specific Services: Contractor agrees to furnish the following services: Contractor shall provide the services described in Exhibit "A".

No additional services shall be performed by Contractor unless approved in advance in writing by the County stating the dollar value of the services, the method of payment, and any adjustment in contract time or other contract terms.

All such services are to be coordinated with County and the results of the work shall be monitored by the Health and Human Services Agency Director or his or her designee.

- 3.02** Method of Performing Services: Contractor will determine the method, details, and means of performing the above-described services including measures to protect the safety of the traveling public and Contractor's employees. County shall not have the right to, and shall not, control the manner or determine the method of accomplishing Contractor's services.
- 3.03** Employment of Assistants: Contractor may, at the Contractor's own expense, employ such assistants as Contractor deems necessary to perform the services required of Contractor by this Contract. County may not control, direct, or supervise Contractor's assistants or employees in the performance of those services.

ARTICLE 4. COMPENSATION

- 4.01** Compensation: In consideration for the services to be performed by Contractor, County agrees to pay Contractor in proportion to services satisfactorily performed as specified in Exhibit "A". Payment shall not exceed amount appropriated by the Board of Supervisors for such services for the fiscal year.
- 4.02** Invoices: Contractor shall submit detailed invoices for all services being rendered.
- 4.03** Date for Payment of Compensation: County shall pay within 30 days of receipt of invoices from the Contractor to the County, and approval and acceptance of the work by the County.
- 4.04** Expenses: Contractor shall be responsible for all costs and expenses incident to the performance of services for County, including but not limited to, all costs of materials, equipment, all fees, fines, licenses, bonds or taxes required of or imposed against Contractor and all other of Contractor's costs of doing business. County shall not be responsible for any expense incurred by Contractor in performing services for County.

ARTICLE 5. OBLIGATIONS OF CONTRACTOR

- 5.01** Contractor Qualifications: Contractor warrants that Contractor has the necessary licenses, experience and technical skills to provide services under this Contract.
- 5.02** Contract Management: Contractor shall report to the Health and Human Services Agency Director or his or her designee who will review the activities and performance of the Contractor and administer this Contract.

- 5.03** Tools and Instrumentalities: Contractor will supply all tools and instrumentalities required to perform the services under this Contract. Contractor is not required to purchase or rent any tools, equipment or services from County.
- 5.04** Workers' Compensation: Contractor shall maintain a workers' compensation plan covering all its employees as required by California Labor Code Section 3700, either through workers' compensation insurance issued by an insurance company or through a plan of self-insurance certified by the State Director of Industrial Relations. If Contractor elects to be self-insured, the certificate of insurance otherwise required by this Contract shall be replaced with a consent to self-insure issued by the State Director of Industrial Relations. Proof of such insurance shall be provided before any work is commenced under this contract. No payment shall be made unless such proof of insurance is provided.
- 5.05** Indemnification: Contractor shall indemnify and hold County harmless against any and all liability imposed or claimed, including attorney's fees and other legal expenses, arising directly or indirectly from any act or failure of Contractor or Contractor's assistants, employees or agents, including all claims relating to the injury or death of any person or damage to any property. Contractor agrees to maintain a policy of liability insurance in the minimum amount of (\$1,000,000) One Million Dollars, to cover such claims or in an amount determined appropriate by the County Risk Manager. If the amount of insurance is reduced by the County Risk Manager such reduction must be in writing. Contractor shall furnish a certificate of insurance evidencing such insurance and naming the County as an additional insured for the above-cited liability coverage prior to commencing work. It is understood that the duty of Contractor to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. Acceptance by County of insurance certificates and endorsements required under this Contract does not relieve Contractor from liability or limit Contractor's liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether or not such insurance policies shall have been determined to apply. By execution of this Contract, Contractor acknowledges and agrees to the provisions of this Section and that it is a material element of consideration.
- 5.06** General Liability and Automobile Insurance: During the term of this Contract, Contractor shall obtain and keep in full force and effect a commercial, general liability and automobile policy or policies of at least (\$1,000,000) One Million Dollars, combined limit for bodily injury and property damage; the County, its officers, employees, volunteers and agents are to be named additional insured under the policies, and the policies shall stipulate that this insurance will operate as primary insurance for work performed by Contractor and its sub-contractors, and that no other insurance effected by County or other named insured will be called on to cover a loss covered thereunder. All insurance required herein shall be provided by a company authorized to do business in the State of California and possess at least a Best A:VII rating or as may otherwise be acceptable to County. The General Liability insurance shall be provided by an ISO Commercial General Liability policy, with edition dates of 1985, 1988, or 1990 or other form

satisfactory to County. The County will be named as an additional insured using ISO form CG 2010 1185 or the same form with an edition date no later than 1990, or in other form satisfactory to County.

- 5.07** Certificate of Insurance and Endorsements: Contractor shall obtain and file with the County prior to engaging in any operation or activity set forth in this Contract, certificates of insurance evidencing additional insured coverage as set forth in paragraphs 5.04 and 5.10 and which shall provide that no cancellation, reduction in coverage or expiration by the insurance company will be made during the term of this Contract, without thirty (30) days written notice to County prior to the effective date of such cancellation. **Naming the County as a “Certificate Holder” or other similar language is NOT sufficient satisfaction of the requirement.** Prior to commencement of performance of services by Contractor and prior to any obligations of County, contractor shall file certificates of insurance with County showing that Contractor has in effect the insurance required by this Contract. Contractor shall file a new or amended certificate on the certificate then on file. **If changes are made during the term of this Contract, no work shall be performed under this agreement, and no payment may be made until such certificate of insurance evidencing the coverage in paragraphs, 5.05, the general liability policy set forth in 5.06 and 5.10 are provided to County.**
- 5.08** Public Employees Retirement System (CalPERS): In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Contract is determined by a court of competent jurisdiction or the Public Employees Retirement System (CalPERS) to be eligible for enrollment in CalPERS as an employee of the County, Contractor shall indemnify, defend, and hold harmless County for the payment of any employee and/or employer contributions of CalPERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of County. Contractor understands and agrees that his personnel are not, and will not be, eligible for memberships in, or any benefits from, any County group plan for hospital, surgical or medical insurance, or for membership in any County retirement program, or for paid vacation, paid sick leave, or other leave, with or without pay, or for any other benefit which accrues to a County employee.
- 5.09** IRS/FTB Indemnity Assignment: Contractor shall defend, indemnify, and hold harmless the County, its officers, agents, and employees, from and against any adverse determination made by the Internal Revenue Service of the State Franchise Tax Board with respect to Contractor’s “independent contractor” status that would establish a liability for failure to make social security and income tax withholding payments.
- 5.10** Professional Liability: If Contractor or any of its officers, agents, employees, volunteers, contactors or subcontractors are required to be professionally licensed or certified by any agency of the State of California in order to perform any of the work or services identified herein, Contractor shall procure and

maintain in force throughout the duration of the Contract a professional liability insurance policy with a minimum coverage level of (\$1,000,000) One Million Dollars, or as determined in writing by County's Risk Management Department.

- 5.11 State and Federal Taxes:** As Contractor is not County's employee, Contractor is responsible for paying all required state and federal taxes. In particular:
- a. County will not withhold FICA (Social Security) from Contractor's payments;
 - b. County will not make state or federal unemployment insurance contributions on behalf of Contractor.
 - c. County will not withhold state or federal income tax from payment to Contractor.
 - d. County will not make disability insurance contributions on behalf of Contractor.
 - e. County will not obtain workers' compensation insurance on behalf of Contractor.
- 5.12 Records:** All reports and other materials collected or produced by the Contractor or any subcontractor of Contractor shall, after completion and acceptance of the Contract, become the property of County, and shall not be subject to any copyright claimed by the Contractor, subcontractor, or their agents or employees. Contractor may retain copies of all such materials exclusively for administration purposes. Any use of completed or uncompleted documents for other projects by Contractor, any subcontractor, or any of their agents or employees, without the prior written consent of County is prohibited. It is further understood and agreed that all plans, studies, specifications, data magnetically or otherwise recorded on computer or computer diskettes, records, files, reports, etc., in possession of the Contractor relating to the matters covered by this Contract shall be the property of the County, and Contractor hereby agrees to deliver the same to the County upon request. It is also understood and agreed that the documents and other materials including but not limited to those set forth hereinabove, prepared pursuant to this Contract are prepared specifically for the County and are not necessarily suitable for any future or other use.
- 5.13 Contractor's Books and Records:** Contractor shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the County for a minimum of five (5) years, or for any longer period required by law, from the date of final payment to the Contractor under this Contract. Any records or documents required to be maintained shall be made available for inspection, audit and/or copying at any time during regular business hours, upon oral or written request of the County.
- 5.14 Assignability of Contract:** It is understood and agreed that this Contract contemplates personal performance by the Contractor and is based upon a determination of its unique personal competence and experience and upon its specialized personal knowledge. Assignments of any or all rights, duties or

obligations of the Contractor under this Contract will be permitted only with the express written consent of the County.

- 5.15** Warranty of Contractor: Contractor warrants that it, and each of its personnel, where necessary, are properly certified and licensed under the laws and regulations of the State of California to provide the special services agreed to.
- 5.16** Withholding for Non-Resident Contractor: Pursuant to California Revenue and Taxation Code Section 18662, payments made to nonresident independent contractors, including corporations and partnerships that do not have a permanent place of business in this state, are subject to 7 percent state income tax withholding.

Withholding is required if the total yearly payments made under this contract exceed \$1,500.00.

Unless the Franchise Tax Board has authorized a reduced rate or waiver of withholding and County is provided evidence of such reduction/waiver, all nonresident contractors will be subject to the withholding. It is the responsibility of the Contractor to submit the Waiver Request (Form 588) to the Franchise Tax Board as soon as possible in order to allow time for the Franchise Tax Board to review the request.

- 5.17** Compliance with Child, Family and Spousal Support Reporting Obligations: Contractor's failure to comply with state and federal child, family and spousal support reporting requirements regarding contractor's employees or failure to implement lawfully served wage and earnings assignment orders or notices of assignment relating to child, family and spousal support obligations shall constitute a default under this Contract. Contractor's failure to cure such default within ninety (90) days of notice by County shall be grounds for termination of this Contract.
- 5.18** Conflict of Interest: Contractor covenants that it presently has no interest and shall not acquire an interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the services hereunder. Contractor further covenants that, in the performance of this Contract, no subcontractor or person having such an interest shall be used or employed. Contractor certifies that no one who has or will have any financial interest under this contract is an officer or employee of County.
- 5.19** Compliance with Applicable Laws: Contractor shall comply with all applicable federal, state and local laws now or hereafter in force, and with any applicable regulations, in performing the work and providing the services specified in this Contract. This obligation includes, without limitations, the acquisition and maintenance of any permits, licenses, or other entitlements necessary to perform the duties imposed expressly or impliedly under this Contract.

5.20 Bankruptcy: Contractor shall immediately notify County in the event that Contractor ceases conducting business in the normal manner, becomes insolvent, makes a general assignment for the benefit of creditors, suffer or permits the appointment of a receiver for its business or assets, or avails itself of, or becomes subject to, any proceeding under the Federal Bankruptcy Act or any other statute of any state relating to insolvency or protection of the rights of creditors.

5.21 Health Insurance Portability and Accountability Act (HIPAA): Contractor agrees to the terms and conditions set forth in the "Business Associates Agreement" attached hereto as Exhibit "C" and those terms and conditions are hereby incorporated into the Contract by reference. Additionally, Contractor shall comply with, and assist SCHHSA in complying with, the privacy and security requirements of the Health Insurance Portability and Accountability Act (HIPAA), as follows.

A. Use or Disclosure of Protected Health Information: Contractor may use or disclose protected health information (PHI) to perform its obligations under the Contract, provided that such use or disclosure does not violate this Agreement, is not prohibited by the Health Insurance Portability and Accountability Act (HIPAA) including, but not limited to, the provisions of Title 42, United States Code, Section 1320d et seq. and Title 45, Code of Federal Regulations (C.F.R.), Parts 142, 160, 162 and 164, or does not exceed the scope of how County could use or disclose the information.

Contractor shall not use, disclose or allow the disclosure of PHI except as permitted herein or as required or authorized by law. Contractor shall implement appropriate safeguards to prevent use or disclosure of PHI other than as provided herein. At the request of and in the time and manner designated by County, Contractor shall provide access to PHI in a designated record set as required by 45 C.F.R. Section 164.524. Contractor shall report to County any use or disclosure of PHI not provided for herein or HIPAA regulations.

If Contractor provides PHI to a third party, including officers, agents, employees, volunteers, contractors and subcontractors, pursuant to the terms of the Contract, Contractor shall ensure that the third party complies with all HIPAA regulations and the terms set forth herein.

B. Documentation and Accounting of Uses and Disclosures: Contractor shall document any disclosures of PHI in a manner that would allow County to respond to a request for an accounting of disclosures of PHI in accordance with 45 C.F.R. Section 164.528. Contractor shall provide County, in a time and manner designated by County, all information necessary to respond to a request for an accounting of disclosures of PHI.

C. Amendments to Designated Record Sets: In accordance with 45 C.F.R. Section 164.526, Contractor agrees to amend PHI in its possession as

requested by an individual or as directed by County, in a time and manner designated by County.

- D. Access to Records:** Contractor shall make available to County or the Secretary of the United States Department of Health and Human Services (HHS), in the time and manner designated by County or HHS, any records related to the use, disclosure and privacy protections of PHI for the purpose of investigating or auditing County's compliance with HIPAA regulations.
- E. Termination of Agreement:** Upon County's knowledge of a material breach of these provisions or HIPAA regulations, County shall, at its option, either provide Contractor with an opportunity to cure the breach or immediately terminate this Contract. If Contractor is given an opportunity to cure the breach but fails to do so within the time specified by County, County may terminate the Contract without further notice.
- F. Destruction of PHI:** Upon termination of this Contract, Contractor shall return to County all PHI required to be retained and return or destroy all other PHI to comply with HIPAA regulations. This provision shall apply to PHI in the possession of Contractor's officers, agents, employees, volunteers, contractors and subcontractors who shall retain no copies of the PHI. If Contractor determines that returning or destroying the PHI is not feasible, Contractor shall provide County with notice specifying the conditions that make return or destruction not feasible. If County agrees that return of the PHI is not feasible, Contractor shall continue to extend the protections of this provision to the PHI for so long as Contractor or its officers, agents, employees, volunteers, contractors or subcontractors maintain such PHI.
- 5.22 Nondiscrimination:** Contractor agrees to the terms and conditions set forth in the "Nondiscrimination in State and Federally-Assisted Programs" addendum, attached hereto as Exhibit "B" and those terms and conditions are hereby incorporated into the Contract by reference.
- 5.23 Grievance Procedure:** If Contractor is required by ordinance, regulation, policy, the California Department of Social Services, County or other authority to have a procedure for filing and considering grievances, Contractor shall provide County with a copy of Contractor's grievance procedure prior to providing services under this Contract.
- 5.24 Child Abuse and Neglect Reporting:** Contractor shall comply with all state and federal laws pertaining to the reporting of child abuse and/or neglect. Contractor's officers, employees, agents and volunteers shall report all known or suspected instances of child abuse and/or neglect to the Child Protective Services agency or other agency as required by Penal Code Section 11164 et seq.
- 5.25 Confidentiality:** All information and records obtained in the course of providing services under this Agreement shall be confidential pursuant to Section 5328 of

the Welfare and Institutions Code in accordance with applicable State and Federal law.

- 5.26** Patients' Rights: Contractor shall give the patients notice of their rights pursuant to and in compliance with: California Welfare and Institutions Code Section 5323; California Administrative Code, Title 9, Chapter 1, Subchapter 4, Article 6. In addition, in all facilities providing the services described herein, the Contractor shall have prominently posted in the predominant languages of the community a list of the patient's rights.

ARTICLE 6. OBLIGATIONS OF COUNTY

- 6.01** Cooperation of County: County agrees to comply with all reasonable requests of Contractor (to provide reasonable access to documents and information as permitted by law) necessary to the performance of Contractor's duties under this Contract.

ARTICLE 7. TERMINATION

- 7.01** Termination on Occurrence of State Events: This Contract shall terminate automatically on the occurrence of any of the following events:

1. Bankruptcy or insolvency of Contractor
2. Death of Contractor

- 7.02** Termination by County for Default of Contractor: Should Contractor default in the performance of this Contract or materially breach any of its provisions, County, at County's option, may terminate this Contract by giving written notification to Contractor.

- 7.03** Termination for Convenience of County: County may terminate this Contract at any time by providing a notice in writing to Contractor that the Contract is terminated. Said Contract shall then be deemed terminated and no further work shall be performed by Contractor. If the Contract is so terminated, the Contractor shall be paid for that percentage of the phase of work actually completed, based on a pro rata portion of the compensation for said phase satisfactorily completed at the time of notice of termination is received.

- 7.04** Termination of Funding: County may terminate this Contract in any fiscal year in that it is determined there is not sufficient funding. California Constitution Article XVI Section 18.

ARTICLE 8. GENERAL PROVISIONS

- 8.01** Notices: Any notices to be given hereunder by either party to the other may be effected either by personal delivery in writing or by mail, registered or certified, postage prepaid or return receipt requested. Mailed notices shall be addressed to the parties at the addresses appearing in the introductory paragraph of this

Contract, but each party may change the address by written notice in accordance with the paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of two (2) days after mailing.

County Siskiyou County Health and Human Services Agency
 Attn: Rose Bullock, Administrative Services Manager II
 2060 Campus Drive
 Yreka, California 96097
 (530) 841-4732 Phone
 (530) 841-2790 Fax
 rbullock@co.siskiyou.ca.us

Contractor Restpadd, Inc.
 Restpadd Psychiatric Health Facility
 2750 Eureka Way
 Redding, CA 96001
 (530) 262-6722 Phone

- 8.02** Entire Agreement of the Parties: This contract supersedes any and all contracts, either oral or written, between the Parties hereto with respect to the rendering of services by Contractor for County and contains all the covenants and contracts between the parties with respect to the enduring of such services in any manner whatsoever. Each Party to this Contract acknowledges that no representations, inducements, promises, or contract, orally or otherwise, have been made by any party, or anyone acting on behalf of any Party, which are not embodied herein, and that no other contract, statement, or promise not contained in this Contract shall be valid or binding. Any modification of this Contract will be effective only if it is in writing signed by the Party to be charged and approved by the County as provided herein or as otherwise required by law.
- 8.03** Partial Invalidity: If any provision in this Contract is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provision will nevertheless continue in full force without being impaired or invalidated in any way.
- 8.04** Attorney's Fees: If any action at law or in equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Contract, the prevailing Party will be entitled to reasonable attorney's fees, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which that party may be entitled.
- 8.05** Conformance to Applicable Laws: Contractor shall comply with the standard of care regarding all applicable federal, state and county laws, rules and ordinances. Contractor shall not discriminate in the employment of persons who work under this contract because of race, the color, national origin, ancestry, disability, sex or religion of such person.

- 8.06** Waiver: In the event that either County or Contractor shall at any time or times waive any breach of this Contract by the other, such waiver shall not constitute a waiver of any other or succeeding breach of this Contract, whether of the same or any other covenant, condition or obligation.
- 8.07** Governing Law: This Contract and all matters relating to it shall be governed by the laws of the State of California and the County of Siskiyou and any action brought relating to this Contract shall be brought exclusively in a state court in the County of Siskiyou.
- 8.08** Reduction of Consideration: Contractor agrees that County shall have the right to deduct from any payments contracted for under this Contract any amount owed to County by Contractor as a result of any obligation arising prior or subsequent to the execution of this contract. For purposes of this paragraph, obligations arising prior to the execution of this contract may include, but are not limited to any property tax, secured or unsecured, which tax is in arrears. If County exercises the right to reduce the consideration specified in this Contract, County shall give Contractor notice of the amount of any off-set and the reason for the deduction.
- 8.09** Negotiated Contract: This Contract has been arrived at through negotiation between the parties. Neither party is to be deemed the party which prepared this Contract within the meaning of California Civil Code Section 1654. Each party hereby represents and warrants that in executing this Contract it does so with full knowledge of the rights and duties it may have with respect to the other. Each party also represents and warrants that it has received independent legal advice from its attorney with respect to the matters set forth in this Contract and the rights and duties arising out of this Contract, or that such party willingly foregoes any such consultation.
- 8.10** Time is of the Essence: Time is of the essence in the performance of this Contract.
- 8.11** Materiality: The parties consider each and every term, covenant, and provision of this Contract to be material and reasonable.
- 8.12** Authority and Capacity: Contractor and Contractor's signatory each warrant and represent that each has full authority and capacity to enter into this Contract.
- 8.13** Binding on Successors: All of the conditions, covenants and terms herein contained shall apply to, and bind, the heirs, successors, executors, administrators and assigns of Contractor. Contractor and all of Contractor's heirs, successors, executors, administrators, and assigns shall be jointly and severally liable under the Contract.
- 8.14** Cumulation of Remedies: All of the various rights, options, elections, powers and remedies of the parties shall be construed as cumulative, and no one of them exclusive of any other or of any other legal or equitable remedy which a party

might otherwise have in the event of a breach or default of any condition, covenant or term by the other party. The exercise of any single right, option, election, power or remedy shall not, in any way, impair any other right, option, election, power or remedy until all duties and obligations imposed shall have been fully performed.

8.15 No Reliance On Representations: Each party hereby represents and warrants that it is not relying, and has not relied upon any representation or statement made by the other party with respect to the facts involved or its rights or duties. Each party understands and agrees that the facts relevant, or believed to be relevant to this Contract, may hereunder turn out to be other than, or different from the facts now known to such party as true, or believed by such party to be true. The parties expressly assume the risk of the facts turning out to be different and agree that this Contract shall be effective in all respects and shall not be subject to rescission by reason of any such difference in facts.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the dates set forth below, each signatory represents that he/she has the authority to execute this agreement and to bind the Party on whose behalf his/her execution is made.

COUNTY OF SISKIYOU:

Date: 9/8/2021

DocuSigned by:
Ray A. Haupt
RAY A. HAUPT, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: Wendy Winingham
Deputy

Date: 7/29/2021

CONTRACTOR: Restpadd, Inc.

DocuSigned by:
Bill Hunt
Bill Hunt, RN - Administrator

Date: 7/29/2021

DocuSigned by:
April Cordova
April Cordova, Controller/Director of
Business Support Services

License No.: 20016049
(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. On File

ACCOUNTING:

Fund	Organization	Account	Activity
2122	401030	740300	
2129	401031	740000	163A

Encumbrance number

Amount not to exceed:

FY 21/22 Rate (\$0.01)

FY 22/23 Rate (\$0.01)

Exhibit "A"

I. Scope of Services

A. Fee For Service Access

Contractor will provide County access to bed space on a first come, first serve "Fee for Service" basis. County agrees to pay the all-inclusive "fee for service" daily rate from the day of admission to the day of discharge.

County is eligible to receive Medi-Cal reimbursement from the State of California, Department of Health Care Services for these bed days. County may place Adult patients at Contractor's psychiatric health facility (PHF).

The County Mental Health Plan (MHP) will determine the appropriateness of placement based on clinical medical necessity criteria.

B. Program

Restpadd, Inc. operates a Psychiatric Health Facility (PHF) providing therapeutic and rehabilitation services in a non-hospital 24-hour inpatient setting. Services are provided to individuals experiencing an acute psychiatric episode or crisis, whose physical health needs can be met by an affiliated hospital or in outpatient setting.

The primary focus of the program is continuous diagnostic assessment of the individual's mental health status, stabilization and maintenance of the mental health condition, improvement of patient's functioning ability, and transitional planning with appropriate referrals. It is intended for individuals who have a qualified mental health condition or crisis requiring temporary care in a safe and secure environment.

Restpadd PHF plans to accept "involuntary" and "voluntary" adult patients who are referred from county mental health agencies who meet the admission criteria established for the program. All care provided by the PHF will be pre-authorized by the referring county mental health agency and subject to utilization review criteria for medical and service necessity.

Patients will be discharged or transferred from this facility when: 1) the patient has successfully completed a treatment plan and no longer meets medical or service necessity criteria, 2) the patient no longer meet criteria for an involuntary hold, or 3) the patient needs a higher level of medical or psychiatric care. It is expected that all patients moving to a lower level of care (e.g. board and care, supervised living, etc) would be returned to the county of origin for placement or other disposition.

Restpadd Psychiatric Health Facility has established relationships with other providers to handle medical care, health emergencies, higher levels of psychiatric care and other referral needs.

This adult psychiatric program is designed for the treatment of adult patients, ages 18 and over, with primary psychiatric diagnoses. The following patients are excluded:

1. Patients who have the primary diagnosis of an eating disorder (anorexia nervosa or bulimia) as defined in Section 1254.5(b) of the California Health and Safety Code.

2. Patients who have the primary diagnosis of chemical dependency, chemical intoxication or chemical withdrawal.
3. Individuals with major mental disorders will not be admitted if their treatment requires medical interventions beyond the level appropriate to a psychiatric health facility, including:
 - a. detoxification from substance abuse
 - b. treatment for substance induced delirium
4. Disorders caused by chronic organic brain dysfunction.
5. Behavioral, cognitive and/or physical impairment which would render the patient unable to function at a minimally acceptable level within the treatment program, such as a medically unstable patient whose safety requires treatment in a medical surgical hospital.
6. Those who meet criteria for less restrictive treatment.

C. Average Length of Stay

The length of stay at the Restpadd PHF is planned to meet the acute psychiatric needs of the patients referred to the program. Restpadd PHF will accept both voluntary and involuntary patients who meet the admission criteria for the program.

It is expected that many of the patients referred to Restpadd PHF will be on an involuntary hold, which is limited to 72 hours. These patients may receive treatment beyond that time frame if they meet continued medical necessity.

To continue treatment, a patient must either agree to be treated on a voluntary basis or must be mandated to continue on an involuntary basis by the proper legal authority.

It is anticipated that the average length of stay at the PHF will be between 3 to 5 days. Stays of less than three days, or longer than five days, will be dependent on the individual needs of the patient. In all cases, individual care will be coordinated with the County MHP. Discharge planning and Aftercare will be coordinated with the patient's referring agency/caseworker to ensure post-discharge placement, medication support and social, vocational and educational services as appropriate.

D. Admission Process

Upon receipt of physician's orders and signed consent for treatment (or 5150), the patient meeting admission criteria will be admitted to Restpadd PHF. An initial assessment will be completed by a licensed nurse. The physician's admission orders and the nursing assessment then guide the preliminary treatment plan.

E. Assessment and Evaluation Procedures

Assessment of all patients begins on admission and is integral to the treatment process. Treatment planning is individualized according to individual needs identified through assessments. Primary assessments include the following:

Psychiatric Evaluation, Medical History and Physical, Nursing Assessment, Psychosocial History, Recreational Specialist Assessment

As indicated by patient need, physician and treatment team assessment, the following additional assessments may be provided:

Nutrition Assessment, Other Assessments: Laboratory, radiology, MRI, EKG/EEG, CT Scan, vocational, rehabilitation and other specialized consultations are ordered on an individualized basis to assure optimal utilization of resources.

If a sudden, marked change in client's health or condition, illness, death, serious personal injury or substantial property damage occurs in connection with the performance of this Agreement, Contractor shall immediately notify the Director, Siskiyou County Health and Human Services Agency, by telephone. Contractor shall promptly submit to County a written report in such form as may be required by it of all accidents which occur in connection with the performance of this Agreement. This report must include the following information:

1. Name and address of the injured or deceased person;
 2. Name and address of Contractor's subcontractor, if any;
 3. Name and address of Contractor's liability insurance carrier believed to be involved; and
 4. A detailed description of the incident and whether any of County's equipment, tools, material or employees was involved.
- F. Transportation from County to Restpadd PHF and upon discharge from Restpadd PHF to County will be the responsibility and expense of County. All aftercare arrangements will be the responsibility of County. County, before transporting and admitting a patient into Restpadd PHF will make prior arrangement with Contractor and obtain permission for admission. It is further understood and agreed that County will arrange for transportation back to County for all patients within 24 hours of termination of the 72-hour or 14-day Certification period in which Contractor may legally retain those involuntary patients that County refers to Contractor.

II. Compensation

- A. County agrees to pay as follows for services provided at Restpadd Psychiatric Health Facility located in Redding, CA the following all-inclusive rates:

Fiscal Year 2021/2022

\$1,010.00 per adult client, per day for Indigent and Medi-Cal patients

*Contractor will not charge for the client's day of discharge

- B. County agrees to pay an additional Four Hundred Dollars and No/100 Cents (\$400.00) per client, per day, for Indigent and Medi-Cal patients, for increased levels of observation (Q5 checks) or 1:1 individual care. All such services are to be coordinated with County and prior approval shall be obtained from the Siskiyou County Health and Human Services Agency Director, Behavioral Health Division Director, or his or her designee.
- C. Fees for services charged to either the local Human Services Agency, Behavioral Health Division, patient, or other person responsible, therefore, shall not exceed actual cost. The per diem rates and additional billing requirements for this agreement are shown in this Exhibit.

- D. Contractor shall submit monthly to County, an invoice and supporting documentation identifying: beneficiary, service provider, type of service and requisite service code, date of service, time of day and length of time of services. Contractor shall bill for services under this agreement on a monthly basis in arrears. Contractor shall provide County with a bill on the approved form within ninety (90) days of service. The approved format for billing is the standard UB 92.

III. Cost Reports and Settlement

- A. Contractor shall submit a separate detailed Mental Health Provider Cost Report ("Cost Report") in the format prescribed by the California Department of Health Care Services (DHCS) and a complete Financial Statement no later than 90 days after the end of the fiscal year. The Cost Report shall calculate the cost per unit as the lower of actual costs or published charges.
- B. Contractor may use unaudited financial statements as the basis of cost information for completion of the Cost Report and Financial Statement. Contractor shall submit a copy of the unaudited financial statements with the completed Cost Report and Financial Statement. In addition, Contractor shall submit to County an independent audit report conducted by a Certified Public Accountant in accordance with OMB Circular A133 within 276 days after the close of each County fiscal year during which this agreement is in effect.
- C. Upon completion of the County Cost Report, which includes the Contractor's cost report data, County may conduct a settlement review. In the event the Cost Report settlement review identifies an overpayment to Contractor, County will invoice Contractor and Contractor shall reimburse County the full overpayment amount within 60 days.
- D. DHCS will review the submitted County Cost Report and issue a Preliminary Cost Report Settlement to County. DHCS will also conduct a Cost Report Audit which results in a Final Cost Report Settlement. In the event that either the DHCS preliminary settlement or final settlement indicates a denial or disallowance of services provided by Contractor or any other irregularity or errors of omission or commission irregularity on the part of Contractor which leads to a financial recoupment, County shall invoice Contractor for the associated amount and Contractor shall reimburse County the full amount within 60 days.
- E. Compensation for services rendered subsequent to the Cost Report and Financial Statement due dates may be withheld from Contractor at County's sole discretion until the Cost Report and Financial Statement have been received by County.
- F. All provisions in this section shall survive the termination, expiration, or cancellation of this agreement.

IV. Compliance and Audits

Contractor shall ensure that all services and documentation shall comply with all applicable requirements in the DHCS-MHP Contract No. 17-94617 located at: https://www.co.siskiyou.ca.us/sites/default/files/fileattachments/behavioral_health/page/1381/bhs-20180905_specialty_mental_health_service_agreement.pdf

- A. Contractor shall comply with all applicable Medicaid laws, regulations, and contract provisions, including the terms of the 1915(b) Waiver and any Special Terms and Conditions.
- B. Contractor shall be subject to audit, evaluation, and inspection of any books, records, contracts, computer or electronic systems that pertain to any aspect of the services and activities performed, in accordance with 42 CFR §§ 438.3(h) and 438.230(c)(3).
- C. Contractor shall make available, for the purposes of an audit, evaluation, or inspection, its premises, physical facilities, equipment, books, records, contracts, computer or other electronic systems relating to Medi-Cal beneficiaries.
- D. Should the State, CMS, or the HHS Inspector General determine that there is a reasonable possibility of fraud or similar risk, the State, CMS, or the HHS Inspector General may inspect, evaluate, and audit the Contractor at any time.
- E. County will monitor performance of Contractor on an ongoing basis for compliance with the terms of the DHCS-MHP Contract. Contractor's performance shall be subject to periodic formal review by County.
- F. Contractor and any of its officers, agents, employees, volunteers, contractors, or subcontractors agree to consent to criminal background checks including fingerprinting when required to do so by DHCS or by the level of screening based on risk of fraud, waste, or abuse as determined for that category of provider.
- G. Contractor shall allow inspection, evaluation, and audit of its records, documents, and facilities, and those of its subcontractors, for 10 years from the term end date of this Contract or in the event the Contractor has been notified that an audit or investigation of this Contract has been commenced, until such time as the matter under audit or investigation has been resolved, including the exhaustion of all legal remedies, whichever is later.
- H. Should Contractor create a Federal or State audit exception during the course of the provision of services under this agreement, due to an error or errors of omission or commission, Contractor shall be responsible for the audit exception and any associated recoupment. Should a Contractor-caused audit exception result in financial recoupment, County shall invoice Contractor for the associated amount and Contractor shall reimburse County the full amount within 30 days. The County will not offset future billings for repayment under this agreement.
- I. All provisions in this section shall survive the termination, expiration, or cancellation of this agreement.

V. Contract Amendments

Contractor and County may mutually agree, in writing, to amend the rates and/or services in this contract at the beginning of each fiscal year during the term of this contract.

Exhibit "B"

ASSURANCE OF COMPLIANCE WITH THE SISKIYOU COUNTY HEALTH AND HUMAN SERVICES AGENCY – BEHAVIORAL HEALTH DIVISION NONDISCRIMINATION IN STATE AND FEDERALLY – ASSISTED PROGRAMS

CONTRACTOR HEREBY AGREES THAT it will comply with the nondiscrimination provisions of this contract as further described below and referenced in the California Department of Health Care Services Specialty Mental Health Services Agreement Exhibit E, Section 3 -

1) Consistent with the requirements of applicable federal law such as 42 C.F.R. §§ 438.6(d)(3) and (4) or state law, the Contractor shall not engage in any unlawful discriminatory practices in the admission of beneficiaries, assignments of accommodations, treatment, evaluation, employment of personnel, or in any other respect on the basis of race, color, gender, religion, marital status, national origin, age, sexual preference or mental or physical handicap. The Contractor will not discriminate against beneficiaries on the basis of health status or need for health care services, pursuant to 42 C.F.R. § 438.6(d)(3).

2) The Contractor shall comply with the provisions of Section 504 of the Rehabilitation Act of 1973, as amended, pertaining to the prohibition of discrimination against qualified handicapped persons in all federally assisted programs or activities, as detailed in regulations signed by the Secretary of Health and Human Services, effective June 2, 1977, and found in the Federal Register, Volume 42, No. 86, dated May 4, 1977.

Contractor agrees this assurance is binding on the vendor/recipient directly or through contract, license, or other provider services, as long as it received federal or state assistance.

Exhibit "C"

**BUSINESS ASSOCIATES AGREEMENT
UNDER THE HEALTH INSURANCE PORTABILITY AND
ACCOUNTABILITY ACT OF 1996 (HIPAA)**

Siskiyou County Health and Human Services Agency, Behavioral Health Division ("County") is a Covered Entity as defined by, and subject to the requirements and prohibitions of, the Administrative Simplification provisions of the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 (HIPAA), and regulations promulgated thereunder, including the Privacy, Security, Breach Notification, and Enforcement Rules at 45 Code of Federal Regulations (C.F.R.) Parts 160 and 164 (collectively, the "HIPAA Rules").

Contractor performs or provides functions, activities or services to County that require Contractor, in order to provide such functions, activities or services, to create, access, receive, maintain, and/or transmit information that includes or that may include Protected Health Information, as defined by the HIPAA Rules. As such, Contractor is a Business Associate as defined by the HIPAA Rules, and is therefore subject to those provisions of the HIPAA Rules that are applicable to Business Associates.

The HIPAA Rules require a written agreement ("Business Associate Agreement") between County and Contractor in order to mandate certain protections for the privacy and security of Protected Health Information, and these HIPAA Rules prohibit the disclosure to or use of Protected Health Information by Contractor if such an agreement is not in place.

This Business Associate Agreement and its provisions are intended to protect the privacy and provide for the security of Protected Health Information disclosed to or used by Contractor in compliance with the HIPAA Rules.

Therefore, the parties agree as follows:

1. DEFINITIONS

- 1.1 "Breach" has the same meaning as the term "breach" at 45 C.F.R. § 164.402.
- 1.2 "Business Associate" has the same meaning as the term "business associate" at 45 C.F.R. § 160.103. For the convenience of the parties, a "business associate" is a person or entity, other than a member of the workforce of covered entity, who performs functions or activities on behalf of, or provides certain services to, a covered entity that involve access by the business associate to Protected Health Information. A "business associate" also is a subcontractor that creates, receives, maintains, or transmits Protected Health Information on behalf of another business associate. And in reference to the party to this Business Associate Agreement "Business Associate" shall mean Contractor.
- 1.3 "Covered Entity" has the same meaning as the term "covered entity" at 45 C.F.R. § 160.103, and in reference to the party to this Business Associate Agreement, "Covered Entity" shall mean Siskiyou County Health and Human Services Agency, Behavioral Health Division.
- 1.4 "Data Aggregation" has the same meaning as the term "data aggregation" at 45 C.F.R. § 164.501.

- 1.5 "De-identification" refers to the de-identification standard at 45 C.F.R. § 164.514.
- 1.6 "Designated Record Set" has the same meaning as the term "designated record set" at 45 C.F.R. § 164.501.
- 1.7 "Disclose" and "Disclosure" mean, with respect to Protected Health Information, the release, transfer, provision of access to, or divulging in any other manner of Protected Health Information outside Business Associate's internal operations or to other than its workforce. (See 45 C.F.R. § 160.103.)
- 1.8 "Electronic Health Record" means an electronic record of health-related information on an individual that is created, gathered, managed, and consulted by authorized health care clinicians and staff. (See 42 U.S. C. § 17921.)
- 1.9 "Electronic Media" has the same meaning as the term "electronic media" at 45 C.F.R. § 160.103. For the convenience of the parties, electronic media means (1) Electronic storage material on which data is or may be recorded electronically, including, for example, devices in computers (hard drives) and any removable/transportable digital memory medium, such as magnetic tape or disk, optical disk, or digital memory card; (2) Transmission media used to exchange information already in electronic storage media. Transmission media include, for example, the Internet, extranet or intranet, leased lines, dial-up lines, private networks, and the physical movement of removable/transportable electronic storage media. Certain transmissions, including of paper, via facsimile, and of voice, via telephone, are not considered to be transmissions via electronic media if the information being exchanged did not exist in electronic form immediately before the transmission.
- 1.10 "Electronic Protected Health Information" has the same meaning as the term "electronic protected health information" at 45 C.F.R. § 160.103, limited to Protected Health Information created or received by Business Associate from or on behalf of Covered Entity. For the convenience of the parties, Electronic Protected Health Information means Protected Health Information that is (i) transmitted by electronic media; (ii) maintained in electronic media.
- 1.11 "Health Care Operations" has the same meaning as the term "health care operations" at 45 C.F.R. § 164.501.
- 1.12 "Individual" has the same meaning as the term "individual" at 45 C.F.R. § 160.103. For the convenience of the parties, Individual means the person who is the subject of Protected Health Information and shall include a person who qualifies as a personal representative in accordance with 45 C.F.R. § 164.502 (g).
- 1.13 "Law Enforcement Official" has the same meaning as the term "law enforcement official" at 45 C.F.R. § 164.103.
- 1.14 "Minimum Necessary" refers to the minimum necessary standard at 45 C.F.R. § 162.502 (b).
- 1.15 "Protected Health Information" has the same meaning as the term "protected health information" at 45 C.F.R. § 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity. For the convenience of the parties, Protected Health Information includes information that (i) relates to the past,

present or future physical or mental health or condition of an Individual; the provision of health care to an Individual, or the past, present or future payment for the provision of health care to an Individual; (ii) identifies the Individual (or for which there is a reasonable basis for believing that the information can be used to identify the Individual); and (iii) is created, received, maintained, or transmitted by Business Associate from or on behalf of Covered Entity, and includes Protected Health Information that is made accessible to Business Associate by Covered Entity. "Protected Health Information" includes Electronic Protected Health Information.

- 1.16 "Required by Law" " has the same meaning as the term "required by law" at 45 C.F.R. § 164.103.
- 1.17 "Secretary" has the same meaning as the term "secretary" at 45 C.F.R. § 160.103
- 1.18 "Security Incident" has the same meaning as the term "security incident" at 45 C.F.R. § 164.304.
- 1.19 "Services" means, unless otherwise specified, those functions, activities, or services in the applicable underlying Agreement, Contract, Master Agreement, Work Order, or Purchase Order or other service arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.
- 1.20 "Subcontractor" has the same meaning as the term "subcontractor" at 45 C.F.R. § 160.103.
- 1.21 "Unsecured Protected Health Information" has the same meaning as the term "unsecured protected health information" at 45 C.F.R. § 164.402.
- 1.22 "Use" or "Uses" means, with respect to Protected Health Information, the sharing, employment, application, utilization, examination or analysis of such Information within Business Associate's internal operations. (See 45 C.F.R § 164.103.)
- 1.23 Terms used, but not otherwise defined in this Business Associate Agreement, have the same meaning as those terms in the HIPAA Rules.

2. PERMITTED AND REQUIRED USES AND DISCLOSURES OF PROTECTED HEALTH INFORMATION

- 2.1 Business Associate may only Use and/or Disclose Protected Health Information as necessary to perform Services, and/or as necessary to comply with the obligations of this Business Associate Agreement.
- 2.2 Business Associate may Use Protected Health Information for de-identification of the information if de-identification of the information is required to provide Services.
- 2.3 Business Associate may Use or Disclose Protected Health Information as Required by Law.
- 2.4 Business Associate shall make Uses and Disclosures and requests for Protected Health Information consistent with the Covered Entity's applicable Minimum Necessary policies and procedures.

- 2.5 Business Associate may Use Protected Health Information as necessary for the proper management and administration of its business or to carry out its legal responsibilities.
- 2.6 Business Associate may Disclose Protected Health Information as necessary for the proper management and administration of its business or to carry out its legal responsibilities, provided the Disclosure is Required by Law or Business Associate obtains reasonable assurances from the person to whom the Protected Health Information is disclosed (i.e., the recipient) that it will be held confidentially and Used or further Disclosed only as Required by Law or for the purposes for which it was disclosed to the recipient and the recipient notifies Business Associate of any instances of which it is aware in which the confidentiality of the Protected Health Information has been breached.
- 2.7 Business Associate may provide Data Aggregation services relating to Covered Entity's Health Care Operations if such Data Aggregation services are necessary in order to provide Services.

3. PROHIBITED USES AND DISCLOSURES OF PROTECTED HEALTH INFORMATION

- 3.1 Business Associate shall not Use or Disclose Protected Health Information other than as permitted or required by this Business Associate Agreement or as Required by Law.
- 3.2 Business Associate shall not Use or Disclose Protected Health Information in a manner that would violate Subpart E of 45 C.F.R. Part 164 if done by Covered Entity, except for the specific Uses and Disclosures set forth in Sections 2.5 and 2.6.
- 3.3 Business Associate shall not Use or Disclose Protected Health Information for de-identification of the information except as set forth in section 2.2.

4. OBLIGATIONS TO SAFEGUARD PROTECTED HEALTH INFORMATION

- 4.1 Business Associate shall implement, use, and maintain appropriate safeguards to prevent the Use or Disclosure of Protected Health Information other than as provided for by this Business Associate Agreement.
- 4.2 Business Associate shall comply with Subpart C of 45 C.F.R Part 164 with respect to Electronic Protected Health Information, to prevent the Use or Disclosure of such information other than as provided for by this Business Associate Agreement.

5. REPORTING NON-PERMITTED USES OR DISCLOSURES, SECURITY INCIDENTS, AND BREACHES OF UNSECURED PROTECTED HEALTH INFORMATION

- 5.1 Business Associate shall report to Covered Entity any Use or Disclosure of Protected Health Information not permitted by this Business Associate Agreement, any Security Incident, and/ or any Breach of Unsecured Protected Health Information as further described in Sections 5.1.1, 5.1.2, and 5.1.3.
 - 5.1.1 Business Associate shall report to Covered Entity any Use or Disclosure of Protected Health Information by Business Associate, its employees, representatives, agents or Subcontractors not provided for by this Agreement of which Business Associate becomes aware.

- 5.1.2 Business Associate shall report to Covered Entity any Security Incident of which Business Associate becomes aware.
- 5.1.3. Business Associate shall report to Covered Entity any Breach by Business Associate, its employees, representatives, agents, workforce members, or Subcontractors of Unsecured Protected Health Information that is known to Business Associate or, by exercising reasonable diligence, would have been known to Business Associate. Business Associate shall be deemed to have knowledge of a Breach of Unsecured Protected Health Information if the Breach is known, or by exercising reasonable diligence would have been known, to any person, other than the person committing the Breach, who is an employee, officer, or other agent of Business Associate, including a Subcontractor, as determined in accordance with the federal common law of agency.
- 5.2 Except as provided in Section 5.3, for any reporting required by Section 5.1, Business Associate shall provide, to the extent available, all information required by, and within the times frames specified in, Sections 5.2.1 and 5.2.2.
- 5.2.1 Business Associate shall make an immediate telephonic report upon discovery of the non-permitted Use or Disclosure of Protected Health Information, Security Incident or Breach of Unsecured Protected Health Information to **(562) 940-3335** that minimally includes:
- (a) A brief description of what happened, including the date of the non-permitted Use or Disclosure, Security Incident, or Breach and the date of Discovery of the non-permitted Use or Disclosure, Security Incident, or Breach, if known;
 - (b) The number of Individuals whose Protected Health Information is involved;
 - (c) A description of the specific type of Protected Health Information involved in the non-permitted Use or Disclosure, Security Incident, or Breach (such as whether full name, social security number, date of birth, home address, account number, diagnosis, disability code or other types of information were involved);
 - (d) The name and contact information for a person highly knowledgeable of the facts and circumstances of the non-permitted Use or Disclosure of PHI, Security Incident, or Breach
- 5.2.2 Business Associate shall make a written report without unreasonable delay and in no event later than three (3) business days from the date of discovery by Business Associate of the non-permitted Use or Disclosure of Protected Health Information, Security Incident, or Breach of Unsecured Protected Health Information and to the **Health and Human Services Agency Privacy Officer at: Dee Barton, Privacy Officer, Siskiyou County Health and Human Services Agency, 2060 Campus Drive, Yreka, CA 96097, dbarton1@co.siskiyou.ca.us, Phone: (530) 841-4805, Fax: (530) 841-4799**, that includes, to the extent possible:

- (a) A brief description of what happened, including the date of the non-permitted Use or Disclosure, Security Incident, or Breach and the date of Discovery of the non-permitted Use or Disclosure, Security Incident, or Breach, if known;
- (b) The number of Individuals whose Protected Health Information is involved;
- (c) A description of the specific type of Protected Health Information involved in the non-permitted Use or Disclosure, Security Incident, or Breach (such as whether full name, social security number, date of birth, home address, account number, diagnosis, disability code or other types of information were involved);
- (d) The identification of each Individual whose Unsecured Protected Health Information has been, or is reasonably believed by Business Associate to have been, accessed, acquired, Used, or Disclosed;
- (e) Any other information necessary to conduct an assessment of whether notification to the Individual(s) under 45 C.F.R. § 164.404 is required;
- (f) Any steps Business Associate believes that the Individual(s) could take to protect him or herself from potential harm from the non-permitted Use or Disclosure, Security Incident, or Breach;
- (g) A brief description of what Business Associate is doing to investigate, to mitigate harm to the Individual(s), and to protect against any further similar occurrences; and
- (h) The name and contact information for a person highly knowledgeable of the facts and circumstances of the non-permitted Use or Disclosure of PHI, Security Incident, or Breach.

5.2.3 If Business Associate is not able to provide the information specified in Section 5.2.1 or 5.2.2 at the time of the required report, Business Associate shall provide such information promptly thereafter as such information becomes available.

5.3 Business Associate may delay the notification required by Section 5.1.3, if a law enforcement official states to Business Associate that notification would impede a criminal investigation or cause damage to national security.

5.3.1 If the law enforcement official's statement is in writing and specifies the time for which a delay is required, Business Associate shall delay its reporting and/or notification obligation(s) for the time period specified by the official.

5.3.2 If the statement is made orally, Business Associate shall document the statement, including the identity of the official making the statement, and delay its reporting and/or notification obligation(s) temporarily and no longer than 30 days from the date of the oral statement, unless a written statement as described in Section 5.3.1 is submitted during that time.

6. WRITTEN ASSURANCES OF SUBCONTRACTORS

- 6.1 In accordance with 45 C.F.R. § 164.502 (e)(1)(ii) and § 164.308 (b)(2), if applicable, Business Associate shall ensure that any Subcontractor that creates, receives, maintains, or transmits Protected Health Information on behalf of Business Associate is made aware of its status as a Business Associate with respect to such information and that Subcontractor agrees in writing to the same restrictions, conditions, and requirements that apply to Business Associate with respect to such information.
- 6.2 Business Associate shall take reasonable steps to cure any material breach or violation by Subcontractor of the agreement required by Section 6.1.
- 6.3 If the steps required by Section 6.2 do not cure the breach or end the violation, Contractor shall terminate, if feasible, any arrangement with Subcontractor by which Subcontractor creates, receives, maintains, or transmits Protected Health Information on behalf of Business Associate.
- 6.4 If neither cure nor termination as set forth in Sections 6.2 and 6.3 is feasible, Business Associate shall immediately notify CalMHSA.
- 6.5 Without limiting the requirements of Section 6.1, the agreement required by Section 6.1 (Subcontractor Business Associate Agreement) shall require Subcontractor to contemporaneously notify Covered Entity in the event of a Breach of Unsecured Protected Health Information.
- 6.6 Without limiting the requirements of Section 6.1, agreement required by Section 6.1 (Subcontractor Business Associate Agreement) shall include a provision requiring Subcontractor to destroy, or in the alternative to return to Business Associate, any Protected Health Information created, received, maintained, or transmitted by Subcontractor on behalf of Business Associate so as to enable Business Associate to comply with the provisions of Section 18.4.
- 6.7 Business Associate shall provide to Covered Entity, at Covered Entity's request, a copy of any and all Subcontractor Business Associate Agreements required by Section 6.1.
- 6.8 Sections 6.1 and 6.7 are not intended by the parties to limit in any way the scope of Business Associate's obligations related to Subcontracts or Subcontracting in the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.

7. ACCESS TO PROTECTED HEALTH INFORMATION

- 7.1 To the extent Covered Entity determines that Protected Health Information is maintained by Business Associate or its agents or Subcontractors in a Designated Record Set, Business Associate shall, within two (2) business days after receipt of a request from Covered Entity, make the Protected Health Information specified by Covered Entity available to the Individual(s) identified by Covered Entity as being entitled to access and shall provide such Individuals(s) or other person(s) designated by Covered Entity with a copy the specified Protected Health Information, in order for Covered Entity to meet the requirements of 45 C.F.R. § 164.524.

- 7.2 If any Individual requests access to Protected Health Information directly from Business Associate or its agents or Subcontractors, Business Associate shall notify Covered Entity in writing within two (2) days of the receipt of the request. Whether access shall be provided or denied shall be determined by Covered Entity.
- 7.3 To the extent that Business Associate maintains Protected Health Information that is subject to access as set forth above in one or more Designated Record Sets electronically and if the Individual requests an electronic copy of such information, Business Associate shall provide the Individual with access to the Protected Health Information in the electronic form and format requested by the Individual, if it is readily producible in such form and format; or, if not, in a readable electronic form and format as agreed to by Covered Entity and the Individual.

8. AMENDMENT OF PROTECTED HEALTH INFORMATION

- 8.1 To the extent Covered Entity determines that any Protected Health Information is maintained by Business Associate or its agents or Subcontractors in a Designated Record Set, Business Associate shall, within ten (10) business days after receipt of a written request from Covered Entity, make any amendments to such Protected Health Information that are requested by Covered Entity, in order for Covered Entity to meet the requirements of 45 C.F.R. § 164.526.
- 8.2 If any Individual requests an amendment to Protected Health Information directly from Business Associate or its agents or Subcontractors, Business Associate shall notify Covered Entity in writing within five (5) days of the receipt of the request. Whether an amendment shall be granted or denied shall be determined by Covered Entity.

9. ACCOUNTING OF DISCLOSURES OF PROTECTED HEALTH INFORMATION

- 9.1 Business Associate shall maintain an accounting of each Disclosure of Protected Health Information made by Business Associate or its employees, agents, representatives or Subcontractors, as is determined by Covered Entity to be necessary in order to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 C.F.R. § 164.528.
- 9.1.1 Any accounting of disclosures provided by Business Associate under Section 9.1 shall include:
- (a) The date of the Disclosure;
 - (b) The name, and address if known, of the entity or person who received the Protected Health Information;
 - (c) A brief description of the Protected Health Information Disclosed; and
 - (d) A brief statement of the purpose of the Disclosure.
- 9.1.2 For each Disclosure that could require an accounting under Section 9.1, Business Associate shall document the information specified in Section 9.1.1, and shall maintain the information for six (6) years from the date of the Disclosure.

- 9.2 Business Associate shall provide to Covered Entity, within ten (10) business days after receipt of a written request from Covered Entity, information collected in accordance with Section 9.1.1 to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 C.F.R. § 164.528
- 9.3 If any Individual requests an accounting of disclosures directly from Business Associate or its agents or Subcontractors, Business Associate shall notify Covered Entity in writing within five (5) days of the receipt of the request, and shall provide the requested accounting of disclosures to the Individual(s) within 30 days. The information provided in the accounting shall be in accordance with 45 C.F.R. § 164.528.

10. COMPLIANCE WITH APPLICABLE HIPAA RULES

- 10.1 To the extent Business Associate is to carry out one or more of Covered Entity's obligation(s) under Subpart E of 45 C.F.R. Part 164, Business Associate shall comply with the requirements of Subpart E that apply to Covered Entity's performance of such obligation(s).
- 10.2 Business Associate shall comply with all HIPAA Rules applicable to Business Associate in the performance of Services.

11. AVAILABILITY OF RECORDS

- 11.1 Business Associate shall make its internal practices, books, and records relating to the Use and Disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity available to the Secretary for purposes of determining Covered Entity's compliance with the Privacy and Security Regulations.
- 11.2 Unless prohibited by the Secretary, Business Associate shall immediately notify Covered Entity of any requests made by the Secretary and provide Covered Entity with copies of any documents produced in response to such request.

12. MITIGATION OF HARMFUL EFFECTS

- 12.1 Business Associate shall mitigate, to the extent practicable, any harmful effect of a Use or Disclosure of Protected Health Information by Business Associate in violation of the requirements of this Business Associate Agreement that is known to Business Associate.

13. BREACH NOTIFICATION TO INDIVIDUALS

- 13.1 Business Associate shall, to the extent Covered Entity determines that there has been a Breach of Unsecured Protected Health Information by Business Associate, its employees, representatives, agents or Subcontractors, provide breach notification to the Individual in a manner that permits Covered Entity to comply with its obligations under 45 C.F.R. § 164.404.
- 13.1.1 Business Associate shall notify, subject to the review and approval of Covered Entity, each Individual whose Unsecured Protected Health

Information has been, or is reasonably believed to have been, accessed, acquired, Used, or Disclosed as a result of any such Breach.

13.1.2 The notification provided by Business Associate shall be written in plain language, shall be subject to review and approval by Covered Entity, and shall include, to the extent possible:

- (a) A brief description of what happened, including the date of the Breach and the date of the Discovery of the Breach, if known;
- (b) A description of the types of Unsecured Protected Health Information that were involved in the Breach (such as whether full name, social security number, date of birth, home address, account number, diagnosis, disability code, or other types of information were involved);
- (c) Any steps the Individual should take to protect him or herself from potential harm resulting from the Breach;
- (d) A brief description of what Business Associate is doing to investigate the Breach, to mitigate harm to Individual(s), and to protect against any further Breaches; and
- (e) Contact procedures for Individual(s) to ask questions or learn additional information, which shall include a toll-free telephone number, an e-mail address, Web site, or postal address.

13.2 Covered Entity, in its sole discretion, may elect to provide the notification required by Section 13.1 and/or to establish the contact procedures described in Section 13.1.2.

13.3 Business Associate shall reimburse Covered Entity any and all costs incurred by Covered Entity, in complying with Subpart D of 45 C.F.R. Part 164, including but not limited to costs of notification, internet posting, or media publication, as a result of Business Associate's Breach of Unsecured Protected Health Information; Covered Entity shall not be responsible for any costs incurred by Business Associate in providing the notification required by 13.1 or in establishing the contact procedures required by Section 13.1.2.

14. INDEMNIFICATION

14.1 Business Associate shall indemnify, defend, and hold harmless Covered Entity, its Special Districts, elected and appointed officers, employees, and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, expenses (including attorney and expert witness fees), and penalties and/or fines (including regulatory penalties and/or fines), arising from or connected with Business Associate's acts and/or omissions arising from and/or relating to this Business Associate Agreement, including, but not limited to, compliance and/or enforcement actions and/or activities, whether formal or informal, by the Secretary or by the Attorney General of the State of California.

14.2 Section 14.1 is not intended by the parties to limit in any way the scope of Business Associate's obligations related to Insurance and/or Indemnification in the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order,

or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.

15. OBLIGATIONS OF COVERED ENTITY

- 15.1 Covered Entity shall notify Business Associate of any current or future restrictions or limitations on the Use or Disclosure of Protected Health Information that would affect Business Associate's performance of the Services, and Business Associate shall thereafter restrict or limit its own Uses and Disclosures accordingly.
- 15.2 Covered Entity shall not request Business Associate to Use or Disclose Protected Health Information in any manner that would not be permissible under Subpart E of 45 C.F.R. Part 164 if done by Covered Entity, except to the extent that Business Associate may Use or Disclose Protected Health Information as provided in Sections 2.3, 2.5, and 2.6.

16. TERM

- 16.1 Unless sooner terminated as set forth in Section 17, the term of this Business Associate Agreement shall be the same as the term of the applicable underlying Agreement, Contract, Participation Agreement, Master Agreement, Work Order, Purchase Order, or other service arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.
- 16.2 Notwithstanding Section 16.1, Business Associate's obligations under Sections 11, 14, and 18 shall survive the termination or expiration of this Business Associate Agreement.

17. TERMINATION FOR CAUSE

- 17.1 In addition to and notwithstanding the termination provisions set forth in the applicable underlying Agreement, Contract, Participation Agreement, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate, if either party determines that the other party has violated a material term of this Business Associate Agreement, and the breaching party has not cured the breach or ended the violation within the time specified by the non-breaching party, which shall be reasonable given the nature of the breach and/or violation, the non-breaching party may terminate this Business Associate Agreement.
- 17.2 In addition to and notwithstanding the termination provisions set forth in the applicable underlying Agreement, Contract, Participation Agreement, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate, if either party determines that the other party has violated a material term of this Business Associate Agreement, and cure is not feasible, the non-breaching party may terminate this Business Associate Agreement immediately.

18. DISPOSITION OF PROTECTED HEALTH INFORMATION UPON TERMINATION OR EXPIRATION

- 18.1 Except as provided in Section 18.3, upon termination for any reason or expiration of this Business Associate Agreement, Business Associate shall return or, if agreed to

by Covered entity, shall destroy as provided for in Section 18.2, all Protected Health Information received from Covered Entity, or created, maintained, or received by Business Associate on behalf of Covered Entity, that Business Associate, including any Subcontractor, still maintains in any form. Business Associate shall retain no copies of the Protected Health Information.

- 18.2 Destruction for purposes of Section 18.2 and Section 6.6 shall mean that media on which the Protected Health Information is stored or recorded has been destroyed and/or electronic media have been cleared, purged, or destroyed in accordance with the use of a technology or methodology specified by the Secretary in guidance for rendering Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals.
- 18.3 Notwithstanding Section 18.1, in the event that return or destruction of Protected Health Information is not feasible or Business Associate determines that any such Protected Health Information is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities, Business Associate may retain that Protected Health Information for which destruction or return is infeasible or that Protected Health Information which is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities and shall return or destroy all other Protected Health Information.
- 18.3.1 Business Associate shall extend the protections of this Business Associate Agreement to such Protected Health Information, including continuing to use appropriate safeguards and continuing to comply with Subpart C of 45 C.F.R Part 164 with respect to Electronic Protected Health Information, to prevent the Use or Disclosure of such information other than as provided for in Sections 2.5 and 2.6 for so long as such Protected Health Information is retained, and Business Associate shall not Use or Disclose such Protected Health Information other than for the purposes for which such Protected Health Information was retained.
- 18.3.2 Business Associate shall return or, if agreed to by Covered entity, destroy the Protected Health Information retained by Business Associate when it is no longer needed by Business Associate for Business Associate's proper management and administration or to carry out its legal responsibilities.
- 18.4 Business Associate shall ensure that all Protected Health Information created, maintained, or received by Subcontractors is returned or, if agreed to by Covered entity, destroyed as provided for in Section 18.2.

19. AUDIT, INSPECTION, AND EXAMINATION

- 19.1 Covered Entity reserves the right to conduct a reasonable inspection of the facilities, systems, information systems, books, records, agreements, and policies and procedures relating to the Use or Disclosure of Protected Health Information for the purpose determining whether Business Associate is in compliance with the terms of this Business Associate Agreement and any non-compliance may be a basis for termination of this Business Associate Agreement and the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate, as provided for in section 17.

- 19.2 Covered Entity and Business Associate shall mutually agree in advance upon the scope, timing, and location of any such inspection.
- 19.3 At Business Associate's request, and to the extent permitted by law, Covered Entity shall execute a nondisclosure agreement, upon terms and conditions mutually agreed to by the parties.
- 19.4 That Covered Entity inspects, fails to inspect, or has the right to inspect as provided for in Section 19.1 does not relieve Business Associate of its responsibility to comply with this Business Associate Agreement and/or the HIPAA Rules or impose on Covered Entity any responsibility for Business Associate's compliance with any applicable HIPAA Rules.
- 19.5 Covered Entity's failure to detect, its detection but failure to notify Business Associate, or its detection but failure to require remediation by Business Associate of an unsatisfactory practice by Business Associate, shall not constitute acceptance of such practice or a waiver of Covered Entity's enforcement rights under this Business Associate Agreement or the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.
- 19.6 Section 19.1 is not intended by the parties to limit in any way the scope of Business Associate's obligations related to Inspection and/or Audit and/or similar review in the applicable underlying Agreement, Contract, Participation Agreement, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.

20. MISCELLANEOUS PROVISIONS

- 20.1 Disclaimer. Covered Entity makes no warranty or representation that compliance by Business Associate with the terms and conditions of this Business Associate Agreement will be adequate or satisfactory to meet the business needs or legal obligations of Business Associate.
- 20.2 HIPAA Requirements. The Parties agree that the provisions under HIPAA Rules that are required by law to be incorporated into this Amendment are hereby incorporated into this Agreement.
- 20.3 No Third Party Beneficiaries. Nothing in this Business Associate Agreement shall confer upon any person other than the parties and their respective successors or assigns, any rights, remedies, obligations, or liabilities whatsoever.
- 20.4 Construction. In the event that a provision of this Business Associate Agreement is contrary to a provision of the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate, the provision of this Business Associate Agreement shall control. Otherwise, this Business Associate Agreement shall be construed under, and in accordance with, the terms of the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.

- 20.5 Regulatory References. A reference in this Business Associate Agreement to a section in the HIPAA Rules means the section as in effect or as amended.
- 20.6 Interpretation. Any ambiguity in this Business Associate Agreement shall be resolved in favor of a meaning that permits the parties to comply with the HIPAA Rules.
- 20.7 Amendment. The parties agree to take such action as is necessary to amend this Business Associate Agreement from time to time as is necessary for Covered Entity or Business Associate to comply with the requirements of the HIPAA Rules and any other privacy laws governing Protected Health Information.

The following page(s) contain the backup material for Agenda Item: [Health and Human Services - Behavioral Health Division](#)

Please scroll down to view the backup material.

Agenda Worksheet

Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular Time Requested: N/A Meeting Date: September 17, 2024
OR
Consent

Contact Person/Department: Sarah Collard Ph.D. / Health & Human Services Agency / Behavioral Health Division Phone: (530) 841-4802

Address: 2060 Campus Drive Yreka, CA 96097

Person Appearing/Title: Sarah Collard Ph.D. / Agency Director

Subject/Summary of Issue:

1st Addendum Marin General Hospital Corporation

Siskiyou County Health and Human Services Agency, Behavioral Health Division, is requesting approval of 1st addendum with Marin General Hospital Corporation for the term of February 1, 2024 to June 30, 2026. Under this contract, Marin General Hospital will provide 24 hour inpatient psychiatric services to patients referred by Siskiyou County.

Financial Impact:

NO <input type="checkbox"/>	Describe why no financial impact: t		
YES <input checked="" type="checkbox"/>	Describe impact by indicating amount budgeted and funding source below		
Amount:	<u>RATE</u>		
Fund:	<u>2122</u>	Description: <u>Mental Health</u>	Org.: <u>401030</u> Description: <u>Mental Health</u>
Account:	<u>723015</u>	Description: <u>Prof & Spec</u>	
Activity Code:		Description:	
Local Preference:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	
For Contracts – Explain how vendor was selected: This vendor was selected for specialized services provided			
Additional Information: <u>2122-401030-740300 (Support/Care Inpatient Hospitals)</u>			

Recommended Motion:

The Board of Supervisors approve and authorize the Chair to sign the 1st Addendum for Services between Siskiyou County Health & Human Services Agency, Behavioral Health Division, and Marin General Hospital Corporation for the term commencing through February 1, 2024 to June 30, 2026.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) _____ Quantity: _____

Other: Please return 1 original to R. Bullock at 818 Main St

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week

prior to the Board Meeting.

Revised 8/09/2021

**1st ADDENDUM TO CONTRACT FOR SERVICES
BY INDEPENDENT CONTRACTOR**

THIS 1st ADDENDUM is to that Contract for Services entered into on October 20, 2022, by and between the County of Siskiyou (“County”) and Marin General Hospital Corporation, a non-profit corporation d/b/a MarinHealth and MarinHealth Medical Center (“Contractor”) and is entered into on the date when it has been both approved by the Board and signed by all other parties to it.

WHEREAS, the Scope of Services, informing contractor of new concurrent review requirements.

WHEREAS, the Scope of Service, Exhibit A, needs to be revised to remove cost report settlement language in Section III, and the addition of Exhibit A.1 to include concurrent review requirements.

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

Paragraph 3.01 of the Contract, Scope of Services, Exhibit “A”, shall be deleted and replaced in its entirety with the new Exhibit “A” and Exhibit “A.1”, Scope of Services, attached hereto and hereby incorporated by reference.

All other terms and conditions of the Contract shall remain in full force and effect.

(SIGNATURES TO FOLLOW)

IN WITNESS WHEREOF, County and Contractor have executed this 1st addendum on the dates set forth below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

COUNTY OF SISKIYOU

Date: _____

MICHAEL N. KOBSEFF, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: _____
Deputy

CONTRACTOR: Marin General Hospital Corporation, a non-profit corporation dba Marin Health & Marin Health Medical Center

Date: 7/16/2024

David Klein, MD

David Klein, MD, MBA, Chief Executive Officer

Date: 7/17/2024

Eric Brettner

Eric Brettner, Chief Financial Officer

License No.: 110000361
(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D.: 94-2823538

ACCOUNTING:

Fund	Organization	Account	Activity Code (if applicable)
2122	401030	723015	
2122	401030	740300	

Encumbrance number (if applicable):

If not to exceed, include amount not to exceed: FY 22/23 \$0.01 (Rate)
FY 23/24 \$0.01 (Rate)
FY 24/25 \$0.01 (Rate)

Exhibit A

I. Scope of Services

Services Provided:

CONTRACTOR will provide acute psychiatric inpatient care to patients of County. Acute psychiatric inpatient care will include, but not be limited to, the following services when ordered by the responsible physician or other qualified health practitioner in accordance with Contractor's Medical Staff Bylaws, Rules and Regulations and rendered in accordance with Section 1327 of Title 22 of the California Code of Regulations the applicable standards of the Joint Commission for Accreditation of Healthcare Organizations:

(1) Semi-private room or three bed dormitory accommodations including bed, board and related services.

(2) Mental health and social services; physical and mental examination for assessment and diagnosis performed by Contractor's staff; psychological testing and consultation directly related to evaluation and diagnosis, if indicated and performed by Contractor's staff; pharmacy and clinical laboratory services, including laboratory testing for physical illnesses causing or complicating mental health care; individual and group therapy provided by contractor's staff; all nursing services, including seclusion and restraint; medication; adjunctive therapies including art, recreational and occupational, therapies; and biologicals, supplies, appliances and equipment provided on an inpatient basis with the exception of those services and items which CONTRACTOR is not equipped or staffed to provide as specified in Exhibit B, Excluded Services.

Contractor's social services staff shall provide face-to-face assessments as soon as practical, but not more than 48 hours after admission during the week and 72 hours on weekends. They shall provide face-to-face counseling with patients and families in conjunction with psychiatric treatment. COUNTY case management shall assist on appropriate cases. Contractor's social services staff shall coordinate with COUNTY staff, when appropriate, for patients to receive aftercare services. Contractor's social services professionals shall also provide clinical testimony in Certification Review hearings.

(3) Diagnostic and therapeutic services as indicated, for principle diagnosis of psychiatry, which shall exclude physician and/or psychologist professional services; CONTRACTOR shall be responsible for assuring that each patient will be able to obtain appropriate physician professional services. Psychiatric evaluations will be provided within 24 hours of admission and every day thereafter.

(4) Bilingual/Bicultural Services

CONTRACTOR shall provide a sign language interpreter for those hearing-impaired patients who are unable to adequately communicate by other means such as reading and writing. CONTRACTOR shall be responsible for providing services that incorporate the cultural background of the patient. This requirement takes into consideration the language, family structure, religion and belief system of the client. CONTRACTOR shall ensure that the quality of treatment provided to non-English speaking patients is not substandard to treatment provided to English-speaking patients. CONTRACTOR shall take all steps necessary to develop and maintain an appropriate capability for communicating, including providing sufficient qualified translators, in any necessary second language, i.e., any language which is the primary language of at least 5 percent (5%) of either the community potentially served by CONTRACTOR or CONTRACTOR'S patient population. To the extent feasible, each monolingual patient shall have a minimum of one hour per day of therapy in his or her native language.

(5) Administrative services required in providing inpatient services and carrying out duties and responsibilities under this Agreement and all applicable statutes and regulations pertaining to Medi-Cal providers.

Services Excluded:

CONTRACTOR shall not be obligated to provide, and COUNTY shall not be obligated to compensate CONTRACTOR for, the following services (services not covered under COUNTY'S contract with the State):

(1) Services rendered under the California Children Services Program, which are not reimbursable under the State's Medi-Cal Program.

(2) Dental services, as defined in Title 22, California Code of Regulations, Section 51059.

(3) Long-term care institution services including the use of swing Beds.

(4) Services for chronic renal dialysis and major organ transplants.

(5) Special Tests and Procedures

Special laboratory and medical tests and non-routine medical care or diagnostic consultations and evaluations for psychiatrically related problems which are not covered by the all-inclusive rate will be billed at cost and may include, but are not limited to, electroconvulsive shock therapy (ECT), magnetic resonance imaging (MRI), electroencephalograms, skull films, computerized tomography of the brain, radio nuclear brain and thyroid tests; dexamethasone suppression tests; serum tricyclic antidepressant levels; and serum phenothiazine titers. Approval shall be obtained from COUNTY designee prior to ordering special tests and/or procedures.

Medical Services:

In the event that patient of County requires services to treat a medical condition, such medical services are excluded from the compensation for psychiatric services and shall be compensated separately.

Selection for Admission to Services:

Admissions shall occur 24 hours per day, seven days per week. CONTRACTOR shall admit patients with a DSM-IV diagnosis who require acute inpatient psychiatric care subject to bed and staffing availability and compliance with reasonable CONTRACTOR admission policies and procedures.

Prior Authorization:

All planned admissions are subject to prior verbal authorization by the COUNTY. Emergency admissions shall be exempt from prior authorization by the COUNTY, but CONTRACTOR shall notify the COUNTY of an emergency admission within 24 hours of admission.

Authorization for Payment for Services:

COUNTY is responsible for authorization for payment of medically necessary, acute psychiatric inpatient hospital services, including hospital-based ancillary services, and associated administrative days for Medi-Cal beneficiaries. CONTRACTOR shall submit to the COUNTY TARs and substantive documentation in accordance with the COUNTY authorization policies. With the exception of planned admissions that require prior authorization from COUNTY, all authorizations by COUNTY will be retrospective. Payment will be authorized for acute psychiatric inpatient services if the clinical record documents that medical necessity criteria for Medi-Cal reimbursement are met, the criteria of an emergency psychiatric condition were met at the time of admission, where applicable, and timelines for notification of admission and submission of the TAR and other required documentation are met. Payment will be authorized for administrative days following a preauthorized or emergency admission if the clinical record documents that CONTRACTOR contacted appropriate facilities within a 60-mile radius at least once every five (5) working days until the patient was placed or no longer required that level of care and timelines for notification of admission and submission of the TAR and other required documentation are met.

II. Compensation**1. COMPENSATION AND BILLING:**

RATE STRUCTURE. The Medi-Cal reimbursable Psychiatric Inpatient Hospital Services for the FFS/MC hospitals include routine services as defined in Title 9, Chapter 11 of the California Code of Regulations, as well as all hospital-based ancillaries. Professional services (e.g., physician and psychologist costs) are excluded. The rates

listed below subject to exclusions are considered to be payment in full, subject to third party liability and patient share of cost.

Reimbursement for psychiatric acute hospitalization shall be in accordance with Title 9, Chapter 11 of the California Code of Regulations. Reimbursement for Administrative Day Services shall be the rate established in accordance with Section 51542, Title 22, California Code of Regulations, except for facility-specific reimbursements determined by the Department of Health Services in accordance with Section 51511 (a) (2) (B), Title 22, California Code of Regulations, plus an allowance for hospital-based ancillary services equal to twenty-five percent (25%) of the maximum rate established under Section 51542. Reimbursement for excluded services authorized by COUNTY shall be billed at cost.

2. BILLING PROCEDURES

A. Contractor shall bill any third-party payor financially responsible for a patient's health care services. For all clients with third party insurance excluding Medi-Cal, whether referred by the County or not, Contractor shall accept payment from those third-party payers as payment in full. County shall have no financial obligation for those clients.

B. The Provider shall submit claims to the Medi-Cal fiscal intermediary for all services rendered either directly or through an authorized delegate under the terms of this Contract, in accordance with the applicable billing requirements contained in Section 5778 of the Welfare and Institutions Code and the regulations adopted pursuant thereto. Claims shall be submitted in accordance with timely filing guidelines for Medi-Cal claiming.

C. A distinct billing process is to be followed for the payment of authorized ECT services. The process shall require Contractor to submit an invoice to utilizing the standard UB 92. CONTRACTOR shall provide COUNTY with a bill on the approved form within ninety (90) days of service.

D. A day of service shall be billed for each beneficiary who meets admission and/or continued stay criteria, documentation requirements, treatment and discharge planning requirements and occupies a psychiatric inpatient hospital bed at 12:00 midnight in the facilities of the Provider. However, a day of service may be billed if the beneficiary is admitted and discharged during the same day provided that such admission and discharge is not within 24 hours of a prior discharge.

E. CONTRACTOR shall submit an invoice to County for unpaid services using industry accepted billing forms with services identified by standard coding conventions such as ICD and HCPCS codes as appropriate. CONTRACTOR agrees to certify that each invoice submitted is accurate and that the services were provided in compliance with applicable laws.

3. Recovery of Overpayments

A. When an audit or review performed by the COUNTY, the Department of Mental Health, the State Controller's Office, or any other authorized agency discloses that the CONTRACTOR has been overpaid under this Contract, the Provider warrants that any such overpayment or excess payments over liability may be recouped by the COUNTY by withholding the amount due from future payments, seeking recovery by payment from the CONTRACTOR, or a combination of these two methods.

B. Overpayments determined as a result of periods prior to the effective date of this Contract may be recouped by the Department withholding the amount due from what would otherwise be the Department's liability under this Contract, seeking recovery by payment from the Provider, or a combination of these two methods.

C. When recoupment or recovery is sought under (a) of this Paragraph the Provider may appeal according to applicable procedural requirements of the regulations adopted pursuant to Sections 5775, et seq. and 14680, et seq. of the Welfare and Institutions Code, with the following exceptions:

- a. The recovery or recoupment shall commence sixty (60) days after issuance of account status or demand resulting from an audit or review and shall not be deferred by the filing of a request for an appeal according to the applicable regulations.
- b. The CONTRACTOR'S liability to the COUNTY for any amount recovered under this Paragraph shall be as provided in Section 5778 (h) of the Welfare and Institutions Code and regulations adopted pursuant thereto.

4. Payment for Patients unfunded at the time of Admission

Contractor will provide psychiatric inpatient services for clinically appropriate County Mental Health patients referred by County Health Services Psychiatric Emergency Services Department. In the event this patient is not eligible for Medi-Cal, Medicare or any other insurance coverage, County will pay at the rates listed below for service days authorized by the County for a period of 72 hours unless otherwise specified.

A. The County is considered the funding source of last resort and will only pay in cases where: 1) Contractor was given an authorization letter by the County Psychiatric Emergency Services Department at the time of admission; 2) Contractor has made all efforts to assist the client/family in identifying and procuring any and all health insurance coverage for which this client is eligible; 3) has identified the clients liability based on the hospital's policies for charity care and discount payments and 4) has attempted to collect this amount from the client/family, and the client/family has no insurance to pay the bill, and the hospital has no other payor source to apply to the charges.

B. County payment is contingent upon documented evidence in the medical record that supports acute medical necessity for the period payment is requested. Medical necessity standards shall be the same as used for the Medi-Cal consolidation program under California Code of Regulations, Title IX, Chapter 11.

C. If the hospital is still unable to collect payment from any source, and all good faith efforts have been exhausted, the hospital may petition County Mental Health to cover the client's stay at an all inclusive daily rate according to this agreement between the hospital and the County. At any time, County may choose to assume responsibility for the patient and transfer the patient back to Psychiatric Emergency Services (PES).

D. In order to obtain additional authorization beyond 72 hours, Contractor must contact Tracie Lima, Deputy Director of Siskiyou County Behavioral Health (530-841-4100) the designated County Mental Health staff, in advance of the expiration of the prior authorization (Monday through Friday and prior to the weekend). Contractor agrees to work with County Mental Health regarding treatment and discharge planning.

**MARIN HEALTH MEDICAL CENTER
INPATIENT RATES July 1, 2022, through June 30, 2023**

All-inclusive per diem except		Includes routine day, ancillaries,
Excluded services		and incidental services.
Psychiatric Day	\$1513.79	All inclusive
Administrative Day	\$ 630.40	
ECT	\$1550.00	

EXCLUDES PSYCHIATRIC PROFESSIONAL RATES

INPATIENT RATES July 1, 2023, through June 30, 2024

All-inclusive per diem except		Includes routine day, ancillaries,
Excluded services		and incidental services.
Psychiatric Day	\$1588.00	All inclusive
Administrative Day	\$ 661.00	
ECT	\$1627.00	

EXCLUDES PSYCHIATRIC PROFESSIONAL RATES

INPATIENT RATES July 1, 2024, through June 30, 2025

All-inclusive per diem except		Includes routine day, ancillaries,
Excluded services		and incidental services.
Psychiatric Day	\$1667.00	All inclusive
Administrative Day	\$ 694.00	
ECT	\$1708.00	

EXCLUDES PSYCHIATRIC PROFESSIONAL RATES

Contractor must provide County with the National Provider Identifier Number for all staff providing direct services on behalf of the County and for which the County will submit a claim, and all facilities where services are delivered.

CONTRACTOR Facility NPI #1942267869 MarinHealth Center General Psychiatry

Exhibit A.1

CONCURRENT REVIEW/AUTHORIZATION

Siskiyou County has designated Keystone Peer Review Organization, Inc. (Kepro) as our authorized administrative entity to support the concurrent review process. As of June 15, 2022, Kepro will conduct all inpatient psychiatric reviews in alignment with the state requirements as outlined in the Department of Health Care Services (DHCS) Behavioral Health Information Notice (BHIN 22-017) in conjunction with the guidance in Information Notice (IN) 19-026.

1. Admission and Authorization

Within 24 hours of admission for psychiatric inpatient hospital services, the psychiatric health facility (PHF) shall provide to Kepro, via <https://portal.kepro.com/>, the beneficiary's admission orders, initial plan of care, a request to authorize the beneficiary's treatment, and a completed face sheet. The face sheet shall include the following information (if available):

- A. Psychiatric Health Facility (PHF) name and address
- B. Patient name and DOB
- C. Insurance coverage
- D. Medi-Cal number and county of responsibility identified in the Medi-Cal Eligibility Data System
- E. Current address/place of residence
- F. Date and time of admission
- G. Working (provisional) diagnosis
- H. Date and time of admission
- I. Name and contact information of admitting, qualified and licensed practitioner
- J. Utilization review staff contact information

2. Continued Stay Authorization

When medically necessary for the beneficiary, before the end of the initial authorization period, or a subsequent authorization period, the hospital or psychiatric health facility (PHF) shall submit a continued-stay- authorization request for a specified number of days (generally three) to Kepro.

Clinical information to be exchanged includes:

- A. Current need for treatment to include involuntary or voluntary status, diagnosis, current symptoms, and current response to treatment.
- B. Risk assessment to include any changes, inclusive of new indicators since initial intake assessment that reflect current risk. Examples may include protective and environmental factors and available supports that should be considered in discharge planning; updates regarding changes to suicidal and/or homicidal ideation since admission; aggression/self-harm since admission; behavioral observations; historical trauma.
- C. Precipitating events if further identified or clarified by the treating hospital after admission notice.

- D. Known treatment history as relates to this episode of care to include daily status (e.g., physician orders, daily progress notes, nursing notes, physician notes, social work notes, rounds sheet, lab results) of the treating hospital.
- E. Psychiatric Health Facility (PHF) information on prior episode history that is relevant to current stay.
- F. Mental Health Plan (MHP) information of relevant and clinically appropriate client history.
- G. Medications to include medication administration records for this episode, changes in medication, response to current medication, or further recommendations.
- H. Substance use information to include any changes, inclusive of new indicators since initial intake assessment. Examples may include SUD history, any recent changes in SUD, role of SUD in current diagnosis, SUD treatment goals, motivation to change SUD, and recommended SUD treatment post discharge.
- I. Known medical history to include co-occurring factors that may be related to care of the psychiatric condition as detailed in admitting and/or ongoing history and physical, or medical treatment needs while admitted.
- J. Treatment plan including any updates and changes to the initial treatment plan and evidence of progress or symptom management.
- K. Discharge and aftercare plan to include recommended follow-up care, social, and community supports, and a recommended timeline for those activities.
- L. Number of continuing stay days requested.

Kepro shall issue a decision on the psychiatric health facility (PHF's) continued-stay-authorization request within 24 hours of receipt of the request and all information reasonably necessary to make a determination.

Keystone Peer Review Organization, Inc. (Kepro) contact information: To contact the service desk, please use the following options: Toll Free: 1-800-922-9826 (24x7), Email: servicedesk@kepro.com

COUNTY OF SISKIYOU
CONTRACT FOR SERVICES
FOR BOARD OF SUPERVISORS SIGNATURE

This Contract is entered into on the date when it has been both approved by the Board and signed by all other parties to it.

COUNTY: Siskiyou County Health and Human Services Agency
Behavioral Health Division
2060 Campus Drive
Yreka, CA 96097
(530) 841-4100 Phone
(530) 841-4133 Fax

And

CONTRACTOR: Marin General Hospital Corp. dba MarinHealth &
MarinHealth Medical Center
250 Bon Air Road
Greenbrae, California 94904
(415) 925-7000

ARTICLE 1. TERM OF CONTRACT

1.01 Contract Term: This Contract shall become effective on December 1, 2021 and shall terminate on June 30, 2026, unless terminated in accordance with the provisions of Article 7 of this Contract or as otherwise provided herein.

ARTICLE 2. INDEPENDENT CONTRACTOR STATUS

2.01 Independent Contractor: It is the express intention of the parties that Contractor is an independent contractor and not an employee, agent, joint venture or partner of County. Nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee between County and Contractor or any employee or agent of Contractor. Both parties acknowledge that Contractor is not an employee for state or federal tax purposes. Contractor shall retain the right to perform services for others during the term of this Contract.

ARTICLE 3. SERVICES

3.01 Scope of Services: Contractor agrees to furnish the following services: Contractor shall provide the services described in Exhibit "A" attached hereto.

No additional services shall be performed by Contractor unless approved in advance in writing by the County stating the dollar value of the services, the method of payment, and any adjustment in contract time or other contract terms. All such services are to be coordinated with County and the results of the work shall be monitored by the Health and Human Service Director or his or her designee.

To the extent that Exhibit A contains terms in conflict with this Contract or to the extent that it seeks to supplement a provision regarding a subject already fully addressed in this Contract, including a clause similar to this seeking to render its language superior to conflicting language in this Contract, such language is hereby expressly deemed null and void by all parties upon execution of this Contract.

3.02 Method of Performing Services: Contractor will determine the method, details, and means of performing the above-described services including measures to protect the safety of the traveling public and Contractor's employees. County shall not have the right to, and shall not, control the manner or determine the method of accomplishing Contractor's services.

3.03 Employment of Assistants: Contractor may, at the Contractor's own expense, employ such assistants as Contractor deems necessary to perform the services required of Contractor by this Contract. County may not control, direct, or supervise Contractor's assistants or employees in the performance of those services.

ARTICLE 4. COMPENSATION

4.01 Compensation: In consideration for the services to be performed by Contractor, County agrees to pay Contractor in proportion to services satisfactorily performed as specified in Exhibit "A". Payment shall not exceed amount appropriated by the Board of Supervisors for such services for the fiscal year.

4.02 Invoices: Contractor shall submit original detailed invoices for all services being rendered at time of service, a UB 92 form is acceptable.

4.03 Date for Payment of Compensation: County shall pay within 30 days of receipt of invoices from the Contractor to the County, and approval and acceptance of the work by the County.

4.04 Expenses: Contractor shall be responsible for all costs and expenses incident to the performance of services for County, including but not limited to, all costs of materials, equipment, all fees, fines, licenses, bonds or taxes required of or imposed against Contractor and all other of Contractor's costs of doing business. County shall not be responsible for any expense incurred by Contractor in performing services for County.

ARTICLE 5. OBLIGATIONS OF CONTRACTOR

5.01 Contractor Qualifications: Contractor warrants that Contractor has the necessary licenses, experience and technical skills to provide services under this Contract.

5.02 Contract Management: Contractor shall report to the Health and Human Services Agency Director or his or her designee who will review the activities and performance of the Contractor and administer this Contract.

- 5.03** Tools and Instrumentalities: Contractor will supply all tools and instrumentalities required to perform the services under this Contract. Contractor is not required to purchase or rent any tools, equipment or services from County.
- 5.04** Workers' Compensation: Contractor shall maintain a workers' compensation plan covering all its employees as required by California Labor Code Section 3700, either through workers' compensation insurance issued by an insurance company or through a plan of self-insurance certified by the State Director of Industrial Relations. If Contractor elects to be self-insured, the certificate of insurance otherwise required by this Contract shall be replaced with a consent to self-insure issued by the State Director of Industrial Relations. Proof of such insurance shall be provided before any work is commenced under this contract. No payment shall be made unless such proof of insurance is provided.
- 5.05** Indemnification: Contractor shall indemnify and hold County harmless against any and all liability imposed or claimed, including attorney's fees and other legal expenses, arising directly or indirectly from any act or failure of Contractor or Contractor's assistants, employees or agents, including all claims relating to the injury or death of any person or damage to any property. Contractor agrees to maintain a policy of liability insurance in the minimum amount of (\$1,000,000) One Million Dollars, to cover such claims or in an amount determined appropriate by the County Risk Manager. If the amount of insurance is reduced by the County Risk Manager such reduction must be in writing. Contractor shall furnish a certificate of insurance evidencing such insurance and naming the County as an additional insured for the above-cited liability coverage prior to commencing work. It is understood that the duty of Contractor to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. Acceptance by County of insurance certificates and endorsements required under this Contract does not relieve Contractor from liability or limit Contractor's liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether or not such insurance policies shall have been determined to apply. By execution of this Contract, Contractor acknowledges and agrees to the provisions of this Section and that it is a material element of consideration.
- 5.06** General Liability and Automobile Insurance: During the term of this Contract, Contractor shall obtain and keep in full force and effect a commercial, general liability and automobile policy or policies of at least (\$1,000,000) One Million Dollars, combined limit for bodily injury and property damage; the County, its officers, employees, volunteers and agents are to be named additional insured under the policies, and the policies shall stipulate that this insurance will operate as primary insurance for work performed by Contractor and its sub-contractors, and that no other insurance effected by County or other named insured will be called on to cover a loss covered thereunder. All insurance required herein shall be provided by a company authorized to do business in the State of California and possess at least a Best A:VII rating or as may otherwise be acceptable to County. The General Liability insurance shall be provided by an ISO Commercial General Liability policy, with edition dates of 1985, 1988, or 1990 or other form satisfactory to County. The County will be named as an additional insured using ISO form CG

2010 1185 or the same form with an edition date no later than 1990, or in other form satisfactory to County.

- 5.07** Certificate of Insurance and Endorsements: Contractor shall obtain and file with the County prior to engaging in any operation or activity set forth in this Contract, certificates of insurance evidencing additional insured coverage as set forth in paragraphs 5.04 and 5.10 and which shall provide that no cancellation, reduction in coverage or expiration by the insurance company will be made during the term of this Contract, without thirty (30) days written notice to County prior to the effective date of such cancellation. **Naming the County as a “Certificate Holder” or other similar language is NOT sufficient satisfaction of the requirement.** Prior to commencement of performance of services by Contractor and prior to any obligations of County, contractor shall file certificates of insurance with County showing that Contractor has in effect the insurance required by this Contract. Contractor shall file a new or amended certificate on the certificate then on file. **If changes are made during the term of this Contract, no work shall be performed under this agreement, and no payment may be made until such certificate of insurance evidencing the coverage in paragraphs, 5.05, the general liability policy set forth in 5.06 and 5.10 are provided to County.**
- 5.08** Public Employees Retirement System (CalPERS): In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Contract is determined by a court of competent jurisdiction or the Public Employees Retirement System (CalPERS) to be eligible for enrollment in CalPERS as an employee of the County, Contractor shall indemnify, defend, and hold harmless County for the payment of any employee and/or employer contributions of CalPERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of County. Contractor understands and agrees that his personnel are not, and will not be, eligible for memberships in, or any benefits from, any County group plan for hospital, surgical or medical insurance, or for membership in any County retirement program, or for paid vacation, paid sick leave, or other leave, with or without pay, or for any other benefit which accrues to a County employee.
- 5.09** IRS/FTB Indemnity Assignment: Contractor shall defend, indemnify, and hold harmless the County, its officers, agents, and employees, from and against any adverse determination made by the Internal Revenue Service of the State Franchise Tax Board with respect to Contractor’s “independent contractor” status that would establish a liability for failure to make social security and income tax withholding payments.
- 5.10** Professional Liability: If Contractor or any of its officers, agents, employees, volunteers, contactors or subcontractors are required to be professionally licensed or certified by any agency of the State of California in order to perform any of the work or services identified herein, Contractor shall procure and maintain in force throughout the duration of the Contract a professional liability insurance policy with a minimum coverage level of (\$1,000,000) One Million Dollars, or as determined in writing by County’s Risk Management Department.

- 5.11 State and Federal Taxes:** As Contractor is not County's employee, Contractor is responsible for paying all required state and federal taxes. In particular:
- a. County will not withhold FICA (Social Security) from Contractor's payments;
 - b. County will not make state or federal unemployment insurance contributions on behalf of Contractor.
 - c. County will not withhold state or federal income tax from payment to Contractor.
 - d. County will not make disability insurance contributions on behalf of Contractor.
 - e. County will not obtain workers' compensation insurance on behalf of Contractor.
- 5.12 Records:** All reports and other materials collected or produced by the Contractor or any subcontractor of Contractor shall, after completion and acceptance of the Contract, become the property of County, and shall not be subject to any copyright claimed by the Contractor, subcontractor, or their agents or employees. Contractor may retain copies of all such materials exclusively for administration purposes. Any use of completed or uncompleted documents for other projects by Contractor, any subcontractor, or any of their agents or employees, without the prior written consent of County is prohibited. It is further understood and agreed that all plans, studies, specifications, data magnetically or otherwise recorded on computer or computer diskettes, records, files, reports, etc., in possession of the Contractor relating to the matters covered by this Contract shall be the property of the County, and Contractor hereby agrees to deliver the same to the County upon request. It is also understood and agreed that the documents and other materials including but not limited to those set forth hereinabove, prepared pursuant to this Contract are prepared specifically for the County and are not necessarily suitable for any future or other use.
- 5.13 Contractor's Books and Records:** Contractor shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the County for a minimum of five (5) years, or for any longer period required by law, from the date of final payment to the Contractor under this Contract. Any records or documents required to be maintained shall be made available for inspection, audit and/or copying at any time during regular business hours, upon oral or written request of the County.
- 5.14 Assignability of Contract:** It is understood and agreed that this Contract contemplates personal performance by the Contractor and is based upon a determination of its unique personal competence and experience and upon its specialized personal knowledge. Assignments of any or all rights, duties or obligations of the Contractor under this Contract will be permitted only with the express written consent of the County.
- 5.15 Warranty of Contractor:** Contractor warrants that it, and each of its personnel, where necessary, are properly certified and licensed under the laws and regulations of the State of California to provide the special services agreed to.

- 5.16** Withholding for Non-Resident Contractor: Pursuant to California Revenue and Taxation Code Section 18662, payments made to nonresident independent contractors, including corporations and partnerships that do not have a permanent place of business in this state, are subject to 7 percent state income tax withholding.

Withholding is required if the total yearly payments made under this contract exceed \$1,500.00.

Unless the Franchise Tax Board has authorized a reduced rate or waiver of withholding and County is provided evidence of such reduction/waiver, all nonresident contractors will be subject to the withholding. It is the responsibility of the Contractor to submit the Waiver Request (Form 588) to the Franchise Tax Board as soon as possible in order to allow time for the Franchise Tax Board to review the request.

- 5.17** Compliance with Child, Family and Spousal Support Reporting Obligations: Contractor's failure to comply with state and federal child, family and spousal support reporting requirements regarding contractor's employees or failure to implement lawfully served wage and earnings assignment orders or notices of assignment relating to child, family and spousal support obligations shall constitute a default under this Contract. Contractor's failure to cure such default within ninety (90) days of notice by County shall be grounds for termination of this Contract.
- 5.18** Conflict of Interest: Contractor covenants that it presently has no interest and shall not acquire an interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the services hereunder. Contractor further covenants that, in the performance of this Contract, no subcontractor or person having such an interest shall be used or employed. Contractor certifies that no one who has or will have any financial interest under this contract is an officer or employee of County.
- 5.19** Compliance with Applicable Laws: Contractor shall comply with all applicable federal, state and local laws now or hereafter in force, and with any applicable regulations, in performing the work and providing the services specified in this Contract. This obligation includes, without limitations, the acquisition and maintenance of any permits, licenses, or other entitlements necessary to perform the duties imposed expressly or impliedly under this Contract.
- 5.20** Bankruptcy: Contractor shall immediately notify County in the event that Contractor ceases conducting business in the normal manner, becomes insolvent, makes a general assignment for the benefit of creditors, suffer or permits the appointment of a receiver for its business or assets, or avails itself of, or becomes subject to, any proceeding under the Federal Bankruptcy Act or any other statute of any state relating to insolvency or protection of the rights of creditors.
- 5.21** Health Insurance Portability and Accountability Act (HIPAA): Contractor agrees to the terms and conditions set forth in the "Business Associates Agreement" attached hereto as Exhibit "C" and those terms and conditions are hereby

incorporated into the Contract by reference. Additionally, Contractor shall comply with, and assist SCHHSA in complying with, the privacy and security requirements of the Health Insurance Portability and Accountability Act (HIPAA), as follows.

- A. Use or Disclosure of Protected Health Information:** Contractor may use or disclose protected health information (PHI) to perform its obligations under the Contract, provided that such use or disclosure does not violate this Agreement, is not prohibited by the Health Insurance Portability and Accountability Act (HIPAA) including, but not limited to, the provisions of Title 42, United States Code, Section 1320d et seq. and Title 45, Code of Federal Regulations (C.F.R.), Parts 142, 160, 162 and 164, or does not exceed the scope of how County could use or disclose the information.

Contractor shall not use, disclose or allow the disclosure of PHI except as permitted herein or as required or authorized by law. Contractor shall implement appropriate safeguards to prevent use or disclosure of PHI other than as provided herein. At the request of and in the time and manner designated by County, Contractor shall provide access to PHI in a designated record set as required by 45 C.F.R. Section 164.524. Contractor shall report to County any use or disclosure of PHI not provided for herein or HIPAA regulations.

If Contractor provides PHI to a third party, including officers, agents, employees, volunteers, contractors and subcontractors, pursuant to the terms of the Contract, Contractor shall ensure that the third party complies with all HIPAA regulations and the terms set forth herein.

- B. Documentation and Accounting of Uses and Disclosures:** Contractor shall document any disclosures of PHI in a manner that would allow County to respond to a request for an accounting of disclosures of PHI in accordance with 45 C.F.R. Section 164.528. Contractor shall provide County, in a time and manner designated by County, all information necessary to respond to a request for an accounting of disclosures of PHI.
- C. Amendments to Designated Record Sets:** In accordance with 45 C.F.R. Section 164.526, Contractor agrees to amend PHI in its possession as requested by an individual or as directed by County, in a time and manner designated by County.
- D. Access to Records:** Contractor shall make available to County or the Secretary of the United States Department of Health and Human Services (HHS), in the time and manner designated by County or HHS, any records related to the use, disclosure and privacy protections of PHI for the purpose of investigating or auditing County's compliance with HIPAA regulations.
- E. Termination of Agreement:** Upon County's knowledge of a material breach of these provisions or HIPAA regulations, County shall, at its option, either provide Contractor with an opportunity to cure the breach or immediately terminate this Contract. If Contractor is given an opportunity to cure the breach but fails to do

so within the time specified by County, County may terminate the Contract without further notice.

F. Destruction of PHI: Upon termination of this Contract, Contractor shall return to County all PHI required to be retained and return or destroy all other PHI to comply with HIPAA regulations. This provision shall apply to PHI in the possession of Contractor's officers, agents, employees, volunteers, contractors and subcontractors who shall retain no copies of the PHI. If Contractor determines that returning or destroying the PHI is not feasible, Contractor shall provide County with notice specifying the conditions that make return or destruction not feasible. If County agrees that return of the PHI is not feasible, Contractor shall continue to extend the protections of this provision to the PHI for so long as Contractor or its officers, agents, employees, volunteers, contractors or subcontractors maintain such PHI.

5.22 Nondiscrimination: Contractor agrees to the terms and conditions set forth in the "Nondiscrimination in State and Federally-Assisted Programs" addendum, attached hereto as Exhibit "B" and those terms and conditions are hereby incorporated into the Contract by reference.

5.23 Grievance Procedure: If Contractor is required by ordinance, regulation, policy, the California Department of Social Services, County or other authority to have a procedure for filing and considering grievances, Contractor shall provide County with a copy of Contractor's grievance procedure prior to providing services under this Contract.

5.24 Child Abuse and Neglect Reporting: Contractor shall comply with all state and federal laws pertaining to the reporting of child abuse and/or neglect. Contractor's officers, employees, agents and volunteers shall report all known or suspected instances of child abuse and/or neglect to the Child Protective Services agency or other agency as required by Penal Code Section 11164 et seq.

5.25 Confidentiality: All information and records obtained in the course of providing services under this Agreement shall be confidential pursuant to Section 5328 of the Welfare and Institutions Code in accordance with applicable State and Federal law.

5.26 Patients' Rights: Contractor shall give the patients notice of their rights pursuant to and in compliance with: California Welfare and Institutions Code Section 5323; California Administrative Code, Title 9, Chapter 1, Subchapter 4, Article 6. In addition, in all facilities providing the services described herein, the Contractor shall have prominently posted in the predominant languages of the community a list of the patient's rights.

ARTICLE 6. OBLIGATIONS OF COUNTY

6.01 Cooperation of County: County agrees to comply with all reasonable requests of Contractor (to provide reasonable access to documents and information as

permitted by law) necessary to the performance of Contractor's duties under this Contract.

ARTICLE 7. TERMINATION

- 7.01** Termination on Occurrence of State Events: This Contract shall terminate automatically on the occurrence of any of the following events:
1. Bankruptcy or insolvency of Contractor
 2. Death of Contractor
- 7.02** Termination by County for Default of Contractor: Should Contractor default in the performance of this Contract or materially breach any of its provisions, County, at County's option, may terminate this Contract by giving written notification to Contractor.
- 7.03** Termination for Convenience of County: County may terminate this Contract at any time by providing a notice in writing to Contractor that the Contract is terminated. Said Contract shall then be deemed terminated and no further work shall be performed by Contractor. If the Contract is so terminated, the Contractor shall be paid for that percentage of the phase of work actually completed, based on a pro rata portion of the compensation for said phase satisfactorily completed at the time of notice of termination is received.
- 7.04** Termination of Funding: County may terminate this Contract in any fiscal year in that it is determined there is not sufficient funding. California Constitution Article XVI Section 18.
- 7.05** Termination for Convenience by Contractor: Contractor may terminate this Agreement at any time by giving County ninety (90) days' notice of termination.

ARTICLE 8. GENERAL PROVISIONS

- 8.01** Notices: Any notices to be given hereunder by either party to the other may be effected either by personal delivery in writing or by mail, registered or certified, postage prepaid or return receipt requested. Mailed notices shall be addressed to the parties at the addresses appearing in the introductory paragraph of this Contract, but each party may change the address by written notice in accordance with the paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of two (2) days after mailing.
- 8.02** Entire Agreement of the Parties: This contract supersedes any and all contracts, either oral or written, between the Parties hereto with respect to the rendering of services by Contractor for County and contains all the covenants and contracts between the parties with respect to the enduring of such services in any manner whatsoever. Each Party to this Contract acknowledges that no representations, inducements, promises, or contract, orally or otherwise, have been made by any party, or anyone acting on behalf of any Party, which are not embodied herein, and that no other contract, statement, or promise not contained in this Contract shall

be valid or binding. Any modification of this Contract will be effective only if it is in writing signed by the Party to be charged and approved by the County as provided herein or as otherwise required by law.

- 8.03** Partial Invalidity: If any provision in this Contract is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provision will nevertheless continue in full force without being impaired or invalidated in any way.
- 8.04** Attorney's Fees: If any action at law or in equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Contract, the prevailing Party will be entitled to reasonable attorney's fees, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which that party may be entitled.
- 8.05** Conformance to Applicable Laws: Contractor shall comply with the standard of care regarding all applicable federal, state and county laws, rules and ordinances. Contractor shall not discriminate in the employment of persons who work under this contract because of race, the color, national origin, ancestry, disability, sex or religion of such person.
- 8.06** Waiver: In the event that either County or Contractor shall at any time or times waive any breach of this Contract by the other, such waiver shall not constitute a waiver of any other or succeeding breach of this Contract, whether of the same or any other covenant, condition or obligation.
- 8.07** Governing Law: This Contract and all matters relating to it shall be governed by the laws of the State of California and the County of Siskiyou and any action brought relating to this Contract shall be brought exclusively in a state court in the County of Siskiyou.
- 8.08** Reduction of Consideration: Contractor agrees that County shall have the right to deduct from any payments contracted for under this Contract any amount owed to County by Contractor as a result of any obligation arising prior or subsequent to the execution of this contract. For purposes of this paragraph, obligations arising prior to the execution of this contract may include, but are not limited to any property tax, secured or unsecured, which tax is in arrears. If County exercises the right to reduce the consideration specified in this Contract, County shall give Contractor notice of the amount of any off-set and the reason for the deduction.
- 8.09** Negotiated Contract: This Contract has been arrived at through negotiation between the parties. Neither party is to be deemed the party which prepared this Contract within the meaning of California Civil Code Section 1654. Each party hereby represents and warrants that in executing this Contract it does so with full knowledge of the rights and duties it may have with respect to the other. Each party also represents and warrants that it has received independent legal advice from its attorney with respect to the matters set forth in this Contract and the rights and duties arising out of this Contract, or that such party willingly foregoes any such consultation.

- 8.10** Time is of the Essence: Time is of the essence in the performance of this Contract.
- 8.11** Materiality: The parties consider each and every term, covenant, and provision of this Contract to be material and reasonable.
- 8.12** Authority and Capacity: Contractor and Contractor's signatory each warrant and represent that each has full authority and capacity to enter into this Contract.
- 8.13** Binding on Successors: All of the conditions, covenants and terms herein contained shall apply to, and bind, the heirs, successors, executors, administrators and assigns of Contractor. Contractor and all of Contractor's heirs, successors, executors, administrators, and assigns shall be jointly and severally liable under the Contract.
- 8.14** Cumulation of Remedies: All of the various rights, options, elections, powers and remedies of the parties shall be construed as cumulative, and no one of them exclusive of any other or of any other legal or equitable remedy which a party might otherwise have in the event of a breach or default of any condition, covenant or term by the other party. The exercise of any single right, option, election, power or remedy shall not, in any way, impair any other right, option, election, power or remedy until all duties and obligations imposed shall have been fully performed.
- 8.15** No Reliance On Representations: Each party hereby represents and warrants that it is not relying, and has not relied upon any representation or statement made by the other party with respect to the facts involved or its rights or duties. Each party understands and agrees that the facts relevant, or believed to be relevant to this Contract, may hereunder turn out to be other than, or different from the facts now known to such party as true, or believed by such party to be true. The parties expressly assume the risk of the facts turning out to be different and agree that this Contract shall be effective in all respects and shall not be subject to rescission by reason of any such difference in facts.

(SIGNATURES ON FOLLOWING PAGE)

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the dates set forth below, each signatory represents that he/she has the authority to execute this agreement and to bind the Party on whose behalf his/her execution is made.

COUNTY OF SISKIYOU:

Date: 10/20/2022

DocuSigned by:
Brandon A. Criss
Brandon A. Criss, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: Wendy Winstingham
Deputy

10/4/2022 | 1:09 PM PDT

CONTRACTOR: Marin General Hospital
Corp. dba MarinHealth & MarinHealth
Medical Center
David Klein, MD

Date: _____

10/6/2022 | 9:38 AM PDT

David Klein, MD, CEO
Eric Brettner

Date: _____

Eric Brettner, CFO

License No.: 10000361
(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. 94-2823538

ACCOUNTING:

Fund	Organization	Account
2122	401030	740300
2122	401030	723015

- FY21/22 \$0.01 (RATE)
- FY22/23 \$0.01 (RATE)
- FY23/24 \$0.01 (RATE)
- FY24/25 \$0.01 (RATE)
- FY25/26 \$0.01 (RATE)

Exhibit "A"**I. Scope of Services****Services****Provided:**

CONTRACTOR will provide acute psychiatric inpatient care to patients of County. Acute psychiatric inpatient care will include, but not be limited to, the following services when ordered by the responsible physician or other qualified health practitioner in accordance with Contractor's Medical Staff Bylaws, Rules and Regulations and rendered in accordance with Section 1327 of Title 22 of the California Code of Regulations the applicable standards of the Joint Commission for Accreditation of Healthcare Organizations:

- (1) Semi-private room or three bed dormitory accommodations including bed, board and related services.
- (2) Mental health and social services; physical and mental examination for assessment and diagnosis performed by Contractor's staff; psychological testing and consultation directly related to evaluation and diagnosis, if indicated and performed by Contractor's staff; pharmacy and clinical laboratory services, including laboratory testing for physical illnesses causing or complicating mental health care; individual and group therapy provided by contractor's staff; all nursing services, including seclusion and restraint; medication; adjunctive therapies including art, recreational and occupational, therapies; and biologicals, supplies, appliances and equipment provided on an inpatient basis with the exception of those services and items which CONTRACTOR is not equipped or staffed to provide as specified in Exhibit B, Excluded Services.

Contractor's social services staff shall provide face-to-face assessments as soon as practical, but not more than 48 hours after admission during the week and 72 hours on weekends. They shall provide face-to-face counseling with patients and families in conjunction with psychiatric treatment. COUNTY case management shall assist on appropriate cases. Contractor's social services staff shall coordinate with COUNTY staff, when appropriate, for patients to receive aftercare services. Contractor's social services professionals shall also provide clinical testimony in Certification Review hearings.

- (3) Diagnostic and therapeutic services as indicated, for principle diagnosis of psychiatry, which shall exclude physician and/or psychologist professional services; CONTRACTOR shall be responsible for assuring that each patient will be able to obtain appropriate physician professional services.
Psychiatric evaluations will be provided within 24 hours of admission and every day thereafter.
- (4) Bilingual/Bicultural Services

CONTRACTOR shall provide a sign language interpreter for those hearing-impaired patients who are unable to adequately communicate by other means such as reading and writing. CONTRACTOR shall be responsible for providing services that incorporate the cultural background of the patient. This requirement takes into consideration the language, family structure, religion and belief system of the client. CONTRACTOR shall ensure that the quality of treatment provided to non-English-speaking patients is not substandard to treatment provided to English-speaking patients. CONTRACTOR shall take all steps necessary to develop and maintain an appropriate capability for communicating, including providing sufficient qualified translators, in any necessary second language, i.e., any language which is the primary language of at least 5 percent (5%) of either the community potentially served by CONTRACTOR or CONTRACTOR'S patient population. To the extent feasible, each monolingual patient shall have a minimum of one hour per day of therapy in his or her native language.

- (5) Administrative services required in providing inpatient services and carrying out duties and responsibilities under this Agreement and all applicable statutes and regulations pertaining to Medi-Cal providers.

**Services
Excluded:**

CONTRACTOR shall not be obligated to provide and COUNTY shall not be obligated to compensate CONTRACTOR for, the following services (services not covered under COUNTY'S contract with the State):

- (1) Services rendered under the California Children Services Program, which are not reimbursable under the State's Medi-Cal Program.
- (2) Dental services, as defined in Title 22, California Code of Regulations, Section 51059.
- (3) Long-term care institution services including the use of swing beds
- (4) Services for chronic renal dialysis and major organ transplants.
- (5) Special Tests and Procedures
Special laboratory and medical tests and non-routine medical care or diagnostic consultations and evaluations for psychiatrically-related problems which are not covered by the all-inclusive rate will be billed at cost and may include, but are not limited to, electroconvulsive shock therapy (ECT), magnetic resonance imaging (MRI), electroencephalograms, skull films, computerized tomography of the brain, radionuclear brain and thyroid tests; dexamethasone suppression tests; serum tricyclic antidepressant levels; and serum phenothiazine titers. Approval shall be obtained from COUNTY designee prior to ordering special tests and/or procedures.

Medical Services: In the event that patient of County requires services to treat a medical condition, such medical services are excluded from the compensation for psychiatric services, and shall be compensated separately.

Selection for Admission to Services:

Admissions shall occur 24 hours per day, seven days per week. CONTRACTOR shall admit patients with a DSM-IV diagnosis who require acute inpatient psychiatric care subject to bed and staffing availability and compliance with reasonable CONTRACTOR admission policies and procedures.

Prior Authorization:

All planned admissions are subject to prior verbal authorization by the COUNTY. Emergency admissions shall be exempt from prior authorization by the COUNTY but CONTRACTOR shall notify the COUNTY of an emergency admission within 24 hours of admission.

Authorization for Payment for Services: COUNTY is responsible for authorization for payment of medically necessary, acute psychiatric inpatient hospital services, including hospital-based ancillary services, and associated administrative days for Medi-Cal beneficiaries. CONTRACTOR shall submit to the COUNTY TARs and substantive documentation in accordance with the COUNTY authorization policies. With the exception of planned admissions that require prior authorization from COUNTY, all authorizations by COUNTY will be retrospective.

Payment will be authorized for acute psychiatric inpatient services if the clinical record documents that medical necessity criteria for Medi-Cal reimbursement are met, the criteria of an emergency psychiatric condition were met at the time of admission, where applicable, and timelines for notification of admission and submission of the TAR and other required documentation are met. Payment will be authorized for administrative days following a preauthorized or emergency admission if the clinical record documents that CONTRACTOR contacted appropriate facilities within a 60 mile radius at least once every five (5) working days until the patient was placed or no longer required that level of care and timelines for notification of admission and submission of the TAR and other required documentation are met.

II. Compensation

1. COMPENSATION AND BILLING:

RATE STRUCTURE. The Medi-Cal reimbursable Psychiatric Inpatient Hospital Services for the FFS/MC hospitals include routine services as defined in Title 9, Chapter 11 of the California Code of Regulations, as well as all hospital-based ancillaries. Professional services (e.g. physician and psychologist costs) are excluded. The rates listed below subject to exclusions are considered to be payment in full, subject to third party liability and patient share of cost.

Reimbursement for psychiatric acute hospitalization shall be in accordance with Title 9, Chapter 11 of the California Code of Regulations. Reimbursement for Administrative Day Services shall be the rate established in accordance with Section 51542, Title 22, California Code of Regulations, except for facility-specific reimbursements determined by the Department of Health Services in accordance with Section 51511 (a) (2) (B), Title 22, California Code of Regulations, plus an allowance for hospital-based ancillary services equal to twenty-five percent (25%) of the maximum rate established under Section 51542.

Reimbursement for excluded services authorized by COUNTY shall be billed at cost.

2. BILLING PROCEDURES

- A. Contractor shall bill any third party payor financially responsible for a patient's health care services. For all clients with third party insurance excluding Medi-Cal, whether referred by the County or not, Contractor shall accept payment from those third-party payers as payment in full. County shall have no financial obligation for those clients.
- B. The Provider shall submit claims to the Medi-Cal fiscal intermediary for all services rendered either directly or through an authorized delegate under the terms of this Contract, in accordance with the applicable billing requirements contained in Section 5778 of the Welfare and Institutions Code and the regulations adopted pursuant thereto. Claims shall be submitted in accordance with timely filing guidelines for Medi-Cal claiming.
- C. A distinct billing process is to be followed for the payment of authorized ECT services. The process shall require Contractor to submit an invoice to utilizing the standard UB 92. CONTRACTOR shall provide COUNTY with a bill on the approved form within ninety (90) days of service.
- D. A day of service shall be billed for each beneficiary who meets admission and/or continued stay criteria, documentation requirements, treatment and discharge planning requirements and occupies a psychiatric inpatient hospital bed at 12:00 midnight in the facilities of the Provider. However, a day of service may be billed if the beneficiary is admitted and discharged during the same day provided that such admission and discharge is not within 24 hours of a prior discharge.
- E. CONTRACTOR shall submit an invoice to County for unpaid services using industry accepted billing forms with services identified by standard coding conventions such as ICD and HCPCS codes as appropriate. CONTRACTOR agrees to certify that each invoice submitted is accurate and that the services were provided in compliance with applicable laws.

4. Recovery Of Overpayments

- A. When an audit or review performed by the COUNTY, the Department of Mental Health, the State Controller's Office, or any other authorized agency discloses that the CONTRACTOR has been overpaid under this Contract, the Provider warrants that any such overpayment or excess payments over liability may be recouped by the COUNTY by withholding the amount due from future payments, seeking recovery by payment from the CONTRACTOR, or a combination of these two methods.
- B. Overpayments determined as a result of periods prior to the effective date of this Contract may be recouped by the Department withholding the amount due from what would otherwise be the Department's liability under this Contract, seeking recovery by payment from the Provider, or a combination of these two methods.
- C. When recoupment or recovery is sought under (a) of this Paragraph the Provider may appeal according to applicable procedural requirements of the regulations adopted pursuant to Sections 5775, et seq. and 14680, et seq. of the Welfare and Institutions Code, with the following exceptions:
 - a. The recovery or recoupment shall commence sixty (60) days after issuance of account status or demand resulting from an audit or review and shall not be deferred by the filing of a request for an appeal according to the applicable regulations.
 - b. The CONTRACTOR'S liability to the COUNTY for any amount recovered under this Paragraph shall be as provided in Section 5778 (h) of the Welfare and Institutions Code and regulations adopted pursuant thereto.

5. Payment for Patients unfunded at the time of Admission

Contractor will provide psychiatric inpatient services for clinically appropriate County Mental Health patients referred by County Health Services Psychiatric Emergency Services Department. In the event this patient is not eligible for Medi-Cal, Medicare or any other insurance coverage, County will pay at the rates listed below for service days authorized by the County for a period of 72 hours unless otherwise specified.

The County is considered the funding source of last resort and will only pay in cases where: 1) Contractor was given an authorization letter by the County Psychiatric Emergency Services Department at the time of admission; 2) Contractor has made all efforts to assist the client/family in identifying and procuring any and all health insurance coverage for which this client is eligible; 3) has identified the clients liability based on the hospital's policies for charity care and discount payments and 4) has attempted to collect this amount from the client/family, and the client/family has no insurance to pay the bill, and the hospital has no other payor source to apply to the charges.

County payment is contingent upon documented evidence in the medical record that supports acute medical necessity for the period payment is requested. Medical necessity standards shall be the same as used for the Medi-Cal consolidation program under California Code of Regulations, Title IX, Chapter 11.

If the hospital is still unable to collect payment from any source, and all good faith efforts have been exhausted, the hospital may petition County Mental Health to cover the client's stay at an all-inclusive daily rate according to this agreement between the hospital and the County. At any time, County may choose to assume responsibility for the patient and transfer the patient back to Psychiatric Emergency Services (PES).

In order to obtain additional authorization beyond 72 hours, Contractor must contact Tracie Lima, Deputy Director of Siskiyou County Behavioral Health (530-841-4100) the designated County Mental Health staff, in advance of the expiration of the prior authorization (Monday through Friday and prior to the weekend).

Contractor agrees to work with County Mental Health regarding treatment and discharge planning.

MARIN HEALTH MEDICAL CENTER July 1, 2022 through June 2023

INPATIENT RATES	July 1, 2022 through June 30, 2023	
All-inclusive per diem except excluded services		Includes routine day, ancillaries, and incidental services.
Psychiatric Day	\$1,513.79	All inclusive
Administrative Day	\$ 630.40	
ECT	\$1,550.00	

EXCLUDES PSYCHIATRIC PROFESSIONAL RATES

Contractor must provide County with the National Provider Identifier Number for all staff providing direct services on behalf of the County and for which the County will submit a claim, and all facilities where services are delivered.

CONTRACTOR Facility NPI #1942267869 MarinHealth Center General Psychiatry - Inpatient

Exhibit "B"

ASSURANCE OF COMPLIANCE WITH THE SISKIYOU COUNTY HEALTH AND HUMAN SERVICES AGENCY – BEHAVIORAL HEALTH DIVISION NONDISCRIMINATION IN STATE AND FEDERALLY – ASSISTED PROGRAMS

CONTRACTOR HEREBY AGREES THAT it will comply with the nondiscrimination provisions of this contract as further described below and referenced in the California Department of Health Care Services Specialty Mental Health Services Agreement Exhibit E, Section 3 -

1) Consistent with the requirements of applicable federal law such as 42 C.F.R. §§ 438.6(d)(3) and (4) or state law, the Contractor shall not engage in any unlawful discriminatory practices in the admission of beneficiaries, assignments of accommodations, treatment, evaluation, employment of personnel, or in any other respect on the basis of race, color, gender, religion, marital status, national origin, age, sexual preference or mental or physical handicap. The Contractor will not discriminate against beneficiaries on the basis of health status or need for health care services, pursuant to 42 C.F.R. § 438.6(d)(3).

2) The Contractor shall comply with the provisions of Section 504 of the Rehabilitation Act of 1973, as amended, pertaining to the prohibition of discrimination against qualified handicapped persons in all federally assisted programs or activities, as detailed in regulations signed by the Secretary of Health and Human Services, effective June 2, 1977, and found in the Federal Register, Volume 42, No. 86, dated May 4, 1977.

Contractor agrees this assurance is binding on the vendor/recipient directly or through contract, license, or other provider services, as long as it received federal or state assistance.

Exhibit "C"

**BUSINESS ASSOCIATES AGREEMENT
UNDER THE HEALTH INSURANCE PORTABILITY AND
ACCOUNTABILITY ACT OF 1996 (HIPAA)**

Siskiyou County Health and Human Services Agency, Behavioral Health Division ("County") is a Covered Entity as defined by, and subject to the requirements and prohibitions of, the Administrative Simplification provisions of the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 (HIPAA), and regulations promulgated thereunder, including the Privacy, Security, Breach Notification, and Enforcement Rules at 45 Code of Federal Regulations (C.F.R.) Parts 160 and 164 (collectively, the "HIPAA Rules").

Contractor performs or provides functions, activities or services to County that require Contractor, in order to provide such functions, activities or services, to create, access, receive, maintain, and/or transmit information that includes or that may include Protected Health Information, as defined by the HIPAA Rules. As such, Contractor is a Business Associate as defined by the HIPAA Rules, and is therefore subject to those provisions of the HIPAA Rules that are applicable to Business Associates.

The HIPAA Rules require a written agreement ("Business Associate Agreement") between County and Contractor in order to mandate certain protections for the privacy and security of Protected Health Information, and these HIPAA Rules prohibit the disclosure to or use of Protected Health Information by Contractor if such an agreement is not in place.

This Business Associate Agreement and its provisions are intended to protect the privacy and provide for the security of Protected Health Information disclosed to or used by Contractor in compliance with the HIPAA Rules.

Therefore, the parties agree as follows:

1. DEFINITIONS

- 1.1 "Breach" has the same meaning as the term "breach" at 45 C.F.R. § 164.402.
- 1.2 "Business Associate" has the same meaning as the term "business associate" at 45 C.F.R. § 160.103. For the convenience of the parties, a "business associate" is a person or entity, other than a member of the workforce of covered entity, who performs functions or activities on behalf of, or provides certain services to, a covered entity that involve access by the business associate to Protected Health Information. A "business associate" also is a subcontractor that creates, receives, maintains, or transmits Protected Health Information on behalf of another business associate. And in reference to the party to this Business Associate Agreement "Business Associate" shall mean Contractor.
- 1.3 "Covered Entity" has the same meaning as the term "covered entity" at 45 C.F.R. § 160.103, and in reference to the party to this Business Associate Agreement, "Covered Entity" shall mean Siskiyou County Health and Human Services Agency, Behavioral Health Division.
- 1.4 "Data Aggregation" has the same meaning as the term "data aggregation" at 45 C.F.R. § 164.501.
- 1.5 "De-identification" refers to the de-identification standard at 45 C.F.R. § 164.514.

- 1.6 "Designated Record Set" has the same meaning as the term "designated record set" at 45 C.F.R. § 164.501.
- 1.7 "Disclose" and "Disclosure" mean, with respect to Protected Health Information, the release, transfer, provision of access to, or divulging in any other manner of Protected Health Information outside Business Associate's internal operations or to other than its workforce. (See 45 C.F.R. § 160.103.)
- 1.8 "Electronic Health Record" means an electronic record of health-related information on an individual that is created, gathered, managed, and consulted by authorized health care clinicians and staff. (See 42 U.S. C. § 17921.)
- 1.9 "Electronic Media" has the same meaning as the term "electronic media" at 45 C.F.R. § 160.103. For the convenience of the parties, electronic media means (1) Electronic storage material on which data is or may be recorded electronically, including, for example, devices in computers (hard drives) and any removable/transportable digital memory medium, such as magnetic tape or disk, optical disk, or digital memory card; (2) Transmission media used to exchange information already in electronic storage media. Transmission media include, for example, the Internet, extranet or intranet, leased lines, dial-up lines, private networks, and the physical movement of removable/transportable electronic storage media. Certain transmissions, including of paper, via facsimile, and of voice, via telephone, are not considered to be transmissions via electronic media if the information being exchanged did not exist in electronic form immediately before the transmission.
- 1.10 "Electronic Protected Health Information" has the same meaning as the term "electronic protected health information" at 45 C.F.R. § 160.103, limited to Protected Health Information created or received by Business Associate from or on behalf of Covered Entity. For the convenience of the parties, Electronic Protected Health Information means Protected Health Information that is (i) transmitted by electronic media; (ii) maintained in electronic media.
- 1.11 "Health Care Operations" has the same meaning as the term "health care operations" at 45 C.F.R. § 164.501.
- 1.12 "Individual" has the same meaning as the term "individual" at 45 C.F.R. § 160.103. For the convenience of the parties, Individual means the person who is the subject of Protected Health Information and shall include a person who qualifies as a personal representative in accordance with 45 C.F.R. § 164.502 (g).
- 1.13 "Law Enforcement Official" has the same meaning as the term "law enforcement official" at 45 C.F.R. § 164.103.
- 1.14 "Minimum Necessary" refers to the minimum necessary standard at 45 C.F.R. § 162.502 (b).
- 1.15 "Protected Health Information" has the same meaning as the term "protected health information" at 45 C.F.R. § 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity. For the convenience of the parties, Protected Health Information includes information that (i) relates to the past, present or future physical or mental health or condition of an Individual; the provision of health care to an Individual, or the past, present or future payment for the provision of health care to an Individual; (ii) identifies the Individual (or for which there is a reasonable basis for believing that the information can be used to identify the

Individual); and (iii) is created, received, maintained, or transmitted by Business Associate from or on behalf of Covered Entity, and includes Protected Health Information that is made accessible to Business Associate by Covered Entity. "Protected Health Information" includes Electronic Protected Health Information.

- 1.16 "Required by Law" " has the same meaning as the term "required by law" at 45 C.F.R. § 164.103.
- 1.17 "Secretary" has the same meaning as the term "secretary" at 45 C.F.R. § 160.103
- 1.18 "Security Incident" has the same meaning as the term "security incident" at 45 C.F.R. § 164.304.
- 1.19 "Services" means, unless otherwise specified, those functions, activities, or services in the applicable underlying Agreement, Contract, Master Agreement, Work Order, or Purchase Order or other service arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.
- 1.20 "Subcontractor" has the same meaning as the term "subcontractor" at 45 C.F.R. § 160.103.
- 1.21 "Unsecured Protected Health Information" has the same meaning as the term "unsecured protected health information" at 45 C.F.R. § 164.402.
- 1.22 "Use" or "Uses" means, with respect to Protected Health Information, the sharing, employment, application, utilization, examination or analysis of such Information within Business Associate's internal operations. (See 45 C.F.R § 164.103.)
- 1.23 Terms used, but not otherwise defined in this Business Associate Agreement, have the same meaning as those terms in the HIPAA Rules.

2. PERMITTED AND REQUIRED USES AND DISCLOSURES OF PROTECTED HEALTH INFORMATION

- 2.1 Business Associate may only Use and/or Disclose Protected Health Information as necessary to perform Services, and/or as necessary to comply with the obligations of this Business Associate Agreement.
- 2.2 Business Associate may Use Protected Health Information for de-identification of the information if de-identification of the information is required to provide Services.
- 2.3 Business Associate may Use or Disclose Protected Health Information as Required by Law.
- 2.4 Business Associate shall make Uses and Disclosures and requests for Protected Health Information consistent with the Covered Entity's applicable Minimum Necessary policies and procedures.
- 2.5 Business Associate may Use Protected Health Information as necessary for the proper management and administration of its business or to carry out its legal responsibilities.
- 2.6 Business Associate may Disclose Protected Health Information as necessary for the proper management and administration of its business or to carry out its legal responsibilities, provided the Disclosure is Required by Law or Business Associate obtains reasonable assurances from the person to whom the Protected Health

Information is disclosed (i.e., the recipient) that it will be held confidentially and Used or further Disclosed only as Required by Law or for the purposes for which it was disclosed to the recipient and the recipient notifies Business Associate of any instances of which it is aware in which the confidentiality of the Protected Health Information has been breached.

- 2.7 Business Associate may provide Data Aggregation services relating to Covered Entity's Health Care Operations if such Data Aggregation services are necessary in order to provide Services.

3. PROHIBITED USES AND DISCLOSURES OF PROTECTED HEALTH INFORMATION

- 3.1 Business Associate shall not Use or Disclose Protected Health Information other than as permitted or required by this Business Associate Agreement or as Required by Law.
- 3.2 Business Associate shall not Use or Disclose Protected Health Information in a manner that would violate Subpart E of 45 C.F.R. Part 164 if done by Covered Entity, except for the specific Uses and Disclosures set forth in Sections 2.5 and 2.6.
- 3.3 Business Associate shall not Use or Disclose Protected Health Information for de-identification of the information except as set forth in section 2.2.

4. OBLIGATIONS TO SAFEGUARD PROTECTED HEALTH INFORMATION

- 4.1 Business Associate shall implement, use, and maintain appropriate safeguards to prevent the Use or Disclosure of Protected Health Information other than as provided for by this Business Associate Agreement.
- 4.2 Business Associate shall comply with Subpart C of 45 C.F.R Part 164 with respect to Electronic Protected Health Information, to prevent the Use or Disclosure of such information other than as provided for by this Business Associate Agreement.

5. REPORTING NON-PERMITTED USES OR DISCLOSURES, SECURITY INCIDENTS, AND BREACHES OF UNSECURED PROTECTED HEALTH INFORMATION

- 5.1 Business Associate shall report to Covered Entity any Use or Disclosure of Protected Health Information not permitted by this Business Associate Agreement, any Security Incident, and/ or any Breach of Unsecured Protected Health Information as further described in Sections 5.1.1, 5.1.2, and 5.1.3.
- 5.1.1 Business Associate shall report to Covered Entity any Use or Disclosure of Protected Health Information by Business Associate, its employees, representatives, agents or Subcontractors not provided for by this Agreement of which Business Associate becomes aware.
- 5.1.2 Business Associate shall report to Covered Entity any Security Incident of which Business Associate becomes aware.
- 5.1.3. Business Associate shall report to Covered Entity any Breach by Business Associate, its employees, representatives, agents, workforce members, or Subcontractors of Unsecured Protected Health Information that is known to Business Associate or, by exercising reasonable diligence, would have been known to Business Associate. Business Associate shall be deemed to have knowledge of a Breach of Unsecured Protected Health Information if the Breach is known, or by exercising reasonable diligence would have been

known, to any person, other than the person committing the Breach, who is an employee, officer, or other agent of Business Associate, including a Subcontractor, as determined in accordance with the federal common law of agency.

5.2 Except as provided in Section 5.3, for any reporting required by Section 5.1, Business Associate shall provide, to the extent available, all information required by, and within the times frames specified in, Sections 5.2.1 and 5.2.2.

5.2.1 Business Associate shall make an immediate telephonic report upon discovery of the non-permitted Use or Disclosure of Protected Health Information, Security Incident or Breach of Unsecured Protected Health Information to **(562) 940-3335** that minimally includes:

- (a) A brief description of what happened, including the date of the non-permitted Use or Disclosure, Security Incident, or Breach and the date of Discovery of the non-permitted Use or Disclosure, Security Incident, or Breach, if known;
- (b) The number of Individuals whose Protected Health Information is involved;
- (c) A description of the specific type of Protected Health Information involved in the non-permitted Use or Disclosure, Security Incident, or Breach (such as whether full name, social security number, date of birth, home address, account number, diagnosis, disability code or other types of information were involved);
- (d) The name and contact information for a person highly knowledgeable of the facts and circumstances of the non-permitted Use or Disclosure of PHI, Security Incident, or Breach

5.2.2 Business Associate shall make a written report without unreasonable delay and in no event later than three (3) business days from the date of discovery by Business Associate of the non-permitted Use or Disclosure of Protected Health Information, Security Incident, or Breach of Unsecured Protected Health Information and to the **Health and Human Services Agency Privacy Officer at: Dee Barton, Privacy Officer, Siskiyou County Health and Human Services Agency, 2060 Campus Drive, Yreka, CA 96097, dbarton1@co.siskiyou.ca.us, Phone: (530) 841-4805, Fax: (530) 841-4133**, that includes, to the extent possible:

- (a) A brief description of what happened, including the date of the non-permitted Use or Disclosure, Security Incident, or Breach and the date of Discovery of the non-permitted Use or Disclosure, Security Incident, or Breach, if known;
- (b) The number of Individuals whose Protected Health Information is involved;
- (c) A description of the specific type of Protected Health Information involved in the non-permitted Use or Disclosure, Security Incident, or Breach (such as whether full name, social security number, date of

birth, home address, account number, diagnosis, disability code or other types of information were involved);

- (d) The identification of each Individual whose Unsecured Protected Health Information has been, or is reasonably believed by Business Associate to have been, accessed, acquired, Used, or Disclosed;
- (e) Any other information necessary to conduct an assessment of whether notification to the Individual(s) under 45 C.F.R. § 164.404 is required;
- (f) Any steps Business Associate believes that the Individual(s) could take to protect him or herself from potential harm from the non-permitted Use or Disclosure, Security Incident, or Breach;
- (g) A brief description of what Business Associate is doing to investigate, to mitigate harm to the Individual(s), and to protect against any further similar occurrences; and
- (h) The name and contact information for a person highly knowledgeable of the facts and circumstances of the non-permitted Use or Disclosure of PHI, Security Incident, or Breach.

- 5.2.3 If Business Associate is not able to provide the information specified in Section 5.2.1 or 5.2.2 at the time of the required report, Business Associate shall provide such information promptly thereafter as such information becomes available.
- 5.3 Business Associate may delay the notification required by Section 5.1.3, if a law enforcement official states to Business Associate that notification would impede a criminal investigation or cause damage to national security.
- 5.3.1 If the law enforcement official's statement is in writing and specifies the time for which a delay is required, Business Associate shall delay its reporting and/or notification obligation(s) for the time period specified by the official.
- 5.3.2 If the statement is made orally, Business Associate shall document the statement, including the identity of the official making the statement, and delay its reporting and/or notification obligation(s) temporarily and no longer than 30 days from the date of the oral statement, unless a written statement as described in Section 5.3.1 is submitted during that time.

6. WRITTEN ASSURANCES OF SUBCONTRACTORS

- 6.1 In accordance with 45 C.F.R. § 164.502 (e)(1)(ii) and § 164.308 (b)(2), if applicable, Business Associate shall ensure that any Subcontractor that creates, receives, maintains, or transmits Protected Health Information on behalf of Business Associate is made aware of its status as a Business Associate with respect to such information and that Subcontractor agrees in writing to the same restrictions, conditions, and requirements that apply to Business Associate with respect to such information.
- 6.2 Business Associate shall take reasonable steps to cure any material breach or violation by Subcontractor of the agreement required by Section 6.1.
- 6.3 If the steps required by Section 6.2 do not cure the breach or end the violation, Contractor shall terminate, if feasible, any arrangement with Subcontractor by which

Subcontractor creates, receives, maintains, or transmits Protected Health Information on behalf of Business Associate.

- 6.4 If neither cure nor termination as set forth in Sections 6.2 and 6.3 is feasible, Business Associate shall immediately notify CalMHSA.
- 6.5 Without limiting the requirements of Section 6.1, the agreement required by Section 6.1 (Subcontractor Business Associate Agreement) shall require Subcontractor to contemporaneously notify Covered Entity in the event of a Breach of Unsecured Protected Health Information.
- 6.6 Without limiting the requirements of Section 6.1, agreement required by Section 6.1 (Subcontractor Business Associate Agreement) shall include a provision requiring Subcontractor to destroy, or in the alternative to return to Business Associate, any Protected Health Information created, received, maintained, or transmitted by Subcontractor on behalf of Business Associate so as to enable Business Associate to comply with the provisions of Section 18.4.
- 6.7 Business Associate shall provide to Covered Entity, at Covered Entity's request, a copy of any and all Subcontractor Business Associate Agreements required by Section 6.1.
- 6.8 Sections 6.1 and 6.7 are not intended by the parties to limit in any way the scope of Business Associate's obligations related to Subcontracts or Subcontracting in the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.

7. ACCESS TO PROTECTED HEALTH INFORMATION

- 7.1 To the extent Covered Entity determines that Protected Health Information is maintained by Business Associate or its agents or Subcontractors in a Designated Record Set, Business Associate shall, within two (2) business days after receipt of a request from Covered Entity, make the Protected Health Information specified by Covered Entity available to the Individual(s) identified by Covered Entity as being entitled to access and shall provide such Individuals(s) or other person(s) designated by Covered Entity with a copy the specified Protected Health Information, in order for Covered Entity to meet the requirements of 45 C.F.R. § 164.524.
- 7.2 If any Individual requests access to Protected Health Information directly from Business Associate or its agents or Subcontractors, Business Associate shall notify Covered Entity in writing within two (2) days of the receipt of the request. Whether access shall be provided or denied shall be determined by Covered Entity.
- 7.3 To the extent that Business Associate maintains Protected Health Information that is subject to access as set forth above in one or more Designated Record Sets electronically and if the Individual requests an electronic copy of such information, Business Associate shall provide the Individual with access to the Protected Health Information in the electronic form and format requested by the Individual, if it is readily producible in such form and format; or, if not, in a readable electronic form and format as agreed to by Covered Entity and the Individual.

8. AMENDMENT OF PROTECTED HEALTH INFORMATION

- 8.1 To the extent Covered Entity determines that any Protected Health Information is maintained by Business Associate or its agents or Subcontractors in a Designated Record Set, Business Associate shall, within ten (10) business days after receipt of a written request from Covered Entity, make any amendments to such Protected Health Information that are requested by Covered Entity, in order for Covered Entity to meet the requirements of 45 C.F.R. § 164.526.
- 8.2 If any Individual requests an amendment to Protected Health Information directly from Business Associate or its agents or Subcontractors, Business Associate shall notify Covered Entity in writing within five (5) days of the receipt of the request. Whether an amendment shall be granted or denied shall be determined by Covered Entity.

9. ACCOUNTING OF DISCLOSURES OF PROTECTED HEALTH INFORMATION

- 9.1 Business Associate shall maintain an accounting of each Disclosure of Protected Health Information made by Business Associate or its employees, agents, representatives or Subcontractors, as is determined by Covered Entity to be necessary in order to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 C.F.R. § 164.528.
- 9.1.1 Any accounting of disclosures provided by Business Associate under Section 9.1 shall include:
- (a) The date of the Disclosure;
 - (b) The name, and address if known, of the entity or person who received the Protected Health Information;
 - (c) A brief description of the Protected Health Information Disclosed; and
 - (d) A brief statement of the purpose of the Disclosure.
- 9.1.2 For each Disclosure that could require an accounting under Section 9.1, Business Associate shall document the information specified in Section 9.1.1, and shall maintain the information for six (6) years from the date of the Disclosure.
- 9.2 Business Associate shall provide to Covered Entity, within ten (10) business days after receipt of a written request from Covered Entity, information collected in accordance with Section 9.1.1 to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 C.F.R. § 164.528
- 9.3 If any Individual requests an accounting of disclosures directly from Business Associate or its agents or Subcontractors, Business Associate shall notify Covered Entity in writing within five (5) days of the receipt of the request, and shall provide the requested accounting of disclosures to the Individual(s) within 30 days. The information provided in the accounting shall be in accordance with 45 C.F.R. § 164.528.

10. COMPLIANCE WITH APPLICABLE HIPAA RULES

- 10.1 To the extent Business Associate is to carry out one or more of Covered Entity's obligation(s) under Subpart E of 45 C.F.R. Part 164, Business Associate shall comply with the requirements of Subpart E that apply to Covered Entity's performance of such obligation(s).
- 10.2 Business Associate shall comply with all HIPAA Rules applicable to Business Associate in the performance of Services.

11. AVAILABILITY OF RECORDS

- 11.1 Business Associate shall make its internal practices, books, and records relating to the Use and Disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity available to the Secretary for purposes of determining Covered Entity's compliance with the Privacy and Security Regulations.
- 11.2 Unless prohibited by the Secretary, Business Associate shall immediately notify Covered Entity of any requests made by the Secretary and provide Covered Entity with copies of any documents produced in response to such request.

12. MITIGATION OF HARMFUL EFFECTS

- 12.1 Business Associate shall mitigate, to the extent practicable, any harmful effect of a Use or Disclosure of Protected Health Information by Business Associate in violation of the requirements of this Business Associate Agreement that is known to Business Associate.

13. BREACH NOTIFICATION TO INDIVIDUALS

- 13.1 Business Associate shall, to the extent Covered Entity determines that there has been a Breach of Unsecured Protected Health Information by Business Associate, its employees, representatives, agents or Subcontractors, provide breach notification to the Individual in a manner that permits Covered Entity to comply with its obligations under 45 C.F.R. § 164.404.
- 13.1.1 Business Associate shall notify, subject to the review and approval of Covered Entity, each Individual whose Unsecured Protected Health Information has been, or is reasonably believed to have been, accessed, acquired, Used, or Disclosed as a result of any such Breach.
- 13.1.2 The notification provided by Business Associate shall be written in plain language, shall be subject to review and approval by Covered Entity, and shall include, to the extent possible:
- (a) A brief description of what happened, including the date of the Breach and the date of the Discovery of the Breach, if known;
 - (b) A description of the types of Unsecured Protected Health Information that were involved in the Breach (such as whether full name, social security number, date of birth, home address, account number, diagnosis, disability code, or other types of information were involved);

- (c) Any steps the Individual should take to protect him or herself from potential harm resulting from the Breach;
 - (d) A brief description of what Business Associate is doing to investigate the Breach, to mitigate harm to Individual(s), and to protect against any further Breaches; and
 - (e) Contact procedures for Individual(s) to ask questions or learn additional information, which shall include a toll-free telephone number, an e-mail address, Web site, or postal address.
- 13.2 Covered Entity, in its sole discretion, may elect to provide the notification required by Section 13.1 and/or to establish the contact procedures described in Section 13.1.2.
- 13.3 Business Associate shall reimburse Covered Entity any and all costs incurred by Covered Entity, in complying with Subpart D of 45 C.F.R. Part 164, including but not limited to costs of notification, internet posting, or media publication, as a result of Business Associate's Breach of Unsecured Protected Health Information; Covered Entity shall not be responsible for any costs incurred by Business Associate in providing the notification required by 13.1 or in establishing the contact procedures required by Section 13.1.2.

14. INDEMNIFICATION

- 14.1 Business Associate agreement is reciprocal, neither party shall indemnify, defend, and hold harmless Covered Entity, its Special Districts, elected and appointed officers, employees, and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, expenses (including attorney and expert witness fees), and penalties and/or fines (including regulatory penalties and/or fines), arising from or connected with Business Associate's acts and/or omissions arising from and/or relating to this Business Associate Agreement, including, but not limited to, compliance and/or enforcement actions and/or activities, whether formal or informal, by the Secretary or by the Attorney General of the State of California.
- 14.2 Section 14.1 is not intended by the parties to limit in any way the scope of Business Associate's obligations related to Insurance and/or Indemnification in the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.

15. OBLIGATIONS OF COVERED ENTITY

- 15.1 Covered Entity shall notify Business Associate of any current or future restrictions or limitations on the Use or Disclosure of Protected Health Information that would affect Business Associate's performance of the Services, and Business Associate shall thereafter restrict or limit its own Uses and Disclosures accordingly.
- 15.2 Covered Entity shall not request Business Associate to Use or Disclose Protected Health Information in any manner that would not be permissible under Subpart E of 45 C.F.R. Part 164 if done by Covered Entity, except to the extent that Business Associate may Use or Disclose Protected Health Information as provided in Sections 2.3, 2.5, and 2.6.

16. TERM

- 16.1 Unless sooner terminated as set forth in Section 17, the term of this Business Associate Agreement shall be the same as the term of the applicable underlying Agreement, Contract, Participation Agreement, Master Agreement, Work Order, Purchase Order, or other service arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.
- 16.2 Notwithstanding Section 16.1, Business Associate's obligations under Sections 11, 14, and 18 shall survive the termination or expiration of this Business Associate Agreement.

17. TERMINATION FOR CAUSE

- 17.1 In addition to and notwithstanding the termination provisions set forth in the applicable underlying Agreement, Contract, Participation Agreement, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate, if either party determines that the other party has violated a material term of this Business Associate Agreement, and the breaching party has not cured the breach or ended the violation within the time specified by the non-breaching party, which shall be reasonable given the nature of the breach and/or violation, the non-breaching party may terminate this Business Associate Agreement.
- 17.2 In addition to and notwithstanding the termination provisions set forth in the applicable underlying Agreement, Contract, Participation Agreement, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate, if either party determines that the other party has violated a material term of this Business Associate Agreement, and cure is not feasible, the non-breaching party may terminate this Business Associate Agreement immediately.

18. DISPOSITION OF PROTECTED HEALTH INFORMATION UPON TERMINATION OR EXPIRATION

- 18.1 Except as provided in Section 18.3, upon termination for any reason or expiration of this Business Associate Agreement, Business Associate shall return or, if agreed to by Covered entity, shall destroy as provided for in Section 18.2, all Protected Health Information received from Covered Entity, or created, maintained, or received by Business Associate on behalf of Covered Entity, that Business Associate, including any Subcontractor, still maintains in any form. Business Associate shall retain no copies of the Protected Health Information.
- 18.2 Destruction for purposes of Section 18.2 and Section 6.6 shall mean that media on which the Protected Health Information is stored or recorded has been destroyed and/or electronic media have been cleared, purged, or destroyed in accordance with the use of a technology or methodology specified by the Secretary in guidance for rendering Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals.
- 18.3 Notwithstanding Section 18.1, in the event that return or destruction of Protected Health Information is not feasible or Business Associate determines that any such Protected Health Information is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities,

Business Associate may retain that Protected Health Information for which destruction or return is infeasible or that Protected Health Information which is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities and shall return or destroy all other Protected Health Information.

18.3.1 Business Associate shall extend the protections of this Business Associate Agreement to such Protected Health Information, including continuing to use appropriate safeguards and continuing to comply with Subpart C of 45 C.F.R Part 164 with respect to Electronic Protected Health Information, to prevent the Use or Disclosure of such information other than as provided for in Sections 2.5 and 2.6 for so long as such Protected Health Information is retained, and Business Associate shall not Use or Disclose such Protected Health Information other than for the purposes for which such Protected Health Information was retained.

18.3.2 Business Associate shall return or, if agreed to by Covered entity, destroy the Protected Health Information retained by Business Associate when it is no longer needed by Business Associate for Business Associate's proper management and administration or to carry out its legal responsibilities.

18.4 Business Associate shall ensure that all Protected Health Information created, maintained, or received by Subcontractors is returned or, if agreed to by Covered entity, destroyed as provided for in Section 18.2.

19. AUDIT, INSPECTION, AND EXAMINATION

19.1 Covered Entity reserves the right to conduct a reasonable inspection of the facilities, systems, information systems, books, records, agreements, and policies and procedures relating to the Use or Disclosure of Protected Health Information for the purpose determining whether Business Associate is in compliance with the terms of this Business Associate Agreement and any non-compliance may be a basis for termination of this Business Associate Agreement and the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate, as provided for in section 17.

19.2 Covered Entity and Business Associate shall mutually agree in advance upon the scope, timing, and location of any such inspection.

19.3 At Business Associate's request, and to the extent permitted by law, Covered Entity shall execute a nondisclosure agreement, upon terms and conditions mutually agreed to by the parties.

19.4 That Covered Entity inspects, fails to inspect, or has the right to inspect as provided for in Section 19.1 does not relieve Business Associate of its responsibility to comply with this Business Associate Agreement and/or the HIPAA Rules or impose on Covered Entity any responsibility for Business Associate's compliance with any applicable HIPAA Rules.

19.5 Covered Entity's failure to detect, its detection but failure to notify Business Associate, or its detection but failure to require remediation by Business Associate of an unsatisfactory practice by Business Associate, shall not constitute acceptance of such practice or a waiver of Covered Entity's enforcement rights under this Business

Associate Agreement or the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.

- 19.6 Section 19.1 is not intended by the parties to limit in any way the scope of Business Associate's obligations related to Inspection and/or Audit and/or similar review in the applicable underlying Agreement, Contract, Participation Agreement, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.

20. MISCELLANEOUS PROVISIONS

- 20.1 Disclaimer. Covered Entity makes no warranty or representation that compliance by Business Associate with the terms and conditions of this Business Associate Agreement will be adequate or satisfactory to meet the business needs or legal obligations of Business Associate.
- 20.2 HIPAA Requirements. The Parties agree that the provisions under HIPAA Rules that are required by law to be incorporated into this Amendment are hereby incorporated into this Agreement.
- 20.3 No Third Party Beneficiaries. Nothing in this Business Associate Agreement shall confer upon any person other than the parties and their respective successors or assigns, any rights, remedies, obligations, or liabilities whatsoever.
- 20.4 Construction. In the event that a provision of this Business Associate Agreement is contrary to a provision of the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate, the provision of this Business Associate Agreement shall control. Otherwise, this Business Associate Agreement shall be construed under, and in accordance with, the terms of the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.
- 20.5 Regulatory References. A reference in this Business Associate Agreement to a section in the HIPAA Rules means the section as in effect or as amended.
- 20.6 Interpretation. Any ambiguity in this Business Associate Agreement shall be resolved in favor of a meaning that permits the parties to comply with the HIPAA Rules.
- 20.7 Amendment. The parties agree to take such action as is necessary to amend this Business Associate Agreement from time to time as is necessary for Covered Entity or Business Associate to comply with the requirements of the HIPAA Rules and any other privacy laws governing Protected Health Information.

The following page(s) contain the backup material for Agenda Item: [Health and Human Services - Behavioral Health Division](#)

Please scroll down to view the backup material.

Agenda Worksheet

Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular Time Requested: N/A Meeting Date: September 17, 2024
 OR
 Consent

Contact Person/Department: Sarah Collard Ph.D. / Health & Human Services Agency / Behavioral Health Division Phone: (530) 841-4802

Address: 2060 Campus Drive Yreka, CA 96097

Person Appearing/Title: Sarah Collard Ph.D. / Agency Director

Subject/Summary of Issue:

Contract for Services - Remi Vista - 1st Addendum

Siskiyou County Health and Human Services Agency, Behavioral Health Division, is requesting approval of the 1st Addendum to the contract with Remi Vista, to provide or arrange for the provision of certain mandated services, including outpatient Specialty Mental Health Services. Compensation shall be amended to add an additional Seventy Two Thousand Dollars and NO/100 (\$72,000.00), per fiscal year the maximum amount of compensation payable under the Contract to an amount not to exceed Six Hundred Ninety Seven Dollars and 0/100 (\$697,000.00).

Financial Impact:

NO Describe why no financial impact:

YES Describe impact by indicating amount budgeted and funding source below

Amount: \$697,000.00

Fund: 2122 Description: Behavioral Health Services Org.: 401030 Description: MH

Account: 723016 Description: Prof & Spec

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected: This vendor was selected for specialized services provided.

Additional Information:

Recommended Motion:

The Board of Supervisors approve and authorize the Chair to sign the Contract for Services between Siskiyou County Health & Human Services Agency, Behavioral Health Division, and Remi Vista, for the term of July 1, 2023 to June 30, 2026.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) _____ Quantity: _____

Other: Please return 1 original to R. Bullock at 818 Main St

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

Revised 8/09/2021

**1st ADDENDUM TO CONTRACT FOR SERVICES
BY INDEPENDENT CONTRACTOR**

THIS 1st ADDENDUM is to that Contract for Services entered into on March 14, 2024, between the County of Siskiyou (“County”) and Remi Vista, Inc. (“Contractor”) and is entered into on the date when it has been both approved by the Board and signed by all other parties to it.

WHEREAS, the cost of services to be provided under the Contract is expected to exceed the amount provided in the Contract; and

WHEREAS, the parties desire to increase the amount of compensation payable under the Contract; and

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

Article 9.1.C of the Contract, Compensation, shall be amended to add an additional Seventy Two Thousand Dollars and NO/100 (\$72,000.00), per fiscal year the maximum amount of compensation payable under the Contract to an amount not to exceed Six Hundred Ninety Seven Dollars and 0/100 (\$697,000.00).

In Process

All other terms and conditions of the Contract shall remain in full force and effect.

(SIGNATURES ON FOLLOWING PAGE)

IN WITNESS WHEREOF, County and Contractor have executed this 1st Addendum on the dates set forth below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

COUNTY OF SISKIYOU

Date: _____

MICHAEL N. KOBSEFF, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: _____
Deputy

In Progress

Date: 8/30/2024

CONTRACTOR: Remi Vista, Inc.
DocuSigned by:
Paul Burdett
Paul Burdett, Board President

Date: 8/30/2024

Signed by:
Stephanie Holmes, Chief Executive Officer
Stephanie Holmes, Chief Executive Officer

License No.: 28502
(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D.: 94-2148477

ACCOUNTING:

Fund	Organization	Account	FY23/24	FY24/25	FY25/26	Total
2122	401030	723016	\$247,000	\$225,000	\$225,000	\$697,000

Encumbrance number (if applicable):

If not to exceed, include amount not to exceed: \$697,000.00.

If needed for multi-year contracts, please include separate sheet with financial information for each fiscal year.

In Process

County of Siskiyou Behavioral Health Specialty MH

Service Agreement

County Department	Health and Human Services Agency, Behavioral Health Division
County Contract Representative	Sarah Collard, Agency Director
County Telephone Number	(530) 841-4100
Contractor	Remi Vista, Inc.
Contractor Representative	Stephanie Holmes, Chief Executive Officer
Contractor Phone	(530) 245-5805
Contract Term	7/1/2023 – 6/30/2026
Contract Maximum Amount	Five Hundred Twenty-Five Thousand and No/100 Dollars

Includes Drafted Language for Exhibits

Exhibit A: Scope of Work

Exhibit B1: Financial Information and Schedules - Budget

Exhibit B2: Financial Information and Schedules – Provider Rate Table

Exhibit C: Business Associates Agreement Under the Health Insurance Portability and Accountability Act of 1996

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This Agreement for mental health services is entered by and between County of Siskiyou Health and Human Services Agency, Behavioral Health Division, a political subdivision of the State of California ("County"), and Remi Vista Inc, a California non-profit corporation licensed to provide mental health services, whose principal address is 2701 Park Marina Dr. Redding, CA 96001 ("Contractor") (collectively, "Parties").

RECITALS

WHEREAS, County is under contract with the State of California to provide or arrange for the provision of certain mandated services, including outpatient Specialty Mental Health Services (SMHS), for Medi-Cal beneficiaries served by the County; and

WHEREAS, County has determined that it will arrange for a contractor to provide the outpatient Specialty Mental Health Services to eligible beneficiaries; and

WHEREAS, Contractor has represented, through a proposal in response to County's request for proposals or through another means acceptable to the County, that it is able and willing to provide such services.

NOW, THEREFORE, County and Contractor mutually agree as follows:

TERMS

Article 1. DEFINITIONS

1. BEHAVIORAL HEALTH INFORMATION NOTICE (BHIN)

"Behavioral Health Information Notice" or "BHIN" means guidance from DHCS to inform counties and contractors of changes in policy or procedures at the federal or state levels. These were previously referred to as Mental Health and Substance Use Disorder Services Information Notices (MHSUDS IN). BHINs and MHSUDS INs are available on the DHCS website.

2. BENEFICIARY OR CLIENT

"Beneficiary" or "client" mean the individual(s) receiving services.

3. DHCS

"DHCS" means the California Department of Health Care Services.

4. DIRECTOR

"Director" means the Director of the County Behavioral Health Department, unless otherwise specified.

Article 2. GENERAL PROVISIONS

1. CONTRACT TERM

This contract shall become effective on July 1, 2023, and shall terminate on June 30, 2026, unless terminated in accordance with the provisions of Article 8 of this Contract or as otherwise provided herein.

2. SCOPE OF WORK

Contractor shall provide the services set forth in Exhibit A, "SCOPE OF WORK."

3. COMPENSATION

- A. This Agreement shall be subject to any restrictions, limitations, and/or conditions imposed by County or state or federal funding sources that may in any way affect the fiscal provisions of, or funding for this Agreement. This Agreement is also contingent upon sufficient funds being made available by County, state, or federal funding sources for the term of the Agreement. If the federal or state governments reduce financial participation in the Medi-Cal program, County agrees to meet with Contractor to discuss renegotiating the services required by this Agreement.
- B. Funding is provided by fiscal year. For purposes of this Agreement, the fiscal year begins July 1 and ends the following June 30. Any unspent fiscal year appropriation does not roll over and is not available for services provided in subsequent years.
- C. The maximum financial obligation of the County under this Agreement shall not exceed \$175,000 per fiscal year, which is not a guaranteed sum but shall be paid only for services rendered and received.

4. NOTICE TO PARTIES

- A. Unless otherwise specified, all notices to be given by either Party shall be in writing, by U.S. mail and electronic mail, and addressed as follows:
 - I. Notices to County:

Siskiyou County Health and Human Services Agency
Behavioral Health Division
Sarah Collard, Agency Director
2060 Campus Drive
Yreka, California 96097
(530) 841-4100 Phone
(530) 841-4702 Fax
scollard@co.siskiyou.ca.us
 - II. Notices to Contractor:

Remi Vista, Inc.
Stephanie Holmes, Chief Executive Officer
2701 Park Marina Dr.
Redding, California 96001
(530) 245-5805 Phone
(530) 245-0340 Fax
sholmes@remivista.org
- B. Contractor shall notify County in writing of any change in organizational name, Head of Service or principal business at least 15 business days in advance of the change. Contractor shall notify County of a change of service location at least six months in advance to allow County sufficient time to comply with site certification requirements. Said notice shall become part of this Agreement upon acknowledgment in

writing by the County, and no further amendment of the Agreement shall be necessary provided that such change of address does not conflict with any other provisions of this Agreement.

- C. Contractor must immediately notify County of a change in ownership, organizational status, licensure, or ability of Contractor to provide the quantity or quality of the contracted services in a timely fashion.

5. INDEPENDENT CONTRACTOR

- A. Contractor understands and agrees that the services performed hereunder by its officers, agents, employees, or contracting persons or entities are performed in an independent capacity and not in the capacity of officers, agents, or employees of the County for any purpose, including workers' compensation, tax withholding, and employee benefits. Contractor shall determine the method and manner of performing its duties under this Agreement, and County may monitor the work performed by Contractor.
- B. Contractor shall provide all personnel, supplies, and operating expenses of any kind required for the performance of this Agreement.

6. SUBCONTRACTS

- A. Contractor shall obtain prior written approval from the Director before subcontracting any of its obligations to provide services under this Agreement. Approval is at the discretion of the Director but shall not be unreasonably withheld. Contractor shall ensure that all subcontracts are subject to the applicable terms and conditions of this Agreement, including, without limitation, the licensing, certification, privacy, data security and confidentiality requirements set forth herein, and include the applicable provisions of 42 C.F.R. 438.230.
- B. Contractor shall remain legally responsible for the performance of all terms and conditions of this Agreement, including, without limitation, all SMHS provided by third parties under subcontracts, whether approved by the County or not.

7. MODIFICATION AND AMENDMENT

- A. Except as specifically provided, this Agreement may only be modified or amended in writing signed by both Parties.

8. TERMINATION

- A. This Agreement may be terminated at any time by the mutual written concurrence of both Parties.
- B. In addition to any other remedies it may have, either Party may terminate this Agreement for cause in the event the other Party fails to perform its obligations under this Agreement in a timely and proper manner or violates any local, state or federal law, regulation, or standard applicable to its performance under the Agreement, provided the defaulting Party fails to cure the breach within five days of receiving written notice of the non-defaulting Party's intent to terminate. The waiver by either party of any breach or violation of any requirement of this Agreement shall not be deemed to be a waiver of any such breach in the future, or of the breach of any other requirement of this Agreement.

- C. Either Party may terminate this Agreement without cause by providing at least 30 days' advance written notice of the effective date of termination.
- D. In the event this Agreement is terminated, Contractor shall be entitled to compensation for all SMHS satisfactorily provided pursuant to the terms and conditions of this Agreement through and including the effective date of termination. This provision shall not limit or reduce any damages owed to the County due to a breach of this Agreement by Contractor.

9. INTERPRETATION; VENUE

- A. The headings used herein are for reference only. The terms of the Agreement are set out in the text under the headings.
- B. This Agreement shall be governed by the laws of the State of California without regard to the choice of law or conflicts.
- C. This Agreement is made in Siskiyou County, California. The venue for any legal action in state court filed by either party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement shall be in the Superior Court of California, County of Siskiyou. The venue for any legal action in federal court filed by either party to this Agreement for the purpose of interpreting or enforcing any provision of this Agreement lying within the jurisdiction of the federal courts shall be the Eastern District of California.

10. ENTIRE AGREEMENT

This Agreement, including all schedules, addenda, exhibits and attachments, contains the entire understanding of the Parties in regard to Contractor's provision of the services specified in Exhibit A ("Scope of Work") and supersedes all prior representations in regard to the same subject matter, whether written or oral.

11. SEVERABILITY

If any provision of this Agreement, or any portion thereof, is found by any court of competent jurisdiction to be unenforceable or invalid for any reason, such provision shall be severable and shall not in any way impair the enforceability of any other provision of this Agreement.

12. AUTHORITY TO CONTRACT

County and Contractor warrant that they are legally permitted and otherwise have the authority to enter into this Agreement, the signatories to this Agreement are authorized to execute this Agreement on behalf of their respective entities, and that any action necessary to bind each Party has been taken prior to execution of this Agreement.

13. CONFORMITY WITH STATE AND FEDERAL LAWS AND REGULATIONS

- A. Contractor shall provide services in conformance with all applicable state and federal statutes, regulations and sub regulatory guidance, as from time to time amended, including but not limited to:
 - 1) California Code of Regulations, Title 9;
 - 2) California Code of Regulations, Title 22;

- 3) California Welfare and Institutions Code, Division 5;
 - 4) United States Code of Federal Regulations, Title 42, including but not limited to Parts 438 and 455;
 - 5) United States Code of Federal Regulations, Title 45;
 - 6) United States Code, Title 42 (The Public Health and Welfare), as applicable;
 - 7) Balanced Budget Act of 1997;
 - 8) Health Insurance Portability and Accountability Act (HIPAA); and
 - 9) Applicable Medi-Cal laws and regulations, including applicable sub-regulatory guidance, such as BHINs, MHSUDS INs, and provisions of County's, state or federal contracts governing client services.
- B. In the event any law, regulation, or guidance referred to in subsection (A), above, is amended during the term of this Agreement, the Parties agree to comply with the amended authority as of the effective date of such amendment without amending this Agreement.

Article 3. SERVICES AND ACCESS PROVISIONS

1. CERTIFICATION OF ELIGIBILITY

Contractor will, in cooperation with County, comply with Section 14705.5 of California Welfare and Institutions Code to obtain a certification of a client's eligibility for SMHS under Medi-Cal.

2. ACCESS TO SPECIALTY MENTAL HEALTH SERVICES

- A. In collaboration with the County, Contractor will work to ensure that individuals to whom the Contractor provides SMHS meet access criteria, as per DHCS guidance specified in BHIN 21-073. Specifically, the Contractor will ensure that the clinical record for each client includes information as a whole indicating that client's presentation and needs are aligned with the criteria applicable to their age at the time-of-service provision as specified below.
- B. For enrolled clients under 21 years of age, Contractor shall provide all medically necessary SMHS required pursuant to Section 1396d(r) of Title 42 of the United States Code. Covered SMHS shall be provided to enrolled clients who meet either of the following criteria, (I) or (II) below. If a client under age 21 meets the criteria as described in (I) below, the beneficiary meets criteria to access SMHS; it is not necessary to establish that the beneficiary also meets the criteria in (II) below.
- I. The client has a condition placing them at high risk for a mental health disorder due to experience of trauma evidenced by any of the following: scoring in the high-risk range under a trauma screening tool approved by DHCS, involvement in the child welfare system, juvenile justice involvement, or experiencing homelessness.
 - II. The client has at least one of the following:
 - a. A significant impairment
 - b. A reasonable probability of significant deterioration in an important area of life functioning

- c. A reasonable probability of not progressing developmentally as appropriate.
- d. A need for SMHS, regardless of presence of impairment, that are not included within the mental health benefits that a Medi-Cal Managed Care Plan (MCP) is required to provide.

AND the client's condition as described in subparagraph (II a-d) above is due to one of the following:

- e. A diagnosed mental health disorder, according to the criteria in the current editions of the Diagnostic and Statistical Manual of Mental Disorders (DSM) and the International Classification of Diseases and Related Health Problems (ICD).
 - f. A suspected mental health disorder that has not yet been diagnosed.
 - g. Significant trauma placing the client at risk of a future mental health condition, based on the assessment of a licensed mental health professional.
- C. For clients 21 years of age or older, Contractor shall provide covered SMHS for clients who meet both of the following criteria, (I) and (II) below:
- I. The client has one or both of the following:
 - a. Significant impairment, where impairment is defined as distress, disability, or dysfunction in social, occupational, or other important activities.
 - b. A reasonable probability of significant deterioration in an important area of life functioning.
 - II. The client's condition as described in paragraph (I) is due to either of the following:
 - a. A diagnosed mental health disorder, according to the criteria in the current editions of the DSM and ICD.
 - b. A suspected mental disorder that has not yet been diagnosed.

3. ADDITIONAL CLARIFICATIONS

A. Criteria

- I. A clinically appropriate and covered mental health prevention, screening, assessment, treatment, or recovery service listed within Exhibit A of this Agreement can be provided and submitted to the County for reimbursement under any of the following circumstances:
 - a. The services were provided prior to determining a diagnosis, including clinically appropriate and covered services provided during the assessment process;
 - b. The service was not included in an individual treatment plan; or
 - c. The client had a co-occurring substance use disorder.

B. Diagnosis Not a Prerequisite

- I. Per BHIN 21-073, a mental health diagnosis is not a prerequisite for access to covered SMHS. This does not eliminate the requirement that all Medi-Cal claims, including SMHS claims, include a current Centers for Medicare & Medicaid Services (CMS) approved ICD diagnosis code.

4. MEDICAL NECESSITY

- A. Contractor will ensure that services provided are medically necessary in compliance with BHIN 21-073 and pursuant to Welfare and Institutions Code section 14184.402(a). Services provided to a client must be medically necessary and clinically appropriate to address the client's presenting condition. Documentation in each client's chart as a whole will demonstrate medical necessity as defined below, based on the client's age at the time-of-service provision.
- B. For individuals 21 years of age or older, a service is "medically necessary" or a "medical necessity" when it is reasonable and necessary to protect life, to prevent significant illness or significant disability, or to alleviate severe pain as set forth in Welfare and Institutions Code section 14059.5.
- C. For individuals under 21 years of age, a service is "medically necessary" or a "medical necessity" if the service meets the standards set forth in Section 1396d(r)(5) of Title 42 of the United States Code.

5. COORDINATION OF CARE

- A. Contractor shall ensure that all care, treatment and services provided pursuant to this Agreement are coordinated among all providers who are serving the client, including all other SMHS providers, as well as providers of Non-Specialty Mental Health Services (NSMHS), substance use disorder treatment services, physical health services, dental services, regional center services and all other services as applicable to ensure a client-centered and whole-person approach to services.
- B. Contractor shall ensure that care coordination activities support the monitoring and treatment of comorbid substance use disorder and/or health conditions.
- C. Contractor shall include in care coordination activities efforts to connect, refer and link clients to community-based services and supports, including but not limited to educational, social, prevocational, vocational, housing, nutritional, criminal justice, transportation, childcare, child development, family/marriage education, cultural sources, and mutual aid support groups.
- D. Contractor shall engage in care coordination activities beginning at intake and throughout the treatment and discharge planning processes.
- E. To facilitate care coordination, Contractor will request a HIPAA and California law compliant client authorization to share client information with and among all other providers involved in the client's care, in satisfaction of state and federal privacy laws and regulations.

6. CO-OCCURRING TREATMENT AND NO WRONG DOOR

- A. Per BHIN 22-011, Specialty and Non-Specialty Mental Health Services can be provided concurrently, if those services are clinically appropriate, coordinated, and not duplicative. When a client meets criteria for both NSMHS and SMHS, the client should receive services based on individual clinical need and established therapeutic relationships. Clinically appropriate and covered SMHS can also be provided when the client has a co-occurring mental health condition and substance use disorder.

- B. Under this Agreement, Contractor will ensure that clients receive timely mental health services without delay. Services are reimbursable to Contractor by County even when:
- I. Services are provided prior to determination of a diagnosis, during the assessment or prior to determination of whether SMHS access criteria are met, even if the assessment ultimately indicates the client does not meet criteria for SMHS.
 - II. If Contractor is serving a client receiving both SMHS and NSMHS, Contractor holds responsibility for documenting coordination of care and ensuring that services are non-duplicative.

Article 4. AUTHORIZATION AND DOCUMENTATION PROVISIONS

1. SERVICE AUTHORIZATION

- A. Contractor will collaborate with County to complete authorization requests in line with County and DHCS policy.
- B. Contractor shall have in place, and follow, written policies and procedures for completing requests for initial and continuing authorizations of services, as required by County guidance.
- C. Contractor shall respond to County in a timely manner when consultation is necessary for County to make appropriate authorization determinations.
- D. County shall provide Contractor with written notice of authorization determinations within the timeframes set forth in BHINs 22-016 and 22-017, or any subsequent DHCS notices.
- E. Contractor shall alert County when an expedited authorization decision (no later than 72 hours) is necessary due to a client's specific needs and circumstances that could seriously jeopardize the client's life or health, or ability to attain, maintain, or regain maximum function.

2. DOCUMENTATION REQUIREMENTS

- A. Contractor will follow all documentation requirements as specified in Article 4.2-4.8 inclusive in compliance with federal, state and County requirements.
- B. All Contractor documentation shall be accurate, complete, and legible, shall list each date of service, and include the face-to-face time for each service. Contractor shall document travel and documentation time for each service separately from face-to-face time and provide this information to County upon request. Services must be identified as provided in-person, by telephone, or by telehealth.
- C. All services shall be documented utilizing County-approved templates and contain all required elements. Contractor agrees to satisfy the chart documentation requirements set forth in BHIN 22-019 and the contract between County and DHCS. Failure to comply with documentation standards specified in this Article require corrective action plans.

3. ASSESSMENT

- A. Contractor shall ensure that all client medical records include an assessment of each client's need for mental health services.
- B. Contractor will utilize the seven uniform assessment domains and include other required elements as identified in BHIN 22-019 and document the assessment in the client's medical record.
- C. For clients aged 6 through 20, the Child and Adolescent Needs and Strengths (CANS), and for clients aged 3 through 18, the Pediatric Symptom Checklist-35 (PSC-35) tools are required at intake, every six months during treatment, and at discharge, as specified in DHCS MHSUDS INs 17-052 and 18-048.
- D. The time period for providers to complete an initial assessment and subsequent assessments for SMHS are up to clinical discretion of County; however, Contractor's providers shall complete assessments within a reasonable time and in accordance with generally accepted standards of practice.

4. ICD-10

- A. Contractor shall use the criteria set forth in the current edition of the DSM as the clinical tool to make diagnostic determinations.
- B. Once a DSM diagnosis is determined, the Contractor shall determine the corresponding mental health diagnosis in the current edition of ICD. Contractor shall use the ICD diagnosis code(s) to submit a claim for SMHS to receive reimbursement from County.
- C. The ICD Tabular List of Diseases and Injuries is maintained by CMS and may be updated during the term of this Agreement. Changes to the lists of ICD diagnoses do not require an amendment to this Agreement, and County may implement these changes as provided by CMS.

5. PROBLEM LIST

- A. Contractor will create and maintain a Problem List for each client served under this Agreement. The problem list is a list of symptoms, conditions, diagnoses, and/or risk factors identified through assessment, psychiatric diagnostic evaluation, crisis encounters, or other types of service encounters.
- B. Contractor must document a problem list that adheres to industry standards utilizing at minimum current SNOMED International, Systematized Nomenclature of Medicine Clinical Terms (SNOMED CT®) U.S. Edition, September 2022 Release, and ICD-10-CM 2023.
- C. A problem identified during a service encounter may be addressed by the service provider during that service encounter and subsequently added to the problem list.
- D. The problem list shall include, but is not limited to, all elements specified in BHIN 22-019.
- E. County does not require the problem list to be updated within a specific timeframe or have a requirement about how frequently the problem list should be updated after a problem has initially been added. However, Contractor shall update the problem list within a reasonable time such that the problem list reflects the current issues facing the client, in accordance with generally accepted standards of practice and in specific circumstances specified in BHIN 22-019.

6. TREATMENT AND CARE PLANS

- A. Contractor is not required to complete treatment or care plans for clients under this Agreement, except in the circumstances specified in BHIN 22-019 and additional guidance from DHCS that may follow after execution of this Agreement.

7. PROGRESS NOTES

- A. Contractor shall create progress notes for the provision of all SMHS services provided under this Agreement.
- B. Each progress note shall provide sufficient detail to support the service code selected for the service type as indicated by the service code description.
- C. Progress notes shall include all elements specified in BHIN 22-019, whether the note be for an individual or a group service.
- D. Contractor shall complete progress notes within three business days of providing a service, with the exception of notes for crisis services, which shall be completed within 24 hours.
- E. Providers shall complete a daily progress note for services that are billed on a daily basis, such as residential and day treatment services, if applicable.

8. TRANSITION OF CARE TOOL

- A. Contractor shall use a Transition of Care Tool for any clients whose existing services will be transferred from Contractor to an Medi-Cal Managed Care Plan (MCP) provider or when NSMHS will be added to the existing mental health treatment provided by Contractor, as specified in BHIN 22-065, in order to ensure continuity of care.
- B. Determinations to transition care or add services from an MCP shall be made in alignment with County policies and via a client-centered, shared decision-making process.
- C. Contractor may directly use the DHCS-provided Transition of Care Tool, found at <https://www.dhcs.ca.gov/Pages/Screening-and-Transition-of-Care-Tools-for-Medi-Cal-Mental-Health-Services.aspx> or obtain a copy of that tool provided by the County. Contractor may create the Transition of Care Tool in its Electronic Health Record (EHR). However, the contents of the Transition of Care Tool, including the specific wording and order of fields, shall remain identical to the DHCS provided form. The only exception to this requirement is when the tool is translated into languages other than English.

9. TELEHEALTH

- A. Contractor may use telehealth, when it deems clinically appropriate, as a mode of delivering behavioral health services in accordance with all applicable County, state, and federal requirements, including those related to privacy/security, efficiency, and standards of care. Such services will conform to the definitions and meet the requirements included in the Medi-Cal Provider Manual: Telehealth, available in the DHCS Telehealth Resources page at: <https://www.dhcs.ca.gov/provgovpart/Pages/TelehealthResources.aspx>.
- B. All telehealth equipment and service locations must ensure that client confidentiality is maintained.

- C. Licensed providers and staff may provide services via telephone and telehealth as long as the service is within their scope of practice.
- D. Medical records for clients served by Contractor under this Agreement must include documentation of written or verbal consent for telehealth or telephone services if such services are provided by Contractor. Such consent must be obtained at least once prior to initiating applicable health care services and consent must include all elements as specified in BHIN 22-019.
- E. County may at any time audit Contractor's telehealth practices, and Contractor must allow access to all materials needed to adequately monitor Contractor's adherence to telehealth standards and requirements.

Article 5. CHART AUDITING AND REASONS FOR RECOUPMENT

1. MAINTENANCE OF RECORDS

- A. Contractor shall maintain proper clinical and fiscal records relating to clients served under the terms of this Agreement, as required by the Director, DHCS, and all applicable state and federal statutes and regulations. Client records shall include but not be limited to admission records, diagnostic studies and evaluations, client interviews and progress notes, and records of services provided. All such records shall be maintained in sufficient detail to permit evaluation of the services provided and to meet claiming requirements.

2. ACCESS TO RECORDS

- A. Contractor shall provide County with access to all documentation of services provided under this Agreement for County's use in administering this Agreement. Contractor shall allow County, CMS, the Office of the Inspector General, the Controller General of the United States, and any other authorized federal and state agencies to evaluate performance under this Agreement, and to inspect, evaluate, and audit any and all records, documents, and the premises, equipment and facilities maintained by the Contractor pertaining to such services at any time and as otherwise required under this Agreement.

3. FEDERAL, STATE AND COUNTY AUDITS

- A. In accordance with the California Code of Regulations, Title 9, Chapter 11, Section 1810.380(a), County will conduct monitoring and oversight activities to review Contractor's SMHS programs and operations. The purpose of these oversight activities is to verify that medically necessary services are provided to clients, who meet medical necessity and criteria for access to SMHS as established in BHIN 21-073, in compliance with the applicable state and federal laws and regulations, and/or the terms of the Agreement between Contractor and County, and future BHINs which may spell out other specific requirements.

4. INTERNAL AUDITING

- A. Contractors of sufficient size as determined by County shall institute and conduct a Quality Assurance Process for all services provided hereunder. Said process shall include at a minimum a system for verifying

that all services provided and claimed for reimbursement shall meet SMHS definitions and be documented accurately.

- B. Contractor shall report under and over-utilization issues to include extended service provider absences.
- C. Contractor shall provide County with notification and a summary of any internal audit exceptions, and the specific corrective actions taken to sufficiently reduce the errors that are discovered through Contractor's internal audit process. Contractor shall provide this notification and summary to County in a timely manner.

5. CONFIDENTIALITY IN AUDIT PROCESS

- A. Contractor and County mutually agree to maintain the confidentiality of Contractor's client records and information, in compliance with all applicable state and federal statutes and regulations, including but not limited to HIPAA and California Welfare and Institutions Code, Section 5328. Contractor shall inform all of its officers, employees, and agents of the confidentiality provisions of all applicable statutes.
- B. Contractor's fiscal records shall contain sufficient data to enable auditors to perform a complete audit and shall be maintained in conformance with standard procedures and accounting principles.
- C. Contractor's records shall be maintained as required by the Director and DHCS on forms furnished by DHCS or the County. All statistical data or information requested by the Director shall be provided by the Contractor in a complete and timely manner.

6. REASONS FOR RECOUPMENT

- A. County will conduct periodic audits of Contractor files to ensure appropriate clinical documentation, high quality service provision and compliance with applicable federal, state and county regulations.
- B. Such audits may result in requirements for Contractor to reimburse County for services previously paid in the following circumstances:
 - I. Identification of Fraud, Waste or Abuse as defined in federal regulation.
 - a. Fraud and abuse are defined in C.F.R. Title 42, § 455.2 and W&I Code, section 14107.11, subdivision (d).
 - b. Definitions for "fraud," "waste," and "abuse" can also be found in the Medicare Managed Care Manual available at:
www.cms.gov/Regulation-and-Guidance/Guidance/Manuals/Downloads/mc86c21.pdf
 - II. Overpayment of Contractor by County due to errors in claiming or documentation.
 - III. Other reasons specified in the SMHS Reasons for Recoupment document released annually by DHCS and posted on the DHCS BHIN website.
- C. Contractor shall reimburse County for all overpayments identified by Contractor, County, and/or state or federal oversight agencies as an audit exception within the timeframes required by law or Country or state or federal agency.

7. COOPERATION WITH AUDITS

- A. Contractor shall cooperate with County in any review and/or audit initiated by County, DHCS, or any other applicable regulatory body. This cooperation may include such activities as onsite program, fiscal, or chart reviews and/or audits.
- B. In addition, Contractor shall comply with all requests for any documentation or files including, but not limited to, client and personnel files.
- C. Contractor shall notify the County of any scheduled or unscheduled external evaluation or site visits when it becomes aware of such visit. County shall reserve the right to attend any or all parts of external review processes.
- D. Contractor shall allow inspection, evaluation and audit of its records, documents and facilities for ten years from the term end date of this Agreement or in the event Contractor has been notified that an audit or investigation of this Agreement has been commenced, until such time as the matter under audit or investigation has been resolved, including the exhaustion of all legal remedies, whichever is later pursuant to 42 C.F.R.§§ 438.3(h) and 438.230(3)(i-iii).

Article 6. CLIENT PROTECTIONS

1. GRIEVANCES, APPEALS AND NOTICES OF ADVERSE BENEFIT DETERMINATION

- A. All grievances (as defined by 42 C.F.R. § 438.400) and complaints received by Contractor must be immediately forwarded to the County's Compliance Officer or other designated persons via a secure method (e.g., electronic health record, encrypted email or by fax) to allow ample time for the Quality Management staff to acknowledge receipt of the grievance and complaints and issue appropriate responses.
- B. Contractor shall not discourage the filing of grievances and clients do not need to use the term "grievance" for a complaint to be captured as an expression of dissatisfaction and, therefore, a grievance.
- C. Aligned with MHSUDS IN 18-010E and 42 C.F.R. §438.404, the appropriate and delegated Notice of Adverse Benefit Determination (NOABD) must be issued by Contractor within the specified timeframes using the template provided by the County.
- D. Contractor shall participate in County-hosted trainings on grievances and appeals, change of provider, and NOABDs.
- E. NOABDs must be issued to clients anytime the Contractor has made or intends to make an adverse benefit determination that includes the reduction, suspension, or termination of a previously authorized service and/or the failure to provide services in a timely manner. The notice must have a clear and concise explanation of the reason(s) for the decision as established by DHCS and the County. The Contractor must inform the County immediately after issuing a NOABD.

- F. Procedures and timeframes for responding to grievances, issuing and responding to adverse benefit determinations, appeals, and state hearings must be followed as per 42 C.F.R., Part 438, Subpart F (42 C.F.R. §§ 438.400 – 438.424).
- G. Contractor must provide clients any reasonable assistance in completing forms and taking other procedural steps related to a grievance or appeal such as auxiliary aids and interpreter services.
- H. Contractor must maintain records of grievances and appeals and must review the information as part of its ongoing monitoring procedures. The record must be accurately maintained in a manner accessible to the County and available upon request to DHCS.

2. Advanced Directives

Contractor must comply with all County policies and procedures regarding Advanced Directives in compliance with the requirements of 42 C.F.R. §§ 422.128 and 438.6(i) (l), (3) and (4).

3. Continuity of Care

Contractor shall follow the County's continuity of care policy that is in accordance with applicable state and federal regulations, MHSUDS IN 18-059 and any BHINs issued by DHCS for parity in mental health and substance use disorder benefits subsequent to the effective date of this Agreement (42 C.F.R. § 438.62(b)(1)-(2).)

Article 7. PROGRAM INTEGRITY

1. GENERAL

As a condition of receiving payment under a Medi-Cal managed care program, the Contractor shall comply with the provisions of 42 C.F.R. §§ 438.604, 438.606, 438.608 and 438.610. (42 C.F.R. § 438.600(b)).

2. CREDENTIALING AND RE-CREDENTIALING OF PROVIDERS

- A. Contractor must follow the uniform process for credentialing and recredentialing of service providers established by County, including disciplinary actions such as reducing, suspending, or terminating provider's privileges. Failure to comply with specified requirements can result in suspension or termination of a provider.
- B. Upon request, the Contractor must demonstrate to the County that each of its providers are qualified in accordance with current legal, professional, and technical standards, and that they are appropriately licensed, registered, waived, and/or certified.
- C. Contractor must not employ or subcontract with providers debarred, suspended or otherwise excluded (individually, and collectively referred to as "Excluded") from participation in Federal Health Care Programs, including Medi-Cal/Medicaid or procurement activities, as set forth in 42 C.F.R. §438.610. See relevant section below regarding specific requirements for exclusion monitoring.

- D. Contractor shall ensure that all of their network providers delivering covered services, sign and date an attestation statement on a form provided by County, in which each provider attests to the following:
 - I. Any limitations or inabilities that affect the provider's ability to perform any of the position's essential functions, with or without accommodation;
 - II. A history of loss of license or felony convictions;
 - III. A history of loss or limitation of privileges or disciplinary activity;
 - IV. A lack of present illegal drug use; and
 - V. The application's accuracy and completeness
- E. Contractor must file and keep track of attestation statements for all of their providers and must make those available to the County upon request at any time.
- F. Contractor is required to sign an annual attestation statement at the time of Agreement renewal in which they will attest that they will follow County's Credentialing Policy and MHSUDS IN 18-019 and ensure that all of their rendering providers are credentialed as per established guidelines.
- G. Contractor is required to verify and document at a minimum every three years that each network provider that delivers covered services continues to possess valid credentials, including verification of each of the credentialing requirements as per the County's uniform process for credentialing and recredentialing. If any of the requirements are not up-to-date, updated information should be obtained from network providers to complete the re-credentialing process.

3. SCREENING AND ENROLLMENT REQUIREMENTS

- A. County shall ensure that all Contractor providers are enrolled with the State as Medi-Cal providers consistent with the provider disclosure, screening, and enrollment requirements of 42 C.F.R. Part 455, subparts B and E. (42 C.F.R. § 438.608(b))
- B. County may execute this Agreement, pending the outcome of screening, enrollment, and revalidation of Contractor of up to 120 days but shall terminate this Agreement immediately upon determination that Contractor cannot be enrolled, or the expiration of one 120-day period without enrollment of the Contractor, and notify affected clients. (42 C.F.R. § 438.602(b)(2))
- C. Contractor shall ensure that all Providers and/or subcontracted Providers consent to a criminal background check, including fingerprinting to the extent required under state law and 42 C.F.R. § 455.434(a). Contractor shall provide evidence of completed consents when requested by the County, DHCS or the US Department of Health & Human Services (US DHHS).

4. COMPLIANCE PROGRAM, INCLUDING FRAUD PREVENTION AND OVERPAYMENTS

- A. Contractor shall have in place a compliance program designed to detect and prevent fraud, waste and abuse, as per 42 C.F.R. § 438.608(a)(1), that must include:

- I. Written policies, procedures, and standards of conduct that articulate the organization's commitment to comply with all applicable requirements and standards under the Contract, and all applicable federal and state requirements.
 - II. A Compliance Office (CO) who is responsible for developing and implementing policies, procedures, and practices designed to ensure compliance with the requirements of this Agreement and who reports directly to the CEO and the Board of Directors.
 - III. A Regulatory Compliance Committee on the Board of Directors and at the senior management level charged with overseeing the organization's compliance program and its compliance with the requirements under the Agreement.
 - IV. A system for training and education for the Compliance Officer, the organization's senior management, and the organization's employees for the federal and state standards and requirements under the Agreement.
 - V. Effective lines of communication between the Compliance Officer and the organization's employees.
 - VI. Enforcement of standards through well-publicized disciplinary guidelines.
 - VII. The establishment and implementation of procedures and a system with dedicated staff for routine internal monitoring and auditing of compliance risks, prompt response to compliance issues as they are raised, investigation of potential compliance problems as identified in the course of self-evaluation and audits, corrections of such problems promptly and thoroughly to reduce the potential for recurrence and ongoing compliance with the requirements under the Contract.
 - VIII. The requirement for prompt reporting and repayment of any overpayments identified.
- B. Contractor must have administrative and management arrangements or procedures designed to detect and prevent fraud, waste and abuse of federal or state health care funding. Contractor must report fraud and abuse information to the County including but not limited to:
- I. Any potential fraud, waste, or abuse as per 42 C.F.R. § 438.608(a), (a)(7),
 - II. All overpayments identified or recovered, specifying the overpayment due to potential fraud as per 42 C.F.R. § 438.608(a), (a)(2),
 - III. Information about changes in a client's circumstances that may affect the client's eligibility including changes in the client's residence or the death of the client as per 42 C.F.R. § 438.608(a)(3).
 - IV. Information about a change in the Contractor's circumstances that may affect the network provider's eligibility to participate in the managed care program, including the termination of this Agreement with the Contractor as per 42 C.F.R. § 438.608(a)(6).
- C. Contractor shall implement written policies that provide detailed information about the False Claims Act ("Act") and other federal and state laws described in section 1902(a)(68) of the Act, including information about rights of employees to be protected as whistleblowers.

- D. Contractor shall make prompt referral of any potential fraud, waste or abuse to County or potential fraud directly to the State Medicaid Fraud Control Unit.
- E. County may suspend payments to Contractor if DHCS or County determine that there is a credible allegation of fraud in accordance with 42 C.F.R. §455.23. (42 C.F.R. §438.608 (a)(8)).
- F. Contractor shall report to County all identified overpayments and reason for the overpayment, including overpayments due to potential fraud. Contractor shall return any overpayments to the County within 60 calendar days after the date on which the overpayment was identified. (42 C.F.R. § 438.608 (a)(2), (c)(3)).

5. INTEGRITY DISCLOSURES

- A. Contractor shall provide information on ownership and controlling interests, disclosures related to business transactions, and disclosures related to persons convicted of crimes in the form and manner requested by County, by the Effective Date, each time the Agreement is renewed and within 35 days of any change in ownership or controlling interest of Contractor. (42 C.F.R. §§ 455.104, 455.105, and 455.106.)
- B. Upon the execution of this Contract, Contractor shall furnish County a Provider Disclosure Statement, which, upon receipt by County, shall be kept on file with County and may be disclosed to DHCS. If there are any changes to the information disclosed in the Provider Disclosure Statement, an updated statement should be completed and submitted to the County within 35 days of the change. (42 C.F.R. § 455.104.)
- C. Contractor must disclose the following information as requested in the Provider Disclosure Statement:
 - I. Disclosure of 5% or More Ownership Interest:
 - a. In the case of corporate entities with an ownership or control interest in the disclosing entity, the primary business address as well as every business location and P.O. Box address must be disclosed. In the case of an individual, the date of birth and Social Security number must be disclosed.
 - b. In the case of a corporation with ownership or control interest in the disclosing entity or in any subcontractor in which the disclosing entity has a five percent (5%) or more interest, the corporation tax identification number must be disclosed.
 - c. For individuals or corporations with ownership or control interest in any subcontractor in which the disclosing entity has a five percent (5%) or more interest, the disclosure of familial relationship is required.
 - d. For individuals with five percent (5%) or more direct or indirect ownership interest of a disclosing entity, the individual shall provide evidence of completion of a criminal background check, including fingerprinting, if required by law, prior to execution of Contract. (42 C.F.R. § 455.434)
 - II. Disclosures Related to Business Transactions:
 - a. The ownership of any subcontractor with whom Contractor has had business transactions totaling more than \$25,000 during the 12-month period ending on the date of the request.

- b. Any significant business transactions between Contractor and any wholly owned supplier, or between Contractor and any subcontractor, during the 5-year period ending on the date of the request. (42 C.F.R. § 455.105(b).)

III. Disclosures Related to Persons Convicted of Crimes:

- a. The identity of any person who has an ownership or control interest in the provider or is an agent or managing employee of the provider who has been convicted of a criminal offense related to that person's involvement in any program under the Medicare, Medicaid, or the Title XXI services program since the inception of those programs. (42 C.F.R. § 455.106.)
- b. County shall terminate the enrollment of Contractor if any person with five percent (5%) or greater direct or indirect ownership interest in the disclosing entity has been convicted of a criminal offense related to the person's involvement with Medicare, Medicaid, or Title XXI program in the last 10 years.

- D. Contractor must provide disclosure upon execution of Contract, extension for renewal, and within 35 days after any change in Contractor ownership or upon request of County. County may refuse to enter into an agreement or terminate an existing agreement with Contractor if Contractor fails to disclose ownership and control interest information, information related to business transactions and information on persons convicted of crimes, or if Contractor did not fully and accurately make the disclosure as required.
- E. Contractor must provide the County with written disclosure of any prohibited affiliations under 42 C.F.R. § 438.610. Contractor must not employ or subcontract with providers or have other relationships with providers Excluded from participation in Federal Health Care Programs, including Medi-Cal/Medicaid or procurement activities, as set forth in 42 C.F.R. §438.610.

6. CERTIFICATION OF NON-EXCLUSION OR SUSPENSION FROM PARTICIPATION IN A FEDERAL HEALTH CARE PROGRAM

- A. Prior to the effective date of this Contract, the Contractor must certify that it is not excluded from participation in Federal Health Care Programs under either Section 1128 or 1128A of the Social Security Act. Failure to so certify will render all provisions of this Agreement null and void and may result in the immediate termination of the Contract.
- B. Contractor shall certify, prior to the execution of the Contract, that the Contractor does not employ or subcontract with providers or have other relationships with providers Excluded from participation in Federal Health Care Programs, including Medi-Cal/Medicaid or procurement activities, as set forth in 42 C.F.R. §438.610. Contractor shall conduct initial and monthly Exclusion & Suspension searches of the following databases and provide evidence of these completed searches when requested by County, DHCS or the US DHHS:

- I. www.oig.hhs.gov/exclusions - LEIE Federal Exclusions

- II. www.sam.gov/portal/SAM - GSA Exclusions Extract
 - III. www.Medi-Cal.ca.gov - Suspended & Ineligible Provider List
 - IV. <https://nppes.cms.hhs.gov/#/> - National Plan and Provider Enumeration System (NPPES)
 - V. any other database required by DHCS or DHHS.
- C. Contractor shall certify, prior to the execution of the Contract, that Contractor does not employ staff or individual contractors/vendors that are on the Social Security Administration's Death Master File. Contractor shall check the following database prior to employing staff or individual contractors/vendors and provide evidence of these completed searches when requested by the County, DHCS or the US DHHS.
- I. <https://www.ssdmf.com/> - Social Security Death Master File
- D. Contractor is required to notify County immediately if Contractor becomes aware of any information that may indicate their (including employees/staff and individual contractors/vendors) potential placement on an exclusions list.
- E. Contractor shall screen and periodically revalidate all network providers in accordance with the requirements of 42 C.F.R., Part 455, Subparts B and E.
- F. Contractor must confirm the identity and determine the exclusion status of all its providers, as well as any person with an ownership or control interest, or who is an agent or managing employee of the contracted agency through routine checks of federal and state databases. This includes the Social Security Administration's Death Master File, NPPES, the Office of Inspector General's List of Excluded Individuals/Entities (LEIE), the Medi-Cal Suspended and Ineligible Provider List (S&I List) as consistent with the requirements of 42 C.F.R. § 455.436.
- G. If Contractor finds a provider that is Excluded, it must promptly notify the County as per 42 C.F.R. § 438.608(a)(2), (4). The Contractor shall not certify or pay any Excluded provider with Medi-Cal funds, must treat any payments made to an Excluded provider as an overpayment, and any such inappropriate payments may be subject to recovery.

Article 8. QUALITY IMPROVEMENT PROGRAM

1. QUALITY IMPROVEMENT ACTIVITIES AND PARTICIPATION

- A. Contractor shall comply with the County's ongoing comprehensive Quality Assessment and Performance Improvement (QAPI) Program (42 C.F.R. § 438.330(a)) and work with the County to improve established outcomes by following structural and operational processes and activities that are consistent with current practice standards.
- B. Contractor shall participate in quality improvement (QI) activities, including clinical and non-clinical performance improvement projects (PIPs), as requested by the County in relation to state and federal requirements and responsibilities, to improve health outcomes and clients' satisfaction over time. Other QI

activities include quality assurance, collection and submission of performance measures specified by the County, mechanisms to detect both underutilization and overutilization of services, client and system outcomes, utilization management, utilization review, provider appeals, provider credentialing and re-credentialing, and client grievances. Contractor shall measure, monitor, and annually report to the County its performance.

- C. Contractor shall implement mechanisms to assess client/family satisfaction based on County's guidance. The Contractor shall assess client/family satisfaction by:
- I. Surveying client/family satisfaction with the Contractor's services at least annually.
 - II. Evaluating client grievances, appeals and State Hearings at least annually.
 - III. Evaluating requests to change persons providing services at least annually.
 - IV. Informing the County and clients of the results of client/family satisfaction activities.
- D. Contractor, if applicable, shall implement mechanisms to monitor the safety and effectiveness of medication practices. This mechanism shall be under the supervision of a person licensed to prescribe or dispense prescription drugs, at least annually.
- E. Contractor shall implement mechanisms to monitor appropriate and timely intervention of occurrences that raise quality of care concerns. The Contractor shall take appropriate follow-up action when such an occurrence is identified. The results of the intervention shall be evaluated by the Contractor at least annually and shared with the County.
- F. Contractor shall assist County, as needed, with the development and implementation of Corrective Action Plans.
- G. Contractor shall collaborate with County to create a QI Work Plan with documented annual evaluations and documented revisions as needed. The QI Work Plan shall evaluate the impact and effectiveness of its quality assessment and performance improvement program.
- H. Contractor shall attend and participate in the County's Quality Improvement Committee (QIC) to recommend policy decisions, review and evaluate results of QI activities, including PIPs, institute needed QI actions, and ensure follow-up of QI processes. Contractor shall ensure that there is active participation by the Contractor's practitioners and providers in the QIC.
- I. Contractor shall assist County, as needed, with the development and implementation of Corrective Action Plans.
- J. Contractor shall participate, as required, in annual, independent external quality reviews (EQR) of the quality, timeliness, and access to the services covered under this Contract, which are conducted pursuant to Subpart E of Part 438 of the Code of Federal Regulations. (42 C.F.R. §§ 438.350(a) and 438.320)

2. NETWORK ADEQUACY

- A. The Contractor shall ensure that all services covered under this Agreement are available and accessible to clients in a timely manner and in accordance with the network adequacy standards required by regulation. (42 C.F.R. §438.206 (a), (c)).
- B. Contractor shall submit, when requested by County and in a manner and format determined by the County, network adequacy certification information to the County, utilizing a provided template or other designated format.
- C. Contractor shall submit updated network adequacy information to the County any time there has been a significant change that would affect the adequacy and capacity of services.
- D. To the extent possible and appropriately consistent with CCR, Title 9, §1830.225 and 42 C.F.R. §438.3 (I), the Contractor shall provide a client the ability to choose the person providing services to them.

3. TIMELY ACCESS

- A. Contractor shall comply with the requirements set forth in CCR, Title 9, § 1810.405, including meeting County and State Contract standards for timely access to care and services, taking into account the urgency of need for services. The County shall monitor Contractor to determine compliance with timely access requirements and shall take corrective action in the event of noncompliance.
- B. Timely access standards include:
 - I. Contractor must have hours of operation during which services are provided to Medi-Cal clients that are no less than the hours of operation during which the provider offers services to non-Medi-Cal clients. If the Contractor's provider only serves Medi-Cal clients, the provider must provide hours of operation comparable to the hours the provider makes available for Medi-Cal services that are not covered by the Agreement or another County.
 - II. Appointments data, including wait times for requested services, must be recorded and tracked by Contractor, and submitted to the County on a monthly basis in a format specified by the County. Appointments' data should be submitted to the County's Quality Management Department or other designated persons.
 - III. Urgent care appointments for services that do not require prior authorization must be provided to clients within 48 hours of a request. Urgent appointments for services that do require prior authorization must be provided to clients within 96 hours of request.
 - IV. Non-urgent non-psychiatry mental health services, including, but not limited to Assessment, Targeted Case Management, and Individual and Group Therapy appointments (for both adult and children/youth) must be made available to Medi-Cal clients within 10 business days from the date the client or a provider acting on behalf of the client, requests an appointment for a medically necessary service. Non-urgent psychiatry appointments (for both adult and children/youth) must be made available to Medi-Cal

clients within 15 business days from the date the client or a provider acting on behalf of the client, requests an appointment for a medically necessary service.

- V. Applicable appointment time standards may be extended if the referring or treating provider has determined and noted in the client's record that a longer waiting period will not have a detrimental impact on the health of the client.
- VI. Periodic office visits to monitor and treat mental health conditions may be scheduled in advance consistent with professionally recognized standards of practice as determined by the treating licensed mental health provider acting within the scope of his or her practice.

4. PRACTICE GUIDELINES

- A. Contractor shall adopt practice guidelines (or adopt County's practice guidelines) that meet the following requirements:
 - I. They are based on valid and reliable clinical evidence or a consensus of health care professionals in the applicable field;
 - II. They consider the needs of the clients;
 - III. They are adopted in consultation with contracting health care professionals; and
 - IV. They are reviewed and updated periodically as appropriate (42 C.F.R. § 438.236(b) and CCR, Title 9, Section 1810.326).
- B. Contractor shall disseminate the guidelines to all affected providers and, upon request, to clients and potential clients (42 C.F.R. § 438.236(c)).

5. PROVIDER APPLICATION AND VALIDATION FOR ENROLLMENT (PAVE)

- A. Contractor shall ensure that all of its required clinical staff, who are rendering SMHS to Medi-Cal clients on behalf of Contractor, are registered through DHCS' Provider Application and Validation for Enrollment (PAVE) portal, pursuant to BHIN 20-071 requirements, the 21st Century Cures Act and the CMS Medicaid and Children's Health Insurance Program (CHIP) Managed Care Final Rule.
- B. SMHS licensed individuals required to enroll via the "Ordering, Referring and Prescribing" (ORP) PAVE enrollment pathway (i.e. PAVE application package) available through the DHCS PED Pave Portal, include: Licensed Clinical Social Worker (LCSW), Licensed Marriage and Family Therapist (LMFT), Licensed Professional Clinical Counselor (LPCC), Psychologist, Licensed Educational Psychologist, Physician (MD and DO), Physician Assistant, Registered Pharmacist/Pharmacist, Certified Pediatric/Family Nurse Practitioner, Nurse Practitioner, Occupational Therapist, and Speech-Language Pathologist. Interns, trainees, and associates are not eligible for enrollment.

6. PHYSICIAN INCENTIVE PLAN

If Contractor wants to institute a Physician Incentive Plan, Contractor shall submit the proposed plan to the County which will in turn submit the Plan to the State for approval, in accordance with the provisions of 42 C.F.R. § 438.6(c).

7. REPORTING UNUSUAL OCCURRENCES

- A. Contractor shall report unusual occurrences to the Director. An unusual occurrence is any event which jeopardizes the health and/or safety of clients, staff and/or members of the community, including, but not limited to, physical injury and death.
- B. Unusual occurrences are to be reported to the County within timelines specified in County policy after becoming aware of the unusual event. Reports are to include the following elements:
 - I. Complete written description of event including outcome;
 - II. Written report of Contractor's investigation and conclusions;
 - III. List of persons directly involved and/or with direct knowledge of the event.
- C. County and DHCS retain the right to independently investigate unusual occurrences and Contractor will cooperate in the conduct of such independent investigations.

Article 9. FINANCIAL TERMS

1. RESTRICTIONS AND LIMITATIONS

- A. This Agreement shall be subject to any restrictions, limitations, and/or conditions imposed by County or state or federal funding sources that may in any way affect the fiscal provisions of or funding for this Agreement. This Agreement is also contingent upon sufficient funds being made available by County or state or federal funding sources for the term of the Agreement. If the federal or state governments reduce financial participation in the Medi-Cal program, County agrees to meet with Contractor to discuss renegotiating the services required by this Agreement.
- B. Funding is for services provided by fiscal year, which begins July 1 and ends June 30 of the next calendar year. Any unspent fiscal year appropriation does not roll over and is not available for services provided in subsequent years.
- C. The maximum financial obligation of the County under this Agreement shall not exceed \$175,000 per fiscal year, which is not a guaranteed sum but shall be paid only for services actually rendered.

2. CLAIMING

- A. Contractor shall enter claims data into the County's billing and transactional database system within the timeframes established by County. Contractor shall use Current Procedural Terminology (CPT) or Healthcare Common Procedure Coding System (HCPCS) codes, as provided in the DHCS Billing Manual available at <https://www.dhcs.ca.gov/services/MH/Pages/MedCCC-Library.aspx>, as from time to time amended.

- B. Claims shall be complete and accurate and must include all required information regarding the claimed services.
- C. Contractor shall maximize the Federal Financial Participation (FFP) reimbursement by claiming all possible Medi-Cal services and correcting denied services for resubmission as needed.

3. INVOICING

- A. Contractor shall invoice County for services monthly, in arrears, in the format directed by County. Invoices shall be based on claims entered into the County's billing and transactional database system for the prior month.
- B. Invoices shall be provided to County within 15 days after the close of the month in which services were rendered. Following receipt and provisional approval of a monthly invoice, County shall make payment within 30 days.
- C. Monthly payments for claimed services shall be based on the units of time assigned to each CPT or HCPCS code entered in the County's billing and transactional database multiplied by the service rates in Exhibit (B.2).
- D. County's payments to Contractor for performance of claimed services are provisional and subject to adjustment until the completion of all settlement activities. County's adjustments to provisional payments for claimed services shall be based on the terms, conditions, and limitations of this Agreement or the reasons for recoupment set forth in Article 5, Section 6.

4. ADDITIONAL FINANCIAL REQUIREMENTS

- A. County has the right to monitor the performance of this Agreement to ensure the accuracy of claims for reimbursement and compliance with all applicable laws and regulations.
- B. Contractor must comply with the False Claims Act employee training and policy requirements set forth in 42 U.S.C. 1396a(a)(68) and as the Secretary of the United States Department of Health and Human Services may specify.
- C. Contractor agrees that no part of any federal funds provided under this Agreement shall be used to pay the salary of an individual per fiscal year at a rate in excess of Level 1 of the Executive Schedule at <https://www.opm.gov/> (U.S. Office of Personnel Management), as from time to time amended.
- D. Federal Financial Participation is not available for any amount furnished to an Excluded individual or entity, or at the direction of a physician during the period of exclusion when the person providing the service knew or had reason to know of the exclusion, or to an individual or entity when the County failed to suspend payments during an investigation of a credible allegation of fraud [42 U.S.C. section 1396b(i)(2)].

5. CONTRACTOR PROHIBITED FROM REDIRECTION OF CONTRACTED FUNDS [IF APPLICABLE]

- A. Contractor may not redirect or transfer funds from one funded program to another funded program under which Contractor provides services pursuant to this Agreement except through a duly executed amendment to this Agreement.
- B. Contractor may not charge services delivered to an eligible client under one funded program to another funded program unless the client is also eligible for services under the second funded program.

6. FINANCIAL AUDIT REPORT REQUIREMENTS FOR PASS-THROUGH ENTITIES

- A. If County determines that Contractor is a “subrecipient” (also known as a “pass-through entity”) as defined in 2 C.F.R. § 200 et seq., Contractor represents that it will comply with the applicable cost principles and administrative requirements including claims for payment or reimbursement by County as set forth in 2 C.F.R. § 200 et seq., as may be amended from time to time. Contractor shall observe and comply with all applicable financial audit report requirements and standards.
- B. Financial audit reports must contain a separate schedule that identifies all funds included in the audit that are received from or passed through the County. County programs must be identified by contract number, contract amount, contract period, and the amount expended during the fiscal year by funding source.
- C. Contractor will provide a financial audit report including all attachments to the report and the management letter and corresponding response within six months of the end of the audit year to the Director or designee. The Director or designee is responsible for providing the audit report to the County Auditor.
- D. Contractor must submit any required corrective action plan to the Department simultaneously with the audit report or as soon thereafter as it is available. The Department shall monitor implementation of the corrective action plan as it pertains to services provided pursuant to this Agreement.

Article 10. ADDITIONAL FINAL RULE PROVISIONS

1. NON-DISCRIMINATION

- A. Contractor shall not discriminate against Medi-Cal eligible individuals in its county who require an assessment or meet medical necessity criteria for SMHS in the provision of SMHS because of race, color, religion, ancestry, marital status, national origin, ethnic group identification, sex, sexual orientation, gender, gender identity, age, medical condition, genetic information, health status or need for health care services, or mental or physical disability as consistent with the requirements of applicable federal law, such as 42 C.F.R. § 438.3(d)(3) and (4), BHIN 22-060 Enclosure 4 and state law.
- B. Contractor shall take affirmative action to ensure that services to intended Medi-Cal clients are provided without use of any policy or practice that has the effect of discriminating on the basis of race, color, religion, ancestry, marital status, national origin, ethnic group identification, sex, sexual orientation, gender, gender identity, age, medical condition, genetic information, health status or need for health care services, or mental or physical disability.

2. PHYSICAL ACCESSIBILITY

In accordance with the accessibility requirements of section 508 of the Rehabilitation Act and the Americans with Disabilities Act of 1973, Contractor must provide physical access, reasonable accommodations, and accessible equipment for Medi-Cal clients with physical or mental disabilities.

3. APPLICABLE FEES

- A. Contractor shall not charge any clients or third-party payers any fee for service unless directed to do so by the Director at the time the client is referred for services. When directed to charge for services, Contractor shall use the uniform billing and collection guidelines prescribed by DHCS.
- B. Contractor will perform eligibility and financial determinations, in accordance DHCS' Uniform Method of Determining Ability to Pay (UMDAP), for all clients unless directed otherwise by the Director.
- C. Contractor shall not submit a claim to, or demand or otherwise collect reimbursement from, the client or persons acting on behalf of the client for any specialty mental health or related administrative services provided under this Contract, except to collect other health insurance coverage, share of cost, and co-payments (Cal. Code Regs., tit. 9, §1810.365(c).
- D. The Contractor must not bill clients, for covered services, any amount greater than would be owed if the County provided the services directly as per and otherwise not bill client as set forth in 42 C.F.R. § 438.106.

4. CULTURAL COMPETENCE

All services, policies and procedures must be culturally and linguistically appropriate. Contractor must participate in the implementation of the most recent Cultural Competency Plan for the County and shall adhere to all cultural competency standards and requirements. Contractor shall participate in the County's efforts to promote the delivery of services in a culturally competent and equitable manner to all clients, including those with limited English proficiency and diverse cultural and ethnic backgrounds, disabilities, and regardless of gender, sexual orientation, or gender identity.

5. CLIENT INFORMING MATERIALS

A. Basic Information Requirements

- I. Contractor shall provide information in a manner and format that is easily understood and readily accessible to clients. (42 C.F.R. § 438.10(c)(1)) Contractor shall provide all written materials for clients in easily understood language, format, and alternative formats that take into consideration the special needs of clients in compliance with 42 C.F.R. § 438.10(d)(6). Contractor shall inform clients that information is available in alternate formats and how to access those formats in compliance with 42 C.F.R. § 438.10.
- II. Contractor shall provide the required information in this section to each client receiving SMHS under this Agreement and upon request. (1915(b) Medi-Cal Specialty Mental Health Services Waiver, § (2), subd. (d), at p. 26., attachments 3, 4; Cal. Code Regs., tit. 9, § 1810.360(e).)

- III. Contractor shall utilize the County's website that provides the content required in this section and 42 C.F.R. § 438.10 and complies with all requirements regarding the same set forth 42 C.F.R. § 438.10.
 - IV. Contractor shall use DHCS/County developed beneficiary handbook and client notices. (42 C.F.R. §§ 438.10(c)(4)(ii), 438.62(b)(3))
 - V. Client information required in this section may only be provided electronically by the Contractor if all of the following conditions are met:
 - a. The format is readily accessible;
 - b. The information is placed in a location on the Contractor's website that is prominent and readily accessible;
 - c. The information is provided in an electronic form which can be electronically retained and printed;
 - d. The information is consistent with the content and language requirements of this agreement;
 - e. The client is informed that the information is available in paper form without charge upon request and the Contractor provides it upon request within 5 business days. (42 C.F.R. § 438.10(c)(6).)
- B. Language and Format
- I. Contractor shall provide all written materials for potential clients and clients in a font size no smaller than 12 point. (42 C.F.R. 438.10(d)(6)(ii))
 - II. Contractor shall ensure its written materials that are critical to obtaining services are available in alternative formats, upon request of the client or potential client at no cost.
 - III. Contractor shall make its written materials that are critical to obtaining services, including, at a minimum, provider directories, beneficiary handbook, appeal and grievance notices, denial and termination notices, and the Contractor's mental health education materials, available in the prevalent non-English languages in the county. (42 C.F.R. § 438.10(d)(3))
 - a. Contractor shall notify clients, prospective clients, and members of the public that written translation is available in prevalent languages free of cost and how to access those materials. (42 C.F.R. § 438.10(d)(5)(i), (iii); Welfare & Inst. Code § 14727(a)(1); Cal. Code Regs. tit. 9 § 1810.410, subd. (e), para. (4))
 - IV. Contractor shall make auxiliary aids and services available upon request and free of charge to each client. (42 C.F.R. § 438.10(d)(3)- (4))
 - V. Contractor shall make oral interpretation and auxiliary aids, such as Teletypewriter Telephone/Text Telephone (TTY/TDY) and American Sign Language (ASL), available and free of charge for any language in compliance with 42 C.F.R. § 438.10(d)(2), (4)-(5).
 - VI. Taglines for written materials critical to obtaining services must be printed in a conspicuously visible font size.

C. Beneficiary Informing Materials

- I. Each client must receive and have access to the beneficiary informing materials upon request by the client and when first receiving SMHS from Contractor. Beneficiary informing materials include but are not limited to:
 - a. Guide to Medi-Cal Mental Health Services
 - b. County Beneficiary Handbook (BHIN 22-060)
 - c. Provider Directory
 - d. Advance Health Care Directive Form (required for adult clients only)
 - e. Notice of Language Assistance Services available upon request at no cost to the client
 - f. Language Taglines
 - g. Grievance/Appeal Process and Form
 - h. Notice of Privacy Practices
 - i. Early & Periodic Screening, Diagnostic and Treatment (EPSDT) poster (if serving clients under the age of 21)
- II. Contractor shall provide each client with a beneficiary handbook at the time the client first accesses services. The beneficiary handbook shall be provided to beneficiaries within 14 business days after receiving notice of enrollment.
- III. Contractor shall give each client notice of any significant change to the information contained in the beneficiary handbook at least 30 days before the intended effective date of change as per BHIN 22-060.
- IV. Required informing materials must be electronically available on Contractor's website and must be physically available at the Contractor agency facility lobby for clients' access.
- V. Informing materials must be made available upon request, at no cost, in alternate formats (i.e., Braille or Audio) and Auxiliary Aids (i.e., California Relay Service (CRS) 711 and American Sign Language) and must be provided to clients within five business days. Large print materials shall be in a minimum 18-point font size.
- VI. Informing materials will be considered provided to the client if Contractor does one or more of the following:
 - a. Mails a printed copy of the information to the client's mailing address before the client first receives a specialty mental health service;
 - b. Mails a printed copy of the information upon the client's request to the client's mailing address;
 - c. Provides the information by email after obtaining the client's agreement to receive the information by email;
 - d. Posts the information on the Contractor's website and advises the client in paper or electronic form that the information is available on the internet and includes applicable internet addresses,

provided that clients with disabilities who cannot access this information online are provided auxiliary aids and services upon request and at no cost; or,

- e. Provides the information by any other method that can reasonably be expected to result in the client receiving that information. If Contractor provides informing materials in person, when the client first receives specialty mental health services, the date and method of delivery shall be documented in the client's file.

D. Provider Directory

- I. Contractor must follow the County's provider directory policy, in compliance with MHSUDS IN 18-020.
- II. Contractor must make available to clients, in paper form upon request and electronic form, specified information about the county provider network as per 42 C.F.R. § 438.10(h). The most current provider directory is electronically available on the County website and is updated by the County no later than 30 calendar days after information is received to update provider information. A paper provider directory must be updated as set forth in 42 C.F.R. § 438.10(h)(3)(i).
- III. Any changes to information published in the provider directory must be reported to the County within two weeks of the change.
- IV. Contractor will only need to report changes/updates to the provider directory for licensed, waived, or registered mental health providers.

Article 11. DATA, PRIVACY AND SECURITY REQUIREMENTS

1. CONFIDENTIALITY AND SECURE COMMUNICATIONS

- A. Contractor shall comply with all applicable federal and state laws and regulations pertaining to the confidentiality of individually identifiable protected health information (PHI) or personally identifiable information (PII) including, but not limited to, requirements of the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health (HITECH) Act, the California Welfare and Institutions Code regarding confidentiality of client information and records and all relevant County policies and procedures.
- B. Contractor will comply with all County policies and procedures related to confidentiality, privacy, and secure communications.
- C. Contractor shall have all employees acknowledge an Oath of Confidentiality mirroring that of the County, including confidentiality and disclosure requirements, as well as sanctions related to non-compliance.
- D. Contractor shall not use or disclose PHI or PII other than as permitted or required by law.

2. ELECTRONIC PRIVACY AND SECURITY

- A. Contractor shall have a secure email system and send any email containing PII or PHI in a secure and encrypted manner. Contractor's email transmissions shall display a warning banner stating that data is

confidential, systems activities are monitored and logged for administrative and security purposes, systems use is for authorized users only, and that users are directed to log off the system if they do not agree with these requirements.

- B. Contractor shall institute compliant password management policies and procedures, which shall include but not be limited to procedures for creating, changing, and safeguarding passwords. Contractor shall establish guidelines for creating passwords and ensuring that passwords expire and are changed at least once every 90 days.
- C. Any Electronic Health Records (EHRs) maintained by Contractor that contain PHI or PII for clients served through this Agreement shall contain a warning banner regarding the PHI or PII contained within the EHR. Contractors that utilize an EHR shall maintain all parts of the clinical record that are not stored in the EHR, including but not limited to the following examples of client signed documents: discharge plans, informing materials, and health questionnaire.
- D. Contractor entering data into any county electronic systems shall ensure that staff are trained to enter and maintain data within this system.

3. BUSINESS ASSOCIATE AGREEMENT (BAA)

- A. Contractor may perform or assist County in the performance of certain health care administrative duties that involve the use and/or disclosure of client identifying information as defined by HIPAA. For these duties, the Contractor shall be a Business Associate of the County and shall comply with the applicable provisions set forth in the HIPAA BAA, which is attached hereto as Exhibit "C" and hereby incorporated by reference.
- B. Contractor shall follow all requirements listed within the BAA and shall comply with all applicable County policies, state laws and regulations and federal laws pertaining to breaches of confidentiality. Contractor agrees to hold the County harmless for any breaches or violations.

Article 12. CLIENT RIGHTS

Contractor shall take all appropriate steps to fully protect clients' rights, as specified in Welfare and Institutions Code Sections 5325 et seq; Title 9 California Code of Regulations (CCR), Sections 861, 862, 883, 884; Title 22 CCR, Sections 72453 and 72527; and 42 C.F.R. § 438.100.

Article 13. RIGHT TO MONITOR

- 1. County or any subdivision or appointee thereof, and the State of California or any subdivision or appointee thereof, including the Auditor General, shall have absolute right to review and audit all records, books, papers, documents, corporate minutes, financial records, staff information, client records, other pertinent items as requested, and shall have absolute right to monitor the performance of Contractor in the delivery of services

provided under this Contract. Full cooperation shall be given by the Contractor in any auditing or monitoring conducted, according to this agreement.

2. Contractor shall make all of its premises, physical facilities, equipment, books, records, documents, contracts, computers, or other electronic systems pertaining to Medi-Cal enrollees, Medi-Cal-related activities, services, and activities furnished under the terms of this Contract, or determinations of amounts payable available at any time for inspection, examination, or copying by County, the State of California or any subdivision or appointee thereof, CMS, U.S. Department of Health and Human Services (HHS) Office of Inspector General, the United States Comptroller General or their designees, and other authorized federal and state agencies. This audit right will exist for at least ten years from the final date of the Agreement period or in the event the Contractor has been notified that an audit or investigation of this Agreement has commenced, until such time as the matter under audit or investigation has been resolved, including the exhaustion of all legal remedies, whichever is later (42 CFR §438.230(c)(3)(I)-(ii)).
3. The County, DHCS, CMS, or the HHS Office of Inspector General may inspect, evaluate, and audit the Contractor at any time if there is a reasonable possibility of fraud or similar risk. The Department's inspection shall occur at the Contractor's place of business, premises, or physical facilities (42 CFR §438.230(c)(3)(iv)).
4. Contractor shall cooperate with County in the implementation, monitoring and evaluation of this Agreement and comply with any and all reporting requirements established by County. Should County identify an issue or receive notification of a complaint or potential/actual/suspected violation of requirements, County may audit, monitor, and/or request information from Contractor to ensure compliance with laws, regulations, and requirements, as applicable.
5. County reserves the right to place Contractor on probationary status, as referenced in the Probationary Status Article, should Contractor fail to meet performance requirements; including, but not limited to violations such as high disallowance rates, failure to report incidents and changes as contractually required, failure to correct issues, inappropriate invoicing, untimely and inaccurate data entry, not meeting performance outcomes expectations, and violations issued directly from the State. Additionally, Contractor may be subject to Probationary Status or termination if contract monitoring and auditing corrective actions are not resolved within specified timeframes.
6. Contractor shall retain all records and documents originated or prepared pursuant to Contractor's performance under this Contract, including client grievance and appeal records, and the data, information and documentation specified in 42 C.F.R. parts 438.604, 438.606, 438.608, and 438.610 for a period of no less than ten years from the term end date of this Agreement or until such time as the matter under audit or investigation has been resolved. Records and documents include but are not limited to all physical and electronic records and documents originated or prepared pursuant to Contractor's or subcontractor's performance under this Agreement including working papers, reports, financial records and documents of account, client records,

prescription files, subcontracts, and any other documentation pertaining to covered services and other related services for clients.

- 7.** Contractor shall maintain all records and management books pertaining to service delivery and demonstrate accountability for contract performance and maintain all fiscal, statistical, and management books and records pertaining to the program. Records should include, but not be limited to, monthly summary sheets, sign-in sheets, and other primary source documents. Fiscal records shall be kept in accordance with Generally Accepted Accounting Principles and must account for all funds, tangible assets, revenue and expenditures. Fiscal records must also comply with the Code of Federal Regulations (CFR), Title II, Subtitle A, Chapter 11, Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- 8.** All records shall be complete and current and comply with all Agreement requirements. Failure to maintain acceptable records per the preceding requirements shall be considered grounds for withholding of payments for billings submitted and for termination of Agreement.
- 9.** Contractor shall maintain client and community service records in compliance with all regulations set forth by local, state, and federal requirements, laws and regulations, and provide access to clinical records by County staff.
- 10.** Contractor shall comply with Medical Records/Protected Health Information Article regarding relinquishing or maintaining medical records.
- 11.** Contractor shall agree to maintain and retain all appropriate service and financial records for a period of at least ten years from the date of final payment, the final date of the contract period, final settlement, or until audit findings are resolved, whichever is later.
- 12.** Contractor shall submit audited financial reports on an annual basis to the County. The audit shall be conducted in accordance with generally accepted accounting principles and generally accepted auditing standards.
- 13.** In the event the Agreement is terminated, ends its designated term or Contractor ceases operation of its business, Contractor shall deliver or make available to County all financial records that may have been accumulated by Contractor or subcontractor under this Agreement, whether completed, partially completed or in progress within seven calendar days of said termination/end date.
- 14.** Contractor shall provide all reasonable facilities and assistance for the safety and convenience of the County's representatives in the performance of their duties. All inspections and evaluations shall be performed in such a manner that will not unduly delay the work of Contractor.
- 15.** County has the discretion to revoke full or partial provisions of the Agreement, delegated activities or obligations, or application of other remedies permitted by state or federal law when the County or DHCS determines Contractor has not performed satisfactorily.

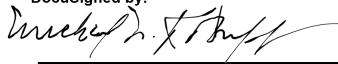
Article 14. SITE INSPECTION

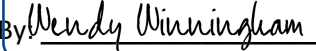
1. Without limiting any other provision related to inspections or audits otherwise set forth in this Agreement, Contractor shall permit authorized County, state, and/or federal agency(ies), through any authorized representative, the right to inspect or otherwise evaluate the work performed or being performed hereunder including subcontract support activities and the premises which it is being performed. Contractor shall provide all reasonable assistance for the safety and convenience of the authorized representative in the performance of their duties. All inspections and evaluations shall be made in a manner that will not unduly delay the work.

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the dates set forth below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

COUNTY OF SISKIYOU

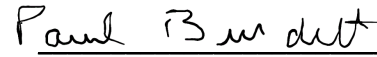
Date: 3/14/2024

DocuSigned by:

MICHAEL N. KOBSEFF, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors
DocuSigned by:

Wendy Wingham
Deputy

CONTRACTOR: Remi Vista, Inc.

Date: 2/22/2024

DocuSigned by:

Paul Burdett, Board President

Date: 2/22/2024

DocuSigned by:

Stephanie Holmes, Chief Executive Officer

License No.: 28502

(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. On File

ACCOUNTING:

Fund	Organization	Account	FY23/24	FY24/25	FY25/26	Total
2122	401030	723016	\$175,000.00	\$175,000.00	\$175,000.00	\$525,000.00

Encumbrance number (if applicable):

If not to exceed, include amount not to exceed: \$525,000.00.

If needed for multi-year contracts, please include separate sheet with financial information for each fiscal year.

Exhibit A. SCOPE OF WORK**1. INTRODUCTION**

- A. As an organizational provider agency, Contractor shall provide administrative and direct program services to County's Medi-Cal clients as defined in Title 9, Division 1, Chapter 11 of the California Code of Regulations. For clients under the age of 21, the Contractor shall provide all medically necessary specialty mental health services required pursuant to Section 1396d(r) of Title 42 of the United States Code (Welfare & Inst. Code 14184.402 (d)).
- B. Contractor has the option to deliver services using evidence-based program models. Contractor shall provide said services in Contractor's program(s) as described herein; and utilizing locations as described herein.

2. PROGRAM INFORMATION

Contracting Department	Health and Human Services Agency, Behavioral Health Division
Contractor Name	Remi Vista, Inc
Contract Period	7/1/2023 – 6/30/2026
Type of Contract	Services as needed
Program Name	Specialty Mental Health Services
Reporting/Billing Units	15 minutes equals 1 unit

3. TARGET POPULATION

- A. Contractor shall provide services to the following populations:
- I. Children requiring SMHS.

4. SERVICES TO BE PROVIDED

- A. Contractor shall provide the following medically necessary covered specialty mental health services, as defined in the DHCS Billing Manual available at <https://www.dhcs.ca.gov/provgovpart/Documents/Billing-Manual-v-1-1-June-2022.pdf>, or subsequent updates to this billing manual to clients who meet access criteria for receiving specialty mental health services.
- I. Mental Health Services
- a. Assessment (Assessment LPHA)
- b. CANS (Assessment LPHA)
- c. Individual Therapy (Individual Therapy)

- d. Rehabilitation Individual (Psychosocial Rehabilitation per 15-minute)
- e. Rehabilitation Group (Psychosocial Rehabilitation Group)
- f. Therapeutic Behavioral Services (TBS per 15 minutes)
- g. Case Management (TCM/ICC CPT)
- h. Intensive Care Coordination (TCM/ICC CPT)
- i. Intensive Home-Behavior Services (Comprehensive Community Supports)

Please see DHCS billing manual for modifiers to the above CPT codes.

<https://www.dhcs.ca.gov/provgovpart/Documents/Billing-Manual-v-1-1-June-2022.pdf>

- B. Contractor shall observe and comply with all lockout and non-reimbursable service rules, as specified in the DHCS Billing Manual.

5. REFERRAL AND INTAKE PROCESS

- A. Contractor shall follow the referral and intake process as specified herein.
 - I. The DHCS approved screening tool must be used for all new inquiries for SMHS, and clients will be referred as indicated by the tool. Contractor shall notify the MHP of timely scheduling and conducted assessments on behalf of the MHP.
 - II. Upon receipt of referral from the MHP, the contractor shall arrange for and provide an assessment or any other requested non-urgent adjunct services (e.g., rehab, targeted case management) within 10 business days.
 - III. Urgent requests for services, originating from the MHP or client, shall be provided within 48 hours for services that do not require pre-authorization, and 96 hours for services that require prior authorization.
 - IV. Referrals for TBS shall receive a first service within 96 hours.
 - V. Upon completion of assessment Contractor will utilize the Transition of Care tool when referring a client to a lower level of care or initiate SMHS services as clinically indicated, in a timely manner.
 - VI. Ensure that clients who meet criteria for full-service partnership and/or Katie A/ICC/IHBS, receive indicated services.

6. PROGRAM DESIGN

- A. Contractor shall maintain programmatic services as described herein.
 - i. Evidenced based practices shall be utilized whenever possible.
 - ii. Case consultation and collaboration shall be included in program design, ensuring bidirectional communication between treatment team members.
 - iii. Services provided "In County."
 - Mental Health Services
 - Katie A Services/ICC/IHBS
 - Rehabilitation

- Therapeutic Behavioral Services
- Intensive Home-Based Service
- Mental Health Services Act/Full-Service Partnership

iii. Services provided "Out of County."

- Mental Health Services
- Katie A Services/ICC/IHBS
- Rehabilitation
- Therapeutic Behavioral Services
- Psychological Evaluations
- Intensive Home-Based Service

7. DISCHARGE CRITERIA AND PROCESS

- A. Contractor will engage in discharge planning beginning at intake for each client served under this agreement. Discharge planning will include regular reassessment of client functioning, attainment of goals, determination of treatment needs and establishment of discharge goals.
- B. When possible, discharge will include treatment at a lower level of care or intensity appropriate to client's needs (utilizing the transition of care tool) and provision of additional referrals to community resources for client to utilize after discharge.

8. PROGRAM OR SERVICE SPECIFIC AUTHORIZATION REQUIREMENTS

- A. Therapeutic Behavioral Services require monthly prior authorization. Frequency and duration to be determined by treatment plan.
- B. Intensive Home-Based services require prior authorization every six months. Frequency and duration to be determined by treatment plan.

9. CONTRACT DELIVERABLES, OBJECTIVES AND OUTCOMES

- A. Contractor shall comply with all requests regarding local, state, and federal performance outcomes measurement requirements and participate in the outcomes measurement processes as requested.
- B. Contractor shall work collaboratively with County to develop process benchmarks and monitor progress in the following areas:
 - I. Providing timely first service, with a goal of 90% compliance.
 - II. Improving retention beyond assessment process beyond 10%.
 - III. Contractor will collaborate with the County in the collection and reporting of performance outcome data, including data relevant to Healthcare Effectiveness Data and Information Set (HEDIS®) measures, as required by DHCS. Measures relevant to this agreement are indicated below (check all that apply):

- Adherence to Antipsychotic Medications for Individuals with Schizophrenia (BH Core Set measure SAA-AD)
- Antidepressant Medication Management (BH Core Set measure AMM-AD)
- Use of First-Line Psychosocial Care for Children and Adolescents on Antipsychotics (BH Core Set measure APP-CH)
- Follow-Up After Hospitalization for Mental Illness (BH Core Set measure FUH)
- Percentage of clients offered timely initial appointments, and timely psychiatry appointments, by child and adult.
- Percentage of high-cost clients receiving case management services
- Follow up After Emergency Department Visit for Mental Illness (FUM)

10. REPORTING AND EVALUATION REQUIREMENTS

- A. Contractor shall complete all reporting and evaluation activities as required by the County and described herein.
 - I. Monthly notice of provider capacity and required data points for network adequacy.

11. ORIENTATION, TRAINING AND TECHNICAL ASSISTANCE

- A. County will endeavor to provide Contractor with training and support in the skills and competencies to (a) conduct, participate in, and sustain the performance levels called for in the Agreement and (b) conduct the quality management activities called for by the Agreement.
- B. County will provide the Contractor with all applicable standards for the delivery and accurate documentation of services.
- C. County will make ongoing technical assistance available in the form of direct consultation to Contractor upon Contractor's request to the extent that County has capacity and capability to provide this assistance. In doing so, County is not relieving Contractor of its duty to provide training and supervision to its staff or to ensure that its activities comply with applicable regulations and other requirements included in the terms and conditions of this agreement.
- D. Any requests for technical assistance by Contractor regarding any part of this agreement shall be directed to the County's designated contract monitor.
- E. Contractor shall require all new employees in positions designated as "covered individuals" to complete compliance training within the first 30 days of their first day of work. Contractor shall require all covered individuals to attend, at minimum, one compliance training annually.
 - I. These trainings shall be conducted by County or, at County's discretion, by Contractor staff, or both, and may address any standards contained in this agreement.

- II. Covered individuals who are subject to this training are any Contractor staff who have or will have responsibility for, or who supervises any staff who have responsibility for, ordering, prescribing, providing or documenting client care or medical items or services.
- F. Additional Requirements
 - I. Contractor is required to attend all mandatory County trainings (e.g. cultural competence, documentation standards, and law and ethics...). Contractor may provide evidence of alternate training during the same fiscal year to County Compliance Officer.

Exhibit B.1 FINANCIAL INFORMATION AND SCHEDULES - BUDGET

Schedule of invoiced due:

FY 23-24

<u>Month</u>	<u>Due</u>
July	August 15 th
August	September 15 th
September	October 15 th
October	November 15 th
November	December 15 th
December	January 15 th
January	February 15 th
February	March 15 th
March	April 15 th
April	May 15 th
May	June 15 th
June	July 15 th

FY 24-25

<u>Month</u>	<u>Due</u>
July	August 15 th
August	September 15 th
September	October 15 th
October	November 15 th
November	December 15 th
December	January 15 th
January	February 15 th
February	March 15 th
March	April 15 th
April	May 15 th
May	June 15 th
June	July 15 th

FY 25-26

<u>Month</u>	<u>Due</u>
July	August 15 th
August	September 15 th
September	October 15 th
October	November 15 th
November	December 15 th
December	January 15 th
January	February 15 th
February	March 15 th
March	April 15 th
April	May 15 th
May	June 15 th
June	July 15 th

Exhibit B.2 FINANCIAL INFORMATION AND SCHEDULES - PROVIDER RATE TABLE

Provider Type	Rate per Hour
LPHA (MFT LCSW LPCC)/ Intern or Waivered LPHA (MFT LCSW LPCC) Other Qualified Provider	\$298.07
MH Rehab Specialist/Case Managers	\$224.24

*****1 unit equals 15 minutes

No reimbursement shall be higher than the rate at which reimbursement will be made to County for services provided by Contractor, both for Specialty Mental Health Services and Case Management.

Exhibit "C"

BUSINESS ASSOCIATES AGREEMENT
UNDER THE HEALTH INSURANCE PORTABILITY AND
ACCOUNTABILITY ACT OF 1996 (HIPAA)

Siskiyou County Health and Human Services Agency, Behavioral Health Division ("County") is a Covered Entity as defined by, and subject to the requirements and prohibitions of, the Administrative Simplification provisions of the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 (HIPAA), and regulations promulgated thereunder, including the Privacy, Security, Breach Notification, and Enforcement Rules at 45 Code of Federal Regulations (C.F.R.) Parts 160 and 164 (collectively, the "HIPAA Rules").

Contractor performs or provides functions, activities or services to County that require Contractor, in order to provide such functions, activities or services, to create, access, receive, maintain, and/or transmit information that includes or that may include Protected Health Information, as defined by the HIPAA Rules. As such, Contractor is a Business Associate as defined by the HIPAA Rules, and is therefore subject to those provisions of the HIPAA Rules that are applicable to Business Associates.

The HIPAA Rules require a written agreement ("Business Associate Agreement") between County and Contractor in order to mandate certain protections for the privacy and security of Protected Health Information, and these HIPAA Rules prohibit the disclosure to or use of Protected Health Information by Contractor if such an agreement is not in place.

This Business Associate Agreement and its provisions are intended to protect the privacy and provide for the security of Protected Health Information disclosed to or used by Contractor in compliance with the HIPAA Rules.

Therefore, the parties agree as follows:

1. DEFINITIONS

- 1.1 "Breach" has the same meaning as the term "breach" at 45 C.F.R. § 164.402.
- 1.2 "Business Associate" has the same meaning as the term "business associate" at 45 C.F.R. § 160.103. For the convenience of the parties, a "business associate" is a person or entity, other than a member of the workforce of covered entity, who performs functions or activities on behalf of, or provides certain services to, a covered entity that involve access by the business associate to Protected Health Information. A "business associate" also is a subcontractor that creates, receives, maintains, or transmits Protected Health Information on behalf of another business associate. And in reference to the party to this Business Associate Agreement "Business Associate" shall mean Contractor.
- 1.3 "Covered Entity" has the same meaning as the term "covered entity" at 45 C.F.R. § 160.103, and in reference to the party to this Business Associate Agreement, "Covered Entity" shall mean Siskiyou County Health and Human Services Agency, Behavioral Health Division.
- 1.4 "Data Aggregation" has the same meaning as the term "data aggregation" at 45 C.F.R. § 164.501.
- 1.5 "De-identification" refers to the de-identification standard at 45 C.F.R. § 164.514.
- 1.6 "Designated Record Set" has the same meaning as the term "designated record set" at 45 C.F.R. § 164.501.

- 1.7 "Disclose" and "Disclosure" mean, with respect to Protected Health Information, the release, transfer, provision of access to, or divulging in any other manner of Protected Health Information outside Business Associate's internal operations or to other than its workforce. (See 45 C.F.R. § 160.103.)
- 1.8 "Electronic Health Record" means an electronic record of health-related information on an individual that is created, gathered, managed, and consulted by authorized health care clinicians and staff. (See 42 U.S. C. § 17921.)
- 1.9 "Electronic Media" has the same meaning as the term "electronic media" at 45 C.F.R. § 160.103. For the convenience of the parties, electronic media means (1) Electronic storage material on which data is or may be recorded electronically, including, for example, devices in computers (hard drives) and any removable/transportable digital memory medium, such as magnetic tape or disk, optical disk, or digital memory card; (2) Transmission media used to exchange information already in electronic storage media. Transmission media include, for example, the Internet, extranet or intranet, leased lines, dial-up lines, private networks, and the physical movement of removable/transportable electronic storage media. Certain transmissions, including of paper, via facsimile, and of voice, via telephone, are not considered to be transmissions via electronic media if the information being exchanged did not exist in electronic form immediately before the transmission.
- 1.10 "Electronic Protected Health Information" has the same meaning as the term "electronic protected health information" at 45 C.F.R. § 160.103, limited to Protected Health Information created or received by Business Associate from or on behalf of Covered Entity. For the convenience of the parties, Electronic Protected Health Information means Protected Health Information that is (i) transmitted by electronic media; (ii) maintained in electronic media.
- 1.11 "Health Care Operations" has the same meaning as the term "health care operations" at 45 C.F.R. § 164.501.
- 1.12 "Individual" has the same meaning as the term "individual" at 45 C.F.R. § 160.103. For the convenience of the parties, Individual means the person who is the subject of Protected Health Information and shall include a person who qualifies as a personal representative in accordance with 45 C.F.R. § 164.502 (g).
- 1.13 "Law Enforcement Official" has the same meaning as the term "law enforcement official" at 45 C.F.R. § 164.103.
- 1.14 "Minimum Necessary" refers to the minimum necessary standard at 45 C.F.R. § 162.502 (b).
- 1.15 "Protected Health Information" has the same meaning as the term "protected health information" at 45 C.F.R. § 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity. For the convenience of the parties, Protected Health Information includes information that (i) relates to the past, present or future physical or mental health or condition of an Individual; the provision of health care to an Individual, or the past, present or future payment for the provision of health care to an Individual; (ii) identifies the Individual (or for which there is a reasonable basis for believing that the information can be used to identify the Individual); and (iii) is created, received, maintained, or transmitted by Business Associate from or on behalf of Covered Entity, and includes Protected Health Information that is made accessible to Business Associate by Covered Entity. "Protected Health Information" includes Electronic Protected Health Information.
- 1.16 "Required by Law" " has the same meaning as the term "required by law" at 45 C.F.R. § 164.103.
- 1.17 "Secretary" has the same meaning as the term "secretary" at 45 C.F.R. § 160.103
- 1.18 "Security Incident" has the same meaning as the term "security incident" at 45 C.F.R. § 164.304.

- 1.19 "Services" means, unless otherwise specified, those functions, activities, or services in the applicable underlying Agreement, Contract, Master Agreement, Work Order, or Purchase Order or other service arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.
- 1.20 "Subcontractor" has the same meaning as the term "subcontractor" at 45 C.F.R. § 160.103.
- 1.21 "Unsecured Protected Health Information" has the same meaning as the term "unsecured protected health information" at 45 C.F.R. § 164.402.
- 1.22 "Use" or "Uses" means, with respect to Protected Health Information, the sharing, employment, application, utilization, examination or analysis of such Information within Business Associate's internal operations. (See 45 C.F.R § 164.103.)
- 1.23 Terms used, but not otherwise defined in this Business Associate Agreement, have the same meaning as those terms in the HIPAA Rules.

2. PERMITTED AND REQUIRED USES AND DISCLOSURES OF PROTECTED HEALTH INFORMATION

- 2.1 Business Associate may only Use and/or Disclose Protected Health Information as necessary to perform Services, and/or as necessary to comply with the obligations of this Business Associate Agreement.
- 2.2 Business Associate may Use Protected Health Information for de-identification of the information if de-identification of the information is required to provide Services.
- 2.3 Business Associate may Use or Disclose Protected Health Information as Required by Law.
- 2.4 Business Associate shall make Uses and Disclosures and requests for Protected Health Information consistent with the Covered Entity's applicable Minimum Necessary policies and procedures.
- 2.5 Business Associate may Use Protected Health Information as necessary for the proper management and administration of its business or to carry out its legal responsibilities.
- 2.6 Business Associate may Disclose Protected Health Information as necessary for the proper management and administration of its business or to carry out its legal responsibilities, provided the Disclosure is Required by Law or Business Associate obtains reasonable assurances from the person to whom the Protected Health Information is disclosed (i.e., the recipient) that it will be held confidentially and Used or further Disclosed only as Required by Law or for the purposes for which it was disclosed to the recipient and the recipient notifies Business Associate of any instances of which it is aware in which the confidentiality of the Protected Health Information has been breached.
- 2.7 Business Associate may provide Data Aggregation services relating to Covered Entity's Health Care Operations if such Data Aggregation services are necessary in order to provide Services.

3. PROHIBITED USES AND DISCLOSURES OF PROTECTED HEALTH INFORMATION

- 3.1 Business Associate shall not Use or Disclose Protected Health Information other than as permitted or required by this Business Associate Agreement or as Required by Law.
- 3.2 Business Associate shall not Use or Disclose Protected Health Information in a manner that would violate Subpart E of 45 C.F.R. Part 164 if done by Covered Entity, except for the specific Uses and Disclosures set forth in Sections 2.5 and 2.6.

- 3.3 Business Associate shall not Use or Disclose Protected Health Information for de-identification of the information except as set forth in section 2.2.

4. OBLIGATIONS TO SAFEGUARD PROTECTED HEALTH INFORMATION

- 4.1 Business Associate shall implement, use, and maintain appropriate safeguards to prevent the Use or Disclosure of Protected Health Information other than as provided for by this Business Associate Agreement.
- 4.2 Business Associate shall comply with Subpart C of 45 C.F.R Part 164 with respect to Electronic Protected Health Information, to prevent the Use or Disclosure of such information other than as provided for by this Business Associate Agreement.

5. REPORTING NON-PERMITTED USES OR DISCLOSURES, SECURITY INCIDENTS, AND BREACHES OF UNSECURED PROTECTED HEALTH INFORMATION

- 5.1 Business Associate shall report to Covered Entity any Use or Disclosure of Protected Health Information not permitted by this Business Associate Agreement, any Security Incident, and/ or any Breach of Unsecured Protected Health Information as further described in Sections 5.1.1, 5.1.2, and 5.1.3.
- 5.1.1 Business Associate shall report to Covered Entity any Use or Disclosure of Protected Health Information by Business Associate, its employees, representatives, agents or Subcontractors not provided for by this Agreement of which Business Associate becomes aware.
- 5.1.2 Business Associate shall report to Covered Entity any Security Incident of which Business Associate becomes aware.
- 5.1.3. Business Associate shall report to Covered Entity any Breach by Business Associate, its employees, representatives, agents, workforce members, or Subcontractors of Unsecured Protected Health Information that is known to Business Associate or, by exercising reasonable diligence, would have been known to Business Associate. Business Associate shall be deemed to have knowledge of a Breach of Unsecured Protected Health Information if the Breach is known, or by exercising reasonable diligence would have been known, to any person, other than the person committing the Breach, who is an employee, officer, or other agent of Business Associate, including a Subcontractor, as determined in accordance with the federal common law of agency.
- 5.2 Except as provided in Section 5.3, for any reporting required by Section 5.1, Business Associate shall provide, to the extent available, all information required by, and within the times frames specified in, Sections 5.2.1 and 5.2.2.
- 5.2.1 Business Associate shall make an immediate telephonic report upon discovery of the non-permitted Use or Disclosure of Protected Health Information, Security Incident or Breach of Unsecured Protected Health Information to **(530) 841-4805** that minimally includes:
- (a) A brief description of what happened, including the date of the non-permitted Use or Disclosure, Security Incident, or Breach and the date of Discovery of the non-permitted Use or Disclosure, Security Incident, or Breach, if known;
 - (b) The number of Individuals whose Protected Health Information is involved;
 - (c) A description of the specific type of Protected Health Information involved in the non-permitted Use or Disclosure, Security Incident, or Breach (such as whether full name, social

security number, date of birth, home address, account number, diagnosis, disability code or other types of information were involved);

- (d) The name and contact information for a person highly knowledge of the facts and circumstances of the non-permitted Use or Disclosure of PHI, Security Incident, or Breach

5.2.2 Business Associate shall make a written report without unreasonable delay and in no event later than three (3) business days from the date of discovery by Business Associate of the non-permitted Use or Disclosure of Protected Health Information, Security Incident, or Breach of Unsecured Protected Health Information and to the **Health and Human Services Agency Privacy Officer at: Dee Barton, Privacy Officer, Siskiyou County Health and Human Services Agency, 2060 Campus Drive, Yreka, CA 96097, dbarton1@co.siskiyou.ca.us, Phone: (530) 841-4805, Fax: (530) 841-4133**, that includes, to the extent possible:

- (a) A brief description of what happened, including the date of the non-permitted Use or Disclosure, Security Incident, or Breach and the date of Discovery of the non-permitted Use or Disclosure, Security Incident, or Breach, if known;
- (b) The number of Individuals whose Protected Health Information is involved;
- (c) A description of the specific type of Protected Health Information involved in the non-permitted Use or Disclosure, Security Incident, or Breach (such as whether full name, social security number, date of birth, home address, account number, diagnosis, disability code or other types of information were involved);
- (d) The identification of each Individual whose Unsecured Protected Health Information has been, or is reasonably believed by Business Associate to have been, accessed, acquired, Used, or Disclosed;
- (e) Any other information necessary to conduct an assessment of whether notification to the Individual(s) under 45 C.F.R. § 164.404 is required;
- (f) Any steps Business Associate believes that the Individual(s) could take to protect him or herself from potential harm from the non-permitted Use or Disclosure, Security Incident, or Breach;
- (g) A brief description of what Business Associate is doing to investigate, to mitigate harm to the Individual(s), and to protect against any further similar occurrences; and
- (h) The name and contact information for a person highly knowledge of the facts and circumstances of the non-permitted Use or Disclosure of PHI, Security Incident, or Breach.

5.2.3 If Business Associate is not able to provide the information specified in Section 5.2.1 or 5.2.2 at the time of the required report, Business Associate shall provide such information promptly thereafter as such information becomes available.

5.3 Business Associate may delay the notification required by Section 5.1.3, if a law enforcement official states to Business Associate that notification would impede a criminal investigation or cause damage to national security.

- 5.3.1 If the law enforcement official's statement is in writing and specifies the time for which a delay is required, Business Associate shall delay its reporting and/or notification obligation(s) for the time period specified by the official.
- 5.3.2 If the statement is made orally, Business Associate shall document the statement, including the identity of the official making the statement, and delay its reporting and/or notification obligation(s) temporarily and no longer than 30 days from the date of the oral statement, unless a written statement as described in Section 5.3.1 is submitted during that time.

6. WRITTEN ASSURANCES OF SUBCONTRACTORS

- 6.1 In accordance with 45 C.F.R. § 164.502 (e)(1)(ii) and § 164.308 (b)(2), if applicable, Business Associate shall ensure that any Subcontractor that creates, receives, maintains, or transmits Protected Health Information on behalf of Business Associate is made aware of its status as a Business Associate with respect to such information and that Subcontractor agrees in writing to the same restrictions, conditions, and requirements that apply to Business Associate with respect to such information.
- 6.2 Business Associate shall take reasonable steps to cure any material breach or violation by Subcontractor of the agreement required by Section 6.1.
- 6.3 If the steps required by Section 6.2 do not cure the breach or end the violation, Contractor shall terminate, if feasible, any arrangement with Subcontractor by which Subcontractor creates, receives, maintains, or transmits Protected Health Information on behalf of Business Associate.
- 6.4 If neither cure nor termination as set forth in Sections 6.2 and 6.3 is feasible, Business Associate shall immediately notify CalMHSA.
- 6.5 Without limiting the requirements of Section 6.1, the agreement required by Section 6.1 (Subcontractor Business Associate Agreement) shall require Subcontractor to contemporaneously notify Covered Entity in the event of a Breach of Unsecured Protected Health Information.
- 6.6 Without limiting the requirements of Section 6.1, agreement required by Section 6.1 (Subcontractor Business Associate Agreement) shall include a provision requiring Subcontractor to destroy, or in the alternative to return to Business Associate, any Protected Health Information created, received, maintained, or transmitted by Subcontractor on behalf of Business Associate so as to enable Business Associate to comply with the provisions of Section 18.4.
- 6.7 Business Associate shall provide to Covered Entity, at Covered Entity's request, a copy of any and all Subcontractor Business Associate Agreements required by Section 6.1.
- 6.8 Sections 6.1 and 6.7 are not intended by the parties to limit in any way the scope of Business Associate's obligations related to Subcontracts or Subcontracting in the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.

7. ACCESS TO PROTECTED HEALTH INFORMATION

- 7.1 To the extent Covered Entity determines that Protected Health Information is maintained by Business Associate or its agents or Subcontractors in a Designated Record Set, Business Associate shall, within two (2) business days after receipt of a request from Covered Entity, make the Protected Health Information specified

by Covered Entity available to the Individual(s) identified by Covered Entity as being entitled to access and shall provide such Individuals(s) or other person(s) designated by Covered Entity with a copy the specified Protected Health Information, in order for Covered Entity to meet the requirements of 45 C.F.R. § 164.524.

- 7.2 If any Individual requests access to Protected Health Information directly from Business Associate or its agents or Subcontractors, Business Associate shall notify Covered Entity in writing within two (2) days of the receipt of the request. Whether access shall be provided or denied shall be determined by Covered Entity.
- 7.3 To the extent that Business Associate maintains Protected Health Information that is subject to access as set forth above in one or more Designated Record Sets electronically and if the Individual requests an electronic copy of such information, Business Associate shall provide the Individual with access to the Protected Health Information in the electronic form and format requested by the Individual, if it is readily producible in such form and format; or, if not, in a readable electronic form and format as agreed to by Covered Entity and the Individual.

8. AMENDMENT OF PROTECTED HEALTH INFORMATION

- 8.1 To the extent Covered Entity determines that any Protected Health Information is maintained by Business Associate or its agents or Subcontractors in a Designated Record Set, Business Associate shall, within ten (10) business days after receipt of a written request from Covered Entity, make any amendments to such Protected Health Information that are requested by Covered Entity, in order for Covered Entity to meet the requirements of 45 C.F.R. § 164.526.
- 8.2 If any Individual requests an amendment to Protected Health Information directly from Business Associate or its agents or Subcontractors, Business Associate shall notify Covered Entity in writing within five (5) days of the receipt of the request. Whether an amendment shall be granted or denied shall be determined by Covered Entity.

9. ACCOUNTING OF DISCLOSURES OF PROTECTED HEALTH INFORMATION

- 9.1 Business Associate shall maintain an accounting of each Disclosure of Protected Health Information made by Business Associate or its employees, agents, representatives or Subcontractors, as is determined by Covered Entity to be necessary in order to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 C.F.R. § 164.528.
- 9.1.1 Any accounting of disclosures provided by Business Associate under Section 9.1 shall include:
- (a) The date of the Disclosure;
 - (b) The name, and address if known, of the entity or person who received the Protected Health Information;
 - (c) A brief description of the Protected Health Information Disclosed; and
 - (d) A brief statement of the purpose of the Disclosure.
- 9.1.2 For each Disclosure that could require an accounting under Section 9.1, Business Associate shall document the information specified in Section 9.1.1, and shall maintain the information for six (6) years from the date of the Disclosure.
- 9.2 Business Associate shall provide to Covered Entity, within ten (10) business days after receipt of a written request from Covered Entity, information collected in accordance with Section 9.1.1 to permit Covered Entity

to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with 45 C.F.R. § 164.528

- 9.3 If any Individual requests an accounting of disclosures directly from Business Associate or its agents or Subcontractors, Business Associate shall notify Covered Entity in writing within five (5) days of the receipt of the request, and shall provide the requested accounting of disclosures to the Individual(s) within 30 days. The information provided in the accounting shall be in accordance with 45 C.F.R. § 164.528.

10. COMPLIANCE WITH APPLICABLE HIPAA RULES

- 10.1 To the extent Business Associate is to carry out one or more of Covered Entity's obligation(s) under Subpart E of 45 C.F.R. Part 164, Business Associate shall comply with the requirements of Subpart E that apply to Covered Entity's performance of such obligation(s).
- 10.2 Business Associate shall comply with all HIPAA Rules applicable to Business Associate in the performance of Services.

11. AVAILABILITY OF RECORDS

- 11.1 Business Associate shall make its internal practices, books, and records relating to the Use and Disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity available to the Secretary for purposes of determining Covered Entity's compliance with the Privacy and Security Regulations.
- 11.2 Unless prohibited by the Secretary, Business Associate shall immediately notify Covered Entity of any requests made by the Secretary and provide Covered Entity with copies of any documents produced in response to such request.

12. MITIGATION OF HARMFUL EFFECTS

- 12.1 Business Associate shall mitigate, to the extent practicable, any harmful effect of a Use or Disclosure of Protected Health Information by Business Associate in violation of the requirements of this Business Associate Agreement that is known to Business Associate.

13. BREACH NOTIFICATION TO INDIVIDUALS

- 13.1 Business Associate shall, to the extent Covered Entity determines that there has been a Breach of Unsecured Protected Health Information by Business Associate, its employees, representatives, agents or Subcontractors, provide breach notification to the Individual in a manner that permits Covered Entity to comply with its obligations under 45 C.F.R. § 164.404.
- 13.1.1 Business Associate shall notify, subject to the review and approval of Covered Entity, each Individual whose Unsecured Protected Health Information has been, or is reasonably believed to have been, accessed, acquired, Used, or Disclosed as a result of any such Breach.
- 13.1.2 The notification provided by Business Associate shall be written in plain language, shall be subject to review and approval by Covered Entity, and shall include, to the extent possible:
- (a) A brief description of what happened, including the date of the Breach and the date of the Discovery of the Breach, if known;

- (b) A description of the types of Unsecured Protected Health Information that were involved in the Breach (such as whether full name, social security number, date of birth, home address, account number, diagnosis, disability code, or other types of information were involved);
 - (c) Any steps the Individual should take to protect him or herself from potential harm resulting from the Breach;
 - (d) A brief description of what Business Associate is doing to investigate the Breach, to mitigate harm to Individual(s), and to protect against any further Breaches; and
 - (e) Contact procedures for Individual(s) to ask questions or learn additional information, which shall include a toll-free telephone number, an e-mail address, Web site, or postal address.
- 13.2 Covered Entity, in its sole discretion, may elect to provide the notification required by Section 13.1 and/or to establish the contact procedures described in Section 13.1.2.
- 13.3 Business Associate shall reimburse Covered Entity any and all costs incurred by Covered Entity, in complying with Subpart D of 45 C.F.R. Part 164, including but not limited to costs of notification, internet posting, or media publication, as a result of Business Associate's Breach of Unsecured Protected Health Information; Covered Entity shall not be responsible for any costs incurred by Business Associate in providing the notification required by 13.1 or in establishing the contact procedures required by Section 13.1.2.

14. INDEMNIFICATION

- 14.1 Business Associate shall indemnify, defend, and hold harmless Covered Entity, its Special Districts, elected and appointed officers, employees, and agents from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, expenses (including attorney and expert witness fees), and penalties and/or fines (including regulatory penalties and/or fines), arising from or connected with Business Associate's acts and/or omissions arising from and/or relating to this Business Associate Agreement, including, but not limited to, compliance and/or enforcement actions and/or activities, whether formal or informal, by the Secretary or by the Attorney General of the State of California.
- 14.2 Section 14.1 is not intended by the parties to limit in any way the scope of Business Associate's obligations related to Insurance and/or Indemnification in the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.

15. OBLIGATIONS OF COVERED ENTITY

- 15.1 Covered Entity shall notify Business Associate of any current or future restrictions or limitations on the Use or Disclosure of Protected Health Information that would affect Business Associate's performance of the Services, and Business Associate shall thereafter restrict or limit its own Uses and Disclosures accordingly.
- 15.2 Covered Entity shall not request Business Associate to Use or Disclose Protected Health Information in any manner that would not be permissible under Subpart E of 45 C.F.R. Part 164 if done by Covered Entity, except to the extent that Business Associate may Use or Disclose Protected Health Information as provided in Sections 2.3, 2.5, and 2.6.

16. TERM

- 16.1 Unless sooner terminated as set forth in Section 17, the term of this Business Associate Agreement shall be the same as the term of the applicable underlying Agreement, Contract, Participation Agreement, Master

Agreement, Work Order, Purchase Order, or other service arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.

- 16.2 Notwithstanding Section 16.1, Business Associate's obligations under Sections 11, 14, and 18 shall survive the termination or expiration of this Business Associate Agreement.

17. TERMINATION FOR CAUSE

- 17.1 In addition to and notwithstanding the termination provisions set forth in the applicable underlying Agreement, Contract, Participation Agreement, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate, if either party determines that the other party has violated a material term of this Business Associate Agreement, and the breaching party has not cured the breach or ended the violation within the time specified by the non-breaching party, which shall be reasonable given the nature of the breach and/or violation, the non-breaching party may terminate this Business Associate Agreement.
- 17.2 In addition to and notwithstanding the termination provisions set forth in the applicable underlying Agreement, Contract, Participation Agreement, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate, if either party determines that the other party has violated a material term of this Business Associate Agreement, and cure is not feasible, the non-breaching party may terminate this Business Associate Agreement immediately.

18. DISPOSITION OF PROTECTED HEALTH INFORMATION UPON TERMINATION OR EXPIRATION

- 18.1 Except as provided in Section 18.3, upon termination for any reason or expiration of this Business Associate Agreement, Business Associate shall return or, if agreed to by Covered entity, shall destroy as provided for in Section 18.2, all Protected Health Information received from Covered Entity, or created, maintained, or received by Business Associate on behalf of Covered Entity, that Business Associate, including any Subcontractor, still maintains in any form. Business Associate shall retain no copies of the Protected Health Information.
- 18.2 Destruction for purposes of Section 18.2 and Section 6.6 shall mean that media on which the Protected Health Information is stored or recorded has been destroyed and/or electronic media have been cleared, purged, or destroyed in accordance with the use of a technology or methodology specified by the Secretary in guidance for rendering Protected Health Information unusable, unreadable, or indecipherable to unauthorized individuals.
- 18.3 Notwithstanding Section 18.1, in the event that return or destruction of Protected Health Information is not feasible or Business Associate determines that any such Protected Health Information is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities, Business Associate may retain that Protected Health Information for which destruction or return is infeasible or that Protected Health Information which is necessary for Business Associate to continue its proper management and administration or to carry out its legal responsibilities and shall return or destroy all other Protected Health Information.
- 18.3.1 Business Associate shall extend the protections of this Business Associate Agreement to such Protected Health Information, including continuing to use appropriate safeguards and continuing to comply with Subpart C of 45 C.F.R Part 164 with respect to Electronic Protected Health Information, to prevent the Use or Disclosure of such information other than as provided for in Sections 2.5 and 2.6 for so long as such Protected Health Information is retained, and Business Associate shall not Use

or Disclose such Protected Health Information other than for the purposes for which such Protected Health Information was retained.

18.3.2 Business Associate shall return or, if agreed to by Covered entity, destroy the Protected Health Information retained by Business Associate when it is no longer needed by Business Associate for Business Associate's proper management and administration or to carry out its legal responsibilities.

18.4 Business Associate shall ensure that all Protected Health Information created, maintained, or received by Subcontractors is returned or, if agreed to by Covered entity, destroyed as provided for in Section 18.2.

19. AUDIT, INSPECTION, AND EXAMINATION

19.1 Covered Entity reserves the right to conduct a reasonable inspection of the facilities, systems, information systems, books, records, agreements, and policies and procedures relating to the Use or Disclosure of Protected Health Information for the purpose determining whether Business Associate is in compliance with the terms of this Business Associate Agreement and any non-compliance may be a basis for termination of this Business Associate Agreement and the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate, as provided for in section 17.

19.2 Covered Entity and Business Associate shall mutually agree in advance upon the scope, timing, and location of any such inspection.

19.3 At Business Associate's request, and to the extent permitted by law, Covered Entity shall execute a nondisclosure agreement, upon terms and conditions mutually agreed to by the parties.

19.4 That Covered Entity inspects, fails to inspect, or has the right to inspect as provided for in Section 19.1 does not relieve Business Associate of its responsibility to comply with this Business Associate Agreement and/or the HIPAA Rules or impose on Covered Entity any responsibility for Business Associate's compliance with any applicable HIPAA Rules.

19.5 Covered Entity's failure to detect, its detection but failure to notify Business Associate, or its detection but failure to require remediation by Business Associate of an unsatisfactory practice by Business Associate, shall not constitute acceptance of such practice or a waiver of Covered Entity's enforcement rights under this Business Associate Agreement or the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.

19.6 Section 19.1 is not intended by the parties to limit in any way the scope of Business Associate's obligations related to Inspection and/or Audit and/or similar review in the applicable underlying Agreement, Contract, Participation Agreement, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.

20. MISCELLANEOUS PROVISIONS

20.1 Disclaimer. Covered Entity makes no warranty or representation that compliance by Business Associate with the terms and conditions of this Business Associate Agreement will be adequate or satisfactory to meet the business needs or legal obligations of Business Associate.

20.2 HIPAA Requirements. The Parties agree that the provisions under HIPAA Rules that are required by law to be incorporated into this Amendment are hereby incorporated into this Agreement.

- 20.3 No Third Party Beneficiaries. Nothing in this Business Associate Agreement shall confer upon any person other than the parties and their respective successors or assigns, any rights, remedies, obligations, or liabilities whatsoever.
- 20.4 Construction. In the event that a provision of this Business Associate Agreement is contrary to a provision of the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order, or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate, the provision of this Business Associate Agreement shall control. Otherwise, this Business Associate Agreement shall be construed under, and in accordance with, the terms of the applicable underlying Agreement, Contract, Master Agreement, Work Order, Purchase Order or other services arrangement, with or without payment, that gives rise to Contractor's status as a Business Associate.
- 20.5 Regulatory References. A reference in this Business Associate Agreement to a section in the HIPAA Rules means the section as in effect or as amended.
- 20.6 Interpretation. Any ambiguity in this Business Associate Agreement shall be resolved in favor of a meaning that permits the parties to comply with the HIPAA Rules.
- 20.7 Amendment. The parties agree to take such action as is necessary to amend this Business Associate Agreement from time to time as is necessary for Covered Entity or Business Associate to comply with the requirements of the HIPAA Rules and any other privacy laws governing Protected Health Information.

The following page(s) contain the backup material for Agenda Item: [Health and Human Services - Public Health Division](#)

Please scroll down to view the backup material.

INTERGOVERNMENTAL AGREEMENT REGARDING TRANSFER OF PUBLIC FUNDS

This Agreement is entered into between the CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES (“DHCS”) and SISKIYOU COUNTY HEALTH AND HUMAN SERVICES AGENCY (“GOVERNMENTAL FUNDING ENTITY”) with respect to the matters set forth below.

The parties agree as follows:

AGREEMENT

1. Transfer of Public Funds

1.1 The GOVERNMENTAL FUNDING ENTITY agrees to make a transfer of funds to DHCS pursuant to sections 14164 and 14301.4 of the Welfare and Institutions Code. The amount transferred shall be based on the sum of the applicable rate category per member per month (“PMPM”) contribution increments multiplied by member months, as reflected in Exhibit 1. The GOVERNMENTAL FUNDING ENTITY agrees to initially transfer amounts that are calculated using the Estimated Member Months in Exhibit 1, which will be reconciled to actual enrollment for the service period of January 1, 2023 through December 31, 2023 in accordance with Sub-Section 1.3 of this Agreement. The funds transferred shall be used as described in Sub-Section 2.2 of this Agreement. The funds shall be transferred in accordance with the terms and conditions, including schedule and amount, established by DHCS.

1.2 The GOVERNMENTAL FUNDING ENTITY shall certify that the funds transferred qualify for Federal Financial Participation pursuant to 42 C.F.R. part 433, subpart B, and are not derived from impermissible sources such as recycled Medicaid payments, Federal

money excluded from use as State match, impermissible taxes, and non-bona fide provider-related donations. Impermissible sources do not include patient care or other revenue received from programs such as Medicare or Medicaid to the extent that the program revenue is not obligated to the State as the source of funding.

1.3 DHCS shall reconcile the “Estimated Member Months,” in Exhibit 1, to actual enrollment in HEALTH PLAN(S) for the service period of January 1, 2023 through December 31, 2023 using actual enrollment figures taken from DHCS records. Enrollment reconciliation will occur on an ongoing basis as updated enrollment figures become available. Actual enrollment figures will be considered final two years after December 31, 2023. If reconciliation results in an increase to the total amount necessary to fund the nonfederal share of the payments described in Sub-Section 2.2, the GOVERNMENTAL FUNDING ENTITY agrees to transfer any additional funds necessary to cover the difference. If reconciliation results in a decrease to the total amount necessary to fund the nonfederal share of the payments described in Sub-Section 2.2, DHCS agrees to return the unexpended funds to the GOVERNMENTAL FUNDING ENTITY. If DHCS and the GOVERNMENTAL FUNDING ENTITY mutually agree, amounts due to or owed by the GOVERNMENTAL FUNDING ENTITY may be offset against future transfers.

2. Acceptance and Use of Transferred Funds

2.1 DHCS shall exercise its authority under section 14164 of the Welfare and Institutions Code to accept funds transferred by the GOVERNMENTAL FUNDING ENTITY pursuant to this Agreement as Intergovernmental Transfer (IGTs), to use for the purpose set forth in Sub-Section 2.2.

2.2 The funds transferred by the GOVERNMENTAL FUNDING ENTITY pursuant to Section 1 and Exhibit 1 of this Agreement shall be used to fund the non-federal share of Medi-Cal Managed Care actuarially sound capitation rates described in section 14301.4(b)(4) of the Welfare and Institutions Code as reflected in the contribution PMPM and rate categories reflected in Exhibit 1. The funds transferred shall be paid, together with the related Federal Financial Participation, by DHCS to HEALTH PLAN(S) as part of HEALTH PLAN(S)' capitation rates for the service period of January 1, 2023 through December 31, 2023, in accordance with section 14301.4 of the Welfare and Institutions Code.

2.3 DHCS shall seek Federal Financial Participation for the capitation rates specified in Sub-Section 2.2 to the full extent permitted by federal law.

2.4 The parties acknowledge that DHCS will obtain any necessary approvals from the Centers for Medicare and Medicaid Services.

2.5 DHCS shall not direct HEALTH PLAN(S)' expenditure of the payments received pursuant to Sub-Section 2.2.

3. Assessment Fee

3.1 DHCS shall exercise its authority under section 14301.4 of the Welfare and Institutions Code to assess a 20 percent fee related to the amounts transferred pursuant to Section 1 of this Agreement, except as provided in Sub-Section 3.2. GOVERNMENTAL FUNDING ENTITY agrees to pay the full amount of that assessment in addition to the funds transferred pursuant to Section 1 of this Agreement.

3.2 The 20-percent assessment fee shall not be applied to any portion of funds transferred pursuant to Section 1 that are exempt in accordance with sections 14301.4(d) or 14301.5(b)(4) of the Welfare and Institutions Code. DHCS shall have sole discretion to

determine the amount of the funds transferred pursuant to Section 1 that will not be subject to a 20 percent fee. DHCS has determined that \$0.00 of the transfer amounts will not be assessed a 20 percent fee, subject to Sub-Section 3.3.

3.3 The 20-percent assessment fee pursuant to this Agreement is non-refundable and shall be wired to DHCS simultaneously with the transfer amounts made under Section 1 of this Agreement. If at the time of the reconciliation performed pursuant to Sub-Section 1.3 of this Agreement, there is a change in the amount transferred that is subject to the 20-percent assessment in accordance with Sub-Section 3.1, then a proportional adjustment to the assessment fee will be made.

4. Amendments

4.1 No amendment or modification to this Agreement shall be binding on either party unless made in writing and executed by both parties.

4.2 The parties shall negotiate in good faith to amend this Agreement as necessary and appropriate to implement the requirements set forth in Section 2 of this Agreement.

5. Notices. Any and all notices required, permitted, or desired to be given hereunder by one party to the other shall either be sent via secure email or submitted in writing to the other party personally or by United States First Class, Certified or Registered mail with postage prepaid, addressed to the other party at the address as set forth below:

To the GOVERNMENTAL FUNDING ENTITY:

Dawn Walton, Program Manager
810 South Main Street
Yreka, CA 96097
(530) 841-2184

dwalton@co.siskiyou.ca.us

With copies to:

Sarah Collard, Director HHS
810 South Main Street
Yreka, CA 96097
(530) 841-2761
scollard@co.siskiyou.ca.us

Rose Bullock, Behavioral Health
810 South Main Street
Yreka, CA 96097
(530) 841-4732
rbullock@co.siskiyou.ca.us

To DHCS:

Vivian Beeck
California Department of Health Care Services
Capitated Rates Development Division
1501 Capitol Ave., MS 4413
Sacramento, CA 95814
Vivian.Beeck@dhcs.ca.gov

6. Other Provisions

6.1 This Agreement contains the entire Agreement between the parties with respect to the Medi-Cal payments described in Sub-Section 2.2 of this Agreement that are funded by the GOVERNMENTAL FUNDING ENTITY, and supersedes any previous or contemporaneous oral or written proposals, statements, discussions, negotiations or other agreements between the GOVERNMENTAL FUNDING ENTITY and DHCS relating to the subject matter of this Agreement. This Agreement is not, however, intended to be the sole agreement between the parties on matters relating to the funding and administration of the Medi-Cal program. This Agreement shall not modify the terms of any other agreement, existing or entered into in the future, between the parties.

6.2 The non-enforcement or other waiver of any provision of this Agreement shall not be construed as a continuing waiver or as a waiver of any other provision of this Agreement.

6.3 Sections 2 and 3 of this Agreement shall survive the expiration or termination of this Agreement.

6.4 Nothing in this Agreement is intended to confer any rights or remedies on any third party, including, without limitation, any provider(s) or groups of providers, or any right to medical services for any individual(s) or groups of individuals. Accordingly, there shall be no third party beneficiary of this Agreement.

6.5 Time is of the essence in this Agreement.

6.6 Each party hereby represents that the person(s) executing this Agreement on its behalf is duly authorized to do so. Any required signature(s) on any documents must be in compliance with California Government Code section 16.5 and any other applicable state or federal regulations.

7. State Authority. Except as expressly provided herein, nothing in this Agreement shall be construed to limit, restrict, or modify the DHCS' powers, authorities, and duties under Federal and State law and regulations.

8. Approval. This Agreement is of no force and effect until signed by the parties.

9. Term. This Agreement shall be effective as of January 1, 2023 and shall expire as of June 30, 2026 unless terminated earlier by mutual agreement of the parties.

SIGNATURES

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, on the date of the last signature below.

SISKIYOU COUNTY HEALTH AND HUMAN SERVICES AGENCY:

By: _____ Date: _____

Michael N. Kobseff, Chair, Board of Supervisors
County of Siskiyou, State of California

ATTEST:

LAURA BYNUM

Clerk, Board of Supervisors

By: _____ Date: _____

Wendy Winningham, Deputy Director

ACCOUNTING: Fund: 2121 Organization: 401015 Account: 752500

THE STATE OF CALIFORNIA, DEPARTMENT OF HEALTH CARE SERVICES:

By: _____ Date: _____

David Bishop, Division Chief, Capitated Rates Development Division

Exhibit 1

Health Plan	Funding Entity	County	Service Period	Participation %
Partnership Health Plan of California	Siskiyou County Health and Human Services Agency	Regional	1/2023 - 12/2023	0.14%
Category of Aid	SIS/UIS	Contribution PMPM	Estimated Member Months*	Estimated Contribution (Non-Federal Share)
Child	SIS	\$ -	2,591,827	\$ -
Child	UIS	\$ 0.02	97,541	\$ 1,951
Adult	SIS	\$ 0.02	1,198,291	\$ 23,966
Adult	UIS	\$ 0.01	165,873	\$ 1,659
ACA Optional Expansion	SIS	\$ -	2,436,431	\$ -
ACA Optional Expansion	UIS	\$ -	216,291	\$ -
SPD	SIS	\$ 0.04	439,967	\$ 17,599
SPD	UIS	\$ 0.04	30,489	\$ 1,220
SPD/Full-Dual	SIS	\$ 0.02	912,959	\$ 18,259
SPD/Full-Dual	UIS	\$ 0.01	2,680	\$ 27
LTC	SIS	\$ 0.04	1,081	\$ 43
LTC	UIS	\$ 0.03	372	\$ 11
LTC/Full-Dual	SIS	\$ 0.01	29,751	\$ 298
LTC/Full-Dual	UIS	\$ 0.01	27	\$ -
Whole Child Model	SIS	\$ 0.07	98,440	\$ 6,891
Whole Child Model	UIS	\$ 0.03	2,227	\$ 67
Est. FE Total			8,224,247	\$ 71,991

* Note that Estimated Member Months are subject to variation, and the actual total Contribution (Non-Federal Share) may differ from the amount listed here.

* FMAP is a weighted blend of multiple FMAPs.

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AGENDA WORKSHEET

Regular Time Requested: N/A Meeting Date: 9/3/2024OR
Consent Contact Person/Department: Shelly Davis, Director / Health & Human Services
Agency – Public Health Division Phone: 530-841-2140Address: 810 S Main Street, Yreka CA 96097Person Appearing/Title: Shelly Davis / Director of Public Health Division**Subject/Summary of Issue:**

County of Siskiyou, Public Health Division, is respectfully requesting approval for the California Department of Public Health (CDPH) Office of Aids (OA), HIV Surveillance Program (HSP), Agreement # 24-10316, for the period of July 1, 2024, to June 30, 2029, with an amount of \$4,387.00 annually, and a total amount not to exceed, \$21,935.00, for the term of the Grant.

Siskiyou County will administer the HIV Surveillance Program (HSP) and ensure the implementation of Human Immunodeficiency Virus (HIV) surveillance activities and plan, develop, and implement all aspects of HIV surveillance in Siskiyou County.

Financial Impact:NO Describe why no financial impact:YES Describe impact by indicating amount budgeted and funding source belowAmount: \$21,935Fund: 2121 Description: Public Health Org.: 401015 Description: Public HealthAccount: 542200 Description: Health Admin

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected: FY 24/25 \$4,387.00; FY 25/26 \$4,387.00; FY 26/27 \$4,387.00; FY 27/28 \$4,387.00, and FY 28/29 \$4,387.00 with a total amount NTE \$21,935.00 for the term of the Grant.

Additional Information: Grant Agreement Number 24-10316**Recommended Motion:**

“Recommend that the Board of Supervisors approve and authorize the Chair to sign the Agreement between CDPH-OA HIV Surveillance Program (HSP) and Siskiyou County Health and Human Services Agency, Public Health Division-, to administer the HIV Surveillance activities in Siskiyou County for the period of July 1, 2024, through June 30, 2029, with an annual amount of \$4,387.00. and a total amount not to exceed \$21,935.00 for the term of the Grant, and authorize the Auditor to establish budget appropriations and set expenditures per the grant guidelines.”

Reviewed as recommended by policy:County Counsel _____
Auditor _____
Personnel _____
CAO _____**Special Requests:**Certified Minute Order(s) Yes Quantity: 1Other: BOS Signature via DocuSign for CDPH Form 1229, CCC04/2017 form and DGS OLS 04 (Rev 01/17) form

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.

California HIV Surveillance Program

Awarded By

THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH, hereinafter “Department”

TO

County of Siskiyou, hereinafter “Grantee”

Implementing the “HIV Surveillance”,” hereinafter “Project”

GRANT AGREEMENT NUMBER 24-10316

The Department awards this Grant and the Grantee accepts and agrees to use the Grant funds as follows:

AUTHORITY: The Department has authority to grant funds for the Project under Health and Safety Code. The Legislature authorized in the Health & Safety Code (HSC) Section 131019 the CDPH, Office of AIDS (OA) as the lead agency within the State responsible for coordinating state programs, services and activities related to HIV and Acquired Immune Deficiency Syndrome (AIDS). HSC 131085 (a) and (b) authorize the CDPH to enter into grants to perform public health activities.

PURPOSE: The Department shall award this Grant Agreement to and for the benefit of the Grantee; the purpose of the Grant is for the Grantee to administer the HIV Surveillance Program (HSP) and to ensure the implementation of Human Immunodeficiency Virus (HIV) surveillance activities. The Grantee will plan, develop, and implement all aspects of HIV surveillance in their jurisdiction.

GRANT AMOUNT: The maximum amount payable under this Grant Agreement shall not exceed the amount of \$21,935.00.

TERM OF GRANT AGREEMENT: The term of the Grant shall begin on July 1, 2024 and terminates on June 30, 2029. No funds may be requested or invoiced for services performed or costs incurred after June 30, 2029.

PROJECT REPRESENTATIVES. The Project Representatives during the term of this Grant will be:

California Department of Public Health	County of Siskiyou
Kimberly Ferreira, Assistant Chief Surveillance and Prevention Evaluation and Reporting Branch 1616 Capitol Avenue, Suite 616, MS 7700 Sacramento, CA, 95899-7426 Telephone: (916) 842-0965 Email: kimberly.ferreira@cdph.ca.gov	Kristin Varga 810 South Main Street Yreka CA 96097 Telephone: (530) 841-2134 Email: Kvarga@co.siskiyou.ca.us

Direct all inquiries to the following representatives:

California Department of Public Health	County of Siskiyou
Kimberly Ferreira, Assistant Chief Surveillance and Prevention Evaluation and Reporting Branch 1616 Capitol Avenue, Suite 616, MS 7700 Sacramento, CA, 95899-7426 Telephone: (916) 842-0965 Email: kimberly.ferreira@cdph.ca.gov	Kristin Varga 810 South Main Street Yreka CA 96097 Telephone: (530) 841-2134 Email: Kvarga@co.siskiyou.ca.us

All payments from CDPH to the Grantee; shall be sent to the following address:

Remittance Address
County of Siskiyou Dawn Walton 810 South Main Street Yreka CA 96097 Telephone: (530) 841-2134 Email: dwalton@co.siskiyou.ca.us

Either party may make changes to the Project Representatives, or remittance address, by giving a written notice to the other party, said changes shall not require an amendment to this agreement but must be maintained as supporting documentation. Note: Remittance address changes will require the Grantee to submit a completed CDPH 9083 Governmental Entity Taxpayer ID Form or STD 204 Payee Data Record Form and the STD 205 Payee Data Supplement which can be requested through the CDPH Project Representatives for processing.

STANDARD GRANT PROVISIONS. The Grantee must adhere to all Exhibits listed and any subsequent revisions. The following Exhibits are attached hereto or attached by reference and made a part of this Grant Agreement:

EXHIBIT A LETTER OF AWARD
EXHIBIT A1 LIST OF ALLOCATIONS
EXHIBIT A2 FUNDING ALLOCATION PROCESS
EXHIBIT B BUDGET DETAIL AND PAYMENT PROVISIONS
EXHIBIT C STANDARD GRANT CONDITIONS*
EXHIBIT D ADDITIONAL PROVISIONS
EXHIBIT E INFORMATION PRIVACY AND SECURITY REQUIREMENTS
EXHIBIT F CONTRACTOR'S RELEASE

GRANTEE REPRESENTATIONS: The Grantee(s) accept all terms, provisions, and conditions of this grant, including those stated in the Exhibits incorporated by reference above. The Grantee(s) shall fulfill all assurances and commitments made in the application, declarations, other accompanying documents, and written communications (e.g., e-mail, correspondence) filed in support of the request for grant funding. The Grantee(s) shall comply with and require its subgrantee's to comply with all applicable laws, policies, and regulations.

GRANT EXECUTION. Unless otherwise prohibited by law or Grantees policy, the parties agree that an electronic copy of a signed Grant agreement, or an electronically signed Grant agreement, has the same force and legal effect as a Grant agreement executed with an original ink signature. The term "electronic copy of a signed Grant" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed Grant in a portable document format. The term "electronically signed Grant" means a grant agreement that is executed by applying an electronic signature using technology approved by the Grantee.

IN WITNESS THEREOF, the parties have executed this Grant on the dates set forth below.

Executed By:

Date: _____

Michael N. Kobseff, Chair
Board of Supervisors
Siskiyou County
810 S. Main Street
Yreka, CA 96097

Date: _____

Javier Sandoval, Chief
Contracts Management Unit
California Department of Public Health
1616 Capitol Avenue, Suite 74.262
P.O. Box 997377, MS 1800-1804
Sacramento, CA 95899-7377



TOMÁS J. ARAGÓN, M.D., Dr.P.H.
Director and State Public Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

March 1, 2024

TO: CALIFORNIA LOCAL HEALTH JURISDICTIONS

SUBJECT: FY 2024-25 HIV SURVEILLANCE PROGRAM

The California Department of Public Health, Center for Infectious Diseases, Office of AIDS (OA) is pleased to announce the availability of \$6.67 million in State General Funds in fiscal year (FY) 2024-2025 for local HIV surveillance programs. HIV surveillance program activities focus on five goals:

1. **Maintain infrastructure for HIV surveillance** by establishing and maintaining HIV case surveillance in health, medical, public health, and social service settings, including laboratories and HIV testing sites such that HIV case reporting to the local health department occurs in a timely and complete fashion;
2. **Collect and submit accurate, complete, and timely HIV surveillance data to Office of AIDS.** Collect HIV surveillance data that meet all data requirements set forth by the OA and the Centers for Disease Control and Prevention (CDC), and submit those data to the OA in a timely fashion;
3. **Maintain data security and confidentiality.** Protect patient privacy and confidentiality by ensuring that protected health information is stored and disclosed only in a manner consistent with California and federal laws and regulations, and OA policies and procedures;
4. **Program management and coordination.** Conduct HIV surveillance activities in a manner consistent with administrative, fiscal, budgetary, and program guidance from CDPH, OA, and CDC that ensure program management and coordination;
5. **Collaborate with partners to respond to the HIV epidemic** to facilitate sharing data and resources to support progress toward meeting California's Integrated Plan goals and objectives.



These funds will be available to the HIV surveillance program on a yearly basis from July 1, 2024 – June 30, 2029. The amount of funding allocated is on an annual basis through a non-competitive formula. The [Surveillance Program Funding Allocation Process](#) includes the annual allocation amounts for specific jurisdictions.

The funds must be used to provide allowable HIV surveillance program activities at the local level. For guidance, please see the [HIV Surveillance Program Scope of Work](#). All Grantees must adhere to the Scope of Work, and any subsequent revisions, along with all instructions, policy memorandums, or directives issued by CDPH/OA. CDPH/OA will make any changes and/or additions to these guidelines in writing and, whenever possible, notification of such changes shall be made 30 days prior to implementation.

In order to apply for these funds, you must return the required budget documents by June 1, 2024. The documents should be e-mailed to HIV.Surveillance@cdph.ca.gov. Please note that no funds are secured until the contract is fully executed.

We look forward to collaborating with you to conduct effective surveillance of the California HIV epidemic. If you have any questions, please email HIV.Surveillance@cdph.ca.gov or Kimberly Ferreira at Kimberly.Ferreira@cdph.ca.gov.

Sincerely,



Deanna A. Sykes, PhD
Chief, Surveillance and Prevention Evaluation and Reporting Branch
Office of AIDS
California Department of Public Health

cc: Kimberly Ferreira
Assistant Branch Chief
Surveillance and Prevention Evaluation and Reporting Branch
Office of AIDS
California Department of Public Health

Jamie Katayanagi, Chief
Quality Management Unit
Surveillance Section
Surveillance and Prevention Evaluation and Reporting Branch
Office of AIDS
California Department of Public Health

Exhibit A2 Funding Allocation Process

The Office of AIDS (OA) will allocate \$6.67 million in Fiscal Year (FY) 2024-2025 State General Fund to local health jurisdictions (LHJs) for local HIV Surveillance Programs. OA will use the following formula for FY 2024-25:

The allocation formula is based upon the following factors:

- New diagnoses for past 5 years (2017-2021); and
- Living cases at most recent year end (2021)

Funding Minimum:

OA will implement a minimum allocation of \$3,000 for the rest of the LHJs. The ten LHJs receiving the minimum allocation: *Alpine, Colusa, Glenn, Mariposa, Modoc, Mono, Plumas, Sierra, Tehama, and Trinity.*

OA will apply the following stabilization measures:

1. Funding Cap (CAP): OA will implement a funding cap, which is a **maximum** funding level placed on each LHJ, set at 106 percent of the FY 2023-24 allocation. The fifteen LHJs impacted by the funding cap: *Fresno, Imperial, Kern, Los Angeles, Merced, Placer, Riverside, Sacramento, San Benito, San Bernardino, San Joaquin, Stanislaus, Tulare, Ventura and Yolo.*
2. Hold Harmless Provision:
OA will distribute funds to other LHJs so that the **minimum** funding level is 96 percent of the FY 2023-24 allocation. Thirty LHJs are allocated funds due to the hold harmless provision.

Six LHJs receive their unadjusted formula amount: *Alameda, Napa, Pasadena, Santa Barbara, Solano, and Sutter.*

FY 2024/25 HIV Surveillance Program Funding Allocation

County/City	FY 23/24 Allocation	FY 24/25 Unadjusted Allocation via formula (no cap, HH, or min.)	Unadjusted Allocation % of FY 23/24 Allocation	FINAL FY 24/25 Adjusted Allocation	FINAL Adjusted Allocation % of Unadjusted	FINAL Adjusted Allocation % of FY 23/24 Allocation	Summary Action
Alameda	\$ 285,286	\$ 272,692	95.6%	\$ 271,514	99.6%	95%	Formula
Alpine	\$ -	\$ 47	-	\$ 3,000	6383.0%	-	Minimum
Amador	\$ 6,015	\$ 4,994	83.0%	\$ 5,654	113.2%	94%	HH
Berkeley	\$ 27,342	\$ 18,292	66.9%	\$ 25,701	140.5%	94%	HH
Butte	\$ 25,343	\$ 13,345	52.7%	\$ 23,822	178.5%	94%	HH
Calaveras	\$ 5,334	\$ 2,452	46.0%	\$ 5,013	204.4%	94%	HH
Colusa	\$ 3,000	\$ 2,210	73.7%	\$ 3,000	135.7%	100%	Minimum
Contra Costa	\$ 172,681	\$ 140,330	81.3%	\$ 162,320	115.7%	94%	HH
Del Norte	\$ 3,334	\$ 1,382	41.5%	\$ 3,133	226.7%	94%	HH
El Dorado	\$ 12,561	\$ 10,358	82.5%	\$ 11,807	114.0%	94%	HH
Fresno	\$ 90,643	\$ 149,002	164.4%	\$ 95,990	64.4%	106%	Cap
Glenn	\$ 3,000	\$ 913	30.4%	\$ 3,000	328.6%	100%	Minimum
Humboldt	\$ 12,004	\$ 11,324	94.3%	\$ 11,283	99.6%	94%	HH
Imperial	\$ 19,193	\$ 31,459	163.9%	\$ 20,325	64.6%	106%	Cap
Inyo	\$ 4,668	\$ 1,230	26.3%	\$ 4,387	356.7%	94%	HH
Kern	\$ 122,859	\$ 174,105	141.7%	\$ 130,107	74.7%	106%	Cap
Kings	\$ 18,007	\$ 12,834	71.3%	\$ 16,926	131.9%	94%	HH
Lake	\$ 10,003	\$ 5,732	57.3%	\$ 9,402	164.0%	94%	HH
Lassen	\$ 5,334	\$ 932	17.5%	\$ 5,013	537.9%	94%	HH
Long Beach	\$ 243,065	\$ 177,467	73.0%	\$ 228,481	128.7%	94%	HH
Los Angeles	\$ 1,972,378	\$ 2,223,227	112.7%	\$ 2,088,748	94.0%	106%	Cap
Madera	\$ 16,006	\$ 13,994	87.4%	\$ 15,045	107.5%	94%	HH
Marin	\$ 51,353	\$ 30,648	59.7%	\$ 48,271	157.5%	94%	HH
Mariposa	\$ 3,000	\$ 1,084	36.1%	\$ 3,000	276.8%	100%	Minimum
Mendocino	\$ 13,337	\$ 7,536	56.5%	\$ 12,536	166.3%	94%	HH
Merced	\$ 18,049	\$ 31,724	175.8%	\$ 19,113	60.2%	106%	Cap
Modoc	\$ 2,820	\$ 71	2.5%	\$ 3,000	4225.4%	106%	Minimum
Mono	\$ 3,000	\$ 336	11.2%	\$ 3,000	892.9%	100%	Minimum
Monterey	\$ 47,999	\$ 43,119	89.8%	\$ 45,119	104.6%	94%	HH
Napa	\$ 13,251	\$ 12,952	97.7%	\$ 12,896	99.6%	97%	Formula
Nevada	\$ 6,669	\$ 6,196	92.9%	\$ 6,268	101.2%	94%	HH
Orange	\$ 425,502	\$ 382,602	89.9%	\$ 399,971	104.5%	94%	HH
Pasadena	\$ 26,792	\$ 27,287	101.8%	\$ 27,169	99.6%	101%	Formula
Placer	\$ 15,040	\$ 20,825	138.5%	\$ 15,927	76.5%	106%	Cap
Plumas	\$ 3,000	\$ 1,008	33.6%	\$ 3,000	297.6%	100%	Minimum
Riverside	\$ 293,218	\$ 441,763	150.7%	\$ 310,517	70.3%	106%	Cap
Sacramento	\$ 218,266	\$ 239,914	109.9%	\$ 231,143	96.3%	106%	Cap
San Benito	\$ 3,180	\$ 4,062	127.7%	\$ 3,367	82.9%	106%	Cap
San Bernardino	\$ 256,250	\$ 330,049	128.8%	\$ 271,368	82.2%	106%	Cap
San Diego	\$ 660,768	\$ 618,660	93.6%	\$ 621,121	100.4%	94%	HH
San Francisco	\$ 715,084	\$ 433,268	60.6%	\$ 672,178	155.1%	94%	HH
San Joaquin	\$ 83,479	\$ 95,300	114.2%	\$ 88,404	92.8%	106%	Cap
San Luis Obispo	\$ 33,345	\$ 18,368	55.1%	\$ 31,344	170.6%	94%	HH
San Mateo	\$ 89,634	\$ 77,919	86.9%	\$ 84,255	108.1%	94%	HH
Santa Barbara	\$ 34,678	\$ 36,439	105.1%	\$ 36,282	99.6%	105%	Formula
Santa Clara	\$ 232,038	\$ 194,348	83.8%	\$ 218,115	112.2%	94%	HH
Santa Cruz	\$ 28,010	\$ 21,824	77.9%	\$ 26,329	120.6%	94%	HH
Shasta	\$ 13,985	\$ 7,849	56.1%	\$ 13,145	167.5%	94%	HH
Sierra	\$ 3,000	\$ 217	7.2%	\$ 3,000	1382.5%	100%	Minimum
Siskiyou	\$ 4,668	\$ 2,324	49.8%	\$ 4,387	188.8%	94%	HH
Solano	\$ 63,257	\$ 64,265	101.6%	\$ 63,988	99.6%	101%	Formula
Sonoma	\$ 74,029	\$ 56,681	76.6%	\$ 69,587	122.8%	94%	HH
Stanislaus	\$ 45,123	\$ 53,998	119.7%	\$ 47,785	88.5%	106%	Cap
Sutter	\$ 7,520	\$ 7,560	100.5%	\$ 7,527	99.6%	100%	Formula
Tehama	\$ 3,000	\$ 2,826	94.2%	\$ 3,000	106.2%	100%	Minimum
Trinity	\$ 3,000	\$ 454	15.1%	\$ 3,000	660.8%	100%	Minimum
Tulare	\$ 30,081	\$ 36,922	122.7%	\$ 31,855	86.3%	106%	Cap
Tuolumne	\$ 4,668	\$ 1,765	37.8%	\$ 4,387	248.6%	94%	HH
Ventura	\$ 65,776	\$ 70,890	107.8%	\$ 69,656	98.3%	106%	Cap
Yolo	\$ 14,672	\$ 18,572	126.6%	\$ 15,537	83.7%	106%	Cap
Yuba	\$ 6,015	\$ 4,639	77.1%	\$ 5,654	121.9%	94%	HH
Total	\$ 6,674,612	\$ 6,674,585		\$ 6,679,872			

0	No Case County/City Unadjusted
6	Formula County/City Funding
15	Cap County/City Minimum
10	Allocation County/City Hold
30	Harmless County/City Total
61	Counties/Cities

Exhibit B
Budget Detail and Payment Provisions

1. Invoicing and Payment

- A. Upon completion of project activities as provided in Exhibit A Grant Application/Attachment 1 Grantee Written Modification, and upon receipt and approval of the invoices, the State agrees to reimburse the Grantee for activities performed and expenditures incurred in accordance with the total amount of this agreement.
- B. Invoices shall include the Grant Number and shall be submitted electronically or in triplicate not more frequently than monthly in arrears to HIV.Surveillance@cdph.ca.gov.
- C. Invoices shall:
- 1) Be prepared on Grantee letterhead. If invoices are not on produced letterhead invoices must be signed by an authorized official, employee or agent certifying that the expenditures claimed represent activities performed and are in accordance with Exhibit A Grant Application under this Grant.
 - 2) Bear the Grantee's name as shown on the Grant.
 - 3) Identify the billing and/or performance period covered by the invoice.
 - 4) Itemize costs for the billing period in the same or greater level of detail as indicated in this Grant. Subject to the terms of this Grant, reimbursement may only be sought for those costs and/or cost categories expressly identified as allowable and approved by CDPH.
- D. Amount awarded under this Grant is identified in the CDPH 1229 Grant Agreement.

2. Budget Contingency Clause

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Grantee or to furnish any other considerations under this Agreement and Grantee shall not be obligated to fulfill any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State or offer an agreement amendment to Grantee to reflect the reduced amount.

3. Prompt Payment Clause

Payment will be made in accordance with, and within the time specified in, Government Code Chapter 4.5, commencing with Section 927.

Exhibit B

Budget Detail and Payment Provisions

4. Timely Submission of Final Invoice

- A. A final undisputed invoice shall be submitted for payment no more than forty-five (45) calendar days following the expiration or termination date of this Grant, unless a later or alternate deadline is agreed to in writing by the program grant manager. Said invoice should be clearly marked "Final Invoice", indicating that all payment obligations of the State under this Grant have ceased and that no further payments are due or outstanding.
- B. The State may, at its discretion, choose not to honor any delinquent final invoice if the Grantee fails to obtain prior written State approval of an alternate final invoice submission deadline.

5. Travel and Per Diem Reimbursement

Any reimbursement for necessary travel and per diem shall, unless otherwise specified in this Agreement, be at the rates currently in effect, as established by the California Department of Human Resources ([Cal HR](#)). If the Cal HR rates change during the term of the Agreement, the new rates shall apply upon their effective date and no amendment to this Agreement shall be necessary. No travel outside the State of California shall be reimbursed without prior authorization from the CDPH. Verbal authorization should be confirmed in writing. Written authorization may be in a form including fax or email confirmation.

EXHIBIT C**STANDARD GRANT CONDITIONS**

1. **APPROVAL:** This Grant is of no force or effect until signed by both parties and approved by the Department of General Services, if required. The Grantee may not commence performance until such approval has been obtained
2. **AMENDMENT:** No amendment or variation of the terms of this Grant shall be valid unless made in writing, signed by the parties, and approved as required. No oral understanding or Agreement not incorporated in the Grant is binding on any of the parties. In no case shall the Department materially alter the scope of the Project set forth in Exhibit A.
3. **ASSIGNMENT:** This Grant is not assignable by the Grantee, either in whole or in part, without the written consent of the Grant Manager in the form of a written amendment to the Grant.
4. **AUDIT:** Grantee agrees that the Department, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to this Grant. Grantee agrees to maintain such records for a possible audit for a minimum of three (3) years after final payment or completion of the project funded with this Grant, unless a longer period of records retention is stipulated. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Grantee agrees to include a similar right of the State to audit records and interview staff in any subcontract related to the project.
5. **CONFLICT OF INTEREST:** Grantee certifies that it is in compliance with all applicable state and/or federal conflict of interest laws.
6. **INDEMNIFICATION:** Grantee agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the project, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Grantee in the performance of any activities related to the Project.
7. **FISCAL MANAGEMENT SYSTEMS AND ACCOUNTING STANDARDS:** Grantee agrees that, at a minimum, its fiscal control and accounting procedures will be sufficient to permit tracing of all grant funds to a level of expenditure adequate to establish that such funds have not been used in violation of any applicable state or federal law, or the provisions of this Grant. Grantee further agrees that it will maintain separate Project accounts in accordance with generally accepted accounting principles.
8. **GOVERNING LAW:** This Grant is governed by and shall be interpreted in accordance with the laws of the State of California.

- 9. INCOME RESTRICTIONS:** Grantee agrees that any refunds, rebates, credits, or other amounts (including any interest thereon) accruing to or received by the Grantee under this Grant shall be paid by the Grantee to the Department, to the extent that they are properly allocable to costs for which the Grantee has been reimbursed by the Department under this Grant.
- 10. INDEPENDENT CONTRACTOR:** Grantee, and its agents and employees of Grantee, in the performance of the Project, shall act in an independent capacity and not as officers, employees or agents of the Department.
- 11. MEDIA EVENTS:** Grantee shall notify the Department's Grant Manager in writing at least twenty (20) working days before any public or media event publicizing the accomplishments and/or results of the Project and provide the opportunity for attendance and participation by Department's representatives.
- 12. NO THIRD-PARTY RIGHTS:** The Department and Grantee do not intend to create any rights or remedies for any third- party as a beneficiary of this Grant or the project.
- 13. NOTICE:** Grantee shall promptly notify the Department's Grant Manager in writing of any events, developments or changes that could affect the completion of the project or the budget approved for this Grant.
- 14. PROFESSIONALS:** Grantee agrees that only licensed professionals will be used to perform services under this Grant where such services are called for.
- 15. RECORDS:** Grantee certifies that it will maintain Project accounts in accordance with generally accepted accounting principles. Grantee further certifies that it will comply with the following conditions for a grant award as set forth in the Request for Applications (Exhibit D) and the Grant Application (Exhibit A).
- A. Establish an official file for the Project which shall adequately document all significant actions relative to the Project;
 - B. Establish separate accounts which will adequately and accurately depict all amounts received and expended on this Project, including all grant funds received under this Grant;
 - C. Establish separate accounts which will adequately depict all income received which is attributable to the Project, especially including any income attributable to grant funds disbursed under this Grant;
 - D. Establish an accounting system which will adequately depict final total costs of the Project, including both direct and indirect costs; and,
 - E. Establish such accounts and maintain such records as may be necessary for the state to fulfill federal reporting requirements, including any and all reporting requirements under federal tax statutes or regulations.
- 16. RELATED LITIGATION:** Under no circumstances may Grantee use funds from any disbursement under this Grant to pay for costs associated with any litigation between the Grantee and the Department.

17. RIGHTS IN DATA: Grantee and the Department agree that all data, plans, drawings, specifications, reports, computer programs, operating manuals, notes, and other written or graphic work submitted under Exhibit A in the performance of the Project funded by this Grant shall be in the public domain. Grantee may disclose, disseminate and use in whole or in part, any final form data and information received, collected, and developed under this Project, subject to appropriate acknowledgment of credit to the Department for financial support. Grantee shall not utilize the materials submitted to the Department (except data) for any profit making venture or sell or grant rights to a third-party who intends to do so. The Department has the right to use submitted data for all governmental purposes.

18. VENUE: The Department and Grantee agree that any action arising out of this Grant shall be filed and maintained in the Superior Court, California. Grantee waives any existing sovereign immunity for the purposes of this Grant, if applicable.

19. STATE-FUNDED RESEARCH GRANTS:

- A. Grantee shall provide for free public access to any publication of a department-funded invention or department-funded technology. Grantee further agrees to all terms and conditions required by the California Taxpayer Access to Publicly Funded Research Act (Chapter 2.5 (commencing with Section 13989) of Part 4.5 of Division 3 of Title 2 of the Government Code).
- B. As a condition of receiving the research grant, Grantee agrees to the following terms and conditions which are set forth in Government Code section 13989.6 ("Section 13989.6"):
 - 1) Grantee is responsible for ensuring that any publishing or copyright agreements concerning submitted manuscripts fully comply with Section 13989.6.
 - 2) Grantees shall report to the Department the final disposition of the research grant, including, but not limited to, if it was published, when it was published, where it was published, when the 12-month time period expires, and where the manuscript will be available for open access.
 - 3) For a manuscript that is accepted for publication in a peer-reviewed journal, the Grantee shall ensure that an electronic version of the peer-reviewed manuscript is available to the department and on an appropriate publicly accessible database approved by the Department, including, but not limited to, the University of California's eScholarship Repository at the California Digital Library, PubMed Central, or the California Digital Open Source Library, to be made publicly available not later than 12 months after the official date of publication. Manuscripts submitted to the California Digital Open Source Library shall be exempt from the requirements in subdivision (b) of Section 66408 of the Education Code. Grantee shall make reasonable efforts to comply with this requirement by ensuring that their manuscript is accessible on an approved publicly accessible database, and notifying the Department that the manuscript is available on a department-approved database. If Grantee is unable to ensure that their manuscript is accessible on an approved publicly accessible database, Grantee may comply by providing the manuscript to the Department not later than 12 months after the official date of publication.

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- 4) For publications other than those described in paragraph B.3 above, including meeting abstracts, Grantee shall comply by providing the manuscript to the Department not later than 12 months after the official date of publication.
- 5) Grantee is authorized to use grant money for publication costs, including fees charged by a publisher for color and page charges, or fees for digital distribution.

Exhibit D
Additional Provisions

1. Cancellation / Termination

- A. This Grant may be cancelled by CDPH without cause upon thirty (30) calendar days advance written notice to the Grantee.
- B. CDPH reserves the right to cancel or terminate this Grant immediately for cause. The Grantee may submit a written request to terminate this Grant only if CDPH substantially fails to perform its responsibilities as provided herein.
- C. The term "for cause" shall mean that the Grantee fails to meet the terms, conditions, and/or responsibilities of this agreement. Causes for termination include, but are not limited to the following occurrences:
- 1) If the Grantee knowingly furnishes any statement, representation, warranty, or certification in connection with the agreement, which representation is materially false, deceptive, incorrect, or incomplete.
 - 2) If the Grantee fails to perform any material requirement of this Grant or defaults in performance of this agreement.
 - 3) If the Grantee files for bankruptcy, or if CDPH determines that the Grantee becomes financially incapable of completing this agreement.
- D. Grant termination or cancellation shall be effective as of the date indicated in CDPH's notification to the Grantee. The notice shall stipulate any final performance, invoicing or payment requirements.
- E. In the event of early termination or cancellation, the Grantee shall be entitled to compensation for services performed satisfactorily under this agreement and expenses incurred up to the date of cancellation and any non-cancelable obligations incurred in support of this Grant.
- F. In the event of termination, and at the request of CDPH, the Grantee shall furnish copies of all proposals, specifications, designs, procedures, layouts, copy, and other materials related to the services or deliverables provided under this Grant, whether finished or in progress on the termination date.
- G. The Grantee will not be entitled to reimbursement for any expenses incurred for services and deliverables pursuant to this agreement after the effective date of termination.
- H. Upon receipt of notification of termination of this Grant, and except as otherwise specified by CDPH, the Grantee shall:
- 1) Place no further order or subgrants for materials, services, or facilities.
 - 2) Settle all outstanding liabilities and all claims arising out of such termination of orders and subgrants.

Exhibit D
Additional Provisions

- 3) Upon the effective date of termination of the Grant and the payment by CDPH of all items properly changeable to CDPH hereunder, Grantee shall transfer, assign and make available to CDPH all property and materials belonging to CDPH, all rights and claims to any and all reservations, grants, and arrangements with owners of media/PR materials, or others, and shall make available to CDPH all written information regarding CDPH's media/PR materials, and no extra compensation is to be paid to Grantee for its services.
 - 4) Take such action as may be necessary, or as CDPH may specify, to protect and preserve any property related to this agreement which is in the possession of the Grantee and in which CDPH has or may acquire an interest.
- I. CDPH may, at its discretion, require the Grantee to cease performance of certain components of the Scope of Work as designated by CDPH and complete performance of other components prior to the termination date of the Grant.

2. Avoidance of Conflicts of Interest by Grantee

- A. CDPH intends to avoid any real or apparent conflict of interest on the part of the Grantee, subgrants, or employees, officers and directors of the Grantee or subgrants. Thus, CDPH reserves the right to determine, at its sole discretion, whether any information, assertion or claim received from any source indicates the existence of a real or apparent conflict of interest; and, if a conflict is found to exist, to require the Grantee to submit additional information or a plan for resolving the conflict, subject to CDPH review and prior approval.
- B. Conflicts of interest include, but are not limited to:
- 1) An instance where the Grantee or any of its subgrants, or any employee, officer, or director of the Grantee or any subgrant or has an interest, financial or otherwise, whereby the use or disclosure of information obtained while performing services under the grant would allow for private or personal benefit or for any purpose that is contrary to the goals and objectives of the grant.
 - 2) An instance where the Grantee's or any subgrant's employees, officers, or directors use their positions for purposes that are, or give the appearance of being, motivated by a desire for private gain for themselves or others, such as those with whom they have family, business or other ties.
- C. If CDPH is or becomes aware of a known or suspected conflict of interest, the Grantee will be given an opportunity to submit additional information or to resolve the conflict. A Grantee with a suspected conflict of interest will have five (5) working days from the date of notification of the conflict by CDPH to provide complete information regarding the suspected conflict. If a conflict of interest is determined to exist by CDPH and cannot be resolved to the satisfaction of CDPH, the conflict will be grounds for terminating the grant. CDPH may, at its discretion upon receipt of a written request from the Grantee, authorize an extension of the timeline indicated herein.

Exhibit D
Additional Provisions

3. Dispute Resolution Process

- A. A Grantee grievance exists whenever there is a dispute arising from CDPH's action in the administration of an agreement. If there is a dispute or grievance between the Grantee and CDPH, the Grantee must seek resolution using the procedure outlined below.
- 1) The Grantee should first informally discuss the problem with the CDPH Program Grant Manager. If the problem cannot be resolved informally, the Grantee shall direct its grievance together with any evidence, in writing, to the program Branch Chief. The grievance shall state the issues in dispute, the legal authority or other basis for the Grantee's position and the remedy sought. The Branch Chief shall render a decision within ten (10) working days after receipt of the written grievance from the Grantee. The Branch Chief shall respond in writing to the Grantee indicating the decision and reasons therefore. If the Grantee disagrees with the Branch Chief's decision, the Grantee may appeal to the second level.
 - 2) When appealing to the second level, the Grantee must prepare an appeal indicating the reasons for disagreement with Branch Chief's decision. The Grantee shall include with the appeal a copy of the Grantee's original statement of dispute along with any supporting evidence and a copy of the Branch Chief's decision. The appeal shall be addressed to the Deputy Director of the division in which the branch is organized within ten (10) working days from receipt of the Branch Chief's decision. The Deputy Director of the division in which the branch is organized or his/her designee shall meet with the Grantee to review the issues raised. A written decision signed by the Deputy Director of the division in which the branch is organized or his/her designee shall be directed to the Grantee within twenty (20) working days of receipt of the Grantee's second level appeal.
- B. If the Grantee wishes to appeal the decision of the Deputy Director of the division in which the branch is organized or his/her designee, the Grantee shall follow the procedures set forth in Division 25.1 (commencing with Section 38050) of the Health and Safety Code and the regulations adopted thereunder. (Title 1, Division 2, Chapter 2, Article 3 (commencing with Section 1140) of the California Code of Regulations).
- C. Disputes arising out of an audit, examination of an agreement or other action not covered by subdivision (a) of Section 20204, of Chapter 2.1, Title 22, of the California Code of Regulations, and for which no procedures for appeal are provided in statute, regulation or the Agreement, shall be handled in accordance with the procedures identified in Sections 51016 through 51047, Title 22, California Code of Regulations.
- D. Unless otherwise stipulated in writing by CDPH, all dispute, grievance and/or appeal correspondence shall be directed to the CDPH Grant Manager.
- E. There are organizational differences within CDPH's funding programs and the management levels identified in this dispute resolution provision may not apply in every contractual situation. When a grievance is received and organizational differences exist, the Grantee shall be notified in writing by the CDPH Grant Manager of the level, name, and/or title of the appropriate management official that is responsible for issuing a decision at a given level.

Exhibit E
Information Privacy and Security Requirements

This Information Privacy and Security Requirements Exhibit (Exhibit) sets forth the information privacy and security requirements Contractor is obligated to follow with respect to all personal and confidential information (as defined herein) disclosed to Contractor, or collected, created, maintained, stored, transmitted or used by Contractor for or on behalf of the California Department of Public Health (CDPH), pursuant to Contractor’s agreement with CDPH. (Such personal and confidential information is referred to herein collectively as CDPH PCI.) CDPH and Contractor desire to protect the privacy and provide for the security of CDPH PCI pursuant to this Exhibit and in compliance with state and federal laws applicable to the CDPH PCI.

- I. Order of Precedence: With respect to information privacy and security requirements for all CDPH PCI, the terms and conditions of this Exhibit shall take precedence over any conflicting terms or conditions set forth in any other part of the agreement between Contractor and CDPH, including Exhibit A (Scope of Work), all other exhibits and any other attachments, and shall prevail over any such conflicting terms or conditions.
- II. Effect on lower tier transactions: The terms of this Exhibit shall apply to all contracts, subcontracts, and subawards, and the information privacy and security requirements Contractor is obligated to follow with respect to CDPH PCI disclosed to Contractor, or collected, created, maintained, stored, transmitted or used by Contractor for or on behalf of CDPH, pursuant to Contractor’s agreement with CDPH. When applicable the Contractor shall incorporate the relevant provisions of this Exhibit into each subcontract or subaward to its agents, subcontractors, or independent consultants.
- III. Definitions: For purposes of the agreement between Contractor and CDPH, including this Exhibit, the following definitions shall apply:

A. Breach:

“Breach” means:

- 1. the unauthorized acquisition, access, use, or disclosure of CDPH PCI in a manner which compromises the security, confidentiality, or integrity of the information; or
- 2. the same as the definition of "breach of the security of the system" set forth in California Civil Code section 1798.29(f).

B. Confidential Information: “Confidential information” means information that:

- 1. does not meet the definition of “public records” set forth in California Government code section 7920.530, or is exempt from disclosure under any of the provisions of Section 7920.000, et seq. of the California Government code or any other applicable state or federal laws; or
- 2. is contained in documents, files, folders, books, or records that are clearly labeled, marked or designated with the word “confidential” by CDPH.

C. Disclosure: “Disclosure” means the release, transfer, provision of, access to, or divulging in any manner of information outside the entity holding the information.

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Information Privacy and Security Requirements

- D. PCI: “PCI” means “personal information” and “confidential information” (as these terms are defined herein:

- E. Personal Information: “Personal information” means information, in any medium (paper, electronic, oral) that:
 - 1. directly or indirectly collectively identifies or uniquely describes an individual; or
 - 2. could be used in combination with other information to indirectly identify or uniquely describe an individual, or link an individual to the other information; or
 - 3. meets the definition of “personal information” set forth in California Civil Code section 1798.3, subdivision (a) or
 - 4. is one of the data elements set forth in California Civil Code section 1798.29, subdivision (g)(1) or (g)(2); or
 - 5. meets the definition of “medical information” set forth in either California Civil Code section 1798.29, subdivision (h)(2) or California Civil Code section 56.05, subdivision (j); or
 - 6. meets the definition of “health insurance information” set forth in California Civil Code section 1798.29, subdivision (h)(3); or
 - 7. is protected from disclosure under applicable state or federal law.

- F. Security Incident: “Security Incident” means:
 - 1. an attempted breach; or
 - 2. the attempted or successful unauthorized access or disclosure, modification, or destruction of CDPH PCI, in violation of any state or federal law or in a manner not permitted under the agreement between Contractor and CDPH, including this Exhibit; or
 - 3. the attempted or successful modification or destruction of, or interference with, Contractor’s system operations in an information technology system, that negatively impacts the confidentiality, availability, or integrity of CDPH PCI; or
 - 4. any event that is reasonably believed to have compromised the confidentiality, integrity, or availability of an information asset, system, process, data storage, or transmission. Furthermore, an information security incident may also include an event that constitutes a violation or imminent threat of violation of information security policies or procedures, including acceptable use policies.

- G. Use: “Use” means the sharing, employment, application, utilization, examination, or analysis of information.

- IV. Disclosure Restrictions: The Contractor and its employees, agents, and subcontractors shall protect from unauthorized disclosure any CDPH PCI. The Contractor shall not disclose, except as otherwise specifically permitted by the agreement between Contractor and CDPH (including this Exhibit), any

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CDPH PCI to anyone other than CDPH personnel or programs without prior written authorization from the CDPH Program Contract Manager, except if disclosure is required by State or Federal law.

- V. Use Restrictions: The Contractor and its employees, agents, and subcontractors shall not use any CDPH PCI for any purpose other than performing the Contractor's obligations under its agreement with CDPH.
- VI. Safeguards: The Contractor shall implement administrative, physical, and technical safeguards that reasonably and appropriately protect the privacy, confidentiality, security, integrity, and availability of CDPH PCI, including electronic or computerized CDPH PCI. At each location where CDPH PCI exists under Contractor's control, the Contractor shall develop and maintain a written information privacy and security program that includes administrative, technical and physical safeguards appropriate to the size and complexity of the Contractor's operations and the nature and scope of its activities in performing its agreement with CDPH, including this Exhibit, and which incorporates the requirements of Section VII, Security, below. Contractor shall provide CDPH with Contractor's current and updated policies within five (5) business days of a request by CDPH for the policies.
- VII. Security: The Contractor shall take any and all steps reasonably necessary to ensure the continuous security of all computerized data systems containing CDPH PCI. These steps shall include, at a minimum, complying with all of the data system security precautions listed in the Contractor Data Security Standards set forth in Attachment 1 to this Exhibit.
- VIII. Security Officer: At each place where CDPH PCI is located, the Contractor shall designate a Security Officer to oversee its compliance with this Exhibit and to communicate with CDPH on matters concerning this Exhibit.
- IX. Training: The Contractor shall provide training on its obligations under this Exhibit, at its own expense, to all of its employees who assist in the performance of Contractor's obligations under Contractor's agreement with CDPH, including this Exhibit, or otherwise use or disclose CDPH PCI.
- A. The Contractor shall require each employee who receives training to certify, either in hard copy or electronic form, the date on which the training was completed.
- B. The Contractor shall retain each employee's certifications for CDPH inspection for a period of three years following contract termination or completion.
- C. Contractor shall provide CDPH with its employee's certifications within five (5) business days of a request by CDPH for the employee's certifications.
- X. Employee Discipline: Contractor shall impose discipline that it deems appropriate (in its sole discretion) on such employees and other Contractor workforce members under Contractor's direct control who intentionally or negligently violate any provisions of this Exhibit.

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XI. Breach and Security Incident Responsibilities:

- A. Notification to CDPH of Breach or Security Incident: The Contractor shall notify CDPH **immediately by telephone and email** upon the discovery of a breach (as defined in this Exhibit), and **within twenty-four (24) hours by email** of the discovery of any security incident (as defined in this Exhibit), unless a law enforcement agency determines that the notification will impede a criminal investigation, in which case the notification required by this section shall be made to CDPH immediately after the law enforcement agency determines that such notification will not compromise the investigation. Notification shall be provided to the CDPH Program Contract Manager, the CDPH Privacy Officer and the CDPH Chief Information Security Officer, using the contact information listed in Section XI (F), below. If the breach or security incident is discovered after business hours or on a weekend or holiday and involves CDPH PCI in electronic or computerized form, notification to CDPH shall be provided by calling the CDPH Information Security Office at the telephone numbers listed in Section XI(F), below. For purposes of this Section, breaches and security incidents shall be treated as discovered by Contractor as of the first day on which such breach or security incident is known to the Contractor, or, by exercising reasonable diligence would have been known to the Contractor. Contractor shall be deemed to have knowledge of a breach if such breach is known, or by exercising reasonable diligence would have been known, to any person, other than the person committing the breach, who is an employee or agent of the Contractor.

Contractor shall take:

1. prompt corrective action to mitigate any risks or damages involved with the breach or security incident and to protect the operating environment; and
 2. any action pertaining to a breach required by applicable federal and state laws, including, specifically, California Civil Code section 1798.29.
- B. Investigation of Breach and Security Incidents: The Contractor shall immediately investigate such breach or security incident. As soon as the information is known and subject to the legitimate needs of law enforcement, Contractor shall inform the CDPH Program Contract Manager, the CDPH Privacy Officer, and the CDPH Chief Information Security Officer of:
1. what data elements were involved and the extent of the data disclosure or access involved in the breach, including, specifically, the number of individuals whose personal information was breached;
 2. a description of the unauthorized persons known or reasonably believed to have improperly used the CDPH PCI and/or a description of the unauthorized persons known or reasonably believed to have improperly accessed or acquired the CDPH PCI, or to whom it is known or reasonably believed to have had the CDPH PCI improperly disclosed to them;
 3. a description of where the CDPH PCI is believed to have been improperly used or disclosed;
 4. a description of the probable and proximate causes of the breach or security incident; and
 5. whether Civil Code section 1798.29 or any other federal or state laws requiring individual notifications of breaches have been triggered.

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- C. Written Report: The Contractor shall provide a written report of the investigation to the CDPH Program Contract Manager, the CDPH Privacy Officer, and the CDPH Chief Information Security Officer as soon as practicable after the discovery of the breach or security incident. The report shall include, but not be limited to, the information specified above, as well as a complete, detailed corrective action plan, including information on measures that were taken to halt and/or contain the breach or security incident, and measures to be taken to prevent the recurrence or further disclosure of data regarding such breach or security incident.
- D. Notification to Individuals: If notification to individuals whose information was breached is required under state or federal law, and regardless of whether Contractor is considered only a custodian and/or non-owner of the CDPH PCI, Contractor shall, at its sole expense, and at the sole election of CDPH, either:
1. make notification to the individuals affected by the breach (including substitute notification), pursuant to the content and timeliness provisions of such applicable state or federal breach notice laws. Contractor shall inform the CDPH Privacy Officer of the time, manner and content of any such notifications, prior to the transmission of such notifications to the individuals; or
 2. cooperate with and assist CDPH in its notification (including substitute notification) to the individuals affected by the breach.
- E. Submission of Sample Notification to Attorney General: If notification to more than 500 individuals is required pursuant to California Civil Code section 1798.29, and regardless of whether Contractor is considered only a custodian and/or non-owner of the CDPH PCI, Contractor shall, at its sole expense, and at the sole election of CDPH, either:
1. electronically submit a single sample copy of the security breach notification, excluding any personally identifiable information, to the Attorney General pursuant to the format, content and timeliness provisions of Section 1798.29, subdivision (e). Contractor shall inform the CDPH Privacy Officer of the time, manner and content of any such submissions, prior to the transmission of such submissions to the Attorney General; or
 2. cooperate with and assist CDPH in its submission of a sample copy of the notification to the Attorney General.
- F. CDPH Contact Information: To direct communications to the above referenced CDPH staff, the Contractor shall initiate contact as indicated herein. CDPH reserves the right to make changes to the contact information below by verbal or written notice to the Contractor. Said changes shall not require an amendment to this Exhibit or the agreement to which it is incorporated.

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CDPH Program Contract Manager	CDPH Privacy Officer	CDPH Chief Information Security Officer
See the Scope of Work exhibit for Program Contract Manager	Privacy Officer Privacy Office c/o Office of Legal Services California Dept. of Public Health P.O. Box 997377, MS 0506 Sacramento, CA 95899-7377 Email: privacy@cdph.ca.gov Telephone: (877) 421-9634	Chief Information Security Officer Information Security Office California Dept. of Public Health P.O. Box 997413, MS 6302 Sacramento, CA 95899-7413 Email: CDPH.InfoSecurityOffice@cdph.ca.gov Telephone: (855) 500-0016

- XII. Documentation of Disclosures for Requests for Accounting: Contractor shall document and make available to CDPH or (at the direction of CDPH) to an Individual such disclosures of CDPH PCI, and information related to such disclosures, necessary to respond to a proper request by the subject Individual for an accounting of disclosures of personal information as required by Civil Code section 1798.25, or any applicable state or federal law.

- XIII. Requests for CDPH PCI by Third Parties: The Contractor and its employees, agents, or subcontractors shall promptly transmit to the CDPH Program Contract Manager all requests for disclosure of any CDPH PCI requested by third parties to the agreement between Contractor and CDPH (except from an Individual for an accounting of disclosures of the individual’s personal information pursuant to applicable state or federal law), unless prohibited from doing so by applicable state or federal law.

- XIV. Audits, Inspection and Enforcement: CDPH may inspect the facilities, systems, books and records of Contractor to monitor compliance with this Exhibit. Contractor shall promptly remedy any violation of any provision of this Exhibit and shall certify the same to the CDPH Program Contract Manager in writing.

- XV. Return or Destruction of CDPH PCI on Expiration or Termination: Upon expiration or termination of the agreement between Contractor and CDPH for any reason, Contractor shall securely return or destroy the CDPH PCI. If return or destruction is not feasible, Contractor shall provide a written explanation to the CDPH Program Contract Manager, the CDPH Privacy Officer and the CDPH Chief Information Security Officer, using the contact information listed in Section XI (F), above.
 - A. Retention Required by Law: If required by state or federal law, Contractor may retain, after expiration or termination, CDPH PCI for the time specified as necessary to comply with the law.

 - B. Obligations Continue Until Return or Destruction: Contractor’s obligations under this Exhibit shall continue until Contractor returns or destroys the CDPH PCI or returns the CDPH PCI to CDPH; provided however, that on expiration or termination of the agreement between Contractor and CDPH, Contractor shall not further use or disclose the CDPH PCI except as required by state or federal law.

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- C. Notification of Election to Destroy CDPH PCI: If Contractor elects to destroy the CDPH PCI, Contractor shall certify in writing, to the CDPH Program Contract Manager, the CDPH Privacy Officer and the CDPH Chief Information Security Officer, using the contact information listed in Section XI (F), above, that the CDPH PCI has been securely destroyed. The notice shall include the date and type of destruction method used.
- XVI. Amendment: The parties acknowledge that federal and state laws regarding information security and privacy rapidly evolves and that amendment of this Exhibit may be required to provide for procedures to ensure compliance with such laws. The parties specifically agree to take such action as is necessary to implement new standards and requirements imposed by regulations and other applicable laws relating to the security or privacy of CDPH PCI. The parties agree to promptly enter into negotiations concerning an amendment to this Exhibit consistent with new standards and requirements imposed by applicable laws and regulations.
- XVII. Assistance in Litigation or Administrative Proceedings: Contractor shall make itself and any subcontractors, workforce employees or agents assisting Contractor in the performance of its obligations under the agreement between Contractor and CDPH, available to CDPH at no cost to CDPH to testify as witnesses, in the event of litigation or administrative proceedings being commenced against CDPH, its director, officers or employees based upon claimed violation of laws relating to security and privacy, which involves inactions or actions by the Contractor, except where Contractor or its subcontractor, workforce employee or agent is a named adverse party.
- XVIII. No Third-Party Beneficiaries: Nothing express or implied in the terms and conditions of this Exhibit is intended to confer, nor shall anything herein confer, upon any person other than CDPH or Contractor and their respective successors or assignees, any rights, remedies, obligations, or liabilities whatsoever.
- XIX. Interpretation: The terms and conditions in this Exhibit shall be interpreted as broadly as necessary to implement and comply with regulations and applicable State laws. The parties agree that any ambiguity in the terms and conditions of this Exhibit shall be resolved in favor of a meaning that complies and is consistent with federal and state laws and regulations.
- XX. Survival: If Contractor does not return or destroy the CDPH PCI upon the completion or termination of the Agreement, the respective rights and obligations of Contractor under Sections VI, VII and XI of this Exhibit shall survive the completion or termination of the agreement between Contractor and CDPH.

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Attachment 1
Contractor Data Security Standards

I. Personnel Controls

- A. *Workforce Members Training and Confidentiality.*** Before being allowed access to CDPH PCI, all Contractor's workforce members who will be granted access to CDPH PCI must be trained in their security and privacy roles and responsibilities at Contractor's expense and must sign a confidentiality and acceptable CDPH PCI use statement. Training must be on an annual basis. Acknowledgments of completed training and confidentiality statements, which have been signed and dated by workforce members must be retained by the Contractor for a period of three (3) years following contract termination. Contractor shall provide the acknowledgements within five (5) business days to CDPH if so requested.
- B. *Workforce Members Discipline.*** Appropriate sanctions, including termination of employment where appropriate, must be applied against workforce members who fail to comply with privacy policies and procedures, acceptable use agreements, or any other provisions of these requirements.
- C. *Workforce Member Assessment.*** Before being permitted access to CDPH PCI, Contractor must assure there is no indication its workforce member may present a risk to the security or integrity of CDPH PCI. Contractor shall retain the workforce member's assessment documentation for a period of three (3) years following contract termination.

II. Technical Security Controls

A. *Encryption.*

- All desktop computers and mobile computing devices must be encrypted, in accordance with CDPH Cryptographic Standards or using the latest FIPS 140 validated cryptographic modules.
 - All electronic files that contain CDPH PCI must be encrypted when stored on any removable media type device (such as USB thumb drives, CD/DVD, tape backup, etc.), in accordance with CDPH Cryptographic Standards or using the latest FIPS 140 validated cryptographic modules.
 - CDPH PCI must be encrypted during data in-transit and at-rest on all public telecommunications and network systems, and at all points not in the direct ownership and control of the Department, in accordance with CDPH Cryptographic Standards or using the latest FIPS 140 validated cryptographic modules.
- B. *Server Security.*** Servers containing unencrypted CDPH PCI must have sufficient local and network perimeter administrative, physical, and technical controls in place to protect the CDPH information asset, based upon a current risk assessment/system security review.
- C. *Minimum Necessary.*** Only the minimum amount of CDPH PCI required to complete an authorized task or workflow may be copied, downloaded, or exported to any individual device.

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- D. Antivirus software.** Contractor shall employ automatically updated malicious code protection mechanisms (anti-malware programs or other physical or software-based solutions) at its network perimeter and at workstations, servers, or mobile computing devices to continuously monitor and take action against system or device attacks, anomalies, and suspicious or inappropriate activities.

- E. Patch Management.** All devices that process or store CDPH PCI must have a documented patch management process. Vulnerability patching for Common Vulnerability Scoring System (CVSS) “Critical” severity ratings (CVSS 9.0 – 10.0) shall be completed within forty-eight (48) hours of publication or availability of vendor supplied patch; “High” severity rated (CVSS 7.0- 8.9) shall be completed within seven (7) calendar days of publication or availability of vendor supplied patch; all other vulnerability ratings (CVSS 0.1 – 6.9) shall be completed within thirty (30) days of publication or availability of vendor supplied patch, unless prior ISO and PO variance approval is granted.

- F. User Identification and Access Control.** All Contractor workforce members must have a unique local and/or network user identification (ID) to access CDPH PCI. To access systems/applications that store, process, or transmit CDPH PCI, it must comply with SIMM 5360-C Multi-factor Authentication (MFA) Standard and NIST SP800-63B Digital Identity Guidelines. The SIMM 5350-C provides steps for determining the Authenticator Assurance Level (AAL), and a set of permitted authenticator types for each AAL (0-3). Note: MFA requirement does not apply to AAL 0.

All Contractor workforce members are required to leverage FIDO authentication. The FIDO authentication is AAL 3 compliance. FIDO certified devices such as YubiKeys and Windows Hello for Business (WHfB) are the mechanism for user authentication in the Department.

Should a workforce member no longer be authorized to access CDPH PCI, or an ID has been compromised, that ID shall be promptly disabled or deleted. User ID’s must integrate with user role-based access controls to ensure that individual access to CDPH PCI is commensurate with job-related responsibilities.

	AAL 1	AAL 2	AAL 3
Permitted Authenticator Types	<ul style="list-style-type: none"> - Memorized Secret - Look-Up Secret - Out-of-Band Devices - Single-Factor One-Time Password (OTP) Device - Multi-Factor OTP Device - Single-Factor Cryptographic Software - Single-Factor Cryptographic Device - Multi-Factor Cryptographic Software - Multi-Factor Cryptographic Device 	<ul style="list-style-type: none"> - Multi-Factor OTP Device - Multi-Factor Cryptographic Software - Multi-Factor Cryptographic Device - Memorized Secret <p>plus:</p> <ul style="list-style-type: none"> - Look-Up Secret - Out-of-Band Device - Single-Factor OTP Device - Single-Factor Cryptographic Software - Single-Factor Cryptographic Device 	<ul style="list-style-type: none"> - Multi-Factor Cryptographic Device - Single-Factor Cryptographic Device used in conjunction with Memorized Secret - Multi-Factor OTP device (software or hardware) used in conjunction with a Single-Factor Cryptographic Device - Multi-Factor OTP device (hardware only) used in conjunction with a Single-Factor Cryptographic Software - Single-Factor OTP device (hardware only) used in conjunction with a Multi-Factor Cryptographic Software Authenticator - Single-Factor OTP device (hardware only) used in conjunction with a Single-Factor Cryptographic Software Authenticator and a Memorized Secret.

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- G. **CDPH PCI Destruction.** When no longer required for business needs or legal retention periods, all electronic and physical media holding CDPH PCI must be purged from Contractor’s systems and facilities using the appropriate guidelines for each media type as described in the prevailing “National Institute of Standards and Technology – Special Publication 800-88” – “Media Sanitization Decision Matrix.”
- H. **Reauthentication.** Contractor’s computing devices holding, or processing CDPH PCI must comply the Reauthentication requirement, in which a session must be terminated (e.g., logged out) when the specified time is reached. Note: Reauthentication requirement does not apply to Authenticator Assurance Level (AAL) 0.

	AAL 1	AAL 2	AAL 3
Reauthentication	30 Days – Fix Period of Time, regardless user activity	12 hours – Fix Period of Time, regardless user activity; 30 minutes inactivity May use one of the authenticators to reauthenticate	12 hours – Fix Period of Time regardless user activity; 15 minutes inactivity Must use both authenticators to reauthenticate

In addition, reauthentication of individuals is required in the following situations:

- When authenticators change
- When roles change
- When the execution of privileged function occurs (e.g., performing a critical transaction)

- I. **Warning Banners.** During a user log-on process, all systems providing access to CDPH PCI, must display a warning banner stating that the CDPH PCI is confidential, system and user activities are logged, and system and CDPH PCI use is for authorized business purposes only. User must be directed to log-off the system if they do not agree with these conditions.
- J. **System Logging.** Contractor shall ensure its information systems and devices that hold or process CDPH PCI are capable of being audited and the events necessary to reconstruct transactions and support after-the-fact investigations are maintained. This includes the auditing necessary to cover related events, such as the various steps in distributed, transaction-based processes and actions in service-oriented architectures. Audit trail information with CDPH PCI must be stored with read-only permissions and be archived for six (6) years after event occurrence. There must protect audit information and audit logging tools from unauthorized access, modification, and deletion. There must also be a documented and routine procedure in place to review system logs for unauthorized access.
- K. **Live Data Usage.** Using live data (production data) for testing and training purposes is not allowed. Synthetic data must be used. If synthetic data cannot be generated and/or used, a de-identification process against the live data must be done to reduce privacy risks to individuals. The de-identification process removes identifying information from a dataset so that individual data cannot be linked with specific individuals. Refer to CHHS Data De-Identification Guidelines.
- L. **Privileged Access Management (PAM).** Contractor who responsible for setting up and maintaining privileged accounts related to CDPH electronic information resources shall comply with the CDPH PAM Security Standard. Information resources include user workstations as well as servers, databases, applications, and systems managed on-premises and on the cloud.

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M. *Intrusion Detection.* All Contractor systems and devices holding, processing, or transporting CDPH PCI that interact with untrusted devices or systems via the Contractor intranet and/or the internet must be protected by a monitored comprehensive intrusion detection system and/or intrusion prevention system.

III. Audit Controls

A. *System Security Review.* Contractor, to assure that administrative, physical, and technical controls are functioning effectively and providing adequate levels of protection for CDPH PCI, shall conduct at least, an annual administrative assessment of risk, including the likelihood and magnitude of harm from the unauthorized access, use, disclosure, disruption, modification, or destruction of an information system or device holding processing, or transporting CDPH PCI, along with periodic technical security reviews using vulnerability scanning tools and other appropriate technical assessments.

B. *Change Control.* All Contractor systems and devices holding, processing, or transporting CDPH PCI shall have a documented change control process for hardware, firmware, and software to protect the systems and assets against improper modification before, during, and after system implementation.

IV. Business Continuity / Disaster Recovery Controls

A. *Emergency Mode Operation Plan.* Contractor shall develop and maintain technical recovery and business continuity plans for systems holding, processing, or transporting CDPH PCI to ensure the continuation of critical business processes and the confidentiality, integrity, and availability of CDPH PCI following an interruption or disaster event lasting more than twenty-four (24) hours.

B. *CDPH PCI Backup Plan.* Contractor shall have a documented, tested, accurate, and regularly scheduled full backup process for systems and devices holding CDPH PCI.

V. Paper Document Controls

A. *Supervision of CDPH PCI.* CDPH PCI in any physical format shall not be left unattended at any time. When not under the direct observation of an authorized Contractor workforce member, the CDPH PCI must be stored in a locked file cabinet, desk, or room. It also shall not be left unattended at any time in private vehicles or common carrier transportation, and it shall not be placed in checked baggage on common carrier transportation.

B. *Escorting Visitors.* Visitors who are not authorized to see CDPH PCI must be escorted by authorized workforce members when in areas where CDPH PCI is present, and CDPH PCI shall be kept out of sight of visitors.

C. *Removal of CDPH PCI.* CDPH PCI in any format must not be removed from the secure computing environment or secure physical storage of the Contractor, except with express written permission of the CDPH PCI owner.

D. *Faxing and Printing.* Contractor shall control access to information system output devices, such as printers and facsimile devices, to prevent unauthorized individuals from obtaining any output containing CDPH PCI. Fax numbers shall be verified with the intended recipient before transmittal.

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- E. *Mailing.*** Mailings of CDPH PCI shall be sealed and secured from damage or inappropriate viewing to the extent possible. Mailings which include five hundred (500) or more individually identifiable records of CDPH PCI in a single package shall be sent using a tracked mailing method which includes verification of delivery and receipt, unless the prior written permission of CDPH to use another method is obtained.

Contractor's Release

Instructions to Contractor:

With final invoice(s) submit one (1) original and one (1) copy. The original must bear the original signature of a person authorized to bind the Contractor. The additional copy may bear photocopied signatures.

Submission of Final Invoice

Pursuant to contract number 24-10316 entered into between the California Department of Public Health (CDPH) and the Contractor (identified below), the Contractor does acknowledge that final payment has been requested via invoice number(s) _____, in the amount(s) of \$ _____ and dated _____.
If necessary, enter "See Attached" in the appropriate blocks and attach a list of invoice numbers, dollar amounts and invoice dates.

Release of all Obligations

By signing this form, and upon receipt of the amount specified in the invoice number(s) referenced above, the Contractor does hereby release and discharge the State, its officers, agents and employees of and from any and all liabilities, obligations, claims, and demands whatsoever arising from the above referenced contract.

Repayments Due to Audit Exceptions / Record Retention

By signing this form, Contractor acknowledges that expenses authorized for reimbursement does not guarantee final allowability of said expenses. Contractor agrees that the amount of any sustained audit exceptions resulting from any subsequent audit made after final payment will be refunded to the State.

All expense and accounting records related to the above referenced contract must be maintained for audit purposes for no less than three years beyond the date of final payment, unless a longer term is stated in said contract.

Recycled Product Use Certification

By signing this form, Contractor certifies under penalty of perjury that a minimum of 0% unless otherwise specified in writing of post consumer material, as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether it meets the requirements of Public Contract Code Section 12209. Contractor specifies that printer or duplication cartridges offered or sold to the State comply with the requirements of Section 12156(e).

Reminder to Return State Equipment/Property (If Applicable)

(Applies only if equipment was provided by CDPH or purchased with or reimbursed by contract funds)

Unless CDPH has approved the continued use and possession of State equipment (as defined in the above referenced contract) for use in connection with another CDPH agreement, Contractor agrees to promptly initiate arrangements to account for and return said equipment to CDPH, at CDPH's expense, if said equipment has not passed its useful life expectancy as defined in the above referenced contract.

Patents / Other Issues

By signing this form, Contractor further agrees, in connection with patent matters and with any claims that are not specifically released as set forth above, that it will comply with all of the provisions contained in the above referenced contract, including, but not limited to, those provisions relating to notification to the State and related to the defense or prosecution of litigation.

ONLY SIGN AND DATE THIS DOCUMENT WHEN ATTACHING IT TO THE FINAL INVOICE

Contractor's Legal Name (as on contract): County of Siskiyou

Signature of Contractor or Official Designee: _____ Date: _____

Printed Name/Title of Person Signing: _____

Distribution: Accounting (Original) Program

Contractor Certification Clauses

CCC 04/2017

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

Contractor/Bidder Firm Name (Printed)	Federal ID Number
---------------------------------------	-------------------

By (Authorized Signature)

Printed Name and Title of Person Signing

Date Executed	Executed in the County of
---------------	---------------------------

CONTRACTOR CERTIFICATION CLAUSES

1. **STATEMENT OF COMPLIANCE:** Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 11102) (Not applicable to public entities.)

2. **DRUG-FREE WORKPLACE REQUIREMENTS:** Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,

2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES \$50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that Contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lesser of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably

required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. DOMESTIC PARTNERS: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

8. GENDER IDENTITY: For contracts of \$100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

1. CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and

Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

STATE OF CALIFORNIA

CALIFORNIA CIVIL RIGHTS LAWS ATTACHMENT

DGS OLS 04 (Rev. 01/17)

DEPARTMENT OF GENERAL SERVICES

OFFICE OF LEGAL SERVICES

Pursuant to Public Contract Code section 2010, a person that submits a bid or proposal to, or otherwise proposes to enter into or renew a contract with, a state agency with respect to any contract in the amount of \$100,000 or above shall certify, under penalty of perjury, at the time the bid or proposal is submitted or the contract is renewed, all of the following:

1. **CALIFORNIA CIVIL RIGHTS LAWS**: For contracts executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
2. **EMPLOYER DISCRIMINATORY POLICIES**: For contracts executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Proposer/Bidder Firm Name (Printed)	Federal ID Number
By (Authorized Signature)	
Printed Name and Title of Person Signing	
Executed in the County of	Executed in the State of
Date Executed	

WC-3395	CERTIFICATE OF COVERAGE	06/28/2024
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<p>PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT</p> <p>C/O ALLIANT INSURANCE SERVICES, INC. 18100 VON KARMAN AVENUE, 10TH FLOOR IRVINE, CA 92612</p> <p>PHONE (949) 756-0271 / FAX (619) 699-0901 LICENSE #0C36861</p>	<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BELOW. THIS CERTIFICATE OF COVERAGE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER</p>
<p>IMPORTANT: If the certificate holder is requesting a WAIVER OF SUBROGATION, the Memorandums of Coverage must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).</p>	
<p>COVERAGE AFFORDED BY: A Public Risk Innovation, Solutions, and Management</p>	


<p>Member: SISKIYOU COUNTY 1312 FAIRLANE RD. YREKA, CA 96097</p>	<p>COVERAGE AFFORDED BY: B</p>
<p>COVERAGE AFFORDED BY: C</p>	
<p>COVERAGE AFFORDED BY: D</p>	

Coverages
 THIS IS TO CERTIFY THAT THE MEMORANDUMS OF COVERAGE AND POLICIES LISTED BELOW HAVE BEEN ISSUED TO THE MEMBER NAMED ABOVE FOR THE PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE MEMORANDUMS AND POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH MEMORANDUMS AND POLICIES.

CO LTR	TYPE OF COVERAGE	MEMORANDUM/ POLICY NUMBER	COVERAGE EFFECTIVE DATE	COVERAGE EXPIRATION DATE	LIABILITY LIMITS
A	WORKERS' COMPENSATION & EMPLOYERS' LIABILITY	PRISM 24 EWC-24	07/01/2024	07/01/2025	WORKERS' COMPENSATION: Statutory EMPLOYERS' LIABILITY: \$5,000,000

LIMITS APPLY PER OCCURRENCE FOR ALL PROGRAM MEMBERS COMBINED.

Description of Operations/Locations/Vehicles/Special Items:
 AS RESPECTS EVIDENCE OF COVERAGE FOR AGREEMENT BETWEEN SISKIYOU COUNTY AND CALIFORNIA DEPARTMENT OF PUBLIC HEALTH FOR THE HIV SURVEILLANCE PROGRAM.

<p>Certificate Holder</p> <p>STATE OF CALIFORNIA DEPARTMENT OF PUBLIC HEALTH OFFICE OF AIDS FISCAL MANAGEMENT SECTION 1616 CAPITOL AVE, STE 616 MS 7700 SACRAMENTO, CA 95899-7426</p>	<p>Cancellation</p> <p>SHOULD ANY OF THE ABOVE DESCRIBED MEMORANDUMS OF COVERAGE/POLICIES BE CANCELLED BEFORE THE EXPIRATION THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE MEMORANDUMS OF COVERAGE/POLICIES PROVISIONS.</p>
<p>AUTHORIZED REPRESENTATIVE</p> <div style="text-align: center;">  Gina Dean Public Risk Innovation, Solutions, and Management </div>	

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANA
 WORKERS' COMPENSATION PROGRAM
 2024/2025 SCHEDULE OF INSURERS
 SISKIYOU COUNTY**

PROVIDER	POLICY NUMBER	LIMIT
Public Risk Innovation, Solutions, and Management	PRISM 24 PWC-24	Workers' Compensation and Employers Liability: \$125,000 each occurrence
Public Risk Innovation, Solutions, and Management	PRISM 24 EWC-24	Workers' Compensation: \$50,000,000 each occurrence (Difference between \$50,000,000 and the individual member's retention) Employers' Liability: \$5,000,000 each accident/each employee for disease (Difference between \$5,000,000 and the individual member's retention)
Liberty Mutual Fire Insurance Co	EW2-64N-444785-014	Statutory each accident/each employee for disease excess of \$50,000,00

CERTIFICATE NO.

ISSUE DATE

GL1-6382	AI	CERTIFICATE OF COVERAGE	06/28/2024			
<p>Public Risk Innovation, Solutions, and Management C/O ALLIANT INSURANCE SERVICES, INC. 18100 VON KARMAN AVENUE, 10TH FLOOR IRVINE, CA 92612</p> <p>PHONE (949) 756-0271 / FAX (619) 699-0901 LICENSE #0C36861</p>		<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BELOW. THIS CERTIFICATE OF COVERAGE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p>				
		<p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED and/or requesting a WAIVER OF SUBROGATION, the Memorandums of Coverage must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).</p>				
		COVERAGE AFFORDED	A- Public Risk Innovation, Solutions, and Management			
		COVERAGE AFFORDED	B			
<p>Member: SISKIYOU COUNTY 1312 FAIRLANE RD. YREKA, CA 96097</p>		COVERAGE AFFORDED	C			
		COVERAGE AFFORDED	D			
		<p>Coverages THIS IS TO CERTIFY THAT THE MEMORANDUMS OF COVERAGE LISTED BELOW HAVE BEEN ISSUED TO THE MEMBER NAMED ABOVE FOR THE PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE MEMORANDUMS DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH MEMORANDUMS. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</p>				
CO LTR	TYPE OF COVERAGE	MEMORANDUM NUMBER	COVERAGE EFFECTIVE DATE	COVERAGE EXPIRATION DATE	LIABILITY LIMITS	
A	<input checked="" type="checkbox"/> General Liability	PRISM 24 EL-25	07/01/2024	07/01/2025	\$1,000,000	
Limits inclusive of the Member's deductible of \$10,000						
<p>Description of Operations/Locations/Vehicles/Special Items:</p> <p>AS RESPECTS AGREEMENT BETWEEN SISKIYOU COUNTY PUBLIC HEALTH DIVISION AND CALIFORNIA DEPARTMENT OF PUBLIC HEALTH FOR THE HIV SURVEILLANCE PROGRAM.</p> <p>CALIFORNIA DEPARTMENT OF PUBLIC HEALTH OFFICE OF AIDS IS INCLUDED AS AN ADDITIONAL COVERED PARTY, BUT ONLY INSOFAR AS THE OPERATIONS UNDER THIS CONTRACT ARE CONCERNED.</p>						
<p>Certificate Holder</p> <p>STATE OF CALIFORNIA DEPARTMENT OF PUBLIC HEALTH OFFICE OF AIDS FISCAL MANAGEMENT SECTION 1616 CAPITOL AVE, STE 616 MS 7700 SACRAMENTO, CA 95899-7426</p>			<p>Cancellation</p> <p>SHOULD ANY OF THE ABOVE DESCRIBED MEMORANDUMS OF COVERAGES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE MEMORANDUMS OF COVERAGE PROVISIONS.</p>			
			<p>AUTHORIZED REPRESENTATIVE</p> <p style="text-align:center;"><i>Gina Dear</i></p> <p style="text-align:center;">Public Risk Innovation, Solutions, and Management</p>			

ENDORSEMENT NO. U-1**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT
GENERAL LIABILITY 1
ADDITIONAL COVERED PARTY AMENDATORY ENDORSEMENT**

It is agreed that the "**Covered Party**, Covered Persons or Entities" section of the Memorandum is amended to include the person or organization named on the Certificate of Coverage, but only with respect to liability arising out of premises owned by or rented to the Member, or operations performed by or on behalf of the Member or such person or organization so designated.

Coverage provided under this endorsement is limited to the lesser of the limits stated on the Certificate of Coverage or the minimum limits required by contract.

ADDITIONAL COVERED PARTY:

NAME OF PERSON OR ORGANIZATION SCHEDULED PER ATTACHED CERTIFICATE OF COVERAGE

AS RESPECTS:

PER ATTACHED CERTIFICATE OF COVERAGE

It is further agreed that nothing herein shall act to increase PRISM's limit of liability.

This endorsement is part of the Memorandum and takes effect on the effective date of the Memorandum unless another effective date is shown below. All other terms and conditions remain unchanged.

Effective Date: _____

Memorandum No.: PRISM 24 EL-00

Issued to: ALL MEMBERS

Issue Date: June 28, 2024



Authorized Representative
Public Risk Innovation, Solutions, and Management

CERTIFICATE NO.

ISSUE DATE

GL1-6383	AI	CERTIFICATE OF COVERAGE	06/28/2024			
<p>Public Risk Innovation, Solutions, and Management C/O ALLIANT INSURANCE SERVICES, INC. 18100 VON KARMAN AVENUE, 10TH FLOOR IRVINE, CA 92612</p> <p>PHONE (949) 756-0271 / FAX (619) 699-0901 LICENSE #0C36861</p>		<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BELOW. THIS CERTIFICATE OF COVERAGE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p>				
		<p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED and/or requesting a WAIVER OF SUBROGATION, the Memorandums of Coverage must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).</p>				
		COVERAGE AFFORDED	A- Public Risk Innovation, Solutions, and Management			
		COVERAGE AFFORDED	B			
<p>Member: SISKIYOU COUNTY 1312 FAIRLANE RD. YREKA, CA 96097</p>		COVERAGE AFFORDED	C			
		COVERAGE AFFORDED	D			
		<p>Coverages THIS IS TO CERTIFY THAT THE MEMORANDUMS OF COVERAGE LISTED BELOW HAVE BEEN ISSUED TO THE MEMBER NAMED ABOVE FOR THE PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE MEMORANDUMS DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH MEMORANDUMS. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.</p>				
CO LTR	TYPE OF COVERAGE	MEMORANDUM NUMBER	COVERAGE EFFECTIVE DATE	COVERAGE EXPIRATION DATE	LIABILITY LIMITS	
A	<input checked="" type="checkbox"/> General Liability <input checked="" type="checkbox"/> Auto Liability	PRISM 24 EL-25	07/01/2024	07/01/2025	\$1,000,000 \$1,000,000 Limits inclusive of the Member's deductible of \$10,000	
<p>Description of Operations/Locations/Vehicles/Special Items:</p> <p>AS RESPECTS AGREEMENT NUMBER 19-10454 BETWEEN SISKIYOU COUNTY PUBLIC HEALTH DIVISION AND STATE OF CALIFORNIA DEPARTMENT OF PUBLIC HEALTH FOR LOCAL HIV SURVEILLANCE PROGRAMS.</p> <p>STATE OF CALIFORNIA, IT'S OFFICERS, AGENTS AND EMPLOYEES ARE INCLUDED AS ADDITIONAL COVERED PARTIES, BUT ONLY INSOFAR AS THE OPERATIONS UNDER THIS CONTRACT ARE CONCERNED.</p>						
<p>Certificate Holder</p> <p>STATE OF CALIFORNIA DEPARTMENT OF PUBLIC HEALTH OFFICE OF AIDS 1501 CAPITOL AVE. SUITE 71.5178. MS 1802 SACRAMENTO, CA 95899-7377</p>			<p>Cancellation</p> <p>SHOULD ANY OF THE ABOVE DESCRIBED MEMORANDUMS OF COVERAGES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WIL BE DELIVERED IN ACCORDANCE WITH THE MEMORANDUMS OF COVERAGE PROVISIONS.</p>			
			<p>AUTHORIZED REPRESENTATIVE</p> <p style="text-align:center;"><i>Gina Dear</i></p> <p style="text-align:center;">Public Risk Innovation, Solutions, and Management</p>			

ENDORSEMENT NO. U-1

**PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT
GENERAL LIABILITY 1
ADDITIONAL COVERED PARTY AMENDATORY ENDORSEMENT**

It is agreed that the "**Covered Party**, Covered Persons or Entities" section of the Memorandum is amended to include the person or organization named on the Certificate of Coverage, but only with respect to liability arising out of premises owned by or rented to the Member, or operations performed by or on behalf of the Member or such person or organization so designated.

Coverage provided under this endorsement is limited to the lesser of the limits stated on the Certificate of Coverage or the minimum limits required by contract.

ADDITIONAL COVERED PARTY:

NAME OF PERSON OR ORGANIZATION SCHEDULED PER ATTACHED CERTIFICATE OF COVERAGE

AS RESPECTS:

PER ATTACHED CERTIFICATE OF COVERAGE

It is further agreed that nothing herein shall act to increase PRISM's limit of liability.

This endorsement is part of the Memorandum and takes effect on the effective date of the Memorandum unless another effective date is shown below. All other terms and conditions remain unchanged.

Effective Date: _____

Memorandum No.: PRISM 24 EL-00

Issued to: ALL MEMBERS

Issue Date: June 28, 2024



Authorized Representative
Public Risk Innovation, Solutions, and Management



County of Siskiyou

Notice of Intent (NOI)

Department:	HHSA Public Health Department
Project Manager/Contact No.	Bryan Wheeler (530) 841-2130
Department Director/Contact No.	Shelly Davis (530) 841-2140
Project Name:	CDPH HIV
Amount of Grant:	\$ 21,935.00
Last Updated:	July 30, 2024

Project Description:

Annual reoccurring allocation from California Department of Public Health for HIV surveillance.

Summary:

To conduct HIV surveillance in a manner consistent with administrative, fiscal, budgetary, and program guidance from CDPH, OA, and CDC.

Approvals

Signed by:

Prepared by: Bryan Wheeler 7/30/2024
E9C1EA8902CC4A1...
 Project Manager

Approved by: Shelly Davis, Director Public Health
B9D7320FA8154D3...
 Department Director

Angela Davis 7/31/2024
F2688EA8968C43D...
 County Administrator Officer

**ATTACHMENT
Grant Summary Form**

This form is available on the County's Intranet.

**County of Siskiyou
GRANT SUMMARY FORM**

GENERAL INFORMATION

Grant Title				Grant No.(CFDA)	
General Description of Grant Work scope					
Granting Agency	FED	STATE	OTHER	Agency Contact	Phone No.
Responsible Department				Department Contact	Extension No.
Board Approval Date	Application Date		Award Date	Est'd Completion Date	

GRANT COST AND REVENUE SUMMARY

Program Cost Summary	Total	Grant Portion
Revenue (Please display with brackets <>)		
Soft/hard cash match or In kind (<>)		
Staffing		
Contract Services		
Supplies & Other Operating Expenditures		
Capital Outlay		
Indirect Cost@ % of Direct Costs		
TOTAL GRANT COSTS AND REVENUES	\$	\$
How Was Grant Portion Determined?		

Budget Amendment Request Required? Appropriation Transfer	Yes	No	If yes, please attach copy of Budget

Does this grant allow for supplanting? Yes No
 Does this grant allow for program income? Yes No
 Will this require an advance of grant dollars? Yes No

OTHER COMMENTS (note any significant or unusual compliance requirements)

Use reverse side if necessary to provide additional information

Prepared By: Bryan Wheeler

Date: _____

****Please attach a copy of the grant guidelines and all supporting documents that relate to the program cost summary section.

The following page(s) contain the backup material for Agenda Item: [Health and Human Services - Public Health Division](#)

Please scroll down to view the backup material.

AGENDA WORKSHEET

Siskiyou County Clerk, 311 Fourth St. Room 201, Yreka, CA 96097

Regular Time Requested: N/A Meeting Date: 9/3/2024

OR
Consent

Contact Person/Department: Shelly Davis, Director / Health & Human Services
Agency – Public Health Division Phone: 841-2140

Address: 810 S Main Street, Yreka CA 96097

Person Appearing/Title: Shelly Davis / Director of Public Health Division

Subject/Summary of Issue:

Requesting consideration for the Governing Board Resolution to accept the Allocation Agreement from the State of California – Health and Human Services Agency - California Department of Public Health Office of Aids (CDPH/OA), funding for the Project Empowerment Tier 2, 2024-2028, No. 24-10049.

The Siskiyou County Health & Human Services Agency/Public Health Division is requesting approval for the Project Empowerment Tier 2 Funding Award for 2024-2028, No. 24-10049. This allocation is for the Local Health Jurisdictions (LHJ) to provide innovative, comprehensive HIV prevention and control activities to Black/African American and Latinx populations. The department’s total allocation is \$600,000.00 (\$150,000.00 annually), with spending authority through June 30, 2028.

Financial Impact:

NO Describe why no financial impact:

YES Describe impact by indicating amount budgeted and funding source below

Amount: \$600,000

Fund: 2121 Description: Public Health Org.: 401015 Description: Personal Health

Account: 540800 Description: State Other

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected: N/A

Additional Information: FY 24/25 \$150,000.00; FY 25/26 \$150,000.00; FY 26/27 \$150,000.00; FY 27/28 \$150,000.00
For a total amount of \$600,000.00

Recommended Motion:

“Recommend that the Board of Supervisors approve and authorize the Chair to sign the Governing Board Resolution with the State of California – Health and Human Services Agency – California Department of Public Health, Office of Aids (CDPH/OA), for the Project Empowerment Tier 2 Funding Award, to provide innovative and comprehensive HIV prevention and control activities, authorize the County Administrator to act on behalf of the County to execute any and all program award documents as outlined in Section 2 of the Resolution and authorize the Auditor to establish budget appropriation and set expenditures per the agreement amendment guidelines, for a total allocation of \$600,000.00, with spending authority through June 30, 2028.”

Reviewed as recommended by policy:

County Counsel	_____
Auditor	_____
Personnel	_____
CAO	_____

Special Requests:

Certified Minute Order(s) Quantity: 1

Other: Please return 1 original Resolution to Public Health

Attn: Angela Zambrano-Ibbs

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting. Revised 8/09/2021

RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SISKIYOU
AUTHORIZING THE ACCEPTANCE OF THE ALLOCATION AWARD UNDER THE
PROJECT EMPOWERMENT TIER 2, No. 24-10049
FOR COUNTY OF SISKIYOU

WHEREAS, the State of California, Health and Human Services Agency, California Department of Public Health, Office of Aids (CDPH/OA), issued a Notice of Award for Local Health Jurisdictions (LHJ) to award the Project Empowerment Tier 2 funding to provide innovative, comprehensive HIV prevention and control activities to Black/African American and Latinx populations. The total allocation for Siskiyou County is \$600,000.00, (annually \$150,000.00) for the period of July 1, 2024 through June 30, 2028.

WHEREAS, the Notice relates to the availability of funds under the Project Empowerment Tier 2, Funding; and

WHEREAS, County of Siskiyou ("County") desires to accept in the Project Empowerment Tier 2, Funding.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors for Siskiyou County does hereby determine and declare as follows:

SECTION 1. That County is hereby authorized and directed to accept the Project Empowerment Tier 2, Funding Award, as detailed in the Notice, up to the amount authorized.

SECTION 2. That the County Administrator is hereby authorized and directed to act on behalf of the County in connection with the Project Empowerment Tier 2, Funding Award, and to enter into, execute, and deliver any and all documents required or deemed necessary or appropriate to be awarded the Project Empowerment Tier 2, Funding Award, and all amendments thereto (collectively, the "Project Empowerment Tier 2, Funding Award Documents").

SECTION 3. That County shall be subject to the terms and conditions specified in the Project Empowerment Tier 2, Funding Award Documents, and that County will use the award funds in accordance with all the Project Empowerment Tier 2, Funding Program requirements, and any other applicable rules or laws.

PASSED AND ADOPTED by the Siskiyou County Board of Supervisors this _____ day of _____, 2024, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

COUNTY OF SISKIYOU:

 MICHAEL N. KOBSEFF, Chair
 Siskiyou County Board of Supervisors

ATTEST:
 LAURA BYNUM
 COUNTY CLERK

By _____
 Deputy



TOMÁS J. ARAGÓN, M.D., Dr.P.H.
 Director and State Public Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
 Governor

July 10, 2024

TO: ALL INTERESTED PARTIES

RE: NOTIFICATION OF INTENT TO AWARD CONTRACTS IN RESPONSE TO
 PROJECT EMPOWERMENT REQUEST FOR APPLICATIONS (RFA) 2024-2028, No.
 24-10049

The California Department of Public Health, Office of AIDS (CDPH/OA) will award contracts in the amount of \$4.5 million annually in local assistance funds to fund the development of 19 demonstration projects focused on providing innovative, comprehensive HIV prevention and control activities to Black/African American and Latinx populations. Award allocations will be distributed over four years and funding amounts are based on the selected tier of this RFA. Eligible entities include organizations that have the capacity to fulfill the program and administrative requirements outlined in this RFA and include: 1) any local health jurisdiction (LHJ) in California, or 2) any community-based organization (CBO) located within any LHJ in California. Not less than 50% of the total funds awarded in this RFA shall be provided to CBOs.

After completing an evaluation of the applications that were submitted, OA has selected and hereby intends to award contracts to the following applicants. Annual funding amounts are detailed below:

Tier 1A (\$250,000)

- Sunburst Project
- TruEvolution

Tier 1B (\$350,000)

- AIDS Healthcare Foundation
- AIDS Project Los Angeles Health
- CAL-PEP

Tier 1C (\$500,000)

- REACH LA
- Sacramento LGBT Community Center
- St. John's Community Health



July 10, 2024

Tier 2 (\$150,000)

- AltaMed
- Christie's Place
- East LA Women's Center
- Golden Rule Services
- LA LGBT Center
- Lifelong Medical Care
- Roots Community Health
- Siskiyou County Health and Human Services Agency

Tier 2 (\$125,000)

- Lyon-Martin Community Health Services
- Stanislaus County Health Services Agency

Please note that awards are contingent upon verification that awardees are in good standing and licensed to conduct business within the State of California. Awards are also contingent upon receiving Attachment 11: Funding Summary and Letter(s) of Support. The applicants listed above will receive an e-mail with additional details regarding the status of their application. For [questions](#), please e-mail ProjectEmpowerment@cdph.ca.gov.

Sincerely,



Marisa Ramos, Ph.D.
Office of AIDS Division Chief
Center for Infectious Diseases
California Department of Public Health

Cc: Jesse Peck
Chief, HIV Prevention Branch
HIV Prevention Branch, Office of AIDS

Karin Hill
Chief, Sexual Health and Program Resilience Section
HIV Prevention Branch, Office of AIDS

Matthew Willis
Chief, Local Capacity Building & Program Development Unit
HIV Prevention Branch, Office of AIDS

Chelsea Carney, MPA
HIV Program Development and Capacity Building Specialist

July 10, 2024

HIV Prevention Branch, Office of AIDS

Amy Hang, MPH
Community Planning and Capacity Building Specialist
HIV Prevention Branch, Office of AIDS



County of Siskiyou

Notice of Intent (NOI)

Department:	HHSA Public Health
Project Manager/Contact No.	Jessica Skillen -530-841-2121
Department Director/Contact No.	Shelly Davis -530-841-2140
Project Name:	Project Empowerment
Amount of Grant:	\$600,000
Last Updated:	05/06/2024

Project Description:

The Office of AIDS within the California Department of Public Health has announced a competitive funding opportunity spanning 48 months. Its objective is to diminish HIV transmission by backing strategic planning and programs that address health disparities, stigma, and obstacles hindering access to HIV prevention, care, and treatment services. The project term is: 07/01/2024-06/30/2028

Summary:

Siskiyou County Public Health plans to utilize grant funds for several purposes: developing and executing an HIV prevention education and outreach program, enhancing staff capabilities to facilitate an HIV coalition comprising community members and partner organizations, providing patient support to address barriers to testing and treatment, and expanding HIV education and testing efforts throughout Siskiyou County.

Approvals

Prepared by: DocuSigned by: Jessica Skillen 5/6/2024
149807F67B5F4E5...
Project Manager

Approved by: DocuSigned by: Shelly Davis, Director Public Health
B9D7320FA8154D3
Department Director

DocuSigned by: Angela Davis 5/6/2024
F2638EA8968C43D
County Administrator Officer



**Request for Applications
No. 24-10049**

April 10, 2024

California Department of Public Health (CDPH)

Office of AIDS (OA)

1616 Capitol Avenue, Suite 616, MS 7700

Sacramento, CA 95814

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Part I: Funding Opportunity Timeline and Description

Table 1. Tentative Request for Applications (RFA) Timeline

Event	Date
RFA release RFA available on CDPH/OA website: Request for Application	Wednesday, 4/10/24 by 5PM PST
Pre-Application webinar	Thursday, 4/18/24 at 2PM PST
Deadline for submitting written questions	Wednesday, 4/24/24 by 5PM PST
Answers to written questions available on CDPH/OA website: Request for Application	Monday, 4/29/24 by 5PM PST
Deadline to submit mandatory Letter of Intent (LOI)	Thursday, 5/2/24 by 5PM PST
Application submission deadline	Thursday, 6/6/24 by 5PM PST
Notice of intent to award released And available on CDPH/OA website: Request for Application	Wednesday, 7/3/24 by 5PM PST
Appeal deadline	Thursday, 7/11/24 by 5PM PST
Anticipated contract start date	Upon execution

Purpose

Project Empowerment will reduce HIV transmission among the most underserved populations that are most disproportionately affected by HIV. As indicated by HIV surveillance data, the populations most vulnerable to HIV are Black/African American (AA) and Latinx. Project Empowerment recognizes the strength and resilience of Black/AA and Latinx communities and intends to build up and empower these diverse communities that have been underserved by existing HIV prevention and health care systems by leveraging resources to focus on serving these communities. Project Empowerment supports the strategic planning and implementation of innovative and culturally responsive programs that reduce health inequities, HIV related stigma, medical mistrust, and barriers to HIV prevention, care, and treatment services. Through trauma-informed care approaches, projects will advance community health and wellness while understanding the current and historical trauma that adversely impacts Black/AA and Latinx health outcomes.

This funding aims to improve viral suppression among Black/AA and Latinx people with HIV (PWH), and to prevent HIV acquisition among Black/AA and Latinx people who are particularly vulnerable to HIV. The intended outcomes include increasing knowledge of HIV status, increasing linkage to and retention in HIV care, increasing viral suppression, increasing linkage to and uptake of preexposure prophylaxis (PrEP) and postexposure prophylaxis (PEP), and increasing access to harm reduction and/or syringe services programs.

Project Empowerment will support implementation of an array of evidence- and strength-based strategies that include biomedical and structural interventions tailored to the needs of Black/AA and Latinx people who may be vulnerable to HIV. CDPH/OA will take in to account the applicant’s ability to effectively reach and serve these populations through the [effective approaches linked within this RFA](#).

Health and Safety Code (HSC) Section [120780.5](#) establishes funding for the purposes of providing comprehensive HIV prevention and control activities to the most vulnerable and underserved individuals living with, or at high risk for, HIV infection. For the purposes of this RFA, those populations include Black/AA and Latinx. Priority subpopulations may include men who have sex with men (MSM), trans women, trans MSM, people who inject drugs (PWID), and cisgender women; however, CDPH/OA will consider other populations for which local data indicates a disproportionate impact by HIV.

For the purposes of this funding, CDPH/OA defines “innovative” as the application of new ideas and/or promising practices to address the needs of Black/AA and Latinx people as demonstrated by data. This also includes the advancement of existing programs or approaches that have been successful in serving Black/AA and Latinx people.

Activities

Funds should be allocated in a manner that balances the need to spread funding to as many awardees as possible and the need to provide meaningful activities to each recipient. Programs must use funding to improve comprehensive HIV **Prevention and Control Activities** including, but not limited to:

Prevention and Control	1. HIV testing, including the purchase of test kits
	2. Linkage to and retention in care
	3. PrEP and PEP
	4. Syringe services programs and/or harm reduction activities

In addition, funding will also be allocated toward the following **Organizational Activities**:

Organizational	5. Community organization and outreach
	6. Staff capacity building

Note: at least one of the four bolded **Prevention and Control Activities** above must be proposed in Tier 1 applications. For Tier 1 applications that include two or more proposed activities, applicants may choose any of the six activities listed above.

Community Organization and Outreach

Community organizing is a process of bringing community members with lived experience together to build power and enact social change that is led by community members, *for*

community members. Successful projects should engage the priority populations, develop leadership skills among individuals from priority populations, provide education about HIV prevention and racial health equity, and empower priority populations to use their collective power to influence policies, systems, and/or decision-making that affects their lives. Community organizing activities should also focus on HIV prevention, social determinants of health, and/or broader efforts to end the HIV, HCV, and STI syndemic in California.

Proposals with community organizing activities can be a standalone project or integrated with other existing HIV prevention and control activities. Proposals must demonstrate how new or reassigned staff will reach the priority populations. Funding may be used for community organization and outreach activities to build capacity needed to serve Black/AA and/or Latinx populations.

Staff Capacity Building

Positions funded by this award may be either full-time or a percentage of a full-time employee (FTE). In addition to funding staff time, you may include in their application a plan to build, increase or improve organizational and/or staff capacity to assist in serving Black/AA and/or Latinx populations.

Successful projects will already serve Black/AA and/or Latinx people and aim to increase access to HIV prevention services. Projects will invest in the development and care of staff that serve and/or reflect the priority population.

The success of empowering and building up staff strengthens a project's ability to fulfill its mission over time, thereby enhancing the ability to have a positive impact on the lives of Black/AA and/or Latinx populations.

Awardees may conduct the following activities but are not limited to 1) hire and/or reassign staff that are reflective of the priority populations, 2) provide staff care activities, 3) support staff development and training, and 4) build organizational capacity to serve Black/AA or Latinx people and communities. Other considerations may include providing cultural humility training to staff to build skills in serving Black/AA and Latinx communities or providing implicit bias training to hiring staff to ensure equitable hiring practices. Applicants should discuss how they will invest in the effectiveness and future sustainability of the agency to address the needs of Black/AA and/or Latinx populations.

Background

Research finds that retaining PWH in care to achieve viral suppression is the most efficacious strategy for reducing HIV incidence. Meanwhile, with the emergence of various new evidence-informed HIV prevention interventions over the last several years, researchers and providers have come to recognize that no single approach aimed at increasing viral suppression is sufficient to control HIV, and that even the most effective interventions are not likely to succeed

if they are delivered in isolation. Rather, they should include a combination of prevention strategies that encompass prevention and care, and include biomedical, behavioral, and structural interventions. Components that address cultural, social, economic, and other factors such as stigma and intimate partner violence, which directly influence HIV prevention and transmission, are also a valuable part of an overall strategy.

Based on 2021 surveillance outcomes and population size, CDPH/OA has determined that Black/AA and Latinx populations are the most underserved. California's 2021 HIV Surveillance Report and Supplemental tables can be viewed on the [CDPH/OA website](#).

Eligible Applicants

CDPH/OA shall award funding, on a competitive basis, to provide comprehensive HIV prevention and control activities for the most vulnerable and underserved individuals living with, or vulnerable to HIV. Applications will be scored using a standard scoring tool. Applicants must demonstrate that they have the organizational capacity to fulfill the Request for Applications (RFA) program and administrative requirements, including the expertise, history, and credibility to successfully reach and engage Black/AA and Latinx people.

Applicants may include individual community-based organizations (CBOs) and local health jurisdictions (LHJs), as well as collaborations between CBOs and LHJs. Eligible applicants include: 1) any LHJ in California, and 2) any CBO located within any LHJ in California. Agencies that provide health care and/or linkage services may also apply; examples include Federally Qualified Health Centers (FQHCs), other community clinics, hospital emergency departments, other facilities where medical care is provided, and other government bodies. Applicants located in any county are eligible to receive funding. Not less than 50% of the total funds awarded in this RFA shall be provided to CBOs.

Applicants that intend to partner with another agency to provide medical care or any of the other required activities must describe how services will be delivered. Client referrals should include warm handoffs and must be followed by confirmation of linkage and service delivery. In addition, for reporting and evaluation purposes, CBOs must have a strong working relationship with their local county health department. CDPH/OA welcomes multi-jurisdictional applications.

Please note: As required by California law, business entities must be in good standing and qualified to do business in California, including applicants that have concurrent or prior contract/grant relationships with CDPH/OA. CDPH/OA will consider any prior letter of correction or written notice of breach sent to applicant, or inadequate performance in its decision to award.

Award Period

State General Fund local assistance in the amount of \$4.5 million annually, approved on an on-going basis, allows for the establishment of innovative HIV prevention and control activity-based projects.

The terms of the resulting contracts will be four years in duration. **The anticipated project start date referenced in the Tentative RFA Timeline may vary due to the time required to finalize the agreements, obtain signatures, and process the agreements between awardees and CDPH/OA.** The tentative award period is:

- Year 1: July 1, 2024 – June 30, 2025
- Year 2: July 1, 2025 – June 30, 2026
- Year 3: July 1, 2026 – June 30, 2027
- Year 4: July 1, 2027 – June 30, 2028

Awardees are not authorized to begin work until the agreement is finalized. Work conducted outside the effective start and end date of the agreement will not be eligible for reimbursement. All funding is contingent on the availability and continuation of State General Funds allocated for this purpose, as stated in California HSC [120780.5](#).

Part II: Awards and Requirements

The awards granted through this RFA will be categorized based on two different “tiers” specifically focusing on Black/AA and Latinx communities. Requirements include, but are not limited to:

- Using local data, applicants must demonstrate how they know this population is underserved in their jurisdiction.
- Using their agency’s data, applicants must demonstrate that they are capable of effectively serving the priority population (ex: testing positivity rate, linkage and retention rates for clients, # of PrEP and PEP referrals, % of syringe services program (SSP) clients who represent priority populations).
- Programs must be new, innovative, and demonstrate how they will be effective in serving the priority population.

Tier 1 projects will focus on **at least one** of the bolded **Prevention and Control Activities** (HIV testing, LTC, PrEP and PEP or harm reduction and SSPs) but may also propose **Organizational Activities** (community organization and outreach or staff capacity building). **Tier 2 projects** will focus on **Organizational Activities** only (*either* staff capacity building **or** community organization and outreach).

CDPH/OA will award 17 awards in total. Applicants **may only apply for one** of the following award tiers and annual award amounts:

- Tier 1A – three \$250K awards
- Tier 1B – three \$350K awards
- Tier 1C – three \$500K awards
- Tier 2 – eight \$150K awards

Table 2. RFA Award Tiers and Allocations

Tier	Sub-Tier	# of awards	Award amount	Requirements	Mpox Vaccine Administration
Tier 1: Prevention and control activities	1A	3	\$250K awards	Must demonstrate how they will improve outcomes related to one of the bolded Prevention and Control Activities in the “Purpose” section above. One activity total. May use up to 10% of award on new media.	CBOs and FQHCs will be eligible for reimbursement for mpox vaccine administration and vaccine outreach/education activities. Costs related to these activities should be factored accordingly into proposed budgets.
	1B	3	\$350K awards	Must demonstrate how they will improve outcomes related to one of the bolded Prevention and Control Activities in the “Purpose” section above, plus one additional activity of your choice. Two activities total. May use up to 10% of award on new media.	CBOs and FQHCs will be eligible for reimbursement for mpox vaccine administration and vaccine outreach/education activities. Costs related to these activities should be factored accordingly into proposed budgets.
	1C	3	\$500K awards	Must demonstrate how they will improve outcomes related to one of the bolded Prevention and Control Activities in the “Purpose” section above, plus at least two additional activities of your choice. Three or more activities total.	CBOs and FQHCs will be eligible for reimbursement for mpox vaccine administration and vaccine outreach/education activities. Costs related to these activities should be factored accordingly into proposed budgets.

				May use up to 10% of award on new media.	
Tier 2: Staff capacity building OR Community organization and outreach	N/A	8	\$150K awards	Staff capacity building awards must demonstrate how new or reassigned staff will reach the priority populations. Funding may be used to hire and or re-assign staff to provide HIV prevention services to build capacity needed to serve Black/AA and/or Latinx populations. May use up to 10% of award on new media. OR Community organization and outreach awards must demonstrate how new or reassigned staff will reach the priority populations. Funding may be used to community organization and outreach activities to build capacity needed to serve Black/AA and/or Latinx populations. May use up to 10% of award on new media.	CBOs and FQHCs will be eligible for reimbursement for mpox vaccine administration and vaccine outreach/education activities. Costs related to these activities should be factored accordingly into proposed budgets.
Totals:	N/A	17	\$4.5M	N/A	

Budget

The Budget Template (Attachment 5) must be completed using the Budget Guidance (Attachment 4). The Budget Template must explain all expenses included as instructed in the

budget guidance. Applicants are responsible for ensuring the calculations in the budget are accurate. There will be no reimbursement of pre-award costs. If awarded, projects will not receive funding up front, but will be reimbursed via a monthly or quarterly invoicing process to be determined by the awardee. CDPH/OA reserves the right to deny requests for any item listed in the budget that is deemed to be unnecessary for the implementation of the project.

Funds from these awards may be used for most costs associated with planning, implementing, and evaluating Project Empowerment, including the activities listed in this RFA. Examples of allowable expenses include, but are not limited to, the following:

- Staff time, rent, training, transportation, and some costs related to medical care and treatment (note that, as these are demonstration projects, awardees should make every effort to follow the “payer of last resort” model when consuming funds for medical care and treatment)
- Medical staff time, blood draws, lab work, and prescription medication starter packs
- At least 10% of the applicant’s budget must be allocated to evaluation activities, which include data collection, entry, management, monitoring, and quality control.
- New media is allowable for \$500K, \$350K and community organizing and outreach awards but is capped at 10%.
- CBOs and FQHCs will be eligible for reimbursement for mpox vaccine administration and vaccine outreach/education activities. Costs related to these activities should be factored accordingly into proposed budgets.

*Awardees may budget up to 10% of their award for the development of new media (e.g., funding capacity building for staff to learn how to develop social media campaigns on TikTok or Instagram to increase outreach to priority populations for HIV prevention). For full budget details, please refer to the Budget Guidance document.

Monitoring and Evaluation

At least 10% of the project budget must be allocated to evaluation activities. Any projects that provide direct services with these funds (i.e., testing, linkage to care, PrEP, etc.) will be required to include data collection, entry, management, monitoring, and quality control in their evaluation plan. Both quantitative and qualitative evaluation will be required for projects that provide direct services.

Projects that do not provide direct services with these funds (i.e., staff development or community organizing) will be required to provide ongoing qualitative evaluation. A description of both quantitative and qualitative evaluation requirements is listed below:

- Quantitative evaluation: awardees will enter client-level data into CDPH/OA’s prevention database, Local Evaluation Online (LEO). CDPH/OA will provide the necessary data collection forms and training regarding system use.
- Qualitative evaluation: awardees will collaborate with CDPH/OA before program implementation, at program end, and as needed during the demonstration to 1)

document current protocols, 2) document and assist with any mid-cycle changes, and 3) provide progress report summaries at appropriate intervals and at end of contract period.

Projects providing direct services will be required to collect and monitor client-level demographics and client services data, including established processes for data collection, entry, and routine monitoring, sufficient staffing numbers, and inter-agency agreements as needed. Projects must also have the capacity to implement the required data management, monitoring, quality control, progress reporting, and OA-led program evaluation activities for the entire contract period (i.e., staff capacity and experience, data system resources). All projects must provide qualitative narrative will be required to attend quarterly meetings to share best practices, discuss challenges and successes.

Tier 1 Awards

This section includes an overview of programmatic objectives and activities and required approaches for Tier 1 projects. Applicants must describe program goals and proposed activities to implement a project designed to provide innovative approaches and direct services to the proposed priority population(s).

Tier 1 project services initiatives are intended to provide services and activities to Black/AA and Latinx people including, but not limited to, HIV testing, linkage to and retention in care, PEP and PrEP, and SSPs and/or related harm reduction activities.

Project Objectives

1. Increase the number of Black/AA or Latinx people who know their serostatus
2. Increase the number of Black/AA or Latinx people who are vulnerable to HIV on PrEP
3. Increase the number of AA/Black or Latinx people newly diagnosed with HIV who are rapidly linked to HIV medical care (within five days of HIV diagnoses)
4. Increase the number of newly HIV diagnosed Black/AA or Latinx people who are virally suppressed within six months of diagnosis
5. Increase the number of Black/AA or Latinx people with diagnosed HIV infection who are virally suppressed

Note that the objectives of each individual funded project will vary depending on the activity(ies) they select.

Project Activities

Applications for each of the award amounts for Tier 1 (\$500k, \$350k, and \$250k) must include, but are not limited to, at least of **one** of the following **Prevention and Control Activities**:

1. HIV testing, including the purchase of HIV test kits

2. Linkage to and retention in care for PWH
3. PrEP-related and PEP-related activities
4. SSPs and/or harm reduction activities

Required Approaches

Tier 1 applicants will be required to include the following approaches in their project proposals. For full definitions of required approaches, visit our website to see "[Effective Approaches for HIV Programs](#)." Required approaches for this RFA include:

- Benefits counseling and navigation
- Comprehensive sexual health education
- Harm reduction
- Health and wellness
- Health equity approach
- Innovative testing strategies
- Involvement of the priority population in service delivery
- Safe and secure program environment
- Social networks
- Status neutral approach
- Syndemic approach
- Telehealth
- Trauma-informed practices

Tier 1 Questions

Tier 1: Respond to all questions in the Priority Population(s), Required Approaches and Innovation sections listed below.

Priority Population(s)

1. Identify all priority population(s) you will serve and provide an estimated number of people from each population to be served yearly by your project.
2. Provide local data that describes your rationale for selecting this priority population(s) as your focus.
3. Describe your experience with reaching and engaging your priority population(s). How will this make you a good fit for this project? Please include any relevant data that demonstrates that you are capable of serving your proposed population(s).

Required Approaches

1. Describe how benefits counseling and navigation services will be provided to clients.
2. Describe how you will provide comprehensive sexual health education for folks of any age group, when appropriate.
3. How are the principals of harm reduction incorporated to your services and how you treat clients?

4. How is the health and wellness approach incorporated into your services?
5. Describe how your organization uses a health equity approach to serving your clients.
6. Describe how your testing strategies are innovative (include testing for HIV, HCV and/or STIs).
7. Describe how your priority populations will be involved in the planning and implementation of service delivery.
8. Describe how you will create a safe and secure program environment for your clients.
9. How will you use social networks to improve outreach or service delivery?
10. Describe how your approach to providing services will be status neutral.
11. Describe how your organization uses a syndemic approach to the services you provide.
12. Describe how telehealth will be incorporated into your service delivery.
13. Describe how your practices and services are trauma-informed.

Innovation

1. Describe what makes your proposed project innovative, and how it will be distinct without duplicating services.

Tier 1: Respond to at least one of the Prevention and Control Activities listed below.

HIV Testing

1. Provide an overview of your testing proposal, including the type of HIV testing you will offer, (i.e., routine opt-out, outreach, self-testing, etc.), who will provide the tests and in what setting(s).
2. How will you determine who to test?
3. What challenges do you face with testing your priority population(s) and how will you overcome them?
4. Describe your process for linkage to PrEP for those that test negative.
5. Describe your process for linkage to care for those who test positive.
6. Describe your process for reaching out to test partners of clients who test positive for HIV.

Linkage to and Retention in Care

1. Describe your process for linkage to care including how long it takes you to link someone to care.
2. What challenges do you face with linkage to care for your priority population(s) and how will you overcome them?
3. How will you address the challenges of retaining people in care to ensure that they achieve viral suppression?
4. How will you identify HIV-positive clients who have fallen out of care and then reengage them in care?
5. Describe how you will link uninsured or underinsured clients to benefits and refer them to essential support services (i.e., benefits navigation and enrollment, mental health and substance use services, housing, transportation, employment services, etc.).

PEP and PrEP

1. Describe how you will screen, assess, and refer people to PrEP.
2. How will you promote PrEP to clients who may benefit from it (e.g., social media, outreach events, etc.)?
3. How long does it take you to link someone to PrEP? (i.e., same day medication in hand vs. prescription)
4. Describe the challenges that exist with PrEP uptake among your priority population(s) and how you will overcome these challenges.
5. Describe your process for providing or linking someone to PEP for people who may have had a possible exposure to HIV within the last 72 hours. How will you transition them to PrEP?

Syringe Services and Related Harm Reduction Activities

1. Describe how your SSP or harm reduction program tailors services to increase access to services for Black/AA and or Latinx PWID.
2. What innovative practice will you implement to serve your priority population(s)?
3. Describe SSP's syringe distribution policy (i.e., needs-based or limited) and the justification for the exchange policy.
4. Describe any leadership, training, and employment opportunities you have for people who use drugs.
5. Describe how staff members are trained to provide education and treatment referral for significant drug user health issues, including overdose risk, viral hepatitis, abscess prevention and wound care.
6. Describe how staff, including any subcontractors and consultants, possess the training, skills, and experience consistent with the needs of the project.

Tier 1: Respond to all questions in the Staffing and Staff Training, Project Capacity, and Monitoring and Evaluation sections listed below.

Staffing and Staff Training

1. Describe your staffing plan, including your plans to hire and/or reassign staff that represent your priority populations.
2. Describe how your staff will provide services that are culturally, linguistically, developmentally and age appropriate.
3. How will you maintain project integrity in the event of staff turnover?

Organizational Capacity

1. Describe your overall organizational capacity to implement this project (i.e., your organization size, staffing and/or reach into the community, etc.). Include any organization(s) that you will subcontract with and your relationship with them.
2. Describe the organization's administrative systems and accountability mechanisms for contract management, including reporting.

Monitoring and Evaluation

1. Describe available staff, or plans to hire or reassign staff, that will facilitate all evaluation activities and requirements to be initiated and implemented continuously throughout project duration. Requirements include using LEO, a web-based, OA-provided data application and OA data collection forms which are available online and must be printed by project awardees.
2. Describe your plan to enter data into the OA-provided data application in a timely manner. Describe contingency plans to address anticipated delays in implementation of evaluation activities (i.e., gaining access for data entry, hiring of staff, etc.).

Tier 2 Awards

Staff Capacity Building

Project Objectives

1. Increase staff available to provide culturally appropriate HIV prevention services to Black/AA and Latinx populations.
2. Provide staff care activities that are trauma-informed, culturally appropriate and promote a safe work environment.
3. Provide opportunities for staff growth and development that empower the individual to better serve Black/AA or Latinx populations, as well as equip them with the necessary skills for career advancement.
4. Develop and create sustainable organizational capacity to address the gaps that exist in serving Black/AA and Latinx populations.

Note that the objectives of each individual funded project will vary depending on the activity(ies) they select.

Project Activities

Staff capacity building applications must describe how the applicant will provide the following activities:

1. Staff recruitment
2. Staff care activities
3. Staff development and training
4. Organizational capacity building

Staff Capacity Building Questions

Priority Population(s) Served and Staff Demographics

1. Identify all priority population(s) you currently serve and provide an estimated number of people from each population to be served yearly by your project.
2. Describe your current ability to serve your priority population(s), including your staff's personal and professional experiences, and how this project will expand your ability to reach and engage your priority population(s).
3. How do your staff demographics compare to the population(s) you serve?

Staff Recruitment

1. Describe your staffing plan, including your plans to hire and/or reassign staff that represent your priority populations.
2. How will hiring or reassigning staff fill existing gaps in service delivery?
3. Describe how your staff will provide services that are culturally, linguistically, developmentally and age appropriate. Include any plans to provide staff training.
4. How will you maintain project integrity in the event of staff turnover?

Staff Care Activities

1. Describe how you will provide a safe and secure work environment.
2. Describe how you will provide a trauma-informed approach in caring for staff.
3. Describe how you will apply cultural humility approaches to working with staff.
4. Describe what support services you offer to staff (i.e., housing instability, health and retirement benefits, mental health and counseling services).
5. Describe how you will address staff burnout.
6. Describe any additional activities you will use to sustain and support staff.

Staff Development and Training

1. Describe how you will provide opportunities for staff development, including any training plans for new and/or reassigned staff.
2. Describe how you will identify leadership development opportunities for staff.

Organizational Capacity Building

1. Describe, in detail, all capacity building activities you will conduct and how these activities will result in increased organizational capacity to serve your priority population(s) (i.e., development of grant writing skills, project management, strategic planning, program development).
2. Describe your overall organizational capacity to implement this project (i.e., your organization size, staffing and/or reach into the community, etc.). Include any organization(s) that you will subcontract with and your relationship with them.
3. Describe the organization's administrative systems and accountability mechanisms for contract management, including reporting.

Monitoring and Evaluation

1. Describe available staff, or plans to hire or reassign staff, that will facilitate all evaluation activities and requirements to be initiated and implemented continuously throughout project duration.
2. Describe contingency plans to address anticipated delays in implementation of evaluation activities (i.e., gaining access for data entry, hiring of staff, etc.).

Community Organization and Outreach

Project Objectives

1. Bring individuals from priority populations together to uplift their lived experiences and collective voices/power.
2. Build knowledge and skills among individuals from priority populations as leaders in health equity and social justice.
3. Empower individuals from priority populations to enact changes in policies, systems, or decision-making related to HIV prevention via initiatives, campaigns, and/or other outreach efforts.

Note that the objectives of each individual funded project will vary depending on the activity(ies) they select.

Project Activities

Awardees may conduct the following community organizing activities, but are not limited to:

- Engaging and recruiting a group of people from priority populations or communities most impacted by HIV and connecting them to community organizing activities in the proposal.
- Developing innovative and culturally relevant community engagement strategies based on the cultural strengths of priority populations.
- Partnering with organizations serving priority populations to engage and recruit individuals from priority populations and/or collaborate on other community organizing activities.
- Building knowledge among priority populations about effective HIV prevention and the historical, social, and political contexts of HIV (i.e., stigma, LGBTQ+ rights, consumer rights, historical HIV outreach efforts, etc.).
- Building knowledge among priority populations about racial health equity and social justice topics such as intersectionality, racism, structures of white supremacy and capitalism, systems thinking, decolonization, social determinants of health, healing, etc. and how it relates to HIV prevention.
- Providing leadership development opportunities to build knowledge and skills in individuals of priority populations.

- Developing and implementing HIV prevention outreach and campaigns that are designed and led by priority populations.
- Developing and implementing peer-to-peer campaigns that uplift community knowledge and leadership to promote consumer rights and protect the health and safety of priority populations.
- Developing and implementing campaigns that raise awareness for resource allocations toward sustained efforts to end the HIV, HCV, and STI syndemic.
- Developing and implementing community-led initiatives for policy and systems change that advance HIV prevention.
- Hiring community organizers and/or building staff capacity to conduct community organizing activities.

Community Organization and Outreach Questions

Priority Populations and Staff Demographics

1. Identify the priority population(s) that your organization plans to serve. Describe your organization's experience in reaching and organizing the identified priority population.
2. Describe how staff are representative of priority population(s) served. Include a description of your staff's cultural knowledge, lived experience, and/or professional experience in working with the identified priority population.

Community Engagement

1. Describe your plans for engaging and recruiting individuals from priority population(s). How will you ensure that your engagement strategies are culturally relevant to the priority population(s)?
2. Describe your plans for building knowledge among priority populations around HIV prevention (including its historical, social, and political contexts) and/or racial health equity and social justice topics.
3. How will you develop and support the leadership of individuals from priority populations?
4. How will you create a safe and secure program environment for priority populations to discuss their lived experiences?

Community Organization and Outreach Efforts

1. Describe your planned activities on developing and implementing HIV prevention initiatives, campaigns, and/or outreach efforts. How will you ensure that these activities are designed and led by individuals from priority population(s)?
2. How will your proposed community organizing activities address needs or gaps in social determinants of health (i.e., housing, healthcare access, socioeconomic status, mental health and substance use, stigma, etc.)?
3. What outcomes do you plan to achieve from the proposed community organizing activities?

4. Often, community organizing work can feel heavy. What are your plans to facilitate rest, self-care, and healing for staff as well as the individuals from priority populations engaged in your work?

Organizational Capacity

1. Describe your overall organizational capacity to implement this project (i.e., your organization size, staffing and/or reach into the community, etc.). Include any organization(s) that you will subcontract with and your relationship with them.
2. Describe the organization's administrative systems and accountability mechanisms for contract management, including reporting.

Monitoring and Evaluation

1. Describe available staff, or plans to hire or reassign staff, that will facilitate all evaluation activities and requirements to be initiated and implemented continuously throughout project duration.
2. Describe available data collection/reporting tools and systems you will use to track and measure outcomes of your planned activities.

Part III: Additional Requirements, Evaluation and Submission

Questions and Application Evaluation Process

If upon reviewing this RFA, a potential applicant has any questions regarding the RFA, discovers any problems, including any ambiguity, conflict, discrepancy, omission, or any other error, the applicant shall immediately notify CDPH/OA in writing via e-mail to request clarification or modification of this RFA.

All such inquires shall identify the author, applicant name, address, telephone number, and e-mail address, and shall identify the subject in question, specific discrepancy, section and page number, or other information relative to describing the discrepancy or specific question.

Questions/inquiries must be received by the time and date referenced in the Tentative RFA Timeline. Questions will be accepted via e-mail at the following address.

E-mail Address: ProjectEmpowerment@cdph.ca.gov

All questions and CDPH/OA's responses will be posted and available on the CDPH/OA website referenced in the Tentative RFA Timeline. Specific inquiries determined to be unique to an applicant will be responded to via e-mail to the requestor only.

If a prospective applicant fails to notify CDPH/OA of any problem or question known to an applicant by the date indicated in this section, the applicant shall apply at their own risk.

Prospective applicants are reminded that applications are to be developed based solely upon the information contained in this document and any written addenda issued by CDPH/OA.

Application Evaluation Process

Following the closing date for application submissions, CDPH/OA will evaluate each application to determine responsiveness to the RFA requirements.

Applications found to be non-responsive at any stage of the evaluation for any reason will be rejected from further consideration. Late applications will not be reviewed.

CDPH/OA may reject any or all applications and may waive any immaterial defect in any application. CDPH/OA's waiver of any immaterial defect shall in no way excuse the applicant from full compliance with the contract terms if the applicant is awarded the contract. Although personnel budgets may be submitted with unfilled positions noted as "to be determined," no changes in subcontractors or changes in staffing are allowed after a contract is awarded without CDPH/OA approval of a formal contract amendment. Please note that submitting budgets with "to be determined" positions will not exempt the applicant from providing detail on specific services to be provided by the positions listed.

Grounds for Rejection

CDPH/OA may, at its sole discretion, correct any obvious mathematical or clerical errors. CDPH/OA reserves the right to reject any or all applications without remedy to the applicants. There is no guarantee that a contract will be awarded after the evaluation of all applications if, in the opinion of CDPH/OA, none of the applications meet California's needs.

Circumstances that will cause an application package to be deemed non-responsive include:

- a) Applicant failed to submit the LOI by the deadline required by this RFA.
- b) The application is received after the deadline set forth in this RFA.
- c) Applicant failed to complete required forms and attachments as instructed in this RFA or as instructed in the attachments.
- d) Applicant failed to meet format or procedural submission requirements.
- e) Applicant provides inaccurate, false, or misleading information or statements.
- f) Applicant is unwilling or unable to fully comply with proposed contract terms.
- g) Applicant supplies cost information that is conditional, incomplete, or contains any unsigned material, alterations, or irregularities.
- h) Applicant does not meet applicant qualifications set forth in this RFA.
- i) Applicant does not use and/or modifies the Application Narrative Template or other provided attachments. **Note: Attachment 11 may be modified if submitting the Funding Summary portion separate from the Letter of Support.**

Application Review

Applications that meet the format requirements and contain all the required forms and documentation will be submitted to an evaluation committee convened by CDPH/OA. The

committee will assign numeric scores to each responsive application. The applications will be evaluated in each category based upon the quality and completeness of its response to California's needs, including but not limited to, the likelihood of maximally improving the health and well-being of PWH, and RFA requirements.

The evaluation will constitute recommendations to CDPH/OA management. Final approval of awardees will be made by the CDPH/OA Division Chief.

Instructions for RFA Submission

LOI – MANDATORY – date and time as referenced in the Tentative RFA Time Timeline

Prospective applicants are required to submit the LOI to CDPH/OA indicating their intent to apply in response to this RFA. **Applicants may indicate interest in more than one award in their LOI, however, ultimately, they may only apply for one award.** The LOI must be electronically signed by an official authorized to enter into a contractual agreement on behalf of the applicant. A typed signature will suffice. An example of the language for the LOI may be:

“This letter confirms that [name of applying agency] intends to apply for Tier 1A or Tier 2 Project Empowerment funding.”

Upon submitting the LOI, CDPH/OA will send the applicant all required application attachments. The LOI must be sent via e-mail to the following address. Applicants that fail to submit the LOI by the specified deadline are precluded from applying.

E-mail Address: ProjectEmpowerment@cdph.ca.gov

Application Submission Requirements

The provided application templates must be used when responding to the RFA. Do not reformat any of the templates. **Attachment 11 may be modified if submitting the Funding Summary portion separate from the Letter of Support.** The size of the lettering in the Application Narrative Template (Attachment 7) must be at minimum 11-point, Arial font. Do not send application and attachments as one single Portable Document Format (PDF). All attachments should be sent back in the same file format they were provided. Applicants intending to apply are expected to thoroughly examine the entire contents of this RFA and become fully aware of all the requirements outlined in this RFA.

Applications are to be developed solely on the material contained in this RFA and any written addendum issued by CDPH/OA. The following is the order in which sections in the application must be submitted. A complete application package (Attachments 1, 2, 3, 5, 6, 7, 8, 9, 10, and 11 - excluding Attachment 4) must be submitted. A brief description of each attachment is as follows:

- a) Attachment 1: Application Certification Checklist: Complete the checklist. This sheet will serve as the guide to ensure the application package is complete, and the required documents are organized in the correct order.
- b) Attachment 2: Application Cover Sheet: Complete the application cover sheet. This sheet must be signed by an official authorized to enter into a contractual agreement on behalf of the applicant.
- c) Attachment 3: Executive Summary (one page limit): Include a one-page Executive Summary of the proposed project and how it will be integrated with your current activities.
- d) Attachment 4: Budget Guidance: Full budget guidance, instructions, and complete descriptions of what each line item must include on completing the budget template (Attachment 5). **Do not submit the budget guidance as part of your application.**
- e) Attachment 5: Budget Template (Excel workbook): Complete the Budget Template for each funding period. The terms of the resulting contracts will be four fiscal years in duration. Funding is contingent on the availability and continuation of state general funds allocated for this purpose, as stated in California HSC 120780.5.
- f) Attachment 6: Activities List (Excel sheet): Complete the pre-populated Activities List in the Excel sheet provided according to the instructions in the attachment. All cells must be completed for each activity being proposed.

The budget descriptions of services, duties, etc. found in the Budget Template (Attachment 5) must explain and justify both program services funded by other funding and those, if awarded, funded by this contract. The personnel line item must list each position that is associated with this program. Include a brief explanation of each position's major responsibilities, and the time allocation to be funded by the contract, resulting from this RFA. For the operating expenses category, provide a general description of expenses included in the budget line item. Proposed consultants must indicate the number of contracted hours and costs associated with hiring a consultant for the project. All subcontractor(s) shall be listed by name and address in the application.

Note: These funds may not be used to pay for clinical care or other services that can be billed to third-party payers.

- g) Attachment 7: Application Narrative Template: Complete the Application Narrative Template covering funding period July 1, 2024, through June 30, 2028. The Application Narrative Template must include complete descriptions of your plan to carry out the requirements outlined of this RFA.
- h) Required Forms/Documentation: The following is a list of required forms/documentation to accompany all applications as attachments. Please note that all forms must have the same exact naming convention throughout, or they will not be accepted by the Contracts Management Unit. For example, if the licensed name of an agency is "Trinity Community Healthcare Center Inc.", all

documents must include that full name and not a shorten version such as “Trinity Health”.

- i. Attachment 8 (**for local health jurisdictions only**): Taxpayer ID Form – (CDPH 9083)
- ii. Attachment 9: Payee Data Record – (STD 204)
- iii. Attachment 10: Payee Data Record Supplement – (STD 205)
- iv. Attachment 11: Local Health Department (LHD) Funding Summary and Letter of Support: All applicants must complete the LHD Letter of Support form to be eligible to apply. Please reach out to your LHD for signature and acknowledgement of your application. Applicants who are LHDs may complete the form themselves and submit. If the applicant will provide services across multiple jurisdictions, the applicant must provide a Letter of Support from each jurisdiction where services will be provided. **This form may be modified if submitting the Funding Summary portion separate from the Letter of Support. Do not change the language within this document.**

Applications that fail to follow any of the requirements will be rejected from further consideration.

Availability of other funding will not affect the scoring of this RFA.

The cost of developing the application for this RFA is entirely the responsibility of the applicant and shall not be chargeable to the State of California or included in any cost elements of the application.

Application Submission Instructions

Applications must be submitted via e-mail to the following address as referenced in the Tentative RFA Timeline.

E-mail Address: ProjectEmpowerment@cdph.ca.gov

Notification of Intent to Award

Notification of the State’s intent to award contracts for these demonstration projects will be posted on the CDPH/OA website by the date indicated in the Tentative RFA Timeline.

Disposition and Ownership of the Application

All materials submitted in response to this RFA will become the property of CDPH/OA, and subject to the Public Records Act (Government Code Section 6250, et. seq.). CDPH/OA shall have the right to use all ideas or adaptations of the ideas contained in any application received. The selection or rejection of an application will not affect this right. Within the

constraints of applicable law, CDPH/OA shall use its best efforts not to publicly release any information contained in the applications which may be privileged under Evidence Code 1040 (Privileged Official Record) and 1060 (Privileged Trade Secret) and which is clearly marked "Confidential" or information that is protected under the Information Practices Act.

Contracts Award Appeal Procedures

Any applicant who applied and was not awarded a contract for funding may file an appeal with CDPH/OA. Appeals must state the reason, law, rule, regulation, or practice that the applicant believes has been improperly applied regarding the evaluation or selection process. There is no appeal process for applications submitted late or incomplete. Appeals shall be limited to the following grounds:

- CDPH/OA failed to correctly apply the application review process, format requirements, or evaluating the applications as specified in the RFA.
- CDPH/OA failed to follow the methods for evaluating and scoring the applications as specified in the RFA.

[Appeals must be sent via e-mail](mailto:ProjectEmpowerment@cdph.ca.gov) to ProjectEmpowerment@cdph.ca.gov and must be received as referenced in the Tentative RFA Timeline. The CDPH/OA Division Chief, or their designee, will then come to a decision based on the written appeal letter. The decision of the CDPH/OA Division Chief, or their designee, shall be the final remedy. Applicants will be notified via e-mail within 15 business days of the consideration of the written appeal letter.

CDPH/OA reserves the right to award the contract when it believes that all appeals have been resolved, withdrawn, or responded to the satisfaction of CDPH/OA.

Miscellaneous RFA Information

The issuance of this RFA does not constitute a commitment by CDPH/OA to award contracts. CDPH/OA reserves the right to reject any and all applications, or to cancel this RFA if it is in the best interest of CDPH/OA to do so.

The award of a contract by CDPH/OA to an entity that proposes to use subcontractors for the performance of work under the resulting contract shall not be interpreted as CDPH/OA approval of the selected subcontractors. Subcontractors can only be added or changed after a contract is awarded with CDPH/OA approval of a formal contract amendment.

In the event a contract is entered into, but later terminated, CDPH/OA has the option to enter into a contract with the entity or organization that had the next highest ranking in the evaluation process for completion of the remaining contract work.

In the case of any inconsistency or conflict between the provisions of the resulting contract, this RFA, addenda to this RFA, and an applicant's response, such inconsistencies or conflicts

will be resolved by giving precedence in the following order: (1) the contract, (2) the RFA, (3) any addenda, and (4) the applicant's response.

CDPH/OA reserves the right, after contract award, to amend the resulting contract as needed throughout the term of the contract to best meet the needs of all parties.

Contract Obligations

The successful applicant must enter into a contract that may incorporate this RFA by reference, as well as the application submitted in response to this RFA. It is suggested that applicants carefully review the awardee provisions for any impact to the application, and/or to determine if the applicant will be able to comply with the stated terms and conditions, as little or no deviation from their contents will be allowed.

Individual meetings with CDPH/OA and each selected awardee shall take place within 60 calendar days after release of the Notice of Intent to Award. The purpose of the meetings will be to assure a common understanding of contract purposes, terms, budgets, timelines, and related issues.

**ATTACHMENT
Grant Summary Form**

This form is available on the County's Intranet.

**County of Siskiyou
GRANT SUMMARY FORM**

GENERAL INFORMATION

Grant Title		Grant No.(CFDA)	
Project Empowerment			
General Description of Grant Work scope			
Project Empowerment supports the strategic planning and implementation of innovative and culturally responsive programs that reduce health inequities, HIV related stigma, medical mistrust, and barriers to HIV prevention, care, and treatment services. Through trauma-informed care and effective approaches, projects will advance community health and wellness.			
Granting Agency <input type="checkbox"/> FED <input checked="" type="checkbox"/> STATE <input type="checkbox"/> OTHER		Agency Contact	Phone No.
CDPH Office of Aids			
Responsible Department		Department Contact	Extension No.
Public Health Division		Bryan Wheeler	2130
Board Approval Date	Application Date	Award Date	Est'd Completion Date
	06/06/2024	07/10/2024	

GRANT COST AND REVENUE SUMMARY

Program Cost Summary	Total	Grant Portion
Revenue (Please display with brackets <>)	-600,000.00	-600,000.00
Soft/hard cash match or In kind (<>)		
Staffing	452,734.00	452,734.00
Contract Services		
Supplies & Other Operating Expenditures	34,082.00	34,082.00
Capital Outlay		
Indirect Cost@ 25 % of Direct Costs	113,184.00	113,184.00
TOTAL GRANT COSTS AND REVENUES	\$ 0.00	\$ 0.00
How Was Grant Portion Determined?		
Grant award was determined through a competitive application process.		

Budget Amendment Request Required? Yes No If yes, please attach copy of Budget Appropriation Transfer

Per recommended motion authorizing Auditor to establish budget appropriations and set expenditures.

Does this grant allow for supplanting? Yes No
Does this grant allow for program income? Yes No
Will this require an advance of grant dollars? Yes No

OTHER COMMENTS (note any significant or unusual compliance requirements)

Use reverse side if necessary to provide additional information

Prepared By: 

Date: 7/18/2024

****Please attach a copy of the grant guidelines and all supporting documents that relate to the program cost summary section.

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The following page(s) contain the backup material for Agenda Item: [Health and Human Services - Social Services Division](#)

Please scroll down to view the backup material.

Agenda Worksheet

~~Submit completed worksheet to:~~
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular Time Requested: _____ Meeting Date: September 3, 2024

OR

Consent Contact Person/Department: Sarah Collard, Ph.D, HHS Phone: 842-2762Address: 818 S. Main Street Yreka, CA 96097Person Appearing/Title: Sarah Collard, Ph.D. Agency Director**Subject/Summary of Issue:**

The Siskiyou County Health and Human Services Agency (HHS) respectfully request to amend the contract with the California Department of Social Services for adoptions services. This Contract allows for the coordination of adoption services under the authority of Welfare and Institutions Code (W&IC) Section 16130 to allow for collaboration and coordination of adoption services in accordance with Title 22 California Code of Regulations (CCR) Sections 35127 through 35239.

Financial Impact:NO Describe why no financial impact:YES Describe impact by indicating amount budgeted and funding source below

Amount: \$992,215
Fund: 2120 Description: Human Services Org.: 501010 Description: HS Admin
Account: 723000 Description: Prof & Spec
Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information: The amount of the Contract is not to exceed \$182,909 per year for Fiscal Years 2021/2022, 2022/2023, 2023/2024, and not to exceed \$221,744.00 for Fiscal Years 2024/2025, and 2025/2026

Recommended Motion:

That the Honorable Board of Supervisors approve and the Chair sign the First Addendum to the Contract between the Siskiyou County Health and Human Services Agency and the California Department of Social Services in the amount of \$992,215.00. The term of this contract shall be from July 1, 2021 to June 30, 2026.

Reviewed as recommended by policy:

County Counsel _____
Auditor _____
Personnel _____
CAO _____

Special Requests:Certified Minute Order(s) yes Quantity: 2Other: Please send to Joan Hoy Social Service

818 S. Main Street

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

**FIRST ADDENDUM TO CONTRACT FOR SERVICES
BY INDEPENDENT CONTRACTOR**

THIS FIRST ADDENDUM is to that Contract for Services entered into on April 22, 2022, by and between the County of Siskiyou (“County”) and the California Department of Social Services “CDSS” (“Contractor”) and is entered into on the date when it has been both approved by the Board and signed by all other parties to it.

WHEREAS, the cost of services to be provided under the Contract is expected to exceed the amount provided in the Contract; and

WHEREAS, the parties desire to increase the amount of compensation payable under the Contract; and

WHEREAS, the Scope of Service, Exhibit A, needs to be revised to reflect additional duties; and

WHEREAS, Exhibit D, needs to be revised to reflect correct Exhibit.

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

Paragraph 3.01 of the Contract, Scope of Services, Exhibit “A”, shall be deleted and replaced in its entirety with the new Exhibit “A”, Exhibit “A-1”, Exhibit “A-2”, Scope of Services, attached hereto and hereby incorporated by reference. Reference to Exhibit “D” shall be amended to Exhibit “B”.

Paragraph 4.01 of the Contract, Compensation, shall be amended to add an additional THIRTY-EIGHT THOUSAND, EIGHTHUNDRED THIRTY-FIVE AND NO/100 DOLLARS (\$38,835.00) FOR FY 24/25 AND FY 25/26 for a total increase of SEVENTY-SEVEN THOUSAND, SIX HUNDRED SEVENTY AND NO/100 DOLLARS (\$77,670.00), to increase the compensation payable under the Contract to an amount not to exceed NINE HUNDRED NINETY-TWO THOUSAND, TWO HUNDRED FIFTEEN AND NO/100 DOLLARS (\$992,215.00) for the term of the Contract.

All other terms and conditions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, County and Contractor have executed this first addendum on the dates set forth below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

COUNTY OF SISKIYOU

Date: _____

MICHAEL N. KOBSEFF, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: _____
Deputy

CONTRACTOR: CALIFORNIA
DEPARTMENT OF SOCIAL
SERVICES, ADOPTION SERVICES
BUREAU

Date: _____

Steven Del Rio, Chief, Contracts and
Procurement

TAXPAYER I.D. State of California_

ACCOUNTING:			
Fund	Organization	Account	Not to Exceed
2120	501010	723000	\$992,215.00

FY 21/22 \$182,909.00
 FY 22/23 \$182,909.00
 FY 23/24 \$182,909.00
 FY 24/25 \$221,744.00
 FY 25/26 \$221,744.00

**REVISED EXHIBIT A
 (Standard Agreement)**

I. SCOPE OF WORK

The Contractor California Department of Social Services, (hereinafter referred to as the CDSS) agrees to provide to Siskiyou County Health and Human Services, (hereinafter referred to as County), Agency adoption services under the authority of Welfare and Institutions Code (~~W&IC~~ **WIC**) ~~S~~section 16130 and in accordance with Title 22 California Code of Regulations (CCR) ~~S~~sections 35127.1 through 35231. The CDSS will provide the following adoption services:

- A. Consult and review of children in out-of-home care who need permanence through adoption.
- B. Assess and provide a written analysis of the adoptability of a child pursuant to ~~W&IC~~ **WIC** ~~S~~sections 361.5, 366.21, 366.22 or 366.25.
- C. Inform caregivers and birth families of provisions and availability of kinship adoptions, post adoption contact agreements, and related services.
- D. Provide relinquishment services for birth/legal parents who are considering the option of adoption.
- E. Complete the adoptions final report for the Interstate Compact on the Placement of Children (ICPC) when the adoption will be finalized in a California court, when applicable.
- F. Make preliminary assessments and written reports concerning the prospective adoptive parents for the ~~W&IC~~ **WIC** ~~S~~section 366.26 hearing. The CDSS will provide testimony for contested hearings regarding the reports as requested by the County Counsel.
- G. Match and place children for adoption with a licensed or approved caregiver.
- H. Review and provide medical and social background information concerning a child and their birth parents to adoptive parents at the time of the adoptive placement.
- I. Retain adoption case management responsibility until finalization of the adoption or dismissal of dependency.

1. When the CDSS has exclusive care and control of the child, pursuant to a court order or contract with a County, the County Social Worker shall continue to visit with the child every month while the CDSS

Adoptions Specialist is required to visit with the child at least every ninety (90) days.

~~(12.)~~ After a court order terminating parental rights to the child, and once the CDSS assumes exclusive care and control of the child, the County may use the CDSS Adoption Specialist's in-person visit as a county contact if the visit meets the requirements contained in ACL 19-87 and the ~~California Code of Regulations, Child Welfare Services~~ **CDSS** Manual of Policies and Procedures (**MPP**), Division 31-320. **This means that approximately every three (3) months, the County may rely on the contact made by the CDSS for visitation compliance purposes, if the requirements contained in ACL 19-87 and MPP 31-320 are met.**

- J. Supervise adoptive placements until finalization and provide post adoptive placement services to families.
- K. Establish and assess for Adoption Assistance Program (AAP) eligibility and benefits pursuant to governing laws and the County programs regarding AAP eligibility (i.e., ~~W&IC~~ **WIC** ~~S~~sections 16115-16123 and Title 22 CCR ~~S~~section 35325 et seq).
- L. Provide other appropriate and necessary adoption services as needed.

II. **THE CDSS AND COUNTY AGREE TO COORDINATE EFFORTS IN THE FOLLOWING AREAS:**

- A. Promote permanence for children who are in out-of-home care.
- B. Exchange information about dependent children and keep each other informed of general progress in cases involving children in out of home placement and changes that may affect the casework provided by the other Party. This exchange may include, but is not limited to, any information (e.g., complaints, concerns, licensing or Resource Family Approval (RFA) written directive violations) that would reflect the suitability of the prospective adoptive family or their ability to provide appropriate care for a child.
- C. Keep each other informed of general progress in the case and changes that may affect the casework provided by the other Party, including potential placement changes.
- D. Notify the other Party before taking any action that may have the potential to disrupt or terminate placement unless events are of an emergency nature or are so serious that immediate action is required to protect the child from harm.
- E. Establish mutually agreed upon timelines for joint reviews, referrals and reports required by the CDSS, County, or the juvenile court.

- F. Provide written materials or reports required to carry out effective adoption planning and to meet the mandates of the juvenile court.
- G. Work jointly and share responsibilities to recruit and train an adequate pool of families to serve the permanency needs of children.
- H. Ensure payment of AAP benefits in compliance with Title 22 CCR ~~S~~section 35325 et seq.
- I. Use the Child Welfare Services/Case Management System (CWS/CMS) or the Child Welfare Services/California Automated Response and Engagement System (CWS/CARES) to record information and case activities for dependent children and foster families.
- J. Provide other appropriate and necessary coordination as needed.
- K. Services for the child before a permanent plan is determined.
 - 1. The County and the CDSS Will:
 - a. Jointly assess the child pursuant to ~~W&IC~~ **WIC** ~~S~~section 361.5(g) and before the filing date of a report recommending that Family Reunification (FR) services not be provided.
 - b. Jointly assess the child approximately **ninety (90)** days before the **six (6)** month and **twelve (12)** month review hearings required by ~~W&IC~~ **WIC** ~~S~~section 366.21, the **eighteen (18)** month review hearing required by ~~W&IC~~ **WIC** ~~S~~section 366.22, and the **twenty-four (24)** month review hearing required by ~~W&IC~~ **WIC** ~~S~~section 366.25, as appropriate.
 - c. Jointly assess relatives and/or other potential caregivers that are being considered as permanency resources for a child prior to placement or as soon thereafter as possible. Both the CDSS and the County will comply with all home approval and placement statutes and regulations that are applicable to each agency.
 - 2. The County Will:
 - a. Complete the RFA application approvals.
 - b. Refer children in out of home care for a joint assessment prior to FR services being terminated.
 - c. Identify and search for all of the child's presumed and alleged parents and document search efforts, including, but not limited to, providing the

CDSS with current and past marital history including dates and places of marriage and divorce. Also, ~~obtain birth records on the child as soon as possible.~~

Obtain birth records on the child as soon as possible.

- d. Determine whether the child is Native American and whether the Indian Child Welfare Act is applicable. If the child has possible Indian ancestry, the County will complete **the** process of notifying all possible tribes and documenting this in court. **All required forms are to be completed pursuant to CA Rule of Court 5.481; 25 C.F.R. §23.107(c); Family Code sections 177(a) and 180; Probate Code sections 1459.5(b) and 1460.2; and WIC sections 224.2 and 224.3. The county shall provide, to the CDSS, copies of the court filed Judicial Council forms: ICWA-010(A) (Indian Child Inquiry Attachment), ICWA-030 (Notice of Child Custody Proceeding for Indian Child) and ICWA-020 (Parental Notification of Indian Status).**

(1) Inquiry should be thoroughly documented in the case file and on the ICWA-010(A) form.

(2) When there is reason to know the child is or may be an Indian child, the ICWA-030 form shall be completed.

There is “reason to know” the child is an Indian child whenever anyone informs the court or agency that the child is an Indian child, the residence or domicile of the child or parents or Indian custodian is on a reservation or in an Alaska Native village, anyone informs the court or agency that it has information indicating the child is an Indian child, the child is or has been under the jurisdiction of a tribal court, or the child or parent(s) possess an identification card indicating membership or citizenship in an Indian tribe. The ICWA-030 form must be completed anytime there is reason to know the child is an Indian child, even if a Tribe confirms informally that a child is eligible for membership.

(3) Parents or guardians must complete the ICWA-020 form at their first court appearance.

If the parent, Indian custodian, or guardian does not appear at the first hearing, or is unavailable at the initiation of a proceeding, the court must order the person or entity that has the inquiry duty pursuant to the CA Rule of Court

5.481(a)(3) to use reasonable diligence to find and inform the parent, Indian custodian, or guardian that the court has ordered the parent, Indian custodian, or guardian to complete the ICWA-020 form.

- e. Share with the CDSS background information as it is obtained about the child, including developmental history, psychological and family health history.
- f. Advise the birth parent of the option of forgoing FR services and/or relinquishing parental rights. Contact the CDSS if the parent indicates an interest in relinquishment or would like additional information about relinquishment or adoption.
- g. Provide a written referral to the CDSS when FR services are not ordered (~~W&IC~~ **WIC** ~~S~~section 361.5), when FR services are terminated due to an order by the court (~~W&IC~~ **WIC** ~~S~~section 360, if applicable, or ~~S~~sections 366.21, 366.22 or 366.25), or when a referral is made for the child before termination of services. Provide all necessary documents to the CDSS, in order to carry out adoption services, including the RFA written report when the child is placed with an approved Resource Family.
- ~~h. Until otherwise notified by the CDSS, provide child abuse and neglect reports and information concerning prospective adoptive parents when requested by the CDSS.~~
- ~~i.h.~~ **h.** Until otherwise notified by the CDSS, provide **a written summary of the** Department of Justice criminal record clearance(s) ~~of the~~ **for all** prospective adoptive parent(s) and **all** other adults residing in the home, when requested by the CDSS.
- ~~j.i.~~ **i.** Work with the CDSS to prepare a report for the ~~W&IC~~ **WIC** ~~S~~section 366.26 hearing. The County social worker's portion of the report will include:
 - (1) An evaluation of the child's medical, developmental, scholastic, mental, and emotional status.
 - (2) A review of the amount and nature of contact between the child and parent(s) since placement.
 - (3) A summary of current search efforts for any absent parent.
 - ~~(4) Documentation of the relationship of the child to any caretaker, the duration and character of the relationship, the motivation, and a~~

~~statement from the child about placement and permanence (unless the child is unable to give a meaningful response, in which case the child's condition should be stated).~~

~~(5) A preliminary assessment of the eligibility and commitment of any identified prospective caretaker to provide permanence for the child. The assessment will contain a social history, including screening for criminal records and prior referrals for child abuse or neglect; the capability to meet the child's needs; and an understanding of the legal and financial rights and responsibilities of an adoption.~~

~~k.j.~~ Provide or purchase Psychological Evaluations and Competency Statements in cases where they are required by statute, regulation, or court order.

~~l.k.~~ Retain case management responsibility until finalization of the adoption or dismissal of dependency.

(1) When the CDSS has exclusive care and control of the child, pursuant to a court order or contract with a County, the County Social Worker shall continue to visit with the child every month while the CDSS Adoptions Specialist is required to visit with the child at least every ninety (90) days.

(12) After a court order terminating parental rights to the child, and once the CDSS assumes exclusive care and control of the child, the County may use the CDSS Adoption Specialist's in-person visit as a county contact if the visit meets the requirements contained in ACL 19-87 and the California Code of Regulations, Child Welfare Services Manual of Policies and Procedures MPP, Division 31-320. This means that approximately every three (3) months, the County may rely on the contact made by the CDSS for visitation compliance purposes, if the requirements contained in ACL 19-87 and MPP 31-320 are met.

~~m.l.~~ Send notice of hearing, the social worker's court report, and the judge's court orders to the CDSS' Adoptions Regional Office for ~~W&IC~~ **WIC** Sections 360, 361.5(g), 366.21, 366.22, 366.25, and 366.26 hearings, as applicable, and any subsequent hearings. Send notice of any appeals filed concerning juvenile court actions, and the appellate court's decisions, to the CDSS.

~~n.m.~~ Prepare a court report every six **(6)** months for the juvenile court to identify progress towards the goal of adoption. Attach the adoption status report provided by the CDSS.

- ~~e-n.~~ Determine the child's Title IV-E (federal) eligibility and provide AAP payments as directed by the CDSS to adopting parents. The County shall provide Notice of Action and AAP reassessment forms as required.
- ~~p-o.~~ Send all court orders to the CDSS within **thirty (30)** calendar days after the date of the court hearing.
- ~~e-p.~~ Transfer primary assignment on the CWS/CMS or the CWS/CARES application to the CDSS' Adoptions Regional Office before closing CWS services case.

3. The CDSS Will:

- a. Assess the child with the County pursuant to ~~W&IC WIC S~~section 361.5(g) as soon as practically possible, and before the filing date of the report recommending FR services not be provided.
- b. Assess the child with the County approximately **ninety (90)** days before the **six (6)** month and **twelve (12)** month review hearings required by ~~W&IC WIC S~~section 366.21, the **eighteen (18)** month review hearing required by ~~W&IC WIC S~~section 366.22, and the **twenty-four (24)** month review hearing required by ~~W&IC WIC S~~section 366.25, as applicable.
- c. Prior to placement, or as soon thereafter as possible, review with the County the assessment of relatives and/or other potential caregivers that are being considered as a placement resource for a child where successful FR is unlikely.

Provide a preliminary assessment of the eligibility and commitment of any identified prospective caretaker to provide permanence for the child. The assessment will contain a social history, including screening for criminal records and prior referrals for child abuse or neglect; the capability to meet the child's needs; and an understanding of the legal and financial rights and responsibilities of an adoption.

- d. Consult with the County social worker about the possibility of parental relinquishment of the child. If the parent expresses an interest in pursuing adoption, the adoption worker will discuss relinquishment with the parent. If a relinquishment is taken, the CDSS will provide written notice to the juvenile court, the relinquishing parent(s) attorney, the child's attorney and the County.

- e. Interview the birth parent whenever possible to advise him or her of the availability of a post adoption agreement and to secure medical/social background information concerning the child and birth parent. The birth parent will be advised that adoption records are kept permanently, and of the opportunity to place information in the adoptions case files after finalization of the adoption. They will also be informed of the procedures for sharing information or having contact after the adoptee becomes an adult.
- f. Provide assessment of the child before the ~~W&IC~~ **WIC** Ssection 366.26 hearing. This assessment may include a review of the case record, discussions with the County social worker, contacts with the child, the present caretaker, and any other collateral persons involved with the child.

Provide documentation of the relationship of the child to any caretaker, the duration and character of the relationship, the motivation for seeking adoption, and a statement from the child about placement and permanence (unless the child is unable to give a meaningful response, in which case the child's condition should be stated).

- g. Work with the County to prepare a report for the ~~W&IC~~ **WIC** Ssection 366.26 hearing. The CDSS report will be submitted to the County **twenty-one (21)** calendar days before the hearing, and shall include:
- (1) An evaluation of the child's medical, developmental, scholastic, mental, and emotional status.
 - (2) The relationship of the child to any siblings, identified prospective adoptive parents, the duration and character of the relationships, the potential for a post adoption contact agreement, the motivation for seeking adoption, and a statement from the child about placement and the adoption (unless the child is unable to give a meaningful response, in which case the child's condition should be stated).
 - (3) An analysis of the likelihood that the child will be adopted if parental rights are terminated.
- h. Be available for contested ~~W&IC~~ **WIC** Ssection 366.26 hearings to present expert testimony regarding the child's adoptability and other relevant information.
- i. If the juvenile court identifies adoption as a permanent goal, it can, without terminating parental rights, order the CDSS to locate an

adoptive home for the child within **one hundred eighty (180)** days. This applies only to a child **for** whom the court determines is difficult to place for adoption and there is no identified adoptive family. During the **one hundred eighty (180)** days period, the CDSS shall contact other private and public adoption agencies about the availability of the child for adoption.

- j. Provide information concerning adoption to prospective adoptive parents including the availability of, and requirements for, post adoption contact agreements, pursuant to Family Code ~~§~~section 8616.5.
- k. Prepare the child for adoption. (This may or may not include a placement change.)
- l. Coordinate efforts with ICPC to establish and maintain adoptive placements for dependent children who are placed out of state.
- m. Place the child for adoption. Placing a child for adoption may include both moving a child to an adoptive home and, signing adoption placement documents or signing documents to change the child's current foster placement status to adoption.
- n. Promptly notify the County of the date of adoptive placement and the date foster care payment is discontinued. These events may not necessarily occur on the same date.
- o. Establish AAP eligibility of the child, determine and negotiate benefits, duration, and review and reassess AAP benefits as needed. Prepare the AAP paperwork, including payment instructions to the County. The duration and amount of all AAP benefits must comply with State regulations.
- p. Assume exclusive care and control of the child, for the purpose of supervising the adoptive placement pursuant to ~~WIC~~ **WIC** ~~§~~section 366.26(j), until finalization of the adoption.
- q. Prepare and present a report to the court in the county in which the Adoption Request was filed with a recommendation concerning the adoption. If the Adoption Request includes a post adoption contact agreement, the CDSS will address in its' report whether the post adoption contact agreement is in the child's best interest.
- r. Confirm in writing to the County that the adoption is finalized, ~~and request dependency be dismissed.~~ The CDSS is not authorized to provide the County with a copy of the final decree of adoption.

- s. Document case management activities in CWS/CMS or CWS/CARES pursuant to state guidelines.
 - t. Conduct other appropriate and necessary permanency planning activities as needed.
 - ~~u. Provide the County with a monthly report indicating caseload numbers, including how many open child cases for Siskiyou County and how many homestudies worked during the month. The report will be provided to the County by the 15th of the month containing data on work performed.~~
 - ~~v.u.~~ When appropriate, the CDSS may decide to participate in case appellate work, including, but not limited to, filing appeal briefs.
 - ~~w.v.~~ Pursuant to Title 22 CCR § **section** 89179(a), the adoption agency shall maintain adequate case records.
 - w. Provide post permanency services using the federal Adoption and Legal Guardianship (ALG) incentive payments program funds.**
- L. Services for the child after a permanent plan is determined.
1. The County and the CDSS Will:
 - a. Jointly assess each child in long term foster care, no less than **forty-five (45)** days before the **twelve (12)** month review of the permanent plan pursuant to ~~W&IG~~ **WIC** ~~S~~**section** 366.3(d).
 - b. Prior to placement, or as soon thereafter as possible, jointly review the assessment of relatives and/or other potential caregivers that are being considered as potential placement resources for a child.
 2. Responsibility for responding to requests for adoption records shall rest with the Party in possession of the records as specified in this Scope of Work.
 3. The County Will:
 - a. Refer the child to the CDSS for an adoption assessment when indicated pursuant to a joint review.
 - b. Provide a written referral packet for accepted referrals within five (5) working days, including all necessary documents for the adoption

agency to carry out its functions. Only documents not previously submitted will be needed.

- c. Make a secondary assignment on the CWS/CMS or CWS/CARES application to the CDSS' Adoptions Regional Office "in-box caseload" at the time of referral for adoption services.

4. The CDSS Will:

- a. Assign an Adoptions Specialist for each child for an adoption assessment pursuant to this joint review.
- b. For each child accepted for study, a written assessment of the child's potential for adoption will be provided **twenty-one (21)** calendar days before an annual court review hearing.
- c. Provide case progress reports to the County **twenty-one (21)** calendar days prior to each **six (6)** month review following the ~~W&IC~~ **WIC** ~~Section~~ **Section 366.26** hearing until such time as the adoption is finalized or the case is referred to the County because adoption is no longer the plan for the child.

The case progress report may include:

- (1) A summary of contacts.
- (2) Adjustment of the child to the adoptive home.
- (3) Specific circumstances or problems that affect the child or the placement.
- (4) Progress made in the adoption process.
- (5) Steps needed to complete the adoption.

III. **CONFLICT RESOLUTION REGARDING CASE MANAGEMENT**

The County and the CDSS will use customary and available problem-solving methods and resources in efforts to resolve differences. Any disagreements or conflicts regarding a case will be resolved as follows:

- A. The primary social workers from the County and the CDSS will meet and confer to resolve differences.

- B. If the primary social workers are unable to resolve differences, the County supervisor and the CDSS supervisor and primary social workers will meet and confer to resolve differences.
- C. If the supervisors and social workers are unable to resolve differences, the County Program Manager and the CDSS' Adoptions Regional Office Manager and their respective supervisors and social workers will meet and confer to resolve differences.
- D. If issues that are regulatory or statutory in nature cannot be resolved adequately at the local level through the above procedures, the matter in dispute will be referred in writing to the appropriate state administrative office(s) for clarification and direction.

IV: PROJECT REPRESENTATIVE

The ~~p~~**P**roject ~~r~~**R**epresentatives during the term of this ~~a~~**A**greement will be:

Marta Platt
 California Department of Social
 Services
 Adoption Policy and Support
 Bureau
 744 P Street, MS 8-12-34 ~~521~~
 Sacramento, CA 95814
 Telephone: (916) 651-8106 ~~089~~
 Fax: (916) 651-8149
 Email: marta.platt@dss.ca.gov

Susan Cervelli
 Deputy Director of Social Services
 Siskiyou County Health and Human
 Services
 818 South Main Street
 Yreka, California 96097
 Telephone: (530) 841-2752
 Fax: (530) 841-4399
 Email: scervelli@co.siskiyou.ca.us

Changes to the ~~p~~**P**roject ~~r~~**R**epresentative information may be made **fifteen** (15) days in advance by written notice to the other Party and shall not require an amendment to this Agreement.

EXHIBIT A-1
(Standard Agreement)

I. SCOPE OF WORK

The California Department of Social Services, (hereinafter referred to as the CDSS) agrees to provide to Siskiyou County Health and Human Services, (hereinafter referred to as County), Resource Family Approval (RFA) services pursuant to California Welfare and Institutions Code (WIC) section 16519.5 et seq. California Government Code section 30029.7, subdivision (a)(3) allows for the County and the CDSS to enter into an agreement for the CDSS to provide services or activities related to RFA. The County and the CDSS have identified certain services or activities to be provided by the CDSS to expedite the delivery of services to children and nonminor dependents who reside or may reside in a Resource Family home. The CDSS shall provide Family Evaluation services on behalf of the County, in part or in full.

The CDSS shall adhere to the requirements specified in WIC section 16519.5 and the current RFA Written Directives (WD): Definitions, 3-01; Forms, 3-02; RFA Program Requirements, 4-02(g); County Reporting Requirements, 4-03; Confidentiality, 4-04; Implementation of Resource Family Approval Program by a County, 4-05; and Family Evaluation, 6-05.

WD means the written processes, standards, and requirements issued by the CDSS to implement the RFA Program. The WD have the same force and effect as regulations, ensures the same standards for RFA are applied statewide, and the county implementation of policies or procedures do not conflict with or attempt to supersede the WD.

WD Version 8 was used as a reference in creating this Agreement. The WD may be revised by the CDSS during the term of this Agreement and all revised versions shall be in effect from the date of revision.

II. THE CDSS AND COUNTY AGREE TO COORDINATE EFFORTS IN THE FOLLOWING AREAS:

A. Exchange information about Resource Family applicants and keep each Party informed of general progress in the Family Evaluation, and changes that may affect the evaluation.

This exchange may include, but is not limited to, any information (e.g. complaints, concerns, adverse actions) that would reflect the suitability of the prospective Resource Family.

- B. As needed, communicate the general progress of the Family Evaluation that may affect the work provided by each Party, which includes the potential inability to complete the evaluation.**
- C. Establish mutually agreed upon timelines for the completion of the Family Evaluation.**
- D. Comply with the applicable laws and the RFA WD relevant to Family Evaluations.**
- E. Provide other appropriate and necessary coordination as needed.**
- 1. The County Shall:**
- a. Refer Resource Family applicants to the appropriate CDSS' Regional Office (RO) for a Family Evaluation.**
 - b. Provide, in a timely manner, all necessary documents to the RO, using a secure or encrypted format, or a secure file transfer protocol.**
 - c. In the case of an Indian child, notify the Tribal representative(s) of the referral to the RO for a Family Evaluation. In the referral form to the RO, provide the Tribal representative(s) the RO contact information.**
 - d. Provide all necessary documents as they become available to the RO to conduct a Family Evaluation, to include, but not limited to, RFA applications, home health and safety assessment, training records, health history screening results, personal letters of references, whether criminal record clearances or exemptions were granted or denied, substantiated reports of child abuse and neglect, Department of Motor Vehicles records, and employment verifications.**
 - e. Notify Resource Family applicants that the County may share confidential information with the CDSS to conduct a Family Evaluation and that the CDSS shall perform the evaluation for the County.**
 - f. The County shall retain the closed Family Evaluation file in accordance with the retention policies as set forth in Article 10, section 10-05 of the RFA WD. Access to a copy of the Family Evaluation file shall be made available to the CDSS upon request in the event of audit, or as required or permitted by law.**
 - g. For each request of the Family Evaluation file, as noted in subsection (f) above, the County shall provide a copy of the file within ten (10)**

business days, unless the request is identified as urgent. The County shall use its best efforts to provide a copy within the period identified by the CDSS for an urgent request.

2. The CDSS Shall:

- a. Within five (5) business days, the Adoptions Supervisor shall assign the Family Evaluation to a CDSS Adoptions Specialist.**
- b. Conduct an evaluation of Resource Family applicants according to the WD 6-05: Family Evaluation. The evaluation is to be initiated within two (2) weeks of being assigned.**
- c. Conduct a separate face-to-face interview of all persons living in the home as specified in RFA WD 6-05(a)(2).**
- d. In the case of an Indian child, collaborate with the Tribal representative(s) to schedule mutually agreeable dates and times for any in-person assessments and document all contacts and attempted contacts with the Tribal representative(s) as specified in RFA WD 6-05(a), including informing the Tribal representative of the outcomes, verbally or in writing, of any interview or meeting for which the Tribal representative was unable to participate.**
- e. Request approval from the County to refer an applicant for a psychological evaluation, drug and alcohol assessment or testing, counseling, or other services during the evaluation as necessary.**

Associated costs of the services of the referrals shall be the responsibility of the County and paid by the County outside this Agreement to the applicable service provider.

- f. Prepare a written Family Evaluation that includes an evaluation of the information obtained during the evaluation of the Resource Family applicant, including a risk assessment, and recommendations that RFA be approved or denied based on information gathered through the evaluation.**
- g. Provide the County with the written Family Evaluation report within sixty (60) days of receipt of the referral, with priority for completed evaluations for relatives with emergency placements, unless further information is needed to complete the evaluation.**
- h. Ensure all records provided to the CDSS by the County and all information obtained and used to conduct a Family Evaluation are kept confidential as specified in RFA WD 4-04: Confidentiality.**

- i. Provide a copy of the Family Evaluation file upon request of the County staff responsible for the provision of RFA services.
- j. Provide an Adoptions Specialist to testify as to the Family Evaluation if the results of an evaluation are at issue during an administrative hearing.
- k. Absent pending litigation or other good cause identified, the CDSS shall retain the records of the Family Evaluation for ninety (90) days after an evaluation is provided to the County.

Thereafter, the original Family Evaluation file shall be securely delivered to the County and a copy shall be made and maintained by the CDSS for five (5) years pursuant to the RFA WD 10-05: Resource Family File.

III. CONFLICT RESOLUTION

The County and the CDSS shall use customary and available problem-solving methods and resources in efforts to resolve differences. Any disagreements or conflicts regarding a case shall be resolved as follows:

- A. The primary social workers from the County and the CDSS shall meet and confer to resolve differences.
- B. If the primary social workers are unable to resolve differences, the County supervisor and the CDSS supervisor and primary social workers shall meet and confer to resolve differences.
- C. If the supervisors and social workers are unable to resolve differences, the County Program Manager and the CDSS' Adoptions Regional Office Manager and their respective supervisors and social workers shall meet and confer to resolve differences.
- D. If issues that are regulatory or statutory in nature cannot be resolved adequately at the local level through the above procedures, the matter in dispute shall be referred in writing to the appropriate state administrative office(s) for clarification and direction.

Conflict of Interest:

1. The Adoptions Specialist conducting Family Evaluations shall be instructed to avoid a conflict of interest or the appearance of a conflict of interest.

2. The Adoptions Specialist shall be directed to RFA WD 4-02(g) to identify any conflict of interest.

If there exists an appearance of a conflict of interest or an actual conflict of interest, the Adoptions Specialist shall report the conflict to their supervisor, who may transfer responsibility for the Family Evaluation to another Adoptions Specialist.

IV. PROJECT REPRESENTATIVE

The Project Representatives during the term of this Agreement shall be:

Marta Platt
California Department of
Social Services
Adoption Policy and Support
Bureau
744 P Street, MS 8-12-521
Sacramento, CA 95814
(916) 651-8089
Marta.Platt@dss.ca.gov

Susan Cervelli
Deputy Director of Social Services
Siskiyou County Health and Human
Services
818 South Main Street
Yreka, California 96097
(530) 841-2752
scervelli@co.siskiyou.ca.us

Changes to the Project Representative information may be made fifteen (15) days in advance by written notice to the other Party and shall not require an amendment to this Agreement.

EXHIBIT A-2
(Standard Agreement)

I. SCOPE OF WORK

The California Department of Social Services, (hereinafter referred to as the CDSS) agrees to provide to Siskiyou County Health and Human Services, (hereinafter referred to as County), Resource Family Approval (RFA) services pursuant to California Welfare and Institutions Code (WIC) section 16519.5 et seq. California Government Code section 30029.7, subdivision (a)(3) allows for the County and CDSS to enter into an agreement for the CDSS to provide services or activities related to RFA. The County and the CDSS have identified certain services or activities to be provided by the CDSS to expedite the delivery of services to children and nonminor dependents who reside or may reside in a Resource Family home. The CDSS shall provide Home Health and Safety Assessment services on behalf of the County, in part or in full.

The CDSS shall adhere to the requirements specified in WIC section 16519.5 and the current RFA Written Directives (WD): 6-02: Home Environment Assessment, paragraph (a)(2); Form: Resource Family Home Health and Safety Assessment Checklist (RFA-03) and required summary.

WD means the written processes, standards, and requirements issued by the CDSS to implement the RFA Program. The WD have the same force and effect as regulations, ensures the same standards for RFA are applied statewide, and the county implementation of policies or procedures do not conflict with or attempt to supersede the WD.

WD Version 8 was used as a reference in creating this Agreement. The WD may be revised by the CDSS during the term of this Agreement and all revised versions shall be in effect from the date of revision.

II. THE CDSS AND COUNTY AGREE TO COORDINATE EFFORTS IN THE FOLLOWING AREAS:

A. Exchange information about Resource Family applicants and keep each Party informed of general progress in the Home Health and Safety Assessment, and changes that may affect the assessment.

This exchange may include, but is not limited to, any information (e.g. complaints, concerns, adverse actions) that would reflect the suitability of the prospective Resource Family.

B. As needed, communicate the general progress of the Home Health and Safety Assessment that may affect the work provided by each Party, which

includes the potential inability to complete the assessment within sixty (60) days.

C. Establish mutually agreed upon timelines for the completion of the Home, Health, and Safety Assessment when such cannot be completed within sixty (60) days.

D. Comply with the applicable laws and the RFA WD relevant Home Health and Safety Assessments.

E. Provide other appropriate and necessary coordination as needed.

1. The County Shall:

a. Refer Resource Family applicants to the appropriate CDSS' Regional Office (RO) for a Home Health and Safety Assessment.

b. Provide, in a timely manner, all necessary documents to the RO, using a secure or encrypted format, or a secure file transfer protocol.

c. Notify Resource Family applicants that the CDSS shall perform the Home, Health, and Safety Assessment for the County.

d. In the case of an Indian child, notify the Tribal representative of the Home Health and Safety Assessment referral to the RO. Provide the Tribal representative contact information to the RO, and a copy of the RFA 03 form for review.

e. Conduct the background checks and related activities as described in the RFA WD: 6-03A.

f. For items identified as incomplete or "Follow Up Needed" on the RFA 03 form, the County shall be responsible for verifying completion prior to approval of the Resource Family.

g. The County shall retain the closed Home Health and Safety Assessment file in accordance with the retention policies set forth in the RFA WD: Article 10,10-05.

(1) A copy of the Home Health and Safety Assessment section of the Resource Family file shall be made available to the CDSS upon request due to a review or audit, or as required by law, or court order.

(2) For each request of the Home Health and Safety Assessment, the County shall provide a copy within ten (10) business days, unless

the request is identified as urgent. The County shall use its best efforts to provide a copy within the period identified by the CDSS for an urgent request.

2. The CDSS Shall:

- a. Within five (5) business days, the Adoptions Supervisor shall assign the Home Health and Safety Assessment to a Adoptions Specialist.**
- b. Conduct a Home Health and Safety Assessment according to the RFA WD: 6-02(a)(2). The assessment is to include a health and safety assessment of the home and grounds, outdoor activity space, storage areas of the applicant's home, and a completed Resource Family Home Health and Safety Assessment Checklist (RFA-03) form. The determination of compliance with certain sections of Article 11 of the RFA WD and if applicable, 11.1-07: Additional Home and Grounds Requirements for Specialized Resource Families.**
- c. In the case of an Indian child, collaborate with the Tribal representative to schedule mutually agreeable dates and times for any in-person assessments and document all contacts and attempted contacts with the Tribal representative as specified in the RFA WD: 6-02(b), including informing the Tribal representative of the outcomes, verbally or in writing, of any interview or meeting for which the Tribal representative was unable to participate.**
- d. Prepare a summary of the Home Health and Safety Assessment in a written format that includes an evaluation of the information obtained of the assessment of the resource family applicant's home and property, e.g., if there are items that needed to be repaired or purchased.**
- e. The CDSS shall provide the County the written summary report and the completed original RFA-03 form, within sixty (60) days of receipt of the referral from the County.**
- f. Ensure all records provided to the CDSS by the County, and all information obtained and used to conduct a Home Health and Safety Assessment are kept confidential as specified in the RFA WD 4-04: Confidentiality.**
- g. Provide for a copy of the Home Health and Safety Assessment file upon request of the County staff responsible for the provision of RFA services.**

- h. Provide an Adoptions Specialist to testify as to the Home Health and Safety Assessment if the results of an assessment are at issue during an administrative hearing.**
- i. Absent pending litigation or other good cause identified, the CDSS shall retain the records of Home Health and Safety Assessment for ninety (90) days after an assessment is provided to the County. Thereafter, the original Home Health and Safety Assessment file shall be securely delivered to the County. A copy shall be made and maintained by the CDSS for five (5) years, pursuant to RFA WD 10-05: Resource Family File.**

III. CONFLICT RESOLUTION

The County and the CDSS shall use customary and available problem-solving methods and resources in efforts to resolve differences. Any disagreements or conflicts regarding a case shall be resolved as follows:

- A. The primary social workers from the County and the CDSS shall meet and confer to resolve differences.**
- B. If the primary social workers are unable to resolve differences, the County supervisor and the CDSS supervisor and primary social workers shall meet and confer to resolve differences.**
- C. If the supervisors and social workers are unable to resolve differences, the County Program Manager and the CDSS' Adoptions Regional Office Manager and their respective supervisors and social workers shall meet and confer to resolve differences.**
- D. If issues that are regulatory or statutory in nature cannot be resolved adequately at the local level through the above procedures, the matter in dispute shall be referred in writing to the appropriate state administrative office(s) for clarification and direction.**

Conflict of Interest:

- 1. The Adoptions Specialist conducting Home Health and Safety Assessment shall be instructed to avoid a conflict of interest or the appearance of a conflict of interest.**
- 2. The Adoptions Specialist shall be directed to RFA WD 4-02(g) to identify any conflict of interest.**

If there exists an appearance of a conflict of interest or an actual conflict of interest, the Adoptions Specialist shall report the conflict

to their supervisor, who may transfer responsibility for the Home Health and Safety Assessment to another Adoptions Specialist.

IV. PROJECT REPRESENTATIVE

The Project Representatives during the term of this Agreement shall be:

Marta Platt
California Department of
Social Services
Adoption Policy and Support
Bureau
744 P Street, MS 8-12-521
Sacramento, CA 95814
(916) 651-8089
Marta.Platt@dss.ca.gov

Susan Cervelli
Deputy Director of Social Services
Siskiyou County Health and Human
Services
818 South Main Street
Yreka, California 96097
(530) 841-2752
scervelli@co.siskiyou.ca.us

Changes to the Project Representative information may be made fifteen (15) days in advance by written notice to the other Party and shall not require an amendment to this Agreement.

**REVISED EXHIBIT B
GENERAL TERMS AND CONDITIONS**

1. Indemnification

- a. Claims Arising from Acts or Omissions of the County of Siskiyou ~~County Health & Human Services Agency (SCHHSA).~~

The ~~SCHHSA~~ **County of Siskiyou** (hereinafter collectively referred as the County), hereby agrees to defend and indemnify the California Department of Social Services, its agents, officers, and employees (hereinafter collectively referred to as the CDSS), from any claim, action or proceeding against the CDSS, arising out of acts or omissions of the County in the performance of this Contract. At its discretion, the CDSS may participate at its own expense in the defense of any claim, action or proceeding, but such participation shall not relieve the County of any obligation imposed by this Contract. The CDSS shall notify the County promptly of any claim, action or proceeding and cooperate fully.

- b. Claims Arising from Acts or Omissions of the California CDSS-

The CDSS, hereby agrees to defend and indemnify the County, its agents, officers, and employees, from any claim, action, or proceeding against the County arising out of the acts or omissions of the CDSS in the performance of this Contract. At its discretion, the County may participate at its own expense in the defense of any claim, action or proceeding, but such participation shall not relieve the CDSS of any obligation imposed by this Contract. The County shall notify the CDSS promptly of any claim, action or proceeding and cooperate fully.

2. Relationship of the Parties

The CDSS is acting as a contractor for the delivery of the services; this is not a joint venture agreement between the Parties. It is understood by both Parties that this Contract does not create an employer-employee relationship between the Parties. Each Party agrees that it shall not enter into agreements or make representations or promises on behalf of the other Party.

3. Insurance Requirements

The CDSS is a self-insured public entity, which possesses the ability to cover liabilities, including general, professional, motor vehicle, and workers' compensation liabilities arising from or connection with the performance of services under this Contract by CDSS, its employees, officers, or directors. Evidence of self-insurance is provided with Exhibit C, incorporated herein by reference.

The CDSS' self-insurance for liabilities (Exhibit D) ~~from~~ **for** the use of motor vehicles includes owned, non-owned, and hired vehicles used by CDSS' employees in the performance of services. Evidence of self-insurance is provided with Exhibit D, incorporated herein by reference.

4. Maintenance of Records

The Parties shall keep and maintain an accurate record of the referrals to the CDSS' Adoptions Regional Office. The CDSS and the County shall keep a copy of all invoices presented to the County on a quarterly basis which must include the weekly number of the open active child cases and the open active family cases. All such records shall be made available to the County, its authorized representative, or officials of the State of California for review and audit during normal business hours, upon reasonable advanced notice.

5. Retention of Records for Audit Purposes

The CDSS shall maintain and preserve all records related to this Contract for a period of five (5) years from the close of the Fiscal Year (FY) in which final payment is made. Such records shall be maintained for a five (5) year period or retained for a longer duration, if an audit involving the records is then pending. The obligation to ensure the maintenance of the records beyond the initial five (5) year period shall only arise if notice is provided to the CDSS of the commencement of the audit prior to the expiration of the five (5) year period.

6. Title to Documents; Copyrights

Excluding records, reports, or documents containing personal or confidential information, all reports and other materials collected or produced by the CDSS pursuant to this Contract are the property of the CDSS and shall not be subject to any copyright claimed by the County, its employees, subcontractors or agents. However, the County may use for administrative purposes completed materials developed or produced by the CDSS. Incomplete documents or projects may not be used without the prior written consent of the CDSS.

Records, reports, or documents containing personal or confidential information shall not be used for any commercial purpose and shall not be copyrighted by either Party, including the employees, officers, directors, or agents of each Party.

7. Conflict of Interest

The Parties agree to enforce the requirements of the California Government Code, Sections 1090 through 1099 and Sections 87100 through 87105, including regulations promulgated by the California Fair Practices Commission, to prevent a public officer or employee, including a subcontractor, from participating in an activity that would constitute a conflict of interest.

8. Compliance with Applicable Laws

The Parties shall comply with all applicable federal, state and local laws now, or hereafter, in force, and with any applicable regulations, in performing the work and providing the service specified in this Contract. This obligation includes, without limitation, the acquisition, and maintenance of any permits, licenses, or other

entitlements necessary to perform the duties imposed expressly or impliedly under this Contract.

9. Change in Statutes or Regulations

If there is a change of statute or regulations applicable to the performance of this Contract, both Parties agree to be governed by the new provisions, unless either Party gives notice to terminate pursuant to the terms of this Contract or identifies through written correspondence that the changes in law require negotiation of the responsibilities or terms of the Contract.

10. Time is of the Essence

Time is of the essence for the performance of the services of this Contract. Each Party shall promptly perform the services and responsibilities described in the Contract and promptly comply with each term and condition.

11. Time

Each of the Parties to this Contract shall devote such time to the performance of the services pursuant to this Contract as may be reasonably necessary for the satisfactory performance of the obligations of this Contract. Neither Party shall be considered to be in default of this Contract to the extent the performance is prevented or delayed by any cause, present or future, which is beyond the reasonable control of the Party.

12. Modification

No modification or waiver of any provisions of this Contract or its attachments shall be effective unless such waiver or modification shall be in writing, signed by both Parties.

13. Nondiscrimination

The Parties shall not discriminate in the employment of persons necessary to perform this Contract on any legally impermissible basis, including on the basis of the race, color, national origin, ancestry, religion, age, sex, or disability of such person. In the provision of services each Party shall be responsible for the actions of its employees, directors or officers so that employees and applicants for employment and any member of the public are free from any unlawful discrimination. The Parties warrant and represent that each is aware and shall follow: 1) the Federal Civil Rights Act of 1964 (Act) and all amendments, administrative rules and regulations issued pursuant to this Act; and 2) the Fair Employment and Housing Act (Government Code Section 12900 et. seq.) and the regulations promulgated to enforce the Fair Employment and Housing Act. The Parties agree to include the non-discrimination and compliance provision of this paragraph in all subcontracts to perform services under this Contract.

14. Bankruptcy

The Parties shall immediately notify the other in the event that either ceases conducting business in the normal manner or becomes insolvent, makes a general assignment for

the benefit of creditors, suffers or permits the appointment of a receiver for its business on assets, or avails itself of, or becomes subject to, any proceeding under the Federal Bankruptcy Act or any other statute of any state relating to insolvency or protection of the rights of creditors.

15. Prohibition Against Assignment and Delegation of Duties

Except as specifically authorized within the Contract, no rights may be assigned and no duties under this Contract may be delegated by the Parties without the prior written consent of the other, and any attempted assignment or delegation without such consent shall be void.

16. Negotiated Contract

This Contract has been arrived at through negotiation between the Parties. Neither Party is to be deemed the Party which prepared this Contract within the meaning of California Civil Code Section 1654.

17. Severability

Should any provision herein be found or deemed to be invalid, this Contract shall be construed as not containing such provision. All other provisions which are otherwise lawful shall remain in full force and effect. To this end, the provisions of this Contract are declared to be severable.

18. Entire Contract

This Contract is the entire agreement of the Parties for the performance of services. There are no understandings or agreements pertaining to this Contract except as are expressly stated in writing in this Contract or in any document attached hereto or incorporated by reference. It is the intention of the Parties hereto that this Contract shall supersede any prior agreements, discussions, commitments, representations, agreements, written, or oral, between the Parties.

19. Budget Statement

a. Agency Adoption Services

Assembly Bill (AB) 118 (Chapter 40, Statutes of 2011) and ABX1 16 (Chapter 13, Extraordinary Session, Statutes of 2011) realigned the funding for Agency adoptions from the CDSS to the local governments and redirected specific tax revenues to fund these services. AB 118 and ABX1 16 realigned a total of \$6 million general fund to the counties who have not had a licensed public adoption agency. As stated in County Fiscal Letter (CFL) Number 11/12-18 dated September 16, 2011, the county specific distribution of the \$6 million general fund was based on a percent to total of each county's specific combined 12-year average of child and family referrals to **share of open cases as of July 2011 within** the CDSS' Adoptions Regional Offices that ~~have been providing~~ **had provided** Agency adoption services to these counties.

b. Adoption and Legal Guardianship Incentive Payments

The Adoption and Legal Guardianship (ALG) Incentive Payments program provides payment of adoption incentive funds to counties for increasing the number of children adopted from the public foster care system as well as incentive payments for exits from foster care to legal guardianship. This funding is allocated to counties for the following categories: adoptions, guardianship, pre-adolescent adoption and guardianship, older child adoption and guardianship. The provisions in Welfare and Institutions Code section 16131.5 (b) and (c) states the department, when it serves or acts as the adoption agency for a county, shall use adoption and guardianship incentive payment funds to improve or sustain legal permanency outcomes for older children.

- (1) The adoption incentive payments received upon appropriation by the Legislature in the annual Budget Act or another statute, shall be allocated by the State Department of Social Services to the department for a county in which the department serves or acts as an adoption agency for a county, based on documented increases in legal permanency outcomes for older children achieved by each county, as determined by the department and in consultation with counties.**
- (2) As stated in CFL 22/23-86 a total of \$372,655 is set aside from the allocations of counties that contract with CDSS to conduct post adoption services on their behalf.**

c. Resource Family Approval Family Evaluations and Home Health and Safety Assessments

During the term of this Agreement, and as the State Budget Act allows, the CDSS and the County may approve increases in the service levels for Resource Family Approval (RFA) Family Evaluations and Home Health and Safety Assessment services and activities provided by the CDSS and increase the amount that the County shall pay the CDSS from the County's General Fund RFA allocation and the Local Revenue Fund (LRF).

- (1) If the State Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the RFA program, the RFA services stated in this Agreement shall be of no further force and effect. In this event, the CDSS shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.**
- (2) If funding for any fiscal year is reduced or deleted by the State Budget Act for purposes of this program, the CDSS shall have the option to either cancel the RFA services stated in this Agreement with no liability occurring to the State or offer an Agreement amendment to Contractor to reflect the reduced amount.**

d. It is mutually understood between the parties that this Agreement may have been written before ascertaining the availability of Congressional appropriation of funds, for the mutual benefit of both parties, in order to avoid program and fiscal delays which would occur if the Agreement were executed after that determination was made.

(1) The RFA services stated in this Agreement are valid and enforceable only if sufficient funds are made available to the State by the United States Government for the term of this Agreement for the purposes of the RFA program. In addition, this Agreement is subject to any additional restrictions, limitations, or conditions enacted by the Congress or any statute enacted by the Congress which may affect the provisions, terms, or funding of RFA services stated in this Agreement in any manner.

(2) It is mutually agreed that if the Congress does not appropriate sufficient funds for the RFA services stated in this Agreement shall be amended to reflect any reduction in funds.

(3) The CDSS, at its option, may terminate the RFA services stated in this Agreement upon thirty (30) day notice, or to amend the RFA services stated in this Agreement to reflect any reduction in Federal funds.

e. Agency Adoption Services Invoicing

In consultation with the County Welfare Directors Association, for those counties opting to contract directly with CDSS to continue the Agency adoption services, CDSS will invoice each on a weekly cost per case basis of \$62 based on the county specific distribution provided in CFL No. 11/12-18. **If a specific distribution was not listed for the county, the weekly cost shall be \$62 per case.** The CDSS will invoice the County quarterly the total cost for each active ~~child case and each family case~~ **adoption case** referred to the CDSS' Adoptions Regional Office for adoption services. This rate would be claimed up to but not exceeding ~~one hundred eighty-two thousand and nine hundred and nine dollars (\$182,909.00)~~ **Nine Hundred Fourteen Thousand, Five Hundred and Forty-Five Dollars (\$914,545.00). One Hundred Eighty-Two Thousand, Nine Hundred and Nine Dollars (\$182,909.00) for each Fiscal Year (2021-22, 2022-23, 2023-24, 2024-25 and 2025-26) the amount of the allocation received by the County or amount negotiated by the county without an allocation in any Fiscal Year.**

f. Resource Family Approval Family Evaluations Invoicing

(1) The CDSS shall provide quarterly invoices in arrears for each quarter in which the Family Evaluation services were completed. The quarterly invoices shall include for each completed Family Evaluation the non-federal cost per case rate.

(2) The CDSS shall track each Family Evaluation and invoice for the non-federal share of \$2,020.00 per each Family Evaluation. The estimated cost to complete each Family Evaluation is \$2,748.00. The total amount to be

- claimed is up to but not exceeding \$30,300.00 per fiscal year (2024-25 and 2025-26). The federal funds share is \$728.00. The CDSS shall not invoice for the amount of the services involving the federal funds share. The non-federal share of costs for each fiscal year shall be subject to change based on the applicable federal discount rate for that year.**
- (3) The County shall pay the CDSS quarterly for the completed Family Evaluations. For payment the County shall draw down funds from the General Fund RFA allocation. Once the total RFA allocation is exceeded, the County shall use its LRF for subsequent payment(s).**
- (4) If it is determined by the CDSS that the average family evaluation greatly exceeds the estimated hours, the CDSS shall provide the documentation regarding the number of hours to the County. For any extension of this Agreement or subsequent agreement for these services the amount paid to the CDSS may be increased for the next fiscal year(s).**
- (5) If the Exhibit A-1 identifies that the CDSS shall provide only a portion of the County's Family Evaluations, the cost of the Family Evaluation shall be the same as identified in (2)(b), above.**
- g. Resource Family Approval Home Health and Safety Assessments Invoicing**
- (1) The CDSS shall provide quarterly invoices in arrears for each quarter in which the Home Health and Safety Assessments services were completed. The quarterly invoices shall include, for each open Home Health and Safety Assessment, the non-federal cost per case rate.**
- (2) The CDSS shall track each Home Health and Safety Assessment and invoice for the non-federal share of cost of \$569.00 per each Home Health and Safety Assessment. The estimated cost to complete each Home, Health and Safety Assessment is \$774.00. The total amount to be claimed is up to but not exceeding \$8,535.00 per fiscal year (2024-25 and 2025-26). The federal funds share is \$205.00. The CDSS shall not invoice for the amount of the services involving the federal funds share. The non-federal share of costs for each fiscal shall be subject to change based on the applicable federal discount rate for that year.**
- (3) The County shall pay the CDSS quarterly. For payment the County shall draw down funds from the General Fund RFA allocation. Once the total RFA allocation is exceeded, the County shall use its LRF for subsequent payment(s).**
- (4) If it is determined by the CDSS that the average Home Health and Safety Assessment greatly exceeds the estimated hours, the CDSS shall provide the documentation regarding the number of hours to the County. For any extension of this Agreement or subsequent agreement for these services the amount paid to CDSS may be increased for the next fiscal year(s).**

(5) If the Exhibit A-2 identifies that the CDSS shall provide only a portion of the County's Home Health and Safety Assessments, the cost of the Home Health and Safety Assessments shall be the same as identified in (3)(b), above.

h. The County shall be responsible for payment of the Resource Family Approval Family Evaluations and Home Health and Safety assessment services and activities provided by the CDSS in accordance with rates stated in (b) and (c) from the following sources and in the following order:

(1) General Fund Resource Family Approval allocation (if such exists in the State Budget);

(2) The County's 2011 Realignment LRF;

(3) Other County funds.

i. If the County receives services in excess of \$750,000 in federal assistance, Invoices shall include the CFDA number: 93.658 and the CFDA Program Title: Resource Family Approval.

20. Termination

Either Party may terminate this Contract, with or without cause, with **one hundred twenty (120)** days' advance written notice. In order to terminate this Contract, the terminating Party shall give advance written notice to the other Party. The termination notice shall be made as specified in number 21 below. In the event of termination, the County shall pay the CDSS for all work satisfactorily performed prior to the effective date of the termination.

21. Notice

Notices to the Parties in connection with the administration of this Contract shall be given to the Parties' Project Representative personally, by regular mail, or by ~~facsimile transmission~~ **email** as more particularly specified in this paragraph. Notices will be deemed given on:

- a. The day the notice is personally delivered to the Party's Project Representative as specified in the Exhibits A, A-1, A-2 Scope of Work, ~~page 9, S~~section IV.
- b. Five **(5)** days after the date the notice is deposited in the United States mail, addressed to a Party's Project Representative as indicated in ~~S~~section IV, with first-class postage fully prepaid; or
- c. On the day the notice is transmitted by ~~facsimile~~ **email** to the ~~facsimile number specified~~ **email address** as specified in ~~S~~section IV, provided that an original of such notice is deposited in the United States mail, addressed to the Party's Project Representative as specified in ~~S~~section IV, on the same day as the ~~facsimile transmission~~ **email** is made **sent**.

22. Partial Invalidity

Should any part, term, portion, or provision of this Contract agreement be finally decided by a court of competent jurisdiction to be in conflict with any law of the United States or the State of California, or otherwise be unenforceable or ineffectual, the validity of the remaining parts, terms, portions, or provisions will be deemed severable and will not be affected thereby, provided such remaining portions or provisions can be construed in substance to constitute the agreement which the Parties intended to enter into in the first place.

23. Responsibility of Project Representatives

All matters concerning the administration of this Contract, which are within the responsibility of the Parties shall be under the direction of, or shall be submitted to, the respective Project Representative or the Party's employee specified, in writing, by the Project Representative. A Party may, in its sole discretion, change its designation of its Project Representative upon providing written notice to the other Party at least **fifteen (15)** days prior to such change. The Project Representatives for Parties are specified in the Exhibits A, A-1, A-2 Scope of Work, ~~Page 9~~, in Section IV.

24. Waiver

Waiver by either Party of a breach of any covenant of this Contract will not be construed to be a continuing waiver of any subsequent breach. A Party's receipt of consideration with knowledge of the other's violation of a covenant does not waive the Party's right to enforce any covenant of this Contract. However, neither Party shall waive any provision of this Contract unless the waiver is not against public policy or current laws, in writing, signed by a representative of each Party with the authority to sign, and signed by all Parties.

25. Authority and Capacity

Each Party and each Party's signatory warrant and represent that each has full authority and capacity to enter into this Contract in accordance with all requirements of law. The Parties also warrant that any signed amendment or modification to the Contract shall comply with all requirements of law, including capacity and authority to amend or modify the Contract.

26. Binding on Successors

All of the conditions, covenants, and terms identified in this Contract apply to any successor or assignee of the Parties to this Contract with each assignee or successor held jointly and severally liable under this Contract. However, no assignment or subcontract of either Party is permitted, except with the prior written authorization of the other Party.

27. Cumulative Remedies

All of the various rights, powers, and remedies of the Parties shall be construed as cumulative, and no one of them exclusive of any other or of any other legal or equitable remedy which a Party might otherwise have in the event of a breach or default of any condition, covenant, or term by the other Party. The exercise of any single right, option, election, power, or remedy shall not in any way, impair any other right, option, election, power or remedy until all duties and obligations imposed shall have been full performed.

28. Independent Advice

Each Party represents and warrants that in executing this Contract it does so with full knowledge of the rights and duties it may have with respect to the other Party. Each Party also warrants and represents that it has received independent legal advice from its attorney with respect to the matters set forth in this Contract and the rights and duties arising out of this Contract, or that such Party willingly foregoes any such consultation.

29. No Reliance on Representations

Each Party warrants and represents that it is not relying and has not relied upon any representation or statement made by the other Party with respect to the facts involved or its rights or duties. Each Party understands and agrees that the facts relevant, or believed to be relevant to this Contract, have been independently verified. Each Party further understands that it is responsible for verifying the representations of law or fact provided by the other Party.

30. Information Subject to a Business Associate Agreement

The Parties agree to identify for the other Party protected health information in the adoption records that was provided through a business associate agreement of a covered entity, as required by 42 U.S.C 1320d and its implementing regulations at 45 CFR Parts 142, 160, 162, and 164, collectively referred to as the Health Insurance Portability and Accountability Act Privacy Rule.

31. Conflicting Disclosure Laws

The Parties agree to follow the requirements of the law for the disclosure of confidential adoption records. When in doubt as to whether a record in its possession should be disclosed or withheld, each Party agrees to contact its Legal Counsel for direction.

32. Confidentiality

The CDSS and County staff will comply with the provision of ~~WAC~~ **WIC** ~~Section~~ 10850 and Family Code ~~Section~~ 9200 et seq. to assure that all applications and records concerning individuals made or kept by any officer or agency in connection with the administration of any service under this Contract will be kept confidential. The CDSS and the County will maintain the confidentiality of all information and records in accordance with current laws, regulations and policies. Exchange of information will be

for the purpose of promoting the best interests of the child and the administration of the program.

The County and CDSS' Adoptions Regional Office will each maintain their own confidentiality regulations and guidelines to review and follow. The location of those guidelines shall be made known to all employees. The CDSS and the County agree to inform all of its employees, agents, and subcontractors of the confidentiality provisions and further agree that any person knowingly and intentionally violating the provisions of said laws is guilty of a misdemeanor.

33. Mailing of Confidential Information

The Parties may use the United States Postal Service to deliver records containing personal or confidential information to the other provided that the record(s) are double enveloped with the interior envelope identified as confidential with the name of the recipient of the mail on the interior envelope. Additionally, each shall require that the records being delivered shall only be delivered to the addressee with an acknowledgement of receipt. The Party sending the records is responsible for obtaining a copy of the signed receipt and maintaining it.

34. Transporting Records

The Parties agree that all records containing personal or confidential information shall be transported in a secure manner. When using a third Party who is not a Party to this Contract to transport records to the other Party, the Parties each agree to notify the other before sending records to the other containing personal or confidential information, as defined in law. Notice may be provided electronically, but receipt of the message must be confirmed before commencing the transport of the records to the other Party. Additionally, except for personal delivery by a representative of the Parties a bonded courier service shall be used. The records shall be securely double-enveloped or boxed with the interior envelope or box identified as confidential and properly addressed to the intended recipient/employee. Upon delivery, the courier shall obtain a signed acknowledgement of receipt from the entity receiving the documents. The Party sending the records is responsible for obtaining a copy of the signed receipt and maintaining it.

35. Form 700

All employees and managers required to file an annual Form 700 pursuant to the Conflict of Interest Code and/or Government Code, ~~S~~section 87200 do so with the CDSS' Central Office located at 744 P Street, MS 8-12-34 ~~521~~, Sacramento, CA 95814.

36. Venue

It is agreed by the Parties to this Contract that, unless expressly waived by the CDSS, any action brought to enforce any of the provisions of this Contract for declaratory relief shall be filed in and remain in a court of competent jurisdiction in the County of Sacramento in the State of California.

37. Controlling Law

The validity, interpretation and performance of this Contract shall be construed under the laws of the State of California, or when applicable federal law.

38. Captions

The captions of this Contract are for convenience in reference only and the words contained in the captions shall in no way be held to explain, modify, amplify or aid in the interpretation, construction, or meaning of the provisions of this Contract.

39. Definitions

“Shall” and “will” and “agrees” are mandatory. “May” is permissive.

40. Identifying Agreed Upon Changes to the Contract Agreement

The Parties agree that every amendment shall identify in typed print strike-through the words of the Contract agreement to be deleted by the amendment and no longer applicable to the Contract agreement; and new words added by the amendment shall be identified in bold font and underlined. For a subsequent amendment, the words deleted by the prior amendment with the strike-through shall not be included; and the words previously bolded in the prior amendment shall no longer be bolded.

Amendments to the Contract agreement may be made in whole or in part, as appropriate and selected by the Parties.

COUNTY OF SISKIYOU seeks to retain services from the CALIFORNIA DEPARTMENT OF SOCIAL SERVICES (CDSS)

CDSS agrees to provide Siskiyou County pursuant to the terms of this Agreement.

Agency Adoption Services – Exhibit A

Resource Family Approval Family Evaluations – Exhibit A-1

Resource Family Approval Home Health and Safety Assessments – Exhibit A-2

General Terms and Conditions – Exhibit B

IN WITNESS WHEREOF, the Parties hereunto have executed this Agreement on the date written below.

COUNTY OF SISKIYOU:

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES:

By: _____

By: _____

Steven Del Rio
Chief, Contracts and Procurement

Date: _____

Date: _____

STATE OF CALIFORNIA
PUBLIC LIABILITY AND WORKERS' COMPENSATION INSURANCE
FISCAL YEAR JULY 1, 2024 / JUNE 30, 2025

To Whom It May Concern:

In accordance with Government Code section 11007.4, the State of California has elected to be self-insured for liability exposures. Under this form of insurance, the State and its employees acting in the course and scope of their employment are insured for tort liability arising out of official State business. All claims against the State of California based on tort liability should be presented as a government claim to the Government Claims Program (Gov. Code section 900, et. seq.) P.O. Box 989052 MS 414, West Sacramento, CA 95798-9052. [File Government Claim for Eligible Compensation](#)

The State of California has also elected to be insured for its motor vehicle liability exposures through the State Motor Vehicle Liability Self-Insurance Program (VELSIP). This program provides liability coverage arising out of the operations of motor vehicles used by state employees for official state business (California Vehicle Code Sections 17000 and 17001). Motor vehicle liability claims against the State of California should be presented to the Office of Risk and Insurance Management, P.O. Box 989052 MS-403, West Sacramento, CA 95798-9052, claims@dgs.ca.gov. If your motor vehicle liability claim is not resolved within six months from the date of loss, California law requires you to file a formal claim with the Government Claims Program, P.O. Box 989052 MS 414, West Sacramento, CA 95798-9052. (Gov. Code section 900, et. seq.). [Report Vehicle Accident Involving State Employees](#)

The State of California has a Master Agreement with the State Compensation Insurance Fund regarding workers' compensation benefits for all state employees, as required by the Labor Code.

Sincerely,



Devon Lima-Mitchell, *Insurance Analyst*
Office of Risk & Insurance Management
California Department of General Services
devon.limamitchell@dgs.ca.gov

Non-Auto Claims: Government Claims Program | Tel 800.955.0045 | gcinfo@dgs.ca.gov

Auto Claims: Motor Vehicle Liability Self-Insurance Program | Tel 800.900.3634 | claims@dgs.ca.gov

Self-insurance Letter Requests: riskmanagement@dgs.ca.gov

**STATE OF CALIFORNIA
AUTOMOBILE LIABILITY / PHYSICAL DAMAGE
FISCAL YEAR JULY 1, 2024 / JUNE 30, 2025**

To Whom It May Concern:

Please accept this letter as certification that the State of California has elected to be self-insured for liability and physical damage arising out of the ownership, maintenance, and operation of land motor vehicles.

Under this program, the Office of Risk and Insurance Management administers liability claims arising out of the operation of the vehicle. Physical Damage to such vehicle may be reimbursed by the Employing State Agency in accordance with State Administrative Manual (SAM) sections 2420 and 4116.

Sincerely,



Devon Lima-Mitchell | *Insurance Analyst*
Office of Risk and Insurance Management
California Department of General Services
Devon.LimaMitchell@dgs.ca.gov

Non-Auto Claims: Government Claims Program | Tel 800.955.0045 | gcinfo@dgs.ca.gov

Auto Claims: Motor Vehicle Liability Self-Insurance Program | Tel 800.900.3634 | claims@dgs.ca.gov

Self-insurance Letter Requests: riskmanagement@dgs.ca.gov

Agreement 21-5068
 COSS/Siskiyou County Health and Human Services Agency

VIN#	@00005473		
CT#	E2200536		
ACCT:	2120	- 501010	- 723000 -
CT AMT:	-	\ \$ 182,909.00	
	Annual	Total	

COUNTY OF SISKIYOU
 CONTRACT FOR SERVICES
 FOR BOARD OF SUPERVISORS SIGNATURE

This Contract made this 1st day of July between:

COUNTY: Siskiyou County Health and Human Services Agency (SCHHSA)
 Social Services Division
 2060 Campus Drive
 Yreka, CA 96097

And

CONTRACTOR: California Department of Social Services
 Adoptions Policy and Support Bureau
 744 P Street, MS 8-12-521
 Sacramento, CA 95814

ARTICLE 1. TERM OF CONTRACT

1.01 Contract Term: This Contract shall become effective on July 1, 2021 and shall terminate on June 30, 2026, unless terminated in accordance with the provisions of Article 7 of this Contract or as otherwise provided herein.

ARTICLE 2. INDEPENDENT CONTRACTOR STATUS

2.01 Independent Contractor: It is the express intention of the Parties that Contractor is an independent contractor and not an employee, agent, joint venture or partner of the County. Nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee between County and Contractor or any employee or agent of Contractor. Both Parties acknowledge that Contractor is not an employee for state or federal tax purposes. Contractor shall retain the right to perform services for others during the term of this Contract.

ARTICLE 3. SERVICES

3.01 Specific Services: Contractor shall provide the services and general terms as described in Exhibit "A" and Exhibit "D" attached hereto.

No additional services shall be performed by Contractor unless approved in advance in writing by the County stating the dollar value of the services, the

method of payment, and any adjustment in contract time or other contract terms. All such services are to be coordinated with County and the results of the work shall be monitored by the Director of SCHHSA or his or her designee.

- 3.02** Method of Performing Services: Contractor will determine the method, details, and means of performing the above-described services including measures to protect the safety of the traveling public and Contractor's employees. County shall not have the right to, and shall not, control the manner or determine the method of accomplishing Contractor's services.
- 3.03** Employment of Assistants: Contractor may, at the Contractor's own expense, employ such assistants as Contractor deems necessary to perform the services required of Contractor by this Contract. County may not control, direct, or supervise Contractor's assistants or employees in the performance of those services.

ARTICLE 4. COMPENSATION

- 4.01** Compensation: In consideration for the services to be performed by Contractor, County agrees to pay Contractor in proportion to services satisfactorily performed not to exceed the amount of the annual Fiscal Year (FY) allocation, which is \$182,909.00. For the five FYs included in the initial term (FY 2021-2022 through FY 2025-2026) the contract shall not exceed the amount of NINE HUNDRED FOURTEEN THOUSAND, FIVE HUNDRED FORTY-FIVE and NO/100 DOLLARS Payment shall be at the rates as set forth in Section 4.02.
- 4.02** Invoices: In consultation with the Child Welfare Director's Association, for those counties opting to contract directly with Contractor to continue the Agency adoption services, Contractor will invoice each on a weekly cost per case basis of \$62 based on the county specific distribution provided in CFL No 11/12-18. The Contractor will invoice the County quarterly the total cost for each active child case and each family case referred to the Contractor's Adoptions Regional Office for adoption services. This rate would be claimed up to but not exceeding \$182,909.00 each FY of the contract, the amount of the allocation received by the County.
- 4.03** Date for Payment of Compensation: County shall pay within 30 days of receipt of invoices from the Contractor to the County, and approval and acceptance of the work by the County. Approvals and/or acceptance by the County for the work shall not be unreasonably withheld or delayed.
- 4.04** Expenses: Contractor shall be responsible for all costs and expenses incident to the performance of services for County, including but not

limited to, all costs of materials, equipment, all fees, fines, licenses, bonds or taxes required of or imposed against Contractor and all other of Contractor's costs of doing business. County shall not be responsible for any expense incurred by Contractor in performing services for County.

- 4.05** Reduction of Consideration: Contractor agrees that County may deduct from future payments owed to the Contractor, pursuant to this Contract for the services provided, if an overpayment is identified by the County and such an offset is agreed to by the Parties in advance of the offset and in writing.
- 4.06** Satisfactory Performance: Payment to Contractor is predicated upon Contractor's satisfactory performance of the services identified in Exhibit A, in accordance with the terms and conditions of this Contract, including all exhibits and attachments.

ARTICLE 5. OBLIGATIONS OF CONTRACTOR

- 5.01** Contractor Qualifications: Contractor warrants that Contractor has the necessary licenses, experience and technical skills to provide services under this Contract.
- 5.02** Contract Management: Contractor shall coordinate with the Director of SCHHSA, or his or her designee, who will review the activities and performance of the Contractor and administer this Contract.
- 5.03** Tools and Instrumentalities: Contractor will supply all tools and instrumentalities required to perform the services under this Contract. Contractor is not required to purchase or rent any tools, equipment or services from County.
- 5.04** Public Employees Retirement System (CalPERS): In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Contract is determined by a court of competent jurisdiction or the Public Employees Retirement System (CalPERS) to be eligible for enrollment in CalPERS as an employee of the County, Contractor shall indemnify, defend, and hold harmless County for the payment of any employee and/or employer contributions of CalPERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of County. Contractor understands and agrees that his personnel are not, and will not be, eligible for memberships in, or any benefits from, any County group plan for hospital, surgical or medical insurance, or for membership in any County retirement program, or for paid vacation, paid sick leave, or other leave, with or without pay, or for any other benefit

which accrues to a County employee.

- 5.05** State and Federal Taxes: As Contractor is not County's employee, Contractor is responsible for paying all required state and federal taxes. In particular:
- a. County will not withhold FICA (Social Security) from Contractor's payments.
 - b. County will not make state or federal unemployment insurance contributions on behalf of Contractor.
 - c. County will not withhold state or federal income tax from payment to Contractor.
 - d. County will not make disability insurance contributions on behalf of Contractor.
 - e. County will not obtain workers' compensation insurance on behalf of Contractor.
- 5.06** Contractor's Books and Records: Contractor shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the County for a minimum of five (5) years, or for any longer period required by law, from the date of final payment to the Contractor under this Contract. Any records or documents required to be maintained shall be made available for inspection, audit and/or copying at any time during regular business hours, upon oral or written request of the County.
- 5.07** Assignability of Contract: It is understood and agreed that this Contract contemplates personal performance by the Contractor and is based upon a determination of its unique personal competence and experience and upon its specialized personal knowledge. Assignments of any or all rights, duties or obligations of the Contractor under this Contract will be permitted only with the express written consent of the County.
- 5.08** Warranty of Contractor: Contractor warrants that it, and each of its personnel, where necessary, are properly certified and licensed under the laws and regulations of the State of California to provide the services agreed to.
- 5.09** Withholding for Non-Resident Contractor: Pursuant to California Revenue and Taxation Code Section 18662, payments made to nonresident independent contractors, including corporations and partnerships that do not have a permanent place of business in this state, are subject to 7 percent state income tax withholding. Withholding is required if the total yearly payments made under this contract exceed

\$1,500.00. Unless the Franchise Tax Board has authorized a reduced rate or waiver of withholding and County is provided evidence of such reduction/waiver, all nonresident contractors will be subject to the withholding. It is the responsibility of the Contractor to submit the Waiver Request (Form 588) to the Franchise Tax Board as soon as possible in order to allow time for the Franchise Tax Board to review the request.

- 5.10** Compliance with Child, Family and Spousal Support Reporting Obligations: Contractor's failure to comply with state and federal child, family and spousal support reporting requirements regarding contractor's employees or failure to implement lawfully served wage and earnings assignment orders or notices of assignment relating to child, family and spousal support obligations shall constitute a default under this Contract. Contractor's failure to cure such default within ninety (90) days of notice by County shall be grounds for termination of this Contract.
- 5.11** Conflict of Interest: Contractor covenants that it presently has no interest and shall not acquire an interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the services hereunder. Contractor further covenants that, in the performance of this Contract, no subcontractor or person having such an interest shall be used or employed. Contractor certifies that no one who has or will have any financial interest under this contract is an officer or employee of County.
- 5.12** Compliance with Applicable Laws: Contractor shall comply with all applicable federal, state and local laws now or hereafter in force, and with any applicable regulations, in performing the work and providing the services specified in this Contract. This obligation includes, without limitations, the acquisition and maintenance of any permits, licenses, or other entitlements necessary to perform the duties imposed expressly or impliedly under this Contract.
- 5.13** Bankruptcy: Contractor shall immediately notify County in the event that Contractor ceases conducting business in the normal manner, becomes insolvent, makes a general assignment for the benefit of creditors, suffer or permits the appointment of a receiver for its business or assets, or avails itself of, or becomes subject to, any proceeding under the Federal Bankruptcy Act or any other statute of any state relating to insolvency or protection of the rights of creditors.

ARTICLE 6. OBLIGATIONS OF COUNTY

- 6.01** Cooperation of County: County agrees to comply with all reasonable requests of Contractor (to provide reasonable access to documents and information as permitted by law) necessary to the performance of Contractor's duties under this Contract.

ARTICLE 7. TERMINATION

- 7.01** Termination by County for Default of Contractor: Should Contractor default in the performance of this Contract or materially breach any of its provisions, County, at County's option, may terminate this Contract by giving written notification to Contractor in accordance with Exhibit D
- 7.02** Termination of Funding: County may terminate this Contract in any FY in that it is determined there is not sufficient funding. California Constitution Article XVI Section 18.

ARTICLE 8. GENERAL PROVISIONS

- 8.01** Notices: Any notices to be given hereunder by either party to the other may be effected either by personal delivery in writing or by mail, registered or certified, postage prepaid or return receipt requested. Mailed notices shall be addressed to the Parties at the addresses appearing in the introductory paragraph of this Contract, but each party may change the address by written notice in accordance with the paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of two (2) days after mailing.
- 8.02** Entire Agreement of the Parties: This contract supersedes any and all contracts, either oral or written, between the Parties hereto with respect to the rendering of services by Contractor for County and contains all the covenants and contracts between the Parties with respect to the enduring of such services in any manner whatsoever. Each Party to this Contract acknowledges that no representations, inducements, promises, or contract, orally or otherwise, have been made by any party, or anyone acting on behalf of any Party, which are not embodied herein, and that no other contract, statement, or promise not contained in this Contract shall be valid or binding. Any modification of this Contract will be effective only if it is in writing signed by the Party to be charged and approved by the County as provided herein or as otherwise required by law.

- 8.03** Partial Invalidity: If any provision in this Contract is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provision will nevertheless continue in full force without being impaired or invalidated in any way.
- 8.04** Conformance to Applicable Laws: Contractor shall comply with the standard of care regarding all applicable federal, state and county laws, rules and ordinances. Contractor shall not discriminate in the employment of persons who work under this contract because of race, the color, national origin, ancestry, disability, sex or religion of such person.
- 8.05** Waiver: In the event that either County or Contractor shall at any time or times waive any breach of this Contract by the other, such waiver shall not constitute a waiver of any other or succeeding breach of this Contract, whether of the same or any other covenant, condition or obligation.
- 8.06** Governing Law: This Contract and all matters relating to it shall be governed by the laws of the State of California and the County of Siskiyou and any action brought relating to this Contract shall be brought exclusively in a state court in the County of Siskiyou.
- 8.07** Reduction of Consideration: Contractor agrees that County shall have the right to deduct from any payments contracted for under this Contract any amount owed to County by Contractor as a result of any obligation arising prior or subsequent to the execution of this contract. For purposes of this paragraph, obligations arising prior to the execution of this contract may include, but are not limited to any property tax, secured or unsecured, which tax is in arrears. If County exercises the right to reduce the consideration specified in this Contract, County shall give Contractor notice of the amount of any off-set and the reason for the deduction.
- 8.08** Negotiated Contract: This Contract has been arrived at through negotiation between the Parties. Neither party is to be deemed the party which prepared this Contract within the meaning of California Civil Code Section 1654. Each party hereby represents and warrants that in executing this Contract it does so with full knowledge of the rights and duties it may have with respect to the other. Each party also represents and warrants that it has received independent legal advice from its attorney with respect to the matters set forth in this Contract and the rights and duties arising out of this Contract, or that such party willingly foregoes any such consultation.

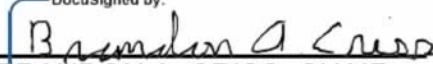
- 8.09** Time is of the Essence: Time is of the essence in the performance of this Contract.
- 8.10** Materiality: The Parties consider each and every term, covenant, and provision of this Contract to be material and reasonable.
- 8.11** Authority and Capacity: Contractor and Contractor's signatory each warrant and represent that each has full authority and capacity to enter into this Contract.
- 8.12** Binding on Successors: All of the conditions, covenants and terms herein contained shall apply to, and bind, the heirs, successors, executors, administrators and assigns of Contractor. Contractor and all of Contractor's heirs, successors, executors, administrators, and assigns shall be jointly and severally liable under the Contract.
- 8.13** Cumulation of Remedies: All of the various rights, options, elections, powers and remedies of the Parties shall be construed as cumulative, and no one of them exclusive of any other or of any other legal or equitable remedy which a party might otherwise have in the event of a breach or default of any condition, covenant or term by the other party. The exercise of any single right, option, election, power or remedy shall not, in any way, impair any other right, option, election, power or remedy until all duties and obligations imposed shall have been fully performed.
- 8.14** No Reliance On Representations: Each party hereby represents and warrants that it is not relying, and has not relied upon any representation or statement made by the other party with respect to the facts involved or its rights or duties. Each party understands and agrees that the facts relevant, or believed to be relevant to this Contract, may hereunder turn out to be other than, or different from the facts now known to such party as true, or believed by such party to be true. The Parties expressly assume the risk of the facts turning out to be different and agree that this Contract shall be effective in all respects and shall not be subject to rescission by reason of any such difference in facts.

Agreement 21-5068
COSS/Siskiyou County Health and Human Services Agency


IN WITNESS WHEREOF, County and Contractor have executed this first addendum on the dates set forth below, each signatory represents that he/she has the authority to execute this agreement and to bind the Party on whose behalf his/her execution is made.

COUNTY OF SISKIYOU

Date: 4/8/2022

DocuSigned by:

BRANDONA.CRISS, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

DocuSigned by:
By: 
Deputy

CONTRACTOR: CALIFORNIA DEPARTMENT OF
SOCIAL SERVICES, ADOPTION SERVICES
BUREAU

Date: 04/22/2022


Kären Dickerson, Deputy Director, Administration Division
California Department of Social Services

TAXPAYER I.D. State of California

ACCOUNTING:
Fund Organization Account
2120 501010 723000

Encumbrance number

Not to exceed: \$914,545.000

Accounting for Fiscal Years:

2021-22	\$182,909
2022-23	\$182,909
2023-24	\$182,909
2024-25	\$182,909
2025-26	\$182,909

EXHIBIT A
(Standard Agreement)**I. SCOPE OF WORK**

The Contractor California Department of Social Services, (hereinafter referred to as the CDSS) agrees to provide to Siskiyou County Health and Human Services, (hereinafter referred to as County), Agency adoption services under the authority of Welfare and Institutions Code (W&IC) Section 16130 and in accordance with Title 22 California Code of Regulations (CCR) Sections 35127.1 through 35231. The CDSS will provide the following adoption services:

- A. Consult and review of children in out-of-home care who need permanence through adoption.
- B. Assess and provide a written analysis of the adoptability of a child pursuant to W&IC Sections 361.5, 366.21, 366.22 or 366.25.
- C. Inform caregivers and birth families of provisions and availability of kinship adoptions, post adoption contact agreements, and related services.
- D. Provide relinquishment services for birth/legal parents who are considering the option of adoption.
- E. Complete the adoptions final report for the Interstate Compact on the Placement of Children (ICPC) when the adoption will be finalized in a California court, when applicable.
- F. Make preliminary assessments and written reports concerning the prospective adoptive parents for the W&IC Section 366.26 hearing. The CDSS will provide testimony for contested hearings regarding the reports as requested by the County Counsel.
- G. Match and place children for adoption with a licensed or approved caregiver.
- H. Review and provide medical and social background information concerning a child and their birth parents to adoptive parents at the time of the adoptive placement.
- I. Retain adoption case management responsibility until finalization of the adoption or dismissal of dependency.
 - (1) After a court order terminating parental rights to the child, and once the CDSS assumes exclusive care and control of the child, the County may use the CDSS Adoption Specialist's in-person visit as a county contact if the visit meets the requirements contained in ACL 19-87 and the California Code of Regulations, Child Welfare Services Manual of Policies and Procedures, Division 31-320.
- J. Supervise adoptive placements until finalization and provide post adoptive placement services to families.

- K. Establish and assess for Adoption Assistance Program (AAP) eligibility and benefits pursuant to governing laws and the County programs regarding AAP eligibility (i.e., W&IC Sections 16115-16123 and Title 22 CCR Section 35325 et seq).
 - L. Provide other appropriate and necessary adoption services as needed.
- II. THE CDSS AND COUNTY AGREE TO COORDINATE EFFORTS IN THE FOLLOWING AREAS:
- A. Promote permanence for children who are in out-of-home care.
 - B. Exchange information about dependent children and keep each other informed of general progress in cases involving children in out of home placement and changes that may affect the casework provided by the other Party. This exchange may include, but is not limited to, any information (e.g., complaints, concerns, licensing or Resource Family Approval (RFA) written directive violations) that would reflect the suitability of the prospective adoptive family or their ability to provide appropriate care for a child.
 - C. Keep each other informed of general progress in the case and changes that may affect the casework provided by the other Party, including potential placement changes.
 - D. Notify the other Party before taking any action that may have the potential to disrupt or terminate placement unless events are of an emergency nature or are so serious that immediate action is required to protect the child from harm.
 - E. Establish mutually agreed upon timelines for joint reviews, referrals and reports required by the CDSS, County, or the juvenile court.
 - F. Provide written materials or reports required to carry out effective adoption planning and to meet the mandates of the juvenile court.
 - G. Work jointly and share responsibilities to recruit and train an adequate pool of families to serve the permanency needs of children.
 - H. Ensure payment of AAP benefits in compliance with Title 22 CCR Section 35325 et seq.
 - I. Use the Child Welfare Services/Case Management System (CWS/CMS) or the Child Welfare Services/California Automated Response and Engagement System (CWS/CARES) to record information and case activities for dependent children and foster families.
 - J. Provide other appropriate and necessary coordination as needed.
 - K. Services for the child before a permanent plan is determined.
 - 1. The County and the CDSS Will:

- a. Jointly assess the child pursuant to W&IC Section 361.5(g), and before the filing date of a report recommending that Family Reunification (FR) services not be provided.
 - b. Jointly assess the child approximately 90 days before the 6-month and 12-month review hearings required by W&IC Section 366.21, the 18-month review hearing required by W&IC Section 366.22 and the 24-month review hearing required by W&IC Section 366.25, as appropriate.
 - c. Jointly assess relatives and/or other potential caregivers that are being considered as permanency resources for a child prior to placement or as soon thereafter as possible. Both the CDSS and the County will comply with all home approval and placement statutes and regulations that are applicable to each agency.
2. The County Will:
- a. Complete the RFA application approvals.
 - b. Refer children in out of home care for a joint assessment prior to FR services being terminated.
 - c. Identify and search for all of the child's presumed and alleged parents and document search efforts, including, but not limited to, providing the CDSS with current and past marital history, including dates and places of marriage and divorce. Also, obtain birth records on the child as soon as possible.
 - d. Determine whether the child is Native American and whether the Indian Child Welfare Act is applicable. If the child has possible Indian ancestry, the County will complete process of notifying all possible tribes and documenting this in court.
 - e. Share with the CDSS background information as it is obtained about the child, including developmental history, psychological and family health history.
 - f. Advise the birth parent of the option of forgoing FR services and/or relinquishing parental rights. Contact the CDSS if the parent indicates an interest in relinquishment or would like additional information about relinquishment or adoption.
 - g. Provide a written referral to the CDSS when FR services are not ordered (W&IC Section 361.5), when FR services are terminated due to an order by the court (W&IC Section 360 if applicable, or Sections 366.21, 366.22, or 366.25), or when a referral is made for the child before termination of services. Provide all necessary documents to the CDSS in order to carry out adoption services, including the RFA written report when the child is placed with an approved Resource Family.

- h. Until otherwise notified by the CDSS, provide child abuse and neglect reports and information concerning prospective adoptive parents when requested by the CDSS.
- i. Until otherwise notified by the CDSS, provide Department of Justice criminal record clearance(s) of the prospective adoptive parent(s) and other adults residing in the home when requested by the CDSS.
- j. Work with the CDSS to prepare a report for the W&IC Section 366.26 hearing. The County social worker's portion of the report will include:
 - (1) An evaluation of the child's medical, developmental, scholastic, mental, and emotional status.
 - (2) A review of the amount and nature of contact between the child and parent(s) since placement.
 - (3) A summary of current search efforts for any absent parent.
 - (4) Documentation of the relationship of the child to any caretaker, the duration and character of the relationship, the motivation, and a statement from the child about placement and permanence (unless the child is unable to give a meaningful response, in which case the child's condition should be stated).
 - (5) A preliminary assessment of the eligibility and commitment of any identified prospective caretaker to provide permanence for the child. The assessment will contain a social history, including screening for criminal records and prior referrals for child abuse or neglect; the capability to meet the child's needs; and an understanding of the legal and financial rights and responsibilities of an adoption.
- k. Provide or purchase Psychological Evaluations and Competency Statements in cases where they are required by statute, regulation, or court order.
- l. Retain case management responsibility until finalization of the adoption or dismissal of dependency.
 - (1) After a court order terminating parental rights to the child, and once the CDSS assumes exclusive care and control of the child, the County may use the CDSS Adoption Specialist's in-person visit as a county contact if the visit meets the requirements contained in ACL 19-87 and the California Code of Regulations, Child Welfare Services Manual of Policies and Procedures, Division 31-320.
- m. Send notice of hearing, the social worker's court report, and the judge's court orders to the CDSS' Adoptions Regional Office for W&IC Sections 360, 361.5(g), 366.21, 366.22, 366.25 and 366.26 hearings, as applicable, and any subsequent hearings. Send notice of any appeals filed concerning juvenile court actions, and the appellate court's decisions, to the CDSS.

- n. Prepare a court report every six months for the juvenile court to identify progress towards the goal of adoption. Attach the adoption status report provided by the CDSS.
 - o. Determine the child's Title IV-E (federal) eligibility and provide AAP payments as directed by the CDSS to adopting parents. The County shall provide Notice of Action and AAP reassessment forms as required.
 - p. Send all court orders to the CDSS within 30 calendar days after the date of the court hearing.
 - q. Transfer primary assignment on the CWS/CMS or the CWS/CARES application to the CDSS' Adoptions Regional Office before closing CWS services case.
3. The CDSS Will:
- a. Assess the child with the County pursuant to W&IC Section 361.5(g) as soon as practically possible, and before the filing date of the report recommending FR services not be provided.
 - b. Assess the child with the County approximately 90 days before the 6-month and 12-month review hearing required by W&IC Section 366.21, the 18-month review hearing required by W&IC Section 366.22, and the 24-month review hearing required by W&IC Section 366.25, as applicable.
 - c. Prior to placement, or as soon thereafter as possible, review with the County the assessment of relatives and/or other potential caregivers that are being considered as a placement resource for a child where successful FR is unlikely.
 - d. Consult with the County social worker about the possibility of parental relinquishment of the child. If the parent expresses an interest in pursuing adoption, the adoption worker will discuss relinquishment with the parent. If a relinquishment is taken, the CDSS will provide written notice to the juvenile court, the relinquishing parent(s) attorney, the child's attorney and the County.
 - e. Interview the birth parent whenever possible to advise him or her of the availability of a post adoption agreement and to secure medical/social background information concerning the child and birth parent. The birth parent will be advised that adoption records are kept permanently, and of the opportunity to place information in the adoptions case files after finalization of the adoption. They will also be informed of the procedures for sharing information or having contact after the adoptee becomes an adult.
 - f. Provide assessment of the child before the W&IC Section 366.26 hearing. This assessment may include a review of the case record, discussions with the County social worker, contacts with the child, the present caretaker, and any other collateral persons involved with the child.

- g. Work with the County to prepare a report for the W&IC Section 366.26 hearing. The CDSS report will be submitted to the County 21 calendar days before the hearing, and shall include:
- (1) An evaluation of the child's medical, developmental, scholastic, mental, and emotional status.
 - (2) The relationship of the child to any siblings, identified prospective adoptive parents, the duration and character of the relationships, the potential for a post adoption contact agreement, the motivation for seeking adoption, and a statement from the child about placement and the adoption (unless the child is unable to give a meaningful response, in which case the child's condition should be stated).
 - (3) An analysis of the likelihood that the child will be adopted if parental rights are terminated.
- h. Be available for contested W&IC Section 366.26 hearings to present expert testimony regarding the child's adoptability and other relevant information.
- i. If the juvenile court identifies adoption as a permanent goal, it can, without terminating parental rights, order the CDSS to locate an adoptive home for the child within 180 days. This applies only to a child whom the court determines is difficult to place for adoption and there is no identified adoptive family. During the 180 days period, the CDSS shall contact other private and public adoption agencies about the availability of the child for adoption.
- j. Provide information concerning adoption to prospective adoptive parents including the availability of, and requirements for, post adoption contact agreements, pursuant to Family Code Section 8616.5.
- k. Prepare the child for adoption. (This may or may not include a placement change.)
- l. Coordinate efforts with ICPC to establish and maintain adoptive placements for dependent children who are placed out of state.
- m. Place the child for adoption. Placing a child for adoption may include both moving a child to an adoptive home and, signing adoption placement documents or signing documents to change the child's current foster placement status to adoption.
- n. Promptly notify the County of the date of adoptive placement and the date foster care payment is discontinued. These events may not necessarily occur on the same date.
- o. Establish AAP eligibility of the child, determine and negotiate benefits, duration, and review and reassess AAP benefits as needed. Prepare the AAP paperwork, including payment instructions to the County. The duration and amount of all AAP benefits must comply with State regulations.

- p. Assume exclusive care and control of the child for the purpose of supervising the adoptive placement pursuant to W&IC Section 366.26(j) until finalization of the adoption.
 - q. Prepare and present a report to the court in the county in which the Adoption Request was filed with a recommendation concerning the adoption. If the Adoption Request includes a post adoption contact agreement, the CDSS will address in its report whether the post adoption contact agreement is in the child's best interest.
 - r. Confirm in writing to the County that the adoption is finalized, and request dependency be dismissed. The CDSS is not authorized to provide the County with a copy of the final decree of adoption.
 - s. Document case management activities in CWS/CMS or CWS/CARES pursuant to state guidelines.
 - t. Conduct other appropriate and necessary permanency planning activities as needed.
 - u. Provide the County with a monthly report indicating caseload numbers, including how many open child cases for Siskiyou County and how many homestudies worked during the month. The report will be provided to the County by the 15th of the month containing data on work performed.
 - v. When appropriate, the CDSS may decide to participate in case appellate work, including, but not limited to, filing appeal briefs.
 - w. Pursuant to Title 22 CCR § 89179(a), the adoption agency shall maintain adequate case records.
- L. Services for the child after a permanent plan is determined.
- 1. The County and the CDSS Will:
 - a. Jointly assess each child in long term foster care, no less than 45 days before the 12-month review of the permanent plan pursuant to W&IC Section 366.3(d).
 - b. Prior to placement, or as soon thereafter as possible, jointly review the assessment of relatives and/or other potential caregivers that are being considered as potential placement resources for a child.
 - 2. Responsibility for responding to requests for adoption records shall rest with the Party in possession of the records as specified in this Scope of Work.
 - 3. The County Will:
 - a. Refer the child to the CDSS for an adoption assessment when indicated pursuant to a joint review.

- b. Provide a written referral packet for accepted referrals within five (5) working days, including all necessary documents for the adoption agency to carry out its functions. Only documents not previously submitted will be needed.
 - c. Make a secondary assignment on the CWS/CMS or CWS/CARES application to the CDSS' Adoptions Regional Office "in-box caseload" at the time of referral for adoption services.
4. The CDSS Will:
- a. Assign an Adoptions Specialist for each child for an adoption assessment pursuant to this joint review.
 - b. For each child accepted for study, a written assessment of the child's potential for adoption will be provided 21 calendar days before an annual court review hearing.
 - c. Provide case progress reports to the County 21 calendar days prior to each 6-month review following the W&IC Section 366.26 hearing until such time as the adoption is finalized or the case is referred to the County because adoption is no longer the plan for the child.

The case progress report may include:

- (1) A summary of contacts.
- (2) Adjustment of the child to the adoptive home.
- (3) Specific circumstances or problems that affect the child or the placement.
- (4) Progress made in the adoption process.
- (5) Steps needed to complete the adoption.

III. CONFLICT RESOLUTION REGARDING CASE MANAGEMENT

The County and the CDSS will use customary and available problem solving methods and resources in efforts to resolve differences. Any disagreements or conflicts regarding a case will be resolved as follows:

- A. The primary social workers from the County and the CDSS will meet and confer to resolve differences.
- B. If the primary social workers are unable to resolve differences, the County supervisor and the CDSS supervisor and primary social workers will meet and confer to resolve differences.

- C. If the supervisors and social workers are unable to resolve differences, the County Program Manager and the CDSS' Adoptions Regional Office Manager and their respective supervisors and social workers will meet and confer to resolve differences.
- D. If issues that are regulatory or statutory in nature cannot be resolved adequately at the local level through the above procedures, the matter in dispute will be referred in writing to the appropriate state administrative office(s) for clarification and direction.

IV. PROJECT REPRESENTATIVE

The project representatives during the term of this agreement will be:

Marta Platt
 California Department of Social Services
 Adoptions Policy and Support Bureau
 744 P Street, MS 8-12-31
 Sacramento, CA 95814
 Telephone: (916) 651-8106
 Fax: (916) 651-8149
 Email: marta.platt@dss.ca.gov

Susan Cervelli
 Deputy Director of Social Services
 Siskiyou County Health and Human Services
 818 South Main Street
 Yreka, California 96097
 Telephone: (530) 841-2752
 Fax: (530) 841-4399
 Email: scervelli@co.siskiyou.ca.us

Changes to the project representative information may be made 15 days in advance by written notice to the other Party and shall not require an amendment to this Agreement.

**EXHIBIT B
 GENERAL TERMS AND CONDITIONS**

1. Indemnification

- a. Claims Arising from Acts or Omissions of the County of Siskiyou County Health & Human Services Agency (SCHHSA).

The SCHHSA (hereinafter collectively referred as the County), hereby agrees to defend and indemnify the California Department of Social Services, its agents, officers, and employees (hereinafter collectively referred to as the CDSS), from any claim, action or proceeding against the CDSS, arising out of acts or omissions of the County in the performance of this Contract. At its discretion, the CDSS may participate at its own expense in the defense of any claim, action or proceeding, but such participation shall not relieve the County of any obligation imposed by this Contract. The CDSS shall notify the County promptly of any claim, action or proceeding and cooperate fully.

- b. Claims Arising from Acts or Omissions of the California CDSS.

The CDSS, hereby agrees to defend and indemnify the County, its agents, officers, and employees, from any claim, action, or proceeding against the County arising out of the acts or omissions of the CDSS in the performance of this Contract. At its discretion, the County may participate at its own expense in the defense of any claim, action or proceeding, but such participation shall not relieve the CDSS of any obligation imposed by this Contract. The County shall notify the CDSS promptly of any claim, action or proceeding and cooperate fully.

2. Relationship of the Parties

The CDSS is acting as a contractor for the delivery of the services; this is not a joint venture agreement between the Parties. It is understood by both Parties that this Contract does not create an employer-employee relationship between the Parties. Each Party agrees that it shall not enter into agreements or make representations or promises on behalf of the other Party.

3. Insurance Requirements

The CDSS is a self-insured public entity, which possesses the ability to cover liabilities, including general, professional, motor vehicle, and workers' compensation liabilities arising from connection with the performance of services under this Contract by CDSS, its employees, officers, or directors. Evidence of self-insurance is provided with Exhibit C, incorporated herein by reference.

The CDSS' self-insurance for liabilities (Exhibit D) from the use of motor vehicles includes owned, non-owned, and hired vehicles used by CDSS' employees in the performance of services. Evidence of self-insurance is provided with Exhibit D, incorporated herein by reference.

4. Maintenance of Records

The Parties shall keep and maintain an accurate record of the referrals to the CDSS' Adoptions Regional Office. The CDSS and the County shall keep a copy of all invoices presented to the County on a quarterly basis which must include the weekly number of the open active child cases and the open active family cases. All such records shall be made

available to the County, its authorized representative, or officials of the State of California for review and audit during normal business hours, upon reasonable advanced notice.

5. Retention of Records for Audit Proposes

The CDSS shall maintain and preserve all records related to this Contract for a period of five (5) years from the close of the Fiscal Year (FY) in which final payment is made. Such records shall be maintained for a five (5) year period or retained for a longer duration, if an audit involving the records is then pending. The obligation to insure the maintenance of the records beyond the initial five-year period shall only arise if notice is provided to the CDSS of the commencement of the audit prior to the expiration of the five-year period.

6. Title to Documents; Copyrights

Excluding records, reports, or documents containing personal or confidential information, all reports and other materials collected or produced by the CDSS pursuant to this Contract are the property of the CDSS and shall not be subject to any copyright claimed by the County, its employees, subcontractors or agents. However, the County may use for administrative purposes completed materials developed or produced by the CDSS. Incomplete documents or projects may not be used without the prior written consent of the CDSS.

Records, reports, or documents containing personal or confidential information shall not be used for any commercial purpose and shall not be copyrighted by either Party, including the employees, officers, directors, or agents of each Party.

7. Conflict of Interest

The Parties agree to enforce the requirements of the California Government Code, Sections 1090 through 1099 and Sections 87100 through 87105, including regulations promulgated by the California Fair Practices Commission, to prevent a public officer or employee, including a subcontractor, from participating in an activity that would constitute a conflict of interest.

8. Compliance with Applicable Laws

The Parties shall comply with all applicable federal, state and local laws now, or hereafter, in force, and with any applicable regulations, in performing the work and providing the service specified in this Contract. This obligation includes, without limitation, the acquisition, and maintenance of any permits, licenses, or other entitlements necessary to perform the duties imposed expressly or impliedly under this Contract.

9. Change in Statutes or Regulations

If there is a change of statute or regulations applicable to the performance of this Contract, both Parties agree to be governed by the new provisions, unless either Party gives notice to terminate pursuant to the terms of this Contract or identifies through written correspondence that the changes in law require negotiation of the responsibilities or terms of the Contract.

10. Time is of the Essence

Time is of the essence for the performance of the services of this Contract. Each Party shall promptly perform the services and responsibilities described in the Contract and promptly comply with each term and condition.

11. Time

Each of the Parties to this Contract shall devote such time to the performance of the services pursuant to this Contract as may be reasonably necessary for the satisfactory performance of the obligations of this Contract. Neither Party shall be considered to be in default of this Contract to the extent the performance is prevented or delayed by any cause, present or future, which is beyond the reasonable control of the Party.

12. Modification

No modification or waiver of any provisions of this Contract or its attachments shall be effective unless such waiver or modification shall be in writing, signed by both Parties.

13. Nondiscrimination

The Parties shall not discriminate in the employment of persons necessary to perform this Contract on any legally impermissible basis, including on the basis of the race, color, national origin, ancestry, religion, age, sex, or disability of such person. In the provision of services each Party shall be responsible for the actions of its employees, directors or officers so that employees and applicants for employment and any member of the public are free from any unlawful discrimination. The Parties warrant and represent that each is aware and shall follow: 1) the Federal Civil Rights Act of 1964 (Act) and all amendments, administrative rules and regulations issued pursuant to this Act; and 2) the Fair Employment and Housing Act (Government Code Section 12900 et. seq.) and the regulations promulgated to enforce the Fair Employment and Housing Act. The Parties agree to include the non-discrimination and compliance provision of this paragraph in all subcontracts to perform services under this Contract.

14. Bankruptcy

The Parties shall immediately notify the other in the event that either ceases conducting business in the normal manner or becomes insolvent, makes a general assignment for the benefit of creditors, suffers or permits the appointment of a receiver for its business on assets, or avails itself of, or becomes subject to, any proceeding under the Federal Bankruptcy Act or any other statute of any state relating to insolvency or protection of the rights of creditors.

15. Prohibition Against Assignment and Delegation of Duties

Except as specifically authorized within the Contract, no rights may be assigned and no duties under this Contract may be delegated by the Parties without the prior written consent of the other, and any attempted assignment or delegation without such consent shall be void

16. Negotiated Contract

This Contract has been arrived at through negotiation between the Parties. Neither Party is to be deemed the Party which prepared this Contract within the meaning of California Civil Code Section 1654.

17. Severability

Should any provision herein be found or deemed to be invalid, this Contract shall be construed as not containing such provision. All other provisions which are otherwise lawful shall remain in full force and effect. To this end, the provisions of this Contract are declared to be severable.

18. Entire Contract

This Contract is the entire agreement of the Parties for the performance of services. There are no understandings or agreements pertaining to this Contract except as are expressly stated in writing in this Contract or in any document attached hereto or incorporated by reference. It is the intention of the Parties hereto that this Contract shall supersede any prior agreements, discussions, commitments, representations, agreements, written, or oral, between the Parties.

19. Budget Statement

Assembly Bill (AB) 118 (Chapter 40, Statutes of 2011) and ABX1 16 (Chapter 13, Extraordinary Session, Statutes of 2011) realigned the funding for Agency adoptions from the CDSS to the local governments and redirected specific tax revenues to fund these services. AB 118 and ABX1 16 realigned a total of \$6 million general fund to the counties who have not had a licensed public adoption agency. As stated in County Fiscal Letter (CFL) Number 11/12-18 dated September 16, 2011, the county specific distribution of the \$6 million general fund was based on a percent to total of each county's specific combined 12-year average of child and family referrals to the CDSS' Adoptions Regional Offices that have been providing Agency adoption services to these counties.

a. Invoicing

In consultation with the County Welfare Directors Association, for those counties opting to contract directly with CDSS to continue the Agency adoption services, CDSS will invoice each on a weekly cost per case basis of \$62 based on the county specific distribution provided in CFL No. 11/12-18. The CDSS will invoice the County quarterly the total cost for each active child case and each family case referred to the CDSS' Adoptions Regional Office for adoption services. This rate would be claimed up to but not exceeding one hundred eighty-two thousand and nine hundred and nine dollars (\$182,909 .00) for each fiscal year.

20. Termination

Either Party may terminate this Contract, with or without cause, with 120 days' advance written notice. In order to terminate this Contract, the terminating Party shall give advance written notice to the other Party. The termination notice shall be made as specified in number 21 below. In the event of termination, the County shall pay the CDSS for all work satisfactorily performed prior to the effective date of the termination.

21. Notice

Notices to the Parties in connection with the administration of this Contract shall be given to the Parties' Project Representative personally, by regular mail, or by facsimile transmission as more particularly specified in this paragraph. Notices will be deemed given on:

- a. The day the notice is personally delivered to the Party's Project Representative as specified in the Exhibit A, Scope of Work, page 9, Section IV.
- b. Five days after the date the notice is deposited in the United States mail, addressed to a Party's Project Representative as indicated in Section IV, with first-class postage fully prepaid; or
- c. On the day the notice is transmitted by facsimile to the facsimile number specified as specified in Section IV, provided that an original of such notice is deposited in the United States mail, addressed to the Party's Project Representative as specified in Section IV, on the same day as the facsimile transmission is made.

22. Partial Invalidity

Should any part, term, portion, or provision of this Contract agreement be finally decided by a court of competent jurisdiction to be in conflict with any law of the United States or the State of California, or otherwise be unenforceable or ineffectual, the validity of the remaining parts, terms, portions, or provisions will be deemed severable and will not be affected thereby, provided such remaining portions or provisions can be construed in substance to constitute the agreement which the Parties intended to enter into in the first place.

23. Responsibility of Project Representatives

All matters concerning the administration of this Contract, which are within the responsibility of the Parties shall be under the direction of, or shall be submitted to, the respective Project Representative or the Party's employee specified, in writing, by the Project Representative. A Party may, in its sole discretion, change its designation of its Project Representative upon providing written notice to the other Party at least 15 days prior to such change. The Project Representatives for Parties are specified in the Exhibit A, Scope of Work, Page 9, in Section IV.

24. Waiver

Waiver by either Party of a breach of any covenant of this Contract will not be construed to be a continuing waiver of any subsequent breach. A Party's receipt of consideration with knowledge of the other's violation of a covenant does not waive the Party's right to enforce any covenant of this Contract. However, neither Party shall waive any provision of this Contract unless the waiver is not against public policy or current laws, in writing, signed by a representative of each Party with the authority to sign, and signed by all Parties.

25. Authority and Capacity

Each Party and each Party's signatory warrant and represent that each has full authority and capacity to enter into this Contract in accordance with all requirements of law. The Parties also warrant that any signed amendment or modification to the Contract shall comply with all

requirements of law, including capacity and authority to amend or modify the Contract.

26. Binding on Successors

All of the conditions, covenants, and terms identified in this Contract apply to any successor or assignee of the Parties to this Contract with each assignee or successor held jointly and severally liable under this Contract. However, no assignment or subcontract of either Party is permitted, except with the prior written authorization of the other Party.

27. Cumulative Remedies

All of the various rights, powers, and remedies of the Parties shall be construed as cumulative, and no one of them exclusive of any other or of any other legal or equitable remedy which a Party might otherwise have in the event of a breach or default of any condition, covenant, or term by the other Party. The exercise of any single right, option, election, power, or remedy shall not in any way, impair any other right, option, election, power or remedy until all duties and obligations imposed shall have been full performed.

28. Independent Advice

Each Party represents and warrants that in executing this Contract it does so with full knowledge of the rights and duties it may have with respect to the other Party. Each Party also warrants and represents that it has received independent legal advice from its attorney with respect to the matters set forth in this Contract and the rights and duties arising out of this Contract, or that such Party willingly foregoes any such consultation.

29. No Reliance on Representations

Each Party warrants and represents that it is not relying and has not relied upon any representation or statement made by the other Party with respect to the facts involved or its rights or duties. Each Party understands and agrees that the facts relevant, or believed to be relevant to this Contract, have been independently verified. Each Party further understands that it is responsible for verifying the representations of law or fact provided by the other Party.

30. Information Subject to a Business Associate Agreement

The Parties agree to identify for the other Party protected health information in the adoption records that was provided through a business associate agreement of a covered entity, as required by 42 U.S.C 1320d and its implementing regulations at 45 CFR Parts 142, 160, 162, and 164, collectively referred to as the Health Insurance Portability and Accountability Act Privacy Rule.

31. Conflicting Disclosure Laws

The Parties agree to follow the requirements of the law for the disclosure of confidential adoption records. When in doubt as to whether a record in its possession should be disclosed or withheld, each Party agrees to contact its Legal Counsel for direction.

32. Confidentiality

The CDSS and County staff will comply with the provision of W&IC Section 10850 and Family Code Section 9200 et seq. to assure that all applications and records concerning individuals made or kept by any officer or agency in connection with the administration of any

service under this Contract will be kept confidential. The CDSS and the County will maintain the confidentiality of all information and records in accordance with current laws, regulations and policies. Exchange of information will be for the purpose of promoting the best interests of the child and the administration of the program.

The County and CDSS' Adoptions Regional Office will each maintain their own confidentiality regulations and guidelines to review and follow. The location of those guidelines shall be made known to all employees. The CDSS and the County agree to inform all of its employees, agents, and subcontractors of the confidentiality provisions and further agree that any person knowingly and intentionally violating the provisions of said laws is guilty of a misdemeanor.

33. Mailing of Confidential Information

The Parties may use the United States Postal Service to deliver records containing personal or confidential information to the other provided that the record(s) are double enveloped with the interior envelope identified as confidential with the name of the recipient of the mail on the interior envelope. Additionally, each shall require that the records being delivered shall only be delivered to the addressee with an acknowledgement of receipt. The Party sending the records is responsible for obtaining a copy of the signed receipt and maintaining it.

34. Transporting Records

The Parties agree that all records containing personal or confidential information shall be transported in a secure manner. When using a third Party who is not a Party to this Contract to transport records to the other Party, the Parties each agree to notify the other before sending records to the other containing personal or confidential information, as defined in law. Notice may be provided electronically, but receipt of the message must be confirmed before commencing the transport of the records to the other Party. Additionally, except for personal delivery by a representative of the Parties a bonded courier service shall be used. The records shall be securely double-enveloped or boxed with the interior envelope or box identified as confidential and properly addressed to the intended recipient/employee. Upon delivery, the courier shall obtain a signed acknowledgement of receipt from the entity receiving the documents. The Party sending the records is responsible for obtaining a copy of the signed receipt and maintaining it.

35. Form 700

All employees and managers required to file an annual Form 700 pursuant to the Conflict of Interest Code and/or Government Code, Section 87200 do so with the CDSS' Central Office located at 744 P Street, MS 8-12-31, Sacramento, CA 95814.

36. Venue

It is agreed by the Parties to this Contract that, unless expressly waived by the CDSS, any action brought to enforce any of the provisions of this Contract for declaratory relief shall be filed in and remain in a court of competent jurisdiction in the County of Sacramento in the State of California.

37. Controlling Law

The validity, interpretation and performance of this Contract shall be construed under the

laws of the State of California, or when applicable federal law.

38. Captions

The captions of this Contract are for convenience in reference only and the words contained in the captions shall in no way be held to explain, modify, amplify or aid in the interpretation, construction, or meaning of the provisions of this Contract.

39. Definitions

"Shall" and "will" and "agrees" are mandatory. "May" is permissive.

40. Identifying Agreed Upon Changes to the Contract Agreement

The Parties agree that every amendment shall identify in typed print strike-through the words of the Contract agreement to be deleted by the amendment and no longer applicable to the Contract agreement; and new words added by the amendment shall be identified in bold font and underlined. For a subsequent amendment, the words deleted by the prior amendment with the strike-through shall not be included; and the words previously bolded in the prior amendment shall no longer be bolded.

Amendments to the Contract agreement may be made in whole or in part, as appropriate and selected by the Parties.



Governor Gavin Newsom

Exhibit C

July 01, 2021

**STATE OF CALIFORNIA
PUBLIC LIABILITY AND WORKERS' COMPENSATION INSURANCE
FISCAL YEAR JULY 1, 2021 / JUNE 30, 2022**

To Whom It May Concern:

In accordance with Government Code section 11007.4, the State of California has elected to be self-insured for liability exposures. Under this form of insurance, the State and its employees acting in the course and scope of their employment are insured for tort liability arising out of official State business. All claims against the State of California based on tort liability should be presented as a government claim to the Government Claims Program, P.O. Box 989052 MS 414, West Sacramento, CA 95798-9052. (Gov. Code section 900, et. seq.) Internet link: <http://www.dgs.ca.gov/orim/Programs/GovernmentClaims.aspx>.

The State of California has also elected to be insured for its motor vehicle liability exposures through the State Motor Vehicle Liability Self-Insurance Program (VELSIP). This program provides liability coverage arising out of the operations of motor vehicles used by state employees for official state business (California Vehicle Code Sections 17000 and 17001). Motor vehicle liability claims against the State of California should be presented to the Office of Risk and Insurance Management, P.O. Box 989052 MS-403, West Sacramento, CA 95798-9052, (800) 900-3634, claims@dgs.ca.gov. If your motor vehicle liability claim is not resolved within six months from the date of loss, California law requires you to file a formal claim with the Government Claims Program, P.O. Box 989052 MS 414, West Sacramento, CA 95798-9052. (Gov. Code section 900, et. seq.) Internet link: <http://www.dgs.ca.gov/orim/Programs/GovernmentClaims.aspx>.

The State of California has a Master Agreement with the State Compensation Insurance Fund regarding workers' compensation benefits for all state employees, as required by the Labor Code.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Christopher Carroll', is written over a light blue horizontal line.

Christopher Carroll
Associate Risk Analyst
Insurance Services Unit
Phone: (916) 376-5279
Fax: (916) 376-5275
christopher.carroll@dgs.ca.gov

To request updated letter of self-insurance, please submit to riskmanagement@dgs.ca.gov



Governor Gavin Newsom

Exhibit D

**STATE OF CALIFORNIA
AUTOMOBILE LIABILITY / PHYSICAL DAMAGE
FISCAL YEAR JULY 1, 2021 / JUNE 30, 2022**

To Whom It May Concern:

Please accept this letter as certification that the State of California has elected to be self-insured for liability and physical damage arising out of the ownership, maintenance, and operation of land motor vehicles.

Under this program, the Office of Risk and Insurance Management administers liability claims arising out of the operation of the vehicle. Physical Damage to such vehicle may be reimbursed by the Employing State Agency in accordance with State Administrative Manual (SAM) sections 2420 and 4116.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Christopher Carroll', is written over a light blue horizontal line.

Christopher Carroll
Associate Risk Analyst
Insurance Services Unit
Phone: (916) 376-5279
Fax: (916) 376-5275
christopher.carroll@dgs.ca.gov

To request updated letter of self-insurance, please submit to riskmanagement@dgs.ca.gov

The following page(s) contain the backup material for Agenda Item: [Health and Human Services - Social Services Division](#)

Please scroll down to view the backup material.

Agenda Worksheet

~~Submit completed worksheet to:~~
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular Time Requested: _____ Meeting Date: September 3, 2024

OR

Consent Contact Person/Department: Dr. Sarah Collard, HHSA Phone: 841-4802Address: 818 South Main Street Yreka, CA 96097Person Appearing/Title: Dr. Sarah Collard, HHSA Director**Subject/Summary of Issue:**

The Siskiyou County Health and Human Services Agency, Social Services Division respectfully requests to enter into an Agreement with the California Department of Social Service (CDSS) for the purpose of providing Legal consultation and Legal representation associated with the Resource Family Approval program. Pursuant to Government Code section 30029.7 subdivision (a)(3), the County and the CDSS may enter into an agreement for the CDSS to provide services or activities related to RFA. The County and the CDSS have identified legal services or activities to be provided by the CDSS in order to expedite the delivery of services to children and nonminor dependents who reside or may soon reside in a Resource Family home.

Financial Impact:

NO	<input checked="" type="checkbox"/>	Describe why no financial impact:
YES	<input type="checkbox"/>	Describe impact by indicating amount budgeted and funding source below
Amount:	\$ _____	
Fund:	<u>2120</u>	Description: <u>Human Services</u> Org.: <u>501010</u> Description: <u>HS Admin</u>
Account:	_____	Description: _____
Activity Code:	_____	Description: _____
Local Preference: YES <input type="checkbox"/> NO <input type="checkbox"/>		
For Contracts – Explain how vendor was selected:		
Additional Information:		

Recommended Motion:

That the Honorable Board of Supervisors approve and the Chair sign the Agreement between the Siskiyou County Health and Human Services Agency and the California Department of Social Services for Legal consultation and Legal representation associated with the Resource Family Approval program for the term beginning July 1, 2024 through June 30, 2027.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) _____ Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

SCO ID: 5100-2-10070

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER

24-5070

PURCHASING AUTHORITY NUMBER (If Applicable)

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Siskiyou County Health and Human Services Agency

CONTRACTOR NAME

California Department of Social Services

2. The term of this Agreement is:

START DATE

July 1, 2024

THROUGH END DATE

June 30, 2027

3. The maximum amount of this Agreement is:

\$0 Zero Dollars and 00/100

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibits	Title	Pages
Exhibit A	Scope of Work	14
Exhibit A - Attachment 1	General Terms and Conditions	8
Exhibit A - Attachment 2	Information Security Requirements	2
+ - Exhibit A - Attachment 3	State of California Public Liability and Workers Compensation Insurance	1
+ - Exhibit A - Attachment 4	State of California Automobile Liability/Physical Damage	1
+ - Exhibit B	Budget Details and Payment Provisions	2

Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.

These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

California Department of Social Services

CONTRACTOR BUSINESS ADDRESS

744 P Street, M.S. 9-6-747

CITY

Sacramento

STATE

CA

ZIP

95814

PRINTED NAME OF PERSON SIGNING

Marvel Alder

TITLE

SSM I, Non-IT Contracts

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

SCO ID: 51

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER 24-5070	PURCHASING AUTHORITY NUMBER (If Applicable)
------------------------------------	---

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

Siskiyou County Health and Human Services Agency

CONTRACTING AGENCY ADDRESS

818 South Main Street

CITY

Yreka

STATE

CA

ZIP

96097

PRINTED NAME OF PERSON SIGNING

TITLE

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DATE SIGNED

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the dates set forth below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

COUNTY OF SISKIYOU

Date: _____

MICHAEL N. KOBSEFF, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: _____
Deputy

ACCOUNTING:
Fund Organization Account Activity Code (if applicable)

Encumbrance number (if applicable): \$0.00

If not to exceed, include amount not to exceed:

If needed for multi-year contracts, please include separate sheet with financial information for each fiscal year.

EXHIBIT A
(Standard Agreement)

SCOPE OF WORK

This Agreement is entered into by and between the California Department of Social Services, hereinafter referred to as the CDSS, and the County of Siskiyou, hereinafter referred to as the County, for the purpose of establishing the responsibilities of the CDSS and the County in the provision and receipt of Legal consultation and Legal representation in administrative action appeals as described within Section III of this Agreement, associated with the Resource Family Approval (RFA) program of the County child welfare services agency and the State of California, pursuant to California Welfare and Institutions Code section 16519.5 et seq. Hereinafter, the County and the CDSS may be referred to collectively as the "Parties," or individually as a "Party."

I. Background

The RFA program was created to provide a unified, family-friendly, and child-centered process to replace the multiple processes for licensing foster homes, approving relatives and nonrelative extended family members as foster care providers, and approving adoptive families; establish a single set of standards for approvals which allow for the safety, permanence, and well-being needs of the children who have been victims of child abuse and neglect; reduce the use of congregate care placement settings; and decrease the length of time for each child to obtain permanency. Pursuant to Government Code section 30029.7, subdivision (a)(3), the County and the CDSS may enter into an agreement for the CDSS to provide services or activities related to RFA. The County and the CDSS have identified legal services or activities to be provided by the CDSS in order to expedite the delivery of services to children and nonminor dependents who reside or may soon reside in a Resource Family (RF) home.

II. Definitions

- A. "County" means the largest political division of the State having corporate powers, wherein the County's powers are exercised through its Board of Supervisors or through agents and officers acting under the authority of the Board or authority conferred by law (Govt. Code § 23000 et seq.). As used in this Agreement, the County includes agents, officers, directors, and County employees who conduct RFA activities on behalf of the County, as described in Welfare and Institutions Code section 16519.5 et seq.
- B. "Resource Family Approval" or "RFA" program means the program wherein an applicant seeks to meet the home environment assessment and permanency assessment standards of the State of California as set forth by the CDSS, with an approval provided by the County.

EXHIBIT A
(Standard Agreement)

- C. "Respondent" means an applicant, Resource Family parent, or individual who has been served with a Notice of Action and is the subject of an administrative action. For matters that shall be heard by the CDSS State Hearings Division, a "Respondent" also means a "claimant," as defined in the CDSS Manual of Policy and Procedures section 22-001.
- D. "Written Directives" (WDs)¹ means the written processes, standards, and requirements issued by the CDSS to implement the RFA Program. (See WDs Section 3-01.) The WDs have the same force and effect as regulations; ensure that a county uses the same standards for RFA; and ensure that a county does not implement policies or procedures that conflict with or attempt to supersede the WDs. (WDs Section 2-01.)
- III. Legal Consultation and Legal Representation on Appeals/State Hearings Division (SHD) and Office of Administrative Hearings (OAH)
- A. Role of the CDSS Legal Division in the Provision of Legal Consultation and Legal Representation on Appeals:
1. The CDSS Legal Division shall act as the sole legal representative on behalf of the County in the provision of Legal consultations and Legal representation on appeals to an RFA Notice of Action. The County is the client and is the final decision maker on decisions affecting the legal rights of the County.
 - a. The Parties shall maintain confidentiality in all communications in accordance with any applicable confidentiality laws, privacy laws, and laws governing attorney-client relationships.
 - b. For purposes of this subdivision, "Parties" shall include agents of the County who conduct RFA activities as described in Welfare and Institutions Code section 16519.5 et seq. on behalf of the County. The County shall ensure that agents of the County who conduct such RFA activities on behalf of the County are familiar with any applicable confidentiality laws, privacy laws, and laws governing attorney-client relationships, including, but not limited to, Evidence Code section 952.

For the purposes of this Section, the County shall ensure that the agents, directors, officers, and employees of the County who conduct RFA activities on behalf of the County, are familiar with and follow

¹ Version 8 of the Written Directives was used as a reference in creating this Agreement. The Written Directives may be revised by the CDSS during the term of this Agreement and shall be in effect from the date of revision.

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applicable laws for privacy and confidentiality, as well as protect and maintain the confidential nature of the communications created by attorney-client relationships, including, but not limited to, Evidence Code section 952 and applicable case law.

2. Except as otherwise provided in this Section, the CDSS Legal Division shall represent the County on all appeals to an RFA Notice of Action for denial or rescission of RF approval, denial or rescission of a criminal record exemption, or exclusion of an individual, and shall appear on behalf of the County at all proceedings related to such actions that are heard by the SHD or the OAH. Nothing in this Section shall preclude a County representative from being present at a RFA hearing.
3. If the County chooses to represent itself on an appeal in an individual case, it shall not send a Statement of Facts as described in Section III(D) to the CDSS Legal Division to request representation and shall not seek legal advice or direction from the CDSS Legal Division. In those cases, the County hearing representative shall receive legal advice and direction from County Counsel or their designee. The CDSS Legal Division shall not provide legal representation or advice.
4. The Parties agree that the CDSS Legal Division's scope of work shall not include Legal consultation or Legal representation regarding the following:
 - a. Writs or lawsuits or similar actions filed by or against the County, except that the CDSS Legal Division may be available to consult with the County on any such actions arising out of an RFA action as described herein;
 - b. Requests for information or documents from the County such as Public Records Act requests or subpoenas issued to the County;
 - c. Placement of a dependent child or nonminor dependent;
 - d. Relative or non-relative extended family member approvals pursuant to the "*Harris*" case;
 - e. Child Abuse Central Index grievance hearings;
 - f. Dependency or delinquency matters;
 - g. Assistance with issuing or serving an investigatory subpoena or warrant;

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- h. Hearings or proceedings regarding jurisdictional disputes where no Notice of Action for denial or rescission of RF approval, or denial or rescission of a criminal record exemption, has been served;
- i. Defending the County on a Temporary Suspension Order (TSO); and
- j. Any other matter within the authority and direction of the County Counsel.

B. Duties of the County and the CDSS Legal Division Regarding Consultation:

- 1. In compliance with the WDs or regulations issued pursuant to Welfare and Institutions Code section 16519.5, the County is required to consult with legal counsel prior to service of a Notice of Action for denial or rescission of Resource Family approval, or denial or rescission of a criminal record exemption, and is required to consult with the CDSS Legal Division when recommending the exclusion of an individual.
- 2. Pursuant to this Agreement, Legal consultation for denials or rescissions for which the County seeks, the CDSS Legal Division representation shall be with the CDSS Legal Division, and not County Counsel.
- 3. The County may request a Legal consultation with the CDSS Legal Division regarding legal or evidentiary issues related to an investigation, family evaluation, or other matters affecting the approval.
- 4. If the County seeks a TSO against a Resource Family's approval, in addition to consulting with the CDSS Legal Division on the matter, the County shall consult with their County Counsel prior to service of a TSO. The County should follow its internal procedures for a RFA TSO.
- 5. Legal consultations shall not include technical assistance regarding program requirements or procedures, RFA implementation or statewide policies; these issues shall be referred to the CDSS RFA County Liaison, RFA Policy Analyst, or RFA Inbox.
- 6. The County shall work with the CDSS RFA County Liaison to schedule a regular monthly legal consult meeting, or as needed. If a matter is urgent, such as a situation warranting the immediate exclusion of an individual or a TSO, the County may contact their CDSS RFA County Liaison by phone, email, or in-person and request an urgent consult with their assigned CDSS Legal Division consulting attorney.

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7. Prior to a scheduled legal consult, the County shall obtain the evidence necessary to support the information contained in the Legal consultation memo related to the County's finding, position, or action requested.
8. The County shall prepare a confidential Legal Consultation Memo (LCM) for each matter upon which legal advice is sought through a consult with the CDSS Legal Division. A copy of the RFA LCM form can be obtained through the CDSS RFA County Liaison. Upon request, the CDSS RFA County Liaison shall provide technical assistance to the County regarding the program requirements or procedures including, but not limited to, family evaluations, RFA implementation, statewide policies, legal consult procedures, or how to draft the Notice of Action, LCM, or statement of facts. Both Parties shall maintain the confidentiality of all attorney-client communications, including the LCM.
9. Using a secure or encrypted format, or a secure file transfer protocol, the County shall send a properly completed LCM, the draft Notice of Action, as well as relevant attachments related to the request for consult including, but not limited to, investigations, court records, arrest reports, and a draft Written Report (if application denial). These documents shall be sent to the CDSS RFA County Liaison and the Consulting Attorney at least five (5) business days prior to the date of the regularly scheduled consult.
10. The consult meeting is an opportunity for the CDSS Legal Division Consulting Attorney and the CDSS RFA County Liaison to discuss the information in the LCM provided by the County with the appropriate County staff. Accordingly, the County should make its best efforts to have the assigned County RFA worker or probation officer, with knowledge of the facts described in the LCM, present at the consult. If the County RFA worker or probation officer cannot attend in person, the County RFA worker or probation officer should attend by teleconference. If that is not possible, the supervisor who is familiar with the facts of the matter shall attend.
11. If a matter to be discussed at the consult involves a recommendation for an exclusion action, a family evaluation conducted by the CDSS, an investigation conducted by the CDSS, or dual or multiple programs (e.g., RFA and a child care license), the County shall identify and request the appropriate CDSS RFA staff, CDSS adoptions staff, or CDSS Community Care Licensing Division (CCLD) staff to attend or teleconference into the consult.
 - a. The County may request the assistance of the CDSS RFA County Liaison in arranging for the necessary CDSS staff to attend.

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- b. The County and the CDSS shall share evidence and information regarding related investigations, assessments, or actions as required by the WDs.
 - c. Agents of the County who conduct activities as described in Welfare and Institutions Code section 16519.5 may be present during the portion of a consultation that is applicable to a matter for which the agent acted on behalf of the County, and for which the agent's presence is needed to discuss the information in the consult memo provided by the County. The County shall ensure that the agent of the County is aware of and complies with the confidentiality of the legal consult, the legal advice provided, and the confidentiality of any information shared, as required by law.
- 12. The CDSS Legal Division Consulting Attorney shall review the legal consult memo, the draft Notice of Action, and attachments, and shall advise the County regarding the Notice of Action, the proper hearing forum, and any other matter related to an investigation or proposed action. If the LCM or draft Notice of Action are incomplete, said attorney may return them to the County to complete them or refer the County to the CDSS RFA County Liaison for technical assistance.
 - 13. The CDSS Legal Division Consulting Attorney shall document the legal advice in writing within three (3) to five (5) business days, or as agreed upon at the consult, and submit the documentation to the County and the CDSS RFA County Liaison. If the matter involves dual or multiple programs or an exclusion action, the CDSS Legal Division Consulting Attorney shall provide the relevant CCLD Regional Office staff (licensing action) or the CDSS RFA County Liaison (RFA exclusion action) with a copy of the consult memo and legal advice.
 - 14. If the advice of the CDSS Legal Division Consulting Attorney is to proceed with an action that affects the approval, the County should notify the child(ren)'s placement worker, as applicable.
 - 15. If the County fails to comply with the requirements of Section III(B), the County waives its right pursuant to this contract to have the CDSS Legal Division representation on the appeal.
- C. County Duties Regarding Processing the Notice of Action and Appeal:
- 1. The County shall serve the Notice of Action in accordance with Welfare and Institutions Code section 16519.6 and the WDs or regulations. The

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County shall ensure the file contains adequate documentation regarding service of the Notice of Action to the correct address, such as certified mail receipts, and/or a proof of service in accordance with WDs, Article 12: Due Process.

2. If the matter includes an exclusion action or CCLD action, the County shall coordinate administrative actions, including service of the Notice of Action, notice of a related licensing action by CCLD, an exclusion order, or the filing of formal pleadings, with the CDSS. (WDs, Article 12.)
 3. If an appeal is filed, the County is responsible to comply with the law, WDs, or regulations, and internal procedures including, but not limited to, the following:
 - a. Date-stamp the appeal and envelope;
 - b. Update the Notice of Action appeal status in the Administrative Action Records System (AARS);
 - c. For OAH cases, immediately send the acknowledgment of appeal to Respondent and begin preparing the case for the CDSS Legal Division as described in paragraph D;
 - d. Obtain a legal case number from the CDSS RFA County Liaison and add the legal case number to the Statement of Facts; and,
 - e. For SHD cases, begin preparing the case to be sent to the CDSS Legal Division at the same time the appeal is forwarded to the SHD as described in paragraph D;
 - f. Forward the appeal to the SHD by uploading the Notice of Action and appeal to the SHD's Appeals Case Management System (ACMS).
- D. Preparing the Case to Send to the CDSS Legal Division After Receipt of an Appeal:
1. To obtain the CDSS Legal Division's representation on an RFA appeal, the County shall prepare a Statement of Facts using the current versions of the following confidential attorney-client forms:
 - a. Form RFA-9029: Statement of Facts Summary Sheet – Resource Family

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- b. Form RFA-9029D: RFA Statement of Facts Dividers
 - c. Form RFA-9029W: Witnesses Continuation
2. For SHD cases, the County shall prepare the Statement of Facts, a draft position statement, and copies of all approval file documents within five (5) to seven (7) business days of receipt of an appeal into AARS. The documents shall be sent electronically to the CDSS Legal Division by encrypted email or Secure File Transfer (in AARS) at the same time the appeal is forwarded to the SHD (WDs, Article 12). No later than ten (10) business days after receipt of appeal, upload appeal and Notice of Action only into ACMS. The County shall maintain the confidentiality of the attorney-client privileged Statement of Facts forms during any transmission of the forms or in any files maintained by the County. The County shall use the draft position statement template provided by the CDSS when drafting the position statement. The County shall comply with the WDs Section 10-05 related to retention of the RF File.
 3. For OAH cases that involve a TSO or immediate exclusion action, the County shall prepare the Statement of Facts forms and copies of the RFA documents and evidence identified in the RFA 9029D: RFA Statement of Facts Dividers, and send to the CDSS Legal Division and the CDSS RFA County Liaison by encrypted email or Secure File Transfer within ten (10) business days of receipt of the appeal. Hard copies of the original documents shall also be sent by mail.
 4. For all other OAH cases, the County shall prepare and send secure email to the CDSS RFA County Liaison the Statement of Facts Divider with forms and originals of all relevant documents within thirty (30) days of receipt of the appeal. The CDSS RFA County Liaison shall review the documents, provide any technical assistance necessary, and then forward to the CDSS Legal Division.
 5. The County shall make its best efforts to obtain certified court and law enforcement or other relevant records prior to sending the case to the CDSS Legal Division. If certified records are received after the case has been forwarded, then the County shall forward the records to the CDSS Legal Division upon receipt.
 6. Prior to finalizing the Statement of Facts, the County shall verify that the witness list contact information in Form RFA-9029: Witness List, is current and updated, including the current placement and placement worker information for any child or nonminor dependent victim or witness.

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- E. Duties of the County and the CDSS Legal Division after the CDSS Legal Division Receives the Case:
1. Upon receipt of the case file, the CDSS Legal Division shall be responsible for the following:
 - a. Logging the case into the Legal Case Tracking System and immediately assigning the case to a CDSS Legal Division Consulting Attorney.
 - b. Preparing a new case memo identifying the Consulting Attorney and the Consulting Attorney's contact information, and emailing it to the County staff identified on the Statement of Facts and the CDSS RFA County Liaison.
 2. The CDSS Legal Division Consulting Attorney shall review the complete file to determine if the evidence is sufficient to go forward with the requested administrative action. If not, the County shall be consulted, and the file may be closed without filing and sent back to the County for an informal resolution or to obtain more evidence.
 3. For cases to be heard at SHD, the CDSS Legal Division Consulting Attorney shall review the draft Position Statement prepared by the County and work with the County to finalize it. Provided that the County provides the necessary and relevant information in a timely fashion, the CDSS Legal Division is responsible for filing the Position Statement and exhibits with the SHD. The County shall be responsible for making available to Respondent all relevant documents in the County's possession in accordance with the WDs. Prior to disclosure to Respondent, the County shall withhold or redact documents that are confidential or privileged, as required by law.
 4. For cases to be heard at the OAH, the Consulting Attorney shall prepare, sign, and file the Accusation or Statement of Issues in accordance with the County's request in the Statement of Facts case summary and serve on the Respondent(s):
 - a. A copy of the filed Accusation or Statement of Issues shall be provided to the County Child Welfare Director or Chief Probation Officer or designee.

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- b. If there are any substantive changes to the allegations at issue that were identified in the Statement of Facts case summary provided by the County, the CDSS Legal Division shall consult the County Welfare Director, Chief Probation Officer, or designee, for approval prior to filing the Accusation or Statement of Issues.
 - c. A CDSS Legal Division attorney may sign an amended Accusation or Statement of Issues on behalf of the County, if the amendment is approved by the County Welfare Director, Chief Probation Officer or designee. The CDSS Legal Division shall file a copy of the amended pleading with the OAH, as applicable.
5. If a resolution is sought prior to hearing, the CDSS Legal Division shall discuss settlement options with the County, Respondent, CCLD or the CDSS Program if applicable, draft the settlement agreement, and supervise its finalization. The County shall have the final decision on whether to approve a settlement. If a Respondent seeks to withdraw the appeal or Notice of Defense, the CDSS Legal Division shall prepare a written withdrawal for Respondent to sign, and if the matter has been set for hearing, submit a copy to the Administrative Law Judge.
6. For OAH cases, the CDSS Legal Division shall prepare and serve documents on Respondent in accordance with Government Code sections 11507.5 and 11507.6.
7. While the RFA administrative action is pending, the County shall keep the assigned CDSS Legal Division Consulting Attorney informed of new developments that occur prior to the hearing (e.g., new arrests or new evidence), and of any changes in the Respondent's address or other contact information. The County shall timely forward any phone calls or correspondence from Respondent, their authorized representative, or the SHD, to the CDSS Legal Division Consulting Attorney.
8. The County shall assist the CDSS Legal Division, if necessary, in locating witnesses, with the service of subpoenas for appearance at hearing, and with the transportation of witnesses to the hearing. The County shall notify the assigned CDSS Legal Division Consulting Attorney if there are concerns about the testimony of a child or similarly vulnerable witness at hearing as specified in the WDs, Article 12. The County shall assist the CDSS Legal Division Consulting Attorney in providing information, or facilitating contact with, the witness's placement worker or treatment provider if a motion to protect the witness is determined to be necessary. The County shall provide for the use of one-way closed-circuit television or

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video in accordance with WDs, Section 12-16 (Conduct of Hearing; Confidentiality and Procedures), as applicable.

9. The CDSS Legal Division shall represent the County at the prehearing conference, settlement conference, and hearing before the SHD or the OAH, and prepare any necessary motions, briefs, subpoenas, settlement documents, or other hearing documents, including those related to the County's withdrawal of a Notice of Action and defaults, as outlined in the WDs.
10. The County shall be responsible for the following hearing-related duties and costs, including but not limited to the following:
 - a. Reserving hearing rooms;
 - b. Interpreters;
 - c. Court reporters;
 - d. Witness and expert witness fees;
 - e. Security, if it is determined by the CDSS Legal Division hearing attorney, the County, or an administrative law judge, that a threat exists to the health and safety of those persons attending a hearing;
 - f. Obtaining records needed for hearing; and
 - g. Other hearing-related costs.
11. Following the SHD or the OAH hearing, a proposed decision is adopted or rejected by the CDSS Director or designee. If the decision is rejected, the CDSS shall review the record and prepare the final decision and order in accordance with the established standard.
12. The CDSS shall serve the final decision and order on all parties, including the County.
13. The CDSS Legal Division may represent the County in a request for reconsideration of the decision and order, a request for rehearing, or a request to set aside a default decision and order. If a conflict of interest exists, then representation by the CDSS Legal Division shall be subject to the written consent of the parties and compliance with the Rules of Professional Conduct and Paragraph G of this Section.

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14. The CDSS Legal Division shall update the statewide data system (i.e., AARS) with the final order or resolution.

F. Conflict Resolution:

1. If the County and the CDSS Legal Division Consulting Attorney disagree with how to proceed on a matter, the matter shall be resolved as follows:
 - a. The matter shall be elevated to the County RFA supervisor and the CDSS Legal Division attorney's supervisor to meet and confer to resolve the matter.
 - b. If no agreement is reached, the matter shall be elevated to the next County supervisor or manager level, and for the CDSS Legal Division, to the Assistant Chief Counsel to meet and confer to resolve the matter.
 - c. If still no agreement is reached, the matter shall be elevated to the Senior Assistant Chief Counsel and the equivalent County RFA program manager level to meet and confer to resolve the matter.
2. The County has the final decision on how to proceed on a matter, which shall be consistent with the CDSS Legal Division attorney's ethical duties regarding the minimum standards of evidence necessary to proceed with an action and the considerations identified below in Paragraph F.3. of this Section.
3. The resolution discussion shall include consideration of the minimum legal requirements for an action in the applicable statutes and WDs or regulations, any risks attendant to administrative litigation, including a negative outcome at hearing, any risks to the health and safety of a child or nonminor dependent that may be caused by a failure to take action, and the CDSS oversight responsibilities as mandated by law.
4. Nothing in this Section shall interfere with the Parties' termination rights and the right of the CDSS Legal Division to withdraw from representation pursuant to the terms of this Agreement or applicable law.

G. Professional Responsibility; Conflict of Interest in Representation

1. The County acknowledges that the attorneys within the CDSS Legal Division have an ethical and legal duty to avoid a conflict of interest or the appearance of a conflict of interest when providing legal services to the County.

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2. Pursuant to the California Rules of Professional Conduct, the CDSS Legal Division's attorneys may not be permitted to represent a client when there is a conflict of interest. If applicable, the CDSS Legal Division attorney is required to take certain actions which may include, but are not limited to, withdrawal from representation for individual cases or obtaining informed written consent from each client for individual cases.
3. The Parties acknowledge that there exists an appearance of a conflict of interest, or an actual conflict of interest, due to the CDSS Legal Division representing both the CDSS and the County in administrative actions falling within the jurisdiction of both agencies. By the signing of this Agreement, the Parties are providing their written consent to the CDSS Legal Division's dual representation of both the CDSS and the County, where applicable.
4. In all other matters in which there exists an appearance of a conflict of interest, or an actual conflict of interest, the CDSS Legal Division Consulting Attorney shall report the conflict to the County in writing as soon as possible after discovering the conflict. Potential conflicts of interests that may arise in RFA matters include, but are not limited to, the following:
 - a. Dual program matters involving an RFA and licensing action in which the County and the CDSS disagree on how to proceed;
 - b. Conflicts regarding the CDSS oversight function over the County's RFA program;
 - c. Conflicts due to a lawsuit pending against the CDSS or the County; and,
 - d. A request by the County for reconsideration of a CDSS issued order.

H. Withdrawal from Representation

1. If a County fails to follow legal advice or fails to perform any of its duties as set forth in this Agreement, the CDSS Legal Division retains the right to withdraw on referred cases by sending a written notice identifying those case(s) from which it is withdrawing to the County, as specified in Exhibit A, Attachment 1, page 4, Paragraph O (Notices), subparagraphs 2 (United States Mail) or 3 (Facsimile).
2. The Parties acknowledge and agree that the CDSS Legal Division must decline or terminate representation on cases as required by the California Rules of Professional Conduct.

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IV. In the event this Agreement expires or is terminated with open Legal consultations or Legal representation, the CDSS may complete such services in accordance with the terms in this Agreement.

V. Project Representatives for the CDSS and the County

CDSS Program Representative:

Name: Meryl Press
Title: RFA Policy Analyst
Address: 744 P Street, MS 8-13-552
Sacramento, CA 95814
Phone: (916) 651-9431
Email: Meryl.Press@dss.ca.gov

Siskiyou County Health and Human Services Agency Representative

Name: Sonya Wright
Title: Planning Analyst
Address: PO Box 12000
Vallejo, CA 94590
Phone: (530) 841-4024
Email: jhoy@co.siskiyou.ca.us

Changes to the Project Representative information may be made by written notice to the other Party and shall not require an amendment to this Agreement.

VI. Authority to enter into this Agreement

Each Party entering into this Agreement represents the existence of the authority to enter into this Agreement on behalf of the named Party.

GENERAL TERMS AND CONDITIONS

A. Term

The initial term of this Agreement shall commence on July 1, 2024 and shall terminate on June 30, 2027 (the “**Initial Term**”). This Agreement may be renewed by written amendment on a year-to-year basis for each one-year renewal period, upon its commencement, to constitute part of the “**Term**” for all purposes hereunder.

B. Termination

1. Termination without Cause: Each Party reserves the right to terminate this Agreement at any time and for any reason upon provision of ninety (90) days’ advance written notice to the other Party in accordance with paragraph O (Notices).
2. Termination for Cause: Each Party reserves the right to terminate the Agreement for cause. In addition, if either Party defaults under this agreement, the agreement may be terminated by the non-defaulting Party effective upon provision of forty-five (45) days’ advance written notice of termination provided to the defaulting Party in accordance with paragraph O (Notices).
3. Default Costs: In the event of termination of this Agreement due to a default by either Party, the non-defaulting Party shall not be liable for any costs incurred by the defaulting Party in connection with such termination.
4. Return of Materials: Upon the expiration or earlier termination of this Agreement, each Party shall return to the other Party any and all materials, equipment or documents provided by the other Party in connection with the activities governed by this Agreement within ten (10) business days of written demand therefor.

C. Ineligible for Federal Assistance

This Agreement is void or voidable if either Party receives reliable information that the other Party has been debarred, suspended, proposed for debarment, excluded or disqualified under the non-procurement common rule, or otherwise declared ineligible from receiving Federal agreements, certain sub-agreements, and certain Federal assistance and benefits.

D. Amendments

This Agreement may be modified, amended, or supplemented only by a written amendment, signed by a Representative from each Party, who has the authority to

GENERAL TERMS AND CONDITIONS

act on behalf of their respective Party. Each Party is responsible for obtaining the necessary approval(s) before entering into any amendment.

E. Time

1. Time is of the essence for the performance of the services of this Agreement. Each party shall promptly comply with the terms of this Agreement and in the performance of the activities described in Exhibit A, Section III. If a Party is unable to comply with a term or requirement of this Agreement, it shall promptly notify the other Party's Project Representative of the inability to comply with the particular requirement or term.
2. Each Party to this Agreement shall devote such time to the performance of the activities described in Exhibit A as may be reasonably necessary for the satisfactory performance of the obligations of this Agreement.
3. The Party failing to meet the timelines described in the services in Exhibit A, Section III of this Agreement shall be responsible for any fees or costs imposed by the applicable law which result due to the other Party.

F. Default

Neither party shall be considered to be in default of this agreement to the extent the performance is prevented or delayed by any cause, present or future, which is beyond the reasonable control of the Party.

G. Conflict of Interest

The Parties agree to enforce the requirements of the California Government Code, section 1090 et seq. and sections 87100 through 87105 to prevent a public officer or employee, including a subcontractor, from participating in an activity that would constitute a conflict of interest.

H. Nondiscrimination

The Parties shall not discriminate in the employment of persons necessary to perform this Agreement on any legally impermissible basis, including on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status.

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1. The Parties represent that each is aware and shall follow: a) Title VII of the Civil Rights Act of 1964, including subsequent amendments (42 U.S.C. § 2000e et seq.); b) the Age Discrimination Act of 1967 (29 U.S.C. § 621 et seq.); c) Title I of the Americans with Disabilities Act of 2008 (42 U.S.C. § 12101 et seq.); and d) the California Fair Employment and Housing Act (California Govt. Code, § 12900 et seq.), including the related regulations commencing at 2 CCR § 11006 et seq.
2. In the provision of services each Party shall be responsible for the actions of its employees, directors or officers so that employees and applicants for employment and any member of the public are free from any unlawful discrimination.
3. The Parties agree to include the non-discrimination and compliance provision of this paragraph in all sub-agreements, if any, to perform services under this Agreement.

I. Change in Statutes or Regulations

If there is a change of statute or regulations, including the Written Directives (WDs), applicable to the performance of this Agreement, both Parties agree to be governed by the new provisions, unless either party gives Notice to terminate pursuant paragraph O of this Agreement or identifies through written correspondence that the changes in law require negotiation of the responsibilities or terms of the Agreement.

J. Assignment

Except as specifically authorized within the Agreement, no rights may be assigned and no duties under this Agreement may be delegated by a Party without the prior written consent of the other, and any attempted assignment or delegation without such consent shall be void. Each successor or assignee of the applicable Party to this Agreement shall be held jointly and severally liable under this Agreement.

K. Responsibility of Project Representatives

All matters concerning the administration of this Agreement, which are within the responsibility of the Parties shall be under the direction of, or shall be submitted to, the respective Project Representative or the party's employee specified, in writing, by the Project Representative. A Party may, in its sole discretion, change its designation of its Project Representative upon providing written notice to the other Party at least ten (10) days prior to such change in accordance with paragraph O (Notices). The Project Representatives for the Parties are specified in the Exhibit A, Page 14, in Section V.

GENERAL TERMS AND CONDITIONS**L. Waiver**

1. Any waiver shall be memorialized in writing and signed by the Project Representative of each Party. However, neither Party may waive provision or right in the Agreement that is a required act specified in the WDs.
2. The failure of either Party to enforce any right or provision of this Agreement shall not be construed as a waiver by the other Party of its rights under the Agreement and shall not prevent the other Party from subsequently enforcing such right or provision.

M. Cumulative Rights

The rights and remedies of the Parties herein are cumulative and are in addition to any other rights or remedies that the Parties may have at law or in equity.

N. Severability

Should any part, term, portion, or provision of this Agreement be finally decided by a court of competent jurisdiction to be in conflict with any law of the United States or the State of California, or otherwise be unenforceable or ineffectual, the validity of the remaining parts, terms, portions, or provisions shall be deemed severable and shall not be affected thereby, provided such remaining portions or provisions can be construed in substance to constitute the Agreement which the Parties intended to enter into in the first place.

O. Notices

A notice to the other Party in the administration of this Agreement shall be given to the Party's Project Representative by regular mail, by facsimile transmission, or by email as more particularly specified in this paragraph. Any such notice shall be deemed given on:

1. Personal Service: The day the notice is personally delivered to the Party's Project Representative.
2. United States Mail: Five days after the date the notice is deposited in the United States mail, addressed to a Party's Project Representative with first-class postage fully prepaid;
3. Facsimile: On the day the notice is transmitted by facsimile to the facsimile number specified in Section V, provided that an original of such notice is deposited in the United States mail, addressed to the Party's Project Representative on the same day as the facsimile transmission is made; or

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Email: On the day the notice is transmitted by email to the email address of the Party's Project Representative.

P. Compliance with Applicable Laws

The Parties shall comply with all applicable federal, state and local laws now, or hereafter, in force, and with any applicable regulations, in performing the work and providing the service specified in this agreement. This obligation includes, without limitation, the acquisition, and maintenance of any permits, licenses, or other entitlements necessary to perform the duties imposed expressly or impliedly under this Agreement.

Q. Negotiated Agreement

This Agreement was negotiated between the Parties. Neither Party is deemed to be the Party which prepared this Agreement within the meaning of California Civil Code, section 1654.

R. Independent Advice

Each Party represents that in executing this Agreement it does so with full knowledge of the rights and duties it may have with respect to the other Party. Each Party also represents that it has received independent legal advice from its attorney with respect to the matters set forth in this agreement and the rights and duties arising out of this Agreement, or that such Party willingly foregoes any such consultation.

S. Information Subject to a Business Associate Agreement

The Parties agree to identify for the other Party protected health information in the records that was provided through a business associate agreement of a covered entity, as required by 42 U.S.C 1320d and its implementing regulations at 45 CFR Parts 142, 160, 162, and 164, collectively referred to as the Health Insurance Portability and Accountability Act Privacy Rule.

T. Conflicting Disclosure Laws

The Parties agree to follow the requirements of the law for the disclosure of confidential records. When in doubt as to whether a record in its possession should be disclosed or withheld, each Party agrees to contact its Legal Counsel for direction.

GENERAL TERMS AND CONDITIONS

U. Mailing of Confidential Information

The Parties may use the United States Postal Service to deliver records containing personal or confidential information to the other provided that the record(s) are double enveloped with the interior envelope identified as confidential with the name of the recipient of the mail on the interior envelope. Additionally, each shall require that the records being delivered shall only be delivered to the addressee with an acknowledgement of receipt. The Party sending the records is responsible for obtaining a copy of the signed receipt and maintaining it.

V. Transporting Records

The Parties agree that all records containing personal or confidential information shall be transported in a secure manner. When using a third party who is not a Party to this Agreement to transport records to the other Party, the Parties each agree to notify the other before sending records to the other containing personal or confidential information, as defined in law. Notice may be provided electronically, but receipt of the message must be confirmed before commencing the transport of the records to the other Party. Additionally, except for personal delivery by a representative of the Parties a bonded courier service shall be used. The records shall be securely double-enveloped or boxed with the interior envelope or box identified as confidential and properly addressed to the intended recipient/employee. Upon delivery, the courier shall obtain a signed acknowledgement of receipt from the entity receiving the documents. The Party sending the records is responsible for obtaining a copy of the signed receipt and maintaining it.

W. Indemnification

1. Claims Arising from Acts or Omissions of the County

The County hereby agrees to defend and indemnify the CDSS, its agents, officers, and employees (hereinafter collectively referred to as the CDSS), from any claim, action or proceeding against the CDSS arising from the County's negligence in the performance of the services and activities of this Agreement, including omissions to act. At its discretion, the CDSS may participate at its own expense in the defense of any claim, action or proceeding, but such participation shall not relieve the County of any obligation imposed by this Agreement. The CDSS shall notify the County promptly of any claim, action or proceeding and cooperate fully.

2. Claims Arising from Acts or Omissions of the CDSS

The CDSS hereby agrees to defend and indemnify the County, its agents, officers, and employees (hereinafter collectively referred to as the County), from any claim, action or proceeding against the County arising from the

GENERAL TERMS AND CONDITIONS

CDSS' negligence in the performance of the services and activities of this Agreement, including omissions to act. At its discretion, the County may participate at its own expense in the defense of any claim, action or proceeding, but such participation shall not relieve the CDSS of any obligation imposed by this Agreement. The CDSS shall notify the County promptly of any claim action or proceeding and cooperate fully.

X. Relationship of the Parties

The CDSS is acting as a contractor for the delivery of the services; this is not a joint venture agreement between the Parties. It is understood by all Parties that this Agreement does not create an employer-employee relationship between the Parties. Each Party agrees that it shall not enter into agreements or make representations or promises on behalf of the other Party, except as identified in Exhibit A.

Y. Bankruptcy

The Parties shall immediately notify the other in the event that either ceases conducting business in the normal manner or becomes insolvent, makes a general assignment for the benefit of creditors, suffers or permits the appointment of a receiver for its business on assets, or avails itself of, or becomes subject to, any proceeding under the Federal Bankruptcy Act or any other statute of this state relating to insolvency or protection of the rights of creditors.

Z. Insurance Requirements

The CDSS is a self-insured public entity, which possesses the ability to cover liabilities, including general, professional, motor vehicle, and workers' compensation liabilities arising from or connection with the performance of services under this agreement by the CDSS, its employees, officers, or directors. Evidence of self-insurance is provided with Exhibit A, Attachment 3. Evidence of the CDSS' self-insurance for liabilities, from the use of motor vehicles includes owned, non-owned, and hired vehicles used by the CDSS employees in the performance of services, is provided with Exhibit A, Attachment 4.

AA. Title to Documents; Copyrights

The reports, forms and other materials produced by the CDSS pursuant to this Agreement are the property of the CDSS and shall not be subject to any copyright claimed by the County, its employees, subcontractors or agents. However, the County may use for administrative purposes completed materials developed or produced by the CDSS. Incomplete documents or projects may not be used without the prior written consent of the CDSS. Records, reports, or documents containing personal or confidential information shall not be used for any

GENERAL TERMS AND CONDITIONS

commercial purpose and shall not be copyrighted by either Party, including the employees, officers, directors, or agents of each Party.

BB. Venue

It is agreed by the Parties to this Agreement that, unless expressly waived by the CDSS, any action brought to enforce provisions of this Agreement for declaratory relief shall be filed and remain in a court of competent jurisdiction in the County of Sacramento in the State of California.

CC. Controlling Law

The validity, interpretation and performance of this Agreement shall be construed under the laws of the State of California, or when applicable federal law.

DD. Entire Agreement

This Agreement is the entire Agreement of the Parties for the performance of the services described in Exhibit A. There are no understandings or agreements pertaining to this Agreement except as are expressly stated in writing in this Agreement or in any document attached hereto or incorporated by reference. It is the intention of the Parties hereto that this Agreement shall supersede any prior agreements, discussions, commitments, representations, agreements, written, or oral, between the Parties.

Information Security Requirements

I. Information Security Incidents and/or Breaches

- A. Discovery and Notification of Incidents and/or Breaches.** The CDSS shall be responsible for facilitating the Incident and/or Breach response process as described in California Civil Code 1798.29(e), California Civil Code 1798.82(f), and SAM 5340, Incident Management. The CDSS shall notify the CDSS Program Contract Manager and the County Information Security and/or Privacy Officer within one working day by telephone call and email upon the discovery of the Incident and/or Breach affecting the security of County Confidential, Sensitive, and/or Personal (CSP) Information if the County CSP was, or is reasonably believed to have been, acquired by an unauthorized person, or there is an intrusion, potential loss, or unauthorized use or disclosure of the County CSP is in violation of the Agreement, this provision, the law, or potential loss of the County CSP that is in violation of this Attachment 2. The CDSS shall take:
1. Prompt corrective action to mitigate any risks or damages involved with the Incident and/or Breach and to protect the operating environment;
 2. Any action pertaining to such unauthorized disclosure required by applicable Federal and State laws and regulations.
- B. Isolation of System or Device.** A system or device, containing County CSP, compromised by an Incident and/or Breach involving an exploitation of a technical vulnerability, shall be promptly disconnected from the CDSS' production environment with access to only individuals who are participating in the investigation, mitigation, and remediation of the Incident and/or Breach. Such system or device shall remain disconnected from the production environment until the risk from the exploited vulnerability has been adequately mitigated. The County must be contacted prior to placing the previously compromised system or device, containing County CSP, back in the production environment. The affected system or device, containing County CSP, shall not be returned to operation in the production environment until the County Information Security and/or Privacy Officer gives its approval.
- C. Investigation of Incidents and/or Breaches.** The CDSS shall promptly investigate such Incidents and/or Breaches.
- D. Updates on Investigation.** The CDSS shall provide regular (at least once a week) email updates on the progress of the Incident and/or Breach investigation to the CDSS Program Contract Manager and the County Information Security and/or Privacy Officer.

- E. Written Report.** The CDSS shall provide a written report of the investigation to the CDSS Program Contract Manager and the County Information Security and/or Privacy Officer within fifteen (15) working days of the discovery of the Incident and/or Breach. To the extent the CDSS has such information, the report shall include but not be limited to the following:
1. The CDSS point of contact information;
 2. Description of what happened, including the date of the Incident and/or Breach and the date of the discovery of the Incident and/or Breach, if known;
 3. Description of the types of County CSP that were involved, and the extent of the information involved in the Incident and/or Breach;
 4. A description of the unauthorized persons known or reasonably believed to have improperly used or disclosed County CSP;
 5. A description of where the County CSP is believed to have been improperly transmitted, sent, or utilized;
 6. A description of the probable causes of the improper use or disclosure;
 7. Whether Civil Code sections 1798.29 or 1798.82 or any other federal or state laws requiring individual notifications of breaches are triggered; and
 8. Full, detailed corrective action plan, including information on measures that were taken to halt and/or contain the Incident and/or Breach.
- F. Notification of Individuals.** The CDSS shall notify individuals of the breach or unauthorized use or disclosure when notification is required under applicable state or federal law as determined by the County. The CDSS shall pay any costs of such notifications, as well as any costs associated with the breach. The CDSS Program Contract Manager and the County Information Security and/or Privacy Officer shall promptly approve the time, manner and content of any such notifications, and such approval shall not be unreasonably withheld.



Governor Gavin Newsom

**STATE OF CALIFORNIA
PUBLIC LIABILITY AND WORKERS' COMPENSATION INSURANCE
FISCAL YEAR JULY 1, 2024 / JUNE 30, 2025**

To Whom It May Concern:

In accordance with Government Code section 11007.4, the State of California has elected to be self-insured for liability exposures. Under this form of insurance, the State and its employees acting in the course and scope of their employment are insured for tort liability arising out of official State business. All claims against the State of California based on tort liability should be presented as a government claim to the Government Claims Program (Gov. Code section 900, et. seq.) P.O. Box 989052 MS 414, West Sacramento, CA 95798-9052. [File Government Claim for Eligible Compensation](#)

The State of California has also elected to be insured for its motor vehicle liability exposures through the State Motor Vehicle Liability Self-Insurance Program (VELSIP). This program provides liability coverage arising out of the operations of motor vehicles used by state employees for official state business (California Vehicle Code Sections 17000 and 17001). Motor vehicle liability claims against the State of California should be presented to the Office of Risk and Insurance Management, P.O. Box 989052 MS-403, West Sacramento, CA 95798-9052, claims@dgs.ca.gov. If your motor vehicle liability claim is not resolved within six months from the date of loss, California law requires you to file a formal claim with the Government Claims Program, P.O. Box 989052 MS 414, West Sacramento, CA 95798-9052. (Gov. Code section 900, et. seq.). [Report Vehicle Accident Involving State Employees](#)

The State of California has a Master Agreement with the State Compensation Insurance Fund regarding workers' compensation benefits for all state employees, as required by the Labor Code.

Sincerely,

A handwritten signature in black ink that reads 'Devon Lima-Mitchell'.

Devon Lima-Mitchell, *Insurance Analyst*
Office of Risk & Insurance Management
California Department of General Services
devon.limamitchell@dgs.ca.gov

Non-Auto Claims: Government Claims Program | Tel 800.955.0045 | gcinfo@dgs.ca.gov

Auto Claims: Motor Vehicle Liability Self-Insurance Program | Tel 800.900.3634 | claims@dgs.ca.gov

Self-insurance Letter Requests: riskmanagement@dgs.ca.gov



Governor Gavin Newsom

**STATE OF CALIFORNIA
AUTOMOBILE LIABILITY / PHYSICAL DAMAGE
FISCAL YEAR JULY 1, 2024 / JUNE 30, 2025**

To Whom It May Concern:

Please accept this letter as certification that the State of California has elected to be self-insured for liability and physical damage arising out of the ownership, maintenance, and operation of land motor vehicles. Under this program, the Office of Risk and Insurance Management administers liability claims arising out of the operation of the vehicle. Physical Damage to such vehicle may be reimbursed by the Employing State Agency in accordance with State Administrative Manual (SAM) sections 2420 and 4116.

Sincerely,

Devon Lima-Mitchell | *Insurance Analyst*
Office of Risk and Insurance Management
California Department of General Services
Devon.LimaMitchell@dgs.ca.gov

Non-Auto Claims: Government Claims Program | Tel 800.955.0045 | gcinfo@dgs.ca.gov
Auto Claims: Motor Vehicle Liability Self-Insurance Program | Tel 800.900.3634 | claims@dgs.ca.gov
Self-insurance Letter Requests: riskmanagement@dgs.ca.gov

Office of Risk and Insurance Management | State of California | California Government Operations Agency
707 Third Street, Third Floor | West Sacramento, CA 95605 | (916) 376-5000 | www.dgs.ca.gov

EXHIBIT B
(Standard Agreement)

BUDGET DETAIL AND PAYMENT PROVISIONS

A. Invoicing and Payment

1. The maximum amount payable under this Agreement shall not exceed \$0.00. Shown below are the amounts that cannot be exceeded for each of the fiscal year(s):

2024/25	\$0.00
2025/26	\$0.00
2026/27	\$0.00

2. Continuation of Services

In the event this Agreement expires or is terminated with open Complaint Investigations, Legal Consultations or Legal Representation on Appeals/SHD and OAH Hearings, CDSS may complete such actions in accordance with the terms of this Agreement.

B. State Budget Contingency Clause

1. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, CDSS shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.
2. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, CDSS shall have the option to either cancel this Agreement with no liability occurring to the State or offer an Agreement amendment to Contractor to reflect the reduced amount.

C. For Contracts with Federal Funds

1. It is mutually understood between the parties that this Agreement may have been written before ascertaining the availability of Congressional appropriation of funds, for the mutual benefit of both parties, in order to avoid program and fiscal delays which would occur if the Agreement were executed after that determination was made.

2. This Agreement is valid and enforceable only if sufficient funds are made available to the State by the United States Government for the term of this Agreement for the purposes of this program. In addition, this Agreement is subject to any additional restrictions, limitations, or conditions enacted by the Congress or any statute enacted by the Congress which may affect the provisions, terms, or funding of this Agreement in any manner.
3. It is mutually agreed that if the Congress does not appropriate sufficient funds for the program, this Agreement shall be amended to reflect any reduction in funds.
4. CDSS, at its option, may terminate this Agreement upon 30-days' notice, or to amend the Agreement to reflect any reduction in Federal funds.

D. Review

Each party reserves the right to review service levels and billing procedures as they impact charges against this Agreement.

The following page(s) contain the backup material for Agenda Item: [Sheriff](#)
Please scroll down to view the backup material.

Agenda Worksheet

Submit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular Time Requested: _____ Meeting Date: 9/3/24

OR

Consent

Contact Person/Department: Courtney Greenley/Sheriff Phone: 530-842-8326

Address: 305 Butte Street, Yreka CA 96097

Person Appearing/Title: Jeremiah LaRue/Sheriff-Coroner

Subject/Summary of Issue:

Authorize the Sheriff to accept monetary donations of any amount, made without a predetermined purpose of use, to an account titled "Public Donations".

An annual summary will be provided to the Board of Supervisors from the Sheriff, or designee, regarding use of account balances following the reconciliation period of the fiscal year.

Financial Impact:

NO Describe why no financial impact:

YES Describe impact by indicating amount budgeted and funding source below

Amount: .01

Fund: TBA Description: _____ Org.: TBA Description: _____

Account: TBA Description: _____

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information:

Recommended Motion:

Adopt the Resolution authorizing donations of any amount to be accepted by the Sheriff. Authorize the Auditor-Controller to create accounting as needed and accept deposits of such donations.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

RESOLUTION NO. _____

AUTHORIZATION FOR THE SISKIYOU COUNTY SHERIFF, OR DESIGNEE, TO ACCEPT MONETARY DONATIONS ON BEHALF OF SISKIYOU COUNTY FOR DEPARTMENT AND PUBLIC BENEFIT TO BE DEPOSITED IN A SEPARATE ACCOUNT FOR GIFTS WITHOUT A DECLARATION OF PURPOSE, FOR USE AT THE DISCRETION OF THE SHERIFF

WHEREAS, individuals and coordinated groups may organize fundraisers to support projects, programs, events, and other miscellaneous needs of the Sheriff’s Office that cannot be supported by general fund guidelines;

WHEREAS, the Government Code 25355 allows the Board of Supervisors to delegate to any County officer or employee the power to “...accept or reject any gift, bequest, or devise made to or in favor of the County...for any public purpose”;

WHEREAS, the Government Code 25355 requires, upon delegation of such authority, that the officer or employee shall file a quarterly report with the Board of Supervisors that describes the source of value of each gift in excess of (\$10,000.00) or any other amount as determined by the Board;

WHEREAS, the Siskiyou County Board of Supervisors authorizes the Sheriff, or designee, an approved officer or employee to accept all monetary donations and authorizes an alteration to Government Code 25355, permitting the Sheriff to release an annual statement of the account including all revenues and expenditure balances as determined by the Accounting Standards and Procedures for Counties, established by the California State Controller, without the requirement to disclose the names or titles of the gifting party;

WHEREAS, the annual report will be compiled following the reconciliation period determined by the Auditor-Controller, anticipated for public release approximately 90 days succeeding June 30th;

NOW, THEREFORE, BE IT RESOLVED, the Siskiyou County Board of Supervisors approves the Auditor-Controller to create a new discretionary account for purposes of non-specific monetary donations made to our agency; and

BE IT FUTHER RESOLVED, that the Sheriff will be authorized to accept any monetary donation of any value, to be disclosed to the Siskiyou County Board of Supervisors on an annual basis at a regularly held meeting.

PASSED AND ADOPTED by the Siskiyou County Board of Supervisors this 3rd day of September 2024 by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Michael N. Kobseff, CHAIR
Siskiyou County Board of Supervisors

ATTEST: Clerk, Laura Bynum

(Deputy) (Date)

The following page(s) contain the backup material for Agenda Item: [Transfer of Funds](#)
Please scroll down to view the backup material.

EXTENDED EXPLANATION OF REASON FOR TRANSFER

#REF!

EXTENDED EXPLANATION OF REASON FOR TRANSFER

#REF!



Siskiyou County Auditor's Office
BUDGET APPROPRIATION TRANSFER REQUEST

RESOLUTION NO:

DEPARTMENT COURTHOUSE & GROUNDS

Date: 10/1/2024

FISCAL YEAR 24/25

Rule Code BD02

Budget transfer for Reallocation of 24/25 Project. Delete Farm Painting, DA ceiling, DA window, Road Carpet, AG Carpet to put to the IT Server Room upgrades project at the government center

BUDGET TRANSFER FROM:						BUDGET TRANSFER TO:					
FUND #	ORG #	ACCT #	ACCOUNT NAME	ACTV #	AMOUNT	FUND #	ORG #	ACCT #	ACCOUNT NAME	ACTV #	AMOUNT
1001	107010	761010	BUILDING & IMPROVEMENTS		120,000	1001	107010	761010	BUILDING & IMPROVEMENTS		120,000
Total Journal					\$ 120,000	Total Journal					\$ 120,000
						595000	OPERATING TRANSFERS IN				
						795000	TRANSFER OUT				

COUNTY ADMINISTRATOR _____ DATE _____ SIGNATURE OF REQUESTING OFFICIAL _____ DATE _____

Official Use Only: BOARD ACTION REQUIRED? YES NO

AYES: _____ NOES: _____ ABSENT: _____

CHAIR, BOARD OF SUPERVISORS _____

CLERK OF THE BOARD _____ DATE _____

TRANSFER APPROVED

JV # _____

White - Auditor
 Canary - Clerk
 Pink - Originating Department

AUDITOR _____

EXTENDED EXPLANATION OF REASON FOR TRANSFER

#REF!

EXTENDED EXPLANATION OF REASON FOR TRANSFER

#REF!

The following page(s) contain the backup material for Agenda Item: [County Administration](#)
Please scroll down to view the backup material.

Agenda Worksheet

~~Submit completed worksheet to:~~
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular Time Requested: 1 Min. Meeting Date: September 3, 2024

OR

Consent Contact Person/Department: Anna Hendricks Phone: 842-8003Address: 1312 Fairlane Rd, Suite 1Person Appearing/Title: Elizabeth Nielsen, Deputy County Administrator**Subject/Summary of Issue:**

Informational item to inform the Board and public that the Administrative Entity for the NorCal Continuum of Care (CoC) has transitioned to the City of Redding.
This Participation Agreement between the County and the City of Redding as the Administrative Entity for the CoC outlines the CoC program and all parties participation in the collaborative effort.

Financial Impact:NO Describe why no financial impact:YES Describe impact by indicating amount budgeted and funding source belowAmount: \$29,403.94

Fund: _____ Description: _____ Org.: _____ Description: _____

Account: 752500 Description: _____

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information: 1001-101010-752500 \$19,700.35; 2120-501010-752500 \$3,234.53;
2122-401030-752500 \$3,234.53; 2121-401015-752500 \$3,234.53

Recommended Motion:

Staff respectfully requests that the Board receive the information regarding the Participation Agreement between the County and the City of Redding as the Administrative Entity for the NorCal Continuum of Care.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

CITY OF REDDING PARTICIPATION AGREEMENT

THIS CONTRACT (“Agreement”) is made at Redding, California, by and between the City of Redding as the Administrative Entity for the NorCal Continuum of Care (“AE”), a municipal corporation, and County of Siskiyou, a political subdivision of the State of California (“County”) (collectively, the “Parties” and individually a “Party”) for the purpose of participating in a collaborative effort known as the NorCal Continuum of Care.

WHEREAS, the Continuum of Care program is authorized by subtitle C of title IV of the McKinney-Vento Homeless Assistance Act (42 U.S.C 11381-113890) to promote communitywide commitment to the goal of ending homelessness;

WHEREAS, the NorCal Continuum of Care ("CoC") was created in response to the McKinney-Vento Homeless Assistance Act and 24 CFR 578.5(a) and was established with representatives from organizations within a seven counties region including the county governments of Del Norte, Lassen, Modoc, Plumas, Shasta, Sierra, and Siskiyou as well as nonprofit homeless assistance providers, victim service providers, faith-based organizations, local governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement and organizations that serve veterans and homeless and formerly homeless individuals;

WHEREAS, the full membership of the CoC established an Executive Board pursuant to 24 CFR 578.5(b) to act on behalf of the CoC, designated the City of Redding as its Administrative Entity on September 19, 2023 to enter into contracts and manage grant funding on its behalf;

WHEREAS, the CoC Executive Board designated United Way of Northern California (“UWNC”) effective January 1, 2024, to act as the contracted agency to operate the CoC’s Homeless Management Information System ("HMIS") and Coordinated Entry System (“CES”) on behalf of the CoC;

WHEREAS, the CoC Executive Board approved the 2023-2025 CoC Executive Board Budget and Funding Plan at its March 7, 2024 meeting, which included a Joint Project in the amount of \$347,623 to be split among the CoC County Governments and county allocations based on the 2022 Pont-in-Time Count;

WHEREAS, the CoC Executive Board has directed the AE to enter into this Agreement with each county of the CoC to set forth terms and conditions under which each county may enjoy the benefit of certain services that AE shall provide ; and

NOW, THEREFORE, the Parties covenant and agree, for good consideration hereby acknowledged, as follows:

SECTION 1. DEFINITIONS

For the purposes of this Agreement, the following definitions shall apply:

- A. Administrative Services include overall project management, budgeting, coordination, monitoring, reporting and evaluation of grants. This includes salaries and benefits for personnel engaged in these activities, as well as costs including general legal services. It can also include the costs of goods and services required for program administration, including the rental or purchase of equipment, insurance, utilities, office supplies, and the rental and maintenance (but not purchase) of office space.
- B. Collaborative Applicant is the eligible applicant designated by the Continuum of Care (CoC) to collect and submit the: CoC Registration, CoC Consolidated Application (which includes the CoC Application and CoC Priority Listing), and apply for CoC planning funds on behalf of the CoC during the CoC Program Competition.
- C. Continuum of Care is a regional or local planning body that coordinates housing and services funding for homeless families and individuals. With regard to this Agreement, CoC means the NorCal Continuum of Care.
- D. Coordinated Entry Process ("CEP") is a collaboration of multiple community, government, and faith-based agencies that, collectively, provide services that range from prevention of homelessness to permanent housing placements.
- E. Coordinated Entry System ("CES") means a centralized or coordinated process designed to coordinate program participant intake assessment and provision of referrals. A centralized or coordinated assessment system covers the Continuum of Care's geographic area, is easily accessed by individuals and families seeking housing or services, is well advertised, and includes a comprehensive and standardized assessment tool. Pursuant to 24 Code of Federal Regulations ("CFR") 578.7(a)(8).
- F. Emergency Solutions Grant Program ("ESG") means funds provided through State of California Department of Housing and Community Development ("HCD") for a variety of activities to address homelessness as authorized under the federal Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009.
- G. HMIS System Administrator means United Way of Northern California.
- H. Homeless Housing, Assistance Prevention Grant program ("HHAP") means funds provided through the State of California Interagency Council on Homelessness ("Cal ICH") for the purpose of organizing and deploying a full array of homelessness programs and resources comprehensively and effectively, and to sustain existing federal, state, and local investments towards long-term sustainability of housing and supportive services (HSC §§ 50232(a) and 50236(a).).

- I. Homeless Management Information System ("HMIS") is an information system designated by the CoC to comply with the requirements of CoC Program Interim Rule 24 CFR 578 (07/2012). It is a locally administered data system used to record and analyze client, service and housing data for individuals and families who are experiencing homelessness or at risk of homelessness.
- J. "HUD" means United States Department of Housing and Urban Development.
- K. HUD Match Funds are the non-federal share of costs that the recipient is required to contribute to accomplish the purposes of the grant. Statutory provisions of the McKinney-Vento Homeless Assistance Act requiring recipients of CoC Program funds to "match" a portion of the CoC funds they receive.

SECTION 2. ADMINISTRATIVE ENTITY'S ROLE AND SCOPE OF SERVICES

The City of Redding in its role of the Administrative Agency for the CoC shall provide certain services to satisfaction of the CoC Executive Board that include the following:

- 1) Conduct HMIS and CE System Administration, ensure compliance with requirements prescribed by HUD;
- 2) Purchase of the CountingUS Software Application for County PIT surveys;
- 3) Subcontract for a PIT and HIC Coordinator;
- 4) Act as the Collaborative Applicant;
- 5) Provide Administrative Services as requested; and
- 6) Utilize HUD Match Funds for designated grant projects identified by the CoC Executive Board.

SECTION 3. RESPONSIBILITIES OF COUNTY

In order to receive any benefit of and access to the AE services set forth in Section 2 of this Agreement County shall be obligated to comply with the following:

- 1) Remit payment to AE as prescribed in Section 4. and Section 5. of this Agreement;
- 2) Participate in the HMIS in order to comply with all pertinent regulations including HUD's regulation at 24 CFR part 578;
- 3) Adhere to the HMIS Policies and Procedures Manual attached and incorporated herein as Exhibit B, as may be occasionally amended;
- 4) Adhere to the CES Policies and Procedures Manual attached and incorporated herein as Exhibit C, as may be occasionally amended; and

- 5) Submit reports requested by AE for each grant funding reporting requirements.

SECTION 4. COMPENSATION

- A. County shall pay a total amount not to exceed twenty-nine thousand, four hundred and three dollars and ninety-four cents (\$29,403.94) for the right to benefit from and for access to the services described in Section 2. of this Agreement.
- B. AE shall submit an invoice to County no later than June 30, 2024. County shall make payment within 30 days of receipt of AE's correct and approved statement or invoice.

SECTION 5. TERM AND TERMINATION

- A. The initial term of this Agreement shall be for one year, beginning July 1, 2024, and ending June 30, 2025.
- B. If County fails to perform its responsibilities set forth herein including but not limited to the County's responsibility to make the required payment at the prescribed time and in the prescribed manner as described in this Agreement, then this Agreement shall terminate and County shall no longer benefit from and access the services described in Section 2. of this Agreement.

SECTION 6. INDEMNIFICATION AND HOLD HARMLESS

- A. AE shall defend, indemnify and hold harmless County from and against all claims, suits, and actions for any loss, damage, injury to persons or property which arises from any negligent act or omission of the AE or any authorized subcontractor or any of their employees or agents in the performance of their services under this Agreement.
- B. County shall defend, indemnify and hold harmless AE, its elected officials, officers, employees, agents, contractors, and volunteers from and against all claims, suits, and actions for any loss, damage, injury to persons or property which arises from any negligent act or omission of the County or any authorized subcontractor or any of their employees or agents in the performance of their services under this Agreement.
- C. The obligation to indemnify, protect, defend, and hold harmless set forth in this Section applies to all claims and liability regardless of whether any insurance policies are applicable. The policy limits of said insurance policies do not act as a limitation upon the amount of indemnification to be provided by County.

- D. AE shall have the right to approve or disapprove the legal counsel retained by County pursuant to this Section to represent AE's interests. AE shall be reimbursed for all costs and attorney's fees incurred by AE in enforcing the obligations set forth in this Section.

SECTION 7. CONTRACT INTERPRETATION, VENUE AND ATTORNEY FEES

- A. This Agreement shall be deemed to have been entered into in Redding, California. All questions regarding the validity, interpretation or performance of any of its terms or of any rights or obligations of the parties to this Agreement shall be governed by California law. If any claim, at law or otherwise, is made by either party to this Agreement, the prevailing party shall be entitled to its costs and reasonable attorneys' fees.
- B. This document, including all exhibits, contains the entire Agreement between the parties and supersedes whatever oral or written understanding each may have had prior to the execution of this Agreement. This Agreement shall not be altered, amended or modified except by a writing signed by AE and County. No verbal agreement or conversation with any official, officer, agent or employee of AE, either before, during or after the execution of this Agreement, shall affect or modify any of the terms or conditions contained in this Agreement, nor shall any such verbal agreement or conversation entitle County to any additional payment whatsoever under the terms of this Agreement.
- C. No covenant or condition to be performed by County under this Agreement can be waived except by the written consent of AE. Forbearance or indulgence by AE in any regard whatsoever shall not constitute a waiver of the covenant or condition in question. Until performance by County of said covenant or condition is complete, AE shall be entitled to invoke any remedy available to AE under this Agreement or by law or in equity despite said forbearance or indulgence.
- D. If any portion of this Agreement or the application thereof to any person or circumstance shall be invalid or unenforceable to any extent, the remainder of this Agreement shall not be affected thereby and shall be enforced to the greatest extent permitted by law.
- E. The headings in this Agreement are inserted for convenience only and shall not constitute a part hereof. A waiver of any party of any provision or a breach of this Agreement must be provided in writing, and shall not be construed as a waiver of any other provision or any succeeding breach of the same or any other provisions herein.
- F. Each Party hereto declares and represents that in entering into this Agreement, it has relied and is relying solely upon its own judgment, belief and knowledge of the nature, extent, effect and consequence relating thereto. Each Party further declares and represents that this Agreement is made without reliance upon any statement or

representation not contained herein of any other Party or any representative, agent or attorney of the other Party. The Parties agree that they are aware that they have the right to be advised by counsel with respect to the negotiations, terms, and conditions of this Agreement and that the decision of whether or not to seek the advice of counsel with respect to this Agreement is a decision which is the sole responsibility of each of the Parties. Accordingly, no party shall be deemed to have been the drafter hereof, and the principle of law set forth in Civil Code § 1654 that contracts are construed against the drafter shall not apply.

- G. Each of the Parties hereto hereby irrevocably waives any and all right to trial by jury in any action, proceeding, claim or counterclaim, whether in contract or tort, at law or in equity, arising out of or in any way related to this Agreement or the transactions contemplated hereby. Each Party further waives any right to consolidate any action which a jury trial has been waived with any other action in which a jury trial cannot be or has not been waived.

- L. In the event of a conflict between the term and conditions of the body of this Agreement and those of any exhibit or attachment hereto, the terms and conditions set forth in the body of this Agreement proper shall prevail. In the event of a conflict between the terms and conditions of any two or more exhibits or attachments hereto, those prepared by AE shall prevail over those prepared by County.

SECTION 8. SURVIVAL

The provisions set forth in Section 5. through Section 7., inclusive, of this Agreement shall survive termination of the Agreement.

SECTION 9. COMPLIANCE WITH LAWS - NONDISCRIMINATION

- A. County shall comply with all applicable laws, ordinances and codes of federal, state and local governments.

- B. In the performance of this Agreement, County shall not discriminate against any employee or applicant for employment because of race, color, ancestry, national origin, religious creed, sex, sexual orientation, disability, age, marital status, political affiliation, or membership or nonmembership in any organization. County shall take affirmative action to ensure applicants are employed and that employees are treated during their employment without regard to their race, color, ancestry, national origin, religious creed, sex, sexual orientation, disability, age, marital status, political affiliation, or membership or nonmembership in any organization. Such actions shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training.

SECTION 10. REPRESENTATIVES

- A. AE's representative for this Agreement is Shawna Flanigan, telephone number (530) 225-4299, email norcalcoc@cityofredding.org. All of County's questions pertaining to this Agreement shall be referred to the above-named person, or to the representative's designee.
- B. County's representative for this Agreement is Maddelyn Bryan, telephone number (530) 841-2748, email mcbryan@co.siskiyou.ca.us. All of AE's questions pertaining to this Agreement shall be referred to the above-named person.
- C. The representatives set forth herein shall have authority to give all notices required herein.

SECTION 11. NOTICES

- A. All notices, requests, demands and other communications hereunder shall be deemed given only if in writing signed by an authorized representative of the sender (may be other than the representatives referred to in Section 10. and delivered by facsimile, with a hard copy mailed first class, postage prepaid; or when sent by a courier or an express service guaranteeing overnight delivery to the receiving party, addressed to the respective parties as follows:

<p>To AE:</p> <p>Shawna Flanigan Associate Project Coordinator City of Redding 777 Cypress Avenue Redding, CA 96001 norcalcoc@cityofredding.org</p>	<p>To County:</p> <p>Sarah Collard, PhD. County of Siskiyou Health and Human Services Agency 2060 Campus Drive Yreka, CA 96097 scollard@co.siskiyou.ca.us</p>
---	--

- B. Either party may change its address for the purposes of this paragraph by giving written notice of such change to the other party in the manner provided in this Section.
- C. Notice shall be deemed effective upon: 1) personal service; 2) two calendar days after mailing or transmission by facsimile, whichever is earlier.

SECTION 12. AUTHORITY TO CONTRACT

Each of the undersigned signatories hereby represents and warrants that they are authorized to execute this Agreement on behalf of the respective parties to this Agreement; that they have full right, power and lawful authority to undertake all obligations as provided in this Agreement; and that the execution, performance and delivery of this Agreement by said signatories has been fully authorized by all requisite actions on the part of the respective parties to this Agreement.

SECTION 13. EFFECTIVE DATE OF AGREEMENT

The effective date of this Agreement shall be July 1, 2024.

IN WITNESS WHEREOF, AE and County have executed this Agreement on the days and year set forth below:

**CITY OF REDDING,
A Municipal Corporation**

Dated: _____, 20____

By: BARRY TIPPIN, City Manager

ATTEST:

APPROVED AS TO FORM:

NATALIA K. EBERSOLE
Assistant City Attorney

SHARLENE TIPTON, City Clerk

By: _____

Tax ID No.: 94-6000537

COUNTY OF SISKIYOU

Angela Davis, County Administrator (Date)

APPROVED AS TO LEGAL FORM:

Natalie E. Reed, County Counsel (Date)

APPROVED AS TO ACCOUNTING FORM:

Fund	Org	Account	
1001	101010	752500	\$19,700.35
2120	501010	752500	\$3,234.53
2122	401030	752500	\$3,234.53
2121	401015	752500	\$3,234.53

If not to exceed, include amount not to exceed: \$29,403.94

Encumbrance number (if applicable):

APPROVED AS TO INSURANCE
REQUIREMENTS:

Diane Olson, Auditor-Controller (Date)

Hayley Hudson, Risk Management (Date)

CITY OF REDDING
PARTICIPATION AGREEMENT
EXHIBIT A - SCOPE OF SERVICE FOR BOTH PARTIES

SCOPE OF SERVICE - The CoC Executive Board has directed the AE to enter into the Agreement on behalf of the CoC Executive Board to assist in the Coordination and Compliance of the CoC.

AE will do the following on behalf of the CoC Executive Board to maintain CoC Coordination and Compliance:

- A. HMIS and CE System Administration, compliance with requirements prescribed by HUD;
- B. Purchase of the CountingUS Software Application for County PIT surveys;
- C. Subcontract for a PIT and HIC Coordinator;
- D. Act as the Collaborative Applicant;
- E. Provide Administrative Services as requested; and
- F. Utilize HUD Match Funds for designated grant projects identified by the CoC Executive Board.

The County shall:

- A. Compensate AE as prescribed in Section 4. and Section 5. of this Agreement;
- B. Participate in the HMIS to comply with all pertinent regulations including HUD's regulation at 24 CFR part 578;
- C. Adhere to the HMIS Policies and Procedures Manual attached and incorporated herein as Exhibit B, as may be occasionally amended;
- D. Adhere to the CES Policies and Procedures Manual attached and incorporated herein as Exhibit C, as may be occasionally amended; and
- E. Submit reports requested by the AE for each grant funding reporting requirements.

Exhibit B

NorCal CA 516 Homeless Continuum of Care

Homeless Management Information System (HMIS) Policies & Procedures

March 2024

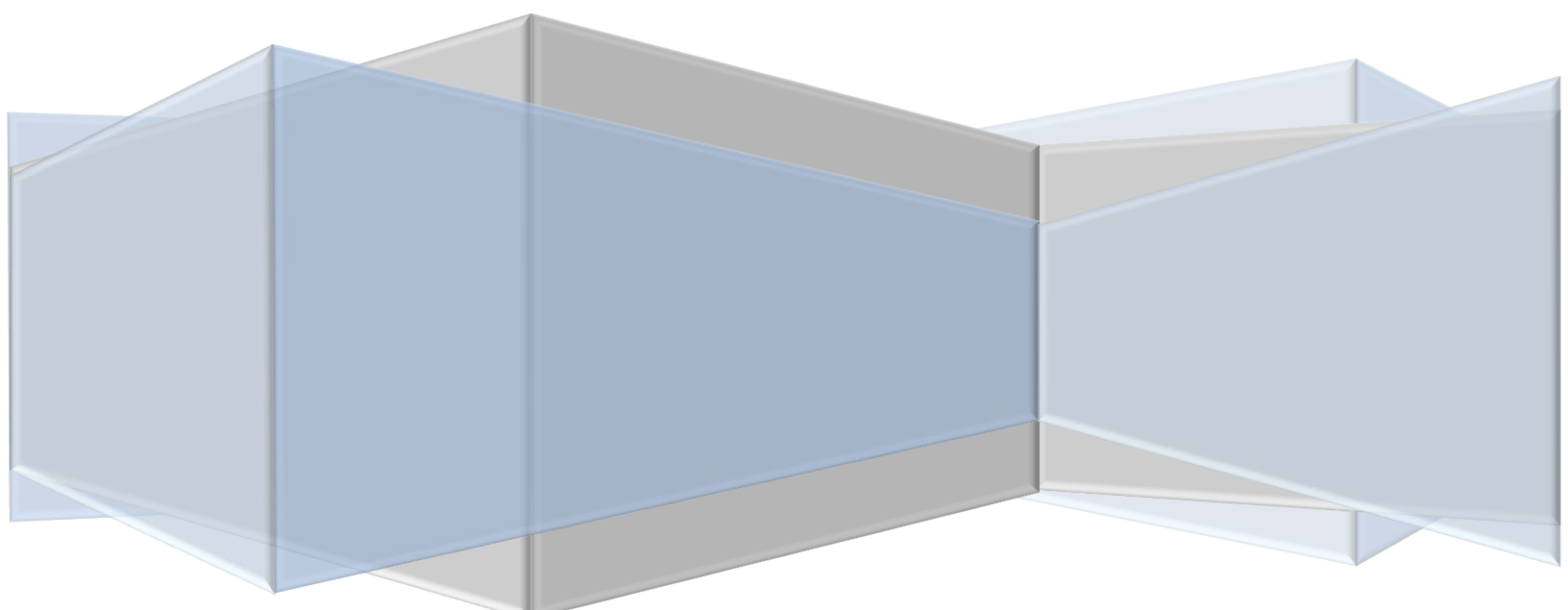


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1. PROJECT SUMMARY

1.1 Background

To end homelessness, a community must know the scope of the problem, the characteristics of those who find themselves experiencing homelessness, and understand what is working in their community and what is not. Solid data enables a community to work confidently towards their goals as they measure outputs, outcomes, and impacts.

A Homeless Management Information System (HMIS) is an information system designated by a local Continuum of Care (CoC) to comply with the requirements of CoC Program Interim Rule 24 CFR 578 (07/2012). It is a locally administered data system used to record and analyze client, service and housing data for individuals and families who are experiencing homelessness or at risk of homelessness. HMIS is a valuable resource because of its capacity to integrate and de-duplicate data across projects in a community. Aggregate HMIS data can be used to understand the size, characteristics, and needs of the homeless population at multiple levels: project, system, local, state and national.

HMIS is now used by the federal partners and their respective programs in the effort to end homelessness, which includes:

- U.S. Department of Health and Human Services (HHS)
- U.S. Department of Housing and Urban Development (HUD)
- U.S. Department of Veterans Affairs (VA)

US Department of Housing and Urban Development has released a HMIS Data Standards Manual, (<https://files.hudexchange.info/resources/documents/HMIS-Data-Standards-Manual.pdf>), which provides communities with baseline data collection requirements developed by each of these federal partners.

These Data Standards are designed for CoCs, HMIS Lead Agencies, HMIS System Administrators, and HMIS Users to help them understand the data elements that are required in HMIS to meet participation and reporting requirements, established by HUD and the federal partners. The latest Data Standards will be followed as released by HUD.

1.2 NorCal CA 516 Homeless Continuum of Care

The NorCal CA 516 Continuum of Care has designated United Way of Northern California (UWNC) to serve as the HMIS System Administrator. In that capacity, UWNC is responsible for the management and development of the NorCal CA 516 HMIS. Agencies with homeless-dedicated programs are highly encouraged to participate in HMIS to support local data collection, service, and planning functions in the NorCal CA 516 jurisdiction. NorCal CA 516 jurisdiction encompasses Del Norte, Lassen, Modoc, Plumas, Shasta, Sierra and Siskiyou Counties.

1.3 HMIS Software

The HMIS provides homeless service providers throughout the region with a collaborative approach to data collection and client management.

The NorCal CA 516 CoC has selected WellSky's Community Services (ServicePoint), a web based HMIS software, to be the HMIS software of record. It empowers human service providers, agencies, coalitions, and communities to manage real-time client and services data. As the HMIS Lead Administrator, UWNC

has contracted directly with WellSky for HMIS software; supports end-users with a help desk; provides ongoing training; and customizes projects including development of project-specific assessments and settings. SCCAA works directly with Participating Agencies to identify needs and requirements for custom reports developed by SCCAA or canned reports made available by WellSky.

2. HMIS DEFINITIONS

Client: A living individual about whom a Participating Agency collects or maintains protected personal information: (1) because the individual is receiving, has received, may receive, or has inquired about services: or (2) in order to identify service needs, or to plan or develop appropriate services within the CoC.

Continuum of Care (CoC): The group organized to carry out the responsibilities and requirements under 24 CFR part 578 that is composed of representatives of organizations including: nonprofit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, organizations that serve homeless and formerly homeless veterans, and homeless and formerly homeless persons to the extent these groups are represented within the geographic area and are available to participate.

CoC Program: A program identified by the CoC as part of its services system, whose primary purpose is to meet the specific needs of people who are experiencing a housing crisis.

Contributory CoC Programs: A homeless assistance program or homelessness prevention program that contributes Protected Identifying Information or other client-level data to an HMIS.

Contributory Non-CoC Programs: A program that is neither a homeless assistance program nor a homelessness prevention program that contributes Protected Identifying Information or other client-level data to an HMIS.

HMIS System Administrator: An organization designated by a CoC to operate the CoC's HMIS on its behalf.

Homeless Management Information System (HMIS): The information system designated by NorCal CoC CA 516 and Dos Rios CoC CA 523 to comply with the requirements of HUD used to record, analyze, and transmit client and activity data in regard to the provision of shelter, housing, and services to individuals and families who are experiencing homelessness or at risk of homelessness.

HUD: United States Department of Housing and Urban Development.

Administrative Entity: An agency that the CoC has established to provide guidance to ensure that the duties of the CoC are being met.

Participating Agency: An organization that operates a project that contributes data to an HMIS.

Participating Agency HMIS Lead: An individual designated by the Participating Agency Executive Director, or other empowered officer, to act as the Participating Agency HMIS Lead.

The Participating Agency HMIS Lead is the liaison between the HMIS System Administrator and the Participating Agency's End Users.

Participating Agency End User: An employee, volunteer, affiliate, associate, and any other individual acting on behalf of a Participating Agency, who uses or enters data into HMIS.

Participating CoC Program: A contributory CoC Program that makes reasonable efforts to record all the universal data elements and all other required data elements as determined by HUD funding requirements on all clients served.

Protected Identifying Information (PII): Information about a Client that can be used to distinguish or trace a Client's identity, either alone or when combined with other personal or identifying information, using methods reasonably likely to be used, which is linkable to the Client.

Security Officer: An individual designated at each Participating Agency to be responsible for ensuring compliance with applicable security standards.

System Administrator: An individual designated by the HMIS System Administrator to act as the System Administrator. The System Administrator is the liaison between the Participating Agencies and the HMIS System Administrator .

Victim Services Provider: A nonprofit or nongovernmental organization including rape crisis centers, battered women's shelters, domestic violence transitional housing programs, and other programs whose primary mission is to provide services to victims/survivors of domestic violence, dating violence, sexual assault, or stalking.

3. CONTINUUM OF CARE STRUCTURE

NorCal CA 516 Continuum of Care (CoC) is comprised of public and private agencies along with community residents including homeless and formerly homeless individuals. The CoC is designed to assess the need for homeless and affordable housing services; and to develop and recommend a Continuum of Care Plan for the region on behalf of individuals and families at-risk of and experiencing homelessness.

4. STANDARDS FOR HMIS GOVERNANCE

4.1 HMIS Committee

Policy:

The HMIS/Coordinated Entry Process (CEP) Committee is made up of various members from the community. The NorCal CoC Executive Board will appoint at a minimum (1) committee member from each county and (1) alternate. Committee members are required to attend not less than 75% of scheduled meetings per year. The purpose of these meetings is to establish and enforce HMIS Policies and Procedures; Coordinated Entry Policies and Procedures assist in the planning of all point-in-time counts; review all participating agencies' compliance reports, review all requests for changes to the policies; and plan/participate in compliance monitoring. The HMIS Committee is actively involved in furthering CoC goals.

Description:

To ensure every Participating Agency is compliant with HUD and County mandated Policies and Procedures, it is necessary for each county in the Continuum of Care to be involved in the formulation of these Policies and Procedures. These meetings will give Participating Agencies the opportunity to voice their concerns as well as determine what and how the policies are written and enforced.

Procedures:

- The HMIS System Administrator will host, moderate, and determine where each quarterly meeting will take place.
- The HMIS System Administrator will post agendas 72 hours prior to the meeting and conduct the meeting in accordance with the Brown Act.
- Members wishing to add items to agendas can do so by emailing their requests at least one week prior to the meeting date to: HMIS@NorCalUnitedWay.org.
- Changes and additions to the policy manual require Committee approval. All requests for changes must be submitted on a Request for Policy Change or Addition Form (Appendix D) in order to be considered by the Committee.
- The HMIS System Administrator will distribute minutes of each meeting 72 hours before the next scheduled HMIS Committee Meeting.

Best Practice:

- Participating Agencies are strongly encouraged to suggest topics that they feel should be discussed.
- Participating Agencies are encouraged to share their ideas and best practices that they feel others in the community would benefit from as well.

4.2 Requests for Policy Addition, Deletion, or Change

Policy:

All requests for changes to the Policies & Procedures Manual must be made in writing and will be tracked by the HMIS System Administrator. Requests received will be reviewed by the HMIS Committee prior to being changed in the Policies and Procedures

Description:

All requests for changes to this Policies and Procedures Manual must be submitted in writing in order to be reviewed at the quarterly HMIS/CE Committee Meetings. All NorCal CA 516 CoC members are welcome to submit requests. Submitting a request does not guarantee approval of the request.

Procedure:

- Complete an HMIS Request for Policy Addition, Deletion, or Change (Appendix D) form and submit it to the HMIS System Administrator.

By mail:

United Way of Northern California
Attn: HMIS System Administrator
3300 Churn Creek Road
Redding, CA 96002

By Phone:

(530) 241-7521
Attn: HMIS System Administrator

By email:

HMIS@NorCalUnitedWay.org

- HMIS System Administrator will present changes to HMIS Committee for discussion and recommended action, which may include approval, denial, or other appropriate, reasonable determinations.
- Approved requests will be amended in this Policies and Procedures Manual and uploaded to the City of Redding's website under the NorCal Continuum of Care within 7 business days following approval.

4.3 Mandated Additions, Deletions, or Changes**Policy:**

All legislative, regulatory, or other legal authority changes to the Policies & Procedures Manual must be implemented within the time frame established by HUD.

Description:

Changes that are mandated by HUD will be implemented by the HMIS System Administrator in the designated time frame according to the HUD requirements.

Procedure:

- Upon notice from HUD of regulatory changes, the HMIS System Administrator will send out written notice to each Participating Agency.
- At the next scheduled HMIS Committee Meeting, the HMIS System Administrator will present any HUD mandated changes.
- All changes will be implemented within the time frame established by HUD and a new Policies and Procedures Manual will be published on the City of Redding's website under the NorCal Continuum of Care.

5. HMIS DATA QUALITY STANDARDS

5.1 Applicability, Purpose and Goals

The Data Quality Standards ensure the completeness, accuracy, and consistency of the data in HMIS. The Data Quality Standards and Management encompass the Data Quality Plan, Data Accuracy, Data Completeness, and Data Timeliness Benchmarks, Data Quality Reports and correction of data when necessary.

5.1.1 Data Quality Plan

Policy:

The HMIS System Administrator will implement this Data Quality Plan to ensure consistent data collection and data quality across all Participating Agencies.

Description:

At minimum the Data Quality Plan must include the following elements:

- Identify the responsibilities of all parties in the CoC (Executive and Advisory Boards, HMIS System Administrator, Participating Agencies, and Participating Agency End Users) with respect to achieving good quality HMIS data.
- Benchmarks for data timelessness, data accuracy, and data completeness.

5.1.2 Monitoring

Policy:

The HMIS System Administrator will monitor the overall data quality entered by individual Participating Agencies.

Description:

Specifically, the HMIS System Administrator will:

- Utilize the Data Quality Report and the Data Quality Detail Report to monitor data quality for each Participating Agency.
- Review monthly program level information for each Participating Agency identifying data quality weaknesses and recommending solutions for issues that need to be addressed.
- Provide regular feedback to individual Participating Agencies to ensure problems are addressed.
- If after receiving technical assistance and assistance of the user's program manager, a licensed user who continues to have persistent data quality errors, access to the HMIS system will be deactivated until such time that the user attends additional training and/or technical assistance. The HMIS Administrator will notify the participating agency that the user will be deactivated.
- Monitor the updating of Client data that has been identified as non-compliant with the Data Quality Plan.

5.2 Data Quality Benchmarks

5.2.1 Data Accuracy Benchmarks

Policy:

To qualify as “participating in the HMIS,” all Participating Agencies must meet the data quality benchmarks as described in the Data Quality Plan.

Description:

Client information entered must be valid and accurately represent information provided to End User. Every Participating Agency must enter data on Clients in the same way over time, regardless of which staff person is entering the data.

Procedure:

To determine the accuracy of information, Participating Agencies must regularly conduct data quality checks.

5.2.2 Data Completeness Benchmarks

Description:

All data entered should be complete. Partially complete or missing data can negatively affect the quality of data. Missing data could mean the client does not receive the services that could help them become permanently housed and end their homelessness.

Procedure:

The Participating Agency HMIS Lead should check the completeness of the data entered by Participating Agency End Users within their agency.

Required Benchmark:

100% of all HUD funded homeless assistance programs (excluding Victim Services Provider programs) must participate. The Data Quality Benchmark for participating projects is to maintain an overall average of 95% score from the Data Completeness Report for the agency.

5.2.3 Data Timeliness Benchmarks

Description:

To be most useful for reporting, the most up-to-date information possible on Clients must be included.

Procedure:

Client information must be entered by Participating Agencies within 5 business or 7 calendar days of the event (Intake/enrollment, service delivery, or exit). Every Participating Agency must update Client information at exit and/or at annual assessment, per the requirements relative to each Universal and Program Specific Data Element.

5.3 Data Completeness Required Reports

The overall standards for HMIS software are presented in the Homeless Management Information System (HMIS) Data and Technical Standards Final Notice as published by HUD (Vol. 69, No. 146, July 30, 2004). Copies are available upon request.

Description

This report calculates the percentage of required Client-level data elements with null or missing values divided by the total number of Client records. The report will also calculate the number of useable values (all values excluding "Don't know" and "Refused" responses) in each required field over any desired time period (e.g., last month, last year). The report can be generated for each of the Participating Agencies' programs. The program level reports will cover all applicable Universal and Program Specific Data Elements Percentages will be based on the universe of client records for which the data element is required. For example, percent (%) null for veterans = number of clients with no veteran status recorded/number of adults.

5.4 Reduce Duplications in HMIS for Every Participating Agency

Policy:

To reduce the duplication of Client records, Participating Agency HMIS End Users should always search for the Client before creating a new Client record.

Description:

The burden of not creating duplicate records falls on each Participating Agency End User. The HMIS does not prevent the creation of duplicate Client records; therefore, it is up to each HMIS End User to ensure every Client is first searched for and if not found, added. If matches are found, the Participating Agency End User must determine if any of the records found match the Client for which they are entering data.

Procedures:

- When an End User is collecting data, the End User will first attempt to locate the Client by searching for them by first name, if not found, then, by last name; and if not found, a search by social security number (SSN) only.
- If no matches are found for the Client, the HMIS End User will continue to add the basic Universal Data Elements.

Best Practices:

The HMIS End User should perform more than one type of search when attempting to find an existing record. Clients often do not use the exact same name that was previously entered.

- Using a field other than “name” tends to be more accurate and not open for interpretation

5.5 Data Quality and Correction**Policy:**

The Participating Agency HMIS Lead is required to run the Data Quality Report for each of the Participating Agency’s programs and respond to the HMIS System Administrator’s request for data clean-up.

Procedures:

- Based on the Data Reporting Schedule, the HMIS System Administrator will review the quality of each Participating Agency’s data.
 - Participating Agency HMIS Leads are required to run the required reports and work with the HMIS System Administrator to rectify any shortfalls on data quality within the outlined time frame on the Data Reporting Schedule.
-

6. PRIVACY STANDARDS

6.1 Policies and Applications

The HMIS System Administrator will provide to all Participating Agencies, and make otherwise publicly available to anyone upon request, notices that:

- Describe its role in the processing of Personally Identifiable Information obtained from Participating Agencies.
- Describe accountability measures for meeting applicable privacy and security obligations.
- Inform clients how to pursue their privacy rights with Participating Agencies.

6.1.1 Privacy Policy and Mandatory Collection Notice

Policy:

All Participating Agency End Users must have a sign posted at their workstation or wherever data is collected that describes how information about the client may be used and disclosed and how the client can get access to their information.

Description:

The Mandatory Collection Notice (Appendix C) must be posted at each workstation, desk, or area used for HMIS data collection. The HMIS Privacy Policy (Appendix B) is a document describing a client's data rights in relation to HMIS.

Procedures:

- Post the HMIS Mandatory Collection Notice at each workstation, desk, or area used for HMIS data collection.
- Upon request by a client, the HMIS Privacy Policy shall be provided.

Best Practice:

A Participating Agency could also post the HMIS Mandatory Collection Notice in a waiting room, an intake line, or another area where clients congregate before intake occurs. This will give clients another opportunity to read the notice before receiving services.

6.1.2 Informed Consent Process

Policy:

All clients must go through the Informed Consent Process.

Procedure:

Once a client has been determined eligible for services at a Participating Agency, a Participating Agency End User must verbally explain the use and benefits of HMIS using the Client Consent Form as a guide.

It is the responsibility of the user who is conducting the intake interview to determine if a current Release of Information is uploaded into the system.

Best Practice:

It is recommended that End Users go through the Informed Consent Process consistently with each client.

6.1.3 HMIS Client Consent Form – Release of Information (ROI)**Policy:**

All clients' HMIS Client Consent forms must be stored securely for a minimum of three years from date signed.

Procedures:

- The Client Consent Form – Release of Information (ROI) (Appendix A) is valid for three years from the date signed by Client. Therefore, for auditing purposes, it is important to keep the signed HMIS Client Consent form (ROI) for at least that length of time, unless the form is uploaded to HMIS.
- Client Consent forms (ROI) must be kept securely in accordance with standard confidentiality and privacy practices (e.g. locked away in a file cabinet and not accessible without authorization).
- If a Participating Agency does not currently keep client files, they must establish a file system to maintain Client Consent forms (ROI).
- If a Participating Agency chooses to upload each Client Consent form (ROI) into HMIS (preferred method), each Client Consent form (ROI) may be shredded.

Best Practices:

It is recommended that Participating Agencies keep the Client Consent form (ROI) in their current client file with the other information being collected and maintained. It will be easier to locate their information in this manner rather than creating a separate file for HMIS.

Policy:

Participating Agencies will give clients a copy of the HMIS Client Consent form- Release of Information (ROI).

Procedures:

- The Client Consent form (ROI) details the client's rights in HMIS data collection. This information is particularly important to those clients that agree to participate in HMIS.
- At the client's request, the Participating Agency End User should make a copy of the Client Consent form (ROI) and give it to the client.

Best Practice:

Participating Agencies should provide clients with a photocopy of the Client Consent form-Release of Information (ROI), so that the client has a record of their HMIS participation decision.

Policy:

If an end user determines that the client is unable to give consent, the end user will seek guidance from the program manager or the HMIS Administrator.

Procedures:

- The industry-wide best practice is to presume that all clients are competent, unless there is a known court ordering stating otherwise.
- If there is a known, current, and valid court order stating the individual is not competent, then it is not possible for that individual to provide a Client Consent Form. In this case, the HMIS End Users should mark down "DO NOT ENTER MY INFORMATION" and sign as the Participating Agency witness.

Policy:

The data in HMIS is owned by the NorCal CoC or the client owns their own personal data.

Procedures:

- If an outside entity wants aggregated data from the NorCal CoC HMIS database, a proposal that includes the intent and the audience for which the data will be presented must be submitted for approval by the NorCal CoC Executive Board.

Policy:

Clients **do not** have to participate and/or share their information in HMIS to be served by the program.

Procedures:

- A number of clients may choose not to participate and/or share their information in HMIS; however, it is important for reporting purposes that these individuals are still counted.
- To account for the overall services rendered by a Participating Agency, each Participating Agency must keep track of how many clients did not participate in HMIS.

Policy:

Participating Agencies **cannot** deny services to an individual solely on the basis of the individual deciding not to participate and/or share their information in HMIS.

Procedure:

- Participating Agencies must determine if an individual will or will not receive services before the individual goes through the Informed Consent process.

6.2 Revoking Authorization for HMIS Data Collection

Policy:

Clients who initially agree to participate and/or share their information in HMIS have the right to rescind their permission for data collection.

Procedures:

- In order to rescind his or her permission to participate and/or share information in HMIS, a client must request and complete the Revocation Form (Appendix F).
- The Participating Agency will file the completed Revocation Form with the client's previously signed Client Consent Form.
- The Participating Agency will promptly contact the HMIS System Administrator to request that the client's record visibility settings be restricted and not shared.

Best Practices:

If a client comes into a Participating Agency that never provided services to the client and requests a Revocation Form, the Participating Agency shall collect the completed Revocation Form and forward form to the HMIS System Administrator.

6.3 Client's Access to Their Information

Policy:

Clients have the right to a copy of their Universal and Program Specific data contained within HMIS.

Procedures:

- Clients may request a copy of their information contained within HMIS.
- Upon request of the client, Participating Agencies are required to provide a printout from HMIS of the Universal and Program Specific Data Elements.
- Participating Agencies are not required to print out any additional information, although it is optional and allowed.

Best Practices:

- Case management notes are typically not shared with the client. However, consider providing the client related information such as their goals, outcomes, referrals, and services provided.
- If utilizing paper forms, with data entry occurring later, consider making a photocopy of the paper forms for the client if they request a copy.
- If entering data directly, without utilizing paper forms, consider automatically printing a copy of the information for the client.

6.4 Client Grievance Process

Policy:

Clients have the right to file a Grievance Form regarding potential violation of their privacy rights as it pertains to HMIS participation.

Procedures:

- A client must request the Client HMIS Grievance Form (Appendix G) from the Participating Agency.
- The client may choose to submit the completed form to the Participating Agency, OR the client may submit the form directly to the HMIS System Administrator .
- If the Participating Agency receives a completed Grievance Form, they must submit it to the HMIS System Administrator by the end of the next business day.
- The HMIS System Administrator will review the grievance, research the nature of the complaint, and will respond to the grievant within 30 days.

Policy:

No punishment will be taken by the HMIS Committee against a client if a client files a grievance.

Procedure:

- The Participating Agency named in the grievance, the HMIS System Administrator , and other Participating Agencies will not refuse or reduce services to the client because of a grievance.
- If a client reports retaliation because of filing a grievance, the HMIS Committee will conduct an investigation.

6.5 Electronic Sharing of Client Data

Policy:

HMIS has the ability to allow client information sharing between Participating Agencies. Client data may be shared if: 1) it is explicitly authorized by the client on the Release of Information form and 2) an Inter-Agency Data Sharing Agreement has been executed by the Participating Agency.

Description:

While coordinating services, it is important to keep the Client's identity confidential unless the Client expressly permits their information to be shared by signing a Client Consent Form-Release of Information (ROI) and the Participating Agency has signed an Inter-Agency Data Sharing Agreement (Appendix E).

Procedures:

- End Users will keep client data confidential at all times and will obtain client permission to disclose Personally Identifiable Information only when necessary or otherwise required by law or court order.
- Electronic data sharing between Participating Agencies will be enabled with client consent.

7. SECURITY STANDARDS

Through a set of administrative, physical and technical safeguards, the security standards are to: (1) ensure the confidentiality, integrity, and availability of all HMIS information; (2) protect against any reasonably anticipated threats or hazards to security; and (3) ensure compliance by Participating Agency End Users.

7.1 Security Management

Policy:

The HMIS System Administrator will update and maintain the Security Plan as directed

7.1.1 Security Plan

The Security Plan is attached to these guidelines as Appendix L.

7.2 Workstation Security Procedures

Most security breaches are due to human error rather than systematic issues. To keep the application and data secure, Participating Agency End Users must implement security measures.

Policy:

Participating Agency End Users' computer screens should be placed where those not authorized to view confidential data are unable to see the contents of the screen.

Description:

The placement of the monitor can play a role in establishing security at the Participating Agency. Participating Agency End Users will position the monitor in a way that it is difficult for others to see the screen.

Best Practice:

Participating Agencies must determine the best location for computer monitors to prohibit unauthorized viewing of the computer screen. Another option is to utilize a privacy filter for the monitor.

Policy:

Do not write down usernames and/or passwords and store them in an unsecured manner.

Description:

Do not post HMIS username or password information under keyboards, on monitors, or within public view. This type of behavior can lead to large security breaches. Passwords and usernames that are written down must be secured in a locked drawer.

Policy:

Do not ever share login information with anybody (including Participating Agency HMIS Lead or HMIS System Administrator).

Description:

If someone is having trouble accessing HMIS, direct them to contact the Participating Agency HMIS Lead or call or send an e-mail to the HMIS System Administrator. Sharing usernames and passwords or logging on for someone else is a serious security violation of the HMIS End User Agreement (Appendix H). Participating Agency End Users are responsible for all actions taken in the system utilizing their logons. With the auditing and logging mechanisms within HMIS, any changes made, or actions taken will be tracked back to that login.

Policy:

When the Participating Agency End User is away from their computer, the Participating Agency End User must log out of HMIS or lockdown the workstation.

Description:

Stepping away from the computer while logged into HMIS can lead to a serious security breach. Although there are timeouts in place to catch inactivity built into the software, it does not take effect immediately. Therefore, anytime the Participating Agency End User leaves their computer, one of two actions must be completed. The Participating Agency End User can lock down the workstation or log out of HMIS.

7.3 HMIS Software Application – Level Security

Within the HMIS software itself, there are additional layers of security. This makes the system harder to access without appropriate permissions. These security features include:

- There is an SSL encryption of the connection between a Participating Agency End User's computer and the HMIS application. Advanced Encryption Standard, 256-bit, is the method in which the data is encrypted.
- Firewalls are in place on all servers hosted by WellSky. WellSky utilizes an industry standard Intrusion Detection System to pinpoint unauthorized attempts at accessing its network and to shield the customer's data in the event of such an attempt.
- Participating Agency End Users are organized into visibility groups. The groups are given specific permissions on what they can access.
- A Participating Agency End User's connection to the HMIS application will automatically close down after a period of inactivity.
- There are logging and auditing systems in the background recording each Participating Agency End User's activities in adding, viewing, and editing information.

7.4 Security Review

Policy:

The HMIS System Administrator must complete an annual security review to ensure the implementation of the security requirements by Participating Agencies and the HMIS System Administrator, itself. This security review will include the completion of a security checklist ensuring that each of the security standards is implemented in accordance with the HMIS security plan.

Description:

Each Participating Agency is given, at time of training, suggestions for providing a secure environment for their clients and Participating Agency End Users who utilize HMIS. Once a year, a security review is conducted at each Participating Agency's location. The following areas of security will be examined and documented:

- Physical and Environmental Security
- PC location out of public area
- Printer location
- PC access
- Personnel Security
- Passwords
- Signed Agreements
- Number of authorized users

Procedures:

- The security review may be carried out by 3 different methods: (1) A Peer Review i.e. one agency reviewing another agency; (2) A Committee Member from another participating agency; or (3) HMIS/CEP Committee designee.
- The HMIS System Administrator or a designee will notify the Participating Agency's Executive Director and/or Participating Agency HMIS Lead of an upcoming review.
- A report with the results of the security review will be submitted to the Participating Agency's Executive Director and the HMIS/CEP Committee. A copy will be filed at the HMIS System Administrator's office.
- Any deficiencies in practices or security must be resolved immediately. A follow-up review will be conducted to ensure that the changes have taken affect.

Policy:

Participating Agencies are required to immediately resolve any issues discovered during a security review.

Description:

Within 30 days of the Participating Agency security review report, the Participating Agency must provide a written response. The response will be reviewed by the HMIS Committee for clearance and compliance with these Policies and Procedures.

8. HMIS IMPLEMENTATION

8.1 HMIS Software Solution

The NorCal CA 516 has selected “Community Services (formerly ServicePoint)”, a web based HMIS software owned by WellSky to be the HMIS software of record. It empowers human service providers, agencies, coalitions, and communities to manage real-time client and services data. The City of Redding as the Administrative Entity for the NorCal CoC (Administrative Entity) will contract directly with WellSky for this software and supports end-users with a help desk, ongoing training, and project customization including development of project-specific assessments and settings.

8.2 Technology Requirements

Policy:

All computers authorized to access Community Services must meet the minimum requirements as established in this manual.

Procedures:

All computers that will access Community Services (ServicePoint) on behalf of the Participating Agency must meet these minimum requirements; this includes Participating Agency's on-site desktops and laptops. **Accessing Community Services (ServicePoint) from home is never allowed due to security breaches.** It is difficult to ensure that a computer in the home meets the technical standards and that Participating Agency End Users are abiding by the same privacy, confidentiality, and security procedures as they would in the office. Unauthorized individuals (spouses, children, and relatives) could gain access to Community Services (ServicePoint) in a home environment more easily than in an office environment.

Participating Agencies must ensure that their computers meet the following standards:

Supported Browser Brands

Apple Safari
Google Chrome
Microsoft Edge
Microsoft Internet Explorer 11

Java

Required	Recommended
Any version of Java	Recent version of Java

Mobile Devices

Apple iPad with latest version of IOS

Operating Systems

All operating systems used by Participating Agencies must receive support from Microsoft or Apple with regular updates to current operating system. For Microsoft life cycle policy, please find your operating system here: <https://support.microsoft.com/en-us/lifecycle/selectindex>.

Best Practices:

Participating Agencies should consider these recommendations in preparation for fully utilizing all the capabilities within Community Services (ServicePoint) as well as incorporating standard industry practices:

- Operating system version: Each computer should be on a currently supported version of an operating system (e.g. Windows XP, Windows Vista, Windows 7, Windows 8, or Mac O/S 10.3 or higher).
- Operating system updates: Each computer accessing Community Services (ServicePoint) should be current in applying all of the available critical security patches. Patches should be installed within 24 hours of notification of availability.
- Current anti-virus software and firewall should be present and active.
- Anti-Spyware software: For a computer or network, anti-spyware software should be present, active, and with current definitions.
- Secure internet connection: Ideally each computer should have access to at least a DSL/Broadband high-speed line instead of dial-up connection. This will result in a much-improved experience over connecting with dial-up speeds.
- Standard office software: To use downloaded data from Community Services software that can interpret comma-delimited files, such as spreadsheet, word processing, or database software (such as Microsoft's Excel, Word, and Access) should be present. There are a number of options. It is not a requirement that this software is installed since it is not required to enter HMIS data.

8.3 Inter-Agency Data Sharing Agreement**Policy:**

To systematically share data, the Participating Agencies will jointly establish a data sharing network formalized by the execution of an HMIS Inter-Agency Data Sharing Agreement. (Appendix E).

Description:

The Inter-Agency Data Sharing Agreement is a contract between the Participating Agencies who agree to share information in HMIS. The agreement outlines specific requirements on confidentiality, data entry, responsibilities, security, reporting, and other items deemed necessary for proper HMIS operation and compliance.

Procedures:

- An authorized representative of the Participating Agency will sign the Inter-Agency Data Sharing Agreement. Each will maintain a copy for their files.
- The original will be filed at the Administrative Entity.

8.4 End User Agreements**Policy:**

An End User Agreement (Appendix H) must be signed and kept for all Participating Agency's personnel or volunteers that will collect, use or view data on behalf of the Participating Agency.

Description:

The HMIS End User Agreement is an agreement between the HMIS System Administrator and a Participating Agency's employees, contractors, or volunteers who are authorized to collect and/or enter data.

Procedures:

- Before a Participating Agency End User begins collecting data, the Participating Agency End User and their program manager must sign an HMIS End User Agreement.
- The HMIS System Administrator must retain the signed HMIS End User Agreement until seven years after user access is terminated.
- The Participating Agency must ensure that each Participating Agency End User has been trained by the HMIS System Administrator .
- All end user accounts are subject to a 90-day activity review. If an end user does not login to HMIS within a 90-day period, their access will be deactivated. This access can be reactivated by the Agency's HMIS Lead emailing the HMIS Administrator: HMIS@NorCalUnitedWay.org. The request must include the user's information and the reason as to why the end user had not logged into ServicePoint within the prior 90 days and why the user still needs access. All end users that have been deactivated for 6 months or more must attend additional training.

8.4.1 Removing Authorized Personnel**Policy:**

The HMIS System Administrator must be notified as soon as possible, but no later than 3 business days when a Participating Agency End User is no longer authorized to access HMIS.

Procedures:

- Within 3 business days of revoking a Participating Agency's End User's authorization, the Participating Agency will contact the System Administrator via email HMIS@NorCalUnitedWay.org.
- The Participating Agency will email the System Administrator at the above email address or fax it to 530-225-5178.
- Upon receipt of the User Account Request Form, the HMIS System Administrator will immediately deactivate and/or delete the Participating Agency End User's account.

8.5 HMIS Licensing**Policy:**

To participate in HMIS, the Participating Agency must obtain a username for each Participating Agency End User.

Description:

To participate in HMIS, each Participating Agency must have a minimum of one Community Services (ServicePoint) license allowing for one Participating Agency End User.

Procedure:

- When new agencies are requesting participation, a site visit may be scheduled, and all policy and security requirements will be evaluated by the HMIS System Administrator .

8.6 Designate Participating Agency HMIS Lead

Policy:

All Participating Agencies must designate a Participating Agency HMIS Lead.

Description:

The Participating Agency must designate an individual to act as their Participating Agency HMIS Lead.

The Participating Agency HMIS Lead role possesses different responsibilities than a typical Participating Agency End User. The Participating Agency HMIS Lead will:

- Act as the first tier of support for Participating Agency End Users.
- Act as the main point of contact for HMIS System Administrator for HMIS related issues.
- Ensure compliance with these Policies and Procedures.
- Post the Mandatory Collection Notice.
- Assist Participating Agency End Users with technical assistance and monitoring.
- **Be a member of and attend HMIS/CE Committee meetings.**
- Request Participating Agency End User additions and deletions as appropriate.
- Request training and/or technical assistance.
- Run the required Reports for each of the Participating Agency's programs based on the reporting schedule and respond to the HMIS System Administrator's request for data clean-up.

Procedures:

The Participating Agency's HMIS Lead is designated as an oversight person and has the overall responsibility for meeting the requirements of these Policies and Procedures.

8.7 Participating Agency Profile in HMIS

Policy:

Participating Agencies are not able to enter Client data until their profile is set up in Community Services (ServicePoint)

Description:

Within HMIS, each Participating Agency will have an organizational profile that contains the programs and services the Participating Agency offers. The HMIS Administrator will work with each Participating Agency individually to design their profiles.

Procedures:

- The Participating Agency HMIS Lead will work with the HMIS System Administrator to complete the agency profile set up.
- The HMIS System Administrator will work with the Participating Agency HMIS Lead to ensure that the profiles are organized in a way that is useful for the Participating Agency, consistent with standard practices, and meets reporting needs.

8.8 Designating Participating Agency End Users

Policy:

Any individual working on behalf of the Participating Agency (ex: employee, contractor, and/or volunteer), who will collect information for HMIS purposes must be designated as a Participating Agency End User; and therefore, is subject to these Policies and Procedures.

Description:

Anyone who collects HMIS data (electronic or paper) or creates reports from Community Services (ServicePoint) must be designated as a Participating Agency End User. Due to client privacy, confidentiality, and security procedures, all Participating Agency End Users must follow the standards and procedures set forth for security and confidentiality. Participating Agency End Users who have not had the proper training will not be equipped to respond to Clients' questions on consent, revocation, intake forms, and other aspects. An individual, who is designated as a Participating Agency End User, but that does not work within Community Services (ServicePoint), is still required to take the Policies and Procedures training class. Individuals who do work within Community Services (ServicePoint) will take this class, as well as specific training on Community Services (ServicePoint).

Procedures:

- After an individual is identified as a Participating Agency End User, the Participating Agency HMIS Lead must sign the End User Agreement Form for submission to the HMIS System Administrator.
- The individual is required to complete the appropriate user training as determined by the HMIS System Administrator and/or the project supervisor.

9. DATA COLLECTION & REPORTING

9.1 On Whom to Collect Data

Policy:

Participating Agencies are required to attempt data collection with individuals who are experiencing homelessness or are at risk of experiencing homelessness and who are receiving services

Procedures:

- For HMIS purposes, HUD's minimum standards require that individuals who are experiencing homelessness or are at risk of experiencing homelessness and receive services from a Participating Agency must be approached for data collection. Therefore, during the intake process it is important to identify these persons.
- Once these persons are identified, they must go through the Informed Consent Process, which is an oral explanation of HMIS and its benefits, as well as the Client's rights in regard to HMIS.
- Information must be collected separately for each family member, rather than collecting data for the family as a whole.

Best Practices:

- Participating Agencies should also collect HMIS data for individuals or families at risk of homelessness but who are receiving services from the Participating Agency. One of the greatest benefits of HMIS to a Participating Agency is the ability to create reports describing its clients' characteristics, outcomes of the services they receive, and general agency operating information. Entering HMIS data only for persons experiencing homelessness will give the Participating Agency a partial picture. By including both persons already experiencing homelessness and persons at risk of homelessness, Participating Agencies will be able to generate reports that wholly describe their operations.
- Participating Agencies should collect data on individuals or families experiencing homelessness that make contact with the Participating Agency. Enrolling those individuals in Coordinated Entry allows HMIS Participating Agencies the ability to count the persons that attempt to enroll in programs/services, even though they may not actually end up receiving those services. The Participating Agency will be able to create reports about the characteristics of these individuals and use this information for a number of reasons. The Participating Agency could use this data to determine if they are being improperly referred or to quantify the additional need for funding.

9.2 Using Paper-based Data Collection Forms

Policy:

Participating Agencies may choose to collect client data on paper for later data entry or for assistance in data entry. Participating Agencies must use the HMIS Intake Form (Appendix I) provided by the System Administrator .

Description:

Each Participating Agency will incorporate HMIS into its own operating processes. Some Participating Agencies will prefer to interview clients and simultaneously enter their information directly into the computer. Other Participating Agencies will find it easier to collect information on paper first, and then have someone enter the data later into the HMIS. HMIS paper-based forms that enable collection of the Universal, and Program Specific Data Standards are available. Participating Agencies should use:

- Adult Intake form (Appendix I)
- Minor Intake Form (Appendix J)
- Interim/Exit Form (Appendix K)
- Client Consent Form - Release of Information (ROI) (Appendix A)

During the HMIS training, Participating Agency End Users will learn how to use these forms to fulfill their data collection obligations.

Procedures:

- Participating Agencies may utilize paper-based forms for initial data collection.
- Participating Agency End Users will have 5 business days or 7 calendar days from the point of the event (intake/enrollment, service delivery, or exit) to enter the data.
- Standard forms provided by the HMIS System Administrator to capture Universal and Program Specific data shall be used by Participating Agencies using paper-based forms for data collection.

9.3 Client Intake: Completing Required Fields in HMIS**Policy:**

During client intake, Participating Agency End Users must complete the Universal and Program Specific fields as required for all clients.

Description:

All Participating Agencies are required to complete the Universal fields regardless of funding sources. Participating Agencies that receive homeless assistance grant funds from HUD and the CoC are required to complete the Program Specific fields.

Procedures:

- To complete the Universal fields for intake, Participating Agency End Users will follow the workflow that is set up for their program.
- To complete the Program Specific required fields, Participating Agency End Users will follow the workflow that is set up for their program.

Best Practice:

Participating Agency End Users should be aware of their Participating Agency's data requirements and internal standards. Participating Agencies may decide to collect additional pieces of information beyond the Universal and Program Specific fields. Such additional data needed for the Participating Agency's own operations and/or funding

sources can be entered into HMIS. The Participating Agency will contact the HMIS Administrator to discuss the additional data requirements that need to be collected.

9.5 Client Discharge: Exiting Clients from Programs

Policy:

During discharge or program exit, Participating Agency End Users must complete the Universal and Program Specific required fields for all clients within 5 business days or 7 calendar days.

Description:

During client discharge from a program, there are additional data collection requirements.

Procedures:

- Participating Agency End Users must complete the Universal and Program Specific required fields for discharge.
 - To complete the Program Specific required fields, End Users must go to the *Client Program Close, Program Exit, Special Needs at Exit, Income at Exit, Income at Exit Summary and Outcomes* screens and respond to the fields marked required.
 - If a Participating Agency collects data on paper-based data forms, the Exit form (Appendix K) shall be used.
-

10. TRAINING & TECHNICAL ASSISTANCE

10.1 End User Training

Policy:

Participating Agency End Users are required to complete new user training before access to HMIS is given.

Description:

The following training, at a minimum, will be provided quarterly:

Training

Course Description	Course Detail	Required
HMIS Part 1	Policies and Procedures, review of HMIS Data and Technical Standards, Privacy and Mandatory Collection Notices and Consents, navigating HMIS	All new Participating Agency end-users
HMIS Part 2	Policies and Procedures, Setting Up Households, Household Data Sharing, Interim/Annual Updates, Exits and Referrals	All new Participating Agency end users
HMIS Refresher	Review of navigating HMIS, review of HMIS Data and Technical Standards, Review of Privacy, Security and Policies and Procedures	All existing Participating Agency end-users, annually
Reports	Running and understanding management reports; Data clean-up	All new Participating Agency end-users, as needed basis

Procedures:

There are several prerequisites for attending the Participating Agency End User training:

- The Participating Agency must have signed and returned the MOU between UWNC and the Participating Agency and have paid for their annual license(s).
- All Participating Agency HMIS Leads can request End User training by emailing to the HMIS System Administrator.
Email: HMIS@NorCalUnitedWay.org
- Participating Agency HMIS Leads shall contact the HMIS System Administrator for information on when the next training is being offered. Training spots are allocated on a first-come first-serve basis.
- Upon completion of training, Participating Agency End Users will be given a login and password to provide access to Community Services (ServicePoint). At this point, the End User will be able to utilize Community Services (ServicePoint).

10.2 Training Refresher

Policy:

All Participating Agencies may request a training refresher as needed.

Description:

HMIS will evolve over time to include new HUD requirements as well as functions that Participating Agencies and the community request.

Procedures:

The Participating Agency HMIS Lead shall contact the HMIS System Administrator to request any additional training necessary to maintain compliance with these Policies and Procedures.

10.3 Contacting the System Administrator

Policy:

All requests for technical assistance and training shall be requested by the Participating Agency HMIS Lead

Procedures:

HMIS System Administrator will be the best resource for finding out specific information regarding technical issues and reporting. Contact the HMIS System Administrator by email at HMIS@NorCalUnitedWay.org.

Appendix A: HMIS Client Consent Form

Homeless Management Information System (HMIS)
Authorization to Use or Disclose Confidential Information

I hereby authorize use or disclosure of the named individuals' confidential information (CI) collected in the Vulnerability Index, as described below. I understand this authorization may include the disclosure or exchange of information in written, verbal, electronic and/or other forms. The named individuals' CI will not be made public and will only be used with strict confidentiality.

Client:

Last Name: _____ First Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Telephone Number: _____
 Date of Birth: _____

I understand that _____ (Service Provider) collected information about me and/or my dependents listed below to enter it into a database system called Homeless Management Information System (HMIS). This database helps the Continuum of Care (CoC) members and HUD to better understand homelessness, to improve service delivery to the homeless, and to evaluate the effectiveness of services provided to the homeless in the CoC. Participation in data collection and release, although optional, is a critical component of our community's ability to provide the most effective services and housing. The information that is collected in the HMIS database is protected by limiting access to the database and by limiting with whom the information may be shared, in compliance with the standards set forth by federal, state, and local regulations governing confidentiality of client records. Every person and agency that is authorized to read or enter information into the database has signed an agreement to maintain the security and confidentiality of the information.

The CI gathered and prepared will be included in a HMIS database of participating agencies who have entered into a Data Sharing Agreement and shall be used to:

- a. Produce a client profile at intake that will be shared by collaborating agencies
- b. Produce anonymous, aggregate-level reports regarding use of services
- c. Track individual program-level outcomes
- d. Identify unfilled service needs and plan for the provision of new services
- e. Allocate resources among agencies engaged in the provision of new services
- f. Disclose if required by court order or as required by law
- g. Assess needs for housing, utility assistance, food, counseling and/or other services.

The information may include, but is not limited to the following CI:

- | | | |
|--------------------------|---------------------------------------|-------------------------|
| • Full Name | • Residence prior to project entry | • Domestic Violence |
| • Date of Birth | • HIV/AIDS status | • Mental Health |
| • Social Security Number | • Homeless history | • Disabling condition |
| • Gender | • Zip Codes of last permanent address | • Alcohol & drug |
| • Ethnicity & Race | • Family composition | • Legal history |
| • Veteran Status | • Employment status | • Photo (if applicable) |
| • Program entry date | • Housing information | |
| • Program exit date | • Income and benefits information | |
| • CIN/insurance | | |
- The release of my information listed above does not guarantee that I will receive assistance, and my refusal to authorize the use of my information does not disqualify me from receiving assistance.
 - I may revoke this authorization at any time by signing a “Revocation of Consent to Release Information form”.
 - I understand the revocation will not apply to information already released based on this authorization, and all information about me already in the database will remain but will become invisible to all of the participating agencies.
 - My records are protected by federal, state, and local regulations governing confidentiality of client records and cannot be disclosed without my written consent unless otherwise provided for in the regulations, law, or court order.
 - Auditors or funders who have legal rights to review the work of this agency, including the U.S. Department of Housing & Urban Development and Department of Healthcare Services may see my information.
 - People using HMIS information to write reports may see my information. Researchers must sign an agreement to protect and deidentify CI before seeing HMIS data.
 - I understand I may inspect or obtain a copy of the CI to be used or disclosed. I have the right to receive a copy of this authorization.
 - This authorization is valid for three (3) years from the date of my signature below or the 18th birthday of the minor dependent, whichever occurs first.

Participating agencies: Agencies within the NorCal Continuum of Care HMIS are authorized to use, disclose, and obtain information from the HMIS database are listed below. These agencies may update periodically and can have retroactive effectiveness:

Del Norte:

County of Del Norte
 Del Norte Mission Possible
 Crescent City

Lassen:

Lassen County HSS
 Susanville Indian Rancheria

Modoc County:

TEACH
 Modoc County

Plumas:

Plumas Crisis Intervention Resource Center
 Plumas County Behavioral Health

Sierra County:

Sierra County

Shasta:

Faithworks
 No Boundaries
 Good News Rescue Mission
 Nation's Finest
 Pathways to Housing
 Ready for Life
 Hill Country Community Clinic
 Shasta Community Health Center
 Access Homes
 Shasta County HHSA
 Shasta County Housing Authority
 City of Redding
 Lutheran Social Services
 North Valley Catholic Social Services
 Northern California Youth and Family Programs
 Shasta County Office of Education
 United Way

Siskiyou County:

Siskiyou County HHSA
 Karuk Tribe
 Youth Empowerment Siskiyou

Partnership Health Plan of California

Please initial one of the following levels of consent:

I give authorization for confidential information **to be entered into HMIS and shared between participating agencies.**

OR

I do not consent to the inclusion of confidential information in HMIS.

I, _____ (name of parent or legal guardian), am the parent or legal guardian of child(ren) listed below) and have legal authority to execute this Release.

My signature on this document is intended to bind myself, my child or any child whom I have legal custody and control of and for whom I have the authority to execute this release. The undersigned expressly agrees that this Release is intended to be as broad and inclusive as permitted by California law.

List all Dependent children under 18 in household, if any (first and last names):

1.	2.
3.	4.
5.	6.
7.	8.

Printed name

Date

Signature

Relationship to Client

Appendix B: Privacy Policy

**NorCal CA 516 Continuum of Care
Homeless Management Information System (HMIS)
Notice of Privacy Practices**

THIS NOTICE DESCRIBES HOW INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

If you have any questions about this Notice, you may contact either your service provider, or:

United Way of Northern California
3300 Churn Creek Road, Redding CA, 96002
(530) 241-7521

Your information is personal, and the NorCal CA 516 Continuum of Care is committed to protecting it. Your information is also very important to our ability to provide you with quality services, and to comply with certain laws. This notice describes the privacy practices our employees and other personnel are required to follow in handling your information.

We are legally required to: Keep your information confidential, give you this notice of our legal duties and privacy practices with respect to your information, and comply with this notice.

CHANGES TO THIS NOTICE

We reserve the right to revise or change the terms of this Notice, and to apply those changes to our policies and procedures regarding your information. To obtain a copy of this notice, you can either ask any member of staff, or go to the United Way of Northern California website at: <https://www.norcalunitedway.org/hmis>.

HOW WE MAY USE AND DISCLOSE YOUR INFORMATION

For Housing: We create a record of your information, including housing services you receive at our partner agencies. We need this record to provide you with quality services and to comply with certain legal requirements.

Participating agencies may use or disclose your information to other personnel who are involved in providing services for you. For example, a housing navigator may need to know disability information to provide appropriate housing resources. Your service team may share your information in order to coordinate the different things you need, such as referrals and services.

Participating agencies may use and disclose your information to other participating HMIS agencies.

We also may use and disclose your information to recommend service options or alternatives that may be of interest to you. Additionally, we may use and disclose your information to tell you about health-related benefits or services that may be of interest to you for example, Medi-Cal eligibility or Social Security benefits. You have the right to refuse this information.

For Service Collaboration: We also may use and disclose your information about you so that you do not have provide information more than once. This sharing, only when you access one of the participating agencies, can help avoid duplication of services and referrals that you are already receiving.

USES AND DISCLOSURES THAT DO NOT REQUIRE YOUR AUTHORIZATION

Research: Under certain circumstances, we may use and disclose information about you for research purposes. For example, a research project may involve comparing your service level and of all clients who received similar services. All research projects, however, are subject to a special approval process. This process evaluates a proposed research project and its use of information, trying to balance the research needs with clients' need for privacy of their information. Before the use or disclosure of information for research purposes, any such research project must be

approved through an approval process. Aggregate information about you may be disclosed to people conducting a research project to help them identify data for clients with specific needs.

As Required By Law: We will use and disclose information when required by federal or state law or regulation.

To Avert a Serious Threat to Health or Safety: We may use and disclose your information when necessary to prevent a serious threat to your health and safety or the health and safety of the public or another person.

Public Health Activities: We may disclose your information for public health activities such as to report the abuse or neglect of children, elders, and dependent adults.

Abuse, Neglect, or Domestic Violence: We may disclose your information when notifying the appropriate government authority if we believe you have been the victim of abuse, neglect, or domestic violence. We will only make this disclosure if you agree or when required or authorized by law.

Oversight Activities: We may disclose your information to an oversight agency, such as the Department of Housing and Urban Development (HUD) or the State of California, for activities authorized by law. These oversight activities are necessary for the government to monitor government service programs, and compliance with civil rights laws.

OTHER USES OF YOUR INFORMATION

Other uses and disclosures of your information not covered by this Notice or the laws that apply to us will be made only with your written authorization. If you provide us authorization to disclose your information, you may revoke that authorization, in writing, at any time. If you revoke your authorization, we will no longer use or disclose your information for the reasons covered by the authorization, except that, we are unable to take back any disclosures we have already made when the authorization was in effect, and we are required to retain our records of the services that we provided to you.

YOUR RIGHTS REGARDING INFORMATION ABOUT YOU

Right to Inspect and Obtain Copies:

With certain exceptions, you have the right to inspect and obtain copies of your information from our records. To inspect and obtain copies of your information, you must submit a request in writing to your service provider where you received services. The request will be reviewed and responded to within three (3) business days. We reserve the right to deny your right to inspect and obtain copies of your information. If your request is denied, you may appeal this decision and request another services professional at United Way of Northern California, who was not involved in your provision of services, review the denial.

Right to Request an Amendment:

If you feel that your information in our records is incorrect or incomplete, you may ask us to amend the information. You have the right to request an amendment for as long as we keep the information. To request an amendment, you must submit a request in writing to your service provider. Your request will become part of your record.

Right to Request Restrictions:

You have the right to request that we follow additional, special restrictions when disclosing your information. To request restrictions, you must make your request in writing to your service provider. In your request, you must tell us what information you want to limit, the type of limitation, and to whom you want the limitation to apply.

Right to Request Confidential Communications:

You have the right to request that we communicate with you about appointments or other matters related to your service in a specific way or at a specific location. For example, you can ask that we only contact you at work, or by mail at a post office box. To request confidential communications, you must make your request in writing to your Agency case manager or the person in charge of your services. Your request must specify how or where you wish to be contacted.

Right to a Paper Copy of This Notice:

You may ask us for a paper copy of this Notice at any time. Even if you have agreed to receive this Notice electronically, you are entitled to receive a paper copy of this Notice. To obtain a paper copy of this Notice, ask any member of staff.

You have the right to file a complaint if you believe that staff has not complied with the practices outlined in this Notice. All complaints must be submitted in writing. You will not be penalized in any way for filing a complaint.

If you believe your privacy rights have been violated, you may file a complaint with the NorCal CA 516 Continuum of Care System Administrator.

To file a complaint with the Lead Agency, contact:
United Way of Northern California
3300 Churn Creek Road, Redding CA 96002 Email:

HMIS@NorCalUnitedWay.org

To file a complaint with the State of California, contact:
www.privacy.ca.gov 866-785-9663
800-952-5210

ACKNOWLEDGEMENT OF RECEIPT

By signing this form, you acknowledge receipt of the HMIS Notice of Privacy Practices. Our Notice of Privacy Practices provides information about how we may use and disclose your protected information. We encourage you to read it in full. Our Notice of Privacy Practices is subject to change. If we change our notice, you may obtain a copy of the revised notice by accessing our web site: <https://www.norcalunitedway.org/hmis> or by contacting any staff person involved in your services.

If you have any questions about our Notice of Privacy Practices, please contact: United Way of Northern California
3300 Churn Creek Road, Redding CA 96002 Email:

HMIS@NorCalUnitedWay.org

I acknowledge receipt of the HMIS Notice of Privacy Practices.

Client Signature

Client Printed Name

Date

Inability to Obtain Acknowledgement

To be completed only if no signature is obtained. If it is not possible to obtain the client’s acknowledgement, describe the good faith efforts made to obtain the client’s acknowledgement, and the reasons why the acknowledgement was not obtained:

Staff Member’s Signature

Staff Name and Title

Date

Appendix C: Mandatory Collection Notice

HOMELESS MANAGEMENT INFORMATION SYSTEM MANDATORY COLLECTION NOTICE

We collect personal information directly from you for reasons that are discussed in our Privacy Policy. We may be required to collect some personal information as mandated by law or as requested from organizations that fund this program. Other personal information we collect is necessary to operate programs, improve services and better understand the needs of homelessness. We collect appropriate information only. A Privacy Policy is available upon request.

Appendix D: HMIS Request for Policy Addition, Deletion, or Change

NorCal CA 516 Continuum of Care
HMIS Request for Policy Addition, Deletion, Change

Organization: _____
Name: _____
Date: _____

I request that the following change(s) be made to the HMIS Policies & Procedures Manual:

Change the following existing policy:

Delete the following existing policy:

Add the following:

Provide in clear and concise language the policy to be considered by the HMIS Committee to be inserted / deleted in or from the current Policies and Procedures manual. Please be clear and specific.

Policy:

Provide a brief description of the policy or process. Please be clear and specific.

Description:

Provide in detail the procedure for the policy identified above. Please be clear and specific.

Procedures:

Appendix E: Inter-Agency Data Sharing Agreement

NorCal CA 516 Inter-Agency HMIS Data Sharing Agreement

By signing this Inter-Agency Data Sharing Agreement, _____ shall be designated a "Participating Agency" in the NorCal CA-516 Homeless Management Information System (HMIS) and/or Coordinated Entry Process (CEP). This Participating Agency agrees to share the demographic and programmatic data (when authorized to do so by the client) using the NorCal CA 516 HMIS or during CEP case conferencing. The Participating Agency's client data shall be shared with all participating agencies that also have a signed Inter-Agency Data Sharing Agreement on file with the HMIS System Administrator (United Way of Northern California). Each individual end user that directly accesses and enters data into HMIS must complete and comply with the HMIS User Agreement.

Authorized Uses and Disclosures of HMIS Data¹:

- To provide or coordinate housing and/or services for families and individuals experiencing homelessness or facing a housing crisis across the NorCal Continuum of Care service area which includes the counties of Del Norte, Lassen, Modoc, Plumas, Shasta, Sierra, and Siskiyou.
- For functions related to payment or reimbursement for services.
- To carry out administrative functions, including but not limited to legal, audit, personnel oversight and management functions.
- For creating de-identified reports from PII.
- To avert a serious threat to health or safety.
- Uses and discloses for academic research purposes.
- Disclosures for law enforcement purposes.

Participating Agency Requirements:

Each Participating Agency agrees that it shall:

- With respect to any and all information, only obtain, use, and disclose information in accordance with HMIS Policies & Procedures. The Participating Agency will produce a client profile at intake that will be shared by collaborating agencies.
- Produce anonymous, aggregate-level reports regarding use of services to identify unfilled service needs and plan for the provision of new services, allocate resources among agencies engaged in the provision of new services and track individual program-level outcomes.
- Not access identifying information for any individual who is (a) not a client of the Participating Agency or (b) who has not consented in writing to share, disclose, or release of information. The Participating Agency may access its clients' identifying information on an as needed basis and request in writing access to statistical, non-identifying information on clients served by other Participating Agencies.
- Not report on a client's whereabouts to outside entities that are not a part of this signed Inter-Agency Data Sharing Agreement (e.g., law enforcement, missing person inquiries, and governmental agencies), unless required by law, court order or other requirements, or if life threatening or emergency circumstances warrant.
- Report only non-identifying information from HMIS in response to requests unless otherwise required by law.

¹Federal Register/Vol.69, No. 146, Friday, July 30, 2004

Client Protection:

- Basic client profile data, which includes client demographics (name, birth date, social security number, gender, ethnicity, veteran status, language(s) spoken, photo, other identifying information, etc.) will be shared with the NorCal CoC Participating Agencies participating in HMIS provided that the client to whom the data pertains has in place a current, valid written consent, for the obtaining, disclosure, sharing, and release of that information and that the consent has not been withdrawn or revoked.
- The applicable Client Authorization form (ROI) must be signed by the client in order for the Personally Identifiable Information (PII) to be shared in HMIS or during CEP case conferencing.
- In the event a client doesn't want to share their information with other agencies, it's the responsibility of the Participating Agency end-user to make client's program enrollment, services, file, etc., private in HMIS and to ensure if the information is provided during CEP case conferencing, it is done so in a non-identifying manner. .
- Client's project level information (services, VI-SPDAT assessments, project placement history, forms, documents, and contact information) will only be shared among the agencies that have signed this agreement. At the time of informed consent, and at any point after, the client has the right to revoke consent. Any revocation of consent is effective from the date of revocation going forward and does not apply to data that is already shared in HMIS or for the purposes of CEP case conferencing.
- HMIS Participating Agency end-users will maintain HMIS data in such a way as to protect against revealing the identity of clients to unauthorized agencies, individuals, or entities (see the Client Informed Consent & Release of Information Authorization and the Notice of Privacy Practices in HMIS Policies and Procedures both within HMIS and during CEP case conferencing).
- Clients may NOT be denied services based on their choice to withhold their consent to share their information.

Agreed to and signed by the following agency representative:

 Printed Name Agency Name

 Signature Date

Appendix F: Revocation Form

NorCal CA 516Homeless Management Information System (HMIS)

Client Revocation Form

Agency Information ("This agency") _____

Name: _____

Address: _____

City, State, Zip: _____

I hereby revoke permission for this agency to share my demographic, household and service information with other agencies that use NorCal CA 516Homeless Management Information System (HMIS).

I understand that the information will remain in HMIS, and will no longer be available to other partner agencies; however, information previously shared or disclosed by this agency as a result of my prior consent cannot be retracted, nor may this agency withhold information required to be shared or disclosed by law.

Name of Client

Signature of Client

Date

Name of Agency Representative

Signature of Agency Representative

Date

Appendix G: Client HMIS Grievance Form

NorCal CA 516 HMIS

If you think your privacy rights for the information entered into HMIS have been violated, use this form to report the problem.

It is against the law for any agency to retaliate against you or deny services for the act of filing a grievance.

Name of Individual Filing the Grievance: _____		
Grievance Information		
Date of Occurrence: _____	Have you discussed this issue with the HMIS Agency? Yes No Date of discussion: _____	Agency Name:
Issue of Grievance: List specific problem(s)/issue(s).		
For clarification of the issues of your grievance, please provide statements regarding the condition which is the subject of this grievance. (Describe what happened, when, and where. Attach any supporting documentation.)		
Relief Request: Indicate the action(s) that would resolve your grievance.		

My signature indicates that the information contained on this form and attachments (if any) to this form is true and factual to the best of my knowledge.

Signature

Date

Appendix H: HMIS End User Agreement

HMIS USER AGREEMENT

Agency: _____ Name of End User: _____

The NorCal CoC recognizes the importance of client needs in the design and management of HMIS. These needs include maintaining client confidentiality and treating the personal data of clients with respect and care.

As the guardians entrusted with this personal data, Participating Agency End Users have a moral and a legal obligation to ensure that the data they enter into HMIS is being collected, accessed and used appropriately. Proper user training; adherence to the NorCal HMIS Policies and Procedures Manual; and a clear understanding of the privacy, security, and confidentiality policies are vital to achieving these goals.

Your User ID and password give you access to HMIS. Initial each item below to indicate your understanding and acceptance of the proper use of your User ID and password and your intention to comply with all elements of the Homeless Management Information System Data and Technical Standards Notice published by the U.S. Department of Housing and Urban Development. Unauthorized use or disclosure of HMIS information is a serious matter and any End User found to be in breach of this agreement will be subject to the following penalties or sanctions, including: the loss or limitation of use of Service Point; adverse employment actions including dismissal; and civil and/or criminal prosecution.

Please initial that you understand and agree to comply with all the statements listed below.

_____ My ServicePoint User ID and password are for my use only and must not be shared with anyone. (Licensed User Only)

_____ I will take all reasonable means to keep my User ID and password physically secure. (Licensed User Only)

_____ If I am logged into ServicePoint and must leave the work area where the computer is located, I must log-off of Service Point before leaving. (Licensed User Only)

_____ Any computer that has Service Point "open and running" shall never be left unattended. Any computer that is used to access Service Point must be equipped with locking (password protected) screen savers.

_____ If I notice or suspect a security breach, I must notify the HMIS System Administrator.

_____ I understand that the only individuals who can view HMIS information are authorized users and the clients to whom the information pertains.

_____ I understand that in the event a client doesn't want to share their information with other agencies, it's my responsibility to make the client's program enrollment, services, file, etc., private in HMIS and to ensure if the information is provided during CEP case conferencing; it is done so in a non-identifying manner.

_____ I understand that I will maintain HMIS data in such a way as to protect against revealing the identity of clients to unauthorized agencies, individuals, or entities (see the Client Informed Consent and Release of Information Authorization and the Notice of Privacy Practices in HMIS Policies and Procedures) both within HMIS and during CPE case conferencing.

_____ I understand that I may only view, obtain, disclose, or use the database information that is necessary in performing my job.

_____ I understand that these rules apply to all users of HMIS, whatever their work role or position.

_____ I understand that hard copies of HMIS information must be kept in a secure file.

_____ I understand that once hard copies of HMIS information are no longer needed, they must be properly destroyed to maintain confidentiality.

I affirm the following:

1. I have received the following HMIS trainings:

- a) ServicePoint use (Licensed User Only)
- b) Privacy
- c) Data collection
- d) Security policy

2. I have read and will abide by all policies and procedures in the HMIS Policies and Procedures Manual and have adequate training and knowledge to enter data and/or run reports in ServicePoint.

3. I will maintain the confidentiality of client data in ServicePoint as outlined above and in the HMIS Policies and Procedures Manual.

4. I will only search, view, enter or share data in HMIS when a Client Consent Form is on file.

End User Signature	Date
End User Printed Name	Phone Number
Email Address	

To be filled out by Agency Directory/Supervisor

Designated Agency HMIS Program Lead Yes No User
 will be generating reports Yes No *Non-*

Licensed Users

Volunteer Yes No
 Data Collection Only Yes No

Please indicate the programs the end user has been authorized to access.

1. _____ 2. _____ 3. _____
 4. _____ 5. _____ 6. _____

Agency Director/ Supervisor	Date
------------------------------------	-------------

Appendix I: Adult Intake Form

1. Intake Summary

Agency Case No:			Service Point Client No:		
Intake Date	Mont	Day	Year	Intake Staff Name	
Case Manager			Staff Direct Phone Line		
Agency Name			Notice of Privacy Practices Acknowledgement signed <input type="checkbox"/> Yes <input type="checkbox"/> No		
Program Name			Release of Information (ROI) Signed <input type="checkbox"/> Yes <input type="checkbox"/> No		

2. Household Information

Household Type	<input type="checkbox"/> Couple (parent & friend) & child(ren)	<input type="checkbox"/> Foster Parent(s)with child(ren)	<input type="checkbox"/> Other
	<input type="checkbox"/> Couple with no child(ren)	<input type="checkbox"/> Grandparent(s)with child(ren)	<input type="checkbox"/> Single Adult
	<input type="checkbox"/> Extended family unit	<input type="checkbox"/> Male Single Parent	<input type="checkbox"/> Two Parents with child(ren)
	<input type="checkbox"/> Female Single Parent	<input type="checkbox"/> Non-custodial Caregiver(s)w/child(ren)	

3. Client Information

First		Middle	Last	Suffix
Alias		Email Address		
Address			Telephone	
SSN	-			
SSN Data Quality	<input type="checkbox"/> Full Reported <input type="checkbox"/> Partial/Approx. Reported <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused		U.S. Military Veteran (adults only)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused
Date of Birth	Month	Day		Year
DOB Data Quality	<input type="checkbox"/> Full DOB Reported <input type="checkbox"/> Approximate or Partial DOB Reported <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused		<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> A gender other than singularly female or male (e.g., non-binary, genderfluid, agender, culturally specific gender) <input type="checkbox"/> Transgender <input type="checkbox"/> Questioning	
Primary Race & Secondary Race	Pri Sec <input type="checkbox"/> <input type="checkbox"/> American Indian, or Alaska Native, or Indigenous <input type="checkbox"/> <input type="checkbox"/> Asian or Asian American <input type="checkbox"/> <input type="checkbox"/> Black, or African American, or African <input type="checkbox"/> <input type="checkbox"/> Native Hawaiian or Pacific Islander <input type="checkbox"/> <input type="checkbox"/> White <input type="checkbox"/> <input type="checkbox"/> Client doesn't know <input type="checkbox"/> <input type="checkbox"/> Client refused		Ethnicity	<input type="checkbox"/> Non-Hispanic/Non-Latin (a) (o) (x) <input type="checkbox"/> Hispanic/Latin (a) (o) (x) <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused
Relationship to Head of Household (HoH)	<input type="checkbox"/> Self (Head of Household) <input type="checkbox"/> Head of Household's child <input type="checkbox"/> Head of Household's spouse or partner <input type="checkbox"/> Head of Household's other relation member <input type="checkbox"/> Other (non-relation member)			Disabling Condition?
Zip Code of Last Permanent Address			Client Location (CoC) & Current County of Service	<input type="checkbox"/> CA-516 <input type="checkbox"/> Del Norte <input type="checkbox"/> Lassen <input type="checkbox"/> Modoc <input type="checkbox"/> Plumas <input type="checkbox"/> Shasta <input type="checkbox"/> Sierra <input type="checkbox"/> Siskiyou
Zip Data Quality	<input type="checkbox"/> Full Reported <input type="checkbox"/> Partial/Approx. Reported <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused			

NOTES:

VA Non-Service-Connected Disability Pension	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$	
VA Service-Connected Disability Compensation	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$	
Worker's Compensation	<input type="checkbox"/> Yes <input type="checkbox"/> No	\$	\$	

6. Non-Cash Benefits

Non-cash benefit from any source: Yes No Client doesn't know Client refused

Source of Non-cash benefit:	Receiving Benefit	Type Received	Additional Household Members	Notes
SNAP including CalFresh (Food Stamps)	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Special Supplemental Nutrition Program (WIC)	<input type="checkbox"/> Yes <input type="checkbox"/> No			
TANF Child Care Services	<input type="checkbox"/> Yes <input type="checkbox"/> No			
TANF Transportation Services	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Other TANF Funded Services (Sec.8/Public Housing/Rent Assist)	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Other Source	<input type="checkbox"/> Yes <input type="checkbox"/> No			

7. Health Insurance

Covered by Health Insurance: Yes No Client doesn't know Client refused

Health Insurance type:	Covered?	Start date	Insurance Notes
MEDICAID/MEDI-CAL	<input type="checkbox"/> Yes <input type="checkbox"/> No		
MEDICARE	<input type="checkbox"/> Yes <input type="checkbox"/> No		
State Children's Health Insurance Program	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Veteran's Administration (VA) Medical Services	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Employer – Provided Health Insurance	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Health Insurance obtained through COBRA	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Private Pay Health Insurance	<input type="checkbox"/> Yes <input type="checkbox"/> No		
State Health Insurance for Adults	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Indian Health Services Program	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Other	<input type="checkbox"/> Yes <input type="checkbox"/> No		

8. Disabilities

Disability Type:	Disability Determination	If Yes, Expected to be of long- continued and indefinite duration and substantially impairs ability to live independently?	Start date	Disability Notes
Alcohol Use Disorder	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused	<input type="checkbox"/> Yes <input type="checkbox"/> Client doesn't know <input type="checkbox"/> No <input type="checkbox"/> Client refused		
Both Alcohol and Drug Use Disorder	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused	<input type="checkbox"/> Yes <input type="checkbox"/> Client doesn't know <input type="checkbox"/> No <input type="checkbox"/> Client refused		
Chronic Health Condition	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused	<input type="checkbox"/> Yes <input type="checkbox"/> Client doesn't know <input type="checkbox"/> No <input type="checkbox"/> Client refused		
Developmental	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused	<input type="checkbox"/> Yes <input type="checkbox"/> Client doesn't know <input type="checkbox"/> No <input type="checkbox"/> Client refused		
Drug Use Disorder	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused	<input type="checkbox"/> Yes <input type="checkbox"/> Client doesn't know <input type="checkbox"/> No <input type="checkbox"/> Client refused		
HIV/AIDS	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused	<input type="checkbox"/> Yes <input type="checkbox"/> Client doesn't know <input type="checkbox"/> No <input type="checkbox"/> Client refused		
Mental Health Disorder	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused	<input type="checkbox"/> Yes <input type="checkbox"/> Client doesn't know <input type="checkbox"/> No <input type="checkbox"/> Client refused		
Physical	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused	<input type="checkbox"/> Yes <input type="checkbox"/> Client doesn't know <input type="checkbox"/> No <input type="checkbox"/> Client refused		

9. Domestic Violence Questions

Are you a Domestic Violence Victim/Survivor?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused
IF YES – When did the Domestic Violence experience occur?	<input type="checkbox"/> Within past 3 months <input type="checkbox"/> 3-6 mo. Ago <input type="checkbox"/> 6-12 mo. Ago <input type="checkbox"/> More than a year ago <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused
	IF YES – Are you currently fleeing? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused

10. Coordinated Entry Questions

Do you have a felony conviction?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Registered sex offender?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been denied housing because of criminal convictions?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you have any pets?	<input type="checkbox"/> Yes <input type="checkbox"/> No

11. Residential Move-In Date

If Yes, Date of Move-In	Month	Day	Year
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NOTES:

Appendix J: Minor Intake Form

NorCal HMIS Minor Intake Form

Please fill out (1) form for each child

Agency Case No:		Service Point Client No:			
1. Head of Household Information					
Intake Date	Mont	ay	Year	Name of HOH:	
	SSN:			DOB:	
2. Household Relationship					
Relationship to Head of Household	<input type="checkbox"/> Brother	<input type="checkbox"/> Granddaughter	<input type="checkbox"/> Nephew	<input type="checkbox"/> Son	
	<input type="checkbox"/> Daughter	<input type="checkbox"/> Grandfather	<input type="checkbox"/> Niece	<input type="checkbox"/> Son-in-law	
	<input type="checkbox"/> Daughter-in-law	<input type="checkbox"/> Grandmother	<input type="checkbox"/> Other non-relative	<input type="checkbox"/> Step-daughter	
	<input type="checkbox"/> Father	<input type="checkbox"/> Grandson	<input type="checkbox"/> Other relative	<input type="checkbox"/> Step-son	
	<input type="checkbox"/> Father-in-law	<input type="checkbox"/> Husband	<input type="checkbox"/> Self	<input type="checkbox"/> Unknown	
	<input type="checkbox"/> Foster daughter	<input type="checkbox"/> Mother	<input type="checkbox"/> Significant other	<input type="checkbox"/> Wife	
	<input type="checkbox"/> Foster son	<input type="checkbox"/> Mother-in-law	<input type="checkbox"/> Sister		
	3. Client Information				
First	Middle	Last	Suffix		
Alias					
SSN	-	-	Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> A gender other than singularly female or male (e.g., non-binary, genderfluid, agender, culturally specific gender). <input type="checkbox"/> Transgender <input type="checkbox"/> Questioning	
SSN Data Quality	<input type="checkbox"/> Full Reported <input type="checkbox"/> Partial/Approx. Reported <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused			Ethnicity	<input type="checkbox"/> Non-Hispanic/Non-Latin (a) (o) (x) <input type="checkbox"/> Hispanic/Latin (a) (o) (x) <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused
Date of Birth	Month	Day	Year		Disabling Condition?
DOB Data Quality	<input type="checkbox"/> Full Reported <input type="checkbox"/> Partial/Approx. Reported <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused				
Primary Race & Secondary Race	Pri Sec <input type="checkbox"/> <input type="checkbox"/> American Indian, Alaska Native, or Indigenous <input type="checkbox"/> <input type="checkbox"/> Asian, or Asian American <input type="checkbox"/> <input type="checkbox"/> Black, African American, or African <input type="checkbox"/> <input type="checkbox"/> Native Hawaiian or Pacific Islander <input type="checkbox"/> <input type="checkbox"/> White <input type="checkbox"/> <input type="checkbox"/> Client doesn't know <input type="checkbox"/> <input type="checkbox"/> Client refused				
Zip Code of Last Permanent Address				Zip Data Quality	<input type="checkbox"/> Full Reported <input type="checkbox"/> Partial/Approx. Reported <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused
4. Monthly Income/Non-Cash Benefits/Health Insurance/Disabilities					
Income from any source:		<input type="checkbox"/> Yes <input type="checkbox"/> No <i>(If yes, Please record on HoH Intake.)</i>			
Covered by Health Insurance:		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused			
Health Insurance Type:	<input type="checkbox"/> MEDICAID/MEDI-CAL	<input type="checkbox"/> MEDICARE	<input type="checkbox"/> State Children's Health Insurance Program	<input type="checkbox"/> VA Medical Services	
	<input type="checkbox"/> Employer – Provided Health Insurance	<input type="checkbox"/> State Health Insurance for Adults	<input type="checkbox"/> Health Insurance obtained through COBRA	<input type="checkbox"/> Private Pay Health Insurance	
			<input type="checkbox"/> Indian Health Services Program	<input type="checkbox"/> Other	
Disability Type:	Determination	If Yes, Expected to be of long-continued and indefinite duration and substantially impairs ability to live independently?			
Alcohol Use Disorder	<input type="checkbox"/> Yes <input type="checkbox"/> No	Start Date:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused
Both Alcohol and Drug Use Disorder	<input type="checkbox"/> Yes <input type="checkbox"/> No	Start Date:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused
Chronic Health Condition	<input type="checkbox"/> Yes <input type="checkbox"/> No	Start Date:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused
Developmental	<input type="checkbox"/> Yes <input type="checkbox"/> No	Start Date:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused
Drug Abuse	<input type="checkbox"/> Yes <input type="checkbox"/> No	Start Date:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused
HIV/AIDS	<input type="checkbox"/> Yes <input type="checkbox"/> No	Start Date:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused
Mental Health Disorder	<input type="checkbox"/> Yes <input type="checkbox"/> No	Start Date:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused
Physical	<input type="checkbox"/> Yes <input type="checkbox"/> No	Start Date:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused

*Please make sure to get a RELEASE OF INFORMATION (ROI) signed for each additional adult Household member. *

Appendix K: Exit Form – all household members

1. Exit Summary	
Agency Name	Staff Name
Program Name	Staff Phone Line
Date of entry into program	Date of exit from program
2. Client Information	
Client Name	Today's Date
SSN	Street Address
Date of Birth	City, State, Zip
Email	Phone
3. Reason For Leaving	
<input type="checkbox"/> Completed program <input type="checkbox"/> Criminal activity/violence <input type="checkbox"/> Death <input type="checkbox"/> Disagreement with rules/persons <input type="checkbox"/> Left for housing opportunity before completing program <input type="checkbox"/> Needs could not be met	<input type="checkbox"/> Non-compliance with program <input type="checkbox"/> Non-payment of rent <input type="checkbox"/> Other <input type="checkbox"/> Reached maximum time allowed <input type="checkbox"/> Unknown/Disappeared
If other, specify:	
4. Destination	
If other, specify:	<p>HOMELESS SITUATION</p> <input type="checkbox"/> Place not meant for habitation <input type="checkbox"/> Emergency shelter, including hotel or motel paid for with emergency shelter voucher <input type="checkbox"/> Safe Haven <p>INSTITUTIONAL SITUATIONS</p> <input type="checkbox"/> Foster care home or foster care group home <input type="checkbox"/> Hospital or other residential non-psychiatric medical facility <input type="checkbox"/> Jail, prison, or juvenile detention facility <input type="checkbox"/> Long-term care facility or nursing home <input type="checkbox"/> Psychiatric hospital or other psychiatric facility <input type="checkbox"/> Substance abuse treatment facility or detox center <p>TEMPORARY AND PERMANENT HOUSING SITUATIONS</p> <input type="checkbox"/> Residential project or halfway house w/no homeless criteria <input type="checkbox"/> Hotel or motel paid for without emergency shelter voucher <input type="checkbox"/> Transitional housing for homeless persons (including homeless youth) * <input type="checkbox"/> Host Home (non-crisis) <input type="checkbox"/> Staying or living in a friend's room, apartment or house, temporary tenure <input type="checkbox"/> Staying or living in a family member's room, apartment or house, temporary tenure <input type="checkbox"/> Staying or living in a friend's room, apartment or house, permanent tenure <input type="checkbox"/> Staying or living in a family member's room, apartment or house, permanent tenure <input type="checkbox"/> Moved from one HOPWA funded project to HOPWA PH <input type="checkbox"/> Moved from one HOPWA funded project to HOPWA TH <input type="checkbox"/> Rental by client, with GPD TIP housing subsidy <input type="checkbox"/> Rental by client, with VASH housing subsidy <input type="checkbox"/> Permanent housing (other than RRH) for formerly homeless persons <input type="checkbox"/> Rental by client, with RRH or equivalent subsidy <input type="checkbox"/> Rental by client, with HCV voucher (tenant or project based) <input type="checkbox"/> Rental by client in a public housing unit <input type="checkbox"/> Rental by client, no ongoing housing subsidy <input type="checkbox"/> Rental by client, with other ongoing housing subsidy <input type="checkbox"/> Owned by client, with ongoing housing subsidy <input type="checkbox"/> Owned by client, no ongoing housing subsidy <p>OTHER</p> <input type="checkbox"/> No exit interview completed <input type="checkbox"/> Other <input type="checkbox"/> Deceased <input type="checkbox"/> Client doesn't know <input type="checkbox"/> Client refused <input type="checkbox"/> Data Not Collected
If other, specify:	
5. Residential Move-In Date	
If Yes, Date of Move-In	Month Day Year

6. Updates			
Monthly Income	Amount	Non-Cash Benefits	Amount
<input type="checkbox"/> NO CHANGE AT EXIT		<input type="checkbox"/> NO CHANGE AT EXIT	
<input type="checkbox"/> Alimony or Other Spousal Support	\$	<input type="checkbox"/> SNAP including CalFresh (Food Stamps)	\$
<input type="checkbox"/> Child Support	\$	<input type="checkbox"/> Special Supplemental Nutrition Program (WIC)	\$
<input type="checkbox"/> Earned Income (wages)	\$	<input type="checkbox"/> TANF Child Care Services	\$
<input type="checkbox"/> General Assistance (GA)	\$	<input type="checkbox"/> TANF Transportation Services	\$
<input type="checkbox"/> Other	\$	<input type="checkbox"/> Other TANF Funded Services (Sec.8/Public Housing/Rent Assist)	\$
<input type="checkbox"/> Pension or retirement income from another job	\$	<input type="checkbox"/> Other Source	\$
<input type="checkbox"/> Private Disability Insurance	\$		
<input type="checkbox"/> Retirement Income from Social Security	\$		
<input type="checkbox"/> SSDI	\$		
<input type="checkbox"/> SSI	\$		
<input type="checkbox"/> TANF (including CalWORKs)	\$		
<input type="checkbox"/> Unemployment Insurance	\$		
<input type="checkbox"/> VA Non-Service-Connected Disability Pension	\$		
<input type="checkbox"/> VA Service-Connected Disability Compensation	\$		
<input type="checkbox"/> Worker's Compensation	\$		
Health Insurance:	Notes	Disabilities	Notes
<input type="checkbox"/> NO CHANGE AT EXIT		<input type="checkbox"/> NO CHANGE AT EXIT	
<input type="checkbox"/> MEDICAID/MEDI-CAL		<input type="checkbox"/> Alcohol Abuse	
<input type="checkbox"/> MEDICARE		<input type="checkbox"/> Both Alcohol and Drug Abuse	
<input type="checkbox"/> State Children's Health Insurance Program		<input type="checkbox"/> Chronic Health Condition	
<input type="checkbox"/> Veteran's Administration (VA) Medical Services		<input type="checkbox"/> Developmental	
<input type="checkbox"/> Employer – Provided Health Insurance		<input type="checkbox"/> Drug Abuse	
<input type="checkbox"/> Health Insurance obtained through COBRA		<input type="checkbox"/> HIV/AIDS	
<input type="checkbox"/> Private Pay Health Insurance		<input type="checkbox"/> Mental Health Problem	
<input type="checkbox"/> State Health Insurance for Adults		<input type="checkbox"/> Physical	
<input type="checkbox"/> Indian Health Services Program			
<input type="checkbox"/> Other			

*****OPTIONAL EXIT QUESTIONS*****

What supportive services did the client receive while in the program?

<input type="checkbox"/> Outreach	<input type="checkbox"/> Education
<input type="checkbox"/> Drug or Alcohol abuse services	<input type="checkbox"/> Childcare
<input type="checkbox"/> Employment assistance	<input type="checkbox"/> Domestic Violence services
<input type="checkbox"/> Legal Services	<input type="checkbox"/> Life skills (outside of case management)
<input type="checkbox"/> Credit repair	<input type="checkbox"/> Housing placement and search
<input type="checkbox"/> Medi-Cal related services	<input type="checkbox"/> Transportation
<input type="checkbox"/> Case management	<input type="checkbox"/> Financial Assistance
<input type="checkbox"/> Mental Health services	<input type="checkbox"/> Other
<input type="checkbox"/> Landlord engagement	

Appendix L – Privacy and Security Plan

HMIS PRIVACY & SECURITY PLAN

NorCal CA 516
Homeless Continuum of Care

2021

PRIVACY & SECURITY

Privacy refers to the protection of the client's data stored in an HMIS from open view, sharing, inappropriate use, or unauthorized disclosure. Security refers to the protection of the client's data stored in the HMIS from unauthorized access, use, disclosure, or modification.

HMIS Privacy and Security Plan

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Introduction

The HMIS System Administrator is responsible for overseeing HMIS privacy and security. The HMIS System Administrator may delegate some specific duties related to maintaining HMIS privacy and security to an HMIS System Administrator. HMIS Participating Agencies are responsible for preventing degradation of the HMIS resulting from viruses, intrusion, or other factors within the agency's control and for preventing inadvertent release of confidential client- specific information through physical, electronic or visual access to End User workstations. Each Participating Agency is responsible for ensuring it meets the Privacy and Security requirements detailed in the HUD HMIS Data and Technical Standards. Participating Agencies will conduct a thorough review of internal policies and procedures regarding HMIS annually.

Privacy

Privacy Plan Overview

On July 30, 2004, the US Department of Housing and Urban Development (HUD) released the Data and Technical standards for Homeless Management Information Systems (Federal Register, Vol. 69, No.146-45888) and on December 9, 2011 HUD released [HMIS Requirements Proposed Rule \(Federal Register / Vol. 76, No. 237\)](#).

These standards outlined the responsibilities of the HMIS and for the agencies which participate in an HMIS. This section describes the Privacy Plan of the NorCal CA 516 Homeless Continuum of Care HMIS. All users, agencies and system administrators must adhere to this Privacy Plan.

We intend our Privacy Plan to support our mission of providing an effective and usable case management tool. We recognize that clients served by individual agencies are not exclusively that "agency's client" but instead are truly a client of the NorCal CA 516 Continuum of Care. Thus, we have adopted a Privacy Plan which supports an open system of client-level data sharing among agencies. The data is owned by the NorCal CA 516 CoC that is entered into the NorCal HMIS; and the clients own their own personal data.

The core tenet of our Privacy Plan is the Baseline Privacy Statement. The Baseline Privacy Statement describes how client information may be used and disclosed and how clients can get access to their information. Each agency must either adopt the Baseline Privacy Statement or develop a Privacy Statement which meets and exceeds all minimum requirements set forth in the Baseline Privacy Statement (this is described in the Participating Agency Responsibilities section of this Privacy Plan). This ensures that all agencies who participate in the HMIS are governed by the same minimum standards of client privacy protection.

<p>Baseline Privacy Statement: This is the main document of this Privacy Plan. This document outlines the minimum standard by which an agency collects, utilizes, and discloses information.</p>	<p>*REQUIRED* Participating Agencies must adopt a privacy statement which meets all minimum standards and to post this Statement on your Agency's local website (if available).</p>
<p>Consumer Notice Posting: This posting explains the reason for asking for personal information and notifies the client of the Privacy Notice.</p>	<p>*REQUIRED* Agencies must adopt and utilize a Consumer Notice Posting.</p>

<p>HMIS Client Consent Form: This form must be signed by all adult clients and unaccompanied youth. This gives the client the opportunity to refuse the sharing of their information to other agencies within the system.</p>	<p>*REQUIRED* Client Signatures are required to share with participating agencies.</p>
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HMIS User Responsibilities

A client's privacy must be upheld by the users and direct service providers and can also be made public at the client's discretion. The role and responsibilities of the user cannot be over-emphasized. A user is defined as a person that has direct interaction with a client or their data. (This could potentially be any person at the agency: staff member, volunteer, contractor, etc.)

Users have the responsibility to:

- Understand their agency's Privacy Statement;
- Be able to explain their agency's Privacy Statement to clients;
- Follow their agency's Privacy Statement;
- Know where to refer the client if they cannot answer the client's questions;
- Complete **HMIS Client Consent Form** with client prior to collecting HMIS data;
- Present their agency's Privacy Statement and the HMIS Notice of Privacy Practices to the client before collecting any information; and
- Uphold the client's privacy in HMIS.

Agency Responsibilities

The 2004 HUD HMIS Data and Technical Standards emphasize that it is the Participating Agency's responsibility for upholding client privacy. All agencies must take this task seriously and take time to understand the legal, ethical and regulatory responsibilities. This Privacy Plan and the Baseline Privacy Statement provide guidance on the minimum standards by which agencies must operate if they wish to participate in the HMIS.

Meeting the minimum standards in this Privacy Plan and the Baseline Privacy Statement are required for participation in HMIS. Any Participating Agency may exceed the minimum standards described and are encouraged to do so.

Participating Agencies have the responsibility to:

- Review their program requirements to determine what industry privacy standards must be met that exceed the minimum standards outlined in this Privacy Plan and Baseline Privacy Statement (examples: Substance Abuse Providers covered by 24 CFR Part 2, HIPAA Covered Agencies, Legal Service Providers);
- Review the 2004 HMIS Data and Technical Standards (Federal Register, Vol 69, No. 146-45888);
- Ensure that all clients are aware of the adopted Privacy Plan and have access to it.
- Make reasonable accommodations for persons with disabilities, language barriers or education barriers;
- Ensure that anyone working with clients covered by the Privacy Plan can meet the User Responsibilities; and
- Designate at least one Security Officer (May be the same as the Participating Agency HMIS Lead) that has been trained to technologically uphold the agency's adopted Privacy Plan.

Each HMIS Participating Agency must use this Privacy Plan that describes how and when the Participating Agency may use and disclose clients' Protected Identifying Information (PII). PII includes name, Social Security Number (SSN), date of birth, zip code, project entry and/or exit date, and unique personal identification number (HMIS Unique Identifier).

Participating Agencies may be required to collect some PII by law, or by organizations that give the agency money to operate their projects. PII is also collected by Participating Agencies to monitor project operations, to better understand the needs of people experiencing homelessness, and to improve services for people experiencing homelessness. Participating Agencies are permitted to collect PII only with a client's written consent.

Participating Agencies may use and disclose client PII to:

- Verify eligibility for services;
- Provide clients with and/or refer clients to services that meet their needs;
- Manage and evaluate the performance of programs;
- Report about program operations and outcomes to funders and/or apply for additional funding to support agency programs;
- Collaborate with other local agencies to improve service coordination, reduce gaps in services, and develop community-wide strategic plans to address basic human needs; and
- Participate in research projects to better understand the needs of people served. Participating

Agencies may also be required to disclose PII for the following reasons:

- When the law requires it;
- When necessary to prevent or respond to a serious and imminent threat to health or safety; and
- When a judge or law enforcement orders it.

Participating Agencies are obligated to limit disclosures of PII to the minimum necessary to accomplish the purpose of the disclosure. Uses and disclosures of PII not described above may only be made with a client's written consent. Clients have the right to revoke consent at any time by submitting a request in writing.

Clients also have the right to request in writing:

- A copy of all PII collected;
- An amendment to any PII used to make decisions about the client's care and services.
- Restrictions on the type of information disclosed to outside Participating Agencies.

Participating Agencies may reserve the right to refuse a client's request for inspection or copying of PII in the following circumstances:

- Information compiled in reasonable anticipation of litigation or comparable proceedings;
- The record includes information about another individual (other than a health care or homeless provider);
- The information was obtained under a promise of confidentiality (other than a promise from a health care or homeless provider) and a disclosure would reveal the source of the information; and
- The Participating Agency believes that disclosure of the information would be reasonably likely to endanger the life or physical safety of any individual.

If a client's request is denied, the client should receive a written explanation of the reason of the denial. The client has the right to appeal the denial by following the established Participating Agency grievance procedure. Regardless of the outcome of the appeal, the client shall have the right to add to his/her program records a concise statement of disagreement. The Participating Agency shall disclose the statement of disagreement whenever it discloses the disputed PII.

All individuals with access to PII are required to complete formal training in privacy requirements at least annually.

This document should, at a minimum, reflect the baseline requirements listed in the HUD HMIS

Data and Technical Standards Final Notice, published July 2004 and revised in March 2010. The privacy policy may be amended at any time and all amendments to the privacy notice must be consistent with the requirements of the US Department of Housing and Urban Development (HUD) Data and Technical standards for Homeless Management Information Systems (July 30, 2004, Federal Register/ Vol. 69, No. 146, 45888). If there is any instance where this Privacy Statement is not consistent with the HUD Standards, the HUD Standards take precedence. Should any inconsistencies be identified, please immediately notify the NorCal CA 516 HMIS System Administrator , using the contact information below.

All questions and requests related to this Privacy Statement should be directed to: HMIS System Administrator: email: HMIS@NorCalUnitedWay.org

HMIS System Administrator : System Administration Responsibilities

HMIS System Administrator has the responsibility to:

- Adopt and uphold a Privacy Plan which meets or exceeds all minimum standards in the Baseline Privacy Statement;
- Train and monitor all users and Security Officer upholding system privacy;
- Monitor agencies to ensure adherence to the adopted Privacy Plan; and
- Provide training to agencies and users on this Privacy Plan.

System Security

Security Plan Overview

HMIS security standards are established to ensure the confidentiality, integrity and viability of all HMIS information. The security standards are designed to protect against any reasonably anticipated threats or hazards to security and must be enforced by system administrators, agency administrators as well as end users. This section is written to comply with the 2004 Homeless Management Information Systems (HMIS) Data and Technical Standards Final Notice (Federal Register, Vol 69, No. 146-45888) as well as local legislation pertaining to maintaining an individual's personal information. Meeting the minimum standards in this Security Plan is required for participation in HMIS. Any agency may exceed the minimum standards described in this plan and are encouraged to do so. All Agency Administrators are responsible for understanding this policy and effectively communicating the Security Plan to individuals responsible for security at their agency.

Security Plan Applicability

The HMIS and all Participating Agencies must apply the security standards addressed in this Security Plan to all the systems where personal protected information is stored or accessed. Additionally, all security standards must be applied to all networked devices. This includes, but is not limited to, networks, desktops, laptops, mobile devices, mainframes and servers.

All agencies, including the HMIS Lead, will be monitored by the HMIS System Administrators annually to ensure compliance with the Security Plan. Participating Agencies that do not adhere to the security plan will be given a reasonable amount of time to address any concerns. Egregious violations of the security plan may result in immediate termination of an agency or user's access to the HMIS as determined by the HMIS Lead.

Security Officers

The HMIS System Administrator and all HMIS Participating Agencies must designate a Security Officer to oversee HMIS privacy and security. This person will act as a single point-of-contact who is responsible for annually certifying that Participating Agencies adhere to the Security Plan and testing the CoC's security practices for compliance.

Lead Security Officer

- May be an HMIS System Administrator or another employee, volunteer or contractor designated by the HMIS System Administrator who has completed HMIS Privacy and Security training and is adequately skilled to assess HMIS security compliance;
- Assesses security measures in place prior to establishing access to HMIS for a new Agency;
- Reviews and maintains file of Participating Agency annual compliance certification checklists; and
- Conducts annual security audit of all Participating Agencies.

Participating Agency Security Officer

- May be the Participating Agency HMIS Lead or another Participating Agency employee, volunteer or contractor who has completed HMIS Privacy and Security training and is adequately skilled to assess HMIS security compliance;
- Conducts a security audit for any workstation that will be used for HMIS purposes; and
 - No less than annually for all agency HMIS workstations; AND
 - Prior to issuing a User ID to a new HMIS End User; AND
 - Any time an existing user moves to a new workstation.

- Continually ensures each workstation within the Participating Agency used for HMIS data collection or entry is adequately protected by a firewall and antivirus software (per Technical Safeguards – [Workstation Security](#)).

Upon request, the HMIS System Administrator may be available to provide Security support to Participating Agencies who do not have the staff capacity or resources to fulfill the duties assigned to the Participating Agency Security Officer.

Physical Safeguards

In order to protect client privacy, it is important that the following physical safeguards be put in place. For the purpose of this section, authorized persons will be considered only those individuals who have completed Privacy and Security training within the past 12 months.

- Computer Location – A computer used as an HMIS workstation must be in a secure location where only authorized persons have access. The workstation must not be accessible to clients, the public or other unauthorized Participating Agency staff members or volunteers. A password protected automatic screen saver will be enabled on any computer used for HMIS data entry.
- Printer location – Documents printed from HMIS must be sent to a printer in a secure location where only authorized persons have access.
- PC Access (visual) — Non-authorized persons should not be able to see an HMIS workstation screen. Monitors should be turned away from the public or other unauthorized Participating Agency staff members or volunteers and utilize visibility filters to protect client privacy.
- Mobile Device – A mobile device used to access and enter information into the HMIS must use a password or other user authentication on the lock screen to prevent an unauthorized user from accessing it and it should be set to automatically lock after a set period of device inactivity. A remote wipe and/or remote disable option should also be downloaded onto the device.

Technical Safeguards

Workstation Security

- To promote the security of HMIS and the confidentiality of the data contained therein, access to HMIS will be available only through approved workstations.
- Participating Agency Security Officer will confirm that any workstation accessing HMIS shall have antivirus software with current virus definitions (updated at minimum every 24 hours) and frequent full system scans (at minimum weekly).
- Participating Agency Security Officer will confirm that any workstation accessing HMIS has and uses a hardware or software firewall; either on the workstation itself if it accesses the internet through a modem or on the central server if the workstation(s) accesses the internet through the server.

Establishing HMIS User IDs and Access Levels

- The HMIS System Administrator, in conjunction with the Participating Agency HMIS Lead, will ensure that any prospective Participating Agency End User reads, understands and signs the HMIS End User Agreement annually. The HMIS System Administrator will maintain a file of all signed HMIS End User Agreements.
- The Participating Agency HMIS Security Officer is responsible for ensuring that all Participating Agency End Users have completed mandatory trainings, including HMIS Privacy, Security and Ethics training and Participating Agency End User Responsibilities and Workflow training, prior to being provided with a User ID to access HMIS. Participating Agency End-Users must review and sign an HMIS End User Agreement with the HMIS Administrator on an annual basis.

- All Participating Agency End Users will be issued a unique User ID and password. Sharing of User IDs and passwords by or among more than one Participating Agency End User is expressly prohibited. Each Participating Agency End User must be specifically identified as the sole holder of a User ID and password. User IDs and passwords may not be transferred from one user to another.
- The HMIS System Administrator will always attempt to assign the most restrictive access that allows a Participating Agency End User to efficiently and effectively perform his/her duties.
- The HMIS System Administrator will create the new User ID and notify the User ID owner of a temporary password.
- When the Participating Agency determines that it is necessary to change a user's access level, the HMIS System Administrator will update the user's access level as needed.

User Authentication

- User IDs are individual, and passwords are confidential. No individual should ever use or allow use of a User ID that is not assigned to that individual, and user- specified passwords should never be shared or communicated in any format.
- Temporary passwords must be changed on first use. User-specified passwords must be a minimum of 8 characters long and must contain a combination of upper case and lower-case letters, a number and a symbol.
- Participating Agency End users will be prompted by the software to change their password every 90 days.
- Participating Agency End Users must immediately notify the HMIS System Administrator if they have reason to believe that someone else has gained access to their password.
- Three consecutive unsuccessful attempts to login will disable the User ID until the password is reset. For Participating Agency End Users, passwords can be reset by the HMIS System Administrator or directly on ServicePoint's website log in page with the "forgot password" link.
- Users must log out from the HMIS application and either lock or log off their respective workstation if they leave. If the user logged into HMIS and the period of inactivity in HMIS exceeds 30 minutes, the user will be logged off the HMIS automatically.

Rescinding User Access

- The Participating Agency will notify the HMIS System Administrator as soon as possible, but not later than 3 business days if a Participating Agency End User no longer requires access to perform his or her assigned duties due to a change of job duties or termination of employment or any other valid reason.
- The HMIS System Administrator reserves the right to terminate Participating Agency End User licenses that are inactive for 90 days or more. All end users that have been deactivated for 6 months or more must attend additional training.
- In the event of suspected or demonstrated noncompliance by a Participating Agency End User with the HMIS Participating Agency End User Agreement or any other HMIS plans, forms, standards or governance documents, the Participating Agency Security Officer shall notify the HMIS System Administrator to deactivate the User ID for the Participating Agency End User in question until an internal agency investigation has been completed. The HMIS System Administrator should be notified of any substantiated incidents that may have resulted in a breach of HMIS system security and/or client confidentiality, whether or not a breach is definitively known to have occurred.
- Any agency personnel who are found to have misappropriated client data (identity theft, releasing personal client data to any unauthorized party), shall have HMIS privileges revoked.
- The Continuum of Care is empowered to permanently revoke a Participating Agency's access to HMIS for substantiated noncompliance with the provisions of these Security Standards, the

NorCal CA 516 Homeless Continuum of Care HMIS Policies and Procedures, or the HMIS Privacy Statement that resulted in a release of PII.

Disposing Electronic, Hardcopies, Etc.

- Computer: All technology equipment (including computers, printers, copiers and fax machines) used to access HMIS and which will no longer be used to access HMIS will have their hard drives reformatted multiple times. If the device is now non-functional, it must have the hard drive sanitized by a method current to industry standards.
- Hardcopies: For paper records, shredding, burning, pulping, or pulverizing the records so that PII is rendered essentially unreadable, indecipherable, and otherwise cannot be reconstructed.
- Mobile Devices: Use software tools that will thoroughly delete/wipe all information on the device and return it to the original factory state before discarding or reusing the device.

Other Technical Safeguards

- Unencrypted PII may not be stored or transmitted in any fashion—including sending file attachments by email or downloading reports including PII to a flash drive, to the End User's desktop or to an agency shared drive unless the reports or documents containing PII are password protected or stored on a hard drive that is password protected with an enabled password protected screen saver.

Disaster Recovery Plan

Disaster recovery for the NorCal CA 516 HMIS will be conducted by the HMIS System Administrator with support from the HMIS software vendor as needed. The HMIS System Administrator must be familiar with the disaster recovery plan set in place by the HMIS software vendor.

- WellSky Disaster Recovery Plan:
 - Contact information – email: BOW-support@wellsky.com; .
 - Phone Number: 1-844-216-8780
 - It includes:
 - Nightly database backups.
 - Offsite storage of backups
 - 7-day backup history stored locally on instantly accessible RAID storage
 - 1-month backup history stored off site
 - 24 x 7 access to WellSky's emergency line to provide assistance related to "outages" or "downtime".
 - 24 hours backed up locally on instantly-accessible disk storage
 - All customer site databases are stored online, and are readily accessible for approximately 24 hours; backups are kept for approximately one (1) month. Upon recognition of a system failure, a site can be copied to a standby server, and a database can be restored, and site recreated within three (3) to four (4) hours if online backups are accessible. As a rule, a site restoration can be made within six (6) to eight (8) hours. On-site backups are made once daily and a restore of this backup may incur some data loss between when the backup was made and when the system failure occurred.
 - All internal servers are configured in hot-swappable hard drive RAID configurations. All systems are configured with hot-swappable redundant power supply units. Our Internet connectivity is comprised of a primary and secondary connection with separate internet service providers to ensure redundancy in the event of an ISP connectivity outage. The primary Core routers are configured with redundant power supplies, and are configured in tandem so that if one core router fails the secondary router will continue operation with little to no interruption in service. All servers, network devices, and related hardware are powered via APC Battery Backup units that

in turn are all connected to electrical circuits that are connected to a building generator.

-
- All client data is backed-up online and stored on a central file server repository for 24 hours. Each night an encrypted backup is made of these client databases and secured in an offsite datacenter.
- Historical data can be restored from backups as long as the data requested is 30 days or newer. As a rule, the data can be restored to a standby server within 6-8 hours without affecting the current live site. Data can then be selectively queried and/or restored to the live site.
- For power outage, our systems are backed up via APC battery back-up units, which are also in turn connected via generator-backed up electrical circuits. For a system crash, Non-Premium Disaster Recovery Customers can expect six (6) to eight (8) hours before a system restore with potential for some small data loss (data that was entered between the last backup and when the failure occurred) if a restore is necessary. If the failure is not hard drive related these times will possibly be much less since the drives themselves can be repopulated into a standby server.
- All major outages are immediately brought to the attention of executive management. WellSky support staff helps manage communication or messaging to customers as progress is made to address the service outage. WellSky takes major outages seriously, understands, and appreciates that the customer becomes a tool and utility for daily activity and client service workflow.
- All HMIS Participating Agency HMIS Leads should be aware of and trained to complete any tasks or procedures for which they are responsible at their agency in the event of a disaster, to include maintain a contact list with account number of the Vendor, Agencies, and their Internal IT Department.

Workforce Security

Reporting Security Incidents

These Security Standards and the associated HMIS Policies and Procedures are intended to prevent, to the greatest degree possible, any security incidents. However, should a security incident occur, the following procedures should be followed in reporting:

- Any HMIS Participating Agency End User who becomes aware of or suspects that HMIS system security and/or client privacy has been compromised must immediately report the concern to the Participating Agency HMIS Lead or the HMIS Administrator.
- In the event of a suspected security or privacy concern the Participating Agency HMIS Lead should complete an internal investigation. If the suspected security or privacy concern resulted from a Participating Agency End User's suspected or demonstrated noncompliance with the HMIS End User Agreement, the Participating Agency HMIS Lead should have the HMIS System Administrator deactivate the Participating Agency End User's User ID until the internal investigation has been completed.
- Following the internal investigation, the Participating Agency HMIS Lead shall notify the HMIS Administrator of any substantiated incidents that may have compromised HMIS system security and/or client privacy whether or not a release of client Personally Identifiable Information (PII) is definitively known to have occurred. If the security or privacy concern resulted from demonstrated noncompliance by an End User with the HMIS End User Agreement, the HMIS Administrator reserves the right to permanently deactivate the User ID for the End User in question.
- Within one business day after the HMIS Administrator receives notice of the security or privacy concern, the HMIS Administrator and Participating Agency HMIS Lead will jointly establish an action plan to analyze the source of the security or privacy concern and actively prevent such future concerns. The action plan shall be implemented as soon as possible, and to not exceed

implementation by thirty (30) days.

- If the Participating Agency is not able to meet the terms of the action plan within the time allotted, the HMIS System Administrator, in consultation with the NorCal Continuum of Care Advisory Board, may elect to terminate the Participating Agency's access to HMIS. The Participating Agency may appeal to the CoC Advisory Board for reinstatement to HMIS following completion of the requirements of the action plan.
- In the event of a substantiated release of PII in noncompliance with the provisions of these Security Standards, or the NorCal CA 516 HMIS Policies and Procedures, the Participating Agency HMIS Lead will make a reasonable attempt to notify all impacted individual(s). The HMIS Administrator must approve of the method of notification and the Participating Agency HMIS Lead must provide the HMIS Administrator with evidence of the Participating Agency's notification attempt(s). If the HMIS Administrator is not satisfied with the Participating Agency's efforts to notify impacted individuals, the HMIS Administrator will attempt to notify impacted individuals at the Agency's expense.
- The HMIS System Administrator will notify the appropriate body of the Continuum of Care of any substantiated release of PII in noncompliance with the provisions of these Security Standards, the HMIS Policies and Procedures
- The HMIS System Administrator will maintain a record of all substantiated releases of PII in noncompliance with the provisions of these Security Standards, or the NorCal CA 516 HMIS Policies and Procedures for 7 years.

The Continuum of Care reserves the right to permanently revoke a Participating Agency's access to HMIS for substantiated noncompliance with the provisions of these Security Standards, or the NorCal CA 516 HMIS Policies and Procedures that resulted in a release of PII

Privacy and Security Monitoring

New HMIS Participating Agency Site Security Assessment

- Prior to establishing access to HMIS for a new Participating Agency, the HMIS Administrator or designee of the HMIS/CEP Committee will review the requirements in the HMIS Policies and Procedures pertaining to the Participating Agency's responsibility for information security, which is the full and complete responsibility of the Participating Agency and its Executive Director Annual Security Audits
 - The HMIS System Administrator or a designee will notify the Participating Agency's Executive Director and/or Participating Agency HMIS Lead of an upcoming review.
 - The security review may be carried out by 3 different methods: (1) A Peer Review i.e. one agency reviewing another agency; (2) A Committee Member from another participating agency; or (3) HMIS/CEP Committee designee.
 - The HMIS Administrator or a designee will use the Compliance Certification Checklist to conduct security audits.
 - A random audit of the workstations used for HMIS data entry for each HMIS Participating Agency must be conducted. In the event that an agency has more than 1 project site, each project site must be audited.
 - The areas of noncompliance to the NorCal CA 516 HMIS Policies and Procedures will be identified on the Security Checklist. The Participating Agency and HMIS System Administrator will work to resolve the action item(s) within 15 days.
 - Any Security Checklist that includes 1 or more findings of noncompliance and/or action items will not be considered complete until all action items have been resolved and the findings, action items, and resolution summary has been reviewed and signed by the Participating Agency's Executive Director or other empowered officer and forwarded to the HMIS System Administrator.

Attachment A: Security Checklist

***Annual Security Checklist
Workstation Security Standards***

HMIS Participating Agency	Inspection Officer:
	Date:

This Compliance Certification Checklist is to be completed annually by peer review or by a committee member from another participating agency or by HMIS/CEP Committee designee. Every agency workstation used for HMIS data collection, data entry or reporting must be evaluated. Attach additional copies of any page of this checklist as needed. Any compliance issues identified must be resolved within 30-days. Upon completion, a copy of this checklist shall be forwarded to the HMIS System Administrator . This original checklist should be readily available on file at the HMIS Participating Agency for 7 years.

For the purpose of this section, authorized persons will be considered only those individuals who have a current HMIS license.

1. The Mandatory Collection Notice is posted in an area where HMIS intake is completed and The Notice of Privacy Practices is available at the HMIS workstation.
2. HMIS workstation computer is in a secure location where only authorized persons have access.
3. HMIS workstation computer is password protected and locked when not in use.
4. Documents printed from HMIS are sent to a print in secure location where only authorized persons have access.
5. Non-authorized persons are unable to see the HMIS workstation computer monitor.
6. HMIS workstation computer has current antivirus software and firewall security.
7. Hard copies of PII (Client files, intake forms, printed reports, etc.) are stored in a secure location.
8. Password is kept physically secure.
9. Random audit of at least 2 HMIS Client files.

#	Participating Agency	User	End	1	2	3	4	5	6	7	8	9	Notes/Comments
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													

#	Workstation Security Compliance Issues Identified	Steps taken to resolve workstation security compliance issue

Security Officer Certifications:

Please initial each line below next to each statement.

Initials I have verified that:
 All Participating Agency End Users are using the most current version of the HMIS Client Consent Form (ROI), the HMIS Intake Form and the Notice of Privacy Practices.

 Participating Agency Security Officer Signature Date _____ Executive Director (or his/her designee) Signature Date _____

Exhibit C



Coordinated Entry Policies and Procedures

July 2021

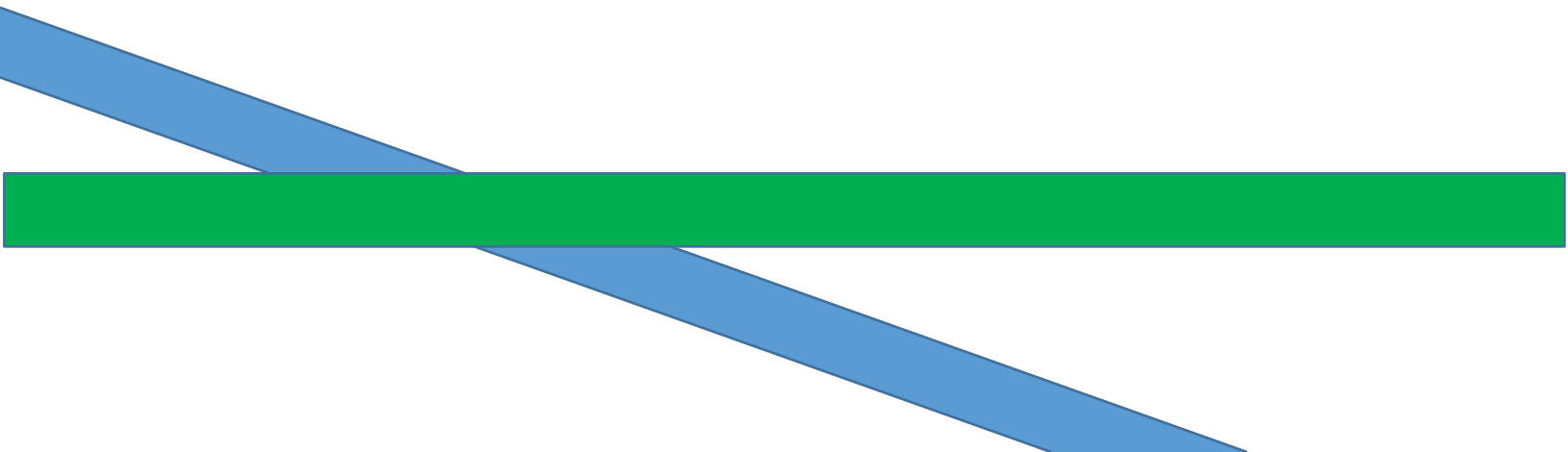


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Coordinated Entry – Purpose and Background

The U.S. Department of Housing and Urban Development’s (HUD) Continuum of Care (CoC) and Emergency Solutions Grant (ESG) Program interim rules requires each CoC to implement coordinated entry¹ policy guide to centralize/expedite homeless and housing resources in order to achieve improved outcomes for people experiencing homelessness. The legal term remains “**centralized**” or “**coordinated assessment system**”, but for the purposes consistent with HUD’s written materials and Notice², this document uses either term: “**coordinated entry**” (CE) or “**coordinated entry process**” (CEP). This policy guide will provide assistance identifying key principles to ensure success of homeless assistance and/or prevention procedures, matching needs to the most vulnerable populations, through various evidenced-based intake and assessment tools under the Housing First³ approach. In addition, HUD requires this written policy to guide how it will address the needs of individuals and families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking, but who are seeking shelter or services from non-victim service providers.

Our Local Continuum of Care

NorCal Continuum of Care (NorCal CoC / CA-516) is a consortium of individuals and organizations with the common purpose of planning a housing and services system for people who are homeless. The NorCal CoC serves as a convening entity tasked with the critical mission of ending homelessness in the City of Redding and in the counties of Shasta, Lassen, Plumas, Sierra, Siskiyou, Del Norte and Modoc Counties. The NorCal CoC is responsible for managing Housing and Urban Development funds for homelessness and is uniquely positioned to identify system needs and take steps to address them with the collaboration and partnership of community stakeholders.

The NorCal CoC uses the CEP to engage individuals and families in housing and supportive services. The CEP is a process designed to streamline applicant intake and assessment to provide for appropriate service referrals. A CEP covers a specific geographic area, is easily accessed by individuals and families seeking services and housing, is well advertised, and includes a comprehensive and standardized assessment tool. The Continuum has developed a specific policy to guide the operation of the CEP on how its system will address the needs of individuals and families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking, but who are seeking shelter or services from non-victim service providers. The CEP must comply with any requirements established by HUD.

¹ Authority established in [24 CFR 578.7\(a\)\(8\)](#), “This system must comply with any requirements established by HUD by Notice

² Notice [CPD-17-01](#) Establishing Additional Requirements for a CoC Centralized or Coordinated Assessment System

³ Housing First defined under California [Senate Bill 1380](#), Chapter 847, Section 1.(e)

The primary purpose of a CE is to ensure that all people experiencing a housing crisis have fair and equal access, quickly identified, and are assessed and connected to housing and homeless services prioritized based on their level of vulnerability and personal choice. The CEP uses standardized tools and practices through a system-wide Housing First Approach, and, in a time when resources are slim, coordinated housing support so that those with the highest and most severe needs are prioritized for housing services.

Additionally, a CEP is important in ensuring the success of homeless assistance and homeless prevention programs in communities. In particular, such assessment systems help communities systematically assess the needs of program participants and effectively match each individual or family with the most appropriate resources available to address that individual or family's particular needs.

A CEP is a federal requirement for programs funded under the Department of Housing and Urban Development; many programs funded through the California Department of Social Services; and for sub-recipients of CoC Funding. All CoC Program and ESG funded programs are required to participate in CE. The CoC aims to have all homeless assistance programs participate in the CEP and will work with all local programs and funders to facilitate their participation.

Key principles of Coordinated Entry:

- **Quality Assurance:** The CEP must have a mechanism for ongoing, regular quality assurance to ensure rigor and consistency in tools, standards, and staff trainings.
- **Access:** CE will ensure that participants quickly receive access to the most appropriate services and housing resources available.
- **Interdependency:** The CEP will promote interdependency between programs, by promoting trust about assessments, referrals, and warm handoffs. The CEP will promote interdependency between programs and clients, as clients are connected to the right intervention with consideration for their preferences.
- **Streamlined Process:**
 - For clients and front-line staff, utilizing standardized tools and practices reduces the number of times clients are asked redundant questions throughout the system of care, improving efficiency.
 - The CEP will operate with a person-centered approach.
 - CE will reduce the stress of the experience of being homeless by limiting assessments and interviews to only the most pertinent information necessary to resolve the participant's immediate housing crisis.
 - CE will implement standard assessment tools and practices and will capture only the limited information necessary to determine the severity of the participant's needs and the best referral strategy for him or her.
 - CE will utilize HMIS for the purposes of managing participant information and facilitating quick access to available CoC resources.

- **Address Barriers:** Promotes the Housing First approach, ensuring that clients with the highest level of acuity are provided the most intensive housing and service interventions available.

CE is not a stand-alone solution to end homelessness or a solution to the shortage of affordable housing. The CEP promotes access to and effective and efficient utilization of mainstream programs and to optimize self-sufficiency among individuals and families who are experiencing homelessness or are at imminent risk of homelessness.

System Governance

These policies and procedures will govern the implementation, administration and evaluation of the NorCal CoC CA 516 (NorCal CoC) CEP. This is a living document and will be reviewed annually upon evaluation of the process; changes can be made based on the information gathered through the evaluation process.

The CoC's HMIS/CEP Committee is responsible for the review and revision of CE Policies and Procedures. The revision process will be completed at least once annually. Upon the completion of the HMIS/CEP Committee's review and revision, the draft document will be presented to the NorCal CoC Executive Board for consideration and approval.

Any person who is interested in submitting suggestions for revisions to the document should email: hmis@NorCalUnitedWay.org

Participation Requirements

All housing programs serving people experiencing homelessness in NorCal Continuum of Care are encouraged to participate in Coordinated Access, and a subset of these programs are required to participate. HUD requires all programs receiving CoC and ESG funding to participate in their CoC's CEP. The U.S. Department of Veteran Affairs (VA) also established guidance that instructs Supportive Services for Veteran Families (SSVF) and some other VA-funded homeless services to participate in Coordinated Access. Specified programs funded by the State of California are also contractually required to participate in Coordinated Access.

Coordinated Entry Process (CEP)

The NorCal CoC CEP is a collaboration of multiple community, government, and faith-based agencies that, collectively, provide services that range from prevention of homelessness to permanent housing placements. The NorCal CoC covers an expansive geography that includes 7 counties: Del Norte, Lassen, Modoc, Plumas, Shasta, Sierra and Siskiyou. CE covers this full geography by identifying access points, standard assessments, and referral processes that are unique to each of those regional areas.

Eligibility

Our CEP is designed to serve any resident of our seven County CoC who is experiencing a housing crisis. This includes those who are:

- **Unsheltered** (e.g., living outside, in a car, on the streets, or in an encampment),
- **Sheltered** (e.g., in emergency shelter or transitional housing), or
- **At imminent risk of homelessness** (e.g., being evicted, unable to pay rent, doubled up, or in an unsafe living situation).

Core Practices

Providers will utilize the CEP to conduct initial evaluations of applicants to determine baseline eligibility. The CEP combines HUD's regulations for determination of Homeless Status along with consideration of the VI-SPDAT assessment score to determine those at highest vulnerability risk.

Core Practices:

- A. Prioritization through CEP: Access to assistance shall be prioritized for people with the most urgent and severe needs, including, but not limited to, victims of domestic violence. Programs shall seek to prioritize people who:
 - 1) Are unsheltered and living in places not designed for human habitation, such as cars, parks, bus stations, and abandoned buildings;
 - 2) Have experienced the longest amount of time homeless;
 - 3) Have multiple and severe service needs that inhibit their ability to quickly identify and secure housing on their own; and
- B. For homelessness prevention activities, people who are at greatest risk of becoming literally homeless without an intervention and are at greatest risk of experiencing a longer time in shelter or on the street should they become homeless.

All participating programs shall operate in a manner consistent with Housing First Practices as reflected in the Continuum of Care written standards and progressive engagement and assistance practices, including the following:

- 1) Ensuring low-barrier, easily accessible assistance to all persons, including but not limited to people with no income or no income history and persons with active substance abuse or mental health issues or persons with criminal history.
- 2) Helping clients quickly identify and resolve barriers to obtaining and maintaining housing.
- 3) Seeking to quickly resolve the clients housing crisis before focusing on other non-housing related services.
- 4) Allowing clients to choose the services and housing that meets their needs, within practical and funding limitations.

- 5) Connecting clients to appropriate supports and services available in the community that foster long-term stability.
- 6) The type, duration, and amount of financial assistance offered shall be based on an individual assessment of the household, and the availability of other resources or support systems to resolve their housing crisis and stabilize them in housing.
- 7) Any other practices promoted or required by HUD.

The NorCal Continuum of Care uses a phased approach to assessment which progressively collects only enough participant information to prioritize and refer participants to available CoC housing and support services.

HUD Coordinated Entry Core Elements

Planning

This document and accompanying materials ensure compliance with all stated HUD requirements for CEP, as noted HUD's "CE Core Elements" document and subsequent materials guiding CE system implementation. NorCal CoC implementation of CE began in 2017 with a segment of Shasta County participation. A pilot Coordinated Intake project with Shasta County Health and Human Service that serve individuals and households experiencing homelessness. The CEP implementation Continuum wide began in 2020 to cover the entire geographic area claimed by the NorCal CoC and is easily accessed by individuals and families seeking housing or services. The CEP will be well-advertised, utilizing flyers, website, social media, regionally dispersed access points, street/encampment outreach teams and also will foster connection with mainstream services such as healthcare providers and emergency services/first responders.

The NorCal HMIS/CEP Committee will have, at a minimum, quarterly meetings to review and ensure the CEP and procedures are reflecting current needs of the community.

Sub-Populations - In conjunction with the CoC's decision to adopt a multi-site access coordinated entry model, the Committee identified the following sub-populations coordination with agencies serving equal access to:

Coordination with Agencies Serving Victims of Domestic Violence

During the CE Diversion or Prevention Screening Phase, all CE Access Points will identify and provide equal access to any individual or family escaping or attempting to flee domestic violence, sexual assault, dating violence, stalking, or human trafficking. Such persons experiencing the aforementioned circumstances are provided opportunity to receive CES referrals for available services from either non-victim specific providers or victim service providers specializing in assistance to such persons fleeing or attempting to flee domestic

violence and/or sexual assault. Upon determining the household may be escaping or attempting to flee a violent situation, Access Points must also provide information and referral to the geographically designated Domestic and Family Violence Access Point.

Coordination with Agencies Serving Veterans

During the CE Diversion or Prevention Screening Phase, all CE Access Points will identify and provide equal access to any individual and their family who are veterans. Upon determining an individual is a veteran, Access Points may also provide information and referral to the geographic designated agency that provides supportive services for veterans.

Coordination with Agencies Serving Youth

During the CE Diversion or Prevention Screening Phase, all CE Access Points will identify and provide equal access to youths. Access Points must also provide information and referral to the geographically designated Youth Access Point.

Non-Discrimination

The CE Access Points and Authorized Providers must comply with the nondiscrimination provisions of federal civil rights laws, including the Fair Housing Act, Section 504 of the Rehabilitation Act, Title VI of the Civil Rights Act, and Titles II and III of the Americans with Disabilities Act, as well as HUD's Equal Access and Gender Identity Rules, as applicable. Under these laws and rules, the following classes are protected from discrimination:

- Race
- Color
- Religion
- National origin
- Sex
- Actual or perceived sexual orientation or gender identity
- Disability
- Familial status
- Marital status
- Citizenship (or lack thereof)

Access

Accessing the *CEP*

Due to the diversity and size of the NorCal CoC, access to the CEP is a multi-site approach, requiring multiple referral zones. The principles of this approach are:

- 1) A client can seek housing assistance through any of the participating access points within each community.
- 2) Clients should have equal access to information and advice about the housing assistance for which they are eligible in order to assist them in making informed choices about services that are available in the county and that meet their needs.
- 3) Participating providers have a responsibility to respond to the range of client needs pertaining to homelessness and housing, and act as the primary contact for clients who apply for assistance through their service unless or until another provider assumes that role.
- 4) Participating housing providers will work collaboratively, and when necessary, use case conferencing and warm hand-offs, to achieve responsive and streamlined access to services to achieve the best possible housing outcomes for clients, particularly for those with high, complex or urgent needs.

Refer to each County's Addendum on where clients can connect to services through CEP.

Assessment

The CoC has adopted the following steps to engage and serve persons seeking assistance through the Coordinated Entry system:

Diversion/Prevention Screening (Immediately): This step is to engage with a participant to divert a person from entering the crisis response system (including emergency shelter and transitional housing). The CE staff will examine existing CoC and participant resources and options that could be used to avoid the participant entering the homeless system of care. This screening will identify the need for financial assistance, case management, and/or services to prevent a person at risk of homelessness from becoming homeless. (*Appendix B- Diversion/Prevention Screening*)

Crisis Assessment (Immediately): This step of engagement will focus on identifying the immediate housing crisis and clarifying that the CoC crisis response system is the appropriate system to address the potential participant's immediate needs. CE staff will collect information to identify a necessary crisis response project such as emergency shelter or other homeless assistance project and assess the participant's housing and service needs with the intent to resolve that participant's immediate housing crisis.

Comprehensive Assessment and VI-SPDAT (Completed the same day or as soon as possible after the initial assessment): The CE staff will complete the CE and HMIS Intake Forms and VI-SPDAT, which will gather the necessary information to refine, clarify, and verify a participant's housing and homeless history, barriers, goals, and preferences. Assessment information supports the evaluation of the participant's vulnerability and prioritization for assistance. All access sites must offer the same assessment approach and referrals using uniform decision-making process. Depending on the participant's circumstances, it may be necessary to complete this step with more than one appointment with the participant.

Next Step / Move on Assessment (Ongoing): The final phase will collect information revealed or known after the Initial and Comprehensive Assessments are conducted. Any new information might suggest a revised referral strategy, or it will re-evaluate participants who have been stably housed for some time and who might be ready for less-intensive housing and service strategies.

Assessment Tools

Homeless Management Information System (HMIS) Intake Form (Addendum X): This form collects basic information about a participant, including information to determine eligibility and prioritization.

VI-SPDAT Form (Addendum X): Vulnerability Index – Service Prioritization Decision Assistance Tool is an evidence-based tool that prioritizes individuals, transition-age youth, and families for available permanent housing based on acuity and chronicity. Providers will utilize the VI-SPDAT

as the common assessment tool to screen individuals and families experiencing homelessness. There are two assessment tools, one for individuals and one for families in HMIS. Acuity is expressed as a number with a higher number representing more complex, co-occurring issues that are likely to impact overall housing stability. The VI-SPDAT score show the presence of these issues and indicates the potential best fit for housing and service intervention, based on scores across multiple dimensions.

Client Consent and Release of Information (ROI) Form (Addendum X): If the individual or family meets the threshold for acuity, a ROI is signed, and the information is entered into HMIS and referred to the Prioritization List.

These tools were selected based on their reputation as valid, tested, and reliable assessment tools, as well as their consistency with a Housing First assessment process focused on rapidly housing clients without preconditions. The tools gather only enough client information to determine the severity of need and eligibility for housing and related services. In addition, the community believes that these tools are appropriately adjusted according to specific subpopulations (i.e., youth, individuals, families, and chronically homeless), and based on responses to specific questions. The CoC believes that these tools reflect the developmental capacity of the clients being assessed. The tools incorporate a person-centered approach, in that they are at least partly based on clients' strengths, goals, risks, and protective factors, they are easily understood by clients, and they are sensitive to clients' lived experience.

Assessment - Policies and Procedures

Policy

No client will be screened out of the CEP due to perceived barriers to housing or services, including, but not limited to, too little or no income, active or past substance abuse, domestic violence history, resistance to receiving services, the type or extent of a disability, the services or supports that are needed because of a disability, a history of evictions or of poor credit, a history of lease violations, a history of not being a leaseholder, or a criminal record. All participants in the CEP will be free to decide what information they provide during the assessment process and to refuse to answer assessment questions. Although participants may become ineligible for some programs based on a lack of information, a participant's refusal to answer questions will not be used as a reason to terminate the participant's assessment, nor will it be used as a reason to refuse to refer the participant to programs for which the participant appears to be eligible.

Procedure

All areas where in-person assessments are conducted will be made as safe and confidential as possible within reason so that people will feel comfortable identifying sensitive information or safety issues. CE access points are required to obtain participant consent with a signed Release of Information (attach) to collect, use and disclose (sharing) participants' personally identifiable

information (PII). All participant information collected, stored, or shared in the operation of CE functions, regardless of whether or not the data is stored in HMIS, shall be considered personal and sensitive information worthy of the full force of protection and security associated with data collected, stored or shared in HMIS. (Appendix XX, HMIS Security and Privacy Policy)

Policy

Whether the VI-SPDAT is first conducted on paper or directly inputted within NorCal Homeless Management Information System (HMIS), all VI-SPDAT assessments must be recorded in the HMIS Prioritization List within 2 business days of when the information was first collected.

Procedure

All licensed HMIS users who are CE participating agencies will have access to the CE Prioritization List within HMIS.

Policy

If the individual/family is not prioritized for any interventions, the provider administering the VI-SPDAT should explain why and what other services will be available to them (e.g., shelter case management, connection to mainstream resources, help connecting with family or friends).

Procedure

The client should be referred to the appropriate emergency shelter or other housing crisis resource, where they will receive case management and other services to help them access housing. The assessment process ends for the client at this point.

Policy

While some assessment questions may provide the opportunity for the client to disclose a disability or health diagnosis, no person will be pressured to provide diagnosis details in order to participate in the CEP. Any diagnostic information that is disclosed will only be used for the purpose of determining specific program eligibility to make appropriate referrals, or to provide a reasonable accommodation for the client being served.

Procedure

Assessment tools might not produce the entire body of information necessary to determine a household's prioritization, either because of the nature of self-reporting, withheld information, or circumstances outside the scope of assessment questions. Therefore, case workers and others who work with households may provide additional information to the agency's Homeless Multi-Disciplinary Team member to present at the case conferencing.

Policy

Individuals may choose not to participate in data collection upon initial assessment or project entry may later decide that their information can be collected and entered into HMIS.

Procedure

Participant data in HMIS must be updated after an initial CE data collection period and for project enrollment. The data collected is to reflect emergence of new information, corrections to previously collected information, or additions of previously unanswered questions. The CoC will continuously work to improve participant engagement strategies to achieve completion rates that is required for HMIS data elements that are as high as possible.

Policy

Participant assessment information should be updated at least every 12 months.

Procedure

If the participant is served by CE for more than 12 months, an updated intake form is completed to meet HUD HMIS Data Standards. If the client cannot be located to complete an update, the client will be exited. Once the client's assessment information is updated, they are re-entered into CE. (Pg 32 of outline)

Prioritization

Clients are matched with available resources based on need and vulnerability. The most vulnerable clients are prioritized for available housing services. Determining *eligibility* is a different process than determining *prioritization*:

- **Prioritization** refers to the order in which eligible persons will be referred to a project based on factors such as need and vulnerability.
- **Eligibility** refers to limitations on who can be accepted into a program based on the program's funding sources, authorizing regulations, real estate covenants or rental agreements, and capacity to provide necessary services.

The homeless housing and services are available through the NorCal CEP, including:

- **Prevention/Diversion:** financial assistance or case management to stay housed
- **Basic Needs and Services:** showers, food, laundry, benefits enrollment, referrals, etc.
- **Emergency Shelter:** short-term, temporary place to stay
- **Rapid Re-housing:** time-limited rental assistance with case management
- **Permanent Supportive Housing:** long-term housing assistance with services and case management

CoC Priorities

The following represents the uniform process to be used across each community for assessing individuals/families, matching them to an appropriate housing intervention, and within each category prioritizing placement into housing. This will eliminate the need to complete multiple assessments with individuals.

The VI-SPDAT will be the only tool used to assess individuals at the point of entry. The VI-SPDAT scores will be used to triage individuals.

NorCal CoC has adopted the HUD released guidance for the prioritization of chronically homeless individuals and families, which can be found at Notice CPD 16-11. As such this CoC has established the following order of priority for individuals and families:

Permanent Supportive Housing (PSH):

For individuals that score (8+) and families that score (9+) on the VI-SPDAT signals the need for Permanent Supportive Housing. The prioritization for PSH is consistent with HUD's Prioritization/PSH Notice. Persons eligible for PSH will be prioritized for available units based on the following criteria (applying the definition of *chronically homeless* set by HUD in its December 2015 Final Rule):

- **1st Priority**—Chronically homeless individuals and families with the longest history of homelessness and with the most severe service needs.
- **2nd Priority**—Chronically homeless individuals and families with the longest history of homelessness but without severe service needs.
- **3rd Priority**—Chronically homeless individuals and families with the most severe service needs.
- **4th Priority**—All other chronically homeless individuals and families not already included in priorities 1 through 3.
- **5th Priority**—Homeless individuals and families who are not chronically homeless but do have a disability and severe service needs.
- **6th Priority**—Homeless individuals and families who are not chronically homeless but do have a disability and a long period of continuous or episodic homelessness.
- **7th Priority**—Homeless individuals and families who are not chronically homeless but do have a disability and are coming from places not meant for human habitation, Safe Havens, or emergency shelters.
- **8th Priority**—Homeless individuals and families who are not chronically homeless but have a disability and are coming from transitional housing.
- **Tie Breaker**—When two households in the same priority are scored equally on the Prioritized List, the following tiebreakers will be used in this order:
 - Veteran
 - Household longest length of homelessness and lowest household income.

Transitional Housing (TH):

The CoC will prioritize the following persons for TH:

1. Households fleeing or experiencing domestic violence as the primary cause of their current housing crisis.
2. Households consisting of unaccompanied youth.
3. Participants seeking treatment services for behavioral health conditions such as mental illness and/or substance use disorders.

Rapid Re-Housing (RRH):

For individuals that score 4-7 and families scoring 4-8 on the VI-SPDAT, signals the need for Rapid Re-Housing. The prioritization for persons who are determined to be eligible for RRH will be consistent with the CoC's scoring range for need and vulnerability associated with RRH programs. Additionally, the CoC has opted to prioritize the following persons for RRH:

1. Households with a single parent and 3 or more dependent children under the age of 6.

2. Households experiencing domestic violence.
3. Households consisting of unaccompanied youth.
4. Households with a previous episode of homelessness within the most recent 12 months.

VI-SPDAT for Individuals

Intervention Recommendation	VI-SPDAT Prescreen Score for Individuals
Permanent Supportive Housing/Housing First	8+
Rapid Re-Housing	4-7
Diversion	0-3

VI-SPDAT for Families

Intervention Recommendation	VI-SPDAT Prescreen Score for Families
Permanent Supportive Housing/Housing First	9+
Rapid Re-Housing	4-8
Diversion	0-3

Clients are not required to disclose specific disabilities in order to access the CEP; however, certain programs may require disclosure to ascertain program eligibility for a specified program. Access Points are required to inform clients that disclosure is not required at time of entry into CEP but may be required for appropriate housing placement and program eligibility.

Emergency Services

Emergency services are a critical crisis response resource and access to such services will not be prioritized. See Attached Addendum for each County within the NorCal Continuum for location of emergency service providers.

Coordinated Entry Administrator

The Coordinated Entry Administrator (CEA) will make contact with the local housing provider agency’s Point of Contact. The CEA determine if a case conference is needed before a housing referral and placement is made. CoC/ESG funded programs and organizations that provide non CoC or ESG housing to those experiencing homelessness and would like to dedicate all or some of their housing vacancies to CE, follow the process outlined below:

1. Identify if the housing is permanent supportive housing (PSH), rapid rehousing (RRH), or affordable/one-time assistance housing.

2. The Housing Provider will follow the eligibility requirements for each of their programs that they will be dedicating to the CEP.
3. The Housing Provider will notify the CEA when they have open and currently available housing inventory.
4. The Housing Provider commits to following the processes outlined directly below for Permanent Supportive Housing (PSH) and Rapid Rehousing (RRH).
 - Assuming client eligibility, clients are placed into permanent housing, by acuity, as rapidly as possible on a community-by-community basis.
 - The community then houses the next, most acute individual or family on the list according to HUD priorities.
5. Upon entry into the CE program in HMIS, the Housing Provider commits to working with the Referring Agency to locate the individual/family and engage with them to see if the housing referral provides a good match. The Housing Provider commits to completing necessary housing documentation needed for program entry.
6. The Housing Provider commits to communicating with the CEA when a referral does not lead to successful program entry and providing reason(s) why they were not housed so that the individual can be unassigned or reassigned to the CE Prioritization List.
7. The Housing Provider commits to communicating with the CEA when each referral does lead to successful program entry and providing the date the individual moves into housing. In addition, documenting entry into program and housing move in date in HMIS.

Specialized Service Pathways for Sub-Populations

See Attached Addendum for each County within the NorCal Continuum for location of providers for sub-populations.

CE access points tasked with serving an identified subpopulation were selected for their experience and expertise in serving the specific subpopulation. In addition to administering the standardized assessment tools and providing standardized CE services, these sites may also use customized assessments that are geared toward determining services and referrals that best meet the specific needs of the subpopulation. While the CE Process includes specialized pathways for youth and young adults, and individuals and families fleeing domestic violence, and veterans, these subpopulations may be served at any CE access point.

<i>Veterans</i>
Access point intake staff assess for prevention or emergency shelter options for veterans who are experiencing literal or imminent homelessness.

<i>Individuals and Families Who are Fleeing or Attempting to Flee Domestic Violence</i>
Access Points and housing providers must prioritize safety and equitable access to housing and services for individuals and families who are fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking, while ensuring that client choice is upheld. While victim service providers operate specialized housing and services targeted to individuals and families who are experiencing domestic violence, dating violence, sexual assault or stalking, these individuals and families have access to the full range of housing and services available. For this reason, Access Points must offer homelessness prevention services to all those individuals and families who are eligible. Access Points use a unique identifier and confidential methods of communication to coordinate services and housing placement for these individuals and families. Victims of domestic violence, dating violence, sexual assault, or stalking can call the 24-hour hotline number in their respective county, where available, for access to the CEP.

<i>Youth under 18 & Young Adults 18-24</i>
Access point intake staff assess for prevention, family reunification, or emergency shelter options for youth and young adults who are experiencing literal or imminent homelessness. Specialized assessments are used in conjunction with the standardized housing assessment to connect youth and young adults with appropriate housing and services.

The domestic violence service providers (DVSP) in the CA-516 CoC shall administer the VI-SPDAT for their clients who are seeking services from other housing service providers in the CA-516 CoC.

When administering the VI-SPDAT, they will follow this procedure:

- When an individual or family contacts a DVSP for housing assistance, CE Pre-screen Tool is completed as an initial basic assessment to determine basic program eligibility. This form can be completed in person or over the phone.
- If the individual or family meet eligibility (homeless and below income guidelines), the VI-SPDAT is completed either in person or over thephone.
- If the individual or family meets the threshold for acuity, the DVSP provides the VI- SPDAT score and a unique anonymous identifier, such as “One Safe Place Client-12345,” to the CEA. The DVSP destroys the paper copy of the VI-SPDAT.
- The CEA enters the client’s score and identifier into the By Name prioritization list.

- If, and when, the requested service becomes available for the client, the appropriate housing agency contacts the DVSP and references the client using the anonymous identifier.
- The DVSP contacts the client and tells him or her that the service is available and asks the client if he or she would like to receive the service. The DVSP then communicates the client's intentions to the housing provider. The DVSP will need a signed Release of Information and waiver of non-disclosure in order to share the client's name with the housing provider for cases in which the client intends to use the housing provider's service.

Referral

All programs receiving referrals through the CEP, must use the CEP established by the CoC as the only referral source from which to consider filling vacancies in housing and/or services. Provider agencies not participating in the CEP will nonetheless be required to use the CEP to link their clients to the housing and services programs that are participating in CE. The housing program will also provide the most barrier-free, rapid, and successful entry into housing for each eligible client, by acuity, with as few barriers to housing as possible.

Once a person experiencing a housing crisis has been assessed, the CEP determines the person's priority for housing and supportive services. The person's level of vulnerability or need is determined by using the Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT). Scores on the VI-SPDAT populate the Local Prioritization List once entered into HMIS and the CEA will manage referrals to participating agencies as housing opportunities become available. It is the person's prioritization status (and other information from that assessment) that determines where the person will be referred. In the referral process, the group of persons with the highest priority is offered housing and supportive services first. The list dynamically changes as new client scores are added to the Coordinated Entry in HMIS.

When making referrals the NorCal Continuum of Care (CoC) will abide by the following requirements:

Referral Requirements

Lowering barriers / Housing First: The CoC and programs participating in the CEP will not screen potential project participants out for assistance based on perceived barriers related to housing or services.

Nondiscrimination: Through the referral process, the CoC will continue to comply with the nondiscrimination provisions of federal civil rights laws, including the Fair Housing Act, Section 504 of the Rehabilitation Act, Title VI of the Civil Rights Act, and Titles II and III of the Americans with Disabilities Act, as well as HUD's Equal Access and Gender Identity Rules, as applicable. Under these laws and rules, the following classes are protected from discrimination:

- Race
- Color
- Religion
- National Origin
- Sex
- Actual or perceived sexual orientation or gender identity
- Disability
- Familial status
- Marital status

Referrals to Programs: The CoC and ESG-program recipients and sub-recipients will use the CEP established by the CoC as the only referral source from which to consider filling vacancies in housing and/or services funded by CoC and ESG programs.

List of Referral Resources: The CoC will create and maintain an inventory list, updated at least annually, of all housing support programs and supportive services programs that can be accessed through referrals from the CEP.

Notification of Vacancies: When a vacancy occurs or is expected to occur in the immediate future, the housing provider agency with the vacancy must alert the CEA via email within a minimum of 2 business days and to not exceed 1 month of the vacancy. The notification must include specific details of the vacancy, including the project name, unit size, location, and any funder-defined eligibility requirements. The CEA will work to identify a prioritized household to fill the vacancy.

Referral Process

The CoC will use the following process when making referrals:

- The CoC will provide potential participants with a list of all available units and programs for which they likely are eligible and then support them in making their own choices about which options to pursue. No participant will be “steered” towards any particular housing facility or neighborhood because of race, color, national origin, religion, sex, sexual orientation, disability, or the presence of children.
- Participants will be provided a choice in decisions such as location and type of housing, level and type of services, and other project characteristics, including assessment processes that provide options and recommendations that guide and inform participant choice, as opposed to rigid decisions about what individuals and families need.
- Upon referral, CoC participants will receive clear information about the program they are referred to, what participants can expect from the program, and expectations of the program.
- If programs institute their own prioritization standards and preferences, the CoC’s CEP must accommodate these potential differences at the point of referral.
- Eligibility determination for available units or programs might be presumed during assessment as highly likely, but actual eligibility is not documented until the person is being enrolled in the receiving program. Eligibility then is verified through program-specific verification requirements and processes.

- Documentation collected for purposes of eligibility determination, if collected earlier during assessment, may not be used in prioritizing persons or in screening persons out of the CEP.
- Whenever possible, the CoC will establish referral zones or referral regions within the geographic area of the CoC. These referral zones are designed to avoid forcing persons to travel or move long distances to be assessed or served.
- Whenever possible, a warm handoff is encouraged from the referring agency to the receiving agency.
- The CoC will transmit participant referral information electronically.

Local Housing Placement

The CEA will run updated By Name Prioritization lists from HMIS as needed for three populations: veterans, individuals and families. Clients at the top of each list will be selected and if necessary, case conferencing will be coordinated among all provider agencies participating in HMIS who have served that client. The CEA determine who will participate in case conferencing in order to recommend housing placements from among the vacant units that have been reported to the CEA. Prioritization decisions will be made in accordance with HUD (Prioritization Notice: CPD-16-11). The CEA will ensure that the housing provider agency is made aware of the placement and will follow up as needed.

Referral Rejection Protocols

When a referral is rejected by a potential participant, they will remain on the prioritization list until the next housing opportunity is available. The CEP will make every effort to identify other referral options. If none exists, the CoC will document such limitations of the currently available housing and services options for system planning purposes. Meanwhile, CE staff will continue to work with the potential participant to find alternative accommodations. The following do not impact the individual's or family's eligibility or prioritization to be referred to housing/program openings in the future:

1. Refusing a resource
2. Not responding to the Housing Provider's attempts to establish contact and/or
3. Not completing an eligibility appointment in a timely manner

When a program rejects a referral, regardless of the specific circumstances of the program's rejection, the program will communicate the decision clearly and quickly to the entity making the referral and the CEA. This communication will include the reason for the rejection, any factors or a change in circumstances that could allow the project to reconsider and actually accept the referral, and other pertinent information that came to light during the referral review that might affect the potential participant's referral standing at other CoC housing and services programs.

Management

Roles and Responsibilities

HMIS/CEP Committee: The NorCal CoC Governance has designated the HMIS/CEP Committee. The Committee is a group of HMIS users and stakeholders that provides advice and input into the operations of the HMIS and CEP systems.

HMIS System Administrator: The HMIS System Administrator will work with the Local Housing Providers to manage the Local Prioritization Lists for each county. Anyone with a ServicePoint user license can enter a client into the CE program which will make a referral to the Prioritization List.

The HMIS Administrator provides database management, system level data analysis and quality control. The HMIS Administrator will:

- Maintain HMIS database as defined by the NorCal HMIS Governance and Policies and Procedures
- Generate standard CEP reports on an ongoing basis as defined by the Executive Board and HMIS/CEP Committee and generate ad hoc CEP reports and analysis when needed.
- Ensure the HMIS can collect the needed data for monitoring and tracking the process of referrals.
- Participate in the HMIS/CEP Committee and CoC meetings

Coordinated Entry Administrator: Responsibilities include-

- Managing the Prioritization list for the defined areas within the CoC.
- Main point of contact from participating local housing providers.
- Organize and hold case conference meetings for referrals.
- Attend and report status of defined area's CEP progress in the HMIS/CEP Committee meetings.

Local Housing Providers: The Department of Housing and Urban Development (HUD) requires provider agencies (both community-based organizations and government entities) receiving Continuum of Care Program or Emergency Solutions Grant funding to participate in their jurisdiction's CEP. In addition, other agencies may participate in the CEP, as referral sources, service providers, and providers of housing and services. Due to geographical differences of the communities and counties which comprise the NorCal CoC, provider agencies participating in the NorCal CEP will:

- **Adopt and follow the NorCal CEP Policies & Procedures**, as identified in this document and approved by the NorCal CoC, regarding access points, assessment procedures, client prioritization, and referral and placement in available services and housing. Other entry

points into services and housing not identified in these Policies & Procedures will not be used.

- **Adopt and follow the NorCal HMIS Policies & Procedures.**
- **Adopt and follow the NorCal HMIS Privacy & Security Plan**
- **Maintain low barrier to enrollment in services and housing.** No client may be turned away from crisis response services or homeless designated housing due to lack of income, lack of employment, disability status, or substance use unless the project's primary funder requires the exclusion or a previously existing and documented neighborhood covenant/good neighbor agreement has explicitly limited enrollment to clients with a specific set of attributes or characteristics. Providers maintaining restrictive enrollment practices must maintain documentation from project funders, providing justification for the enrollment policy.
- **Maintain Fair and Equal Access** to CEP programs and services for all clients regardless of actual or perceived race, color, religion, national origin, age, gender identity, pregnancy, citizenship, familial status, household composition, disability, Veteran status, or sexual orientation.
 - If a program participant's self-identified gender or household composition creates challenging dynamics among residents within a facility, the host program should make every effort to accommodate the individual or assist in locating alternative accommodation that is appropriate and responsive to the individual's needs.
 - Participating provider agencies shall offer universal program access to all subpopulations as appropriate, including chronically homeless individuals and families, Veterans, youth, persons and households fleeing domestic violence, and transgender persons.
 - Population-specific programs and those programs maintaining affinity focus (e.g. women only, tribal nation members only, chronic inebriates, etc.) are permitted to maintain eligibility restrictions as currently defined and will continue to operate and receive prioritized referrals. Any new project wishing to institute exclusionary eligibility criteria will be considered on a case by case basis and receive authorization to operate as such on a limited basis from the HMIS/CEP Committee.
- **Provide appropriate safety planning.** Participating provider agencies will provide necessary safety and security protections for persons fleeing or attempting to flee family violence, stalking, dating violence, or other domestic violence situations. Minimum safety planning must include a threshold assessment for presence of participant safety needs and referral to appropriate trauma-informed services if safety needs are identified.
- **Create and share written eligibility standards.** Participating provider agencies will provide to the CEA detailed written guidance for client eligibility and enrollment determinations. Eligibility criteria should be limited to that required by the funder and any requirements beyond those required by the funder will be reviewed and a plan to reduce or eliminate them will be explored with the HMIS/CEP Committee. This may include funder-specific requirements for eligibility and program-defined requirements such as client characteristics, attributes, behaviors or histories used to determine who is eligible to be enrolled in the program. These standards will be shared with the HMIS/CEP Committee.

- **Communicate vacancies.** Homeless providers will communicate project vacancies, either bed, unit, or voucher, to the CEA in a manner determined by the HMIS/CEP Committee and outlined in this document.
- **Fill vacancies through a client-centered approach.** The NorCal CoC CEP is person-centered and based on client choice. Individuals and families will be given information about the programs available to them and have some degree of choice about which programs they want to participate in.
- **Limit enrollment to participants referred through the defined access point(s).** Each housing program that is required to use Coordinated Entry must receive their referrals through the CEP. Any participating housing program filling homeless mandated units from alternative sources will be reviewed by the HMIS/CEP Committee for compliance.
- **Participate in planning.** CoC/ESG funded provider agencies shall participate in NorCal CoC's planning and management activities as defined and established by the HMIS/CEP Committee.
- **Contribute data to HMIS if mandated per federal, state, county, or other funder requirements.** Each provider with homeless dedicated units will be required to participate in HMIS to some extent. Providers should check with the HMIS Administrator to determine what forms they will need to complete in HMIS.
- **Ensure staff who interact with the CEP receive regular training and supervision.** Each provider must notify the HMIS Administrator of changes in staffing, in order to ensure employees, have access to ongoing training and information related to the CEP.
- **Ensure client rights are protected and clients are informed of their rights and responsibilities.** Clients will have rights explained to them verbally and in writing when completing an initial intake. At a minimum, client rights will include:
 - The right to be treated with dignity and respect;
 - The right to appeal CEP decisions;
 - The right to be treated with cultural sensitivity;
 - The right to have an advocate present during the appeals process;
 - The right to request a reasonable accommodation in accordance with the project's tenant/client selection process;
 - The right of choice for available housing/services;
 - The right to confidentiality and information about when confidential information will be disclosed, to whom, and for what purposes, as well as the right to deny disclosure.

Data and Privacy Protections

HMIS Standards

Except as otherwise specified, data associated with the CEP will be stored in the CoC's Homeless Management Information System (HMIS). All data entered into or accessed or retrieved from the HMIS must be protected and kept private in accordance with the HMIS Data and Technical Standards (CoC Program Interim Rule, 24 CFR 578.7(a)(8)). Before collecting any information as part of the CEP, all staff and volunteers must first either:

1. Obtain the participant's signed informed consent to share participant information for the purposes of assessing and referring participants through the CEP, or
2. Confirm that such consent has already been obtained and is still active. The participant's consent must be in written form.

The CoC will not deny services to any participant based on that participant's refusal to allow their data to be shared unless a Federal statute requires collection, use, storage, and reporting of a participant's personally identifiable information as a condition of program participation. Where appropriate, non-personally identifiable information about participants who refuse consent to share personally identifiable data should be logged in an electronic case file that uses pseudonyms, e.g., "Jane Doe," to preserve as much non-personally-identifiable information as possible for statistical purposes.

The participant's privacy and protection of their personal identifying information (PII) is of utmost concern. All service providers must sign a Memorandum of Understanding and data sharing agreement ensuring their ability to safeguard participant's personal information during the assessment process. Participant's health diagnosis or specific disability information is not required to be disclosed but may be obtained for the purposes of determining program eligibility and to make appropriate referrals to service providers.

The HMIS Privacy and Security Plans clearly states the CoC's privacy practices. Providers will provide participants with a written copy of the Notice of Privacy Practices, describing the notice in plain language, and post at each workstation a "Mandatory Collection Notice" per the HMIS Policies and Procedures.

When using HMIS to manage CE functions, CoC will ensure all users of HMIS are informed and understand the privacy rules associated with collection, management, and reporting of client data. Further, participating providers must require each member of its staff (including employees, volunteers, affiliates, contractors, and associates) to sign annually, a confidentially agreement that acknowledges receipt of a copy of the Notice of Privacy Practices and that pledges compliance with that notice.

The data that the CoC collects will be:

- Data that is required to assess, prioritize, match, and refer a household for housing, homeless services, and/or mainstream resources.
- Data to assess and evaluate the CEP itself, such as system performance metrics, recidivism data, and client and provider satisfaction surveys, should also be collected by the CEP.

Access to CE Data

Only individuals who have completed a full set of HMIS training and signed a NorCal HMIS end-user agreement may directly access CEP data in HMIS. All such persons must be informed of and understand the privacy rules associated with collection, management, and reporting of client data.

When Personally Identifiable Data Can Be Used and Disclosed

Uses are internal activities for which providers interact with participant PII. Disclosures of PII occur when providers share PII with an external entity.

Once collected, providers have obligations about how PII information may be used and disclosed. The CoC's required and permitted uses and disclosures are stated in the HMIS Notice of Privacy Practices.

Per the 2004 HMIS Data and Technical Standards (see appendix A), HUD *permits* the following uses and disclosures of PII without participant consent, provided that the uses and disclosures are listed in the Privacy Notice. If any of these uses and disclosures is not listed in the Privacy Notice, consent is required:

- To provide or coordinate services to an individual
- For functions related to payment or reimbursement for services
- To carry out administrative functions, including but not limited to legal, audit, personnel, oversight, and management functions. Auditors or funders who have legal rights to review the work of this agency, including the U.S. Department of Housing & Urban Development and the State of California may see my information.

Per the 2004 HMIS Data and Technical Standards, HUD also permits the following types of uses and disclosures of PII without participant consent, provided that these additional uses and disclosures are listed in the Privacy Notice. If any of these uses and disclosures are not listed in the Privacy Notice, consent is required:

- Uses and disclosures required by law
- Uses and disclosures to avert a serious threat to health or safety
- Uses and disclosures about victims of abuse, neglect, or domestic violence

- Uses and disclosures for research purposes
- Uses and disclosures for law enforcement purposes

Per the 2004 HMIS Data and Technical Standards, HUD **requires** two mandatory disclosures regardless of their inclusion in the Privacy Notice:

- Participants' access to their own information
- Disclosures for oversight of compliance with HMIS data privacy and security standards

Additional Safeguards for Survivors of Domestic Violence

In addition to the safeguards described above, additional safeguards will be taken with any data associated with anyone who is known to be fleeing or suffering from any form of domestic violence, including dating violence, stalking, trafficking, and/or sexual assault, regardless of whether such people are seeking shelter or services from non-victim-specific providers.

If necessary, to ensure the safety of potential victims of domestic violence, victim service providers are allowed to establish an alternative CEP for victims of domestic violence, dating violence, sexual assault, and/or stalking. If such an alternative process is established, it must still meet HUD's minimum CE requirements, i.e., nondiscrimination, full coverage, easy accessibility, adequate advertisement, standardized assessment based on written procedures, comprehensive assessment based on client need and vulnerability, and a unified effort to refer clients to housing and services across the entire geographic region according to the priority assigned by the CEP.

Fair Housing

Non-Discrimination Policy

The NorCal Continuum of Care does not tolerate discrimination on the basis of any protected class (including actual or perceived race, color, religion, national origin, sex, age, familial status, disability, sexual orientation, gender identity, or marital status) during any phase of the CEP.

Some programs may be forced to limit enrollment based on requirements imposed by their funding sources and/or state or federal law. For example, a HOPWA-funded project might be required to serve only participants who have HIV/AIDS. All such programs will avoid discrimination to the maximum extent allowed by their funding sources and their authorizing legislation.

All aspects of the NorCal CEP will comply with all Federal, State, and local Fair Housing laws and regulations. Participants will not be "steered" toward any particular housing facility or neighborhood because of race, color, national origin, religion, sex, disability, or the presence of children.

All locations where persons are likely to access or attempt to access the CEP will include signs or brochures displayed in prominent locations informing participants of their right to file a

discrimination complaint and containing the contact information needed to file a discrimination complaint. The requirements associated with filing a discrimination complaint, if any, will be included on the signs or brochures.

The US Department of Housing and Urban Development (HUD) Office of Fair Housing and Equal Opportunity (FHEO) administers and enforces federal laws and establishes policies that make sure all Americans have equal access to the housing of their choice.

Your fair housing rights are protected under Title VIII of the Civil Rights Act of 1968 (Fair Housing Act). If those rights have been violated, you can file a housing discrimination complaint with HUD by telephone at 1-800-669-9777.

If you believe you were discriminated against, harassed, or retaliated against because of one or more of the following protected classes: race, color, religion, sex, sexual orientation, marital status, national origin/ancestry, familial status (pregnancy or children in the household), source of income, and/or disability (including AIDS or HIV diagnosis), contact the California Department of Fair Employment and Housing (DFEH).

Online: A complaint may be filed online at: www.dfeh.ca.gov

A written complaint may be mailed to:
California Department of Fair Employment and Housing
2218 Kausen Drive, Suite 100
Elk Grove, CA 95758

By phone, call DFEH at (800) 884-1684. If you have a visual impairment, please call or TDD at (800) 700-2320.

Cultural and Linguistic Competence

All staff administering assessments must use culturally and linguistically competent practices, including the following:

- CoC incorporates cultural and linguistic competency training into the required annual training protocols for participating programs and staff members.
- Assessments use culturally and linguistically competent questions for all persons that reduce cultural or linguistic barriers to housing and services for special populations.
- Access points will take reasonable steps to offer CEP materials and participant instructions in multiple languages to meet the needs of minority, ethnic, and groups with Limited English Proficiency.

Appropriate auxiliary aids and services necessary to ensure effective communication will be available for individuals with disabilities. This may include use of large type (and ability to enlarge

text), assistive learning devices, Braille, audio, or sign language interpreters.

Communications Plan

The CoC will affirmatively market CE as the access point for available housing and supportive services to eligible persons who are least likely to apply in the absence of special outreach, as determined through a regular review of the housing market area and the populations currently being served to identify underserved populations, including persons seeking crisis response services. This may include an evaluation of HMIS service data, the Point-in-Time Count, and County demographics and census data.

For identified populations, marketing will be conducted at least annually, and may use the following media:

- Brochures / Flyers
- Announcements at Community Events
- Social Media / Websites

The Communications Plan will identify access points, community and mainstream resources and will be designed to ensure that the CEP is available to all eligible persons.

Similarly, the marketing campaign will be designed to ensure that people in different populations and subpopulations in the CoC's geographic area, including people experiencing chronic homelessness, veterans, families with children, youth, and survivors of domestic violence, have fair and equal access to the CEP.

All physical access points in the CEP must be accessible to individuals with disabilities, including individuals who use wheelchairs, as well as people in the CoC who are least likely to access homeless assistance. Marketing materials will clearly convey that the access points are accessible to all sub-populations.

Outreach

Outreach activities should be done a minimum of once per year. In addition to established Access Points, comprehensive outreach to areas where individuals and families experiencing homelessness are known to live ensures that unsheltered individuals and families have access to the CEP and have individualized support to access needed housing and services.

CE Evaluation and Monitoring

The HMIS/CEP Committee consisting of designated local CE Leads and other CoC stakeholders will oversee CE implementation, evaluation and modification.

- HMIS/CEP Committee meetings will occur no less than a quarterly basis. This meeting should serve as a space for agency representatives to discuss the operational and programmatic practices of the access points, participants' progress and referral status, troubleshoot any issues, and coordinate outreach. The agency representatives can make recommendations on suggested changes to the CE system. The Committee will decide if the recommend changes to the process are implemented on a trial basis or a permanent change in the CEP. Permanent changes will be recommended to and approved by the NorCal CoC Executive Board.
- If a state of emergency situation arises, the Committee will have the ability to update or revise the policy and/or procedure(s) as needed, on a temporary basis.
- Programs will be evaluated on their level of participation in CE including having CE staff, participating in the CEP calls and meetings, taking referrals from CE, and regular updates on vacancies and waiting list. Participation in CE will be tracked through HMIS for quality, and agencies will be given the opportunity to submit their feedback on the process.

The HMIS/CEP Committee will engage in a formal evaluation at least once per year. The evaluation will employ multiple feedback methodologies each year to ensure that participating programs and households have frequent and meaningful opportunities for feedback. Each year, the evaluation will include:

- Individual interviews with enough participating providers and households to approximate the diversity of participating households.

At a minimum of once per year, each participating project will have the opportunity to evaluate the intake, assessment, and referral processes associated with CE. The HMIS/CEP Committee will solicit feedback addressing the quality and effectiveness of the entire CE experience for both participating programs and for households. The CEA will present the results of these consultations at the HMIS/CEP Committee meetings.

As part of the evaluation process, the CoC will examine how the CEP is affecting the CoC's HUD System Performance Measures. To that end, the evaluation will also include project- and system-level HMIS data. The HMIS/CEP Committee will develop an Evaluation Plan to support this process.

The CEA will collect feedback and data comprising the evaluation to present to the HMIS/CEP Committee for review and analysis. The CEA will then present the final evaluation with recommendations to the HMIS/CEP Committee, which will meet to consider what changes are necessary to CEP policies, and procedures in light of the feedback received. The HMIS administrator will collectively gather data from each geographic area and provide analysis to the NorCal CoC.

The following measures will be evaluated overall and by program type, as appropriate.

Measure(s)	Related Question(s)	Data Collection Process
Length of time on the prioritization list	<i>How long does it take for eligible individuals and families to access services?</i>	Review priority list. An HMIS report will be developed to determine how long a household is on the priority list before moving into housing.
Recurrence	<i>Are individuals and families matched with the correct intervention? What portion of services are used by repeat clients?</i>	An HMIS report currently measures returns to emergency shelter. This will be used until a report can be developed that will measure returns to all program types. An HMIS report will be developed to measure repeat clients.
Placement rates	<i>Of those referred, how many actually enter the program? Are programs denying access to eligible individuals or families?</i>	An HMIS report will be pulled to determine how many clients actually enter the program. It may be harder to determine if programs deny access to eligible families.
Length of stay and housing stability	<i>Is the system helping people efficiently move into permanent housing?</i>	Use HMIS report to determine average length of stay for emergency shelter programs.
Client demographics	<i>Has the implementation of the system adversely impacted any populations? Has implementation changed the rates at which the chronically homeless and others with high barriers are served?</i>	Use HMIS report to determine client demographics for all CEP programs.
Bed/unit occupancy rate	<i>Does the community need to reevaluate where to place its resources? Are non-participating shelters and housing providers used more as a result of implementation?</i>	Use Housing Inventory Chart to determine bed/unit occupancy for point in time.
Unmet needs	<i>What portion of people assessed to have a need for a service are not afforded it?</i>	Use HMIS report to determine number of unmet needs.
*New entries into homelessness	<i>Are prevention and diversion efforts working effectively?</i>	Use HMIS report to determine number of clients newly homeless.

*This measure would be added to the evaluation once prevention and diversion are incorporated into the system.

Grievance Policy

Client Grievances

Grievance/Appeal process: There will be formal grievance and appeals process managed by the CE/HMIS Committee.

Consumer choice is central to CE and the appeals process will embrace that same person centered and easily navigable model. If a participant feels they did not receive fair treatment, they were denied resources or given an inappropriate referral, the participant may appeal these decisions or actions.

This policy refers to client grievances regarding the CEP only. If a client has a grievance regarding a particular agency, they should follow that agency's grievance procedure.

The agency completing the screening should address any complaints by clients as best as they can in the moment. Complaints that should be addressed directly by the agency staff member or agency staff supervisor include complaints about how they were treated by agency staff, agency conditions, or violation of confidentiality agreements. Any other complaints should be referred to the CEA to be dealt with in a similar process to the one described below for providers. Any complaints filed by a client should note their name and contact information, so the CEA can contact him/her to discuss the issues.

Housing and supportive service providers must ensure that all eligible persons, inclusive of all populations and sub-populations have fair and equal access to the CEP. The HMIS/CE Committee will evaluate policies; procedures and any grievances are regard to equal access on an annual basis.

Provider Grievances

It is the responsibility of all boards, staff, and volunteers of CoC-funded programs and ESG-funded programs to comply with the rules and regulations of the CEP. Anyone filing a complaint concerning a violation or suspected violation of the policies and procedures must be acting in good faith and have reasonable grounds for believing an agency is violating the CEP policies and procedures.

To file a grievance regarding the actions of an agency, contact the CEA with a written statement describing the alleged violation of the CEP policies and procedures, and the steps taken to resolve the issue locally. Once CEA has received the documentation, he/she will decide if the grievance is valid and determine if further action needs to be taken. If the individual or agency filing the grievance, or the agency against whom the grievance is filed, is not satisfied with the determination they may file an appeal with the California Department of Housing and Community Development. This must be done by providing a written statement regarding the reasons for the appeal. The NorCal CoC Administrative Entity will contact the agency in question to request a response to the grievance.

Training

The CoC will provide training opportunities at least once annually to organizations and/or staff people at organizations that serve as access points or administer assessments. The purpose of the training is to provide all staff who administer assessments with access to materials that clearly describe the methods by which assessments are to be conducted, with fidelity to the CoC's CE written policies and procedures.

New staff and new volunteers who begin to participate in the CEP for the first time must be a licensed HMIS user and complete a training curriculum that will cover each of the following topics:

- Review of the CoC's written CEP policies and procedures, including any adopted variations for specific subpopulations.
- Requirements for use of assessment information to determine prioritization.
- Non-discrimination policy as applied to the CEP.
- Criteria for uniform decision-making and referrals.

All assessment staff must be trained at least once on how to conduct a trauma-informed assessment of participants, with the goal of offering special consideration to victims of domestic violence and/or sexual assault to help reduce the risk of re-traumatization.

All staff and volunteers who enter data into HMIS or access data from HMIS must be trained in current HMIS policy and procedures.

Addendum – Geographical Areas of NorCal CoC CA516

- A. Del Norte County
- B. Lassen County
- C. Modoc County
- D. Plumas County
- E. Shasta County
- F. Sierra County
- G. Siskiyou County

Addendum A – Del Norte County

Coordinated Entry Access Point:

Del Norte County Health and Human Services
Public Assistance/Employment & Training Branch
880 Northcrest Drive
Crescent City, CA 95531
Phone: (707) 464-3191
Hours: M - F, 8 AM - 5 PM
Contact: Jessica King

Coordinated Entry Access Point:

Del Norte Mission Possible/Homeless Outreach
1100 H Street,
Crescent City, CA, 95531
Phone: (707) 954-7319
Hours: M - F, 9 AM - 8 PM
Contact: Daphne Cortese-Lambert

Addendum B – Lassen County

Coordinated Entry Access Point:

Lassen County Cal Works
1616 Chestnut Street
Susanville, CA 96130
Phone: (530) 251-8152
Hours: M-F, 8 AM – 5 PM

Coordinated Entry Access Point:

Lassen County Adult Services/Outreach
1400 Chestnut Street, Suite C.
Susanville, CA 96130
Phone: (530) 251-8158
Hours: M-F, 8 AM – 5 PM
Contact: Grace Poor

Coordinated Entry Access Point:

Lassen County Behavioral Health/Outreach
555 Hospital Lane
Susanville, CA 96130
Phone: (530) 251-8108
Hours: M-F, 8 AM – 5 PM
Contact: Tiffany Armstrong

Addendum C – Modoc County

Coordinated Entry Access Point:

Training Employment and Community Help, Inc. (TEACH)

112 E 2nd Street

Alturas, CA 96101

Phone: (530) 233-3111

Hours: M-F, 8 am – 5 pm

Contact: Carol Madison

Addendum D – Plumas County

Lead/Youth Coordinated Entry Access Point:

Plumas Crisis Intervention and Resource Center (PCIRC)
175 Main Street
Quincy CA 95971
Phone: (530) 283-5515
Hours: M - F, 9 AM – 5 PM
Contact: Kristen Quade

Coordinated Entry Access Point:

Plumas County Behavioral Health
270 County Hospital Road, Suite 109
Quincy, CA 95971
Phone: (530) 283-6307
Hours: M-F, 8 AM - 5 PM
Contact: Anne Nielson

Addendum E – Shasta County

Coordinated Entry Access Point:

Shasta County Health and Human Services
2600 Park Marina Dr
Redding CA, 96001
Phone: (530) 225-5160
Hours: M-F, 8 AM – 4 PM

Youth/Coordinated Entry Access Point:

Hill Country Health and Wellness
1401 Gold Street, Suite A
Redding, CA 96001
Phone: (530) 319-7066
Hours: M-Sun, 12 PM – 9 PM

Coordinated Entry Access Point:

Shasta Community Health Center
1035 Placer Street
Redding, CA 96001
Phone: (530) 246-5710
Hours: M-F, 8:00 AM – 5 PM

Shasta Community Health Center (SCHC) Access Points:

HOPE VAN Locations sites, days, and hours:

Monday & Wednesday

Empire Recovery Center
1237 California Street
Redding CA, 96001
Hope VAN Message Phone: (530)246-5765
Hours: 8 AM – 3 PM

Tuesday - 2 Locations

Salvation Army
2691 Larkspur Lane
Redding, CA 96002
Hope VAN Message Phone: (530) 246-5765
Hours: 8 AM – 3 PM

Shasta Community Health Dental Center
1400 Market Street, Suite 8103
Redding CA, 96001
Phone: (530)247-7253
Hours: 7:45 AM – 10 AM

Thursday

Good News Rescue Mission Distribution Center
3050 Veda Street
Redding CA, 96001
Hope VAN Message Phone: (530) 246-5765
Hours: 8 AM – 3 PM

Friday

Shasta County Health and Human Service Agency
Department of Social Services
2460 Breslauer Way
Redding CA, 96001
Hope VAN Message Phone: (530) 246-5765
Hours: 8 AM – 3 PM

Shasta Community Health Center Access Point:

Homeless Outreach
Phone: (530) 356-7334
Hours: M-F, 7:30 AM - 3:30 PM
Contact: Anna Cummings

Coordinated Entry Access Points:

Shasta County Health and Human Services

Calworks Location
1400 California Street,
Redding Ca, 96001
Phone: (530) 225-5000
Hours: M-F, 8 AM – 5 PM

Anderson Location
2889 E. Center Street
Anderson, CA 96007
Phone: (530) 229-8200
Hours: M-F, 8 AM – 5 PM

Park Marina Location
2600 Park Marina Dr
Redding, CA 96001
Phone: (530) 225-
5160Hours: M-F, 8 AM – 5
PM

Enterprise Location
2757 Churn Creek Rd.
Redding, CA 96002

Phone: (530) 224-4200
Hours: M-F, 8 AM – 5 PM

Downtown Redding Center Location
1220 Sacramento Street
Redding, CA 96001
Phone: (530) 229-8441
Hours: M-F, 8 AM – 5 PM

Shasta Lake Location
4216 Shasta Dam Blvd.
Shasta Lake, CA 96019
Phone: (530) 275-7500
Hours: M-F, 8 AM – 5 PM

Burney Location
36911 Main St.
Burney, CA 96013
Phone: (530) 335-6701
Hours: M-F, 8 AM – 5 PM

Emergency Shelter Access Point::

Good News Rescue Mission
2842 South Market Street
Redding, CA 96001
Hours: Vary

Veteran Access Point(s):

Nations Finest (Veterans Resource Center)
153 Hartnell Avenue, Suite 100
Redding, CA 96002
Phone: (530) 223-3211
Hours: M-F, 8 AM – 5 PM

Transitional Youth Ages 18-24 Access Point(s):

Ready for Life Host Homes Resource Center
962 Maraglia Street (Upstairs)
Redding, CA 96001
Hours: By Appointment Only
Phone: (530) 222-1826 or (530)917-8610 call or text

Addendum F – Sierra County

Coordinated Entry Access Points:

Siskiyou County Health and Human Services

Health and Human Services Office
818 S Main Street
Yreka, CA 96097
Phone: (530) 841-2700
Hours: M-F, 8 AM – 5 PM

Behavioral Health Office
2060 Campus Drive
Yreka, CA 96097
Phone: (530) 841-4100
Hours: M-F, 8 AM – 5 PM

Coordinated Entry Access Point:

Siskiyou Community Resource Collaborative
201 S. Broadway
Yreka, CA 96097
Phone: (530) 842-1313
Hours: T - F, 9:30 AM- 4 PM

Addendum G – Siskiyou County

Coordinated Entry Access Point:

Health and Human Services
818 S Main Street, Yreka
Phone: 530-841-2700
Hours: 8-5 pm, Monday-Friday

Coordinated Entry Access Point:

Health and Human Services
2060 Campus Drive, Yreka
Phone: 530-841-4100
Hours: 8-5pm, Monday-Friday

Coordinated Entry Access Point:

Siskiyou Community Resource Collaborative
201 S. Broadway, Yreka
Phone: 530-842-1313
Hours: 9:30-4pm Tuesday-Friday

Appendix A – Definitions

Terms used throughout this document are defined below

- **Acuity** -when using the VI-SPDAT prescreens as a triage tool, acuity speaks to the presence of a presenting issue based on the prescreen score. Acuity refers to the severity of the presenting issues and is expressed as a number with a higher number representing more complex, co-occurring issues that are likely to impact overall housing stability.
- **Chronically Homeless** –
 - o An individual who: (i) Is homeless and lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; and (ii) Has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least one year or on at least four separate occasions in the last 3 years where those occasions also cumulatively total at least 12 months; and (iii) Can be diagnosed with one or more of the following conditions: substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance Bill of Rights Act of 2000 (42 U.S.C. 15002)), post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability;
 - o An individual who has been residing in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital, or other similar facility, for fewer than 90 days and met all of the criteria in paragraph (1) of this definition [as described in Section I.D.2(a) of this Notice], before entering that facility;
 - o A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria in paragraph (1) of this definition [as described in Section I.D.2(a) of this Notice, including a family whose composition has fluctuated while the head of household has been homeless. (24 CFR 578.3)]
- **Client** – Individual or family who accesses the CEP
- **Continuum of Care (CoC)** - The group organized to carry out the responsibilities and requirements under 24 CFR part 578 that is composed of representatives of organizations including: nonprofit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, organizations that serve homeless and formerly homeless veterans, and homeless and formerly homeless persons to the extent these groups are represented within the geographic area and are available to participate.
- **Coordinated Entry Administrator** – An agency chosen by the HMIS/CEP Committee to manage the Prioritization List, locally or for the entire CoC, and to serve as the point

of contact for the Coordinated Entry Process. The Coordinated Entry Administrator will be identified in each county's local addendum.

- **Diversion** – A strategy that prevents homelessness for people seeking shelter by helping them identify immediate alternate housing arrangements and, if necessary, connecting them with services and financial assistance to help them return to permanent housing. Diversion programs can reduce the number of families becoming homeless, the demand for shelter beds and the size of program prioritization lists. The difference between diversion and other permanent housing-focused interventions centers on the point at which intervention occurs. Prevention targets people at risk, and diversion targets people as they are applying for entry into shelter and rapid re-housing/permanent supporting housing targets people who are already homeless.
- **Literally Homeless (HUD Homeless Definition Category 1)** - An individual or family who lacks a fixed, regular, and adequate nighttime residence, meaning: (i) An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground; (ii) An individual or family living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, or local government programs for low income individuals); or (iii) An individual who is exiting an institution where he or she resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution (*24 CFR 578.3*)
- **Imminently at Risk of Homelessness (HUD Homeless Definition Category 2)** - An individual or family who will imminently lose their primary nighttime residence, provided that: (i) The primary nighttime residence will be lost within 14 days of the date of application for homeless assistance; (ii) No subsequent residence has been identified; and (iii) The individual or family lacks the resources or support networks, e.g., family, friends, faith-based or other social networks needed to obtain other permanent housing (*24 CFR 578.3*)
- **Fleeing domestic abuse or violence (HUD Homeless Definition Category 4)** - Any individual or family who: (i) Is fleeing, or is attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous or life-threatening conditions that relate to violence against the individual or a family member, including a child, that has either taken place within the individual's or family's primary nighttime residence or has made the individual or family afraid to return to their primary nighttime residence; (ii) Has no other residence; and (iii) Lacks the resources or support networks, e.g., family, friends, faith-based or other social networks, to obtain other permanent housing (*24 CFR 578.3*)
- **Homeless Management Information System (HMIS)** - The information system designated by NorCal CoC CA 516 and Dos Rios CoC CA 523 to comply with the

requirements of HUD used to record, analyze, and transmit client and activity data in regard to the provision of shelter, housing, and services to individuals and families who are experiencing homelessness or at risk of homelessness. HMIS Policies and Procedures and the required intake and Release of Information forms can be found on the NorCal CoC website:

<https://www.norcalunitedway.org/hmis>

- **HMIS Data Standards** - HMIS data standards have been established by the U.S. Department of Housing and Urban Development (HUD), the U.S. Department of Health and Human Services (HHS), and the U.S. Department of Veterans Affairs (VA) to allow for standardized data collection on homeless individuals and families across systems.
- **HMIS System Administrator** – The entity designated by the NorCal Continuum of Care to operate the Continuum’s HMIS on its behalf. The United Way of Northern California serves as the System Administrator for HMIS.
- **Housing Interventions** - Housing programs and subsidies; these include transitional housing, rapid re-housing, and permanent supportive housing programs, as well as permanent housing subsidy programs (e.g. Housing Choice Vouchers).
- **Local CEP (LCEP)** – At this time, the LCEP is the local, by county, entry system for persons needing assistance.
- **Local Prioritization Committee (LPC)**- Regional committees comprised of CoC, ESG or other funded agencies that come to the table to make and take referrals to/from the Prioritization List of eligible, high acuity individuals and families seeking housing interventions. LPC’s must adhere to priorities set forth by HUD and this policy.
- **No Wrong Door Approach** -Describes the experience of accessing housing assistance and the service system in a CoC from the client’s perspective and is a system that is designed so that the client only has to go one place for a housing referral to the appropriate housing assistance, if available. Currently, the No Wrong Door Approach will be utilized through each Local Prioritization Committee across the CoC.
- **Permanent Supportive Housing (PSH)** -Community-based housing without a designated length of stay. PSH means long-term permanent housing in which supportive services are provided to assist homeless persons with a disability to live independently.
- **Prioritization List** -A list generated by VI-SPDAT entry into the NorCal Homeless Management Information System (HMIS). Each LPC will receive access via HMIS to enter completed VI-SPDATs for inclusion on the list for purposes of LPC prioritization and housing placement if immediate placement is not available. All ESG and CoC funded agencies, and others participating in the CEP must make and take referrals off of this list for their housing programs if housing is not immediately available.
- **Program** – A specific set of services or a housing intervention offered by a provider.
- **Provider** – Organization that provides services or housing to people experiencing or at-risk of homelessness.

o Ex: Shasta County Health & Human Services (Provider) has the CalWORKs Housing

Supports Program (Program Name) and Rapid Re- Housing (Program Type)

- **Rapid Re-Housing (RRH)**-An intervention designed to help individuals and families exit homelessness as quickly as possible, return to permanent housing and achieve stability in that housing. Rapid re-housing assistance is offered without preconditions (such as employment, income, absence of criminal record or sobriety) and the resources and services provided are typically tailored to the unique needs of the household. The core components of a rapid re-housing program are housing identification and relocation, short and/or medium-term rental assistance and move-in assistance, case management and housing stabilization services.
- **Severity of Service Needs** - (a) For the purposes of Notice(CPD-16-11), this means an individual for whom at least one of the following is true:
 - a. History of high utilization of crisis services, which include but are not limited to, emergency rooms, jails, and psychiatric facilities; and/or
 - b. Significant health or behavioral health challenges, substance use disorders, or functional impairments which require a significant level of support in order to maintain permanent housing.
 - c. For youth and victims of domestic violence, high risk of continued trauma or high risk of harm or exposure to very dangerous living situations.
 - d. When applicable CoC's and recipients of CoC Program-funded PSH may use an alternate criteria used by Medicaid departments to identify high-need, high cost beneficiaries.

(b) Severe service needs as defined in paragraphs i.-iv. above should be identified and verified through data-driven methods such as an administrative data match or through the use of a standardized assessment tool and process and should be documented in a program participant's case file. The determination must not be based on a specific diagnosis or disability type, but only on the severity of needs of the individual. The determination cannot be made based on any factors that would result in a violation of any nondiscrimination and equal opportunity requirements, see 24 C.F.R. § 5.105(a)
- **Transitional Housing (TH)**-Housing to facilitate the movement of individuals and families experiencing homelessness into permanent housing within 24 months.
- **VI-SPDAT** – *Vulnerability Index-Service Prioritization Decision Assistance Tool* is a standardized assessment tool used in the CEP. The VI-SPDAT is a pre-screening, or triage tool, that is designed to be used by all providers within the CEP to quickly assess the health and social needs of people experiencing homelessness and match them with the most appropriate support and housing interventions that are available. A copy of the VI-SPDAT (single persons) and the VI-FSPDAT (families) can be found on the CoC's website:

<https://www.norcalunitedway.org/hmis>

Appendix B – Governing Documents

CoC Interim Rule

<https://files.hudexchange.info/resources/documents/CoCProgramInterimRule.pdf>

ESG Interim Rule

https://files.hudexchange.info/resources/documents/HEARTH_ESGInterimRuleandConPlanConformingAmendments.pdf

HUD CE Policy Brief

<https://files.hudexchange.info/resources/documents/Coordinated-Entry-Policy-Brief.pdf>

NorCal Balance of State Continuum of Care Responsibilities

<https://www.hudexchange.info/programs/coc/toolkit/responsibilities-and-duties/#coordinated-entry>

NorCal CoC HMIS Policies and Procedures

<https://www.norcalunitedway.org/hmis>

The following page(s) contain the backup material for Agenda Item: [County Administration](#)
Please scroll down to view the backup material.

Agenda Worksheet

Submit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular Time Requested: 5 Min Meeting Date: September 3, 2024

OR
Consent

Contact Person/Department: Elizabeth Nielsen Phone: 530-842-8012

Address: 1312 Fairlane Road, Suite 1

Person Appearing/Title: Elizabeth Nielsen

Subject/Summary of Issue:

At the request of Supervisor Haupt, County staff is presenting for Board consideration and approval of a resolution continuing the County's declaration of a wildfire emergency. If approved, this resolution will supersede and replace Resolution No. 21-118. The attached draft resolution provides updated information regarding wildfires, and firefighting activities, and makes specific requests to the United States Forest Service and the State of California to assist in efforts to reduce catastrophic wildfire in Siskiyou County.

Financial Impact:

NO	<input checked="" type="checkbox"/>	<i>Describe why no financial impact:</i>
YES	<input type="checkbox"/>	<i>Describe impact by indicating amount budgeted and funding source below</i>
Amount: _____		
Fund: _____	Description: _____	Org.: _____ Description: _____
Account: _____	Description: _____	
Local Preference: YES <input type="checkbox"/> NO <input type="checkbox"/>		
For Contracts – <i>Explain how vendor was selected:</i>		
Additional Information:		

Recommended Motion:

If the Board so desires, approve the resolution, which would supersede and replace Resolution No. 21-118.	
<p>Reviewed as recommended by policy:</p> <p>County Counsel _____</p> <p>Auditor _____</p> <p>Personnel _____</p> <p>CAO _____</p>	<p>Special Requests:</p> <p>Certified Minute Order(s) Quantity: _____</p> <p>Other: _____</p>

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

RESOLUTION NO. 21-118

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SISKIYOU CONTINUING ITS DECLARATION OF A WILDFIRE
EMERGENCY**

WHEREAS, catastrophic wildfire has become a significant issue in California, destroying property, homes, natural resources, and lives every year, and;

WHEREAS, on September 2nd, 2014, with passage of Resolution No. 14-154, the Siskiyou County Board of Supervisors ("Board") declared a state of emergency in Siskiyou County due to the actual and perceived threat of wildfire in California; and

WHEREAS, on December 10, 2019, with passage of Resolution No. 19-159, the Board confirmed the ongoing state of emergency in Siskiyou County due to the threat of wildfire in California; and

WHEREAS, on June 1, 2021 with passage of Resolution No. 21-77, the Board confirmed the ongoing state of emergency in Siskiyou County due to the threat of wildfire in California; and

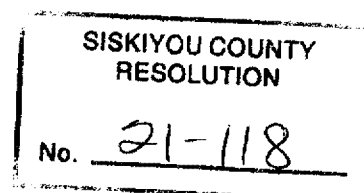
WHEREAS, this Resolution passed today, will repeal and replace Resolution No. 21-77; and

WHEREAS, the wildfire season is growing longer and progressively more destructive, with the 2020 wildfire season being the most destructive and deadly on record in California with a total of 9,639 fires, destroying an area of 4,397,809 acres, 4% of the states 100 million aces, and costing \$12.79 billion in damages and fire suppression, and;

WHEREAS, the July Complex, Red Salmon Complex, and LNU Complex, burned hundreds of thousand of acres each, and the August Complex burned one million acres, detailing the intensity of the fire season and the increasing length of fire season due to sparse rainfall and below-average snowpack, and;

WHEREAS, the Slater/ Devil Fire in Siskiyou County burned a combined 166,127 acres, destroying 440 structures, with a projected cost of \$53,679,525 in Long Term Recovery and additional fire suppression and mitigation; in the previous year, the Delta Fire in Shasta County threatened our southern County communities, including Dunsmuir, and caused major impacts to I-5 traffic and commerce; and in recent years many fires have impacted the environment, economy and lives for those who call Siskiyou County home, and;

WHEREAS, wildfire and the resulting smoke impacts people's health and decreases tourism; in the summer of 2020 in Siskiyou County, with an Air Quality Index (AQI) of over 400 daily and peaking at over 500, breathing air was equivalent to smoking



ten cigarettes a day leading to health issues for our residents with extremely unhealthy days from July to October, and;

WHEREAS, catastrophic wildfire affects Siskiyou County residents beyond those impacts listed above; public utilities, including Pacific Power, have had to adopt and implement plans to shut-off power during high wind and fire vulnerability events, and;

WHEREAS, Siskiyou County is home to more than 2.5 million acres of federally managed land, which is 62% of the total land in the County, and;

WHEREAS, the management of lands, particularly regarding forest protection and fuels reduction in National Forests is wholly inadequate, has long been ignored, and is significantly underfunded, placing Siskiyou County in significant peril and at great risk should a catastrophic wildfire occur, and;

WHEREAS, many of the areas burned in Siskiyou County were included in proposed projects by the United States Forest Service but were blocked by “environmental” appeals and lawsuits, and;

WHEREAS, millions of dead and decaying trees remain in national forests throughout the State due to a lack of forest management, and;

WHEREAS, the 2021 wildfire projection is predicting the worst fire season on record for Northern California, which is impacted by a Federal and State Declared Drought which will impact Siskiyou County drastically. Unlike previous years, the conditions that result in catastrophic wildfire have not improved, and catastrophic wildfire is still a top priority and cause for concern for the State of California, Siskiyou County, and citizens throughout the State, and;

WHEREAS, there continues to be a widely recognized extremely high risk of catastrophic wildfire in Siskiyou County with hotter drier conditions occurring earlier and, due to unnaturally heavy fuel loads and the early drying of vegetation, and;

WHEREAS, the conditions of local National Forests constitute an ongoing public concern, and;

WHEREAS, the County opposes managed fire response wherever the fire start is within the influence of a community at risk and thus, supports immediate fire suppression, and;

WHEREAS, the elected and appointed officials of both the State and the nation have an obligation to preserve public safety and protect the citizenry and their homes and businesses by ensuring that the landscape is as fire-resilient as possible and that firefighting efforts be as effective and as safe as possible for firefighters; and,

WHEREAS, the Siskiyou County Board of Supervisors calls for immediate measures to be taken to prevent imminent catastrophic wildfires.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Siskiyou County Board of Supervisors that there is an ongoing emergency due to the threat of wildfire in California. We continue to urge the Governor to take an active role at the state and federal level to demand that the United States Forest Service take action in California's federal forested land to do the prevention and maintenance work necessary to mitigate the ongoing and increasing risk of catastrophic wildfire.

PASSED AND ADOPTED by the Siskiyou County Board of Supervisors on August 10, 2021, by the following vote:

- AYES: Supervisors Criss, Kobseff, Valenzuela, Ogren and Haupt
- NOES: None
- ABSENT: None
- ABSTAIN: None



Ray A. Haupt, Chair
Siskiyou County Board of Supervisors

ATTEST:
LAURA BYNUM,
COUNTY CLERK

By Wendy Deiger
Deputy

RESOLUTION NO. _____

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SISKIYOU CONTINUING ITS DECLARATION OF A WILDFIRE
EMERGENCY**

WHEREAS, catastrophic wildfires have become a significant issue in California, destroying property, homes, natural resources, and lives every year, and

WHEREAS, on September 2nd, 2014, with the passage of Resolution No. 14-154, the Siskiyou County Board of Supervisors ("Board") declared a state of emergency in Siskiyou County due to the actual and perceived threat of wildfire in California, and

WHEREAS, on December 10, 2019, with the passage of Resolution No. 19-159, the Board confirmed the ongoing state of emergency in Siskiyou County due to the threat of wildfire in California, and

WHEREAS, on June 1, 2021, with the passage of Resolution No. 21-77, the Board confirmed the ongoing state of emergency in Siskiyou County due to the threat of wildfire in California, and

WHEREAS, on August 10, 2021, with the passage of Resolution 21-118, the Board confirmed the ongoing state of emergency in Siskiyou County due to the threat of wildfire in California, and

WHEREAS, this Resolution passed today, will supersede and replace Resolution No. 21-118, and

WHEREAS, wildfire seasons are growing longer and progressively more destructive, with wildfires throughout Siskiyou County over the last six years burning 1,091,777 acres, destroying 1,001 homes and structures, and taking the lives of 10 people, and

WHEREAS, the cost of wildfire in Siskiyou County over the last six years has been hundreds of millions of dollars in fire suppression, lost timber, and lost critical infrastructure, which directly impacts community lifelines, and

WHEREAS, the cost to our environment and wildlife, and the loss of lives cannot be measured, but has a significant impact on our communities, our economy and our rural county government, and

WHEREAS, wildfire and the resulting smoke impact people's health and decreases tourism; in the summer of 2020 in Siskiyou County, with an Air Quality Index (AQI) of over 400 daily and peaking at over 500, breathing air was equivalent to smoking ten cigarettes a day leading to health issues for our residents with extremely unhealthy days from July to October, and

WHEREAS, catastrophic wildfire affects Siskiyou County residents beyond those impacts listed above; public utilities, including Pacific Power, have had to adopt and implement plans to shut off power during high wind and fire vulnerability events, and

WHEREAS, Siskiyou County is home to more than 2.5 million acres of federally managed land, which is 62% of the total land in the County, and

WHEREAS, the management of lands, particularly regarding forest protection and fuels reduction in National Forests is wholly inadequate, has long been ignored, and is significantly underfunded, placing Siskiyou County and its residents in significant peril and at great risk should a catastrophic wildfire occur, and

WHEREAS, many of the areas burned in Siskiyou County were included in proposed projects by the United States Forest Service but were blocked by “environmental” appeals and lawsuits, and

WHEREAS, access to and on Forest Service roads is critical to the suppression of wildfires, however, Forest Service roads are frequently closed, and more often not maintained for many reasons, including budget limitations, and threats of lawsuit from activist groups, and

WHEREAS, water diversions to fill stock ponds are important in assisting to suppress wildfire, as was evident during the 2024 Shelly Fire when stock ponds were used by helicopters to draft from, and

WHEREAS, irrigated fields can assist in firefighting activities by providing a natural barrier to prevent wildfire spread, and

WHEREAS, the State Water Resources Control Board suspended Scott River irrigation curtailments during the Shelly Fire, however, the County is concerned that continued water curtailments will negatively impact efforts to suppress future wildfires, and

WHEREAS, acres that are curtailed are often interspersed with rural-residential and urban interface, and when curtailed these fallow fields and dry vegetation pose an imminent threat to the safety of homes and people, and

WHEREAS, as part of the Environmental Impact Statement that was developed for the Kidder Creek Orchard Camp Zone Change and Use Permit, the Forest Service modeled fire starts in Scott Valley along Highway 3, and

WHEREAS, the first scenario modeled fire behavior when lands are irrigated and the second scenario modeled fire behavior when lands are not irrigated, and the results demonstrated that there was a marginal threat of fire spread within the first three hours of the model run with irrigated fields, and there was a significant threat of fire spread, and threat to communities, within the first three hours of the model run with non-irrigated fields, and

WHEREAS, there continues to be a widely recognized extremely high risk of catastrophic wildfire in Siskiyou County with hotter drier conditions occurring earlier and, due to unnaturally heavy fuel accumulation and the early drying of vegetation, and

WHEREAS, the dense vegetation conditions of local National Forests constitute an ongoing public safety concern, and

WHEREAS, the County opposes managed fire response wherever the fire start and anticipated fire spread is within the influence of a community at risk and thus, supports immediate aggressive fire suppression, and

WHEREAS, the elected and appointed officials of both the State and the nation have an obligation to preserve public safety and protect the citizenry and their homes and

businesses by ensuring that the landscape is as fire-resilient as possible and that firefighting efforts are as effective and as safe as possible for firefighters, and

WHEREAS, the Siskiyou County Board of Supervisors calls for immediate measures to be taken to prevent imminent catastrophic wildfires.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Siskiyou County Board of Supervisors that there is an ongoing emergency due to the threat of wildfire in California.

BE IT FURTHER RESOLVED that the Board of Supervisors 1) urges the Forest Service to actively manage federal lands to be resilient to wildfire through prescribed fire, forest thinning, timber harvest, and the removal of fine fuels, and 2) urges the Forest Service to open closed roads, keep roads open, and maintain roads on a regular basis to aid in forest management activities, and in the suppression of wildfires.

BE IT FURTHER RESOLVED that the Board of Supervisors continues to urge the Governor to take an active role at the state and federal level to demand that the United States Forest Service take action in California’s federal forested land to do the prevention and maintenance work necessary to mitigate the ongoing and increasing risk of catastrophic wildfire. And, the Board urges the Governor to recognize the negative impacts water curtailments have on 1) the landscape, drying out broad swaths of vegetation in Siskiyou County and increasing its flammability, and 2) the suppression of wildfires, and terminate Executive Order N-7-22 as amended by Executive Order N-5-23.

PASSED AND ADOPTED by the Siskiyou County Board of Supervisors on September 3, 2024, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Michael N. Kobseff, Chair
Siskiyou County Board of Supervisors

ATTEST:
LAURA BYNUM,
COUNTY CLERK

By _____
Deputy

The following page(s) contain the backup material for Agenda Item: [General Services - Airports](#)
Please scroll down to view the backup material.

Agenda Worksheet

Submit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular Time Requested: 5 mins Meeting Date: 09/17/2024

OR

Consent

Contact Person/Department: Joy Hall, General Service Phone: 842-8220

Address: 190 Greenhorn Rd, Yreka CA 96097

Person Appearing/Title: Joy Hall, Director of General Service

Subject/Summary of Issue:

The Department of General Services to update the Board of Supervisors on all Siskiyou County Airport activities since our last presentation July 2, 2024.

Financial Impact:

NO Describe why no financial impact:

YES Describe impact by indicating amount budgeted and funding source below

Amount: _____

Fund: _____ Description: _____ Org.: _____ Description: _____

Account: _____ Description: _____

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information:

Recommended Motion:

For information and discussion only

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

The following page(s) contain the backup material for Agenda Item: [Community Development](#)
Please scroll down to view the backup material.

Agenda WorksheetSubmit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097Regular Time Requested: 1 minute Meeting Date: September 17, 2024

OR

Consent Contact Person/Department: Rick Dean, CDD Phone: 530-841-2100Address: 806 S. Main Street, Yreka, CA 96097Person Appearing/Title: Community Development Director**Subject/Summary of Issue:**

An RFP (\$650,000.00 maximum cap) was posted by the Community Development Department seeking hazard tree removal services in response to the damage that resulted from the 2023 Head Fire. Three (3) bid proposals were received in response to the RFP. After deliberation, planning staff determined that Anvil Builders, Inc. was the lowest responsive bidder.

Staff respectfully requests that the Board of Supervisors award the contract to the lowest bidder, Anvil Builders Inc., in an amount not to exceed \$444,444.44 for hazard tree removal services for properties involved in the 2023 Head Fire, located near Scott Bar, CA.

Financial Impact:NO Describe why no financial impact:YES Describe impact by indicating amount budgeted and funding source below

Amount:	<u>444,444.44</u>				
Fund:	<u>2114</u>	Description :	<u>Environmental Health</u>	Org.:	<u>401014</u> Description: _____
Account:	<u>723000</u>	Description	<u>Professional</u>		
Activity Code:	<u>2078</u>	Description	<u>Head Fire 23/24</u>		

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information:

Recommended Motion:

Staff respectfully requests that the Board of Supervisors award the contract to Anvil builders in an amount not to exceed \$444,444.44 for hazard tree removal services for properties involved in the 2023 Head Fire. That the County Administrator be authorized and directed to sign and execute the contract and all required project documents to finalize the contract.

Reviewed as recommended by policy:

County Counsel	_____
Auditor	_____
Personnel	_____
CAO	_____

Special Requests:

Certified Minute Order(s) Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be

submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

Revised 8/09/2021

AGREEMENT FOR HEAD FIRE HAZARD TREE REMOVAL SERVICES

THIS AGREEMENT (“Agreement”) is made and entered into this 17th day of September 2024, by and between the County of Siskiyou , a political subdivision of the State of California, (“County”), and Anvil Builders, Inc. (“Contractor”), pursuant to the following terms and conditions.

1. TERM

The term of this Agreement shall commence on the date first hereinabove written and shall continue until all authorized work is approved by County or January 1, 2028, whichever is earlier.

2. SERVICES

Contractor shall perform hazard tree removal services on parcels affected by the Head Fire as described in EXHIBIT A - Scope of Work, and EXHIBIT A.1 - Special Provisions, which is attached hereto and incorporated herein by reference. Contractor shall provide all staffing and materials necessary to perform the Scope of Work.

3. COMPENSATION

Contractor shall only be compensated for actual services performed in a total amount not to exceed Four Hundred Forty Four Thousand Four Hundred Forty Four Dollars and Forty Four Cents (\$444,444.44) as set forth in Exhibits “A”, “A1” and “B”, which are attached hereto and incorporated by reference. In the event that a property owner disenrolls from the Hazard Tree Removal program, Contractor shall only be compensated for actual work completed on the parcel, prior to the property owner’s disenrollment from the program. If Contractor has completed all hazard tree removal services required under this Agreement, and County has compensated Contractor for all work actually performed, any unspent funds remaining from the initial \$444,444.44 shall remain with the County or be returned to the State for use on future wildfire hazard tree removal projects. County shall pay Contractor within thirty (30) days of receipt of an approved invoice. In the event payments equal or exceed the “not to exceed” amount of \$444,444.44, Contractor shall complete all services required under this Agreement without further compensation or cost reimbursement.

4. INSURANCE

Contractor shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by Contractor, its agents, representatives, or employees.

A. MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

- (1) Commercial General Liability (CGL): Must have combined limit of no less than \$5,000,000.00.
- (2) Automobile Liability: Must have combined limit of no less than \$3,000,000.00.
- (3) Workers' Compensation insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with a limit of no less than \$3,000,000 per accident for bodily injury or disease.
- (4) Professional Liability (Errors and Omissions): Insurance appropriate to Contractor's profession, with a limit of no less than \$2,000,000 aggregate.

If Contractor maintains broader coverage and/or higher limits than the minimums shown above, County requires and shall be entitled to the broader coverage and/or higher limits maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to County.

B. OTHER INSURANCE PROVISIONS

The insurance policies are to contain, or be endorsed to contain, the following provisions:

- (1) Additional Insured Status: County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10 and CG 20 37 forms if a later edition is used).
- (2) Primary Coverage: For any claims related to this Agreement, Contractor's insurance coverage shall be primary insurance with respect to Contractor's negligent performance of the services as respects County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by County, its officers, officials, employees, or volunteers shall be excess of Contractor's insurance and shall not contribute with it.
- (3) Notice of Cancellation: Each insurance policy required above shall state that coverage shall not be canceled, except with at least thirty (30) calendar days' notice to County.

- (4) Waiver of Subrogation: Contractor hereby grants to County a waiver of any right to subrogation which any insurer of said Contractor may acquire against County by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not County has received a waiver of subrogation endorsement from the insurer.
- (5) Deductibles and Self-Insured Retentions: Any deductibles or self-insured retentions must be declared to and approved by County. County may require Contractor to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- (6) Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to County.
- (7) Verification of Coverage: Contractor shall furnish County with original certificates and amendatory endorsements, or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive Contractor's obligation to provide them. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.
- (8) Subcontractors: Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that County is an additional insured on insurance required from subcontractors.

Special Risks or Circumstances: County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

5. HOLD HARMLESS/INDEMNIFICATION

To the fullest extent permitted by law, Contractor shall hold harmless, defend at its own expense, and indemnify County, its officers, employees, agents, and volunteers, against any and all liability, claims, losses, damages, or expenses, including reasonable attorney's fees, arising from all negligent or willful acts or omissions of Contractor or its officers, agents, or employees in

rendering services under this Agreement; excluding however such liability, claims, losses, damages, or expenses arising from County's sole negligence or willful acts.

6. INDEPENDENT CONTRACTOR

It is the expressed intention of the parties that Contractor is an independent contractor and not an employee, agent, joint venturer or partner of County. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between County and Contractor or any employee or agent of Contractor. Both parties acknowledge that Contractor is not an employee for state or federal tax purposes. Contractor shall retain the right to perform services for others during the term of this Agreement.

7. PUBLIC EMPLOYEES RETIREMENT SYSTEM (CALPERS)

In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement is determined by a court of competent jurisdiction or the Public Employees Retirement System (CalPERS) to be eligible for enrollment in CalPERS as an employee of County, Contractor shall indemnify, defend, and hold harmless County for the payment of any employee and/or employer contributions for CalPERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of County.

8. STATE AND FEDERAL TAXES

As Contractor is not County's employee, Contractor is responsible for paying all required state and federal taxes. In particular:

- a. County will not withhold FICA (Social Security) from Contractor's payments;
- b. County will not make state or federal unemployment insurance contributions on behalf of Contractor;
- c. County will not withhold state or federal income tax from payment to Contractor;
- d. County will not make disability insurance contributions on behalf of Contractor;
- e. County will not obtain workers' compensation insurance on behalf of Contractor.

9. AUDITS AND INSPECTIONS

Contractor shall at any time during business hours, and as often as County may deem necessary, make available to County for examination all of its records and data with respect to the matters covered by this Agreement. Contractor shall, upon the request of County, permit County to audit and inspect all of such records and data necessary to ensure Contractor's compliance with the terms of this Agreement. If compensation to be paid by County under this Agreement exceeds Ten Thousand Dollars (\$10,000), Contractor shall be subject to the examination and audit of the California State Auditor, as provided in Government Code section 8546.7, for a period of three

(3) years after final payment under this Agreement. This section survives the termination of this Agreement.

10. ASSIGNMENT

It is understood and agreed that this Agreement contemplates personal performance by Contractor and is based upon a determination of its unique personal competence and experience and upon its specialized personal knowledge. Assignments of any or all rights, duties or obligations of Contractor under this Agreement will be permitted only with the express written consent of County.

11. NOTICE

Any and all notices, reports or other communications to be given to County or Contractor shall be given to the persons representing the respective parties at the following addresses:

CONTRACTOR:

Alan Guy
Anvil Builders, Inc.
1550 Park Ave
Emeryville, CA 94608

COUNTY:

Rick Dean, Director
Siskiyou CDD
806 S. Main Street
Yreka, CA 96097

12. COMPLIANCE

Contractor shall comply with all federal, state and local laws, codes, ordinances and regulations applicable to Contractor’s performance under this Agreement, including, but not limited to, laws related to prevailing wages. Specifically, Contractor shall not engage in unlawful employment discrimination, including, but not limited to, discrimination based upon a person’s race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship or sexual orientation, as prohibited by state or federal law.

13. PUBLIC RECORDS ACT

Contractor is aware that this Agreement and any documents provided to County may be subject to the California Public Records Act and may be disclosed to members of the public upon request. It is the responsibility of Contractor to clearly identify information in those documents that it considers to be confidential under the California Public Records Act. To the extent that County agrees with that designation, such information will be held in confidence whenever possible. All other information will be considered public.

14. ENTIRE AGREEMENT AND MODIFICATION

This Agreement contains the entire agreement of the parties relating to the subject matter of this Agreement and supersedes all prior agreements and representations with respect to the subject matter hereof. This Agreement may only be modified by a written amendment hereto, executed

by both parties. If there are exhibits attached hereto, and a conflict exists between the terms of this Agreement and any exhibit, the terms of this Agreement shall control.

15. ENFORCEABILITY AND SEVERABILITY

The invalidity or enforceability of any term or provisions of this Agreement shall not, unless otherwise specified, affect the validity or enforceability of any other term or provision, which shall remain in full force and effect.

16. TERMINATION AND RIGHTS UPON TERMINATION

- A. This Agreement may be terminated upon mutual written consent of the parties, or as a remedy available at law or in equity. In the event of the termination of this Agreement, Contractor shall be entitled to compensation for services performed acceptably up to the effective date of termination as set forth in EXHIBIT B.

- B. Either party may terminate this Agreement for convenience upon thirty (30) calendar days' written notice to the other party. Upon termination for convenience, Contractor shall be entitled to compensation for services performed acceptably up to the effective date of termination, as set forth in EXHIBIT B.

- C. Should Contractor default in the performance of this Agreement or materially breach any of its provisions, County, at its option, may terminate this Agreement by giving written notification to Contractor. The termination date shall be the effective date of the notice. For the purposes of this subsection, default or material breach of this Agreement shall include, but not be limited to, any of the following: failure to perform required services in a timely manner, willful destruction of County property, dishonesty, or theft.

- D. If County terminates this Agreement for default or material breach, then Contractor shall be liable for any reasonable costs in excess of the Agreement amount incurred by County in order to complete EXHIBIT A - Scope of Work. In addition, Contractor understands and agrees that County may, in County's sole discretion, refuse to pay Contractor for that portion of Contractor's services which were performed by Contractor prior to the termination date and which remain unacceptable to County as of the termination date.

17. NO WAIVER

The failure to exercise any right to enforce any remedy contained in this Agreement shall not operate as to be construed to be a waiver or relinquishment of the exercise of such right or remedy, or of any other right or remedy herein contained.

18. DISPUTES

Should it become necessary for a party to this Agreement to bring an action in connection with this Agreement, the prevailing party in any such action shall be entitled to reimbursement for all expenses so incurred, including reasonable attorney's fees. It is agreed by the parties hereto that

unless otherwise expressly waived by them, any action brought to enforce any of the provisions hereof or for declaratory relief hereunder shall be filed and remain in a court of competent jurisdiction in the County of Siskiyou, State of California.

19. CAPTIONS

The captions of this Agreement are for convenience and reference only and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

20. NUMBER AND GENDER

In this Agreement, the neutral gender includes the feminine and masculine, the singular includes the plural, and the word “person” includes corporations, partnerships, firms or associations, wherever the context so requires.

21. MANDATORY AND PERMISSIVE

“Shall” is mandatory. “May” is permissive.

22. SUCCESSORS AND ASSIGNS

All representations, covenants and warranties specifically set forth in this Agreement, by or on behalf of, or for the benefit of any or all of the parties hereto, shall be binding upon and inure to the benefit of such party, its successors and assigns.

23. COUNTERPARTS/ELECTRONIC, FACSIMILE, AND PDF SIGNATURES

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (“CUETA”), Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Agreement. The parties further agree that the electronic signatures of the parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA, as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

24. OTHER DOCUMENTS

The parties agree that they shall cooperate in good faith to accomplish the object of this Agreement and, to that end, agree to execute and deliver such other and further instruments and documents as may be necessary and convenient to the fulfillment of these purposes.

25. CONTROLLING LAW

The validity, interpretation and performance of this Agreement shall be controlled by and construed under the laws of the State of California.

26. AUTHORITY

Each party and each party's signatory warrant and represent that each has full authority and capacity to enter into this Agreement in accordance with all requirements of law. The parties also warrant that any signed amendment or modification to this Agreement shall comply with all requirements of law, including capacity and authority to amend or modify this Agreement.

27. NEGOTIATED AGREEMENT

This Agreement has been arrived at through negotiation between the parties. Neither party is to be deemed the party which prepared this Agreement within the meaning of California Civil Code section 1654. Each party represents and warrants that in executing this Agreement it does so with full knowledge of the rights and duties it may have with respect to the other party. Each party also warrants and represents that it has received independent legal advice from its attorney with respect to the matters set forth in this Agreement and the rights and duties arising out of this Agreement, or that such party willingly foregoes any such consultation.

28. NO RELIANCE ON REPRESENTATIONS

Each party warrants and represents that it is not relying and has not relied upon any representation or statement made by the other party with respect to the facts involved or its rights or duties. Each party understands and agrees that the facts relevant, or believed to be relevant to this Agreement, have been independently verified. Each party further understands that it is responsible for verifying the representations of law or fact provided by the other.

29. WARRANTY

County has relied upon the professional ability and training of Contractor as a material inducement to enter into this Agreement. Contractor hereby warrants that all work shall be performed in accordance with generally accepted professional practices and standards as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of Contractor's work by County shall not operate as a waiver or release.

30. FUNDING AVAILABILITY

It is mutually agreed that if the County budget of the current fiscal year and/or any subsequent fiscal year covered under this Agreement does not appropriate sufficient funds for this Agreement, this Agreement shall terminate and be of no further force and effect upon the day notice is provided by County to Contractor of such event. Upon termination of this Agreement, County shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement except for services rendered prior to such termination and

Contractor shall not be obligated to perform any provisions of this Agreement. Contractor's assumption of risk of possible non-appropriation is part of the consideration for this Agreement. County budget decisions are subject to the discretion of the Board of Supervisors. If funding for any fiscal year is reduced or deleted by the County budget for purposes of this Agreement, the County shall have the option to either cancel this Agreement with no liability occurring to the County, except County must reimburse Contractor for services rendered prior to such reduction or modification of the County budget or offer an amendment to this Agreement to Contractor to reflect the reduced amount.

31. ORDER OF PRECEDENCE

In the event of conflict or inconsistency between the articles, exhibits, attachments, specifications or provisions that constitute this Agreement, the following order of precedence shall apply: Agreement (this document); EXHIBIT A – Scope of Work; EXHIBIT B – Budget Detail and Payment Provisions; EXHIBIT A.1 – Special Provisions; EXHIBIT D- RFP and Winning Bid Proposal; EXHIBIT C – Required FEMA Contract Clauses.

“SIGNATURES TO FOLLOW”

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the dates set forth below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

CONTRACTOR: Anvil Builders Inc.

Date: _____

Alan Guy, President

Date: _____

Richard J. Leider, Secretary

License No.: 952883

(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. 27-3264836

COUNTY OF SISKIYOU

Angela Davis, County Administrator (Date)

APPROVED AS TO LEGAL FORM:

Natalie E. Reed, County Counsel (Date)

APPROVED AS TO ACCOUNTING FORM:

Fund 2114 Org 401014 Account 723000 ACT 2078

If not to exceed, include amount not to exceed: \$444,444.44

Encumbrance number (if applicable):

Diane Olson, Auditor-Controller (Date)

APPROVED AS TO INSURANCE REQUIREMENTS:

Hayley Hudson, Risk Management (Date)

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EXHIBIT A – Scope of Work

ANVIL BUILDERS, INC. (hereinafter referred to as “Contractor”, “Hazard Tree Removal Services Contractor”, or “HTRS Contractor”) shall provide Hazard Tree Removal Services to Siskiyou County (hereinafter referred to as the “County”) as described herein.

The Contract Manager during the term of this Agreement will be:

Mailing Address

Community Development Department
806 South Main Street
Yreka, CA 96097

RFP Contact

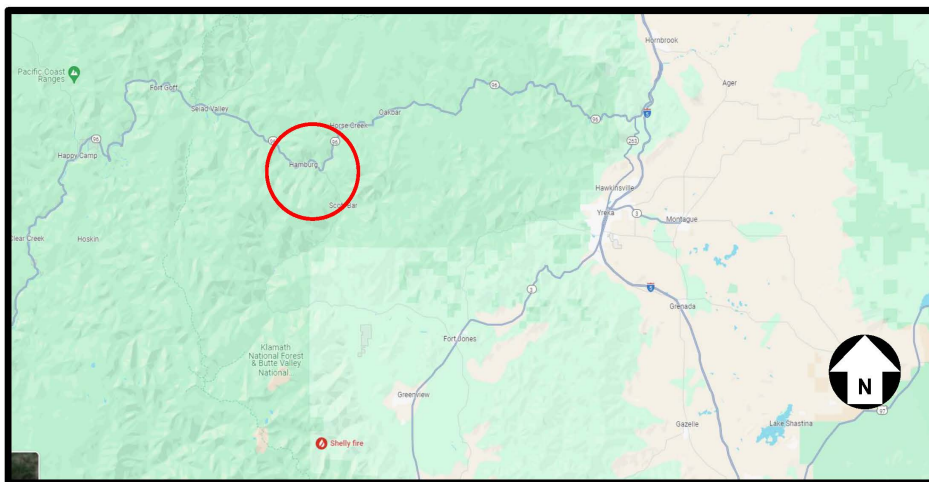
Rick Dean, Director
Email: planning@co.siskiyou.ca.us
Phone: (530) 841-2100
Fax: (530) 841-4076

1. Introduction

The Head fire occurred on August 15, 2023. The Head Fire occurred near Hamburg on Highway 96. The area is 30 miles west of Yreka, and about 35 miles west of the Highway 96/Interstate 5 intersection, within Siskiyou County. The worksite is in wooded terrain, moderate to steep slopes, combination of semi-paved and dirt roads, located adjacent to the Klamath National Forest.

Siskiyou County is in Northern California. More information on Siskiyou County and the Head Fire is available on the Internet.

Head Fire Regional Site Map



The Head Fire in Siskiyou County destroyed a significant quantity of structures and damaged many trees, which now pose a hazard. The County of Siskiyou will manage the coordinated

removal of hazard trees by implementing a county-led hazard tree removal program. This Agreement aims to provide hazard tree removal services in Siskiyou County.

The response to and recovery from these fires will be managed according to the Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS). All work under this agreement will be achieved in accordance with the Incident Command System (ICS). The County of Siskiyou will stand up an Incident Management Team (IMT). The Contractor should be familiar with all relevant components of the ICS, including Incident Action Plans (IAPs), Incident Action Planning Process, and ICS organizational charts. An Incident Action Plan is a written plan that sets forth the incident objectives and reflects the tactics necessary to manage an incident during an operational period. The Contractor will be expected to actively participate in the ICS process, including at Tactics and Planning Meetings and through the development of IAPs.

The sample titles of the Incident Management Team member positions are listed below. They are used throughout this Agreement for bid, evaluation, and identification purposes and may vary based on the specifics of this incident.

Using different titles, as Siskiyou County dictates, shall not affect the required qualifications or rates of the various Contractor staff.

Incident Management Team Titles	
Incident Commander	
Operations Section Chief	
Planning Section Chief	
Finance Section Chief	
Environmental Group Supervisor	
Health & Safety Supervisor	

2. Order of Operations

The Hazard Tree Removal Services provided by this RFP shall follow a sequenced, systematic approach to removing debris from each property, as described in more detail in EXHIBIT A.1 – Special Provisions. HTRS Contractor shall work simultaneously with a separate contractor hired by Siskiyou County to perform Assessment and Monitoring Services, referred to as “Siskiyou County’s A&M Contractor” or “A&M Contractor.”

Prior to Work (As Applicable)

1. Prepare Site-Specific Health and Safety Plans
2. Prepare Hazard Tree Removal Work Plans to be approved by the IMT

3. Review the Environmental Protection Plan, file appropriate environmental permits and timber harvest documents, and develop Environmental Work Plans
4. Identify, prepare required documentation for, and secure applicable permits for temporary facilities and end-use facilities, to be approved by the County
5. Train project personnel
6. Conduct Hazard Tree Removal Pre-Work Inspection (“360 Site Walk”) with the A&M Contractor on all properties prior to any work commencing
7. Fell and remove “danger trees” that are preventing hazard tree removal operations
8. Remedy any nonconforming work identified by the A&M Contractor during the Hazard Tree Removal Interim Site Walk
9. Remedy any nonconforming work identified by the Operations Section Chief (OSC) or designee during the Hazard Tree Removal Final Site Walk

3. Contractor Tasks and Responsibilities

The Incident Management Team (IMT) will manage the operation in the field and operate under the Incident Command System (ICS). Through Work Orders and Incident Action Plans, Siskiyou County will direct the HTRS Contractor when and where these services are necessary. No work shall occur without a written and executed Work Order or Incident Action Plan.

The IMT will generally provide specific work assignments to the HTRS Contractor through Incident Action Plans (IAP). The IMT will identify incident objectives for the next operational period through the incident action planning process. HTRS Contractor may provide input and recommendations on incident objectives prior to execution of the IAP. HTRS Contractor is responsible for completing all work specified in the IAP within the timeframe identified in the IAP. The HTRS Contractor shall complete all work assignments on parcels and/or segments of the public right of way identified in executed IAPs or executed Work Orders to the satisfaction of the County.

Prior to Beginning Work the HTRS Contractor shall complete the following tasks:

Site-Specific Health and Safety Plan

The HTRS Contractor shall, at all times, operate equipment and perform labor safely and professionally to ensure the safety of its employees and the public.

The HTRS Contractor shall prepare a site-specific health and safety plan (H&SP). The H&SP shall address the hazards described in the Scope of Work and the Special Provisions. HTRS Contractor shall designate eating areas and supply hand and eye washing stations and mobile sanitary facilities for each project site.

Contractor shall comply with all Cal/OSHA requirements specific to worker safety. The HTRS Contractor shall at all times be responsible for the protection of its employees, subcontractors, and members of the public impacted by the operation. A review of the HTRS Contractor's H&SP by County staff shall in no way relieve the HTRS Contractor of responsibility for compliance with all Federal, State, and local laws pertaining to health and safety.

The HTRS Contractor's Project Manager and the assigned Safety Manager (can be the same person) shall be within the operational area whenever work is being performed unless otherwise authorized by the County.

Prior to site entry, the HTRS Contractor shall ensure that:

All personnel have been properly trained and briefed on hazards and procedures for the site to be entered.

Equipment and materials are on-hand to complete the work safely and efficiently. Proper site access authorization has been obtained.

Proposed operation employees have read and signed the H&SP.

All site superintendents shall have appropriate experience to perform their respective tasks.

Environmental Protection Plan (As Applicable)

The County will prepare an Environmental Protection Plan (EPP), developed to ensure that hazard tree removal functions are compliant with applicable local, State, and Federal laws, International Treaties, regulations, Executive Orders, statutes, permits, and policies not waived per the Proclamation, as agreed upon by the Secretaries of the California Environmental Protection Agency (CalEPA) and California Natural Resources Agency (CNRA) including, but not limited to, the California Environmental Quality Act, AB-52 Tribal Consultation, California Forest Practice Rules, the Federal National Environmental Policy Act (NEPA), Endangered Species Act Section 7, and National Historic Preservation Act Section 106 requirements. The EPP presents Best Management Practices (BMPs) and Avoidance and Minimization Measures

(AMMs), respectively, for compliance with applicable state and federal environmental laws and regulations to expedite disaster recovery. HTRS Contractor shall implement the BMPs and AMMs described in the EPP throughout the Operation.

Forest Practice Rules Requirements

Timber Harvest Documents

The HTRS Contractor, as the Licensed Timber Operator (LTO), shall be responsible for reviewing, signing, and implementing Timber Harvest Plan Exemptions, drafted by the A&M Contractor's Registered Professional Forester (RPF).

Hazard Tree Removal Work Plans

The HTRS Contractor shall submit a Hazard Tree Removal Work Plan (HTRWP) to the IMT describing its proposed approach for hazard tree removal operations in specific areas of the County as directed by the IMT. The IMT may direct that a single HTRWP be submitted for the entire Operation or that individual HTRWPs be submitted for specific geographic areas.

The HTRWP shall include a description of proposed means and methods, including types of equipment to be used. Listing of all proposed crews, including the specific number of personnel and pieces of equipment to be assigned to each crew. Listing of any proposed Temporary Log Storage and Processing Site (TLSPS), and site plans for any proposed sites as described in the Special Provisions. Listing of proposed end-use facilities. Description of current engagement with CAL FIRE regarding Forest Practice Rules compliance.

Water Source (As Applicable)

The HTRS Contractor shall obtain any necessary water use permits, comply with permit conditions, and monitor water usage from hydrants using a meter or other required and approved method of tracking water usage. The Contractor shall pay connection fees, water meter fees, and use fees charged by water purveyors.

Secure Lodging (As Applicable)

Bidders may consider lodging options, including, but not limited to, commuting, establishing a housing base camp, using trailers, leasing dormitory space, and maximizing the hiring of local staff and subcontractors that will not require lodging. Contractor shall bear the cost of such lodging choice. Any temporary facility established by the Contractor must be approved in advance by the IMT and comply with all local permitting and environmental requirements. Further, Contractor shall maintain records of all costs incurred for operating any such temporary housing facility (such as invoices, purchase orders, and receipts), and provide these records to Siskiyou County upon request. This documentation must sufficiently allow for the cost of operating a temporary housing facility to be segregated from other operational costs and shall include a summary spreadsheet clearly showing these costs.

Identify Material Disposal and Recycling Options (As Applicable)

The HTRS Contractor shall identify all material disposal and recycling facilities used during hazard tree removal, subject to approval by Siskiyou County. Contractor shall be responsible for coordination with all landfills, including fulfillment of waste characterization requirements.

Identify and Establish Temporary Facilities (As Applicable)

The HTRS Contractor shall identify and establish temporary facilities. A temporary facility is any facility established by the HTRS Contractor (or any subcontractor of the HTRS Contractor) during the course of this agreement for the purpose of supporting work conducted under this agreement. Temporary facilities include, but are not limited to, equipment staging areas, Temporary Log Storage, and Processing Sites, and basecamps. Before use, all temporary facilities must go through the Cal OES Environmental and Historic Preservation (EHP) review processes and/or local environmental permit review.

When requesting a new temporary facility, the HTRS Contractor shall provide a Site-Specific Plan, which includes:

1. Address/Location
2. Aerial map with topographical features that illustrates property boundaries and land uses
A description of the site A description of all uses and impacts, including if heavy equipment will be stored there, utility tie-ins, etc.
3. A description of necessary Best Management Practices to be deployed.

Required Truck Inspections

The HTRS Contractor shall have all operational trucks (including low beds, tree removal trucks, chip trucks, water tenders, tow trucks, street sweepers, and other commercially licensed vehicles used on the project) inspected by A&M Contractor's DOT truck inspectors prior to use on the operation. After each 30-day period, 10% of the commercial trucks (as selected by Siskiyou County or it's A&M Contractor) will be re-inspected per DOT Level 1 requirements.

Mobilization Responsibility

The HTRS Contractor shall mobilize each Hazard Tree Removal Crew to the project site, including all personnel, equipment, supplies, portable restrooms, hand sanitation stations, maintenance crews, water tenders/buffalos, haul trucks, overhead/management personnel, and support crews for the duration of the project.

Training Requirements

Health and Safety

The HTRS Contractor's health and safety officer and supporting team shall provide health and safety training for all incoming hazard tree removal crews prior to their being deployed into the field.

4. Hazard Tree Removal Overview

The purpose of the Hazard Tree Removal operation is to protect the general public, public infrastructure on public properties, public right-of-ways, and other areas approved by the County.

The HTRS Contractor shall transfer ownership of the tree materials to the end-use facility. The HTRS Contractor shall comply with all applicable Forest Practice Rules.

Hazard trees shall not be felled into or dragged through debris fields or active soil sampling decision units. As directed by the IMT, this may result in the hazard tree removal function being completed after the confirmation soil sampling process is complete on a parcel if hazard trees cannot be felled and removed without disturbing the sampling footprints. Alternatively, the Functions may be completed concurrently if they will not negatively impact one another.

Contractor's failure to perform any Hazard Tree task(s), as set forth below, shall render the Contractor ineligible for Hazard Tree unit compensation (for example, use of unpermitted end use facilities, use of unapproved equipment, or unapproved work).

Specific Tasks Pre-Inspection

1. Follow the Public Agency, Public, and Private Utility Right of Way Exemption requirements under the Forest Practice Rules and any local ordinances that specifically address hazard tree recovery efforts.
2. Conduct pre-inspection tasks, to include:
 - a. Verify clear access to trees on each assigned property prior to sending Hazard Tree Removal Crews to the assigned property.
 - b. Determine if any trees require specialty equipment for removal and notify the Operations Section Chief (OSC) or designee prior to sending Tree Removal Crews to the assigned property
 - c. Identify and notify the OSC or designee if there are watercourses that either need to be crossed to access a property or are near any trees to be removed on a property for which the IMT has received a valid ROE.

Felling and Removal

Conduct all-hazard tree felling and removal tasks, as described in *Exhibit A.1 – Special Provisions*. Conduct pre-work walk (360 site walks) with A&M Contractor, as described in the Special Provisions. Provide reasonable access to the A&M Contractor to perform their tasks, as specified in the Special Provisions or as otherwise directed by County. Provision of this reasonable access may impact the HTRS Contractor’s operational efficiency. Document and mark all downed hazard trees, timber, or other woody material on-site prior to the start of hazard tree felling, such as material resulting from utility line clearance operations or work conducted by the landowner. HTRS Contractor is not responsible for removing this material but is responsible for handling and relocating it on-site as required to fell, process, and remove eligible hazard trees.

Fell, process, and remove all hazard trees, as specified in Special Provisions. As described in the Special Provisions, felling, processing, and removing hazard trees must be conducted as part of a singular operation rather than multiple discrete steps, unless otherwise authorized by County. Depending on the voltage, all trees will be felled within the public utility prescribed distances from a public utility power pole or power line.

Apply erosion control to the site as necessary to comply with California Forest Practice rules, permit(s) requirements, the EPP, best management practices, industry practices, and the directions of the IMT. Erosion control methods must be appropriate for site conditions. If requested by the IMT, HTRS Contractor shall provide evidence as to why the proposed erosion control method is appropriate for the site based on the above-listed criteria. Methods may include the application of chipped slash, lop and scatter, water breaks, or slash packs. Wood chips should not be used on slopes, especially near watercourses. When wood chips are used, the wood chips should be produced in a manner that keeps the material long and fibrous such that it binds together. The IMT or A&M Contractor’s Registered Professional Foresters may provide specific direction on a site-by-site basis.’ If wood chips are used, the depth shall not exceed two (2) to three (3) inches.

No removal of stumps or roots unless authorized by the County. Cut stumps flush (within 6-inches) to the existing terrain surface.

The HTRS Contractor shall minimize ground surface disturbances as part of the hazard tree removal function. Tree access road building is prohibited unless authorized by the County in writing, prior to construction.

In some instances, the HTRS Contractor may be directed to leave a felled tree(s) and limbs on the property on which they were felled. In these instances, the HTRS Contractor agrees not to recover any credits for hazard tree wood material, or any other wood material left behind on the site. If the HTRS Contractor believes unmarked trees must be removed for marked trees to be safely felled and/or removed, the Operations Section Chief (OSC) or designee must pre-approve its removal. The tree would be documented as an “incidental tree” prior to tree felling at the OSC’s direction. The HTRS Contractor will then be allowed to remove such “incidental trees” at

the HTRS Contractor's cost without additional compensation. Once all on-site work, including hazard tree felling, processing, removal, and application of erosion control, is complete, the A&M Contractor and the Hazard Tree Removal Crew will conduct the Hazard Tree Removal Interim Site Walk as described in the Special Provisions. If any remaining or non-compliant work is identified during the Interim Site Walk, the Hazard Tree Removal Crew shall immediately remedy it. Once the Interim Site Walk is complete, the Hazard Tree Removal Crew shall mobilize to the next scheduled parcel.

After the Hazard Tree Removal Crew's mobilization, the OSC or designee shall conduct the Hazard Tree Removal Final Site Walk. The Hazard Tree Removal Final Site Walk is an inspection requirement to ensure that all work meets the standards of the Agreement and the Special Provisions. If the OSC or designee identifies any nonconforming work during the Hazard Tree Removal Final Site Walk, the HTRS Contractor shall promptly remedy the deficiency to the OSC's satisfaction.

Process, Hauling, and End Use Facilities

The HTRS Contractor is responsible for transporting all hazard trees to an IMT-approved end-use facility. HTRS Contractor may identify, establish, and operate one or more Temporary Log Storage and Processing Site (TLSPS) if pre-approved by the IMT. A TLSPS is any area where hazard trees, timber, or other woody material is stored, staged, handled, or processed after being removed from the parcel where the hazard tree was rooted.

Prior to establishing any TLSPS, the HTRS Contractor must submit a written request to the IMT and a site plan describing the proposed site and its operations, as described above (see "Identify and establish temporary facilities"). The Special Provisions also provide additional information on this process.

The HTRS Contractor shall develop and execute lease agreements for TLSPS used to fulfill this Agreement. Copies of executed lease agreements shall be provided to County. Any subsequent changes to executed lease agreements shall also be provided to County.

The HTRS Contractor may operate or establish end-use facilities to complete the work required under this Agreement. All end-use facilities operated or established by the HTRS Contractor must have all applicable permits and be in compliance with local, state, and federal requirements regulating such facilities prior to commencing operation as an end-use facility.

County requests that all wood materials from this Operation be reused as lumber, firewood, energy generation, wood chips, mulch, or other environmentally friendly uses that encourage reuse. In the event wood materials cannot be delivered to a higher best use facility, wood material may be delivered to a landfill at County's sole discretion and only with written approval

from County. The HTRS Contractor may not under any circumstance burn wood, such as by a curtain burner.

To utilize landfills, the following process shall be followed:

1. HTRS Contractor documents, in writing, the necessity for landfill(s) and the reason why HTRS Contractor cannot use the higher best use facility and makes a request for landfill use to the Finance Section Chief.
2. Finance Section Chief notifies County.
3. If County approves landfill use, the Finance Section Chief informs the IMT. HTRS Contractor, with OSC or OSC designee, contacts the local Regional Water Quality Control Board, Air District, County, and Solid Waste Local Enforcement Agency (Control Agencies) to discuss the use of the landfill.
4. Control Agencies provide guidance to HTRS Contractor and County OSC on how to proceed with landfilling material.

The HTRS Contractor is responsible for all operational, permitting, fixed, and labor costs and shall be entitled to retain any revenue generated from the sale to end-use facilities.

Wood materials become the property of the end-use facility once received.

Any rebates, credits, or savings derived from the legal use of those wood materials should be described in the agreements between the HTRS Contractor and the respective end-use facilities. Any revenue obtained by the HTRS Contractor through these agreements must be disclosed to the County on a regular basis, per the direction of the County Contract Manager. HTRS Contractor shall report all revenues generated to the Finance Section Chief.

5. Support Tasks (As Applicable)

The HTRS Contractor shall perform additional major items of work in support of the operation's functions. These are anticipated to include, but are not limited to:

Traffic Control

The HTRS Contractor shall provide community traffic control, as directed by Siskiyou County Public Works. one (1) for each tree felling crew, and for any crews that might partially or fully block public and/or private roadways while conducting work.

The HTRS Contractor shall obtain and follow all encroachment permit requirements issued by the County, Caltrans, or any other agency having jurisdiction over hazard tree program-impacted roads. Traffic control crews may be required to implement additional traffic control needs pursuant to requests or directives from other entities (e.g., Cal OSHA, local authorities, etc.).

Traffic control crews shall include two (2) traffic control trained crew members, required equipment and supplies, mobilization and demobilization, and communication equipment. Traffic control crews shall be trained in the principles of the DOT Revision 6 (Rev 6) of the 2014 MUTCD prior to commencing their work.

Community Services (As Applicable)

The HTRS Contractor shall provide water tenders/trucks and drivers and supporting equipment, fuel, hoses, nozzles, water meters, fittings, pumps, etc., for use throughout the project area as directed and approved by the IMT.

The HTRS Contractor shall also provide community street sweeping, including sweepers, drivers, fuel brushes, and appropriate disposal of collected road debris and dirt, as described in the Special Provisions.

The HTRS Contractor shall provide sufficient transport trucks (for example, “lowboy” trailers) to redeploy heavy equipment between job sites. Under no circumstances shall steel-tracked heavy equipment, including but not limited to excavators, skid steers, feller bunchers, and heel booms, operate on asphalt, concrete, or other non-earth road surfaces without the explicit permission of the OSC or designee. If the HTRS Contractor fails to comply with this requirement, it will be responsible for repairing or remedying any damage caused by the heavy equipment to the satisfaction of the County, in consultation with the road owner. HTRS Contractor shall provide and service portable restrooms and hand washing stations for use by HTRS Contractor, A&M Contractor, and IMT personnel use. Portable restrooms and hand washing stations shall be provided at all work sites for Hazard Tree Removal Crews. Additionally, HTRS Contractor shall provide and service up to three (3) additional sets of portable restrooms and handwashing stations to be stationed throughout the disaster area for use by project personnel, as directed by the IMT.

Site Access and Temporary Bridges (As Applicable)

The HTRS Contractor shall provide or create physical access to all participating parcels, which may include properties that: are in remote locations; require access over long, poorly maintained, or non-maintained gravel or otherwise nonpaved roadways; and/or have larger lots, sometimes exceeding 100 acres.

The HTRS Contractor shall provide all materials and labor for the placement and removal of such temporary bridges and return the areas where the bridges were installed to preexisting conditions.

The HTRS Contractor shall provide all materials and labor for the placement of rip-rap rock, temporarily placed culverts, and required BMPs installed for temporary creek crossings (including but not limited to; watercourses, ravines, trenches, or ditches).

The HTRS Contractor shall provide all materials and labor for placement of base rock and or crushed rock to improve uneven, rutted, or poor-quality roads for truck and/or equipment access as described in the Special Provisions. The HTRS Contractor shall provide all materials and labor for placement of all steel trench plates required for truck or equipment access, where deemed necessary by the HTRS Contractor.

Other (As Applicable)

The HTRS Contractor shall provide all labor, materials, staff, equipment, transportation, licenses, permits (traffic encroachment, land use, operational, environmental, etc.), and every other item of expense necessary unless otherwise stated for completing all the HTRS Contractor's tasks during the Operation.

The HTRS Contractor shall provide all training and attendance of key HTRS Contractor personnel at all relevant Incident Action Planning, Operations, and Tactics meetings.

County.

6. Reporting and Tracking

The HTRS Contractor shall prepare and provide the following Daily, Monthly, and Quarterly Summary Reports of Hazard Tree Removal function activities and status, as summarized below:

Daily Operations Reports

Daily Operations Reports shall summarize the daily work for Hazard Tree removal. The format of the report shall be approved by the County. The Daily Operations Report shall include quantities of trees removed, APNs of properties in progress and completed, identification numbers of ROW segments in progress and completed, and other metrics determined by the IMT.

Monthly Summary Reports

Monthly Summary Reports shall be delivered by the 3rd day of every month. Monthly Summary Reports shall detail the number of properties completed, quantities of Hazard Trees removed, hazard tree quantities of timber and wood materials delivered to each end-use facility, and other metrics determined by the IMT.

Monthly Socioeconomic Affirmative Steps Report (As Applicable)

By the third day of every month, the HTRS Contractor shall provide a status report regarding the affirmative steps it has taken as required by 2 C.F.R. § 200.321(b)(1)– (5), which are listed below for reference. For each required step, HTRS Contractor shall provide a narrative description of the actions it has taken, the results of said actions, and any relevant summary data or charts. County may direct the HTRS Contractor to include specific data points or other items as necessary to demonstrate compliance.

Affirmative Steps Required By 2 C.F.R. § 200.321(b)

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists.
2. Assuring that small and minority businesses and women's business enterprises are solicited whenever they are potential sources.
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses and women's business enterprises.
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses and women's business enterprises.
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

7. General Expectations

Identification of HTRS Contractor Employees

The HTRS Contractor shall be responsible for furnishing an identification badge to all personnel (HTRS Contractor and sub-contractors) prior to the employee working onsite. HTRS Contractor shall be responsible for ensuring each employee engaged in work displays a badge that includes the name of the HTRS Contractor or subcontractor and the employee's name. Employees shall make available on their person a valid state driver's license or other Government-issued photo identification card. All contract personnel attending meetings, answering Government telephones, and working in other situations are required to identify themselves as such to maintain the distinction from Government officials. All documents or reports produced by HTRS Contractor shall be marked as HTRS Contractor products in accordance with Government Code section 7550. Badges or other identification of HTRS Contractor employees shall not include the seals or logos of the County, the California Environmental Protection Agency, Cal OES, the State of California, or any other government agency without the permission of the County.

Identification of HTRS Contractor Vehicles and Equipment

Trucks and all other equipment designated for use under this Contract shall be equipped with a clearly visible sign identifying the vehicle as part of the project. This includes pickup trucks or other vehicles used by SDRS personnel, water trucks, and heavy equipment (if practicable). The IMT shall provide the design of the sign. Production, distribution, and attachment of signs to vehicles shall be the responsibility of the A&M Contractor. Upon demobilization from the Operation, the signage shall be removed from the vehicle.

The HTRS Contractor agrees that all trucks used during this Operation are subject to GPS tracking and hereby consents to place a GPS device in each truck by County's Assessment and Monitoring A&M Contractor. HTRS Contractor shall be responsible for charging, maintaining,

and operating the GPS device throughout the duration of the operation. Failure to charge, maintain, and operate the GPS device shall result in nonpayment of bid items completed by non-compliant operation of truck(s).

Trucks or equipment designated for use under this Contract shall not be used for any other work during working hours under this Contract. HTRS Contractor shall not solicit work from private citizens or others to be performed in the designated work area during the period of this Contract. HTRS Contractor and subcontractors may not play music or radio broadcasts during the performance of this Contract that may generate noise complaints.

HTRS Contractor Equipment

The HTRS Contractor shall provide its staff (HTRS Contractor and subcontractor) with all necessary equipment, including but not limited to equipment and truck maintenance (including but not limited to tires, lubricants, fuel), materials, tools, supplies, health and safety equipment, health and safety compliance monitoring of personnel and equipment, appropriate clothing, cell phones, two-way radios, satellite phones (if necessary), computers, computer tablets, laptops, internet access, temporary field offices, permits, licenses, supervision, project management, administrative staff costs, home office overhead.

Professionalism of HTRS Contractor Staff

County expects all HTRS Contractor personnel, including subcontractor personnel, to appear and behave professionally at all times. Any HTRS Contractor personnel who does not act in a professional manner shall be subject to immediate removal from work associated with this Operation, at County's discretion, upon written notification from County.

The HTRS Contractor shall be responsible for performing all work in a safe, professional, efficient, and satisfactory manner. The IMT and County shall review all work and determine whether work is satisfactory. The IMT may consult best practices, prior project performance, federal technical assistance teams, or other resources to determine whether work is satisfactory. The IMT shall, at all times, have safe access to the work and shall be furnished with every reasonable facility for ascertaining that the materials and the quality are in accordance with the requirements and intentions of the Contract. All work done and all materials furnished shall be subject to IMT and County's inspection and approval.

Control of Work

County has the sole discretion and authority to determine the quality and acceptability of the following:

1. Work to be performed.
2. Rate and progress of work performed.
3. Fulfillment of the tasks and work performed by HTRS Contractor.
4. Compensation for tasks and work performed by HTRS Contractor.

Work Orders

The HTRS Contractor shall not perform or undertake any work that is not indicated or addressed in a Work Order or directed in the Incident Action Plan (IAP). The HTRS Contractor shall immediately notify the County and the IMT of any condition or event that may interfere with the completion of the work, which may require a modification in the Work Order, or which cause an obvious inefficiency. County will, in a reasonable time, provide written direction to the HTRS Contractor clarifying any required adjustment to the Work Order. Any unauthorized modification of the Work Order, work in excess of that provided for in the Work Order, obviously inefficient work or changes and additions not pre-authorized in writing by the County CM may not be considered for compensation.

Change Orders

HTRS Contractor may notify the County of HTRS Contractor's request for a change order for work outside the scope of this SOW. If authorized, County, at its sole discretion, may issue a Change Order dictating the terms of the additional work. All Change Orders will be incorporated into this Agreement via Amendment(s). Work authorized by a Change Order shall be in accordance with the terms and conditions therein and may proceed prior to the Amendment(s).

Audits and Inspections

At its sole discretion, County may inspect the labor, materials, tools, equipment, data management, books, and records of the HTRS Contractor to monitor compliance with this Agreement. HTRS Contractor shall promptly remedy any violation identified by County. The fact that County inspects, or fails to inspect, or has the right to inspect HTRS Contractor's labor, materials, tools, equipment, data management, books, and records does not relieve HTRS Contractor of its responsibility to comply with rendering timely performance under the terms of this Agreement.

8. Operational Milestones and Mobilization Requirements

County intends to complete this operation rapidly and efficiently to ensure public health and safety hazards are promptly addressed, and community recovery is expedited. The below milestones represent County's expectations for the HTRS Contractor's mobilization. The IMT may adjust the milestones due to inclement weather, unforeseen circumstances, rate of ROE collection, progress of site assessment, or other operational needs.

The IMT will advise the HTRS Contractor of any changes to the milestones in writing. Changes to the operations schedule and milestones are at the exclusive discretion of the IMT.

The HTRS Contractor understands and agrees that a substantial number of work plans are required to be submitted, and many of these work plans will need to be drafted and adjusted concurrently.

The HTRS Contractor shall ensure sufficient project management staff members are available to complete work plans based on the milestones below and promptly respond to any feedback from the IMT to ensure the overall Operation remains on schedule.

Notice-to-Proceed (NTP) Milestones – Hazard Tree Removal *County anticipates issuing NTP shortly after the contract award.*

Milestone 1-1: Mobilization of Incident Management Team

- a. Timeframe: Within ten (10) calendar days of NTP
- b. Description: HTRS Contractor shall deploy its key project management personnel to the Operational Area, who shall be available to participate in meetings with the IMT and/or A&M Contractor.

Milestone 1-2: Submission of Hazard Tree Removal Work Plan

- a. Timeframe: Within ten (10) calendar days of NTP
- b. Description: HTRS Contractor shall submit a Work Plan to the IMT describing its proposed approach for hazard tree removal operations throughout Siskiyou County. The Work Plan shall include the following:
 1. Description of proposed means and methods, including types of equipment to be used
 2. Listing of all proposed crews, including the specific number of personnel and pieces of equipment to be assigned to each crew
 3. Listing of any proposed Temporary Log Storage and Processing Site (TLSPS), and site plans for any proposed sites as described in the Special Provisions
 4. Listing of proposed end-use facilities
 5. Description of current engagement with CAL FIRE regarding Forest Practice Rules compliance

Milestone 1-3: Mobilization of One (1) Hazard Tree Removal Crew

- a. Timeframe: Within ten (10) calendar days of NTP
- b. Description: HTRS Contractor shall mobilize hazard tree removal crews and the IMT will select the sites. All hazard tree removal crews shall be ready to begin work immediately and shall be supported with sufficient trucking to execute the approved Hazard Tree Removal Work Plan.

9. Mobilization of Additional Resources

The IMT, through the Incident Action Planning Process, shall notify the HTRS Contractor when additional Hazard Tree Removal Crews are to be mobilized. HTRS Contractor shall be provided seven (7) calendar days from notice to mobilize the requested crew(s). All required health and safety and operational training must be completed in advance of the ordered mobilization date.

Contractor crews will be demobilized at the discretion of the IMT. Depending on workload requirements, sustained inclement weather, or other factors, crews may be demobilized and subsequently remobilized later when their services are required. The HTRS Contractor will be provided up to seven (7) calendar days to remobilize crews upon direction from the IMT.

The expected maximum number of hazard tree removal crews to be provided under this Contract is two (2).

10. Contractor's Responsibility

The Contractor shall be responsible for all work, and all persons and entities engaged in the performance of work, pursuant to this Agreement, including, but not limited to, employees, contractors, subcontractors, suppliers, and providers of services. The Contractor shall be responsible for responding to any claims, controversies, and disputes arising from its contracts for work on the operation, including the costs of attorney or legal fees. Additionally, in the event that Siskiyou County determines the Contractor is responsible for any unapproved delay, loss, harm, or other damages to Siskiyou County, the Contractor shall immediately implement all measures directed by the Contract Manager to remedy the issue at the Contractor's sole expense. Siskiyou County reserves the right to retain withheld funds in order to remedy any unapproved delay, loss, harm, or other damages it determines attributable to the Contractor.

Property Damage: Contractor shall be responsible for repairing, at its expense, all damage to improved property resulting from the Contractor's negligence. Siskiyou County, at its sole discretion, shall determine whether property damage resulted from negligence. If Contractor disputes the conclusions of Siskiyou County, it must provide all relevant supporting information within the timeline prescribed by the County Contract Manager. Contractor shall repair or otherwise remedy, to the satisfaction of the County, all property damage within thirty (30) calendar days of a notice being provided by the County. If the Contractor remedies the damage through compensation, the Contractor shall provide documentation of the same to the County. The Contractor shall be responsible for reimbursing the County for any additional expenses incurred to remedy property damage. The County may deduct the cost of the repair or remedy from the Contractor's compensation.

Road Damage: General maintenance of roads or repair of damage to roads resulting from overall disaster response and recovery operations is not the responsibility of Contractor. Contractor shall be responsible for repairing, at its expense, all damaged to roads resulting from the Contractor's negligence. If the Contractor remedies the damage through compensation, the Contractor shall provide documentation of the same to the County. The Contractor shall be responsible for reimbursing the County for any additional expenses incurred to remedy road damage. The County may deduct the cost of the road repair or remedy from the Contractor's compensation.

Subcontractors: All Subcontractors previously identified in the proposal are considered to be acceptable to Siskiyou County. Any change or addition of Subcontractors will be subject to the prior written approval of the Contract Manager or their designee. Upon termination of any Subcontract, the Contractor shall notify the Contract Manager immediately. If Siskiyou County or the Contractor determines that the level of expertise or the services required are beyond that provided by the Contractor or its routine Subcontractors, the Contractor will be required to employ additional Subcontractors. Nothing contained in this Agreement or otherwise, shall create any contractual relation between Siskiyou County and any Subcontractors, and no Subcontract shall relieve the Contractor of its responsibilities and obligations hereunder. The Contractor agrees to be as fully responsible to Siskiyou County for the acts and omissions of its Subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the Contractor. The Contractor's obligation to pay its Subcontractors is an independent obligation from the County's obligation to make payments to the Contractor. As a result, the County shall have no obligation to pay or to enforce the payment of any moneys to any Subcontractor.

If a subcontractor was used to comply with the requirements of the Request for Proposal, such as if the subcontractor was used to meet the Licensed Timber Operator requirement or the hazard tree removal project reference, the subcontractor must remain on the project for the duration of the project, or, if the subcontractor is to be replaced, the prime contractor must provide a replacement subcontractor which complies with the same requirements within seven (7) calendar days. For example, if a subcontractor was used to comply with the reference requirements, the proposed replacement subcontractor must have completed a project that meets the requirements of the reference project.

11.Special Provisions

EXHIBIT A.1 – Special Provisions provides additional requirements for the performance of this Scope of Work. In the event of any conflict between EXHIBIT A and EXHIBIT A.1, EXHIBIT A shall be controlling.

EXHIBIT A.1 – Special Provisions

1. Introduction

The purpose of these Special Provisions is to provide the HTRS Contractor with a detailed understanding of the extent of services required by the County.

This set of Special Provisions may only be updated pursuant to the terms of the contract, such as an Amendment Process.

2. Program Overview

2.1 Site Description

The disaster area described in the Scope of Work and the Contract documents generally consist primarily of residential disaster and hazard tree vegetative debris.

2.2 Site Eligibility

The intent of the Hazard Tree removal program is to remove dangerous trees destroyed by the Head Fire so that the property owner can rebuild on their property.

Only parcels for which the property owner has submitted an ROE permit will be included in this RFP unless otherwise designated by the County. Public rights-of-way (ROWs) may also be included for the purposes of hazard tree removal if approved by the County.

2.3 Site Characterization

Based on past studies of burned residential homes and structures from large-scale wildland fires, the resulting ash and debris from residential structures burned by fires can contain toxic concentrated amounts of heavy metals such as antimony, arsenic, cadmium, copper, lead, and zinc. Additionally, the ash and debris may contain higher concentrations of lead if the home was built prior to 1978, when lead was banned from household paint in the United States.

The presence of these heavy metals can have significant health impacts on individuals, individual properties, local communities, and watersheds if the ash and debris are not removed promptly.

The residual materials, including, but are not limited to, stucco, roofing, floor tile, linoleum, fireplaces, furnaces, vinyl tiles and mastic, sheetrock and joint compound, cement pipe, exterior home siding, thermal system insulation, concrete and mortar, and other building materials commonly used in homes built before 1984. These residual materials may also contain other chemicals of concern such as asbestos.

Additionally, wildland fires can kill or seriously damage a great number of trees, resulting in a significant risk to the public as the impacted trees are more likely to fall onto public thoroughfares and other infrastructure.

EXHIBIT A.1 – Scope of Work, Special Provisions
[Click Here to Return to Table of Contents](#)**2.4 Known Hazards**

The type and number of known hazards will depend on specific conditions of each incident and each property within the incident, such as how much of the structure is remaining, age of the structure, building materials used, and damage level of the trees on-site. If only ash and debris are present, the site is expected to contain elevated levels of heavy metals and possibly asbestos.

All responders should be aware that asbestos is a human carcinogen with no known risk-free levels of exposure.

Other hazardous materials will likely include heavy metals concentrated in the ash and debris and silica dust released when working around and removing concrete slabs and foundations. Silica is known to be a human carcinogen.

Therefore, worker safety statutes and regulations for handling ash with heavy metals, such as lead and asbestos, shall be followed at all times.

2.5 Worker Safety

All Contractor and subcontractor personnel shall prepare and operate under their own Site-Specific Health and Safety Plan developed and signed by a registered safety professional.

The presence and disturbance of asbestos and heavy metals are the primary health hazards that need to be addressed in these Health and Safety Plans. Also, the falling of damaged and potentially dangerous dead and dying trees and limbs impacted by the fires is expected to be another major safety issue.

Site personnel shall operate vehicles and equipment in a safe manner to ensure the safety of its employees and the public, pay particular attention to operations around local roads, and take all necessary and reasonable precautions.

2.6 Operation Cost Tracking

Operation costs that can be directly attributed to an individual property shall be tracked by the Contractor on a per Assessor's Parcel Number (APN) basis. These are designated as "individual property costs." Other costs that cannot be directly attributed to an individual property but are necessary as part of the success of the operation, such as Incident Management Team (IMT) approved community cost, include, but are not limited to the following:

- Contractor Delays and Non-Workdays,
- Operational Crew Mobilization/Demobilization,
- Operation management,
- Community health and safety activities.

2.7 Operation Roles and Responsibilities

The hazard tree removal operation will be managed in accordance with the Standardized Emergency Management System (SEMS), utilizing the Incident Command System (ICS) for field response.

ICS is the model management tool used in disaster response and recovery scenarios for the command, control, and coordination of all agencies and/or private entities working on an incident.

2.8 Documentation (As Applicable)

Tracking and documentation for invoice payment will be consistent with current FEMA standards for reimbursement as practicable (whether or not this is a federally funded operation).

All electronic data collected shall be compatible with existing County data management systems such as ArcGIS, ESRI products, etc. Documentation of and data related to complete operational and financial work shall be retained until twelve (12) months after the termination of the Contract and in a system that allows for County access and review within twenty-four (24) hours of data entry on a daily basis.

1. Parcel- specific documentation and data must be robust enough to support:
 - a. Operational scheduling and project planning
 - b. Public-facing information platforms such as maps and dashboards
 - c. Requests for information from property owners
 - d. Cost recovery requirements
2. Truck GPS Monitoring

Water Trucks, Street Sweepers, and other operational equipment deemed appropriate by the IMT will be equipped with GPS devices and/or capabilities. These devices shall be operational during the workday during the operation for safety purposes and to monitor productivity.
3. Record Truck Identification Numbers. All Contractor Trucks will be provided a placard or other visible means of identification as part of the Operation to be displayed prominently to identify trucks that are part of the operation. These placards shall be provided for each truck once they pass their DOT inspections, conducted as part of this operation. Trucks will also be given a barcode sticker to be placed externally on the truck in an easily accessed location in order to more easily identify the specific truck as it enters a hazard tree worksite and an end use facility. Placards shall be covered when a truck is being used for a non-contract work.

3. Initial Assessments (As Applicable)

The operation will follow a systematic approach to removing hazard trees. The hazard tree removal sequencing is outlined below.

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1. Initial Burn Scar Areas Reconnaissance:
 - a. Obtain, analyze, and evaluate background air quality to establish safe levels for the project.
 - b. Identify water (dust control and street sweeping, etc.) and electrical sources and obtain permits as required.
 - c. Identify equipment and material staging area.
 - d. Identify hazard tree disposal and recycling options.
 - e. Conduct initial visual and video survey of roadways and infrastructure along those roads that the hazard tree cleanup operations could potentially impact. These videos will be used to compare with a visual review of the same roadways at the end of the operation; therefore, they must be of quality to assist in assessing the likely impact of the operation on these roadways.
2. Individual Property Site Hazard Tree Assessments:
 - a. Assess the parcel or segment of right-of-way (ROW) for eligible hazard trees.
 - b. Ensure placement of biodegradable erosion control BMPs for immediate protection of waterways, culverts, drainage inlets, etc., after hazard tree removal.
3. Hazard Tree removal
 - a. Acquire necessary encroachment permits for work along public roadways from appropriate agencies, including California Department of Fish and Wildlife, Caltrans, County, City, Town, etc.
 - b. Prior to any hazard tree removal activities, conduct a 360-degree Site Walk, including a review of the property owner's ROE comments and requests.
 - c. Document all hazard tree loads by opening a load ticket for each load that leaves the property. Load tickets shall be issued at the parcel of origin and closed upon arrival at the end use facility. Load tickets shall include the parcel of origin APN, name of end use facility, tonnage, and date and time of departure from property and arrival at the end use facility.
4. Documentation Tracking and Consolidation
 - a. Document all activities on each site, such as property owner interaction, daily truckloads, etc.
 - b. Track and log each truck used and the total quantities and types of materials transported to landfill or end-use facility.
 - c. Record truck's identification numbers and type of material removed by each truck from each property.

4. Preliminary Operations

4.1 Hazard Tree Removal Crew Defined

A hazard tree removal crew is defined as all personnel, equipment, and supplies necessary to fell, process, and remove hazard trees. These crews will also include all equipment, supplies, portable restrooms, hand sanitation stations, and ancillary supplies.

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At a minimum a Hazard Removal Crew should consist of:

- A. One (1) crane or rubber tired and/or rubber tracker bucket rig;
- B. One to two (1 – 2) tree fallers or heavy equipment for tree falling, such as a feller buncher;
- C. One to two (1 – 2) laborers for processing fallen timber;
- D. One (1) skid steer or excavator for handling timber onsite;
- E. One (1) track or tow-behind chipper;
- F. Appropriate quantity of log trucks, grapple trucks, high-side dump trucks, or other trucks for removing wood material to a processing facility or end user and any equipment needed to load wood material onto trucks.

The County may approve alternate crew makeups if the Contractor evidences the need for different personnel or equipment.

4.2 Hours of Operation

All on-site hazard tree removal work will be performed between the hours of 7:00 a.m. to 6:00 p.m. PT, Monday through Friday, or adjusted as specified by local noise ordinances and operational needs. Hazard tree removal crews may commence pre-work health and safety briefings at the beginning of a shift and post-shift meetings at the end of shift, outside of these allowed operational hours, which should not impact compliance with the noise ordinance.

4.3 Water Source (As Applicable)

The Contractor will be responsible for obtaining water use permits, complying with permit conditions, and monitoring water usage from water hydrants or other approved and permitted water sources (i.e., lake, river, stream, etc.), using a meter or other required and approved method of tracking water usage.

4.4 Identify Staging Area

Each contractor will provide the location of their equipment/office staging areas and any additional temporary facilities that support hazard tree removal operations.

If the Operation is either federally funded or the temporary facilities are intended to be located on federal land, the Contractors shall work with the County to consider these facilities for compliance under the National Environmental Policy Act (this process could take two weeks to ninety (90) days).

1. In this case, the Contractor(s) shall produce a site-specific plan to the County's Environmental Lead, including:
 - a. Address/Location.
 - b. Aerial map showing the active use boundaries.
 - c. Uses a description of the site.

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- d. A description of all uses and impacts, including if heavy equipment will be stored there, utility tie-ins, etc.
- e. Contractor(s) shall have a USFWS qualified biologist perform a desktop review and field evaluation of the work site for Section 7 of the Endangered Species Act.
- f. Provide CNDDDB and ECOS Critical Habitat review.
- g. Provide documentation of a field visit with photographs and notes.
- h. Contractor(s) shall have an SOI qualified archaeologist perform a desktop review and field evaluation of the work site for Section 106 of the National Historic Preservation Act.
- i. Provide California Historical Resources Information System (CHRIS) review.
- j. If applicable, contractors will apply for a Section 404 of the Clean Water Act permit and provide evidence of compliance with Executive Order 11990 Protection of Wetlands, and Executive Order 11988 - Floodplain Management requires Federal activities to avoid impacts to floodplains.
- k. Contractor(s) shall be prepared to allow Local, State, Federal, or Tribal representatives to conduct environmental evaluations or follow up inspections.
- l. Consultation with ALL affected California Native Tribes, if any.

4.5 Temporary Hazard Tree Management Sites

Dispatch of Trucks: All trucks inbound and outbound shall be issued and carry truckload tickets. Outbound trucks will receive their scale and load tickets to bring with them to the designated landfill expected to arrive on that same day. Trucks will be issued load tickets the next day if there is no pre-load site and are not expected to arrive before the landfill closes.

Closure Plan: The closure plan is the plan of ending operations at the Temporary Hazard Tree Management Site. This will include removing all waste materials brought to and from the site, decontaminating equipment and materials used, and removing materials to create the worksite to include the perimeter berm. The Contractor will fully complete the site closure plan and demobilize within twenty-one (21) days of the notice from the County.

4.6 Identify Disposal and Recycling Options

The Contractor is responsible for identifying all hazard tree disposal and reuse/recycling facilities to be used during the operation.

4.7 Roadway Assessment

Video record pre-operational conditions of all County, City/Town, and private roadways on which program participating ROE properties reside, roadways necessary to access these ROEs, and roadways required to access the end use facilities. These shall be compared to post-operational evaluation for potential local agency reimbursement by state or federal funding agencies. Completed videos should be available at IMT request within forty-eight (48) hours of beginning recording either via electronic or hard drive access.

4.8 Environmental Assessment

County and other State Agencies will develop an EPP to summarize the key areas and types of environmental and historical resources present in the vicinity of the operations.

5. Site Assessment

5.1 Operational Soft Start

The County may direct a “soft start” of any or all of the operations described in these Special Provisions. A “soft start” is defined as a single day of the operation for the purpose of evaluating each contractor’s proposed methodologies and determining whether the methodologies are sufficient to commence full operations.

5.2 Placement of BMP’s as Needed

Contractor shall place erosion control BMPs immediately around properties on which they are working, if rain is forecast that may stop work.

6. Hazard Tree Removal Operations

6.1 Hazard Tree Categories

For the purposes of these Special Provisions, hazard trees are classified into four categories. The County will determine and advise what categories of trees are eligible for assessment.

- A. Category 1 – Public Right-of-Way Tree: A tree rooted in the publicly owned or maintained right-of-way (ROW) of the local government, as defined by local California municipal code, not to include lands owned by the Federal Government.
- B. Category 2 – Danger Tree: A tree on an enrolled private property that prohibits the safe operation of hazard tree removal personnel. Removal of these trees is a component of the Hazard Tree removal function and is not eligible for separate compensation.
- C. Category 3 – Private Tree near Public Right-of-Way: Tree on an enrolled private property that is within striking distance of public ROW or other public improved property (for example: public schools, libraries, or other public buildings).
- D. Category 4 – Private Tree near Private Road: Tree on an enrolled private property that is within striking distance of a private road (see “Road Types” for an additional definition of “private road”).
- E. Category 5 – Public Property Tree: Tree on approved public agency property threatening public improved property.

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6.2 Road Types

The following descriptions define whether a road should be considered “public” or “private” for purposes of determining whether a tree should be classified under Category 3 or Category 4 of the above section.

6.3 Public Roads

- A. Public roads are legally defined by recorded map and include improved and unimproved land within a public right of way
- B. Public roads within the operational area that are owned and maintained by fee title or easement by the local government jurisdiction; public roads are intended for use as multi-modal transportation corridors for the mobility of people, goods, and services. Public roads serve vehicles, pedestrians, bicycles, mass transit, service companies, such as mail and package delivery, waste-haulers, and emergency responders.
- C. For the purpose of the Operation, the public road right of way is generally determined and validated by the local agency
- D. The public road right of way includes the roadway and the adjacent improved or unimproved portion of the roadside.

6.4 Private Roads

- A. Private roads include improved and unimproved land.
- B. Private roads within the operational area are generally owned and maintained as an easement by one (1) or more private property owners (see Civil Code section 845(b)). Such easements by use are generally recorded and defined by a title. Private road easements may be maintained by one or more property owners or by legal entities such as a Homeowner’s Association by Covenants, Conditions, and Restrictions (CCRs), a non-profit corporation, or another corporate entity.
- C. The private road right of way includes the road surface, such as pavement, gravel, or other road surface materials.

6.5 Criteria

Potential hazard trees will be identified as eligible utilizing the following criteria:

- A. The tree is rooted on a private parcel with a Right-of-Entry permit or approved public lands (including Rights-of-Way).
- B. The tree is dead or likely to die in the next five (5) years as a result of the declared wildfire, as determined by a Register Professional Forester or a Certified Arborist with a Tree Risk Assessment Qualification (TRAQ) certification.
- C. The tree is standing and, as determined by the Registered Professional Forester or TRAQ Certified Arborist, presents a hazard to the public right of- way, public improved property, or other IMT- designated eligible target. For the purposes of this Operation, to assist in the determination of whether the tree presents a hazard,

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the Registered Professional Forester or TRAQ Certified Arborist should consider the tree’s distance from the target pursuant to U.S. Occupational Safety and Health Administration (OSHA) criteria for establishing work areas. This OSHA standard prescribes at least two (2) tree lengths (two hundred (200) percent the height of the tree) and a greater distance where conditions make rolling or sliding of trees reasonably foreseeable, or the grade of the land the tree sits upon is such that the tree could not reach the target (on a steep slope below the target).

- D. The tree has a diameter of six (6) inches or greater, measured 4.5 feet above ground height.

6.6 Soft Start

To confirm Contractor’s readiness to conduct hazard tree removal operations, “Soft Starts” may be conducted at two (2) milestones:

1. Start of hazard tree removal assessment.
2. Start of the hazard tree removal.

6.7 Hazard Tree Removal

Following the completion of the soft-start day, the Contractor will provide the County with examples of the documentation collected. The County will confirm the documents collected are sufficient to commence hazard tree removal operations. If the County determines documentation is insufficient, the County may direct that the Contractor make adjustments to its documentation processes and conduct an additional soft start to evidence that all requested changes have been made. All adjustments must be made within five (5) working days.

6.8 Assessment Credentials

Only a Registered Professional Forester or TRAQ Certified Arborist may perform hazard tree assessment. Additional staff may be assigned to assist in documentation, tagging, or other activities not directly related to assessing hazard trees.

6.9 Pre-Assessment Activities

An assessment team will be composed of a Registered Profession Forester or TRAQ Certified Arborist and at least one (1) Crew Leader. The assessment team will be assigned to authorized, enrolled private properties or segments of the public right of way (“ROW Segments”). The Planning Group will provide the assessment team with a daily list of enrolled private properties and/or ROW segments to assess. The assessment team will review the Right of Entry Permit (ROE) prior to entering the property, which contains the address, the corresponding assessor’s parcel number (APN), homeowner accounts and descriptions, and other pertinent site information. The assessment team will mobilize and, using the information provided in the ROE,

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confirm they are at the correct property. Parcel maps and GPS-equipped applications may also be used to help the assessment team confirm the property.

6.10 Hazard Tree Marking Specifications

Contractor shall mark each hazard tree in accordance with the specifications provided below unless otherwise directed by the County:

- A. Three blue dots shall be painted with marking paint on the bole of the tree at breast height in a manner such that the dots will be visible from multiple angles.
- B. A metal tag marked with both the Unique ID number of the hazard tree and a barcode connected to the Unique ID number should be affixed with a nail to the tree below the cut line (less than six inches from the ground). The metal tag should be circled with blue marking paint to ensure it is noticeable.

6.11 Boundary Trees

A “Boundary Tree” generally refers to a tree that straddles a boundary line. The Professional Land Surveyor(s) are requested to locate and mark in the field and prepare a written report regarding certain Boundary Trees with respect to the relevant boundary line(s). At a minimum, the written report from a Professional Land Surveyor of Boundary Trees should include the following elements for each tree:

- A. Tree ID
- B. General tree type (conifer, deciduous)
- C. Approximate tree diameter
- D. Property Address(es)
- E. Property APN(s)
- F. Determine the relationship of subject trees to relevant boundaries
- G. Map to scale of relevant boundary lines and tree(s)
- H. Identify the surveyor, the surveyor's address, and license number; and
- I. Identify the north reference and/or basis of bearings

6.12 Work Management Planning

Parcels will be prioritized for hazard tree removal by the County. The County may consider a number of factors when prioritizing parcels and developing work schedules to meet operational needs to ensure parcels move expeditiously through the hazard tree removal process so the property owner can commence rebuilding or protecting the public.

6.13 Pre-Felling Inspections

The Contractor, as a California Licensed Timber Operator (LTO), is responsible for their compliance with the Forest Practice Rules. The Contractor’s Registered Professional Forester (RPF) is tasked with drafting and submitting permitting and regulatory documents and oversight of all aspects of a Timber Harvest activity, acting as a lead in interpretation of the Forest Practice Rules. In this capacity, the RPF will typically oversee the placement and mapping of the Watercourse and Lake Protection Zone (WLPZ) by determining stream class, slope, and other

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factors; supervise or determine the mortality of dead or dying trees; work with the archaeologists, or act in their capacity to determine and put in avoidance, minimization, and mitigation measures to protect significant cultural and prehistoric sites; working with biologists, or acting in their capacity to determine and put in avoidance measures to protect endangered or threatened species, and nesting birds; work with the CAL FIRE Unit Inspector to determine the best means and methods to fell trees near sensitive resources, and enforce all other aspects of the Forest Practice Rules.

6.14 Consultant Pre-Inspection

Arborist Final Assessment

The County may request that at least forty-eight (48) hours but no more than seven (7) working days prior to the beginning of the hazard tree removal, a final hazard tree assessment will be conducted by an RPF or TRAQ Certified Arborist certification to ensure all potential hazard trees have been assessed and all marked trees meet hazard tree eligibility criteria.

6.15 Contractor Pre-Inspection

The Contractor shall inspect the property prior to beginning tree-felling operations to determine the preferred means and methods, identify access issues, incidental trees (trees that inhibit the safe felling of eligible hazard trees), and any property owner issues or concerns.

The Contractor may also be required to physically mark timber onsite prior to the operation's felling operation, such as with marking paint or flagging tape.

The purpose of this marking is to delineate what timber must be removed by the Contractor and what timber was pre-existing and will not be removed.

It is the Contractor's decision to utilize an adjacent property to fell an eligible hazard tree. Where a HTRS Contractor utilizes an adjacent property to fell, remove, or manage an eligible hazard tree, the Contractor shall ensure the following minimum steps occur prior to commencement of felling activities:

1. Establish that a valid ROE Permit or Access ROE exists for the adjacent property.
2. Ensure all archaeological and biological protocols and protection measures are in place; and
3. Make reasonable attempts to notify the adjacent property owners. At a minimum, the Contractor must attempt to make contact with this adjacent property owner no less than twenty-four (24) hours before the start of work.

The HTRS Contractor bears sole responsibility for all harm resulting from its decision to use an adjacent property to fell, remove, or manage an eligible hazard tree.

EXHIBIT A.1 – Scope of Work, Special Provisions
[Click Here to Return to Table of Contents](#)**6.16 Responsibilities of the Contractor**

The Contractor's Crew supervisor will decide how the tree felling will be accomplished. All trees must be felled in a safe manner and in a manner that does not impact neighboring unenrolled parcels, public infrastructure, or improved property (including underground infrastructures, such as septic tanks, utility lines, etc.).

The Contractor's Crews will fell hazard trees and stumps will be flush cut (within six (6) inches) to existing terrain surface or as required in local government encroachment permits. No stumps will be removed unless pre- approved/directed by the County or designee.

Felled trees and other vegetative debris will then be collected and removed from the site. In some situations, the County may direct that certain trees are lopped and scattered on-site or otherwise not removed from the property.. Trees and/or tops and limbs may be chipped directly into trucks on site, transported to a Hazard Tree Processing Yard for processing, or hauled directly to end use facilities at the discretion of the Contractor. If directed by the County, the Contractor will place no more than two (2) to three (3) inches of chipped slash on all areas greater than one hundred (100) contiguous square feet where the soil has been disturbed by the Contractor's hazard tree removal operation. The County may prescribe specific requirements for wood chipping, for example:

1. The Wood mulch shall be placed to stabilize disturbed soil and reduce sediment transport caused by erosion from entering a storm drain system or receiving water,
2. The wood mulch shall be a maximum of ½ to 3 inches in length and an average thickness of 1/16 to 3/8 inches in any direction,
3. Efforts shall be made to preserve existing vegetation, if practicable.

It is expected that the Contractor will complete all necessary felling, processing, chipping, and removal activities as part of a singular operation rather than multiple discrete steps unless otherwise authorized by County. For example, the Contractor shall not split hazard tree removal crews into multiple discrete units (for example, separate wood management, tree felling, and tree removal crew). Each Hazard Tree Removal Crew must include all required equipment and personnel to complete the full felling, processing, and removal process. Such equipment may include, for example:

1. One (1) crane or rubber tired and/or rubber tracker bucket rig
2. One to two (1 – 2) tree fallers or heavy equipment for tree falling, such as a feller buncher
3. One to two (1 – 2) laborers for processing fallen timber
4. One (1) skid steer or excavator for handling timber onsite
5. One (1) track or tow-behind chipper

EXHIBIT A.1 – Scope of Work, Special Provisions
[Click Here to Return to Table of Contents](#)

Appropriate quantity of log trucks, grapple trucks, high-side dump trucks, or other trucks for removing wood material to a processing facility or end user and any equipment needed to load wood material onto trucks.

The County may approve alternate crew makeups if the Contractor evidences the need for different personnel or equipment. A Hazard Tree Removal Crew will generally consist of between two (2) and seven (7) HTRS Contractor personnel. The HTRS Contractor is responsible for providing all necessary equipment and personnel to safely fell, process, and remove all marked hazard trees and wood materials, which may exceed the equipment and personnel listed above. No additional compensation will be provided for additional equipment or personnel.

Wood material other than chips or mulch used for erosion control shall not be left on site after the demobilization of the Hazard Tree Removal Crew, without prior approval of the County. With the approval of the County, Hazard Tree Removal Crews may be permitted to work on multiple parcels concurrently (for example, the felling component of the crew may advance to the next scheduled parcel while the chipping and removal components are continuing work on the initial parcel). The County may prescribe how many parcels may be actively worked per Hazard Tree Removal Crew. However, methodologies that bifurcate felling and removal operations as a standard practice are unacceptable unless specifically authorized by the County. A Hazard Tree Removal Crew should demobilize from a parcel prior to removing all wood material only in cases where a weather standdown or other nonworking day is ordered.

6.17 Post Tree Felling and Removal Site Walk

Prior to the Hazard Tree Removal Crew's demobilization, the Contractor shall confirm the following:

1. All marked hazard trees have been removed from the property.
2. Any marked hazard trees that fell naturally or which appear to have been felled by others are documented (i.e., pictures or other evidence), with the tag removed and the marking paint concealed.
3. If applicable, tree erosion control (chips) has been applied to appropriate disturbed areas. Chipping complies with all contract specifications regarding size and depth and does not cover driveways, structure footprints, drainage features, etc.
4. If chips are not used for erosion control, hydromulch or other Forest Practice Rule BMPs shall be utilized and confirmed used for such disturbed areas.
5. No tree materials resulting from the operation remain on-site unless otherwise directed by the County.
6. If any property damage resulted from the operation, the damage is documented as prescribed by the County.

EXHIBIT B – Budget Detail and Payment Provisions

1. INVOICING AND PAYMENT:

- A. For services satisfactorily rendered and upon receipt and approval of the invoices, the County agrees to compensate the Contractor for completed work in accordance with the terms of this Agreement. Contractor agrees to submit all required invoices related to this Agreement no later than 90 (ninety) days after contract expiration.
- B. Itemized invoices shall be submitted with one set of supporting documentation (i.e., receipts, timesheets, etc.) not more frequently than monthly in arrears to:

Community Development Department
806 South Main Street
Yreka, CA 96097

- C. The Contractor agrees to send all preliminary invoice packages to Siskiyou County's Assessment and Monitoring Contractor prior to submission to Siskiyou County. The Contractor and Siskiyou County's A&M Contractor shall resolve all deficiencies in the Contractor's invoice packages prior to submission to Siskiyou County.
- D. Siskiyou County will not process incomplete invoice packages. Each complete invoice package submitted to Siskiyou County must include the below information:
1. Contractor's company name and address
 2. Date invoice was submitted
 3. Billing Period
 4. Incident Name
 5. Specified invoice number containing a unique ID sequence. (If there is a revision due to a dispute, a new invoice number will be required upon resubmission to the County, including a reference to the original invoice number.)
 6. The overall total of the invoice.
 7. Contract line-item number/ID
 8. Contract line-item description
 9. Work Order No. for which the cost is authorized
 10. Change Order No., if applicable, for which the cost is authorized.
 11. Quantity of contract line item

12. Rate of contract line item
 13. Overall total of contract line item (for services billed within invoice period)
 14. Clear scanned copies of all tickets and other supporting documents relating to costs billed. Optical Character Recognition (OCR) is preferred for all PDF formatted documents
 15. One (1) Copy of Excel format, one (1) copy of PDF format
 16. Payment Recommendation Report by Siskiyou County's Assessment and Monitoring Contractor
 17. Invoice Certification Statement, signed under penalty of perjury by a duly authorized representative
2. COST BREAKDOWN: Refer to the attached Cost Proposal from the winning Proposer.
3. PAYMENT WITHHOLD: The provisions for payment under this Agreement will be subject to a ten percent (10%) withholding. Contractor acknowledges that this Agreement is subject to ten percent (10%) withholding pursuant to Public Contract Code (PCC) section 7201. The withheld payment amount will be included in the final payment to the Contractor. The 10% withheld amount will only be released upon Siskiyou County's verification of completion of all work, to the satisfaction of Siskiyou County. Under no circumstances shall the withheld payment be released prior to Siskiyou County's verification of Contractor's services satisfactorily rendered.

4. PAYMENT MILESTONES: Partial payment before the completion of line items will not be issued. Contractors may invoice Siskiyou County only upon completion of each unit, to the satisfaction of Siskiyou County. Payment Milestones represents when Siskiyou County can verify that the Contractor has satisfactorily rendered services, subject to the “Payment Withhold” provision.

Bid Item	Bid Item Description	Payment Milestone
1a	Mobilization	Completion of pre- deployment training and complete mobilization to the satisfaction of the County. Payment for actual work done.
2a	Non-Working Days (NWD)	Upon approval of contractor’s request for a NWD.
3a	Delays	Upon approval of contractor’s request for a delay.
4a	Property Owner Assistance	Upon written authorization from the County.

EXHIBIT C – Required FEMA Contract Clauses

If the FEMA Public Assistance Program applies to the Head Fire, the following clauses shall apply to this Agreement unless California law imposes a more restrictive standard.

A. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this contract, the contractor agrees as follows:

1. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:

Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

2. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
3. The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
4. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the contractor's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
5. The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

6. The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
7. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
8. The contractor will include the portion of the sentence immediately preceding *paragraph and the provisions of paragraphs (1) through (8)* in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: provided, that if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and

federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions; cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

B. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT Compliance with the Contract Work Hours and Safety Standards Act.

1. ***Overtime requirements.*** No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty (40) hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one (1) and one-half (1/2) times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
2. ***Violation; liability for unpaid wages; liquidated damages.*** In the event of any violation of the clause set forth in paragraph (1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of twenty-seven dollars (\$27) for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.
3. ***Withholding for unpaid wages and liquidated damages.*** The State of California shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.

4. **Subcontracts.** The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section.

C. CLEAN AIR ACT

1. The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. section 7401 et seq.
2. The contractor agrees to report each violation to the California Air Resources Board and understands and agrees that the California Air Resources Board will, in turn, report each violation as required to assure notification to Siskiyou County, the California Governor's Office of Emergency Services, Federal Emergency Management Agency (FEMA), and the appropriate Environmental Protection Agency Regional Office.
3. The contractor agrees to include these requirements in each subcontract exceeding one-hundred and fifty-thousand dollars (\$150,000) financed in whole or in part with Federal assistance provided by FEMA.

D. THE FEDERAL WATER POLLUTION CONTROL ACT

1. The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. sections 1251 et seq.
2. The contractor agrees to report each violation to the State Water Resources Control Board and understands and agrees that the State Water Resources Control Board will, in turn, report each violation as required to assure notification to Siskiyou County, the California Governor's Office of Emergency Services, Federal Emergency Management Agency (FEMA), and the appropriate Environmental Protection Agency Regional Office.
3. The contractor agrees to include these requirements in each subcontract exceeding one-hundred and fifty-thousand dollars (\$150,000) financed in whole or in part with Federal assistance provided by FEMA.

E. DEBARMENT AND SUSPENSION CLAUSE

1. This contract is a covered a transaction for the purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such the contractor is required to verify that none of the contractor, its principals (defined at 2 C.F.R. section 180.995), or its affiliates (defined at 2 C.F.R. section 180.905) are excluded (defined at 2 C.F.R. section 180.940) or disqualified (defined at 2 C.F.R. section 180.935).
2. The contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

3. This certification is a material representation of fact relied upon by Siskiyou County. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to Siskiyou County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
4. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

F. BYRD ANTI-LOBBYING CLAUSE

Byrd Anti-Lobbying Amendment, 31 U.S.C. Section 1352 (as amended)

Contractors who apply or bid for an award of one-hundred thousand dollars (\$100,000) or more shall file the required certification. Each tier certifies to the tier above that it will not and has not been used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. section 1352. Each tier shall also disclose any lobbying with non- Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

Appendix A, 44 C.F.R. Part 18 – Certification Regarding Lobbying

The undersigned [Contractor] certifies, to the best of his or her knowledge, that:

1. No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds (including profit or fee received under a covered Federal transaction) have been paid, or will be paid, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, “Disclosure of Lobbying Activities”, in accordance with the instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification and disclosure is a prerequisite for making or entering into this contract imposed by 31, U.S.C. section 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than ten thousand dollars (\$10,000) and not more than one-hundred thousand dollars (\$100,000) for each such failure.

The Contractor, _____, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. section 3801 et seq., apply to this certification and disclosure, if any.

_____ Signature of Contractor’s Authorized Official	_____ Date
--	---------------

Name and Title of Contractor’s Authorized Official

G. PROCUREMENT OF RECOVERED MATERIAL

1. In the performance of this contract the Contractor shall make maximum use of products containing recovered materials that are EPA designated items unless the product cannot be acquired:
 - a. Competitively within a timeframe providing for compliance with the contract performance schedule;
 - b. Meeting contract performance requirements; or
 - c. At a reasonable price.
2. Information about this requirement, along with the list of EPA-designate items, is available at EPA’s Comprehensive Procurement Guidelines website, (<https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>).

3. The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

H. DOMESTIC PREFERENCE FOR PROCUREMENTS

As appropriate, and to the extent consistent with law, the contractor should, to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. This includes, but is not limited to iron, aluminum, steel, cement, and other manufactured products.

For purposes of this clause:

Produced in the United States means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

Manufactured products mean items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

I. PROHIBITION ON CONTRACTING FOR COVERED TELECOMMUNICATIONS

EQUIPMENT OR SERVICES

1. Definitions

As used in this clause, the terms backhaul; covered foreign country; covered telecommunications equipment or services; interconnection arrangements; roaming; substantial or essential component; and telecommunications equipment or services have the meaning as defined in FEMA Policy, #405-143-1

Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services As used in this clause.

2. Prohibitions

- a. Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232, and 2 C.F.R. § 200.216 prohibit the head of an executive agency on or after Aug. 13, 2020, from obligating or expending grant, cooperative agreement, loan, or loan guarantee funds on certain telecommunications products or from certain entities for national security reasons.
- b. Unless an exception in paragraph 3. of this clause applies, the contractor and its subcontractors may not use grant, cooperative agreement, loan, or loan guarantee funds from the Federal Emergency Management Agency to:
 - i. Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;

- ii. Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
- iii. Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system; or
- iv. Provide, as part of its performance of this contract, subcontract, or other contractual instrument, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

3. Exceptions

- a. This clause does not prohibit contractors from providing—
 - i. A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
 - ii. Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.
- b. By necessary implication and regulation, the prohibitions also do not apply to:
 - i. Covered telecommunications equipment or services that:
 - 1 Are not used as a substantial or essential component of any system; and
 - 2 Are not used as critical technology of any system.
 - ii. Other telecommunications equipment or services that are not considered covered telecommunications equipment or services.

4. Reporting Requirement

- a. In the event the Contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the contractor is notified of such by a subcontractor at any tier or by any other source, the contractor shall report the information in paragraph 4.b. of this clause to the recipient or subrecipient, unless elsewhere in this contract are established procedures for reporting the information.
- b. The Contractor shall report the following information pursuant to paragraph 4.a. of this clause:
 - i. Within one business day from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number,

manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended. ii.

Within 10 business days of submitting the information in paragraph 4.b.i. of this clause: Any further available information about mitigation actions undertaken or recommended. In addition, the Contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

5. Subcontracts

The Contractor shall insert the substance of this clause, including this paragraph 5, in all subcontracts and other contractual instruments.

J. ACCESS TO RECORDS

The following access to records requirements applies to this contract:

1. The Contractor agrees to provide Siskiyou County, the California Governor's Office of Emergency Services, the FEMA Administrator, the Controller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
2. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever of to copy excerpts and transcriptions as reasonably needed.
3. The contractor agrees to provide the FEMA Administrator or his authorized representative access to construction or other work sites pertaining to the work being completed under the contract.
4. In compliance with the Disaster Recovery Act of 2018, the Department of Resources, Recycling, and Recovery and the Contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

K. DHS SEAL, LOGO, AND FLAGS

The contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval. The contractor shall include this provision in any subcontracts.

L. COMPLIANCE WITH FEDERAL LAW, REGULATIONS, AND EXECUTIVE ORDERS

This is an acknowledgement that FEMA financial assistance will be used to fund all or a portion of the contract only. The contractor will comply with all federal law, regulations, executive orders, FEMA policies, procedures, and directives.

M. NO OBLIGATION BY FEDERAL GOVERNMENT

The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

N. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS

The contractor acknowledges the 31 U.S.C. Chapter 38 (Administrative Remedies for False Claims and Statements) applies to the contractor's action pertaining to this contract.

O. AFFIRMATIVE SOCIOECONOMIC STEPS

If subcontracts are to be let, the prime contractor is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1) – (5) to ensure that small and minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

P. LICENSE AND DELIVERY OF WORKS SUBJECT TO COPYRIGHT AND DATA RIGHTS

The Contractor grants to the Department of Resources, Recycling, and Recovery a paid-up, royalty-free, nonexclusive, irrevocable, worldwide license in data first produced in the performance of this contract to reproduce, publish, or otherwise use, including prepare derivative works, distribute copies to the public, and perform publicly and display publicly such data. For data required by the contract but not first produced in the performance of this contract, the Contractor will identify such data and grant to the Department of Resources, Recycling and Recovery or acquires on its behalf a license of the same scope as for data first produced in the performance of this contract. Data, as used herein, shall include any work subject to copyright under 17 U.S.C. § 102, for example, any written reports or literary works, software and/or source code, music, choreography, pictures or images, graphics, sculptures, videos, motion pictures or other audiovisual works, sound and/or video recordings, and architectural works. Upon or before the completion of this contract, the Contractor will deliver to the Department of Resources, Recycling, and Recovery data first produced in the performance of this contract and data required by the contract but not first produced in the performance of this contract in formats acceptable by the Department of Resources, Recycling, and Recovery.

EXHIBIT D – RFP and Winning Bid Proposal

SISKIYOU COUNTY
COMMUNITY DEVELOPMENT DEPARTMENT

806 South Main Street, Yreka, California 96097
Phone: (530) 841-2100 · Fax: (530) 841-4076

<https://www.co.siskiyou.ca.us/community-development>

August 12, 2024

**REQUEST FOR PROPOSALS:
HEAD FIRE HAZARD TREE REMOVAL SERVICES**

RFP# 24-02 - CDD

NOTICE TO PROSPECTIVE PROPOSERS

You are invited to review and respond to this Request for Proposal (RFP), entitled “REQUEST FOR PROPOSALS: HEAD FIRE HAZARD TREE REMOVAL SERVICES.” The County anticipates awarding one (1) Agreement to perform work within Siskiyou County.

SERVICES REQUESTED: The County is seeking bids for the removal of hazard trees resulting from the Head Fire. The Head fire occurred on August 15, 2023. The Head Fire occurred near Hamburg on Highway 96. The area is 30 miles west of Yreka, and about 35 miles west of the Highway 96/Interstate 5 intersection, within Siskiyou County. This work will include removal, transport, and recycling or disposal of hazard trees from private properties, the public right of way, and other locations as determined by the County.

AGREEMENT BUDGET: Subject to the availability of funds and approval by the County, the total estimated cost is \$650,000.00.

PROCESS SCHEDULE: The RFP process will be conducted according to the following tentative schedule, where all times are Pacific Time:

SCHEDULE	DATE
Advertisement Date	August 12, 2024
Mandatory Pre-Proposal Conference @ 1:00 P.M.	August 19, 2024
Written Questions Due by 5:00 P.M.	August 22, 2024
Sealed Proposals Due before 5:00 P.M.	August 26, 2024
Public Cost Proposal Opening @ 5:15 P.M.	August 26, 2024
Notice of Intent to Award Announced (estimated)	September 3, 2024

In submitting your proposal, you must comply with the following attached instructions.

SISKIYOU COUNTY CONTACT INFORMATION: In the opinion of the County, this RFP is complete and without the need for explanation. However, if you have questions, or need any clarifying information, contact the Agreement administrator for this RFP as listed below.

Mailing Address

Community Development Department
806 South Main Street
Yreka, CA 96097

Contract Manager

Rick Dean, Director
Email: planning@co.siskiyou.ca.us
Phone: (530) 841-2100
Fax: (530) 841-4076

Please note that no verbal information given will be binding upon the County unless such information is issued in writing as an official addendum.

Rick Dean
Community Development Director
Agreement Administrator

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Hazard Tree Removal Services Needed: The Head fire occurred on August 15, 2023. The Head Fire occurred near Hamburg on Highway 96. The area is 30 miles west of Yreka, and about 35 miles west of the Highway 96/Interstate 5 intersection, within Siskiyou County.

The County is seeking bids for the removal of hazard trees resulting from the Head Fire. This work will include removal, transport, and recycling or disposal of hazard trees from private properties, the public right of way, and other locations as determined by the County.

The CONTRACTOR (hereinafter referred to as “Contractor”, “Hazard Tree Removal Services Contractor”, or “HTRS Contractor”) shall provide Hazard Tree Removal Services to Siskiyou County (hereinafter referred to as the “County”) as described herein.

AGREEMENT BUDGET: Subject to the availability of funds and approval by the County, the total estimated cost is \$650,000.00.

Agreement Term. The term of the agreement will span approximately twelve (12) months and the anticipated start date is September 4, 2024, subject to the County’s Notice to Proceed.

PROCESS SCHEDULE: The RFP process will be conducted according to the following tentative schedule, where all times are Pacific Time:

SCHEDULE	DATE
Advertisement Date	August 12, 2024
Mandatory Pre-Proposal Conference @ 1:00 P.M.	August 19, 2024
Written Questions Due by 5:00 P.M.	August 22, 2024
Sealed Proposals Due before 5:00 P.M.	August 26, 2024
Public Cost Proposal Opening @ 5:15 P.M.	August 26, 2024
Notice of Intent to Award Announced (estimated)	September 3, 2024

Property Owner Participation Required. Participation in the County’s Consolidated Debris Removal Program (County Program) is voluntary. Property owners are required to complete and sign a Right of Entry (ROE) permit to participate in the County Program. The ROE permit is the enrollment mechanism and authorizes the County and its Contractors to perform work. Public entities may also enroll parcels in the County Program. The County does not control nor guarantee the ultimate number of ROE permits received. As a result, the County also does not control or guarantee the number of enrollees in the County Program.

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Some commercial properties will also be included in this program at the direction of the County. Receiving facilities will be identified by the Proposer. Even though the Contractor may be engaged in making arrangements for using receiving facilities or temporary facilities and providing recommendations on receiving or temporary facilities to the County, the County will ultimately be directing the use of receiving facilities for Contractors to use on these operations.

Hazard tree quantity estimates and overall Agreement dollar amounts are not guaranteed by the County. The scheduled duration of the work is also not guaranteed by the County. The quantity of hazard trees removed as part of these operations and applicable to this RFP is subject to change based on the discretion of the County, site conditions unforeseeable to the County at the time of this RFP solicitation, property owner participation in the County program, and other unanticipated factors. Potential Proposers are advised to submit proposal schedules accordingly as no rate changes will be allowed for quantity variations.

The deployment of Hazard Tree Removal Crews will be dictated by Siskiyou County based on the ROEs received and operational needs. The anticipated deployment schedule for these crews is listed in EXHIBIT A – Scope of Work, Section 8 “Operational Milestones and Mobilization Requirements.”

Qualifications. Proposer must demonstrate that proposer and proposers’ firm (or joint venture) is qualified to perform the work as described herein, which includes, but is not limited to, prior project/work experience completing a minimum of three (3) projects of similar size (or larger) and scope within the previous five (5) years, performing as either a prime contractor or subcontractor. See Attachment(s) 6 and 7 to demonstrate this requirement.

DBE. The County affirms that Disadvantaged Business Enterprises (DBEs) will be afforded full opportunity to submit proposals in response to this RFP.

Licenses Required to Propose. All required licenses, certifications, and registrations must be current and active at the time of proposal submission. All required licenses, certifications, and registrations must be maintained in good standing throughout the term of the agreement. Lapses occurring after proposal submission may be grounds for disqualification or Agreement termination.

DIR Registration. The prime contractor (and each individual member of a joint venture, if the proposal is submitted by a joint venture) must be currently registered with the Department of Industrial Relations (Labor Code sections 1725.5, 1771.1).

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LTO License. The prime contractor or a subcontractor must have a CAL FIRE Licensed Timber Operator (LTO) Commercial License (type “A”). If a joint venture, a minimum of one individual member must have a CAL FIRE Licensed Timber Operator (LTO) Commercial License (type “A”). Proposed subcontractors felling trees must have a CAL FIRE Licensed Timber Operator (LTO) Commercial License (type “A”).

The LTOs must also be capable of directionally falling timber away from structures, power lines, and roadways in urban and semi-urban settings. If the LTO is required to fell trees in proximity to power lines, the LTO shall be preapproved or pre-certified to do so by the local electric utility.

LTOs will be checked against CALFIRE License List (ca.gov). Proposers are advised to verify the listing prior to proposal submission.

Mandatory Pre-Proposal Conference. A mandatory pre-proposal conference will be held at the date and time indicated in the Process Schedule. Proposers must attend the entire meeting in order to be eligible to propose.

The Mandatory Pre-Proposal Conference will be held online. The Contractor will need to email the RFP Contact listed on page 2 for a link to the meeting. Following the Pre-Proposal Conference, proposers are invited to survey the burned area from public roads (proposers may not enter private properties unless authorized to do so by the landowner).

Sealed Proposal Package. The County will receive sealed proposal packages at the Siskiyou County Community Development Department, 806 South Main Street, Yreka, CA 96097, by the date and time indicated in the Process Schedule.

Refer to “SECTION 2 – Instructions for Proposers” for submission instructions.

Siskiyou County must receive packages delivered in person before the Sealed Proposal Package due date and time as noted in the Process Schedule.

It is the responsibility of the Proposer to ensure timely delivery of the proposal package. Proposers hand-delivering their proposal package should allow extra time for potential delays, such as traffic and sparse parking. The proposals shall include all the requirements of this RFP and comply with any addenda issued prior to the proposal submission deadline.

Public Cost Proposal Opening. A public cost proposal opening will be held on the date and time listed in the Process Schedule at the Siskiyou County Community Development Department, 806 South Main Street, Yreka, CA 96097. At the public proposal opening, all qualified proposals received will be opened and recorded onto a Preliminary Cost Proposal

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Tabulation, which will be posted to the County’s Agreements website at <https://www.co.siskiyou.ca.us/rfps>, following the proposal opening.

Grounds for Rejection. All proposals may be rejected whenever the determination is made that the proposals received are not really competitive, when the cost is not reasonable, or when the cost exceeds the amount expected.

Additionally, a proposal may be rejected if:

- It is received after the due date and time for submittal.
- The cost submittal is unsigned.
- Duplicative staff from other current fire debris removal projects are proposed for primary staff positions within the Proposer’s team.
- The proposal cost is not prepared as required by the RFP.
- The Proposer has been prohibited from contracting with the County.
- The Proposer has received a negative contract performance evaluation from the County in the past.
- Any items required by the RFP are not included with the submittal.

No proposal may be rejected arbitrarily or without reasonable cause.

Agreement Award. The Agreement will be awarded to the lowest responsive and responsible bidder. The County reserves the right to contact current and past references and use information obtained to assist with Agreement awarding.

In the event of a tie, CDD will utilize a tie breaker to determine the winning Proposer. The tie breaker will be determined based on which proposer has the most SB and DVBE participation. CDD reserves the right to not award an Agreement.

Notice of Intent to Award. CDD will post a Notice of Intent to Award Agreement as soon as possible after the Cost Proposal opening. This notice will be posted for five (5) working days. Notice of Intent to Award Agreement will be posted on CDD’s website at <https://www.co.siskiyou.ca.us/planning> and in the lobby of the CDD office building at 806 South Main Street, Yreka, CA 96097. It is the Proposer’s responsibility to check one of these locations for a copy of the Notice of Intent to Award Agreement.

Rejection of Award. If the Proposer fails to enter into a satisfactory Agreement within a reasonable timeframe after the award is made, CDD may deem that the Proposer has rejected the award. If CDD deems that the Proposer has rejected the award CDD reserves

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the right to disqualify the awardee and award the Agreement to the next highest ranked Proposer. CDD will notify the disqualified Proposer of the decision not to award the Agreement at least one (1) day prior to the award being made to another qualified Proposer.

Protest of Award. A Bidder may protest the proposed award by filing a protest with the County Purchasing Agent. In Siskiyou County, the County Purchasing Agent position is held by the County Administrator, or their designee.

All protests shall be typed under the protester's letterhead and submitted in accordance with the provisions stated herein. All protests shall include at a minimum the following information:

1. The name, address, email, and telephone number of the protester;
2. The signature of the protester's representative;
3. The title or name of the RFP being protested;
4. A detailed statement of the legal and/or factual grounds for the protest; and
5. The form of relief requested.

A protest related to the award of a contract must be submitted no later than five (5) business days after the notice of the proposed contract award is provided by the Purchasing Agent or their designee. Protests relating to a proposed contract award which are received after the five (5) business day deadline will not be considered by the County.

1. In the event of a timely protest, the County shall not proceed with the solicitation or award of the contract until the Purchasing agent renders a decision on the protest.
2. Upon receipt of a timely protest, the Purchasing Agent will within ten (10) business days of the receipt of the protest, issue a decision in writing which shall state the reasons for the actions taken.
3. The County may, after providing written justification to be included in the procurement file, make the determination that an immediate award of the contract is necessary to protect the substantial interests of the County. The award of a contract shall in no way compromise the protester's right to the protest procedures outlined herein.
4. If the protester disagrees with the decision of the County Purchasing Agent, the protester may submit a written notice to the Office of the Purchasing Agent requesting an appeal to the Board of Supervisors, in accordance with the process stated below.

Appeal Process. If the protester wishes to appeal the decision of the County Purchasing Agent, the protester must submit, within three (3) business days from receipt of the Purchasing Agent's decision, a written appeal to the Office of the County Purchasing Agent.

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1. Within fifteen (15) business days, the Purchasing Agent will review all materials in connection with the grievance, assess the merits of the protest and provide a written determination that shall contain his or her decision on whether the protest shall be forwarded to the Board of Supervisors as described above.
2. The decision of the Purchasing Agent on whether to allow the appeal to go forward will be final and there shall be no right to any administrative appeals of this decision.

Work Schedule. Contractors selected under this RFP shall be ready to commence mobilization upon issuance of a Notice to Proceed (NTP). The overall intent of the operation is to remove all eligible Hazard Tree from private, commercial, and public properties with approved ROEs, and remove, process as necessary, and transport all debris to currently operating and permitted recycling, disposal, and end-use facilities permitted to receive such materials according to all applicable laws.

Agreement. The Contractor is required to deploy crews, as directed by the County, to meet the number of operational crews as listed in EXHIBIT A – Scope of Work, Section 8 “Operational Milestones and Mobilization Requirements.” If a Contractor fails to provide the stated number of crews within the timeframe noted for each milestone or directed by the County, the County reserves the right to terminate the agreement and enter into a new agreement with the next lowest proposer. If the County terminates an Agreement for cause the County reserves the right to contract with the next lowest proposer and charge the difference in price to the Contractor.

Labor Code. Where applicable, pursuant to California Labor Code, Section 1774, the Contractor to whom the Agreement is awarded, and any subcontractor under them, shall pay not less than the specified general prevailing wage rates to all workers employed in the execution of the Agreement.

Payment Withholding. The provisions for payment under the agreement will be subject to a ten percent (10%) withholding. The Contractor acknowledges that the agreement is subject to a ten percent (10%) withholding pursuant to California Public Agreement Code (PCC) section 10346. The withheld payment amount will be included in the final payment to the Contractor. The 10% withheld amount will only be released upon the County’s verification of completion of all work, to the satisfaction of the County. Under no circumstances shall the withheld payment be released prior to the County’s verification that services were satisfactorily rendered.

Federal Emergency Management Agency (FEMA). If FEMA Assistance is authorized for the Head Fire, the Contractor shall comply with all FEMA Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards found at 2

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C.F.R. sections 200.317-327. The County will notify the Contractor if FEMA Assistance is authorized.

SECTION 2. Instructions for Proposers

1. RFP not Subject to Negotiation

The terms, conditions, and/or requirements of the RFP are not subject to negotiation. Any Proposer that reserves a right to negotiate, submits a counteroffer, or expresses any exception to the above terms, conditions, and/or requirements will be disqualified. However, requests to revise any of the above terms, conditions, and requirements may be submitted during the formal question and answer period. Any such requests must include the current language, the proposed revised language, and the justification for the proposed revision. Any revisions are at the sole discretion of Siskiyou County and will only be made under very limited circumstances in which the revisions apply to all Proposers and benefit or enhance the Agreement.

If the Proposer fails to meet any of the RFP requirements or fails to comply with the County's requests, Siskiyou County can reject, disqualify, or remove the firm from the process. Siskiyou County is not committed to awarding an Agreement resulting from this RFP.

2. Competence of Proposers

2.1. Business Entity

Proposer and/or Proposer's firm must be in good standing and currently hold any/all required licenses and permits to perform/conduct business in the State of California. If a sole proprietorship, be registered with the city, county, or other local government entity in which the principal place of business is located.

2.2. License

Proposer may only propose work for which Proposer is properly licensed.

2.3. Suspension and Debarment

This Agreement is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that the Contractor, its principals (defined at 2 C.F.R. section 180.995), or its affiliates (defined at 2 C.F.R. section 180.905) are excluded (defined at 2 C.F.R. section 180.940) or disqualified (defined at 2 C.F.R. section 180.935). The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into. This certification is a material representation of fact relied upon by Siskiyou County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C,

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in addition to remedies available to Siskiyou County including but not limited to suspension and/or debarment.

The Proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, while this offer is valid and throughout the period of any Agreement that may arise from this offer. The Proposer further agrees to include a provision requiring such compliance in its lower-tier covered transactions.”

3. Proposer Considerations

3.1. Proposer Responsibility

The Proposer shall carefully examine the Proposal Schedule, the Standard Agreement (Attachment B), and EXHIBIT A - Scope of Work. By submitting a proposal, the Proposer acknowledges that the Proposer understands the character, quality, and quantity of Work insofar as this information is reasonably ascertainable from inspection of the work site and specifications. In addition, Proposer acknowledges that the mandatory pre-proposal conference and Q&A Period(s) offer Proposers timely opportunities to seek Siskiyou County’s clarification prior to proposal submission.

Failure of Proposers to acquaint themselves with available information will not relieve the proposer from responsibility for estimating properly the difficulty or cost of successfully performing the work.

3.2. Mandatory Pre-Proposal Meeting

A mandatory pre-proposal conference will be held at the date and time indicated in the Process Schedule. Proposers must attend the entire meeting in order to be eligible to propose. The Contractor will need to email the RFP Contact listed on page 2 for a link to the meeting. Following the Pre-Proposal Conference, proposers are invited to survey the burned area from public roads (proposers may not enter private properties unless authorized to do so by the landowner).

3.3. Public Information

Upon final proposal opening, all documents submitted in response to this RFP will become the property of Siskiyou County and will be regarded as public records under the California Public Records Act (Government Code section 7920.000 et seq.) and subject to review by the public. Siskiyou County cannot prevent the disclosure of public documents; however, the contents of all proposals, correspondence, agenda, Proposer’s memoranda, working papers, or any other medium which discloses any aspect of a Proposer’s proposal shall be held in the strictest confidence until the Agreement is awarded. Siskiyou County will

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disregard any language purporting to render all or portions of any proposal package confidential.

All information obtained or produced during the course of the Agreement will be made available to Siskiyou County.

Any information obtained or produced during the course of the Agreement that qualifies as confidential or a trade secret(s) under the Public Records Act (PRA) or the Public Agreement Code (PCC) and is thus exempt from disclosure under those statutes must so be marked by the Contractor prior to submission to Siskiyou County.

Siskiyou County will hold information obtained or produced during the course of the Agreement deemed confidential or trade secret(s) by the Contractor to the extent allowable by the California Public Records Act and the Public Agreement Code.

3.4. Use Tax

If during the course of the Agreement, the Contractor will be involved in the re-sale of goods to the State, they must comply with the requirements of sections 6452.1, 6487, 6487.3, 7101, and 18510 of the Revenue and Taxation Code, in addition to section 10295.1 of the Public Agreement Code.

4. Rules and Conditions**4.1. Written Questions and Answers**

Proposers needing clarification of the requirements of this solicitation may submit questions to Siskiyou County. Refer to the Process Schedule for deadline requirements. All inquiries must be received no later than Date and Time as indicated on the Process Schedule, regardless of postmark. If the inquiries are faxed, then the time and date on the fax must not be later than the due date and time.

Oral communications with Siskiyou County officers and employees shall be non-binding on the County and shall in no way excuse the Proposer of any obligations as set forth in this package. If Proposers have any questions pertaining to this particular solicitation, all communication should go through Siskiyou County's identified point of contact.

E-mails and/or faxes MUST be clearly marked: "Questions Relating to Head Fire – Hazard Tree Services RFP" The questions and answers will be published in an Addendum to the RFP.

4.2. Addenda

Siskiyou County reserves the right to amend, alter, or change the rules and conditions of this RFP. Any ambiguity, conflict, discrepancy, omission, or other error discovered in the

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RFP should immediately be reported to Siskiyou County prior to the deadline for submission of written questions. Siskiyou County will issue addenda to address such issues. Addenda will be available on the Siskiyou County webpage for this RFP at <https://www.co.siskiyou.ca.us/planning>

5. Proposal Package Submission

Failure to follow the instructions contained in this document may be grounds for the rejection of a Proposal. Siskiyou County may reject any Proposal if it is conditional, incomplete, or contains irregularities.

Siskiyou County may waive an immaterial deviation in a Proposal if deemed in the best interest of Siskiyou County. Waiver of an immaterial deviation shall in no way modify the RFP requirements or excuse the Contractor from full compliance with the Agreement requirements.

5.1. Final Proposal Package Content

Proposer must submit the proposal information on the forms provided by Siskiyou County (included in this RFP) or included by reference as downloadable forms, as indicated on Attachment A - Required Bid Package Checklist. Proposal Packages not submitted on the provided forms will be considered nonresponsive. All required signatures must be original “wet” signatures by the individual who is legally authorized to contractually bind the Proposer.

5.2. Proposal Package Submittal Instructions

It is the sole responsibility of the Proposer to see that its bid is received by the deadline. Proposal Packages received after the scheduled closing time for receipt of proposals will be returned to Proposer unopened.

- All documents must be submitted double-sided on paper with a minimum of 100% post- consumer recycled content fiber.
- The remaining Bid Documents shall be submitted in the same order as they appear on Attachment A - Required Bid Package Checklist.
- Failure to submit any of the required documents may be deemed non-responsive, and the bid may be rejected. Deviation of the order of bid submittal documents may result in your bid being deemed non-responsive.
- Proposal Packages shall be submitted under sealed cover, must clearly state that it is in response to this RFP. Attachment 1 - Cost Proposal Schedule and

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Attachment 11 - Bidders Bond shall be submitted under separate sealed cover.

Bid Packages shall be submitted as directed below:**A SINGLE PACKAGE CONTAINING:**

1. One (1) unbound reproducible original Proposal Package marked “Original” containing all Attachments and Additional Proposal Requirements (*except do not include Attachment 1 - Cost Proposal Schedule and Attachment 11 - Bidders Bond, these must be submitted in a separate envelope*).
2. One (1) Electronic copy (USB flash drive) of Proposal Package in Adobe Acrobat format containing all Attachments and Additional Proposal Requirements. (Proposal is responsible for ensuring that the electronic copy is formatted in Adobe Acrobat Reader and viewable by Siskiyou County. For any discrepancy, the original Proposal Package is considered the master.)
3. One (1), Attachment 1 - Cost Proposal Schedule and Attachment 11 - Bidders Bond UNDER SEPARATE SEALED ENVELOPE MARKED “COST PROPOSAL – DO NOT OPEN”.

Cost Proposal Package must have the following identifier printed clearly on the package: “Head Fire – Hazard Tree Services COST PROPOSAL - DO NOT OPEN.” Failure to do so may result in a premature opening or failure to open such a bid. Bid Packages improperly marked may be considered non-responsive. Bids received after the bid submission date and time deadline will be considered late and returned to the Bidder unopened.

5.3. Withdrawal and Modification of Proposal Package

Proposals may be withdrawn prior to the deadline for Proposal submissions noted in the Process Schedule, provided that a request in writing, executed by Bidder or Bidder’s authorized representative, for withdrawal of such bid is filed with Siskiyou County via electronic submission or to Siskiyou County’s physical address as listed on page 2. Withdraw of a proposal shall not prejudice the right of a Bidder to file a new proposal.

A Proposal Package submitted prior to the submittal deadline may be modified by the submitting Proposer. The Proposer must: Provide a written request to the contact person listed on page 2. The written request must identify the requesting individual and their association to the Proposer.

Bids cannot be withdrawn or modified after the submittal deadline has passed.

5.4. Errors in Submittals

An error in a Proposal Package may be cause for rejection of that Proposal. Siskiyou County may make certain corrections, if the Proposer’s intent is clearly established based on a review of the complete Proposal.

6. Proposal Evaluation and Public Cost Proposal Opening

6.1. Public Cost Proposal Opening

At the date and time specified in the Process Schedule, Siskiyou County will conduct the Public Cost Proposal Opening. The Public Cost Proposal Opening will be conducted at Siskiyou County Community Development Department, 806 South Main Street, Yreka, California 96097. Siskiyou County will tabulate the results from the Public Cost Proposal Opening and determine who is the apparent low bidder.

6.2. Evaluation of Proposals

Following the Public Cost Proposal Opening, Siskiyou County will evaluate each Proposal and determine whether the Proposal evidences that the Proposer meets the minimum qualifications of this RFP. Siskiyou County will evaluate Proposals on a pass/fail basis. To receive a “pass” score and be considered responsive, the Proposal must comply with all requirements in this RFP. If a Bid package does not meet all of the requirements set forth in this RFP, it may be considered non-responsive and rejected from further competition. Once Siskiyou County has completed the evaluation of all proposals, it will publish a Notice of Intent to Award Agreement signaling who the lowest cost responsive proposer is.

6.3. Rejection of Proposals

All proposals may be rejected whenever the determination is made that the proposals received are not competitive, when the cost is not reasonable, when the cost exceeds the amount expected, or when it is determined to be in the best interest of the County.

Additionally, a proposal may be rejected if:

- It is received after the due date and time for submittal;
- The proposal submittal is unsigned;
- The Cost Proposal Schedule is not prepared as required by the RFP;
- Non-compliance with Labor Code section 1771.1(a) (DIR registration for Prime and Subcontractors required);
- Any items or information required by the RFP are not included with the submittal;

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- All published addenda are not acknowledged;
- There are undisclosed, inaccurate, or incomplete disclosures of conflicts of interest.

Siskiyou County reserves the right to reject a proposal as nonresponsive if the prices in the proposal are materially unbalanced between line items or sub-line items. A proposal is materially unbalanced when it is based on prices significantly less than the cost for some work and prices which are significantly overstated in relation to cost for other work, and if there is a reasonable doubt that the proposal will result in the lowest overall cost to Siskiyou County even though it may be the low evaluated proposal, or if it is so unbalanced as to be tantamount to allowing an advance payment.

No proposal may be rejected arbitrarily or without reasonable cause.

7. Awarding of Contract

Awarding of this Contract will be to the lowest responsive responsible Proposer meeting all the RFP requirements.

Siskiyou County reserves the right to not award a contract.

The deployment timeline for this Contract, which is identified in EXHIBIT A – Scope of Work, Section 8 “Operational Milestones and Mobilization Requirements”, will begin immediately upon delivery of the Notice to Proceed. The identified timeframes will be strictly enforced.

8. Post Award and Agreement Execution

The Awarded Contractor and the resulting contract will be subject to the provisions in this RFP and the Standard Agreement (Attachment B).

8.1. Governance

If any provisions of the Agreement resulting from this RFP are found to be unlawful or unenforceable, then such provisions will be voided and severed from the Agreement without affecting any other provision of the Agreement. To the full extent, however, that the provisions of such applicable law may be waived, they are hereby waived to the end that the Agreement be deemed to be a valid and binding agreement enforceable in accordance with its terms.

The Agreement is governed by and shall be interpreted in accordance with the laws of Siskiyou County and the State of California.

All proceedings concerning the validity and operation of this RFP, or the Agreement and the performance of the obligations imposed upon the parties hereunder shall be held in

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Siskiyou County, California. The parties hereby waive any right to any other venue. The place where the Agreement is entered into and the place where the obligation is incurred is Siskiyou County, California.

The person signing the Agreement on behalf of the Contractor must certify under penalty of perjury under the laws of California that the Contractor is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Agreement Code sections 10286 and 10286.1 and is eligible to sign an Agreement with Siskiyou County. This will be certified on Attachment 2 - Proposer Certification.

8.2. Post Award Requirements

Upon Award, Awarded Contractor shall submit and comply with the following:

- **Performance and Payment Bonds.** Awarded Contractor shall furnish bonds, each in the amount of 100 percent of the maximum Agreement amount, covering the faithful performance of the Agreement and payment of obligations.
- **Insurance.** Awarded Contractor shall furnish to the County, concurrently with Award of the Agreement, evidence of the required insurance meeting the conditions set forth in the Standard Agreement (Attachment B).

8.3. Contractor Signature

The Agreement shall not be binding upon the County until it is executed by the Contractor and the County. Contract documents required for the execution of the Agreement consist of the Standard Agreement (Attachment B).

Should the Contractor begin work in advance of receiving notice that the Agreement has been approved, any work performed in advance of the date of Notice to Proceed (NTP) shall be considered as having been done at risk as a volunteer. In no event shall the Contractor commence work until the Contractor has received notification from the County that the certificate of insurance has been approved.

9. Bidder Certifications and Acknowledgements

By submitting a bid, Bidder certifies and acknowledges the terms, conditions, and/or requirements set forth in this RFP and the Agreement documents located in the Standard Agreement attached hereto. The bidder is advised to read these provisions carefully prior to submitting a bid. Contract terms, conditions, and/or requirements are not subject to negotiation. If the Bidder fails to meet any of the requirements or comply with Siskiyou

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County requests, Siskiyou County can reject, disqualify, or remove the firm from the process. Siskiyou County is not committed to awarding a contract resulting from this RFP.

END INSTRUCTIONS TO PROPOSERS

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SECTION 3. Proposal Submittal Items and Descriptions

10. Description of Proposal Package Forms

All required Bid Package Forms are included as part of this RFP or are included by reference as downloadable forms.

The Bid Package must contain the following:

Attachment 1 – Cost Proposal Schedule:

Complete and submit the included Cost Proposal Schedule. Cost Proposal Schedule must be submitted under a separate seal with the Bidders Bond.

Attachment 2 – Proposer Certification:

Complete and submit the included Proposer Certification to acknowledge and certify to all items contained therein. Proposer Certification must be signed by the individual who is legally authorized to contractually bind the Proposer .

Attachment 3: Proposed Subcontractors List:

Complete and submit the included Proposed Subcontractors List to list the name, location, license number, and registration number of all subcontractors who will be employed and the kind of work that each will perform in the completion of the Work in an amount in excess of one-half of one percent (1/2 of 1%) of total bid. All subcontractor licenses must be current and active at the time of the bid. For listed LTO subcontractors, a copy of the LTO License must be attached as part of Attachment 3.

Attachment 4 – Byrd Anti-Lobbying Certification, 31 U.S.C. Section 1352:

Bidder is required to submit the included certification in compliance with 44 C.F.R. Part 18, Certification Regarding Lobbying.

Attachment 5 – Personnel Questionnaire, Organization, and Resumes:

Bidder Proposer shall complete the included required Personnel Questionnaire documenting the professional qualifications and subject matter expertise of each required team member as listed in Attachment 5. Proposer shall provide an organizational chart of all personnel that will be responsible for completing the RFP.

Attachment 6 – Business Entity Requirement Questionnaire:

Proposer must complete the included Required Business Entity Questionnaire documenting the qualifications of the business. The questionnaire summarizes the Contractor's (or the Joint Venture's) experience providing the types of services required in this RFP and or similar applicable environmental cleanup operations.

SECTION 3 – Proposal Submittal Items and Descriptions[Click Here to Return to Table of Contents](#)**Attachment 7 – Customer Reference Forms:**

Proposer must demonstrate the required qualifications by submitting three (3) verifiable references for projects similar in size (or larger) and scope as described herein. Proposer must complete Part 1 of the included Customer Reference Form for each reference. Proposer shall then supply the form to the Customer Reference, who shall complete Part 2 and return it to Proposer.

For purposes of References, work performed as a member of a Prime Contractor Joint Venture shall be considered work performed as a Prime Contractor.

References submitted on Attachment 7 shall conform to the below descriptions:

- A. One (1) Reference from a project within the past five (5) years that was performed by the Prime Contractor as a prime contractor or subcontractor in an amount of at least \$100,000.00.

Project must be for one of the following types: Hazard Tree Removal, Post-Disaster Hazard Tree Removal, or Environmental Remediation/Clean-Up.

- B. One (1) Reference from a project within the past five (5) years that was performed by the Prime Contractor as a prime contractor or subcontractor in an amount of at least \$100,000.00.

Project must be for one of the following types: Hazard Tree Removal, Post-Disaster Hazard Tree Removal, or Environmental Remediation/Clean-Up.

- C. One (1) Reference from a project within the past five (5) years that was performed by the Prime Contractor as a prime contractor or subcontractor in an amount of at least \$100,000.00.

Project must be for one of the following types: Hazard Tree Removal, Post-Disaster Hazard Tree Removal, or Environmental Remediation/Clean-Up.

Siskiyou County will validate customer references by any means necessary or appropriate, including email, voice, or electronic conferences. Proposers are responsible for maintaining contact with their referencing customers to ensure their prompt responses to Siskiyou County's validation inquiries.

If a reference or project experience is unable to be verified, it may be disregarded. Because of the extremely short period for proposal evaluation, Siskiyou County reserves the right not to disqualify a proposal if some references cannot be verified in the time scheduled. It is to the Proposer's benefit to inform its references that they may be contacted by Siskiyou

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County regarding this RFP during the anticipated review period, and their quick response would be helpful to the Bidder's cause

Attachment 8 – Darfur Contracting Act Certification

Bidder must complete, as instructed, and submit the Darfur Contracting Act Certification included by reference and available for download located at:

http://www.documents.dgs.ca.gov/dgs/FMC/GS/PD/PD_1.pdf.

PCC sections 10475 through 10481 apply to any company that currently or within the previous three (3) years has had business activities or other operations outside of the United States. For such a company to bid on or submit a proposal for a State of California Agreement, the company must certify that it is either: a) not a scrutinized company or b) a scrutinized company that has been granted permission by the DGS to submit a proposal.

A scrutinized company is a company doing business in Sudan, as defined in PCC section 10476. Scrutinized companies are ineligible to, and cannot, bid on or submit a proposal for an Agreement with a State agency for goods or services (PCC section 10477(a)) unless written permission from the Director of DGS to bid on this procurement has been granted (PCC section 10477(b)).

Attachment 9 – California Civil Rights Laws Attachment

Bidder must complete and submit the California Civil Rights Laws Attachment included by reference and available for download at: <https://www.dgs.ca.gov/-/media/Divisions/OLS/Forms/CALIFORNIA-CIVIL-RIGHTS-LAWS-ATTACHMENT.ashx>.

Pursuant to PCC section 2010, any Proposer entering into or renewing an Agreement over one hundred thousand dollars (\$100,000) on or after January 1, 2017, must certify to all the following:

- A. That it is in compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code).
- B. That it is in compliance with the California Fair Employment and Housing Act Chapter 7 (commencing with section 12960) of Part 2.8 of Division 3 of Title 2 of the Government Code).

Failure to submit this completed form with the Proposal will result in the proposal being considered non-responsive.

Attachment 10 – Iran Contracting Act Verification Form

Proposers must complete and submit the Iran contracting Act Verification Form included by reference and available for download at:

http://www.documents.dgs.ca.gov/dgs/FMC/GS/PD/PD_3.pdf.

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Pursuant to the Iran Contracting Act of 2010 (PCC sections 2200 through 2208, “the Act”), a Person, as defined in the Act, is ineligible to bid on, submit a proposal for, enter into, or renew any Agreement with the state for goods or services of one million dollars (\$1,000,000) or more if the Person engages in investment activities in Iran, as defined in the Act. Prior to submitting a bid or proposal and prior to executing any state Agreement or renewal for goods or services of one million dollars (\$1,000,000) or more, a person must complete and return the attached IRAN Agreement Act Certification form with its proposal certifying that it is not on the list of ineligible vendors prohibited from doing business with the State of California.

Failure to submit this form with the proposal will result in the proposal being considered non-responsive.

11. Description of Additional Required Documents

Bidder is required to supply the following additional submittals as part of the Bid Package.

Attachment 11 – Bidders Bond

Attachment 1 - Cost Proposal, shall be accompanied by a Bidder’s Bond, which shall be executed by an admitted surety insurer authorized to issue surety bonds in the State of California. Bonds shall be made payable to the County Agreement Manager of Siskiyou County. The security shall be in an amount equal to at least 10 percent (10%) of the bid amount.

Attachment 12 - Notarized Bondability Statement

Attach a notarized statement from the bonding company or companies your organization proposes to use, stating that the surety shall unconditionally guarantee the Contractor’s performance in all respects of the terms, conditions, and provisions of this RFP and the resulting Agreement for one hundred percent (100%) of the total maximum Agreement amount. The notarized statement shall guarantee that the surety will execute the Faithful Performance Bond requirement as stated in each applicable Work Order on or before the Work Order is signed and returned to Siskiyou County’s Agreement Manager. This statement must guarantee the Contractor’s compliance with the terms of the Agreement and Work Order. This statement must be properly notarized and submitted as part of the Qualifications to meet the submittal requirements of this RFP.

Attachment 13 - Insurance Experience Modification Rate (EMR)

The Bidder must provide their Cal/OSHA lost time injury/illness incidence, Cal/OSHA recordable injury/illness incidence, and their Workers Compensation Insurance Experience Modification Rate (EMR). Bidder must meet the average EMR requirement of 1.0 or less. If a bidder is eligible for a Workers Compensation Insurance Rating Bureau of California

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(WCIRB) rating, the bidder shall provide a copy of bidder's worker's compensation insurance carrier's letter indicating it's WCIRB determined EMR rating for the last three premium years, plus a 3-year EMR average. If a bidder is not eligible for a WCIRB EMR rating, the bidder shall provide evidence of non-eligibility and proof that a unitary rating of 1.0 rating is applicable. If potential bidder has a National Council on Compensation Insurance (NCCI) EMR rating, bidder shall submit NCCI EMR rating if bidder is not eligible for a WCIRB EMR rating. If Siskiyou County discovers after Agreement award that bidder failed to disclose WCIRB EMR rating, Siskiyou County reserves the right to terminate the Agreement for cause, with appropriate enforcement remedies at the Contractor's expense.

If the Joint Venture was recently formed and has not had an EMR, the Joint Venture shall provide any EMR data available. If none is available, the Joint Venture should indicate that no EMR data is available in bid submission documents. However, all members of the Joint Venture must still meet the EMR requirement of 1.0 or less, as stated in the paragraph above.

Attachment 14 - Illness and Injury Prevention Program (IIPP) and/ Health and Safety Plan (HSP)

Bidders must submit current company IIPP that meets the requirements of 29 C.F.R. section 1910.120(b) and 8 CCR section 5192(b) or a sample of a recently prepared Health and Safety Plan (HSP) representative of the types of operations envisioned by this RFP.

The HSP should include employees anticipated to be utilized under the Agreement. Bidders' attention is directed to the requirement that each Subcontractor involved in the Agreement shall also have a current company IIPP or recently prepared HSP, as described above. Subcontractor IIPPs are not a required bid submittal.

Attachment 15 - Letter(s) of Interest

In consideration of the recycling and disposal of materials removed, as part of the Operations, the Proposer shall submit, for each Operation:

1. Name(s) and Location(s) of Temporary Log Storage and Processing Facility(ies), Laydown Yard(s), Temporary Debris Management Sites, and/or Temporary Housing Facilities that the Contractor plans to use.
2. Letter(s) of Interest(s) for #1: Proposer shall provide letter(s) of interest from property owners listed in response to #1 above stating that property owners are interested in pursuing the use of their property, by the Proposer, for the stated purpose in relation to this Operation. This requirement is applicable only if the Proposer intends to use such a temporary facility.

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3. Name(s) and Location(s) of currently operating and permitted landfills and wood materials end-use facilities (properly permitted to receive intended materials) that the Proposer plans to use.
4. Letter(s) of Interest(s) for #3: Proposer shall provide letter(s) of interest from facilities listed in #3 above stating intent to enter into an agreement with the Proposer for the Proposer's utilization in anticipation of Agreement award. Facilities listed in #3 must be currently operational and permitted (with valid permits) at the time of proposer submission.

Proposer acknowledges that, if Awarded, Proposer will be required to obtain all relevant permits. All lease arrangements with the property owners for this(these) facility(ies) shall be the responsibility of the Contractor.

12. Description of Cost Proposal Bid Items**12.1. Bid Assumptions**

The following lists basic assumptions to be included in the HTRS Contractor's bid items:

1. A Hazard Tree Removal Crew is defined as all personnel, equipment, and supplies necessary to fell, process, and remove hazard trees. These crews will also include all equipment, supplies, portable restrooms, hand sanitation stations, and ancillary supplies. At a minimum a Hazard Removal Crew will consist of:
 - a. One (1) crane or rubber tired and/or rubber tracker bucket rig;
 - b. One to two (1 – 2) tree fallers or heavy equipment for tree falling, such as a feller buncher;
 - c. One to two (1 – 2) laborers for processing fallen timber;
 - d. One (1) skid steer or excavator for handling timber onsite;
 - e. One (1) track or tow-behind chipper;
 - f. Appropriate quantity of log trucks, grapple trucks, high-side dump trucks, or other trucks for removing wood material to a processing facility or end user and any equipment needed to load wood material onto trucks.

The County may approve alternate crew makeups if the HTRS Contractor evidences the need for different personnel or equipment.

2. Proposal may consider lodging options, including, but not limited to, commuting, establishing a housing base camp, using trailers, leasing dormitory space, and maximizing the hiring of local staff and subcontractors that will not require lodging. Contractor shall solely bear the full cost of such lodging choice(s). Any temporary facility established by the Contractor must be approved in advance by the IMT and

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comply with all documentation, permitting, and environmental review requirements in this RFP, the Standard Agreement, and EXHIBIT A.1 - Special Provisions.

3. All necessary support personnel, equipment, and services, including any costs associated with maintenance crews, water tenders, traffic control crews, and office support staff.
4. Inclement weather (rain, snow, high winds, etc.), poor air quality (including from wildland fires in the vicinity of work), and other impacts on work safety and effectiveness due to inclement weather (i.e., muddy parcels and equipment access conditions due to weather, etc.).
5. Any real property costs, such as a land lease or rental costs, shall be included in the submitted bid. The Contractor shall provide a copy of the Lease Agreement(s) to the CM prior to commencing the use or development of the property(ies) for reference purposes only.
6. Restrictions on commercial truck routes to disposal and end-use facilities. Changes in road routes made during the course of the Agreement shall not be eligible for additional compensation and the Contractor shall factor in such bid risks when submitting the Cost Bid Schedule, even if the Contractor incurs additional labor, equipment, or operating costs as the result of the changed route.
7. Bidder shall be responsible for any changes made to Hauling and Reuse/Disposal Plans, including any changes made based on the Traffic Management Plans or Assessments prepared by third parties (such as the California Department of Transportation, Caltrans) or the A&M Contractor. This may include prohibiting or restricting hauling operations on certain roads or highways. Changes may be required due to unforeseen traffic or safety concerns.
8. HTRS Contractor shall assess all road surfaces anticipated to be used in these Operations, and their condition, including the potential need for reasonable road improvements to access properties and implement necessary repairs. Such as grading, widening, deployment of steel plates, or application of base rock. After the completion of debris removal work the conditions will be compared with pre-work documentation of roads to determine if damage is from contract work. The contractor may be liable if excessive damage is caused by contract work. IMT may make requests for the HTRS Contractor to use smaller equipment and/or equipment with non-metal tracks on roads. The contractors can choose whether to use smaller or alternative equipment on areas requested. They may also elect to use mitigation devices to eliminate damage to pavements and roads, such as wood plywood sheets and rubber mats may be used under equipment to prevent damage to pavement surfaces. The HTRS Contractor may be liable for excessive damage if the requests are ignored.

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9. HTRS Contractor shall also be prepared to use alternate means and methods, such as the use of off-road equipment or smaller equipment, to gain access to areas where work must be performed. Morooka carriers (or similar rubber tracked off road equipment) are available to transport debris in off-road conditions. Smaller equipment like Gators or quads may also be needed for off-road access and transportation of debris materials. Restrictions in access from tunnels, trees or narrow access road may require the use of smaller debris removal equipment or transport trucks. However, construction of new roads, including any construction requiring professional traffic engineering, shall not be included within the scope of this agreement. The decision of whether the construction of new roads is required is at the sole and exclusive discretion of Siskiyou County.
10. Environmental restrictions, including threatened and endangered species, nesting birds, setbacks from watercourse, and lake protection zones as detailed in the Environmental Protection Plan, permits issued by State or Federal regulators, or other sources of criteria as identified by the IMT. HTRS Contractor shall be responsible for additional costs or work needed to comply with applicable environmental requirements and implement mitigation measures, including but not limited to relocation of bird nests, recovery and transport of bird nests/eggs to authorized rehabilitation centers, alternate hazard tree felling/removal methods necessary to protect resources (such as tree climbing), and use of long-reach, cranes, or other necessary equipment required to remove hazard trees or other material from Equipment Exclusion Zones.
11. Cultural resource restrictions, including tribal monitoring by tribal nations, within the burn scar. This bid risk includes the cost of any possible delays caused by deployment and utilization of Tribal Monitors. Additional costs associated with the identification, protection, and compliance of cultural and historical resources shall not be eligible for additional compensation, including costs of training HTRS Contractor's personnel.
12. Costs associated with performing work around portions of damaged buildings, such as standing walls, including those that have been shored or otherwise reinforced by third parties, which may include the use of smaller equipment, long reach equipment, cranes, or hand work. HTRS Contractor shall not be responsible for the actual installation of shoring or other reinforcement measures under this agreement.
13. Coordination with railroads or other modes of transportation (i.e., road, air, water, etc.).
14. California Occupational, Safety and Health Administration (Cal OSHA) standards, training, inspections, and corrections of any violations to Cal OSHA standards.

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15. Delays for traffic control, highway or roadway maintenance, and cleanup or utility repair shall be considered as part of this contract and are to be expected. This includes activities conducted along all highways, local roads, and utility work such as roadway cleanup of trees and brush along highways, repair, and replacement of highway facilities, and/or repair or replacement of utilities' facilities completed by other contractors.
16. HTRS Contractor shall provide all traffic control crews necessary to provide public safety for both functions within both the Operational Areas.
17. Maximum daily receiving limits of ash and hazard trees, metals, concrete, and contaminated soils.
18. Availability of local Temporary Log Storage and Processing Facilities. Contractor shall be solely and exclusively responsible for availability of temporary log storage and processing facilities, and the capacity of end use facilities throughout the term of the Agreement. Adjustments that may be necessary to such facilities, including, but not limited to, adjustments related to facility capacity, market fluctuations, and other reasons outside of the Contractor's control, shall be at the Contractor's sole expense and ineligible for additional compensation from Siskiyou County.
19. California Department of Forestry and Fire Protection (CAL FIRE) Forest Practice inspections or inspections by the Regional Water Quality Control Board.
20. California State Fire Marshall inspections, as necessary.
21. Costs, fees, permits, inspections, penalties, or cost of compliance incurred as the result of any local, state, federal, or tribal authorities.
22. All material and placement of rip-rap rock and temporarily placed culverts installed for temporary creek crossings. All costs related to any and all crossings, including but not limited to, water course, canyon, trench, or ditch. The costs shall be inclusive of properly implementing all required Best Management Practices (BMPs).
23. Mobilize/construct and deconstruct/demobilize temporary bridges up to 50-foot spans, between the ordinary high-water marks, as part of these operations. If necessary, as a crossing may fall within the Ordinary High-Water Mark, the contractor will work with the archaeologists, biologists, and stormwater staff to draft a Clean Water Act Section 404, 401, and Fish and Game Code Section 1600 permit. The HTRS Contractor shall be responsible for obtaining any necessary permits.
24. HTRS Contractor will not be compensated for any "access" trees or "incidental" trees (trees that must be cut because there's no other way to access marked Hazard Trees).
25. No Change Orders or cost adjustments will be considered for variations in quantities listed in the bid sheets – the unit costs listed are firm and binding

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regardless of actual quantities available. The quantities listed in the bid sheets and bid solicitation documents are only estimates for the purposes of bid evaluation and do not represent any guarantee from Siskiyou County. Any potential costs associated with quantity variations shall be incorporated in bidder's unit price and will not be eligible for additional compensation beyond the unit prices submitted.

26. All costs under this Agreement will be paid at the unit rates bid multiplied by the quantities actually performed (as verified by Siskiyou County's A&M Contractor, working under a separate contract). Hazard tree materials and other unit quantities will be verified by the A&M Contractor before payment is authorized. It is advised that the HTRS Contractor work closely with Siskiyou County's Contract Manager and the A&M Contractor at the beginning of and throughout the operation to ensure that the unit cost tickets, and other costs are accurately tallied on a near-daily basis and invoices are appropriately formatted and documented to minimize delays after the HTRS Contractor invoices the County. This will very likely expedite the timely payment of invoices.
27. No Change Order or adjustment in price will be granted based on the number of Hazard Tree Removal Crews utilized or any other items that could be reasonably anticipated to complete the work described in each bid item, bid documents, and this Agreement.
28. Any rebates, credits, or savings derived from the legal use of wood materials should be included in the unit price of the trees, as well as any necessary taxes and fees that may be required to be paid as a result of this Operation. Under no circumstances will Siskiyou County compensate HTRS Contractor for such taxes and fees, as this is the HTRS Contractor's responsibility. Any revenue, such as rebates, credits, or savings obtained by the HTRS Contractor through these agreements, must be disclosed to Siskiyou County and documented.
29. HTRS Contractor shall also not be eligible for any additional compensation, including potential loss of wood material credits, if HTRS Contractor is directed to leave behind wood material at or near the tree felling site.
30. HTRS Contractor acknowledges and agrees that the County will not provide the HTRS Contractor any additional compensation in place of expected recycling revenue should the hazard tree wood material or any other wood material be left behind on the site, if directed to do so by the IMT.
31. If needed, the HTRS Contractor shall provide dust control for both program properties as well as community roadways. HTRS Contractor shall provide water tenders/trucks and drivers and supporting equipment, fuel, hoses, nozzles, water meters and fittings, pumps, etc., for use throughout the project area as directed and approved by the IMT.

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32. If needed, the HTRS Contractor shall provide street sweeping. Community Street Sweeping includes sweepers, drivers, fuel, brushes, appropriate disposal of collected road debris and dirt.
33. All costs of water, permit fees, and connection/meter fees are charged by water purveyors. Contractor shall be responsible for any additional costs of water and associated fees of supplying water, even if water prices rise as the result of water supply shortages, government-declared droughts, or mandatory water supply restrictions. All costs required to remobilize hazard tree removal equipment and personnel between properties or to road segments will be borne by the Contractor. Mobilizations between properties or road segments are not eligible for compensation for Bid Item 1.
34. Truck inspection yards are necessary to conduct Department of Transportation (DOT) inspections by the A&M Contractor.
35. All HTRS Contractor trucks shall be inspected by the A&M Contractor's DOT truck inspectors, including low beds, tree removal trucks, chip trucks, water tenders, tow trucks, street sweepers, and other commercially licensed vehicles used on the project. Each commercial truck will display a disaster Operation sticker provided by Siskiyou County's Consultant. After each 30-day period, 10% of the commercial trucks will be re-inspected per DOT Level 1 requirements.
36. All cost considerations for accessing and working on properties both in tract areas on relatively small relatively flat lots as well as difficult properties, which include properties that: are in remote locations; require access over long poorly maintained or non-maintained gravel or otherwise non-paved roadways and have larger 1-100 acre lots or more.
37. Other issues outside of the Contractor's or Siskiyou County's control that restrict or reduce the productivity of hazard tree removal crews and/or truck travel shall be considered and included in the bid items.
38. HTRS Contractor shall include any and all costs associated with delays that may occur while awaiting A&M Contractor and IMT personnel to respond and conduct Initial Site Walks. HTRS Contractor shall not be eligible for any additional compensation while waiting for third party verification of completed scope of work.
39. The costs of the HTRS Contractor's implementation of a health and safety plan, or costs associated with the health and safety of the HTRS Contractors (including the HTRS Contractor's subcontractors, if any) shall be included in the bid prices and not eligible for additional compensation. Examples include Personnel Air Monitoring for asbestos, silica, and metals (antimony, arsenic, barium, beryllium, cadmium, chromium, cobalt, copper, lead, manganese, molybdenum, nickel, selenium, silver, thallium, vanadium, and zinc) per OSHA requirements for hazardous waste

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assessment, and potentially chromium +6 and mercury will be required in the operator breathing zone, per the Contractor’s Health and Safety Plan.

40. Removal of potentially dangerous trees described in the Standard Agreement and EXHIBIT A.1 - Special Provisions as trees that prove to be a danger to the hazard tree removal crews and as identified by the County Operations Section Chief or designee. Such trees shall be removed at the Contractor’s expense and will not be eligible for any compensation. This also includes trees that may not be potentially dangerous but prohibits access for the Hazard Tree removal crews.

12.2. Description of Cost Proposal Schedule – Bid Items

Each bid item is noted as either community costs or individual property costs (based on APNs). This is necessary when compiling the operational costs for each parcel for both cost recovery and insurance reimbursement purposes.

Item 1 – Mobilization and Demobilization to/from Operational Area:

One-half of this bid item will be paid as a crew is mobilized, and one-half will be paid as the crew is demobilized. This bid item is intended to be a one-time fee per crew for the duration of the operation – mobilization and demobilization for days of no work are described in Item 2 - Non-Working Days. If Siskiyou County directs additional crews to mobilize to the job after demobilizing crews from the job, this item will be paid again.

Item 1a – Hazard Tree Removal Crews:

This per crew unit bid item includes the mobilization of Hazard Tree Removal Crews to the Operational Area, including:

1. Personnel, which shall consist of, at a minimum, two operators and two labor personnel
2. Equipment, including at least one (1) excavator and (1) skid steer
3. Supplies such as water buffalos, male and female portable restrooms, and stand-alone hand sanitation stations for the duration of the overall operation.

This is a community cost.

Item 2 – Non-Working Days:

This per crew unit cost item includes the costs of mobilizing and demobilizing hazard tree removal crews for days designated as non- working days by the IMT. Do not count Sundays, every fifth Saturday, and Holidays as part of this bid item as they will not be compensated. This does not include days where work is impracticable due to weather conditions or other

SECTION 3 – Proposal Submittal Items and Descriptions
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environmental factors. This will include unanticipated safety stand-down days as directed and authorized by Siskiyou County.

The IMT shall notify the HTRS Contractor of a Full Non-Working Day by 1700 on the calendar day prior to the calendar day of no work.

A partial Non-Working Day occurs when the IMT notifies the HTRS Contractor after 1700 on the prior calendar day to the intended Non-Working Day, and the HTRS Contractor has commenced with work on the intended Non-Working Day. A partial nonworking day also occurs when the IMT notifies after 1700 on the prior calendar day to the intended Non-Working Day and the HTRS Contractor has not commenced with work yet has mobilized in anticipation of the performance.

When a partial Non-Working Day occurs, the bid unit will be paid on a fractional hour basis where an eleven (11) hour working day correlates to 100 percent (100%) of the bid amount. Payment shall not be greater than 100 percent (100%).

Item 2a – Hazard Tree Removal Crews:

This per crew per day item covers costs only for Hazard Tree Removal Crews, as listed in item 1a. Other types of crews, such as asbestos abatement crews or erosion crews, are not eligible for compensation under this bid item or separately for days of non-work.

This is a community cost.

Item 3 – Delays:

For this bid item, a “Delay” results from factors beyond the HTRS Contractor’s control related to A&M Contractor error, unusual and unsafe materials discovered on the site, or other unforeseen environmental (discovery of cultural resource, discovery of proximity to unknown endangered species habitat, etc.) or imminent safety issues. These delays will be designated and approved by the IMT. Examples of unusual and unsafe materials include the discovery of radioactive, unexploded ordinance, explosives, hazmat spills or releases, mercury releases, unknown cylinders, dangerous or threatening residents or animals, or roadway accidents. The HTRS Contractor shall notify the IMT within fifteen (15) minutes once the HTRS Contractor becomes aware of a potential Delay. This bid item does not include weather impacts, which are not compensated.

Delays eligible for payment will be designated and approved by the OSC or designee, verbally or by electronic communication. These occurrences will be followed up with an email or other written correspondence before the end of the same working day. Delays eligible for payment will be designated and approved by the IMT in writing. Loss of productivity due to foreseeable conditions within the HTRS Contractor’s control including,

SECTION 3 – Proposal Submittal Items and Descriptions
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but not limited to, weather, poor planning, HTRS Contractor error, labor shortages, traffic, safety violations, or receiving facility (disposal, recycling sites, Temporary Log Storage and Processing Sites/Staging Areas or end use facility) wait times, are ineligible for payment as a “delay.” Delays usually include a small percentage of the properties.

Item 3a – Hazard Tree Removal Crews:

This per crew per hour item covers costs only for Hazard Tree Removal Crews, as listed in Item 1a. Other types of crews, such as asbestos abatement crews or erosion crews, are not eligible for compensation under this bid item or separately for delays.

This is a community cost.

Item 12 – Property Owner Assistance:

This item includes over 30-60 minutes of time required for homeowner assistance. The bid unit is per APN and is intended to provide limited hand labor and the use of minor equipment, but usually no excavator use or trucking. Larger equipment will be on standby during this activity, which should be included in the unit cost. Property Owners Assistance requires prior approval of the OSC or designee prior to work.

This is an individual property cost.

Other Financial Provisions:

Any costs to comply with the requirements of the RFP must be considered as part of the bid rates; no separate or additional compensation will be paid for meeting these requirements. The HTRS Contractor shall not remove any tree that has not been previously identified, documented, and marked by Siskiyou County’s A&M Contractor. If any such tree is cut down by the HTRS Contractor or the HTRS Contractor’s Subcontractors, the HTRS Contractor shall forfeit ten thousand dollars (\$10,000) per tree. If a Contractor does not fell Trees in accordance with the terms of this Agreement, Siskiyou County reserves the right to exercise appropriate remedies (which, at a minimum, may include withholding any payment for Trees associated with the breach of Agreement). The HTRS Contractor is further responsible for any and all applicable fines which may apply to unauthorized removal of a tree. Remedies for unauthorized removal of trees will be strictly enforced and repeated or extensive violations may result in termination of this Agreement.

ATTACHMENT A – Required Bid Package Checklist
[Click Here to Return to Table of Contents](#)**ATTACHMENT A - Required Bid Package Checklist**

Complete Attachment A - Required Bid Package Checklist to assist in the preparation of your Bid Package. Your Bid Package must be submitted in the following order listed below:

Bidder MUST submit on provided forms and/or forms included by reference

- Attachment 1 – Cost Proposal Schedule
- Attachment 2 – Proposer Certification
- Attachment 3 – Proposed Subcontractors List
- Attachment 4 – Byrd Anti-Lobbying Certification
- Attachment 5 – Personnel Questionnaire, Organization, and Resumes
- Attachment 6 – Business Entity Questionnaire
- Attachment 7 – Customer Reference Forms
- Attachment 8 – Darfur Contracting Act Certification (Included by reference)
- Attachment 9 – California Civil Rights Laws Attachment (Included by reference)
- Attachment 10 – Iran Contracting Act Verification Form (Included by reference)

Additional Bid Requirements (Supplied by Bidder)

- Attachment 11 – Bidders Bond
- Attachment 12 – Notarized Bondability Statement
- Attachment 13 – Experience Modification Rate (EMR) documentation
- Attachment 14 – IIPP and/or Health and Safety Plan (HSP)
- Attachment 15 – Letter(s) of Interest

Please note that if any of these items are missing from the Proposal Package, the package will be considered incomplete and will be disqualified from the process.

ATTACHMENT A – Required Bid Package Checklist
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The following are Reference Documents and are not required at time of bid but must be adhered to by the successful Contractor during the Agreement period:

ATTACHMENT B – Standard Agreement, including Special Provisions

EXHIBIT A – Scope of Work

EXHIBIT A.1 – Special Provisions

END OF CHECKLIST

Attachment 1 – Cost Proposal Schedule

HEAD FIRE: HAZARD TREE REMOVAL SERVICES

This Cost Proposal Schedule should be used to bid the entire project. Complete this form and submit the original in accordance with the requirements of this RFP. This bid represents and is to include all elements described under “**Description Cost Proposal Schedule – Bid Items**” in **Section 2**.

Item	Description	Unit	Quantity	Price	Total
1	Mobilization and Demobilization to/from Operational Area				
1a	Hazard Tree Removal Crews (See Note * below)	Per Crew			
2	Non-Working Days:				
2a	Hazard Tree Removal Crews	Per Crew/Hour			
3	Delays:				
3a	Hazard Tree Removal Crews	Per Crew/Hour			
4	Other Per Property Services				
4a	Property Owner Assistance:	Per Hour			
GRAND TOTAL:				\$	

Note * One-half of this bid item will be paid as a crew is mobilized, and one-half will be paid as the crew is demobilized. This bid item is intended to be a one-time fee per crew for the duration of the operation – mobilization and demobilization for days of no work are described in Item 2 - Non-Working Days. If Siskiyou County directs additional crews to mobilize to the job after demobilizing crews from the job, this item will be paid again.

Prices shall be submitted in accordance with prevailing wage rates ascertained by the Department of Industrial Relations and set forth on the DIR website (<https://www.dir.ca.gov/Public-Works/Prevailing-Wage.html>). The Contractor shall be responsible for any future adjustments to prevailing wage rates, including but not limited to base hourly rates and employer payments as determined by the Department of Industrial Relations. The Contractor is responsible for paying the appropriate rate, including escalations that take place during the term of the Agreement.

Required Document #1: Cost Proposal Schedule

Acknowledgment/Authorization

The undersigned acknowledges the submittal of this Bid constitutes an irrevocable offer for a ninety (90) day period for Siskiyou County to award an Agreement. Additional acknowledgment is made of receipt of all competitive documents, including Addenda, relating to this Agreement. The undersigned acknowledges that the Bidder has read all of the requirements set forth in the RFP documents and will comply with said provisions. The undersigned acknowledges that there are no potential conflicts of interest, as defined in Public Contract Code (PCC) sections 10410, 10411, and Government Code (GC) section 87100, by the submitting firm and/or any subcontractors listed in the Bid.

The undersigned hereby authorizes and requests any person, firm, agency, or corporation to furnish any information requested by Siskiyou County in the verification of the recitals comprising this Bid and also hereby authorizes Siskiyou County to contact such persons, firms, etc., in order to obtain information regarding the undersigned.

I declare under penalty of perjury that the foregoing is true and correct.

Name & Title of Authorized Representative		Contractor Name	
Address		Telephone #	
City, State, Zip		Email	
Signature of Authorized Representative:		Date Signed	

Required Document #2: Proposer Certification

Attachment 2 – Proposer Certification

To: County of Siskiyou

From: _____ (Name of Firm)

The undersigned hereby proposes and agrees to furnish all labor, materials, and equipment and to perform all work required in the manner and time prescribed herein and in such addenda as may be issued prior to bid opening date and in accordance with prevailing wage rates ascertained by the Department of Industrial Relations and set forth on the DIR web site ([https://www.dir.ca.gov/Public- Works/Prevailing-Wage.html](https://www.dir.ca.gov/Public-Works/Prevailing-Wage.html)).

IMPORTANT – READ BEFORE SIGNING: Bidder Certification must be executed in the same name style in which the bidder is licensed. Joint venture bidders must meet the requirements described in the solicitation package. If making a bid as a joint venture, each person submitting the bid shall provide the information required in Item 1 with respect to their licensure. The undersigned Bidder certifies and agrees to provide the information and comply with the requirements contained in Items 1 through 9 on the following pages. By signing, Bidder swears under penalty of perjury that the conditions of all Items below are true.

Legal Name of Bidder			
Federal I.D.#		CLSB#	
DIR#		LTO#	
Address			
Contact Person			
Email			
Phone			

Authorized Representative #1	
Print Name and Title of Signer	
Signature	
Dated	
Authorized Representative #2	
Print Name and Title of Signer	
Signature	
Dated	

NOTE: The prime must have an LTO (whether an individual prime or a JV). If a JV, at least one JV member must also have an LTO (see Item 1, below)

Required Document #2: Proposer Certification

ITEM 2 – ADDENDA

In submitting this bid, Bidder represents that Bidder has examined copies of all the Contract Documents and acknowledges receipt of any Addenda as may have been issued prior to the Public Bid Open date.

Addendum No. _____ Date _____ Addendum No. _____ Date _____
 Addendum No. _____ Date _____ Addendum No. _____ Date _____
 Addendum No. _____ Date _____ Addendum No. _____ Date _____

ITEM 3 – COMPLIANCE WITH GOVERNMENT CODE SECTION 87100

Government Code section 87100 provides: No public official at any level of state or local government will make, participate in making, or in any way attempt to use his official position to influence a governmental decision in which he knows or has reason to know they have a financial interest.

Contractors that provide recommendations and advice that may influence decision making are required to comply with the disclosure requirements of the conflict-of interest laws promulgated under the Political Reform Act.

The prospective contractors and subcontractors, if any, shall disclose any present or prior (within the last two years) financial, business, or other relationship with Siskiyou County. These disclosures will be made under penalty of perjury.

In addition to the disclosures required above, list current clients subject to any discretionary action by Siskiyou County, or who may have a financial interest in the policies and programs of Siskiyou County and describe any current or planned work activities the contractor is performing for such clients. These disclosures will be made under penalty of perjury. The Contractor and its subcontractors (if any) will be required to file statements of economic interests with Siskiyou County upon award of the Contract. Siskiyou County will keep copies of the statements of economic interest and forward the originals to the Fair Political Practices Commission.

CURRENT CLIENTS MEETING ABOVE CRITERIA (Identify as “NA” if no conflict exists)

Client Name	Contract	Address	Phone

Required Document #2: Proposer Certification

A determination by Siskiyou County that a conflict of interest exists as a result of the disclosed relationships may be grounds for disqualification.

If no conflicts exist, by signing the Bidder Certification, Bidder acknowledges that there are no potential conflicts of interest, as defined in Public Contract Code (PCC) sections 10410, 10411, and Government Code (GC) section 87100, by the submitting firm and/or any subcontractors listed in the Bid.

ITEM 4 – SUSPENSION AND DEBARMENT

Bidder declares compliance with 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that the Contractor, its principals (defined at 2 C.F.R. section 180.995), or its affiliates (defined at 2 C.F.R. section 180.905) are excluded (defined at 2 C.F.R. section 180.940) or disqualified (defined at 2 C.F.R. section 180.935).

The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in its lower tier covered transactions.

This certification is a material representation of fact relied upon by Siskiyou County. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to Siskiyou County, the County may pursue available remedies, including but not limited to suspension and/or debarment.

The Bidder agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, while this offer is valid and throughout the period of any contract that may arise from this offer. The Bidder further agrees to include a provision requiring such compliance in its lower tier covered transactions.”

ITEM 5 – CERTIFICATIONS AND ACKNOWLEDGEMENTS

Bidder acknowledges and certifies to, under penalty of perjury, all the requirements and provisions as set forth in the Sample Standard Agreement, attached hereto.

Bidder swears under penalty of perjury under the laws of California that the Contractor is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code sections 10286 and 10286.1 and is eligible to sign an Agreement with Siskiyou County.

Bidder certifies under the penalty of perjury under the laws of the State of California that the Contractor will, unless exempted, comply with the nondiscrimination program requirements of Government Code section 12990 and 2 CCR section 8103.

Required Document #2: Proposer Certification

ITEM 6 – NONCOLLUSION AFFIDAVIT

Noncollusion Affidavit

(Title 23 United States Code Section 112 and Public Contract Code Section 7106)

In accordance with Title 23, United States Code, section 112, and Public Contract Code section 7106 if federally funded, or Public Contract Code section 7106 if state funded, the Proposer declares that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the Proposer has not directly or indirectly induced or solicited any other Proposer to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any Proposer or anyone else to put in a sham bid, or that anyone shall refrain from bidding; has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the Proposer or any other Proposer, or to fix any overhead, profit, or cost element of the bid price, or of that of any other Proposer, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the Proposer has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Note: The above Noncollusion Affidavit is part of the Bid. Signing the Bidder Certification on the signature portion thereof shall also constitute a signature of the Non collusion Affidavit. Proposers are cautioned that making a false certification may subject the certifier to criminal prosecution.

Signature

Signature of Authorized Representative

Printed Name and Title

Dated

Required Document #3: Proposed Subcontractors List

Attachment 3 – Proposed Subcontractors List

Provide the required information below for all first-tier subcontractors who will perform work or labor or render service in the completion of the Work as described herein in an amount in excess of one half of one percent (1/2 of 1%) of total bid, and the kind of work which each will perform. All required licenses and registrations must be current and active at the time of bid.

(Note: In case more than one subcontractor is named for the same kind of work, state the portion that each will perform.)

Name/Contact			
Telephone		<input type="checkbox"/> LTO copy attached (if applicable)	
Email Address			
Work to be Performed		% of work	
DIR Registration #			
Subcontractor is for Hazard Tree Removal Function		<input type="checkbox"/> YES <input type="checkbox"/> NO	

Name/Contact			
Telephone		<input type="checkbox"/> LTO copy attached (if applicable)	
Email Address			
Work to be Performed		% of work	
DIR Registration #			
Subcontractor is for Hazard Tree Removal Function		<input type="checkbox"/> YES <input type="checkbox"/> NO	

Name/Contact			
Telephone		<input type="checkbox"/> LTO copy attached (if applicable)	
Email Address			
Work to be Performed		% of work	
DIR Registration #			
Subcontractor is for Hazard Tree Removal Function		<input type="checkbox"/> YES <input type="checkbox"/> NO	

Required Document #3: Proposed Subcontractors List

Name/Contact		
Telephone		<input type="checkbox"/> LTO copy attached (if applicable)
Email Address		
Work to be Performed		% of work
DIR Registration #		
Subcontractor is for Hazard Tree Removal Function		<input type="checkbox"/> YES <input type="checkbox"/> NO

Name/Contact		
Telephone		<input type="checkbox"/> LTO copy attached (if applicable)
Email Address		
Work to be Performed		% of work
DIR Registration #		
Subcontractor is for Hazard Tree Removal Function		<input type="checkbox"/> YES <input type="checkbox"/> NO

Name/Contact		
Telephone		<input type="checkbox"/> LTO copy attached (if applicable)
Email Address		
Work to be Performed		% of work
DIR Registration #		
Subcontractor is for Hazard Tree Removal Function		<input type="checkbox"/> YES <input type="checkbox"/> NO

Name/Contact		
Telephone		<input type="checkbox"/> LTO copy attached (if applicable)
Email Address		
Work to be Performed		% of work
DIR Registration #		
Subcontractor is for Hazard Tree Removal Function		<input type="checkbox"/> YES <input type="checkbox"/> NO

Name/Contact		
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Required Document #3: Proposed Subcontractors List

Telephone		<input type="checkbox"/> LTO copy attached (if applicable)
Email Address		
Work to be Performed		% of work
DIR Registration #		
Subcontractor is for Hazard Tree Removal Function		<input type="checkbox"/> YES <input type="checkbox"/> NO

Name/Contact		
Telephone		<input type="checkbox"/> LTO copy attached (if applicable)
Email Address		
Work to be Performed		% of work
DIR Registration #		
Subcontractor is for Hazard Tree Removal Function		<input type="checkbox"/> YES <input type="checkbox"/> NO

Name/Contact		
Telephone		<input type="checkbox"/> LTO copy attached (if applicable)
Email Address		
Work to be Performed		% of work
DIR Registration #		
Subcontractor is for Hazard Tree Removal Function		<input type="checkbox"/> YES <input type="checkbox"/> NO

COPY OF LTO LICENSE MUST BE ATTACHED AS APPLICABLE FOR EACH HAZARD TREE REMOVAL SUBCONTRACTOR

For more space, copy this page and attach it hereto to be made a part of the Bid Package.

_____ number of additional pages are attached.

Required Document #4: Byrd Anti-Lobbying Certification**Attachment 4 – Byrd Anti-Lobbying Certification**

Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not been used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. section 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

Appendix A: 44 C.F.R. Part 18 – Certification Regarding Lobbying**Certification for Contracts, Grants, Loans, and Cooperative Agreements**

The undersigned Contractor certifies, to the best of his or her knowledge, that no federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement.

If any funds other than Federal appropriated funds (including profit or fee received under a covered Federal transaction) have been paid, or will be paid, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form, “Disclosure of Lobbying Activities”, in accordance with the instructions.

The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification and disclosure is a prerequisite for making or entering into this contract imposed by 31, U.S.C. section 1352 (as amended by the Lobbying Disclosure Act of 1995). Any who fails to file the

Required Document #4: Byrd Anti-Lobbying Certification

required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor _____ certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. section 3801 et seq., apply to this certification and disclosure, if any.

Signature of Contractor's Authorized Official

Date

Name and Title of Contractor's Authorized Official

Required Document #5: Personnel Questionnaire, Organization, and Resumes**Attachment 5 – Personnel Questionnaire, Organization, and Resumes**

The Bidder must complete the information below and **MUST** attach the following documentation in support of Attachment 5.

- Organizational Chart indicating listed personnel (below)
- Resume of each of the personnel listed below
- Current HAZWOPER and/or Refresher Certification for Operation Superintendent(s) and Health and Safety Officer(s)

The Bidder must have, at a minimum, the personnel classifications in the below categories. Joint Ventures, as a whole, must collectively meet the required personnel requirement.

*If desired, bidders may list more positions via attachment; however, additional positions must be included and consistent with the organization chart attached hereto. A resume for each additional personnel must be attached. Personnel may not serve in multiple roles.

Required Personnel	NAME	HAZ Attached	Resume Attached	Listed on Org Chart
Program Manager		NA		
Project Manager		NA		
Finance Chief		NA		
Operation Superintendent				
Health and Safety Officer				

_____ Additional Personnel (with Resumes) have been included via attachment.
Personnel are indicated on the Organizational Chart.

Required Document #5: Personnel Questionnaire, Organization, and Resumes

Bidder shall indicate “yes” or “no” for each of the below applicable personnel:

PROGRAM MANAGER

Minimum five (5) years’ experience managing, supervising, or overseeing one or more of the following: construction operations, demolition operations, debris removal operations, hazardous waste management teams, hazard tree removal operations, or fixed works operations.

YES NO

Minimum five (5) years’ experience managing, supervising, or overseeing one or more of the following: construction operations, demolition operations, debris removal operations, hazardous waste management teams, hazard tree removal operations, or fixed works operations.

YES NO

Bachelor’s degree (equivalent or higher) from an accredited institution in a discipline such as construction management, project management, waste management, silviculture, forestry, arboriculture, or disaster management, or four (4) years of work experience in one or more of these discipline areas of work.

YES NO

Attached resume demonstrates Program Manager's requirements.

YES NO

PROJECT MANAGER

Minimum five (5) years’ experience managing or overseeing one or more of the following: construction operations, demolition operations, debris removal operations, hazardous waste management teams, hazard tree removal operations, or fixed works operations.

YES NO

Bachelor’s Degree (equivalent or higher) from an accredited institution in a discipline such as construction management, project management, waste management, silviculture, forestry, arboriculture, or disaster management, or four (4) years of work experience in one or more of these discipline areas of work.

YES NO

Attached resume demonstrates Project Manager’s requirements.

YES NO

FINANCE CHIEF

Minimum five (5) years’ experience providing office administrative support in the following

Required Document #5: Personnel Questionnaire, Organization, and Resumes

areas: finance, report preparation, staff communication, preparing invoices, and maintaining financial records.

YES NO

If “NO” immediately above, then four (4) year college degree (equivalent or higher) from an accredited institution in accounting, finance, business, civil engineering, construction management, or related disciplines. If “Yes” immediately above, then check “Not Applicable.”

YES NO

Attached resume demonstrates Finance Chief’s requirements

YES NO

OPERATION SUPERINTENDENT #1

Minimum five (5) years’ experience as a field supervisor responsible for oversight of multiple laborers, operators, crafters, or tree cutters

YES NO

Associates Degree (equivalent or higher) or equivalent experience year-for-year form in a related discipline such as construction management, project management, waste management, silviculture, forestry, arboriculture, or disaster management.

YES NO

Attached resume demonstrates Operation Superintendent 1’s requirements

YES NO

OPERATION SUPERINTENDENT #2

Minimum five (5) years’ experience as a field supervisor responsible for oversight of multiple laborers, operators, crafters, or tree cutters.

YES NO

Associates Degree (equivalent or higher) or equivalent experience year-for-year in a related discipline such as construction management, project management, waste management, silviculture, forestry, arboriculture, or disaster management.

YES NO

Attached resume demonstrates Operation Superintendent 2’s requirements.

YES NO

Required Document #5: Personnel Questionnaire, Organization, and Resumes

HEALTH AND SAFETY OFFICER

Minimum five (5) years' experience as a safety officer on construction, silviculture, forestry, debris removal, or disaster management operations.

YES NO

Associate degree (equivalent or higher) in a discipline such as industrial or occupational health, timber harvest, disaster management, or related fields.

YES NO

Attached resume demonstrates Health and Safety Officer 1's requirements

YES NO

Attachment 6 – Business Entity Questionnaire

The following questionnaire summarizes the Contractor’s (or the Joint Venture’s) experience providing the types of services required in this RFP and or similar applicable environmental cleanup operations. Check one box after each question as it applies.

Proposer must have, at a minimum, qualified contract experience as described in the following:

1. Is the Prime Contractor, including each Member of a Joint Venture, currently registered with the Department of Industrial Relations (Labor Code sections 1725.5 1771.1)?
 YES NO NA

2. Is the Joint Venture currently registered with the Department of Industrial Relations (Labor Code sections 1725.5 1771.1)?
 YES NO NA

3. Are all subcontractors representing any portion of the work in excess of one-half of one percent (½ of 1%) of the prime contractor’s total bid registered with the Department of Industrial Relations?
 YES NO NA

4. Does the proposal package include (as additional bid submittal item) proof that the Bidder (except a newly formed Joint Venture without EMR history) meets the minimum Proposal OSHA Lost Time Injury / Illness incidents, Cal OSHA reportable injury/illness incidence, and worker’s compensation insurance experience modification rate (EMR) of 1.0 or less?
 YES NO NA

5. If Proposer is a newly formed Joint Venture without EMR history, does the proposal package include (as additional proposal submittal item) proof that all Joint Venture members meet the minimum Cal OSHA Lost Time Injury / Illness incidents, Cal OSHA reportable injury/illness incidence, and worker’s compensation insurance experience modification rate (EMR) of 1.0 or less?
 YES NO NA

Required Document #6: Business Entity Questionnaire

6. Within the past five (5) years, has the Proposer, or any of its officers, owners, partners, supervisors, or managers, been a party in any civil litigation or administrative proceeding alleging violation of any of the following: contract antitrust statutes, racketeering statutes, safety and health regulations, environmental laws, laws banning workplace discrimination, laws governing wages, hours or labor standards, or laws involving misrepresentation, fraud, theft, or any other act of dishonesty?
- YES NO NA
7. Within the past five (5) years, has the Proposer, or any of its officers, owners, partners, supervisors, or managers, been debarred, suspended, disqualified, denied a classification rating or pre-qualification, or otherwise been declared not responsible to or prevented from bidding or performing work on any public works contract or subcontract in the last five years?
- YES NO NA
8. Within the past five (5) years, has the Proposer been assessed and paid liquidated damages after completion of a project under a construction contract with either a public or private owner?
- YES NO NA
9. Within the past five (5) years, has any surety company made any payments on the Proposer behalf as a result of default to satisfy any claims made against a performance or payment bond issued on your firm's behalf in connection with a Debris Removal or Hazardous Tree Removal project, either public or private?
- YES NO NA
10. Within the past five (5) years, has the California EPA or any Air Quality Management District or the State Water Resources Control Board or any Regional Water Quality Control Board cited and assessed penalties against either your firm or the owner of a project on which the Proposer was the contractor?
- YES NO NA
11. If "yes" to any of the questions #6-10, has the bidder provided additional page(s) containing explanations, details, and supporting documents (if applicable)?
- YES NO NA

Required Document #7: Customer Reference Forms**Attachment 7 – Customer Reference Forms****INSTRUCTIONS**

1. Proposers are instructed to complete Part 1 of the Customer Reference Form and certify that Proposer Firm has completed the work experience described. The customer reference email address must match and indicate the organizational entity's name. (e.g., If the organizational entity is the California Department of Motor Vehicles, the reference email must include @dmv.ca.gov, not @gmail.com). In the event the individual used for the customer reference has left the employment of the organizational entity at the time of validation, a person in a position to verify the entity's employees may verify the individual's past employment with that entity.
2. Customer Reference shall complete Part 2 of the Customer Reference Form.
3. Bidder must provide a minimum of three (3) qualifying experiences and references as described in the Instructions to Proposers.

VALIDATION

1. Siskiyou County will validate customer references by any means necessary or appropriate, including email, voice, or electronic conferences. Bidders are responsible for maintaining contact with their referencing customers to ensure their prompt responses to Siskiyou County's validation inquiries.
2. If a reference or project experience is unable to be verified, it may be disregarded. Because of the extremely short period for proposal evaluation, Siskiyou County reserves the right not to disqualify a proposal if some references cannot be verified in the time scheduled. It is to the Bidder's benefit to inform its references that they may be contacted by Siskiyou County regarding this RFP during the anticipated review period and their quick response would be helpful to the Bidder's cause.

(Continued on Next Page)

Required Document #7: Customer Reference Form #1

CUSTOMER REFERENCE FORM #1

PROPOSER'S COMPANY NAME: _____

PART 1: PROPOSER TO COMPLETE PART 1.

Company Name	_____
Location	_____
Contact Person	_____
Contract Amount	_____
Date of Completion	_____
Telephone	_____
Email	_____

1. What type of project (or similar) was performed by Proposer?

- Hazard Tree Removal, Post-Disaster Hazard Tree Removal, or Environmental Remediation/Clean-Up as a Prime Contractor.
- Hazard Tree Removal, Post-Disaster Hazard Tree Removal, or Environmental Remediation/Clean-Up as a Subcontractor.
- Removal and disposal of dead or dying trees, fire damaged trees, or hazard trees for either a public agency within public rights of way (ROW) or a utility company as a Prime Contractor.
- Removal and disposal of dead or dying trees, fire damaged trees, or hazard trees for either a public agency within public rights of way (ROW) or a utility company as Subcontractor.

2. How did the work performed meet the category indicated above? Please describe:

3. Start Date:_____

Required Document #7: Customer Reference Form #1

4. Length of Services:

- 1-2 months 3-4 months 5-6 months
 More than 6 months

PART 2: CUSTOMER COMPLETES PART 2.

Customers provide their references via responses to the below questions. Siskiyou County will contact references to verify information provided in Part 1 and Part 2.

1. Was the Proposer Company (named above) the Prime Contractor (named on Contract) or a Subcontractor (named in the Contract) that provided these services?

Prime Contractor Subcontractor Member of a Prime Contractor JV

2. Was the Proposer's team/personnel able to lead, coordinate, and perform hazard tree removal operations with consistent maintenance and production of accurate financials, documentation, and reports?

Check one box: Yes No

3. Did Proposer's initial mobilization actions meet the needs of the project?

Check one box: Yes No

4. Was Proposer's quality of work and willingness to ensure the successful completion of the project satisfactory?

Check one box: Yes No

5. Was Proposer's ability to cooperate and communicate during the term of the project satisfactory?

Check one box: Yes No

6. Was Proposer's flexibility to address and successfully meet new and/or unexpected issues or expanded operational demands satisfactory?

Check one box: Yes No

Required Document #7: Customer Reference Form #2

CUSTOMER REFERENCE FORM #2

PROPOSER'S COMPANY NAME: _____

PART 1: PROPOSER TO COMPLETE PART 1.

Company Name _____

Location _____

Contact Person _____

Contract Amount _____

Date of Completion _____

Telephone _____

Email _____

5. What type of project (or similar) was performed by Proposer?

- Hazard Tree Removal, Post-Disaster Hazard Tree Removal, or Environmental Remediation/Clean-Up as a Prime Contractor.
- Hazard Tree Removal, Post-Disaster Hazard Tree Removal, or Environmental Remediation/Clean-Up as a Subcontractor.
- Removal and disposal of dead or dying trees, fire damaged trees, or hazard trees for either a public agency within public rights of way (ROW) or a utility company as a Prime Contractor.
- Removal and disposal of dead or dying trees, fire damaged trees, or hazard trees for either a public agency within public rights of way (ROW) or a utility company as a Subcontractor.

6. How did the work performed meet the category indicated above? Please describe:

7. Start Date: _____

Required Document #7: Customer Reference Form #2

8. Length of Services:

- 1-2 months 3-4 months 5-6 months
 More than 6 months

PART 2: CUSTOMER COMPLETES PART 2.

Customers provide their references via responses to the below questions. Siskiyou County will contact references to verify information provided in Part 1 and Part 2.

9. Was the Proposer Company (named above) the Prime Contractor (named on Contract) or a Subcontractor (named in the Contract) that provided these services?

- Prime Contractor Subcontractor Member of a Prime Contractor JV

10. Was the Proposer's team/personnel able to lead, coordinate, and perform hazard tree removal operations with consistent maintenance and production of accurate financials, documentation, and reports?

- Check one box: Yes No

11. Did Proposer's initial mobilization actions meet the needs of the project?

- Check one box: Yes No

12. Was Proposer's quality of work and willingness to ensure the successful completion of the project satisfactory?

- Check one box: Yes No

13. Was Proposer's ability to cooperate and communicate during the term of the project satisfactory?

- Check one box: Yes No

14. Was Proposer's flexibility to address and successfully meet new and/or unexpected issues or expanded operational demands satisfactory?

- Check one box: Yes No

Required Document #7: Customer Reference Form #3

CUSTOMER REFERENCE FORM #3

PROPOSER'S COMPANY NAME: _____

PART 1: PROPOSER TO COMPLETE PART 1.

Company Name _____

Location _____

Contact Person _____

Contract Amount _____

Date of Completion _____

Telephone _____

Email _____

9. What type of project (or similar) was performed by Proposer?

- Hazard Tree Removal, Post-Disaster Hazard Tree Removal, or Environmental Remediation/Clean-Up as a Prime Contractor.
- Hazard Tree Removal, Post-Disaster Hazard Tree Removal, or Environmental Remediation/Clean-Up as a Subcontractor.
- Removal and disposal of dead or dying trees, fire damaged trees, or hazard trees for either a public agency within public rights of way (ROW) or a utility company as a Prime Contractor.
- Removal and disposal of dead or dying trees, fire damaged trees, or hazard trees for either a public agency within public rights of way (ROW) or a utility company as a Subcontractor.

10. How did the work performed meet the category indicated above? Please describe:

11. Start Date: _____

Required Document #7: Customer Reference Form #3

12. Length of Services:

- 1-2 months 3-4 months 5-6 months
 More than 6 months

PART 2: CUSTOMER COMPLETES PART 2.

Customers provide their references via responses to the below questions. Siskiyou County will contact references to verify information provided in Part 1 and Part 2.

17. Was the Proposer Company (named above) the Prime Contractor (named on Contract) or a Subcontractor (named in the Contract) that provided these services?

- Prime Contractor Subcontractor Member of a Prime Contractor JV

18. Was the Proposer's team/personnel able to lead, coordinate, and perform hazard tree removal operations with consistent maintenance and production of accurate financials, documentation, and reports?

- Check one box: Yes No

19. Did Proposer's initial mobilization actions meet the needs of the project?

- Check one box: Yes No

20. Was Proposer's quality of work and willingness to ensure the successful completion of the project satisfactory?

- Check one box: Yes No

21. Was Proposer's ability to cooperate and communicate during the term of the project satisfactory?

- Check one box: Yes No

22. Was Proposer's flexibility to address and successfully meet new and/or unexpected issues or expanded operational demands satisfactory?

- Check one box: Yes No

Required Document #8: Darfur Contracting Act Certification**Attachment 8 – Darfur Contracting Act Certification****Darfur Contracting Act**

Bidder must complete, as instructed, and submit the Darfur Contracting Act Certification included by reference and available for download located at:

http://www.documents.dgs.ca.gov/dgs/FMC/GS/PD/PD_1.pdf

PCC section 10475 through 10481 apply to any company that currently or within the previous three (3) years has had business activities or other operations outside of the United States. For such a company to bid on or submit a proposal for a State of California Agreement, the company must certify that it is either: a) not a scrutinized company or b) a scrutinized company that has been granted permission by the DGS to submit a proposal.

A scrutinized company is a company doing business in Sudan, as defined in PCC section 10476. Scrutinized companies are ineligible to, and cannot, bid on or submit a proposal for a Agreement with a State agency for goods or services (PCC section 10477(a)) unless written permission from the Director of DGS to bid on this procurement has been granted (PCC section 10477(b)).

Required Document #9: California Civil Rights Law Attachment**Attachment 9 – California Civil Rights Laws Attachment****California Civil Rights Laws Attachment**

Bidder must complete and submit the California Civil Rights Laws Attachment included by reference and available for download at:

<https://www.dgs.ca.gov/-/media/Divisions/OLS/Forms/CALIFORNIA-CIVIL-RIGHTS-LAWS-ATTACHMENT.ashx>

Pursuant to PCC section 2010, any Proposer entering into or renewing a Agreement over one hundred thousand dollars (\$100,000) on or after January 1, 2017, must certify to all the following:

1. That it is in compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code).
2. That it is in compliance with the California Fair Employment and Housing Act Chapter 7 (commencing with section 12960) of Part 2.8 of Division 3 of Title 2 of the Government Code).

Failure to submit this completed form with the Proposal will result in the proposal being considered non-responsive.

Required Document #10: Iran Contracting Act Verification Form

Attachment 10 – Iran Contracting Act Verification Form

Iran Contracting Act Verification Form

Proposers must complete and submit the Iran contracting Act Verification Form included by reference and available for download at:

http://www.documents.dgs.ca.gov/dgs/FMC/GS/PD/PD_3.pdf

Failure to submit this completed form with the Proposal will result in the proposal being considered non-responsive.

Required Document #11: Bidders Bond**Attachment 11 – Bidders Bond**

Along with Attachment 1 - Cost Proposal Schedule, the Proposer must submit a Bidder's Bond, which shall be executed by an admitted surety insurer authorized to issue surety bonds in the State of California. Bonds shall be made payable to the County Agreement Manager of Siskiyou County. The security shall be in an amount equal to at least 10 percent (10%) of the bid amount.

These two documents must be submitted in a separate sealed envelope, apart from the rest of the Proposal Package.

- Attachment 1 – Cost Proposal Schedule
- Attachment 11 – Bidders Bond

The separate sealed envelope should be marked “COST PROPOSAL – DO NOT OPEN.”

Required Document #12: Notarized Bondability Statement**Attachment 12 – Notarized Bondability Statement**

Attach a notarized statement from the bonding company or companies your organization proposes to use, stating that the surety shall unconditionally guarantee the Contractor's performance in all respects of the terms, conditions, and provisions of this RFP and the resulting Agreement for one hundred percent (100%) of the total maximum Agreement amount. The notarized statement shall guarantee that the surety will execute the Faithful Performance Bond requirement as stated in each applicable Work Order on or before the Work Order is signed and returned to Siskiyou County's Agreement Manager. This statement must guarantee the Contractor's compliance with the terms of the Agreement and Work Order.

This statement must be properly notarized and submitted as part of the Qualifications to meet the submittal requirements of this RFP.

Required Document #13: Experience Modification Rate (EMR) Documentation**Attachment 13 – Experience Modification Rate (EMR) Documentation**

The Bidder must provide their Cal/OSHA lost time injury/illness incidence, Cal/OSHA recordable injury/illness incidence, and their Workers Compensation Insurance Experience Modification Rate (EMR). Bidder must meet the average EMR requirement of 1.0 or less. If a bidder is eligible for a Workers Compensation Insurance Rating Bureau of California (WCIRB) rating, the bidder shall provide a copy of bidder's worker's compensation insurance carrier's letter indicating it's WCIRB determined EMR rating for the last three premium years, plus a 3-year EMR average. If a bidder is not eligible for a WCIRB EMR rating, the bidder shall provide evidence of non-eligibility and proof that a unitary rating of 1.0 rating is applicable. If potential bidder has a National Council on Compensation Insurance (NCCI) EMR rating, bidder shall submit NCCI EMR rating if bidder is not eligible for a WCIRB EMR rating. If Siskiyou County discovers after Agreement award that bidder failed to disclose WCIRB EMR rating, Siskiyou County reserves the right to terminate the Agreement for cause, with appropriate enforcement remedies at the Contractor's expense.

If the Joint Venture was recently formed and has not had an EMR, the Joint Venture shall provide any EMR data available. If none is available, the Joint Venture should indicate that no EMR data is available in bid submission documents. However, all members of the Joint Venture must still meet the EMR requirement of 1.0 or less, as stated in the paragraph above.

Required Document #14: IIPP and/or Health and Safety Plan (HSP)**Attachment 14 – IIPP and/or Health and Safety Plan (HSP)**

Bidders must submit current company Illness and Injury Prevention Program (IIPP) that meets the requirements of 29 C.F.R. section 1910.120(b) and 8 CCR section 5192(b) or a sample of a recently prepared Health and Safety Plan (HSP) representative of the types of operations envisioned by this RFP.

The HSP should include employees anticipated to be utilized under the Agreement. Bidders' attention is directed to the requirement that each Subcontractor involved in the Agreement shall also have a current company IIPP or recently prepared HSP, as described above. Subcontractor IIPPs are not a required bid submittal.

Attachment 15 – Letter(s) of Interest

In consideration of the recycling and disposal of materials removed, as part of the Operations, the Proposer shall submit, for each Operation:

1. Name(s) and Location(s) of Temporary Log Storage and Processing Facility(ies), Laydown Yard(s), Temporary Debris Management Sites, and/or Temporary Housing Facilities that the Contractor plans to use.
2. Letter(s) of Interest(s) for #1: Proposer shall provide letter(s) of interest from property owners listed in response to #1 above stating that property owners are interested in pursuing the use of their property, by the Proposer, for the stated purpose in relation to this Operation. This requirement is applicable only if the Proposer intends to use such a temporary facility.
3. Name(s) and Location(s) of currently operating and permitted landfills and wood materials end-use facilities (properly permitted to receive intended materials) that the Proposer plans to use.
4. Letter(s) of Interest(s) for #3: Proposer shall provide letter(s) of interest from facilities listed in #3 above stating intent to enter into an agreement with the Proposer for the Proposer's utilization in anticipation of Agreement award. Facilities listed in #3 must be currently operational and permitted (with valid permits) at the time of proposer submission.

Proposer acknowledges that, if Awarded, Proposer will be required to obtain all relevant permits. All lease arrangements with the property owners for this(these) facility(ies) shall be the responsibility of the Contractor.

ATTACHMENT B – Standard Agreement

AGREEMENT FOR HEAD FIRE HAZARD TREE REMOVAL SERVICES.

THIS AGREEMENT (“Agreement”) is made and entered into this ____ day of ____, 20__, by and between the County of Siskiyou , a political subdivision of the State of California, (“County”), and [INSERT NAME OF COMPANY] (“Contractor”), pursuant to the following terms and conditions.

1. TERM

The term of this Agreement shall commence on the date first hereinabove written and shall continue until all authorized work is approved by County or 2026, whichever is earlier.

2. SERVICES

Contractor shall perform hazard tree removal services on parcels affected by the Head Fire as described in EXHIBIT A - Scope of Work, and EXHIBIT A.1 - Special Provisions, which is attached hereto and incorporated herein by reference. Contractor shall provide all staffing and materials necessary to perform the Scope of Work.

3. COMPENSATION

Contractor shall be compensated for services performed in an amount not to exceed \$650,000.00 as set forth in EXHIBIT B - Budget Details and Payment Provisions, which is attached hereto and incorporated herein by reference. County shall pay Contractor within thirty (30) days of receipt of an approved invoice. In the event payments equal the “not to exceed” amount, Contractor shall complete all services required under this Agreement without further compensation or cost reimbursement.

4. BONDS

On signing this contract Contractor shall deliver to Public Agency for approval good and sufficient Payment and Performance Bonds with sureties, in amount(s) specified in the specifications or special provisions, guaranteeing Contractor’s faithful performance of this contract and Contractor’s payment for all labor and materials hereunder. (Payment and performance bonds are required for all public works projects that exceed \$25K pursuant to California Civil Code Sections 3247, 3248). The bonds must be in an amount equal to the 100% of the contract amount.

5. INSURANCE

Contractor shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property which may arise from or in

ATTACHMENT B – Standard Agreement

connection with the performance of the work hereunder by Contractor, its agents, representatives, or employees.

A. MINIMUM SCOPE AND LIMIT OF INSURANCE

Coverage shall be at least as broad as:

- (1) Commercial General Liability (CGL): Insurance Services Office (ISO) Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than \$2,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
- (2) Automobile Liability: ISO Form Number CA 00 01 covering any auto (Code 1), or if Contractor has no owned autos, hired (Code 8) and non-owned autos (Code 9), with limits no less than \$1,000,000 per accident for bodily injury and property damage.
- (3) Workers’ Compensation insurance as required by the State of California, with Statutory Limits, and Employer’s Liability Insurance with a limit of no less than \$1,000,000 per accident for bodily injury or disease.
- (4) Professional Liability (Errors and Omissions): Insurance appropriate to Contractor’s profession, with a limit of no less than \$2,000,000 per occurrence or claim, \$2,000,000 aggregate.

If Contractor maintains broader coverage and/or higher limits than the minimums shown above, County requires and shall be entitled to the broader coverage and/or higher limits maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to County.

B. OTHER INSURANCE PROVISIONS

The insurance policies are to contain, or be endorsed to contain, the following provisions:

- (1) Additional Insured Status: County, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf

ATTACHMENT B – Standard Agreement

of Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10 and CG 20 37 forms if a later edition is used).

- (2) **Primary Coverage:** For any claims related to this Agreement, Contractor's insurance coverage shall be primary insurance with respect to Contractor's negligent performance of the services as respects County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by County, its officers, officials, employees, or volunteers shall be excess of Contractor's insurance and shall not contribute with it.
- (3) **Notice of Cancellation:** Each insurance policy required above shall state that coverage shall not be canceled, except with at least thirty (30) calendar days' notice to County.
- (4) **Waiver of Subrogation:** Contractor hereby grants to County a waiver of any right to subrogation which any insurer of said Contractor may acquire against County by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not County has received a waiver of subrogation endorsement from the insurer.
- (5) **Deductibles and Self-Insured Retentions:** Any deductibles or self-insured retentions must be declared to and approved by County. County may require Contractor to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- (6) **Acceptability of Insurers:** Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to County.
- (7) **Verification of Coverage:** Contractor shall furnish County with original certificates and amendatory endorsements, or copies of the applicable policy language effecting coverage required by this clause. All certificates

ATTACHMENT B – Standard Agreement

and endorsements are to be received and approved by County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive Contractor's obligation to provide them. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

- (8) **Subcontractors:** Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that County is an additional insured on insurance required from subcontractors.

Special Risks or Circumstances: County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

5. OLD HARMLESS/INDEMNIFICATION

To the fullest extent permitted by law, Contractor shall hold harmless, defend at its own expense, and indemnify County, its officers, employees, agents, and volunteers, against any and all liability, claims, losses, damages, or expenses, including reasonable attorney's fees, arising from all negligent or willful acts or omissions of Contractor or its officers, agents, or employees in rendering services under this Agreement; excluding however such liability, claims, losses, damages, or expenses arising from County's sole negligence or willful acts.

6. INDEPENDENT CONTRACTOR

It is the expressed intention of the parties that Contractor is an independent contractor and not an employee, agent, joint venturer or partner of County. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between County and Contractor or any employee or agent of Contractor. Both parties acknowledge that Contractor is not an employee for state or federal tax purposes. Contractor shall retain the right to perform services for others during the term of this Agreement.

7. PUBLIC EMPLOYEES RETIREMENT SYSTEM (CALPERS)

In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement is determined by a court of competent jurisdiction or the Public Employees Retirement System (CalPERS) to be eligible for enrollment in CalPERS as an employee of County, Contractor shall indemnify, defend, and hold harmless County for the payment of any employee and/or employer contributions for CalPERS

ATTACHMENT B – Standard Agreement

benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of County.

8. STATE AND FEDERAL TAXES

As Contractor is not County's employee, Contractor is responsible for paying all required state and federal taxes. In particular:

- a. County will not withhold FICA (Social Security) from Contractor's payments;
- b. County will not make state or federal unemployment insurance contributions on behalf of Contractor;
- c. County will not withhold state or federal income tax from payment to Contractor;
- d. County will not make disability insurance contributions on behalf of Contractor;
- e. County will not obtain workers' compensation insurance on behalf of Contractor.

9. AUDITS AND INSPECTIONS

Contractor shall at any time during business hours, and as often as County may deem necessary, make available to County for examination all of its records and data with respect to the matters covered by this Agreement. Contractor shall, upon the request of County, permit County to audit and inspect all of such records and data necessary to ensure Contractor's compliance with the terms of this Agreement. If compensation to be paid by County under this Agreement exceeds Ten Thousand Dollars (\$10,000), Contractor shall be subject to the examination and audit of the California State Auditor, as provided in Government Code section 8546.7, for a period of three (3) years after final payment under this Agreement. This section survives the termination of this Agreement.

10. ASSIGNMENT

It is understood and agreed that this Agreement contemplates personal performance by Contractor and is based upon a determination of its unique personal competence and experience and upon its specialized personal knowledge. Assignments of any or all rights, duties or obligations of Contractor under this Agreement will be permitted only with the express written consent of County.

11. NOTICE

Any and all notices, reports or other communications to be given to County or Contractor shall be given to the persons representing the respective parties at the following addresses:

CONTRACTOR:

COUNTY:

ATTACHMENT B – Standard Agreement

Rick Dean, Director
 Siskiyou CDD
 806 S. Main Street
 Yreka, CA 96097

12. COMPLIANCE

Contractor shall comply with all federal, state and local laws, codes, ordinances and regulations applicable to Contractor's performance under this Agreement, including, but not limited to, laws related to prevailing wages. Specifically, Contractor shall not engage in unlawful employment discrimination, including, but not limited to, discrimination based upon a person's race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, gender, citizenship or sexual orientation, as prohibited by state or federal law.

13. PUBLIC RECORDS ACT

Contractor is aware that this Agreement and any documents provided to County may be subject to the California Public Records Act and may be disclosed to members of the public upon request. It is the responsibility of Contractor to clearly identify information in those documents that it considers to be confidential under the California Public Records Act. To the extent that County agrees with that designation, such information will be held in confidence whenever possible. All other information will be considered public.

14. ENTIRE AGREEMENT AND MODIFICATION

This Agreement contains the entire agreement of the parties relating to the subject matter of this Agreement and supersedes all prior agreements and representations with respect to the subject matter hereof. This Agreement may only be modified by a written amendment hereto, executed by both parties. If there are exhibits attached hereto, and a conflict exists between the terms of this Agreement and any exhibit, the terms of this Agreement shall control.

15. ENFORCEABILITY AND SEVERABILITY

The invalidity or enforceability of any term or provisions of this Agreement shall not, unless otherwise specified, affect the validity or enforceability of any other term or provision, which shall remain in full force and effect.

16. TERMINATION AND RIGHTS UPON TERMINATION

- A. This Agreement may be terminated upon mutual written consent of the parties, or as a remedy available at law or in equity. In the event of the termination of this Agreement, Contractor shall be entitled to compensation for services performed acceptably up to the effective date of termination as set forth in EXHIBIT B.

ATTACHMENT B – Standard Agreement

- B. Either party may terminate this Agreement for convenience upon thirty (30) calendar days' written notice to the other party. Upon termination for convenience, Contractor shall be entitled to compensation for services performed acceptably up to the effective date of termination, as set forth in EXHIBIT B.
- C. Should Contractor default in the performance of this Agreement or materially breach any of its provisions, County, at its option, may terminate this Agreement by giving written notification to Contractor. The termination date shall be the effective date of the notice. For the purposes of this subsection, default or material breach of this Agreement shall include, but not be limited to, any of the following: failure to perform required services in a timely manner, willful destruction of County property, dishonesty, or theft.
- D. If County terminates this Agreement for default or material breach, then Contractor shall be liable for any reasonable costs in excess of the Agreement amount incurred by County in order to complete EXHIBIT A - Scope of Work. In addition, Contractor understands and agrees that County may, in County's sole discretion, refuse to pay Contractor for that portion of Contractor's services which were performed by Contractor prior to the termination date and which remain unacceptable to County as of the termination date.

17. NO WAIVER

The failure to exercise any right to enforce any remedy contained in this Agreement shall not operate as to be construed to be a waiver or relinquishment of the exercise of such right or remedy, or of any other right or remedy herein contained.

18. DISPUTES

Should it become necessary for a party to this Agreement to bring an action in connection with this Agreement, the prevailing party in any such action shall be entitled to reimbursement for all expenses so incurred, including reasonable attorney's fees. It is agreed by the parties hereto that unless otherwise expressly waived by them, any action brought to enforce any of the provisions hereof or for declaratory relief hereunder shall be filed and remain in a court of competent jurisdiction in the County of Siskiyou, State of California.

19. CAPTIONS

The captions of this Agreement are for convenience and reference only and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

20. NUMBER AND GENDER

In this Agreement, the neutral gender includes the feminine and masculine, the singular includes the plural, and the word “person” includes corporations, partnerships, firms or associations, wherever the context so requires.

21. MANDATORY AND PERMISSIVE

“Shall” is mandatory. “May” is permissive.

22. SUCCESSORS AND ASSIGNS

All representations, covenants and warranties specifically set forth in this Agreement, by or on behalf of, or for the benefit of any or all of the parties hereto, shall be binding upon and inure to the benefit of such party, its successors and assigns.

23. COUNTERPARTS/ELECTRONIC, FACSIMILE, AND PDF SIGNATURES

This agreement may be executed in any number of counterparts, each of which will be an original, but all of which together will constitute one instrument. Each Party of this agreement agrees to the use of electronic signatures, such as digital signatures that meet the requirements of the California Uniform Electronic Transactions Act (“CUETA”), Cal. Civ. Code §§ 1633.1 to 1633.17), for executing this Agreement. The parties further agree that the electronic signatures of the parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as manual signatures. Electronic signature means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record pursuant to the CUETA, as amended from time to time. The CUETA authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. Digital signature means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature, and shall be reasonably relied upon by the parties. For purposes of this section, a digital signature is a type of "electronic signature" as defined in subdivision (i) of Section 1633.2 of the Civil Code. Facsimile signatures or signatures transmitted via pdf document shall be treated as originals for all purposes.

24. OTHER DOCUMENTS

The parties agree that they shall cooperate in good faith to accomplish the object of this Agreement and, to that end, agree to execute and deliver such other and further instruments and documents as may be necessary and convenient to the fulfillment of these purposes.

25. CONTROLLING LAW

The validity, interpretation and performance of this Agreement shall be controlled by and construed under the laws of the State of California.

26. AUTHORITY

Each party and each party's signatory warrant and represent that each has full authority and capacity to enter into this Agreement in accordance with all requirements of law. The parties also warrant that any signed amendment or modification to this Agreement shall comply with all requirements of law, including capacity and authority to amend or modify this Agreement.

27. NEGOTIATED AGREEMENT

This Agreement has been arrived at through negotiation between the parties. Neither party is to be deemed the party which prepared this Agreement within the meaning of California Civil Code section 1654. Each party represents and warrants that in executing this Agreement it does so with full knowledge of the rights and duties it may have with respect to the other party. Each party also warrants and represents that it has received independent legal advice from its attorney with respect to the matters set forth in this Agreement and the rights and duties arising out of this Agreement, or that such party willingly foregoes any such consultation.

28. NO RELIANCE ON REPRESENTATIONS

Each party warrants and represents that it is not relying and has not relied upon any representation or statement made by the other party with respect to the facts involved or its rights or duties. Each party understands and agrees that the facts relevant, or believed to be relevant to this Agreement, have been independently verified. Each party further understands that it is responsible for verifying the representations of law or fact provided by the other.

29. WARRANTY

County has relied upon the professional ability and training of Contractor as a material inducement to enter into this Agreement. Contractor hereby warrants that all work shall be performed in accordance with generally accepted professional practices and standards as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of Contractor's work by County shall not operate as a waiver or release. Contractor hereby warrants that it possesses a valid California contractor's license and all the required registrations and certifications necessary to perform the services set forth in EXHIBIT A – Scope of Work.

30. FUNDING AVAILABILITY

It is mutually agreed that if the County budget of the current fiscal year and/or any subsequent fiscal year covered under this Agreement does not appropriate sufficient funds for this Agreement, this Agreement shall terminate and be of no further force and effect upon the day notice is provided by County to Contractor of such event. Upon termination of

ATTACHMENT B – Standard Agreement

this Agreement, County shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement except for services rendered prior to such termination and Contractor shall not be obligated to perform any provisions of this Agreement. Contractor's assumption of risk of possible non-appropriation is part of the consideration for this Agreement. County budget decisions are subject to the discretion of the Board of Supervisors. If funding for any fiscal year is reduced or deleted by the County budget for purposes of this Agreement, the County shall have the option to either cancel this Agreement with no liability occurring to the County, except County must reimburse Contractor for services rendered prior to such reduction or modification of the County budget or offer an amendment to this Agreement to Contractor to reflect the reduced amount.

31. ORDER OF PRECEDENCE

In the event of conflict or inconsistency between the articles, exhibits, attachments, specifications or provisions that constitute this Agreement, the following order of precedence shall apply: Agreement (this document); EXHIBIT A – Scope of Work; EXHIBIT B – Budget Detail and Payment Provisions; EXHIBIT A.1 – Special Provisions; EXHIBIT C – Required Clauses for FEMA Public Assistance Program Contracts; All Reference Documents.

ATTACHMENT B – Standard Agreement

IN WITNESS WHEREOF, County and Contractor have executed this agreement on the dates set forth below, each signatory represents that they have the authority to execute this agreement and to bind the Party on whose behalf their execution is made.

COUNTY OF SISKIYOU

Date: _____

MICHAEL N. KOBSEFF, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: _____
Deputy

CONTRACTOR: name of contractor

Date: _____

[Contractor Signatory Name and Designate
official capacity in the business]

Date: _____

[Contractor Signatory Name and Designate
official capacity in the business]

License No.: _____

(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. _____

ACCOUNTING:

Fund Organization Account Activity Code (if applicable)

Encumbrance number (if applicable):

If not to exceed, include amount not to exceed:

If needed for multi-year contracts, please include separate sheet with financial information for each fiscal year.

ATTACHMENT B – Standard Agreement

COUNTY OF SISKIYOU

Community Development Department

PAYMENT BOND

(Section 3247, Civil Code)

WHEREAS, The County of Siskiyou, acting by and through the Community Development Department, hereafter referred to as “Obligee”, has awarded to Contractor _____, hereafter designated as the “Principal”, a contract for the work described as follows:

AND WHEREAS, said Principal is required to furnish a bond in connection with said contract, to secure the payment of claims of laborers, mechanics, materialmen and other persons as provided by law.

NOW, THEREFORE, we the undersigned Principal and Surety are bound unto the Obligee in the sum of _____ dollars

(\$ _____), for which payment, we bind ourselves, jointly and severally.

THE CONDITION OF THIS OBLIGATION IS SUCH,

That if said Principal or its subcontractors shall fail to pay any of the persons named in Civil Code Section 3181, or amounts due under the Unemployment Insurance Code with respect to work or labor performed by such claimant, or any amounts required to be deducted, withheld, and paid over to the Franchise Tax Board for the wages of employees of the Principal and his subcontractors pursuant to Section 18806 of the Revenue and Taxation Code, with respect to such work and labor, that the surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, the surety will pay a reasonable attorney’s fee to fixed by the court.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 3181 as to give a right of action to such persons or their assigns in any suit brought upon this bond.

Dated: _____, 2024

Correspondence or claims relating to this bond should be sent to the surety at the following address:

Principal

Surety (SEAL)

By : Attorney-in-Fact

NOTE: Signatures of those executing for the surety must be properly acknowledged.

ATTACHMENT B – Standard Agreement

CERTIFICATE OF ACKNOWLEDGEMENT

State of California

County of Siskiyou

On this _____ day of _____ in the year 20__ before me

_____, personally appeared

_____, personally known to me (or proved to me

Attorney-in-fact

on the basis of satisfactory evidence) to be the person whose name is subscribed to this instrument as the attorney-in-fact of _____ and acknowledged to me that he/she subscribed the name of the said company thereto as surety, and his/her own name as attorney-in-fact.

(SEAL)

Notary Public

ATTACHMENT B – Standard Agreement

COUNTY OF SISKIYOU

Community Development Department

PERFORMANCE BOND

(To Accompany Contract)

Bond No. _____

WHEREAS, the County of Siskiyou, acting by and through the Community Development Department, has awarded to Contractor _____, hereafter designated as the “Contractor”, a contract for the work described as follows:

AND WHEREAS, the Contractor is required to furnish a bond in connection with said contract, guaranteeing the faithful performance thereof:

NOW, THEREFORE, we the undersigned Contractor and Surety are held firmly bound to the County of Siskiyou in the sum of \$ _____ dollars (\$ _____), to be paid to said County or its certain attorney, its successors and assigns: for which payment, well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors or assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH,

That if the above bound Contractor, its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and agreements in the foregoing contract and any alteration thereof made as therein provided, on his or their part to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning, and shall indemnify and save harmless the County of Siskiyou its officers and agents, as therein stipulated, then this obligation shall become and be null and void; otherwise it shall be and remain in full force and virtue.

IN WITNESS WHEREOF, We have hereunto set our hands and seals on this _____ day of _____, 20__.

Correspondence or claims relating to this bond should be sent to the surety at the following address:

Contractor

Name of Surety (SEAL)

By : Attorney-in-Fact

ATTACHMENT B – Standard Agreement

NOTE: Signatures of those executing for the surety must be properly acknowledged.

CERTIFICATE OF ACKNOWLEDGEMENT

State of California, County of Siskiyou

On this _____ day of _____ in the year 20__ before me
_____, a notary public in and for the City / County of
_____, personally appeared
_____, known to me to be the person whose
name is *(Attorney-in-fact)*

subscribed to this instrument and known to me to be the attorney-in-fact of _____
and acknowledged to me that he/she subscribed the name of the said company thereto as surety, and his/her own
name as attorney-in-fact.

(SEAL) Notary Public

EXHIBIT A – Scope of Work

The CONTRACTOR (hereinafter referred to as “Contractor”, “Hazard Tree Removal Services Contractor”, or “HTRS Contractor”) shall provide Hazard Tree Removal Services to Siskiyou County (hereinafter referred to as the “County”) as described herein.

The Contract Manager during the term of this Agreement will be:

Mailing Address

Community Development Department
806 South Main Street
Yreka, CA 96097

RFP Contact

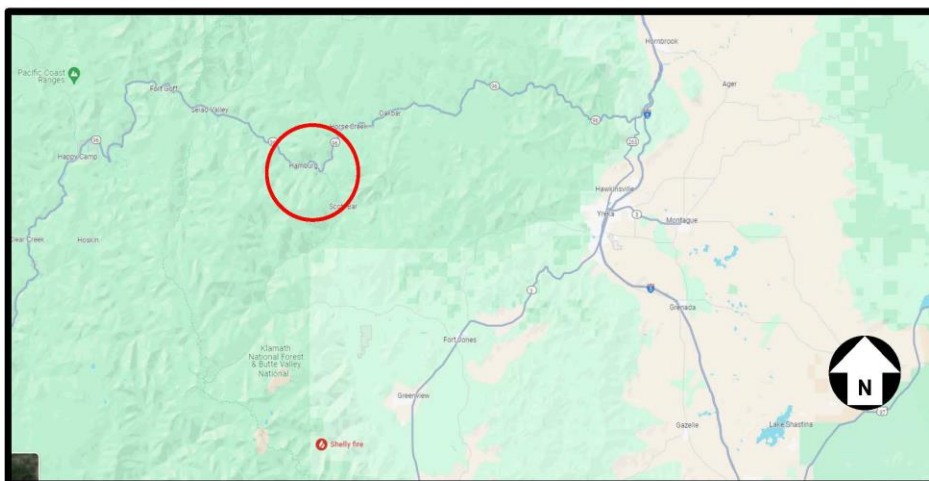
Rick Dean, Director
Email: planning@co.siskiyou.ca.us
Phone: (530) 841-2100
Fax: (530) 841-4076

1. Introduction

The Head fire occurred on August 15, 2023. The Head Fire occurred near Hamburg on Highway 96. The area is 30 miles west of Yreka, and about 35 miles west of the Highway 96/Interstate 5 intersection, within Siskiyou County. The worksite is in wooded terrain, moderate to steep slopes, combination of semi-paved and dirt roads, located adjacent to the Klamath National Forest.

Siskiyou County is in Northern California. More information on Siskiyou County and the Head Fire is available on the Internet.

Head Fire Regional Site Map



The Head Fire in Siskiyou County destroyed a significant quantity of structures and damaged many trees, which now pose a hazard. The County of Siskiyou will manage the coordinated removal of hazard trees by implementing a county-led hazard tree removal program. This Agreement aims to provide hazard tree removal services in Siskiyou County.

The response to and recovery from these fires will be managed according to the Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS). All work under this agreement will be achieved in accordance with the Incident Command System (ICS). The County of Siskiyou will stand up an Incident Management Team (IMT). The Contractor should be familiar with all relevant components of the ICS, including Incident Action Plans (IAPs), Incident Action Planning Process, and ICS organizational charts. An Incident Action Plan is a written plan that sets forth the incident objectives and reflects the tactics necessary to manage an incident during an operational period. The Contractor will be expected to actively participate in the ICS process, including at Tactics and Planning Meetings and through the development of IAPs.

The sample titles of the Incident Management Team member positions are listed below. They are used throughout this Agreement for bid, evaluation, and identification purposes and may vary based on the specifics of this incident.

Using different titles, as Siskiyou County dictates, shall not affect the required qualifications or rates of the various Contractor staff.

Incident Management Team Titles	
Incident Commander	
Operations Section Chief	
Planning Section Chief	
Finance Section Chief	
Environmental Group Supervisor	
Health & Safety Supervisor	

2. Order of Operations

The Hazard Tree Removal Services provided by this RFP shall follow a sequenced, systematic approach to removing debris from each property, as described in more detail in EXHIBIT A.1 – Special Provisions. HTRS Contractor shall work simultaneously with a separate contractor hired by Siskiyou County to perform Assessment and Monitoring Services, referred to below as “Siskiyou County’s A&M Contractor” or “A&M Contractor.” The following describes the overall sequence of operations to provide structure and context for the HTRS Contractor tasks and responsibilities.

Prior to Work

1. Prepare Site-Specific Health and Safety Plans
2. Prepare Hazard Tree Removal Work Plans to be approved by the IMT
3. Review the Environmental Protection Plan, file appropriate environmental permits and timber harvest documents, and develop Environmental Work Plans
4. Identify, prepare required documentation for, and secure applicable permits for temporary facilities and end-use facilities, to be approved by the County
5. Train project personnel
6. Conduct Hazard Tree Removal Pre-Work Inspection (“360 Site Walk”) with the A&M Contractor on all properties prior to any work commencing
7. Fell and remove “danger trees” that are preventing hazard tree removal operations
8. Remedy any nonconforming work identified by the A&M Contractor during the Hazard Tree Removal Interim Site Walk
9. Remedy any nonconforming work identified by the Operations Section Chief (OSC) or designee during the Hazard Tree Removal Final Site Walk

3. Contractor Tasks and Responsibilities

The Incident Management Team (IMT) will manage the operation in the field and operate under the Incident Command System (ICS). Through Work Orders and Incident Action Plans, Siskiyou County will direct the HTRS Contractor when and where these services are necessary. No work shall occur without a written and executed Work Order or Incident Action Plan.

The IMT will generally provide specific work assignments to the HTRS Contractor through Incident Action Plans (IAP). The IMT will identify incident objectives for the next operational period through the incident action planning process. HTRS Contractor may provide input and recommendations on incident objectives prior to execution of the IAP. HTRS Contractor is responsible for completing all work specified in the IAP within the timeframe identified in the IAP. The HTRS Contractor shall complete all work assignments on parcels and/or segments of the public right of way identified in executed IAPs or executed Work Orders to the satisfaction of the County. At its sole and exclusive discretion, Siskiyou County shall determine and establish the scope of work necessary to properly remediate each parcel, as monitored by the A&M Contractor and informed by confirmation soil sampling.

Prior to Beginning Work the HTRS Contractor shall complete the following tasks:

Site-Specific Health and Safety Plan

HTRS Contractor shall, at all times, operate equipment and perform labor safely and professionally to ensure the safety of its employees and the public. HTRS Contractor shall pay particular attention to operations around local roads and take all necessary precautions. HTRS Contractor shall note the number of power lines crossing the site, dead trees, etc.

The HTRS Contractor shall prepare a site-specific health and safety plan (H&SP), prepared and signed by a Certified Industrial Hygienist (CIH) or other certified health and safety professional (CSP). This H&SP shall be prepared and implemented for the HTRS Contractors and subcontractors' field staff in coordination with County Health and Safety professional(s). The H&SP shall address the hazards described in the Scope of Work and the Special Provisions. The CIH/CSP will also review and approve a personal protective air monitoring plan, ensure its proper implementation, and review and approve a final report summarizing the air personal protective monitoring data, assessment, and results for the protection of the HTRS Contractor's hazard tree removal crews. HTRS Contractor shall designate eating areas and supply hand and eye washing stations and mobile sanitary facilities for each project site.

Contractor shall comply with all Cal/OSHA requirements specific to worker safety. The HTRS Contractor shall at all times be responsible for the protection of its employees, subcontractors, and members of the public impacted by the operation. A review of the HTRS Contractor's H&SP by County staff shall in no way relieve the HTRS Contractor of responsibility for compliance with all Federal, State, and local laws pertaining to health and safety.

The HTRS Contractor's Project Manager and the assigned Safety Manager (can be the same person) shall be within the operational area whenever work is being performed unless otherwise authorized by the County.

Prior to site entry, the HTRS Contractor shall ensure that:

Adequate work planning, health and safety evaluation of the proposed work scope, safety planning (including an H&SP signed by an appropriate safety professional and reviewed by Siskiyou County safety professionals), and operating procedures review has been completed. All personnel have been properly trained and briefed on hazards and procedures for the site to be entered.

Equipment and materials are on-hand to complete the work safely and efficiently. Proper site access authorization has been obtained.

Proposed operation employees have read and signed the H&SP.

The site has been wetted down between 24 hours and 48 hours prior to Hazard Tree removal activities.

As applicable, all site personnel and superintendents shall be currently certified for Hazardous Waste Operations and Emergency Response (HAZWOPER) in accordance with 29 C.F.R. section 1910.120 and 8 CCR section 5192. The site superintendents shall have appropriate experience to perform the tasks outlined above adequately.

Environmental Protection Plan

The County will prepare an Environmental Protection Plan (EPP), developed to ensure that the Hazard Tree removal and hazard tree removal functions are compliant with applicable local, State, and Federal laws, International Treaties, regulations, Executive Orders, statutes, permits, and policies not waived per the Proclamation, as agreed upon by the Secretaries of the California Environmental Protection Agency (CalEPA) and California Natural Resources Agency (CNRA) including, but not limited to, the California Environmental Quality Act, AB-52 Tribal Consultation, California Forest Practice Rules, the Federal National Environmental Policy Act (NEPA), Endangered Species Act Section 7, and National Historic Preservation Act Section 106 requirements. The EPP presents Best Management Practices (BMPs) and Avoidance and Minimization Measures (AMMs), respectively, for compliance with applicable state and federal environmental laws and regulations to expedite disaster recovery. HTRS Contractor shall implement the BMPs and AMMs described in the EPP throughout the Operation.

Environmental Compliance Liaison

The HTRS Contractor will assign an Environmental Compliance Liaison (ECL) who is responsible for ensuring that the HTRS Contractor meets all of the environmental permit requirements and all EPP BMPs and AMMs are properly implemented across the Operation, including at all of the HTRS Contractor's temporary facilities (including but not limited to: laydown yards, log processing and storage yards, materials processing, and transfer facilities, vehicle adjudication facilities, California Department of Transportation (DOT) inspection yards, and other temporary facilities as required for the Operation). The ECL shall also oversee the implementation of BMPs and AMMs for watercourse crossings and road improvement work. The ECL is responsible for preparing and overseeing the appropriate implementation of the respective State and Federal BMPs and AMMs as specified in the EPP and as specified in other permits obtained by the HTRS Contractor from local agencies for temporary facilities. The ECL shall also coordinate and implement necessary compliance actions throughout the life of the permit, as directed by the

regulatory agency. The ECL is also responsible for terminating permits with the permitting agency and notifying the IMT when each permit is terminated.

Environmental Work Plans

The HTRS Contractor shall prepare Environmental Work Plans (EWPs) for specific projects or components of projects detailing the planned means and methods and how those means, and methods will comply with applicable BMPs and AMMs, as may be identified by the A&M Contractor or the IMT. Requirements for EWPs include, but are not limited to:

1. Site location, by APN and street address, and site access and areas of environmental sensitivity (e.g., water courses, topography, special status species, and potential cultural resources).
2. Narrative description of work to be performed, including types of equipment and specific methods to be employed, and estimated start date (if known).
3. Maps and sketches showing the work site and planned operations with sufficient detail to identify access to the enrolled parcel, the parcel's boundaries, and watercourse crossings necessary to reach work sites. GIS mapping products may also be required.
4. Description of how, when, and where BMPs and AMMs will be implemented. Contingency plans in the event a planned BMP or AMM is not able to be successfully implemented, a new resource is identified, or other unforeseen circumstance arises.

HTRS Contractor shall prepare and submit EWPs within seven (7) calendar days of notice by the A&M Contractor or IMT that such a plan is required. HTRS Contractor may coordinate with the A&M Contractor but bears ultimate responsibility for preparing and implementing the plan. SDRS will promptly respond to any feedback on the plan provided by the A&M Contractor or IMT and issue revised versions within the timeline prescribed by the IMT, which is not expected to exceed seven (7) calendar days.

Forest Practice Rules Requirements

Timber Harvest Documents

HTRS Contractor, as the Licensed Timber Operator (LTO), shall be responsible for reviewing, signing, and implementing Timber Harvest Plan Exemptions, drafted by the A&M Contractor's RPF. Removing hazard trees from public ROWs and adjacent to private roads (if applicable) within these areas will require HTRS Contractor to submit and sign a Timber Harvest Plan Exemption to CAL FIRE for each exemption area identified within the Forest Practice Rules.

HTRS Contractor's Liaison to the Registered Professional Forester

Forest Practice Rules do not require the use of an RPF (Registered Professional Forester) for the submittal or operations of the above identified Exemption Notices; however, there are specific Forest Practice Rule regulations (per 14 CCR sections 1038(b) and 1038.1, and 14 CCR section 1104.1) which prevent the use of the Exemption Notice in certain environmental situations. Since this Operation is being coordinated with other regulatory agencies, HTRS Contractor shall provide an RPF who shall be responsible for preparing and submitting the Notices of Exemption. Disputes between SDRS RPF and A&M Contractor's Lead RPF shall be resolved in favor of the A&M Contractor's Lead RPF.

The HTRS Contractor's RPF shall oversee, monitor, and manage the hazard tree removal operations and related activities, and assure the operation follows the Forest Practice Rules and the Public Agency, Public and Private Utility ROW Exemption documents. The HTRS Contractor's RPF is expected to sign and file on behalf of the Department, the Public Agency, Public and Private Utility ROW Exemptions for public agency removal of timber per 14 CCR section 1104.1 relating to conversion exemptions of the Forest Practice Rules. Upon execution and submittal of valid Public Agency, Public, and Private Utility ROW Exemptions to the appropriate Cal Fire RPF, HTRS Contractor RPF's or Environmental Compliance Liaison shall provide written notification to the appropriate California Regional Water Quality Control Board (RWQCB) and the IMT.

Hauling and Reuse/Disposal Plans

The HTRS Contractor shall prepare and submit a Hauling and Reuse/Disposal Plan (HRDP) as specified in the Operational Milestones. The IMT must approve the plan prior to starting Hazard Tree removal operations in the specified area. The HRDP must account for the expected crew mobilizations described in later milestones. The HTRS Contractor shall consider and, if directed to do by the IMT, adjust its plan based on Traffic Management Plans or Assessments prepared by third parties such as the California Department of Transportation (Caltrans) or the A&M Contractor. This may include prohibiting or restricting hauling operations on certain roads or highways. The IMT, at its exclusive discretion, may direct the HTRS Contractor to adjust hauling plans during the operation if an unforeseen traffic or safety concern arises. No compensation shall be provided as a result of such changes. Each plan shall address the following:

Haul routes from the disaster area to any temporary facilities and end-use locations are presented as map graphics and GIS datasets. Haul routes must be identified with sufficient detail to permit the A&M Contractor to perform pre-work assessments.

Listing of planned trucking resources to support the Hauling and Reuse/Disposal Plan.

Risk management plan for road closures, traffic impacts, or other events that could impact hauling and disposal operations outlined in the plan, including how the risks will be mitigated, such as alternate haul routes.

Hazard Tree Removal Work Plans

HTRS Contractor shall submit a Hazard Tree Removal Work Plan (HTRWP) to the IMT describing its proposed approach for hazard tree removal operations in specific areas of the County as directed by the IMT. The IMT may direct that a single HTRWP be submitted for the entire Operation or that individual HTRWPs be submitted for specific geographic areas.

The HTRWP shall include a description of proposed means and methods, including types of equipment to be used. Listing of all proposed crews, including the specific number of personnel and pieces of equipment to be assigned to each crew. Listing of any proposed TLSPS, and site plans for any proposed sites as described in the Special Provisions. Listing of proposed end-use facilities. Description of current engagement with CAL FIRE regarding Forest Practice Rules compliance.

Water Source

HTRS Contractor shall obtain any necessary water use permits, comply with permit conditions, and monitor water usage from hydrants using a meter or other required and approved method of tracking water usage. HTRS Contractor shall pay connection fees, water meter fees, and use fees charged by water purveyors.

Secure Lodging

Bidders may consider lodging options, including, but not limited to, commuting, establishing a housing base camp, using trailers, leasing dormitory space, and maximizing the hiring of local staff and subcontractors that will not require lodging. Contractor shall bear the cost of such lodging choice. Any temporary facility established by the Contractor must be approved in advance by the IMT and comply with all documentation, permitting, and environmental review requirements in this agreement and EXHIBIT A.1. Further, Contractor shall maintain records of all costs incurred for operating any such temporary housing facility (such as invoices, purchase orders, and receipts), and provide these records to Siskiyou County upon request. This documentation must sufficiently allow for the cost of operating a temporary housing facility to be segregated from other operational costs and shall include a summary spreadsheet clearly showing these costs.

Identify Material Disposal and Recycling Options

HTRS Contractor shall identify all material disposal and recycling facilities used during hazard tree removal, subject to approval by Siskiyou County. Contractor shall be responsible for coordination with all landfills, including fulfillment of waste characterization requirements.

Identify and Establish Temporary Facilities

HTRS Contractor shall identify and establish temporary facilities. A temporary facility is any facility established by the HTRS Contractor (or any subcontractor of the HTRS Contractor) during the course of this agreement for the purpose of supporting work conducted under this agreement. Temporary facilities include, but are not limited to, equipment staging areas, Temporary Log Storage, and Processing Sites, and basecamps. Before use, all temporary facilities must go through the Cal OES Environmental and Historic Preservation (EHP) review processes and/or local environmental permit review. Where applicable, HTRS Contractor shall consult with Cal OES EHP to determine if the proposed action is considered a temporary facility subject to the requirements below or should be addressed through an Environmental Work Plan.

When requesting a new temporary facility, the HTRS Contractor shall provide a Site-Specific Plan, which includes:

1. Address/Location
2. Aerial map with topographical features that illustrates property boundaries and land uses
A description of the site
A description of all uses and impacts, including if heavy equipment will be stored there, utility tie-ins, etc.
3. A description of necessary Best Management Practices to be deployed.
4. Coverage under the appropriate National Pollutant Discharge Elimination System Permit - Industrial General Permit or Construction General Permit (as appropriate) from the Regional Water Board, and develop a Storm Water Pollution Prevention Plan (SWPPP) o Caltrans Encroachment Permit if ingress/egress will be made from a State Highway County or Municipal Encroachment Permit if ingress/egress will be made from a county or municipal roadway
5. County permits secured (Zoning, Conditional Use, Administrative Use, Grading, etc.) and confirmed with County
6. Other County requirements, as applicable by ordinance (air quality control plan, dust control plan, etc.)
7. If applicable, due to work in a wetland, or watercourse, any Section 404 and 401 of the Clean Water Act permit, Fish and Game Code Section 1600 Lake and Streambed Alteration Agreement (if not suspended), as well as provide evidence of compliance with Executive Order 11990 Protection of Wetlands, and Executive

Order 11988 - Floodplain Management requires Federal activities to avoid impacts to floodplains N/A

8. Documentation that the site is not on the Hazardous Waste and Substances sites from the Department of Toxic Substances Control (DTSC) “Cortese list.”
9. Additionally, the HTRS Contractor shall assist the A&M Contractor in performing and documenting in the IMT-designated database the following:
 - a. Site assessment by a qualified biologist for Federal Endangered Species Act and California Endangered Species Act
 - b. Provide CNDDDB and ECOS Critical Habitat review
 - c. Provide documentation of a field visit with photographs and notes Proof of any consultation with the CA Department of Fish and Wildlife
 - d. Proof of any applicable permits (for example, Regional General Permits for Clean Water Act Sections 401 and 404, California Department of Fish and Wildlife Lake and Streambed Alteration Agreements)
 - e. Documentation of an archaeological site assessment by a Qualified Secretary of Interior Archaeologist. If necessary, applicable tribal nations shall also review the proposed temporary facilities.
 - f. Additional requirements for Temporary Facilities are provided in *EXHIBIT A.1 – Special Provisions*. HTRS Contractor is responsible for implementing requirements for Temporary Facilities as listed in both this EXHIBIT and the Special Provisions.

Required Truck Inspections

HTRS Contractor shall have all operational trucks (including low beds, tree removal trucks, chip trucks, water tenders, tow trucks, street sweepers, and other commercially licensed vehicles used on the project) inspected by A&M Contractor’s DOT truck inspectors prior to use on the operation. After each 30-day period, 10% of the commercial trucks (as selected by Siskiyou County or it’s A&M Contractor) will be re- inspected per DOT Level 1 requirements. HTRS Contractor shall provide a safe location for all HTRS Contractor’s trucks and road equipment to be DOT inspected by A&M Contractor’s DOT Inspectors. HTRS Contractor shall also provide basic facilities, such as portable restrooms, for the DOT Inspector's use.

Mobilization Responsibility

HTRS Contractor shall mobilize each Hazard Tree Removal Crew to the project site, including all personnel, equipment, supplies, portable restrooms, hand sanitation stations, maintenance crews, water tenders/buffalos, haul trucks, overhead/management personnel, and support crews for the duration of the project.

Training Requirements

Health and Safety

The HTRS Contractor's health and safety officer and supporting team shall provide health and safety training for all incoming hazard tree removal crews prior to their being deployed into the field. The training will be reviewed prior to its presentation to the crews by the IMT's Health and Safety (H&S) Officer. The IMT's H&S Officer shall be present for these kickoff safety trainings.

4. Hazard Tree Removal Overview

The purpose of the Hazard Tree Removal operation is to protect the general public, public infrastructure on public properties, public ROWs, and other areas approved by the County. HTRS Contractor shall perform all hazard tree felling, processing, and transport to HTRS Contractor-sourced and IMT-approved Temporary Log Storage and Processing Site (TLSPS) and/or directly to the end-use facilities, including all supporting services, as required by applicable local, state, and federal laws.

HTRS Contractor shall transfer ownership of the tree materials to the end-use facility. The HTRS Contractor shall comply with all applicable Forest Practice Rules. The Public Agency, Public and Private Utility Right of Way Exemption may apply to Hazard Tree Removal activities.

Hazard trees shall not be felled into or dragged through debris fields or active soil sampling decision units. As directed by the IMT, this may result in the Hazard Tree Removal Function being completed after the confirmation soil sampling process is complete on a parcel if hazard trees cannot be felled and removed without disturbing the sampling footprints. Alternatively, the Functions may be completed concurrently if they will not negatively impact one another. The requirements for Hazard Tree Removal are described more fully in *Exhibit A.1 – Special Provisions*.

Contractor's failure to perform any Hazard Tree task(s), as set forth below, shall render the Contractor ineligible for Hazard Tree unit compensation (for example, use of unpermitted end use facilities, use of unapproved equipment, or unapproved work).

Specific Tasks Pre-Inspection

1. Follow the Public Agency, Public, and Private Utility Right of Way Exemption requirements under the Forest Practice Rules and any local ordinances that specifically address the debris and or hazard tree recovery efforts.

2. Conduct pre-inspection tasks, as described in *Exhibit A.1 – Special Provisions*, to include:
 - a. Verify clear access to trees on each assigned property prior to sending Hazard Tree Removal Crews to the assigned property.
 - b. Determine if any trees require specialty equipment for removal and notify the OSC or designee prior to sending Tree Removal Crews to the assigned property
 - c. Identify and notify the OSC or designee if there are watercourses that either need to be crossed to access a property or are near any trees to be removed on a property for which the IMT has received a valid ROE.
3. Support work management process and conduct all tasks identified through work management tasks in the timeframes prescribed by the IMT, as described in *Exhibit A.1 – Special Provisions*.

Felling and Removal

Conduct all-hazard tree felling and removal tasks, as described in *Exhibit A.1 – Special Provisions*. Conduct pre-work walk (360 site walks) with A&M Contractor TFL, as described in the Special Provisions. Provide reasonable access to the A&M Contractor to perform their tasks, as specified in the Special Provisions or as otherwise directed by County. Provision of this reasonable access may impact the HTRS Contractor's operational efficiency. Document and mark all downed hazard trees, timber, or other woody material on-site prior to the start of hazard tree felling, such as material resulting from utility line clearance operations or work conducted by the landowner. HTRS Contractor is not responsible for removing this material but is responsible for handling and relocating it on-site as required to fell, process, and remove eligible hazard trees.

Fell, process, and remove all hazard trees, as specified in Special Provisions. As described in the Special Provisions, felling, processing, and removing hazard trees must be conducted as part of a singular operation rather than multiple discrete steps, unless otherwise authorized by County. Depending on the voltage, all trees will be felled within the public utility prescribed distances from a public utility power pole or power line.

Apply erosion control to the site as necessary to comply with California Forest Practice rules, permit(s) requirements, the EPP, best management practices, industry practices,

and the directions of the IMT. Erosion control methods must be appropriate for site conditions. If requested by the IMT, HTRS Contractor shall provide evidence as to why the proposed erosion control method is appropriate for the site based on the above-listed criteria. Methods may include the application of chipped slash, lop and scatter, water breaks, or slash packs. Wood chips should not be used on slopes, especially near watercourses. When wood chips are used, the wood chips should be produced in a manner that keeps the material long and fibrous such that it binds together. The IMT or A&M Contractor's Registered Professional Foresters may provide specific direction on a site-by-site basis. If wood chips are used, the depth shall not exceed two (2) to three (3) inches.

No removal of stumps or roots unless authorized by the County OSC. Cut stumps flush (within 6-inches) to the existing terrain surface.

HTRS Contractor shall minimize ground surface disturbances as part of the hazard tree removal function. Tree access road building is prohibited unless authorized by the County in writing, prior to construction.

In some instances, the HTRS Contractor may be directed to leave a felled tree(s) and limbs on the property on which they were felled. In these instances, the HTRS Contractor agrees not to recover any credits for Hazard Tree wood material, or any other wood material left behind on the site. If the HTRS Contractor believes unmarked trees must be removed for marked trees to be safely felled and/or removed, the Operations Section Chief or designee must pre-approve its removal. The tree would be documented as an "incidental tree" prior to tree felling at the OSC's direction. The HTRS Contractor will then be allowed to remove such "incidental trees" at the HTRS Contractor's cost without additional compensation. Once all on-site work, including hazard tree felling, processing, removal, and application of erosion control, is complete, the A&M Contractor's TFL and the Hazard Tree Removal Crew will conduct the Hazard Tree Removal Interim Site Walk as described in the Special Provisions (see "Post Tree Felling and Removal Site Walk"). If any remaining or non-compliant work is identified during the Interim Site Walk, the Hazard Tree Removal Crew shall immediately remedy it. Once the Interim Site Walk is complete, the Hazard Tree Removal Crew shall mobilize to the next scheduled parcel.

After the Hazard Tree Removal Crew's mobilization, the OSC or designee shall conduct the Hazard Tree Removal Final Site Walk. The Hazard Tree Removal Final Site Walk is an inspection requirement to ensure that all work meets the standards of the Contract, the EPP, and the Special Provisions. If the OSC or designee identifies any nonconforming work during the Hazard Tree Removal Final Site Walk, the HTRS Contractor shall promptly remedy the deficiency to the OSC's satisfaction.

Process, Hauling, and End Use

HTRS Contractor is responsible for transporting all hazard trees to an IMT-approved end-use facility. HTRS Contractor may identify, establish, and operate one or more Temporary Log Storage and Processing Site (TLSPS) if pre-approved by the IMT. A TLSPS is any area where hazard trees, timber, or other woody material is stored, staged, handled, or processed after being removed from the parcel where the hazard tree was rooted.

Prior to establishing any TLSPS, the HTRS Contractor must submit a written request to the IMT and a site plan describing the proposed site and its operations, as described above (see “Identify and establish temporary facilities”). The Special Provisions also provide additional information on this process.

HTRS Contractor shall develop and execute lease agreements for TLSPS used to fulfill this Agreement. Copies of executed lease agreements shall be provided to County. Any subsequent changes to executed lease agreements shall also be provided to County.

HTRS Contractor shall provide adequate space for truck weigh scales, provided by the HTRS Contractor, at each log storage and processing yard and allow space for County’s A&M Contractor and the OSC and/or the OSC’s authorized representatives to determine truck weights entering the yard loaded from the tree felling operation and leaving the yard loaded heading for the end-user facilities. HTRS Contractor shall allow physical space and time for truck queueing in the yard, both inbound and outbound. SDRS shall provide stairs or a platform for truck inspection pictures by the A&M contractor.

HTRS Contractor shall negotiate with permitted and operational wood materials end-use facilities (as described in the RFP, Additional Bid Requirements, Commitment Letter(s), and Letter(s) of Interest) that meet all local, State, and Federal requirements and regulations. The HTRS Contractor shall not operate or establish end-use facilities under this agreement.

County requires that all wood materials from this Operation be reused as lumber, firewood, energy generation, wood chips, mulch, or other environmentally friendly uses that encourage reuse. In the event wood materials cannot be delivered to a higher best use facility, wood material may be delivered to a landfill at County’s sole discretion and only with written approval from County. HTRS Contractor may not under any circumstance burn wood, such as by a curtain burner.

To utilize landfills, the following process shall be followed:

1. HTRS Contractor documents, in writing, the necessity for landfill(s) and the reason why HTRS Contractor cannot use the higher best use facility and makes a request for landfill use to the Finance Section Chief.
2. Finance Section Chief notifies County.
3. If County approves landfill use, the Finance Section Chief informs the IMT. HTRS Contractor, with OSC or OSC designee, contacts the local Regional Water Quality Control Board, Air District, County, and Solid Waste Local Enforcement Agency (Control Agencies) to discuss the use of the landfill.
4. Control Agencies provide guidance to HTRS Contractor and County OSC on how to proceed with landfilling material.

HTRS Contractor is responsible for all operational, permitting, fixed, and labor costs and shall be entitled to retain any revenue generated from the sale to end-use facilities. Wood materials become the property of the end-use facility once received. Any rebates, credits, or savings derived from the legal use of those wood materials should be described in the agreements between the HTRS Contractor and the respective end-use facilities. Any revenue obtained by the HTRS Contractor through these agreements must be disclosed to the County on a regular basis, per the direction of the County Contract Manager. HTRS Contractor shall report all revenues generated to the Finance Section Chief.

The HTRS Contractor shall agree, in writing, with each end-use facility the point where the logs/wood materials will become the property of the end-use facility.

5. Support Tasks

HTRS Contractor shall perform additional major items of work in support of the operation's functions. These are anticipated to include, but are not limited to:

Traffic Control

HTRS Contractor shall provide community traffic control, as directed by Siskiyou County Public Works. one (1) for each tree felling crew, and for any crews that might partially or fully block public and/or private roadways while conducting work.

HTRS Contractor shall obtain and follow all encroachment permit requirements issued by the cities, counties, Caltrans, or any other agency having jurisdiction over HTRS Contractor- impacted roads. Traffic control crews may be required to implement additional traffic control needs pursuant to requests or directives from other entities (e.g., Cal OSHA, local authorities, etc.) and directed by the OSC and/or County. Traffic control crews may

also be required to implement Operation specific traffic control plans, as directed by the OSC.

Traffic control crews shall include two (2) traffic control trained crew members, required equipment and supplies, mobilization and demobilization, and communication equipment. The traffic control crews shall be trained in the principles of the DOT Revision 6 (Rev 6) of the 2014 MUTCD prior to commencing their work.

Community Services

HTRS Contractor shall provide water tenders/trucks and drivers and supporting equipment, fuel, hoses, nozzles, water meters, fittings, pumps, etc., for use throughout the project area as directed and approved by the IMT. This may include general dust suppression in disaster areas not directly connected to specific debris removal crews or other operations.

HTRS Contractor shall also provide community street sweeping, including sweepers, drivers, fuel brushes, and appropriate disposal of collected road debris and dirt, as described in the Special Provisions.

HTRS Contractor shall provide sufficient transport trucks (for example, “lowboy” trailers) to redeploy heavy equipment between job sites. Under no circumstances shall steel-tracked heavy equipment, including but not limited to excavators, skid steers, feller bunchers, and heel booms, operate on asphalt, concrete, or other non-earth road surfaces without the explicit permission of the OSC or designee. If the HTRS Contractor fails to comply with this requirement, it will be responsible for repairing or remedying any damage caused by the heavy equipment to the satisfaction of the County, in consultation with the road owner. HTRS Contractor shall provide and service portable restrooms and hand washing stations for use by HTRS Contractor, A&M Contractor, and IMT personnel use. Portable restrooms and hand washing stations shall be provided at all work sites for Hazard Tree Removal Crews. Additionally, HTRS Contractor shall provide and service up to three (3) additional sets of portable restrooms and handwashing stations to be stationed throughout the disaster area for use by project personnel, as directed by the IMT.

Site Access and Temporary Bridges

HTRS Contractor shall provide or create physical access to all County Program participating parcels both in residential tract areas on relatively small, relatively flat lots as well as difficult properties, which include properties that: are in remote locations; require access over long, poorly maintained, or non-maintained gravel or otherwise nonpaved roadways; and/or have larger lots, sometimes exceeding 100 acres. HTRS Contractor shall prepare Environmental Work Plans where applicable.

As necessary to access some properties, HTRS Contractor shall obtain and provide permits to install temporary bridges, as described in Special Provisions Section 6.27. Contractor will coordinate with the A&M Contractor for supporting documentation as needed.

HTRS Contractor shall provide all materials and labor for the placement and removal of such temporary bridges and return the areas where the bridges were installed to preexisting conditions.

HTRS Contractor shall provide up to one (1) bridges of up to 50 feet per bridge to be installed simultaneously to ensure that the overall hazard tree removal operations' productivities are not negatively impacted from meeting the operational schedule.

HTRS Contractor shall provide all materials and labor for the placement of rip-rap rock, temporarily placed culverts, and required BMPs installed for temporary creek crossings (including but not limited to; watercourses, ravines, trenches, or ditches).

HTRS Contractor shall provide all materials and labor for placement of base rock and or crushed rock to improve uneven, rutted, or poor-quality roads for truck and/or equipment access as described in the Special Provisions. HTRS Contractor shall provide all materials and labor for placement of all steel trench plates required for truck or equipment access, where deemed necessary by the HTRS Contractor.

Other

HTRS Contractor shall provide all labor, materials, staff, equipment, transportation, licenses, permits (traffic encroachment, land use, operational, environmental, etc.), and every other item of expense necessary unless otherwise stated for completing all the HTRS Contractor's tasks during the Operation.

HTRS Contractor shall provide all training and attendance of key HTRS Contractor personnel at all relevant Incident Action Planning, Operations, and Tactics meetings. All HTRS Contractors' personnel shall attend weekly All Hands Safety Meetings. All Hands Safety Meetings may be held online or at a physical location determined by the IMT, at the discretion of the IMT. The HTRS Contractor shall compel required staff attendance at all online training, meetings, and gatherings.

HTRS Contractor shall obtain and provide a copy of any land Lease Agreement(s) obtained to the County's Contract Manager (CM) prior to commencing the use or development of the property(ies) for reference purposes only. Any real property costs, such as a land lease or rental costs, shall be included in the submitted bid and will not be reimbursed by the County.

6. Reporting and Tracking

HTRS Contractor shall be responsible for coordinating with the IMT and County's A&M Contractor, providing information as required to document material quantities and project costs allocable to each type of material by residential parcel, and providing information as required to document hazard trees removed, including coordinates, detailed tree information, and photos. The method and detail of the material and cost tracking information by parcel will be jointly developed by the IMT and the County's A&M Contractor, with County final approval.

HTRS Contractor shall prepare and provide the following Daily, Monthly, and Quarterly Summary Reports of Hazard Tree Removal function activities and status, as summarized below:

Daily Dispatch Reports

A tally of predicted street sweeping activities (identification of the specific street sweeper, the identity of the operator, gallons of water used, mileage driven, and relevant daily GPS data), traffic control (identification of each traffic control crew personnel and the location(s) and duration(s) of each respective daily assignments), water trucks, personnel, Hazard Tree Removal crews, all other operating resources, and other metrics as required by the IMT.

The Daily Dispatch shall be provided to the IMT by 1800 on the day prior to the date of work.

Daily Operations Reports

Daily Operations Reports shall summarize the daily work for Hazard Tree removal. The format of the report shall be approved by the County. The Daily Operations Report shall include quantities of trees removed, APNs of properties in progress and completed, identification numbers of ROW segments in progress and completed, and other metrics determined by the IMT.

The Daily Operations Reports shall be provided to the IMT by 1800 on the day of work.

Monthly Summary Reports

Monthly Summary Reports shall be delivered by the 3rd day of every month. Monthly Summary Reports shall detail the number of properties completed, quantities of Hazard Trees removed, hazard tree quantities of timber and wood materials delivered to each end-use facility, and other metrics determined by the IMT.

Disposal/Recycling Fee Reports

Itemized reports of actual costs of recycling and disposal at the receiving, recycling, and end-use facilities for the various materials generated from the overall Operation, including any adjustments to regular rates for material facilities to accommodate extended operating hours and special handling. HTRS Contractor shall pay all disposal costs. Any recycling or disposal that results in a profit should be offset against other recycling and disposal costs.

The method, detail, and adequacy of material and cost tracking information by property and/or segment of public ROW will be jointly developed by County and County's A&M Contractor(s). HTRS Contractor shall adopt this tracking and reporting system.

Monthly Socioeconomic Affirmative Steps Report

By the third day of every month, the HTRS Contractor shall provide a status report regarding the affirmative steps it has taken as required by 2 C.F.R. § 200.321(b)(1)– (5), which are listed below for reference. For each required step, HTRS Contractor shall provide a narrative description of the actions it has taken, the results of said actions, and any relevant summary data or charts. County may direct the HTRS Contractor to include specific data points or other items as necessary to demonstrate compliance.

Affirmative Steps Required By 2 C.F.R. § 200.321(b)

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists.
2. Assuring that small and minority businesses and women's business enterprises are solicited whenever they are potential sources.
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses and women's business enterprises.
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses and women's business enterprises.
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce.

7. General Expectations

Identification of HTRS Contractor Employees

HTRS Contractor shall be responsible for furnishing an identification badge to all personnel (HTRS Contractor and sub-contractors) prior to the employee working onsite. HTRS Contractor shall be responsible for ensuring each employee engaged in work displays a badge that includes the name of the HTRS Contractor or subcontractor and the employee's

name. Employees shall make available on their person a valid state driver's license or other Government-issued photo identification card. All contract personnel attending meetings, answering Government telephones, and working in other situations are required to identify themselves as such to maintain the distinction from Government officials. All documents or reports produced by HTRS Contractor shall be marked as HTRS Contractor products in accordance with Government Code section 7550. Badges or other identification of HTRS Contractor employees shall not include the seals or logos of the County, the California Environmental Protection Agency, Cal OES, the State of California, or any other government agency without the permission of the County.

Identification of HTRS Contractor Vehicles and Equipment

Trucks and all other equipment designated for use under this Contract shall be equipped with a clearly visible sign identifying the vehicle as part of the project. This includes pickup trucks or other vehicles used by SDRS personnel, water trucks, and heavy equipment (if practicable). The IMT shall provide the design of the sign. Production, distribution, and attachment of signs to vehicles shall be the responsibility of the A&M Contractor. Upon demobilization from the Operation, the signage shall be removed from the vehicle.

HTRS Contractor agrees that all trucks used during this Operation are subject to GPS tracking and hereby consents to place a GPS device in each truck by County's Assessment and Monitoring A&M Contractor. HTRS Contractor shall be responsible for charging, maintaining, and operating the GPS device throughout the duration of the operation. Failure to charge, maintain, and operate the GPS device shall result in nonpayment of bid items completed by non-compliant operation of truck(s).

Trucks or equipment designated for use under this Contract shall not be used for any other work during working hours under this Contract. HTRS Contractor shall not solicit work from private citizens or others to be performed in the designated work area during the period of this Contract. HTRS Contractor and subcontractors may not play music or radio broadcasts during the performance of this Contract that may generate noise complaints.

HTRS Contractor Equipment

HTRS Contractor shall provide its staff (HTRS Contractor and subcontractor) with all necessary equipment, including but not limited to equipment and truck maintenance (including but not limited to tires, lubricants, fuel), materials, tools, supplies, health and safety equipment, health and safety compliance monitoring of personnel and equipment, appropriate clothing, cell phones, two-way radios, satellite phones (if necessary), computers, computer tablets, laptops, internet access, temporary field offices, permits,

licenses, supervision, project management, administrative staff costs, home office overhead.

Professionalism of HTRS Contractor Staff

County expects all HTRS Contractor personnel, including subcontractor personnel, to appear and behave professionally at all times. Any HTRS Contractor personnel who does not act in a professional manner shall be subject to immediate removal from work associated with this Operation, at County's discretion, upon written notification from County.

HTRS Contractor shall be responsible for performing all work in a safe, professional, efficient, and satisfactory manner. The IMT and County shall review all work and determine whether work is satisfactory. The IMT may consult best practices, prior project performance, federal technical assistance teams, or other resources to determine whether work is satisfactory. The IMT shall, at all times, have safe access to the work and shall be furnished with every reasonable facility for ascertaining that the materials and the quality are in accordance with the requirements and intentions of the Contract. All work done and all materials furnished shall be subject to IMT and County's inspection and approval.

Control of Work

County has the sole discretion and authority to determine the quality and acceptability of the following:

1. Work to be performed.
2. Rate and progress of work performed.
3. Fulfillment of the tasks and work performed by HTRS Contractor.
4. Compensation for tasks and work performed by HTRS Contractor.

Work Orders

The HTRS Contractor shall not perform or undertake any work that is not indicated or addressed in a Work Order or directed in the Incident Action Plan (IAP). The HTRS Contractor shall immediately notify the County and the IMT of any condition or event that may interfere with the completion of the work, which may require a modification in the Work Order, or which cause an obvious inefficiency. County will, in a reasonable time, provide written direction to the HTRS Contractor clarifying any required adjustment to the Work Order. Any unauthorized modification of the Work Order, work in excess of that provided for in the Work Order, obviously inefficient work or changes and additions not pre-authorized in writing by the County CM may not be considered for compensation.

Change Orders

HTRS Contractor may notify the County of HTRS Contractor's request for a change order for work outside the scope of this SOW. If authorized, County, at its sole discretion, may issue a Change Order dictating the terms of the additional work. All Change Orders will be incorporated into this Agreement via Amendment(s). Work authorized by a Change Order shall be in accordance with the terms and conditions therein and may proceed prior to the Amendment(s).

Audits and Inspections

At its sole discretion, County may inspect the labor, materials, tools, equipment, data management, books, and records of the HTRS Contractor to monitor compliance with this Agreement. HTRS Contractor shall promptly remedy any violation identified by County. The fact that County inspects, or fails to inspect, or has the right to inspect HTRS Contractor's labor, materials, tools, equipment, data management, books, and records does not relieve HTRS Contractor of its responsibility to comply with rendering timely performance under the terms of this Agreement.

8. Operational Milestones and Mobilization Requirements

County intends to complete this operation rapidly and efficiently to ensure public health and safety hazards are promptly addressed, and community recovery is expedited. The below milestones represent County's expectations for the HTRS Contractor's mobilization. The IMT may adjust the milestones due to inclement weather, unforeseen circumstances, rate of ROE collection, progress of site assessment, or other operational needs.

The IMT will advise the HTRS Contractor of any changes to the milestones in writing. Changes to the operations schedule and milestones are at the exclusive discretion of the IMT.

HTRS Contractor understands and agrees that a substantial number of work plans are required to be submitted, and many of these work plans will need to be drafted and adjusted concurrently.

HTRS Contractor shall ensure sufficient project management staff members are available to complete work plans based on the milestones below and promptly respond to any feedback from the IMT to ensure the overall Operation remains on schedule.

Notice-to-Proceed (NTP) Milestones – Hazard Tree Removal *County anticipates issuing NTP shortly after the contract award.*

Milestone 1-1: Mobilization of Incident Management Team

- a. Timeframe: Within three (3) calendar days of NTP

- b. Description: HTRS Contractor shall deploy its key project management personnel to the Operational Area, who shall be available to participate in meetings with the IMT and/or A&M Contractor.

Milestone 1-2: Submission of Hauling and Reuse/Disposal Plan

- a. Timeframe: Within three (3) calendar days of NTP
- b. Description: HTRS Contractor shall submit to the IMT for review and approval a Hauling and Reuse/Disposal Plan for tree removal operations. The plan should account for the expected crew mobilizations described in later milestones. The plan shall address the following:
 - 1. Proposed primary and alternate end-use locations for all waste streams
 - 2. Proposed locations and site plans for any temporary facilities
 - 3. Listing of planned trucking resources to support Hauling and Reuse/Disposal Plan
 - 4. Risk management plan for road closures, traffic impacts, or other events that could impact hauling and disposal operations outlined in the plan, including how the risks will be mitigated, such as alternate haul routes

Milestone 1-3: Submission of Hazard Tree Removal Work Plan

- a. Timeframe: Within three (3) calendar days of NTP
- b. Description: HTRS Contractor shall submit a Work Plan to the IMT describing its proposed approach for hazard tree removal operations throughout Siskiyou County. The Work Plan shall include the following:
 - 1. Description of proposed means and methods, including types of equipment to be used
 - 2. Listing of all proposed crews, including the specific number of personnel and pieces of equipment to be assigned to each crew
 - 3. Listing of any proposed Temporary Log Storage and Processing Site (TLSPS), and site plans for any proposed sites as described in the Special Provisions
 - 4. Listing of proposed end-use facilities
 - 5. Description of current engagement with CAL FIRE regarding Forest Practice Rules compliance

Milestone 1-4: Mobilization of One (1) Hazard Tree Removal Crew

- a. Timeframe: Within five (5) calendar days of NTP

- b. Description: HTRS Contractor shall mobilize hazard tree removal crews and the IMT will select the sites. All hazard tree removal crews shall be ready to begin work immediately and shall be supported with sufficient trucking to execute the approved Hazard Tree Removal Work Plan.

9. Mobilization of Additional Resources

The IMT, through the Incident Action Planning Process, shall notify the HTRS Contractor when additional Hazard Tree Removal Crews are to be mobilized. HTRS Contractor shall be provided seven (7) calendar days from notice to mobilize the requested crew(s). All required health and safety and operational training must be completed in advance of the ordered mobilization date.

Contractor crews will be demobilized at the discretion of the IMT. Depending on workload requirements, sustained inclement weather, or other factors, crews may be demobilized and subsequently remobilized later when their services are required. The HTRS Contractor will be provided up to seven (7) calendar days to remobilize crews upon direction from the IMT.

The expected maximum number of hazard tree removal crews to be provided under this Contract is two (2).

10. Contractor's Responsibility

The Contractor shall be responsible for all work, and all persons and entities engaged in the performance of work, pursuant to this Agreement, including, but not limited to, employees, contractors, subcontractors, suppliers, and providers of services. The Contractor shall be responsible for responding to any claims, controversies, and disputes arising from its contracts for work on the operation, including the costs of attorney or legal fees. Additionally, in the event that Siskiyou County determines the Contractor is responsible for any unapproved delay, loss, harm, or other damages to Siskiyou County, the Contractor shall immediately implement all measures directed by the Contract Manager to remedy the issue at the Contractor's sole expense. Siskiyou County reserves the right to retain withheld funds in order to remedy any unapproved delay, loss, harm, or other damages it determines attributable to the Contractor.

Property Damage: Contractor shall be responsible for repairing, at its expense, all damage to improved property resulting from the Contractor's negligence. Siskiyou County, at its sole discretion, shall determine whether property damage resulted from negligence. If Contractor disputes the conclusions of Siskiyou County, it must provide all relevant supporting information within the timeline prescribed by the County Contract Manager. Contractor shall repair or otherwise remedy, to the satisfaction of the County, all property

damage within thirty (30) calendar days of a notice being provided by the County. If the Contractor remedies the damage through compensation, the Contractor shall provide documentation of the same to the County. The Contractor shall be responsible for reimbursing the County for any additional expenses incurred to remedy property damage. The County may deduct the cost of the repair or remedy from the Contractor's compensation.

Road Damage: General maintenance of roads or repair of damage to roads resulting from overall disaster response and recovery operations is not the responsibility of Contractor. Contractor shall be responsible for repairing, at its expense, all damaged to roads resulting from the Contractor's negligence. If the Contractor remedies the damage through compensation, the Contractor shall provide documentation of the same to the County. The Contractor shall be responsible for reimbursing the County for any additional expenses incurred to remedy road damage. The County may deduct the cost of the road repair or remedy from the Contractor's compensation.

Subcontractors: All Subcontractors previously identified in the proposal are considered to be acceptable to Siskiyou County. Any change or addition of Subcontractors will be subject to the prior written approval of the Contract Manager or their designee. Upon termination of any Subcontract, the Contractor shall notify the Contract Manager immediately. If Siskiyou County or the Contractor determines that the level of expertise or the services required are beyond that provided by the Contractor or its routine Subcontractors, the Contractor will be required to employ additional Subcontractors. Nothing contained in this Agreement or otherwise, shall create any contractual relation between Siskiyou County and any Subcontractors, and no Subcontract shall relieve the Contractor of its responsibilities and obligations hereunder. The Contractor agrees to be as fully responsible to Siskiyou County for the acts and omissions of its Subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the Contractor. The Contractor's obligation to pay its Subcontractors is an independent obligation from the County's obligation to make payments to the Contractor. As a result, the County shall have no obligation to pay or to enforce the payment of any moneys to any Subcontractor.

If a subcontractor was used to comply with the requirements of the Request for Proposal, such as if the subcontractor was used to meet the Licensed Timber Operator requirement or the hazard tree removal project reference, the subcontractor must remain on the project for the duration of the project, or, if the subcontractor is to be replaced, the prime contractor must provide a replacement subcontractor which complies with the same requirements within seven (7) calendar days. For example, if a subcontractor was used to

comply with the reference requirements, the proposed replacement subcontractor must have completed a project that meets the requirements of the reference project.

11. Special Provisions

EXHIBIT A.1 – Special Provisions provides additional requirements for the performance on this Scope of Work. In the event of any conflict between EXHIBIT A and EXHIBIT A.1, EXHIBIT A shall be controlling.

EXHIBIT A.1 – Special Provisions

1. Introduction

1. **HTRS Contractor** – Hazard Tree Removal Services Contractor.
2. **A&M Contractor** - Assessment and Monitoring Contractor.

The purpose of these Special Provisions is to provide the HTRS Contractor and the A&M Contractor with a detailed understanding of the extent of services required by the County.

This set of Special Provisions may only be updated pursuant to the terms of the contract, such as an Amendment Process.

1.1 Purpose

The purpose of these Special Provisions is to describe a detailed approach to managing the assessment, monitoring, and removal of hazard trees.

1.2 Objective

The objective of these Special Provisions is to meet the above-stated purposes and to detail processes and procedures for hazard tree removal operations to provide guidance to the A&M Contractor and the HTRS Contractor and to mitigate known hazards and dangerous conditions to limit the impacts to the public and the surrounding environment.

2. Program Overview

2.1 Site Description

Debris generated by the disaster and within the disaster area described in the Scope of Work and the Contract documents generally consist primarily of residential disaster and hazard tree vegetative debris.

2.2 Site Eligibility

The intent of the Hazard Tree removal program is to remove dangerous trees destroyed by the Head Fire so that the property owner can rebuild on their property.

Only parcels for which the property owner has submitted an ROE permit will be included in this RFP unless otherwise designated by the County. Public rights-of-way (ROWs) may also be included for the purposes of hazard tree removal if approved by the County.

Non-residential, commercial, industrial, and public properties (i.e., schools, local and state parks, camps, and other public structures) may be included in this operation, as determined by the County, on a case-by-case basis. If such facilities are determined to be included in this program, the County will compensate the HTRS Contractor based on the

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County's bid schedule. For mixed-use or changed use of properties (e.g., former commercial properties converted to residential or other such circumstances), the County will make the final determination as to whether the property is to be reimbursed as a residential, public, or commercial property.

2.3 Site Characterization

Based on past studies of burned residential homes and structures from large-scale wildland fires, the resulting ash and debris from residential structures burned by fires can contain toxic concentrated amounts of heavy metals such as antimony, arsenic, cadmium, copper, lead, and zinc. Additionally, the ash and debris may contain higher concentrations of lead if the home was built prior to 1978, when lead was banned from household paint in the United States.

The presence of these heavy metals can have significant health impacts on individuals, individual properties, local communities, and watersheds if the ash and debris are not removed promptly.

The residual materials, including, but are not limited to, stucco, roofing, floor tile, linoleum, fireplaces, furnaces, vinyl tiles and mastic, sheetrock and joint compound, cement pipe, exterior home siding, thermal system insulation, concrete and mortar, and other building materials commonly used in homes built before 1984. These residual materials may also contain other chemicals of concern such as asbestos.

Additionally, wildland fires can kill or seriously damage a great number of trees, resulting in a significant risk to the public as the impacted trees are more likely to fall onto public thoroughfares and other infrastructure.

2.4 Known Hazards

The type and number of known hazards will depend on specific conditions of each incident and each property within the incident, such as how much of the structure is remaining, age of the structure, building materials used, and damage level of the trees on-site. If only ash and debris are present, the site is expected to contain elevated levels of heavy metals and possibly asbestos.

The California Department of Toxic Substances Control (DTSC) or the United States Environmental Protection Agency (US EPA) will conduct a Phase 1 – Assessment and Removal of Household Hazardous Wastes prior to Phase 2 – Hazard Tree Removal Program Operation that these Special Provisions contemplate. A part of Phase 1 work includes the preliminary hazardous waste assessment for asbestos-containing material (ACM) and removal of bulk quantities of ACM in the impacted area soon after the fire. ACM has been

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commonly found in debris removal operations, especially in structure construction that precedes the mid 1980's. If DTSC/USEPA finds possible ACM and/or removes bulk ACM and/or other hazardous materials on individual properties, they will report these findings directly to the County. The County will, in turn, notify the A&M Contractor and HTRS Contractor's ACM Removal Crews of these findings prior to the crews being deployed to these properties.

All responders should be aware that asbestos is a human carcinogen with no known risk-free levels of exposure.

The ACM found in the disaster debris will likely be highly friable, which allows asbestos fibers to be more easily released into the air during windy conditions and debris removal operations. Other hazardous materials will likely include heavy metals concentrated in the ash and debris and silica dust released when working around and removing concrete slabs and foundations. Silica is known to be a human carcinogen. Its potential presence must also be taken into consideration when developing a Health and Safety Plan for the Operation and the local Community.

All personnel should be aware that asbestos is a human carcinogen with no known - levels of exposure.

Therefore, worker safety statutes and regulations for handling ash with heavy metals, such as lead and asbestos, shall be followed at all times.

2.5 Worker Safety

All A&M Contractor, HTRS Contractor, and subcontractor personnel shall prepare and operate under their own Site-Specific Health and Safety Plan developed and signed by a certified industrial hygienist, or other registered safety professional, working for or hired by the A&M Contractor and separately the HTRS Contractor.

The presence and disturbance of asbestos and heavy metals are the primary health hazards that need to be addressed in these Health and Safety Plans. Also, the falling of damaged and potentially dangerous dead and dying trees and limbs impacted by the fires is expected to be another major safety issue.

Fall hazards are present on sites with chimneys, partially remaining structures, and burned trees. Physical hazards (i.e., slips, trips, and falls) are also present from exposed foundations, glass, metals, and debris. Additional hazards may be present if hazardous materials or medical wastes are discovered during the removal.

Utilities such as (i.e., electrical, gas, cable, telephone, dead/dying or damaged trees, and sewer) are unmarked and must be accounted for during debris removal operations.

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Sometimes, wildfires may even burn out underground tree root systems resulting in dangerous underground holes that could collapse when loaded by personnel and/or equipment. The weather may also pose hazards from excessive heat, lightning, rain, and high winds.

Site personnel shall operate vehicles and equipment in a safe manner to ensure the safety of its employees and the public, pay particular attention to operations around local roads, and take all necessary and reasonable precautions. Site personnel must identify and document the number and location of downed power lines, dangerous trees, chimneys, and underground utilities.

Since fire debris removal operations contain ash with elevated levels of heavy metals, silica, and/or friable asbestos, an exclusion zone must be established around each site during removal by the HTRS Contractor. All personnel entering and leaving the exclusion zone shall be Hazardous Waste Operations and Emergency Response (HAZWOPER) trained and certified, respirator trained and medically cleared to use respirators, and to wear Level C protective personnel equipment (PPE), including Tyvek coveralls depending on the work zone and hazard level. Other PPE required for working in heavy equipment worksites should be worn as designated in the A&M Contractor's and HTRS Contractor's Health and Safety Plans. To reduce exposure, site personnel shall use designated eating areas exterior to the exclusion and transition work zone and handwashing stations.

The HTRS Contractor shall also be aware of and prepared for providing instruction and necessary PPE for other hazards such as pandemics (i.e., Covid-19, etc.) and other local or regional health concerns.

2.6 Operation Cost Tracking

Operation costs that can be directly attributed to an individual property shall be tracked by the A&M Contractor and the HTRS Contractor on a per Assessor's Parcel Number (APN) basis. These are designated as "individual property costs." Other costs that cannot be directly attributed to an individual property but are necessary as part of the success of the operation, such as Incident Management Team (IMT) approved community cost, include, but are not limited to the following:

- A&M Contractor and HTRS Contractor Delays and Non-Workdays,
- Operational Crew Mobilization/Demobilization,
- Operation management,
- Community health and safety activities.

In the event costs are incurred relating to public properties such as government buildings, certain schools, and institutions, those costs will be tracked pursuant to written direction

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provided by the County's Contract Manager (CM). In all cases, the A&M Contractor and the HTRS Contractor are required to track costs with a sufficient level of detail, redundancy, and integrity necessary to meet the terms and provisions of this RFP.

2.7 Operation Roles and Responsibilities

The hazard tree removal operation will be managed per the County Contract and, in particular, by these Special Provisions set as part of the Contract. This Operation will be managed in accordance with the Standardized Emergency Management System (SEMS), utilizing the Incident Command System (ICS) for field response.

ICS is the model management tool used in disaster response and recovery scenarios for the command, control, and coordination of all agencies and/or private entities working on an incident.

The County will likely fill all of the following positions (listed in these Special Provisions), including Incident Commander (IC), Planning Section Chief (PSC), Finance Section Chief (FSC), Operations Section Chief (OSC).

The A&M Contractor will likely fill the following positions: Branch Directors (BDs), Division Supervisors (DSs), Task Force Leaders (TFLs), and other specific positions used to manage these operations.

County's CM will directly manage the A&M Contractor and the HTRS Contractor. During the course of this operation, the Joint Field Office (JFO) Planning Section, in coordination with the PSC, will publish the Incident Action Plan (IAP) once every operational period. The length of an operational period is determined by need. The IAP will contain the specific personnel assigned to the various roles in the operation. The IAP will contain the contact information for the personnel assigned to the operation.

2.8 Documentation

The A&M Contractor will document activities for each individual site according to the procedures established by the IMT and CM. Photographs taken before, during, and after hazard tree removal shall include the property address, either by using the installed operation sign or whiteboard with full address if the operation sign is unavailable. Alternatively, the A&M Contractor shall include GPS coordinates affiliated with these photos. The Task Force Leader (TFL) will document all relevant activities and property conditions, including issuing tickets for each truck that transports debris or other materials from the property on which debris removal is occurring.

The A&M Contractor will collect and organize all site and administrative documentation and make the documents available electronically. The A&M Contractor will also review the

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HTRS Contractor invoices and recommend payment. The tracking and documentation will be consistent with the current FEMA debris removal standard for reimbursement as practicable (whether or not this is a federally funded operation).

All electronic data collected by the A&M Contractor shall be compatible with existing County data management systems such as ArcGIS, ESRI products, etc. A&M Contractor databases should be available for integration and syncing with County systems via an API interface. Documentation of and data related to complete operational and financial work shall be retained until twelve (12) months after the termination of the A&M Contract and in a system that allows for County access and review within twenty-four (24) hours of data entry on a daily basis.

1. Parcel- specific documentation and data must be robust enough to support:
 - a. Operational scheduling and project planning
 - b. Public-facing information platforms such as maps and dashboards
 - c. Requests for information from property owners
 - d. Cost recovery requirements
2. HTRS Contractor Debris Truck GPS Monitoring
 - a. Water Trucks, Street Sweepers, and other operational equipment deemed appropriate by the IMT will be equipped with GPS devices and/or capabilities provided by the A&M Contractor. These devices shall be operational during the workday so that the HTRS Contractor, the A&M Contractor, and the IMT can keep track of all HTRS Contractor vehicles during the operation for safety purposes and to monitor productivity.
 - b. The Trucks will be tracked to assure they are where they are expected to be per the properties and end use facilities that they have been directed to haul their loads to.
3. Record Trucks Identification Numbers. All HTRS Contractor Trucks will be provided a placard or other visible means of identification as part of the Operation to be displayed prominently to identify trucks that are part of the operation. These placards shall be provided for each truck once they pass their DOT inspections, conducted as part of this operation. Trucks will also be given a barcode sticker to be placed externally on the truck in an easily accessed location by the A&M Contractor in order to more easily identify the specific truck as it enters a hazard tree worksite and an end use facility. Placards shall be covered when a truck is being used for a non-HTRS Contractor directed use.
4. Collect and Organize Debris Removal Documentation Through Web-Based Database. The A&M Contractor shall collect, organize, and maintain all project

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related documentation utilizing GIS and other database software that is accessible by the County.

5. Prepare Site-Specific Final Reports and Database. The A&M Contractor shall prepare final reports summarizing work completed on each property or ROW segment and provide a summary of costs incurred on that property. The A&M Contractor will also provide to the County an overall operational report of work completed, including EPP compliance and any issues encountered and how they were addressed.

3. Overview of Operations

3.1 Initial Assessments

The operation will follow a systematic approach to removing hazard trees off the property. The overall work in the operation will be divided between the A&M Contractor, the HTRS Contractor, the County, and possible other State and federal agencies. The hazard tree removal sequencing is outlined below.

1. Initial Burn Scar Areas Reconnaissance:
 - a. Obtain, analyze, and evaluate background air quality to establish safe levels for the project (A&M Contractor).
 - b. Identify water (dust control and street sweeping, etc.) and electrical sources and obtain permits as required (HTRS Contractor).
 - c. Identify equipment and material staging area (HTRS Contractor).
 - d. Identify materials disposal and recycling options (HTRS Contractor).
 - e. Conduct initial visual and video survey of roadways and infrastructure along those roads that the hazard tree cleanup operations could potentially impact. These videos will be used to compare with a visual review of the same roadways at the end of the operation; therefore, they must be of quality to assist in assessing the likely impact of the operation on these roadways.
 - f. Prepare engineering reports of road conditions if requested to do so by the County (A&M Contractor).
2. Initial Environmental Assessment of the Burn Scar Areas (County or A&M Contractor as directed by the County):
 - a. Evaluate Federal National Environmental Policy Act (NEPA) for federally funded operations or operations located on federal lands. Requirements for the protection of the environment include, but not limited to surface water, endangered species, and cultural resources as required by law, consultation, and California Environmental Quality Act (CEQA) requirements and the EPP.

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- b. Develop an Operation Specific EPP (County or A&M Contractor as directed by the County).
3. Individual Property Site Hazard Tree Assessments:
 - a. Assess the parcel or segment of right-of-way (ROW) for eligible hazard trees, as described in the “Hazard Tree Assessment” section (A&M Contractor).
 - b. Ensure placement of biodegradable erosion control BMPs for immediate protection of waterways, culverts, drainage inlets, etc., after hazard tree removal (HTRS Contractor).
4. Hazard Tree removal (HTRS Contractor, A&M Contractor).
 - a. Utilizing qualified biologists, assess, monitor, and document identified endangered species using USFWS Qualified Biologists, nesting birds (during the season), cultural resources using Secretary of the Interior Qualified Archaeologists, water quality permits, and stormwater (A&M Contractor).
 - b. Acquire necessary encroachment permits for work along public roadways from appropriate agencies, including California Department of Fish and Wildlife, Caltrans, County, City, Town, etc. (HTRS Contractor).
 - c. Prior to any hazard tree removal activities, A&M Contractor’s TFL and DS to conduct a 360-degree Site Walk with the HTRS Contractor’s Crew Lead/Operator prior to commencing with any site work, including a review of the property owner’s ROE comments and requests.
 - d. Document all of hazard tree loads by opening a load ticket for each load that leaves the property. Load tickets shall be issued at the parcel of origin and closed upon arrival at the end use facility. Load tickets shall include the parcel of origin APN, name of end use facility, tonnage, and date and time of departure from property and arrival at the end use facility (A&M Contractor).
5. Documentation Tracking and Consolidation (A&M Contractor).
 - a. Document all activities on each site, such as property owner interaction, daily truckloads, etc.
 - b. Track and log each truck used and the total quantities and types of materials transported to landfill or end-use facility.
 - c. Record truck's identification numbers and type of material removed by each truck from each property.
 - d. Collect and organize SDRS documentation through a web-based database.
 - e. Prepare site-specific final reports and database (at CM’s direction) for delivery to County. These reports shall be finalized within three (3) months after the final property sign -off (FSO) report has been signed by the County’s OSC or designee.

3.2 Incident Action Planning

During this operation, the Planning Section Chief (PSC) will publish the Incident Action Plan (IAP) once every operational period. The length of the operational period will vary depending on the incident and can vary throughout the operation. The IAP will contain the incident objectives, specific personnel assigned to the various roles in the operation, work assignments, safety information, and contact information. The Incident Action Plan will be developed pursuant to the Action Planning Process, which is summarized below:

1. Objectives Meeting: The IMT will review progress over the prior operational period, anticipated resource availability, limiting factors, and strategic goals to set objectives for the operational period. This meeting may be held informally or as part of other IMT meetings.
2. Tactics Meeting: The OSC and PSC will lead a Tactics Meeting with all Contractors (both A&M Contractor and HTRS Contractor) to establish resource orders and work assignments necessary to meet incident objectives.
3. Planning Meeting: The OSC and PSC will present the Incident Action Plan to the IMT and stakeholders for comment, review, and approval.

4. Preliminary Operations

4.1 Hazard Tree Removal Crew Defined

A hazard tree removal crew is defined as all personnel, equipment, and supplies necessary to fell, process, and remove hazard trees. These crews will also include all equipment, supplies, portable restrooms, hand sanitation stations, and ancillary supplies.

At a minimum a Hazard Removal Crew will consist of:

- A. One (1) crane or rubber tired and/or rubber tracker bucket rig;
- B. One to two (1 – 2) tree fallers or heavy equipment for tree falling, such as a feller buncher;
- C. One to two (1 – 2) laborers for processing fallen timber;
- D. One (1) skid steer or excavator for handling timber onsite;
- E. One (1) track or tow-behind chipper;
- F. Appropriate quantity of log trucks, grapple trucks, high-side dump trucks, or other trucks for removing wood material to a processing facility or end user and any equipment needed to load wood material onto trucks.

The County may approve alternate crew makeups if the HTRS Contractor evidences the need for different personnel or equipment.

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[Click Here to Return to Table of Contents](#)**4.2 Hours of Operation**

All on-site hazard tree removal work will be performed between the hours of 7:00 a.m. to 6:00 p.m. PT, Monday through Saturday, or adjusted as specified by local noise ordinances. Hazard tree removal crews may commence pre-work health and safety briefings at the beginning of a shift and post-shift meetings at the end of shift, outside of these allowed operational hours, which should not impact compliance with the noise ordinance.

4.3 Water Source

The HTRS Contractor will be responsible for obtaining water use permits, complying with permit conditions, and monitoring water usage from water hydrants or other approved and permitted water sources (i.e., lake, river, stream, etc.), using a meter or other required and approved method of tracking water usage. The State will identify a water source before HTRS Contractor work commences.

4.4 Identify Staging Area

Each contractor will provide the location of their equipment/office staging areas and any additional temporary facilities that support hazard tree removal operations.

Depending on the burn area and complexities of remote operations, the HTRS Contractor may determine those temporary facilities, such as Temporary Debris Management Sites (TDMSs), storage facilities, laydown areas, vehicle adjudication facilities, equipment maintenance yards, and housing base camps, may be required to efficiently meet operational goals.

If the Operation is either federally funded or the temporary facilities are intended to be located on federal land, the Contractors shall work with the County to consider these facilities for compliance under the National Environmental Policy Act (this process could take two weeks to ninety (90) days).

1. In this case, the Contractor(s) shall produce a site-specific plan to the County's Environmental Lead, including:
 - a. Address/Location.
 - b. Aerial map showing the active use boundaries.
 - c. Uses a description of the site.
 - d. A description of all uses and impacts, including if heavy equipment will be stored there, utility tie-ins, etc.
 - e. Contractor(s) shall have a USFWS qualified biologist perform a desktop review and field evaluation of the work site for Section 7 of the Endangered Species Act.
 - f. Provide CNDDDB and ECOS Critical Habitat review.

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- g. Provide documentation of a field visit with photographs and notes.
- h. Contractor(s) shall have an SOI qualified archaeologist perform a desktop review and field evaluation of the work site for Section 106 of the National Historic Preservation Act.
- i. Provide California Historical Resources Information System (CHRIS) review (keep confidential and forward to FEMA EHP).
- j. If applicable, contractors will apply for Section 404 of the Clean Water Act permit and provide evidence of compliance with Executive Order 11990 Protection of Wetlands, and Executive Order 11988 - Floodplain Management requires Federal activities to avoid impacts to floodplains.
- k. Contractors will document that the site is not on the Hazardous Waste and Substances sites from DTSC's "Cortese list."
- l. Contractor(s) shall be prepared to allow Local, State, Federal, or Tribal representatives to conduct environmental evaluations or follow up inspections.
- m. Consultation with ALL affected California Native Tribes, if any.
- n. Permits will be collected for Public Assistance and Environmental and Historic Preservation Records (send them to the Environmental Lead).

4.5 Temporary Hazard Tree Management Sites

Dispatch of Trucks: All trucks inbound and outbound shall be issued and carry truckload tickets. Outbound trucks will receive their scale and load tickets to bring with them to the designated landfill expected to arrive on that same day. Trucks will be issued load tickets the next day if there is no pre-load site and are not expected to arrive before the landfill closes.

Closure Plan: The closure plan is the plan of ending operations at the Temporary Hazard Tree Management Site. This will include removing all waste materials brought to and from the site, decontaminating equipment and materials used, and removing materials to create the worksite to include the perimeter berm. The HTRS Contractor will fully complete the site closure plan and demobilize within twenty-one (21) days of the notice from the County.

4.6 Identify Disposal and Recycling Options

The HTRS Contractor is responsible for identifying all material disposal and reuse/recycling facilities to be used during hazard tree operations. These facilities shall have all appropriate operating permits and be pre-approved by the County. vehicle allowing for vehicle owners to access these vehicles after relocation.

4.7 Roadway Assessment

Video record pre-operational conditions of all County, City/Town, and private roadways on which program participating ROE properties reside, roadways necessary to access these ROEs, and roadways required to access the end use facilities. The A&M Contractor will also take field notes during the road evaluations. These shall be compared to post-operational evaluation for potential local agency reimbursement by state or federal funding agencies. Completed videos should be available at IMT request within forty-eight (48) hours of beginning recording either via electronic or hard drive access.

A&M Contractor shall also verify that any roads that are required to be used for hauling hazard tree debris are private or not. The A&M Contractor shall investigate and then advise the CM and the IMT whether permission to use the private road(s) is/are required and how to obtain that permission. At the same time, the A&M Contractor shall inform the HTRS Contractor(s) of a) the “Contractors Responsibility” clause and b) their responsibility to take reasonable precautions to maintain the integrity of the private road during the operation.

If directed to do so by the County, the A&M Contractor shall prepare engineering reports documenting certain roads' pre-work and/or post-work conditions. Such reports shall be prepared to accepted industry standards and be sufficient to determine what damage or degradation to the road is attributable to debris removal operations and what was pre-existing. The reports shall also determine whether damage or degradation is due in whole or in part to poor design or construction, poor road maintenance, or the HTRS Contractor's negligent actions. As appropriate, reports should include photographs of pre-work and post-work conditions and engineering drawings.

4.8 Environmental Assessment

County and other State Agencies will develop an EPP to summarize the key areas and types of environmental and historical resources present in the vicinity of the operations. The EPP will summarize the compliance procedures necessary for the HTRS Contractor and A&M Contractor to be aware of when conducting each function as part of the overall Operation. All BMPs and AMMs, regardless of their timing before or after contract execution, will be implemented by the HTRS Contractor.

5. Site Assessment

The A&M Contractor will assess and document information prior to hazard tree removal as described below.

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5.1 Operational Soft Start

The County may direct that the A&M Contractor and/or HTRS Contractor conduct a “soft start” of any or all of the operations described in these Special Provisions. A “soft start” is defined as a single day of the operation for the purpose of evaluating each contractor’s proposed methodologies and determining whether the methodologies are sufficient to commence full operations.

One purpose of a soft start is to evaluate the sufficiency of the A&M Contractor’s documentation processes. To assist the County in determining the sufficiency of these processes, the A&M Contractor shall provide a presentation to the County on a working day following a soft start, reviewing the operational protocols and processes and the resulting data.

The County will determine whether the protocols, processes, and resulting data are sufficient for further assessments or operations. If the County determines the results are insufficient, County shall provide feedback and needed corrections to the A&M Contractor. The A&M Contractor will be provided five (5) working days to make the requested adjustments unless the County determines a different timeframe is warranted. Once adjustments are made, the A&M Contractor will perform another day of work and re-present the results to the County the day following the work. The County may continue to direct adjustments until the product is sufficient to commence hazard tree assessment.

The HTRS Contractor’s soft starts would similarly be conducted in one (1) day for each type of soft start activity for the purpose of determining if the methodologies utilized are an effective and efficient means for completing the contracted operational tasks.

The County may direct that soft starts for multiple phases of the operation are conducted on the same day or may conduct soft starts over several days. Due to the preliminary nature of soft starts, the A&M Contractor and HTRS Contractor should expect soft start days to be less operationally efficient than normal working days. The A&M Contractor and HTRS Contractor should be prepared to mobilize and demobilize resources for soft starts and expect that resources may not be immediately employed in further operations depending on the results of the soft start.

5.2 Placement of BMP’s as Needed

HTRS Contractor shall place erosion control BMPs immediately around properties on which they are working, if rain is forecast that may stop work.

6. Hazard Tree Removal Operations

6.1 Hazard Tree Categories

For the purposes of these Special Provisions, hazard trees are classified into four categories. The County will determine and advise the A&M Contractor what categories of trees are eligible for assessment.

- A. Category 1 – Public Right-of-Way Tree: A tree rooted in the publicly owned or maintained right-of-way (ROW) of the local government, as defined by local California municipal code, not to include lands owned by the Federal Government.
- B. Category 2 – Danger Tree: A tree on an enrolled private property that prohibits the safe operation of hazard tree removal personnel, as determined by the HTRS Contractor. Removal of these trees is a component of the Hazard Tree removal function and is not eligible for separate compensation.
- C. Category 3 – PPDR Tree with Public Improved Property Target: Tree on an enrolled private property that is within striking distance of public ROW or other public improved property (for example: public schools, libraries, or other public buildings).
- D. Category 4 – PPDR Tree with Private Road Target: Tree on an enrolled private property that is within striking distance of a private road (see “Road Types” for an additional definition of “private road”).
- E. Category 5 – Public Property Target: Tree on approved public agency property threatening public improved property.

6.2 Road Types

The following descriptions define whether a road should be considered “public” or “private” for purposes of determining whether a tree should be classified under Category 3 or Category 4 of the above section.

6.3 Public Roads

- A. Public roads are legally defined by recorded map and include improved and unimproved land within a public right of way
- B. Public roads within the operational area that are owned and maintained by fee title or easement by the local government jurisdiction; public roads are intended for use as multi-modal transportation corridors for the mobility of people, goods, and services. Public roads serve vehicles, pedestrians,

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bicycles, mass transit, service companies, such as mail and package delivery, waste-haulers, and emergency responders.

- C. For the purpose of the Operation, the public road right of way is generally determined and validated by the local agency
- D. The public road right of way includes the roadway and the adjacent improved or unimproved portion of the roadside.

6.4 Private Roads

- A. Private roads include improved and unimproved land.
- B. Private roads within the operational area are generally owned and maintained as an easement by one (1) or more private property owners (see Civil Code section 845(b)). Such easements by use are generally recorded and defined by a title. Private road easements may be maintained by one or more property owners or by legal entities such as a Homeowner's Association by Covenants, Conditions, and Restrictions (CCRs), a non-profit corporation, or another corporate entity.
- C. The private road right of way includes the road surface, such as pavement, gravel, or other road surface materials.

6.5 Criteria

Potential hazard trees will be identified as eligible utilizing the following criteria:

- A. The tree is rooted on a private parcel with a Right-of-Entry permit or approved public lands (including Rights-of-Way).
- B. The tree is dead or likely to die in the next five (5) years as a result of the declared wildfire, as determined by a Register Professional Forester or a Certified Arborist with a Tree Risk Assessment Qualification (TRAQ) certification.
- C. The tree is standing and, as determined by the Registered Professional Forester or TRAQ Certified Arborist, presents a hazard to the public right of-way, public improved property, or other IMT- designated eligible target. For the purposes of this Operation, to assist in the determination of whether the tree presents a hazard, the Registered Professional Forester or TRAQ Certified Arborist should consider the tree's distance from the target pursuant to U.S. Occupational Safety and Health Administration (OSHA) criteria for establishing work areas. This OSHA standard prescribes at least two (2) tree lengths (two hundred (200) percent the height of the tree) and a greater distance where conditions make rolling or sliding of trees reasonably foreseeable, or the grade of the land the tree sits upon is such that the tree could not reach the target (on a steep slope below the target).

- D. The tree has a diameter of six (6) inches or greater, measured 4.5 feet above ground height.

6.6 Identification of Potentially Eligible Parcels

The A&M Contractor is responsible for determining which enrolled private parcels could be potentially eligible for hazard tree removal and should be inspected by a Registered Professional Forester or TRAQ Certified Arborist through a desktop review.

Parcel eligibility for hazard tree removal will be determined using the “Buffer” analysis tool in ArcGIS (or equal compatible software as directed by the County), an analytical tool that approximates which parcels are adjacent to rights of way. The result of this analysis will identify which parcels fall within the “public road buffer,” a geographic polygon extending on both sides of the centerline of the public road right of way. GIS shapefiles (or equal) identifying public roads shall be acquired from all involved local jurisdictions for this analysis unless otherwise provided or directed by the County. The buffer distance for the public roads layer(s) shall be determined based on the height-distance to target criteria plan and the expected height of trees in the area. The buffer should be applied to both sides of the centerline of the road right of way. Parcels that intersect with the public roads buffer should receive a hazard tree assessment. The IMT should appropriately consider scenarios where trees taller than the expected height are discovered and adjust assessment procedures where warranted.

6.7 Soft Start

To confirm the A&M Contractor and HTRS Contractor’s readiness to conduct hazard tree removal operations, “Soft Starts” will be conducted at two (2) milestones:

1. Start of hazard tree removal assessment.
2. Start of the hazard tree removal.

6.8 Assessment and Monitoring

Once directed to start work, the A&M consultant will perform one (1) full day of hazard tree assessments. They will also perform one (1) full day of video recording for the roadways within the burn scar. Once a full day of assessments has occurred, the A&M Contractor will provide a presentation to the County, reviewing the assessment protocols and processes and the resulting data. The County will determine whether the protocols, processes, and resulting data are sufficient to commence hazard tree assessment. If the County determines the results are insufficient, it will provide feedback and needed corrections to the A&M Contractor. The A&M Contractor will be provided five (5) working

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days to make the requested adjustments unless the County determines a different timeframe is warranted. Once adjustments are made, the A&M Contractor will perform another day of work and re-present the results to the County the day following the work. The County may continue to direct adjustments until the product is sufficient to commence hazard tree assessment.

6.9 Hazard Tree Removal

All parties will be present to perform their function of the tree removal process, including, but not limited to, the pre-work site walk (referred to as the “360-degree Site Walk”), reviewing of documents via the consultant’s platform, safety area establishment, ticket issuance, roles and responsibilities of all parties, communication between all parties including the HTRS Contractor and the A&M Contractor, and traffic control.

Following the completion of the soft-start day, the A&M Contractor will provide the County with examples of the documentation collected. The County will confirm the documents collected are sufficient to commence hazard tree removal operations. If the County determines documentation is insufficient, the County may direct that the A&M Contractor make adjustments to its documentation processes and conduct an additional soft start to evidence that all requested changes have been made. All adjustments must be made within five (5) working days.

6.10 Assessment Credentials

Only a Registered Professional Forester or TRAQ Certified Arborist may perform hazard tree assessment. Additional staff may be assigned to assist in documentation, tagging, or other activities not directly related to assessing hazard trees.

6.11 Pre-Assessment Activities

An assessment team will be composed of a Registered Profession Forester or TRAQ Certified Arborist and at least one (1) Crew Leader. The assessment team will be assigned to authorized, enrolled private properties or segments of the public right of way (“ROW Segments”). The Planning Group will provide the assessment team with a daily list of enrolled private properties and/or ROW segments to assess. The assessment team will review the Right of Entry Permit (ROE) prior to entering the property, which contains the address, the corresponding assessor’s parcel number (APN), homeowner accounts and descriptions, and other pertinent site information. The assessment team will mobilize and, using the information provided in the ROE, confirm they are at the correct property. Parcel maps and GPS-equipped applications may also be used to help the assessment team confirm the property.

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Prior to entering the property, the assessment team will conduct a health and safety review to communicate the site-specific emergency response plan, known or anticipated hazards (e.g., overhead lines), unusual conditions, and other information relevant to performing work on the property. The team will conduct a 360-degree Site Walk to identify additional, previously unknown hazards and mitigate them prior to entering the site.

6.12 Hazard Tree Assessment Process

The A&M Contractor shall develop and present to the County a technical methodology for identifying and assessing hazard trees. The methodology should account for all requirements herein and be used consistently throughout the operation.

Additionally, the A&M Contractor hazard tree assessment process should account for the following:

- A. Appropriate controls for ensuring all eligible targets are accounted for in the assessment.
- B. Appropriate processes for accounting for other tree mortality factors, such as drought or insect infestation, and for ensuring that only trees that are dead or likely to die in the next five (5) years as a result of the declared wildfire are marked for removal.
- C. Processes for a Modified Tree Assessment for steep slopes where standard assessment processes are impracticable or unsafe:
 - 1. GPS Coordinates will be located at the closest safely accessible area on the road to which its address or ROW segment is assigned.
 - 2. The diameter will be estimated remotely with the help of binoculars and a range finder. No photo of the tree diameter would be provided. The actual diameter of the tree will be determined when it is brought to a safely accessible area.
 - 3. No stump photo will be taken. If the tree must be brought off the slope, the arborist or TFL will take a photo of the cut face; however, no spray paint or tag will be affixed to the tree.
- D. Other scenarios in which a standard tree assessment is impracticable or unsafe.

6.13 Hazard Tree Marking Specifications

Contractor shall mark each hazard tree in accordance with the specifications provided below unless otherwise directed by the County:

- A. Three blue dots shall be painted with marking paint on the bole of the tree

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at breast height in a manner such that the dots will be visible from multiple angles.

- B. A metal tag marked with both the Unique ID number of the hazard tree and a barcode connected to the Unique ID number should be affixed with a nail to the tree below the cut line (less than six inches from the ground). The metal tag should be circled with blue marking paint to ensure it is noticeable.

6.14 Boundary Trees

A “Boundary Tree” generally refers to a tree that straddles a boundary line. The Professional Land Surveyor(s) are requested to locate and mark in the field and prepare a written report regarding certain Boundary Trees with respect to the relevant boundary line(s). At a minimum, the written report from a Professional Land Surveyor of Boundary Trees should include the following elements for each tree:

- A. Tree ID
- B. General tree type (conifer, deciduous)
- C. Approximate tree diameter
- D. Property Address(es)
- E. Property APN(s)
- F. Determine the relationship of subject trees to relevant boundaries
- G. Map to scale of relevant boundary lines and tree(s)
- H. Identify the surveyor, the surveyor's address, and license number; and
- I. Identify the north reference and/or basis of bearings

6.15 Work Management Planning

Parcels will be prioritized for hazard tree removal by the County. The County may consider a number of factors when prioritizing parcels and developing work schedules to meet operational needs to ensure parcels move expeditiously through the debris process so the property owner can commence rebuilding or protecting the public. At times this prioritization may impact contractor operational efficiency. Below are example priorities that the County may elect to implement:

- A. Imminent Dangerous Trees: Parcels with trees that, in the opinion of the County or A&M Contractor, pose a more imminent risk to the public may be prioritized above others.
- B. Debris Containing Properties: These parcels have not yet been entirely cleared of debris or contaminated soil; however, the hazard trees can be safely felled if tree operations can be conducted without disturbing the debris and ash footprint.
- C. ROW Trees: ROW Trees may be prioritized by the County. These trees may be the highest priority if presenting an immediate threat to the traveling public.

6.16 Pre-Felling Inspections

The HTRS Contractor, as a California Licensed Timber Operator (LTO), is responsible for their compliance with the Forest Practice Rules. The HTRS Contractor's Registered Professional Forester (RPF) is tasked with drafting and submitting permitting and regulatory documents and oversight of all aspects of a Timber Harvest activity, acting as a lead in interpretation of the Forest Practice Rules. In this capacity, the RPF will typically oversee the placement and mapping of the Watercourse and Lake Protection Zone (WLPZ) by determining stream class, slope, and other factors; supervise or determine the mortality of dead or dying trees; work with the archaeologists, or act in their capacity to determine and put in avoidance, minimization, and mitigation measures to protect significant cultural and prehistoric sites; working with biologists, or acting in their capacity to determine and put in avoidance measures to protect endangered or threatened species, and nesting birds; work with the CAL FIRE Unit Inspector to determine the best means and methods to fell trees near sensitive resources, and enforce all other aspects of the Forest Practice Rules.

The A&M Contractor's RPF(s) is/are responsible for assisting the County in ensuring HTRS Contractor's compliance with the Forest Practice Rules and overseeing hazard tree assessment operations.

6.17 Consultant Pre-Inspection

Arborist Final Assessment

The County may request that at least forty-eight (48) hours but no more than seven (7) working days prior to the beginning of the hazard tree removal, a final hazard tree assessment will be conducted by an RPF or TRAQ Certified Arborist certification to ensure all potential hazard trees have been assessed and all marked trees meet hazard tree eligibility criteria.

Final Biological Review

The County may direct that the A&M Contractor perform a final biological review prior to felling. The need and specification for such a review are discussed in greater detail in the Environmental Protection Plan.

Data Validation

Prior to commencing hazard tree removal on each parcel or ROW segment, the A&M Contractor shall confirm that all hazard tree data and, if applicable, documented permits associated with the parcel or ROW segment are accounted for and match across all data sets. The A&M Contractor shall:

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- A. Confirm the appropriate hazard tree assessment is accounted for and accessible.
 - 1) Confirm the count of hazard trees identified in the assessment matches the count of unique tree photos in the assessment.
 - 2) Confirm the count of hazard trees identified in the assessment matches the count of hazard trees on the tree sketch.
 - 3) Confirm that all exception/incidental trees are identified and noted in the tree assessment and sketch.
- B. Confirm that the count of hazards trees in the tree assessment matches the count in the approved database.
- C. Confirm that the number of tree tags associated with this APN matches the count of trees identified in the hazard tree assessment.
- D. Confirm that, if applicable, the required permits are associated with the correct APN and are documented properly in the approved database.
- E. If any of the above criteria are not met, the discrepancies should be resolved via a desktop or physical site review prior to the parcel being assigned to a tree-felling crew.

6.18 Contractor Pre-Inspection

The HTRS Contractor shall inspect the property prior to beginning tree-felling operations to determine the preferred means and methods, identify access issues, incidental trees (trees that inhibit the safe felling of eligible hazard trees), and any property owner issues or concerns. This information should be provided to the County upon completion of pre-inspection on a parcel to ensure it can be accounted for in the County and A&M Contractor's planning.

The HTRS Contractor may also be required to physically mark timber onsite prior to the operation's felling operation, such as with marking paint or flagging tape.

The purpose of this marking is to delineate what timber must be removed by the HTRS Contractor and what timber was pre-existing and will not be removed.

It is the HTRS Contractor's decision to utilize an adjacent property to fell an eligible hazard tree. Where a HTRS Contractor utilizes an adjacent property to fell, remove, or manage an

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eligible hazard tree, the HTRS Contractor shall ensure the following minimum steps occur prior to commencement of felling activities:

1. Establish that a valid ROE Permit or Access ROE exists for the adjacent property.
2. Ensure all archaeological and biological protocols and protection measures are in place; and
3. Make reasonable attempts to notify the adjacent property owners. At a minimum, the HTRS Contractor (or the A&M Contractor, if requested by the County) must attempt to make contact with this adjacent property owner no less than twenty-four (24) hours before the start of work.

In making a decision to utilize an adjacent property to fell, remove, or manage an eligible hazard tree, the HTRS Contractor shall acknowledge:

Several factors including, property ownership changes, could affect the accuracy of available information relating to adjacent properties.

The A&M Contractor may not have accurate information to support the proposed activities on an adjacent property.

The HTRS Contractor bears sole responsibility for all harm resulting from its decision to use an adjacent property to fell, remove, or manage an eligible hazard tree. To minimize these risks to the HTRS Contractor, the HTRS Contractor should incorporate the potential for felling eligible hazard trees into adjacent properties into the compulsory pre-inspection protocols and provide advance notice to A&M Contractor.

A&M Contractor personnel, to the best of their abilities and knowledge, should advise the HTRS Contractor whether any of the HTRS Contractors' proposed activities could result in harm to the operation, including any available information relating to an ROE Form or the known archaeological and biological information for that immediate area. In doing so, the A&M Contractor personnel shall consider the specific circumstances where the HTRS Contractors elects to use an adjacent property with approved ROE Forms to fell eligible hazard trees. The A&M Contractor personnel shall record all pertinent information.

6.19 Pre-Work Walk (360 Degree Site Walk)

This walk is conducted by both the HTRS Contractor and A&M Contractor's TFL by walking the entire parcel to accomplish the following: Identify property boundaries, ingress and egress routes, anticipated felling techniques to be used, potential incidental trees to be taken, review the listing of eligible trees and site sketch against marked trees on-site and document changes such that it reflects what is observed, identify and mark (if not already

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marked) septic tanks, wells, utility connections, and other fixed structures that could be damaged, identify drop zone and mark the area, establish traffic control, and physically mark trees which had already been assessed and determined to be eligible hazard trees which are no longer standing. For each 360- degree Site Walk, the HTRS Contractor and A&M Contractor shall agree to the number of eligible hazard trees to be felled (prior to any actual tree felling), record the number of trees actually felled, reconcile any discrepancies, and report any disputes using the Chain of Command.

6.20 Responsibilities of the A&M ContractorPre-Felling Documentation

The A&M Contractor shall photograph each tree immediately prior to, but no more than twenty-four (24) hours prior to, felling. This photograph must show that the tree is standing and has not been felled by others. If the tree has fallen naturally or appears to have been felled by a third party, the A&M Contractor should photograph the current condition of the tree (or stump) and notate the finding in its database.

The A&M Contractor should validate the GPS coordinates of each tree at the time of felling to ensure the coordinates reflected in the A&M contractor's database are accurate.

Post-Felling Documentation

The felled surface of each stump must be marked with the last three (3) numbers of its unique identification number with marking paint.

The A&M Contractor shall photograph each tree stump after the tree is felled. The photograph must show the tree tag and the painted number on the cut surface. Any changes in the total tree count must be documented.

A final GIS site map, which includes GPS coordinates of each tree, shall be created.

At the County's discretion, alternative forms of documentation may be followed to accommodate specific site conditions. Some examples include:

1. White paint marking an "X" for previously located stumps that have been removed during tree felling.
2. Documentary evidence captured concurrently with tree felling
3. Other assessment documentation methods that accommodate safety concerns, as determined by the County

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The HTRS Contractor's Crew supervisor will decide how the tree felling will be accomplished and inform the TFL during the 360-degree Site Walk. All trees must be felled in a safe manner and in a manner that does not impact neighboring unenrolled parcels, public infrastructure, or improved property (including underground infrastructures, such as septic tanks, utility lines, etc.).

The HTRS Contractor's Crews will fell hazard trees as identified and marked by the A&M Contractor's Arborist, and stumps will be flush cut (within six (6) inches) to existing terrain surface or as required in local government encroachment permits. No stumps will be removed unless pre- approved/directed by the County or designee.

The HTRS Contractor must ensure reasonable access is provided to the A&M Contractor to perform their tasks, as specified in these Special Provisions, or as otherwise directed by the County. Provision of this reasonable access may impact the HTRS Contractor's operational efficiency.

Felled trees and other vegetative debris will then be collected and removed from the site. In some situations, the County may direct that certain trees are lopped and scattered on-site or otherwise not removed for environmental protection or safety reasons. Trees and/or tops and limbs may be chipped directly into trucks on site, transported to a Hazard Tree Processing Yard for processing, or hauled directly to end use facilities at the discretion of the HTRS Contractor. If directed by the County, the HTRS Contractor will place no more than two (2) to three (3) inches of chipped slash on all areas greater than one hundred (100) contiguous square feet where the soil has been disturbed by the HTRS Contractor's hazard tree removal operation. The County may prescribe specific requirements for wood chipping, for example:

1. The Wood mulch shall be placed to stabilize disturbed soil and reduce sediment transport caused by erosion from entering a storm drain system or receiving water,
2. The wood mulch shall be a maximum of ½ to 3 inches in length and an average thickness of 1/16 to 3/8 inches in any direction,
3. Efforts shall be made to preserve existing vegetation, if practicable.

It is expected that the HTRS Contractor will complete all necessary felling, processing, chipping, and removal activities as part of a singular operation rather than multiple discrete steps unless otherwise authorized by County. For example, the HTRS Contractor shall not split hazard tree removal crews into multiple discrete units (for example, separate wood management, tree felling, and tree removal crew). Each Hazard Tree Removal Crew must

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include all required equipment and personnel to complete the full felling, processing, and removal process. Such equipment may include, for example:

1. One (1) crane or rubber tired and/or rubber tracker bucket rig
2. One to two (1 – 2) tree fallers or heavy equipment for tree falling, such as a feller buncher
3. One to two (1 – 2) laborers for processing fallen timber
4. One (1) skid steer or excavator for handling timber onsite
5. One (1) track or tow-behind chipper

Appropriate quantity of log trucks, grapple trucks, high-side dump trucks, or other trucks for removing wood material to a processing facility or end user and any equipment needed to load wood material onto trucks.

The County may approve alternate crew makeups if the HTRS Contractor evidences the need for different personnel or equipment. A Hazard Tree Removal Crew consists of between two (2) and seven (7) HTRS Contractor personnel. The HTRS Contractor is responsible for providing all necessary equipment and personnel to safely fell, process, and remove all marked hazard trees and wood materials, which may exceed the equipment and personnel listed above. No additional compensation will be provided for additional equipment or personnel.

Wood material other than chips or mulch used for erosion control shall not be left on site after the demobilization of the Hazard Tree Removal Crew. With the approval of the County, Hazard Tree Removal Crews may be permitted to work on multiple parcels concurrently (for example, the felling component of the crew may advance to the next scheduled parcel while the chipping and removal components are continuing work on the initial parcel). The County may prescribe how many parcels may be actively worked per Hazard Tree Removal Crew. However, methodologies that bifurcate felling and removal operations as a standard practice are unacceptable unless specifically authorized by the County. A Hazard Tree Removal Crew should demobilize from a parcel prior to removing all wood material only in cases where a weather standdown or other nonworking day is ordered.

6.22 Post Tree Felling and Removal Site Walk

Prior to the Hazard Tree Removal Crew's demobilization, the A&M Contractor and HTRS Contractor shall confirm the following and document on the A&M Contractor provided "tree felling, and removal site walk form/survey":

1. All marked hazard trees have been removed from the property.

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2. Any marked hazard trees that fell naturally or which appear to have been felled by others are documented (i.e., pictures or other evidence), with the tag removed and the marking paint concealed (Both A&M and HTRS Contractors).
3. If applicable, tree erosion control (chips) has been applied to appropriate disturbed areas. Chipping complies with all contract specifications regarding size and depth and does not cover driveways, structure footprints, drainage features, etc.
4. If chips are not used for erosion control, hydromulch or other Forest Practice Rule BMPs shall be utilized and confirmed used for such disturbed areas.
5. No tree materials resulting from the operation remain on-site unless otherwise directed by the County.
6. If any property damage resulted from the operation, the damage is documented by the A&M Contractor as prescribed by the County.

EXHIBIT B – Budget Detail and Payment Provisions

1. INVOICING AND PAYMENT:

For services satisfactorily rendered and upon receipt and approval of the invoices, the County agrees to compensate the Contractor for completed work in accordance with the rates specified herein. Contractor agrees to submit all required invoices related to this Agreement no later than 90 (ninety) days after contract expiration.

Itemized invoices shall be submitted with one set of supporting documentation (i.e., receipts, timesheets, etc.) not more frequently than monthly in arrears to:

Community Development Department
806 South Main Street
Yreka, CA 96097

The Contractor agrees to send all preliminary invoice packages to Siskiyou County's Assessment and Monitoring Contractor prior to submission to Siskiyou County. Siskiyou County's Assessment and Monitoring Contractor provides invoice package quality assurance and examination services. The Contractor and Siskiyou County's Assessment and Monitoring Contractor shall resolve all deficiencies in the Contractor's invoice packages prior to submission to Siskiyou County.

Each complete invoice package submitted to Siskiyou County must include the below information:

- A. Contractor's company name and address
- B. Date invoice was submitted
- C. Billing Period
- D. Incident Name
- E. Specified invoice number containing a unique ID sequence. (If there is a revision due to a dispute, a new invoice number will be required upon resubmission to the County, including a reference to the original invoice number.)
- F. The overall total of invoice (Including retainage if applicable. Retention invoices must reference invoice numbers for which retention was withheld.)
- G. Contract line-item number/ID
- H. Contract line-item description
- I. Work Order No. for which the cost is authorized
- J. Change Order No., if applicable, for which the cost is authorized.
- K. Quantity of contract line item
- L. Rate of contract line item
- M. Overall total of contract line item (for services billed within invoice period)

- N. Clear scanned copies of all tickets and other supporting documents relating to costs billed. Optical Character Recognition (OCR) is preferred for all PDF formatted documents
- O. One (1) Copy of Excel format, one (1) copy of PDF format
- P. Payment Recommendation Report by Siskiyou County’s Assessment and Monitoring Contractor
- Q. Invoice Certification Statement, signed under penalty of perjury by a duly authorized representative
2. **COST BREAKDOWN:** Insert the Cost Proposal from the winning Proposer.
3. **PAYMENT WITHHOLD:** The provisions for payment under this Agreement will be subject to a ten percent (10%) withholding. Contractor acknowledges that this Agreement is subject to ten percent (10%) withholding pursuant to Public Contract Code (PCC) section 7201. The withheld payment amount will be included in the final payment to the Contractor. The 10% withheld amount will only be released upon Siskiyou County’s verification of completion of all work, to the satisfaction of Siskiyou County. Under no circumstances shall the withheld payment be released prior to Siskiyou County’s verification of Contractor’s services satisfactorily rendered.
4. **PAYMENT MILESTONES:** Partial payment before the completion of line items will not be issued. Contractors may invoice Siskiyou County only upon completion of each unit, to the satisfaction of Siskiyou County. Payment Milestones represents when Siskiyou County can verify that the Contractor has satisfactorily rendered services, subject to the “Payment Withhold” provision.

Bid Item	Bid Item Description	Payment Milestone
1a	Mobilization (Debris Crew)	Completion of pre- deployment training and complete mobilization to the satisfaction of the County
2a	NWD – Debris Crew	Upon approval of contractor’s request for an NWD
3a	Delays – Debris Crew	Upon approval of contractor’s request for a delay
4a	Property Owner Assistance	Upon written authorization by the Debris Group Supervisor

EXHIBIT C – Required FEMA Contract Clauses

If the FEMA Public Assistance Program applies to the Head Fire, the following clauses shall apply to this Agreement unless California law imposes a more restrictive standard.

A. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this contract, the contractor agrees as follows:

1. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following:
Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
2. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
3. The contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.
4. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the

contractor's commitments under this section and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

5. The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
6. The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
7. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
8. The contractor will include the portion of the sentence immediately preceding *paragraph and the provisions of paragraphs (1) through (8)* in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance:

Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

The applicant further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: provided, that if the applicant so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The applicant agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The applicant further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the applicant agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions; cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.

- B. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT Compliance with the Contract Work Hours and Safety Standards Act.
1. **Overtime requirements.** No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty (40) hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one (1) and one-half (1/2) times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
 2. **Violation; liability for unpaid wages; liquidated damages.** In the event of any violation of the clause set forth in paragraph (1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages

shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of twenty-seven dollars (\$27) for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.

3. ***Withholding for unpaid wages and liquidated damages.*** The State of California shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally- assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.
4. ***Subcontracts.*** The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section.

C. CLEAN AIR ACT

1. The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. section 7401 et seq.
2. The contractor agrees to report each violation to the California Air Resources Board and understands and agrees that the California Air Resources Board will, in turn, report each violation as required to assure notification to Siskiyou County, the California Governor's Office of Emergency Services, Federal Emergency Management Agency (FEMA), and the appropriate Environmental Protection Agency Regional Office.
3. The contractor agrees to include these requirements in each subcontract exceeding one-hundred and fifty-thousand dollars (\$150,000) financed in whole or in part with Federal assistance provided by FEMA.

D. THE FEDERAL WATER POLLUTION CONTROL ACT

1. The contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. sections 1251 et seq.

2. The contractor agrees to report each violation to the State Water Resources Control Board and understands and agrees that the State Water Resources Control Board will, in turn, report each violation as required to assure notification to Siskiyou County, the California Governor's Office of Emergency Services, Federal Emergency Management Agency (FEMA), and the appropriate Environmental Protection Agency Regional Office.
3. The contractor agrees to include these requirements in each subcontract exceeding one-hundred and fifty-thousand dollars (\$150,000) financed in whole or in part with Federal assistance provided by FEMA.

E. DEBARMENT AND SUSPENSION CLAUSE

1. This contract is a covered a transaction for the purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such the contractor is required to verify that none of the contractor, its principals (defined at 2 C.F.R. section 180.995), or its affiliates (defined at 2 C.F.R. section 180.905) are excluded (defined at 2 C.F.R. section 180.940) or disqualified (defined at 2 C.F.R. section 180.935).
2. The contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
3. This certification is a material representation of fact relied upon by Siskiyou County. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to Siskiyou County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
4. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

F. BYRD ANTI-LOBBYING CLAUSE

Byrd Anti-Lobbying Amendment, 31 U.S.C. Section 1352 (as amended)

Contractors who apply or bid for an award of one-hundred thousand dollars (\$100,000) or more shall file the required certification. Each tier certifies to the tier above that it will not and has not been used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. section 1352. Each tier shall also disclose any lobbying with non- Federal funds that takes place in connection with obtaining any

Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

Appendix A, 44 C.F.R. Part 18 – Certification Regarding Lobbying

The undersigned [Contractor] certifies, to the best of his or her knowledge, that:

1. No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds (including profit or fee received under a covered Federal transaction) have been paid, or will be paid, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, “Disclosure of Lobbying Activities”, in accordance with the instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification and disclosure is a prerequisite for making or entering into this contract imposed by 31, U.S.C. section 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than ten thousand dollars (\$10,000) and not more than one-hundred thousand dollars (\$100,000) for each such failure.

The Contractor, _____, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. section 3801 et seq., apply to this certification and disclosure, if any.

Signature of Contractor's Authorized Official

Date

Name and Title of Contractor's Authorized Official

G. PROCUREMENT OF RECOVERED MATERIAL

1. In the performance of this contract the Contractor shall make maximum use of products containing recovered materials that are EPA designated items unless the product cannot be acquired:
 - a. Competitively within a timeframe providing for compliance with the contract performance schedule;
 - b. Meeting contract performance requirements; or
 - c. At a reasonable price.
2. Information about this requirement, along with the list of EPA-designate items, is available at EPA's Comprehensive Procurement Guidelines website, (<https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>).
3. The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

H. DOMESTIC PREFERENCE FOR PROCUREMENTS

As appropriate, and to the extent consistent with law, the contractor should, to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. This includes, but is not limited to iron, aluminum, steel, cement, and other manufactured products.

For purposes of this clause:

Produced in the United States means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

Manufactured products mean items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

I. PROHIBITION ON CONTRACTING FOR COVERED TELECOMMUNICATIONS

EQUIPMENT OR SERVICES

1. Definitions

As used in this clause, the terms backhaul; covered foreign country; covered telecommunications equipment or services; interconnection arrangements; roaming; substantial or essential component; and telecommunications equipment or services have the meaning as defined in FEMA Policy, #405-143-1

Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services As used in this clause.

2. Prohibitions

- a. Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232, and 2 C.F.R. § 200.216 prohibit the head of an executive agency on or after Aug. 13, 2020, from obligating or expending grant, cooperative agreement, loan, or loan guarantee funds on certain telecommunications products or from certain entities for national security reasons.
- b. Unless an exception in paragraph 3. of this clause applies, the contractor and its subcontractors may not use grant, cooperative agreement, loan, or loan guarantee funds from the Federal Emergency Management Agency to:
 - i. Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
 - ii. Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
 - iii. Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system; or
 - iv. Provide, as part of its performance of this contract, subcontract, or other contractual instrument, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

3. Exceptions

- a. This clause does not prohibit contractors from providing—
 - i. A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

- ii. Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.
 - b. By necessary implication and regulation, the prohibitions also do not apply to:
 - i. Covered telecommunications equipment or services that:
 - 1 Are not used as a substantial or essential component of any system; and
 - 2 Are not used as critical technology of any system.
 - ii. Other telecommunications equipment or services that are not considered covered telecommunications equipment or services.
- 4. Reporting Requirement
 - a. In the event the Contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the contractor is notified of such by a subcontractor at any tier or by any other source, the contractor shall report the information in paragraph 4.b. of this clause to the recipient or subrecipient, unless elsewhere in this contract are established procedures for reporting the information.
 - b. The Contractor shall report the following information pursuant to paragraph 4.a. of this clause:
 - i. Within one business day from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.
 - ii. Within 10 business days of submitting the information in paragraph 4.b.i. of this clause: Any further available information about mitigation actions undertaken or recommended. In addition, the Contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.
- 5. Subcontracts

The Contractor shall insert the substance of this clause, including this paragraph 5, in all subcontracts and other contractual instruments.

J. ACCESS TO RECORDS

The following access to records requirements applies to this contract:

1. The Contractor agrees to provide Siskiyou County, the California Governor's Office of Emergency Services, the FEMA Administrator, the Controller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
2. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever of to copy excerpts and transcriptions as reasonably needed.
3. The contractor agrees to provide the FEMA Administrator or his authorized representative access to construction or other work sites pertaining to the work being completed under the contract.
4. In compliance with the Disaster Recovery Act of 2018, the Department of Resources, Recycling, and Recovery and the Contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.

K. DHS SEAL, LOGO, AND FLAGS

The contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval. The contractor shall include this provision in any subcontracts.

L. COMPLIANCE WITH FEDERAL LAW, REGULATIONS, AND EXECUTIVE ORDERS

This is an acknowledgement that FEMA financial assistance will be used to fund all or a portion of the contract only. The contractor will comply with all federal law, regulations, executive orders, FEMA policies, procedures, and directives.

M. NO OBLIGATION BY FEDERAL GOVERNMENT

The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the contract.

N. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS

The contractor acknowledges the 31 U.S.C. Chapter 38 (Administrative Remedies for False Claims and Statements) applies to the contractor's action pertaining to this contract.

O. AFFIRMATIVE SOCIOECONOMIC STEPS

If subcontracts are to be let, the prime contractor is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1) – (5) to ensure that small and minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

P. LICENSE AND DELIVERY OF WORKS SUBJECT TO COPYRIGHT AND DATA RIGHTS

The Contractor grants to the Department of Resources, Recycling, and Recovery a paid-up, royalty-free, nonexclusive, irrevocable, worldwide license in data first produced in the performance of this contract to reproduce, publish, or otherwise use, including prepare derivative works, distribute copies to the public, and perform publicly and display publicly such data. For data required by the contract but not first produced in the performance of this contract, the Contractor will identify such data and grant to the Department of Resources, Recycling and Recovery or acquires on its behalf a license of the same scope as for data first produced in the performance of this contract. Data, as used herein, shall include any work subject to copyright under 17 U.S.C. § 102, for example, any written reports or literary works, software and/or source code, music, choreography, pictures or images, graphics, sculptures, videos, motion pictures or other audiovisual works, sound and/or video recordings, and architectural works. Upon or before the completion of this contract, the Contractor will deliver to the Department of Resources, Recycling, and Recovery data first produced in the performance of this contract and data required by the contract but not first produced in the performance of this contract in formats acceptable by the Department of Resources, Recycling, and Recovery.

EXHIBIT D – Abbreviations and Definitions

General. Unless the context otherwise requires, wherever in this RFP or subsequent addenda, the following abbreviations and terms, or pronouns in place of them, are used, the intent and meaning shall be interpreted as provided in this Section. Working titles having a masculine gender, such as “draftsman” and “journeyman” and the pronoun “he,” are utilized in these provisions for the sake of brevity and is intended to refer to persons of either sex.

Abbreviations:

ADA	Americans with Disabilities Act
ACM	Asbestos Containing Material
AHERA	Asbestos Hazard Emergency Response Act
AQMD	Air Quality Management District
APN	Assessor’s Parcel Number
BMP	Best Management Practices
CAC	Certified Asbestos Consultant
CalEPA	California Environmental Protection Agency
Cal OES	California Office of Emergency Services
CalRecycle	Department of Resources Recycling and Recovery
CARB	California Air Resources Board
CCR	California Code of Regulations
C.F.R.	Code of Federal Regulations
AM	Agreement Manager
CEQA	California Environmental Quality Act
CIH	Certified Industrial Hygienist
CM	Contract Manager
CSST	Certified Site Surveillance Technician
DFW	Department of Fish and Wildlife (California)

DOT	Department of Transportation
DMV	Department of Motor Vehicles
DROC	Debris Removal Operations Center (interchangeable with “Incident Management Team”)
DVBE	Disabled Veteran Business Enterprise
DTSC	Department of Toxic Substances Control
EPA	Environmental Protection Agency (Federal Government)
EPP	Environmental Protection Plan
FEMA	Federal Emergency Management Agency
FPR	Forest Practice Rules
FSC	Finance Section Chief
GC	Government Code
GPS	Geographic Positioning System
HAZWOPER	Hazardous Waste Operations and Emergency Response
HHW	Household Hazardous Waste
HTRS	Hazard Tree Removal Services
IC	Incident Commander
ICS	Incident Command System
ICT	Incident Command Team
IMT	Incident Management Team (interchangeable with “Debris Removal Operations Center (DROC)”)
LTO	Licensed Timber Operator
NESHAP	National Emissions Standards for Hazardous Air Pollutants
NIOSH	National Institute for Occupational Safety and Health
OSC	Operations Section Chief
OSDS	The Department of General Services, Procurement Division (PD), Office of Small Business and DVBE Services (OSDS)

OSHA	Occupational Safety and Health Administration
PCC	Public Agreement Code
PPDR	Private Property Hazard Tree Removal– a FEMA defined term
PPE	Personal Protective Equipment
PSC	Planning Section Chief
RFP	Request for Proposals
ROE	Right-of-Entry
RPF	Registered Professional Forester
SB	Small Business
SEMS	Standardized Emergency Management System
SOW	Scope of Work
U.S.C.	United States Code
USA	Underground Service Alert
USEPA	United States Environmental Protections Agency
UXO	Unexploded Ordinance

Definitions:

214 Forms (ICS 214 Forms): The Activity Log (ICS 214) records details of notable activities at any ICS level, including single resources, equipment, Task Forces, etc. These logs provide basic incident activity documentation and a reference for any after action report.

Agreement: The written agreement covering the performance of the work and furnishing of labor, materials, tools, and equipment in providing the work. The Agreement shall include the Standard Agreement, RFP, Exhibits, bid submittal, general and specific terms and conditions, Work Orders, and supplemental agreements, which may be required to complete the work in a substantial and acceptable manner.

Assessor's Parcel Number (APN): The unique number assigned to each parcel of land by the county tax assessors. Refer to Site.

Assessment & Monitoring Contractor (also A&M Contractor, A&M Consultant, or Consultant): The person or persons, firm, partnership, corporation, or his or their legal

representatives or designee or combination thereof, which has entered into an Agreement with Siskiyou County to assess and monitor the Contractor(s) compliance with the Scope of Work.

Bay: Individual residence within an APN. Typically applies to mobile home/trailer park properties.

Cal EPA: The California Environmental Protection Agency.

Siskiyou County Staff: Staff of the County of Siskiyou.

Change Order: A change order is a legally binding document used to change the Agreement for revised scope of work and/or time. A valid, fully executed change order requires the signature of both Siskiyou County and the Contractor signifying mutually agreed-upon terms.

Cleanup Goal Report: The A&M Contractor shall develop a cleanup goals report based on local soil samples for each burn scar included in each Operation based on state and federal standardized environmental cleanup requirements. Scope of Work consists of collecting soil samples from across the fire impacted areas. Background levels of heavy metals are considered when determining cleanup goals to ensure that resources are not allocated to removing soil concentrations that may be above the health-based standards but are not related to the debris from the incident.

Community Costs: Operational labor, materials, and other related costs that cannot be directly attributable to any specific property as part of the operations.

Agreement Manager (CM): A person designated by Siskiyou County to manage performance under an Agreement.

Contractor: A party contracting with the awarding agency. Vendor is often used synonymously with Contractor.

Contractor's Environmental Compliance Liaison (ECL): HTRS Contractor's staff responsible for ensuring that the HTRS Contractor meets all of the environmental permit requirements and all EPP BMPs are properly implemented, as described in EXHIBIT A. The ECL shall possess a Bachelor's Degree (or higher degree) in environmental science, geography, environmental engineering, or another applicable field of science.

Contractor's Registered Professional Forester (RPF) Liaison: The Contractor's RPF Liaison will oversee, monitor, and manage the hazard tree removal operations and related activities for the Contractor, within their respective Agreement area, and make sure their

operation follows the Forest Practice Rules, all applicable timber harvest documents, and the EPP, as described in EXHIBIT A.

Hazard Tree Removal Crew: A “crew” is defined relative to a standard Hazard Tree removal crew, which includes four (4) personnel (two operators and two labor personnel), all equipment, supplies, portable restrooms, hand sanitation stations, and ancillary supplies. Siskiyou County may approve alternate crew makeups if the HTRS Contractor evidences the need for different personnel or equipment.

Day: Unless otherwise indicated, a “day” or “days” refers to a working day(s), Monday through Saturday.

Disabled Veteran Business Enterprise (Certified): A business that has been certified by the State of California, Department of General Services, Procurement Division (PD), Office of Small Business and DVBE Services (OSDS), as Disabled Veteran Business Enterprise (DVBE) as defined in Military and Veterans Code 999 et. seq. and California Code of Regulation (CCR) 1896.60.

Disaster: “Disaster” means fire, flood, storm, tidal wave, earthquake, terrorism, epidemic, or other similar public calamities that the Governor determines presents a threat to public safety. (19 CCR section 2900(g))

Disaster Hazard tree Removal (SDRS) Contractor: The Contractor hired to remove disaster hazard trees under this Agreement.

Duly Authorized Representative: Means the duly authorized employee of the Contractor that has the authority to represent the Contractor and sign documents pertaining to the Agreements and submit invoices to Siskiyou County.

Easement: A legal right to cross or otherwise use another’s land for a specified purpose. An easement may be expressed or implied.

Federal Assistance: “Federal Assistance” means aid to disaster victims or local agencies by the federal government pursuant to federal statutory authorities. (19 CCR section 2900(m))

Finance & Administration Team: Siskiyou County staff responsible for finance and administration tasks related to this Agreement.

Finance Section Chief/Finance Unit Leader: Siskiyou County employee who tracks Operation-level costs and reimbursements for the operation. The Finance Section Chief/Finance Unit Leader may also serve as the Agreement Manager. One or more Deputy Finance Section Chiefs/Assistant Finance Unit Leaders may be assigned as needed.

Hazard Tree: A tree so damaged by a fire that it possesses an imminent threat of falling onto public Right- of-Way (ROW), other improved public property, or other infrastructure – as approved by the Incident Management Team (IMT). See the Special Provisions for additional criteria.

Holidays: Those days designated as State holidays in the Government Code.

Incident: See Operation.

Incident Action Plan (IAP): A formal plan which documents incident goals, operational period objectives, and the response strategy defined by incident command during response planning. It contains general tactics to achieve goals and objectives within the overall strategy, while providing important information on event and response parameters.

Incident Commander: The person responsible for all aspects of an emergency response; including quickly developing incident objectives, managing all incident operations, application of resources as well as responsibility for all persons involved. The incident commander sets priorities and defines the organization of the incident response teams and the overall incident action plan.

Incident Command System: A standardized approach to the command, control, and coordination of emergency response providing a common hierarchy within which responders from multiple agencies can be effective.

Incident Management Team (IMT): Designated personnel who provide support to incident management at the Incident or Branch Level. Includes the Director, Planner, Debris Group Supervisor, Finance Unit Leader, and Logistics Unit Leader, and their respective designees.

Individual Property Cost: Operational labor, materials, and other related costs that can be directly attributable to a specific property for which such costs were expended as part of the operations.

Legal Holiday: See Holidays.

Lot: See Site.

LTO: Licensed Timber Operator

Notice to Proceed: A Notice to Proceed (NTP) is a notification from Siskiyou County informing the Contractor it shall begin work under the operation.

National Environmental Policy Act (NEPA): “NEPA” means the National Environmental Policy Act (Title 42 United States Code section 4321 et seq.). (19 CCR section 2900(s))

Operation: The full scope of work of Hazard Tree Removal and Hazard Tree Removal services described in EXHIBIT A and the Special Provisions. May also be referred to as “Incident” or “Project.”

Operational permits enforced by CalFire: Forest Practice Rules (FPR) under 14 CCR 1104.1(b) (Public Agency, Public and Private Utility ROW Exemption) and 14 CCR 1038(b) (10% Dead, Dying, Diseased Trees) or the NEW 2020 Exemption 14 CCR 1038(g) (Post-Fire Recovery Exemption).

Operations Section Chief: Oversees and directs all tactical staff and operations for the Hazard Tree and Hazard Tree Removal Operations throughout the Operational area. For this agreement, used interchangeably with Debris Group Supervisor (DGS).

Operations Superintendent: Reports to the Contractor’s field supervisor who is responsible for overseeing/directing and supporting multiple SDRS crews, as determined by the Project Manager.

Over Excavation: “Over Excavation” occurs when the IMT designates a property as having had an unreasonable amount of material removed for site conditions. The IMT may base an Over Excavation determination upon factors including, but not limited to, relative quantity or ratios of materials removed compared to other Operation properties, field observations, analytical data, and/or other available information.

Parcel: See Site.

Planning Section Chief: Works directly with the Incident Commander, to plan and coordinate Hazard tree Removal resources for the multiple activities throughout the Incident Management Team. For this agreement, used interchangeably with Branch Planner (BP).

Programs: The Hazard Tree Removal Program or the Hazard Tree Removal Program.

Project: Refer to Operation.

Program Manager: In addition to the responsibilities described in the Description of Work, the Program Manager is the HTRS Contractor’s representative for all work performed under this Agreement. All official correspondence, reports, submittals, billings, and other work done under this Agreement shall be reviewed and signed by the Program Manager prior to submittal to Siskiyou County.

Property: See Site.

Public Cost Proposal Opening: A public meeting, where the sealed cost proposal is submitted by a Proposer on an advertised Operation, is opened, and a determination is made as to the apparent low proposer.

Rejected Load: A “Rejected Load” occurs when either: 1) A receiving facility refuses to accept a load as classified, or 2) the IMT designates a load as being misclassified. The IMT may base a determination of designation of a load as being “misclassified” upon factors including, but not limited to, relative quantity or ratios of materials removed compared to other Operation properties, field observations, analytical data, and other available information.

Resource Monitors: Professional staff, including Registered Professional Foresters, biologists, and archaeologists, provided by the A&M Contractor that will assist in the oversight and implementation of the EPP and Timber Harvest Documents during the Operation for the purpose of protecting the environmental and cultural resources present. Local tribal nations may also provide tribal monitors to assess for native artifacts that HTRS Contractors’ ground-disturbing activities may unearth.

Right of Way (ROW): “Right-of-way” generally means that portion of real property granted to a public or quasi-public entity to utilize said property for public street, drainage, or utility purposes.

Right-of-Way Segment: A reasonable Operational portion of a public right of way.

Right of Entry (ROE): “Right of Entry” refers to the Operational staff to access private property (parcel of land) with permission via the ROE form.

Scope of Work: The description of work required of a Contractor by the awarding agency.

Section 106: Section 106 of the National Historic Preservation Act and all associated statutes and regulations, including 36 CFR 61.

Site: A building or facility, or group of contiguous buildings or facilities with common ownership and within a single APN. A Site may include a “Property,” “Lot,” “Bay,” or “APN” as defined in this Agreement (modified, 19 CCR section 2900(gg)).

Small Business (Certified): A business that has been certified by the Department of General Services (DGS), Procurement Division (PD), Office of Small Business and DVBE Services (OSDS), as a small business as defined in GC section 14837 and 2 CCR section 1896.

State Agreement Law: The Public Agreement Code and other applicable laws that form and constitute a part of the provisions of this Agreement to the same extent as if set forth herein in full.

State Eligible Costs: “State Eligible Costs” means all Operation costs eligible under Government Code sections 8680 et seq., and shared costs of Operations deemed eligible for federal public assistance, after offsetting applicable credits. (19 CCR section 2900(kk)).

Stormwater Specialist: The HTRS Contractor will assign a Stormwater Specialist who is a Qualified Stormwater Pollution Prevention Plan Practitioner (QSP) and who is familiar with rural and urban applications of erosion and sediment control. The Stormwater Specialist will oversee applicable work on roads, debris sites, and support facilities, will manage NPDES compliance, and will manage the response to accidental spills. The Stormwater Specialist will also coordinate the documentation of removal, maintenance, and deployment of intermediate and final erosion/sediment control and shall record such measures in a County designated or approved database in coordination with the A&M Contractor.

Subcontractor: A person or entity which Agreements with the Contractor to perform all, or a portion of the work as specified in the Scope of Work.

Task Force: Unit and organizational element having functional responsibility for a specific activity.

Title 22 Metals: California Code of Regulation (CCR) Title 22 (also known as the California Administrative Manual {CAM-17}) metals include: antimony, arsenic, barium, beryllium, cadmium, chromium, cobalt, copper, lead, mercury, molybdenum, nickel, selenium, silver, thallium, vanadium, and zinc.

Work Authorization: See Work Order.

Workday: For the purposes of this Operation, a workday includes reasonable time required to support daily on-site Hazard Tree removal operations, including, but not limited to, health and safety briefings, beginning and end of shift briefings, and all-hands safety meetings. The IMT will determine operational hours for each operational period. Generally, the operational hours will be 7:00 AM to 6:00 PM, unless otherwise designated by the IMT. Workdays are each day from Monday through Saturday except state holidays approved by the IMT and every fifth Saturday, which shall be a Safety Stand-down.

Work Order: An Agreement document Siskiyou County uses to direct Contractors on when and where services are necessary. Work Orders detail activities to be completed within the Scope of Work, not to exceed cost, and provide a schedule for completion. The Contractor

shall not perform or undertake any work that is not indicated or addressed in a Work Order. A Work Order shall be executed according to the procedures of the “Work Authorization” clause of EXHIBIT D. The terms “Work Order” and “Work Authorization” are interchangeable.

Anvil Builders, Inc.

Proposal

\$444,444.44

Attachment 1 – Cost Proposal Schedule
HEAD FIRE: HAZARD TREE REMOVAL SERVICES

This Cost Proposal Schedule should be used to bid the entire project. Complete this form and submit the original in accordance with the requirements of this RFP. This bid represents and is to include all elements described under "Description Cost Proposal Schedule – Bid Items" in Section 2.

Item	Description	Unit	Quantity	Price	Total
1	Mobilization and Demobilization to/from Operational Area				
1a	Hazard Tree Removal Crews (See Note * below)	Per Crew	1	\$438,444.44	\$438,444.44
2	Non-Working Days:				
2a	Hazard Tree Removal Crews	Per Crew/Hour	1	\$2,000	\$2,000
3	Delays:				
3a	Hazard Tree Removal Crews	Per Crew/Hour	1	\$2,000	\$2,000
4	Other Per Property Services				
4a	Property Owner Assistance:	Per Hour	1	\$2,000	\$2,000
GRAND TOTAL:				\$444,444.44	\$444,444.44

Note * One-half of this bid item will be paid as a crew is mobilized, and one-half will be paid as the crew is demobilized. This bid item is intended to be a one-time fee per crew for the duration of the operation – mobilization and demobilization for days of no work are described in Item 2 - Non-Working Days. If Siskiyou County directs additional crews to mobilize to the job after demobilizing crews from the job, this item will be paid again.

Prices shall be submitted in accordance with prevailing wage rates ascertained by the Department of Industrial Relations and set forth on the DIR website (<https://www.dir.ca.gov/Public-Works/Prevailing-Wage.html>). The Contractor shall be responsible for any future adjustments to prevailing wage rates, including but not limited to base hourly rates and employer payments as determined by the Department of Industrial Relations. The Contractor is responsible for paying the appropriate rate, including escalations that take place during the term of the Agreement.

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CNA INSURANCE COMPANIES

BID BOND

KNOW ALL MEN BY THESE PRESENTS: That we

Anvil Builders Inc. Principal,
 and Western Surety Company Surety, are held and firmly bound unto
 Siskiyou County Obligee,
 in the sum of

Ten Percent (10%) of the Total Amount of Bid----- Dollars (\$ -----)
 for the payment of which we bind ourselves, our legal representatives, successors and assigns,
 jointly and severally, firmly by these presents.

WHEREAS, Principal has submitted or is about to submit a proposal to Obligee on a contract for

HEAD FIRE HAZARD TREE REMOVAL SERVICES, RFP# 24-02 - CDD

NOW, THEREFORE, if the said contract be awarded to Principal and Principal shall, within such time as may be specified, enter into the contract in writing and give such bond or bonds as may be specified in the bidding or contract documents with surety acceptable to Obligee; or if Principal shall fail to do so, pay to Obligee the damages which Obligee may suffer by reason of such failure not exceeding the penalty of this bond, then this obligation shall be void; otherwise to remain in full force and effect.

Signed, sealed and dated August 22, 2024

Anvil Builders Inc.

 (Principal)

by Alan Guy (Seal)
Passion
 Western Surety Company

 (Surety)

by _____
 Christopher M. Howell, Attorney-in-Fact

G-23054-C



CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of San Francisco)

On 8/22/2024 before me, Valerie Takeuchi, Notary Public

Date Here Insert Name and Title of the Officer

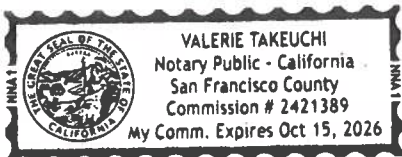
personally appeared Christopher M. Howell

Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature [Handwritten Signature]
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: Christopher M. Howell

Corporate Officer — Title(s): _____

Partner — Limited General

Individual Attorney in Fact

Trustee Guardian or Conservator

Other: _____

Signer Is Representing: _____

~~Signer's Name: _____~~

~~Corporate Officer — Title(s): _____~~

~~Partner — Limited General~~

~~Individual Attorney in Fact~~

~~Trustee Guardian or Conservator~~

~~Other: _____~~

~~Signer Is Representing: _____~~



Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Charles R Shoemaker, Kathleen Earle, Kelly Holtemann, Mark M Munekawa, Nerissa S Bartolome, Joan DeLuca, Yvonne Roncagliolo, Thomas E Hughes, Patrick R Diebel, Karen Rhodes, Valerie Takeuchi, Erica Li, Christina Parsons, Zachary V Overbay, Andrew S Holloway, Rossio Polio, Lucy M Dunham, Christopher M Howell, Individually

of San Francisco, CA, its true and lawful Attorney (s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the Authorizing By-Laws and Resolutions printed at the bottom of this page, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 16th day of August, 2024.



WESTERN SURETY COMPANY

Larry Kasten

Larry Kasten, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 16th day of August, 2024, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



M. Bent

M. Bent, Notary Public

CERTIFICATE

I, Paula Kolsrud, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed below this certificate are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 22nd day of August, 2024.



WESTERN SURETY COMPANY

Paula Kolsrud

Paula Kolsrud, Assistant Secretary

Authorizing By-Laws and Resolutions

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

“RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company.”

Go to www.cnasurety.com > Owner / Oblige Services > Validate Bond Coverage, if you want to verify bond authenticity.



ATTACHMENT A – Required Bid Package Checklist
[Click Here to Return to Table of Contents](#)**ATTACHMENT A - Required Bid Package Checklist**

Complete Attachment A - Required Bid Package Checklist to assist in the preparation of your Bid Package. Your Bid Package must be submitted in the following order listed below:

Bidder MUST submit on provided forms and/or forms included by reference

- Attachment 1 – Cost Proposal Schedule
- Attachment 2 – Proposer Certification
- Attachment 3 – Proposed Subcontractors List
- Attachment 4 – Byrd Anti-Lobbying Certification
- Attachment 5 – Personnel Questionnaire, Organization, and Resumes
- Attachment 6 – Business Entity Questionnaire
- Attachment 7 – Customer Reference Forms
- Attachment 8 – Darfur Contracting Act Certification (Included by reference)
- Attachment 9 – California Civil Rights Laws Attachment (Included by reference)
- Attachment 10 – Iran Contracting Act Verification Form (Included by reference)

Additional Bid Requirements (Supplied by Bidder)

- Attachment 11 – Bidders Bond
- Attachment 12 – Notarized Bondability Statement
- Attachment 13 – Experience Modification Rate (EMR) documentation
- Attachment 14 – IIPP and/or Health and Safety Plan (HSP)
- Attachment 15 – Letter(s) of Interest

Please note that if any of these items are missing from the Proposal Package, the package will be considered incomplete and will be disqualified from the process.

ATTACHMENT A – Required Bid Package Checklist
[Click Here to Return to Table of Contents](#)

The following are Reference Documents and are not required at time of bid but must be adhered to by the successful Contractor during the Agreement period:

ATTACHMENT B – Standard Agreement, including Special Provisions

EXHIBIT A – Scope of Work

EXHIBIT A.1 – Special Provisions

END OF CHECKLIST

ATTACHMENT A – Required Bid Package Checklist
[Click Here to Return to Table of Contents](#)**ATTACHMENT A - Required Bid Package Checklist**

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Bidder MUST submit on provided forms and/or forms included by reference

- Attachment 1 – Cost Proposal Schedule
Please see Cost Proposal Envelope for Attachment 1 and Attachment 11
- Attachment 2 – Proposer Certification
- Attachment 3 – Proposed Subcontractors List
- Attachment 4 – Byrd Anti-Lobbying Certification
- Attachment 5 – Personnel Questionnaire, Organization, and Resumes
- Attachment 6 – Business Entity Questionnaire
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- Attachment 11 – Bidders Bond
Please see Cost Proposal Envelope for Attachment 1 and Attachment 11
- Attachment 12 – Notarized Bondability Statement
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Please note that if any of these items are missing from the Proposal Package, the package will be considered incomplete and will be disqualified from the process.

ATTACHMENT A – Required Bid Package Checklist
[Click Here to Return to Table of Contents](#)

The following are Reference Documents and are not required at time of bid but must be adhered to by the successful Contractor during the Agreement period:

ATTACHMENT B – Standard Agreement, including Special Provisions

EXHIBIT A – Scope of Work

EXHIBIT A.1 – Special Provisions

END OF CHECKLIST

Attachment 1 – Cost Proposal Schedule
HEAD FIRE: HAZARD TREE REMOVAL SERVICES

This Cost Proposal Schedule should be used to bid the entire project. Complete this form and submit the original in accordance with the requirements of this RFP. This bid represents and is to include all elements described under “**Description Cost Proposal Schedule – Bid Items**” in **Section 2**.

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1	Mobilization and Demobilization to/from Operational Area				
1a	Hazard Tree Removal Crews (See Note * below)	Per Crew			
2	Non-Working Days:				
2a	Hazard Tree Removal Crews	Per Crew/Hour			
3	Delays:				
3a	Hazard Tree Removal Crews	Per Crew/Hour			
4	Other Per Property Services				
4a	Property Owner Assistance:	Per Hour			
GRAND TOTAL:					\$

Please see Cost Proposal Envelope for Attachment 1 and Attachment 11

Note * One-half of this bid item will be paid as a crew is mobilized, and one-half will be paid as the crew is demobilized. This bid item is intended to be a one-time fee per crew for the duration of the operation – mobilization and demobilization for days of no work are described in Item 2 - Non-Working Days. If Siskiyou County directs additional crews to mobilize to the job after demobilizing crews from the job, this item will be paid again.

Prices shall be submitted in accordance with prevailing wage rates ascertained by the Department of Industrial Relations and set forth on the DIR website (<https://www.dir.ca.gov/Public-Works/Prevailing-Wage.html>). The Contractor shall be responsible for any future adjustments to prevailing wage rates, including but not limited to base hourly rates and employer payments as determined by the Department of Industrial Relations. The Contractor is responsible for paying the appropriate rate, including escalations that take place during the term of the Agreement.

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Required Document #1: Cost Proposal Schedule

Acknowledgment/Authorization

The undersigned acknowledges the submittal of this Bid constitutes an irrevocable offer for a ninety (90) day period for Siskiyou County to award an Agreement. Additional acknowledgment is made of receipt of all competitive documents, including Addenda, relating to this Agreement. The undersigned acknowledges that the Bidder has read all of the requirements set forth in the RFP documents and will comply with said provisions. The undersigned acknowledges that there are no potential conflicts of interest, as defined in Public Contract Code (PCC) sections 10410, 10411, and Government Code (GC) section 87100, by the submitting firm and/or any subcontractors listed in the Bid.

The undersigned hereby authorizes and requests any person, firm, agency, or corporation to furnish any information requested by Siskiyou County in the verification of the recitals comprising this Bid and also hereby authorizes Siskiyou County to contact such persons, firms, etc., in order to obtain information regarding the undersigned.

I declare under penalty of perjury that the foregoing is true and correct.

Name & Title of Authorized Representative	Alan Guy, President	Contractor Name	Anvil Builders Inc
Address	1550 Park Ave	Telephone #	(415)285-5000
City, State, Zip	Emeryville, CA 94608	Email	Estimating@Anvilbuilders.com
Signature of Authorized Representative:		Date Signed	08/26/2024

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Required Document #2: Proposer Certification

Attachment 2 – Proposer Certification



To: County of Siskiyou

From: Anvil Builders Inc (Name of Firm)

The undersigned hereby proposes and agrees to furnish all labor, materials, and equipment and to perform all work required in the manner and time prescribed herein and in such addenda as may be issued prior to bid opening date and in accordance with prevailing wage rates ascertained by the Department of Industrial Relations and set forth on the DIR web site (<https://www.dir.ca.gov/Public-Works/Prevailing-Wage.html>).

IMPORTANT – READ BEFORE SIGNING: Bidder Certification must be executed in the same name style in which the bidder is licensed. Joint venture bidders must meet the requirements described in the solicitation package. If making a bid as a joint venture, each person submitting the bid shall provide the information required in Item 1 with respect to their licensure. The undersigned Bidder certifies and agrees to provide the information and comply with the requirements contained in Items 1 through 9 on the following pages. By signing, Bidder swears under penalty of perjury that the conditions of all Items below are true.

Legal Name of Bidder	Anvil Builders Inc		
Federal I.D.#	27-3264836	CLSB#	952883
DIR#	1000003867	LTO#	A012223
Address	1550 Park Ave Emeryville, CA 94608		
Contact Person	Ross Wickes		
Email	Estimating@anvilbuilders.com		
Phone	(415)285-5000		

Authorized Representative #1	
Print Name and Title of Signer	Alan Guy, President
Signature	
Dated	08/26/2024
Authorized Representative #2	
Print Name and Title of Signer	Richard J. Leider, Secretary
Signature	
Dated	08/26/2024

NOTE: The prime must have an LTO (whether an individual prime or a JV). If a JV, at least one JV member must also have an LTO (see Item 1, below)

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CONTRACTORS
STATE LICENSE BOARD
ACTIVE LICENSE



License Number **952883**

Entity **CORP**

Business Name **ANVIL BUILDERS INC**

Classification(s) **B A C61/D63 HAZ ASB C61/D49
C31 C10**



Expiration Date **09/30/2026**

www.cslb.ca.gov



Any change of business address/name must be reported to the Registrar within 90 days.

This license is not transferrable, and shall be returned to the Registrar upon demand when suspended, revoked, or invalidated for any reason. This pocket card is valid through the expiration date only.

If found, drop in any mailbox
Postage guaranteed by
Contractors State License Board
P.O. Box 26000, Sacramento CA 95826

Licensee Signature

License Number: **A012223**

Date of Issuance: 1/1/2024

License Valid Period:
1/1/2024-12/31/2025

STATE OF CALIFORNIA
THE RESOURCES AGENCY

STATE BOARD OF FORESTRY

TIMBER OPERATOR LICENSE



ANVIL BUILDERS INC
1550 PARK AVENUE
EMERYVILLE, CA 94608

This timber operator license is issued pursuant to the provisions of Article 6, Chapter 8, Division 4 of the Public Resources Code; the regulations of the State Board of Forestry in Article 3, Subchapter 4.1, Chapter 2, Division 2, Title 14 of the Administrative Code; and in response to the licensee's application in the prescribed manner.

This timber operator license does not purport to confer property rights in timber, land, or the products thereof.

CDF STOCK 75401300491

RM-61 (10/98)

(SEE REVERSE SIDE)

A012223

License Number: 1/1/2024

Date of Issuance:
1/1/2024-12/31/2025
License Valid Period:

STATE OF CALIFORNIA
THE RESOURCES AGENCY

STATE BOARD OF FORESTRY

TIMBER OPERATOR LICENSE



ANVIL BUILDERS INC
1550 PARK AVENUE
EMERYVILLE, CA 94608

DUPLICATE

This timber operator license is issued pursuant to the provisions of Article 6, Chapter 8, Division 4 of the Public Resources Code; the regulations of the State Board of Forestry in Article 3, Subchapter 4.1, Chapter 2, Division 2, Title 14 of the Administrative Code; and in response to the licensee's application in the prescribed manner.

This timber operator license does not purport to confer property rights in timber, land, or the products thereof.

CDF STOCK 75401300491

RM-61 (10/98)

(SEE REVERSE SIDE)

#91
UNANIMOUS WRITTEN CONSENT OF BOARD OF DIRECTORS
OF ANVIL BUILDERS, INC.
TO ACTION WITHOUT MEETING

Pursuant to Section 307(b) of the California General Corporation Law, the undersigned, being all the members of the Board of Directors of ANVIL BUILDERS INC. a California Corporation, hereby adopt the following resolutions for the 2024 year of the Corporation beginning on April 18, 2024, without a meeting being held, by unanimous written consent of all the directors of the Corporation:

Authorization to Sign

WHEREAS, it is necessary to for the Corporation to acknowledge officers who are authorized to sign bids, documents, and contracts where Anvil Builders Inc. is obligated to perform certain work or commit to contracts.

BE IT RESOLVED that the following person is authorized to sign bids, contracts, and obligations on behalf of Anvil Builders Inc:

Matthew Azzi
 Beau Blume
 Marc Anthony Burnham
 Alex Ferguson
 Matthew Fitch
 Alan Guy

Ann Hauer
 Rich Kingsborough
 Richard Leider
 Cu Mai
 William Robowski

Whereas Alan C. Guy and Richard J. Leider, as officers of the Corporation, authorize this consent.

The directors of the Corporation have caused this Unanimous Written Consent, effective as of April 18, 2024.

Date Signed: 4-22-2024


 Alan C. Guy, Director
 President & Chief Executive Officer

Date Signed: 4-18-2024


 Richard J. Leider, Director
 Secretary

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Required Document #2: Proposer Certification

ITEM 2 – ADDENDA

In submitting this bid, Bidder represents that Bidder has examined copies of all the Contract Documents and acknowledges receipt of any Addenda as may have been issued prior to the Public Bid Open date.

Addendum No. 1 Date 08/14/2024 Addendum No. _____ Date _____
 Addendum No. _____ Date _____ Addendum No. _____ Date _____
 Addendum No. _____ Date _____ Addendum No. _____ Date _____

ITEM 3 – COMPLIANCE WITH GOVERNMENT CODE SECTION 87100

Government Code section 87100 provides: No public official at any level of state or local government will make, participate in making, or in any way attempt to use his official position to influence a governmental decision in which he knows or has reason to know they have a financial interest.

Contractors that provide recommendations and advice that may influence decision making are required to comply with the disclosure requirements of the conflict-of interest laws promulgated under the Political Reform Act.

The prospective contractors and subcontractors, if any, shall disclose any present or prior (within the last two years) financial, business, or other relationship with Siskiyou County. These disclosures will be made under penalty of perjury.

In addition to the disclosures required above, list current clients subject to any discretionary action by Siskiyou County, or who may have a financial interest in the policies and programs of Siskiyou County and describe any current or planned work activities the contractor is performing for such clients. These disclosures will be made under penalty of perjury. The Contractor and its subcontractors (if any) will be required to file statements of economic interests with Siskiyou County upon award of the Contract. Siskiyou County will keep copies of the statements of economic interest and forward the originals to the Fair Political Practices Commission.

CURRENT CLIENTS MEETING ABOVE CRITERIA (Identify as “NA” if no conflict exists)

Client Name	Contract	Address	Phone
N/A			

Required Document #2: Proposer Certification

A determination by Siskiyou County that a conflict of interest exists as a result of the disclosed relationships may be grounds for disqualification.

If no conflicts exist, by signing the Bidder Certification, Bidder acknowledges that there are no potential conflicts of interest, as defined in Public Contract Code (PCC) sections 10410, 10411, and Government Code (GC) section 87100, by the submitting firm and/or any subcontractors listed in the Bid.

ITEM 4 – SUSPENSION AND DEBARMENT

Bidder declares compliance with 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that the Contractor, its principals (defined at 2 C.F.R. section 180.995), or its affiliates (defined at 2 C.F.R. section 180.905) are excluded (defined at 2 C.F.R. section 180.940) or disqualified (defined at 2 C.F.R. section 180.935).

The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in its lower tier covered transactions.

This certification is a material representation of fact relied upon by Siskiyou County. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to Siskiyou County, the County may pursue available remedies, including but not limited to suspension and/or debarment.

The Bidder agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, while this offer is valid and throughout the period of any contract that may arise from this offer. The Bidder further agrees to include a provision requiring such compliance in its lower tier covered transactions.”

ITEM 5 – CERTIFICATIONS AND ACKNOWLEDGEMENTS

Bidder acknowledges and certifies to, under penalty of perjury, all the requirements and provisions as set forth in the Sample Standard Agreement, attached hereto.

Bidder swears under penalty of perjury under the laws of California that the Contractor is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code sections 10286 and 10286.1 and is eligible to sign an Agreement with Siskiyou County.

Bidder certifies under the penalty of perjury under the laws of the State of California that the Contractor will, unless exempted, comply with the nondiscrimination program requirements of Government Code section 12990 and 2 CCR section 8103.

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Required Document #2: Proposer Certification

ITEM 6 – NONCOLLUSION AFFIDAVIT

Noncollusion Affidavit

(Title 23 United States Code Section 112 and Public Contract Code Section 7106)

In accordance with Title 23, United States Code, section 112, and Public Contract Code section 7106 if federally funded, or Public Contract Code section 7106 if state funded, the Proposer declares that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the Proposer has not directly or indirectly induced or solicited any other Proposer to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any Proposer or anyone else to put in a sham bid, or that anyone shall refrain from bidding; has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the Proposer or any other Proposer, or to fix any overhead, profit, or cost element of the bid price, or of that of any other Proposer, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the Proposer has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Note: The above Noncollusion Affidavit is part of the Bid. Signing the Bidder Certification on the signature portion thereof shall also constitute a signature of the Non collusion Affidavit. Proposers are cautioned that making a false certification may subject the certifier to criminal prosecution.

Signature



Signature of Authorized Representative

Alan Guy, President

Printed Name and Title

08/26/2024

Dated

Page intentionally left blank

Attachment 3 – Proposed Subcontractors List

Provide the required information below for all first-tier subcontractors who will perform work or labor or render service in the completion of the Work as described herein in an amount in excess of one half of one percent (1/2 of 1%) of total bid, and the kind of work which each will perform. All required licenses and registrations must be current and active at the time of bid.

(Note: In case more than one subcontractor is named for the same kind of work, state the portion that each will perform.)

Name/Contact		<input type="checkbox"/> LTO copy attached (if applicable)
Telephone		
Email Address		
Work to be Performed		% of work
DIR Registration #		
Subcontractor is for Hazard Tree Removal Function		<input type="checkbox"/> YES <input type="checkbox"/> NO

Name/Contact		<input type="checkbox"/> LTO copy attached (if applicable)
Telephone		
Email Address		
Work to be Performed		% of work
DIR Registration #		
Subcontractor is for Hazard Tree Removal Function		<input type="checkbox"/> YES <input type="checkbox"/> NO

Name/Contact		<input type="checkbox"/> LTO copy attached (if applicable)
Telephone		
Email Address		
Work to be Performed		% of work
DIR Registration #		
Subcontractor is for Hazard Tree Removal Function		<input type="checkbox"/> YES <input type="checkbox"/> NO

Required Document #3: Proposed Subcontractors List

Name/Contact		
Telephone		<input type="checkbox"/> LTO copy attached (if applicable)
Email Address		
Work to be Performed		% of work
DIR Registration #		
Subcontractor is for Hazard Tree Removal Function		<input type="checkbox"/> YES <input type="checkbox"/> NO

Name/Contact		
Telephone		<input type="checkbox"/> LTO copy attached (if applicable)
Email Address		
Work to be Performed		% of work
DIR Registration #		
Subcontractor is for Hazard Tree Removal Function		<input type="checkbox"/> YES <input type="checkbox"/> NO

Name/Contact		
Telephone		<input type="checkbox"/> LTO copy attached (if applicable)
Email Address		
Work to be Performed		% of work
DIR Registration #		
Subcontractor is for Hazard Tree Removal Function		<input type="checkbox"/> YES <input type="checkbox"/> NO

Name/Contact		
Telephone		<input type="checkbox"/> LTO copy attached (if applicable)
Email Address		
Work to be Performed		% of work
DIR Registration #		
Subcontractor is for Hazard Tree Removal Function		<input type="checkbox"/> YES <input type="checkbox"/> NO
Name/Contact		

Required Document #3: Proposed Subcontractors List

Telephone		<input type="checkbox"/> LTO copy attached (if applicable)
Email Address		
Work to be Performed		% of work
DIR Registration #		<input type="checkbox"/> YES <input type="checkbox"/> NO
Subcontractor is for Hazard Tree Removal Function		

Name/Contact		<input type="checkbox"/> LTO copy attached (if applicable)
Telephone		
Email Address		
Work to be Performed		% of work
DIR Registration #		<input type="checkbox"/> YES <input type="checkbox"/> NO
Subcontractor is for Hazard Tree Removal Function		

Name/Contact		<input type="checkbox"/> LTO copy attached (if applicable)
Telephone		
Email Address		
Work to be Performed		% of work
DIR Registration #		<input type="checkbox"/> YES <input type="checkbox"/> NO
Subcontractor is for Hazard Tree Removal Function		

COPY OF LTO LICENSE MUST BE ATTACHED AS APPLICABLE FOR EACH HAZARD TREE REMOVAL SUBCONTRACTOR

For more space, copy this page and attach it hereto to be made a part of the Bid Package.

_____ number of additional pages are attached.

Required Document #3: Proposed Subcontractors List

Telephone		<input type="checkbox"/> LTO copy attached (if applicable)
Email Address		
Work to be Performed		<input type="checkbox"/> % of work
DIR Registration #		
Subcontractor is for Hazard Tree Removal Function		<input type="checkbox"/> YES <input type="checkbox"/> NO

Name/Contact		
Telephone		<input type="checkbox"/> LTO copy attached (if applicable)
Email Address		
Work to be Performed		<input type="checkbox"/> % of work
DIR Registration #		
Subcontractor is for Hazard Tree Removal Function		<input type="checkbox"/> YES <input type="checkbox"/> NO

Name/Contact		
Telephone		<input type="checkbox"/> LTO copy attached (if applicable)
Email Address		
Work to be Performed		<input type="checkbox"/> % of work
DIR Registration #		
Subcontractor is for Hazard Tree Removal Function		<input type="checkbox"/> YES <input type="checkbox"/> NO

COPY OF LTO LICENSE MUST BE ATTACHED AS APPLICABLE FOR EACH HAZARD TREE REMOVAL SUBCONTRACTOR

For more space, copy this page and attach it hereto to be made a part of the Bid Package.

_____ number of additional pages are attached.

Required Document #4: Byrd Anti-Lobbying Certification**Attachment 4 – Byrd Anti-Lobbying Certification**

Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not been used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. section 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency.

Appendix A: 44 C.F.R. Part 18 – Certification Regarding Lobbying**Certification for Contracts, Grants, Loans, and Cooperative Agreements**

The undersigned Contractor certifies, to the best of his or her knowledge, that no federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement.

If any funds other than Federal appropriated funds (including profit or fee received under a covered Federal transaction) have been paid, or will be paid, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form, “Disclosure of Lobbying Activities”, in accordance with the instructions.

The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when this transaction was made or entered into. Submission of this certification and disclosure is a prerequisite for making or entering into this contract imposed by 31, U.S.C. section 1352 (as amended by the Lobbying Disclosure Act of 1995). Any who fails to file the

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Required Document #4: Byrd Anti-Lobbying Certification

required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Contractor Anvil Builders Inc certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. section 3801 et seq., apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

08/26/2024

Date

Alan Guy, President

Name and Title of Contractor's Authorized Official

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Required Document #5: Personnel Questionnaire, Organization, and Resumes

Attachment 5 – Personnel Questionnaire, Organization, and Resumes

The Bidder must complete the information below and **MUST** attach the following documentation in support of Attachment 5.

- Organizational Chart indicating listed personnel (below)
- Resume of each of the personnel listed below
- Current HAZWOPER and/or Refresher Certification for Operation Superintendent(s) and Health and Safety Officer(s)

The Bidder must have, at a minimum, the personnel classifications in the below categories. Joint Ventures, as a whole, must collectively meet the required personnel requirement.

*If desired, bidders may list more positions via attachment; however, additional positions must be included and consistent with the organization chart attached hereto. A resume for each additional personnel must be attached. Personnel may not serve in multiple roles.

Required Personnel	NAME	HAZ Attached	Resume Attached	Listed on Org Chart
Program Manager	Billy Robowski	NA	X	X
Project Manager	Knox Trapa	NA	X	X
Finance Chief	Dan Hickman	NA	X	X
Operation Superintendent	Eric Damron	X	X	X
Health and Safety Officer	Jaime Jaurigue	X	X	X

_____ Additional Personnel (with Resumes) have been included via attachment.
 Personnel are indicated on the Organizational Chart.

Required Document #5: Personnel Questionnaire, Organization, and Resumes

Bidder shall indicate “yes” or “no” for each of the below applicable personnel:

PROGRAM MANAGER

Minimum five (5) years’ experience managing, supervising, or overseeing one or more of the following: construction operations, demolition operations, debris removal operations, hazardous waste management teams, hazard tree removal operations, or fixed works operations.

YES NO

Minimum five (5) years’ experience managing, supervising, or overseeing one or more of the following: construction operations, demolition operations, debris removal operations, hazardous waste management teams, hazard tree removal operations, or fixed works operations.

YES NO

Bachelor’s degree (equivalent or higher) from an accredited institution in a discipline such as construction management, project management, waste management, silviculture, forestry, arboriculture, or disaster management, or four (4) years of work experience in one or more of these discipline areas of work.

YES NO

Attached resume demonstrates Program Manager's requirements.

YES NO

PROJECT MANAGER

Minimum five (5) years’ experience managing or overseeing one or more of the following: construction operations, demolition operations, debris removal operations, hazardous waste management teams, hazard tree removal operations, or fixed works operations.

YES NO

Bachelor’s Degree (equivalent or higher) from an accredited institution in a discipline such as construction management, project management, waste management, silviculture, forestry, arboriculture, or disaster management, or four (4) years of work experience in one or more of these discipline areas of work.

YES NO

Attached resume demonstrates Project Manager’s requirements.

YES NO

FINANCE CHIEF

Minimum five (5) years’ experience providing office administrative support in the following

Required Document #5: Personnel Questionnaire, Organization, and Resumes

areas: finance, report preparation, staff communication, preparing invoices, and maintaining financial records.

YES NO

If "NO" immediately above, then four (4) year college degree (equivalent or higher) from an accredited institution in accounting, finance, business, civil engineering, construction management, or related disciplines. If "Yes" immediately above, then check "Not Applicable."

YES NO

Attached resume demonstrates Finance Chief's requirements

YES NO

OPERATION SUPERINTENDENT #1

Minimum five (5) years' experience as a field supervisor responsible for oversight of multiple laborers, operators, crafters, or tree cutters

YES NO

Associates Degree (equivalent or higher) or equivalent experience year-for-year form in a related discipline such as construction management, project management, waste management, silviculture, forestry, arboriculture, or disaster management.

YES NO

Attached resume demonstrates Operation Superintendent 1's requirements

YES NO

OPERATION SUPERINTENDENT #2 N/A

Minimum five (5) years' experience as a field supervisor responsible for oversight of multiple laborers, operators, crafters, or tree cutters.

YES NO

Associates Degree (equivalent or higher) or equivalent experience year-for-year in a related discipline such as construction management, project management, waste management, silviculture, forestry, arboriculture, or disaster management.

YES NO

Attached resume demonstrates Operation Superintendent 2's requirements.

YES NO

Required Document #5: Personnel Questionnaire, Organization, and Resumes

HEALTH AND SAFETY OFFICER

Minimum five (5) years' experience as a safety officer on construction, silviculture, forestry, debris removal, or disaster management operations.

YES NO

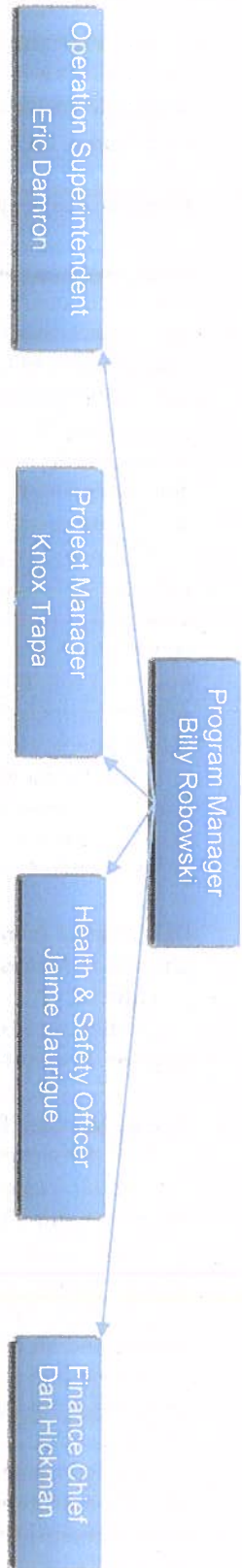
Associate degree (equivalent or higher) in a discipline such as industrial or occupational health, timber harvest, disaster management, or related fields.

YES NO

Attached resume demonstrates Health and Safety Officer 1's requirements

YES NO

Anvil Builders Organizational Chart





William Robowski

Program Manager



YEARS OF EXPERIENCE

11+ years

EDUCATION

B.S. Civil Engineering,
University of California,
Los Angeles

PROFESSIONAL ACCREDITATION

Professional Engineer,
Civil
(CA 82646)

OSHA 10/30

CPR/First Aid

Fall Protection

Rigging

Lockout/Tagout

Heat Illness Prevention

Confined Space

Scaffold

Trench/Excavation

Crane Safety

Aerial Lift & Forklift

RELEVANT EXPERIENCE

Rollins Road & Cowan Road Pump Station Upgrades, City of Burlingame
Burlingame, CA
October 2020 to Present
\$4.2MM, Project Manager

Project Manager for \$4.2 million dollar contract to upgrade site/civil, process mechanical, structural, electrical, and instrumentation and control upgrades to two existing stormwater pump stations and one sanitary sewage pump station. There are two work sites, one at 1740 Rollins Road and the other at 842 Cowan Road. The stormwater pump stations will be rehabbed with four vertical propeller pumps with below-grade discharges at each station. The 1740 Rollins Road sewage lift station will be converted to a submersible pump lift station equipped with three 1070 GPM pumps. Ancillary work includes replacement of the standby generators and transfer switches at both sites, rehabilitation of the stormwater discharge box structure, and relocation of PG&E 800Amp service coordinated with PG&E at 1740 Rollins Road.

Dale Avenue Pump Stations Upgrades
City of San Mateo
San Mateo, CA
December 2019 to Present
\$21MM, Project Manager

Project Manager for \$21 million-dollar contract for a complete refurbishment of the existing pump station; including new concrete baffle walls in the wet wells, replacement of flow pumps and 36" steel piping, replacement of electrical equipment, including transformer, motor control centers and programmable logic controllers, replacement of diesel back-up generator, replacement of 400 LF of 36" force main and surge tanks, CIPP lining of 2,500 LF of existing RCP force main, replacement of elevator and other miscellaneous facility improvements. The pump station serves 90% of the City of San Mateo and must function at all times during construction. This required close coordination with the pump station operations team to complete the work in multiple shutdowns without functional disruption.

Basin 2 and 3 Collection System Improvements Lift Stations Package
City of San Mateo
San Mateo, CA
January 2019 to November 2020
\$4.4MM, Project Manager

Project Manager for \$4.4 million dollar contract at two separate locations to completely remove, bypass, and replace the existing lift station facility. The first location is at 38th Avenue and El Camino Real and the second location is at 41st Avenue and Pacific Boulevard. Both locations required temporary bypass pumping and controls to completely remove and replace the existing wet and dry well for each lift station. New 96 - inch diameter wet wells were drilled and shored approximately 35 feet in depth. New pumps, piping and pumping equipment with electrical controls and back up diesel powered generator were installed at each lift station. New 8" and 12" force mains were installed and tied into the existing system in addition to removal and replacement of 8" sanitary sewer lines and manholes up to 20 feet in depth.

Pier 70
Brookfield Properties/Plant Construction
San Francisco, CA
September 2019 to November 2020
\$17.5MM, Project Executive

Oversaw/advised Project Team and Project Manager for \$17.5 million-dollar contract to provide new utility infrastructure to service all of the planned buildings for the Pier 70 development. Work included installation of: Just under 1 mile of domestic ductile iron water main ranging between 12" and 8" including service laterals and fire hydrants throughout the project. 4,000' of 8" ductile iron pipe for a reclaimed water system. 5,000' of combined sewer main line with an average depth of 16' deep with pipe ranging from 48" RCP to 14" HDPE. Also included over 50 sewer manholes, 30 catch basins and 30 sewer laterals to planned properties. 2,300' of 20" ductile iron pipe for the City of San Francisco Auxiliary Water Supply System Specialized pipe by Kubota with earthquake resistant joints. 3,200' of 6" MDPE for Natural Gas service. 8,000' of Joint Trench. All Electrical conduit to be owned by SFPUC to provide power to all future buildings. Multiple telecom conduits for different telephone and communication corporations to service future buildings. Street Light conduit for entire project.



YEARS OF EXPERIENCE

11+ years

EDUCATION

Bachelor of Science,
University of California, Los Angeles

PROFESSIONAL ACCREDITATION

Professional Engineer, Civil
(CA 82646)

OSHA 10/30

CPR/First Aid

Fall Protection

Rigging

Lockout/Tagout

Heat Illness Prevention

Confined Space

Scaffold

Trench/Excavation

Crane Safety

Aerial Lift & Forklift

RELEVANT EXPERIENCE

UN Plaza Water Storage and Distribution, SFDPW

San Francisco, CA,
May 2019 to November 2020
\$4.6MM, Project Manager

Project Manager for \$4.6 million dollar contract to install a filtration and chlorination system, pumps, piping, electrical and controls, including modification to an existing fountain mechanical equipment vault, trenching and pipeline installation and electrical power provision in UN Plaza between Market Street and McAllister Street. This project required close coordination with SFDPW and their public outreach to coordinate our work with the nearby weekly farmers market and off the grid food trucks.

Covington 16" & 12" DI Pipe Install, CalWater

Los Altos, CA,
June 2019 to September 2019
\$2.3MM, Project Manager

Project Manager for \$2.3 million dollar contract to install 4,200 LF of 16" ductile iron pipe (TR flex) and 150 LF of 12" ductile iron pipe. New pipeline was tied in at both ends to existing pipe after sanitizing and sampling. Other work included traffic control, removal and replacement of asphalt, and striping. This project required close communication and scheduling with the project to Owner to ensure nearby residence cooperation. The project was also to be completed by September for the nearby school to open. All milestones were met to the Owner's satisfaction.

Fish Passage Facilities Within the Alameda Creek Watershed, SFPUC San Francisco, CA

February 2016 to June 2019
\$43.6MM, Project Manager

Project Manager for \$43.6 million dollar contract to construct 27,000 SF soil nail wall for new fish ladder/intake structures, forebay excavation, diversion structure with intake manifold for conveyance to Alameda Creek diversion tunnels, water control gates, new control building with SCADA systems and VSAT tower, and modifications to existing sluiceways. Additional project scope includes Geary Rd improvements at four sites comprised of slope stabilization/grading, culvert crossing upgrades and road widening. Managed project schedule, costs, and change orders. Coordinated subcontractors, suppliers and project engineering team.

Interim Downstream Fish Passage at Los Padres Dam,

California American Water
Carmel Valley, CA
May 2015 to January 2016
\$3.5MM, Project Manager

Project Manager for \$3.5 million-dollar contract to provide an interim passage for steelhead fish from the Los Padres Reservoir to the Carmel River downstream. Project scope includes 1,000 LF of 18" bypass pipeline, access bridge shoring, 8 – 20" OD pipe pile installation, access platform/floating weir platform erection, 24" core thru Ogee, and assembly/installation of behavioral guidance system/debris boom including marine anchors. Managed project schedule, costs, and change orders. Negotiated change orders with project Owner. Assisted Owner in obtaining Monterey County building permits. Coordinated project engineering, inspection with Division of Safety of Dams.



YEARS OF EXPERIENCE

11+ years

EDUCATION

Bachelor of Science,
University of California, Los
Angeles

PROFESSIONAL ACCREDITATION

Professional Engineer, Civil
(CA 82646)

OSHA 10/30

CPR/First Aid

Fall Protection

Rigging

Lockout/Tagout

Heat Illness Prevention

Confined Space

Scaffold

Trench/Excavation

Crane Safety

Aerial Lift & Forklift

RELEVANT EXPERIENCE

**Oceanside 620 Digesters SBR TPAD
Conversion, SFPUC
San Francisco, CA,
April 2014 to April 2015
\$19.5MM, Project Manager**

Project Manager for remaining work of \$19.5 million dollar contract to reconfigure the existing single stage anaerobic flow through digestion process to a sequencing batch reactor, temperature phased anaerobic digestion process, replace boilers replace insulation and weather protection on four existing digester vessels with closed-cell foam and tensioned fabric membrane (Design-Build), installing scum pumps and screening unit, and performing digestion process equipment improvements. Mitigated delays to project due to unforeseen corrosion at digester vessels. Negotiated change orders with Owner and managed the overall project schedule.

**Oceanside 620 Digesters SBR TPAD
Conversion, SFPUC
San Francisco, CA,
March 2013 to March 2014
\$19.5MM
Project Engineer/Superintendent**

Manage internal construction schedule and distribute information to other engineers. Manage field labor and subcontractors. Manage job labor costs and equipment costs. Submit progress billings to Owner and subcontractor payments. Create Labor Distribution Reports and Job Cost Reports. Prepare and submit change orders to the Owner. Coordinate and resolve issues with subcontractors.

**Sunol Valley Water Treatment Plant
Expansion & Treated Water
Reservoir, SFPUC
April 2010 to February 2013
\$100MM, Project Engineer**

Manage subcontractors to construct a 17.5 MG storage tank, 4 MG Chlorine Contact Tank and Chemical Storage Area. Scope of work managed included 500,000 CY excavation, 500 LF Soil Nail Wall, 34,000 LF of 36" CIDH piles under structures and 400 LF of 78" Diameter Pipe. Prepare submittals and RFI's and procure materials and supplies.

Managed 3 consecutive 90-Day Shutdowns for existing filter system replacements. Scope of work included 7 Million Dollars of labor and materials for demo, new installation, and start-up.

**Monterey Beach Hotel – Sea Wall &
Miscellaneous Private Work
Monterey, CA
2007 to 2009, Project Engineer**

Procured materials, kept construction logs, RFI's and submittals for the installation of SS-175 helical pier tiebacks for the sea wall at the Monterey Beach Hotel (Emergency Retaining Wall Construction).

Responsibilities included helical pier installation, preconstruction layout, minor drafting, floor surveying, inventory, and data entry. Coordinated with soils engineers and county inspectors in construction of Timber Lag retaining walls utilizing soldier piles and helical pier tie backs.

Knox Trapa

Project Manager

Email: ktrapa@anvilbuilders.com



Project Manager with 5 years of experience with a primary focus on Disaster Recovery Work and Hazard Tree Removal.

YEARS OF EXPERIENCE

5 years

AREA OF EXPERTISE

Disaster Recovery
Debris Cleanup

Hazard Tree Felling

YEARS WITH ANVIL BUILDERS

June 2019 - Present

EDUCATION / REGISTRATION

Bachelor of Science,
Construction Engineering
Technology

December 2019

Montana State
University

EDUCATION / REGISTRATION

OSHA 10

CPR Certified

Trench/Excavation
Awareness

HAZWOPER 40

RELEVANT EXPERIENCE

CALRECYCLE – Bay Branch Fire Cleanup

November 2020 – October 2021

Project Engineer

Project Engineer position with a team contracted to remove hazardous debris and trees within Santa Cruz, San Mateo, Monterey, Santa Clara, and Stanislaus Counties, resulting from the 2020 CZU & SCU Fires. Work included removing asbestos contaminated soil, ash, debris, concrete, metal, and soil from burned structures and performing erosion control on sites. The second portion of work included removing any dead or dying hazard trees that would directly impact public or private amenities. Responsibilities on this project included writing daily game plans for crews' work activities, material procurement, reviewing & approving invoices, tracking daily production, site coordination with State officials, producing hazard tree removal work plans, assisted field ops with hazard tree removal, assisted with field reconnaissance for upcoming work areas, assisted in 811 underground utility markings, daily document control, assisted in planning upcoming hazard tree removal work, and coordination with the State consultant on any missing undocumented trees.

ECC – 2021 Caldor Fire

October 2021 – August 2022

Project Engineer

Project Engineer position with a team contracted to remove hazardous debris and trees within Placer, Nevada, and El Dorado counties resulting from the 2021 River and Caldor Fires. Work included removing asbestos contaminated soil, ash, debris, concrete, and metal from burned structures and performing erosion control on sites. The second portion of work included removing any dead or dying hazard trees that would directly impact public or private amenities.

Responsibilities included drafting work plans for temporary bridge installations, coordination with trucking dispatch and invoicing, tracking daily production, weekly labor production tracking, 811 underground utility tracking and coordination, planning coordination on upcoming work areas, material procurement, reconnaissance for upcoming work areas, and QC consultants' tree felling data daily.

CALRECYCLE – 2021 Fall Fire – December 2021 – July 2022

Project Engineer

Project Engineer position with a team contracted to remove hazardous debris and trees within Del Norte, Shasta, Trinity, Siskiyou, Mendocino, Tuolumne, Tulare, and Kern counties resulting from multiple wildfire complexes from 2020. Work included removing asbestos contaminated soil, ash, debris, concrete, metal, and soil from burned structures and performing erosion control on sites. The second portion of work included removing any dead or dying hazard trees that would directly impact public or private amenities. Responsibilities on this project included writing daily game plans for crews' work activities, tracking daily production, producing hazard tree removal work plans, assisted field ops with hazard tree removal, assisted with field reconnaissance for upcoming work areas, assisted in 811 underground utility markings, QC'd consultants' tree felling data daily, and coordinated site walks with state officials,

CALRECYCLE – Berry Creek Tree Removal – August 2022 – September 2022

Project Engineer

Project Engineer position with a team contracted to remove any dead or dying trees that would directly impact public or private amenities. Responsibilities included tracking daily tree felling production, assisting field ops with hazard tree removal, and QCing consultants' tree felling data.

Knox Trapa

Project Manager

Email: ktrapa@anvilbuilders.com



CALRECYCLE – 2022 Siskiyou Fires – November 2022 – June 2023

Project Engineer

Project Engineer position with a team contracted to remove hazardous debris and trees within Siskiyou County resulting from the Mill, Mountain, and McKinney Fires. Work included removing asbestos contaminated soil, ash, debris, concrete, metal, and soil from burned structures and performing erosion control on sites. The second portion of work included removing any dead or dying hazard trees that would directly impact public or private amenities. Responsibilities on this project included tracking daily production, producing hazard tree removal work plans, assisted field ops with hazard tree removal, assisted with field reconnaissance for upcoming work areas, assisted in 811 underground utility markings, QC'd consultants' tree felling data daily and worked with the Client on scheduling crew runways.

Pacific Gas & Electric – Tree Utility Line Clearance – June 2023 – September 2023

Sr. Project Engineer

Project Engineer position with a team contracted to perform various tree removal prescriptions for Pacific Gas & Electric throughout Lake and Sonoma Counties. Responsibilities included tracking daily production, quality control of Anvil's data with PG&E's data, drafting T&M forms for various extra projects, submitting road closure requests to PG&E on a weekly basis, assisting field craft in scheduling and tracking software.

Santa Clara County Parks - Mt. Madonna Fuel Reduction Project Eucalyptus Removal and Fuel Break Installation – October 2023 – June 2024

Project Manager

Project Manager position with a team contracted to remove hazardous fuels along Pole Line Road and invasive Blue Gum Eucalyptus located at Mt. Madonna County Park. Responsibilities included tracking daily production, coordinating onsite meetings with Santa Clara County Parks, issuing submittals, drafting up daily reports, performing site walks with Santa Clara County Parks, ordering materials for field craft.

Dan Hickman

Finance Chief

Email: dhickman@anvilbuilders.com



Finance Chief with 17+ years' experience in the construction industry on both private and public projects, with an emphasis on fire debris cleanup and hazardous tree removal the last three years. Dan has been successfully delivering projects in a safe and efficient manner for Anvil since 2014 and brings a wealth of knowledge as a construction manager to each project.

YEARS OF EXPERIENCE

17+ years

EDUCATION

Bachelor of Science,
Mechanical Engineering
Iowa State University

AREA OF EXPERTISE

Disaster Response,
Fire Debris Removal,
Hazardous Tree
Removal, Total
Infrastructure,
Underground Utilities

YEARS WITH ANVIL BUILDERS AS A PROJECT MANAGER

February 2014 - Present

RELEVANT EXPERIENCE

Caltrans Highway 130 Emergency Tree Demolition

September 2020 – November 2020 \$2MM

Project Manager

Following the SCU Wildfire in August 2020, hazardous trees had to be removed from the State highway leading from the San Jose area to the Lick Observatory atop Mt. Hamilton. Over the course of three weeks, 1500 trees were removed, allowing utility crews to safely service downed power lines and damaged infrastructure, after which the road was reopened to the public. Responsibilities included communicating with Caltrans' engineers and field team, identifying environmentally sensitive areas of the burn scar, providing direction for Anvil's tree removal crews, pricing all work on a T&M basis and submitting to Caltrans weekly for review.

CalRecycle Debris Removal for Camp Fire Butte County (Paradise, CA)

January 2019 – November 2019 \$80MM

Project Manager

In November 2018, the Camp Fire destroyed the town of Paradise and several surrounding communities. By the end of 2019, Anvil cleared 1300 properties, offhauling more than 500,000 tons of fire debris. Responsibilities included daily communication with the GC and Owner's reps; monitoring crew and trucking costs; preparing pay apps; processing purchase orders and subcontracts; reviewing concerns identified by safety managers; and organizing and managing an administrative team responsible for payroll, property allotment

and assessment, 3rd-party invoice review, task force efficiency analysis, and verification of production quantities reported by the Owner's monitoring contractor.

CalRecycle Debris Removal for Carr Fire Shasta County (Redding, CA)

September 2018 – December 2018 \$6MM

Project Manager

The Carr Fire erupted in summer 2018 and destroyed hundreds of homes on the west side of Redding and in surrounding environs. Anvil was an integral part of the disaster response team, removing over 80,000 tons of fire debris by the end of the year. Responsibilities included tracking task force productivity and daily property progress, job cost budgeting, processing trucking agreement and purchase orders, evaluating and pricing unique properties, and coordinating retrofit design of burned bridges,

US Army Corps of Engineers Wildfire Debris Removal Services (Sonoma County, CA)

January 2018 – April 2018 \$8MM

Project Manager

In October 2017, the Tubbs fire destroyed hundreds of homes in the Coffey Park and Fountaingrove neighborhoods of San Jose. Anvil was contracted for fire debris removal, employing up to 25 crews. Responsibilities included reporting daily crew property progress, establishing and maintaining a USA811 matrix for all properties, processing individual site assessments and rights-of-entry and providing them to their respective crews, payroll, processing trucking agreements.

Dan Hickman

Finance Chief

Email: dhickman@anvilbuilders.com



PROJECT MANAGEMENT & ENGINEERING EXPERIENCE

Presidio of San Francisco Quartermaster Reach Culverts and Marsh Restoration

December 2019 – September 2020

Restoration of an historic tidal wetland that had been filled in by the US Army for barracks and a runway by installing two 7' x 25' culverts under Mason Street and mass excavating around and beneath the Hwy101 overpasses. Responsibilities included scheduling, identifying and processing change orders, monitoring and modifying dewatering system, managing vendors and subcontractors.

Salesforce One/Transbay Terminal

July 2018 – March 2019

Replacement of the Bay Area's principle transportation hub with an ultra-modern multi-level structure stretching 1400 feet through the middle of downtown San Francisco and including an elevated park 70 feet above the city streets. Responsibilities included processing extra work orders and providing direction from the CM to Anvil's superintendent.

San Francisco Recreation & Parks

March 2014 – July 2016

Managed the renovation of several municipal parks in San Francisco, including Raymond Kimbell Playground, Gilman Playground, Alamo Square, Ina Coolbrith Park and Golden Gate Heights Park. Responsibilities included complete project management from initial meetings with SF Rec & Parks officials through to the end of construction and then the closeout process.

San Francisco International Airport

February 2014 – August 2018

Managed various projects on San Francisco's International Airport, including utility trenches for the new Terminal 2 Air Traffic Control Tower, utility installations for the Northfield Checkpoint Vehicle Gate Upgrades, and the subgrade installation for the Terminal 3 Tarmac Surface Restoration. Responsibilities included all project management and engineering.



Eric Damron

Operation Superintendent

Email: edamron@anvilbuilders.com



Eric is a safety-focused Operation Superintendent with expertise in disaster response, earthworks, dewatering, and SOE systems. He has successfully delivered several challenging projects for agencies across California.

YEARS OF EXPERIENCE

30+ years

PROFESSIONAL ACCREDITATIONS

OSHA 30-Hour

HAZWOPER 40-Hour

SPECIALIZED EXPERIENCE

Construction Management

Dam Design/Construction

Deep Shoring

Design-Build

Dewatering

Earth Retaining Systems

Embankments

Excavation

Fish Passage

Flood Mitigation

Habitat Restoration

Heavy Civil Earthwork

Remote Projects

Rigging

River Diversion

Supported Open Excavations

Water Resource Projects

RELEVANT EXPERIENCE

Anvil Builders Inc

CalRecycle 2022 Siskiyou Fires: Structural Debris & Hazard Tree Removal Superintendent
Siskiyou County, CA, Nov 2022 – June 2023, \$13MM

In the summer of 2022, three significant wildfires burned in Siskiyou County – the Mill, McKinney and Mountain Fires. Anvil contracted with Cal Recycle to not only remove fire debris from these burn scars but also to remove thousands of hazard trees. Upon completing this six-month project, Anvil's crews off-hauled more than 40,000 tons of fire debris and felled and 8,000 hazard trees.

Mosquito Fire Debris Removal Superintendent

El Dorado County, CA, April 2023 – May 2023, \$2MM

In the summer of 2022, the Mosquito Fire burned for more than 6 weeks in various locations in Placer and El Dorado Counties. Anvil Builders was contracted by the County of El Dorado for that portion of the fire cleanup. Originally, scheduled for a six-month duration, Anvil successfully completed the entire debris removal operation in just two months.

CalRecycle 2021 Fall Fires: Structural Debris & Hazard Tree Removal Superintendent

Various Counties, CA, Jan – Sept 2022, \$14MM

Cal Recycle awarded Anvil Builders with the Fall Fires contract, which included numerous 2021 wildfire burn scars throughout California. One of the project's biggest challenges was the logistics and coordination required to oversee simultaneous work zones in eight California counties from the Oregon border to the LA Basin. Over the course of eight months, Anvil's disaster response team removed 37,000 tons of fired debris and 4,000 hazard trees.

River & Caldor Fires: Structural Debris and Hazard Tree Removal Superintendent

Various Counties, CA, Sept - Oct 2021, \$17MM
Anvil was contracted by ECC for fire debris removal in Nevada, El Dorado and Placer Counties following the River and Caldor wildfires. Originally contracted for \$5MM with a completion date of 3/1/2022, Anvil's role was significantly expanded during the course of the project. Operations did not conclude until September 2022 with a total contract value of \$17MM.

Expanded services included felling, processing, and off hauling 7,000 hazard trees; making road improvements and installing temporary bridges to gain access to remote properties; and performing debris removal and rescrapes on properties left incomplete by other contractors. Work on the project was complicated by heavy snowfall on higher elevation properties which resulted in entire work zones being snowed in for several months.

Rio Linda Pump Station #16 Superintendent

Rio Linda, CA, March – Nov 2020, \$3MM

The Rio Linda/Elverta Community Water District serves the growing communities of Rio Linda, Elverta, and the surrounding areas. The increasing demand on the aging system has necessitated significant updates.

The Rio Linda/Elverta Community Water District has contracted Anvil Builders to construct a new pump station and control building at Well No. 16. The new facility will consist of a new pump, adding 1,500 gallons per minute of water to the system, a new wellhead with 12" steel discharge, and 1,800 LF of 8 to 12" ductile iron distribution piping. In addition, the chemical and controls building allows for rapid on-site treatment of the potable water before introduction into the RLECWD services.

Eric Damron

Operation Superintendent

Email: edamron@anvilbuilders.com

Additional scope includes paving, landscaping, grading, security fencing, and a sound wall. Eric oversees the installation of a new pump station and water main, including site work, chlorine treatment systems, mechanical and electrical systems, performance testing, and facility startup

**2020 CalRecycle Bay Branch Fire Cleanup Operations Superintendent
Various Counties, CA, Nov 2020 - Oct 2021,
\$140MM**

Anvil Builders is providing Structural Debris and Hazard Tree Removal Operations in numerous counties throughout California. The teams are removing debris material from parcels destroyed by fires and removal of Hazard Trees that could fall on public infrastructure, including public Rights-of-Way (ROW) damaged by these same fires.

As Operations Superintendent, Eric managed self-performing and subcontractor forces responsible for debris removal on private property and state park locations. Eric coordinated and supervised up to 20 debris removal crews and 200 trucks daily for this disaster response project.

Additionally, Eric recently oversaw the removal and off-haul of 25,000 hazard trees completed by 10 tree felling crews and eight tree processing crews. In total, Eric has overseen a combined 200,000 personnel hours without a recordable injury.

**West Sacramento Meter & Main Project Superintendent
Sacramento, CA, Sept 2019 - Feb 2020, \$3MM**

This project removed, furnished, installed, and placed water meters, Smartpoint M2 Radio Transceivers (MXUs), digital registers, meter boxes, and lids in West Sacramento. Additional work included abandoning the existing water main, furnishing, and placing the proposed water main, connecting residential water service laterals to water meters, installing fire hydrant assemblies, as well as curb and gutter replacement.

As Superintendent, Eric ensured the underground utility work was completed as outlined in the plans and specifications. He oversaw the removal and replacement of 1,200 water meters and 2,000 LF of 8" water main.

**CalRecycle Debris Removal for Camp Fire Operations Superintendent
Paradise, CA, Feb - Nov 2019, \$328MM**

The Camp Fire burned through 153,336 acres and destroyed more than 18,000 structures, including 95% of the town of Paradise, which is where Anvil Builders performed disaster response and fire cleanup services.

As Operations Superintendent, Eric oversaw the off-haul of more than 500,000 tons of contaminated soil. During the busiest days of the disaster response effort, he managed more than 200 haul trucks and upwards of 600 loads per day.

USACE

**Southport Levee Improvement Project Superintendent
Sacramento, CA, Feb - May 2018, \$35MM**

This multi-benefit flood risk reduction and ecosystem restoration project was constructed as part of the federal West Sacramento Project, a partnership with the U.S. Army Corps of Engineers (USACE), WSAFCA, and the Central Valley Flood Protection Board acting through the Department of Water Resources Division of Flood Management. The project extends 5.6 miles along the west bank of the Sacramento River to the South Cross Levee.

The levee improvements include the construction of levee embankment, cutoff walls, seepage berms, associated clearing, grubbing, striping, utility relocation, demolition, rock slope protection, roadway realignment/relocation, new access ramps and roads, turnouts, cul-de-sacs, and maintenance corridors. The project is also restoring approximately 212 acres of natural habitat, with an additional creation of approximately 114 acres of wetland habitat that did not exist before the project.

Eric consulted with AECOM to provide insight and optimizations for the means and methods of import and construction associated with degrading the existing levee and installing a new levee.



**El Dorado Forebay Dam Retrofit
Superintendent**

El Dorado, CA, Feb 2017 - May 2018, \$65MM

The El Dorado Irrigation District contracted this Forebay Dam Modification Project to bring the nearly century- old facility to current dam safety standards. The primary improvements included a 140,000 CY earthen dam raise, along with new drainage and seepage collection systems.

The overall structure modifications consisted of a precast box culvert inlet canal, demolition and replacement of the existing emergency spillway, and further improvements to the existing penstock and irrigation canal inlet and outlet structures.

Eric served as the Superintendent overseeing the timber harvest to produce on-site borrow material for the new dam embankment fill material. Altogether, he managed the harvest of 77 acres of timber. He also oversaw the more technical tree removal on sites adjacent to active facilities and roadways. Eric worked with team management to plan the execution of the follow-on excavation and foundation preparation, embankment fill production, and earthen dam raise.

**Golden State Warriors Chase Center - Below
Grade**

Superintendent

San Francisco, CA, Oct 2017 - Jan 2018, \$15MM

Chase Center is a world-class arena situated on an 11-acre site in San Francisco's Mission Bay neighborhood. The development also includes two office buildings, 100,000 SF of mixed-use space, a 35,000 SF public plaza, 3.2 acres of public space, and underground parking providing 950 parking spots for office users and site visitors.

As Superintendent, Eric managed the critical dewatering and excavation scopes during the extensive below-grade work to establish this massive arena's foundations and underground structures. Eric's scope was complicated by the challenging soil conditions comprised of wet, marshy earth and layers of rubble from the devastating 1906 San Francisco Earthquake. He ensured the timely and safe construction of grade beams, pile caps, and other foundations.

**Fish Ladder Facilities Within the Alameda Creek
Watershed**

Superintendent

Sunol, CA, April 2016 – Feb 2017, \$29MM

This project restored access to natural spawning grounds for steelhead and chinook salmon that had been blocked from their route for more than 50 years due to dams and flood control structures.

As Superintendent for this \$29M project, Eric managed General Foremen and other pertinent staff involved with this project's earthworks, drilling, shoring, and dewatering scopes. Other components under Eric's purview included traction power, a high voltage substation, an Automatic Train Control system, and the installation of a communication system.



TRAINING. COMPLIANCE. YOUR FUTURE.

certifies that

Eric Damron

has successfully completed

HAZWOPER 2023 Refresher (8-Hour)

In accordance with the requirements of 29 CFR 1910.120(e) and has earned 0.80 IACET CEUs and 8.00 Contact Hours.

This course was developed and presented by ClickSafety.com, Inc.



I confirm that I personally took the course listed above.

1241019596

08/25/2024

8.00 Hours

Serial Number

Completion Date

Course Duration

Student Signature

Jaime Jauregui

Health and Safety Officer



Jaime has over 10 years of experience working on disaster clean up, underground and concrete construction projects

As a Health and Safety Officer, Jaime is responsible for ensuring the safety and health of the employees. Jaime performs safety inspections for all Anvil Projects, monitors employee safety performance, conducts accident/near miss investigations, and manages workman's comp claims.

YEARS OF EXPERIENCE

10+ years

PROFESSIONAL ACCREDITATION

CHST

OSHA 500 & 510

OSHA 10 & 30 Hour

40-hour Lead Awareness
Forklift, Man lift, Scissor Lift
instructor

Hazwoper 40 hour

Confined Space Rescue

RELEVANT EXPERIENCE

Anvil Builders Safety Engineer-

Relays the company safety vision to field staff. Conducts weekly site inspections for all Anvil worksites. Conducts training to employees and management. Provides mentoring to employees regarding safety on projects.

Santa Rosa Fire Clean up (Trucking Logistics Manager)

Responsible for the coordination of all Trucking used for Anvil's portion of the project. Responsible for staging and delivering trucks to 20 sites throughout Sonoma county. Ensuring all trucks are equipped with proper safety supplies.

Precision Engineering (Utility locator)

– Responsible for conducting a site inspection prior to work start up. Contacting stakeholders within the work area and ensure they identify utilities in the work area. Observe and coordinate work to safely perform excavations.

Integrated concrete construction- (Laborer Lead) – Lead all rebar construction on the project. Responsible for all aspects of quality control as it relates to rebar installation. Ensures that milestones and critical dates are met.



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certifies that

Jaime Jauregui

has successfully completed

Hazwoper 2020 Refresher (8-Hour)

In accordance with the requirements of 29 CFR 1910.120(e) and has earned 0.80 IACET CEUs and 8.00 Contact Hours.

This course was developed and presented by ClickSafety.com, Inc.



1241018082

08/22/2024

8.00 Hours

Serial Number

Completion Date

Course Duration



I confirm that I personally took the course listed above.

Student Signature

Required Document #6: Business Entity Questionnaire

Attachment 6 – Business Entity Questionnaire

The following questionnaire summarizes the Contractor's (or the Joint Venture's) experience providing the types of services required in this RFP and or similar applicable environmental cleanup operations. Check one box after each question as it applies.

Proposer must have, at a minimum, qualified contract experience as described in the following:

1. Is the Prime Contractor, including each Member of a Joint Venture, currently registered with the Department of Industrial Relations (Labor Code sections 1725.5 1771.1)?
 YES NO NA
2. Is the Joint Venture currently registered with the Department of Industrial Relations (Labor Code sections 1725.5 1771.1)?
 YES NO NA
3. Are all subcontractors representing any portion of the work in excess of one-half of one percent ($\frac{1}{2}$ of 1%) of the prime contractor's total bid registered with the Department of Industrial Relations?
 YES NO NA
4. Does the proposal package include (as additional bid submittal item) proof that the Bidder (except a newly formed Joint Venture without EMR history) meets the minimum Proposal OSHA Lost Time Injury / Illness incidents, Cal OSHA reportable injury/illness incidence, and worker's compensation insurance experience modification rate (EMR) of 1.0 or less?
 YES NO NA
5. If Proposer is a newly formed Joint Venture without EMR history, does the proposal package include (as additional proposal submittal item) proof that all Joint Venture members meet the minimum Cal OSHA Lost Time Injury / Illness incidents, Cal OSHA reportable injury/illness incidence, and worker's compensation insurance experience modification rate (EMR) of 1.0 or less?
 YES NO NA

Required Document #6: Business Entity Questionnaire

6. Within the past five (5) years, has the Proposer, or any of its officers, owners, partners, supervisors, or managers, been a party in any civil litigation or administrative proceeding alleging violation of any of the following: contract antitrust statutes, racketeering statutes, safety and health regulations, environmental laws, laws banning workplace discrimination, laws governing wages, hours or labor standards, or laws involving misrepresentation, fraud, theft, or any other act of dishonesty?
- YES NO NA
7. Within the past five (5) years, has the Proposer, or any of its officers, owners, partners, supervisors, or managers, been debarred, suspended, disqualified, denied a classification rating or pre-qualification, or otherwise been declared not responsible to or prevented from bidding or performing work on any public works contract or subcontract in the last five years?
- YES NO NA
8. Within the past five (5) years, has the Proposer been assessed and paid liquidated damages after completion of a project under a construction contract with either a public or private owner?
- YES NO NA
9. Within the past five (5) years, has any surety company made any payments on the Proposer behalf as a result of default to satisfy any claims made against a performance or payment bond issued on your firm's behalf in connection with a Debris Removal or Hazardous Tree Removal project, either public or private?
- YES NO NA
10. Within the past five (5) years, has the California EPA or any Air Quality Management District or the State Water Resources Control Board or any Regional Water Quality Control Board cited and assessed penalties against either your firm or the owner of a project on which the Proposer was the contractor?
- YES NO NA
11. If "yes" to any of the questions #6-10, has the bidder provided additional page(s) containing explanations, details, and supporting documents (if applicable)?
- YES NO NA

Required Document #7: Customer Reference Forms**Attachment 7 – Customer Reference Forms****INSTRUCTIONS**

1. Proposers are instructed to complete Part 1 of the Customer Reference Form and certify that Proposer Firm has completed the work experience described. The customer reference email address must match and indicate the organizational entity's name. (e.g., If the organizational entity is the California Department of Motor Vehicles, the reference email must include @dmv.ca.gov, not @gmail.com). In the event the individual used for the customer reference has left the employment of the organizational entity at the time of validation, a person in a position to verify the entity's employees may verify the individual's past employment with that entity.
2. Customer Reference shall complete Part 2 of the Customer Reference Form.
3. Bidder must provide a minimum of three (3) qualifying experiences and references as described in the Instructions to Proposers.

VALIDATION

1. Siskiyou County will validate customer references by any means necessary or appropriate, including email, voice, or electronic conferences. Bidders are responsible for maintaining contact with their referencing customers to ensure their prompt responses to Siskiyou County's validation inquiries.
2. If a reference or project experience is unable to be verified, it may be disregarded. Because of the extremely short period for proposal evaluation, Siskiyou County reserves the right not to disqualify a proposal if some references cannot be verified in the time scheduled. It is to the Bidder's benefit to inform its references that they may be contacted by Siskiyou County regarding this RFP during the anticipated review period and their quick response would be helpful to the Bidder's cause.

(Continued on Next Page)

Required Document #7: Customer Reference Form #1

CUSTOMER REFERENCE FORM #1

PROPOSER'S COMPANY NAME: Anvil Builders Inc

PART 1: PROPOSER TO COMPLETE PART 1.

Company Name	<u>CalRecycle Department of Resources Recycling and Recovery (CalRecycle)</u>
Location	<u>Fire Debris Removal & Hazardous Tree Removal Services Bay Branch Counties of Monterey, San Mateo, Santa Clara, Santa Cruz, and Stanislaus</u>
Contact Person	<u>Heather Geldart</u>
Contract Amount	<u>\$239,000,000</u>
Date of Completion	<u>October 2021</u>
Telephone	<u>(916)205-9032</u>
Email	<u>heather.geldart@calrecycle.ca.gov</u>

1. What type of project (or similar) was performed by Proposer?

- Hazard Tree Removal, Post-Disaster Hazard Tree Removal, or Environmental Remediation/Clean-Up as a Prime Contractor.
- Hazard Tree Removal, Post-Disaster Hazard Tree Removal, or Environmental Remediation/Clean-Up as a Subcontractor.
- Removal and disposal of dead or dying trees, fire damaged trees, or hazard trees for either a public agency within public rights of way (ROW) or a utility company as a Prime Contractor.
- Removal and disposal of dead or dying trees, fire damaged trees, or hazard trees for either a public agency within public rights of way (ROW) or a utility company as a Subcontractor.

2. How did the work performed meet the category indicated above? Please describe:

Anvil Builders was contracted by Cal Recycle for post-disaster structural debris removal and hazard tree removal in the counties of Monterey, San Mateo, Santa Clara, Santa Cruz, and Stanislaus in response to the CZU and SCU Lightning Complex Fires of Fall 2020.
Big Basin Redwoods State Park and other parks/camps were also included.

3. Start Date: 12/2020

Required Document #7: Customer Reference Form #1

4. Length of Services:

- 1-2 months 3-4 months 5-6 months
 More than 6 months

PART 2: CUSTOMER COMPLETES PART 2.

Customers provide their references via responses to the below questions. Siskiyou County will contact references to verify information provided in Part 1 and Part 2.

1. Was the Proposer Company (named above) the Prime Contractor (named on Contract) or a Subcontractor (named in the Contract) that provided these services?

Prime Contractor Subcontractor Member of a Prime Contractor JV

2. Was the Proposer's team/personnel able to lead, coordinate, and perform hazard tree removal operations with consistent maintenance and production of accurate financials, documentation, and reports?

Check one box: Yes No

3. Did Proposer's initial mobilization actions meet the needs of the project?

Check one box: Yes No

4. Was Proposer's quality of work and willingness to ensure the successful completion of the project satisfactory?

Check one box: Yes No

5. Was Proposer's ability to cooperate and communicate during the term of the project satisfactory?

Check one box: Yes No

6. Was Proposer's flexibility to address and successfully meet new and/or unexpected issues or expanded operational demands satisfactory?

Check one box: Yes No

Required Document #7: Customer Reference Form #3

CUSTOMER REFERENCE FORM #2PROPOSER'S COMPANY NAME: Anvil Builders Inc**PART 1: PROPOSER TO COMPLETE PART 1.**

Company Name	<u>Environmental Chemical Corporation (ECC)</u>
Location	<u>Placer, Nevada, El Dorado County</u>
Contact Person	<u>Ray Velazquez</u>
Contract Amount	<u>Ray Velazquez / Matt Long</u>
Date of Completion	<u>09/14/2022</u>
Telephone	<u>(774)836-6593</u>
Email	<u>rvelazquez@ecc.net / MLong@ecc.net</u>

9. What type of project (or similar) was performed by Proposer?

- Hazard Tree Removal, Post-Disaster Hazard Tree Removal, or Environmental Remediation/Clean-Up as a Prime Contractor.
- Hazard Tree Removal, Post-Disaster Hazard Tree Removal, or Environmental Remediation/Clean-Up as a Subcontractor.
- Removal and disposal of dead or dying trees, fire damaged trees, or hazard trees for either a public agency within public rights of way (ROW) or a utility company as a Prime Contractor.
- Removal and disposal of dead or dying trees, fire damaged trees, or hazard trees for either a public agency within public rights of way (ROW) or a utility company as a Subcontractor.

10. How did the work performed meet the category indicated above? Please describe:

Anvil was a subcontractor to ECC for the structural debris removal for the counties listed above for 313 APNs. Anvil also self-performed the hazard tree removal of over 7,000 trees in the counties listed above. This contract was for CalRecycle and ECC brought Anvil on board as a subcontractor. This project was known as the Caldor Fire.

11. Start Date: 10/30/2021

Required Document #7: Customer Reference Form #3**12. Length of Services:**

- 1-2 months 3-4 months 5-6 months
 More than 6 months

PART 2: CUSTOMER COMPLETES PART 2.

Customers provide their references via responses to the below questions. Siskiyou County will contact references to verify information provided in Part 1 and Part 2.

17. Was the Proposer Company (named above) the Prime Contractor (named on Contract) or a Subcontractor (named in the Contract) that provided these services?

- Prime Contractor Subcontractor Member of a Prime Contractor JV

18. Was the Proposer's team/personnel able to lead, coordinate, and perform hazard tree removal operations with consistent maintenance and production of accurate financials, documentation, and reports?

- Check one box: Yes No

19. Did Proposer's initial mobilization actions meet the needs of the project?

- Check one box: Yes No

20. Was Proposer's quality of work and willingness to ensure the successful completion of the project satisfactory?

- Check one box: Yes No

21. Was Proposer's ability to cooperate and communicate during the term of the project satisfactory?

- Check one box: Yes No

22. Was Proposer's flexibility to address and successfully meet new and/or unexpected issues or expanded operational demands satisfactory?

- Check one box: Yes No

Required Document #7: Customer Reference Form #3

CUSTOMER REFERENCE FORM #3

PROPOSER'S COMPANY NAME: Anvil Builders Inc**PART 1: PROPOSER TO COMPLETE PART 1.**

Company Name	<u>CalRecycle</u>
Location	<u>Northern Division - Mendocino, Shasta, and Del Norte Counties</u>
Contact Person	<u>Stephen Eto</u>
Contract Amount	<u>\$13,866,150</u>
Date of Completion	<u>9/13/2022</u>
Telephone	<u>(916)764-4251</u>
Email	<u>Stephen.eto@calrecycle.ca.gov</u>

9. What type of project (or similar) was performed by Proposer?

- Hazard Tree Removal, Post-Disaster Hazard Tree Removal, or Environmental Remediation/Clean-Up as a Prime Contractor.
- Hazard Tree Removal, Post-Disaster Hazard Tree Removal, or Environmental Remediation/Clean-Up as a Subcontractor.
- Removal and disposal of dead or dying trees, fire damaged trees, or hazard trees for either a public agency within public rights of way (ROW) or a utility company as a Prime Contractor.
- Removal and disposal of dead or dying trees, fire damaged trees, or hazard trees for either a public agency within public rights of way (ROW) or a utility company as a Subcontractor.

10. How did the work performed meet the category indicated above? Please describe:

Anvil self-performed as a Prime Contractor the structural debris removal for the counties listed above totaling over 150 APNs and 37,000 tons of material. Anvil also self-performed the hazard tree removal of over 4,000 trees in the counties listed above. This contract was for CalRecycle and was known as the "2021 Fall Fires" project.

11. Start Date: 12/13/2021

Required Document #7: Customer Reference Form #3

12. Length of Services:

- 1-2 months 3-4 months 5-6 months
 More than 6 months

PART 2: CUSTOMER COMPLETES PART 2.

Customers provide their references via responses to the below questions. Siskiyou County will contact references to verify information provided in Part 1 and Part 2.

17. Was the Proposer Company (named above) the Prime Contractor (named on Contract) or a Subcontractor (named in the Contract) that provided these services?

- Prime Contractor Subcontractor Member of a Prime Contractor JV

18. Was the Proposer's team/personnel able to lead, coordinate, and perform hazard tree removal operations with consistent maintenance and production of accurate financials, documentation, and reports?

- Check one box: Yes No

19. Did Proposer's initial mobilization actions meet the needs of the project?

- Check one box: Yes No

20. Was Proposer's quality of work and willingness to ensure the successful completion of the project satisfactory?

- Check one box: Yes No

21. Was Proposer's ability to cooperate and communicate during the term of the project satisfactory?

- Check one box: Yes No

22. Was Proposer's flexibility to address and successfully meet new and/or unexpected issues or expanded operational demands satisfactory?

- Check one box: Yes No

Required Document #8: Darfur Contracting Act Certification**Attachment 8 – Darfur Contracting Act Certification****Darfur Contracting Act**

Bidder must complete, as instructed, and submit the Darfur Contracting Act Certification included by reference and available for download located at:

http://www.documents.dgs.ca.gov/dgs/FMC/GS/PD/PD_1.pdf

PCC section 10475 through 10481 apply to any company that currently or within the previous three (3) years has had business activities or other operations outside of the United States. For such a company to bid on or submit a proposal for a State of California Agreement, the company must certify that it is either: a) not a scrutinized company or b) a scrutinized company that has been granted permission by the DGS to submit a proposal.

A scrutinized company is a company doing business in Sudan, as defined in PCC section 10476. Scrutinized companies are ineligible to, and cannot, bid on or submit a proposal for a Agreement with a State agency for goods or services (PCC section 10477(a)) unless written permission from the Director of DGS to bid on this procurement has been granted (PCC section 10477(b)).

DARFUR CONTRACTING ACT CERTIFICATION

DGS PD 1 (Rev. 12/19)

N/A

Public Contract Code Sections 10475 -10481 applies to any company that currently or within the previous three years has had business activities or other operations outside of the United States. For such a company to bid on or submit a proposal for a State of California contract, the company must certify that it is either a) not a scrutinized company; or b) a scrutinized company that has been granted permission by the Department of General Services to submit a proposal.

If your company has not, within the previous three years, had any business activities or other operations outside of the United States, you do **not** need to complete this form.

OPTION #1 - CERTIFICATION

If your company, within the previous three years, has had business activities or other operations outside of the United States, in order to be eligible to submit a bid or proposal, please insert your company name and Federal ID Number and complete the certification below.

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that a) the prospective proposer/bidder named below is **not** a scrutinized company per Public Contract Code 10476; and b) I am duly authorized to legally bind the prospective proposer/bidder named below. This certification is made under the laws of the State of California.

<i>Company/Vendor Name (Printed)</i>	<i>Federal ID Number</i>
<i>By (Authorized Signature)</i>	<i>Date</i>
<i>Printed Name and Title of Person Signing</i>	

OPTION #2 - WRITTEN PERMISSION FROM DGS

Pursuant to Public Contract Code Section 10477(b), the Director of the Department of General Services may permit a scrutinized company, on a case-by-case basis, to bid on or submit a proposal for a contract with a state agency for goods or services, if it is in the best interests of the state. If you are a scrutinized company that has obtained written permission from the DGS to submit a bid or proposal, complete the information below.

We are a scrutinized company as defined in Public Contract Code section 10476, but we have received written permission from the Department of General Services to submit a bid or proposal pursuant to Public Contract Code section 10477(b). A copy of the written permission from DGS is included with our bid or proposal.

<i>Company/Vendor Name (Printed)</i>	<i>Federal ID Number</i>
<i>By (Authorized Signature)</i>	<i>Date</i>
<i>Printed Name and Title of Person Signing</i>	

Required Document #9: California Civil Rights Law Attachment**Attachment 9 – California Civil Rights Laws Attachment****California Civil Rights Laws Attachment**

Bidder must complete and submit the California Civil Rights Laws Attachment included by reference and available for download at:

<https://www.dgs.ca.gov/-/media/Divisions/OLS/Forms/CALIFORNIA-CIVIL-RIGHTS-LAWS-ATTACHMENT.ashx>

Pursuant to PCC section 2010, any Proposer entering into or renewing a Agreement over one hundred thousand dollars (\$100,000) on or after January 1, 2017, must certify to all the following:

1. That it is in compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code).
2. That it is in compliance with the California Fair Employment and Housing Act Chapter 7 (commencing with section 12960) of Part 2.8 of Division 3 of Title 2 of the Government Code).

Failure to submit this completed form with the Proposal will result in the proposal being considered non-responsive.

STATE OF CALIFORNIA
CALIFORNIA CIVIL RIGHTS LAWS ATTACHMENT
 DGS OLS 04 (Rev. 01/17)


DEPARTMENT OF GENERAL SERVICES
 OFFICE OF LEGAL SERVICES

Pursuant to Public Contract Code section 2010, a person that submits a bid or proposal to, or otherwise proposes to enter into or renew a contract with, a state agency with respect to any contract in the amount of \$100,000 or above shall certify, under penalty of perjury, at the time the bid or proposal is submitted or the contract is renewed, all of the following:

1. **CALIFORNIA CIVIL RIGHTS LAWS:** For contracts executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and
2. **EMPLOYER DISCRIMINATORY POLICIES:** For contracts executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Proposer/Bidder Firm Name (Printed)	Federal ID Number
Anvil Builders Inc	27-3264836
By (Authorized Signature)	
	
Printed Name and Title of Person Signing	
Alan Guy, President	
Executed in the County of	Executed in the State of
Alameda	California
Date Executed	
August 26, 2024	

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Required Document #10: Iran Contracting Act Verification Form

Attachment 10 – Iran Contracting Act Verification Form

Iran Contracting Act Verification Form

Proposers must complete and submit the Iran contracting Act Verification Form included by reference and available for download at:

http://www.documents.dgs.ca.gov/dgs/FMC/GS/PD/PD_3.pdf

Failure to submit this completed form with the Proposal will result in the proposal being considered non-responsive.

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(Public Contract Code sections 2202-2208)


Prior to bidding on, submitting a proposal or executing a contract or renewal for a State of California contract for goods or services of \$1,000,000 or more, a vendor must either: a) certify it is **not** on the current list of persons engaged in investment activities in Iran created by the California Department of General Services ("DGS") pursuant to Public Contract Code section 2203(b) and is not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that other person will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS; or b) demonstrate it has been exempted from the certification requirement for that solicitation or contract pursuant to Public Contract Code section 2203(c) or (d). The DGS list of entities prohibited from contracting with public entities in California per the Iranian Contracting Act, 2010, can be found at:

[Department of General Services Procurement Division Iran Contracting Act List](http://www.documents.dgs.ca.gov/PD/poliproc/Iran%20Contracting%20Act%20List.pdf)
(<http://www.documents.dgs.ca.gov/PD/poliproc/Iran%20Contracting%20Act%20List.pdf>)

To comply with this requirement, please insert your vendor or financial institution name and Federal ID Number (if available) and complete **one** of the options below. Please note: California law establishes penalties for providing false certifications, including civil penalties equal to the greater of \$250,000 or twice the amount of the contract for which the false certification was made; contract termination; and three-year ineligibility to bid on contracts. (Public Contract Code section 2205.)

OPTION #1 - CERTIFICATION

I, the official named below, certify I am duly authorized to execute this certification on behalf of the vendor/financial institution identified below, and the vendor/financial institution identified below is **not** on the current list of persons engaged in investment activities in Iran created by DGS and is not a financial institution extending twenty million dollars (\$20,000,000) or more in credit to another person/vendor, for 45 days or more, if that other person/vendor will use the credit to provide goods or services in the energy sector in Iran and is identified on the current list of persons engaged in investment activities in Iran created by DGS.

<i>Vendor Name/Financial Institution (Printed)</i>	<i>Federal ID Number (or n/a)</i>
Anvil Builders Inc	27-3264836
<i>By (Authorized Signature)</i>	<i>Date</i>
	08/26/2024
<i>Printed Name and Title of Person Signing</i>	
Alan Guy, President	

OPTION #2 – EXEMPTION

Pursuant to Public Contract Code sections 2203(c) and (d), a public entity may permit a vendor/financial institution engaged in investment activities in Iran, on a case-by-case basis, to be eligible for, or to bid on, submit a proposal for, or enters into or renews, a contract for goods and services.

If you have obtained an exemption from the certification requirement under the Iran Contracting Act, please fill out the information below, and attach documentation demonstrating the exemption approval.

<i>Vendor Name/Financial Institution (Printed)</i>	<i>Federal ID Number (or n/a)</i>
<i>By (Authorized Signature)</i>	<i>Date</i>
<i>Printed Name and Title of Person Signing</i>	

Required Document #11: Bidders Bond**Attachment 11 – Bidders Bond**

Along with Attachment 1 - Cost Proposal Schedule, the Proposer must submit a Bidder's Bond, which shall be executed by an admitted surety insurer authorized to issue surety bonds in the State of California. Bonds shall be made payable to the County Agreement Manager of Siskiyou County. The security shall be in an amount equal to at least 10 percent (10%) of the bid amount.

These two documents must be submitted in a separate sealed envelope, apart from the rest of the Proposal Package.

- Attachment 1 – Cost Proposal Schedule
- Attachment 11 – Bidders Bond

The separate sealed envelope should be marked “COST PROPOSAL – DO NOT OPEN.”

Please see Cost Proposal Envelope for Attachment 1 and Attachment 11

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Required Document #12: Notarized Bondability Statement

Attachment 12 – Notarized Bondability Statement

Attach a notarized statement from the bonding company or companies your organization proposes to use, stating that the surety shall unconditionally guarantee the Contractor’s performance in all respects of the terms, conditions, and provisions of this RFP and the resulting Agreement for one hundred percent (100%) of the total maximum Agreement amount. The notarized statement shall guarantee that the surety will execute the Faithful Performance Bond requirement as stated in each applicable Work Order on or before the Work Order is signed and returned to Siskiyou County’s Agreement Manager. This statement must guarantee the Contractor’s compliance with the terms of the Agreement and Work Order.

This statement must be properly notarized and submitted as part of the Qualifications to meet the submittal requirements of this RFP.

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San Francisco Branch
555 Mission Street, Suite 200 San Francisco CA 94105

August 22, 2024

Siskiyou County
Community Development Department
806 South Main Street
Yreka, CA 96097

Re: Anvil Builders Inc. – Head Fire Hazard Tree Removal Servies, RFP# 24-02 - CDD

To Whom It May Concern:

We are providing this information at the request of Anvil Builders Inc. for their Proposal. Western Surety Company is an admitted surety (approved by the California Department of Insurance) and authorized to issue surety bonds in the State of California. Western Surety Company is rated "A XIV" by A.M. Best and is listed in the U.S. Department of the Treasury's Listing of Approved Sureties. Since 2011 Anvil Builders Inc.'s agent of record is Woodruff-Sawyer & Co., 50 California St., 12th Floor, San Francisco, CA 94111, (415) 391-2141.

We continue to be confident in Anvil Builders Inc. ability to perform and we recommend them for your favorable consideration. Anvil Builders Inc. has a \$100,000,000 single project, \$450,000,000 aggregate work program and has sufficient bonding capacity for the above referenced project.

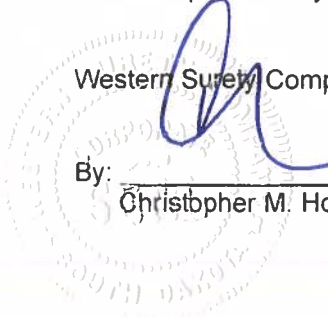
This letter is not to be construed as an agreement to provide surety bonds for any particular project, but it is offered as an indication of our past experience and confidence in this firm. Any specific request for bonds is a matter between Anvil Builders Inc. and ourselves and we assume no liability to third parties if for any reason we do not execute said bond(s).

If we can provide any further assistance, please do not hesitate to call upon us.

Western Surety Company

By: 

Christopher M. Howell, Attorney-in-Fact





CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of San Francisco)

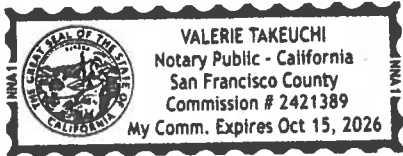
On 8/22/2024 before me, Valerie Takeuchi, Notary Public,
Date Here Insert Name and Title of the Officer

personally appeared Christopher M. Howell
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature [Handwritten Signature]
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: Christopher M. Howell

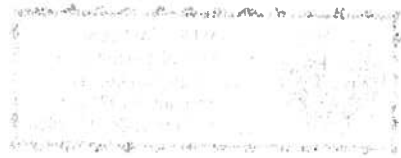
- Corporate Officer — Title(s): _____
- Partner — Limited General
- Individual Attorney in Fact
- Trustee Guardian or Conservator
- Other: _____

Signer Is Representing: _____

~~Signer's Name: _____~~

- ~~Corporate Officer — Title(s): _____~~
- ~~Partner — Limited General~~
- ~~Individual Attorney in Fact~~
- ~~Trustee Guardian or Conservator~~
- ~~Other: _____~~

~~Signer Is Representing: _____~~



Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Charles R Shoemaker, Kathleen Earle, Kelly Holtemann, Mark M Munekawa, Nerissa S Bartolome, Joan DeLuca, Yvonne Roncagliolo, Thomas E Hughes, Patrick R Diebel, Karen Rhodes, Valerie Takeuchi, Erica Li, Christina Parsons, Zachary V Overbay, Andrew S Holloway, Rossio Polio, Lucy M Dunham, Christopher M Howell, Individually

of San Francisco, CA, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the Authorizing By-Laws and Resolutions printed at the bottom of this page, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 16th day of August, 2024.



WESTERN SURETY COMPANY

Larry Kasten

Larry Kasten, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 16th day of August, 2024, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



M. Bent

M. Bent, Notary Public

CERTIFICATE

I, Paula Kolsrud, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed below this certificate are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 22nd day of August, 2024.



WESTERN SURETY COMPANY

Paula Kolsrud

Paula Kolsrud, Assistant Secretary

Authorizing By-Laws and Resolutions

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

“RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company.”

Go to www.cnasurety.com > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.



Required Document #13: Experience Modification Rate (EMR) Documentation**Attachment 13 – Experience Modification Rate (EMR) Documentation**

The Bidder must provide their Cal/OSHA lost time injury/illness incidence, Cal/OSHA recordable injury/illness incidence, and their Workers Compensation Insurance Experience Modification Rate (EMR). Bidder must meet the average EMR requirement of 1.0 or less. If a bidder is eligible for a Workers Compensation Insurance Rating Bureau of California (WCIRB) rating, the bidder shall provide a copy of bidder's worker's compensation insurance carrier's letter indicating it's WCIRB determined EMR rating for the last three premium years, plus a 3-year EMR average. If a bidder is not eligible for a WCIRB EMR rating, the bidder shall provide evidence of non-eligibility and proof that a unitary rating of 1.0 rating is applicable. If potential bidder has a National Council on Compensation Insurance (NCCI) EMR rating, bidder shall submit NCCI EMR rating if bidder is not eligible for a WCIRB EMR rating. If Siskiyou County discovers after Agreement award that bidder failed to disclose WCIRB EMR rating, Siskiyou County reserves the right to terminate the Agreement for cause, with appropriate enforcement remedies at the Contractor's expense.

If the Joint Venture was recently formed and has not had an EMR, the Joint Venture shall provide any EMR data available. If none is available, the Joint Venture should indicate that no EMR data is available in bid submission documents. However, all members of the Joint Venture must still meet the EMR requirement of 1.0 or less, as stated in the paragraph above.

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OSHA's Form 300 (Rev. 04/2004) Log of Work-Related Injuries and Illnesses

Note: You can type input into this form and save it.
Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader. In addition, the forms are programmed to auto-calculate as appropriate.

Attention: This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

Year 20 23
U.S. Department of Labor
Occupational Safety and Health Administration

Case Record
Information about every work-related death and about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid, significant work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional, or related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR Part 1904.8 through 1904.12.

Reminders
• Complete an Injury and Illness Incident Report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.
• Feel free to use two lines for a single case if you need to.
• Complete the 5 steps for each case.

Establishment name: Anvil Builders
City: Emeryville State: CA
Form approved OMB no. 1218-0176

Step 1. Identify the person

Step 2. Describe the case

Step 3. Classify the case

Step 4

Step 5

(A) Case no.	(B) Employee's name	(C) Job title (e.g., Welder)	(D) Date of injury or onset of illness (e.g., 2/10)	(E) Where the event occurred (e.g., Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g., Second degree burns on right forearm from acetylene torch)	Death (G)	Days away from work or restriction (H)	Job transfer or restriction (I)	Other recordable cases (J)	Away from work (K)	On job transfer or restriction (L)	(M) Injury (1)	Illness (2-6)
1	[Redacted]	Laborer	1 / 5	160 Alameda rd, Mare Bay, CA 93442	Knee Strain	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	0 days	0 days	<input checked="" type="radio"/>	<input type="radio"/>
2	[Redacted]	Laborer	3 / 7	675 Nelson Bldg Ln, San Francisco, CA 94118	Elbow Strain	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	229 days	0 days	<input checked="" type="radio"/>	<input type="radio"/>
3	[Redacted]	Laborer	10 / 27	700 H Street Sacramento, CA 95814	Finger Amputation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	40 days	0 days	<input checked="" type="radio"/>	<input type="radio"/>
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SHA's Form 300A (Rev. 04/2004)

Summary of Work-Related Injuries and Illnesses

Establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary. When writing the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Note: You can type input into this form and save it. Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader.

Year 20 23

U.S. Department of Labor
Occupational Safety and Health Administration
Form approved OMB no. 1218-0178

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
(G) 0	(H) 2	(I) 0	(J) 1

Number of Days

Total number of days away from work **269**

Total number of days of job transfer or restriction **0**

(K) _____ (L) _____

Injury and Illness Types

Total number of ... (M)	(1) Injuries	(2) Skin disorders	(3) Respiratory conditions	(4) Poisonings	(5) Hearing loss	(6) All other illnesses
	3	0	0	0	0	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 38 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspect of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment Information

Your establishment name **Arvil Builders**

Street **1550 Park Ave**

City **Emeryville** State **CA** Zip **94608**

Industry description (e.g. *Manufacture of motor truck trailers*)
Construction

North American Industrial Classification (NAICS), if known (e.g. 336212)
237110

Employment Information (If you don't have these figures, see the Worksheet on the next page to estimate.)

Annual average number of employees **250**

Total hours worked by all employees last year **526,869.00**

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Company executive **Alonwy, President**

Title **President**

Phone **415-285-5000** Date **1/03/2024**

Reset

OSHA's Form 300 (Rev. 04/2004)

Log of Work-Related Injuries and Illnesses

Note: You can type input into this form and save it.
 Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader. In addition, the forms are programmed to auto-calculate as appropriate.

Attention: This form contains information relating to employee health and must be used in a manner that protects the confidentiality of employees to the extent possible while the information is being used for occupational safety and health purposes.

Year 20 22
 U.S. Department of Labor
 Occupational Safety and Health Administration

Base Record:
 Information about every work-related death and about every work-related injury or illness that involves loss of consciousness, restricted work activity or job transfer, days away from work, or medical treatment beyond first aid, medication work-related injuries and illnesses that are diagnosed by a physician or licensed health care professional, work-related injuries and illnesses that meet any of the specific recording criteria listed in 29 CFR Part 1904.8 through 1904.12.

Reminders:
 • Complete an Injury and Illness Incident Report (OSHA Form 301) or equivalent form for each injury or illness recorded on this form. If you're not sure whether a case is recordable, call your local OSHA office for help.
 • Feel free to use two lines for a single case if you need to.
 • Complete the 5 steps for each case.

Establishment name: Anvil Builders
 City: Emeryville
 State: CA
 Form approved OMB no. 1218-0176

Step 1. Identify the person **Step 2. Describe the case** **Step 3. Classify the case** **Step 4.** **Step 5.**

(A) Case no.	(B) Employee's name	(C) Job title (e.g., Welder)	(D) Date of injury or onset of illness (e.g., 2/10)	(E) Where the event occurred (e.g., Loading dock north end)	(F) Describe injury or illness, parts of body affected, and object/substance that directly injured or made person ill (e.g., Second degree burns on right forearm from acetylene torch)	(G) Death	(H) Days away from work	(I) Job transfer or restriction	(J) Other recordable cases	(K) Days away from work	(L) On job transfer or restriction	(M) Injury	(N) Illness
1	Case #1	Laborer	2 / 15	1550 Park Ave Emeryville Ca	Employee slipped while descending ladder. Employee sustained injury head when falling	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____ days	_____ days	<input checked="" type="radio"/>	<input type="radio"/>
2	Case #2	Operator	6 / 22	Sierra Way, Tulare Ca	Employee drove water truck off shoulder of road and ended the truck while near company. Minor injury	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____ days	_____ days	<input type="radio"/>	<input type="radio"/>
3	Case #3	Laborer	8 / 12	Quinnara Rollman St. Morro Bay	Employee was struck by truck while working in excavation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	141 days	_____ days	<input type="radio"/>	<input type="radio"/>
4	Case #4	Laborer	8 / 16	727 Nelson Rising Ln	Employee was falling debris from dump bed and struck head. Shoulder had two lacerations and bruise	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____ days	17 days	<input checked="" type="radio"/>	<input type="radio"/>
Reset						<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____ days	_____ days	<input type="radio"/>	<input type="radio"/>
Reset						<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____ days	_____ days	<input type="radio"/>	<input type="radio"/>
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Reset						<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____ days	_____ days	<input type="radio"/>	<input type="radio"/>
Reset						<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____ days	_____ days	<input type="radio"/>	<input type="radio"/>
Reset						<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	_____ days	_____ days	<input type="radio"/>	<input type="radio"/>

Add a Form Page

Page totals: 0 1 1 2 141 17 4

Injury: (1) Skin disorder (2) Respiratory condition (3) Poisoning (4) Hearing loss (5) All other illnesses (6)

Public reporting burden for this collection of information is estimated to average 14 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

OSHA's Form 300A (Rev. 04/2004)

Summary of Work-Related Injuries and Illnesses

establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Member to review the Log to verify that the entries are complete and accurate before completing this summary. Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Note: You can type input into this form and save it.
Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader.

Form approved OMB no. 1218-0176

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
(G) 0	(H) 1	(I) 1	(J) 2

Number of Days

Total number of days away from work: 141
Total number of days of job transfer or restriction: 17

Injury and Illness Types

Total number of . . .	(1) Injuries	(2) Skin disorders	(3) Respiratory conditions	(4) Poisonings	(5) Hearing loss	(6) All other illnesses
(M)	4	0	0	0	0	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 38 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment Information

Your establishment name: Anvil Builders

Street: 1550 Park Ave

City: Emeryville State: CA Zip: 94608

Industry description (e.g., Manufacture of motor truck trailers): Construction

North American Industrial Classification (NAICS), if known (e.g., 336212): 237110

Employment information (If you don't have these figures, see the Worksheet on the next page to estimate.)

Annual average number of employees: 250

Total hours worked by all employees last year: 526,869.21

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Tony Burnham

Safety Director

Company executive

Title

Phone: 415-285-5000

Date: 1/10/2023

Reset

Summary of Work-Related Injuries and Illnesses

Note: You can type input into this form and save it. Because the forms in this record keeping package are "fillable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader.

Form approved OSHA 12-8-01/76

establishment's covered by Part 1926, must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. However, to review this Log to verify that the entries are complete and accurate before completing this summary, bring the Log court the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log if you had no cases, write "0". Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1924.5a, in OSHA's recordkeeping rule, for further details on the access provisions for the forms.

Number of Cases

Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
(g) 0	(h) 0	(i) 3
(j) 0	(k) 57	(l) 1

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
(m) 0	(n) 57

Injury and Illness Types

Total number of cases	Total number of days
(1) Injuries 4	(2) Poisonings 0
(3) Skin disorders 0	(4) Hearing loss 0
(5) Respiratory conditions 0	(6) All other illnesses 0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

While preparing Standard Form 300, the collector of information should review the instructions, read any general or specific information, and complete and review the collection of information. Persons are not to violate, copy, or otherwise collect or disseminate information unless it is clearly and expressly stated on the form. Any person who violates any other aspects of this data collection, contact US Department of Labor, OSHA, Office of Statistical Analysis, Room 4204, MC Constitution Avenue, NW Washington, DC 20310 for related the occupational forms of the office.

Establishment Information

How established name: **Avril Builders**

Street: **1475 Dorner Ave**

City: **San Francisco** State: **CA** ZIP: **94124**

Industry description (e.g., Manufacturer of metal tank trailers): **Construction**

North American Industrial Classification (NAICS): If known (e.g., 332110): **237110**

Employment Information (If you don't have these figures, see the instructions on the next page to estimate.)

Annual average number of employees: **330**

Total hours worked by all employees last year: **642,187.00**

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate and complete.

Tony Burnham
Safety Director
Company executive
Phone: **415-314-7340** Date: **1/3/2022**

Reset





August 21, 2024

Anvil Builders
1550 Park Avenue
Emeryville, CA 94608

Re: Anvil Builders, Inc.
Experience Modification Rate (EMR)

To Whom It May Concern:

This letter will serve to confirm Twin City Fire Ins. Co. (Hartford) has written continuous workers compensation coverage for Anvil Builders, Inc. from January 1, 2019 to 2024.

The California Experience Modification Rate (EMR) as promulgated by the Workers' Compensation Insurance Rating Bureau (WCIRB) is summarized below:

Policy Year	EMR
2024-2025	72%
2023-2024	70%
2022-2023	91%
2021-2022	84%
2020-2021	87%

If any further information is needed, please do not hesitate to reach out.

Sincerely,

Bret Lawrence

Bret Lawrence
Senior Vice President, Construction

Insurance Services
Risk Management
Employee Benefits

Woodruff-Sawyer & Co.
844.972.6326

50 California Street, Floor 12
San Francisco, CA 94111

CA License 0329598
AN ASSUREX GLOBAL & IBN PARTNER

woodrufflawyer.com

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Required Document #14: IIPP and/or Health and Safety Plan (HSP)**Attachment 14 – IIPP and/or Health and Safety Plan (HSP)**

Bidders must submit current company Illness and Injury Prevention Program (IIPP) that meets the requirements of 29 C.F.R. section 1910.120(b) and 8 CCR section 5192(b) or a sample of a recently prepared Health and Safety Plan (HSP) representative of the types of operations envisioned by this RFP.

The HSP should include employees anticipated to be utilized under the Agreement. Bidders' attention is directed to the requirement that each Subcontractor involved in the Agreement shall also have a current company IIPP or recently prepared HSP, as described above. Subcontractor IIPPs are not a required bid submittal.

APPENDIX B – IIPP



IIPP

INJURY AND ILLNESS PREVENTION PROGRAM

January 2024

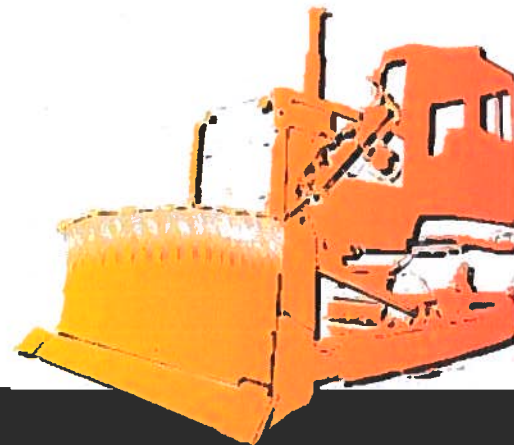


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HEALTH AND SAFETY STATEMENT

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2.0-RESPONSIBILITIES

3.0-COMPLIANCE

4.0-COMMUNICATION

5.0-HAZARD ASSESSMENT

6.0-INCIDENT REPORTING AND INVESTIGATIONS

7.0-CORRECTIVE ACTIONS

8.0-TRAINING

9.0-RECORDKEEPING



SAFETY POLICY STATEMENT

Anvil Builders Inc. considers the prevention of accidents an integral part of its operations. We are vitally concerned about the human suffering and financial losses resulting from on-the-job accidents, both for the employee and the company. Therefore, the prevention of accidents is a major objective of the company, and the active and sincere cooperation of all employees is imperative.

The safety of all employees is the responsibility of job sites' superintendents. However, the accident prevention must be a united effort of supervisory personnel and each employee to ensure that safe practices are established and followed.

It is Anvil Builders Inc. policy that no job or service performed by an employee is so important and urgent, that it cannot be performed the safe way. It is our policy to provide safe and sanitary conditions and promotes safe practices. We welcome suggestions from employees, which will help provide safe conditions and methods.

The personal safety and health of each of Anvil Builders employee is of primary importance. Our objective is a safety and health program that will reduce the number of injuries and illnesses to an absolute minimum. Our goal is zero accidents and injuries.

It is the intent of Anvil Builders to comply at all times with all safety related laws. To do this each and every Anvil Builders employee must constantly be aware of conditions in all work areas that can produce injuries. No employee is required to work at a job he/she knows is not safe or healthful. Your cooperation in detecting hazards, and in turn, controlling them, is a condition of your employment of Anvil Builders. If you find yourself confronted with an unsafe situation beyond your ability of authority to correct, you need to notify your supervisor immediately. Anvil Builders will never take negative or punitive action against an employee for providing such hazard notice to company management. In short, we encourage you to provide such notices.

The management concept of Anvil Builders Inc. is not production and safety; it is production with safety. When production with safety is achieved, production with the efficiency is attained simultaneously. We have a basic responsibility to make the safety of human beings a part of our daily hourly concern. We will be counting on you to do your part in the making our

program an effective one.

The successful operation of Anvil Builders Inc. will depend not only on sales and service, but also how safely each job is performed. There is not a job so important-nor any services so urgent – that we cannot take time to work safely. I considered the safety of our employees to be of prime importance, and I would appreciate your full cooperation in making this program effective.

Sincerely,

A handwritten signature in black ink, consisting of a stylized, cursive 'A' followed by a horizontal line extending to the right.

Alan Guy President

1.1 PURPOSE AND POLICY

Anvil has developed the following Injury and Illness Prevention Program to provide an administrative structure for its employees and subcontractors to commit and provide a safe and healthful work environment for its employees and all others effected.

It is the requirement and responsibility of each Anvil employee to adhere and understand the requirements of this IIPP. All employees shall be trained and oriented to the specifics of this IIPP. Anvil's objective is to create and maintain the highest level of awareness, assure effective safety pre-planning and safe execution of all work activities that meets and/or exceeds the safety guidelines and requirements.

Our Injury and Illness Prevention Program is designed to address, in detail the following areas in compliance of Title 8 of the California code of regulations, including but not limited to 8 CCR 3203.

- 1) Authority and Responsibility
- 2) Compliance Procedures
- 3) Communication Policies
- 4) Training and Safety Instructions
- 5) Workplace procedures to identify, evaluate and correct safety hazards
- 6) Accident Investigation Procedures
- 7) Document and Recordkeeping Policy along with posting requirements
- 8) Multi-Employer Job Site Exposures

2.0 RESPONSIBILITIES

Alan Guy, President shall demonstrate observable leadership to support, allocate resources and conduct periodic reviews of the safety program and operations to ensure the effectiveness of the IIPP and applicable manuals associated with safety.

Tony Burnham, Safety Director is responsible for overseeing the implementation and maintenance of the IIPP. Responsibilities include:

- Development, review, implementation of the IIPP and company safety program
- Establish and review methods and procedure for correcting unsafe and unhealthy work practices
- Communicate and provide continual feedback to executive management of the overall effectiveness of the company safety program.
- Ensure employee training on general, specific safety and health practices and job assignments.
- Ensure there is procedure for communicating to employee's company safety and health rules, policies and procedures.
- Ensure there is an established method of communication for employees to report concerns, unsafe conditions and acts without reprisal or punitive action against the

employee.

- Ensure company compliance with state and federal regulations and laws
- Administer, maintain and ensure recordkeeping of personnel training, medical and exposure records, as well as production and operational safety inspections and corrective measures implemented as a result of the inspections.

Management -

Management provides leadership vision and resources needed to provide an effective safety program. Management responsibilities are to inspect and evaluate the site for safety issues and safety concerns. Management works with the safety team to address issues and eliminate hazards.

Management's main goal is to communicate Anvil's commitment to safety to the field workers. Management will achieve this goal through communication using daily Jha's. Management is pro-active in working with field staff developing Jha's addressing the job tasks, hazards and hazard control requirements for day-to-day operations.

Anvil management expectations:

- Accept responsibility for your own behavior and actions.
- Know and comply with all safety policies, standards, and procedures that apply to your job.
- Actively participate in all required training.
- Actively participate in safety meetings.
- Assess the hazards of the job area before starting a task and plan the job so that the work can be done safely.
- Manage any situations that affect your ability to do the job safely.
- Continuously evaluate site conditions that affect workers ability to do the job safely.
- Not let job pressures affect your ability to safely perform your job.

Employees- Employees are responsible for performing their work assignments in a safe and responsible manner, in accordance with Anvil's policies and procedures and regulatory laws and regulations. Other employee responsibilities include:

- Observation of safety notices posted and communicated by Anvil and/or its clients
- Properly selecting and utilization of Personal Protective Equipment (PPE)
- Report all near misses and incidents
- Maintain good housekeeping in work area
- Attend safety meetings
- Report unsafe conditions, acts or behavior
- Follow requirements outlined in this IIPP

3.1 COMPLIANCE

Mandatory compliance with Anvil's safety programs, policies and procedures is required from all employees. All employees are required to familiarize themselves and adhere to company safe practices in all duties of their job assignments.

Any employee who knowingly performs an unsafe act or causing an unsafe condition shall be subject to disciplinary action up to termination of employment. Supervision shall take immediate action to correct the violation. Disciplinary actions are as follows:

1. **First Violation** - Instruction/discussion (verbal warning) concerning violation, proper procedures, and the hazards they control; notation for the supervisor's file.
2. **Second Violation** - Written disciplinary report issued to employee. Discussion of deficiency and corrective action needed by employee. Inform employee that one more violation will result in suspension of employee for at least 1 day without pay.
3. **Third Violation** – Written disciplinary report issued to employee. Suspension of employee for at least 1 day without pay. Discussion of the seriousness of employee behavior and that if not corrected will lead to dismissal from employment.

4.1 COMMUNICATION

Anvil Builders encourages all employees to report unsafe work practices and conditions to their immediate supervisor and/or management. Our communication system encourages all workers to inform their managers and supervisors about workplace hazards without fear of reprisal. Retaliation against employees for reporting safety problems or making safety suggestions is strictly prohibited. Communication of the IIPP and Anvil safety program will be accomplished through the following means:

- New hire orientation and review of the company IIPP
- Daily safety meetings
- Office and job postings including safety posters
- Mandatory and optional safety trainings
- Incident and specific safety alerts
- Safety awareness days
- Written Safety Handouts

All employees are responsible for immediately notifying their supervisors of any unsafe or unhealthy working conditions or equipment. The results of investigation of any unsafe problem or suggestion reported will be communicated to all affected employees in verbal meetings, during weekly safety meetings, email or job postings.

Each Anvil employee, at any time, may communicate to management information on safety hazards or improvements by leaving an anonymous message at Anvil's mail drop located at 1550 Park Avenue, Emeryville, CA 94608. There will be no consequence for this action. Corrective action will be documented and posted.

5.1 HAZARD ASSESSMENT

Inspections to identify and evaluate workplace hazards shall take place prior to the start of every new project and prior to the start of each day by the safety department or project

management team and periodically by Executive or Senior management. Results and corrective measures shall be communicated to the project team following the inspection and/or no later than the day following the inspection. If a hazardous condition is observed during the inspection work shall cease immediately and the hazard shall be eliminated. Additional inspections are performed:

- If a new substance, process, procedure, work task or equipment is introduced into the workplace
- Daily equipment inspections
- Daily excavation inspections (if applicable)
- When occupational injuries, illnesses or other incidents resulting in loss or have the potential but did not result in an actual loss
- Whenever workplace conditions warrant an inspection

Job Hazard Analysis (JHA)/ Pre-Task Planning (PTP)

A job hazard analysis is a technique that focuses on job tasks as a way to identify hazards before they occur. It focuses on the relationship between the worker, the task, the tools, and the work environment. Ideally, after you identify uncontrolled hazards, you will take steps to eliminate or reduce them to an acceptable risk level.

Results of the JHA will be reviewed by the Operations Manager and/or Safety Director and addressed. Minor safety hazards, unsafe conditions and work practices identified during each JHA will be corrected as soon as possible. Serious safety hazards, unsafe conditions and work practices and those presenting an "imminent danger" to Anvil's employees will be abated immediately. During the abatement, all employees, including Anvil subcontractor's employees, except those employees correcting the hazard, shall vacate the area of the imminent hazard until said hazard is corrected.

A JHA-PTP shall be completed prior to each workday and shall be reviewed and revised if conditions change. All work steps, hazards and hazard control requirements shall be listed and addressed in the JHA.

The Project Superintendent and/or Project engineer is responsible for implementing and enforcing this procedure. The safety department is responsible for monitoring compliance with this procedure. Each employee is responsible for complying with the project safety program, along with the rules and regulations outlined in the IIPP and safety manuals.

6.1 INCIDENT REPORTING AND INVESTIGATIONS

All work-related accidents will be investigated by the safety department and appropriate employee's immediate supervisor in a timely manner. Employees shall immediately report to their supervisor any incident involving occupational injury or illness, near miss incidents, chemical exposure, property damage, vehicle accident, fire, explosion or spill release of a hazardous chemical.

All accidents that cause injury will be investigated. All accidents, regardless of how minor, need to be reported to the Supervisor.

Accidents will be investigated using the "Accident Investigation Report" form (HCSS) according to the following principles:

- The accident scene will be visited as soon as possible—while facts are fresh and before witnesses forget important details.
- If possible, the injured will be interviewed at the scene of the accident.
- All interviews will be as private as possible. Witnesses will be interviewed privately.
- When possible, details will be documented graphically using sketches, measurements, diagrams and photos as needed.
- The investigation will focus on causes and hazards.
- Every investigation will conclude with an action plan for preventing the accident in the future.
- Accident reports shall be retained by the Company for a period of not less than one (1) year after the accident.

Initial investigation report shall be submitted to the city representative within 24hrs of learning about the incident. Final report shall be submitted within 48hrs of incident. Root cause analysis and corrective actions report shall be submitted to the city within 10 working days.

7.1 CORRECTIVE ACTIONS

Unsafe or unhealthy work conditions shall be corrected immediately or in a timely manner based on the severity of the hazard. Hazards shall be corrected as follows:

- When observed or discovered
- When an imminent hazard exists, which cannot be immediately abated without endangering employee(s) and/or property, Anvil shall remove all exposed workers from the area except those necessary to correct the existing condition. Workers who are required to correct the hazardous condition shall be provided with the necessary protection.
- Anvil's safety department shall be notified of hazard prior to correction and following the remediation of the hazard.

Project Management is responsible for implementing immediate, temporary corrective measures for any unsafe or unhealthy condition, and to prevent the reoccurrence of any incident. Work shall not proceed in the area of an incident until job site hazard and behaviors that lead to the incident are corrected.

The Hazard correction shall be recorded and at a minimum contain the following information:

- Date hazard was identified
- Person responsible for hazard remediation
- Unsafe condition or Work practice

- Corrective action taken
- Date hazard was corrected

Project management shall notify affected employees of corrective actions as soon as they are implemented.

8.1 Training

All employees will be provided necessary training and instruction on general and job-specific safety and health practices. Management will provide supervisory personnel with the proper tools, and training, to assist with the implementation of the company IIPP and related policies and procedures.

At a minimum training and instruction shall be provided upon:

- Employee new hire orientation
- New work assignments
- New substances, processes, procedures or equipment are introduced
- Anvil's IIPP
- Code of safe practices
- Substance Abuse
- Sexual Harassment
- Vehicle Use
- Disciplinary Policy
- New Employee's guide to WC
- DMV Employer pull notice program

Weekly Safety Meetings

All Anvil construction personnel and subcontractors are required to conduct and document weekly toolbox talks. The weekly toolbox talks will relate to the work that is being performed on each specific project. Each individual that attends these safety talks will sign an attendance roster. A copy of the toolbox talk, and attendance sheet will be forwarded to the Anvil safety department.

Additional Safety Training

Additional safety training shall be provided when work conditions change, upon the discovery of new hazards, assignment of new activities as mandated by Title 8 California code of regulations or as needed for the specific task being performed.

IIPP shall be provided to employee or employees representative within 5 days of request. Anvil Builders shall provide a printed copy unless the employee agrees to receive a digital copy.

9.1 RECORDKEEPING

The injury and illness prevention program and the safety performance of those responsible for carrying it out will be reviewed every twelve (12) months by the safety director. Records documenting the Implementation of this IIPP will be maintained by the responsible person/s. The following records will be kept for the period indicated, at a minimum:

The Written IIPP.....	Indefinitely
OSHA Log 300 Forms.....	5 Years
Inspection Forms.....	1 Year
Investigation Forms.....	1 Year or 5 Years if Log 300 Injury
Employee Training Forms.....	Duration of Employment
Personnel Records.....	Duration of Employment
Training Sign-up Sheets.....	1 Year
Employee Suggestion/Questions & Responses.....	3 Years
Disciplinary Actions.....	3 Years
All Other Non-Access Standard Safety Records.....	3 Years
Medical & Employee Exposure Records.....	Duration of Employment Plus 30yrs

Attachment 15 – Letter(s) of Interest

In consideration of the recycling and disposal of materials removed, as part of the Operations, the Proposer shall submit, for each Operation:

1. Name(s) and Location(s) of Temporary Log Storage and Processing Facility(ies), Laydown Yard(s), Temporary Debris Management Sites, and/or Temporary Housing Facilities that the Contractor plans to use.
2. Letter(s) of Interest(s) for #1: Proposer shall provide letter(s) of interest from property owners listed in response to #1 above stating that property owners are interested in pursuing the use of their property, by the Proposer, for the stated purpose in relation to this Operation. This requirement is applicable only if the Proposer intends to use such a temporary facility.
3. Name(s) and Location(s) of currently operating and permitted landfills and wood materials end-use facilities (properly permitted to receive intended materials) that the Proposer plans to use.
4. Letter(s) of Interest(s) for #3: Proposer shall provide letter(s) of interest from facilities listed in #3 above stating intent to enter into an agreement with the Proposer for the Proposer's utilization in anticipation of Agreement award. Facilities listed in #3 must be currently operational and permitted (with valid permits) at the time of proposer submission.

Proposer acknowledges that, if Awarded, Proposer will be required to obtain all relevant permits. All lease arrangements with the property owners for this(these) facility(ies) shall be the responsibility of the Contractor.

EXHIBIT A.1 – Scope of Work, Special Provisions[Click Here to Return to Table of Contents](#)

- bicycles, mass transit, service companies, such as mail and package delivery, waste-haulers, and emergency responders.
- C. For the purpose of the Operation, the public road right of way is generally determined and validated by the local agency
 - D. The public road right of way includes the roadway and the adjacent improved or unimproved portion of the roadside.

6.4 Private Roads

- A. Private roads include improved and unimproved land.
- B. Private roads within the operational area are generally owned and maintained as an easement by one (1) or more private property owners (see Civil Code section 845(b)). Such easements by use are generally recorded and defined by a title. Private road easements may be maintained by one or more property owners or by legal entities such as a Homeowner's Association by Covenants, Conditions, and Restrictions (CCRs), a non-profit corporation, or another corporate entity.
- C. The private road right of way includes the road surface, such as pavement, gravel, or other road surface materials.

6.5 Criteria

Potential hazard trees will be identified as eligible utilizing the following criteria:

- A. The tree is rooted on a private parcel with a Right-of-Entry permit or approved public lands (including Rights-of-Way).
- B. The tree is dead or likely to die in the next five (5) years as a result of the declared wildfire, as determined by a Register Professional Forester or a Certified Arborist with a Tree Risk Assessment Qualification (TRAQ) certification.
- C. The tree is standing and, as determined by the Registered Professional Forester or TRAQ Certified Arborist, presents a hazard to the public right-of-way, public improved property, or other IMT- designated eligible target. For the purposes of this Operation, to assist in the determination of whether the tree presents a hazard, the Registered Professional Forester or TRAQ Certified Arborist should consider the tree's distance from the target pursuant to U.S. Occupational Safety and Health Administration (OSHA) criteria for establishing work areas. This OSHA standard prescribes at least two (2) tree lengths (two hundred (200) percent the height of the tree) and a greater distance where conditions make rolling or sliding of trees reasonably foreseeable, or the grade of the land the tree sits upon is such that the tree could not reach the target (on a steep slope below the target).



License #952883

11361 White Rock Rd
Rancho Cordova, CA 95742



August 26, 2024

Anvil Builders Inc
1550 Park Avenue
Emeryville CA 94608

Attention: Estimating

Subject: Laydown yard letter of interest Siskiyou County Head Fire Hazard Tree Removal Services.

Richard J. Leider the owner/operator of Anvil's Laydown yard located at 11361 White Rock Rd Ranch Cordova, California, hereby expresses interest and intent to agree to the use of its laydown yard space.

For questions or concerns please contact:

Contact Name: Richard J. Leider

Contact Phone (415)672-2160 or (415)285-5000

Contact Email: Richard@anvilholdings.com

Sincerely,

A handwritten signature in black ink, appearing to read "Richard J. Leider". The signature is written in a cursive style and is positioned above a horizontal line.

Richard J. Leider, Secretary



License #822883
11301 White Rock Rd
Rancho Cordova, CA 95742

August 26, 2024

Anvil Builders Inc
1250 Park Avenue
Emeryville, CA 94608

Attention: Estimating

Subject: Laydown yard letter of interest Siskiyou County Head Fire Hazard Area Removal Services

Richard J. Leibert the owner/operator of Anvil - Laydown yard located at 11301 White Rock Rd

Rancho Cordova, California, hereby expresses interest and intent to agree to the use of its

laydown yard space.

For questions or concerns please contact:

Contact Name: Richard J. Leibert

Contact Phone: (530) 721-2882

Contact Email: rleibert@anvilbuilders.com

Sincerely,

Richard J. Leibert, Secretary

The following page(s) contain the backup material for Agenda Item: [County Clerk](#)
Please scroll down to view the backup material.

Agenda Worksheet

Submit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular Time Requested: 5-10 mins Meeting Date: September 17, 2024

OR
Consent

Contact Person/Department: Laura Bynum, County Clerk Phone: 530-842-8084

Address: 311 Fourth Street, Room 201, Yreka, CA 96097

Person Appearing/Title: _____

Subject/Summary of Issue:

Discussion, direction and possible action re request to reschedule a Personnel appeal hearing on behalf of a Sheriff's Office employee. On July 9, 2024, the Board set a one-day appeal hearing on September 24, 2024.

The Appellant's representative originally estimated one day for the appeal hearing. The request is to set a hearing on 2 consecutive days and the following dates were suggested/requested:

October: 28-31 (Monday-Thursday)

November: 18-22 (Monday-Friday)

November: 28-29 (Note: this is the Thanksgiving holiday)

December: 9-11 (Monday-Wednesday)

Reminder: there is only one regular Board meeting in November (11/12/24) and the regular December Board meetings are December 3rd and 10th.

Financial Impact:

NO Describe why no financial impact: _____

YES Describe impact by indicating amount budgeted and funding source below

Amount: NTE
\$20,000

Fund: 1001 Description: General Fund Org 105010 Description: Elections

Account: 542700 Description: Federal

Activity Code: 2012 Description: HAVA

Local Preference: YES NO

For Contracts – Explain how vendor was selected: _____

Additional Information: _____

Recommended Motion:

Action as the Board deems appropriate.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

The following page(s) contain the backup material for Agenda Item: [Consent Agenda](#)
Please scroll down to view the backup material.

Agenda Worksheet

~~Submit completed worksheet to:~~
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular Time Requested: 1 minutes Meeting Date: September 17, 2024

OR

Consent

Contact Person/Department: Matt Parker Phone: 842-8019

Address: Flood Control//Natural Resources

Person Appearing/Title: Matt Parker

Subject/Summary of Issue:

The Groundwater Sustainability Agency (GSA) has worked with the California Department of Fish and Wildlife (CDFW) to amend the Flood District and CDFW grant agreement. The GSA has changed the scope of work to the project. CDFW is performing their final review, therefore staff is respectfully requesting that the Board approve of the amendment in substantially the same form anticipating minor or no changes.

Financial Impact:

NO Describe why no financial impact:

YES Describe impact by indicating amount budgeted and funding source below

Amount: _____

Fund: _____ Description: _____ Org.: _____ Description: _____

Account: _____ Description: _____

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information:

Recommended Motion:

Recommend the Board approve the amendments to the Flood District and CDFW grant agreement as reflected in the attached revised term sheet and authorize the Board Chair to sign a forthcoming amendment to the grant agreement with amendments in substantially the same form as the amended term sheet.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

The Flood Control and Water Conservation District respectfully proposes the following amendments to the Scott Valley Ditch Infiltration Project (Project) – Q2296039 Grant Agreement:

Page 3, Section 6.02 Objectives:

Objectives: Specific objectives of this Project are to:

1. Continue the implementation of the SVID Recharge Project in Scott Valley to study recharge potential due to:
 - a. Water diverted into ditches. This will be quantified through physical measurements and estimated using the Scott Valley Integrated Hydrologic Model (SVIHM).
 - b. Spreading on dormant agricultural fields and potential to support late summer and fall flows in the Scott River

Page 4, Section 6.03.2 Project Site Access:

Grantee shall cause the Landowner(s) to give Grantor, and the Subcontractor's employees and agents written permission to access the Project Site at least once every 12 months from the date of Grantor's Notice to Proceed until ~~25 years after~~ the end of the Agreement Term, **March 15, 2026**, for purposes of inspections and monitoring of **only locations where equipment or tasks funded under this Grant Agreement are sited** (Project Site Access). Such access shall be reasonably acceptable to the Landowner(s) and the requester following written or verbal request to Grantee.

Page 4, Section 6.03.4 Project Implementation

Task 1 – Project Management and Administration

Grantee will provide technical and administrative services associated with implementation of the Project, including managing this Agreement, assuring all permits are finalized, securing Project Site Access, administering subcontracts, invoicing and payments, drafting and finalizing progress and final reports, and data management.

Task 2 – SVID Recharge Project:

This task involves continuation of the SVID Recharge Project, with added focus on ~~ditch water behavior and~~ potential benefits to groundwater recharge and instream flows. Work under this task involves completing necessary **regulatory requirements and** reporting efforts to ensure the continuation of this recharge project under the 5-year temporary water rights permit and progress towards a permanent permit application. Reporting includes development of annual Diversion Reports, as required by the under the temporary water rights permits. ~~Additional regulatory~~ Regulatory requirements ~~for identified as required starting in 2025~~, include an agreement under the California Department of Fish and Wildlife's Lake and Streambed Alteration Program and securing a conditional waiver for low threat discharge from the North Coast Regional Water Quality Control Board ~~has also been identified as a requirement to ensure~~

~~recharge implementation has no adverse effects to water quality. Completion of this waiver application is considered under this task. While most~~ The majority of instrumented ~~of the~~ monitoring sites have telemetry, ensuring data is available in-real time. However, data collection may involve calibrations, field verifications, quality assurance and quality control of the data, as well as fulfilment of the biological monitoring plan, as required under the current 180-day temporary permit. Geochemical monitoring includes collection of isotope samples, radon samples, and major ion samples, as necessary to provide additional information. The geochemical sampling effort has increased sample frequency to provide more detailed information groundwater recharge dynamics. This increased sample frequency during the recharge period is intended to provide information on not only changes in water composition, but also timing. For example, samples that are collected from the surface ditch water and groundwater wells on or near recharge fields can indicate when recharged surface water reaches the groundwater through changes in isotopic composition of the groundwater. More frequent samples allow better tracking of this change over the recharge period, and continued sampling throughout the summer and early fall months result in a timeseries over the period of interest. This can be used to understand more about the timing and movement of recharged water and can be used in comparison to model estimates. Radon samples evaluate groundwater discharge to surface water. Like the isotope samples, this information can be used to provide information on where, both spatially and temporally, groundwater is discharging to Scott River. Major ion samples may be added where additional information is desired, or where isotope data is inconclusive. Understanding these dynamics will, in combination with physical groundwater level measurements in wells and near-stream shallow transects will support the hypothesized benefit of this groundwater recharge to instream flows, a major objective of this project. Conducting this monitoring will allow an on-the-ground line of evidence to support model scenarios run and will be instrumental in continuing and expanding groundwater recharge implementation in Scott Valley. ~~Grab samples will also be collected for isotope analysis.~~ Additionally, geochemical monitoring will be conducted to evaluate dynamics of the “place of use” on Scott River. This will increase understanding of groundwater contribution to baseflow and variations spatially and temporally. Understanding these dynamics will, in combination with physical groundwater level measurements in wells and near-stream shallow transects will support the hypothesized benefit of this groundwater recharge to instream flows, a major objective of this project. Conducting this monitoring will allow an on-the-ground line of evidence to support model scenarios run and will be instrumental in continuing and expanding groundwater recharge implementation in Scott Valley. The SVIHM will be used to run long term scenarios and quantify benefits from ditch infiltration and groundwater recharge under different water year types and conditions. Work under this task will be primarily completed by the subcontractor and a water rights Consultant.

Deliverables: Diversion Reports, annually with estimated completion by June 1st, Summary reports of water levels, geochemical, and isotope data annually by August 1st, Final report, estimated completion by March 15, 2026.

Task 3 – Ditch Infiltration Studies

A second mechanism of groundwater recharge, infiltration through unlined irrigation ditches, specifically the Scott Valley Irrigation District (SVID) ditch, will be investigated. This task will focus on the recharge due solely to infiltration through the unlined irrigation ditch, as opposed to water applied to fields.

~~Three locations on the westside of Scott Valley have been identified: Barker ditch, Etna Mill ditch, and Patterson Creek.~~ Monitoring will include a combination of physical and geochemical analyses including measurements of radon, isotopic composition, and major ions in ditch water, creek water, and groundwater. A Lab Services budget line item was added to account for laboratory analyses, ~~include continuous groundwater levels and temperature, ditch infiltration and streamflow with existing infrastructure used as much as possible.~~ Infiltration volumes and rates along sections of the SVID will be conducted to better understand the quantity of groundwater recharger able to be achieved through ditch infiltration. ~~This task involves monitoring design, diverting under appropriate conditions, completing data collection, and reporting. Monitoring efforts include a network of monitoring wells for each site to measure changes in groundwater levels in areas anticipated to be impacted by ditch infiltration and control well as a point of comparison. Flow targets, when flows exceed instream flow needs for fish, will be developed as a framework for diversion and biological monitoring will be conducted to ensure no adverse effects on fish.~~ These new observations will be used to refine the numerical model, and then the current conditions and future ~~The~~ model will be used to evaluate benefits and examine long term scenarios based on the timing and duration of winter ditch use under different conditions and water year types. These results will also be used to evaluate if using unlined irrigation ditches for groundwater recharge is a feasible groundwater recharge mechanism that provides measurable benefits to groundwater levels and instream flows. Results from geochemical samples will be used to understand and/ or validate groundwater recharge dynamics from ditch infiltration. This will enable more precise reporting in permit summary reports on the water recharged through the ditch versus the water applied to fields. This will provide greater understanding of the path and timing of the recharged water to the river, which will influence estimates of timing and benefits by SVIHM. Work under this task also includes any ditch infrastructure improvements or added monitoring to better delineate the rate and location of ditch infiltration throughout the recharge period to improve ditch infiltration estimates. This is primarily to improve monitoring to better account for water diverted onto fields used for recharge. This may include pipe flow sensors or weir boxes and concrete boxes and debris screens, as necessary. These would be located within or adjacent to the ditch and are not anticipated to require permits. Improvements to diversion measurements at Young's Dam may include improving the flashboards for a more stable rating curve. This is all to contribute to gathering reliable continuous data to track water more precisely. Work under this task will be primarily completed by the subcontractor.

Deliverables: Final monitoring design plan, estimated completion by ~~September 31, 2024~~ ~~November 30, 2023~~. Data collection annually by June 1st, Diversion records and reporting annually by June 1st. Summary reports of water levels, geochemical, and isotope data annually by August 1st, Final report, estimated completion by March 15, 2026.

Page 9, SECTION 9 – BUDGET AND PAYMENT: 9.01 Budget Details and Funding Summary:

Category	Total Budget	Total Budget Amendment	change (+/-)	% of change	Note
A. Personnel Services					
1 Siskiyou Co NR Specialist/GSA SGMA Plan Manager	\$ 68,000.00	\$ 68,000.00	\$ -	0%	
Staff Benefits	\$ -	\$ -	\$ -		
Total Personnel Services	\$ 68,000.00	\$ 68,000.00	\$ -	0%	
B. Operating Expenses: General					
1 General Expenses (postage, office supplies)	\$ 2,000.00	\$ 25,000.00	\$ 3,000.00	150%	
2 Field Supplies	\$ 5,000.00	\$ 57,000.00	\$ 2,000.00	40%	
3 Fees for Diverted Water	\$ 3,240.00	\$ -	\$ (3,240.00)	-100%	
4 Travel - Accommodation	\$ 7,920.00	\$ 7,920,000.00	\$ (5,920.00)	-75%	
5 Travel - Mileage	\$ 6,288.00	\$ 6,288,334.00	\$ 6,046.00	96%	
Total Operating Expenses: General	\$ 24,448.00	\$ 24,448,334.00	\$ 1,886.00	8%	
C. Operating Expenses: Subcontractors					
1 Sub-Consultant	\$ 670,000.00	\$ 670,000,613,218.00	\$ (56,782.00)	-8%	
2 Water Rights Consultant	\$ 15,000.00	\$ 195,000.00	\$ 4,000.00	27%	
3 Biological Monitoring	\$ 15,000.00	\$ 15,000.00	\$ -	0%	
4 Lab Services	\$ -	\$ 61,372.00	\$ 61,372.00		New Line Item
Total Operating Expenses: Subcontractors	\$ 700,000.00	\$ 700,000,708,590.00	\$ 8,590.00	1%	
D. Operating Expenses: Equipment					
1 Pressure Transducers	\$ 80,000.00	\$ 80,750,000.00	\$ (5,000.00)	-6%	
2 Diversion Improvements	\$ 60,000.00	\$ 60,000.00	\$ -	0%	
3 Diversion Point Enhancement	\$ 67,552.00	\$ 67,552,076.00	\$ (5,476.00)	-8%	
Operating Expenses: Equipment	\$ 207,552.00	\$ 207,552,197,076.00	\$ (10,476.00)	-5%	
TOTAL	\$ 1,000,000.00	\$ 1,000,000.00	\$ -	0%	

**AB 211 Drought: Protecting Salmon
Scott Valley Ditch Infiltration Project
Grant Agreement Number – Q2296039**

GRANTOR: State of California, acting by and through
The California Department of Fish and Wildlife
P.O. Box 944209
Sacramento, CA 94244–2090

GRANTEE: Siskiyou County Flood Control and Water Conservation District
1312 Fairlane Rd
Yreka , CA, 96097

SECTION 1 – LEGAL BASIS OF AWARD

Pursuant to Statutes 2022, Chapter 574, Section 35(b)(2) (AB 211), which amended the California Budget Act of 2021, and Fish and Game Code Section 1501.5(b), the California Department of Fish and Wildlife (Grantor or CDFW), is authorized to enter Siskiyou County Flood Control and Water Conservation District into this grant agreement (Agreement) and to make an award to the (Grantee), for the purposes set forth herein. Grantee accepts the grant on the terms and conditions of this Agreement. Accordingly, Grantor and Grantee (Parties) hereby agree as follows:

SECTION 2 – GRANT AWARD

- 2.01 Grant:** In accordance with the terms and conditions of this Agreement, including Section 5.05 – General Terms and Conditions, Grantor shall provide Grantee with a maximum of \$1,000,000 (Grant Funds) to financially support and assist Grantee’s implementation of Scott Valley Ditch Infiltration Project (Project).
- 2.02 Term:** The term of this agreement is upon Grantor approval through March 15, 2026.

SECTION 3 – ELIGIBLE USES OF GRANT

Only Grantee expenditures that are necessary to implement the Project, comply with applicable federal and State of California law, and made in accordance with Section 6 – Project Statement and Section 9 – Budget and Payment as set forth within this Agreement are eligible for reimbursement from the Grant Funds.

Grant Agreement Number: Q2296039
SISKIYOU COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

SECTION 4 – GRANTEE’S REPRESENTATIONS AND WARRANTIES

Grantee represents and warrants to Grantor as follows:

- 4.01 Existence and Power:** Grantee is a public entity validly existing, and in good standing under the laws of California. Grantee has full power and authority to transact the business in which it is engaged and full power, authority, and legal right to execute and deliver this Agreement and incur and perform its obligations hereunder.
- 4.02 Binding Obligation:** This Agreement has been duly authorized, executed and delivered on behalf of Grantee and constitutes the legal, valid, and binding obligation of Grantee, enforceable in accordance with the Agreement’s terms.

SECTION 5 – GRANTEE’S AGREEMENTS

- 5.01 Purpose:** This Agreement is entered into by the Parties for the purpose of providing financial support to Grantee to complete the Project, specifically the activities identified within Section 6 – Project Statement.
- 5.02 Project:** Grantee shall complete the Project as set forth in Section 6 - Project Statement.
- 5.03 General Terms and Conditions:** Public Entities General Grant Provisions (Exhibit 1.a) Notice of Economic Sanctions (Exhibit 3) is attached hereto and made a part of this Agreement.
- 5.04 Amendments; Budget Revisions:** Grantee shall submit any request to amend any term of this Agreement in writing to the CDFW Grant Manager. Grantee must include an explanation of and justification for any such request. This Agreement may only be amended in accordance with Section 2 of Exhibit 1.a except that the CDFW Grant Manager may approve via email proposed revisions to the Budget (as defined in Section 9.01) to shift budgeted funds between existing line items or categories when those proposed revisions meet all of the following requirements:
- a. Are consistent with the Project as detailed in Section 6 - Project Statement;
 - b. Do not increase the total amount of Grant Funds;
 - c. Do not, in the aggregate, transfer more than 10% of the Grant Funds relative to the initial Budget in this Agreement or the Budget in an amendment to this Agreement executed in accordance with Section 2 of Exhibit 1.a. An amendment executed in accordance with Section 2 of Exhibit 1.a will reset the 10% threshold.
- 5.05 Acknowledgement of Credit:** Grantee shall include signage, to the extent practicable, informing the public that the Project received funds through the CDFW Drought Protecting Salmon. Further, Grantee shall include appropriate acknowledgement of credit to the CDFW, for Grantor’s financial support when using any data and/or information developed under this Agreement (e.g., in

Grant Agreement Number: Q2296039**SISKIYOU COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT**

posters, reports, publications, presentations).

- 5.06 Notice to Proceed and Landowner Access:** Grantee must not proceed with on the ground implementation until it has received a Notice to Proceed from the CDFW Grant Manager. The CDFW Grant Manager will not issue a Notice to Proceed until Grantee has secured all required permits, provided copies of such permits to the CDFW Grant Manager, and secured Project Site Access (as defined in Section 6.03.2 of this Agreement) that the CDFW Grant Manager determines is adequate.

SECTION 6 – PROJECT STATEMENT**6.01 Introduction:**

The purpose of this project is to address threats to water resources the in the Scott Valley and progress the goals of the Sustainable Groundwater Management Act. This project is necessary because it allows the opportunity to demonstrate how existing infrastructure can be efficient to capture winter water flows for groundwater recharge. The Scott Valley Irrigation District (SVID) Recharge Project has been used to study the potential benefits of groundwater recharge, but more data is needed to quantify potential benefits to groundwater and instream flows, especially under different water year types and conditions. Collection and evaluation of this data would support better design, planning, and implementation of groundwater recharge projects as a strategy to improve drought resiliency and work towards groundwater sustainability in Scott Valley. The overall project objective is to evaluate ditch water potential for groundwater recharge and stream flow augmentation via monitoring data and the Scott Valley Integrated Hydrologic Model (SVIHM). The additional data and information gathered builds on previous projects and helps SVID gather the necessary information that will support SVID's 5-year recharge permit application.

6.02 Objectives: Specific objectives of this Project are to:

1. Continue the implementation of the SVID Recharge Project in Scott Valley to study recharge potential due to:
 - a. Water diverted into ditches. This will be quantified through physical measurements and estimated using the Scott Valley Integrated Hydrologic Model (SVIHM).
 - b. Spreading on dormant agricultural fields and potential to support late summer and fall flows in the Scott River

Grant Agreement Number: Q2296039**SISKIYOU COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT****6.03 Project Description:**

6.03.1 Location: Grantee will implement the Project on approximately _1,400 acres of privately-owned land located at Identify physical location(s) of project, include latitude and longitude in decimal degrees] in 41° 32' 16.623" -122° 51' 53.8272" Scott Valley, Siskiyou County, California (Property).

6.03.2 Project Site Access: Grantee shall cause the Landowner(s) to give Grantor, and the Subcontractor's employees and agents written permission to access the Project Site at least once every 12 months from the date of Grantor's Notice to Proceed until after the end of the Agreement Term, March 15, 2026, for purposes of inspections and monitoring of only locations where equipment or tasks funded under this Grant Agreement are sited (Project Site Access). Such access shall be reasonably acceptable to the Landowner(s) and the requester following written or verbal request to Grantee

6.03.3 Materials and Equipment: Equipment purchases must comply with Section 19 of Exhibit 1.a. Equipment includes a total of 15 pressure transducers with telemetry and 5 of which with electrical conductivity sensors. These pressure transducers are necessary to conduct monitoring of groundwater levels and electrical conductivity to support quantification of recharge benefits. Diversion point improvements include equipment to facilitate monitoring and diversion of water onto the fields that have already been selected for the project. Equipment includes four flowmeters for monitoring the rate and amount of water applied to each of the four selected fields as well as materials for ditch maintenance and construction, including pipes. For diversion point enhancement, equipment includes necessary materials to add new four additional fields to the project. This includes diversion infrastructure and pipes to facilitate water transport from the SVID ditch to fields, and flowmeters for each of the four additional sites proposed to measure the amount and rate of water applied to each of the sites. Unit costs are listed in the budget under Tab D. Equipment and include costs of equipment, installation, and equipment preparation costs. All equipment purchases will be completed by the subcontractor.

6.03.4 Project Implementation: Consistent with Grantee's proposal for the Project, Grantee will complete the following tasks in accordance with Section 6.04 – Schedule of Due Dates and Deliverables.

Task 1 – Project Management and Administration

Grantee will provide technical and administrative services associated with implementation of the Project, including managing this Agreement, assuring all permits are finalized, securing Project Site Access, administering subcontracts, invoicing and payments, drafting and finalizing progress and final reports, and data management.

Grant Agreement Number: Q2296039**SISKIYOU COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT****Task 2 – SVID Recharge Project:**

This task involves continuation of the SVID Recharge Project, with added focus on potential benefits to groundwater recharge and instream flows. Work under this task involves completing necessary regulatory requirements and reporting efforts to ensure the continuation of this recharge project under the 5-year temporary water rights permit and progress towards a permanent permit application. Reporting includes development of annual Diversion Reports, as required by the under the temporary water rights permits.

Regulatory requirements for 2025, include an agreement under the California Department of Fish and Wildlife's Lake and Streambed Alteration Program and securing a conditional waiver for low threat discharge from the North Coast Regional Water Quality Control Board. The majority of instrumented monitoring sites have telemetry, ensuring data is available in-real time. However, data collection may involve calibrations, field verifications, quality assurance and quality control of the data, as well as fulfillment of the biological monitoring plan, as required under the current 180-day temporary permit. Geochemical monitoring includes collection of isotope samples, radon samples, and major ion samples, as necessary to provide additional information. The geochemical sampling effort has increased sample frequency to provide more detailed information groundwater recharge dynamics. This increased sample frequency during the recharge period is intended to provide information on not only changes in water composition, but also timing. For example, samples that are collected from the surface ditch water and groundwater wells on or near recharge fields can indicate when recharged surface water reaches the groundwater through changes in isotopic composition of the groundwater. More frequent samples allow better tracking of this change over the recharge period, and continued sampling throughout the summer and early fall months result in a timeseries over the period of interest. This can be used to understand more about the timing and movement of recharged water and can be used in comparison to model estimates. Radon samples evaluate groundwater discharge to surface water. Like the isotope samples, this information can be used to provide information on where, both spatially and temporally, groundwater is discharging to Scott River. Major ion samples may be added where additional information is desired, or where isotope data is inconclusive. Understanding these dynamics will, in combination with physical groundwater level measurements in wells and near-stream shallow transects will support the hypothesized benefit of this groundwater recharge to instream flows, a major objective of this project. Conducting this monitoring will allow an on-the-ground line of evidence to support model scenarios run and will be instrumental in continuing and expanding groundwater recharge implementation in Scott Valley. isotope analysis The SVIHM will be used to run long term scenarios and quantity benefits from ditch infiltration and groundwater recharge under different water year types and conditions. Work under this task will be primarily completed by the subcontractor and a water

Grant Agreement Number: Q2296039
SISKIYOU COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT
rights Consultant.

Deliverables: : Diversion Reports, annually with estimated completion by June 1st, Summary reports of water levels, geochemical, and isotope data annually by August 1st, Final report, estimated completion by March 15, 2026.

Task 3 – Ditch Infiltration Studies

A second mechanism of groundwater recharge, infiltration through unlined irrigation ditches, specifically the Scott Valley Irrigation District (SVID) ditch, will be investigated. This task will focus on the recharge due solely to infiltration through the unlined irrigation ditch, as opposed to water applied to fields. Monitoring will include a combination of physical and geochemical analyses including measurements of radon, isotopic composition, and major ions in ditch water, creek water, and groundwater. A Lab Services budget line item was added to account for laboratory analyses. Infiltration volumes and rates along sections of the SVID will be conducted to better understand the quantity of groundwater recharger able to be achieved through ditch infiltration. These new observations will be used to refine the numerical model, and then the current conditions and future model will be used to evaluate benefits and examine long term scenarios based on the timing and duration of winter ditch use under different conditions and water year types. These results will also be used to evaluate if using unlined irrigation ditches for groundwater recharge is a feasible groundwater recharge mechanism that provides measurable benefits to groundwater levels and instream flows. Results from geochemical samples will be used to understand and/ or validate groundwater recharge dynamics from ditch infiltration. This will enable more precise reporting in permit summary reports on the water recharged through the ditch versus the water applied to fields. This will provide greater understanding of the path and timing of the recharged water to the river, which will influence estimates of timing and benefits by SVIHM. Work under this task also includes any ditch infrastructure improvements or added monitoring to better delineate the rate and location of ditch infiltration throughout the recharge period to improve ditch infiltration estimates. This is primarily to improve monitoring to better account for water diverted onto fields used for recharge. This may include pipe flow sensors or weir boxes and concrete boxes and debris screens, as necessary. These would be located within or adjacent to the ditch and are not anticipated to require permits. Improvements to diversion measurements at Young's Dam may include improving the flashboards for a more stable rating curve. This is all to contribute to gathering reliable continuous data to track water more precisely. Work under this task will be primarily completed by the subcontractor.

Deliverables:

Final monitoring design plan, estimated completion by September 31,

Grant Agreement Number: Q2296039

SISKIYOU COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

2024. Data collection annually by June 1st, Diversion records and reporting annually by June 1st. Summary reports of water levels, geochemical, and isotope data annually by August 1st, Final report, estimated completion by March 15, 2026.

Grant Agreement Number: Q2296039**SISKIYOU COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT****6.04 Schedule of Due Dates and Deliverables:**

<u>Task</u>	<u>Description</u>	<u>Deliverables</u>	<u>Estimated Completion Dates</u>
1	Project Management and Administration	Quarterly Progress Reports	Due within 30 days following each calendar quarter (March, June, September, December) following grant execution.
		Quarterly Invoices	Due within 30 days following each calendar quarter (March, June, September, December) following grant execution.
		Copies of Executed Subcontracts	05/30/2023
		Submit Project Data	With Final Report, by 03/15/2026
		Final Progress Report	03/15/2026
		Final Invoice	03/15/2026
2	SVID Recharge Project	Final Report	03/15/2026
		Diversion Reports	Due Annually by June 1
3	Ditch Infiltration Studies	Final Report	03/15/2026
		Final Monitoring Design	10/30/24
		Diversion Records and Reporting	Due Annually by June 1

Grant Agreement Number: Q2296039**SISKIYOU COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT**

<u>Task</u>	<u>Description</u>	<u>Deliverables</u>	<u>Estimated Completion Dates</u>
		Data Collection Report	Due Annually by June 1

SECTION 7 – CONTACTS

The point of contact may be changed at any time by either party by providing a 10–day advance written notice to the other party. The Parties hereby designate the following points of contact during the Term of this Agreement:

CDFW Grant Manager		Grantee Project Manager	
Name:	Evangelina Chavez	Name:	Matt Parker
Title:	Environmental Scientist	Title:	Natural Resources Specialist
Address:	1010 Riverside Office, West Sacramento ,CA 95605	Address:	1312 Fairlane Rd, Yreka, CA 96097
Phone:	(916) 764-0526	Phone:	530-842-8019
Email:	Evangelina.chavez@wildlife.ca.gov	Email:	mparker@co.siskiyou.ca.us

Direct all administrative inquiries to:

CDFW Grant Coordinator		Grantee Project Coordinator	
Name:	Ariel Boone-Worthman	Name:	Matt Parker
Title:	Assoc Govt Prog Anlyst	Title:	Natural Resources Specialist
Address:	1010 Riverside Office, West Sacramento ,CA 95605	Address:	1312 Fairlane Rd, Yreka, CA 96097
Phone:	Assoc Govt Prog Anlyst	Phone:	530-842-8019
Email:	ariel.boone-worthman@wildlife.ca.gov	Email:	mparker@co.siskiyou.ca.us

SECTION 8 – REPORTS

8.01 Progress Reports: Grantee shall submit, Quarterly Progress Reports that comply with the requirements below to the CDFW Grant manager. The CDFW Grant Manager will provide Grantee with a sample Progress Report upon request.

Requirements:

1. Grantee name, the Project title, this Agreement number, and dates progress report covers;
2. Activities and tasks performed and/or completed, a summary of progress to date including progress since the last report, and a brief outline of upcoming work scheduled for the subsequent quarter;

Grant Agreement Number: Q2296039**SISKIYOU COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT**

3. Documentation of all subcontractor activities;
 4. Updates on progress towards meeting project objectives, output and outcome performance measures;
 5. Document delivery of any intermediate work products;
 6. Costs incurred during the subject period, total of costs incurred to date, and the remaining balance;
 7. Any problems encountered while performing the tasks and proposed solutions, timeline for resolution, and status of previously unresolved problems; and
 8. Grantee must submit Quarterly Progress Reports electronically in PDF or Microsoft Word compatible format and conform to the templates provided by the CDFW Grant Manager.
- 8.02 Final Progress Report:** Grantee must submit Final Progress Report electronically to the CDFW Grant Manager by the dates listed in Section 6.03.6 – Schedule of Due Dates and Deliverables. The Final Progress Report must summarize the life of the Agreement and describe the work and results pursuant to Section 6 - Project Statement, as well as summarize the Project's accomplishments consistent with the project's objectives. Grantee shall include a Final Invoice (as defined in Section 9.02.2 of this Agreement) with the Final Progress Report. The CDFW Grant Manager will provide Grantee a final progress report template.
- 8.03 Document Accessibility:** Grantee must submit all documentation required as part of this agreement to the CDFW Grant Manager in a format that meets web content accessibility standards (<https://www.wildlife.ca.gov/Accessibility>).

SECTION 9 – BUDGET AND PAYMENT

- 9.01 Budget Details and Funding Summary:** Grantor will provide an amount not to exceed \$1,000,000.00 as detailed below in the Line Item Budget Detail (Budget) below. Grantee or its partners will provide up to \$0.00 in funds or in-kind services as cost share to complete tasks described in Section 6 – Project Statement. Grantee will provide Grantor accurate records of all cost share with Grantee's Final Report.

Grant Agreement Number: Q2296039**SISKIYOU COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT**

Line Item Budget Detail	
A. PERSONNEL SERVICES	
Siskiyou County Natural Resources Specialist/GSA SGMA Plan Manager	\$68,000
Subtotal Personnel Services	\$68,000
Staff Benefits	\$0
Subtotal Personnel Services	\$68,000
B. OPERATING EXPENSES: GENERAL	
General Expenses	\$5,000
Field Supplies	\$7,000
Fees for Diverted Water	\$0
Travel – Accommodation (Not to exceed State reimbursement rates)	\$2,000
Travel- Mileage (Not to exceed State reimbursement rates)	\$12,334
Subtotal Operating Expenses: General	\$26,334
C. OPERATING EXPENSES: SUBCONTRACTORS	
Sub-Consultant (RFP will be processed)	\$613,218
Water Rights Consultant	\$19,000
Biological Monitoring	\$15,000
Laboratory Services	\$61,372
Subtotal Operating Expenses: Subcontractors	\$708,590
D. OPERATING EXPENSES: EQUIPMENT	
Pressure Transducers	\$75,000
Diversion Improvements	\$60,000
Diversion Point Enhancement	\$62,076
Subtotal Operating Expenses: Equipment	\$197,076
E. INDIRECT COSTS	
Indirect Charge Rate 0% (Applies to Sections A + B, and the first \$25K of each subcontractor)	\$0
F. GRAND TOTAL (A+B+C+D+E)	\$1,000,000

9.02 Payment Provisions:

- 9.02.1 Disbursements:** Grantor will disburse Grant Funds to Grantee not more frequently than quarterly in arrears, upon receipt of an original itemized invoice and any required mandatory documentation as identified in Section 6.04 – Schedule of Due Dates and Deliverables.

Grant disbursements will be mailed to the following Grantee address:

Grant Agreement Number: Q2296039
SISKIYOU COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Grantee Name:	Siskiyou County Flood Control and Water Conservation District
Attention:	Sherry Lawson
Address:	1312 Fairlane Road, Suite 1 Yreka, CA 96097

9.02.2 Invoice Documentation: Each invoice for payment must be accompanied by a written description, not to exceed two pages in length, of Grantee's performance under this Agreement since the time the previous such report was prepared. The report shall describe the types of activities and specific accomplishments during the period for which the payment is being made rather than merely listing the number of hours worked during the reporting period. The report may be in the form of a Quarterly Progress Report. The final invoice must include a budget summary of all cost share expenditures by fund source, as applicable (Final Invoice). The CDFW Grant Manager will provide Grantee with a sample invoice template. The Final Invoice is due in accordance with Section 6.04 – Schedule of Due Dates and Deliverables. The invoice package must be submitted electronically through CDFW's WebGrants system to the CDFW Grant Manager.

Requirements: The invoice shall contain the following information:

1. The word "Invoice" should appear in a prominent location at the top of the page(s);
2. Printed name of Grantee on company letterhead;
3. Grantee's business address, including P.O. Box, City, State, and Zip Code;
4. Name of the CDFW Region/Division being billed;
5. The invoice date and the time period covered; i.e., the term "from" and "to";
6. This Agreement number and the sequential number of the invoice (i.e., Q2296039–Invoice 1);
7. The invoice must be itemized using the categories and following the format of the Budget;
8. The total amount due. This should be in a prominent location in the lower right-hand portion of the last page and clearly distinguished from other figures or computations appearing on the invoice. The total amount due shall include all costs incurred by Grantee under the terms of this grant;
9. The original signature of Grantee; and
10. Grantee must provide supporting documentation for the invoice and actual receipts.

Grant Agreement Number: Q2296039

Grantee Name: Siskiyou County Flood Control and Water Conservation District

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the Grantor date set forth below the signature.

AUTHORIZED AGENT FOR GRANTEE

Signature _____

Printed Name: Michael N. Kobseff

Title: Chair, Flood Control and Water Conservation District

Date:

CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE

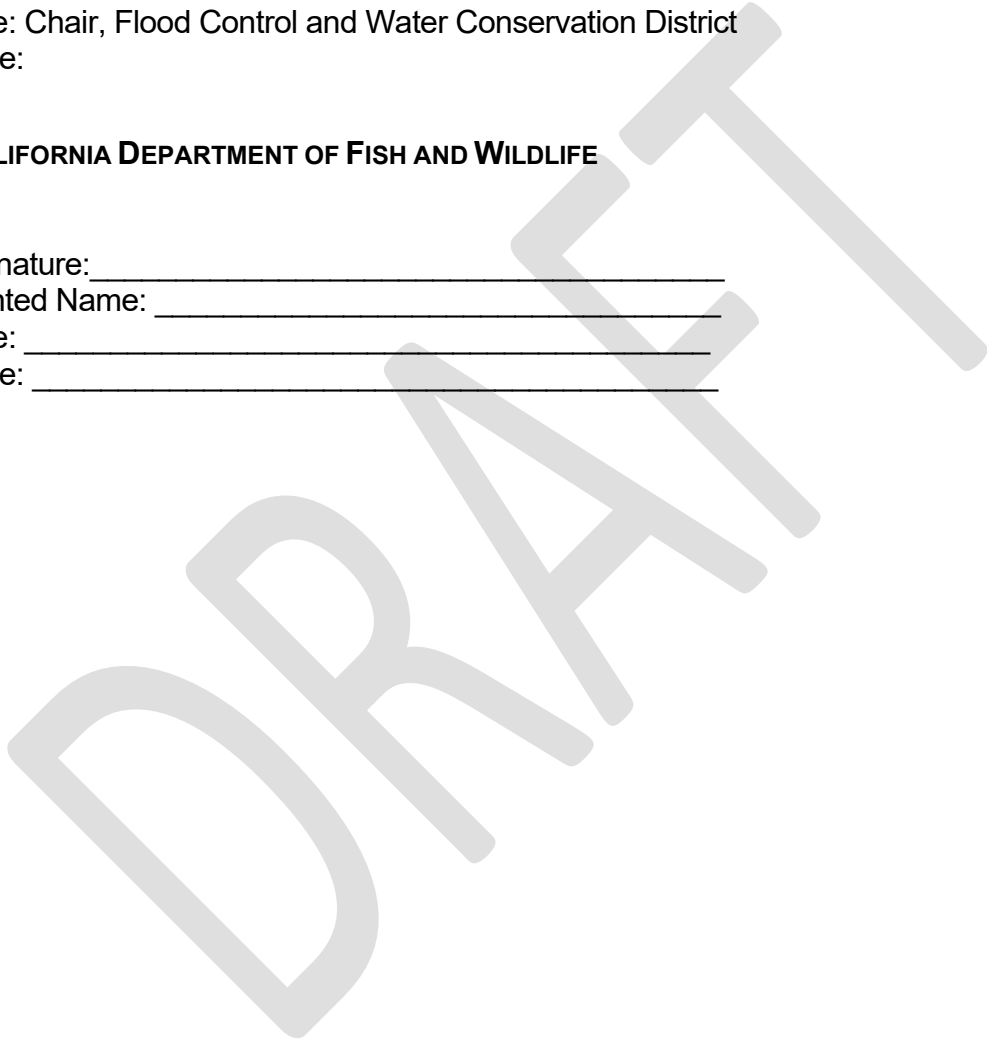
By:

Signature: _____

Printed Name: _____

Title: _____

Date: _____





State of California – Natural Resources Agency
DEPARTMENT OF FISH AND WILDLIFE
Director's Office
P.O. Box 944209
Sacramento, CA 94244-2090
www.wildlife.ca.gov

CHARLTON H. BONHAM, Director



April 27, 2023

Angela Davis

Siskiyou County Administrative Officer

Siskiyou County Flood Control and Water Conservation District

1312 Fairlane Rd

Yreka , CA 96097

RE: Q2296039 Scott Valley Ditch Infiltration Project

For your review and signature, please find the following electronic files for the above-referenced Grant Agreement:

Grant Agreement

Acknowledgement of Work Commencement Authorization Disclaimer

If you find changes must be made to the Grant Agreement prior to your signature, please contact your Grant Manager (listed below) for direction.

Once the Watershed Restoration Grants Branch receives notification that all documents have been signed, CDFW will execute the Grant Agreement. You will be notified and provided an electronic copy of the complete signed document via DocuSign for your files. Please note the Grant Agreement will not be effective until fully executed by CDFW.

Questions regarding the services to be performed under this Grant Agreement should be directed to the CDFW Grant Manager Evangelina Chavez at (916) 764-0526.

Sincerely,

Lauren Barva
Watershed Restoration Grants Branch
Policy and Outreach Manager



State of California – Natural Resources Agency
DEPARTMENT OF FISH AND WILDLIFE
Director's Office
P.O. Box 944209
Sacramento, CA 94244-2090
www.wildlife.ca.gov

CHARLTON H. BONHAM, Director



April 27, 2023

Angela Davis
Siskiyou County Administrative Officer
Siskiyou County Flood Control and Water Conservation District
1312 Fairlane Rd
Yreka , CA 96097

RE Q2296039 Scott Valley Ditch Infiltration Project

ACKNOWLEDGEMENT OF WORK COMMENCMENT AUTHORIZATION DISCLAIMER

Where approval from the California Department of Fish and Wildlife (CDFW) applies, the attached payable grant shall be of no force or effect until it is signed by both parties (CDFW and grantee). The signing of this payable grant by your organization does not authorize the commencement of work.

By signing this letter, your organization acknowledges and agrees not to begin work until all approvals have been obtained, the payable grant has been fully executed, and the grantee has been given authorization to begin work. Should any work begin before all approvals are obtained or authorization is given, services will be considered voluntary.

Please be advised that failure to sign and return this letter will delay approval of your payable grant.

DocuSigned by:

Angela Davis

F2688EA8968C43D...

4/27/2023

Authorized Signature

Date

Angela Davis

County Administrator

Printed Name and Title of Person Signing



State of California - Natural Resources Agency
DEPARTMENT OF FISH AND WILDLIFE
P.O. Box 944209
Sacramento, CA 94244-2090
www.wildlife.ca.gov

GAVIN NEWSOM, Governor
CHARLTON H. BONHAM, Director



AB 211 Drought: Protecting Salmon Scott Valley Ditch Infiltration Project Grant Agreement Number – Q2296039

GRANTOR: State of California, acting by and through
The California Department of Fish and Wildlife
P.O. Box 944209
Sacramento, CA 94244–2090

GRANTEE: Siskiyou County Flood Control and Water Conservation District
1312 Fairlane Rd
Yreka , CA, 96097

SECTION 1 – LEGAL BASIS OF AWARD

Pursuant to Statutes 2022, Chapter 574, Section 35(b)(2) (AB 211), which amended the California Budget Act of 2021, and Fish and Game Code Section 1501.5(b), the California Department of Fish and Wildlife (Grantor or CDFW), is authorized to enter Siskiyou County Flood Control and Water Conservation District into this grant agreement (Agreement) and to make an award to the (Grantee), for the purposes set forth herein. Grantee accepts the grant on the terms and conditions of this Agreement. Accordingly, Grantor and Grantee (Parties) hereby agree as follows:

SECTION 2 – GRANT AWARD

- 2.01 Grant:** In accordance with the terms and conditions of this Agreement, including Section 5.05 – General Terms and Conditions, Grantor shall provide Grantee with a maximum of \$1,000,000 (Grant Funds) to financially support and assist Grantee’s implementation of Scott Valley Ditch Infiltration Project (Project).
- 2.02 Term:** The term of this agreement is upon Grantor approval through March 15, 2026.

SECTION 3 – ELIGIBLE USES OF GRANT

Only Grantee expenditures that are necessary to implement the Project, comply with applicable federal and State of California law, and made in accordance with Section 6 – Project Statement and Section 9 – Budget and Payment as set forth within this Agreement are eligible for reimbursement from the Grant Funds.

Q2296039**SISKIYOU COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT****SECTION 4 – GRANTEE’S REPRESENTATIONS AND WARRANTIES**

Grantee represents and warrants to Grantor as follows:

- 4.01 Existence and Power:** Grantee is a public entity validly existing, and in good standing under the laws of California. Grantee has full power and authority to transact the business in which it is engaged and full power, authority, and legal right to execute and deliver this Agreement and incur and perform its obligations hereunder.
- 4.02 Binding Obligation:** This Agreement has been duly authorized, executed and delivered on behalf of Grantee and constitutes the legal, valid, and binding obligation of Grantee, enforceable in accordance with the Agreement’s terms.

SECTION 5 – GRANTEE’S AGREEMENTS

- 5.01 Purpose:** This Agreement is entered into by the Parties for the purpose of providing financial support to Grantee to complete the Project, specifically the activities identified within Section 6 – Project Statement.
- 5.02 Project:** Grantee shall complete the Project as set forth in Section 6 - Project Statement.
- 5.03 General Terms and Conditions:** Public Entities General Grant Provisions (Exhibit 1.a) Notice of Economic Sanctions (Exhibit 3) is attached hereto and made a part of this Agreement.
- 5.04 Amendments; Budget Revisions:** Grantee shall submit any request to amend any term of this Agreement in writing to the CDFW Grant Manager. Grantee must include an explanation of and justification for any such request. This Agreement may only be amended in accordance with Section 2 of Exhibit 1.a except that the CDFW Grant Manager may approve via email proposed revisions to the Budget (as defined in Section 9.01) to shift budgeted funds between existing line items or categories when those proposed revisions meet all of the following requirements:
- a. Are consistent with the Project as detailed in Section 6 - Project Statement;
 - b. Do not increase the total amount of Grant Funds;
 - c. Do not, in the aggregate, transfer more than 10% of the Grant Funds relative to the initial Budget in this Agreement or the Budget in an amendment to this Agreement executed in accordance with Section 2 of Exhibit 1.a. An amendment executed in accordance with Section 2 of Exhibit 1.a will reset the 10% threshold.
- 5.05 Acknowledgement of Credit:** Grantee shall include signage, to the extent practicable, informing the public that the Project received funds through the CDFW Drought Protecting Salmon. Further, Grantee shall include appropriate acknowledgement of credit to the CDFW, for Grantor’s financial support when using any data and/or information developed under this Agreement (e.g., in

Q2296039**SISKIYOU COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT**

posters, reports, publications, presentations).

- 5.06 Notice to Proceed and Landowner Access:** Grantee must not proceed with on the ground implementation until it has received a Notice to Proceed from the CDFW Grant Manager. The CDFW Grant Manager will not issue a Notice to Proceed until Grantee has secured all required permits, provided copies of such permits to the CDFW Grant Manager, and secured Project Site Access (as defined in Section 6.03.2 of this Agreement) that the CDFW Grant Manager determines is adequate.

SECTION 6 – PROJECT STATEMENT**6.01 Introduction:**

The purpose of this project is to address threats to water resources the in the Scott Valley and progress the goals of the Sustainable Groundwater Management Act. This project is necessary because it allows the opportunity to demonstrate how existing infrastructure can be efficient to capture winter water flows for groundwater recharge. The Scott Valley Irrigation District (SVID) Recharge Project has been used to study the potential benefits of groundwater recharge, but more data is needed to quantify potential benefits to groundwater and instream flows, especially under different water year types and conditions. Collection and evaluation of this data would support better design, planning, and implementation of groundwater recharge projects as a strategy to improve drought resiliency and work towards groundwater sustainability in Scott Valley. The overall project objective is to evaluate ditch water potential for groundwater recharge and stream flow augmentation via monitoring data and the Scott Valley Integrated Hydrologic Model (SVIHM). The additional data and information gathered builds on previous projects and helps SVID gather the necessary information that will support SVID's 5-year recharge permit application.

6.02 Objectives: Specific objectives of this Project are to:

1. Continue the implementation of the SVID Recharge Project in Scott Valley to study recharge potential due to:
 - a. Water diverted into ditches.
 - b. Spreading on dormant agricultural fields and potential to support late summer and fall flows in the Scott River
2. Conduct pilot studies at additional locations in the Scott Valley to study the impact of ditch filtration on groundwater recharge and streamflow augmentation under different settings. Benefit will be quantified through measurements, including continuous groundwater levels, temperature, ditch infiltration and streamflow. The SVIHM will be used to specifically look at quantity and timing of streamflow benefits from ditch infiltration and associated benefits to fish..

Q2296039**SISKIYOU COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT****6.03 Project Description:**

6.03.1 Location: Grantee will implement the Project on approximately 1,400 acres of privately-owned land located at [Identify physical location(s) of project, include latitude and longitude in decimal degrees] in 41° 32' 16.623" -122° 51' 53.8272" Scott Valley, Siskiyou County, California (Property).

6.03.2 Project Site Access: Grantee shall cause the Landowner(s) to give Grantor, and the Subcontractor's employees and agents written permission to access the Project Site at least once every 12 months from the date of Grantor's Notice to Proceed until 25 years after the end of the Agreement Term for purposes of inspections and monitoring (Project Site Access). Such access shall be reasonably acceptable to the Landowner(s) and the requester following written or verbal request to Grantee

6.03.3 Materials and Equipment: Equipment purchases must comply with Section 19 of Exhibit 1.a. Equipment includes a total of 15 pressure transducers with telemetry and 5 of which with electrical conductivity sensors. These pressure transducers are necessary to conduct monitoring of groundwater levels and electrical conductivity to support quantification of recharge benefits. Diversion point improvements include equipment to facilitate monitoring and diversion of water onto the fields that have already been selected for the project. Equipment includes four flowmeters for monitoring the rate and amount of water applied to each of the four selected fields as well as materials for ditch maintenance and construction, including pipes. For diversion point enhancement, equipment includes necessary materials to add new four additional fields to the project. This includes diversion infrastructure and pipes to facilitate water transport from the SVID ditch to fields, and flowmeters for each of the four additional sites proposed to measure the amount and rate of water applied to each of the sites. Unit costs are listed in the budget under Tab D. Equipment and include costs of equipment, installation, and equipment preparation costs. All equipment purchases will be completed by the subcontractor.

6.03.4 Project Implementation: Consistent with Grantee's proposal for the Project, Grantee will complete the following tasks in accordance with Section 6.04 – Schedule of Due Dates and Deliverables.

Task 1 – Project Management and Administration

Grantee will provide technical and administrative services associated with implementation of the Project, including managing this Agreement, assuring all permits are finalized, securing Project Site Access, administering subcontracts, invoicing and payments, drafting and finalizing progress and final reports, and data management.

Q2296039**SISKIYOU COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT****Task 2 – SVID Recharge Project:**

This task involves continuation of the SVID Recharge Project, with added focus on ditch water behavior and potential benefits to groundwater recharge and instream flows. Work under this task involves completing necessary reporting efforts to ensure the continuation of this recharge project under the 5-year temporary water rights permit and progress towards a permanent permit application. Reporting includes development of annual Diversion Reports, as required by the under the temporary water rights permits. Existing monitoring sites can be seen in Figure 2 of Attachment 3 to this application. While most of the monitoring sites have telemetry, data collection may involve calibrations, field verifications, quality assurance and quality control of the data as well as fulfillment of the biological monitoring plan, as required under the current 180-day temporary permit. Samples will also be collected for isotope analysis to help evaluate groundwater recharge dynamics. The SVIHM will be used to run long term scenarios and quantify benefits from ditch infiltration and groundwater recharge under different water year types and conditions. Work under this task will be primarily completed by the subcontractor and a Water Rights Consultant.

Deliverables: Diversion Reports, annually with estimated completion by June 1st, Final report, estimated completion by March 15, 2026.

Task 3 – Ditch Infiltration Studies

Three locations on the westside of Scott Valley have been identified: Barker ditch, Etna Mill ditch, and Patterson Creek. Monitoring will include continuous groundwater levels and temperature, ditch infiltration and streamflow with existing infrastructure used as much as possible. This task involves monitoring design, diverting under appropriate conditions, completing data collection, and reporting. Monitoring efforts include a network of monitoring wells for each site to measure changes in groundwater levels in areas anticipated to be impacted by ditch infiltration and control wells as a point of comparison. Flow targets, when flows exceed instream flow needs for fish, will be developed as a framework for diversion and biological monitoring will be conducted to ensure no adverse effects on fish. The model will be used to evaluate benefits and examine long term scenarios based on the timing and duration of winter ditch use under different conditions and water year types. Work under this task will be primarily completed by the subcontractor.

Deliverables: Final monitoring design plan, estimated completion by November 30, 2023. Data collection annually by June 1st, Diversion records and reporting annually by June 1st. Final report, estimated completion by March 15, 2026.

Q2296039**SISKIYOU COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT****6.04 Schedule of Due Dates and Deliverables:**

<u>Task</u>	<u>Description</u>	<u>Deliverables</u>	<u>Estimated Completion Dates</u>
1	Project Management and Administration	Quarterly Progress Reports	Due within 30 days following each calendar quarter (March, June, September, December) following grant execution.
		Quarterly Invoices	Due within 30 days following each calendar quarter (March, June, September, December) following grant execution.
		Copies of Executed Subcontracts	05/30/2023
		Submit Project Data	With Final Report, by 03/15/2026
		Final Progress Report	03/15/2026
		Final Invoice	03/15/2026
2	SVID Recharge Project	Final Report	03/15/2026
		Diversion Reports	Due Annually by June 1
3	Ditch Infiltration Studies	Final Report	03/15/2026
		Final Monitoring Design	11/30/23
		Diversion Records and Reporting	Due Annually by June 1

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<u>Task</u>	<u>Description</u>	<u>Deliverables</u>	<u>Estimated Completion Dates</u>
		Data Collection Report	Due Annually by June 1

SECTION 7 – CONTACTS

The point of contact may be changed at any time by either party by providing a 10–day advance written notice to the other party. The Parties hereby designate the following points of contact during the Term of this Agreement:

CDFW Grant Manager		Grantee Project Manager	
Name:	Evangelina Chavez	Name:	Matt Parker
Title:	Environmental Scientist	Title:	Natural Resources Specialist
Address:	1010 Riverside Office, West Sacramento ,CA 95605	Address:	1312 Fairlane Rd, Yreka, CA 96097
Phone:	(916) 764-0526	Phone:	530-842-8019
Email:	Evangelina.chavez@wildlife.ca.gov	Email:	mparker@co.siskiyou.ca.us

Direct all administrative inquiries to:

CDFW Grant Coordinator		Grantee Project Coordinator	
Name:	Ariel Boone-Worthman	Name:	Matt Parker
Title:	Assoc Govt Prog Anlyst	Title:	Natural Resources Specialist
Address:	1010 Riverside Office, West Sacramento ,CA 95605	Address:	1312 Fairlane Rd, Yreka, CA 96097
Phone:	Assoc Govt Prog Anlyst	Phone:	530-842-8019
Email:	ariel.boone-worthman@wildlife.ca.gov	Email:	mparker@co.siskiyou.ca.us

SECTION 8 – REPORTS

8.01 Progress Reports: Grantee shall submit, Quarterly Progress Reports that comply with the requirements below to the CDFW Grant manager. The CDFW Grant Manager will provide Grantee with a sample Progress Report upon request.

Requirements:

1. Grantee name, the Project title, this Agreement number, and dates progress report covers;
2. Activities and tasks performed and/or completed, a summary of progress to date including progress since the last report, and a brief outline of upcoming work scheduled for the subsequent quarter;

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3. Documentation of all subcontractor activities;
4. Updates on progress towards meeting project objectives, output and outcome performance measures;
5. Document delivery of any intermediate work products;
6. Costs incurred during the subject period, total of costs incurred to date, and the remaining balance;
7. Any problems encountered while performing the tasks and proposed solutions, timeline for resolution, and status of previously unresolved problems; and
8. Grantee must submit Quarterly Progress Reports electronically in PDF or Microsoft Word compatible format and conform to the templates provided by the CDFW Grant Manager.

8.02 Final Progress Report: Grantee must submit Final Progress Report electronically to the CDFW Grant Manager by the dates listed in Section 6.03.6 – Schedule of Due Dates and Deliverables. The Final Progress Report must summarize the life of the Agreement and describe the work and results pursuant to Section 6 - Project Statement, as well as summarize the Project's accomplishments consistent with the project's objectives. Grantee shall include a Final Invoice (as defined in Section 9.02.2 of this Agreement) with the Final Progress Report. The CDFW Grant Manager will provide Grantee a final progress report template.

8.03 Document Accessibility: Grantee must submit all documentation required as part of this agreement to the CDFW Grant Manager in a format that meets web content accessibility standards (<https://www.wildlife.ca.gov/Accessibility>).

SECTION 9 – BUDGET AND PAYMENT

9.01 Budget Details and Funding Summary: Grantor will provide an amount not to exceed \$1,000,000.00 as detailed below in the Line Item Budget Detail (Budget) below. Grantee or its partners will provide up to \$0.00 in funds or in-kind services as cost share to complete tasks described in Section 6 – Project Statement. Grantee will provide Grantor accurate records of all cost share with Grantee's Final Report.

Q2296039**SISKIYOU COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT**

Line Item Budget Detail	
A. PERSONNEL SERVICES	
Siskiyou County Natural Resources Specialist/GSA SGMA Plan Manager	\$68,000
Subtotal Personnel Services	\$68,000
Staff Benefits	\$0
Subtotal Personnel Services	\$68,000
B. OPERATING EXPENSES: GENERAL	
General Expenses	\$2,000
Field Supplies	\$5,000
Fees for Diverted Water	\$3,240
Travel – Accommodation (Not to exceed State reimbursement rates)	\$7,920
Travel- Mileage (Not to exceed State reimbursement rates)	\$6,288
Subtotal Operating Expenses: General	\$24,448
C. OPERATING EXPENSES: SUBCONTRACTORS	
Sub-Consultant (RFP will be processed)	\$670,000
Water Rights Consultant	\$15,000
Biological Monitoring	\$15,000
Subtotal Operating Expenses: Subcontractors	\$700,000
D. OPERATING EXPENSES: EQUIPMENT	
Pressure Transducers	\$80,000
Diversion Improvements	\$60,000
Diversion Point Enhancement	\$67,552
Subtotal Operating Expenses: Equipment	\$207,552
E. INDIRECT COSTS	
Indirect Charge Rate 0% (Applies to Sections A + B, and the first \$25K of each subcontractor)	\$0
F. GRAND TOTAL (A+B+C+D+E)	\$1,000,000

9.02 Payment Provisions:

- 9.02.1 Disbursements:** Grantor will disburse Grant Funds to Grantee not more frequently than quarterly in arrears, upon receipt of an original itemized invoice and any required mandatory documentation as identified in Section 6.04 – Schedule of Due Dates and Deliverables.

Grant disbursements will be mailed to the following Grantee address:

Q2296039**SISKIYOU COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT**

Grantee Name:	Siskiyou County Flood Control and Water Conservation District
Attention:	Sherry Lawson
Address:	1312 Fairlane Road, Suite 1 Yreka, CA 96097

9.02.2 Invoice Documentation: Each invoice for payment must be accompanied by a written description, not to exceed two pages in length, of Grantee's performance under this Agreement since the time the previous such report was prepared. The report shall describe the types of activities and specific accomplishments during the period for which the payment is being made rather than merely listing the number of hours worked during the reporting period. The report may be in the form of a Quarterly Progress Report. The final invoice must include a budget summary of all cost share expenditures by fund source, as applicable (Final Invoice). The CDFW Grant Manager will provide Grantee with a sample invoice template. The Final Invoice is due in accordance with Section 6.04 – Schedule of Due Dates and Deliverables. The invoice package must be submitted electronically through CDFW's WebGrants system to the CDFW Grant Manager.

Requirements: The invoice shall contain the following information:

1. The word "Invoice" should appear in a prominent location at the top of the page(s);
2. Printed name of Grantee on company letterhead;
3. Grantee's business address, including P.O. Box, City, State, and Zip Code;
4. Name of the CDFW Region/Division being billed;
5. The invoice date and the time period covered; i.e., the term "from" and "to";
6. This Agreement number and the sequential number of the invoice (i.e., Q2296039–Invoice 1);
7. The invoice must be itemized using the categories and following the format of the Budget;
8. The total amount due. This should be in a prominent location in the lower right-hand portion of the last page and clearly distinguished from other figures or computations appearing on the invoice. The total amount due shall include all costs incurred by Grantee under the terms of this grant;
9. The original signature of Grantee; and
10. Grantee must provide supporting documentation for the invoice and actual receipts.



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EXHIBIT 1a – PUBLIC ENTITIES GENERAL GRANT PROVISIONS

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1. **APPROVAL:** This Agreement is of no force or effect until signed by both Parties. Grantee shall not incur any costs in reliance on this Agreement until this Agreement has been signed by both Parties.
2. **AMENDMENT:** No amendment or variation of the terms of this Agreement shall be valid unless made in writing and signed by the Parties. Only persons duly authorized to sign an amendment on behalf of CDFW may do so. No oral understanding or agreement not incorporated in this Agreement is binding on either of the Parties.
3. **ASSIGNMENT:** This Agreement is not assignable by Grantee, either in whole or in part, without written approval from CDFW.
4. **AUDIT:** Grantee agrees that CDFW, the Department of Finance (“**DOF**”), Department of General Services (“**DGS**”), California State Auditor’s Office (“**CSA**”), or their designated representatives shall have the right to review and to copy any records and supporting documentation related to the performance of this Agreement. Grantee agrees to maintain such records for possible audit for a minimum of three years after CDFW’s final payment to Grantee pursuant to this Agreement, unless a longer period of records retention is stipulated. Grantee agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records.

Further, Grantee agrees to include the following term or a substantially similar term in any subcontract related to performance of this Agreement:

Subcontractor agrees that CDFW, the Department of Finance, Department of General Services, California State Auditor’s Office, or their designated representatives shall have the right to review and to copy any records and supporting documentation related to the performance of this agreement. Subcontractor agrees to maintain such records for possible audit for a minimum of three years after final payment, unless a longer period of records retention is stipulated. Subcontractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Subcontractor agrees to put a substantially similar term in any subcontract it executes with another entity related to the performance of this agreement.

5. **INDEMNIFICATION:** Grantee agrees to indemnify, defend, and save harmless the State of California (“**State**”) and CDFW and their officers, agents, and employees from any and all claims and losses accruing or resulting to any and all subcontractors, suppliers, laborers, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by Grantee in the performance of this Agreement.

CDFW agrees to indemnify, defend, and save harmless Grantee and its officers, agents, and employees from any and all claims and losses accruing or resulting to any and all subcontractors,



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suppliers, laborers, and any other person, firm, or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by CDFW in the performance of this Agreement but, collectively, only in proportion to and to the extent that such claims or losses are caused by or result from the negligent or intentional acts or omissions of CDFW or its officers, agents, and employees.

6. **DISPUTES**: Grantee shall continue with its responsibilities under this Agreement during any dispute.
7. **INDEPENDENT CONTRACTOR**: Grantee, and the agents and employees of Grantee, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of CDFW. Grantee acknowledges and promises that CDFW is not acting as an employer to any individuals furnishing services or work on the Project pursuant to this Agreement.
8. **NON-DISCRIMINATION CLAUSE**: During the performance of this Agreement, Grantee shall not unlawfully discriminate against, harass, or allow harassment against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical disability (including HIV and AIDS), mental disability, medical condition, marital status, age (over 40), sex, sexual orientation, or use of family-care leave, medical-care leave, or pregnancy-disability leave. Grantee shall take affirmative action to ensure that the evaluation and treatment of its employees and applicants for employment are free of such discrimination and harassment. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Grantee shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12900 (a-f) et seq.) and applicable regulations (California Code of Regulations, Title 2, Section 7285 et seq.). The regulations of the Fair Employment and Housing Commission regarding Contractor Nondiscrimination and Compliance (Chapter 5 of Division 4 of Title 2 of the California Code of Regulations) are incorporated by reference into this Agreement. Grantee shall give written notice of its obligations under this non-discrimination clause to labor organizations with which Grantee has a collective bargaining or other agreement and shall post in conspicuous places available to employees and applicants for employment notice setting forth the provisions of this Section 8.

Further, Grantee agrees to include the following term or a substantially similar term in any subcontract related to performance of this Agreement:

During the performance of this agreement, Subcontractor shall not unlawfully discriminate against, harass, or allow harassment against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical disability (including HIV and AIDS), mental disability, medical condition, marital status, age (over 40), sex, sexual orientation, or use of family-care leave, medical-care leave, or pregnancy-disability leave. Subcontractor shall take affirmative action to ensure that the evaluation and treatment of its employees and applicants for employment



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are free of such discrimination and harassment. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Subcontractor shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12900 (a-f) et seq.) and applicable regulations (California Code of Regulations, Title 2, Section 7285 et seq.). The regulations of the Fair Employment and Housing Commission regarding Contractor Nondiscrimination and Compliance (Chapter 5 of Division 4 of Title 2 of the California Code of Regulations) are incorporated by reference into this agreement. Subcontractor shall give written notice of its obligations under this non-discrimination clause to labor organizations with which Subcontractor has a collective bargaining or other agreement and shall post in conspicuous places available to employees and applicants for employment notice setting forth the provisions of this section. Subcontractor agrees to put a substantially similar term in any subcontract it executes with another entity related to the performance of this agreement.

- 9. UNENFORCEABLE PROVISION:** In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the Parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.
- 10. REGULATORY COMPLIANCE:** Grantee's implementation of the Project must comply with all applicable federal, state, and local government statutes, laws, regulations, codes, ordinances, orders, or other governmental and quasi-governmental requirements that apply to the Project (including its planning, construction, management, monitoring, operation, use, and maintenance). The costs associated with such regulatory compliance may be reimbursed under this Agreement only to the extent authorized by the Budget Detail and Funding Summary section of this Agreement.

Grantee's implementation of the Project must comply with the California Labor Code. Projects funded in whole or in part with CDFW grant funds may be public works projects under the Labor Code. (See Section 1720 et seq.) Labor Code compliance may require the payment of prevailing wage. Grantee is responsible for Labor Code compliance, and CDFW cannot provide advice about Labor Code compliance.

Grantee's implementation of the Project must comply with the California Business and Professions Code. Grantee shall be responsible for obtaining the services of an appropriately licensed professional if required by the Business and Professions Code, including but not limited to Section 6700 et seq. (Professional Engineers Act) and Section 7800 et seq. (Geologists and Geophysicists Act). CDFW cannot provide advice about Business and Professions Code compliance.

- 11. RIGHTS IN DATA:** Grantee agrees that all data, plans, drawings, specifications, reports, computer programs, operating manuals, notes, and other written or graphic work produced in the performance of this Agreement, are subject to the rights of CDFW as set forth in this Section 11. CDFW shall have the right to reproduce, publish, and use all such work, or any part thereof, in any manner and for any purposes whatsoever and to authorize others to do so. If any such work



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EXHIBIT 1a – PUBLIC ENTITIES GENERAL GRANT PROVISIONS**Q2296039****SISKIYOU COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT**

is copyrightable, Grantee may copyright the same, except that, as to any work which is copyrighted by Grantee, CDFW reserves a royalty-free, nonexclusive and irrevocable license to reproduce, publish, and use such work, or any part thereof, and to authorize others to do so.

- 12. CONTINGENT FUNDING:** It is mutually understood between the Parties that this Agreement may have been written before ascertaining the availability of State appropriation of funds for the mutual benefit of both Parties in order to avoid program and fiscal delays which would occur if this Agreement were executed after that determination was made.

This Agreement is valid and enforceable only if sufficient funds are made available pursuant to the California State Budget Act for the fiscal year(s) covered by this Agreement for the purposes of this program. In addition, this Agreement is subject to any additional restrictions, limitations, or conditions enacted by the State Legislature of any statute enacted by the Legislature which may affect the provisions, terms, or funding of this Agreement in any manner.

If the Legislature does not appropriate sufficient funds for this Agreement, CDFW may terminate this Agreement in accordance with Section 13 of this Exhibit 1.a or amend this Agreement to reflect any reduction of funds.

13. RIGHT TO TERMINATE:

- a. This agreement may be terminated by mutual consent of both Parties or by any Party upon 30 days written notice and delivered in person, USPS First Class Mail, or electronic transmission.
- b. In the event of termination of this Agreement, Grantee shall immediately provide CDFW an accounting of all Grant Funds received under this Agreement.
- c. Any such termination of this Agreement shall be without prejudice to any obligations or liabilities of either Party already incurred prior to such termination. CDFW shall reimburse Grantee for all allowable and reasonable costs incurred by Grantee for the Project, including foreseeable and uncancellable obligations. Upon notification of termination from CDFW, Grantee shall make reasonable efforts to limit any outstanding financial commitments.

14. USE OF SUBCONTRACTOR(S): If Grantee desires to accomplish part of the Project through the use of one or more subcontractors, the following conditions must be met:

- a. Grantee shall submit any subcontracts to CDFW for inclusion in the grant file;
- b. Agreements between the Grantee and the subcontractor must be in writing;
- c. Subcontracts must include language establishing the audit rights of CDFW, DOF, DGS, CSA, or their designated representatives with respect to subcontractors that complies with Section 4 of this Exhibit 1.a.;
- d. Subcontracts must include non-discrimination clause language with respect to subcontractors that complies with Section 8 of this Exhibit 1.a; and
- e. Upon termination of any subcontract, the CDFW Grant Manager shall be notified immediately, in writing.



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15. **POTENTIAL SUBCONTRACTOR(S):** Nothing contained in this Agreement or otherwise shall create any contractual relation between CDFW and any of Grantee's subcontractor(s) and no subcontract shall relieve Grantee of its responsibilities and obligations hereunder. Grantee agrees to be as fully responsible to CDFW for the acts and omissions of its subcontractor(s) and of persons directly employed or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by Grantee. Grantee's obligation to pay its subcontractor(s) is an independent obligation from CDFW's obligation to make payments to Grantee. As a result, CDFW shall have no obligation to pay or to enforce the payment of any monies to any of Grantee's subcontractors.
16. **TRAVEL AND PER DIEM:** If the reimbursement of travel or per diem costs are authorized by this Agreement, such costs shall be reasonable and not exceed those amounts identified in the California Department of Human Resources travel reimbursement guidelines. No travel outside the State of California shall be reimbursed unless prior written authorization is obtained from the CDFW Grant Manager.
17. **LIABILITY INSURANCE :** Unless otherwise specified in this Agreement, when Grantee submits a signed Agreement to CDFW, Grantee shall also furnish to CDFW either proof of self-insurance or a certificate of insurance stating that there is liability insurance presently in effect for Grantee of not less than \$1,000,000 per occurrence for bodily injury and property damage liability combined. Grantee agrees to make the entire insurance policy available to CDFW upon request.

The certificate of insurance will include provisions a, b, and c, in their entirety:

- a. The insurer will not cancel the insured's coverage without 30-days prior written notice to CDFW;
- b. The State and CDFW and their officers, agents, employees, and servants are included as additional insured, insofar as the operations under this Agreement are concerned; and
- c. CDFW will not be responsible for any premiums or assessments on the policy.

Grantee agrees that the liability insurance herein provided for, shall be in effect at all times during the term of this Agreement. In the event said insurance coverage expires at any time or times during the term of this Agreement, Grantee agrees to provide, prior to said expiration date, a new certificate of insurance evidencing insurance coverage as provided for herein for not less than the remainder of the term of this Agreement, or for a period of not less than one year. New certificates of insurance are subject to the approval of CDFW, and Grantee agrees that no work or services shall be performed prior to CDFW giving such approval. In the event Grantee fails to keep in effect, at all times, insurance coverage as herein provided, CDFW may, in addition to any other remedies it may have, terminate this Agreement upon occurrence of such event.

CDFW will not provide for, nor compensate Grantee for any insurance premiums or costs for any type or amount of insurance. The insurance required above, shall cover all Grantee supplied personnel and equipment used in the performance of this Agreement. If subcontractors performing



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work for Grantee under this Agreement cannot provide to Grantee either proof of self-insurance or a certificate of insurance stating that the subcontractor has liability insurance of not less than \$1,000,000 per occurrence for bodily injury or property damage liability combined, then Grantee's liability insurance shall provide such coverage for the subcontractor.

- 18. GRANTEE STAFF REQUIREMENTS:** Grantee represents that it has or shall secure at its own expense, all staff required to perform the services described in this Agreement. Such personnel shall not be employees of or have any contractual relationship with CDFW.
- 19. EQUIPMENT PURCHASES:** For purposes of this Agreement, “**Equipment**” means tangible personal property having a useful life of four years, and “**Major Equipment**” means Equipment with a unit cost of \$5,000 or more. The unit cost includes the purchase price plus all costs to acquire, install, and prepare the equipment for its intended use. Grantee may purchase Major Equipment under this Agreement only when a specific type Major Equipment is listed in the Budget Details and Funding Summary section of this Agreement. This restriction on the purchase of Major Equipment does not include the lease or rental of Major Equipment. Grantee shall own all Equipment purchased under this Agreement; CDFW does not claim title or ownership to such Equipment. Grantee shall keep, and make available to CDFW upon CDFW's request, appropriate records of all Equipment purchased with Grant Funds. Equipment purchased by Grantee outside the term of this Agreement is not eligible for reimbursement by CDFW under this Agreement.

When Grantee submits an invoice to CDFW for reimbursement of Major Equipment purchase costs, that invoice must include a receipt listing the purchase price of the Major Equipment and the serial number and model number of the Major Equipment. That invoice must also include the location, including street address, where the Major Equipment will be used during the term of this Agreement.

- 20. GRANTEE'S PROCUREMENT OF GOODS AND/OR SERVICES:** Grantee's process for procuring goods or services to carry out the Project under this Agreement must reasonably ensure that Grantee is making sound business decisions.
- 21. DRUG-FREE WORKPLACE CERTIFICATION:** Grantee will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code, Section 8350 et seq.) and will provide a drug-free workplace by taking the following actions:
- a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b. Establish a Drug-Free Awareness Program to inform employees about all of the following:
 1. the dangers of drug abuse in the workplace;
 2. the person's or organization's policy of maintaining a drug-free workplace;
 3. any available counseling, rehabilitation, and employee assistance programs; and,
 4. penalties that may be imposed upon employees for drug abuse violations.
 - c. Every employee who works on the proposed Agreement will:
 1. receive a copy of the company's drug-free policy statement; and

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2. agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of disbursements under this Agreement or termination of the Agreement or both, and Grantee may be ineligible for award of any future State agreements if CDFW determines that any of the following has occurred: (1) Grantee has made false certification or (2) Grantee has violated the certification by failing to carry out the requirements as noted above.

22. **UNION ORGANIZING:** Grantee acknowledges the applicability to this Agreement of Government Code Sections 16645 through 16649, and certifies that:
 - a. No Grant Funds disbursed pursuant to this Agreement will be used to assist, promote, or deter union organizing;
 - b. Grantee shall account for Grant Funds disbursed for a specific expenditure pursuant to this Agreement to show those funds were allocated to that expenditure;
 - c. Grantee shall, where Grant Funds are not designated as described in Section 22(b) above, allocate, on a pro-rata basis, all disbursements that support the grant program; and
 - d. If Grantee makes expenditures to assist, promote, or deter union organizing, Grantee will maintain records sufficient to show that no Grant Funds were used for those expenditures and shall provide those records to the Attorney General upon request.
23. **GOVERNING LAW:** This Agreement is governed by and shall be interpreted in accordance with the laws of the State of California.



CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE
EXHIBIT 3 – NOTICE OF ECONOMIC SANCTIONS

Grant Agreement Number: Q2296039

Grantee Name: Siskiyou County Flood Control and Water Conservation District

Grantee and its subcontractor(s), collectively referred to as “Grantee”, shall follow Federal, State, and local orders, guidelines and directives, and CDFW policies related to any Executive Order (EO) issued by the Governor of the State of California regarding economic sanctions.

Executive Order N-6-22 – Russia Sanctions

On March 4, 2022, Governor Gavin Newsom issued Executive Order [N-6-22](#) (the EO) regarding Economic Sanctions against Russia and Russian entities and individuals. “Economic Sanctions” refers to sanctions imposed by the U.S. government in response to Russia’s actions in Ukraine, as well as any sanctions imposed under state law. The EO directs state agencies to terminate grants with, and to refrain from entering any new grants with, individuals or entities that are determined to be a target of Economic Sanctions. Accordingly, should the State determine Grantee is a target of Economic Sanctions or is conducting prohibited transactions with sanctioned individuals or entities, that shall be grounds for termination of this agreement. The State shall provide Grantee advance written notice of such termination, allowing Grantee at least 30 calendar days to provide a written response. Termination shall be at the sole discretion of the State.

The following page(s) contain the backup material for Agenda Item: [Minute Approval - September 3, 2024](#).
Please scroll down to view the backup material.

State of California, County of Siskiyou Flood Control and Water Conservation District Minutes September 3, 2024

The Honorable Directors of the Flood Control and Water Conservation District of Siskiyou County, California, met in regular session this 3rd day of September 2024; there being present Directors Brandon Criss, Ed Valenzuela, Michael N. Kobseff, Nancy Ogren and Ray A. Haupt, County Administrator Angela Davis, District Counsel Natalie E. Reed, and County Clerk and ex-Officio Clerk of the Board of Directors Laura Bynum by Deputy County Clerk Wendy Winningham.

The meeting was called to order by Chair Kobseff.

Public Comment

There were no public comments received.

Consent Agenda – Approved.

It was moved by Director Haupt, seconded by Director Kobseff and carried, following a roll call vote with Directors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES, that the following consent agenda is approved, and the Chair and/or clerk authorized to execute/record any necessary documents:

Flood Control and Water Conservation District - Approve the updated access agreement template for Property Access and Water Data Collection and Use Consent and Release Form for the California Department of Fish and Wildlife Scott Ditch Infiltration Recharge Project.

Adjournment - There being no further business to come before the Board of Directors, the meeting was adjourned.

Attest:
Laura Bynum, County Clerk

Michael N. Kobseff, Chair

By: _____
Deputy

The following page(s) contain the backup material for Agenda Item: [Minute Approval - September 3, 2024](#).
Please scroll down to view the backup material.

State of California, County of Siskiyou

Siskiyou Power Authority Minutes

September 3, 2024

The Honorable Directors of the Siskiyou Power Authority of Siskiyou County, California, met in regular session this 3rd day of September 2024; there being present Directors Brandon Criss, Ed Valenzuela, Michael N. Kobseff, Nancy Ogren and Ray A. Haupt, County Administrator Angela Davis, County Counsel Natalie E. Reed, and County Clerk and ex-Officio Clerk of the Board of Directors Laura Bynum by Deputy County Clerk Wendy Winningham.

The meeting was called to order by Chair Kobseff.

Public Comment

There were no public comments received.

Siskiyou Power Authority - Discussion, direction and possible action re contract with HATCH Associates Consultants, Inc., to perform mandatory Federal Energy Regulatory Commission (FERC) Ninth Part 12D Comprehensive Assessment at the Box Canyon Dam Hydroelectric Facility, in an amount not to exceed \$434,999, for the term August 6, 2024 through June 30, 2025.

It was moved by Director Valenzuela, seconded by Director Haupt and carried, following a roll call vote with Directors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to approve the contract with Hatch Associates, authorize the Chair to sign and allow the Auditor's office to establish budget.

Transfer of Funds - Lake Siskiyou Hydroelectric Project - \$434,999 – Resolution SPA 24-03 adopted.

It was moved by Director Valenzuela, seconded by Director Kobseff and carried, following a roll call vote with Directors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to adopt Resolution SPA 24-03, Transfer of Funds – Lake Siskiyou Hydroelectric Project, in the amount of \$434,999.

Adjournment - There being no further business to come before the Board of Directors, the meeting was adjourned.

Attest:
Laura Bynum, County Clerk

Michael N. Kobseff, Chair

By: _____
Deputy

The following page(s) contain the backup material for Agenda Item: [Minute Approval - August 6, 2024 \(Continued from September 3, 2024\)](#)

Please scroll down to view the backup material.

State of California, County of Siskiyou In-Home Supportive Services Public Authority Minutes August 6, 2024

The Honorable Directors of the In-Home Supportive Services Public Authority of Siskiyou County, California, met in regular session this 6th day of August 2024; there being present Directors Brandon Criss, Ray A. Haupt, Michael N. Kobseff, Nancy Ogren and Ed Valenzuela, County Administrator Angela Davis, County Counsel Natalie E. Reed, and County Clerk and ex-Officio Clerk of the Board of Directors Laura Bynum by Deputy County Clerk Wendy Winningham.

The meeting was called to order by Chair Kobseff.

Closed Session - In Home Support Services Public Authority - Conference with labor negotiators pursuant to Government Code §54957.6, commenced at 2:00 p.m., concluded at 2:10 p.m., with no action taken.

Report On Closed Session

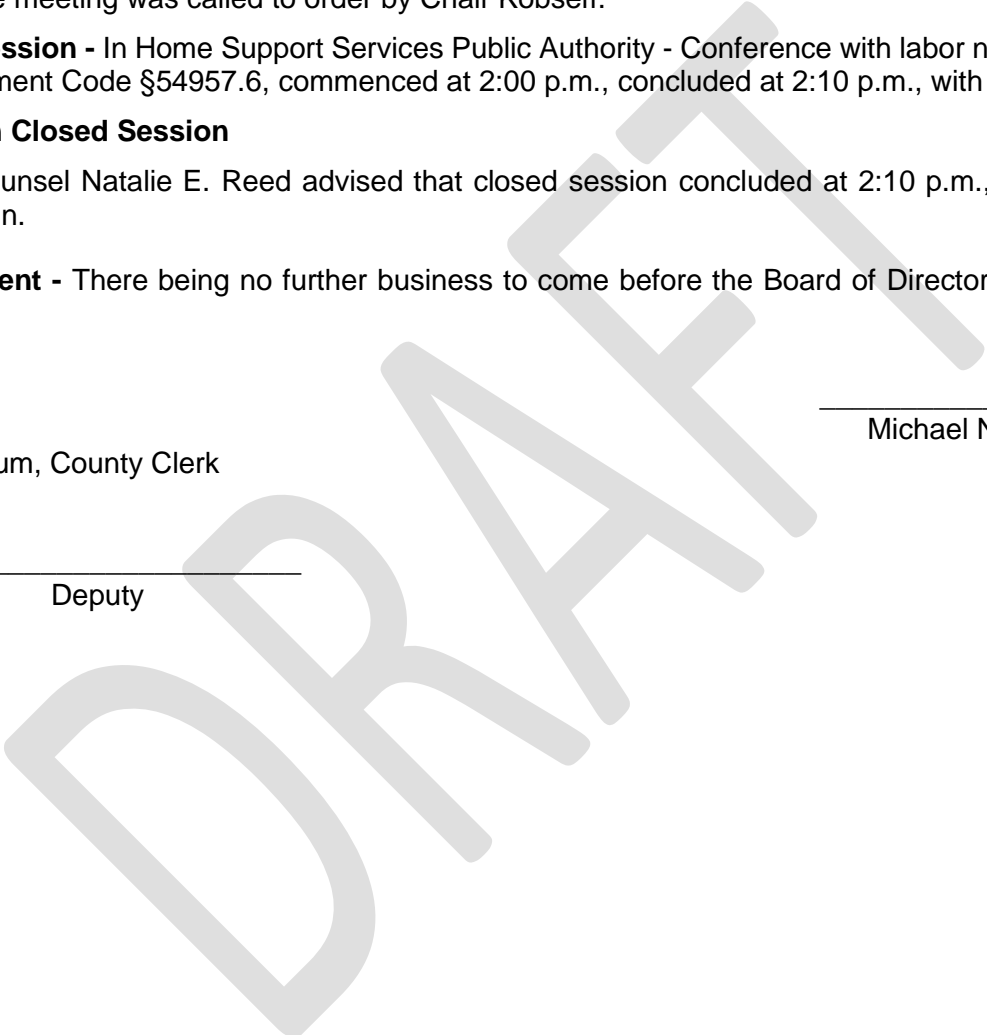
County Counsel Natalie E. Reed advised that closed session concluded at 2:10 p.m., with no reportable action taken.

Adjournment - There being no further business to come before the Board of Directors, the meeting was adjourned.

Attest:
Laura Bynum, County Clerk

Michael N. Kobseff, Chair

By: _____
Deputy



The following page(s) contain the backup material for Agenda Item: [Minute Approval - September 3, 2024](#).
Please scroll down to view the backup material.

State of California, County of Siskiyou In-Home Supportive Services Public Authority Minutes September 3, 2024

The Honorable Directors of the In-Home Supportive Services Public Authority of Siskiyou County, California, met in regular session this 3rd day of September 2024; there being present Directors Brandon Criss, Ed Valenzuela, Michael N. Kobseff, Nancy Ogren and Ray A. Haupt, County Administrator Angela Davis, County Counsel Natalie E. Reed, and County Clerk and ex-Officio Clerk of the Board of Directors Laura Bynum by Deputy County Clerk Wendy Winningham.

The meeting was called to order by Chair Kobseff.

Public Comment

There were no public comments received.

Minute Approval - August 6, 2024. Continued to September 17, 2024.

Chair Kobseff advised that, due to technical difficulties associated with the online agenda and access to associated backup materials, this item was continued to the September 17, 2024.

Adjournment - There being no further business to come before the Board of Directors, the meeting was adjourned.

Attest:
Laura Bynum, County Clerk

Michael N. Kobseff, Chair

By: _____
Deputy

The following page(s) contain the backup material for Agenda Item: [August 6, 2024 \(Continued from September 3, 2024\)](#)

Please scroll down to view the backup material.

State of California, County of Siskiyou

Board of Supervisors Minutes, August 6, 2024

The Honorable Board of Supervisors of Siskiyou County, California, met in regular session this 6th day of August 2024; there being present Supervisors Brandon Criss, Ed Valenzuela, Michael N. Kobseff, Nancy Ogren and Ray A. Haupt, County Administrator Angela Davis, County Counsel Natalie E. Reed and County Clerk and ex-Officio Clerk of the Board of Supervisors Laura Bynum by Deputy County Clerk Wendy Winningham.

The meeting was called to order by Chair Kobseff. Pursuant to AB23, the Clerk announced that the Board members receive no additional compensation for sitting as members of the Siskiyou County Flood Control and Water Conservation District, Siskiyou Power Authority and In-Home Supportive Services Public Authority. Community Development Director Rick Dean led in the salute to the flag of the United States of America.

Closed Session - Conference with real property negotiators pursuant to Government Code §54956.8, conference with legal counsel, existing litigation pursuant to Government Code §54956.9(d)(1), four cases, Conference with legal counsel, anticipated litigation pursuant to Government Code §54956.9, initiation of litigation pursuant to Government Code §54956.9(d)(4), three cases, conference with legal counsel, anticipated litigation pursuant to Government Code §54956.9, significant exposure to litigation pursuant to Government Code §54956.9(d)(2), three cases, commenced at 8:32 a.m., concluded at 9:32 a.m., with no action taken.

Report On Closed Session

County Counsel Natalie E. Reed announced that closed session concluded at 9:32 a.m., with no reportable action taken. In addition, Ms. Reed advised that the Board would return to closed session at the conclusion of the regular agenda.

Presentations from the Public

Deputy County Clerk Wendy Winningham advised that the Clerk's Office had been informed that the ZOOM meeting information listed in the online Board of Supervisors' agenda was incorrect.

County Counsel Natalie E. Reed advised that the County provides a ZOOM link to Board meeting agendas as a courtesy for the public to use in order to access meetings. Ms. Reed advised the Board that they could continue the meeting to another date or conduct the meeting as usual.

It was the consensus of the Board to conduct the meeting in the usual manner.

Invocation – Supervisor Haupt provided an invocation.

Presentations from the Public

In Home Supportive Services (IHSS) union representative Jacob Hibbetts appeared before the Board advising of ongoing negotiating efforts on behalf of local IHSS providers. Mr. Hibbetts spoke in support of an increase for IHSS providers.

IHSS provider Cynthia Seavers appeared before the Board and spoke in support of an increase for IHSS providers' wages.

IHSS recipient Maya DeMers appeared before the Board, speaking in support of an increase in IHSS provider wages.

IHSS provider Neal Aronson appeared before the Board, sharing concerns regarding the need for higher wages and additional service hours for recipients.

IHSS provider Alice DeMers appeared before the Board, sharing concerns regarding the need for higher wages and trainings for IHSS workers.

Continued...

Presentations from the Public – (continued)

IHSS provider Cooper Freeman appeared before the Board, sharing concerns regarding the need for an increase in wages for IHSS workers.

Participation in presentations from the public was provided via ZOOM/teleconference phone.

Caller Terri Mazingo spoke in support of the contract to provide shower and laundry service trucks to benefit local homeless population.

Caller Alice Rogers spoke in support of local IHSS providers and the need for higher wages.

Caller Ginger Sammito spoke in support of True the Vote and efforts to clean up voter rolls in the country and address non-citizen voters.

Caller Michael Clarno spoke in support of the contract to provide shower and laundry service trucks to benefit local homeless population.

IHSS provider Kelly West appeared before the Board, sharing support for efforts to support local IHSS providers.

Consent Agenda – Approved.

It was moved by Supervisor Valenzuela, seconded by Supervisor Ogren and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES, that the following consent agenda is approved, and the Chair and/or clerk authorized to execute/record any necessary documents:

Agriculture

Approve the agreement for Nursery Inspections between the California Department of Food and Agriculture and the Siskiyou County Department of Agriculture. Authorize the auditor to establish budget.

Assessor - Recorder

Approve the Megabyte Property Tax System Annual Maintenance Contract as submitted, with the Chair authorized to sign.

Community Development

Adopt Resolution 24-127 approving an application for funding and the execution of a grant agreement and any amendments thereto in the amount of up to \$300,000 of State Community Development Block Grant for the Siskiyou County Protein and Produce Program.

Community Development

Approve a Subrecipient Agreement in the amount of up to \$288,000 with Great Northern Services to implement and operate the Siskiyou County Protein and Produce Program if the County receives an allocation of State Community Development Block Grant funds, and authorize the Auditor to establish budget appropriations.

County Administration

Approve the Addendum and authorize the Chair to sign.

County Administration

Adopt Resolution 24-128 approving the transfer of \$100,000 Rule20A credits from the County's credit allocation to the City of Etna credit allocation.

County Administration

Ratify the MOU between the County of Siskiyou and the Department of the Interior, Bureau of Land Management for Revision of the Resource Management Plan and Preparation of Environmental Impact Statement for the Cascade-Siskiyou National Monument.

County Administration

Ratify the rate agreement with Kevin Kimple, Private Investigator, for services relating to Personnel investigations for a term of 7/1/24 through 6/30/2027, and authorize the Auditor to establish budget.

Continued...

Consent Agenda – (continued)

County Administration - Personnel

Adopt Resolution P 24-129 amending the Siskiyou County Salary Schedule, Position Allocation List, and new classifications specifications for positions in County service effective August 18, 2024.

County Counsel

Approve the Sixth Addendum to Agreement for Services with Spinelli, Donald & Nott, increasing the compensation under the contract by \$75,000, amend Exhibit "A", and authorize the Board chair to execute same.

County Library

Ratification and approval for applying for the grant with a possible award amount of \$25,000.00.

Facilities Management - Communications

Approve Emergency Pursuant to Public Code section 22050 for a Public Works Emergency Contract with Day Wireless Systems Inc. to repair and replace UHF link equipment. Allow the Auditors Office to establish a budget for the Emergency Contract.

General Services - Sanitation

Approve the contract for the services with Yreka Transfer LLC. for picking up and hauling appliances, mixed metal and cardboard from Black Butte Transfer Station.

General Services - Sanitation

Approve the second addendum to M Peters, Inc contract and authorize the Chair to Sign. Staff also requests allowing Auditor to process the budget transfer that is needed.

Health and Human Services - Behavioral Health Division

Approve and authorize the Chair to sign the 1st Addendum for Services between Siskiyou County Health & Human Services Agency, Behavioral Health Division, and Marin General Hospital Corporation for the term commencing through February 1, 2024 to June 30, 2026.

Health and Human Services - Behavioral Health Division

Approve and authorize the Chair to sign the First ageement for Services between Siskiyou County Health & Human Services Agency, Behavioral Health Division, and for the term of July 1, 2024 to June 30, 2025.

Health and Human Services - Behavioral Health Division

Approve and authorize the Chair to sign the agreements for Services between Siskiyou County Health & Human Services Agency, Behavioral Health Division, and California Mental Health Services Authority (CalMHSA) for the term commencing July 1, 2023 through June 30, 2025.

Health and Human Services - Behavioral Health Division

Approve and authorize the Chair to sign the ageement for Services between Siskiyou County Health & Human Services Agency, Behavioral Health Division, and Department of Health Care Services effective last date of signature ("Effective Date").

Health and Human Services - Behavioral Health Division

Approve and authorize the Chair to sign the Contract for Services between Siskiyou County Health & Human Services Agency, Behavioral Health Division and Restpadd Health Corporation - Red Bluff, for the term of July 1, 2023 to June 30, 2025.

Health and Human Services - Public Health Division

Approve and authorize the Chair to sign the Lease Agreement between Rizzo Real Estate and Siskiyou County Health and Human Services Agency, Public Health Division-WIC Program, for the rental property located at 700 S. Main Street, Suite 1, Yreka, CA, for the period of October 1, 2024, through September 30, 2027, with a total amount of the Lease not to exceed \$61,200.

Continued...

Consent Agenda – (continued)

Health and Human Services - Social Services Division

Approve and the Chair sign the contract between Siskiyou County Health and Human Services Agency and Kevin Kimple for the full term July 1, 2024 through June 30, 2025.

Health and Human Services - Social Services Division

Approve and the Chair sign the Contract for Services between Siskiyou County Health and Human Services Agency and Siskiyou Child Care Council which is effective July 1, 2024 through June 30, 2025.

Public Defender

Approve the contract with Language Line Services, Inc. for the term July 1, 2024 - June 30 2029 at the rates identified on the Statement of Work.

Public Defender

Approve the contract with LexisNexis Risk Solutions, Inc. to provide investigation services for the term June 1, 2024 - July 31, 2027 at the rates identified on Schedule A.

Public Works

Approve and authorize chairperson to sign the Local Transportation Fund Claim for FY 24/25 in the amount of \$1,104,310.00 and authorize the Auditor to adjust the budget for the Road Department.

Public Works

Approve and sign contract with Lakin Tire West to transport and legally dispose of all scrap tires placed in the Lakin Tire West trailer at the Central Yard for Public Works.

Treasurer - Tax Collector

Approve the Addendum to the Contract for services with Print N Mail, Inc., to print and mail the Siskiyou County Secured Property Tax Bills for Fiscal Years 2024-2025, 2025-2026, and 2026-2027, increasing the contract amount by \$75,000 (\$25,000/year), for a total amount not to exceed of \$141,000.

Transfer of Funds - Fuel Services - \$13,020. Resolution 24-130 adopted.

Transfer of Funds - Janitorial - \$75,000. Resolution 24-131 adopted.

Transfer of Funds - Public Health - \$138,968. Resolution 24-132 adopted

Transfer of Funds - Risk Management-Liability - \$461,000. Resolution 24-133 adopted.

Transfer of Funds - Solid Waste Disposal - \$570,000. Resolution 24-134 adopted.

Public Requests - United States Forest Service - Shasta-Trinity National Forest - Presentation of an update re various National Forest activities. Presentation and discussion only.

Shasta-Trinity National Forest Supervisor Rachel Birkey appeared before the Board, introducing Deputy Forest Supervisor Kari Otto, new Shasta- McCloud Management Unit Ranger Joe Rodarme, new Klamath National Forest Supervisor Chris Christofferson. Ms. Birkey presented a powerpoint presentation, including updates on various activities in the Shasta -Trinity National Forest with regard to wildfire crisis strategy (including funding available to provide protection from wildfire around communities) and efforts made to prepare for the 2024 fire season (Redding Air Tanker Base's upgraded fire retardant capacity).

Mr. Rodarme continued the powerpoint, including various forest planning efforts being made (i.e. National Old Growth Amendment (NOGA), Northwest Forest Plan Amendment/Update and a Pacific Crest Trail Trinity Alps to Castle Crags land exchange project) and an update on project in the Shasta-McCloud Management Unit (i.e. South Fork Sacramento Project, updates on road work, Youth Conservation Corps activities and fire suppression staffing).

Continued...

Public Requests - United States Forest Service - Shasta-Trinity National Forest – (continued)

Discussion followed between members of the Board, Ms. Birkey and Mr. Rodarme regarding Ski Park Highway, the South Fork Sacramento Project, work being done on the NOGA and Northwest Forest Plan, anticipated road efforts on Esperanza and Pilgrim Creek Roads in McCloud, the need to investigate certain public/forest roads that have been closed to the public, . Further discussion followed regarding various fuel reduction efforts, the Castle Crags land exchange project and public concerns related to flooding events.

Mr. Christofferson appeared before the Board, providing updates on efforts being made to reactivate a Resource Advisory Committee (RAC), public access/roads in the Forest, the Northwest Forest Plan amendment/update, the status of Greyback Road and efforts being made to address issues and ongoing efforts to reduce fire risks and natural emissions in the forest.

Discussion followed between members of the Board and Mr. Christofferson regarding the need to discuss water issues in the Butte Valley (i.e. Sustainable Groundwater Management Act-SGMA), issues to address at Orr Lake, future projects related to junipers and biomass, the County's stewardship agreement to help with forest management, fuels management in the Northwest Forest Plan, the need to assess various road closures and the need to address dead trees in the landscape.

Health and Human Services - Social Services Division - Discussion, direction and possible action re request of Supervisor Ogren that a motion to reconsider the addendum to the Emergency Command Support contract, which was previously not approved on July 2, 2024, be made by a Board member who previously voted "no" and is eligible to make the motion for the addendum to contract with Emergency Command Support, Inc. to provide certain shower and laundry services, increasing the contract by \$114,800 to a total not to exceed \$224,000 and extending the term through January 31, 2025. Continued to August 13, 2024.

In response to Chair Kobseff, County Counsel Natalie E. Reed provided an overview of the request to reconsider a contract addendum that did not pass during the July 2, 2024 regular Board meeting as one Supervisor (Ogren) was absent and the vote at the time was 2/2 (a tie vote). Ms. Reed advised that under Robert's Rules of Order an item can be reconsidered should one of the Supervisors who voted NO previously request so, and that the request for reconsideration come from the previously absent Supervisor (Ogren).

Audience member Tara Kilcollins appeared before the Board, speaking in support of the County approving the addendum to allow additional shower and laundry facilities to the local homeless population.

Supervisor Kobseff spoke in support of continuing this agenda item to the next regular Board meeting as the City of Yreka would be addressing homelessness at its upcoming City Council meeting.

Audience member Louise Gliatto appeared before the Board, speaking in support of continuing the item to the next Board meeting.

Yreka City Mayor Pro Tem Paul McCoy appeared before the Board, spoke in support consideration of the item today, as the City's upcoming agenda item/ordinance discussion stemmed from the California Governor's Executive Order related to homeless encampments and may not help the Board in making their decision should the item be continued.

Following discussion between members of the Board regarding the upcoming City meeting, the ability of the County to cancel the contract addendum should it be approved and the large expense related to the shower/laundry contract, the Chair advised that agenda items 9A and 9B were continued to the August 13, 2024 Board meeting.

Health and Human Services - Social Services Division - Discussion, direction and possible action re reconsideration of addendum to contract with Emergency Command Support, Inc. to provide certain shower and laundry services, increasing the contract by \$114,800 to a total not to exceed \$224,000 and extending the term through January 31, 2025 that was previously not approved on July 2, 2024. Continued to August 13, 2024.

Continued to August 13, 2024 as noted in the previous agenda item.

Community Development - Discussion, direction and possible action re review of the County's Williamson Act/Agricultural Preserve Program and possible revision of the Rules for Establishment and Administration of Agricultural Preserves and Williamson Act Contracts. Presentation and discussion only.

Supervisor Criss recused himself from consideration of this item and left the Board Chambers.

Associate Planner Bernadette Cizin appeared before the Board and presented a powerpoint presentation regarding the Williamson Act/Agricultural Preserve Program, including an overview of various statistics (i.e. total acreage within the County under Williamson Act Contract, under the Williamson Act Contract Non-renewal process, etc.). Ms. Cizin continued the powerpoint, including an overview of various staff recommendation related to non-conforming Agricultural Preserves, primary use - Timber Production, application requirements/parcel creation, substandard parcels (size) and minor amendments/additional housekeeping.

Discussion followed between members of the Board and Ms. Cizin regarding various staff recommendations as follows:

#1 - Non-conforming Ag Preserves – it was the consensus of the Board to support Option 1 to remove all property currently under Williamson Act Contract from existing Ag Preserves and bring all that property under one single Preserve.

#2 – Primary Use-Timber Production – it was the consensus of the Board to support Option 1 to remove the growing and harvesting of timber from allowed Primary Agricultural Uses.

#3 – Application requirements – the Board was in need of additional information related to an applicant providing proof of a legal parcel in lieu of providing a required Title Report.

#4 – Substandard parcels (size) – it was the consensus of the Board to support option 2 to continue to require that all parcels are at least 40 acres in size unless the primary use is intensive (i.e. growing fruits, nuts or vines).

#5 – Minor amendments – it was the consensus of the Board to support option 1 to allow the Ag Preserve Administrator to approve a change in Use as a Minor Contract Amendment (which would decrease fees for this type of project).

With regard to minor additional housekeeping/cleanup, the Board and Ms. Cizin discussed including Short Term Vacation Rentals as an existing Use, removing the term 'Agritourism' from Compatible Uses, clarification of landowner responsibility with regard to entering Conservation Easements and Programs and the need to clarify the withdrawal process for Notices of Non-Renewal (i.e. with regard to who originally issued the notice).

Additional brief discussion followed, including Deputy County Clerk Wendy Winningham regarding the Department's request to bring the revised Rules for Establishment and Administration of Agricultural Preserves and Williamson Act Contracts back before the Board for adoption during a public hearing on September 3, 2024.

Supervisor Criss returned to the Board Chambers.

Community Development - Discussion, direction and possible action re request to award bid for Head Fire structural debris removal services to SW Maintenance Corporation, in an amount not to exceed \$586,550. Approved.

Community Development Director Rick Dean provided an overview of the request, advising of the process utilized to select SW Maintenance Corporation to perform certain debris removal services associated with the Head Fire.

It was moved by Supervisor Haupt and seconded by Supervisor Ogren to award bid to SW Maintenance Corporation in an amount not to exceed \$586,550 for structural debris removal services for properties involved in the Head Fire.

Continued...

Community Development – (continued)

Brief discussion followed between members of the Board, Mr. Dean and County Administrator Angela Davis regarding the anticipated reimbursement process from the State and additional debris and hazard tree removal services currently out for bid.

The Chair called from the question and following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES, the motion carried unanimously.

County Clerk - Discussion, direction and possible action re Resolution from the Shasta Valley Cemetery District requesting a reduction in the number of the District's Board Trustees from five members to three members, including setting a public hearing to consider the request.

Deputy County Clerk Wendy Winningham provided an overview of the request, advising that the Shasta Valley Cemetery District requested, via Resolution, to reduce the number of District Board Trustees from five to three members. Ms. Winningham additionally advised that the Board would need to set a public hearing to consider the request.

Following brief discussion between members of the Board and Ms. Winningham regarding potential public hearing dates and the current status of the District Board's membership, it was moved by Supervisor Kobseff, seconded by Supervisor Haupt and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to set a public hearing to consider the Shasta Valley Cemetery District's Resolution requesting a reduction in the number of the District's Board Trustees from five members to three members on September 3, 2024.

County Clerk - Discussion, direction and possible action re request to reschedule or cancel the November 5, 2024 Board of Supervisors meeting due to the 2024 Presidential General Election, to allow for staff to be available to the Clerk's Office for office coverage and assisting voters. November 5, 2024 Board meeting cancelled.

Deputy County Clerk Wendy Winningham provided an overview of the request to either cancel or reschedule the November 5, 2024 regular Board meeting due to the upcoming Election.

Following brief discussion regarding the request, it was moved by Supervisor Valenzuela, seconded by Supervisor Kobseff and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to cancel the November 5, 2024 regular Board meeting due to the 2024 Presidential General Election.

Personnel Hearing - Board of Supervisors - Personnel hearing re an appeal of termination filed on behalf of a Sheriff's Office employee. Hearing vacated; no action was taken.

In response to Chair Kobseff, Deputy County Clerk Wendy Winningham advised that the County Clerk was notified of a request that the Personnel hearing be vacated. Ms. Winningham advised that both parties (County and Appellant) were in agreement with the request to vacate the hearing with a new hearing date yet to be determined.

Following brief discussion regarding the anticipated process for setting a new hearing date, it was moved by Supervisor Valenzuela, seconded by Supervisor Kobseff and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES, to vacate the Personnel hearing re an appeal of termination filed on behalf of a Sheriff's Office employee scheduled for August 6, 2024.

Closed Session - Personnel pursuant to Government Code §54957, consider the discipline, dismissal or release of a public employee. Dropped from the agenda.

In response to Deputy County Clerk Wendy Winningham, County Counsel Natalie E. Reed advised that this item and associated Report on Closed Session were dropped from the agenda as the previous agenda item/public hearing was vacated.

Report on Closed Session

This item was dropped from the agenda.

Appointments - County Clerk - Appointment of three members to the scheduled vacancies on the Siskiyou County Range Advisory Board for two-year terms ending July 28, 2026. Caroline Luiz, Greg Kuck and Mark Coats appointed.

Deputy County Clerk Wendy Winningham provided an overview of the request, advising that incumbents Caroline Luiz, Greg Kuck and Mark Coats expressed interest in reappointment to the Range Advisory Board.

It was moved by Supervisor Criss, seconded by Supervisor Kobseff and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES, to appoint Caroline Luiz, Greg Kuck and Mark Coats to the scheduled vacancies on the Siskiyou County Range Advisory Board for two-year terms ending July 28, 2026.

Appointments - County Clerk - Appointment of one member to the unscheduled vacancy on the PSA 2 Area Agency on Aging Advisory Council, for a four-year term effective the date of appointment. Joan Smith Freeman appointed.

Deputy County Clerk Wendy Winningham provided an overview of the request, advising that the Clerk's Office had received two applications/letters of interest in serving on the PSA 2 Area Agency on Aging Advisory County from Jon Michael Patterson and Joan Smith Freeman and that members of the Advisory Council and Executive Board were contacted regarding their thoughts on the applicants.

It was moved by Supervisor Ogren, seconded by Supervisor Valenzuela and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES, to appoint Joan Smith Freeman to the unscheduled vacancy on the PSA 2 Area Agency on Aging Advisory Council, for a four-year term ending August 6, 2028.

Minute Approval - Reconsider approval of June 18, 2024 minutes. Approved.

It was moved by Supervisor Criss, seconded by Supervisor Kobseff and carried, following a roll call vote with Supervisors Haupt, Criss and Kobseff voting YES and Supervisors Valenzuela and Ogren ABSTAINING to approve the June 18, 2024 minutes, revised as follows:

Added to June 18, 2024, Volume 79, page 102 – Consent Agenda

Health and Human Services - Behavioral Health Division

Approve and authorize the CAO to sign the agreement for Services between Siskiyou County Health & Human Services Agency, Behavioral Health Division, and California Mental Health Services Authority (CalMHSA) through one year from the effective date (Term).

Minute Approval - July 2 and 9, 2024. Approved.

It was moved by Supervisor Valenzuela, seconded by Supervisor Haupt and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss and Kobseff voting YES and Supervisor Ogren ABSTAINING, to approved the July 2, 2024 minutes as presented.

It was moved by Supervisor Criss, seconded by Supervisor Ogren and carried, following a roll call vote with Supervisors Valenzuela, Criss, Ogren and Kobseff voting YES and Supervisor Haupt ABSTAINING, to approved the July 9, 2024 minutes as presented.

Board and Staff Reports

Supervisor Criss advised of his attendance at a Tulelake Fire Protection District BBQ, the McCloud Lumberjack Festival, OreCal RC&DC strategic planning workshops, a McCloud Garden Club and Dorris Lions Club meetings, an OreCal RC&DC meeting and two special Klamath Endangered Species Act (ESA) meetings. Supervisor Criss further advised of attending a Superior California Economic Development District (SCEDD) loan meeting and that he was appointed to the California 4-H Foundation Board.

Supervisor Ogren advised of her attendance at the Siskiyou Crossroads grand opening, an Airport Open House, a County Firesafe Council meeting, an OreCal RC&DC meeting, a public fire meeting in Etna, a Shasta Valley Resource Conservation District (RCD) meeting regarding a Juniper Project, a Yreka City Council meeting, a Yreka Rotary luncheon, a Continuum of Care Advisory Board meeting, a Shelly Fire cooperators meeting and a Forestry meeting in Weed.

Continued...

Board and Staff Reports – (continued)

Supervisor Ogren additionally advised of attending a Collier Interpretive and Information Center (CIIC) meeting, Rural County Representatives of California (RCRC) and Golden State Connect Authority (GSCA) meetings, a North Coast Resource Partnership (NCRP) Executive Committee meeting, OreCal RC&DC strategic planning workshops and advised of working the Siskiyou Golden Fair Garden for a conservative Republican Group.

Supervisor Haupt advised of his attendance for various Shelly Fire fireteam meetings as well as being evacuated during the Shelly Fire. Supervisor Haupt further advised of attending his daughter Lindsay's induction into the Big Sky Conference Hall of Fame for volleyball and voiced concerns regarding curtailment letters/orders sent to private Scott Valley landowners from the State Water Board.

Supervisor Valenzuela advised of attending the ribbon cutting ceremony for Siskiyou Crossroads in Yreka, a California Wildfire and Forest Resilience Task Force meeting, various California State Association of Counties (CSAC) meetings and a lobbyist seminar in Sacramento.

Supervisor Kobseff advised of his attendance at a Weed Airport meeting, a Rural County Representatives of California (RCRC) and Golden State Connect Authority (GSCA) meeting in Sacramento, various Tri-County meetings, OreCal RC&D strategic planning session, a First 5 Siskiyou Children and Families Commission meeting and a Mt. Shasta football booster's fundraiser.

Closed Session - Conference with real property negotiators pursuant to Government Code §54956.8, conference with legal counsel, existing litigation pursuant to Government Code §54956.9(d)(1), four cases, Conference with legal counsel, anticipated litigation pursuant to Government Code §54956.9, initiation of litigation pursuant to Government Code §54956.9(d)(4), three cases, conference with legal counsel, anticipated litigation pursuant to Government Code §54956.9, significant exposure to litigation pursuant to Government Code §54956.9(d)(2), three cases, commenced at 12:27 p.m., concluded at 2:10 p.m., with no action taken.

Report On Closed Session

County Counsel Natalie E. Reed announced that closed session concluded at 2:10 p.m., with reportable action taken.

With regard to item 4C, Conference with legal counsel, existing litigation pursuant to Government Code §54956.9(d)(1), name of case: National Prescription Opiate Litigation, United States District Court for the Northern District of Ohio, Case No. 1-17-MD-2804, Ms. Reed advised that it was moved by Supervisor Criss and seconded by Supervisor Kobseff and carried with a unanimous vote of YES to add a defendant to the County's complaint and once formally filed upon inquiry of any person information about the identity of the defendant will be disclosed.

With regard to item 4D, Conference with legal counsel, existing litigation pursuant to Government Code §54956.9(d)(1), name of case: Casey G. Lowe v. Natalie Reed in her capacity as Siskiyou County Counsel, et al., Siskiyou County Superior Court, Case No. 24cv07519, Ms. Reed advised that County Counsel recused herself from the matter and leaving the Board room with the Assistant County Counsel at 1:02 p.m. and returning to the Board room at 1:08 p.m. In addition, Deputy County Administrator - Personnel and Risk Management Hayley Hudson reported that it was moved by Supervisor Valenzuela and seconded by Supervisor Criss and carried with a unanimous vote of YES to authorize defense of suit and representation by outside counsel Liebert Cassidy Whitmore.

With regard to item 4E, Conference with legal counsel, existing litigation pursuant to Government Code §54956.9(d)(1), name of case: Jeramie Foster v. Siskiyou County, et al., Siskiyou County Superior Court, Case No. 24CV05169, Ms. Reed advised that it was moved by Supervisor Haupt and seconded by Supervisor Ogren and carried with a unanimous vote of YES to authorize defense of suit and representation by outside counsel Liebert Cassidy Whitmore.

With regard to item 4G, Conference with legal counsel, anticipated litigation pursuant to Government Code §54956.9, significant exposure to litigation pursuant to Government Code §54956.9(d)(2), three cases, Ms. Reed advised that Chair Kobseff recused himself from one of the exposure items leaving the Board room at 12:38 p.m. and returning at 1:02 p.m.

Adjournment - There being no further business to come before the Board of Supervisors, the meeting was adjourned.

Attest:
Laura Bynum, County Clerk

Michael N. Kobseff, Chair

By: _____
Deputy

DRAFT

The following page(s) contain the backup material for Agenda Item: [August 13, 2024 \(Continued from September 3, 2024\)](#)

Please scroll down to view the backup material.

State of California, County of Siskiyou

Board of Supervisors Minutes, August 13, 2024

The Honorable Board of Supervisors of Siskiyou County, California, met in regular session this 13th day of August 2024; there being present Supervisors Brandon Criss, Ed Valenzuela, Michael N. Kobseff, Nancy Ogren and Ray A. Haupt, County Administrator Angela Davis, County Counsel Natalie E. Reed and County Clerk and ex-Officio Clerk of the Board of Supervisors Laura Bynum by Deputy County Clerk Wendy Winningham.

The meeting was called to order by Chair Kobseff. Pursuant to AB23, the Clerk announced that the Board members were meeting as the Board of Supervisors only. Supervisor Haupt led in the salute to the flag of the United States of America.

Invocation - Siskiyou County Sheriff Chaplain Keith Bradley provided an invocation.

Presentations from the Public

Audience member Dawnmarie Autry appeared before the Board, sharing concerns regarding the need for the County to continue to support homeless housing options and speaking in support of the trucks to provide shower and laundry services to local homeless population.

Audience members Luther Findley and Darlene Bryner appeared before the Board, speaking in support of services provided to the local homeless population by the 7th Day Adventist Church and in support of the shower/laundry trucks returning to provide services.

Audience member Melissa Browning appeared before the Board, speaking in support of the services being provided to the local homeless population by the shower/laundry trucks.

Audience member Ann Steinbring appeared before the Board, suggesting use of local abandoned buildings and development of a soup kitchen to provide needed services to the homeless population.

Participation in presentations from the public was provided via ZOOM/teleconference phone.

Callers Tari Mazingo and Tim Stearns spoke in support of the County continuing to provide the shower and laundry services.

Consent Agenda – Approved.

At Supervisor Haupt's request item 5A, County Administration's addendum to general retainer agreement with Olson Remcho, LLP and item 5C, Health and Human Services - Behavioral Health Division's Master Product and Services Agreement with Pallet PBC were pulled from the consent agenda for discussion.

At Supervisor Kobseff's request, item 5F, the Sheriff's addendum to contract with Cole Pro Media, Corp., was pulled from the consent agenda for discussion.

It was moved by Supervisor Ogren, seconded by Supervisor Criss and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES, that the following consent agenda is approved, and the Chair and/or clerk authorized to execute/record any necessary documents:

General Services - Sanitation

Approve the second addendum to M Peters, Inc contract and authorize the Chair to Sign. Staff also requests allowing Auditor to process the budget transfer that is needed.

Health and Human Services - Public Health Division

Approve and authorize the Chair to sign the Fifth Addendum to the Contract for Services between Harold's Cleaning and Siskiyou County Health and Human Services Agency, Public Health Division, to extend the term of the Contract to 6/30/2026, increase the compensation by \$52,200,00 and replace Exhibit "A", to add additional services for the rental property located at 700 S. Main Street, Suite 2, Yreka, CA, for the period of July 1, 2024, through June 30, 2026, with a total amount of the Contract not to exceed \$288,200.00.

Continued...

Consent Agenda – (continued)

Health and Human Services - Social Services Division

Approve and the Chair sign the Contract for Services between Siskiyou County Health and Human Services Agency and the California Department of Social Services for Resource Family Approval (RFA) services with a term of July 1, 2024 through June 30, 2026.

Sheriff

Approve this second addendum between Sun Ridge Systems, Inc and the Sheriff's Office. Allow the Auditor to establish appropriations as needed.

Transfer of Funds - Weed Airport - \$50,000. Resolution 24-135 adopted.

County Administration - Approve addendum to general retainer agreement with Olson Remcho, LLP for Fairchild Medical Center litigation proceedings, increasing compensation by \$150,000 to a total not to exceed \$540,000.

This item was pulled from the consent agenda at Supervisor Haupt's request and the Chair requested consideration of this item after closed session was completed.

Later in the meeting, it was moved by Supervisor Kobseff, seconded by Supervisor Valenzuela and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to approve the Sixth Addendum to the Professional Services Retention Agreement with Olson Remcho, LLP, that increases compensation \$150,000 to a total NTE \$540,000.00 and authorize the Chair to execute.

Health and Human Services - Behavioral Health Division - Approve Master Product and Services Agreement with Pallet PBC for purchase of micro shelter structures for the Behavioral Health Bridge Housing project, in an amount not to exceed \$464,916.27. Approved.

This item was pulled from the consent agenda at Supervisor Haupt's request. Supervisor Haupt requested additional information regarding the services and population that the agreement would provide.

Health and Human Services Agency Director Sarah Collard and Project Coordinator Maddelyn Bryan appeared before the Board, providing an overview of the Behavioral Health Bridge Housing project and the anticipated purchase of micro shelters to assist those Community Assistance Recovery and Empowerment (CARE) Court participants.

Discussion followed between members of the Board, Ms. Bryan and Ms. Collard regarding the grant funding and timeframes associated with implementing a pilot micro shelter interim/emergency housing project, the anticipated number of 'beds' structures to be purchased, the Yreka City property to be leased for use, the various responsibilities of the contract (i.e. structure maintenance, etc.) and the anticipated cost benefits associated with pallet shelter housing, the County's policy that when grant funding is not longer available, associated positions are terminated, the project services provided by the City of Yreka, CARE Court requirements with regard to client engagement by Behavioral Health staff and the need for information regarding reports sent to the Bridge Housing granting agency.

Supervisor Haupt shared concerns regarding the costs associated with the project and the need for services to be provided to the targeted population.

Further discussion followed regarding the ongoing efforts to move clients into the Crossroads facility and develop a homeless shelter facility, Behavioral Health's staffing levels to meet current needs and the anticipated processes to inform clients of their responsibilities related to the housing in Crossroads and the pallet shelters.

Audience member Ann Steinbring appeared before the Board, sharing concerns regarding the need for cameras at the facilities to minimize potential issues.

It was moved by Supervisor Ogren, seconded by Supervisor Valenzuela and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to approve, and authorize the Chair to execute, the agreement, authorize the County Administrator to execute any addendums to the agreement or future contracts and documents required to implement the Behavioral Health Bridge Housing project.

Sheriff - Approve addendum to contract with Cole Pro Media, Corp., providing certain transparency and engagement advisory services, amending signature page to reflect new corporate name, increasing compensation by \$30,000 to a total not to exceed \$60,000 and extending the term through June 30, 2025. Approved.

This was pulled from the consent agenda at Supervisor Kobseff's request.

In response to Supervisor Kobseff, Sheriff Jeremiah LaRue provided a brief overview of the contract to provide certain training and services related to transparency and engagement.

Discussion followed between members of the Board and Sheriff LaRue regarding the specialized services and associated benefits being provided by the vendor.

Supervisor Kobseff suggested the need to research possibly providing similar services in house versus utilizing a vendor.

It was moved by Supervisor Haupt, seconded by Supervisor Criss and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss and Ogren voting YES and Supervisor Kobseff voting NO to approve the first addendum for transparency and engagement services between the Sheriff's Office and Cole Pro Media, LLC through June 30th, 2025 not to exceed \$30,000.00 for the 24/25 fiscal year, and not to exceed \$60,000.00 for the term of the contract and allow the Auditor to make appropriations as necessary.

Public Requests - Mid Klamath Watershed Council and Western Klamath Restoration Partnership - Discussion, direction and possible action re request for approval of the Happy Camp and Orleans-Somes Bar Community Wildfire Protection Plans. Both Wildfire Protection Plans approved.

Mid Klamath Watershed Council and Western Klamath Restoration Partnership representative Luna Latimer appeared before the Board, providing an overview of the Happy Camp and Orleans-Somes Bar Community Wildfire Protection Plans, including public outreach efforts and the processes utilized for developing the Plans.

Following brief discussion regarding methods for managing wildfires and the definition of managed fire, it was moved by Supervisor Haupt, seconded by Supervisor Ogren and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to approve the Happy Camp and Orleans-Somes Bar Wildfire Protection Plans, and authorize the Chair to sign the plans.

Community Development - Discussion, direction and possible action re contract with SW Maintenance Corporation for the Head Fire Structural Debris Removal Project, in an amount not to exceed \$586,550 for a term ending December 1, 2025. Approved.

Community Development Director Rick Dean appeared before the Board and provided an overview of the request to contract with SW Maintenance Corporation for certain debris removal services for the Head Fire.

It was moved by Supervisor Haupt, seconded by Supervisor Valenzuela and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to authorize and direct the County Administrator to sign and execute the contract with SW Maintenance Corporation and further sign and execute all project documents required to facilitate fire debris cleanup for the Head Fire, located near Scott Bar, CA.

County Administration - Discussion, direction and possible action re Resolution establishing an Encampment Removal Policy consistent with California Governor Gavin Newsom's Executive Order N-1-24. Resolution 24-136 adopted.

County Administrator Angela Davis provided an overview of the request, including the Governor's Executive Order. Ms. Davis advised that the Policy would be used on County-owned property and rights-of-way.

Following discussion between members of the Board and Ms. Davis regarding the anticipated use of the Policy, various County Departments' roles and the Priority Levels 1 and 2 for determining the status and assessing encampments, it was moved by Supervisor Valenzuela, seconded by Supervisor Haupt and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to adopt the Resolution 24-136 and authorize the Chairman to sign.

Health and Human Services - Social Services Division - Discussion, direction and possible action re request of Supervisor Ogren that a motion to reconsider the addendum to the Emergency Command Support contract, which was previously not approved on July 2, 2024, be made by a Board member who previously voted "no" and is eligible to make the motion for the addendum to contract with Emergency Command Support, Inc. to provide certain shower and laundry services, increasing the contract by \$114,800 to a total not to exceed \$224,000 and extending the term through January 31, 2025. Reconsideration request approved.

County Counsel Natalie E. Reed provided an overview and history of the request to reconsider a contract addendum that did not pass during the July 2, 2024 regular Board meeting as one Supervisor (Ogren) was absent and the vote at the time was 2/2 (a tie vote). Ms. Reed advised that under Robert's Rules of Order an item can be reconsidered should one of the Supervisors who voted NO previously request so, and that the request for reconsideration come from the previously absent Supervisor (Ogren).

Audience members Louise Gliatto and Sheila Meamber appeared before the Board, sharing concerns regarding the request that the contract with Emergency Command come back before the Board and spoke in opposition to the County continuing the contract and related services.

Audience member Melinda King appeared before the Board and spoke in support of the County continuing to provide shower and laundry service trucks for the homeless population.

Participation in this item by various members of the public was provided via ZOOM/teleconference phone.

Callers Michael Clarno and Elizabeth Gregorio spoke in support of continued shower and laundry services to the local homeless population.

Caller Collier Azare, Nation's Finest Redding representative spoke in support of the shower and laundry services and the benefits they provide.

It was moved by Supervisor Kobseff, seconded by Supervisor Valenzuela and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES, to approve the request to reconsider the addendum to the contract with Emergency Command Support.

Health and Human Services - Social Services Division - Discussion, direction and possible action re reconsideration of addendum to contract with Emergency Command Support, Inc. to provide certain shower and laundry services, increasing the contract by \$114,800 to a total not to exceed \$224,000 and extending the term through January 31, 2025 that was previously not approved on July 2, 2024.

Reconsideration of this contract addendum was approved during the previous agenda item.

Audience member Louise Gliatto appeared before the Board, sharing concerns regarding the need to change the manner in which homelessness is address in the County and voiced opposition to continuation of the shower and laundry services.

Audience member Paul Johnson appeared before the Board, sharing support for continuation of the shower and laundry services to the local homeless population.

Audience members Patricia Billingsley and Edie Everage appeared before the Board, speaking in support of the County continuing the shower and laundry services.

Audience members Tara Killcollins, JB Westfall and Reba Melfa appeared before the Board, speaking in support of the benefits associated with the County providing shower and laundry services.

Audience member Sheila Meamber appeared before the Board, voicing concerns regarding the sizeable costs associated with the shower and laundry services and the increasing costs of homeless services to local taxpayers.

Participation in this item by various members of the public was provided via ZOOM/teleconference phone.

Caller Michael Clarno spoke in support of approving and continuing the shower and laundry services agreement.

Continued...

Health and Human Services - Social Services Division – (continued)

Caller Cole Azare spoke in support of the benefits associated with the County continuing to provide the shower and laundry services for the local homeless population.

Health and Human Services Agency Director Sarah Collard and Housing Coordinator Maddelyn Bryan appeared before the Board.

Ms. Bryan provided an overview of the addendum to the contract with Emergency Command Support, Inc. to continue to provide temporary shower and laundry services to January, 2025 and allow the Department to work on other projects to address homelessness. Mr. Bryan advised that the shower/laundry program would be reevaluated and could be cancelled prior to January if need be. Ms. Bryan summarized benefits associated with the shower/laundry events, including improved engagement with the local population and provided an overview of outcomes and statistics detailed in the staff report.

Lengthy discussion followed between members of the Board, Ms. Bryan and Ms. Collard regarding the ability to cancel the contract should the County deem necessary, the potential timing should the contract be approved and the events be brought back, the possibility that similar events could be arranged for a South County location, statistics related to prior shower/laundry events, additional hygiene kits that are available and distributed at the events, the Department's efforts to schedule the events for the best cost benefit, the grant funding aimed at connecting unhoused individuals to services, the anticipated outreach efforts during the planned events and the deadlines associated with the grant funding and the contract.

Deputy County Clerk Wendy Winningham summarized six emails that the Clerk and Board had received prior to August 6, 2024 when this item was first brought forward for reconsideration.

Supervisors Kobseff and Haupt voiced concerns regarding the costs associated with the events and the services only being provided in Yreka and not in other areas of the County.

It was moved by Supervisor Ogren, seconded by Supervisor Valenzuela and carried, following a roll call vote with Supervisors Valenzuela, Criss and Ogren voting YES and Supervisors Haupt and Kobseff voting NO, to approve and authorize the Chair to execute, the 1st addendum to the contract with Emergency Command Support.

Appointments - County Clerk - Appointment of one member to the unscheduled vacancy on the Siskiyou Resource Conservation District, for a term ending November 30, 2024. Continued to a later date.

Deputy County Clerk Wendy Winningham provided an overview of the request, advising that no letters of interest had been received and requesting continuation of the item.

The Chair advised that this item was continued to a later date.

Closed Session - Conference with legal counsel, existing litigation pursuant to Government Code §54956.9(d)(1), two cases, conference with legal counsel, anticipated litigation pursuant to Government Code §54956.9, initiation of litigation pursuant to Government Code §54956.9(d)(4), one case, Personnel pursuant to Government Code §54957, commenced at 12:01 p.m., concluded at 12:58 p.m., with no action taken.

Report On Closed Session

County Counsel Natalie E. Reed announced that closed session concluded at 12:58 p.m.

With regard to item 12A, Conference with legal counsel, existing litigation pursuant to Government Code §54956.9(d)(1), name of case: Siskiyou Hospital, Inc., dba Fairchild Medical Center v. County of Siskiyou, et al., Siskiyou County Superior Court Case No. SCCVPT 19-01501; Court of Appeal Case No. C097671 and C098311 (consolidated), Ms. Reed advised that Supervisor Haupt recused himself, leaving the Board room from 12:01 p.m. and returning at 12:06 p.m. In addition, Ms. Reed advised that there was no reportable action taken.

Board and Staff Reports

Supervisor Criss reported on his attendance at a Lower Klamath Lake working group meeting and advised of attending a Butte Valley Fire District Board meeting and a Tulelake Extension Office tour. Supervisor Criss additional advised of working at the Farm Bureau beer booth at the Siskiyou Golden Fair.

Supervisor Ogren advised of her attendance at a Continuum of Care (COC) meeting, an OreCal RC&D meeting, a Criminal Justice meeting and of attending the Siskiyou Golden Fair.

Supervisor Haupt advised of working at the Farm Bureau beer booth at the Siskiyou Golden Fair and of his attendance at a Criminal Justice meeting. In addition, Supervisor Haupt advised that the Boise Fire currently burning was threatening Orleans CA and County communication sites.

Supervisor Valenzuela advised of his attendance at a California State Association of Counties (CSAC) Executive Board meeting in Sacramento.

Supervisor Kobseff advised of attending various events at the Siskiyou Golden Fair and working at the Farm Bureau booth. In addition, Supervisor Kobseff displayed a photo of Mt. Shasta that took second place in the Rural County Representatives of California (RCRC) photo contest taken by a local resident.

Personnel Hearing - Board of Supervisors - Personnel hearing for an appeal by a Health and Human Services, Behavioral Health Division employee.

The Board conducted a closed Personnel hearing from to 2:00 p.m. to 3:50 p.m.

Closed Session - Personnel pursuant to Government Code §54957, consider the discipline, dismissal or release of a public employee, commenced at 3:26 p.m., concluded at 3:48 p.m. with no action taken.

Report On Closed Session

County Counsel Natalie E. Reed announced that closed session concluded at 3:48 p.m. with no reportable action taken.

Adjournment - There being no further business to come before the Board of Supervisors, the meeting was adjourned at 3:50 p.m.

Attest:
Laura Bynum, County Clerk

Michael N. Kobseff, Chair

By: _____
Deputy

The following page(s) contain the backup material for Agenda Item: [September 3, 2024](#)
Please scroll down to view the backup material.

State of California, County of Siskiyou

Board of Supervisors Minutes, September 3, 2024

The Honorable Board of Supervisors of Siskiyou County, California, met in regular session this 3rd day of August 2024; there being present Supervisors Brandon Criss, Ed Valenzuela, Michael N. Kobseff, Nancy Ogren and Ray A. Haupt, County Administrator Angela Davis, County Counsel Natalie E. Reed and County Clerk and ex-Officio Clerk of the Board of Supervisors Laura Bynum by Deputy County Clerk Wendy Winningham.

The meeting was called to order by Chair Kobseff. Pursuant to AB23, the Clerk announced that the Board members receive no additional compensation for sitting as members of the Siskiyou County Flood Control and Water Conservation District, In Home Supportive Services Public Authority and Siskiyou Power Authority. Supervisor Criss led in the salute to the flag of the United States of America.

Invocation - Siskiyou County Sheriff Chaplain Keith Bradley provided an invocation.

Presentations from the Public

County Counsel Natalie E. Reed advised of technical difficulties with the online agenda for today's meeting and access to associated backup materials. Ms. Reed further advised that the agenda was properly posted within the requested 72-hour timeframe and that the Board could discuss or choose to continue various items on the agenda to the next regular meeting of September 17, 2024. Ms. Reed recommended opening the public hearings and then continuing them to September 17th.

Siskiyou Economic Development Council (SEDC) representatives Tonya Dowse, Kory Hayden and Gillies Robertson appeared before the Board.

Ms. Dowse provided a brief overview of upcoming SEDC activities.

Ms. Hayden provided an overview of two upcoming no cost workshops that will be available to local agricultural producers.

Mr. Robertson provided an overview of California Department of Food and Agriculture (CDFA) grant opportunities that can be accessed by local agricultural producers for the Healthy Soils practices.

Supervisor Kobseff suggested that the SEDC reach out to the First 5 Children and Families Commission for possible teaching opportunities for children regarding local agriculture and availability of food products.

County Administrator Angela Davis advised of the availability of the hard-copy agenda packet that members of the public could review in the Board Chambers.

Consent Agenda – Various consent items continued to September 17, 2024.

At Chair Kobseff's request, items 5C, County Administration's informational only item re Participation Agreement with the City of Redding as the Administrative Entity for the NorCal Continuum of Care, 5D, County Administration's opposition letter to California Senator Alex Padilla re the designation of Medicine Lake Highlands (Sattitla) as a National Monument, 5E, County Administration's contract with Belfor USA Group, Inc. for various repairs related to the Community Development building fire and 5Q, Transfer of Funds - Solid Waste Disposal - \$1,000,000, were pulled from the consent agenda for discussion.

Chair Kobseff advised that, due to technical difficulties associated with the online agenda and associated backup materials, the remainder of the consent agenda items were continued to the September 17, 2024 meeting agenda as follows:

Auditor

Adopt Resolution setting tax rate for 2024/2025 fiscal year as \$1.00 per hundred dollars of appraised valuation and setting FY 2024/2025 debt rates.

Continued...

Consent Agenda – (continued)

Auditor

Adopt Resolution setting Gann expenditure limitations for 2024-2025 at \$70,267,715.75.

County Clerk

Adopt Resolution updating the Conflict of Interest Code, designating members and employees in all County Departments, Special Districts and School Districts.

County Counsel

Adopt Resolution amending Subsection 2(B) and Subsection 3(A)(2) of Resolution 03-92 setting forth amended procedures for zoning and other administrative hearings, with regard to the Order of Presentation set forth in public hearing protocol and Presentation of Evidence for administrative zoning/land use hearings.

District Attorney

Adopt Resolution authorizing the District Attorney's Office to apply for, accept, and manage the Victim Witness Assistance Program grant in the amount of \$313,605 for the term October 1, 2024 through September 30, 2025.

Facilities Management - Communications

Approve addendum to Site License Agreement with Top Sites, Inc. for a repeater on Antelope Ridge, replacing various Exhibits and increasing the monthly rent by \$400, thereby amending the rent schedule as specified in the addendum.

Health and Human Services - Behavioral Health Division

Approve request to accept two \$25 Amazon gift cards (\$50 total), from Iris Telehealth to make purchases of supplies for Siskiyou Crossroads Program.

Health and Human Services - Public Health Division

Approve Intergovernmental Agreement regarding transfer of public funds with California Department of Health Care Services, to transfer up to maximum funding of \$71,991 for the period January 1, 2023 through December 31, 2023.

Health and Human Services - Public Health Division

Approve grant agreement with California Department of Public Health for the California HIV Surveillance Program, in an amount not to exceed \$21,935 for the term July 1, 2024 through June 30, 2029.

Health and Human Services - Public Health Division

Adopt Resolution 24- authorizing the acceptance of the allocation award under the Project Empowerment Tier 2, No. 24-10049 for County of Siskiyou, for a total allocation of \$600,000 for the period July 1, 2024 through June 30, 2028.

Health and Human Services - Social Services Division

Approve addendum to contract with California Department of Social Services for certain adoption services, deleting and replacing Exhibit A, Scope of Services with new Exhibits A, A-1 and A-2 and increasing the compensation by \$116,505 to a total not to exceed \$992,215.

Health and Human Services - Social Services Division

Approve agreement with California Department of Social Services to provide legal consultation and representation associated with Resource Family Approval Program for the term July 1, 2024 through June 30, 2027.

Sheriff

Adopt Resolution authorizing the Siskiyou County Sheriff, or designee, to accept monetary donations on behalf of Siskiyou County for department and public benefit to be deposited in a separate account for gifts without declaration of purpose, for use at the discretion of the Sheriff, in alignment with permissions set forth in Government Code 25355.

County Administration - Informational item only, no action required - Participation Agreement with the City of Redding as the Administrative Entity for the NorCal Continuum of Care, with the County to pay a total not to exceed \$29,403.94 for FY 24/25. Continued to September 17, 2024.

This item was pulled from the consent agenda at Chair Kobseff's request.

County Administrator Angela Davis provided an overview of the Participation Agreement for Administrative Entity for the NorCal Continuum of Care (COC), which was recently transferred from Shasta County to the City of Redding. Ms. Davis advised that the item was before the Board as an informational item and that no action was needed.

Discussion followed between members of the Board and Ms. Davis regarding the potential sharing among participating agencies and confidentiality of the Client Consent Form-Release of Information, possible negative impacts to clients' health information, individuals' health information privacy under Health Insurance Portability and Accountability Act (HIPAA) Rules and potential negative impacts associated with data breaches.

Ms. Davis advised that she would research additional information regarding protection/safety of clients' health information as part of the Participation Agreement for the next Board meeting.

Chair Kobseff advised that this item was continued to September 17, 2024.

County Administration - Approve letter to California Senator Alex Padilla voicing opposition to the designation of Medicine Lake Highlands (Sattitla) as a National Monument. Amended letter approved.

This item was pulled from the consent agenda at Chair Kobseff's request.

Deputy County Administrator Elizabeth Nielsen appeared before the Board.

Supervisor Criss requested that the letter be copied to the Shasta-Trinity, Modoc and Klamath National Forests and the Forest Service's Region 5 headquarters.

Following brief discussion between members of the Board and Ms. Nielsen regarding the need to track the status of the legislation and the need for the County to be involved in the process, it was moved by Supervisor Criss, seconded by Supervisor Haupt and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to approve the letter in opposition to the efforts to designate the Medicine Lake Highlands (Sattitla) as a National Monument and authorize the Chair to sign.

County Administration - Approve contract with Belfor USA Group, Inc. for various repairs related to the Community Development building arson fire that occurred in spring 2024, in an amount not to exceed \$980,000, with work to be completed 180 calendar days from September 3, 2024 start date. Approved.

This item was pulled from the consent agenda at Chair Kobseff's request.

Deputy County Administrator – Personnel and Risk Management Hayley Hudson appeared before the Board and provided an overview of the request to approve a sole source contract with Belfor USA Group, Inc. for repairs to the Community Development building that was damaged by an arson fire. Ms. Hudson advised that the project had not been completed and spoke in support of utilizing the same contractor chosen via the sole source process to complete the needed repairs.

It was moved by Supervisor Haupt, seconded by Supervisor Valenzuela and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to approve the contract between the County and Belfor USA Group, Inc., and authorize the Auditor to establish budget as necessary.

Transfer of Funds - Solid Waste Disposal - \$1,000,000. Resolution 24-137 adopted.

This item was pulled from the consent agenda at Chair Kobseff's request.

General Services Director Joy Hall appeared before the Board and provided an overview of the request.

It was moved by Supervisor Valenzuela, seconded by Supervisor Criss and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to adopt Resolution 24-137, Transfer of Funds, Solid Waste Disposal, in the amount of \$1,000,000.

Public Hearings - County Clerk - Public hearing to consider a Resolution decreasing the number of members on the Shasta Valley Cemetery District Board of Trustees from five to three at the District's request. Resolution 24-138 adopted.

This was the time set for a public hearing to consider a Resolution decreasing the number of members on the Shasta Valley Cemetery District Board of Trustees from five to three at the District's request.

Chair Kobseff opened the public hearing.

Deputy County Clerk Wendy Winningham provided an overview of the Cemetery District's request to reduce their membership from five to three District members/trustees.

Shasta Valley Cemetery District Chair Rory McNeil appeared before the Board, speaking in support of the District's request and the benefits associated with a smaller district board.

In response to Chair Kobseff, Ms. Winningham advised that the Clerk's Office had not received any correspondence related to this item.

There being no public comments received, the public hearing was declared closed.

It was moved by Supervisor Ogren, seconded by Supervisor Criss and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to adopt Resolution 24-138 decreasing the number of members on the Shasta Valley Cemetery District Board of Trustees from five to three.

Appointments - County Clerk - Appointment of one member to the unscheduled vacancy on the Shasta Valley Cemetery District, for a term ending January 5, 2026. Dropped from the agenda.

Deputy County Clerk Wendy Winningham advised that pursuant to the Resolution adopted in the previous agenda item, this and one other vacant position on the Shasta Valley Cemetery District Board of Trustees had been eliminated and that action on this item was not necessary.

Chair Kobseff advised that the item was dropped from the agenda.

County Administration – Personnel - Discussion, direction and possible action re Resolution adopting the comprehensive Memorandum of Understanding with the Deputy Sheriffs' Association and implementing the provisions thereof, for the term commencing September 15, 2024 and ending September 25, 2027; associated Resolution amending the Siskiyou County Salary Schedule, effective January 5, 2025, September 28, 2025 and September 27, 2026. Resolution P 24-139 (MOU) and P 24-140 (salary) adopted.

Deputy County Administrator – Personnel and Risk Management Hayley Hudson appeared before the Board and provided an overview of the request, including specifics related to the updated Memorandum of Understanding (MOU) and amended Salary Schedule. Ms. Hudson advised that the Siskiyou County Correctional Peace Officers Unit and Deputy Sheriff's Association (DSA) had merged and were now both under the DSA.

It was moved by Supervisor Valenzuela, seconded by Supervisor Kobseff and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to adopt Resolution P 24-139 regarding the Memorandum of Understanding between the County of Siskiyou and Deputy Sheriffs' Association, effective September 15, 2024; and adopt Resolution P 24-140 amending the Siskiyou County Salary Schedule as outlined in the attached resolution.

County Administration – Personnel - Discussion, direction and possible action re Resolution adopting the comprehensive Memorandum of Understanding with the Siskiyou County Probation and Juvenile Peace Officers' Association and implementing the provisions thereof, for the term commencing September 15, 2024 and ending September 25, 2027; and associated Resolution amending the Siskiyou County Salary Schedule, effective September 29, 2024, September 28, 2025 and September 27, 2026. Resolutions P 24-141 (MOU) and P 24-142 (salary) adopted.

Deputy County Administrator – Personnel and Risk Management Hayley Hudson appeared before the Board and provided an overview of the request, including specifics related to the updated Memorandum of Understanding (MOU) and amended Salary Schedule.

Continued...

County Administration – Personnel – (continued)

It was moved by Supervisor Ogren, seconded by Supervisor Criss and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to adopt Resolution P 24-141 regarding the Memorandum of Understanding between the County of Siskiyou and Siskiyou County Probation and Juvenile Peace Officers’ Association, effective September 15, 2024; and adopt Resolution P 24-142 amending the Siskiyou County Salary Schedule as outlined in the attached resolution.

Board of Supervisors' Requests - Board of Supervisors - Review status of local emergency related to impacts resulting from Lower Klamath Dam removal declared by Resolution 24-51, adopted on March 26, 2024; action to extend or terminate local emergency. Local emergency extended.

Deputy County Administrator Elizabeth Nielsen appeared before the Board and provided background information regarding the emergency declaration and County efforts being made to sample/monitor water quality in the Klamath River for heavy metals, including sampling the sludge runoff following dam removal activities. Ms. Nielsen shared concerns that recently the Governor’s Office denied the County’s request for a State of Emergency declaration and assistance with monitoring air and water quality due to dam removal activities. Ms. Nielsen advised that aluminum and iron (heavy metals) were found to be above drinking water standards in recent sediment sampling which were indicated in a Memo from the County’s environmental consultant.

Discussion followed between members of the Board and Ms. Nielsen regarding concerns associated with limited baseline and pre-dam removal data, the consultant’s inability to derive trends related to heavy metal concentrations post-dam removal, negative impacts associated with the recent increase in sediment released into the river, water wells in the Copco/Irongate area that have gone dry following dam removal, the need to continue to insist that the Klamath River Renewal Corporation (KRRRC) develop a permanent solution to the water well issue and the need to draft a letter asking about the status of the dam removal project when contractors are anticipated to leave the area by the end of the year.

Supervisor Valenzuela requested information regarding the percentage of water wells in the County that have gone dry versus the number of wells in the Copco/Irongate area.

It was moved by Supervisor Haupt, seconded by Supervisor Criss and carried, following a roll call vote with Supervisors Haupt, Criss, Ogren and Kobseff voting YES and Supervisor Valenzuela voting NO to extend the local emergency related to impacts resulting from Lower Klamath Dam removal declared by Resolution 24-51.

Board of Supervisors' Requests - Board of Supervisors - Review status of local emergency related to the proliferation of illegal cannabis cultivation as declared by Resolution 20-18, adopted on January 21, 2020; action to extend or terminate local emergency. Local emergency extended.

Undersheriff James Randall appeared before the Board and summarized statistics (i.e. number of plants, amount of process marijuana, number of associated arrests, seizure of illegal pesticides, search warrants served) related to various operations held to address illegal cannabis cultivation within the County.

Discussion followed between members of the Board and Mr. Randall regarding the Sheriff’s efforts being made to update the emergency proclamation with current statistics and concerns regarding the potential negative impacts associated with illegal and toxic pesticides being used on the landscape.

It was moved by Supervisor Criss, seconded by Supervisor Ogren and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to extend the local emergency related to the proliferation of illegal cannabis cultivation as declared by Resolution 20-18.

Appointments - County Clerk - Appointment of two members to the scheduled vacancies on the Mayten Fire Protection District, for terms ending August 15, 2028. Tim Louie and Caralee Scala appointed.

Deputy County Clerk Wendy Winningham provided an overview of the request, advising that incumbents Tim Louie and Caralee Scala were interested in re-appointment.

Continued...

Appointments - County Clerk – (continued)

It was moved by Supervisor Criss, seconded by Supervisor Kobseff and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Criss, Ogren and Kobseff voting YES to appoint Tim Louie and Caralee Scala to the scheduled vacancies on the Mayten Fire Protection District, for terms ending August 15, 2028.

Public Hearings - Community Development - Planning Division - Public hearing to consider two Resolutions, one approving an amendment to an existing Agricultural Preserve and one approving the rescission and re-entry of existing Williamson Act Contracts under Application APA-24-06 for the Griset Williamson Act Contract Rescission and Reentry project for property located on Harry Cash Road near the community of Big Springs. Continued to September 17, 2024.

Supervisor Criss recused himself from consideration of this item and left the Board Chambers.

Chair Kobseff opened the public hearing.

It was moved by Supervisor Kobseff, seconded by Supervisor Ogren and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Ogren and Kobseff voting YES and Supervisor Criss RECUSED to continue this public hearing to September 17, 2024 due to technical difficulties associated with the online agenda and access to associated backup materials.

Public Hearings - Community Development - Planning Division - Public hearing to consider two Resolutions, one approving an amendment to an existing Agricultural Preserve and one approving the rescission and re-entry of existing Williamson Act Contracts under Application APA-24-04 and a Resolution directing staff to issue a Notice of Non-Renewal for 4.2 acres under new Williamson Act Contract for the Barnes/Johnson Williamson Act Contract Rescission and Reentry project for property located on South State Highway 3 south of Etna and north of Callahan CA. Continued to September 17, 2024.

Supervisor Criss was recused from consideration of this item and remained outside of the Board Chambers.

Chair Kobseff opened the public hearing.

It was moved by Supervisor Kobseff, seconded by Supervisor Ogren and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Ogren and Kobseff voting YES and Supervisor Criss RECUSED to continue this public hearing to September 17, 2024 due to technical difficulties associated with the online agenda and access to associated backup materials.

Public Hearings - Community Development - Public hearing to consider adoption of revised Rules for the establishment and administration of the Siskiyou County Agricultural Preserve and Williamson Act Contracts (SP-24-03). Continued to September 17, 2024.

Supervisor Criss was recused from consideration of this item and remained outside of the Board Chambers.

Chair Kobseff opened the public hearing.

It was moved by Supervisor Kobseff, seconded by Supervisor Ogren and carried, following a roll call vote with Supervisors Haupt, Valenzuela, Ogren and Kobseff voting YES and Supervisor Criss RECUSED to continue this public hearing to September 17, 2024 due to technical difficulties associated with the online agenda and access to associated backup materials.

Supervisor Criss returned to the Board Chambers.

County Administration - Discussion, direction and possible action re Resolution continuing the Board of Supervisors' declaration of a wildfire emergency which, if approved, will supersede and replace Resolution 21-118 adopted on August 10, 2021. Continued to September 17, 2024.

Chair Kobseff advised that, due to technical difficulties associated with the online agenda and access to associated backup materials, this item was continued to the September 17, 2024 meeting agenda.

Minute Approval - August 6 and 13, 2024. Continued to September 17, 2024

Chair Kobseff advised that, due to technical difficulties associated with the online agenda and access to associated backup materials, this item was continued to the September 17, 2024 meeting agenda.

Board and Staff Reports

There were no Board or Staff Reports given.

Closed Session - Personnel pursuant to Government Code §54957, Conference with legal counsel, existing litigation pursuant to Government Code §54956.9(d)(1), four cases, commenced at 10:07 a.m., concluded at 10:56 a.m., with action taken.

Report On Closed Session

County Counsel Natalie E. Reed announced that closed session concluded at 10:56 a.m., with reportable action taken.

With regard to item 14B, Conference with legal counsel, existing litigation pursuant to Government Code §54956.9(d)(1), name of case: David Fennell v. Shirley N. Weber, Ph.D., in her official capacity as Secretary of State of the State of California, et al., Sacramento County Superior Court, Case No. 24WM000124, it was moved by Supervisor Criss and seconded by Supervisor Kobseff and carried with a unanimous vote of YES to ratify Counsel's defense of this now resolved expedited suit.

With regard to item 14C, Conference with legal counsel, existing litigation pursuant to Government Code §54956.9(d)(1), name of case: Casey G. Lowe v. Natalie Reed in her capacity as Siskiyou County Counsel, et al., Siskiyou County Superior Court, Case No. 24cv07519, Ms. Reed advised that County Counsel recused herself, leaving the Board room at 10:07 a.m., returning at 10:12 a.m. In addition, Deputy County Administrator – Personnel and Risk Management Hayley Hudson reported that, following the County's filing of a anti-slap motion and demur in response to the Plaintiff's complaint, it was moved by Supervisor Valenzuela, seconded by Supervisor Ogren and carried with a unanimous vote of YES to authorize the Risk Manager to execute a settlement agreement whereby Plaintiff would dismiss his suit with prejudice, the Parties' mutual and other release of a waiver and each Party bearing their costs and attorneys' fees.

With regard to item 14A, Personnel pursuant to Government Code §54957, consider the discipline, dismissal or release of a public employee, Ms. Reed advised that it was moved by Supervisor Haupt and seconded by Supervisor Ogren and carried with a unanimous vote of YES uphold in part and modify in part a Cease and Desist Memorandum issued to a Behavioral Health employee by the Personnel Officer in relation to Personnel Rule 3.9.

Adjournment - There being no further business to come before the Board of Supervisors, the meeting was adjourned.

Attest:
Laura Bynum, County Clerk

Michael N. Kobseff, Chair

By: _____
Deputy

The following page(s) contain the backup material for Agenda Item: [Budget Hearing - \(For budget purposes only the Board of Supervisors will be conducting business as: the Siskiyou County Flood Control and Water Conservation District Board, Siskiyou Power Authority, County Service Area 3 Board, County Service Area 4 Board, County Service Area 5 Board, Airport Land Use Commission, and In Home Supportive Services Public Authority\).](#)

Please scroll down to view the backup material.

Agenda WorksheetSubmit completed worksheet to:
Siskiyou County Clerk, 510 N Main St, Yreka, CA 96097Regular Time Requested: 10 minutes Meeting Date: 9/17/2024

OR

Consent Contact Person/Department: Sherry Lawson - CAO Phone: 842-8005

Address: _____

Person Appearing/Title: Angela Davis - CAO & Sherry Lawson - Deputy CAO**Subject/Summary of Issue:**

Presentation of the FY 2024/2025 Adopted County Budget

Financial Impact:NO Describe why no financial impact:YES Describe impact by indicating amount budgeted and funding source below

Amount: _____

Fund: _____ Description: _____ Org.: _____ Description: _____

Account: _____ Description: _____

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information:

Recommended Motion:

It is recommended that the Board take the following actions:

1. Adopt a Resolution which; a) adopts the FY 2024-2025 Siskiyou County Budget and approve all additions and deletions to the Recommended Budget for FY 2024-2025, of which includes financing uses by unit, intrafund transfers by unit, transfers out by fund, appropriations for contingencies by fund, provisions for restricted and committed accounts by fund and purpose, and financing sources; and
2. Adopt a Resolution amending the Siskiyou County Salary Schedules, Personnel Allocation list and new job classifications; and
3. Adopt the County Statement of Allocated Positions and Salary Schedules.
4. Authorize the Auditor to establish budget for vacant positions, upon approval by County Administration.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.



County of Siskiyou

Adopted Budget



Fiscal Year 2024-2025

Recommended by: Angela Davis - County Administrator

Compiled by: Sherry Lawson - Deputy County Administrator

Fiscal Year 2024-2025 Adopted Budget

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COUNTY OF SISKIYOU

COUNTY ADMINISTRATIVE OFFICE

Angela D. Davis, County Administrator

1312 Fairlane Road • Suite 1 • Yreka, CA 96097

Phone: (530) 842-8005 • Fax Number: (530) 842-8013

Email: adavis@co.siskiyou.ca.us

BOARD REPORT

To: Members of the Siskiyou County Board of Supervisors
From: Angela Davis, County Administrator
Date: September 17, 2024
Subject: Fiscal Year 2024-2025 Adopted Budget

Recommended Action:

It is recommended that the Board take the following actions:

1. Adopt a Resolution which; a) adopts the FY 2024-2025 Siskiyou County Budget and approve all additions and deletions to the Recommended Budget for FY 2024-2025, of which includes financing uses by unit, intrafund transfers by unit, transfers out by fund, appropriations for contingencies by fund, provisions for restricted and committed accounts by fund and purpose, and financing sources; and
2. Adopt a Resolution amending the Siskiyou County Salary Schedules, Personnel Allocation list and new job classifications; and
3. Adopt the County Statement of Allocated Positions by attachment.

Background and Discussion:

The Board of Supervisors ("Board") conducted budget hearings on Tuesday, June 18, 2024 of which included a report from the County Administrator and after careful review, consideration, and discussion, the Board approved the budget as recommended by the County Administrator. The State of California County Budget Act provides a central reference point of state code requirements, administrative directives and recommended practices pertaining to the form and content of the annual county budget. Siskiyou County adheres to the provisions of the County Budget Act.

The FY 2024-2025 Adopted Budget as presented is \$450,912,906.

Fiscal Impact

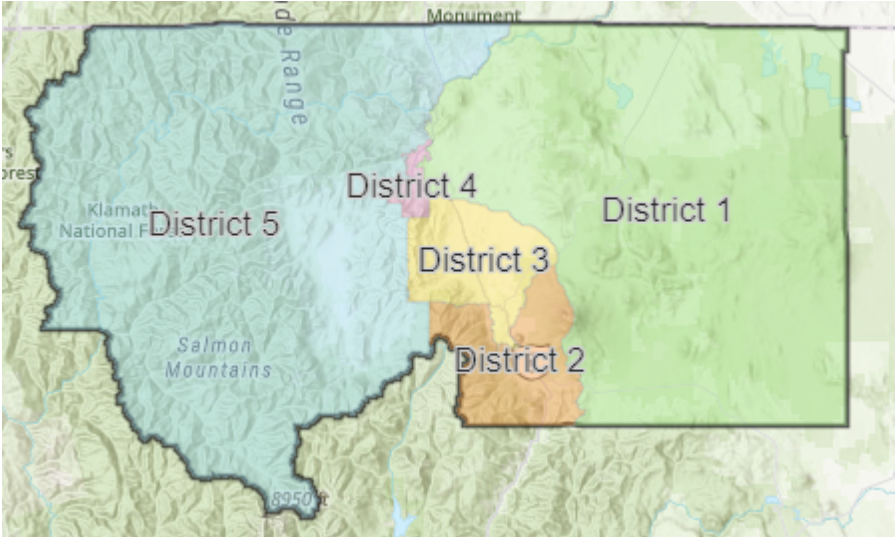
The result of the recommended actions listed above equates to a balanced FY 2024-2025 Adopted County Budget.

Section 1



ADOPTED BUDGET 2024-2025

Board of Supervisors



Michael Kobseff
DISTRICT 3 - Chairman



Nancy Ogren
DISTRICT 4 - Vice Chairman



Brandon Criss
DISTRICT 1



Ed Valenzuela
DISTRICT 2



Ray Haupt
DISTRICT 5

ADOPTED BUDGET 2024-2025



List of Officials

Fiscal Year 2024-2025

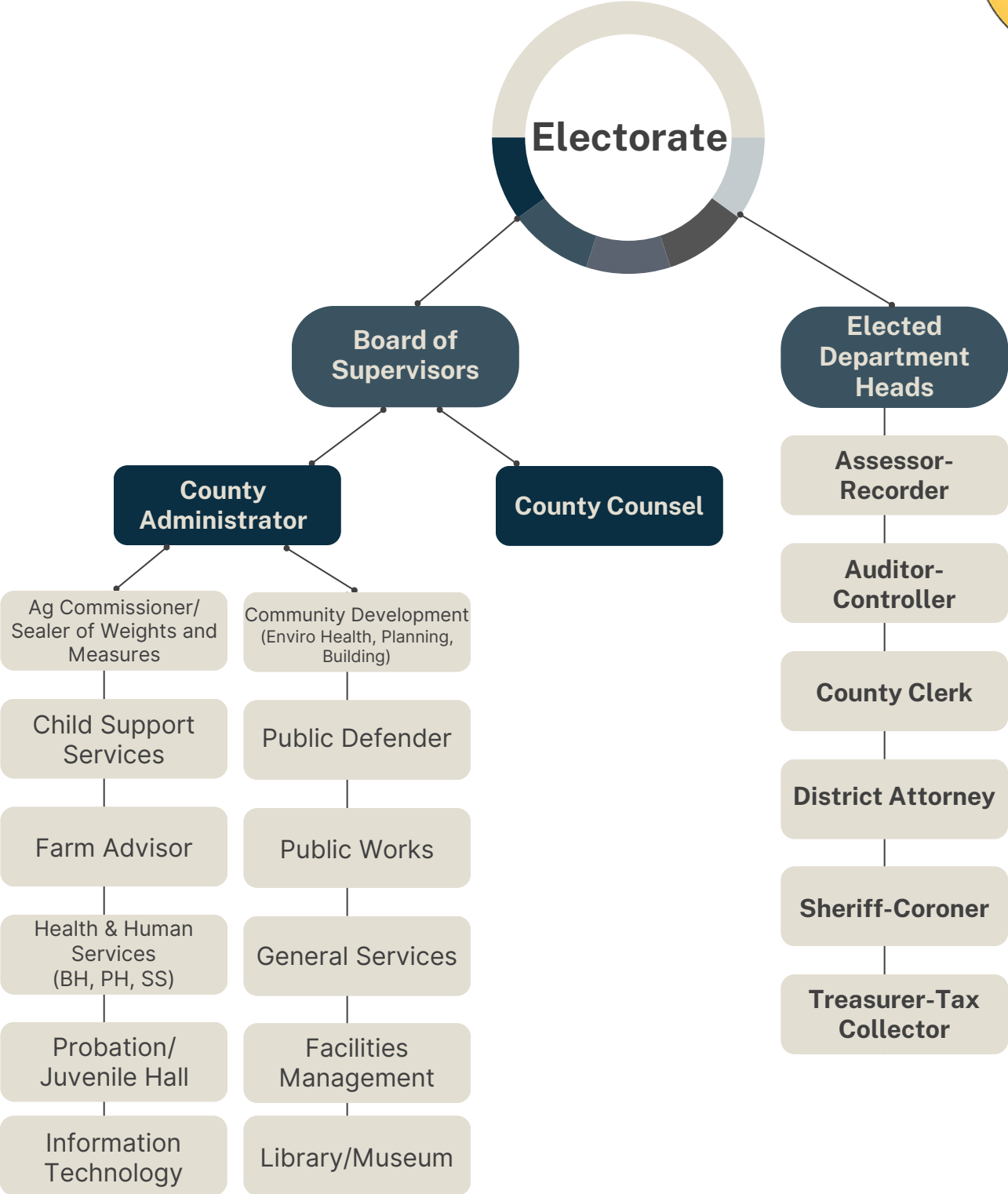
Elected

Craig S. Kay	Assessor/Recorder
Diane Olson	Auditor/Controller
Laura Bynum	County Clerk/Registrar of Voters
Kirk J. Andrus	District Attorney
Jeremiah LaRue	Sheriff/Coroner
Jennifer Taylor	Treasurer/Tax Collector

Appointed

Angela Davis	County Administrator
James E. Smith	Ag Commissioner/Sealer of Weights and Measures
Mike Coley	Chief Probation Officer
Gary Sams	Director of Child Support Services
Rick J. Dean	Director of Community Development Agency
Bryan Schenone	Director of Emergency Services
Joy Hall	Director of General Services
Amanda Kimball	Director of Department of Facilities Management
Sarah Collard PH. D	Director of Health and Human Services Agency
Tom Deany	Director of Public Works
Teresa Johnson	Director of Library/Museum
Lael Kayfetz	Public Defender
Vacant	Director of Department of Information Technology

County of Siskiyou Organizational Chart September 2024



Section 2



RESOLUTION NO. _____

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SISKIYOU,
STATE OF CALIFORNIA, SPECIFYING THE AMOUNT OF APPROPRIATION APPROVED
IN THE FISCAL YEAR 2024-2025 ADOPTED BUDGET

WHEREAS, pursuant to Government Code 29089, the Board of Supervisors is required to adopt the budget of the county and have approved all additions and deletions to the Recommended Budget for Fiscal Year 2024-2025; and

WHEREAS, the state law requires the information provided to include financing uses by unit, intrafund transfers by unit, transfers out by fund, appropriations for contingencies by fund, provisions for restricted and committed accounts by fund and purpose, and financing sources.

NOW THEREFORE BE IT RESOLVED that, the Siskiyou County Board of Supervisors does hereby approve the Fiscal Year 2024-2025 Adopted Budget as presented and approved on September 19, 2023 in the amount of \$450,912,906.

PASSED AND ADOPTED at a regular meeting of the Board of Supervisor’s of the County of Siskiyou held on September 17, 2024 by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Michael Kobseff, Chair
Siskiyou County Board of Supervisors

ATTEST:
LAURA BYNUM, COUNTY CLERK

By: _____
Deputy

Section 3



FUND/ORG	DESCRIPTION	FUND BAL JUNE 30, 2024	APPROPRIATION 24/25	REVENUE 24/25	ENCUMBRANCES 24/25	PROJECTED FUND BAL JUNE 30, 2025
1002-202010	SHERIFF-CORONER	\$275,160	\$12,765,459	\$18,269,249	\$67,169	\$0
1002-203010	COUNTY JAIL		\$5,763,520	\$85,221	\$33,482	
1007-202040	TRIAL COURT SECURITY FUND	\$2,591,455	\$1,683,435	\$1,440,576		\$2,348,596
1003-202202 (461002/461003)	SHERIFF - MARIJ SUPPRESSION FORFEIT	\$276,757	\$93,049	\$115,461		\$299,169
1003-202220 (460020)	SHERIFF - CANINE	\$1,078	\$0	\$0		\$1,078
1003-202225 (460021)	SHERIFF - EXPLORER POST	\$3,985	\$0	\$0		\$3,985
1003-202222 (460022)	SHERIFF - DARE	\$8,006	\$3,000	\$2,000		\$7,006
1003-202228 (460028)	SHERIFF - SEARCH & RESCUE	(\$1,539)	\$140,000	\$140,000		(\$1,539)
1003-202232 (461030)	SHERIFF - CIVIL COLLECTION	\$107,057	\$21,776	\$15,731		\$101,012
1003-202233 (461034)	SHERIFF - WRIT FEES	\$75,293	\$40,500	\$6,209		\$41,002
1003-202235 (461035)	SHERIFF - DRUG/GANG	\$271,695	\$62,200	\$54,443		\$263,938
1003-202277 (460077)	SHERIFF - FIREARM RANGE	\$18,176	\$10,456	\$11,600		\$19,320
1003-202278 (460078)	SHERIFF - CHAPLAIN	\$3,574	\$1,200	\$1,200		\$3,574
1003-203229 (461029)	SHERIFF - FINGERPRINT FEES	\$222,796	\$67,559	\$72,250		\$227,487
1003-202279	SHERIFF - PROPERTY AUCTION	\$0	\$100,000			(\$100,000)
1003 UNASSIGNED	SHERIFF	\$280,667				\$280,667
1005-203020	JAIL INMATE WELFARE	\$474,177	\$50,640	\$269,399	\$3,353	\$689,583
						\$0
2170-207030	LOCAL DISASTER FUNDS	\$1,982,948	\$1,000,000	\$40,000	\$568,552	\$454,396
1006-201160	DISTRICT ATTORNEY PUBLIC PROTECTION	\$354,423	\$3,932,854	\$3,585,796	\$3,578	\$3,786
2151-201160	DISTRICT ATTORNEY-PUBLIC ADMIN	\$286,430	\$252,000	\$47,000		\$81,430
1008-201110	DEPT OF CHILD SUPPORT SERVICES	(\$7,047)	\$2,416,269	\$2,424,124		\$808
2101-203101	LOCAL COMMUNITY CORRECTIONS FUND	(\$209,007)	\$3,088,052	\$3,075,140		(\$221,919)
2102-207070	FISH & GAME COMMISSION	\$27,430	\$13,500	\$2,500		\$16,430
2103-301010	ROAD	\$11,527,494	\$15,755,110	\$12,403,693	\$635,176	\$7,540,901
2105-110080	GEOHERMAL	\$5,539	\$5,400	\$100		\$239
2106-204010	GENERAL COUNTY FIRE	\$680,842	\$1,256,050	\$802,172	\$226,964	\$0
2107-201040	PLANNING PROJECTS	(\$1,179)	\$0	\$1		(\$1,178)
2108-401060	TOBACCO PREVENTION PROGRAM	\$393,270	\$135,201	\$153,933		\$412,002
2137-401060	TOBACCO PROP 56	\$227,309	\$275,145	\$151,476		\$103,640
2114-401014	ENVIRONMENTAL HEALTH	\$2,236,316	\$3,227,380	\$1,676,738	\$3,504	\$682,170
2139-401014	CUPA ENVIRONMENTAL PROTECTION GRANT	\$24	\$0	\$1		\$25
2118-203103	LOCAL INNOVATION SUBACCOUNT	\$148,419	\$41,102	\$54,000		\$161,317
2121-401015	PH - PERSONAL HEALTH-WIC	\$7,351,760	\$9,495,296	\$8,378,715	\$217,418	\$5,944,924
2121-401090	WOMEN, INFANTS & CHILDREN		\$767,588	\$705,131	\$10,380	
2109-401075	PH CDC BASE	(\$75,542)	\$134,780	\$207,562		(\$2,760)
2115-401012	HOSPITAL PREPAREDNESS PRGM - HPP	(\$58,476)	\$138,269	\$199,215		\$2,470
2116-401070	PANDEMIC INFLUENZA - PAN FLU	(\$67,659)	\$61,454	\$96,491		(\$32,622)
2144-401015	PH-WHOLE PERSON CARE PILOT PRGM	\$1,213	\$0	\$0		\$1,213
2146-401075	PH-COVID-19-47 CRISIS RESPONSE FUND	\$3	\$0	\$0		\$3

2160-401015	COVID19ELC ENHANCING DETECTION CDPH	\$113,646	\$166,621	\$76,481		\$23,506
2161-401012	COVID-19 HPP SUPPLEMENTAL-4702CDPH	\$0	\$0	\$0		\$0
2162-401015	COVID19ELC ENHANCING DETECT EXPANSION	\$358,018	\$139,089	\$112,279	\$27,492	\$303,716
2166-401015	COVID19 AB86-47SAFE SCHOOLS FOR ALL	\$414	\$0	\$0		\$414
2168-401015	COVID19ELC CONFINED FACILITIES	(\$23,104)	\$0	\$0		(\$23,104)
			\$0	\$0		\$0
2111-401081	INMATE HEALTH PROGRAM	\$564,497	\$1,329,221	\$951,537		\$186,813
2138-401081	MAT PH - STR OPIOID GRANT	\$5	\$0	\$0		\$5
2141-401081	MAT PH -CTY CRIMINAL JUSTICE SYSTMS	\$90,938	\$0	\$417		\$91,355
2143-401081	MAT PH -MOBILE UNIT ACCESS POINTS	\$4,825	\$0	\$40		\$4,865
2148-401081	MAT-ACCESS POINT PRJT SIERRA HLTH	\$29,774	\$0	\$138		\$29,912
2167-401081	MAT-PH EXPANSION PROJECT 2.0	\$13,604	\$0	\$132		\$13,736
2175-401081	PATH JUSTICE INVOLVED	\$579,659	\$768,763	\$821,125		\$632,021
2113-203102	COMM CORRECTIONS PERFORMANCE INCNTV	\$652,125	\$318,970	\$278,715	\$0	\$611,870
2120-501010	HUMAN SERVICES ADMINISTRATION	\$13,783,694	\$24,617,156	\$21,605,383	\$667,554	\$9,354,367
2120-502010	2% - CalWORKS ASSISTANCE		\$6,500,000	\$6,500,000		
2120-502020	42% - FOSTER CARE ASSISTANCE		\$2,500,000	\$2,500,000		
2120-502070	12% - ADOPTION ASSISTANCE		\$6,750,000	\$6,000,000		
2159-501010	HOMELESS HOUSING ASST & PREV PRG HHAP	\$4,466	\$2,764	\$100	\$196	\$1,606
2127-502055	PUBLIC AUTHORITY	\$242,853	\$234,586	\$173,026	\$1,256	\$180,036
2165-501010	HOMELESS HOUSING ASST & PREV PRG HHAP-2	\$1,112	\$2,118	\$100		(\$906)
2172-501010	HOMELESS HOUSING INCENTIVE PRG HHIP	\$1,162,885	\$1,207,370	\$20,000	\$12,969	(\$37,453)
2122-401030	BEHAVIORAL HEALTH SERVICES	\$8,714,975	\$18,338,905	\$13,469,314	\$238,104	\$3,607,280
2149-401030	CA EMERGENCY SOLUTIONS & HOUSING PRGM	\$114	\$0	\$0		\$114
2129-401031	BHS LOCAL MENTAL HLTH SRVCS ACT	\$3,785,329	\$6,452,385	\$5,678,674	\$1,030,208	\$1,981,410
2134-401100	BHS DRUG AND ALCOHOL PROGRAM	\$960,681	\$2,256,172	\$2,232,499	\$12,171	\$924,837
2135-401130	BHS PERINATAL SUBSTANCE ABUSE	(\$96,315)	\$176,335	\$278,238	\$11,822	(\$6,234)
2147-401030	BHS COVID-19 EMERGENCY RELIEF FUND	\$10,466	\$10,892	\$288		(\$138)
2158-401031	MENTAL HLTH SRVCS ACT - HOUSING PRGM	\$638,705	\$0	\$0		\$638,705
2169-401030	MENTAL HEALTH STUDENT SERV ACT GRAN	\$204,532	\$1,003,517	\$1,010,814	\$22,884	\$188,946
2173-401034	NATIONAL OPIOID SETTLEMENT	\$184,326	\$0	\$2,350		\$186,676
2173-401035	DISTRIBUTOR OPIOID SETTLEMENT FUNDS		\$0	\$0		
2174-401034	JANSSEN OPIOID SETTLEMENT FUNDS	\$841,872	\$0	\$0		\$841,872
2174-401035	DISTRIBUTOR OPIOID SETTLEMENT FUNDS		\$0	\$0		
2174-401039	JANSSEN OPIOID SETTLEMENT FUNDS		\$0	\$0		
2174-401039	NOAT II MALLINCKRODT BANKRPTY FUNDS		\$0	\$10,521		\$10,521
2124-0	HR1424 TITLE III					
2124-202089	HR 2389 SEARCH & RESCUE/EMERG SVCS	\$844,021	\$140,000	\$250,000		\$954,021
2125-404116	USED OIL RECYCLING GRANT	\$72,384	\$55,500	\$500		\$17,384
2152-207216	DOMESTIC VIOLENCE	\$26,893	\$0	\$5,000		\$31,893
2156-207090	ANIMAL CONTROL FACILITY (460000)	\$47,140	\$12,000	\$7,300		\$42,440
2164-207030	AMERICAN RESCUE PLAN ACT-ARPA#21.027**	\$2,073,747	\$1,278,610	\$65,000	\$860,010	\$127
2171-207031	LOC ASSIST/TRIB CONSISTENCY FUNDS	\$11,168,750	\$2,301,288	\$150,000	\$946,034	\$8,071,428
2150-602010	LIBRARY DONATIONS (460038)	\$11,995	\$0	\$0		\$11,995

2301-201160	CITIZENS OPTION FOR PUBLIC SAFETY - DA	\$22,852	\$0	\$23,000		\$45,852
2301-202010	CITIZENS OPTION FOR PUBLIC SAFETY - SHERIFF	\$335,377	\$204,190	\$190,000		\$321,187
2301-202095	CITIZENS OPTION FOR PUBLIC SAFETY - CITIES	\$186,159	\$1,900,000	\$1,900,000		\$186,159
2301-203010	CITIZENS OPTION FOR PUBLIC SAFETY - JAIL	\$101,193	\$0	\$23,000		\$124,193
2336-302080	AIRPORT COMPREHENSIVE LAND USE PLAN	\$4,102	\$0	\$0		\$4,102
2501-205010	SISKIYOU CO FLOOD CONTROL & WATER	\$522,935	\$722,143	\$512,274	\$66,448	\$246,618
2527-205010	SUSTAINABLE GRNDWATER PLANGRT PROP1	(\$22,878)	\$0	(\$500)	\$108	(\$23,487)
2528-205010	SUSTAINABLE GRNDWATER PLANGRT PROP68	\$65,689	\$0	\$750	\$1,760	\$64,678
2535-205010	SV RECHARGE	(\$45,821)	\$0	\$358,221	\$190,119	\$122,282
2540-205010	SGMA IMPLEMENTATION GRANT SHASTA	(\$257,886)	\$935,978	\$2,181,752	\$1,245,774	(\$257,886)
2541-205010	SGMA IMPLEMENTATION GRANT BUTTE	\$55,428	\$673,631	\$2,135,842	\$1,462,211	\$55,428
2542-205010	SGMA IMPLEMENTATION GRANT SCOTT	(\$186,840)	\$719,857	\$2,481,786	\$1,761,929	(\$186,840)
2502-401050	SISKIYOU COUNTY AIR POLLUTION	\$64,027	\$281,484	\$448,801		\$231,344
2503-401053	AIR POLLUTION - PM 2.5 GRANT	\$69,483	\$60,822	\$16,000		\$24,661
2504-402040	COUNTY SERVICE AREA #3	\$248,946	\$184,833	\$206,953	\$26,246	\$244,821
2505-303020	LOCAL TRANSPORTATION ADMINISTRATION	\$176,112	\$339,391	\$374,023		\$210,744
2506-303030	REGIONAL TRANSPORTATION PLANNING	(\$45,899)	\$531,000	\$531,000	\$113,175	(\$159,075)
2529-303020	SB1 STATE OF GOOD REPAIR - LTC	\$0	\$0	\$0		\$0
2531-303020	20-21 LOW CARBON TRANSIT OPT PGRM	\$2	\$0	\$0		\$2
2532-303020	STATE OF GOOD REPAIR 2122 ALLOC-LTC	\$0	\$0	\$0		\$0
2533-303020	21-22 LOW CARBON TRANSIT OPT PRGM	\$104,439	\$113,221	\$1,600	\$25,535	(\$32,717)
2534-303020	STATE OF GOOD REPAIR 2223 ALLOC-LTC	\$12,029	\$0	\$0		\$12,029
2536-303021	LOCAL TRANSPORTATION FUNDS (LTF)	\$421,596	\$2,105,500	\$2,105,500		\$421,596
2537-303022	RSTP BLOCK GRANT (LTC)	\$556,544	\$207,954	\$125,000		\$473,590
2538-303023	STATE TRANSIT ASSISTANCE (STA)	\$8,185	\$534,205	\$534,205		\$8,185
2507-207085	SISKIYOU ASSOC OF GOVERN ENTITIES	\$1,176	\$196	\$25		\$1,005
2508-204034	COUNTY SERVICE AREA #4	\$42,413	\$200	\$2,300		\$44,513
2509-404040	COUNTY SERVICE AREA #5	\$15,720	\$476	\$1,550		\$16,794
2510-404041	CSA#5 SPECIAL ASSESSMENT FUND	\$71,442	\$11,307	\$7,100		\$67,235
2511-205011	SISKIYOU POWER AUTHORITY	\$3,880,760	\$2,212,835	\$600,000	\$213,774	\$2,054,151
2551-204035	HAMMOND RANCH FIRE ZONE	\$345,597	\$60,375	\$78,500	\$1,313	\$362,409
2552-204036	MCLOUD FIRE ZONE	\$227,085	\$32,325	\$51,500		\$246,260
2553-204037	MT SHASTA VISTA FIRE ZONE	\$179,857	\$17,700	\$34,000		\$196,157
2554-204038	PLEASANT VALLEY FIRE ZONE	\$179,789	\$14,585	\$22,845	\$3,200	\$184,849
	CDBG					
2750-807010	CDBG REV LOAN FUNDS	\$467,127	\$311,411	\$40,170	\$153,557	\$42,328
2752-807015	CDBG REV LOAN FUNDS	\$13	\$0	\$0		\$13
2754-807011	CDBG GENERAL ADMIN 17%	\$22,170	\$13,854	\$7,943	\$9,188	\$7,071
2755-807012	CDBG REV LOAN HOME PRGM INCOME	\$46,497	\$0	\$1,491		\$47,988

2756-807013	CDBG HOME ADMIN 10%	\$5,127	\$0	\$171		\$5,298
2781-807040	CDBG HORN BROOK/MACDOEL 90/423 REPAY	\$3,018	\$3,919	\$3,919		\$3,018
2783-807061	CDBG HORN BROOK/CARRICK 95-921 REPAY	\$545	\$625	\$625		\$545
2789-807062	MC CLOUD REPAY 98-STBG-1281	\$1,442	\$630	\$630		\$1,442
2794-807059	CDBG 05-STBG-1781 REPAY	\$8,633	\$14,143	\$14,143		\$8,633
2795-807104	CDBG 06-HOME-2360 REPAY	\$297	\$212	\$212		\$297
2797-807070	CDBG 08-STBG-4829 REPAY	\$11,658	\$10,346	\$10,346		\$11,658
2905-807073	09-EDEF-6546 ECONOMIC DEVEL	\$175	\$0	\$0		\$175
DEBT SERVICE FUNDS						
3102-801010	JUVENILE HALL/IBANK DEBT SERVICE	(\$62,909)	\$106,649	\$45,000		(\$124,558)
3103-801010	PENSION OBLIGATION BONDS 2007	\$1,199,540	\$1,530,995	\$1,218,000		\$886,545
CAPITAL FUNDS						
4201-108010	ACCUMULATED CAPITAL OUTLAY	\$259,910	\$0	\$5,000	\$3,960	\$260,950
4202-201070	CRIMINAL JUSTICE CONSTRUCTION	\$27,088	\$45,000	\$5,000		(\$12,912)
4203-201075	COURTHOUSE CONSTRUCTION	\$51,684	\$0	\$5,000		\$56,684
4207-108010	SEWER/WATER PROJECTS	\$435	\$0	\$0		\$435
4208-108030	LAKE SISKIYOU TRAIL PROJECT	\$3,606	\$0	\$110		\$3,716
ENTERPRISE FUNDS						
5230-302020	BUTTE VALLEY AIRPORT	\$263,740	\$16,007	\$10,266		(\$2,107,111)
5230-302030	HAPPY CAMP AIRPORT		\$5,348	\$0		
5230-302040	SCOTT VALLEY AIRPORT		(\$9,894)	\$17,135		
5230-302050	SISKIYOU AIRPORT		\$193,597	\$174,479	\$21,825	
5230-302060	WEED AIRPORT		\$1,474,098	\$1,381,667	\$2,253,417	
5350-401118	SANITATION - HAZARDOUS WASTE	(\$6,564,027)	\$7,172	\$13,954		(\$6,557,245)
5350-404010	SANITATION		\$2,700,214	\$2,479,500	\$204,869	(\$425,583)
5350-404114	SANITATION		\$15,500	\$28,755	\$6,818	\$6,437
5450-401040	SEPTAGE RECEIVING FACILITIES	\$351,382	(\$25)	\$5,000		\$356,407
5660-303010	SISKIYOU TRANSIT AND GEN EXPRESS	(\$64,252)	\$2,395,342	\$2,210,302	\$1,099,861	(\$1,349,153)
INTERNAL SERVICE FUNDS						
6101-110070	FUEL SERVICES	\$106,508	\$900,843	\$711,000		(\$83,335)
6103-106020	COMMUNICATIONS	(\$262,460)	\$694,587	\$739,214	\$400	(\$218,233)
6104-110040	INFORMATION TECHNOLOGY	(\$236,312)	\$2,885,404	\$2,374,052	\$53,861	(\$801,525)
6106-110012	RISK MANAGEMENT - LIABILITY	\$936,183	\$1,021,608	\$850,500	\$40,886	\$724,189
6107-110014	RISK MANAGEMENT - UNEMPLOYMENT	\$509,628	\$86,901	\$10,000		\$432,727
6108-110016	WORKERS' COMPENSATION INSURANCE	\$1,424,706	\$14,965	\$500		\$1,410,241
6111-110060	AUTOMOTIVE SERVICE	(\$301,993)	\$701,895	\$450,310	\$380	(\$553,958)
6120-110019	VISION INSURANCE	\$34,297	\$58,446	\$38,607		\$14,458
6140-110017	DENTAL INSURANCE	\$194,084	\$601,773	\$426,912		\$19,223
INVESTMENT TRUST FUNDS						
744426-801010	MT SHASTA ELEMENTARY 97A DEBT SVC	\$9,423	\$0	\$0		\$9,423
744427-801010	SUHS 2009 BOND DEBT SERVICE	\$1,721,782	\$831,188	\$900,650		\$1,791,244
744428-801010	YUHSD GO BOND 2014 A/B DEBT SVC	\$685,520	\$435,143	\$528,400		\$778,777
745419-801010	COS MEASURE A BOND	\$8,698,950	\$1,556,563	\$1,963,400		\$9,105,787
748424-801010	GRENADA SANITARY DEBT SERVICE	\$186,801	\$19,668	\$19,668		\$186,801
785200-404015	GRENADA SANITATION		\$19,668	\$0		(\$19,668)
788400-207040	LOCAL AGENCY FORMATION COMMISSION	\$68,759	\$19,374	\$32,300	\$6,045	\$75,640
GRANTS						
1012-201160	DISTRICT ATTORNEY PUBLIC PROTECTION	\$4,816	\$0	\$135		\$4,951

1013-201160	DA-ANNUITY AND LIFE INSURANCE FRAUD	\$2	\$0	\$1		\$3
1015-207020	2012 HOMELAND SECURITY GRANT	(\$97,073)	\$268,668	\$195,940	\$1,284	(\$171,085)
1016-203050	YOBG- YOUTHFUL OFFENDER BLOCK GRANT	\$1,231,676	\$169,600	\$283,102		\$1,345,178
1017-203050	JUVENILE JUSTICE	\$96,533	\$162,466	\$231,508		\$165,575
1018-203050	JUVENILE PROBATION	\$500,058	\$238,634	\$228,712		\$490,136
1019-202010	SHERIFF DEA 2013-53 CANNABIS	\$98,888	\$163,000	\$123,000		\$58,888
1020-201160	DA-WORKERS COMP INSURANCE FRAUD	(\$81,416)	\$188,033	\$188,634		(\$80,815)
1021-201160	DA-VICTIM WITNESS ASST PRGRM	(\$60,642)	\$252,883	\$108,090		(\$205,435)
1023-203050	JUVENILE REENTRY	\$132,299	\$1,500	\$20,726		\$151,525
1024-201160	DA-AUTOMOBILE FRAUD INS PROGRAM	(\$5,556)	\$54,941	\$0		(\$60,497)
1025-201160	DA -COUNTY VICTIM SVCS PRGM GRANT	(\$39,007)	\$87,602	\$134,144		\$7,535
1031-203050	PROB - PRETIRAL RELEASE PROGRAM	(\$67,500)	\$149,656	\$140,000		(\$77,156)
1033-202201	SHERIFF-BYRNE DISCRETIONARY GRANT	(\$70,430)	\$236,854	\$359,872	\$214,763	(\$162,175)
2310-202010	CSCC OFFICER WELLNESS GRANT	\$45,726	\$45,725	\$0		\$1
2520-401050	CARL MOYER YEAR 20 AIR POLLUTION	\$4,822	\$4,826	\$120		\$116
2522-401050	AIR POLLUTION-AB617 CARB	\$341,388	\$321,246	\$1,500		\$21,642
2523-401050	AIR POLLUTION - FARMERS PROGRAM	\$41,077	\$41,076	\$300		\$301
2524-401050	CARL MOYER YEAR 21 AIR POLLUTION	\$1,221	\$1,223	\$20		\$18
2525-401050	AIR POLLUTION - PRESCRIBED BURN	\$283,300	\$78,755	\$1,200		\$205,745
2526-401050	CARL MOYER YEAR 22 AIR POLLUTION	\$2,781	\$2,807	\$150		\$124
2530-401050	CARL MOYER YEAR 23 AIR POLLUTION	\$32,451	\$32,450	\$500		\$501
2539-401050	WOOD SMOKE REDUCTION PRGM	\$462,140	\$419,979	\$201,000		\$243,161
2543-401050	CARL MOYER YEAR 24 AIR POLLUTION	\$200,942	\$200,000	\$2,000		\$2,942
2544-401050	CARL MOYER YEAR 25 AIR POLLUTION	\$200,942	\$200,000	\$2,000		\$2,942
2545-401050	CARL MOYER YEAR 26 AIR POLLUTION	\$200,942	\$200,000	\$2,000		\$2,942
5351-404010	SAN-BEVERAGE CONTAINER RECYCLE GRNT	\$47,941	\$26,527	\$30,200	\$1,002	\$50,612
5352-404010	ORGANIC WASTE RECYCLE GRANT SB1383	\$908,705	\$395,600	\$395,600	\$4,000	\$904,705
5670-303010	OHS HWY SAFETY PROP 1B 1213 CYCLE	\$53	\$0	\$0		\$53
5674-303010	CALTRANS LCTOP LOW CARBON TRANS	(\$1,731)	\$0	\$0		(\$1,731)
5675-303010	OHS HWY SAFETY PROP 1B 1617 CYCLE	\$95	\$0	\$0		\$95
5676-303010	STAGE - STATE OF GOOD REPAIR PROGRAM	\$12	\$0	\$0		\$12
5677-303010	CALTRANS LCTOP LOW CARBON TRAN-1819	(\$4,861)	\$0	\$0		(\$4,861)
5678-303010	CALTRANS LCTOP LOW CARBON TRAN-1920	\$65,573	\$37,348	\$0		\$28,225
5680-303010	CALTRANS LCTOP LOW CARBON TRAN-2223	\$113,616	\$62,142	\$1,000		\$52,474
5681-303010	STAGE-STATE OF GOOD REPAIR PGM 2324	\$56,307	\$0	\$230		\$56,537
GRD006-301010	STIP-BRIDGE PREVENTATIVE MAINTENANC	\$74,251	\$0	\$250		\$74,501
GRD010-301010	5902(040) ASH CREEK BRIDGE	\$27,450	\$0	\$0		\$27,450
		\$98,378,045	\$173,951,424	\$151,010,390	\$14,787,986	\$60,649,026

Section 4



**2024/2025
GENERAL FUND ANALYSIS**

ORG DESCRIPTION	ORG	ADOPTED	ADOPTED
		24/25 APPROPRIATION	24/25 REVENUE
NO COST CENTER	0	\$242,300	\$44,530,089
BOARD OF SUPERVISORS	101010	\$639,647	\$0
COUNTY ADMINISTRATOR	101030	\$2,218,369	\$80,081
ASSESSMENT APPEALS BOARD	101040	\$1,115	\$110
SPECIAL AUDITING	101050	\$57,980	\$0
AUDITOR-CONTROLLER	102010	\$2,309,447	\$29,062
ASSESSOR	102020	\$1,721,135	\$194,678
TREASURER-TAX COLLECTOR	102030	\$1,070,762	\$717,682
COUNTY COUNSEL	103010	\$1,981,828	\$166,459
PUBLIC GUARDIAN	103020	\$250,087	\$9,500
ELECTIONS & REGISTRATIONS	105010	\$526,169	\$37,894
COURTHOUSE & GROUNDS	107010	\$1,431,643	\$0
JANITORIAL	107020	\$1,149,593	\$0
ADVERTISING OF COUNTY RESOURCES	109010	\$26,000	\$0
ECONOMIC DEVELOPMENT COMMISSION	109020	\$123,500	\$0
INSURANCE	110010	\$391,131	\$0
EMPLOYEES' SPECIAL BENEFITS	110020	\$473,632	\$0
SURVEYOR	110030	\$128,305	\$12,000
COURT SERVICES-NON RULE 810	201010	\$780,562	\$547,150
CLERK	201080	\$574,011	\$30,676
CIVIL GRAND JURY	201090	\$24,801	\$0
CRIMINAL GRAND JURY	201095	\$35,600	\$0
DISTRICT ATTORNEY (1006)	201160	\$3,170,677	\$0
PUBLIC DEFENDER	201170	\$2,018,952	\$149,080
COURT APPOINTED COUNSEL	201190	\$509,000	\$0
SHERIFF-CORONER (1002)	202010	\$15,640,907	\$0
JUVENILE HALL	203040	\$0	\$0
PROBATION	203050	\$3,089,105	\$214,000
STATE CORRECTIONAL SCHOOLS	203060	\$250,000	\$250,000
DELINQUENCY PREVENTION	203080	\$250	\$0
GENERAL COUNTY FIRE (2106)	204010	\$31,512	\$0
AGRICULTURE COMMISSIONER/SEALER	206010	\$1,964,133	\$1,254,186
BUILDING DEPARTMENT	206020	\$1,006,377	\$430,703
RECORDER	207010	\$381,328	\$591,800
EMERGENCY SERVICES	207020	\$725,087	\$410,441
LOCAL AGENCY FORMATION COMMISSION (78840C	207040	\$15,000	\$0
NATURAL RESOURCES	207050	\$4,554,636	\$4,417,884
PLANNING	207080	\$2,854,797	\$870,691
ANIMAL CONTROL	207090	\$525,179	\$49,300
PREDATORY ANIMAL CONTROL	207100	\$270,552	\$1,300
PUBLIC HEALTH ADMINISTRATION (2121)	401015	\$287,627	\$0
BEHAVIORAL HEALTH (2122)	401030	\$7,402	\$0
AMBULANCE SERVICE	402045	\$4,800	\$0
EMERGENCY MEDICAL CARE COUNCIL	402080	\$29,000	\$15,000
HUMAN SERVICES ADMINISTRATION (2120)	501010	\$47,500	\$0
100% - AID TO INDIGENTS	503010	\$109,872	\$25,000
INDIGENT BURIAL	503020	\$22,102	\$1,366
VETERANS SERVICE OFFICE	505010	\$219,548	\$54,646
PSA II MATCH (GF CONTRIBUTION)	506020	\$28,000	\$0
COUNTY LIBRARY	602010	\$666,888	\$121,074
TULELAKE FARM ADVISER	603010	\$22,437	\$10,000
YREKA FARM ADVISER	603020	\$176,080	\$0
SISKIYOU COUNTY MUSEUM	702010	\$26,990	\$0
		<u>\$54,813,355</u>	<u>\$55,221,852</u>
GENERAL FUND BALANCE 7/1/2024		\$3,985,931	
ENCUMBRANCES ROLLED FROM PRIOR YEAR		(\$1,022,254)	
ACTIVITY CODE 102	1001-460049	(\$5,954,549)	
ACTIVITY CODE 105	1001-461005	(\$2,780)	
ACTIVITY CODE 106	1001-461006	\$47,699	
ACTIVITY CODE 107	1001-461038	\$8,611	
ACTIVITY CODE 143	1001-460003	(\$62,244)	
ACTIVITY CODE 147	1001-461039	\$2,270	
ACTIVITY CODE 154	1001-461009	(\$11)	
ACTIVITY CODE 191	1001-461045	\$15,300	
ACTIVITY CODE 202	1001-461053	\$0	
ACTIVITY CODE 203	1001-460050	(\$40,000)	
ACTIVITY CODE 204	1002-460051	\$0	
APPROPRIATION 24/25		(\$54,813,355)	
REVENUE 24/25		\$55,221,852	
PERSONNEL REQUESTS		(\$105,645)	
BUDGET STABILIZATION		\$2,719,175	
GENERAL FUND UNASSIGNED BALANCE 6/30/25 PROJ		<u>\$0</u>	

Section 5



STATEMENT OF ALLOCATED POSITIONS AND

Item No.A. Worksheet and backup - 20 of 614

DEPARTMENT	POSITION NAME	MIN SALARY	MAX SALARY	POSITION COUNT	BUDGET UNIT	FTE	FTE TOTAL
1001:AGRICULTURE COMMISSIONER/SEALER	ADMIN SERVICES MANAGER I	61,966.78	77,203.53	1	100%	1.00	1.00
1001:AGRICULTURE COMMISSIONER/SEALER	ADMIN SERVICES MANAGER II	68,447.54	85,276.09	1	100%	1.00	1.00
1001:AGRICULTURE COMMISSIONER/SEALER	AGRICULTURAL COMMISSIONER / SEALER	100,217.19	127,984.83	1	100%	1.00	1.00
1001:AGRICULTURE COMMISSIONER/SEALER	AGRICULTURE TECH II	45,968.00	59,300.80	1	100%	1.00	1.00
1001:AGRICULTURE COMMISSIONER/SEALER	DEPUTY AGR COMM/SEALER	185,889.60	237,357.12	3	100%	1.00	3.00
1001:AGRICULTURE COMMISSIONER/SEALER	FISCAL TECHNICIAN I	45,073.60	56,160.00	1	50%	1.00	0.50
1001:AGRICULTURE COMMISSIONER/SEALER	GEOGRAPHIC INFORM SYSTEM SPEC	57,220.80	71,302.40	1	100%	1.00	1.00
1001:AGRICULTURE COMMISSIONER/SEALER	SENIOR DEP AGRICULTURAL COMM	130,249.60	166,308.48	2	100%	1.00	2.00
1001:AGRICULTURE COMMISSIONER/SEALER	STAFF SERVICES ANALYST II	53,913.60	67,163.20	1	50%	1.00	0.50
1001:AGRICULTURE COMMISSIONER/SEALER	VEGETATION CONTROL SPECIALIST	37,689.60	48,605.44	1	100%	1.00	1.00
1001:AGRICULTURE COMMISSIONER/SEALER	VEGETATION CONTROL SUPERVISOR	43,742.40	54,496.00	1	100%	1.00	1.00
							<u>13.00</u>
1001:ANIMAL CONTROL	ANIMAL CONTROL OFFICER	41,620.80	53,688.96	1	100%	0.50	0.50
1001:ANIMAL CONTROL	ANIMAL CONTROL OFFICER	41,620.80	53,688.96	1	100%	1.00	1.00
1001:ANIMAL CONTROL	ANIMAL SHELTER COORDINATOR	39,603.20	51,084.80	1	100%	1.00	1.00
1001:ANIMAL CONTROL	CHIEF ANIMAL CONTROL OFFICER	43,305.60	55,864.64	1	100%	1.00	1.00
1001:ANIMAL CONTROL	FISCAL TECHNICIAN II	45,073.60	56,160.00	1	50%	1.00	0.50
1001:ANIMAL CONTROL	STAFF SERVICES ANALYST II	53,913.60	67,163.20	1	50%	1.00	0.50
							<u>4.50</u>
1001:ASSESSOR	ADMIN ASSESSMENT SUPERVISOR	54,449.10	67,836.95	1	100%	1.00	1.00
1001:ASSESSOR	ASSESSOR - RECORDER TECH III	48,796.80	62,949.12	1	100%	1.00	1.00
1001:ASSESSOR	ASSESSOR	131,946.88	131,946.88	1	100%	1.00	1.00
1001:ASSESSOR	ASSESSOR-RECORDER TECH I	76,876.80	95,804.80	2	100%	1.00	2.00
1001:ASSESSOR	ASST ASSESSOR RECORDER	91,020.80	117,440.96	2	100%	1.00	2.00
1001:ASSESSOR	DEPUTY ASSESSOR/RECORDER	85,466.76	109,144.57	1	100%	1.00	1.00
1001:ASSESSOR	SENIOR APPRAISER	169,944.12	217,025.67	3	100%	1.00	3.00
1001:ASSESSOR	SENIOR ASSESSOR-RECORDER TECH	91,020.80	117,440.96	2	100%	1.00	2.00
1001:ASSESSOR	SENIOR CADAST DRAFT MAP TECH	45,968.00	59,300.80	1	100%	1.00	1.00
1001:ASSESSOR	SENIOR SPECIALIST APPRAISER	185,865.36	237,357.12	3	100%	1.00	3.00
							<u>18.00</u>
1001:AUDITOR-CONTROLLER	ACCOUNTANT/AUDITOR III	120,307.20	149,884.80	2	100%	1.00	2.00
1001:AUDITOR-CONTROLLER	ACCOUNTING SPECIALIST	201,094.40	259,434.24	4	100%	1.00	4.00
1001:AUDITOR-CONTROLLER	ASST AUDITOR/CONTROLLER	103,252.97	131,860.44	1	100%	1.00	1.00
1001:AUDITOR-CONTROLLER	AUDITOR/CONTROLLER	145,724.80	145,724.80	1	100%	1.00	1.00
1001:AUDITOR-CONTROLLER	FISCAL TECHNICIAN III	47,840.00	61,713.60	1	100%	1.00	1.00
1001:AUDITOR-CONTROLLER	PAYROLL / ACCT SUPERVISOR	64,042.76	81,783.98	1	100%	1.00	1.00
1001:AUDITOR-CONTROLLER	PAYROLL SPECIALIST	154,377.60	197,121.60	3	100%	1.00	3.00
1001:AUDITOR-CONTROLLER	PAYROLL TECHNICIAN	46,113.60	58,905.60	1	100%	1.00	1.00
1001:AUDITOR-CONTROLLER	SENIOR ACCOUNTING ANALYST	65,126.82	81,143.40	1	100%	1.00	1.00
1001:AUDITOR-CONTROLLER	STAFF SERVICES ANALYST II	53,913.60	67,163.20	1	100%	1.00	1.00
1001:AUDITOR-CONTROLLER	SUPERVISING ACCOUNTANT AUDITOR	65,126.82	81,143.40	1	100%	1.00	1.00
							<u>17.00</u>
1001:BOARD OF SUPERVISORS	SUPERVISOR - DISTRICT 01	44,526.46	44,526.46	1	100%	1.00	1.00
1001:BOARD OF SUPERVISORS	SUPERVISOR - DISTRICT 02	44,526.46	44,526.46	1	100%	1.00	1.00
1001:BOARD OF SUPERVISORS	SUPERVISOR - DISTRICT 03	44,526.46	44,526.46	1	100%	1.00	1.00
1001:BOARD OF SUPERVISORS	SUPERVISOR - DISTRICT 04	44,526.46	44,526.46	1	100%	1.00	1.00
1001:BOARD OF SUPERVISORS	SUPERVISOR - DISTRICT 05	44,526.46	44,526.46	1	100%	1.00	1.00
							<u>5.00</u>
1001:BUILDING DEPARTMENT	BUILDING INSPECTOR III	282,048.00	351,436.80	4	100%	1.00	4.00
1001:BUILDING DEPARTMENT	BUILDING PLANS EXAMINER	226,791.09	289,621.56	3	100%	1.00	3.00
1001:BUILDING DEPARTMENT	DEPUTY DIRECTOR OF BUILDING	92,547.40	118,187.64	1	100%	1.00	1.00
1001:BUILDING DEPARTMENT	PERMIT TECHNICIAN II	44,616.00	57,557.76	1	100%	1.00	1.00
1001:BUILDING DEPARTMENT	SUPERVISING PERMIT TECHNICIAN	46,899.28	58,431.82	1	100%	1.00	1.00
							<u>10.00</u>
1001:CLERK	ASST COUNTY CLERK	73,615.01	94,008.51	1	100%	1.00	1.00
1001:CLERK	COUNTY CLERK	123,527.29	123,527.29	1	100%	1.00	1.00
1001:CLERK	ELECTIONS / BOARD CLERK II	39,603.20	51,084.80	1	100%	1.00	1.00
							<u>3.00</u>
1001:COUNTY ADMINISTRATOR	COUNTY ADMINISTRATOR	239,883.50	239,883.50	1	100%	1.00	1.00
1001:COUNTY ADMINISTRATOR	DEP CAO - CHIEF FISCAL OFFICER	103,252.97	131,860.44	1	100%	1.00	1.00
1001:COUNTY ADMINISTRATOR	DEP CAO - PERS & RISK MGMT OFF	99,225.26	126,716.53	1	100%	1.00	1.00
1001:COUNTY ADMINISTRATOR	DEP CAO-POL PRO & NAT RESO OFF	99,225.26	126,716.53	1	100%	1.00	1.00
1001:COUNTY ADMINISTRATOR	MANAGEMENT ANALYST I - CONFID	54,080.00	69,056.00	1	100%	1.00	1.00
1001:COUNTY ADMINISTRATOR	MANAGEMENT ANALYST II	234,208.00	299,104.00	4	100%	1.00	4.00
1001:COUNTY ADMINISTRATOR	PUBLIC INFORMATION OFFICER	69,347.35	88,558.25	1	100%	1.00	1.00
							<u>10.00</u>
1001:COUNTY COUNSEL	ASST COUNTY COUNSEL	169,828.05	216,879.44	1	100%	1.00	1.00
1001:COUNTY COUNSEL	ATTORNEY IV - CONFIDENTIAL	225,929.60	288,525.12	2	100%	1.00	2.00
1001:COUNTY COUNSEL	CHIEF DEP COUNTY CNSL - CONFIDENTIAL	131,150.24	167,485.76	1	100%	1.00	1.00
1001:COUNTY COUNSEL	COUNTY COUNSEL	242,003.84	242,003.84	1	100%	1.00	1.00
1001:COUNTY COUNSEL	EXECUTIVE ASSISTANT/LEGAL	59,737.60	76,273.60	1	100%	1.00	1.00
1001:COUNTY COUNSEL	LEGAL OFFICE COORDINATOR	56,825.60	72,571.20	1	100%	1.00	1.00
1001:COUNTY COUNSEL	LEGAL SECRETARY - CONFIDENTIAL	45,219.20	57,740.80	1	100%	1.00	1.00
1001:COUNTY COUNSEL	STAFF SERVICES ANALYST I - CONF	54,620.80	69,742.40	1	100%	1.00	1.00
							<u>9.00</u>
1001:COUNTY LIBRARY	COUNTY LIBRARIAN	60,936.28	77,816.25	1	100%	1.00	1.00
1001:COUNTY LIBRARY	LIBRARY TECHNICIAN	116,500.80	150,234.24	3	100%	1.00	3.00
							<u>4.00</u>
1001:COURTHOUSE & GROUNDS	BUILDING MAINT WORKER III	180,294.40	224,640.00	4	100%	1.00	4.00
1001:COURTHOUSE & GROUNDS	BUILDING MAINTENANCE MANAGER	68,452.80	85,280.00	1	100%	1.00	1.00
1001:COURTHOUSE & GROUNDS	SUPERVISING BUILDING MAINT	54,995.20	68,515.20	1	100%	1.00	1.00
							<u>6.00</u>
1001:ELECTIONS & REGISTRATIONS	ELECTIONS / BOARD CLERK II	79,206.40	102,169.60	2	100%	1.00	2.00
							<u>2.00</u>
1001:EMERGENCY SERVICES	DIR OF EMERGENCY SERVICES	101,219.83	129,261.70	1	100%	1.00	1.00
1001:EMERGENCY SERVICES	DISASTER SERVICES COORDINATOR	74,859.20	93,267.20	1	100%	1.00	1.00
1001:EMERGENCY SERVICES	STAFF SERVICES ANALYST II	53,913.60	67,163.20	1	100%	1.00	1.00
							<u>3.00</u>
1001:JANITORIAL	DIRECTOR OF FACILITIES MGMT	101,219.83	129,261.70	1	100%	1.00	1.00
1001:JANITORIAL	FISCAL TECHNICIAN III	47,840.00	61,713.60	1	100%	1.00	1.00
1001:JANITORIAL	JANITOR III	85,779.20	110,626.88	2	100%	1.00	2.00
1001:JANITORIAL	JANITORIAL SUPERVISOR	65,124.80	81,140.80	1	100%	1.00	1.00
							<u>5.00</u>
1001:NATURAL RESOURCES	NATURAL RESOURCES SPECIALIST	54,995.20	68,515.20	1	100%	1.00	1.00
							<u>1.00</u>
1001:PLANNING	ADMIN SERVICES MANAGER II	68,447.54	85,276.09	1	100%	1.00	1.00
1001:PLANNING	ASSOCIATE PLANNER	54,995.20	68,515.20	1	100%	1.00	1.00
1001:PLANNING	CODE ENFORCEMENT OFFICER	109,990.40	137,030.40	2	100%	1.00	2.00
1001:PLANNING	CODE ENFORCEMENT SUPERVISOR	60,736.00	75,691.20	1	100%	1.00	1.00
1001:PLANNING	DEPUTY DIRECTOR OF PLANNING	92,547.40	118,187.64	1	100%	1.00	1.00

1001:PLANNING	DIRECTOR OF COMM DEV AGENCY	125,996.69	160,904.95	1	100%	1.00	1.00
1001:PLANNING	EXECUTIVE SECRETARY	45,968.00	59,300.80	1	100%	1.00	1.00
1001:PLANNING	FISCAL TECHNICIAN II	45,073.60	56,160.00	1	100%	1.00	1.00
1001:PLANNING	PERMIT TECHNICIAN II	44,616.00	57,557.76	1	100%	1.00	1.00
1001:PLANNING	PROJECT COORDINATOR	68,437.00	87,397.44	1	100%	0.75	0.75
1001:PLANNING	SENIOR PLANNER	220,147.20	281,105.76	3	100%	1.00	3.00
							13.75
1001:PREDATORY ANIMAL CONTROL	COUNTY TRAPPER	91,020.80	117,440.96	2	100%	1.00	2.00
							2.00
1001:PROBATION	ADMIN SERVICES MANAGER III	71,937.51	89,627.30	1	100%	1.00	1.00
1001:PROBATION	ASST CHIEF PROBATION OFFICER	89,826.55	114,710.52	1	100%	1.00	1.00
1001:PROBATION	CHIEF PROBATION OFFICER	112,932.33	144,219.94	1	100%	1.00	1.00
1001:PROBATION	DEPUTY CHIEF OF PROBATION	78,928.16	100,795.64	1	100%	1.00	1.00
1001:PROBATION	DEPUTY PROBATION OFFICER II	272,324.00	347,776.00	5	100%	1.00	5.00
1001:PROBATION	LEGAL SECRETARY	38,833.60	50,078.08	1	100%	1.00	1.00
1001:PROBATION	PROBATION RESOURCE OFFICER	127,414.56	162,720.48	3	100%	1.00	3.00
1001:PROBATION	SENIOR DEP PROBATION OFFICER	119,134.08	152,143.68	2	100%	1.00	2.00
1001:PROBATION	SENIOR LEGAL SECRETARY	41,620.80	53,688.96	1	100%	1.00	1.00
1001:PROBATION	STAFF SERVICES ANALYST I	50,273.60	64,858.56	1	100%	1.00	1.00
1001:PROBATION	STAFF SERVICES ANALYST I	50,273.60	64,858.56	1	85%	1.00	0.85
1001:PROBATION	SUPERV PROBATION RESOURCE	49,799.36	63,598.08	1	100%	1.00	1.00
1001:PROBATION	SUPERVISING PROBATION OFFICER	65,796.64	84,025.76	1	100%	1.00	1.00
							19.85
1001:PUBLIC DEFENDER	ADMIN SERVICES MANAGER I	61,966.78	77,203.53	1	100%	1.00	1.00
1001:PUBLIC DEFENDER	ADMIN SUPPORT ASSISTANT	37,689.60	48,605.44	1	100%	1.00	1.00
1001:PUBLIC DEFENDER	ASSISTANT PUBLIC DEFENDER	143,397.26	183,125.92	1	100%	1.00	1.00
1001:PUBLIC DEFENDER	ATTORNEY I	68,681.60	87,707.36	1	100%	1.00	1.00
1001:PUBLIC DEFENDER	ATTORNEY IV	429,927.68	549,045.12	4	100%	1.00	4.00
1001:PUBLIC DEFENDER	PUBLIC DEFENDER INVESTIGATOR	130,249.60	162,281.60	2	100%	1.00	2.00
1001:PUBLIC DEFENDER	PUBLIC DEFENDER	166,481.12	212,603.04	1	100%	1.00	1.00
1001:PUBLIC DEFENDER	SENIOR LEGAL SECRETARY	83,241.60	107,377.92	2	100%	1.00	2.00
1001:PUBLIC DEFENDER	SOCIAL WORKER III	54,985.20	68,515.20	1	100%	1.00	1.00
							14.00
1001:PUBLIC GUARDIAN/ADMINISTRATOR	DEP PUB GUARD/ASST PUB ADMIN	109,948.80	140,400.00	2	100%	1.00	2.00
							2.00
1001:RECORDER	ASSESSOR-RECORDER TECH I	115,315.20	143,707.20	3	15%	1.00	0.45
1001:RECORDER	ASSESSOR-RECORDER TECH I	115,315.20	143,707.20	3	85%	1.00	2.55
							3.00
1001:TREASURER-TAX COLLECTOR	ASST TAX COLLECTOR/TREASURER	74,351.99	94,951.17	1	100%	1.00	1.00
1001:TREASURER-TAX COLLECTOR	TAX COLLECTION TECHNICIAN	83,241.60	107,377.92	2	100%	1.00	2.00
1001:TREASURER-TAX COLLECTOR	TREAS/TAX COLLECTION SPEC II	163,363.20	210,699.84	3	100%	1.00	3.00
1001:TREASURER-TAX COLLECTOR	TREASURER/TAX COLLECTOR	124,225.92	124,225.92	1	100%	1.00	1.00
							7.00
1001:VETERANS SERVICE OFFICE	VETERANS SERVICE OFFICER	40,809.60	52,630.24	1	100%	1.00	1.00
1001:VETERANS SERVICE OFFICE	VETERANS SERVICE REP	37,689.60	48,605.44	1	100%	1.00	1.00
							2.00
1001:YREKA FARM ADVISER	COOPERATIVE EXTENSION COORD	41,620.80	53,688.96	1	100%	1.00	1.00
							1.00
1002:COUNTY JAIL	BUILDING MAINT WORKER III	45,073.60	56,160.00	1	100%	1.00	1.00
1002:COUNTY JAIL	CORRECTIONAL CORPORAL	271,232.00	329,576.00	5	100%	1.05	5.25
1002:COUNTY JAIL	CORRECTIONAL SERGEANT	241,945.60	294,195.20	4	100%	1.05	4.20
1002:COUNTY JAIL	DEPUTY SHERIFF I	157,054.56	164,910.72	3	100%	1.05	3.15
1002:COUNTY JAIL	DEPUTY SHERIFF II	973,071.84	1,183,463.84	17	100%	1.05	17.85
1002:COUNTY JAIL	INSTITUTIONAL COOK	78,416.00	97,718.40	2	100%	1.00	2.00
1002:COUNTY JAIL	JAIL FOOD SERVICE MANAGER	47,840.00	59,612.80	1	100%	1.00	1.00
1002:COUNTY JAIL	JAIL LIEUTENANT	160,856.52	205,420.42	2	100%	1.00	2.00
1002:COUNTY JAIL	STAFF SVCS ANALYST I	50,273.60	64,858.56	1	100%	1.00	1.00
							37.45
1002:SHERIFF-CORONER	ADMIN SERVICES MANAGER I	61,966.78	77,203.53	1	100%	1.00	1.00
1002:SHERIFF-CORONER	ADMIN SERVICES MANAGER III	71,937.51	89,627.30	1	100%	1.00	1.00
1002:SHERIFF-CORONER	CIVIL SERVICE COORDINATOR	45,968.00	59,300.80	1	100%	1.00	1.00
1002:SHERIFF-CORONER	COMMUNICATIONS DISPATCH COORD	61,963.20	77,209.60	1	100%	1.00	1.00
1002:SHERIFF-CORONER	COMMUNICATIONS DISPATCHER II	355,555.20	458,523.52	7	100%	1.00	7.00
1002:SHERIFF-CORONER	COMMUNITY SERVICES OFFICER	79,206.40	102,169.60	2	100%	1.00	2.00
1002:SHERIFF-CORONER	CRIMINAL RECORDS TECHNICIAN II	79,206.40	102,169.60	2	100%	1.00	2.00
1002:SHERIFF-CORONER	DEPT PERSONNEL ASSISTANT II	48,796.80	62,949.12	1	100%	1.00	1.00
1002:SHERIFF-CORONER	DEPUTY SHERIFF II	1,373,772.48	1,670,772.48	24	100%	1.00	24.00
1002:SHERIFF-CORONER	DEPUTY SHERIFF II	114,479.04	139,772.44	2	100%	1.05	2.10
1002:SHERIFF-CORONER	EQUIPMENT SERVICES WORKER	40,393.60	51,604.80	1	100%	1.00	1.00
1002:SHERIFF-CORONER	EVIDENCE / PROPERTY COORD	51,812.80	64,542.40	1	100%	1.00	1.00
1002:SHERIFF-CORONER	EXECUTIVE SECRETARY	45,968.00	59,300.80	1	100%	1.00	1.00
1002:SHERIFF-CORONER	FISCAL TECHNICIAN II	90,147.20	112,320.00	2	100%	1.00	2.00
1002:SHERIFF-CORONER	FORENSIC TECHNICIAN	49,296.00	63,583.52	1	100%	1.00	1.00
1002:SHERIFF-CORONER	PUBLIC INFORMATION SPECIALIST	54,454.40	70,233.28	1	100%	1.00	1.00
1002:SHERIFF-CORONER	SENIOR COMMUN DISPATCHER	55,536.00	69,201.60	1	100%	1.00	1.00
1002:SHERIFF-CORONER	SHERIFF LIEUTENANT	241,284.78	308,130.63	3	100%	1.00	3.00
1002:SHERIFF-CORONER	SHERIFF SERGEANT	522,512.64	635,132.16	8	100%	1.00	8.00
1002:SHERIFF-CORONER	SHERIFF/CORONER	167,510.72	167,510.72	1	100%	1.00	1.00
1002:SHERIFF-CORONER	STAFF SERVICES ANALYST II	215,654.40	268,652.80	4	100%	1.00	4.00
1002:SHERIFF-CORONER	STAFF SERVICES ANALYST III	57,797.67	72,010.35	1	100%	1.00	1.00
1002:SHERIFF-CORONER	UNDERSHERIFF	119,880.13	153,093.76	1	100%	1.00	1.00
							68.10
1006:DISTRICT ATTORNEY-PUBLIC ADMIN	ADMIN SERVICES MANAGER II	68,447.54	85,276.09	1	100%	1.00	1.00
1006:DISTRICT ATTORNEY-PUBLIC ADMIN	ASST DISTRICT ATTORNEY	143,397.26	183,125.92	1	100%	1.00	1.00
1006:DISTRICT ATTORNEY-PUBLIC ADMIN	ATTORNEY IV	644,891.52	823,567.68	6	100%	1.00	6.00
1006:DISTRICT ATTORNEY-PUBLIC ADMIN	CHIEF DA INVESTIGATOR	90,893.42	116,074.64	1	100%	1.00	1.00
1006:DISTRICT ATTORNEY-PUBLIC ADMIN	CHIEF DEPUTY DA	124,785.44	159,359.20	1	100%	1.00	1.00
1006:DISTRICT ATTORNEY-PUBLIC ADMIN	D A INVESTIGATOR	68,783.52	83,553.60	1	10%	1.00	0.10
1006:DISTRICT ATTORNEY-PUBLIC ADMIN	D A INVESTIGATOR	68,783.52	83,553.60	1	20%	1.00	0.20
1006:DISTRICT ATTORNEY-PUBLIC ADMIN	D. A. INVESTIGATOR	68,783.52	83,553.60	1	100%	1.00	1.00
1006:DISTRICT ATTORNEY-PUBLIC ADMIN	D.A. INVESTIGATOR	68,783.52	83,553.60	1	4%	1.00	0.04
1006:DISTRICT ATTORNEY-PUBLIC ADMIN	DISTRICT ATTORNEY	202,375.68	202,375.68	1	100%	1.00	1.00
1006:DISTRICT ATTORNEY-PUBLIC ADMIN	LEGAL OFFICE COORDINATOR	50,273.60	64,858.56	1	100%	1.00	1.00
1006:DISTRICT ATTORNEY-PUBLIC ADMIN	SENIOR LEGAL SECRETARY	166,483.20	214,795.84	4	100%	1.00	4.00
1006:DISTRICT ATTORNEY-PUBLIC ADMIN	STAFF SERVICES ANALYST II	53,913.60	67,163.20	1	100%	1.00	1.00
1006:DISTRICT ATTORNEY-PUBLIC ADMIN	SUPERVISING D.A. INVESTIGATOR	75,745.28	92,067.04	1	100%	1.00	1.00
							19.34
1007:BAILIFF - COURT SERVICES	DEPUTY SHERIFF II	629,634.72	765,770.72	11	100%	1.00	11.00
1007:BAILIFF - COURT SERVICES	SHERIFF SERGEANT	65,314.08	79,391.52	1	100%	1.00	1.00
							12.00
1008:DEPT OF CHILD SUPPORT SERVICES	ASST DIRECTOR/CHIEF ATTORNEY	129,814.44	165,776.77	1	100%	1.00	1.00
1008:DEPT OF CHILD SUPPORT SERVICES	ATTORNEY IV	107,481.92	137,261.28	1	100%	1.00	1.00
1008:DEPT OF CHILD SUPPORT SERVICES	CHILD SUPPORT SPECIALIST II	356,928.00	460,462.08	8	100%	1.00	8.00
1008:DEPT OF CHILD SUPPORT SERVICES	CHILD SUPPORT SPECIALIST III	47,840.00	61,713.60	1	100%	1.00	1.00

1008:DEPT OF CHILD SUPPORT SERVICES	CHILD SUPPORT SUPERVISOR	54,449.10	67,836.95	1	100%	1.00	1.00
1008:DEPT OF CHILD SUPPORT SERVICES	DIR OF CHILD SUPPORT SERVICES	116,353.74	148,590.44	1	100%	1.00	1.00
1008:DEPT OF CHILD SUPPORT SERVICES	PROGRAM MANAGER I	77,116.52	98,481.76	1	100%	1.00	1.00
							14.00
1017:PROBATION	SUPERVISING PROBATION OFFICER	65,796.64	84,025.76	1	100%	1.00	1.00
1018:PROBATION	DEPUTY PROBATION OFFICER II	54,464.80	69,555.20	1	100%	1.00	1.00
							2.00
1020:DISTRICT ATTORNEY-PUBLIC ADMIN	D.A. INVESTIGATOR	68,783.52	83,553.60	1	96%	1.00	0.96
							0.96
1021:DISTRICT ATTORNEY-PUBLIC ADMIN	VICTIM/WITNESS ADVOCATE II	45,073.60	56,160.00	1	100%	1.00	1.00
1021:DISTRICT ATTORNEY-PUBLIC ADMIN	VICTIM/WITNESS ADVOCATE II	45,073.60	56,160.00	1	86%	1.00	0.86
1021:DISTRICT ATTORNEY-PUBLIC ADMIN	VICTIM/WITNESS COORD/DIRECTOR	54,993.27	68,516.09	1	80%	1.00	0.80
							2.66
1024:DISTRICT ATTORNEY-PUBLIC ADMIN	D A INVESTIGATOR	68,783.52	83,553.60	1	20%	1.00	0.20
							0.20
1025:DISTRICT ATTORNEY-PUBLIC ADMIN	VICTIM/WITNESS ADVOCATE II	45,073.60	56,160.00	1	14%	1.00	0.14
1025:DISTRICT ATTORNEY-PUBLIC ADMIN	VICTIM/WITNESS COORD/DIRECTOR	54,993.27	68,516.09	1	20%	1.00	0.20
							0.34
1031:PROBATION	PROBATION RESOURCE OFFICER	42,471.52	54,240.16	1	100%	1.00	1.00
							1.00
2101:LOCAL COMMUNITY CORRECTIONS	ATTORNEY IV	214,963.84	274,522.56	2	100%	1.00	2.00
2101:LOCAL COMMUNITY CORRECTIONS	BEHAV HEALTH CLINICIAN IV	73,373.73	93,701.92	1	100%	1.00	1.00
2101:LOCAL COMMUNITY CORRECTIONS	BEHAVIORAL HEALTH SVCS SPEC II	48,318.40	62,325.12	1	100%	1.00	1.00
2101:LOCAL COMMUNITY CORRECTIONS	COMMUNITY SERVICE OFFICER	39,603.20	51,084.80	1	100%	1.00	1.00
2101:LOCAL COMMUNITY CORRECTIONS	CRIME ANALYST	50,273.60	64,858.56	1	100%	1.00	1.00
2101:LOCAL COMMUNITY CORRECTIONS	D.A. INVESTIGATIVE TECHNICIAN	47,351.60	59,009.60	1	100%	1.00	1.00
2101:LOCAL COMMUNITY CORRECTIONS	DEPUTY PROBATION OFFICER II	108,929.60	139,110.40	2	100%	1.00	2.00
2101:LOCAL COMMUNITY CORRECTIONS	DEPUTY SHERIFF I	114,479.04	139,231.04	2	100%	1.00	2.00
2101:LOCAL COMMUNITY CORRECTIONS	PROBATION AIDE	82,447.04	105,289.60	2	100%	1.00	2.00
2101:LOCAL COMMUNITY CORRECTIONS	PROBATION PROGRAM COORDINATOR	57,803.20	72,009.60	1	100%	1.00	1.00
2101:LOCAL COMMUNITY CORRECTIONS	PROBATION SVCS SPECIALIST	96,636.80	124,650.24	2	100%	1.00	2.00
2101:LOCAL COMMUNITY CORRECTIONS	SENIOR DEP PROBATION OFFICER	59,567.04	76,071.84	1	100%	1.00	1.00
2101:LOCAL COMMUNITY CORRECTIONS	SHERIFF SERGEANT	65,314.08	79,391.52	1	100%	1.00	1.00
2101:LOCAL COMMUNITY CORRECTIONS	SOCIAL WORKER III	54,995.20	68,515.20	1	100%	1.00	1.00
2101:LOCAL COMMUNITY CORRECTIONS	SUPERVISING PROBATION OFFICER	65,796.64	84,025.76	1	100%	1.00	1.00
							20.00
2103:ROAD CONSTRUCTION & MAINTENANCE	ADMIN SERVICES MANAGER II	68,447.54	85,276.09	1	100%	1.00	1.00
2103:ROAD CONSTRUCTION & MAINTENANCE	AGGREGATE PROD SUPERVISOR	56,097.60	71,656.00	1	100%	1.00	1.00
2103:ROAD CONSTRUCTION & MAINTENANCE	ASST ROAD MAINT SUPERVISOR	439,961.60	561,766.40	8	100%	1.00	8.00
2103:ROAD CONSTRUCTION & MAINTENANCE	ASST STORES MANAGER	42,452.80	54,225.60	1	100%	1.00	1.00
2103:ROAD CONSTRUCTION & MAINTENANCE	BRIDGE MAINTENANCE SPECIALIST	48,796.80	62,316.80	1	100%	1.00	1.00
2103:ROAD CONSTRUCTION & MAINTENANCE	BRIDGE MAINTENANCE SUPERVISOR	63,211.20	80,724.80	1	100%	1.00	1.00
2103:ROAD CONSTRUCTION & MAINTENANCE	BRIDGE MAINTENANCE WORKER	46,904.00	59,904.00	1	100%	1.00	1.00
2103:ROAD CONSTRUCTION & MAINTENANCE	CIVIL ENGINEER ASSISTANT	146,764.80	182,873.60	2	100%	1.00	2.00
2103:ROAD CONSTRUCTION & MAINTENANCE	COUNTY SURVEY / CIVIL ENG ASST	77,116.52	98,481.76	1	100%	1.00	1.00
2103:ROAD CONSTRUCTION & MAINTENANCE	DEPARTMENT FISCAL OFFICER	56,660.05	70,592.08	1	100%	1.00	1.00
2103:ROAD CONSTRUCTION & MAINTENANCE	DEPUTY DIR OF ROAD/BRIDGE SVCS	93,472.91	119,370.24	1	100%	1.00	1.00
2103:ROAD CONSTRUCTION & MAINTENANCE	DIR OF PUBLIC WORKS	123,513.64	157,734.20	1	100%	1.00	1.00
2103:ROAD CONSTRUCTION & MAINTENANCE	ENGINEERING TECH III	115,606.40	144,019.20	2	100%	1.00	2.00
2103:ROAD CONSTRUCTION & MAINTENANCE	ENGINEERING TECHNICIAN III	57,803.20	72,009.60	1	100%	1.00	1.00
2103:ROAD CONSTRUCTION & MAINTENANCE	FISCAL TECHNICIAN II	45,073.60	56,160.00	1	100%	1.00	1.00
2103:ROAD CONSTRUCTION & MAINTENANCE	HEAVY EQUIPMENT MECHANIC	507,936.00	648,544.00	10	100%	1.00	10.00
2103:ROAD CONSTRUCTION & MAINTENANCE	ROAD MAINTENANCE SUPERVISOR	211,536.00	270,192.00	3	100%	1.00	3.00
2103:ROAD CONSTRUCTION & MAINTENANCE	ROAD MAINTENANCE WORKER II	1,204,632.00	1,538,784.00	27	100%	1.00	27.00
2103:ROAD CONSTRUCTION & MAINTENANCE	ROAD MAINTENANCE WORKER III	334,880.00	427,627.20	7	100%	1.00	7.00
2103:ROAD CONSTRUCTION & MAINTENANCE	ROAD MAINTENANCEWORKER III	47,840.00	61,089.60	1	100%	1.00	1.00
2103:ROAD CONSTRUCTION & MAINTENANCE	SENIOR CIVIL ENGINEER	89,529.89	114,333.36	1	100%	1.00	1.00
2103:ROAD CONSTRUCTION & MAINTENANCE	SENIOR HEAVY EQUIP MECHANIC	61,963.20	79,144.00	1	100%	1.00	1.00
2103:ROAD CONSTRUCTION & MAINTENANCE	STAFF SERVICES ANALYST I	50,273.60	64,858.56	1	100%	1.00	1.00
2103:ROAD CONSTRUCTION & MAINTENANCE	STAFF SERVICES ANALYST II	53,913.60	67,163.20	1	100%	1.00	1.00
2103:ROAD CONSTRUCTION & MAINTENANCE	STORES MANAGER	51,812.80	66,144.00	1	100%	1.00	1.00
2103:ROAD CONSTRUCTION & MAINTENANCE	TRAFFIC SIGN & PAINT SPEC	48,796.80	62,316.80	1	100%	1.00	1.00
							78.00
2111:CORRECTIONAL HEALTH SERVICES	CORRECTIONAL LIC VOC NURSE II	135,532.80	173,056.00	2	100%	1.00	2.00
2111:CORRECTIONAL HEALTH SERVICES	CORRECTIONAL NURSE	86,028.80	109,886.40	1	100%	1.00	1.00
2111:CORRECTIONAL HEALTH SERVICES	STAFF SERVICES ANALYST II	53,913.60	67,163.20	1	100%	1.00	1.00
2111:CORRECTIONAL HEALTH SERVICES	SUPERVISING CORRECTIONAL NURSE	95,988.16	122,580.85	1	100%	1.00	1.00
							5.00
2113:COMM CORRECTIONS PERFORMANCE INCNTV	STAFF SERVICES ANALYST I	50,273.60	64,858.56	1	15%	1.00	0.15
2113:COMM CORRECTIONS PERFORMANCE INCNTV	SUPERVISING PROBATION OFFICER	65,796.64	84,025.76	1	100%	1.00	1.00
							1.15
2114:ENVIRONMENTAL HEALTH	CONSUMER PROTECTION UNIT MGR	71,927.97	91,854.88	1	100%	1.00	1.00
2114:ENVIRONMENTAL HEALTH	DEP DIR OF ENVIRO HEALTH SERV	91,630.45	117,017.89	1	100%	1.00	1.00
2114:ENVIRONMENTAL HEALTH	HAZARDOUS MATERIALS ASSOCIATE	46,904.00	60,492.64	1	100%	1.00	1.00
2114:ENVIRONMENTAL HEALTH	PERMIT TECHNICIAN II	44,616.00	57,557.76	1	100%	1.00	1.00
2114:ENVIRONMENTAL HEALTH	SR ENVIRON HEALTH SPECIALIST	398,545.68	508,959.24	6	100%	1.00	6.00
2114:ENVIRONMENTAL HEALTH	WASTE MGT UNIT MANAGER	71,927.97	91,854.88	1	100%	1.00	1.00
							11.00
2120:HUMAN SERVICES ADMINISTRATION	ADMIN SERVICES MANAGER III	71,937.51	89,627.30	1	100%	1.00	1.00
2120:HUMAN SERVICES ADMINISTRATION	D A INVESTIGATOR	68,783.52	83,553.60	1	50%	1.00	0.50
2120:HUMAN SERVICES ADMINISTRATION	D.A. INVESTIGATOR	68,783.52	83,553.60	1	100%	1.00	1.00
2120:HUMAN SERVICES ADMINISTRATION	DEPARTMENT FISCAL OFFICER	56,660.05	70,592.08	1	100%	1.00	1.00
2120:HUMAN SERVICES ADMINISTRATION	DEPT PERSONNEL ASSISTANT I	44,179.20	55,057.60	1	100%	1.00	1.00
2120:HUMAN SERVICES ADMINISTRATION	DEPUTY DIRECTOR ADMIN SERVICES	88,937.45	113,575.05	1	100%	1.00	1.00
2120:HUMAN SERVICES ADMINISTRATION	DEPUTY DIRECTOR SOCIAL SVC DIV	206,505.94	263,720.88	2	100%	1.00	2.00
2120:HUMAN SERVICES ADMINISTRATION	DIR OF SOCIAL SERVICES DIV	119,880.13	153,093.76	1	100%	1.00	1.00
2120:HUMAN SERVICES ADMINISTRATION	ELIG / SOC SVCS SUPPORT SUPERVISOR	49,292.34	61,411.90	1	100%	1.00	1.00
2120:HUMAN SERVICES ADMINISTRATION	ELIGIBILITY / SOC SVC ASST III	210,184.00	261,872.00	5	100%	1.00	5.00
2120:HUMAN SERVICES ADMINISTRATION	ELIGIBILITY / SOC SVCS ASST II	235,248.00	293,155.20	6	100%	1.00	6.00
2120:HUMAN SERVICES ADMINISTRATION	ELIGIBILITY / SOC SVCS ASST III	168,147.20	209,497.60	4	100%	1.00	4.00
2120:HUMAN SERVICES ADMINISTRATION	ELIGIBILITY WORKER II	1,171,913.60	1,460,160.00	26	100%	1.00	26.00
2120:HUMAN SERVICES ADMINISTRATION	ELIGIBILITY WORKER III	502,736.00	648,585.60	10	100%	1.00	10.00
2120:HUMAN SERVICES ADMINISTRATION	EMPLOY AND TRAINING WKR II	140,712.00	181,477.92	3	100%	1.00	3.00
2120:HUMAN SERVICES ADMINISTRATION	EMPLOY AND TRAINING WKR III	201,094.40	259,434.24	4	100%	1.00	4.00
2120:HUMAN SERVICES ADMINISTRATION	EXECUTIVE SECRETARY	45,968.00	59,300.80	1	100%	1.00	1.00
2120:HUMAN SERVICES ADMINISTRATION	FISCAL TECHNICIAN I	180,294.40	224,640.00	4	100%	1.00	4.00
2120:HUMAN SERVICES ADMINISTRATION	FISCAL TECHNICIAN III	47,840.00	61,713.60	1	100%	1.00	1.00
2120:HUMAN SERVICES ADMINISTRATION	HUMAN SERVICES SUPERVISOR	404,583.69	504,072.45	7	100%	1.00	7.00
2120:HUMAN SERVICES ADMINISTRATION	INFORMATION SYSTEMS SPEC I	50,273.60	64,858.56	1	100%	1.00	1.00
2120:HUMAN SERVICES ADMINISTRATION	INFORMATION SYSTEMS SPEC III	126,422.40	157,497.60	2	100%	1.00	2.00
2120:HUMAN SERVICES ADMINISTRATION	INFORMATION SYSTEMS SPEC IV	130,249.60	162,281.60	2	100%	1.00	2.00
2120:HUMAN SERVICES ADMINISTRATION	INFORMATION SYSTEMS SUPERVISOR	71,937.51	89,627.30	1	100%	1.00	1.00
2120:HUMAN SERVICES ADMINISTRATION	INFORMATION SYSTEMS TECHNICIAN	45,968.00	59,300.80	1	100%	1.00	1.00
2120:HUMAN SERVICES ADMINISTRATION	LEGAL OFFICE COORDINATOR	50,273.60	64,858.56	1	100%	1.00	1.00
2120:HUMAN SERVICES ADMINISTRATION	PROGRAM MANAGER I	308,466.08	393,927.04	4	100%	1.00	4.00

2120:HUMAN SERVICES ADMINISTRATION	PROJECT COORDINATOR	136,874.00	174,794.88	2	100%	1.00	2.00
2120:HUMAN SERVICES ADMINISTRATION	SENIOR LEGAL SECRETARY	41,620.80	53,688.96	1	100%	0.50	0.50
2120:HUMAN SERVICES ADMINISTRATION	SENIOR LEGAL SECRETARY	41,620.80	53,688.96	1	100%	1.00	1.00
2120:HUMAN SERVICES ADMINISTRATION	SENIOR PUBLIC HEALTH NURSE	85,184.62	108,784.28	1	100%	1.00	1.00
2120:HUMAN SERVICES ADMINISTRATION	SOC SVCS STAFF ANALYST TRNR II	283,296.00	352,976.00	5	100%	1.00	5.00
2120:HUMAN SERVICES ADMINISTRATION	SOCIAL WORKER ASSISTANT	116,500.80	150,234.24	3	100%	1.00	3.00
2120:HUMAN SERVICES ADMINISTRATION	SOCIAL WORKER II	153,878.40	191,692.80	3	100%	1.00	3.00
2120:HUMAN SERVICES ADMINISTRATION	SOCIAL WORKER III	769,932.80	959,212.80	14	100%	1.00	14.00
2120:HUMAN SERVICES ADMINISTRATION	SOCIAL WORKER IV	515,840.00	658,777.60	8	100%	1.00	8.00
2120:HUMAN SERVICES ADMINISTRATION	SOCIAL WORKER SUPERVISOR	359,687.55	448,136.50	5	100%	1.00	5.00
2120:HUMAN SERVICES ADMINISTRATION	STAFF SERVICES ANALYST III	115,595.34	144,020.70	2	100%	1.00	2.00
2120:HUMAN SERVICES ADMINISTRATION	SUPER STAFF SERVICES ANALYST	65,126.82	81,143.40	1	100%	1.00	1.00
							<u>138.00</u>
2121:PH - PERSONAL HEALTH	ADMIN SERVICES MANAGER II	68,447.54	85,276.09	1	100%	1.00	1.00
2121:PH - PERSONAL HEALTH	COMMUNITY HEALTH WORKER	99,590.40	128,431.68	2	100%	1.00	2.00
2121:PH - PERSONAL HEALTH	COMMUNITY OUTREACH COORD II	183,872.00	237,203.20	4	100%	1.00	4.00
2121:PH - PERSONAL HEALTH	COMMUNITY OUTREACH COORDINT- II	45,968.00	59,300.80	1	100%	1.00	1.00
2121:PH - PERSONAL HEALTH	DEP DIR OF PUBLIC HEALTH DIV	103,252.97	131,860.44	1	100%	1.00	1.00
2121:PH - PERSONAL HEALTH	DIR OF PUBLIC HEALTH DIVISION	115,201.13	147,116.47	1	100%	1.00	1.00
2121:PH - PERSONAL HEALTH	FISCAL TECHNICIAN II	90,147.20	112,320.00	2	100%	1.00	2.00
2121:PH - PERSONAL HEALTH	FT ASSISTANT DEPT HEAD	103,252.97	131,860.44	1	100%	1.00	1.00
2121:PH - PERSONAL HEALTH	HEALTH EDUCATOR II	781,497.60	973,689.60	12	100%	1.00	12.00
2121:PH - PERSONAL HEALTH	LICENSED VOCATIONAL NURSE II	117,894.40	150,558.72	2	100%	1.00	2.00
2121:PH - PERSONAL HEALTH	PROGRAM MANAGER	77,116.52	98,441.76	1	100%	1.00	1.00
2121:PH - PERSONAL HEALTH	PROJECT COORDINATOR	273,748.00	349,589.76	4	100%	1.00	4.00
2121:PH - PERSONAL HEALTH	PUBLIC HEALTH OFFICER	242,161.69	309,250.24	1	100%	0.60	0.60
2121:PH - PERSONAL HEALTH	SENIOR PUBLIC HEALTH NURSE	340,738.48	435,137.12	4	100%	1.00	4.00
2121:PH - PERSONAL HEALTH	STAFF SERVICES ANALYST II	215,654.40	268,652.80	4	100%	1.00	4.00
2121:PH - PERSONAL HEALTH	STAFF SERVICES ANALYST III	57,797.67	72,010.35	1	100%	1.00	1.00
2121:PH - PERSONAL HEALTH	SUPERVISING PUBLIC HEALTH NURSE	89,529.89	114,333.36	1	100%	1.00	1.00
2121:PH - PERSONAL HEALTH	SUPPORT SVCS TECH II	41,204.80	51,355.20	1	100%	1.00	1.00
							<u>43.60</u>
2121:WOMEN, INFANTS & CHILDREN	NUTRITION ASSISTANT	115,315.20	143,707.20	3	100%	1.00	3.00
2121:WOMEN, INFANTS & CHILDREN	NUTRITION/LACTAT COORDINATOR	49,296.00	63,583.52	1	100%	1.00	1.00
2121:WOMEN, INFANTS & CHILDREN	WIC MANAGER	61,966.78	77,203.53	1	100%	1.00	1.00
							<u>5.00</u>
2122:BEHAVIORAL HEALTH	ADMIN SERVICES MANAGER II	68,447.54	85,276.09	1	100%	1.00	1.00
2122:BEHAVIORAL HEALTH	BEHAV HEALTH CLINICIAN I	50,273.60	64,858.56	1	100%	1.00	1.00
2122:BEHAVIORAL HEALTH	BEHAV HEALTH CLINICIAN III	423,064.26	540,270.48	6	100%	1.00	6.00
2122:BEHAVIORAL HEALTH	BEHAV HEALTH CLINICIAN IV	146,747.46	187,403.84	2	100%	1.00	2.00
2122:BEHAVIORAL HEALTH	BEHAV HEALTH NURSE II	73,382.40	93,701.92	1	100%	1.00	1.00
2122:BEHAVIORAL HEALTH	BEHAV HEALTH NURSE/PSY TECH	61,963.20	79,119.04	1	100%	1.00	1.00
2122:BEHAVIORAL HEALTH	BEHAV HEALTH SERVICES SPEC II	241,592.00	311,625.60	5	100%	1.00	5.00
2122:BEHAVIORAL HEALTH	BEHAV HEALTH SYSTEMS ADMIN	188,193.64	240,331.02	2	100%	1.00	2.00
2122:BEHAVIORAL HEALTH	BEHAVIORAL HEALTH SERV SPEC II	48,318.40	62,325.12	1	100%	1.00	1.00
2122:BEHAVIORAL HEALTH	BEHAVIORAL HEALTH SVCS SPEC II	434,865.60	560,926.08	9	100%	1.00	9.00
2122:BEHAVIORAL HEALTH	BH QUALITY ASSURANCE MANAGER	86,036.46	109,872.12	1	100%	1.00	1.00
2122:BEHAVIORAL HEALTH	BHS CRISIS WORKER II	176,904.00	228,153.12	3	100%	1.00	3.00
2122:BEHAVIORAL HEALTH	BHS MOBILE CRISIS WORKER II	471,744.00	608,408.32	8	100%	1.00	8.00
2122:BEHAVIORAL HEALTH	CERTIFIED AOD COUNSELOR II	49,795.20	64,215.84	1	100%	1.00	1.00
2122:BEHAVIORAL HEALTH	CERTIFIED PEER SPEC II	39,603.20	51,084.80	1	100%	1.00	1.00
2122:BEHAVIORAL HEALTH	CLINICAL DIR OF BEHAV HLTH SVC	108,523.27	138,587.57	1	100%	1.00	1.00
2122:BEHAVIORAL HEALTH	CLINICAL SERVICES SITE SUPER	170,369.24	217,568.56	2	100%	1.00	2.00
2122:BEHAVIORAL HEALTH	CLINICAL SVCS SITE SUPERVISOR	85,184.62	108,784.28	1	100%	1.00	1.00
2122:BEHAVIORAL HEALTH	DEPUTY DIR BEHAVIORAL HEALTH	106,383.01	135,856.01	1	100%	1.00	1.00
2122:BEHAVIORAL HEALTH	DEPUTY DIRECTOR OF ADMIN SVCS	89,937.45	113,575.05	1	100%	1.00	1.00
2122:BEHAVIORAL HEALTH	DIR OF HLTH & HUMAN SERV AGENC	156,834.39	200,282.26	1	100%	1.00	1.00
2122:BEHAVIORAL HEALTH	DRIVER	35,505.60	44,220.80	1	100%	0.50	0.50
2122:BEHAVIORAL HEALTH	DRIVER	35,505.60	44,220.80	1	100%	0.73	0.73
2122:BEHAVIORAL HEALTH	DRIVER	35,505.60	44,220.80	1	100%	1.00	1.00
2122:BEHAVIORAL HEALTH	EXECUTIVE SECRETARY	45,968.00	59,300.80	1	100%	1.00	1.00
2122:BEHAVIORAL HEALTH	FISCAL TECHNICIAN II	90,147.20	112,320.00	2	100%	1.00	2.00
2122:BEHAVIORAL HEALTH	FISCAL TECHNICIAN III	95,680.00	123,427.20	2	100%	1.00	2.00
2122:BEHAVIORAL HEALTH	HEALTH ASSISTANT	192,192.00	239,512.00	5	100%	1.00	5.00
2122:BEHAVIORAL HEALTH	HEALTH INFORMATION ASST	79,206.40	102,169.60	2	100%	1.00	2.00
2122:BEHAVIORAL HEALTH	PROGRAM COORDINATOR	109,990.40	137,030.40	2	100%	1.00	2.00
2122:BEHAVIORAL HEALTH	PROGRAM MANAGER I	154,233.04	196,963.52	2	100%	1.00	2.00
2122:BEHAVIORAL HEALTH	PROJECT COORDINATOR	68,437.00	87,397.44	1	100%	1.00	1.00
2122:BEHAVIORAL HEALTH	PSYCHIATRIC AIDE II	91,020.80	117,440.96	2	100%	1.00	2.00
2122:BEHAVIORAL HEALTH	STAFF SERVICES ANALYST I	50,273.60	64,858.56	1	100%	1.00	1.00
2122:BEHAVIORAL HEALTH	STAFF SERVICES ANALYST II	53,913.60	67,163.20	1	100%	1.00	1.00
2122:BEHAVIORAL HEALTH	STAFF SERVICES ANALYST III	115,595.34	144,020.70	2	100%	1.00	2.00
2122:BEHAVIORAL HEALTH	SUPERVISING BH SPECIALIST	57,803.20	72,009.60	1	100%	1.00	1.00
2122:BEHAVIORAL HEALTH	TRANSPORT SUPERVISOR	40,806.29	50,839.15	1	100%	1.00	1.00
							<u>77.23</u>
2127:PUBLIC AUTHORITY IHSS	PUBLIC AUTHORITY ADMINISTRATOR	53,909.21	67,164.24	1	100%	1.00	1.00
							<u>1.00</u>
2129:BEHAVIORAL HEALTH - LOCAL MHSA	MENTAL HEALTH SVCS ACT COORD	61,966.78	77,203.53	1	100%	1.00	1.00
							<u>1.00</u>
2134:DRUG & ALCOHOL PROGRAM	ALCOHOL & DRUG ADMINISTRATOR	92,242.74	117,797.78	1	100%	1.00	1.00
2134:DRUG & ALCOHOL PROGRAM	CERTIFIED AOD COUNSELOR II	398,361.60	513,726.72	8	100%	1.00	8.00
2134:DRUG & ALCOHOL PROGRAM	HEALTH ASSISTANT	38,438.40	47,902.40	1	100%	1.00	1.00
							<u>10.00</u>
2160:PH - PERSONAL HEALTH	PROJECT COORDINATOR	68,437.00	87,397.44	1	100%	1.00	1.00
							<u>1.00</u>
2169:BEHAVIORAL HEALTH	BEHAVIORAL HEALTH SVCS SPEC II	48,318.40	62,325.12	1	100%	1.00	1.00
2169:BEHAVIORAL HEALTH	STAFF SERVICE ANALYST III	57,797.67	72,010.35	1	100%	1.00	1.00
							<u>2.00</u>
2502:AIR POLLUTION CONTROL DISTRICT	AIR POLLUTION CONTROL SPEC III	58,968.00	76,051.04	1	100%	1.00	1.00
2502:AIR POLLUTION CONTROL DISTRICT	AIR POLLUTION SPECIALIST II	56,097.60	69,888.00	1	100%	1.00	1.00
							<u>2.00</u>
2505:LOCAL TRANSPORTATION ADMINISTRATION	TRANS COMM EXEC DIRECTOR	95,351.80	121,765.45	1	100%	1.00	1.00
							<u>1.00</u>
5350:SOLID WASTE DISPOSAL	DEPARTMENT FISCAL OFFICER	56,660.05	70,592.08	1	100%	1.00	1.00
5350:SOLID WASTE DISPOSAL	DEPUTY DIR OF GENERAL SVCS	84,620.52	108,062.66	1	100%	1.00	1.00
5350:SOLID WASTE DISPOSAL	DIRECTOR OF GENERAL SERVICES	107,447.79	137,216.44	1	100%	1.00	1.00
5350:SOLID WASTE DISPOSAL	FISCAL TECHNICIAN II	45,073.60	56,160.00	1	100%	1.00	1.00
5350:SOLID WASTE DISPOSAL	GENERAL SERVICES TECHNICIAN II	112,195.20	143,312.00	2	100%	1.00	2.00
5350:SOLID WASTE DISPOSAL	GENERAL SVCS TECHNICIAN I	48,796.80	62,316.80	1	100%	1.00	1.00
5350:SOLID WASTE DISPOSAL	GRANT COORDINATOR	48,796.80	62,949.12	1	100%	1.00	1.00
5350:SOLID WASTE DISPOSAL	PROJECT COORDINATOR	68,437.00	87,397.44	1	100%	1.00	1.00
5350:SOLID WASTE DISPOSAL	STAFF SERVICES ANALYST II	53,913.60	67,163.20	1	100%	1.00	1.00
							<u>10.00</u>
5660:SISKIYOU TRANSIT AND GENERAL EXPRES	ADMIN SUPPORT ASSISTANT	37,689.60	48,805.44	1	100%	1.00	1.00
5660:SISKIYOU TRANSIT AND GENERAL EXPRES	BUS DRIVER II	41,620.80	53,688.96	1	100%	0.60	0.60

Section 6



RESOLUTION NO. _____
 RESOLUTION OF THE BOARD OF SUPERVISORS
 OF THE COUNTY OF SISKIYOU
 AMENDING THE SISKIYOU COUNTY SALARY SCHEDULE
 AND POSITION ALLOCATION LIST

BE IT RESOLVED that effective September 29, 2024, the following amendments are made to the Siskiyou County Salary Schedule for positions in County service.

Requested Action	Class Specification Title	FTE	Pay Range From	Pay Range To	FLSA	Approx. Hourly Step 1
Range Adjustment	Ag & Standards Technician II	1	IG037	IG043	CO	23.46
Range Adjustment	Supervising Behavioral Health Services Specialist	1	IG060	MG065	EX	29.20
Create	Senior Management Analyst	3	CO063	CO063	EX	29.59
Create	Solid Waste Manager	1	TO053	TO053	EX	26.44
Range Adjustment	Director of Information Technology	1	UG126	DG126	EX	55.39

BE IT RESOLVED that effective September 29, 2024, the following amendments are made to the Siskiyou County Position Allocation List for positions in County service.

Department/Division	Fund/Org	Requested Action	Class Specification Title	FTE	Pay Range	Approx. Hourly Step 1	Position #
Sheriff / Jail							
	1002-203010	Add	Deputy Sheriff I/II	1.05	SG035	25.17	NEW
	1002-203010	Delete	Staff Services Analyst I	1	IG046	24.17	2SSA18
	1002-203010	Add	Staff Services Analyst I or II	1	IG046	24.17	2SSA18
	1002-203010	Add	Deputy Sheriff II	1.05	SG039	27.52	NEW
	1002-203010	Delete	Correctional Corporal	1.05	CG043	26.08	3COR05
District Attorney							
	1006-201160	Add	District Attorney Investigator	1	SG145	33.07	NEW
District Attorney/Health and Human Services							
	201160/501010	Add	Evidence / Property Coordinator	1	IG049	24.91	NEW
Health and Human Services / Behavioral Health Division							
	2122-401030	Add	Behavioral Health Services Certified Peer Specialist II	1	IG022	19.04	NEW
Health and Human Services / Social Services Division							
	2120-501010	Add	Information Systems Specialist I/II/III/IV	1	IG069	30.39	NEW
	2120-501010	Delete	Fiscal Technician II	1	IG035	21.67	2FTE08
	2120-501010	Delete	Employment and Training Worker II	1	IG039	22.55	2ETW10
	2120-501010	Add	Social Services Staff Analyst Trainer I	1	IG058	27.24	NEW
Janitorial							
	1001-107020	Add	Janitor I	EX Help	IG012	17.24	XJAN11
	1001-107020	Add	Janitor I or Janitor II or Janitor III	3	IG030	20.62	NEW
General Services / Sanitation							
	5350-404010	Add	Solid Waste Site Attendant	5	TO017	18.48	NEW
	5350-404010	Add	Solid Waste Manager	1	TO053	26.44	NEW
Assessor-Recorder							
	1001-207010	Add	County Recording Supervisor	1	MG054	26.18	CREC01
	1001-207010	Delete	Assessor-Recorder Technician I	1	IG019	18.48	1ART02
	1001-207010	Add	Assessor-Recorder Technician I or II	1	IG036	21.88	NEW
	1001-207010	Delete	Assessor-Recorder Technician I	1	IG019	18.48	1ART05
	1001-207010	Add	Assessor-Recorder Technician I or II	1	IG036	21.88	NEW
	1001-207010	Delete	Assessor-Recorder Technician I	1	IG019	18.48	1ART06
	1001-207010	Add	Assessor-Recorder Technician I or II	1	IG036	21.88	NEW
	1001-102020	Add	Administrative Services Manager I or II	1	MG077	32.91	NEW
	1001-102020	Delete	Deputy Assessor/Recorder	1	MG082	34.59	DEAR01
	1001-102020	Delete	Assessor-Recorder Technician I	1	IG019	18.48	1ART03
	1001-102020	Add	Assessor-Recorder Technician I or II	1	IG036	21.88	NEW
	1001-102020	Delete	Assessor-Recorder Technician I	1	IG019	18.48	1ART04
	1001-102020	Add	Assessor-Recorder Technician I or II	1	IG036	21.88	NEW
Administration							
	1001-101030	Add	Senior Management Analyst	3	CO063	29.59	NEW
Health and Human Services / Public Health Division							
	2162-401015	Delete	Senior Public Health Nurse	1	RG098	40.95	XSPH06
	2121-401015	Delete	Health Assistant	1	IG015	17.76	X1HA01
	2121-401015	Add	Health Educator I or II	1	IG072	31.31	NEW
Public Works / Road							
	2103-301010	Delete	Staff Services Analyst I	1	IG046	24.17	1SSA01
	2103-301010	Add	Staff Services Analyst I or II	1	IG053	25.92	NEW

RESOLUTION NO. _____
RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SISKIYOU
AMENDING THE SISKIYOU COUNTY SALARY SCHEDULE
AND POSITION ALLOCATION LIST

Information Technology							
	6104-110040	Add	Information Systems Technician	1	IG041	23.00	NEW
	6104-110040	Add	Information Systems Specialist I/II/III/IV	3	IG077	32.91	NEW

NOES:
ABSENT:
ABSTAIN:

ATTEST:
LAURA BYNUM,
COUNTY CLERK

Michael N. Kobseff, Chair
Siskiyou County Board of Supervisors

By: _____
Deputy



County of Siskiyou
Solid Waste Manager

CLASS CODE	4330	SALARY	\$26.44 - \$33.76 Hourly \$2,115.20 - \$2,700.80 Biweekly \$54,995.20 - \$70,220.80 Annually
BARGAINING UNIT	Tradecraft	ESTABLISHED DATE	July 29, 2024
REVISION DATE	July 29, 2024		

Description

*The County of Siskiyou is an Affirmative Action / Equal Opportunity Employer
 We welcome applicants of any race, religion, or ancestry.*

For exact salary information please refer to the current salary schedule, [County website](#).

General Statement of Duties:

Under direction, supervises personnel engaged in the refuse collection and disposal operations at County Transfer Stations; oversees daily operations for refuse collection for solid waste; including collection of fees, load checking and record keeping; ensures compliance with federal, state, and local ordinances; performs other duties as required.

Distinguishing Characteristics:

The Solid Waste Manager is responsible for planning, coordinating, and implementing the operations of solid waste collection and disposal program for County ran transfer stations. This position contributes to the overall management of solid waste collection, green waste collection and recycling programs by participating in the development of policies and procedures and by providing guidance to customers and employees. This classification is a for cause, non-exempt position.

Reports to:

Deputy Director of General Services or Director of General Services

Classifications Supervised:

Heavy Equipment Operators and Solid Waste Site Attendants

Examples of Duties

Essential Functions:

- Understands federal, state, and local laws and regulations as they pertain to existing or proposed solid waste and recycling programs.
- Supervises the refuse collection operations to ensure that operations comply with county, state and federal regulations.

- Oversees waste inspection screening activities, household hazardous waste, used oil, tire amnesty, recycling, and related operations.
- Oversees the maintenance of the property by keeping it clean and orderly.
- Inspects trucks and other vehicles hauling refuse to determine size, type, weight or volume of solid waste material, including operation of scale to weigh materials.
- Identifies restricted hazardous materials and refers haulers to appropriate agencies or sites.
- Produce reports for regulatory agencies on a monthly, quarterly, or annual basis.
- Prepares or reviews and maintains a wide variety of written reports and records, including but not limited to, cubic yardage dumped, recycling reports, progress reports, accident reports, and maintenance requests.
- Provides day to day leadership and works with staff to ensure a high-quality performance, project objectives, and goals; inspects and evaluates work being performed.
- Establishes positive working relationships with the community and state/local agencies.
- Receives and responds to customer inquires and complaints. Investigate complaints and proposes corrective action, while working closely with County personnel.
- Oversees operation or operates cash register, records cubic yardage of refuse, collection fees and issue cash receipts.
- Oversees end of day receipt totals and makes accurate daily deposits. Prepares and submits receipts to the Department of General Services.

Ability to:

- Supervise others engages in the daily operations of refuse collection, disposal activity, and recycling activities.
- Interpret, explain, and apply applicable laws, codes, and regulations.
- Read, interpret and record data accurately.
- Follow site safety practices and procedures.
- Organize, prioritize, and follow-up on work assignments.
- Monitor solid waste activities.
- Maintain accuracy in estimating loads and charging fees.
- Make accurate mathematical calculations.
- Prepare records and reports.
- Establish and maintain cooperative working relationships.
- Deal tactfully and courteously with public when providing information.
- Operate various equipment consistent with transfer station operations and correctly read scales used to weigh large vehicles.
- Communicate clearly and concisely, both orally and in writing.

Knowledge of:

- Federal, State and local laws, rules and regulations relating to solid waste, hazardous waste and recycling.
- Operation of refuse collection, including associated heavy equipment such as backhoes, front-end loaders, excavators, and hand and power tools.
- Supervisory concepts and principles.
- Disposal record maintenance.
- Software methods and techniques for record keeping and report preparation.
- Safe work practices and procedures.

- Cash register procedures.
- Mathematical calculations.
- Large vehicle scale operations.

Typical Qualifications

Training and Experience:

Any combination of training or experience that would provide the knowledge and skills to successfully perform the listed duties is qualifying.

A typical way, but not required, to obtain the required knowledge and skills would be:

- Five (5) years of experience in refuse collection or disposal with some experience at the lead or supervisory level or any related combination of training and experience.
- Previous experience handling cash transactions and record keeping duties.
- Experience working extensively with the public.
- Experience with operation of off-road heavy equipment is highly desirable.

Special Requirements:

- Possession of and ability to maintain a valid and current drivers licenses.
- Hazwoper Training Certification within the first six (6) months of hire.
- Applicants will be required to submit to a pre-employment/pre duty drug test and must pass a background check.

NOTE: This job classification is required to participate in the County of Siskiyou Drug and Alcohol Testing program as mandated by the Department of Transportation. This position will also be subject to random drug and alcohol tests once employed by the County.

Supplemental Information

Typical Physical Requirements:

Frequently stand and walk; walk for long distances and on sloped, slippery and uneven ground or surfaces; normal manual dexterity and eye hand coordination; ability to lift material weighing over 100 lbs. with assistance; ability to bend, reach, stoop, twist, kneel, crawl, grasp and crouch; corrected hearing and vision to normal range; verbal communication; use of standard office equipment. Incumbent may be required to respond to after-hours emergency call outs.

Typical Working Conditions:

Work is performed outside in varying temperatures, weather, and humidity conditions; work is performed in an environment with noise; exposure to airborne particles, gasses, fumes, dust, metals, grease and oils; exposure to moving equipment; constant contact with staff and the public.



County of Siskiyou
Solid Waste Site Attendant

CLASS CODE	4331	SALARY	\$18.48 - \$23.60 Hourly \$1,478.40 - \$1,888.00 Biweekly \$3,203.20 - \$4,090.67 Monthly \$38,438.40 - \$49,088.00 Annually
BARGAINING UNIT	Tradecraft	ESTABLISHED DATE	June 01, 1998
REVISION DATE	June 09, 2024		

Description

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 We welcome applicants of any race, religion, or ancestry.*

For exact salary information please refer to the current salary schedule. [County website](#)

General Statement of Duties:

Under supervision, to oversee and monitor activities at an assigned Solid Waste transfer station; to compute charges and collect fees for refuse dumping; to check loads in order to determine charges; to receipt and collect fees; to maintain accurate records on fees collected and amount of refuse dumped; and to do related work as required.

Distinguishing Characteristics:

This is an entry job classification. Positions in this class have responsibility for monitoring refuse dumping at an assigned Solid Waste transfer station, compute charges, and collect disposal fees.

Reports to:

Deputy Director of General Services or Director of General Services

Classifications Supervised:

None

Examples of Duties

Essential Functions:

- Monitors refuse dumping and activities at an assigned Solid Waste transfer station, including operation of scale to weigh materials.
- Inspects trucks and other vehicles hauling refuse to determine type, weight or volume of solid waste material.
- Measures the size of truckloads or trailer loads of refuse to be disposed.

- Computes the total volume and calculates fees or determines fees from fee table.
- Operates cash register, records cubic yardage of refuse, collects fees and issues cash register receipts.
- Identifies restricted hazardous materials and refers haulers to appropriate agencies or sites.
- Maintains records of cubic yardage dumped by commercial collection companies and other charge account customers.
- Directs truck and vehicle operators to proper refuse unloading areas.
- Totals receipts at the end of the day
- Prepares and submits daily receipts to the Department of General Services office.
- Maintains daily and monthly records and receipts of cubic yardage dumped.
- Assists the public with questions concerning disposal site operations.
- Directs the public in separating recyclable materials.
- Inspects refuse to prevent fire and other safety hazards.

Ability to:

- Monitor activities and ensure proper use of an assigned County Solid Waste Transfer Station.
- Maintain accuracy in estimating loads and charging fees.
- Make arithmetic calculations.
- Receive money and make change.
- Understand and follow oral and written directions.
- Prepare basic records.
- Establish and maintain cooperative working relationships.
- Deal tactfully and courteously with public when providing information.
- Operate and correctly read scale used to weigh large vehicles.
- Operate various equipment consistent with transfer station operations.

Knowledge of:

- Basic record keeping practices.
- Safe work practices and procedures.
- Basic cashiering procedures.
- Basic arithmetic.
- Large vehicle scale operation.

Typical Qualifications

Training and Experience:

Any combination of training or experience that would provide the knowledge and skills to successfully perform the listed duties is qualifying.

A typical way, but not required, to obtain the required knowledge and skills would be:

- Some previous work experience handling cash transactions or record keeping duties.
- Work experience that involved extensive public contact.
- Experience with operation of off-road heavy equipment is highly desirable.

Special Requirements:

- Possession of, and ability to maintain a valid and current drivers license.

NOTE: Applicants will be required to submit to a pre-employment/pre-duty drug test and must pass a background check.

Supplemental Information

Typical Physical Requirements:

Frequently stand and walk; walk for long distances and on sloped ground and slippery and uneven surfaces; normal manual dexterity and eye-hand coordination; ability to lift material weighing over 100 lbs. with assistance; ability to bend, stoop, kneel, crawl, and crouch; corrected hearing and vision to normal range; verbal communication; use of standard office equipment.

Typical Working Conditions:

Work is performed outside in varying temperatures, weather, and humidity conditions; work is performed in an environment with noise; exposure to gasses, fumes, dust, grease and oils; exposure to moving equipment; constant contact with staff and the public.

CLASS CODE: 2517 **SALARY:** ~~\$27.79-\$29.20~~- ~~\$34.62-\$36.38~~Hourly
~~\$2,223.20-\$2,531.06~~- ~~\$2,769.60-\$3,153.52~~Biweekly
~~\$4,816.93-\$5,062.13~~- ~~\$6,000.80-\$6,307.05~~Monthly
~~\$57,803.20-\$60,745.61~~- ~~\$72,009.60-\$75,684.56~~Annually

BARGAINING UNIT: [Miscellaneous Management](#) **ESTABLISHED DATE:** March 17, 2024

REVISION DATE March 17, 2024

Commented [BS1]: Changing bargaining unit from Miscellaneous to Management.

Supervising Behavioral Health Services Specialist

DEFINITION

Under general supervision, lead and supervise Behavioral Health staff and program activities; provide specialized and intensive behavioral health treatment, case management, rehabilitation skills, and services for department clients; schedule officer-of-the-day duties; be responsible for assigned staff and an assigned facility, its programs, and its security; to serve as a liaison with community, regional, or state agencies; and to do related work as required.

DISTINGUISHING CHARACTERISTICS

This is the advanced classification of the Behavioral Health Services Specialist position and is assigned paraprofessional, complex duties in the delivery of mental health services, and supervision of staff and programs or units.

REPORTS TO

System of Care System Administrator or other management staff.

CLASSIFICATIONS SUPERVISED

Behavioral Health Specialist I/II, and other staff as assigned.

ESSENTIAL DUTIES:

Essential duties may include any of the following tasks, knowledge, skills, and other characteristics. The list that follows is not intended as a comprehensive list. Incumbents may not be required to perform all duties listed and may be required to perform additional, position-specific tasks.

- Serves in a supervisory position assisting with service and productivity monitoring at a department service site.
- Assists in case assignments; performs or assigns officer-of-the-day duties.
- Evaluates performance of line staff and writes and conducts performance evaluations for assigned staff.
- Provides crisis intervention services on the telephone and with walk-in clients including after-hours crisis on-call/stand-by work.
- Performs case evaluations and arranges for and/or attends multi-disciplinary team meetings.

- Performs community outreach and serves as a liaison upon request; facilitates staff utilization of community resources.
- Assists in the implementation of specific policies and procedures related to service delivery, records maintenance, case documentation, building security, and computer access, participates in peer review, and other duties as assigned.
- Provides mental health interventions that focus on behavioral improvements, such as teaching social skills, coping skills, and anger management skills to help clients achieve treatment goals.
- Provides and oversees case management services intended to reduce barriers to treatment and provision of needed services, such as through linkage to other community partners.
- Completes progress notes, and other documentation, documenting service provision in an electronic medical record in a timely manner and in accordance with State/County standards.
- Adheres to mandatory abuse reporting laws, HIPAA, and 42CFR requirements.
- Provides individual and/or group training.
- Understands, implements, trains, and oversees the Strengths-Based Model to fidelity.
- Provides lead direction, work coordination, and training as assigned.

Knowledge of

- Principles of supervision, training, progressive discipline, and work evaluation; leadership skills and implementation.
- Available community resources for behavioral health services. Problems and needs of the seriously mentally ill.
- Principles, procedures, techniques, and trends related to counseling, therapy, and guidance of individuals, groups, and families in behavioral health programs, including mental health, alcohol and drug treatment and prevention programs.
- Biological, behavioral, and environmental aspects of behavioral health and behavioral problems.
- State, federal, and local laws, regulations, and requirements for the provision of behavioral health services.
- Legislative and administrative rules and regulations pertaining to Lanterman-Petris-Short and Short-Doyle services.
- Scope and activities of public and private health and welfare agencies and other community resources.
- Leadership and supervisory skills of line staff, including planning, organizing, coordinating, and reviewing associated work.
- Identify and analyze problems and central issues, select alternatives, develop workable solutions, identify potential consequences of proposed actions, and implement recommendations in support of departmental objectives.
- Provide information to managers and other supervisors on a wide variety of matters.
- Acquire subject matter expertise in specific functions and programs including applicable laws, rules, regulations, procedures, and operations.
- Recommend and implement changes and improvements in assigned areas. Understand, interpret, and apply laws, rules, and regulations as they relate to various areas of responsibility.
- Development of presentations where applicable, such as to the Board of Supervisors, other agencies, staff, and the public.
- Communicate effectively with a variety of individuals representing different cultures and backgrounds and function calmly in situations that require a high degree of sensitivity, tact, and diplomacy.
- Prepare clear and concise comprehensive reports, summaries, abstracts, correspondence, and other documentation.

- Assist with the understanding of and/or developing rules, regulations, policies, and procedures.
- Plan, prepare, coordinate, and supervise the implementation of training programs.
- Intermediate computer skills in Microsoft Word, Excel, Outlook and PowerPoint, Teams, Zoom, and other computer and communication/meeting platforms.
- Peer review processes.

Ability to:

- Work in a fast-paced environment and be able to multitask.
- Work effectively with diverse ethnic, religious, socioeconomic, and professional groups of people.
- Perform crisis intervention and de-escalation methods and techniques.
- Perform a variety of behavioral health services, including mental health, alcohol and drug abuse recovery support services with individual clients and groups, as assigned.
- Apply and explain federal and state laws, rules, and regulations governing behavioral health and alcohol and drug programs and services.
- Develop and maintain cooperative, constructive relationships with clients' families, members of professional disciplines, social agencies, and other staff.
- Prepare clear, concise, and comprehensive casework records and make sound recommendations.
- Develop and implement client case management services.
- Analyze case information and reach sound treatment decisions.
- Maintain the confidentiality of case information.
- Handle stress and at-risk client behavior.
- Attend job-related training and participate in a variety of in-service training, and seminars.
- Effectively represent the Behavioral Health Department with the public, community organizations, other county staff, and other government agencies.
- Monitor the work of staff to ensure that it meets quality, quantity, and timeliness.
- Complete timely and accurate performance evaluations; establish and implement performance standards and provide feedback to employees.
- Work with staff in developing professional goals and assist in the accomplishment of those goals by setting timeframes and ongoing face-to-face meetings to discuss their progress and to provide guidance and support.
- In coordination with the manager and/or management staff, apply progressive disciplinary actions to address and resolve staff issues as needed.
- Assist in establishing and implementing work performance standards.
- Regularly reviews and keeps a record of the line staff duties and performance to help ensure accurate completion and conformance with applicable standards, rules, and regulations.
- Ensure staff workload is effectively distributed to promote the effective operation of the organizational unit.
- Provide employees with guidance/instructions in handling difficult, unusual, or complex problems as they arise.
- Have punctual and regular attendance and adherence to assigned work schedule.
- Carry a small caseload of clients, as assigned.

Typical Qualifications:

TRAINING AND EXPERIENCE:

In addition to a four (4) year degree, (baccalaureate degree), any combination of training and experience, which would likely provide the required knowledge and abilities, is qualifying. Typical ways, but not limited to, include:

- Four (4) years of experience in a behavioral health or mental health setting as a Behavioral Health Specialist, Mental Health Rehabilitation Specialist, or equivalent position.
- Four (4) years of experience in a behavioral or mental health setting as a specialist in the fields of physical restoration, social adjustment, or vocational adjustment.
- Up to two (2) years of graduate professional education may be substituted for the experience requirement on a year-for-year basis.
- Up to two (2) years of post-associate arts clinical experience may be substituted for the required educational experience in addition to the requirement of four years of experience in a mental health setting.
- Lead or supervisory experience is preferred.

Special Requirements:

A four (4) year degree (baccalaureate degree) from an accredited college or university in a related field.

Possession of, or ability to obtain a valid and appropriate driver's license.

The contents of this class specification shall not be construed to constitute any expressed or implied warranty or guarantee, nor shall it constitute a contract of employment. Siskiyou County assumes no responsibility for the accuracy of the document and the actual duties of the job, nor does it assume responsibility for any errors or omissions in the information contained herein. The contents of this specification may be modified or revoked without notice. Terms and conditions of employment are determined through a meet and confer@ process and are subject to the Memorandum of Understanding currently in effect.

- Performs community outreach and serves as a liaison upon request; facilitates staff utilization of community resources.
- Assists in the implementation of specific policies and procedures related to service delivery, records maintenance, case documentation, building security, and computer access, participates in peer review, and other duties as assigned.
- Provides mental health interventions that focus on behavioral improvements, such as teaching social skills, coping skills, and anger management skills to help clients achieve treatment goals.
- Provides and oversees case management services intended to reduce barriers to treatment and provision of needed services, such as through linkage to other community partners.
- Completes progress notes, and other documentation, documenting service provision in an electronic medical record in a timely manner and in accordance with State/County standards.
- Adheres to mandatory abuse reporting laws, HIPAA, and 42CFR requirements.
- Provides individual and/or group training.
- Understands, implements, trains, and oversees the Strengths-Based Model to fidelity.
- Provides lead direction, work coordination, and training as assigned.

Knowledge of

- Principles of supervision, training, progressive discipline, and work evaluation; leadership skills and implementation.
- Available community resources for behavioral health services. Problems and needs of the seriously mentally ill.
- Principles, procedures, techniques, and trends related to counseling, therapy, and guidance of individuals, groups, and families in behavioral health programs, including mental health, alcohol and drug treatment and prevention programs.
- Biological, behavioral, and environmental aspects of behavioral health and behavioral problems.
- State, federal, and local laws, regulations, and requirements for the provision of behavioral health services.
- Legislative and administrative rules and regulations pertaining to Lanterman-Petris-Short and Short-Doyle services.
- Scope and activities of public and private health and welfare agencies and other community resources.
- Leadership and supervisory skills of line staff, including planning, organizing, coordinating, and reviewing associated work.
- Identify and analyze problems and central issues, select alternatives, develop workable solutions, identify potential consequences of proposed actions, and implement recommendations in support of departmental objectives.
- Provide information to managers and other supervisors on a wide variety of matters.
- Acquire subject matter expertise in specific functions and programs including applicable laws, rules, regulations, procedures, and operations.
- Recommend and implement changes and improvements in assigned areas. Understand, interpret, and apply laws, rules, and regulations as they relate to various areas of responsibility.
- Development of presentations where applicable, such as to the Board of Supervisors, other agencies, staff, and the public.
- Communicate effectively with a variety of individuals representing different cultures and backgrounds and function calmly in situations that require a high degree of sensitivity, tact, and diplomacy.
- Prepare clear and concise comprehensive reports, summaries, abstracts, correspondence, and other documentation.

- Assist with the understanding of and/or developing rules, regulations, policies, and procedures.
- Plan, prepare, coordinate, and supervise the implementation of training programs.
- Intermediate computer skills in Microsoft Word, Excel, Outlook and PowerPoint, Teams, Zoom, and other computer and communication/meeting platforms.
- Peer review processes.

Ability to:

- Work in a fast-paced environment and be able to multitask.
- Work effectively with diverse ethnic, religious, socioeconomic, and professional groups of people.
- Perform crisis intervention and de-escalation methods and techniques.
- Perform a variety of behavioral health services, including mental health, alcohol and drug abuse recovery support services with individual clients and groups, as assigned.
- Apply and explain federal and state laws, rules, and regulations governing behavioral health and alcohol and drug programs and services.
- Develop and maintain cooperative, constructive relationships with clients' families, members of professional disciplines, social agencies, and other staff.
- Prepare clear, concise, and comprehensive casework records and make sound recommendations.
- Develop and implement client case management services.
- Analyze case information and reach sound treatment decisions.
- Maintain the confidentiality of case information.
- Handle stress and at-risk client behavior.
- Attend job-related training and participate in a variety of in-service training, and seminars.
- Effectively represent the Behavioral Health Department with the public, community organizations, other county staff, and other government agencies.
- Monitor the work of staff to ensure that it meets quality, quantity, and timeliness.
- Complete timely and accurate performance evaluations; establish and implement performance standards and provide feedback to employees.
- Work with staff in developing professional goals and assist in the accomplishment of those goals by setting timeframes and ongoing face-to-face meetings to discuss their progress and to provide guidance and support.
- In coordination with the manager and/or management staff, apply progressive disciplinary actions to address and resolve staff issues as needed.
- Assist in establishing and implementing work performance standards.
- Regularly reviews and keeps a record of the line staff duties and performance to help ensure accurate completion and conformance with applicable standards, rules, and regulations.
- Ensure staff workload is effectively distributed to promote the effective operation of the organizational unit.
- Provide employees with guidance/instructions in handling difficult, unusual, or complex problems as they arise.
- Have punctual and regular attendance and adherence to assigned work schedule.
- Carry a small caseload of clients, as assigned.

Typical Qualifications:

TRAINING AND EXPERIENCE:

In addition to a four (4) year degree, (baccalaureate degree), any combination of training and experience, which would likely provide the required knowledge and abilities, is qualifying. Typical ways, but not limited to, include:

- Four (4) years of experience in a behavioral health or mental health setting as a Behavioral Health Specialist, Mental Health Rehabilitation Specialist, or equivalent position.
- Four (4) years of experience in a behavioral or mental health setting as a specialist in the fields of physical restoration, social adjustment, or vocational adjustment.
- Up to two (2) years of graduate professional education may be substituted for the experience requirement on a year-for-year basis.
- Up to two (2) years of post-associate arts clinical experience may be substituted for the required educational experience in addition to the requirement of four years of experience in a mental health setting.
- Lead or supervisory experience is preferred.

Special Requirements:

A four (4) year degree (baccalaureate degree) from an accredited college or university in a related field.

Possession of, or ability to obtain a valid and appropriate driver's license.

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Section 7



**2024/2025
Fixed Assets**

Department	Budget	Description	Total
Facilities Management	1001-107020-762000	Van	\$75,000
Animal Control	1001-207090-762000-2077	Dog Box	\$348
Predatory Animal Control	1001-207100-762000	Side by Side and Trailer	\$37,598
Sheriff - Coroner	1002-202010-762000-204	Vehicle Upfit	\$4,900
County Jail	1002-203010-762000	Vehicles	\$119,500
County Jail	1002-203010-762000	Radio	\$8,500
Writ Fees - Processing	1003-202233-762000-132	Vehicle	\$40,000
Community Drug/Gang Activity	1003-202235-762000-133	Vehicle	\$40,000
District Attorney	1006-201160-762000-2015	Vehicle	\$42,000
District Attorney	1006-201160-762030	Karpel Software	\$6,750
Sheriff Discretionary Grant Program	1033-202201-762000	Vehicle	\$53,400
Sheriff Discretionary Grant Program	1033-202201-762000	Upfitting Multiple Vehicles	\$116,000
Sheriff Discretionary Grant Program	1033-202201-762000	Breaching Door	\$8,300
Road Construction & Maintenance	2103-301010-762010	Tier 4 Engine for Snow Blower	\$100,000
Road Construction & Maintenance	2103-301010-762010	Plow for Truck	\$12,000
Road Construction & Maintenance	2103-301010-762010	1 Ton Pickup	\$70,000
Road Construction & Maintenance	2103-301010-762010	2 -3/4 Ton Pickup	\$130,000
Road Construction & Maintenance	2103-301010-762010	2 - 10 Yard Dump Truck	\$670,000
Road Construction & Maintenance	2103-301010-762010	2- Forklift	\$70,000
Road Construction & Maintenance	2103-301010-762010	344 Loader	\$200,000
Road Construction & Maintenance	2103-301010-762010	2- V Box Sander	\$80,000
Road Construction & Maintenance	2103-301010-762010	Paver - Used	\$150,000
Road Construction & Maintenance	2103-301010-762010	Mower	\$200,000
Road Construction & Maintenance	2103-301010-762010	Stump Grinder Attachment	\$15,000
General County Fire Protection	2106-204010-762000	Excavator	\$438,000
General County Fire Protection	2106-204010-762000-187	Fire Protection Equipment	\$40,000
Environmental Health	2114-401014-762000	5 Vehicles	\$180,000
Human Services Administration	2120-501010-762000	4 Vehicles, 9 Switches,	\$247,600
Woman, Infants, and Children	2121-401090-762000	Vehicle	\$50,000
Behavioral Health	2122-401030-762000-2080	Vehicle	\$46,000
Behavioral Health	2122-401030-762000-2219	Van	\$60,000
Public Authority	2127-502055-762000	Vehicle	\$55,000
District Attorney	2151-201160-762000	Vehicle	\$50,000
ARPA	2164-207030-762000	Vehicles, Toughbook's for Sheriff	\$116,881
Behavioral Health	2169-401030-762000	Vehicles	\$77,151
Public Health	2175-401081-762000	Computers	\$5,400
Air Pollution - PM2.5	2503-401053-762000	Bam 1022 PM2.5 Monitor	\$22,000
Local Transportation Administration	2533-303020-762000	Bus Shelter	\$30,000
Solid Waste Disposal	5350-404010-762000	Cubicle	\$69,000
Information Technology	6104-110040-762000	Backup Server Hardware	\$70,000
Automotive Services	6111-110060-762000	A/C Machine & Leak Detector	\$10,000

\$3,816,328

Section 8



**2024/2025
Capital Improvements**

Department	Budget	Description	Total
Courthouse & Grounds	1001-107010-761010	Carpet, Windows, Paint, IT Basement, Gov Center Steps	\$170,000
Road Construction & Maintenance	2103-301010-761110-1268	Salmon River Wooley Creek Bridge	\$170,945
Road Construction & Maintenance	2103-301010-761110	Jackson Ranch Road	\$75,000
Human Services Administration	2120-501010-761010	818 S Main Bldg. #3 Improvements (Kitchen, Bathroom, Electrical)	\$81,000
District Attorney	2151-201160-761010	Building Improvements	\$128,000
Disaster Relief	2164-207030-761010	HVAC Audit	\$783,217
Disaster Relief	2164-207030-761010	Adult Probation Remodel	\$195,012
LATCF	2171-207031-761010	Repeater & Radio Upgrade	\$1,101,288
LATCF	2171-207031-761010	Transfer Station Upgrade	\$200,000
Siskiyou County Flood Control	2501-205010-761010	Lake Siskiyou Re-Roofing Project	\$100,000
Siskiyou Power Authority	2511-205011-761010	Adit Replacement; Generator/Stairs Project	\$1,575,000
Siskiyou Airport	5230-302050-761110	Kimley-Horn	\$105,093
Weed Airport	5230-302060-761110	Kimley-Horn, Meyers Earth Work	\$1,324,629
Solid Waste Disposal	5350-404010-761010	Metal Building, Transfer Station Improvements	\$212,000

\$6,221,184

Section 9



**2024/2025
Contributions to Others**

Department	Organization	Amount
Zero Cost	FEMA/CalOES	\$ 225,166
Board	Siskiyou Arts Council	\$ 500
Board	Firefighter of the Year	\$ 1,000
Board	Tabacco Education Council	\$ 2,500
Board	Shasta County COC	\$ 2,607
Board	Family Resource Centers	\$ 40,000
Board	Library Branches	\$ 6,000
Board	Family Farm Alliance	\$ 500
Board	Regents of UC (4H)	\$ 10,000
Board	Mt. Shasta Fire	\$ 500
Board	Economic Development Commission	\$ 123,500
County Administration	Golden State Connect Authority	\$ 66,837
Advertising of County Resources	Collier Interpretive	\$ 11,000
Advertising of County Resources	Superior CA Economic Development	\$ 15,000
Court Services	State Treasurer	\$ 780,562
Probation	SART	\$ 1,000
Auditor/Controller	Local Agency Formation Commission	\$ 15,000
Natural Resources	Tulelake Irrigation District	\$ 2,400
Office Of Emergency Services	Butte Valley Ambulance	\$ 1,200
Office Of Emergency Services	City of Etna Ambulance	\$ 1,200
Office Of Emergency Services	Happy Camp Ambulance	\$ 1,200
Office Of Emergency Services	Basin Volunteer Ambulance	\$ 1,200
Emergency Medical Care Council	Sierra Sacramento Valley EMS Agency	\$ 29,000
Human Services	PSA 2 Area Agency on Aging	\$ 28,000
Sheriff-Coroner	SART	\$ 1,000
District Attorney	SART	\$ 1,000
Emergency Services	Air Support Trailer Refurb & Repair	\$ 53,508
Emergency Services	Lic Plate Camera	\$ 5,963
Emergency Services	SRT Equipment	\$ 5,963
Emergency Services	Explosives PPE for EMS	\$ 29,689
Emergency Services	Homeland Grant Supplies for First Responders	\$ 42,771
Probation	First 5	\$ 5,000
Fish & Game Commission	Various - Per Fish & Game Commission Approval	\$ 5,000
Road	Local Road Needs & County Engineers Assn. of CA	\$ 424
General County Fire	Hilt Insurance Reimbursement	\$ 1,000
General County Fire	Klamath River Insurance Reimbursement	\$ 1,000
General County Fire	Siead Insurance Reimbursement	\$ 1,000
General County Fire	Salmon River Insurance Reimbursement	\$ 1,000
General County Fire	Siskiyou County Fire Chiefs Association Dinner	\$ 1,000
Human Services	SART	\$ 1,000
Public Health	County of Santa Cruz - CMAA Program	\$ 12,624
Public Health	Voluntary Rate Range Program	\$ 50,441
Behavioral Health - Perinatal	First 5	\$ 25,000
Behavioral Health - MHSA	CCE Grant Match	\$ 20,509
District Attorney	Boys & Girls Club, Siskiyou Giving Tuesday	\$ 4,000
Human Services	Contingent to Grantor Direction	\$ 2,764
Human Services	Contingent to Grantor Direction	\$ 2,118
Auditor/Controller	Siskiyou County Cities	\$ 1,900,000
Office Of Emergency Services	EMS Equipment for CSA 3	\$ 75,000
Local Transportation Administration	STAGE	\$ 79,808
Air Pollution - Carl Moyer	Carl Moyer Low Emissions Applicants	\$ 551,837
Air Pollution - AB617 CARB	Applicant Awards	\$ 237,341
Air Pollution - Farmers Program	Farmers Program Projects Applicants	\$ 3,900
Air Pollution - Wood Smoke Reduc	Project Awards	\$ 373,981
STAGE	STAGE	\$ 62,142

\$ 4,923,655

Section 10



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 BUDGET YEAR 25

Siskiyou County
 Budget Worksheet Report
 FISCAL YEAR 2024/2025
 AS OF 09-SEP-2024

FBRWKSH

ORGANIZATION: 0 NO COST CENTER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
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PROGRAM:
 100 GENERAL
 ACTIVITY:
 102 1001-460049 BDGT STABILIZATION ACCT
 LOCATION:
 Location not budgeted

ACCOUNT: 542630 OTHER IN LIEU TAXES	.00	.00	5,954,548.70	.00	.00
560200 MISCELLANEOUS OTHER REVENUE	.00	.00	.00	.00	5,954,549.00

ACTIVITY:
 103 1001-461052 HSC11485 SRCHWARR/ABAND
 LOCATION:
 Location not budgeted

ACCOUNT: 560100 OTHER SALES	7,034.50	.00	.00	.00	.00
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ACTIVITY:
 3005 4207,1001>3102 JUVENILE HALL/IBANK
 LOCATION:
 Location not budgeted

ACCOUNT: 795100 NON-RECIPROCAL TRANSFER OUT	7,000.00	.00	.00	.00	.00
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ACTIVITY:
 3017 2170>1001 GEN FUND CONTRIB
 LOCATION:
 Location not budgeted

ACCOUNT: 595100 NON-RECIPROCAL TRANSFER IN	.00	.00	.00	.00	1,000,000.00
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ACTIVITY:
 Activity not budgeted
 LOCATION:
 Location not budgeted

ACCOUNT:

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 BUDGET YEAR 25

Siskiyou County
 Budget Worksheet Report
 FISCAL YEAR 2024/2025
 AS OF 09-SEP-2024

FBRWKSH

ORGANIZATION: 0 NO COST CENTER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
501110 SECURED	12,277,553.68	13,102,012.71	.00	13,500,000.00	13,500,000.00
501120 CURRENT UNSECURED	580,515.62	588,110.52	.00	590,000.00	590,000.00
501150 SUPPLEMENTAL	320,379.08	208,578.97	.00	185,000.00	185,000.00
501210 PRIOR SECURED	974,053.05	1,109,596.62	.00	1,100,000.00	1,100,000.00
501220 PRIOR UNSECURED	10,041.79	8,727.82	.00	5,000.00	5,000.00
501250 PRIOR SUPPLEMENTAL	34,056.88	46,131.76	.00	25,000.00	25,000.00
502100 SALES & USE TAX	1,825,626.26	1,538,465.59	181,738.59	1,900,000.00	1,900,000.00
502300 HOTEL - MOTEL TAX	1,931,951.24	1,661,392.76	65,580.57	1,550,000.00	1,550,000.00
502600 TIMBER YIELD	168,643.45	242,158.69	.00	135,000.00	135,000.00
502700 PILT AGREEMENTS (KARUK/QUARTZ VLY)	249.66	249.66	.00	250.00	250.00
511200 BUSINESS LICENSES	3,425.00	.00	.00	.00	.00
513100 FRANCHISES	396,756.71	365,977.62	.00	373,000.00	373,000.00
522115 RESTITUTION	2,007.85	1,598.11	.00	2,000.00	2,000.00
522611 CIVIL PENALTIES	429,983.04	383,464.07	.00	440,000.00	440,000.00
530100 INTEREST	599,573.29	414,283.91	.00	360,000.00	360,000.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	137,319.73	403,996.09	.00	.00	.00
540215 VLF SWAP	6,709,953.85	7,082,055.41	.00	7,450,000.00	7,450,000.00
540220 FISH & GAME IN LIEU	10,342.33	10,306.29	.00	15,376.00	15,376.00
540620 HOMEOWNER'S PROPERTY TAX RELIEF	142,065.14	139,653.08	.00	145,000.00	145,000.00
540640 STATE MANDATED COST	40,258.00	6,344.00	.00	.00	.00
540710 OFF HIGHWAY MOTOR VEHICLE LICENSE	12,548.08	11,706.42	.00	13,000.00	13,000.00

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 BUDGET YEAR 25

Siskiyou County
 Budget Worksheet Report
 FISCAL YEAR 2024/2025
 AS OF 09-SEP-2024

FBRWKSH

ORGANIZATION: 0 NO COST CENTER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
540760 PUBLIC SAFETY FUND-REALIGNMENT	4,957,244.49	4,149,445.82	726,680.33	4,000,000.00	4,000,000.00
540800 STATE OTHER	11,852.10	39,572.18	.00	.00	.00
542610 IN LIEU (PL88-567) KLAMATH	935,487.66	.00	.00	400,000.00	400,000.00
542620 IN LIEU (PL-97-258)	2,026,566.00	2,089,464.00	.00	2,000,000.00	2,000,000.00
542630 OTHER IN LIEU TAXES	.00	.00	225,165.62	.00	.00
542700 FEDERAL OTHER	10,527.00	9,835.00	.00	10,500.00	10,500.00
545100 OTHER GOVERNMENTAL AGENCIES	21.00	.00	.00	.00	.00
550600 ADMINISTRATION SERVICES	31,573.29	37,139.02	31,272.75	30,000.00	30,000.00
552600 OTHER SERVICES	149,807.32	150,331.74	.00	147,300.00	147,300.00
552910 COUNTYWIDE COST PLAN	1,940,594.00	2,703,709.00	.00	2,923,948.00	2,923,948.00
560100 OTHER SALES	76,594.49	194,835.05	.00	50,000.00	50,000.00
560200 MISCELLANEOUS OTHER REVENUE	.00	.00	.00	.00	225,166.00
622150 RETIREE INSURANCE	11,148.77	10,743.72	3,255.68	11,134.00	11,134.00
721000 MISCELLANEOUS EXPENSE	10,704.37	.00	.00	.00	.00
728001 SPECIAL DEPARTMENTAL -CATTLE GUARDS	5,697.89	3,725.56	.00	6,000.00	6,000.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	.00	.00	.00	225,166.00
795000 TRANSFER OUT	514,570.00	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	36,754,605.58	36,699,141.91	7,184,986.56	37,350,374.00	44,530,089.00
Total Labor	11,148.77	10,743.72	3,255.68	11,134.00	11,134.00
Total Expense	537,972.26	3,725.56	.00	6,000.00	231,166.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	36,205,484.55	36,684,672.63	7,181,730.88	37,333,240.00	44,287,789.00

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 BUDGET YEAR 25

Siskiyou County
 Budget Worksheet Report
 FISCAL YEAR 2024/2025
 AS OF 09-SEP-2024

FBRWKSH

ORGANIZATION: 0 NO COST CENTER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	36,754,605.58	36,699,141.91	7,184,986.56	37,350,374.00	44,530,089.00
Total Labor	11,148.77	10,743.72	3,255.68	11,134.00	11,134.00
Total Expense	537,972.26	3,725.56	.00	6,000.00	231,166.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	36,205,484.55	36,684,672.63	7,181,730.88	37,333,240.00	44,287,789.00

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 BUDGET YEAR 25

Siskiyou County
 Budget Worksheet Report
 FISCAL YEAR 2024/2025
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FBRWKSH

ORGANIZATION: 0 NO COST CENTER
 FUND: 1003 SHERIFF DISCRETIONARY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-20,293.71	48,442.78	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	-20,293.71	48,442.78	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-20,293.71	48,442.78	.00	.00	.00
FUND TOTAL:					
Total Revenue	-20,293.71	48,442.78	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-20,293.71	48,442.78	.00	.00	.00

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 BUDGET YEAR 25

Siskiyou County
 Budget Worksheet Report
 FISCAL YEAR 2024/2025
 AS OF 09-SEP-2024

FBRWKSH

ORGANIZATION: 0 NO COST CENTER
 FUND: 2124 HR 1424 TITLE III

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
530110 NET INC. (DEC) FAIR VALUE ADJUSTMENT	-24,345.12	24,345.12	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	-24,345.12	24,345.12	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-24,345.12	24,345.12	.00	.00	.00
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
530100 INTEREST	6,670.72	17,691.95	.00	.00	.00
530110 NET INC. (DEC) FAIR VALUE ADJUSTMENT	11,858.93	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	18,529.65	17,691.95	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	18,529.65	17,691.95	.00	.00	.00
FUND TOTAL:					
Total Revenue	-5,815.47	42,037.07	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-5,815.47	42,037.07	.00	.00	.00

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 BUDGET YEAR 25

Siskiyou County
 Budget Worksheet Report
 FISCAL YEAR 2024/2025
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FBRWKSH

ORGANIZATION: 0 NO COST CENTER
 FUND: 2301 CITIZENS OPTION FOR PUBLIC SAFETY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-3,033.93	28,278.79	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	-3,033.93	28,278.79	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-3,033.93	28,278.79	.00	.00	.00
FUND TOTAL:					
Total Revenue	-3,033.93	28,278.79	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-3,033.93	28,278.79	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	36,725,462.47	36,817,900.55	7,184,986.56	37,350,374.00	44,530,089.00
Total Labor	11,148.77	10,743.72	3,255.68	11,134.00	11,134.00
Total Expense	537,972.26	3,725.56	.00	6,000.00	231,166.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	36,176,341.44	36,803,431.27	7,181,730.88	37,333,240.00	44,287,789.00

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 BUDGET YEAR 25

Siskiyou County
 Budget Worksheet Report
 FISCAL YEAR 2024/2025
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FBRWKSH

ORGANIZATION: 101010 BOARD OF SUPERVISORS
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
100	GENERAL					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
611100	REGULAR WAGES	220,267.18	235,704.71	33,144.16	246,215.00	246,215.00
621100	O.A.S.D.I.	16,706.46	17,935.95	2,529.00	18,837.00	18,837.00
621200	RETIREMENT	81,644.18	73,068.15	11,121.67	82,284.00	82,284.00
621300	PENSION LIABILITY-115 TRUST	1,479.60	1,590.90	224.70	1,703.00	1,703.00
621400	OPEB LIABILITY-115 TRUST	1,479.60	1,590.90	224.70	1,703.00	1,703.00
622100	OTHER INSURANCE	109,538.77	127,158.07	19,247.64	138,241.00	138,241.00
622200	UNEMPLOYMENT INSURANCE	165.00	146.04	.00	196.00	196.00
623100	WORKERS' COMPENSATION	2,109.00	1,991.04	.00	3,015.00	3,015.00
712001	COMMUNICATIONS - DIST #1	263.91	202.44	.00	.00	.00
712002	COMMUNICATIONS - DIST #2	474.40	416.64	18.39	514.00	514.00
712003	COMMUNICATIONS - DIST #3	908.99	892.07	118.63	720.00	720.00
712004	COMMUNICATIONS - DIST #4	877.52	838.61	51.96	624.00	624.00
712005	COMMUNICATIONS - DIST #5	264.13	202.46	.00	.00	.00
713000	FOOD	.00	251.78	.00	.00	.00
714000	HOUSEHOLD	115.88	57.59	23.04	50.00	50.00
715100	SELF-INSURANCE	1,897.00	2,363.00	.00	3,916.00	4,182.00
717000	MAINTENANCE OF EQUIPMENT	.00	24.00	.00	.00	.00

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 BUDGET YEAR 25

Siskiyou County
 Budget Worksheet Report
 FISCAL YEAR 2024/2025
 AS OF 09-SEP-2024

FBRWKSH

ORGANIZATION: 101010 BOARD OF SUPERVISORS
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
720000 MEMBERSHIPS	11,891.10	11,862.00	10,347.90	12,600.00	12,600.00
721000 MISCELLANEOUS EXPENSE	.00	13.02	.00	.00	.00
722000 OFFICE SUPPLIES	901.75	1,919.81	.00	1,500.00	1,500.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	14,818.18	15,473.07	2,542.50	16,725.00	16,725.00
723200 DATA PROCESSING	7,239.00	6,860.00	.00	8,243.00	7,442.00
724000 PUBLICATIONS & LEGAL NOTICES	1,953.00	2,731.50	.00	2,000.00	2,000.00
728000 SPECIAL DEPARTMENTAL EXPENSE	2,305.16	2,343.19	.00	4,989.00	4,989.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	429.78	-438.51	68.86	.00	.00
729000 TRANSPORTATION & TRAVEL	.00	833.00	.00	.00	.00
729001 TRANSPORTATION & TRAVEL - DIST #1	6,213.97	6,673.10	275.03	6,500.00	6,500.00
729002 TRANSPORTATION & TRAVEL - DIST #2	5,855.67	9,811.73	134.52	6,500.00	6,500.00
729003 TRANSPORTATION & TRAVEL - DIST #3	6,112.05	7,099.22	597.14	6,500.00	6,500.00
729004 TRANSPORTATION & TRAVEL - DIST #4	2,994.02	6,287.19	249.50	6,500.00	6,500.00
729005 TRANSPORTATION & TRAVEL - DIST #5	5,891.66	6,715.51	354.22	6,500.00	6,500.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	74,298.68	61,664.00	53,000.00	63,607.00	63,607.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	433,389.79	459,185.76	66,491.87	492,194.00	492,194.00
Total Expense	145,705.85	145,096.42	67,781.69	147,988.00	147,453.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-579,095.64	-604,282.18	-134,273.56	-640,182.00	-639,647.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	433,389.79	459,185.76	66,491.87	492,194.00	492,194.00
Total Expense	145,705.85	145,096.42	67,781.69	147,988.00	147,453.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-579,095.64	-604,282.18	-134,273.56	-640,182.00	-639,647.00

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FBRWKSH

ORGANIZATION: 101010 BOARD OF SUPERVISORS
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	433,389.79	459,185.76	66,491.87	492,194.00	492,194.00
Total Expense	145,705.85	145,096.42	67,781.69	147,988.00	147,453.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-579,095.64	-604,282.18	-134,273.56	-640,182.00	-639,647.00

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FBRWKSH

ORGANIZATION: 101030 COUNTY ADMINISTRATOR
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY:					
8075 FINGERPRINT FEES TO 203010 JAIL					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	92.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
540640 STATE MANDATED COST	.00	20,083.00	.00	.00	.00
540800 STATE OTHER	.00	.00	70,081.00	.00	70,081.00
550600 ADMINISTRATION SERVICES	13,937.88	.00	.00	.00	.00
560200 MISCELLANEOUS OTHER REVENUE	295.58	.00	.00	10,000.00	10,000.00
611100 REGULAR WAGES	855,618.03	1,009,400.14	142,866.86	1,096,473.00	1,096,540.00
612000 OVERTIME	2,107.36	.00	2,053.58	.00	.00
621100 O.A.S.D.I.	60,867.34	70,720.70	10,528.94	83,883.00	84,785.00
621200 RETIREMENT	331,574.26	311,623.56	47,547.62	352,542.00	352,564.00
621300 PENSION LIABILITY-115 TRUST	6,103.13	7,217.39	1,036.38	7,968.00	7,968.00
621400 OPEB LIABILITY-115 TRUST	6,103.13	7,217.39	1,036.38	7,968.00	7,968.00
622100 OTHER INSURANCE	198,206.68	252,335.55	37,408.01	263,843.00	263,878.00
622200 UNEMPLOYMENT INSURANCE	3,055.00	4,236.96	.00	3,511.00	3,511.00
622400 SHORT TERM DISABILITY	448.61	1,117.66	.00	.00	.00

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FBRWKSH

ORGANIZATION: 101030 COUNTY ADMINISTRATOR
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
623100 WORKERS' COMPENSATION	7,902.00	7,761.96	.00	30,832.00	30,832.00
712000 COMMUNICATIONS	7,649.58	10,936.33	232.61	10,440.00	10,440.00
714000 HOUSEHOLD	873.27	794.33	55.64	1,000.00	1,000.00
715100 SELF-INSURANCE	7,216.00	31,695.00	.00	38,841.00	41,485.00
717000 MAINTENANCE OF EQUIPMENT	1,789.21	1,534.66	161.40	2,000.00	2,000.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	1,535.00	1,014.00	.00	906.00	906.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	326.24	.00	.00	500.00	500.00
720000 MEMBERSHIPS	1,414.96	1,876.45	.00	1,880.00	1,880.00
722000 OFFICE SUPPLIES	5,009.64	5,143.52	.00	5,000.00	5,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	182,194.63	173,536.01	69,052.03	185,000.00	198,500.00
723200 DATA PROCESSING	27,893.00	25,459.00	.00	33,784.00	30,730.00
724000 PUBLICATIONS & LEGAL NOTICES	308.95	75.00	.00	250.00	250.00
725000 RENTS & LEASES - EQUIPMENT	1,895.22	1,849.44	154.12	1,850.00	1,850.00
728000 SPECIAL DEPARTMENTAL EXPENSE	1,089.26	246.47	.00	.00	.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	-1,076.69	8.73	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	2,676.94	4,229.50	.00	2,500.00	5,745.00
729100 GAS & DIESEL	239.97	998.41	.00	700.00	700.00
729200 TRAINING	.00	7,130.00	.00	2,500.00	2,500.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	.00	.00	.00	66,837.00
PROGRAM TOTAL:					
Total Revenue	14,233.46	20,083.00	70,081.00	10,000.00	80,081.00
Total Labor	1,471,985.54	1,671,631.31	242,477.77	1,847,020.00	1,848,046.00
Total Expense	241,035.18	266,618.85	69,655.80	287,151.00	370,323.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,698,787.26	-1,918,167.16	-242,052.57	-2,124,171.00	-2,138,288.00

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FBRWKSH

ORGANIZATION: 101030 COUNTY ADMINISTRATOR
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	14,233.46	20,083.00	70,081.00	10,000.00	80,081.00
Total Labor	1,471,985.54	1,671,631.31	242,477.77	1,847,020.00	1,848,046.00
Total Expense	241,035.18	266,618.85	69,655.80	287,151.00	370,323.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,698,787.26	-1,918,167.16	-242,052.57	-2,124,171.00	-2,138,288.00

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FBRWKSH

ORGANIZATION: 101030 COUNTY ADMINISTRATOR
 FUND: 6106 RISK MANAGEMENT - LIABILITY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
611100 REGULAR WAGES	.00	2,705.42	.00	.00	.00
621100 O.A.S.D.I.	.00	196.07	.00	.00	.00
621200 RETIREMENT	.00	861.73	.00	.00	.00
621300 PENSION LIABILITY-115 TRUST	.00	20.28	.00	.00	.00
621400 OPEB LIABILITY-115 TRUST	.00	20.28	.00	.00	.00
622100 OTHER INSURANCE	.00	1,348.61	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	5,152.39	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-5,152.39	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	5,152.39	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-5,152.39	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	14,233.46	20,083.00	70,081.00	10,000.00	80,081.00
Total Labor	1,471,985.54	1,676,783.70	242,477.77	1,847,020.00	1,848,046.00
Total Expense	241,035.18	266,618.85	69,655.80	287,151.00	370,323.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,698,787.26	-1,923,319.55	-242,052.57	-2,124,171.00	-2,138,288.00

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FBRWKSH

ORGANIZATION: 101040 ASSESSMENT APPEALS BOARD
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
550130 PROPERTY TAX ADMINISTRATION FEES	192.99	109.55	.00	110.00	110.00
722000 OFFICE SUPPLIES	100.00	99.00	.00	100.00	100.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	546.80	521.30	128.40	848.00	848.00
724000 PUBLICATIONS & LEGAL NOTICES	41.00	42.00	.00	42.00	42.00
729000 TRANSPORTATION & TRAVEL	39.57	136.65	.00	125.00	125.00
PROGRAM TOTAL:					
Total Revenue	192.99	109.55	.00	110.00	110.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	727.37	798.95	128.40	1,115.00	1,115.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-534.38	-689.40	-128.40	-1,005.00	-1,005.00
FUND TOTAL:					
Total Revenue	192.99	109.55	.00	110.00	110.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	727.37	798.95	128.40	1,115.00	1,115.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-534.38	-689.40	-128.40	-1,005.00	-1,005.00
ORGANIZATION TOTAL:					
Total Revenue	192.99	109.55	.00	110.00	110.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	727.37	798.95	128.40	1,115.00	1,115.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-534.38	-689.40	-128.40	-1,005.00	-1,005.00

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FBRWKSH

ORGANIZATION: 101050 SPECIAL AUDITING
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
723000 PROFESSIONAL & SPECIALIZED SERVICES	82,503.50	56,566.00	.00	57,980.00	57,980.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	82,503.50	56,566.00	.00	57,980.00	57,980.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-82,503.50	-56,566.00	.00	-57,980.00	-57,980.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	82,503.50	56,566.00	.00	57,980.00	57,980.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-82,503.50	-56,566.00	.00	-57,980.00	-57,980.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	82,503.50	56,566.00	.00	57,980.00	57,980.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-82,503.50	-56,566.00	.00	-57,980.00	-57,980.00

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FBRWKSH

ORGANIZATION: 102010 AUDITOR-CONTROLLER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY:					
8010 Admin from 2152-207216/1001-102010					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	62.34	.00	.00	.00
ACTIVITY:					
8075 FINGERPRINT FEES TO 203010 JAIL					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	253.00	.00	96.00	96.00
ACTIVITY:					
8079 COPS 2301-203010/1002-203010					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	97.00	114.84	.00	.00	.00
ACTIVITY:					
8080 COPS 2301/1006-201160					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	102.13	114.84	.00	.00	.00
ACTIVITY:					
8124 COPS 2301-202010/1002-202010					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	826.36	930.79	.00	.00	.00

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FBRWKSH

ORGANIZATION: 102010 AUDITOR-CONTROLLER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
540640 STATE MANDATED COST	22,138.00	20,576.00	.00	21,000.00	21,000.00
550130 PROPERTY TAX ADMINISTRATION FEES	6,269.79	8,061.56	.00	8,062.00	8,062.00
560200 MISCELLANEOUS OTHER REVENUE	50.78	.54	.00	.00	.00
611100 REGULAR WAGES	852,535.37	940,083.91	127,166.52	988,972.00	1,112,197.00
611200 EXTRA HELP	3,882.50	2,377.83	.00	3,000.00	3,000.00
612000 OVERTIME	1,909.44	1,589.57	697.44	3,000.00	3,000.00
621100 O.A.S.D.I.	64,736.41	69,995.44	9,414.23	75,934.00	85,319.00
621200 RETIREMENT	323,078.24	281,993.48	42,675.11	322,775.00	364,088.00
621300 PENSION LIABILITY-115 TRUST	6,245.22	6,644.99	930.05	7,276.00	8,201.00
621400 OPEB LIABILITY-115 TRUST	6,245.22	6,644.99	930.05	7,276.00	8,201.00
622100 OTHER INSURANCE	249,944.57	264,598.93	34,018.62	280,516.00	281,972.00
622200 UNEMPLOYMENT INSURANCE	2,527.00	1,641.00	.00	6,035.00	6,035.00
622400 SHORT TERM DISABILITY	4,444.98	1,576.63	.00	.00	.00
623100 WORKERS' COMPENSATION	9,075.00	8,879.04	.00	12,854.00	12,854.00
712000 COMMUNICATIONS	6,200.70	8,774.76	.00	8,600.00	8,600.00
713000 FOOD	.00	223.14	.00	.00	.00
714000 HOUSEHOLD	207.88	.00	.00	220.00	220.00
715100 SELF-INSURANCE	8,168.00	13,260.00	.00	21,647.00	23,121.00

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FBRWKSH

ORGANIZATION: 102010 AUDITOR-CONTROLLER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
717000 MAINTENANCE OF EQUIPMENT	2,001.45	2,771.20	181.55	2,500.00	2,500.00
720000 MEMBERSHIPS	1,198.87	701.00	428.00	2,200.00	2,200.00
721000 MISCELLANEOUS EXPENSE	17,759.04	6,642.63	.00	.00	.00
722000 OFFICE SUPPLIES	20,625.47	15,076.80	715.57	26,500.00	26,500.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	254,502.86	340,221.77	93,135.02	309,861.00	309,861.00
723200 DATA PROCESSING	29,210.00	36,052.00	.00	43,365.00	39,515.00
725000 RENTS & LEASES - EQUIPMENT	2,170.70	2,604.84	217.07	2,607.00	2,607.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	2,160.00	2,160.00	.00	2,360.00	2,360.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	-25.53	.00	.00	.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	264.06	53.55	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	7,005.54	2,437.50	.00	4,000.00	4,000.00
729100 GAS & DIESEL	459.42	.00	.00	.00	.00
729200 TRAINING	2,265.00	1,364.00	.00	3,000.00	3,000.00
PROGRAM TOTAL:					
Total Revenue	29,484.06	29,860.91	.00	29,062.00	29,062.00
Total Labor	1,524,623.95	1,586,025.81	215,832.02	1,707,638.00	1,884,867.00
Total Expense	354,198.99	432,570.66	94,677.21	426,956.00	424,580.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,849,338.88	-1,988,735.56	-310,509.23	-2,105,532.00	-2,280,385.00
FUND TOTAL:					
Total Revenue	29,484.06	29,860.91	.00	29,062.00	29,062.00
Total Labor	1,524,623.95	1,586,025.81	215,832.02	1,707,638.00	1,884,867.00
Total Expense	354,198.99	432,570.66	94,677.21	426,956.00	424,580.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,849,338.88	-1,988,735.56	-310,509.23	-2,105,532.00	-2,280,385.00

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FBRWKSH

ORGANIZATION: 102010 AUDITOR-CONTROLLER
 FUND: 1002 SHERIFF PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
611100 REGULAR WAGES	.00	.00	-2,445.47	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	-2,445.47	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	2,445.47	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	-2,445.47	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	2,445.47	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	29,484.06	29,860.91	.00	29,062.00	29,062.00
Total Labor	1,524,623.95	1,586,025.81	213,386.55	1,707,638.00	1,884,867.00
Total Expense	354,198.99	432,570.66	94,677.21	426,956.00	424,580.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,849,338.88	-1,988,735.56	-308,063.76	-2,105,532.00	-2,280,385.00

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FBRWKSH

ORGANIZATION: 102020 ASSESSOR
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
100	GENERAL					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
550130	PROPERTY TAX ADMINISTRATION FEES	135,078.61	141,677.03	.00	141,678.00	141,678.00
550600	ADMINISTRATION SERVICES	92,332.88	67,373.91	.00	35,000.00	35,000.00
560100	OTHER SALES	20,687.37	20,966.60	3,770.50	18,000.00	18,000.00
611100	REGULAR WAGES	745,787.36	829,948.22	100,690.38	879,150.00	792,920.00
611200	EXTRA HELP	21,590.46	33,715.14	3,383.83	32,500.00	32,500.00
621100	O.A.S.D.I.	56,432.40	62,211.15	7,502.36	67,767.00	63,149.00
621200	RETIREMENT	286,067.65	256,230.48	34,479.08	291,652.00	274,610.00
621300	PENSION LIABILITY-115 TRUST	5,405.22	5,918.27	735.87	6,449.00	6,048.00
621400	OPEB LIABILITY-115 TRUST	5,405.22	5,918.27	735.87	6,449.00	6,048.00
622100	OTHER INSURANCE	218,859.67	243,086.55	34,789.52	263,749.00	248,231.00
622200	UNEMPLOYMENT INSURANCE	652.00	660.00	.00	867.00	867.00
623100	WORKERS' COMPENSATION	8,150.00	7,826.04	.00	10,496.00	10,496.00
712000	COMMUNICATIONS	6,930.82	8,716.85	.00	9,300.00	9,300.00
715100	SELF-INSURANCE	7,787.00	9,294.00	.00	13,638.00	14,566.00
717000	MAINTENANCE OF EQUIPMENT	763.84	730.20	143.68	924.00	924.00
717500	MAINT OF EQUIPMENT - AUTO SERVICE	4,166.00	2,969.04	.00	2,945.00	2,945.00
720000	MEMBERSHIPS	6,365.00	5,153.00	1,980.00	8,100.00	8,100.00

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FBRWKSH

ORGANIZATION: 102020 ASSESSOR
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
722000 OFFICE SUPPLIES	26,819.02	22,698.55	663.19	28,500.00	28,500.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	147,695.76	161,596.50	169,160.82	173,000.00	173,000.00
723200 DATA PROCESSING	34,615.00	37,869.00	.00	45,808.00	41,831.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	198.00	500.00	.00	1,000.00	1,000.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	.00	.00	967.59	.00	.00
729000 TRANSPORTATION & TRAVEL	702.23	2,719.76	293.39	3,000.00	3,000.00
729100 GAS & DIESEL	1,160.97	1,673.94	.00	2,200.00	2,200.00
729200 TRAINING	.00	575.00	100.00	900.00	900.00
PROGRAM TOTAL:					
Total Revenue	248,098.86	230,017.54	3,770.50	194,678.00	194,678.00
Total Labor	1,348,349.98	1,445,514.12	182,316.91	1,559,079.00	1,434,869.00
Total Expense	237,203.64	254,495.84	173,308.67	289,315.00	286,266.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,337,454.76	-1,469,992.42	-351,855.08	-1,653,716.00	-1,526,457.00
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
611100 REGULAR WAGES	.00	.00	246.99	.00	.00
621100 O.A.S.D.I.	.00	.00	17.90	.00	.00
621200 RETIREMENT	.00	.00	84.98	.00	.00
621300 PENSION LIABILITY-115 TRUST	.00	.00	1.85	.00	.00
621400 OPEB LIABILITY-115 TRUST	.00	.00	1.85	.00	.00

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Siskiyou County
 Budget Worksheet Report
 FISCAL YEAR 2024/2025
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FBRWKSH

ORGANIZATION: 102020 ASSESSOR
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
622100 OTHER INSURANCE	.00	.00	118.37	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	471.94	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	-471.94	.00	.00
FUND TOTAL:					
Total Revenue	248,098.86	230,017.54	3,770.50	194,678.00	194,678.00
Total Labor	1,348,349.98	1,445,514.12	182,788.85	1,559,079.00	1,434,869.00
Total Expense	237,203.64	254,495.84	173,308.67	289,315.00	286,266.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,337,454.76	-1,469,992.42	-352,327.02	-1,653,716.00	-1,526,457.00
ORGANIZATION TOTAL:					
Total Revenue	248,098.86	230,017.54	3,770.50	194,678.00	194,678.00
Total Labor	1,348,349.98	1,445,514.12	182,788.85	1,559,079.00	1,434,869.00
Total Expense	237,203.64	254,495.84	173,308.67	289,315.00	286,266.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,337,454.76	-1,469,992.42	-352,327.02	-1,653,716.00	-1,526,457.00

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FBRWKSH

ORGANIZATION: 102030 TREASURER-TAX COLLECTOR
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY:					
8075 FINGERPRINT FEES TO 203010 JAIL					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	92.00	23.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
511200 BUSINESS LICENSES	85,906.00	85,946.00	16,205.00	87,000.00	87,000.00
522600 PENALTIES & COSTS ON DELINQUENT TAX	231,203.40	222,424.46	16,845.03	172,000.00	172,000.00
550110 TAX COLLECTION FEES	62,333.87	116,560.18	5,364.50	80,000.00	80,000.00
550130 PROPERTY TAX ADMINISTRATION FEES	21,423.06	15,681.47	.00	15,682.00	15,682.00
550600 ADMINISTRATION SERVICES	306,178.08	364,875.38	429.56	330,000.00	330,000.00
552600 OTHER SERVICES	-20.00	420.00	.00	.00	.00
560100 OTHER SALES	39,045.04	44,533.70	6,770.91	33,000.00	33,000.00
560200 MISCELLANEOUS OTHER REVENUE	225.92	.00	.00	.00	.00
611100 REGULAR WAGES	346,528.49	420,139.08	55,733.69	475,327.00	473,439.00
612000 OVERTIME	168.60	5.73	.00	.00	.00
621100 O.A.S.D.I.	26,371.44	31,054.65	4,103.08	36,365.00	36,220.00
621200 RETIREMENT	131,019.02	133,515.34	19,528.10	160,369.00	159,737.00
621300 PENSION LIABILITY-115 TRUST	2,477.96	3,047.94	410.92	3,516.00	3,502.00

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FBRWKSH

ORGANIZATION: 102030 TREASURER-TAX COLLECTOR
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
621400 OPEB LIABILITY-115 TRUST	2,477.96	3,047.94	410.92	3,516.00	3,502.00
622100 OTHER INSURANCE	109,295.56	141,628.64	21,293.97	171,543.00	177,861.00
622200 UNEMPLOYMENT INSURANCE	1,294.00	285.96	.00	309.00	309.00
623100 WORKERS' COMPENSATION	4,425.00	3,900.96	.00	4,740.00	4,740.00
712000 COMMUNICATIONS	3,650.89	4,872.79	.00	5,400.00	5,400.00
715100 SELF-INSURANCE	3,982.00	6,483.00	.00	8,115.00	8,668.00
717000 MAINTENANCE OF EQUIPMENT	2,965.40	3,019.61	404.55	7,230.00	7,230.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	175.00	.00	.00	.00	.00
720000 MEMBERSHIPS	300.00	350.00	350.00	400.00	400.00
721000 MISCELLANEOUS EXPENSE	36.72	660.19	.00	.00	.00
722000 OFFICE SUPPLIES	31,293.81	28,434.62	4,835.93	26,000.00	26,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	84,871.39	105,606.27	23,418.72	108,800.00	108,800.00
723200 DATA PROCESSING	21,136.00	19,778.00	.00	24,595.00	22,489.00
724000 PUBLICATIONS & LEGAL NOTICES	9,488.92	8,548.53	.00	8,400.00	8,400.00
725000 RENTS & LEASES - EQUIPMENT	6,677.20	7,170.08	1,233.16	7,650.00	7,650.00
728000 SPECIAL DEPARTMENTAL EXPENSE	7,640.00	7,483.00	1,652.00	8,690.00	8,690.00
729000 TRANSPORTATION & TRAVEL	3,732.29	6,066.56	.00	6,550.00	6,550.00
729100 GAS & DIESEL	121.91	172.32	.00	200.00	200.00
729200 TRAINING	475.00	975.00	.00	975.00	975.00
PROGRAM TOTAL:					
Total Revenue	746,295.37	850,441.19	45,615.00	717,682.00	717,682.00
Total Labor	624,058.03	736,626.24	101,480.68	855,685.00	859,310.00
Total Expense	176,638.53	199,642.97	31,894.36	213,005.00	211,452.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-54,401.19	-85,828.02	-87,760.04	-351,008.00	-353,080.00

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FBRWKSH

ORGANIZATION: 102030 TREASURER-TAX COLLECTOR
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	746,295.37	850,441.19	45,615.00	717,682.00	717,682.00
Total Labor	624,058.03	736,626.24	101,480.68	855,685.00	859,310.00
Total Expense	176,638.53	199,642.97	31,894.36	213,005.00	211,452.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-54,401.19	-85,828.02	-87,760.04	-351,008.00	-353,080.00
ORGANIZATION TOTAL:					
Total Revenue	746,295.37	850,441.19	45,615.00	717,682.00	717,682.00
Total Labor	624,058.03	736,626.24	101,480.68	855,685.00	859,310.00
Total Expense	176,638.53	199,642.97	31,894.36	213,005.00	211,452.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-54,401.19	-85,828.02	-87,760.04	-351,008.00	-353,080.00

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 Budget Worksheet Report
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FBRWKSH

ORGANIZATION: 103010 COUNTY COUNSEL
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY:					
203 1001-460050 CNTY COUNSL-CODE ENFORC					
LOCATION: Location not budgeted					
ACCOUNT:					
595100 NON-RECIPROCAL TRANSFER IN	.00	84,666.02	.00	50,000.00	50,000.00
611100 REGULAR WAGES	.00	.00	.00	40,000.00	.00
722000 OFFICE SUPPLIES	.00	.00	.00	10,000.00	10,000.00
ACTIVITY:					
8012 CPS Svcs 2120-501010/1001-103010					
LOCATION: Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	70,367.17	83,841.61	.00	100,000.00	100,000.00
ACTIVITY:					
8075 FINGERPRINT FEES TO 203010 JAIL					
LOCATION: Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	46.00	.00	69.00	69.00
ACTIVITY:					
Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
522115 RESTITUTION	2.68	.00	.00	3.00	3.00
550500 LEGAL SERVICES	16,406.40	16,505.67	250.00	16,456.00	16,456.00
611100 REGULAR WAGES	931,774.52	869,612.16	108,977.68	1,020,698.00	845,345.00

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Siskiyou County
 Budget Worksheet Report
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FBRWKSH

ORGANIZATION: 103010 COUNTY COUNSEL
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
611200 EXTRA HELP	.00	22,764.35	7,659.10	60,100.00	60,100.00
612000 OVERTIME	85.31	59.74	.00	.00	.00
621100 O.A.S.D.I.	64,561.98	62,162.43	8,266.47	78,086.00	69,409.00
621200 RETIREMENT	362,844.98	265,654.16	36,595.96	321,435.00	292,031.00
621300 PENSION LIABILITY-115 TRUST	6,499.10	6,032.41	797.66	7,321.00	6,573.00
621400 OPEB LIABILITY-115 TRUST	6,499.10	6,032.41	797.66	7,321.00	6,573.00
622100 OTHER INSURANCE	151,495.27	149,817.20	19,173.25	186,489.00	131,651.00
622200 UNEMPLOYMENT INSURANCE	759.00	692.04	.00	831.00	831.00
622400 SHORT TERM DISABILITY	5,823.56	.00	.00	.00	.00
623100 WORKERS' COMPENSATION	9,487.00	9,453.96	.00	12,744.00	12,744.00
712000 COMMUNICATIONS	3,633.43	5,695.34	52.52	5,000.00	5,000.00
714000 HOUSEHOLD	6,437.08	6,370.46	1,092.52	6,800.00	6,800.00
715100 SELF-INSURANCE	22,110.00	27,548.00	.00	33,818.00	36,121.00
717000 MAINTENANCE OF EQUIPMENT	1,370.12	1,376.98	156.74	1,790.00	1,790.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	96.94	62.47	.00	100.00	100.00
720000 MEMBERSHIPS	5,648.00	5,715.00	3,291.00	6,000.00	6,000.00
722000 OFFICE SUPPLIES	20,668.87	31,616.07	1,382.41	28,300.00	28,300.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	94,631.01	371,592.83	18,226.26	851,181.00	426,181.00
723200 DATA PROCESSING	21,892.00	19,318.00	.00	24,869.00	22,705.00
724000 PUBLICATIONS & LEGAL NOTICES	.00	165.00	.00	275.00	275.00
725000 RENTS & LEASES - EQUIPMENT	2,009.28	2,009.28	167.44	2,010.00	2,010.00

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Siskiyou County
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FBRWKSH

ORGANIZATION: 103010 COUNTY COUNSEL
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
726000 RENTS & LEASES - BUILDINGS & IMPROV	2,520.00	2,520.00	2,520.00	2,520.00	2,520.00
729000 TRANSPORTATION & TRAVEL	5,168.67	4,890.22	.00	6,200.00	6,200.00
729200 TRAINING	1,520.00	1,320.00	.00	2,500.00	2,500.00
PROGRAM TOTAL:					
Total Revenue	86,776.25	185,013.30	250.00	166,459.00	166,459.00
Total Labor	1,539,829.82	1,392,280.86	182,267.78	1,735,025.00	1,425,257.00
Total Expense	187,705.40	480,245.65	26,888.89	981,432.00	556,571.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,640,758.97	-1,687,513.21	-208,906.67	-2,549,998.00	-1,815,369.00
FUND TOTAL:					
Total Revenue	86,776.25	185,013.30	250.00	166,459.00	166,459.00
Total Labor	1,539,829.82	1,392,280.86	182,267.78	1,735,025.00	1,425,257.00
Total Expense	187,705.40	480,245.65	26,888.89	981,432.00	556,571.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,640,758.97	-1,687,513.21	-208,906.67	-2,549,998.00	-1,815,369.00
ORGANIZATION TOTAL:					
Total Revenue	86,776.25	185,013.30	250.00	166,459.00	166,459.00
Total Labor	1,539,829.82	1,392,280.86	182,267.78	1,735,025.00	1,425,257.00
Total Expense	187,705.40	480,245.65	26,888.89	981,432.00	556,571.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,640,758.97	-1,687,513.21	-208,906.67	-2,549,998.00	-1,815,369.00

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FBRWKSH

ORGANIZATION: 103020 PUBLIC GUARDIAN/ADMINISTRATOR
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
100	GENERAL					
ACTIVITY:						
8251	HEALTH & HUMAN SRVCS AGENCY ADMIN					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
595000	OPERATING TRANSFERS IN	.00	.00	.00	8,000.00	8,000.00
795000	TRANSFER OUT	.00	.00	.00	1,066.00	1,066.00
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	14.11	1.64	.00	.00	.00
551201	ESTATE FEES - PUBLIC GUARDIAN	9,446.68	1,986.21	465.00	1,500.00	1,500.00
551202	ESTATE FEES - PUBLIC ADMINISTRATOR	1,384.10	.00	.00	.00	.00
611100	REGULAR WAGES	124,796.96	140,072.21	19,746.46	150,420.00	150,420.00
611200	EXTRA HELP	.00	258.15	.00	.00	.00
612000	OVERTIME	.00	1.01	.00	.00	.00
621100	O.A.S.D.I.	9,251.54	10,312.73	1,459.39	11,508.00	11,508.00
621200	RETIREMENT	46,397.85	42,285.62	6,503.50	48,286.00	48,286.00
621300	PENSION LIABILITY-115 TRUST	899.01	1,003.61	141.75	1,082.00	1,082.00
621400	OPEB LIABILITY-115 TRUST	899.01	1,003.61	141.75	1,082.00	1,082.00
622100	OTHER INSURANCE	18,968.13	21,025.42	3,150.98	21,317.00	21,877.00
622200	UNEMPLOYMENT INSURANCE	94.00	80.04	.00	111.00	111.00

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FBRWKSH

ORGANIZATION: 103020 PUBLIC GUARDIAN/ADMINISTRATOR
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
623100 WORKERS' COMPENSATION	1,175.00	1,098.96	.00	1,707.00	1,707.00
711000 CLOTHING & PERSONAL	251.86	.00	.00	.00	.00
712000 COMMUNICATIONS	951.50	947.65	.00	1,032.00	1,032.00
715100 SELF-INSURANCE	1,057.00	1,305.00	.00	2,218.00	2,369.00
716000 JURY & WITNESS EXPENSE	.00	.00	.00	.00	.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	.00	26.38	.00	.00	.00
720000 MEMBERSHIPS	3,970.00	3,970.00	.00	4,070.00	4,070.00
722000 OFFICE SUPPLIES	1,631.57	1,675.56	5.04	1,577.00	1,577.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	600.00	600.00	.00	400.00	400.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	-80.00	.00	.00	.00	.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	8.61	226.08	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	370.00	946.84	.00	1,500.00	1,500.00
729080 TRANSPORTATION & TRAVEL-CLIENT	.00	.00	.00	800.00	800.00
729100 GAS & DIESEL	310.69	581.36	.00	600.00	600.00
729200 TRAINING	.00	405.00	.00	600.00	600.00
740000 SUPPORT AND CARE	111.62	77.67	-52.67	.00	.00
PROGRAM TOTAL:					
Total Revenue	10,844.89	1,987.85	465.00	9,500.00	9,500.00
Total Labor	202,481.50	217,141.36	31,143.83	235,513.00	236,073.00
Total Expense	9,182.85	10,761.54	-47.63	13,863.00	14,014.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-200,819.46	-225,915.05	-30,631.20	-239,876.00	-240,587.00
FUND TOTAL:					
Total Revenue	10,844.89	1,987.85	465.00	9,500.00	9,500.00
Total Labor	202,481.50	217,141.36	31,143.83	235,513.00	236,073.00
Total Expense	9,182.85	10,761.54	-47.63	13,863.00	14,014.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-200,819.46	-225,915.05	-30,631.20	-239,876.00	-240,587.00

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 BUDGET YEAR 25

Siskiyou County
 Budget Worksheet Report
 FISCAL YEAR 2024/2025
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FBRWKSH

ORGANIZATION: 103020 PUBLIC GUARDIAN/ADMINISTRATOR
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ORGANIZATION TOTAL:					
Total Revenue	10,844.89	1,987.85	465.00	9,500.00	9,500.00
Total Labor	202,481.50	217,141.36	31,143.83	235,513.00	236,073.00
Total Expense	9,182.85	10,761.54	-47.63	13,863.00	14,014.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-200,819.46	-225,915.05	-30,631.20	-239,876.00	-240,587.00

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Siskiyou County
 Budget Worksheet Report
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FBRWKSH

ORGANIZATION: 105010 ELECTIONS & REGISTRATIONS
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY:					
2012 Elections - HAVA Requirements					
LOCATION:					
Location not budgeted					
ACCOUNT:					
722000 OFFICE SUPPLIES	1,199.93	.00	.00	2,000.00	2,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	24,871.96	25,008.00	4,168.00	27,900.00	27,900.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	.00	.00	650.00	650.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
540640 STATE MANDATED COST	6,203.00	.00	.00	.00	.00
550400 ELECTIONS SERVICES	37,894.69	37,005.29	6,587.00	37,894.00	37,894.00
611100 REGULAR WAGES	70,771.02	77,472.63	11,403.55	83,603.00	81,706.00
611200 EXTRA HELP	11,888.50	13,613.07	.00	26,578.00	26,578.00
612000 OVERTIME	92.79	13.05	.00	300.00	300.00
621100 O.A.S.D.I.	5,660.54	5,945.60	817.14	6,823.00	8,285.00
621200 RETIREMENT	28,257.30	24,073.47	3,749.68	28,000.00	37,044.00
621300 PENSION LIABILITY-115 TRUST	545.74	576.69	81.71	627.00	813.00
621400 OPEB LIABILITY-115 TRUST	545.74	576.69	81.71	627.00	813.00
622100 OTHER INSURANCE	22,477.13	14,415.94	1,601.36	11,039.00	11,039.00
622200 UNEMPLOYMENT INSURANCE	85.00	60.96	.00	74.00	74.00

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FBRWKSH

ORGANIZATION: 105010 ELECTIONS & REGISTRATIONS
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
623100 WORKERS' COMPENSATION	1,065.00	837.96	.00	1,131.00	1,131.00
712000 COMMUNICATIONS	895.14	515.99	.00	970.00	970.00
715100 SELF-INSURANCE	4,062.00	4,727.00	.00	5,416.00	5,784.00
717000 MAINTENANCE OF EQUIPMENT	.00	.00	.00	200.00	200.00
720000 MEMBERSHIPS	450.00	450.00	350.00	450.00	450.00
722000 OFFICE SUPPLIES	5,480.03	650.86	.00	9,700.00	9,700.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	1,310.85	623.05	.00	2,575.00	2,575.00
724000 PUBLICATIONS & LEGAL NOTICES	2,625.21	524.00	2,602.68	3,200.00	3,200.00
725000 RENTS & LEASES - EQUIPMENT	89,369.31	92,157.88	94,881.05	94,882.00	94,882.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	8,610.00	12,419.83	3,804.00	12,071.00	12,071.00
728000 SPECIAL DEPARTMENTAL EXPENSE	123,532.90	192,760.72	10,941.64	195,654.00	195,654.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	-885.79	-1,887.82	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	804.28	1,611.11	.00	1,200.00	1,200.00
729100 GAS & DIESEL	562.05	587.48	.00	775.00	775.00
729200 TRAINING	.00	230.00	.00	375.00	375.00
PROGRAM TOTAL:					
Total Revenue	44,097.69	37,005.29	6,587.00	37,894.00	37,894.00
Total Labor	141,388.76	137,586.06	17,735.15	158,802.00	167,783.00
Total Expense	262,887.87	330,378.10	116,747.37	358,018.00	358,386.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-360,178.94	-430,958.87	-127,895.52	-478,926.00	-488,275.00
FUND TOTAL:					
Total Revenue	44,097.69	37,005.29	6,587.00	37,894.00	37,894.00
Total Labor	141,388.76	137,586.06	17,735.15	158,802.00	167,783.00
Total Expense	262,887.87	330,378.10	116,747.37	358,018.00	358,386.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-360,178.94	-430,958.87	-127,895.52	-478,926.00	-488,275.00

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FBRWKSH

ORGANIZATION: 105010 ELECTIONS & REGISTRATIONS
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ORGANIZATION TOTAL:					
Total Revenue	44,097.69	37,005.29	6,587.00	37,894.00	37,894.00
Total Labor	141,388.76	137,586.06	17,735.15	158,802.00	167,783.00
Total Expense	262,887.87	330,378.10	116,747.37	358,018.00	358,386.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-360,178.94	-430,958.87	-127,895.52	-478,926.00	-488,275.00

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FBRWKSH

ORGANIZATION: 106020 COMMUNICATIONS
 FUND: 6103 COMMUNICATIONS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY:					
8075 FINGERPRINT FEES TO 203010 JAIL					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	.00	23.00	23.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	6,937.91	472.69	.00	1,000.00	1,000.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	11,955.22	4,202.99	.00	.00	.00
531100 RENTS & CONCESSIONS	2,844.96	3,794.96	823.74	5,830.00	5,830.00
550310 COMMUNICATIONS SERVICES	183,270.10	348,682.89	1,502.18	378,384.00	378,384.00
550320 COMMUNICATIONS SERVICES-SYSTEM 75	247,823.22	371,701.95	2,650.66	344,000.00	344,000.00
550330 COMMUNICATIONS SERVICES-911	.00	.00	.00	10,000.00	10,000.00
550600 ADMINISTRATION SERVICES	8,105.29	14,744.04	.00	.00	.00
611100 REGULAR WAGES	216,949.23	223,917.25	32,242.87	236,465.00	244,950.00
612000 OVERTIME	.00	807.72	.00	1,000.00	1,000.00
621100 O.A.S.D.I.	14,347.87	16,920.98	2,420.55	18,168.00	18,740.00
621200 RETIREMENT	68,685.03	69,280.75	10,847.02	78,048.00	80,802.00
621300 PENSION LIABILITY-115 TRUST	1,331.53	1,641.47	236.46	1,749.00	1,812.00
621400 OPEB LIABILITY-115 TRUST	1,331.53	1,641.47	236.46	1,749.00	1,812.00

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FBRWKSH

ORGANIZATION: 106020 COMMUNICATIONS
 FUND: 6103 COMMUNICATIONS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
622100 OTHER INSURANCE	35,824.79	38,587.70	5,718.95	38,736.00	39,534.00
622150 RETIREE INSURANCE	7,475.98	8,133.66	1,580.08	8,527.00	8,527.00
622200 UNEMPLOYMENT INSURANCE	158.00	129.96	.00	161.00	161.00
622400 SHORT TERM DISABILITY	6,887.15	.00	.00	.00	.00
623100 WORKERS' COMPENSATION	1,971.00	1,770.96	.00	2,472.00	2,472.00
711000 CLOTHING & PERSONAL	299.13	150.15	.00	1,200.00	1,200.00
712000 COMMUNICATIONS	1,796.61	2,640.82	112.77	3,096.00	3,096.00
712100 COMMUNICATIONS-SYSTEM 75	37,171.96	36,874.25	3,240.48	40,605.00	40,605.00
714000 HOUSEHOLD	1,992.29	2,152.05	72.00	2,601.00	2,601.00
715100 SELF-INSURANCE	1,774.00	2,103.00	.00	3,212.00	3,431.00
717000 MAINTENANCE OF EQUIPMENT	5,343.12	11,157.01	1,727.28	60,000.00	60,000.00
717010 MAINTENANCE OF EQUIPMENT-SYS 75	4,813.04	4,613.04	.00	.00	.00
717200 MAINTENANCE OF EQUIPMENT-RADIOS	.00	601.67	.00	.00	.00
717300 MAINTENANCE & REPAIR TELEPHONES	431.16	430.11	.00	1,000.00	1,000.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	3,179.00	1,593.00	.00	1,812.00	1,812.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	61.50	8,032.08	.00	11,600.00	11,600.00
720000 MEMBERSHIPS	247.00	147.00	.00	347.00	347.00
722000 OFFICE SUPPLIES	6,870.67	4,566.57	.00	500.00	500.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	1,345.00	14,475.63	329.28	15,382.00	15,382.00
723100 ADMINISTRATION	23,207.30	26,289.99	.00	50,000.00	50,000.00
723200 DATA PROCESSING	2,558.00	8,168.00	.00	10,147.00	9,285.00

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FBRWKSH

ORGANIZATION: 106020 COMMUNICATIONS
 FUND: 6103 COMMUNICATIONS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
725000 RENTS & LEASES - EQUIPMENT	296.75	166.72	148.03	340.00	340.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	4,299.75	8,119.82	2,189.85	14,682.00	14,682.00
727000 SMALL TOOLS & INSTRUMENTS	479.43	311.62	.00	1,000.00	1,000.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	-185.77	.00	45.19	.00	.00
729000 TRANSPORTATION & TRAVEL	.00	1,408.97	.00	1,000.00	1,000.00
729100 GAS & DIESEL	2,052.51	2,100.89	.00	2,000.00	2,000.00
729200 TRAINING	.00	1,138.08	.00	4,000.00	4,000.00
730000 UTILITIES	20,156.45	17,299.11	1,178.95	21,468.00	21,468.00
749000 DEPRECIATION	22,150.16	.00	.00	.00	.00
751000 COST ALLOCATION PLAN	15,892.00	52,855.00	.00	49,405.00	49,405.00
761010 BUILDING & IMPROVEMENTS	-251,592.96	.00	.00	.00	.00
762000 EQUIPMENT	89,346.96	2,634.98	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	460,936.70	743,599.52	4,976.58	739,214.00	739,214.00
Total Labor	354,962.11	362,831.92	53,282.39	387,075.00	399,810.00
Total Expense	-6,014.94	210,029.56	9,043.83	295,420.00	294,777.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	111,989.53	170,738.04	-57,349.64	56,719.00	44,627.00
FUND TOTAL:					
Total Revenue	460,936.70	743,599.52	4,976.58	739,214.00	739,214.00
Total Labor	354,962.11	362,831.92	53,282.39	387,075.00	399,810.00
Total Expense	-6,014.94	210,029.56	9,043.83	295,420.00	294,777.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	111,989.53	170,738.04	-57,349.64	56,719.00	44,627.00
ORGANIZATION TOTAL:					
Total Revenue	460,936.70	743,599.52	4,976.58	739,214.00	739,214.00
Total Labor	354,962.11	362,831.92	53,282.39	387,075.00	399,810.00
Total Expense	-6,014.94	210,029.56	9,043.83	295,420.00	294,777.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	111,989.53	170,738.04	-57,349.64	56,719.00	44,627.00

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FBRWKSH

ORGANIZATION: 107010 COURTHOUSE & GROUNDS
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY:					
8042 1001-107010>2103-301010					
LOCATION: Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	.00	1,000.00	1,000.00
ACTIVITY:					
8075 FINGERPRINT FEES TO 203010 JAIL					
LOCATION: Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	92.00	184.00	.00	23.00	23.00
ACTIVITY:					
8185 1001-107010>2103 ROAD WORK RMBSMNT					
LOCATION: Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	1,721.88	3,505.16	.00	25,000.00	25,000.00
ACTIVITY:					
Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
611100 REGULAR WAGES	232,941.88	285,695.67	38,618.80	219,616.00	329,890.00
612000 OVERTIME	2,678.98	583.64	.00	3,500.00	3,500.00
612100 STANDBY	9,265.00	9,240.00	1,155.00	9,020.00	9,020.00
621100 O.A.S.D.I.	18,552.36	21,825.91	2,925.56	17,760.00	25,239.00
621200 RETIREMENT	84,576.90	89,095.68	13,225.56	74,248.00	110,483.00

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FBRWKSH

ORGANIZATION: 107010 COURTHOUSE & GROUNDS
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
621300 PENSION LIABILITY-115 TRUST	1,636.23	2,115.16	288.25	1,663.00	2,477.00
621400 OPEB LIABILITY-115 TRUST	1,636.23	2,115.16	288.25	1,663.00	2,477.00
622100 OTHER INSURANCE	101,874.65	111,844.36	15,306.53	96,547.00	107,785.00
622200 UNEMPLOYMENT INSURANCE	209.00	198.96	.00	208.00	208.00
623100 WORKERS' COMPENSATION	7,541.00	16,133.04	.00	3,716.00	3,716.00
711000 CLOTHING & PERSONAL	1,465.49	.00	.00	1,000.00	1,000.00
712000 COMMUNICATIONS	4,045.76	5,095.49	18.31	6,020.00	6,020.00
714000 HOUSEHOLD	102,837.12	103,618.18	847.04	3,684.00	3,684.00
715100 SELF-INSURANCE	41,500.00	31,583.00	.00	14,088.00	15,047.00
717000 MAINTENANCE OF EQUIPMENT	585.55	1,099.00	.00	1,500.00	1,500.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	8,441.00	9,267.96	.00	8,608.00	8,608.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	98,772.91	64,163.33	1,183.44	150,700.00	150,700.00
722000 OFFICE SUPPLIES	1,101.93	1,889.17	.00	14,500.00	14,500.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	11,583.80	129,860.80	1,050.00	154,032.00	154,032.00
723100 ADMINISTRATION	75,012.11	42,495.69	.00	80,000.00	80,000.00
723200 DATA PROCESSING	3,144.00	6,631.00	.00	6,362.00	5,784.00
725000 RENTS & LEASES - EQUIPMENT	.00	54.58	.00	.00	.00
727000 SMALL TOOLS & INSTRUMENTS	5,420.54	3,664.99	107.67	5,000.00	5,000.00
728000 SPECIAL DEPARTMENTAL EXPENSE	166.68	864.89	188.55	500.00	500.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	.00	.00	-512.61	.00	.00
729000 TRANSPORTATION & TRAVEL	955.20	.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 107010 COURTHOUSE & GROUNDS
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
729100 GAS & DIESEL	5,557.88	6,639.20	.00	7,500.00	7,500.00
729200 TRAINING	9,806.94	734.80	.00	.00	.00
730000 UTILITIES	177,484.51	179,975.20	1,520.26	186,950.00	186,950.00
761010 BUILDING & IMPROVEMENTS	.00	54,204.21	.00	170,000.00	170,000.00
762000 EQUIPMENT	27,227.83	80,908.13	80,908.13	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	460,912.23	538,847.58	71,807.95	427,941.00	594,795.00
Total Expense	576,923.13	726,438.78	85,310.79	836,467.00	836,848.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,037,835.36	-1,265,286.36	-157,118.74	-1,264,408.00	-1,431,643.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	460,912.23	538,847.58	71,807.95	427,941.00	594,795.00
Total Expense	576,923.13	726,438.78	85,310.79	836,467.00	836,848.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,037,835.36	-1,265,286.36	-157,118.74	-1,264,408.00	-1,431,643.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	460,912.23	538,847.58	71,807.95	427,941.00	594,795.00
Total Expense	576,923.13	726,438.78	85,310.79	836,467.00	836,848.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,037,835.36	-1,265,286.36	-157,118.74	-1,264,408.00	-1,431,643.00

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FBRWKSH

ORGANIZATION: 107020 JANITORIAL
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY:					
8075 FINGERPRINT FEES TO 203010 JAIL					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	23.00	92.00	92.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
611100 REGULAR WAGES	.00	10,097.05	28,251.43	183,504.00	309,056.00
621100 O.A.S.D.I.	.00	741.66	2,088.28	14,039.00	23,645.00
621200 RETIREMENT	.00	3,180.30	9,420.24	61,457.00	101,328.00
621300 PENSION LIABILITY-115 TRUST	.00	72.92	205.34	1,377.00	2,270.00
621400 OPEB LIABILITY-115 TRUST	.00	72.92	205.34	1,377.00	2,270.00
622100 OTHER INSURANCE	.00	1,656.60	3,978.64	109,676.00	82,932.00
711000 CLOTHING & PERSONAL	.00	.00	.00	1,000.00	1,000.00
712000 COMMUNICATIONS	.00	.00	260.87	4,000.00	4,000.00
714000 HOUSEHOLD	.00	.00	9,154.18	510,000.00	510,000.00
717000 MAINTENANCE OF EQUIPMENT	.00	.00	.00	1,000.00	1,000.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	.00	.00	.00	5,000.00	5,000.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	.00	.00	14.00	1,000.00	1,000.00
722000 OFFICE SUPPLIES	.00	.00	382.23	5,000.00	5,000.00

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Siskiyou County
 Budget Worksheet Report
 FISCAL YEAR 2024/2025
 AS OF 09-SEP-2024

FBRWKSH

ORGANIZATION: 107020 JANITORIAL
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	.00	179.60	10,000.00	10,000.00
725000 RENTS & LEASES - EQUIPMENT	.00	.00	.00	1,000.00	1,000.00
727000 SMALL TOOLS & INSTRUMENTS	.00	.00	18.31	5,000.00	5,000.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	.00	.00	1,000.00	1,000.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	.00	.00	512.61	.00	.00
729100 GAS & DIESEL	.00	.00	.00	7,000.00	7,000.00
730000 UTILITIES	.00	.00	.00	2,000.00	2,000.00
762000 EQUIPMENT	.00	.00	41,363.88	75,000.00	75,000.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	15,821.45	44,149.27	371,430.00	521,501.00
Total Expense	.00	.00	51,908.68	628,092.00	628,092.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-15,821.45	-96,057.95	-999,522.00	-1,149,593.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	15,821.45	44,149.27	371,430.00	521,501.00
Total Expense	.00	.00	51,908.68	628,092.00	628,092.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-15,821.45	-96,057.95	-999,522.00	-1,149,593.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	15,821.45	44,149.27	371,430.00	521,501.00
Total Expense	.00	.00	51,908.68	628,092.00	628,092.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-15,821.45	-96,057.95	-999,522.00	-1,149,593.00

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FBRWKSH

ORGANIZATION: 108010 PLANT ACQUISITION
 FUND: 4201 ACCUMULATED CAPITAL OUTLAY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	9,652.77	6,755.97	.00	5,000.00	5,000.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	28,401.92	8,539.08	.00	.00	.00
540800 STATE OTHER	240,917.00	159,083.00	.00	.00	.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	23,238.80	.00	.00	.00	.00
729200 TRAINING	1,500.00	.00	.00	.00	.00
761010 BUILDING & IMPROVEMENTS	179,739.38	159,083.00	.00	.00	.00
761110 LAND & IMPROVEMENTS	240,917.43	.00	.00	.00	.00
762000 EQUIPMENT	414,580.73	.00	.00	.00	.00
762030 INTANGIBLE ASSETS	13,214.11	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	278,971.69	174,378.05	.00	5,000.00	5,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	873,190.45	159,083.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-594,218.76	15,295.05	.00	5,000.00	5,000.00
FUND TOTAL:					
Total Revenue	278,971.69	174,378.05	.00	5,000.00	5,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	873,190.45	159,083.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-594,218.76	15,295.05	.00	5,000.00	5,000.00

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FBRWKSH

ORGANIZATION: 108010 PLANT ACQUISITION
 FUND: 4207 SEWER/WATER PROJECTS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
3005 4207,1001>3102 JUVENILE HALL/IBANK					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795100 NON-RECIPROCAL TRANSFER OUT	5,000.00	.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	211.61	18.01	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	211.61	18.01	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	5,000.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-4,788.39	18.01	.00	.00	.00
FUND TOTAL:					
Total Revenue	211.61	18.01	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	5,000.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-4,788.39	18.01	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	279,183.30	174,396.06	.00	5,000.00	5,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	878,190.45	159,083.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-599,007.15	15,313.06	.00	5,000.00	5,000.00

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FBRWKSH

ORGANIZATION: 108030 CAPITAL IMPROVEMENTS
 FUND: 4208 LAKE SISKIYOU TRAIL PROJECT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	67.70	101.76	.00	110.00	110.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	.76	144.19	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	68.46	245.95	.00	110.00	110.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	68.46	245.95	.00	110.00	110.00
FUND TOTAL:					
Total Revenue	68.46	245.95	.00	110.00	110.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	68.46	245.95	.00	110.00	110.00
ORGANIZATION TOTAL:					
Total Revenue	68.46	245.95	.00	110.00	110.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	68.46	245.95	.00	110.00	110.00

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FBRWKSH

ORGANIZATION: 109010 ADVERTISING OF COUNTY RESOURCES
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
723000 PROFESSIONAL & SPECIALIZED SERVICES	11,000.00	11,000.00	1,833.34	11,000.00	11,000.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	11,650.00	13,441.00	13,378.00	15,000.00	15,000.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	22,650.00	24,441.00	15,211.34	26,000.00	26,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-22,650.00	-24,441.00	-15,211.34	-26,000.00	-26,000.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	22,650.00	24,441.00	15,211.34	26,000.00	26,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-22,650.00	-24,441.00	-15,211.34	-26,000.00	-26,000.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	22,650.00	24,441.00	15,211.34	26,000.00	26,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-22,650.00	-24,441.00	-15,211.34	-26,000.00	-26,000.00

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FBRWKSH

ORGANIZATION: 109020 ECONOMIC DEVELOPMENT COMMISSION
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
752130 SISKIYOU CO ECONOMIC DEVELOPMENT	129,999.93	119,166.63	31,416.71	123,500.00	123,500.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	129,999.93	119,166.63	31,416.71	123,500.00	123,500.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-129,999.93	-119,166.63	-31,416.71	-123,500.00	-123,500.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	129,999.93	119,166.63	31,416.71	123,500.00	123,500.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-129,999.93	-119,166.63	-31,416.71	-123,500.00	-123,500.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	129,999.93	119,166.63	31,416.71	123,500.00	123,500.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-129,999.93	-119,166.63	-31,416.71	-123,500.00	-123,500.00

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FBRWKSH

ORGANIZATION: 110010 INSURANCE
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
715110 SURETY BOND	9,406.00	9,689.00	9,778.00	11,131.00	11,131.00
715120 FIRE & BURGLARY	176,965.58	199,166.42	217,415.25	380,000.00	380,000.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	186,371.58	208,855.42	227,193.25	391,131.00	391,131.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-186,371.58	-208,855.42	-227,193.25	-391,131.00	-391,131.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	186,371.58	208,855.42	227,193.25	391,131.00	391,131.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-186,371.58	-208,855.42	-227,193.25	-391,131.00	-391,131.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	186,371.58	208,855.42	227,193.25	391,131.00	391,131.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-186,371.58	-208,855.42	-227,193.25	-391,131.00	-391,131.00

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FBRWKSH

ORGANIZATION: 110012 RISK MANAGEMENT - LIABILITY
 FUND: 6106 RISK MANAGEMENT - LIABILITY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	6,961.02	5,465.08	.00	500.00	500.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	12,876.87	33,814.70	.00	.00	.00
545100 OTHER GOVERNMENTAL AGENCIES	.00	221,436.29	.00	.00	.00
560200 MISCELLANEOUS OTHER REVENUE	6,138.00	5,834.40	.00	.00	.00
560221 COMPENSATION INSURANCE	.00	.00	.00	450,000.00	850,000.00
611100 REGULAR WAGES	.00	22,410.58	7,644.00	58,990.00	58,990.00
621100 O.A.S.D.I.	.00	1,626.74	552.60	4,513.00	4,513.00
621200 RETIREMENT	.00	7,160.79	2,630.28	19,756.00	19,756.00
621300 PENSION LIABILITY-115 TRUST	.00	168.09	57.33	443.00	443.00
621400 OPEB LIABILITY-115 TRUST	.00	168.09	57.33	443.00	443.00
622100 OTHER INSURANCE	.00	10,847.53	3,957.71	21,307.00	27,613.00
711000 CLOTHING & PERSONAL	.00	15,294.62	.00	.00	.00
712000 COMMUNICATIONS	220.57	267.92	.00	500.00	500.00
714000 HOUSEHOLD	.00	106.31	.00	200.00	200.00
715200 LIABILITY INSURANCE	1,368,160.00	1,775,727.00	2,239,230.00	2,028,600.00	2,239,600.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	6,650.00	.00	.00	.00	.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	.00	169.80	.00	200.00	200.00

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ORGANIZATION: 110012 RISK MANAGEMENT - LIABILITY
 FUND: 6106 RISK MANAGEMENT - LIABILITY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
720000 MEMBERSHIPS	8,215.96	8,739.94	750.00	9,000.00	9,000.00
722000 OFFICE SUPPLIES	.00	2,743.90	.00	2,500.00	2,500.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	263,908.62	327,959.20	17,639.00	800,000.00	950,000.00
723100 ADMINISTRATION	.00	.00	.00	10,000.00	10,000.00
723150 PROF & SPEC SVCS-LEGAL SERVICES	12,551.40	170,800.99	69,996.28	250,000.00	250,000.00
728000 SPECIAL DEPARTMENTAL EXPENSE	8,914.12	2,531.22	.00	3,000.00	3,000.00
729000 TRANSPORTATION & TRAVEL	.00	.00	.00	1,000.00	1,000.00
729200 TRAINING	.00	995.00	.00	1,000.00	1,000.00
746000 JUDGEMENTS & DAMAGES	146,571.76	130,813.53	258,143.50	150,000.00	400,000.00
751000 COST ALLOCATION PLAN	90,982.00	26,469.00	.00	141,850.00	141,850.00
761010 BUILDING & IMPROVEMENTS	-6,650.00	.00	.00	.00	.00
790012 INTRAFUND TRANSFER LIABILITY	-1,800,005.00	-2,375,001.00	.00	-3,099,000.00	-3,099,000.00
PROGRAM TOTAL:					
Total Revenue	25,975.89	266,550.47	.00	450,500.00	850,500.00
Total Labor	.00	42,381.82	14,899.25	105,452.00	111,758.00
Total Expense	99,519.43	87,617.43	2,585,758.78	298,850.00	909,850.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-73,543.54	136,551.22	-2,600,658.03	46,198.00	-171,108.00
FUND TOTAL:					
Total Revenue	25,975.89	266,550.47	.00	450,500.00	850,500.00
Total Labor	.00	42,381.82	14,899.25	105,452.00	111,758.00
Total Expense	99,519.43	87,617.43	2,585,758.78	298,850.00	909,850.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-73,543.54	136,551.22	-2,600,658.03	46,198.00	-171,108.00
ORGANIZATION TOTAL:					
Total Revenue	25,975.89	266,550.47	.00	450,500.00	850,500.00
Total Labor	.00	42,381.82	14,899.25	105,452.00	111,758.00
Total Expense	99,519.43	87,617.43	2,585,758.78	298,850.00	909,850.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-73,543.54	136,551.22	-2,600,658.03	46,198.00	-171,108.00

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FBRWKSH

ORGANIZATION: 110014 RISK MANAGEMENT - UNEMPLOYMENT
 FUND: 6107 RISK MANAGEMENT - UNEMPLOYMENT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	10,381.52	15,364.29	.00	10,000.00	10,000.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	384.81	21,808.97	.00	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	113.05	.00	.00	500.00	500.00
746000 JUDGEMENTS & DAMAGES	141,593.67	132,616.00	51,019.00	135,000.00	135,000.00
751000 COST ALLOCATION PLAN	40,528.00	15,557.00	.00	106,901.00	106,901.00
790014 INTRAFUND TRANSFER - UNEMPLOYMENT	-160,000.00	-146,499.72	.00	-155,500.00	-155,500.00
PROGRAM TOTAL:					
Total Revenue	10,766.33	37,173.26	.00	10,000.00	10,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	22,234.72	1,673.28	51,019.00	86,901.00	86,901.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-11,468.39	35,499.98	-51,019.00	-76,901.00	-76,901.00
FUND TOTAL:					
Total Revenue	10,766.33	37,173.26	.00	10,000.00	10,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	22,234.72	1,673.28	51,019.00	86,901.00	86,901.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-11,468.39	35,499.98	-51,019.00	-76,901.00	-76,901.00
ORGANIZATION TOTAL:					
Total Revenue	10,766.33	37,173.26	.00	10,000.00	10,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	22,234.72	1,673.28	51,019.00	86,901.00	86,901.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-11,468.39	35,499.98	-51,019.00	-76,901.00	-76,901.00

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FBRWKSH

ORGANIZATION: 110016 WORKERS' COMPENSATION INSURANCE
 FUND: 6108 WORKERS' COMPENSATION INSURANCE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
530100 INTEREST	11,290.58	18,771.22	.00	500.00	500.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-8,378.61	59,195.09	.00	.00	.00
712000 COMMUNICATIONS	220.54	267.90	.00	500.00	500.00
715000 INSURANCE	1,753,954.00	2,028,853.00	2,121,258.00	2,378,000.00	2,378,000.00
720000 MEMBERSHIPS	7,465.95	7,689.93	.00	7,500.00	7,500.00
751000 COST ALLOCATION PLAN	16,829.00	-6,067.00	.00	13,965.00	13,965.00
790016 INTRAFUND TRANSFER - WORKERS COMP	-2,000,000.00	-1,999,999.68	.00	-2,385,000.00	-2,385,000.00
PROGRAM TOTAL:					
Total Revenue	2,911.97	77,966.31	.00	500.00	500.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	-221,530.51	30,744.15	2,121,258.00	14,965.00	14,965.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	224,442.48	47,222.16	-2,121,258.00	-14,465.00	-14,465.00
FUND TOTAL:					
Total Revenue	2,911.97	77,966.31	.00	500.00	500.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	-221,530.51	30,744.15	2,121,258.00	14,965.00	14,965.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	224,442.48	47,222.16	-2,121,258.00	-14,465.00	-14,465.00
ORGANIZATION TOTAL:					
Total Revenue	2,911.97	77,966.31	.00	500.00	500.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	-221,530.51	30,744.15	2,121,258.00	14,965.00	14,965.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	224,442.48	47,222.16	-2,121,258.00	-14,465.00	-14,465.00

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FBRWKSH

ORGANIZATION: 110017 HEALTH INSURANCE
 FUND: 6140 DENTAL INSURANCE - SELF-FUNDED

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
106 1001-461006 RECORDER MODERNIZATION					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595100 NON-RECIPROCAL TRANSFER IN	273.08	298.99	44.23	306.00	306.00
ACTIVITY:					
178 1006-461043 DA B & P 17206					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595100 NON-RECIPROCAL TRANSFER IN	.00	86.60	28.87	40.00	40.00
ACTIVITY:					
2025 SHERIFF BOATING SAFETY&ENFORCE PRGM					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595100 NON-RECIPROCAL TRANSFER IN	.00	.83	.00	.00	.00
ACTIVITY:					
2048 MH-PROP 47 BSCC 510-19 REVIVE PRGM					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595100 NON-RECIPROCAL TRANSFER IN	171.64	.00	.00	.00	.00
ACTIVITY:					
2059 HUMAN SERVICES - FURS PROGRAM					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595100 NON-RECIPROCAL TRANSFER IN	.00	.00	95.16	.00	.00

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FBRWKSH

ORGANIZATION: 110017 HEALTH INSURANCE
 FUND: 6140 DENTAL INSURANCE - SELF-FUNDED

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
530100 INTEREST	5,317.24	7,014.63	.00	7,500.00	7,500.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	1,955.07	9,624.96	.00	.00	.00
560300 CONTRIBUTIONS FROM OTHERS	174,620.05	94,082.48	17,950.00	105,000.00	105,000.00
595000 OPERATING TRANSFERS IN	.00	5.90	.00	.00	.00
595100 NON-RECIPROCAL TRANSFER IN	462,839.94	489,218.10	79,446.65	314,066.00	314,066.00
723100 ADMINISTRATION	95,942.36	94,217.79	14,631.21	97,200.00	97,200.00
746000 JUDGEMENTS & DAMAGES	527,279.83	526,888.73	67,910.10	484,300.00	484,300.00
751000 COST ALLOCATION PLAN	-1,251.00	2,603.00	.00	20,273.00	20,273.00
PROGRAM TOTAL:					
Total Revenue	645,177.02	600,332.49	97,564.91	426,912.00	426,912.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	621,971.19	623,709.52	82,541.31	601,773.00	601,773.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	23,205.83	-23,377.03	15,023.60	-174,861.00	-174,861.00
FUND TOTAL:					
Total Revenue	645,177.02	600,332.49	97,564.91	426,912.00	426,912.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	621,971.19	623,709.52	82,541.31	601,773.00	601,773.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	23,205.83	-23,377.03	15,023.60	-174,861.00	-174,861.00
ORGANIZATION TOTAL:					
Total Revenue	645,177.02	600,332.49	97,564.91	426,912.00	426,912.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	621,971.19	623,709.52	82,541.31	601,773.00	601,773.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	23,205.83	-23,377.03	15,023.60	-174,861.00	-174,861.00

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FBRWKSH

ORGANIZATION: 110019 VISION INSURANCE
 FUND: 6120 VISION INSURANCE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
106 1001-461006 RECORDER MODERNIZATION					
LOCATION: Location not budgeted					
ACCOUNT:					
595100 NON-RECIPROCAL TRANSFER IN	49.94	51.25	6.40	45.00	45.00
ACTIVITY:					
163 2129-461014 CSS COMM SRVCS& SUPPORT					
LOCATION: Location not budgeted					
ACCOUNT:					
595100 NON-RECIPROCAL TRANSFER IN	68.00	107.25	14.25	70.00	70.00
ACTIVITY:					
178 1006-461043 DA B & P 17206					
LOCATION: Location not budgeted					
ACCOUNT:					
595100 NON-RECIPROCAL TRANSFER IN	.00	14.19	2.84	10.00	10.00
ACTIVITY:					
2048 MH-PROP 47 BSCC 510-19 REVIVE PRGM					
LOCATION: Location not budgeted					
ACCOUNT:					
595100 NON-RECIPROCAL TRANSFER IN	29.07	.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
530100 INTEREST	524.30	800.54	.00	700.00	700.00

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FBRWKSH

ORGANIZATION: 110019 VISION INSURANCE
 FUND: 6120 VISION INSURANCE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
530110 NET INC. (DEC) FAIR VALUE ADJUSTMENT	428.71	753.78	.00	.00	.00
560300 CONTRIBUTIONS FROM OTHERS	2,611.28	910.86	241.05	800.00	800.00
595100 NON-RECIPROCAL TRANSFER IN	54,335.20	63,416.97	8,559.80	36,982.00	36,982.00
723100 ADMINISTRATION	9,082.32	9,907.56	2,723.76	9,000.00	9,000.00
746000 JUDGEMENTS & DAMAGES	40,956.79	43,127.52	6,728.62	43,000.00	43,000.00
751000 COST ALLOCATION PLAN	12,851.00	-1,231.00	.00	6,446.00	6,446.00
PROGRAM TOTAL:					
Total Revenue	58,046.50	66,054.84	8,824.34	38,607.00	38,607.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	62,890.11	51,804.08	9,452.38	58,446.00	58,446.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-4,843.61	14,250.76	-628.04	-19,839.00	-19,839.00
FUND TOTAL:					
Total Revenue	58,046.50	66,054.84	8,824.34	38,607.00	38,607.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	62,890.11	51,804.08	9,452.38	58,446.00	58,446.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-4,843.61	14,250.76	-628.04	-19,839.00	-19,839.00
ORGANIZATION TOTAL:					
Total Revenue	58,046.50	66,054.84	8,824.34	38,607.00	38,607.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	62,890.11	51,804.08	9,452.38	58,446.00	58,446.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-4,843.61	14,250.76	-628.04	-19,839.00	-19,839.00

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FBRWKSH

ORGANIZATION: 110020 EMPLOYEES' SPECIAL BENEFITS
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
622150 RETIREE INSURANCE	408,737.92	423,305.32	88,188.57	437,375.00	437,375.00
622500 EMPLOYEE'S ASSISTANCE	19,077.12	22,256.64	5,564.16	22,257.00	22,257.00
624110 EDUCATION ASSISTANCE	5,222.45	2,468.90	500.00	4,000.00	4,000.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	.00	.00	10,000.00	10,000.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	433,037.49	448,030.86	94,252.73	463,632.00	463,632.00
Total Expense	.00	.00	.00	10,000.00	10,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-433,037.49	-448,030.86	-94,252.73	-473,632.00	-473,632.00
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
622150 RETIREE INSURANCE	898.12	1,000.28	2,000.56	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	898.12	1,000.28	2,000.56	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-898.12	-1,000.28	-2,000.56	.00	.00

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FBRWKSH

ORGANIZATION: 110020 EMPLOYEES' SPECIAL BENEFITS
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	433,935.61	449,031.14	96,253.29	463,632.00	463,632.00
Total Expense	.00	.00	.00	10,000.00	10,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-433,935.61	-449,031.14	-96,253.29	-473,632.00	-473,632.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	433,935.61	449,031.14	96,253.29	463,632.00	463,632.00
Total Expense	.00	.00	.00	10,000.00	10,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-433,935.61	-449,031.14	-96,253.29	-473,632.00	-473,632.00

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FBRWKSH

ORGANIZATION: 110030 SURVEYOR
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY:					
8044 ADMIN 1001-110030/2103-301010					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	26,811.64	43,699.64	.00	87,000.00	87,000.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
550800 PLANNING AND ENGINEERING SERVICES	9,150.00	11,750.00	1,150.00	12,000.00	12,000.00
623100 WORKERS' COMPENSATION	.00	.00	.00	.00	.00
717000 MAINTENANCE OF EQUIPMENT	113.24	109.88	6.39	115.00	115.00
722000 OFFICE SUPPLIES	755.32	366.72	.00	1,000.00	1,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	31,909.06	27,370.68	.00	40,000.00	40,000.00
725000 RENTS & LEASES - EQUIPMENT	189.36	189.36	15.78	190.00	190.00
PROGRAM TOTAL:					
Total Revenue	9,150.00	11,750.00	1,150.00	12,000.00	12,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	59,778.62	71,736.28	22.17	128,305.00	128,305.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-50,628.62	-59,986.28	1,127.83	-116,305.00	-116,305.00
FUND TOTAL:					
Total Revenue	9,150.00	11,750.00	1,150.00	12,000.00	12,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	59,778.62	71,736.28	22.17	128,305.00	128,305.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-50,628.62	-59,986.28	1,127.83	-116,305.00	-116,305.00

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FBRWKSH

ORGANIZATION: 110030 SURVEYOR
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ORGANIZATION TOTAL:					
Total Revenue	9,150.00	11,750.00	1,150.00	12,000.00	12,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	59,778.62	71,736.28	22.17	128,305.00	128,305.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-50,628.62	-59,986.28	1,127.83	-116,305.00	-116,305.00

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FBRWKSH

ORGANIZATION: 110040 INFORMATION TECHNOLOGY
 FUND: 6104 INFORMATION TECHNOLOGY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY:					
8075 FINGERPRINT FEES TO 203010 JAIL					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	69.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	4,086.32	2,560.02	.00	4,200.00	4,200.00
550402 INFORMATION TECHNOLOGY SERVICES	1,469,397.00	1,626,211.00	.00	2,369,852.00	2,369,852.00
611100 REGULAR WAGES	85,400.49	101,272.54	57,794.11	449,379.00	570,660.00
612000 OVERTIME	5,383.52	.00	.00	3,000.00	3,000.00
612100 STANDBY	.00	.00	990.00	.00	.00
621100 O.A.S.D.I.	5,722.43	7,744.14	4,406.66	34,379.00	43,659.00
621200 RETIREMENT	25,790.56	30,863.78	19,740.16	148,411.00	186,387.00
621300 PENSION LIABILITY-115 TRUST	499.73	729.00	430.22	3,325.00	4,211.00
621400 OPEB LIABILITY-115 TRUST	499.73	729.00	430.22	3,325.00	4,211.00
622100 OTHER INSURANCE	9,761.28	12,823.36	11,879.28	147,502.00	88,534.00
622200 UNEMPLOYMENT INSURANCE	143.00	45.00	.00	61.00	61.00
623100 WORKERS' COMPENSATION	1,785.00	609.96	.00	943.00	943.00
712000 COMMUNICATIONS	3,052.99	4,592.68	.00	5,500.00	5,500.00

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ORGANIZATION: 110040 INFORMATION TECHNOLOGY
 FUND: 6104 INFORMATION TECHNOLOGY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
715100 SELF-INSURANCE	1,607.00	724.00	.00	1,225.00	1,308.00
717000 MAINTENANCE OF EQUIPMENT	.00	21,052.20	.00	41,000.00	41,000.00
722000 OFFICE SUPPLIES	100,654.62	32,748.13	.00	45,000.00	45,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	330,868.13	366,535.04	1,604.22	435,500.00	435,500.00
723200 DATA PROCESSING	183,434.00	205,549.00	.00	381,379.00	305,722.00
723210 IT CONTRACT	909,024.46	909,024.30	.00	1,045,379.00	1,045,379.00
725000 RENTS & LEASES - EQUIPMENT	269.38	3,038.76	.00	3,000.00	3,000.00
728010 SPECIAL DEPARTMENTAL-TAXES	964.03	980.49	.00	1,000.00	1,000.00
729000 TRANSPORTATION & TRAVEL	2,359.55	2,748.48	.00	4,500.00	4,500.00
729100 GAS & DIESEL	312.50	324.88	.00	850.00	850.00
729200 TRAINING	.00	.00	.00	6,500.00	6,500.00
749000 DEPRECIATION	49,105.40	.00	.00	.00	.00
751000 COST ALLOCATION PLAN	24,350.00	23,058.00	.00	18,479.00	18,479.00
762000 EQUIPMENT	.00	.00	.00	70,000.00	70,000.00
PROGRAM TOTAL:					
Total Revenue	1,473,483.32	1,628,771.02	.00	2,374,052.00	2,374,052.00
Total Labor	134,985.74	154,816.78	95,670.65	790,325.00	901,666.00
Total Expense	1,606,002.06	1,570,444.96	1,604.22	2,059,312.00	1,983,738.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-267,504.48	-96,490.72	-97,274.87	-475,585.00	-511,352.00
FUND TOTAL:					
Total Revenue	1,473,483.32	1,628,771.02	.00	2,374,052.00	2,374,052.00
Total Labor	134,985.74	154,816.78	95,670.65	790,325.00	901,666.00
Total Expense	1,606,002.06	1,570,444.96	1,604.22	2,059,312.00	1,983,738.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-267,504.48	-96,490.72	-97,274.87	-475,585.00	-511,352.00

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ORGANIZATION: 110040 INFORMATION TECHNOLOGY
 FUND: 6104 INFORMATION TECHNOLOGY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ORGANIZATION TOTAL:					
Total Revenue	1,473,483.32	1,628,771.02	.00	2,374,052.00	2,374,052.00
Total Labor	134,985.74	154,816.78	95,670.65	790,325.00	901,666.00
Total Expense	1,606,002.06	1,570,444.96	1,604.22	2,059,312.00	1,983,738.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-267,504.48	-96,490.72	-97,274.87	-475,585.00	-511,352.00

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FBRWKSH

ORGANIZATION: 110060 AUTOMOTIVE SERVICE
 FUND: 6101 FUEL SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
611100 REGULAR WAGES	10.76	-10.76	.00	.00	.00
621100 O.A.S.D.I.	.77	-.76	.00	.00	.00
621200 RETIREMENT	4.19	-4.20	.00	.00	.00
621300 PENSION LIABILITY-115 TRUST	.08	-.09	.00	.00	.00
621400 OPEB LIABILITY-115 TRUST	.08	-.09	.00	.00	.00
622100 OTHER INSURANCE	4.10	-4.10	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	19.98	-20.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-19.98	20.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	19.98	-20.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-19.98	20.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 110060 AUTOMOTIVE SERVICE
 FUND: 6103 COMMUNICATIONS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
762000 EQUIPMENT	-89,346.96	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	-89,346.96	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	89,346.96	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	-89,346.96	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	89,346.96	.00	.00	.00	.00

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Siskiyou County
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FBRWKSH

ORGANIZATION: 110060 AUTOMOTIVE SERVICE
 FUND: 6111 AUTOMOTIVE SERVICE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
100	GENERAL					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	5,042.02	4,771.81	.00	2,300.00	2,300.00
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT	-2,363.86	9,284.90	.00	.00	.00
550401	AUTOMOTIVE SERVICES	594,410.00	395,769.96	.00	448,010.00	448,010.00
552600	OTHER SERVICES	2,467.49	2,936.53	.00	.00	.00
560100	OTHER SALES	.00	1,931.60	.00	.00	.00
560200	MISCELLANEOUS OTHER REVENUE	243.78	129.30	.00	.00	.00
611100	REGULAR WAGES	107,832.02	116,363.93	17,060.15	124,444.00	126,936.00
612000	OVERTIME	14.35	54.50	.00	500.00	500.00
621100	O.A.S.D.I.	7,569.77	8,513.10	1,230.27	9,528.00	9,711.00
621200	RETIREMENT	38,889.22	36,718.79	5,772.26	41,577.00	42,411.00
621300	PENSION LIABILITY-115 TRUST	753.63	870.70	125.82	932.00	950.00
621400	OPEB LIABILITY-115 TRUST	753.63	870.70	125.82	932.00	950.00
622100	OTHER INSURANCE	26,417.26	28,923.86	4,321.12	29,820.00	29,820.00
622150	RETIREE INSURANCE	5,721.17	5,495.27	1,248.13	5,777.00	5,777.00
622200	UNEMPLOYMENT INSURANCE	135.00	72.96	.00	90.00	90.00
623100	WORKERS' COMPENSATION	47,504.00	12,318.00	.00	74,914.00	74,914.00
712000	COMMUNICATIONS	917.74	1,158.65	.00	1,240.00	1,240.00

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FBRWKSH

ORGANIZATION: 110060 AUTOMOTIVE SERVICE
 FUND: 6111 AUTOMOTIVE SERVICE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
714000 HOUSEHOLD	2,730.59	2,838.03	60.00	3,720.00	3,720.00
715100 SELF-INSURANCE	1,520.00	1,179.00	.00	1,788.00	1,910.00
717000 MAINTENANCE OF EQUIPMENT	30,584.04	41,878.85	2,899.92	82,120.00	82,120.00
717400 MAINTENANCE OF EQUIPMENT-OTHER	247.81	.00	.00	300.00	300.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	3,728.00	2,462.04	.00	3,171.00	3,171.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	.00	.00	.00	2,850.00	2,850.00
722000 OFFICE SUPPLIES	.00	.00	19.04	700.00	700.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	6,144.50	4,911.58	1,712.89	12,000.00	12,000.00
723100 ADMINISTRATION	9,492.80	7,719.31	.00	35,000.00	35,000.00
725000 RENTS & LEASES - EQUIPMENT	284.16	284.16	23.68	285.00	285.00
727000 SMALL TOOLS & INSTRUMENTS	2,796.36	179.89	.00	1,850.00	1,850.00
728000 SPECIAL DEPARTMENTAL EXPENSE	2,401.84	3,884.05	111.65	4,500.00	4,500.00
728400 SPECIAL DEPARTMENTAL-COGS-PARTS	201,236.76	208,173.25	.00	200,000.00	200,000.00
729100 GAS & DIESEL	698.05	635.83	79.83	700.00	700.00
729200 TRAINING	.00	.00	.00	1,000.00	1,000.00
729700 TOWING	4,357.50	1,875.00	.00	5,000.00	5,000.00
730000 UTILITIES	12,021.26	9,321.26	457.99	12,050.00	12,050.00
749000 DEPRECIATION	1,526.83	.00	.00	.00	.00
751000 COST ALLOCATION PLAN	14,227.00	16,352.00	.00	31,440.00	31,440.00
762000 EQUIPMENT	.00	9,045.88	.00	10,000.00	10,000.00
PROGRAM TOTAL:					
Total Revenue	599,799.43	414,824.10	.00	450,310.00	450,310.00
Total Labor	235,590.05	210,201.81	29,883.57	288,514.00	292,059.00
Total Expense	294,915.24	311,898.78	5,365.00	409,714.00	409,836.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	69,294.14	-107,276.49	-35,248.57	-247,918.00	-251,585.00

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FBRWKSH

ORGANIZATION: 110060 AUTOMOTIVE SERVICE
 FUND: 6111 AUTOMOTIVE SERVICE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	599,799.43	414,824.10	.00	450,310.00	450,310.00
Total Labor	235,590.05	210,201.81	29,883.57	288,514.00	292,059.00
Total Expense	294,915.24	311,898.78	5,365.00	409,714.00	409,836.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	69,294.14	-107,276.49	-35,248.57	-247,918.00	-251,585.00
ORGANIZATION TOTAL:					
Total Revenue	599,799.43	414,824.10	.00	450,310.00	450,310.00
Total Labor	235,610.03	210,181.81	29,883.57	288,514.00	292,059.00
Total Expense	205,568.28	311,898.78	5,365.00	409,714.00	409,836.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	158,621.12	-107,256.49	-35,248.57	-247,918.00	-251,585.00

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FBRWKSH

ORGANIZATION: 110070 FUEL SERVICES
 FUND: 6101 FUEL SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100	GENERAL				
ACTIVITY:					
	Activity not budgeted				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
530100	INTEREST	2,849.81	4,710.01	.00	1,000.00
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT	-5,407.03	11,624.54	.00	.00
560100	OTHER SALES	1,033,545.56	752,457.60	7,981.05	710,000.00
611100	REGULAR WAGES	-7,094.52	6,582.58	969.51	7,320.00
612000	OVERTIME	.81	3.86	.00	50.00
621100	O.A.S.D.I.	417.57	475.36	69.58	554.00
621200	RETIREMENT	2,186.16	2,077.84	328.46	2,354.00
621300	PENSION LIABILITY-115 TRUST	42.37	49.27	7.17	53.00
621400	OPEB LIABILITY-115 TRUST	42.37	49.27	7.17	53.00
622100	OTHER INSURANCE	1,806.03	2,042.98	306.64	2,111.00
622150	RETIREE INSURANCE	1,631.41	804.61	177.82	875.00
622200	UNEMPLOYMENT INSURANCE	5.00	3.96	.00	5.00
623100	WORKERS' COMPENSATION	60.00	53.04	.00	78.00
714000	HOUSEHOLD	484.62	515.43	18.00	600.00
715100	SELF-INSURANCE	54.00	63.00	.00	101.00
717000	MAINTENANCE OF EQUIPMENT	14,133.30	613.71	509.58	6,000.00
717500	MAINT OF EQUIPMENT - AUTO SERVICE	219.00	144.96	.00	151.00

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FBRWKSH

ORGANIZATION: 110070 FUEL SERVICES
 FUND: 6101 FUEL SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	546.84	.00	.00	1,500.00	1,500.00
722000 OFFICE SUPPLIES	43.59	155.16	.00	200.00	200.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	1,132.32	632.32	82.32	1,200.00	1,200.00
723100 ADMINISTRATION	6,146.92	5,138.86	.00	7,500.00	7,500.00
725000 RENTS & LEASES - EQUIPMENT	284.11	284.21	23.68	285.00	285.00
728300 SPECIAL DEPARTMENTAL-COGS-FUEL	950,440.49	713,019.88	.00	700,000.00	700,000.00
729100 GAS & DIESEL	135.51	.00	.00	150.00	150.00
730000 UTILITIES	1,090.95	1,285.45	137.40	1,500.00	1,500.00
749000 DEPRECIATION	1,347.60	.00	.00	.00	.00
751000 COST ALLOCATION PLAN	6,394.00	166,414.00	.00	168,140.00	168,140.00
PROGRAM TOTAL:					
Total Revenue	1,030,988.34	768,792.15	7,981.05	711,000.00	711,000.00
Total Labor	-902.80	12,142.77	1,866.35	13,311.00	13,509.00
Total Expense	982,453.25	888,266.98	770.98	887,327.00	887,334.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	49,437.89	-131,617.60	5,343.72	-189,638.00	-189,843.00
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
560100 OTHER SALES	157.13	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	157.13	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	157.13	.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 110070 FUEL SERVICES
 FUND: 6101 FUEL SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	1,031,145.47	768,792.15	7,981.05	711,000.00	711,000.00
Total Labor	-902.80	12,142.77	1,866.35	13,311.00	13,509.00
Total Expense	982,453.25	888,266.98	770.98	887,327.00	887,334.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	49,595.02	-131,617.60	5,343.72	-189,638.00	-189,843.00
ORGANIZATION TOTAL:					
Total Revenue	1,031,145.47	768,792.15	7,981.05	711,000.00	711,000.00
Total Labor	-902.80	12,142.77	1,866.35	13,311.00	13,509.00
Total Expense	982,453.25	888,266.98	770.98	887,327.00	887,334.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	49,595.02	-131,617.60	5,343.72	-189,638.00	-189,843.00

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FBRWKSH

ORGANIZATION: 110080 GEOTHERMAL
 FUND: 2105 GEOTHERMAL

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY:					
8197 2105>2502 AIR POLLUTION SPEC SALARY					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	25,000.00	25,000.00	.00	4,683.00	4,683.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	821.63	586.48	.00	100.00	100.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	927.60	1,196.29	.00	.00	.00
542700 FEDERAL OTHER	325.40	997.24	.00	.00	.00
751000 COST ALLOCATION PLAN	-215.00	119.00	.00	717.00	717.00
PROGRAM TOTAL:					
Total Revenue	2,074.63	2,780.01	.00	100.00	100.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	24,785.00	25,119.00	.00	5,400.00	5,400.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-22,710.37	-22,338.99	.00	-5,300.00	-5,300.00
FUND TOTAL:					
Total Revenue	2,074.63	2,780.01	.00	100.00	100.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	24,785.00	25,119.00	.00	5,400.00	5,400.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-22,710.37	-22,338.99	.00	-5,300.00	-5,300.00
ORGANIZATION TOTAL:					
Total Revenue	2,074.63	2,780.01	.00	100.00	100.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	24,785.00	25,119.00	.00	5,400.00	5,400.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-22,710.37	-22,338.99	.00	-5,300.00	-5,300.00

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FBRWKSH

ORGANIZATION: 201010 COURT SERVICES-NON RULE 810
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
522000 VEHICLE CODE FINES	220,703.50	270,870.76	45,826.83	230,000.00	230,000.00
522100 OTHER COURT FINES	252,270.17	353,363.44	56,083.87	275,000.00	275,000.00
522110 COUNTY PENALTY - COURT FEES & FINES	13,014.42	8,504.05	1,440.63	14,000.00	14,000.00
522200 FORFEITURES	24,744.03	4,627.74	.00	4,500.00	4,500.00
551500 RECORDING FEES	24,001.00	20,980.00	4,313.00	23,500.00	23,500.00
560200 MISCELLANEOUS OTHER REVENUE	198.00	501.81	845.81	150.00	150.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	780,560.00	780,560.00	74,619.50	780,562.00	780,562.00
PROGRAM TOTAL:					
Total Revenue	534,931.12	658,847.80	108,510.14	547,150.00	547,150.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	780,560.00	780,560.00	74,619.50	780,562.00	780,562.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-245,628.88	-121,712.20	33,890.64	-233,412.00	-233,412.00
FUND TOTAL:					
Total Revenue	534,931.12	658,847.80	108,510.14	547,150.00	547,150.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	780,560.00	780,560.00	74,619.50	780,562.00	780,562.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-245,628.88	-121,712.20	33,890.64	-233,412.00	-233,412.00
ORGANIZATION TOTAL:					
Total Revenue	534,931.12	658,847.80	108,510.14	547,150.00	547,150.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	780,560.00	780,560.00	74,619.50	780,562.00	780,562.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-245,628.88	-121,712.20	33,890.64	-233,412.00	-233,412.00

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FBRWKSH

ORGANIZATION: 201040 PLANNING PROJECTS
 FUND: 2107 PLANNING PROJECTS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	-1,230.56	-1,429.25	.00	1.00	1.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-520.94	-2,030.71	.00	.00	.00
550500 LEGAL SERVICES	2,200.09	.00	.00	.00	.00
550600 ADMINISTRATION SERVICES	23,055.58	.00	.00	.00	.00
717000 MAINTENANCE OF EQUIPMENT	.00	.00	.00	.00	.00
722000 OFFICE SUPPLIES	.00	.00	.00	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	12,805.67	.00	.00	.00	.00
724000 PUBLICATIONS & LEGAL NOTICES	134.00	.00	.00	.00	.00
725000 RENTS & LEASES - EQUIPMENT	.00	.00	.00	.00	.00
751000 COST ALLOCATION PLAN	.00	-250.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	23,504.17	-3,459.96	.00	1.00	1.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	12,939.67	-250.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	10,564.50	-3,209.96	.00	1.00	1.00
FUND TOTAL:					
Total Revenue	23,504.17	-3,459.96	.00	1.00	1.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	12,939.67	-250.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	10,564.50	-3,209.96	.00	1.00	1.00

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FBRWKSH

ORGANIZATION: 201040 PLANNING PROJECTS
 FUND: 2107 PLANNING PROJECTS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ORGANIZATION TOTAL:					
Total Revenue	23,504.17	-3,459.96	.00	1.00	1.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	12,939.67	-250.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	10,564.50	-3,209.96	.00	1.00	1.00

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FBRWKSH

ORGANIZATION: 201070 CRIMINAL JUSTICE CONSTRUCTION
 FUND: 4202 CRIMINAL JUSTICE CONSTRUCTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
8126 Debt SVC 3102-801010/4202-201070					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	77,000.00	45,300.00	.00	45,000.00	45,000.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
522100 OTHER COURT FINES	52,795.59	67,036.06	12,801.94	4,500.00	4,500.00
530100 INTEREST	689.03	809.06	.00	500.00	500.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	997.08	187.09	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	54,481.70	68,032.21	12,801.94	5,000.00	5,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	77,000.00	45,300.00	.00	45,000.00	45,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-22,518.30	22,732.21	12,801.94	-40,000.00	-40,000.00
FUND TOTAL:					
Total Revenue	54,481.70	68,032.21	12,801.94	5,000.00	5,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	77,000.00	45,300.00	.00	45,000.00	45,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-22,518.30	22,732.21	12,801.94	-40,000.00	-40,000.00
ORGANIZATION TOTAL:					
Total Revenue	54,481.70	68,032.21	12,801.94	5,000.00	5,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	77,000.00	45,300.00	.00	45,000.00	45,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-22,518.30	22,732.21	12,801.94	-40,000.00	-40,000.00

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FBRWKSH

ORGANIZATION: 201075 COURTHOUSE CONSTRUCTION
 FUND: 4203 COURTHOUSE CONSTRUCTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
522100 OTHER COURT FINES	8,701.26	21,880.86	19,520.67	4,500.00	4,500.00
530100 INTEREST	444.82	1,182.01	.00	500.00	500.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-356.69	1,178.19	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	8,789.39	24,241.06	19,520.67	5,000.00	5,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	8,789.39	24,241.06	19,520.67	5,000.00	5,000.00
FUND TOTAL:					
Total Revenue	8,789.39	24,241.06	19,520.67	5,000.00	5,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	8,789.39	24,241.06	19,520.67	5,000.00	5,000.00
ORGANIZATION TOTAL:					
Total Revenue	8,789.39	24,241.06	19,520.67	5,000.00	5,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	8,789.39	24,241.06	19,520.67	5,000.00	5,000.00

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FBRWKSH

ORGANIZATION: 201080 CLERK
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200	PUBLIC PROTECTION				
ACTIVITY:					
107	1001-461038 RECORDER VRIP				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
551510	49.50	101.75	16.50	71.00	71.00
ACTIVITY:					
154	1001-461009 CLERK H & S 103525.5				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
551500	6.30	14.70	2.10	11.00	11.00
ACTIVITY:					
8015	Clerk Svcs to 1001-201080				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
595000	150.00	.00	.00	500.00	500.00
ACTIVITY:					
	Activity not budgeted				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
511300	1,703.00	1,900.00	335.00	1,460.00	1,460.00
522100	945.00	1,050.00	190.00	807.00	807.00
551300	.00	.00	10.00	.00	.00
551500	80.50	182.00	.00	.00	.00
551510	.00	13.75	.00	15.00	15.00

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FBRWKSH

ORGANIZATION: 201080 CLERK
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
551550 CLERK'S FEES	29,940.15	30,194.45	4,921.60	27,812.00	27,812.00
560200 MISCELLANEOUS OTHER REVENUE	1.00	.00	.00	.00	.00
611100 REGULAR WAGES	234,199.84	265,286.65	36,832.62	282,616.00	282,654.00
612000 OVERTIME	170.99	474.64	.00	1,175.00	1,175.00
621100 O.A.S.D.I.	17,664.04	19,638.00	2,713.47	21,768.00	21,625.00
621200 RETIREMENT	92,886.50	86,356.38	13,018.11	95,808.00	95,821.00
621300 PENSION LIABILITY-115 TRUST	1,667.80	1,901.96	269.10	2,069.00	2,069.00
621400 OPEB LIABILITY-115 TRUST	1,667.80	1,901.96	269.10	2,069.00	2,069.00
622100 OTHER INSURANCE	57,912.99	66,076.67	9,869.22	70,572.00	70,586.00
622200 UNEMPLOYMENT INSURANCE	175.00	723.96	.00	767.00	767.00
622400 SHORT TERM DISABILITY	2,004.79	.00	.00	.00	.00
623100 WORKERS' COMPENSATION	2,191.00	2,130.96	.00	3,278.00	3,278.00
712000 COMMUNICATIONS	3,812.42	4,933.93	18.41	3,700.00	3,700.00
714000 HOUSEHOLD	1,885.63	.00	.00	200.00	200.00
715100 SELF-INSURANCE	11,931.00	14,508.00	.00	16,827.00	17,973.00
717000 MAINTENANCE OF EQUIPMENT	2,077.48	1,591.77	300.55	2,263.00	2,263.00
720000 MEMBERSHIPS	300.00	350.00	.00	350.00	350.00
721000 MISCELLANEOUS EXPENSE	.00	.00	26.16	35.00	35.00
722000 OFFICE SUPPLIES	7,972.60	8,872.87	65.76	9,192.00	9,192.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	26,562.93	35,443.61	22,620.72	32,910.00	32,910.00
723200 DATA PROCESSING	26,442.00	35,036.00	.00	21,626.00	19,934.00

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FBRWKSH

ORGANIZATION: 201080 CLERK
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
724000 PUBLICATIONS & LEGAL NOTICES	171.00	253.00	.00	300.00	300.00
725000 RENTS & LEASES - EQUIPMENT	5,011.29	5,063.33	1,046.48	6,615.00	6,615.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	.00	.00	50.00	50.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	885.79	1,887.82	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	121.83	557.66	.00	395.00	395.00
729200 TRAINING	.00	.00	.00	50.00	50.00
PROGRAM TOTAL:					
Total Revenue	32,875.45	33,456.65	5,475.20	30,676.00	30,676.00
Total Labor	410,540.75	444,491.18	62,971.62	480,122.00	480,044.00
Total Expense	87,173.97	108,497.99	24,078.08	94,513.00	93,967.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-464,839.27	-519,532.52	-81,574.50	-543,959.00	-543,335.00
FUND TOTAL:					
Total Revenue	32,875.45	33,456.65	5,475.20	30,676.00	30,676.00
Total Labor	410,540.75	444,491.18	62,971.62	480,122.00	480,044.00
Total Expense	87,173.97	108,497.99	24,078.08	94,513.00	93,967.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-464,839.27	-519,532.52	-81,574.50	-543,959.00	-543,335.00
ORGANIZATION TOTAL:					
Total Revenue	32,875.45	33,456.65	5,475.20	30,676.00	30,676.00
Total Labor	410,540.75	444,491.18	62,971.62	480,122.00	480,044.00
Total Expense	87,173.97	108,497.99	24,078.08	94,513.00	93,967.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-464,839.27	-519,532.52	-81,574.50	-543,959.00	-543,335.00

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FBRWKSH

ORGANIZATION: 201090 CIVIL GRAND JURY
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
712000 COMMUNICATIONS	307.21	426.37	.00	400.00	400.00
716000 JURY & WITNESS EXPENSE	105.00	9,930.00	195.00	8,067.00	8,067.00
722000 OFFICE SUPPLIES	.00	377.70	.00	600.00	600.00
724000 PUBLICATIONS & LEGAL NOTICES	-1,794.50	433.91	.00	2,567.00	2,567.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	46.39	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	108.27	10,789.99	334.06	9,567.00	9,567.00
729200 TRAINING	.00	3,500.00	.00	3,600.00	3,600.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	-1,274.02	25,504.36	529.06	24,801.00	24,801.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,274.02	-25,504.36	-529.06	-24,801.00	-24,801.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	-1,274.02	25,504.36	529.06	24,801.00	24,801.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,274.02	-25,504.36	-529.06	-24,801.00	-24,801.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	-1,274.02	25,504.36	529.06	24,801.00	24,801.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,274.02	-25,504.36	-529.06	-24,801.00	-24,801.00

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FBRWKSH

ORGANIZATION: 201095 CRIMINAL GRAND JURY
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
716000 JURY & WITNESS EXPENSE	1,755.00	1,530.00	255.00	6,000.00	6,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	11,155.47	3,925.90	1,728.36	24,100.00	24,100.00
729000 TRANSPORTATION & TRAVEL	3,374.73	3,144.19	572.45	5,500.00	5,500.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	16,285.20	8,600.09	2,555.81	35,600.00	35,600.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-16,285.20	-8,600.09	-2,555.81	-35,600.00	-35,600.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	16,285.20	8,600.09	2,555.81	35,600.00	35,600.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-16,285.20	-8,600.09	-2,555.81	-35,600.00	-35,600.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	16,285.20	8,600.09	2,555.81	35,600.00	35,600.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-16,285.20	-8,600.09	-2,555.81	-35,600.00	-35,600.00

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FBRWKSH

ORGANIZATION: 201110 DEPT OF CHILD SUPPORT SERVICES
 FUND: 1008 DEPT OF CHILD SUPPORT SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
200 5670 & 5675 PROP 1B GRANT					
LOCATION:					
Location not budgeted					
ACCOUNT:					
725000 RENTS & LEASES - EQUIPMENT	.00	705.86	.00	.00	.00
ACTIVITY:					
8075 FINGERPRINT FEES TO 203010 JAIL					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	322.00	.00	.00	115.00	115.00
ACTIVITY:					
8184 1008>1003-202232-461030-131 CIVIL					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	756.00	714.00	.00	2,000.00	2,000.00
ACTIVITY:					
8189 1008>1002-202010 CIVIL SRVC COSTS					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	924.00	896.00	.00	2,500.00	2,500.00
ACTIVITY:					
8317 1008>1001-203050 FISCAL SERVICES					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	1,728.00	1,832.00	.00	2,000.00	2,000.00

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FBRWKSH

ORGANIZATION: 201110 DEPT OF CHILD SUPPORT SERVICES
 FUND: 1008 DEPT OF CHILD SUPPORT SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	19,354.69	10,385.34	.00	11,585.00	11,585.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	4,660.96	10,888.00	.00	.00	.00
540310 STATE ADMINISTRATION	655,620.19	707,457.96	152,592.00	840,179.00	819,091.00
542100 FEDERAL ADMINISTRATION	1,163,842.14	1,275,686.67	254,498.00	1,634,382.00	1,593,448.00
560200 MISCELLANEOUS OTHER REVENUE	738.89	.00	.00	.00	.00
611100 REGULAR WAGES	834,085.34	922,184.84	131,258.47	1,176,389.00	1,089,563.00
611200 EXTRA HELP	16,412.97	15,016.98	1,500.90	25,000.00	25,000.00
612000 OVERTIME	11,987.51	15,142.64	1,738.66	25,000.00	25,000.00
621100 O.A.S.D.I.	63,834.77	69,046.94	9,743.30	92,276.00	85,271.00
621200 RETIREMENT	327,657.57	290,479.46	44,352.53	386,817.00	366,797.00
621300 PENSION LIABILITY-115 TRUST	6,168.85	6,777.05	968.18	8,709.00	8,245.00
621400 OPEB LIABILITY-115 TRUST	6,168.85	6,777.05	968.18	8,709.00	8,245.00
622100 OTHER INSURANCE	236,890.53	240,081.63	35,092.99	354,589.00	300,140.00
622150 RETIREE INSURANCE	66,424.03	66,613.15	10,680.22	73,586.00	73,586.00
622200 UNEMPLOYMENT INSURANCE	968.00	921.96	.00	956.00	956.00
623100 WORKERS' COMPENSATION	12,065.00	10,145.04	.00	11,632.00	11,632.00
712000 COMMUNICATIONS	15,019.21	28,748.62	182.54	22,000.00	22,000.00
714000 HOUSEHOLD	5,248.76	4,448.48	469.34	7,596.00	7,596.00

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FBRWKSH

ORGANIZATION: 201110 DEPT OF CHILD SUPPORT SERVICES
 FUND: 1008 DEPT OF CHILD SUPPORT SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
715100 SELF-INSURANCE	11,380.00	13,915.00	.00	16,426.00	17,545.00
717000 MAINTENANCE OF EQUIPMENT	1,086.87	1,188.49	61.57	3,300.00	3,300.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	4,604.00	3,330.96	.00	1,661.00	1,661.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	881.52	15,682.34	.00	2,000.00	2,000.00
720000 MEMBERSHIPS	3,133.00	3,156.16	2,207.00	4,200.00	4,200.00
722000 OFFICE SUPPLIES	15,563.80	19,275.56	5,000.00	25,550.00	25,550.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	11,000.85	13,288.32	1,034.00	91,393.00	29,371.00
723200 DATA PROCESSING	43,802.00	52,729.00	.00	82,469.00	63,815.00
725000 RENTS & LEASES - EQUIPMENT	6,452.92	6,359.69	1,042.17	9,385.00	9,385.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	123,384.00	308,384.00	18,000.00	72,000.00	72,000.00
727000 SMALL TOOLS & INSTRUMENTS	.00	.00	.00	200.00	200.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	.00	.00	3,000.00	3,000.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	3,607.34	14.00	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	10,047.55	7,753.21	652.60	15,000.00	15,000.00
729100 GAS & DIESEL	1,409.97	1,515.52	.00	2,600.00	2,600.00
729200 TRAINING	3,690.00	3,262.50	.00	6,500.00	6,500.00
730000 UTILITIES	.00	2,223.58	922.85	38,400.00	38,400.00
751000 COST ALLOCATION PLAN	32,470.00	81,038.00	.00	91,096.00	91,096.00
761010 BUILDING & IMPROVEMENTS	.00	18,696.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	1,844,216.87	2,004,417.97	407,090.00	2,486,146.00	2,424,124.00
Total Labor	1,582,663.42	1,643,186.74	236,303.43	2,163,663.00	1,994,435.00
Total Expense	296,511.79	589,157.29	29,572.07	501,391.00	421,834.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-34,958.34	-227,926.06	141,214.50	-178,908.00	7,855.00

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FBRWKSH

ORGANIZATION: 201110 DEPT OF CHILD SUPPORT SERVICES
 FUND: 1008 DEPT OF CHILD SUPPORT SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	1,844,216.87	2,004,417.97	407,090.00	2,486,146.00	2,424,124.00
Total Labor	1,582,663.42	1,643,186.74	236,303.43	2,163,663.00	1,994,435.00
Total Expense	296,511.79	589,157.29	29,572.07	501,391.00	421,834.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-34,958.34	-227,926.06	141,214.50	-178,908.00	7,855.00
ORGANIZATION TOTAL:					
Total Revenue	1,844,216.87	2,004,417.97	407,090.00	2,486,146.00	2,424,124.00
Total Labor	1,582,663.42	1,643,186.74	236,303.43	2,163,663.00	1,994,435.00
Total Expense	296,511.79	589,157.29	29,572.07	501,391.00	421,834.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-34,958.34	-227,926.06	141,214.50	-178,908.00	7,855.00

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FBRWKSH

ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
8096 GF Match 1001-201160/1006-201160					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	2,489,213.00	2,851,706.00	.00	3,142,740.00	3,170,677.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	2,489,213.00	2,851,706.00	.00	3,142,740.00	3,170,677.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-2,489,213.00	-2,851,706.00	.00	-3,142,740.00	-3,170,677.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	2,489,213.00	2,851,706.00	.00	3,142,740.00	3,170,677.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-2,489,213.00	-2,851,706.00	.00	-3,142,740.00	-3,170,677.00

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FBRWKSH

ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 1006 DISTRICT ATTORNEY PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
178	1006-461043 DA B & P 17206					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
522611	CIVIL PENALTIES	12,598.07	37,000.00	49,860.00	1,500.00	1,500.00
611100	REGULAR WAGES	8,708.63	18,704.21	2,388.35	10,628.00	19,425.00
621100	O.A.S.D.I.	81.14	249.57	31.99	155.00	282.00
621200	RETIREMENT	6,200.77	18,262.25	3,174.82	15,122.00	25,172.00
621300	PENSION LIABILITY-115 TRUST	64.67	140.38	17.92	80.00	138.00
621400	OPEB LIABILITY-115 TRUST	64.67	140.38	17.92	80.00	138.00
622100	OTHER INSURANCE	1,712.57	4,315.40	785.46	2,743.00	5,486.00
624100	MEDICAL/WELLNESS	30.00	.00	.00	.00	.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	.00	1,970.00	.00	4,000.00	4,000.00
728150	SPEC DEPARTMENTAL-CAL-CARD CLEARING	.00	-387.20	.00	.00	.00
729000	TRANSPORTATION & TRAVEL	-1,457.80	1,136.60	.00	6,000.00	6,000.00
ACTIVITY:						
2006	DNA IDENTIFICATION COSTS GC76104.6					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
522100	OTHER COURT FINES	.00	.00	.00	5,000.00	5,000.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	.00	.00	.00	5,000.00	5,000.00
ACTIVITY:						
2015	COPS - District Attorney					

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FBRWKSH

ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 1006 DISTRICT ATTORNEY PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
LOCATION: Location not budgeted					
ACCOUNT:					
728000 SPECIAL DEPARTMENTAL EXPENSE	1,492.61	3,786.00	.00	.00	.00
762000 EQUIPMENT	34,920.43	.00	.00	42,000.00	42,000.00
ACTIVITY: 2136 SART EXPENDITURES					
LOCATION: Location not budgeted					
ACCOUNT:					
752500 CONTRIBUTIONS TO OTHER AGENCIES	1,000.00	1,000.00	.00	1,000.00	1,000.00
ACTIVITY: 8075 FINGERPRINT FEES TO 203010 JAIL					
LOCATION: Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	46.00	161.00	.00	138.00	138.00
ACTIVITY: 8080 COPS 2301/1006-201160					
LOCATION: Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	36,413.04	3,786.00	.00	42,000.00	42,000.00
ACTIVITY: 8085 SIU 2120-501010/1006-201160					
LOCATION: Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	8,188.57	16,389.18	.00	.00	.00
ACTIVITY: 8086 SIU Travel 2120-501010/1006-201160					

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FBRWKSH

ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 1006 DISTRICT ATTORNEY PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
LOCATION: Location not budgeted					
ACCOUNT: 595000 OPERATING TRANSFERS IN	1,645.96	5,829.96	.00	5,000.00	5,000.00
ACTIVITY: 8096 GF Match 1001-201160/1006-201160					
LOCATION: Location not budgeted					
ACCOUNT: 595000 OPERATING TRANSFERS IN	2,489,213.00	2,851,706.00	.00	3,142,740.00	3,170,677.00
ACTIVITY: 8207 PRIMARY FUND > GRANT FUND INTEREST					
LOCATION: Location not budgeted					
ACCOUNT: 795000 TRANSFER OUT	674.52	2,996.10	.00	6,000.00	6,000.00
ACTIVITY: 8225 2101>1006-201160 AB109 STAFFING CST					
LOCATION: Location not budgeted					
ACCOUNT: 595000 OPERATING TRANSFERS IN	30,000.00	59,130.00	.00	30,000.00	30,000.00
ACTIVITY: 8311 2118>1006,1001-201170 SPECIALTY CRT					
LOCATION: Location not budgeted					
ACCOUNT: 595000 OPERATING TRANSFERS IN	33,288.61	22,077.25	.00	41,000.00	41,000.00
ACTIVITY: 8355 WC TRAVEL 1020-201160>1006-201160					
LOCATION: Location not budgeted					
ACCOUNT:					

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ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 1006 DISTRICT ATTORNEY PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
595000 OPERATING TRANSFERS IN	.00	3,821.01	.00	4,000.00	4,000.00
ACTIVITY:					
8356 VW GRANT 1006-201160>1021-201160					
LOCATION: Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	.00	304.00	304.00
ACTIVITY:					
8357 XC GRANT 1006-201160>1025-201160					
LOCATION: Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	.00	43.00	43.00
ACTIVITY:					
Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
522100 OTHER COURT FINES	28,979.96	6,774.12	-1,864.59	8,000.00	8,000.00
522200 FORFEITURES	19,757.42	11,371.26	4,328.97	18,000.00	18,000.00
530100 INTEREST	5,799.00	13,705.68	.00	15,000.00	15,000.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-3,392.91	18,150.58	.00	.00	.00
540210 MOTOR VEHICLE IN LIEU	110,182.97	111,193.50	27,543.41	110,000.00	110,000.00
540702 DISTRICT ATTORNEY SUBACCT-GC30025	51,173.38	55,826.30	3,807.13	51,500.00	51,500.00
540730 POST/STC TRAINING	4,814.35	.00	4,537.64	15,000.00	18,000.00
540800 STATE OTHER	5,047.00	434.41	.00	9,919.00	9,919.00
550600 ADMINISTRATION SERVICES	34,731.25	6,304.05	.00	40,000.00	40,000.00

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ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 1006 DISTRICT ATTORNEY PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
551110 COURT FEES & COSTS	.00	23.98	.00	.00	.00
552600 OTHER SERVICES	2,411.11	2,197.59	113.50	.00	.00
560200 MISCELLANEOUS OTHER REVENUE	221.05	11,112.08	.00	.00	.00
560300 CONTRIBUTIONS FROM OTHERS	.00	32,082.00	.00	16,200.00	16,200.00
611100 REGULAR WAGES	1,297,940.04	1,655,774.07	253,580.83	1,935,308.00	1,946,252.00
611200 EXTRA HELP	15,725.60	26,287.55	907.45	20,000.00	20,000.00
612000 OVERTIME	10,596.58	2,682.54	580.23	15,000.00	15,000.00
621100 O.A.S.D.I.	85,894.35	106,183.75	16,863.12	134,205.00	131,715.00
621200 RETIREMENT	573,817.50	632,955.65	97,302.22	658,131.00	683,651.00
621300 PENSION LIABILITY-115 TRUST	9,418.11	11,913.51	1,869.68	14,027.00	14,548.00
621400 OPEB LIABILITY-115 TRUST	9,418.11	11,913.51	1,869.68	14,027.00	14,548.00
622100 OTHER INSURANCE	253,280.80	281,494.41	46,395.67	331,519.00	323,215.00
622150 RETIREE INSURANCE	49,069.18	56,853.97	12,303.83	62,502.00	62,502.00
622200 UNEMPLOYMENT INSURANCE	1,182.00	990.96	.00	1,250.00	1,250.00
623100 WORKERS' COMPENSATION	34,562.00	14,363.04	.00	19,171.00	19,171.00
624100 MEDICAL/WELLNESS	279.00	.00	.00	.00	.00
712000 COMMUNICATIONS	14,401.31	17,729.11	41.91	29,032.00	29,032.00
714000 HOUSEHOLD	706.44	783.98	.00	1,000.00	1,000.00
715100 SELF-INSURANCE	61,219.00	36,181.00	.00	153,921.00	164,401.00
716000 JURY & WITNESS EXPENSE	6,288.35	13,624.31	69.76	57,000.00	57,000.00
717000 MAINTENANCE OF EQUIPMENT	4,370.81	5,356.16	222.74	11,793.00	11,793.00

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FBRWKSH

ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 1006 DISTRICT ATTORNEY PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
717500 MAINT OF EQUIPMENT - AUTO SERVICE	10,853.00	7,602.96	.00	7,325.00	7,325.00
720000 MEMBERSHIPS	9,323.58	11,385.25	.00	12,917.00	12,917.00
721000 MISCELLANEOUS EXPENSE	54.38	30.92	.00	.00	.00
722000 OFFICE SUPPLIES	19,534.47	37,408.37	1,426.03	48,925.00	48,925.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	49,525.87	57,125.91	3,536.45	86,046.00	86,046.00
723100 ADMINISTRATION	.00	1,399.46	.00	1,000.00	1,000.00
723200 DATA PROCESSING	48,628.00	44,494.00	.00	60,718.00	55,076.00
724000 PUBLICATIONS & LEGAL NOTICES	12,452.62	11,279.00	705.00	18,000.00	18,000.00
725000 RENTS & LEASES - EQUIPMENT	6,330.09	7,173.67	1,241.88	8,911.00	8,911.00
728000 SPECIAL DEPARTMENTAL EXPENSE	18,850.76	18,780.90	.00	16,000.00	16,000.00
728100 SPECIAL DEPARTMENTAL-SECRET	245.56	182.16	.00	1,200.00	1,200.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	1,228.32	-5,144.20	2,901.46	.00	.00
729000 TRANSPORTATION & TRAVEL	12,570.80	14,365.35	72.00	22,000.00	25,000.00
729100 GAS & DIESEL	16,532.52	18,370.95	236.27	27,000.00	27,000.00
729200 TRAINING	3,872.77	6,599.00	700.00	8,500.00	8,500.00
762000 EQUIPMENT	.00	7,965.90	.00	.00	.00
762030 INTANGIBLE ASSETS	2,250.00	.00	.00	6,750.00	6,750.00
PROGRAM TOTAL:					
Total Revenue	2,871,071.83	3,268,914.95	88,326.06	3,554,859.00	3,585,796.00
Total Labor	2,358,045.72	2,843,225.15	438,089.17	3,233,948.00	3,282,493.00
Total Expense	335,914.41	323,356.66	11,153.50	642,523.00	650,361.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	177,111.70	102,333.14	-360,916.61	-321,612.00	-347,058.00

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ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 1006 DISTRICT ATTORNEY PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	2,871,071.83	3,268,914.95	88,326.06	3,554,859.00	3,585,796.00
Total Labor	2,358,045.72	2,843,225.15	438,089.17	3,233,948.00	3,282,493.00
Total Expense	335,914.41	323,356.66	11,153.50	642,523.00	650,361.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	177,111.70	102,333.14	-360,916.61	-321,612.00	-347,058.00

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ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 1009 AUDITOR - CDBG/GRANT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
722000 OFFICE SUPPLIES	.00	17.23	.00	.00	.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	.00	-17.23	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 1012 DA-UNDERSERVED VICTIM ADVOCACY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	90.42	135.90	.00	135.00	135.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	1.02	192.58	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	91.44	328.48	.00	135.00	135.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	91.44	328.48	.00	135.00	135.00
FUND TOTAL:					
Total Revenue	91.44	328.48	.00	135.00	135.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	91.44	328.48	.00	135.00	135.00

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ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 1013 DA-ANNUITY AND LIFE INSURANCE FRAUD

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
8207 PRIMARY FUND > GRANT FUND INTEREST					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	5.54	.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	.03	.04	.00	1.00	1.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-.23	.07	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	5.34	.11	.00	1.00	1.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	5.34	.11	.00	1.00	1.00
FUND TOTAL:					
Total Revenue	5.34	.11	.00	1.00	1.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	5.34	.11	.00	1.00	1.00

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FBRWKSH

ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 1020 DA-WORKERS COMP INSURANCE FRAUD

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
8207 PRIMARY FUND > GRANT FUND INTEREST					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	116.31	798.97	.00	1,200.00	1,200.00
ACTIVITY:					
8355 WC TRAVEL 1020-201160>1006-201160					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	3,821.01	.00	4,000.00	4,000.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	-798.97	-1,010.86	.00	-1,200.00	-1,200.00
540800 STATE OTHER	119,626.00	78,366.00	96,394.00	.00	188,634.00
611100 REGULAR WAGES	57,155.92	86,981.11	12,031.49	64,311.00	89,352.00
621100 O.A.S.D.I.	804.70	1,167.45	157.42	933.00	1,296.00
621200 RETIREMENT	41,386.34	41,045.23	4,684.11	25,218.00	34,156.00
621300 PENSION LIABILITY-115 TRUST	428.32	651.93	90.15	483.00	662.00
621400 OPEB LIABILITY-115 TRUST	428.32	651.93	90.15	483.00	662.00
622100 OTHER INSURANCE	11,122.56	20,819.24	3,755.66	19,201.00	26,333.00
624100 MEDICAL/WELLNESS	210.00	.00	.00	.00	.00

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ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 1020 DA-WORKERS COMP INSURANCE FRAUD

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
722000 OFFICE SUPPLIES	1,189.63	890.82	.00	469.00	2,411.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	8,168.81	8,423.24	.00	5,000.00	13,642.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	100.13	.00	340.00	340.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	1,087.05	.00	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	3,211.10	3,642.72	.00	5,000.00	10,608.00
729100 GAS & DIESEL	465.10	.00	.00	.00	.00
729200 TRAINING	2,388.00	1,575.00	.00	1,550.00	4,571.00
PROGRAM TOTAL:					
Total Revenue	118,943.34	78,154.11	96,394.00	.00	188,634.00
Total Labor	111,536.16	151,316.89	20,808.98	110,629.00	152,461.00
Total Expense	16,509.69	18,452.92	.00	16,359.00	35,572.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-9,102.51	-91,615.70	75,585.02	-126,988.00	601.00
FUND TOTAL:					
Total Revenue	118,943.34	78,154.11	96,394.00	.00	188,634.00
Total Labor	111,536.16	151,316.89	20,808.98	110,629.00	152,461.00
Total Expense	16,509.69	18,452.92	.00	16,359.00	35,572.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-9,102.51	-91,615.70	75,585.02	-126,988.00	601.00

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FBRWKSH

ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 1021 DA-VICTIM WITNESS ASSISTANCE PRGM

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
8207	PRIMARY FUND > GRANT FUND INTEREST					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
595000	OPERATING TRANSFERS IN	349.54	1,312.13	.00	3,500.00	3,500.00
ACTIVITY:						
8356	VW GRANT 1006-201160>1021-201160					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
595000	OPERATING TRANSFERS IN	.00	.00	.00	304.00	304.00
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	-1,312.13	-2,039.70	.00	-3,500.00	-3,500.00
540800	STATE OTHER	99,623.00	21,359.00	.00	.00	.00
542700	FEDERAL OTHER	152,405.00	256,127.00	57,955.00	107,786.00	107,786.00
611100	REGULAR WAGES	111,318.91	113,478.60	12,712.10	143,006.00	97,544.00
611200	EXTRA HELP	21,741.47	24,175.70	2,648.16	31,200.00	31,200.00
621100	O.A.S.D.I.	8,640.86	8,228.48	864.41	11,394.00	9,850.00
621200	RETIREMENT	41,028.27	35,458.53	4,374.27	47,894.00	44,032.00
621300	PENSION LIABILITY-115 TRUST	796.16	843.47	95.33	1,074.00	967.00
621400	OPEB LIABILITY-115 TRUST	796.16	843.47	95.33	1,074.00	967.00

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ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 1021 DA-VICTIM WITNESS ASSISTANCE PRGM

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
622100 OTHER INSURANCE	49,698.99	52,733.79	5,797.86	67,911.00	40,492.00
622200 UNEMPLOYMENT INSURANCE	108.00	105.00	.00	119.00	119.00
623100 WORKERS' COMPENSATION	1,356.00	1,437.96	.00	1,820.00	1,820.00
712000 COMMUNICATIONS	1,477.71	1,507.47	125.73	1,600.00	1,600.00
715100 SELF-INSURANCE	1,220.00	1,708.00	.00	2,365.00	2,526.00
717000 MAINTENANCE OF EQUIPMENT	1,500.00	1,608.30	.00	1,700.00	1,700.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	1,096.00	723.96	.00	906.00	906.00
720000 MEMBERSHIPS	160.00	.00	.00	160.00	160.00
722000 OFFICE SUPPLIES	4,079.56	2,736.66	.00	2,000.00	2,000.00
728000 SPECIAL DEPARTMENTAL EXPENSE	3,349.33	3,921.34	.00	5,000.00	5,000.00
729000 TRANSPORTATION & TRAVEL	4,230.86	.00	.00	11,000.00	11,000.00
729100 GAS & DIESEL	.00	.00	.00	1,000.00	1,000.00
PROGRAM TOTAL:					
Total Revenue	251,065.41	276,758.43	57,955.00	108,090.00	108,090.00
Total Labor	235,484.82	237,305.00	26,587.46	305,492.00	226,991.00
Total Expense	17,113.46	12,205.73	125.73	25,731.00	25,892.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,532.87	27,247.70	31,241.81	-223,133.00	-144,793.00
FUND TOTAL:					
Total Revenue	251,065.41	276,758.43	57,955.00	108,090.00	108,090.00
Total Labor	235,484.82	237,305.00	26,587.46	305,492.00	226,991.00
Total Expense	17,113.46	12,205.73	125.73	25,731.00	25,892.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,532.87	27,247.70	31,241.81	-223,133.00	-144,793.00

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FBRWKSH

ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 1024 DA-AUTOMOBILE FRAUD INSURANCE PRGM

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
8207	PRIMARY FUND > GRANT FUND INTEREST					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
595000	OPERATING TRANSFERS IN	45.20	277.42	.00	500.00	500.00
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	-277.42	-595.61	.00	-500.00	-500.00
540800	STATE OTHER	59,945.00	34,239.00	12,309.00	.00	.00
611100	REGULAR WAGES	22,129.84	18,237.84	2,329.96	26,749.00	19,425.00
621100	O.A.S.D.I.	269.93	243.34	31.23	388.00	282.00
621200	RETIREMENT	14,333.47	17,744.20	3,097.22	36,292.00	25,172.00
621300	PENSION LIABILITY-115 TRUST	146.44	136.79	17.47	201.00	138.00
621400	OPEB LIABILITY-115 TRUST	146.44	136.79	17.47	201.00	138.00
622100	OTHER INSURANCE	4,328.97	4,159.78	766.14	7,406.00	5,486.00
624100	MEDICAL/WELLNESS	81.00	.00	.00	.00	.00
722000	OFFICE SUPPLIES	299.01	.00	.00	100.00	100.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	6,359.68	5,475.76	176.20	4,200.00	4,200.00
PROGRAM TOTAL:						
	Total Revenue	59,712.78	33,920.81	12,309.00	.00	.00
	Total Labor	41,436.09	40,658.74	6,259.49	71,237.00	50,641.00
	Total Expense	6,658.69	5,475.76	176.20	4,300.00	4,300.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	11,618.00	-12,213.69	5,873.31	-75,537.00	-54,941.00

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ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 1024 DA-AUTOMOBILE FRAUD INSURANCE PRGM

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	59,712.78	33,920.81	12,309.00	.00	.00
Total Labor	41,436.09	40,658.74	6,259.49	71,237.00	50,641.00
Total Expense	6,658.69	5,475.76	176.20	4,300.00	4,300.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	11,618.00	-12,213.69	5,873.31	-75,537.00	-54,941.00

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ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 1025 DA-COUNTY VICTIM SRVCS PRGM GRANT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
8207	PRIMARY FUND > GRANT FUND INTEREST					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
595000	OPERATING TRANSFERS IN	157.93	607.58	.00	800.00	800.00
ACTIVITY:						
8357	XC GRANT 1006-201160>1025-201160					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
595000	OPERATING TRANSFERS IN	.00	.00	.00	43.00	43.00
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	-607.58	-837.77	.00	-800.00	-800.00
540800	STATE OTHER	34,854.00	.00	.00	.00	.00
542700	FEDERAL OTHER	101,162.00	148,646.00	35,129.00	134,101.00	134,101.00
611100	REGULAR WAGES	17,996.08	19,142.17	2,667.32	20,511.00	20,511.00
621100	O.A.S.D.I.	1,353.73	1,300.80	169.89	1,570.00	1,570.00
621200	RETIREMENT	6,466.25	5,968.80	917.81	6,870.00	6,870.00
621300	PENSION LIABILITY-115 TRUST	125.33	141.68	20.00	155.00	155.00
621400	OPEB LIABILITY-115 TRUST	125.33	141.68	20.00	155.00	155.00
622100	OTHER INSURANCE	6,912.27	7,797.75	1,155.04	8,067.00	8,067.00

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ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 1025 DA-COUNTY VICTIM SRVCS PRGM GRANT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
622200 UNEMPLOYMENT INSURANCE	14.00	12.00	.00	16.00	16.00
623100 WORKERS' COMPENSATION	172.00	159.96	.00	246.00	246.00
715100 SELF-INSURANCE	155.00	190.00	.00	320.00	342.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	77,711.87	124,986.22	3,400.40	44,166.00	44,166.00
729000 TRANSPORTATION & TRAVEL	.00	883.68	114.00	5,352.00	5,352.00
729100 GAS & DIESEL	.00	52.79	.00	.00	.00
729200 TRAINING	.00	.00	.00	152.00	152.00
PROGRAM TOTAL:					
Total Revenue	135,566.35	148,415.81	35,129.00	134,144.00	134,144.00
Total Labor	33,164.99	34,664.84	4,950.06	37,590.00	37,590.00
Total Expense	77,866.87	126,112.69	3,514.40	49,990.00	50,012.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	24,534.49	-12,361.72	26,664.54	46,564.00	46,542.00
FUND TOTAL:					
Total Revenue	135,566.35	148,415.81	35,129.00	134,144.00	134,144.00
Total Labor	33,164.99	34,664.84	4,950.06	37,590.00	37,590.00
Total Expense	77,866.87	126,112.69	3,514.40	49,990.00	50,012.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	24,534.49	-12,361.72	26,664.54	46,564.00	46,542.00

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ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 2101 LOCAL COMMUNITY CORRECTIONS FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
611100 REGULAR WAGES	.00	3,193.78	.00	.00	.00
621100 O.A.S.D.I.	.00	236.61	.00	.00	.00
621200 RETIREMENT	.00	1,163.16	.00	.00	.00
621300 PENSION LIABILITY-115 TRUST	.00	23.94	.00	.00	.00
621400 OPEB LIABILITY-115 TRUST	.00	23.94	.00	.00	.00
622100 OTHER INSURANCE	.00	622.49	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	5,263.92	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-5,263.92	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	5,263.92	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-5,263.92	.00	.00	.00

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ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 2120 HUMAN SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
500 PUBLIC ASSISTANCE					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
611100 REGULAR WAGES	566.23	.00	.00	.00	.00
621100 O.A.S.D.I.	7.89	.00	.00	.00	.00
621200 RETIREMENT	417.81	.00	.00	.00	.00
621300 PENSION LIABILITY-115 TRUST	4.25	.00	.00	.00	.00
621400 OPEB LIABILITY-115 TRUST	4.25	.00	.00	.00	.00
622100 OTHER INSURANCE	201.37	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	1,201.80	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,201.80	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	1,201.80	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,201.80	.00	.00	.00	.00

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ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 2151 DA FORFEITURE FUNDS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY: Activity not budgeted						
LOCATION: Location not budgeted						
ACCOUNT:						
522200	FORFEITURES	71,347.09	78,449.93	36,220.38	40,000.00	40,000.00
530100	INTEREST	4,982.43	7,462.00	.00	7,000.00	7,000.00
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT	-302.77	9,832.65	.00	.00	.00
718000	MAINTENANCE-BUILDING & IMPROVEMENTS	4,207.92	22,366.47	.00	10,000.00	10,000.00
722000	OFFICE SUPPLIES	4,456.11	12,190.69	.00	8,000.00	8,000.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	2,373.75	.00	.00	27,000.00	27,000.00
727000	SMALL TOOLS & INSTRUMENTS	11.29	.00	.00	.00	.00
728000	SPECIAL DEPARTMENTAL EXPENSE	12,044.77	1,095.81	.00	25,000.00	25,000.00
752500	CONTRIBUTIONS TO OTHER AGENCIES	2,000.00	3,000.00	.00	4,000.00	4,000.00
761010	BUILDING & IMPROVEMENTS	.00	.00	.00	128,000.00	128,000.00
762000	EQUIPMENT	37,710.07	.00	.00	50,000.00	50,000.00
PROGRAM TOTAL:						
	Total Revenue	76,026.75	95,744.58	36,220.38	47,000.00	47,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	62,803.91	38,652.97	.00	252,000.00	252,000.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	13,222.84	57,091.61	36,220.38	-205,000.00	-205,000.00
FUND TOTAL:						
	Total Revenue	76,026.75	95,744.58	36,220.38	47,000.00	47,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	62,803.91	38,652.97	.00	252,000.00	252,000.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	13,222.84	57,091.61	36,220.38	-205,000.00	-205,000.00

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ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: 2301 CITIZENS OPTION FOR PUBLIC SAFETY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
2015	COPS - District Attorney					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
540706	COPS/SLESA - GC30061F/GC30025	20,426.25	22,967.57	.00	23,000.00	23,000.00
ACTIVITY:						
8080	COPS 2301/1006-201160					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
795000	TRANSFER OUT	36,515.17	3,900.84	.00	.00	.00
PROGRAM TOTAL:						
	Total Revenue	20,426.25	22,967.57	.00	23,000.00	23,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	36,515.17	3,900.84	.00	.00	.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	-16,088.92	19,066.73	.00	23,000.00	23,000.00
FUND TOTAL:						
	Total Revenue	20,426.25	22,967.57	.00	23,000.00	23,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	36,515.17	3,900.84	.00	.00	.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	-16,088.92	19,066.73	.00	23,000.00	23,000.00

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ORGANIZATION: 201160 DISTRICT ATTORNEY-PUBLIC ADMIN
 FUND: GDA003 DA - VICTIM WITNESS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
530100 INTEREST	.17	.24	.00	.00	.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	.00	.35	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.17	.59	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.17	.59	.00	.00	.00
FUND TOTAL:					
Total Revenue	.17	.59	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.17	.59	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	3,532,909.66	3,925,205.44	326,333.44	3,867,229.00	4,086,800.00
Total Labor	2,780,869.58	3,312,434.54	496,695.16	3,758,896.00	3,750,176.00
Total Expense	3,042,595.20	3,379,863.57	14,969.83	4,133,643.00	4,188,814.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-2,290,555.12	-2,767,092.67	-185,331.55	-4,025,310.00	-3,852,190.00

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ORGANIZATION: 201170 PUBLIC DEFENDER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
2217	BSCC PUBLIC DEFENSE PILOT PGM GRANT					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
540800	STATE OTHER	112,132.09	.00	.00	83,580.00	83,580.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	.00	.00	.00	15,330.00	15,330.00
729000	TRANSPORTATION & TRAVEL	.00	915.82	122.00	4,768.00	4,768.00
729200	TRAINING	.00	1,594.90	.00	950.00	950.00
ACTIVITY:						
2218	BSCC PUB DEF INDIGENT DEFENSE GRANT					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
560200	MISCELLANEOUS OTHER REVENUE	.00	431.00	.00	.00	.00
718000	MAINTENANCE-BUILDING & IMPROVEMENTS	.00	3,693.46	.00	.00	.00
720000	MEMBERSHIPS	.00	820.00	.00	.00	.00
722000	OFFICE SUPPLIES	25,427.56	12,498.52	.00	.00	.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	19,872.00	.00	.00	.00	.00
728000	SPECIAL DEPARTMENTAL EXPENSE	9,632.87	23,640.16	.00	.00	.00
728150	SPEC DEPARTMENTAL-CAL-CARD CLEARING	.00	-4,371.86	.00	.00	.00
729000	TRANSPORTATION & TRAVEL	1,937.40	10,892.66	.00	.00	.00
729100	GAS & DIESEL	.00	71.94	.00	.00	.00
729200	TRAINING	225.00	3,680.00	.00	.00	.00

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ORGANIZATION: 201170 PUBLIC DEFENDER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
762000 EQUIPMENT	19,990.42	.00	.00	.00	.00
ACTIVITY:					
8224 2101>1001-201170 AB109 STAFFING CST					
LOCATION: Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	30,000.00	36,360.00	.00	30,000.00	30,000.00
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
540703 PUBLIC DEFENDER SUBACCT-GC30025	51,173.36	55,826.31	3,807.12	35,000.00	35,000.00
550500 LEGAL SERVICES	3,120.00	.00	130.00	500.00	500.00
611100 REGULAR WAGES	743,039.96	955,178.33	147,439.41	1,139,073.00	1,152,967.00
612000 OVERTIME	395.22	.00	.00	.00	.00
621100 O.A.S.D.I.	55,977.78	71,592.33	11,081.48	87,144.00	88,207.00
621200 RETIREMENT	286,041.40	291,474.32	49,718.94	370,296.00	377,127.00
621300 PENSION LIABILITY-115 TRUST	5,343.79	6,771.85	1,083.65	8,355.00	8,508.00
621400 OPEB LIABILITY-115 TRUST	5,343.79	6,771.85	1,083.65	8,355.00	8,508.00
622100 OTHER INSURANCE	135,473.57	141,623.55	22,264.44	175,825.00	165,668.00
622200 UNEMPLOYMENT INSURANCE	607.00	1,065.96	.00	4,304.00	4,304.00
623100 WORKERS' COMPENSATION	7,590.00	7,451.04	.00	10,163.00	10,163.00
712000 COMMUNICATIONS	4,246.79	6,479.95	751.20	9,600.00	9,600.00
714000 HOUSEHOLD	812.09	871.75	72.63	1,000.00	1,000.00

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ORGANIZATION: 201170 PUBLIC DEFENDER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
715100 SELF-INSURANCE	6,831.00	8,848.00	.00	13,205.00	14,104.00
717000 MAINTENANCE OF EQUIPMENT	2,024.58	2,411.94	259.82	3,000.00	3,000.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	.00	.00	.00	1,963.00	1,963.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	18.30	363.47	.00	300.00	300.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	25.11	21.52	.00	25.00	25.00
720000 MEMBERSHIPS	3,680.00	4,298.00	447.50	7,000.00	7,000.00
721000 MISCELLANEOUS EXPENSE	.00	-8.89	.00	.00	.00
722000 OFFICE SUPPLIES	4,832.59	16,039.24	485.43	7,500.00	7,500.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	61,973.38	35,113.43	5,567.20	86,700.00	86,700.00
723200 DATA PROCESSING	22,974.00	20,702.00	.00	37,133.00	33,692.00
725000 RENTS & LEASES - EQUIPMENT	1,840.52	1,827.12	152.26	1,868.00	1,868.00
728000 SPECIAL DEPARTMENTAL EXPENSE	123.85	254.64	.00	200.00	200.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	-1,000.59	6,271.86	940.32	.00	.00
729000 TRANSPORTATION & TRAVEL	19,193.06	449.43	.00	8,400.00	8,400.00
729100 GAS & DIESEL	388.51	2,231.44	209.92	3,000.00	3,000.00
729200 TRAINING	4,558.24	30.00	.00	4,100.00	4,100.00
PROGRAM TOTAL:					
Total Revenue	196,425.45	92,617.31	3,937.12	149,080.00	149,080.00
Total Labor	1,239,812.51	1,481,929.23	232,671.57	1,803,515.00	1,815,452.00
Total Expense	209,606.68	159,640.50	9,008.28	206,042.00	203,500.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,252,993.74	-1,548,952.42	-237,742.73	-1,860,477.00	-1,869,872.00
FUND TOTAL:					
Total Revenue	196,425.45	92,617.31	3,937.12	149,080.00	149,080.00
Total Labor	1,239,812.51	1,481,929.23	232,671.57	1,803,515.00	1,815,452.00
Total Expense	209,606.68	159,640.50	9,008.28	206,042.00	203,500.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,252,993.74	-1,548,952.42	-237,742.73	-1,860,477.00	-1,869,872.00

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FBRWKSH

ORGANIZATION: 201170 PUBLIC DEFENDER
 FUND: 2101 LOCAL COMMUNITY CORRECTIONS FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200	PUBLIC PROTECTION				
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
611100	REGULAR WAGES	43.92	1,111.42	.00	.00
621100	O.A.S.D.I.	2.91	73.78	.00	.00
621200	RETIREMENT	16.00	404.76	.00	.00
621300	PENSION LIABILITY-115 TRUST	.33	8.32	.00	.00
621400	OPEB LIABILITY-115 TRUST	.33	8.32	.00	.00
622100	OTHER INSURANCE	16.36	467.72	.00	.00
PROGRAM TOTAL:					
	Total Revenue	.00	.00	.00	.00
	Total Labor	79.85	2,074.32	.00	.00
	Total Expense	.00	.00	.00	.00
	Total Transfers	.00	.00	.00	.00
	Total Net	-79.85	-2,074.32	.00	.00
FUND TOTAL:					
	Total Revenue	.00	.00	.00	.00
	Total Labor	79.85	2,074.32	.00	.00
	Total Expense	.00	.00	.00	.00
	Total Transfers	.00	.00	.00	.00
	Total Net	-79.85	-2,074.32	.00	.00
ORGANIZATION TOTAL:					
	Total Revenue	196,425.45	92,617.31	3,937.12	149,080.00
	Total Labor	1,239,892.36	1,484,003.55	232,671.57	1,803,515.00
	Total Expense	209,606.68	159,640.50	9,008.28	206,042.00
	Total Transfers	.00	.00	.00	.00
	Total Net	-1,253,073.59	-1,551,026.74	-237,742.73	-1,869,872.00

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FBRWKSH

ORGANIZATION: 201190 COURT APPOINTED COUNSEL
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
723000 PROFESSIONAL & SPECIALIZED SERVICES	630,484.00	431,003.70	.00	489,000.00	489,000.00
723044 INVESTIGATORS - CONFLICT COUNSEL	8,110.66	15,706.31	.00	20,000.00	20,000.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	638,594.66	446,710.01	.00	509,000.00	509,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-638,594.66	-446,710.01	.00	-509,000.00	-509,000.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	638,594.66	446,710.01	.00	509,000.00	509,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-638,594.66	-446,710.01	.00	-509,000.00	-509,000.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	638,594.66	446,710.01	.00	509,000.00	509,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-638,594.66	-446,710.01	.00	-509,000.00	-509,000.00

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FBRWKSH

ORGANIZATION: 202010 SHERIFF-CORONER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
8073 GF Match 1001-202010/1002-202010					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	13,853,436.00	14,157,884.00	.00	14,978,392.00	15,609,367.00
ACTIVITY:					
8206 1001-202010>1002-202010 BOAT TAX					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	20,285.00	19,953.12	.00	31,540.00	31,540.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
540800 STATE OTHER	.00	120,388.89	.00	.00	.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	19,021.97	15,050.30	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	120,388.89	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	13,892,742.97	14,192,887.42	.00	15,009,932.00	15,640,907.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-13,892,742.97	-14,072,498.53	.00	-15,009,932.00	-15,640,907.00
FUND TOTAL:					
Total Revenue	.00	120,388.89	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	13,892,742.97	14,192,887.42	.00	15,009,932.00	15,640,907.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-13,892,742.97	-14,072,498.53	.00	-15,009,932.00	-15,640,907.00

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FBRWKSH

ORGANIZATION: 202010 SHERIFF-CORONER
 FUND: 1002 SHERIFF PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
622150 RETIREE INSURANCE	.00	67.08	134.16	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	67.08	134.16	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-67.08	-134.16	.00	.00
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
125 1003-460028 SEARCH & RESCUE					
LOCATION:					
Location not budgeted					
ACCOUNT:					
728000 SPECIAL DEPARTMENTAL EXPENSE	-2,578.72	.00	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	272.00	.00	.00	.00	.00
ACTIVITY:					
126 1003-460077 FIREARMS RANGE					
LOCATION:					
Location not budgeted					
ACCOUNT:					
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	310.13	.00	.00	.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	.00	-310.13	.00	.00	.00
ACTIVITY:					
2006 DNA IDENTIFICATION COSTS GC76104.6					

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ORGANIZATION: 202010 SHERIFF-CORONER
 FUND: 1002 SHERIFF PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

LOCATION:					
Location not budgeted					
ACCOUNT:					
522100 OTHER COURT FINES	.00	305,009.25	.00	175,168.00	175,168.00
711000 CLOTHING & PERSONAL	.00	852.00	.00	750.00	750.00
722000 OFFICE SUPPLIES	.00	207.70	.00	531.00	531.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	243.00	16,493.00	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	1,418.86	.00	2,950.00	2,950.00
762000 EQUIPMENT	60,547.79	.00	.00	.00	.00
ACTIVITY:					
2013 COPS - Sheriff					
LOCATION:					
Location not budgeted					
ACCOUNT:					
723000 PROFESSIONAL & SPECIALIZED SERVICES	12,254.14	6,542.13	.00	58,745.00	58,745.00
728000 SPECIAL DEPARTMENTAL EXPENSE	41,823.00	30,424.92	.00	103,445.00	103,445.00
762000 EQUIPMENT	322,005.46	.00	.00	.00	.00
ACTIVITY:					
2025 SHERIFF BOATING SAFETY&ENFORCE PRGM					
LOCATION:					
Location not budgeted					
ACCOUNT:					
540800 STATE OTHER	46,048.51	12,332.23	.00	71,489.00	71,489.00
611100 REGULAR WAGES	569.62	33.54	.00	.00	.00
611200 EXTRA HELP	25,772.60	11,804.22	3,601.20	30,000.00	30,000.00
612000 OVERTIME	13,386.75	6,059.92	182.13	45,000.00	45,000.00

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FBRWKSH

ORGANIZATION: 202010 SHERIFF-CORONER
 FUND: 1002 SHERIFF PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
621100 O.A.S.D.I.	636.78	257.68	54.75	435.00	435.00
621200 RETIREMENT	4.28	.00	.00	.00	19,440.00
621300 PENSION LIABILITY-115 TRUST	.00	.00	.00	.00	225.00
621400 OPEB LIABILITY-115 TRUST	.00	.00	.00	.00	225.00
622100 OTHER INSURANCE	923.22	14.58	.00	.00	.00
623100 WORKERS' COMPENSATION	86.49	.00	.00	.00	.00
711000 CLOTHING & PERSONAL	.00	6,577.05	.00	.00	.00
717000 MAINTENANCE OF EQUIPMENT	542.72	1,659.28	.00	6,500.00	6,500.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	5,701.00	3,765.00	.00	3,927.00	3,927.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	458.00	.00	.00	.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	.00	.00	.00	500.00	500.00
727000 SMALL TOOLS & INSTRUMENTS	107.63	.00	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	1,949.99	9,290.30	.00	11,167.00	11,167.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	.00	-297.39	.00	.00	.00
729100 GAS & DIESEL	1,577.06	347.64	.00	5,000.00	5,000.00
729200 TRAINING	.00	59.95	.00	.00	.00
730000 UTILITIES	342.94	243.75	23.73	500.00	500.00
ACTIVITY: 204 1002-460051 SHERIFF-CODE ENFORCEMNT					
LOCATION: Location not budgeted					
ACCOUNT: 595100 NON-RECIPROCAL TRANSFER IN	.00	84,666.02	.00	50,000.00	50,000.00

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ORGANIZATION: 202010 SHERIFF-CORONER
 FUND: 1002 SHERIFF PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
717000 MAINTENANCE OF EQUIPMENT	.00	2,736.97	.00	3,000.00	3,000.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	1,385.94	3,407.85	47,000.00	42,100.00
762000 EQUIPMENT	.00	69,331.15	.00	.00	4,900.00
ACTIVITY: 2040 SHERIFF DARE PROGRAM					
LOCATION: Location not budgeted					
ACCOUNT: 728000 SPECIAL DEPARTMENTAL EXPENSE					
	.00	92.65	.00	100.00	100.00
ACTIVITY: 2072 MCKINNEY-CHINA 2 FIRES					
LOCATION: Location not budgeted					
ACCOUNT: 723000 PROFESSIONAL & SPECIALIZED SERVICES					
	3,224.73	.00	.00	.00	.00
ACTIVITY: 2078 HEAD FIRE 23/24					
LOCATION: Location not budgeted					
ACCOUNT: 729100 GAS & DIESEL					
	.00	101.53	.00	.00	.00
ACTIVITY: 6050 SHERIFF FIXED ASSET ADDITIONS					
LOCATION: Location not budgeted					
ACCOUNT: 728000 SPECIAL DEPARTMENTAL EXPENSE					
	.00	171.11	.00	.00	.00
ACTIVITY: 8073 GF Match 1001-202010/1002-202010					
LOCATION: Location not budgeted					
ACCOUNT:					

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FBRWKSH

ORGANIZATION: 202010 SHERIFF-CORONER
 FUND: 1002 SHERIFF PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
595000 OPERATING TRANSFERS IN	13,853,436.00	14,157,884.00	.00	14,978,392.00	15,609,367.00
795000 TRANSFER OUT	.00	.00	.00	.00	.00
ACTIVITY:					
8075 FINGERPRINT FEES TO 203010 JAIL					
LOCATION: Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	.00	23.00	.00	.00
ACTIVITY:					
8124 COPS 2301-202010/1002-202010					
LOCATION: Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	376,082.60	36,967.05	.00	162,190.00	162,190.00
ACTIVITY:					
8189 1008>1002-202010 CIVIL SRVC COSTS					
LOCATION: Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	924.00	896.00	.00	2,500.00	2,500.00
ACTIVITY:					
8201 1001,1002>2111 GF CONTRIBUTION					
LOCATION: Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	150,000.00	150,000.00	.00	150,000.00	150,000.00
ACTIVITY:					
8206 1001-202010>1002-202010 BOAT TAX					
LOCATION: Location not budgeted					
ACCOUNT:					

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FBRWKSH

ORGANIZATION: 202010 SHERIFF-CORONER
 FUND: 1002 SHERIFF PUBLIC PROTECTION

		22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
		-----	-----	-----	-----	-----
595000	OPERATING TRANSFERS IN	20,285.00	21,767.00	.00	31,540.00	31,540.00
795000	TRANSFER OUT	.00	1,813.88	.00	.00	.00
ACTIVITY:						
8217	2120>1002-202010 CIVIL SRVC COSTS					
LOCATION:						
Location not budgeted						
ACCOUNT:						
595000	OPERATING TRANSFERS IN	.00	.00	.00	690.00	690.00
ACTIVITY:						
8233	2101>1002 OVERTIME REIMBURSEMENT					
LOCATION:						
Location not budgeted						
ACCOUNT:						
595000	OPERATING TRANSFERS IN	.00	.00	.00	3,000.00	3,000.00
ACTIVITY:						
8247	2134-401100>202010&1003-133AOD SRVC					
LOCATION:						
Location not budgeted						
ACCOUNT:						
595000	OPERATING TRANSFERS IN	24,000.02	14,067.81	.00	98,000.00	68,000.00
ACTIVITY:						
8291	203050>1002-202010 DISPATCH SRVCS					
LOCATION:						
Location not budgeted						
ACCOUNT:						
595000	OPERATING TRANSFERS IN	7,500.00	7,500.00	.00	7,500.00	7,500.00
ACTIVITY:						
8298	SO/JAIL>2103-301010 WORK PERFORMED					
LOCATION:						
Location not budgeted						
ACCOUNT:						

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FBRWKSH

ORGANIZATION: 202010 SHERIFF-CORONER
 FUND: 1002 SHERIFF PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
795000 TRANSFER OUT	17,041.79	43,354.96	.00	.00	.00
ACTIVITY:					
8316 2120>1002 WELFARE INVESTIGATOR SRV					
LOCATION: Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	.00	.00	.00	.00
ACTIVITY:					
8351 2101-203101>1002-202010 CCP CONTRIB					
LOCATION: Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	30,553.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
512900 OTHER PERMITS	13,018.50	12,222.00	2,415.00	14,833.00	14,833.00
522000 VEHICLE CODE FINES	.00	50.00	.00	12.00	12.00
522100 OTHER COURT FINES	23.14	13.75	-93.74	8.00	8.00
522115 RESTITUTION	8,190.00	2,130.00	.00	2,130.00	2,130.00
530100 INTEREST	32,519.92	67,307.14	.00	20,649.00	20,649.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	11,140.21	33,518.18	.00	44,658.00	44,658.00
540640 STATE MANDATED COST	6,147.00	6,477.00	.00	6,640.00	6,640.00
540705 CALEMA - PC13821B/GC30025	66,149.46	66,149.45	.00	66,149.00	66,149.00
540730 POST/STC TRAINING	54,241.94	38,920.37	2,040.73	16,082.00	16,082.00

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ORGANIZATION: 202010 SHERIFF-CORONER
 FUND: 1002 SHERIFF PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
540800 STATE OTHER	.00	1,710.63	.00	101,000.00	101,000.00
540820 SMALL COUNTY RURAL SHERIFF-GC30070A	500,000.00	500,000.00	.00	500,000.00	500,000.00
542700 FEDERAL OTHER	29,692.88	37,980.39	752.51	295,356.00	295,356.00
551000 CIVIL PROCESS SERVICES	25,626.00	27,881.00	5,097.00	13,922.00	13,922.00
551400 LAW ENFORCEMENT SERVICES	678,628.95	374,815.86	474,900.76	868,480.00	868,480.00
552000 INSTITUTIONAL CARE AND SERVICES	.00	25.00	.00	.00	.00
552600 OTHER SERVICES	151,706.62	128,789.74	.00	134,525.00	134,525.00
560100 OTHER SALES	.00	99,527.07	.00	.00	.00
560200 MISCELLANEOUS OTHER REVENUE	10,025.73	26,856.00	.00	3,361.00	3,361.00
611100 REGULAR WAGES	3,126,731.29	3,966,177.20	553,830.54	4,790,576.00	4,268,871.10
611200 EXTRA HELP	90,122.33	121,790.76	8,377.65	169,644.00	169,644.00
612000 OVERTIME	663,006.88	735,748.04	154,955.08	420,960.00	420,960.00
621100 O.A.S.D.I.	114,416.07	149,509.49	21,524.72	181,528.00	170,000.10
621200 RETIREMENT	2,014,483.96	2,262,451.73	331,870.59	3,007,918.00	2,728,746.20
621300 PENSION LIABILITY-115 TRUST	23,156.20	29,183.90	3,962.49	36,401.00	33,109.00
621400 OPEB LIABILITY-115 TRUST	23,156.16	29,183.90	3,962.49	36,401.00	33,109.00
622100 OTHER INSURANCE	799,985.77	996,730.90	157,268.80	1,356,345.00	1,076,625.60
622150 RETIREE INSURANCE	106,844.64	105,796.24	20,069.30	101,507.00	101,507.00
622200 UNEMPLOYMENT INSURANCE	9,847.00	10,445.04	.00	12,903.00	12,903.00
622400 SHORT TERM DISABILITY	13,355.45	3,611.56	.00	.00	.00
623100 WORKERS' COMPENSATION	802,008.00	805,428.00	.00	919,847.00	919,847.00

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ORGANIZATION: 202010 SHERIFF-CORONER
 FUND: 1002 SHERIFF PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
624100 MEDICAL/WELLNESS	2,100.00	.00	.00	.00	.00
711000 CLOTHING & PERSONAL	1,856.07	3,143.42	652.73	10,878.00	10,878.00
712000 COMMUNICATIONS	78,837.20	91,698.12	7,107.26	81,655.00	81,655.00
714000 HOUSEHOLD	8,581.46	6,461.62	937.04	6,653.00	6,653.00
715100 SELF-INSURANCE	408,505.00	549,963.00	.00	585,899.00	625,790.00
717000 MAINTENANCE OF EQUIPMENT	94,442.36	144,115.10	3,090.46	185,035.00	185,035.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	198,977.00	123,016.92	.00	139,545.00	139,545.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	9,706.77	6,938.08	1,168.49	4,288.00	4,288.00
720000 MEMBERSHIPS	7,082.96	7,357.00	.00	8,217.00	8,217.00
721000 MISCELLANEOUS EXPENSE	436.37	225.13	14.72	.00	.00
722000 OFFICE SUPPLIES	39,193.96	54,855.70	655.14	36,191.00	36,191.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	333,187.02	266,466.84	9,612.10	313,309.00	313,309.00
723200 DATA PROCESSING	164,354.00	169,723.00	.00	233,070.00	200,931.00
725000 RENTS & LEASES - EQUIPMENT	42,418.13	55,860.76	4,369.36	47,457.00	47,457.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	10,947.04	975.00	75.00	11,538.00	11,538.00
727000 SMALL TOOLS & INSTRUMENTS	43.09	.00	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	141,085.19	65,449.20	7,831.76	163,280.00	163,280.00
728030 SPECIAL DEPARTMENTAL-FIRE ARMS	14,638.50	46,861.52	.00	25,000.00	25,000.00
728040 SPECIAL DEPARTMENTAL-SRT	.00	.00	.00	71,565.00	71,565.00
728105 SPECIAL DEPARTMENTAL-CANINE	.00	.00	.00	6,080.00	6,080.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	-24,486.21	28,553.74	9,567.11	.00	.00

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FBRWKSH

ORGANIZATION: 202010 SHERIFF-CORONER
 FUND: 1002 SHERIFF PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
729000 TRANSPORTATION & TRAVEL	63,579.99	111,051.55	1,167.37	36,709.00	36,709.00
729100 GAS & DIESEL	293,521.02	297,652.98	.00	277,606.00	277,606.00
729200 TRAINING	25,266.00	57,037.27	3,179.00	18,824.00	18,824.00
729700 TOWING	3,025.00	5,417.75	.00	2,375.00	2,375.00
730000 UTILITIES	67,836.39	67,915.73	7,341.90	66,771.00	66,771.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	1,000.00	1,000.00	.00	1,000.00	1,000.00
762000 EQUIPMENT	327,892.97	86,116.15	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	15,915,386.48	16,096,015.94	485,135.26	17,668,274.00	18,269,249.00
Total Labor	7,830,593.49	9,234,226.70	1,259,659.74	11,109,465.00	10,030,647.00
Total Expense	2,926,981.81	2,594,885.96	60,201.02	2,727,060.00	2,734,812.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	5,157,811.18	4,266,903.28	-834,725.50	3,831,749.00	5,503,790.00
FUND TOTAL:					
Total Revenue	15,915,386.48	16,096,015.94	485,135.26	17,668,274.00	18,269,249.00
Total Labor	7,830,593.49	9,234,293.78	1,259,793.90	11,109,465.00	10,030,647.00
Total Expense	2,926,981.81	2,594,885.96	60,201.02	2,727,060.00	2,734,812.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	5,157,811.18	4,266,836.20	-834,859.66	3,831,749.00	5,503,790.00

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FBRWKSH

ORGANIZATION: 202010 SHERIFF-CORONER
 FUND: 1007 TRIAL COURT SECURITY FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
611100 REGULAR WAGES	.00	7.21	.00	.00	.00
612000 OVERTIME	84.65	5.95	.00	.00	.00
621100 O.A.S.D.I.	1.20	.19	.00	.00	.00
621200 RETIREMENT	-4.99	5.14	.00	.00	.00
621300 PENSION LIABILITY-115 TRUST	.00	.05	.00	.00	.00
621400 OPEB LIABILITY-115 TRUST	.00	.05	.00	.00	.00
622100 OTHER INSURANCE	37.88	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	118.74	18.59	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-118.74	-18.59	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	118.74	18.59	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-118.74	-18.59	.00	.00	.00

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FBRWKSH

ORGANIZATION: 202010 SHERIFF-CORONER
 FUND: 1019 SHERIFF DEA 2013-53 CANNABIS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	

PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
8298	SO/JAIL>2103-301010 WORK PERFORMED					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
795000	TRANSFER OUT	6,899.70	.00	.00	40,000.00	40,000.00
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	1,416.05	3,091.74	.00	.00	.00
542700	FEDERAL OTHER	95,200.85	113,804.61	16,609.95	123,000.00	123,000.00
612000	OVERTIME	.00	.00	.00	40,000.00	40,000.00
711000	CLOTHING & PERSONAL	.00	.00	.00	.00	.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	.00	.00	.00	.00	.00
728000	SPECIAL DEPARTMENTAL EXPENSE	.00	8,782.68	.00	3,000.00	3,000.00
729300	TRANSPORTATION & TRAVEL/AIR SUPPORT	63,875.00	81,228.00	.00	80,000.00	80,000.00
PROGRAM TOTAL:						
	Total Revenue	96,616.90	116,896.35	16,609.95	123,000.00	123,000.00
	Total Labor	.00	.00	.00	40,000.00	40,000.00
	Total Expense	70,774.70	90,010.68	.00	123,000.00	123,000.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	25,842.20	26,885.67	16,609.95	-40,000.00	-40,000.00
FUND TOTAL:						
	Total Revenue	96,616.90	116,896.35	16,609.95	123,000.00	123,000.00
	Total Labor	.00	.00	.00	40,000.00	40,000.00
	Total Expense	70,774.70	90,010.68	.00	123,000.00	123,000.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	25,842.20	26,885.67	16,609.95	-40,000.00	-40,000.00

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FBRWKSH

ORGANIZATION: 202010 SHERIFF-CORONER
 FUND: 2301 CITIZENS OPTION FOR PUBLIC SAFETY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
2013 COPS - Sheriff					
LOCATION:					
Location not budgeted					
ACCOUNT:					
540706 COPS/SLESA - GC30061F/GC30025	165,271.08	186,158.92	.00	190,000.00	190,000.00
ACTIVITY:					
8080 COPS 2301/1006-201160					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	.00	42,000.00	42,000.00
ACTIVITY:					
8124 COPS 2301-202010/1002-202010					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	376,908.96	37,897.84	.00	162,190.00	162,190.00
PROGRAM TOTAL:					
Total Revenue	165,271.08	186,158.92	.00	190,000.00	190,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	376,908.96	37,897.84	.00	204,190.00	204,190.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-211,637.88	148,261.08	.00	-14,190.00	-14,190.00
FUND TOTAL:					
Total Revenue	165,271.08	186,158.92	.00	190,000.00	190,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	376,908.96	37,897.84	.00	204,190.00	204,190.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-211,637.88	148,261.08	.00	-14,190.00	-14,190.00

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FBRWKSH

ORGANIZATION: 202010 SHERIFF-CORONER
 FUND: 2310 BSCC OFFICER WELLNESS GRANT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200	PUBLIC PROTECTION				
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
530100	INTEREST	.00	1,045.31	.00	.00
540800	STATE OTHER	.00	45,635.37	.00	.00
722000	OFFICE SUPPLIES	.00	954.73	.00	.00
728000	SPECIAL DEPARTMENTAL EXPENSE	.00	.00	.00	45,725.00
PROGRAM TOTAL:					
	Total Revenue	.00	46,680.68	.00	.00
	Total Labor	.00	.00	.00	.00
	Total Expense	.00	954.73	.00	45,725.00
	Total Transfers	.00	.00	.00	.00
	Total Net	.00	45,725.95	.00	-45,725.00
FUND TOTAL:					
	Total Revenue	.00	46,680.68	.00	.00
	Total Labor	.00	.00	.00	.00
	Total Expense	.00	954.73	.00	45,725.00
	Total Transfers	.00	.00	.00	.00
	Total Net	.00	45,725.95	.00	-45,725.00

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ORGANIZATION: 202010 SHERIFF-CORONER
 FUND: GSH001 WATER SAFETY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	636.90	957.33	.00	.00	.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	7.16	1,356.65	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	644.06	2,313.98	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	644.06	2,313.98	.00	.00	.00
FUND TOTAL:					
Total Revenue	644.06	2,313.98	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	644.06	2,313.98	.00	.00	.00

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ORGANIZATION: 202010 SHERIFF-CORONER
 FUND: GSH005 TASK FORCE - JAG/ADA ENFORCEMENT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	489.15	735.24	.00	.00	.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	5.50	1,041.92	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	494.65	1,777.16	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	494.65	1,777.16	.00	.00	.00
FUND TOTAL:					
Total Revenue	494.65	1,777.16	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	494.65	1,777.16	.00	.00	.00

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FBRWKSH

ORGANIZATION: 202010 SHERIFF-CORONER
 FUND: GSH009 RECOVERY ACT RURAL LAW ENFORMNT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
530100 INTEREST	.84	1.24	.00	.00	.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	.01	1.76	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.85	3.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.85	3.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.85	3.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.85	3.00	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	16,178,414.02	16,570,234.92	501,745.21	17,981,274.00	18,582,249.00
Total Labor	7,830,712.23	9,234,312.37	1,259,793.90	11,149,465.00	10,070,647.00
Total Expense	17,267,408.44	16,916,636.63	60,201.02	18,064,182.00	18,748,634.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-8,919,706.65	-9,580,714.08	-818,249.71	-11,232,373.00	-10,237,032.00

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FBRWKSH

ORGANIZATION: 202040 BAILIFF - COURT SERVICES
 FUND: 1002 SHERIFF PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
611100 REGULAR WAGES	-4,455.51	.00	.00	.00	.00
611200 EXTRA HELP	323.15	.00	.00	.00	.00
612000 OVERTIME	526.65	528.00	.00	.00	.00
621100 O.A.S.D.I.	66.15	40.40	.00	.00	.00
621200 RETIREMENT	2,549.78	.00	.00	.00	.00
621300 PENSION LIABILITY-115 TRUST	26.81	.00	.00	.00	.00
621400 OPEB LIABILITY-115 TRUST	26.81	.00	.00	.00	.00
622100 OTHER INSURANCE	1,445.41	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	509.25	568.40	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-509.25	-568.40	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	509.25	568.40	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-509.25	-568.40	.00	.00	.00

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FBRWKSH

ORGANIZATION: 202040 BAILIFF - COURT SERVICES
 FUND: 1007 TRIAL COURT SECURITY FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	18,220.59	59,012.04	.00	51,956.00	51,956.00
540701	TRIAL COURT SECURITY SUBACT-GC30025	1,437,931.81	1,351,247.77	144,099.97	1,388,620.00	1,388,620.00
540800	STATE OTHER	576,420.00	.00	.00	.00	.00
611100	REGULAR WAGES	293,908.80	340,408.41	47,333.83	811,890.00	878,746.00
611200	EXTRA HELP	45,451.40	42,103.99	8,979.48	48,196.00	48,196.00
612000	OVERTIME	1,843.17	9,886.46	17.58	2,470.00	2,470.00
621100	O.A.S.D.I.	4,863.83	5,308.67	773.91	12,478.00	13,446.00
621200	RETIREMENT	206,165.95	207,868.60	40,797.08	339,458.00	484,325.00
621300	PENSION LIABILITY-115 TRUST	2,086.02	2,666.30	400.81	6,093.00	6,886.00
621400	OPEB LIABILITY-115 TRUST	2,086.06	2,666.30	400.81	6,093.00	6,886.00
622100	OTHER INSURANCE	63,218.46	75,724.13	13,633.18	183,064.00	225,072.00
622200	UNEMPLOYMENT INSURANCE	335.00	330.96	.00	303.00	303.00
623100	WORKERS' COMPENSATION	4,186.00	4,523.04	.00	8,708.00	8,708.00
624100	MEDICAL/WELLNESS	600.00	.00	.00	.00	.00
715100	SELF-INSURANCE	3,767.00	5,371.00	.00	6,031.00	6,442.00
722000	OFFICE SUPPLIES	215.40	-173.44	.00	.00	.00
728000	SPECIAL DEPARTMENTAL EXPENSE	.00	2,203.23	.00	155.00	1,955.00

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ORGANIZATION: 202040 BAILIFF - COURT SERVICES
 FUND: 1007 TRIAL COURT SECURITY FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM TOTAL:					
Total Revenue	2,032,572.40	1,410,259.81	144,099.97	1,440,576.00	1,440,576.00
Total Labor	624,744.69	691,486.86	112,336.68	1,418,753.00	1,675,038.00
Total Expense	3,982.40	7,400.79	.00	6,186.00	8,397.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,403,845.31	711,372.16	31,763.29	15,637.00	-242,859.00
FUND TOTAL:					
Total Revenue	2,032,572.40	1,410,259.81	144,099.97	1,440,576.00	1,440,576.00
Total Labor	624,744.69	691,486.86	112,336.68	1,418,753.00	1,675,038.00
Total Expense	3,982.40	7,400.79	.00	6,186.00	8,397.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,403,845.31	711,372.16	31,763.29	15,637.00	-242,859.00
ORGANIZATION TOTAL:					
Total Revenue	2,032,572.40	1,410,259.81	144,099.97	1,440,576.00	1,440,576.00
Total Labor	625,253.94	692,055.26	112,336.68	1,418,753.00	1,675,038.00
Total Expense	3,982.40	7,400.79	.00	6,186.00	8,397.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,403,336.06	710,803.76	31,763.29	15,637.00	-242,859.00

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ORGANIZATION: 202089 HR 2389 SEARCH & RESCUE/EMERG SVCS
 FUND: 2124 HR 1424 TITLE III

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
8011 2124>TITLE III REIMB					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	.00	140,000.00	140,000.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
542700 FEDERAL OTHER	301,641.07	311,902.79	.00	250,000.00	250,000.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	76,342.44	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	301,641.07	311,902.79	.00	250,000.00	250,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	76,342.44	.00	140,000.00	140,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	301,641.07	235,560.35	.00	110,000.00	110,000.00
FUND TOTAL:					
Total Revenue	301,641.07	311,902.79	.00	250,000.00	250,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	76,342.44	.00	140,000.00	140,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	301,641.07	235,560.35	.00	110,000.00	110,000.00
ORGANIZATION TOTAL:					
Total Revenue	301,641.07	311,902.79	.00	250,000.00	250,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	76,342.44	.00	140,000.00	140,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	301,641.07	235,560.35	.00	110,000.00	110,000.00

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FBRWKSH

ORGANIZATION: 202095 COPS-SLESF GC 30061 CITIES SHARE
 FUND: 2301 CITIZENS OPTION FOR PUBLIC SAFETY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
540706 COPS/SLESA - GC30061F/GC30025	1,652,712.70	1,861,589.60	.00	1,900,000.00	1,900,000.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	1,652,712.70	1,675,430.64	.00	1,900,000.00	1,900,000.00
PROGRAM TOTAL:					
Total Revenue	1,652,712.70	1,861,589.60	.00	1,900,000.00	1,900,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	1,652,712.70	1,675,430.64	.00	1,900,000.00	1,900,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	186,158.96	.00	.00	.00
FUND TOTAL:					
Total Revenue	1,652,712.70	1,861,589.60	.00	1,900,000.00	1,900,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	1,652,712.70	1,675,430.64	.00	1,900,000.00	1,900,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	186,158.96	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	1,652,712.70	1,861,589.60	.00	1,900,000.00	1,900,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	1,652,712.70	1,675,430.64	.00	1,900,000.00	1,900,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	186,158.96	.00	.00	.00

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FBRWKSH

ORGANIZATION: 202201 SO DISCRETIONARY GRANTS PROGRAM
 FUND: 1033 SHERIFF-BYRNE DISCRETIONARY GRANT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200	PUBLIC PROTECTION				
ACTIVITY:					
2025	SHERIFF BOATING SAFETY&ENFORCE PRGM				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
711000	CLOTHING & PERSONAL	.00	297.39	.00	.00
ACTIVITY:					
	Activity not budgeted				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
542700	FEDERAL OTHER	.00	392,313.12	.00	359,872.00
711000	CLOTHING & PERSONAL	.00	.00	.00	16,354.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	.00	5,000.00	.00	.00
728000	SPECIAL DEPARTMENTAL EXPENSE	.00	140,656.09	.00	42,800.00
762000	EQUIPMENT	.00	316,789.86	.00	177,700.00
PROGRAM TOTAL:					
	Total Revenue	.00	392,313.12	.00	359,872.00
	Total Labor	.00	.00	.00	.00
	Total Expense	.00	462,743.34	.00	236,854.00
	Total Transfers	.00	.00	.00	.00
	Total Net	.00	-70,430.22	.00	123,018.00
FUND TOTAL:					
	Total Revenue	.00	392,313.12	.00	359,872.00
	Total Labor	.00	.00	.00	.00
	Total Expense	.00	462,743.34	.00	236,854.00
	Total Transfers	.00	.00	.00	.00
	Total Net	.00	-70,430.22	.00	123,018.00

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FBRWKSH

ORGANIZATION: 202201 SO DISCRETIONARY GRANTS PROGRAM
 FUND: 1033 SHERIFF-BYRNE DISCRETIONARY GRANT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ORGANIZATION TOTAL:					
Total Revenue	.00	392,313.12	.00	359,872.00	359,872.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	462,743.34	.00	236,854.00	236,854.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-70,430.22	.00	123,018.00	123,018.00

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FBRWKSH

ORGANIZATION: 202202 MARIJUANA SUPPRESSION FORFEITURE
 FUND: 1003 SHERIFF DISCRETIONARY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
149	1003-461002 MET FORFEIT STATE DA					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
522200	FORFEITURES	.00	1,105.80	.00	115,461.00	115,461.00
522202	FORFEITURES - STATE	400,207.81	307,344.69	195,648.32	.00	.00
722000	OFFICE SUPPLIES	.00	.00	.00	6,500.00	6,500.00
728000	SPECIAL DEPARTMENTAL EXPENSE	.00	11,182.92	.00	58,000.00	83,000.00
762000	EQUIPMENT	165,941.13	150,257.23	.00	.00	.00
ACTIVITY:						
150	1003-461003 MET FRFT JSTCE(FBI/DEA)					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
542700	FEDERAL OTHER	140,500.14	19,622.21	.00	.00	.00
711000	CLOTHING & PERSONAL	1,216.75	545.32	.00	.00	.00
712000	COMMUNICATIONS	364.43	585.56	.00	.00	.00
717000	MAINTENANCE OF EQUIPMENT	1,532.53	7.21	.00	.00	.00
717500	MAINT OF EQUIPMENT - AUTO SERVICE	658.00	434.04	.00	453.00	453.00
722000	OFFICE SUPPLIES	912.08	700.93	.00	.00	.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	2,353.96	.00	.00	.00	.00
728000	SPECIAL DEPARTMENTAL EXPENSE	39,956.90	13,601.37	.00	.00	.00
729000	TRANSPORTATION & TRAVEL	4,449.16	3,548.67	.00	.00	.00

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FBRWKSH

ORGANIZATION: 202202 MARIJUANA SUPPRESSION FORFEITURE
 FUND: 1003 SHERIFF DISCRETIONARY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
729200 TRAINING	1,545.00	.00	.00	.00	.00
762000 EQUIPMENT	76,373.31	.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	6.59	9.85	.00	.00	.00
711000 CLOTHING & PERSONAL	.00	92.69	.00	.00	.00
712000 COMMUNICATIONS	.00	53.61	.00	.00	.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	.00	.00	.00	3,096.00	3,096.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	60.71	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	540,714.54	328,082.55	195,648.32	115,461.00	115,461.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	295,303.25	181,070.26	.00	68,049.00	93,049.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	245,411.29	147,012.29	195,648.32	47,412.00	22,412.00
FUND TOTAL:					
Total Revenue	540,714.54	328,082.55	195,648.32	115,461.00	115,461.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	295,303.25	181,070.26	.00	68,049.00	93,049.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	245,411.29	147,012.29	195,648.32	47,412.00	22,412.00
ORGANIZATION TOTAL:					
Total Revenue	540,714.54	328,082.55	195,648.32	115,461.00	115,461.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	295,303.25	181,070.26	.00	68,049.00	93,049.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	245,411.29	147,012.29	195,648.32	47,412.00	22,412.00

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FBRWKSH

ORGANIZATION: 202220 CANINE PROGRAM - SISK CO SHERF
 FUND: 1003 SHERIFF DISCRETIONARY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200	PUBLIC PROTECTION				
ACTIVITY:					
121	1003-460020 DESIGNATION CANINE				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
560300	CONTRIBUTIONS FROM OTHERS	.00	3,461.36	.00	.00
728000	SPECIAL DEPARTMENTAL EXPENSE	.00	1,596.51	.00	.00
ACTIVITY:					
149	1003-461002 MET FORFEIT STATE DA				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
522202	FORFEITURES - STATE	.00	263.70	.00	.00
PROGRAM TOTAL:					
	Total Revenue	.00	3,725.06	.00	.00
	Total Labor	.00	.00	.00	.00
	Total Expense	.00	1,596.51	.00	.00
	Total Transfers	.00	.00	.00	.00
	Total Net	.00	2,128.55	.00	.00
FUND TOTAL:					
	Total Revenue	.00	3,725.06	.00	.00
	Total Labor	.00	.00	.00	.00
	Total Expense	.00	1,596.51	.00	.00
	Total Transfers	.00	.00	.00	.00
	Total Net	.00	2,128.55	.00	.00
ORGANIZATION TOTAL:					
	Total Revenue	.00	3,725.06	.00	.00
	Total Labor	.00	.00	.00	.00
	Total Expense	.00	1,596.51	.00	.00
	Total Transfers	.00	.00	.00	.00
	Total Net	.00	2,128.55	.00	.00

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FBRWKSH

ORGANIZATION: 202222 DARE SHERIFF'S DEPT
 FUND: 1003 SHERIFF DISCRETIONARY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	

PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
123	1003-460022 DESIGNATION DARE					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
722000	OFFICE SUPPLIES	.00	191.47	.00	500.00	500.00
728000	SPECIAL DEPARTMENTAL EXPENSE	2,367.09	2,435.94	.00	2,500.00	2,500.00
ACTIVITY:						
8247	2134-401100>202010&1003-133AOD SRVC					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
595000	OPERATING TRANSFERS IN	1,000.00	1,988.19	.00	2,000.00	2,000.00
PROGRAM TOTAL:						
	Total Revenue	1,000.00	1,988.19	.00	2,000.00	2,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	2,367.09	2,627.41	.00	3,000.00	3,000.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	-1,367.09	-639.22	.00	-1,000.00	-1,000.00
FUND TOTAL:						
	Total Revenue	1,000.00	1,988.19	.00	2,000.00	2,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	2,367.09	2,627.41	.00	3,000.00	3,000.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	-1,367.09	-639.22	.00	-1,000.00	-1,000.00
ORGANIZATION TOTAL:						
	Total Revenue	1,000.00	1,988.19	.00	2,000.00	2,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	2,367.09	2,627.41	.00	3,000.00	3,000.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	-1,367.09	-639.22	.00	-1,000.00	-1,000.00

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FBRWKSH

ORGANIZATION: 202225 SHERIFF- EXPLORER'S POST
 FUND: 1003 SHERIFF DISCRETIONARY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
122 1003-460021 DESIGNATION EXPLORERS					
LOCATION:					
Location not budgeted					
ACCOUNT:					
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	2,515.02	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	2,515.02	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-2,515.02	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	2,515.02	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-2,515.02	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	2,515.02	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-2,515.02	.00	.00	.00

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FBRWKSH

ORGANIZATION: 202228 SHERIFF- SEARCH AND RESCUE
 FUND: 1003 SHERIFF DISCRETIONARY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200	PUBLIC PROTECTION				
ACTIVITY:					
125	1003-460028 SEARCH & RESCUE				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
560300	CONTRIBUTIONS FROM OTHERS	.00	77,991.08	.00	.00
711000	CLOTHING & PERSONAL	.00	.00	15,000.00	15,000.00
717500	MAINT OF EQUIPMENT - AUTO SERVICE	219.00	.00	.00	.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	.00	.00	2,000.00	2,000.00
728000	SPECIAL DEPARTMENTAL EXPENSE	.01	7,511.93	.00	112,000.00
729000	TRANSPORTATION & TRAVEL	.00	2,093.15	.00	3,000.00
729200	TRAINING	820.00	1,050.00	475.00	8,000.00
730000	UTILITIES	100.00	.00	.00	.00
762000	EQUIPMENT	.00	69,146.14	.00	.00
ACTIVITY:					
8011	2124>TITLE III REIMB				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
595000	OPERATING TRANSFERS IN	.00	.00	.00	140,000.00
ACTIVITY:					
	Activity not budgeted				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
560300	CONTRIBUTIONS FROM OTHERS	10.00	-10.00	.00	.00

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FBRWKSH

ORGANIZATION: 202228 SHERIFF- SEARCH AND RESCUE
 FUND: 1003 SHERIFF DISCRETIONARY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	-557.98	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	10.00	77,981.08	.00	140,000.00	140,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	581.03	79,801.22	475.00	140,000.00	140,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-571.03	-1,820.14	-475.00	.00	.00
FUND TOTAL:					
Total Revenue	10.00	77,981.08	.00	140,000.00	140,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	581.03	79,801.22	475.00	140,000.00	140,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-571.03	-1,820.14	-475.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	10.00	77,981.08	.00	140,000.00	140,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	581.03	79,801.22	475.00	140,000.00	140,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-571.03	-1,820.14	-475.00	.00	.00

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FBRWKSH

ORGANIZATION: 202232 CIVIL COLLECTION FEE GC 26731
 FUND: 1003 SHERIFF DISCRETIONARY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200	PUBLIC PROTECTION				
ACTIVITY:					
131	1003-461030 RESERV CIVIL COLLECTION				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
551000	CIVIL PROCESS SERVICES	14,069.00	16,269.00	3,036.00	13,000.00
560100	OTHER SALES	.00	.00	.00	281.00
717000	MAINTENANCE OF EQUIPMENT	.00	.00	.00	740.00
717500	MAINT OF EQUIPMENT - AUTO SERVICE	1,316.00	1,086.00	.00	.00
722000	OFFICE SUPPLIES	5,172.10	218.47	.00	12,052.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	2,708.60	2,844.03	.00	3,171.00
728000	SPECIAL DEPARTMENTAL EXPENSE	.00	.00	.00	753.00
ACTIVITY:					
8184	1008>1003-202232-461030-131 CIVIL				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
595000	OPERATING TRANSFERS IN	756.00	714.00	.00	2,000.00
ACTIVITY:					
8216	2120>1003-202232-461030-131 CIVIL				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
595000	OPERATING TRANSFERS IN	.00	.00	.00	450.00
ACTIVITY:					
	Activity not budgeted				
LOCATION:					
	Location not budgeted				
ACCOUNT:					

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FBRWKSH

ORGANIZATION: 202232 CIVIL COLLECTION FEE GC 26731
 FUND: 1003 SHERIFF DISCRETIONARY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
551000 CIVIL PROCESS SERVICES	.00	-80.00	22.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	14,825.00	16,903.00	3,058.00	15,450.00	15,731.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	9,196.70	4,148.50	.00	15,976.00	21,776.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	5,628.30	12,754.50	3,058.00	-526.00	-6,045.00
FUND TOTAL:					
Total Revenue	14,825.00	16,903.00	3,058.00	15,450.00	15,731.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	9,196.70	4,148.50	.00	15,976.00	21,776.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	5,628.30	12,754.50	3,058.00	-526.00	-6,045.00
ORGANIZATION TOTAL:					
Total Revenue	14,825.00	16,903.00	3,058.00	15,450.00	15,731.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	9,196.70	4,148.50	.00	15,976.00	21,776.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	5,628.30	12,754.50	3,058.00	-526.00	-6,045.00

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FBRWKSH

ORGANIZATION: 202233 WRIT FEES - PROCESSING
 FUND: 1003 SHERIFF DISCRETIONARY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
132	1003-461034 RESERV WRIT FEES					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
551000	CIVIL PROCESS SERVICES	4,608.00	4,835.33	1,045.92	6,209.00	6,209.00
728000	SPECIAL DEPARTMENTAL EXPENSE	.00	.00	.00	500.00	500.00
762000	EQUIPMENT	.00	.00	.00	40,000.00	40,000.00
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
551000	CIVIL PROCESS SERVICES	.00	-1.00	.00	.00	.00
PROGRAM TOTAL:						
	Total Revenue	4,608.00	4,834.33	1,045.92	6,209.00	6,209.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	.00	.00	.00	40,500.00	40,500.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	4,608.00	4,834.33	1,045.92	-34,291.00	-34,291.00
FUND TOTAL:						
	Total Revenue	4,608.00	4,834.33	1,045.92	6,209.00	6,209.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	.00	.00	.00	40,500.00	40,500.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	4,608.00	4,834.33	1,045.92	-34,291.00	-34,291.00
ORGANIZATION TOTAL:						
	Total Revenue	4,608.00	4,834.33	1,045.92	6,209.00	6,209.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	.00	.00	.00	40,500.00	40,500.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	4,608.00	4,834.33	1,045.92	-34,291.00	-34,291.00

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FBRWKSH

ORGANIZATION: 202235 COMMUNITY DRUG/GANG ACTIVITY INTER
 FUND: 1003 SHERIFF DISCRETIONARY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200	PUBLIC PROTECTION				
ACTIVITY:					
133	1003-461035 COMMUNITY DRUG/GANG				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
522000	VEHICLE CODE FINES	.00	270.95	.00	.00
522200	FORFEITURES	69,365.41	75,211.56	34,813.34	54,200.00
522202	FORFEITURES - STATE	.00	525.13	940.47	243.00
622200	UNEMPLOYMENT INSURANCE	30.66	.00	.00	.00
623100	WORKERS' COMPENSATION	196.00	.00	.00	.00
715100	SELF-INSURANCE	177.00	.00	.00	.00
722000	OFFICE SUPPLIES	.00	9,278.82	.00	5,600.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	.00	.00	.00	10,000.00
728000	SPECIAL DEPARTMENTAL EXPENSE	.00	7,225.43	.00	6,600.00
762000	EQUIPMENT	.00	.00	.00	40,000.00
ACTIVITY:					
	Activity not budgeted				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
522200	FORFEITURES	.00	41.34	498.20	.00
PROGRAM TOTAL:					
	Total Revenue	69,365.41	76,048.98	36,252.01	54,443.00
	Total Labor	226.66	.00	.00	.00
	Total Expense	177.00	16,504.25	.00	62,200.00
	Total Transfers	.00	.00	.00	.00
	Total Net	68,961.75	59,544.73	36,252.01	-7,757.00

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FBRWKSH

ORGANIZATION: 202235 COMMUNITY DRUG/GANG ACTIVITY INTER
 FUND: 1003 SHERIFF DISCRETIONARY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	69,365.41	76,048.98	36,252.01	54,443.00	54,443.00
Total Labor	226.66	.00	.00	.00	.00
Total Expense	177.00	16,504.25	.00	52,200.00	62,200.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	68,961.75	59,544.73	36,252.01	2,243.00	-7,757.00
ORGANIZATION TOTAL:					
Total Revenue	69,365.41	76,048.98	36,252.01	54,443.00	54,443.00
Total Labor	226.66	.00	.00	.00	.00
Total Expense	177.00	16,504.25	.00	52,200.00	62,200.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	68,961.75	59,544.73	36,252.01	2,243.00	-7,757.00

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FBRWKSH

ORGANIZATION: 202277 SHERIFF FIREARMS RANGE/TRAINING FAC
 FUND: 1003 SHERIFF DISCRETIONARY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	

PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
126	1003-460077 FIREARMS RANGE					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
552600	OTHER SERVICES	6,369.00	6,677.63	.00	9,600.00	9,600.00
560300	CONTRIBUTIONS FROM OTHERS	2,000.00	2,000.00	.00	2,000.00	2,000.00
714000	HOUSEHOLD	432.00	.00	380.00	456.00	456.00
718000	MAINTENANCE-BUILDING & IMPROVEMENTS	.00	95.00	.00	.00	.00
728000	SPECIAL DEPARTMENTAL EXPENSE	.00	.00	.00	10,000.00	10,000.00
PROGRAM TOTAL:						
	Total Revenue	8,369.00	8,677.63	.00	11,600.00	11,600.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	432.00	95.00	380.00	10,456.00	10,456.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	7,937.00	8,582.63	-380.00	1,144.00	1,144.00
FUND TOTAL:						
	Total Revenue	8,369.00	8,677.63	.00	11,600.00	11,600.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	432.00	95.00	380.00	10,456.00	10,456.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	7,937.00	8,582.63	-380.00	1,144.00	1,144.00
ORGANIZATION TOTAL:						
	Total Revenue	8,369.00	8,677.63	.00	11,600.00	11,600.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	432.00	95.00	380.00	10,456.00	10,456.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	7,937.00	8,582.63	-380.00	1,144.00	1,144.00

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FBRWKSH

ORGANIZATION: 202278 SHERIFF/CORONER CHAPLAIN PROG
 FUND: 1003 SHERIFF DISCRETIONARY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
127	1003-460078 CHAPLIN					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
560300	CONTRIBUTIONS FROM OTHERS	1,300.00	1,100.00	300.00	1,200.00	1,200.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	.00	.00	1,186.57	.00	.00
728000	SPECIAL DEPARTMENTAL EXPENSE	.00	.00	.00	100.00	100.00
729000	TRANSPORTATION & TRAVEL	735.95	110.92	.00	800.00	800.00
729100	GAS & DIESEL	.00	13.87	.00	.00	.00
729200	TRAINING	70.00	41.60	.00	300.00	300.00
PROGRAM TOTAL:						
	Total Revenue	1,300.00	1,100.00	300.00	1,200.00	1,200.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	805.95	166.39	1,186.57	1,200.00	1,200.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	494.05	933.61	-886.57	.00	.00
FUND TOTAL:						
	Total Revenue	1,300.00	1,100.00	300.00	1,200.00	1,200.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	805.95	166.39	1,186.57	1,200.00	1,200.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	494.05	933.61	-886.57	.00	.00
ORGANIZATION TOTAL:						
	Total Revenue	1,300.00	1,100.00	300.00	1,200.00	1,200.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	805.95	166.39	1,186.57	1,200.00	1,200.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	494.05	933.61	-886.57	.00	.00

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FBRWKSH

ORGANIZATION: 202279 SHERIFF/CORONER PROPERTY AUCTION
 FUND: 1003 SHERIFF DISCRETIONARY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200	PUBLIC PROTECTION				
ACTIVITY:					
206	FB COMMITTED - PROPERTY AUCTION				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
560100	OTHER SALES	.00	6,138.86	301.51	.00 .00
728000	SPECIAL DEPARTMENTAL EXPENSE	.00	.00	.00	.00 100,000.00
PROGRAM TOTAL:					
	Total Revenue	.00	6,138.86	301.51	.00 .00
	Total Labor	.00	.00	.00	.00 .00
	Total Expense	.00	.00	.00	.00 100,000.00
	Total Transfers	.00	.00	.00	.00 .00
	Total Net	.00	6,138.86	301.51	.00 -100,000.00
FUND TOTAL:					
	Total Revenue	.00	6,138.86	301.51	.00 .00
	Total Labor	.00	.00	.00	.00 .00
	Total Expense	.00	.00	.00	.00 100,000.00
	Total Transfers	.00	.00	.00	.00 .00
	Total Net	.00	6,138.86	301.51	.00 -100,000.00
ORGANIZATION TOTAL:					
	Total Revenue	.00	6,138.86	301.51	.00 .00
	Total Labor	.00	.00	.00	.00 .00
	Total Expense	.00	.00	.00	.00 100,000.00
	Total Transfers	.00	.00	.00	.00 .00
	Total Net	.00	6,138.86	301.51	.00 -100,000.00

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FBRWKSH

ORGANIZATION: 203010 COUNTY JAIL
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	102.92	583.25	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	102.92	583.25	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-102.92	-583.25	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	102.92	583.25	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-102.92	-583.25	.00	.00	.00

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FBRWKSH

ORGANIZATION: 203010 COUNTY JAIL
 FUND: 1002 SHERIFF PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM: 200 PUBLIC PROTECTION					
ACTIVITY: 8075 FINGERPRINT FEES TO 203010 JAIL					
LOCATION: Location not budgeted					
ACCOUNT: 595000 OPERATING TRANSFERS IN	3,381.00	3,689.00	138.00	4,121.00	4,121.00
ACTIVITY: 8079 COPS 2301-203010/1002-203010					
LOCATION: Location not budgeted					
ACCOUNT: 595000 OPERATING TRANSFERS IN	.00	.00	.00	.00	.00
ACTIVITY: 8119 CUPA FEES TO 2114-401014					
LOCATION: Location not budgeted					
ACCOUNT: 795000 TRANSFER OUT	.00	.00	.00	110.00	110.00
ACTIVITY: 8298 SO/JAIL>2103-301010 WORK PERFORMED					
LOCATION: Location not budgeted					
ACCOUNT: 795000 TRANSFER OUT	80.09	.00	.00	.00	.00
ACTIVITY: 8352 2101-203101>1002-203010 CCP CONTRIB					
LOCATION: Location not budgeted					
ACCOUNT: 595000 OPERATING TRANSFERS IN	.00	12,415.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 203010 COUNTY JAIL
 FUND: 1002 SHERIFF PUBLIC PROTECTION

		22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
		-----	-----	-----	-----	-----
ACTIVITY:						
Activity not budgeted						
LOCATION:						
Location not budgeted						
ACCOUNT:						
540704	BOOKING FEES-GC29550/GC30025	48,850.00	48,850.00	4,070.87	48,800.00	48,800.00
540730	POST/STC TRAINING	19,087.32	19,178.28	.00	20,000.00	20,000.00
540800	STATE OTHER	104,318.89	184,578.15	.00	.00	.00
542700	FEDERAL OTHER	3,600.00	3,200.00	.00	4,800.00	4,800.00
552600	OTHER SERVICES	10,056.65	6,057.00	989.00	7,500.00	7,500.00
560200	MISCELLANEOUS OTHER REVENUE	1,251.54	.00	.00	.00	.00
611100	REGULAR WAGES	1,643,617.38	1,962,295.83	294,993.68	1,776,839.00	2,350,404.10
611200	EXTRA HELP	25,624.39	35,449.81	1,727.11	53,000.00	53,000.00
612000	OVERTIME	336,082.52	298,628.53	90,010.40	200,000.00	200,000.00
612100	STANDBY	2,365.00	6,435.00	770.00	6,500.00	6,500.00
621100	O.A.S.D.I.	43,183.99	51,104.55	5,856.75	44,367.00	55,377.70
621200	RETIREMENT	1,096,690.42	965,062.70	135,474.69	862,445.00	1,071,280.60
621300	PENSION LIABILITY-115 TRUST	11,711.32	14,098.67	2,053.74	13,144.00	17,908.40
621400	OPEB LIABILITY-115 TRUST	11,711.32	14,098.67	2,053.74	13,144.00	17,908.40
622100	OTHER INSURANCE	447,922.92	455,471.71	65,370.35	418,304.00	503,430.80
622150	RETIREE INSURANCE	144,373.99	153,765.00	31,517.83	159,819.00	159,819.00
622200	UNEMPLOYMENT INSURANCE	3,830.00	2,334.96	.00	4,468.00	4,468.00
622400	SHORT TERM DISABILITY	6,101.31	.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 203010 COUNTY JAIL
 FUND: 1002 SHERIFF PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
623100 WORKERS' COMPENSATION	53,891.00	33,573.00	.00	47,581.00	47,581.00
711000 CLOTHING & PERSONAL	23,307.30	18,016.26	2,090.96	20,000.00	20,000.00
712000 COMMUNICATIONS	16,288.60	18,688.03	456.20	16,414.00	16,414.00
713000 FOOD	246,569.65	238,975.50	30,121.07	256,500.00	256,500.00
714000 HOUSEHOLD	83,198.49	93,464.89	8,530.10	90,450.00	90,450.00
715100 SELF-INSURANCE	22,033.00	45,486.00	.00	60,435.00	64,549.00
717000 MAINTENANCE OF EQUIPMENT	14,835.42	6,754.76	463.94	31,550.00	31,550.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	27,188.00	18,608.04	.00	17,066.00	17,066.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	20,424.39	53,284.17	3,093.90	45,000.00	45,000.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	237.76	.00	31.90	100.00	100.00
720000 MEMBERSHIPS	60.00	15.00	.00	250.00	250.00
721000 MISCELLANEOUS EXPENSE	.00	7,520.97	.00	1.00	1.00
722000 OFFICE SUPPLIES	22,149.89	13,197.83	946.06	15,000.00	15,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	233,501.73	19,144.17	.00	20,000.00	20,000.00
723200 DATA PROCESSING	217,243.00	236,283.00	.00	269,831.00	146,407.00
724000 PUBLICATIONS & LEGAL NOTICES	.00	.00	.00	1.00	1.00
725000 RENTS & LEASES - EQUIPMENT	147.65	5.39	.00	10.00	10.00
727000 SMALL TOOLS & INSTRUMENTS	411.39	1,243.96	32.31	1,000.00	1,000.00
728000 SPECIAL DEPARTMENTAL EXPENSE	5,666.79	1,861.21	.00	5,000.00	5,000.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	3,881.31	2,188.17	623.71	.00	.00
729000 TRANSPORTATION & TRAVEL	7,975.49	21,388.89	135.48	120,250.00	120,250.00

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ORGANIZATION: 203010 COUNTY JAIL
 FUND: 1002 SHERIFF PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
729010 TRANSP & TRAVEL-PRISONER TRANSPORT	11,705.00	19,051.80	1,563.81	20,000.00	20,000.00
729100 GAS & DIESEL	3,273.51	2,508.95	.00	3,000.00	3,000.00
729200 TRAINING	2,440.60	2,365.18	.00	26,334.00	26,334.00
730000 UTILITIES	221,308.51	234,860.01	21,928.93	248,850.00	248,850.00
762000 EQUIPMENT	111,936.58	.00	.00	128,000.00	128,000.00
PROGRAM TOTAL:					
Total Revenue	190,545.40	277,967.43	5,197.87	85,221.00	85,221.00
Total Labor	3,827,105.56	3,992,318.43	629,828.29	3,599,611.00	4,487,678.00
Total Expense	1,295,864.15	1,054,912.18	70,018.37	1,395,152.00	1,275,842.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-4,932,424.31	-4,769,263.18	-694,648.79	-4,909,542.00	-5,678,299.00
FUND TOTAL:					
Total Revenue	190,545.40	277,967.43	5,197.87	85,221.00	85,221.00
Total Labor	3,827,105.56	3,992,318.43	629,828.29	3,599,611.00	4,487,678.00
Total Expense	1,295,864.15	1,054,912.18	70,018.37	1,395,152.00	1,275,842.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-4,932,424.31	-4,769,263.18	-694,648.79	-4,909,542.00	-5,678,299.00

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ORGANIZATION: 203010 COUNTY JAIL
 FUND: 1003 SHERIFF DISCRETIONARY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
552600 OTHER SERVICES	.00	.00	184.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	184.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	184.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	184.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	184.00	.00	.00

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ORGANIZATION: 203010 COUNTY JAIL
 FUND: 2101 LOCAL COMMUNITY CORRECTIONS FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
612000 OVERTIME	.00	.33	.00	.00	.00
622100 OTHER INSURANCE	.00	.11	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.44	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-.44	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.44	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-.44	.00	.00	.00

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FBRWKSH

ORGANIZATION: 203010 COUNTY JAIL
 FUND: 2301 CITIZENS OPTION FOR PUBLIC SAFETY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
2014 COPS - Jail					
LOCATION:					
Location not budgeted					
ACCOUNT:					
540706 COPS/SLESA - GC30061F/GC30025	20,426.25	22,967.57	.00	23,000.00	23,000.00
ACTIVITY:					
8079 COPS 2301-203010/1002-203010					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	97.00	114.84	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	20,426.25	22,967.57	.00	23,000.00	23,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	97.00	114.84	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	20,329.25	22,852.73	.00	23,000.00	23,000.00
FUND TOTAL:					
Total Revenue	20,426.25	22,967.57	.00	23,000.00	23,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	97.00	114.84	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	20,329.25	22,852.73	.00	23,000.00	23,000.00
ORGANIZATION TOTAL:					
Total Revenue	210,971.65	300,935.00	5,381.87	108,221.00	108,221.00
Total Labor	3,827,105.56	3,992,318.87	629,828.29	3,599,611.00	4,487,678.00
Total Expense	1,296,064.07	1,055,610.27	70,018.37	1,395,152.00	1,275,842.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-4,912,197.98	-4,746,994.14	-694,464.79	-4,886,542.00	-5,655,299.00

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FBRWKSH

ORGANIZATION: 203020 INCARCERATED PERSONS WELFARE
 FUND: 1005 JAIL - INCARCERATED PERSONS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200	PUBLIC PROTECTION				
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
530100 INTEREST	6,394.84	11,235.34	.00	9,000.00	9,000.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-1,809.19	14,980.06	.00	.00	.00
552600 OTHER SERVICES	7,555.27	83,488.15	33,333.32	205,399.00	205,399.00
560100 OTHER SALES	80,542.26	60,217.17	2,730.81	55,000.00	55,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	4,158.00	.00	.00	640.00	640.00
728000 SPECIAL DEPARTMENTAL EXPENSE	42,942.61	44,022.99	10,174.30	50,000.00	50,000.00
PROGRAM TOTAL:					
Total Revenue	92,683.18	169,920.72	36,064.13	269,399.00	269,399.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	47,100.61	44,022.99	10,174.30	50,640.00	50,640.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	45,582.57	125,897.73	25,889.83	218,759.00	218,759.00
FUND TOTAL:					
Total Revenue	92,683.18	169,920.72	36,064.13	269,399.00	269,399.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	47,100.61	44,022.99	10,174.30	50,640.00	50,640.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	45,582.57	125,897.73	25,889.83	218,759.00	218,759.00
ORGANIZATION TOTAL:					
Total Revenue	92,683.18	169,920.72	36,064.13	269,399.00	269,399.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	47,100.61	44,022.99	10,174.30	50,640.00	50,640.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	45,582.57	125,897.73	25,889.83	218,759.00	218,759.00

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FBRWKSH

ORGANIZATION: 203040 JUVENILE HALL
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
622200 UNEMPLOYMENT INSURANCE	1,054.00	-597.96	.00	.00	.00
623100 WORKERS' COMPENSATION	28,701.00	27,399.96	.00	.00	.00
715100 SELF-INSURANCE	3,851.00	4,632.00	.00	.00	.00
723200 DATA PROCESSING	.00	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	29,755.00	26,802.00	.00	.00	.00
Total Expense	3,851.00	4,632.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-33,606.00	-31,434.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	29,755.00	26,802.00	.00	.00	.00
Total Expense	3,851.00	4,632.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-33,606.00	-31,434.00	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	29,755.00	26,802.00	.00	.00	.00
Total Expense	3,851.00	4,632.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-33,606.00	-31,434.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 203050 PROBATION
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200	PUBLIC PROTECTION				
ACTIVITY:					
1020	2101-203101 AB109 PROGRAMS				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
728150	SPEC DEPARTMENTAL-CAL-CARD CLEARING	-18.30	-614.18	.00	.00
ACTIVITY:					
2021	ILP - PROBATION				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
728000	SPECIAL DEPARTMENTAL EXPENSE	39.00	230.00	.00	5,000.00
ACTIVITY:					
2059	HUMAN SERVICES - FURS PROGRAM				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
740000	SUPPORT AND CARE	84.78	.00	.00	.00
ACTIVITY:					
8007	SAL 1017-203050/1001-203050				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
595000	OPERATING TRANSFERS IN	43,750.00	43,750.00	.00	.00
ACTIVITY:					
8119	CUPA FEES TO 2114-401014				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
795000	TRANSFER OUT	110.00	110.00	.00	110.00

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FBRWKSH

ORGANIZATION: 203050 PROBATION
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ACTIVITY:					
8132 ILP 2120-502080/1001-203050					
LOCATION: Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	39.00	130.00	.00	5,000.00	5,000.00
ACTIVITY:					
8222 SAL 1018-203050>1001-203050					
LOCATION: Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	43,750.00	43,750.00	.00	63,750.00	63,750.00
ACTIVITY:					
8242 2101>1001-203050 ADMIN FISCAL					
LOCATION: Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	7,467.58	7,000.00	.00	7,000.00	7,000.00
ACTIVITY:					
8249 1016-203050 YOBG>1001-203050					
LOCATION: Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	13,750.00	13,750.00	.00	24,750.00	24,750.00
ACTIVITY:					
8291 203050>1002-202010 DISPATCH SRVCS					
LOCATION: Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	7,500.00	7,500.00	.00	7,500.00	7,500.00
ACTIVITY:					
8300 MISCELLANEOUS TRANSFER					

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FBRWKSH

ORGANIZATION: 203050 PROBATION
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
LOCATION: Location not budgeted					
ACCOUNT: 595000 OPERATING TRANSFERS IN	2,717.86	.00	.00	.00	.00
ACTIVITY: 8317 1008>1001-203050 FISCAL SERVICES					
LOCATION: Location not budgeted					
ACCOUNT: 595000 OPERATING TRANSFERS IN	1,728.00	1,832.00	.00	2,000.00	2,000.00
ACTIVITY: 8336 2120>PROB & BHS FURS PROGRAM					
LOCATION: Location not budgeted					
ACCOUNT: 595000 OPERATING TRANSFERS IN	31,074.90	18,429.68	.00	.00	25,000.00
ACTIVITY: 8353 2101-203101>1001-203050 CCP CONTRIB					
LOCATION: Location not budgeted					
ACCOUNT: 595000 OPERATING TRANSFERS IN	.00	7,950.42	.00	.00	.00
ACTIVITY: 8358 SAL 1016-203050/1001-203050					
LOCATION: Location not budgeted					
ACCOUNT: 595000 OPERATING TRANSFERS IN	.00	.00	.00	23,750.00	23,750.00
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					

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FBRWKSH

ORGANIZATION: 203050 PROBATION
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
522100 OTHER COURT FINES	350.00	1,024.13	.00	.00	.00
540310 STATE ADMINISTRATION	.00	150.00	.00	.00	.00
540640 STATE MANDATED COST	4,109.00	4,702.00	.00	4,000.00	4,000.00
540730 POST/STC TRAINING	15,168.00	13,344.00	2,362.50	13,500.00	13,500.00
540800 STATE OTHER	20,500.00	10,250.00	.00	10,250.00	10,250.00
542100 FEDERAL ADMINISTRATION	.00	1,584.00	2,000.00	.00	.00
552600 OTHER SERVICES	31,161.25	43,750.83	.00	35,000.00	35,000.00
560200 MISCELLANEOUS OTHER REVENUE	86.18	.00	.00	.00	.00
611100 REGULAR WAGES	1,161,750.47	1,124,970.01	148,380.93	1,416,694.00	1,268,578.00
612000 OVERTIME	8,756.81	6,506.35	2,884.26	7,000.00	7,000.00
612100 STANDBY	18,628.96	15,735.64	4,480.00	56,000.00	56,000.00
621100 O.A.S.D.I.	35,175.95	36,841.20	2,086.96	62,847.00	60,029.00
621200 RETIREMENT	746,844.29	602,723.21	76,996.45	816,007.00	702,302.00
621300 PENSION LIABILITY-115 TRUST	8,498.91	8,370.17	1,107.16	10,486.00	9,384.00
621400 OPEB LIABILITY-115 TRUST	8,498.91	8,370.17	1,107.16	10,486.00	9,384.00
622100 OTHER INSURANCE	321,627.83	336,403.94	47,198.02	467,163.00	365,114.00
622200 UNEMPLOYMENT INSURANCE	1,606.00	930.00	.00	4,812.00	4,812.00
622400 SHORT TERM DISABILITY	1,212.35	.00	.00	.00	.00
623100 WORKERS' COMPENSATION	46,854.00	98,787.00	.00	39,157.00	39,157.00
711000 CLOTHING & PERSONAL	680.76	331.63	.00	500.00	500.00
712000 COMMUNICATIONS	19,804.46	27,336.03	508.36	27,754.00	27,754.00

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FBRWKSH

ORGANIZATION: 203050 PROBATION
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
713000 FOOD	.00	135.63	.00	100.00	100.00
714000 HOUSEHOLD	15,726.71	14,848.16	1,472.55	14,935.00	14,935.00
715100 SELF-INSURANCE	69,868.00	73,314.00	.00	70,980.00	75,813.00
717000 MAINTENANCE OF EQUIPMENT	22,259.03	29,679.48	1,754.11	29,929.00	29,854.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	27,846.00	16,581.00	.00	19,180.00	19,180.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	414.21	3,963.26	.00	100.00	100.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	2,989.40	4,909.31	461.99	3,500.00	3,500.00
720000 MEMBERSHIPS	2,001.87	2,007.05	2,900.40	2,158.00	2,158.00
721000 MISCELLANEOUS EXPENSE	36.00	106.85	.00	.00	.00
722000 OFFICE SUPPLIES	7,019.14	5,608.51	57.41	4,877.00	4,877.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	66,953.23	65,719.95	10,367.58	79,240.00	66,240.00
723200 DATA PROCESSING	51,248.00	54,448.00	.00	70,046.00	63,680.00
725000 RENTS & LEASES - EQUIPMENT	7,010.64	7,010.64	584.22	7,012.00	7,012.00
728000 SPECIAL DEPARTMENTAL EXPENSE	19,112.59	8,577.06	.00	632.00	632.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	-3,839.02	903.07	439.82	.00	.00
729000 TRANSPORTATION & TRAVEL	11,223.14	18,989.76	317.70	11,000.00	11,000.00
729100 GAS & DIESEL	15,511.21	8,644.62	.00	10,000.00	10,000.00
729200 TRAINING	15,356.09	13,372.85	50.00	12,000.00	12,000.00
730000 UTILITIES	80,075.80	72,042.43	2,147.82	79,000.00	79,000.00
740000 SUPPORT AND CARE	99,729.49	158,225.00	.00	125,400.00	125,400.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	1,000.00	1,000.00	.00	1,000.00	1,000.00

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FBRWKSH

ORGANIZATION: 203050 PROBATION
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM TOTAL:					
Total Revenue	215,651.77	211,397.06	4,362.50	189,000.00	214,000.00
Total Labor	2,359,454.48	2,239,637.69	284,240.94	2,890,652.00	2,521,760.00
Total Expense	539,742.23	594,980.11	21,061.96	581,953.00	567,345.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-2,683,544.94	-2,623,220.74	-300,940.40	-3,283,605.00	-2,875,105.00
FUND TOTAL:					
Total Revenue	215,651.77	211,397.06	4,362.50	189,000.00	214,000.00
Total Labor	2,359,454.48	2,239,637.69	284,240.94	2,890,652.00	2,521,760.00
Total Expense	539,742.23	594,980.11	21,061.96	581,953.00	567,345.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-2,683,544.94	-2,623,220.74	-300,940.40	-3,283,605.00	-2,875,105.00

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FBRWKSH

ORGANIZATION: 203050 PROBATION
 FUND: 1002 SHERIFF PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
611100 REGULAR WAGES	.00	3.27	.00	.00	.00
621100 O.A.S.D.I.	.00	.21	.00	.00	.00
621200 RETIREMENT	.00	1.04	.00	.00	.00
621300 PENSION LIABILITY-115 TRUST	.00	.02	.00	.00	.00
621400 OPEB LIABILITY-115 TRUST	.00	.02	.00	.00	.00
622100 OTHER INSURANCE	.00	1.21	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	5.77	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-5.77	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	5.77	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-5.77	.00	.00	.00

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FBRWKSH

ORGANIZATION: 203050 PROBATION
 FUND: 1016 YOYG-YOUTHFUL OFFENDER BLOCK GRANT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
8249 1016-203050 YOYG>1001-203050					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	13,750.00	13,750.00	.00	24,750.00	24,750.00
ACTIVITY:					
8358 SAL 1016-203050/1001-203050					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	.00	23,750.00	23,750.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	17,013.80	33,099.56	.00	15,000.00	15,000.00
540708 YOYG SPECIAL SUBACCOUNT-GC30025	340,125.90	249,762.91	19,199.61	261,100.00	261,100.00
540714 LOCAL INNOVATION SUBACT GC30029.07B	43,339.74	14,220.26	.00	7,002.00	7,002.00
540800 STATE OTHER	.00	27,909.00	.00	.00	.00
552600 OTHER SERVICES	.00	20.00	.00	.00	.00
712000 COMMUNICATIONS	1,255.06	590.73	41.53	600.00	600.00
713000 FOOD	.00	93.13	.00	1,000.00	1,000.00
714000 HOUSEHOLD	.00	127.30	.00	1,500.00	1,500.00
717000 MAINTENANCE OF EQUIPMENT	9.60	.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 203050 PROBATION
 FUND: 1016 YOYG-YOUTHFUL OFFENDER BLOCK GRANT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
721000 MISCELLANEOUS EXPENSE	10.50	.00	.00	.00	.00
722000 OFFICE SUPPLIES	4,825.56	3,702.06	.00	6,500.00	6,500.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	2,875.00	12,000.00	.00	89,000.00	83,000.00
725000 RENTS & LEASES - EQUIPMENT	.00	.00	.00	.00	6,000.00
728000 SPECIAL DEPARTMENTAL EXPENSE	130.34	788.24	.00	8,000.00	8,000.00
729000 TRANSPORTATION & TRAVEL	1,357.84	2,812.11	361.00	3,000.00	3,000.00
729100 GAS & DIESEL	2,955.28	8,865.11	.00	10,000.00	10,000.00
729200 TRAINING	1,650.00	.00	.00	1,000.00	1,000.00
740000 SUPPORT AND CARE	573.24	778.20	.00	500.00	500.00
762000 EQUIPMENT	60,278.90	67,954.15	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	400,479.44	325,011.73	19,199.61	283,102.00	283,102.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	89,671.32	111,461.03	402.53	169,600.00	169,600.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	310,808.12	213,550.70	18,797.08	113,502.00	113,502.00
FUND TOTAL:					
Total Revenue	400,479.44	325,011.73	19,199.61	283,102.00	283,102.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	89,671.32	111,461.03	402.53	169,600.00	169,600.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	310,808.12	213,550.70	18,797.08	113,502.00	113,502.00

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FBRWKSH

ORGANIZATION: 203050 PROBATION
 FUND: 1017 JUVENILE JUSTICE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200	PUBLIC PROTECTION				
ACTIVITY:					
8007	SAL 1017-203050/1001-203050				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
795000	TRANSFER OUT	43,750.00	43,750.00	.00	.00
ACTIVITY:					
	Activity not budgeted				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
530100	INTEREST	2,346.65	3,123.72	.00	1,500.00
540709	JUVENILE JUSTICE-GC30061F/GC30025	198,313.16	222,986.16	.00	230,008.00
611100	REGULAR WAGES	52,442.93	61,344.53	9,524.20	73,707.00
612000	OVERTIME	3,039.22	4,029.12	1,481.90	4,000.00
612100	STANDBY	1,750.00	2,450.00	1,150.00	2,600.00
621100	O.A.S.D.I.	813.62	983.46	176.24	1,143.00
621200	RETIREMENT	36,810.97	22,533.11	2,691.45	20,197.00
621300	PENSION LIABILITY-115 TRUST	390.63	448.81	69.75	529.00
621400	OPEB LIABILITY-115 TRUST	390.63	448.81	69.75	529.00
622100	OTHER INSURANCE	16,007.69	321.58	39.75	216.00
622200	UNEMPLOYMENT INSURANCE	55.00	51.96	.00	47.00
623100	WORKERS' COMPENSATION	690.00	710.04	.00	717.00
712000	COMMUNICATIONS	976.98	1,045.86	88.06	1,000.00

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FBRWKSH

ORGANIZATION: 203050 PROBATION
 FUND: 1017 JUVENILE JUSTICE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
713000 FOOD	.00	135.85	.00	500.00	500.00
715100 SELF-INSURANCE	621.00	843.00	.00	932.00	995.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	.00	1,593.00	.00	.00	.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	1,164.38	2,634.56	.00	4,000.00	4,000.00
722000 OFFICE SUPPLIES	2,524.60	1,212.85	.00	3,300.00	3,300.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	109,212.53	41,581.07	2,168.20	37,150.00	37,150.00
725000 RENTS & LEASES - EQUIPMENT	6,689.51	6,060.38	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	20.00	.00	.00	500.00	500.00
729000 TRANSPORTATION & TRAVEL	15.00	.00	.00	100.00	100.00
729100 GAS & DIESEL	.00	.00	.00	500.00	500.00
729200 TRAINING	150.00	.00	.00	5,000.00	5,000.00
740000 SUPPORT AND CARE	4,215.56	325.00	.00	5,000.00	5,000.00
PROGRAM TOTAL:					
Total Revenue	200,659.81	226,109.88	.00	231,508.00	231,508.00
Total Labor	112,390.69	93,321.42	15,203.04	102,140.00	104,421.00
Total Expense	169,339.56	99,181.57	2,256.26	57,982.00	58,045.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-81,070.44	33,606.89	-17,459.30	71,386.00	69,042.00
FUND TOTAL:					
Total Revenue	200,659.81	226,109.88	.00	231,508.00	231,508.00
Total Labor	112,390.69	93,321.42	15,203.04	102,140.00	104,421.00
Total Expense	169,339.56	99,181.57	2,256.26	57,982.00	58,045.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-81,070.44	33,606.89	-17,459.30	71,386.00	69,042.00

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ORGANIZATION: 203050 PROBATION
 FUND: 1018 JUVENILE PROBATION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
8222	SAL 1018-203050>1001-203050					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
795000	TRANSFER OUT	43,750.00	43,750.00	.00	63,750.00	63,750.00
ACTIVITY:						
8254	1018-203050>2101-203101 PAYROLL EXP					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
795000	TRANSFER OUT	15,000.00	15,000.00	.00	15,000.00	15,000.00
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	8,864.71	13,673.02	.00	10,000.00	10,000.00
540711	JUVENILE PROBATION-WIC18221/GC30025	188,225.59	212,017.21	.00	218,712.00	218,712.00
611100	REGULAR WAGES	51,833.23	61,413.62	9,041.56	67,648.00	69,200.00
612000	OVERTIME	.00	1,655.66	1,609.08	3,000.00	3,000.00
612100	STANDBY	.00	2,851.45	850.47	2,000.00	2,000.00
621100	O.A.S.D.I.	734.45	934.62	163.64	1,054.00	1,004.00
621200	RETIREMENT	36,515.86	24,834.82	2,570.31	19,052.00	19,825.00
621300	PENSION LIABILITY-115 TRUST	384.84	452.99	66.62	499.00	519.00
621400	OPEB LIABILITY-115 TRUST	384.84	452.99	66.62	499.00	519.00

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ORGANIZATION: 203050 PROBATION
 FUND: 1018 JUVENILE PROBATION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
622100 OTHER INSURANCE	18,461.13	13,148.57	1,561.24	10,823.00	10,823.00
622200 UNEMPLOYMENT INSURANCE	37.00	35.04	.00	46.00	46.00
623100 WORKERS' COMPENSATION	459.00	473.04	.00	709.00	709.00
711000 CLOTHING & PERSONAL	.00	.00	.00	2,000.00	2,000.00
712000 COMMUNICATIONS	2,271.53	1,646.59	129.59	1,700.00	1,700.00
713000 FOOD	284.77	.00	.00	2,500.00	2,500.00
714000 HOUSEHOLD	.00	.00	.00	500.00	500.00
715100 SELF-INSURANCE	413.00	562.00	.00	921.00	984.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	.00	.00	.00	755.00	755.00
722000 OFFICE SUPPLIES	3,566.78	329.72	.00	4,200.00	4,200.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	1,788.00	.00	.00	17,600.00	17,600.00
728000 SPECIAL DEPARTMENTAL EXPENSE	1,695.14	349.65	.00	3,500.00	3,500.00
729000 TRANSPORTATION & TRAVEL	57.00	.00	.00	5,000.00	5,000.00
729100 GAS & DIESEL	599.24	760.69	.00	2,500.00	2,500.00
729200 TRAINING	1,125.00	.00	.00	2,500.00	2,500.00
740000 SUPPORT AND CARE	.00	.00	.00	3,500.00	3,500.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	.00	.00	5,000.00	5,000.00
PROGRAM TOTAL:					
Total Revenue	197,090.30	225,690.23	.00	228,712.00	228,712.00
Total Labor	108,810.35	106,252.80	15,929.54	105,330.00	107,645.00
Total Expense	70,550.46	62,398.65	129.59	130,926.00	130,989.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	17,729.49	57,038.78	-16,059.13	-7,544.00	-9,922.00

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ORGANIZATION: 203050 PROBATION
 FUND: 1018 JUVENILE PROBATION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	197,090.30	225,690.23	.00	228,712.00	228,712.00
Total Labor	108,810.35	106,252.80	15,929.54	105,330.00	107,645.00
Total Expense	70,550.46	62,398.65	129.59	130,926.00	130,989.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	17,729.49	57,038.78	-16,059.13	-7,544.00	-9,922.00

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ORGANIZATION: 203050 PROBATION
 FUND: 1023 JUVENILE REENTRY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY: Activity not budgeted						
LOCATION: Location not budgeted						
ACCOUNT:						
530100	INTEREST	2,197.02	3,455.50	.00	2,700.00	2,700.00
540712	JUVENILE REENTRY SPEC ACCT GC30028B	.00	15,115.56	1,250.24	17,555.00	17,555.00
540714	LOCAL INNOVATION SUBACT GC30029.07B	.00	.00	.00	471.00	471.00
728000	SPECIAL DEPARTMENTAL EXPENSE	.00	.00	.00	1,500.00	1,500.00
PROGRAM TOTAL:						
	Total Revenue	2,197.02	18,571.06	1,250.24	20,726.00	20,726.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	.00	.00	.00	1,500.00	1,500.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	2,197.02	18,571.06	1,250.24	19,226.00	19,226.00
FUND TOTAL:						
	Total Revenue	2,197.02	18,571.06	1,250.24	20,726.00	20,726.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	.00	.00	.00	1,500.00	1,500.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	2,197.02	18,571.06	1,250.24	19,226.00	19,226.00

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ORGANIZATION: 203050 PROBATION
 FUND: 1031 PROB - PRETRIAL RELEASE PROGRAM

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200	PUBLIC PROTECTION				
ACTIVITY:					
2216	COURTS>203050 PRETRIAL RELEASE PROG				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
540800	STATE OTHER	1,208.23	124,937.15	.00	.00
719000	MEDICAL, DENTAL & LAB SUPPLIES	.00	2,134.03	.00	.00
722000	OFFICE SUPPLIES	17.06	7,306.07	.00	.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	450.00	561.10	.00	.00
728000	SPECIAL DEPARTMENTAL EXPENSE	2,764.72	6,430.14	.00	.00
729200	TRAINING	780.00	.00	.00	.00
740000	SUPPORT AND CARE	1,646.40	23,315.82	.00	.00
762000	EQUIPMENT	52,275.80	84,215.37	-54.14	.00
ACTIVITY:					
8300	MISCELLANEOUS TRANSFER				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
795000	TRANSFER OUT	2,717.86	.00	.00	.00
ACTIVITY:					
	Activity not budgeted				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
530100	INTEREST	28.60	-1,064.73	.00	.00
540800	STATE OTHER	300.00	114,362.86	.00	140,000.00

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ORGANIZATION: 203050 PROBATION
 FUND: 1031 PROB - PRETRIAL RELEASE PROGRAM

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
611100 REGULAR WAGES	814.04	48,393.33	6,772.63	50,265.00	52,511.00
611200 EXTRA HELP	.00	.00	.00	.00	15,000.00
612000 OVERTIME	.00	.00	.00	5,000.00	2,000.00
612100 STANDBY	.00	800.00	.00	5,000.00	.00
621100 O.A.S.D.I.	11.40	2,067.76	504.76	874.00	1,910.00
621200 RETIREMENT	564.41	18,852.46	2,084.17	16,834.00	23,049.00
621300 PENSION LIABILITY-115 TRUST	5.94	350.88	49.63	377.00	507.00
621400 OPEB LIABILITY-115 TRUST	5.94	350.88	49.63	377.00	507.00
622100 OTHER INSURANCE	540.69	21,602.29	1,614.57	11,106.00	11,106.00
622200 UNEMPLOYMENT INSURANCE	.00	.00	.00	1.00	1.00
623100 WORKERS' COMPENSATION	.00	.00	.00	11.00	11.00
712000 COMMUNICATIONS	24.55	697.72	83.06	500.00	500.00
715100 SELF-INSURANCE	.00	.00	.00	14.00	15.00
717000 MAINTENANCE OF EQUIPMENT	.00	.00	.00	1,000.00	1,000.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	.00	.00	.00	2,000.00	2,000.00
722000 OFFICE SUPPLIES	46.50	85.39	.00	1,000.00	1,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	3,746.55	.00	5,000.00	5,000.00
725000 RENTS & LEASES - EQUIPMENT	.00	7,721.89	.00	5,000.00	5,000.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	4,960.27	.00	5,000.00	5,000.00
729100 GAS & DIESEL	.00	110.52	.00	5,000.00	5,000.00
729200 TRAINING	340.00	60.00	.00	800.00	800.00

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ORGANIZATION: 203050 PROBATION
 FUND: 1031 PROB - PRETRIAL RELEASE PROGRAM

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
740000 SUPPORT AND CARE	1,960.00	3,267.00	819.20	24,841.00	17,739.00
762000 EQUIPMENT	8,003.10	-54.14	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	1,536.83	238,235.28	.00	140,000.00	140,000.00
Total Labor	1,942.42	92,417.60	11,075.39	89,845.00	106,602.00
Total Expense	71,025.99	144,557.73	848.12	50,155.00	43,054.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-71,431.58	1,259.95	-11,923.51	.00	-9,656.00
FUND TOTAL:					
Total Revenue	1,536.83	238,235.28	.00	140,000.00	140,000.00
Total Labor	1,942.42	92,417.60	11,075.39	89,845.00	106,602.00
Total Expense	71,025.99	144,557.73	848.12	50,155.00	43,054.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-71,431.58	1,259.95	-11,923.51	.00	-9,656.00

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ORGANIZATION: 203050 PROBATION
 FUND: 2113 COMM CORRECTIONS PERFORMANCE INCNTV

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200	PUBLIC PROTECTION				
ACTIVITY:					
	Activity not budgeted				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
611100	REGULAR WAGES	24.48	95.94	.00	.00
621100	O.A.S.D.I.	1.78	6.32	.00	.00
621200	RETIREMENT	8.92	30.58	.00	.00
621300	PENSION LIABILITY-115 TRUST	.20	.72	.00	.00
621400	OPEB LIABILITY-115 TRUST	.20	.72	.00	.00
622100	OTHER INSURANCE	10.44	35.23	.00	.00
PROGRAM TOTAL:					
	Total Revenue	.00	.00	.00	.00
	Total Labor	46.02	169.51	.00	.00
	Total Expense	.00	.00	.00	.00
	Total Transfers	.00	.00	.00	.00
	Total Net	-46.02	-169.51	.00	.00
FUND TOTAL:					
	Total Revenue	.00	.00	.00	.00
	Total Labor	46.02	169.51	.00	.00
	Total Expense	.00	.00	.00	.00
	Total Transfers	.00	.00	.00	.00
	Total Net	-46.02	-169.51	.00	.00
ORGANIZATION TOTAL:					
	Total Revenue	1,017,615.17	1,245,015.24	24,812.35	1,093,048.00
	Total Labor	2,582,643.96	2,531,804.79	326,448.91	3,187,967.00
	Total Expense	940,329.56	1,012,579.09	24,698.46	992,116.00
	Total Transfers	.00	.00	.00	.00
	Total Net	-2,505,358.35	-2,299,368.64	-326,335.02	-3,087,035.00

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ORGANIZATION: 203060 STATE CORRECTIONAL SCHOOLS
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200	PUBLIC PROTECTION				
ACTIVITY:					
202	1001-461053 JUV JUST BLK GRNT SB283				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
540800	STATE OTHER	250,000.00	250,000.00	250,000.00	250,000.00
720000	MEMBERSHIPS	1,250.00	.00	.00	.00
729000	TRANSPORTATION & TRAVEL	.00	.00	.00	250.00
729100	GAS & DIESEL	.00	.00	.00	200.00
740000	SUPPORT AND CARE	121,600.00	238,002.00	.00	249,550.00
ACTIVITY:					
	Activity not budgeted				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
540800	STATE OTHER	.00	15,000.09	.00	.00
740000	SUPPORT AND CARE	14,597.09	.00	.00	.00
762000	EQUIPMENT	.00	12,912.76	.00	.00
PROGRAM TOTAL:					
	Total Revenue	250,000.00	265,000.09	250,000.00	250,000.00
	Total Labor	.00	.00	.00	.00
	Total Expense	137,447.09	250,914.76	.00	250,000.00
	Total Transfers	.00	.00	.00	.00
	Total Net	112,552.91	14,085.33	250,000.00	.00
FUND TOTAL:					
	Total Revenue	250,000.00	265,000.09	250,000.00	250,000.00
	Total Labor	.00	.00	.00	.00
	Total Expense	137,447.09	250,914.76	.00	250,000.00
	Total Transfers	.00	.00	.00	.00
	Total Net	112,552.91	14,085.33	250,000.00	.00

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ORGANIZATION: 203060 STATE CORRECTIONAL SCHOOLS
 FUND: 5230 AIRPORTS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
761110 LAND & IMPROVEMENTS	-182,649.75	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	-182,649.75	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	182,649.75	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	-182,649.75	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	182,649.75	.00	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	250,000.00	265,000.09	250,000.00	250,000.00	250,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	-45,202.66	250,914.76	.00	250,000.00	250,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	295,202.66	14,085.33	250,000.00	.00	.00

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ORGANIZATION: 203080 DELINQUENCY PREVENTION
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
729000 TRANSPORTATION & TRAVEL	.00	.00	.00	250.00	250.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	250.00	250.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	.00	-250.00	-250.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	250.00	250.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	.00	-250.00	-250.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	250.00	250.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	.00	-250.00	-250.00

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FBRWKSH

ORGANIZATION: 203100 WARD WELFARE
 FUND: 1007 TRIAL COURT SECURITY FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-54,040.87	74,488.55	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	-54,040.87	74,488.55	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-54,040.87	74,488.55	.00	.00	.00
FUND TOTAL:					
Total Revenue	-54,040.87	74,488.55	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-54,040.87	74,488.55	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	-54,040.87	74,488.55	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-54,040.87	74,488.55	.00	.00	.00

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ORGANIZATION: 203101 LOCAL COMMUNITY CORRECTIONS
 FUND: 2101 LOCAL COMMUNITY CORRECTIONS FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200	PUBLIC PROTECTION				
ACTIVITY:					
1020	2101-203101 AB109 PROGRAMS				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
540707	COMMUNITY CORRECTION SUBACT-GC30025	1,378,656.98	1,420,905.21	.00	3,044,640.00
552600	OTHER SERVICES	640.00	480.00	60.00	500.00
622200	UNEMPLOYMENT INSURANCE	657.00	633.00	.00	438.00
623100	WORKERS' COMPENSATION	8,211.00	8,648.04	.00	6,724.00
711000	CLOTHING & PERSONAL	7.58	169.71	.00	2,500.00
712000	COMMUNICATIONS	208.97	610.17	41.53	500.00
713000	FOOD	1,234.98	2,299.61	.00	3,000.00
714000	HOUSEHOLD	1,731.12	3,064.48	115.50	3,586.00
715100	SELF-INSURANCE	7,390.00	10,270.00	.00	8,737.00
717000	MAINTENANCE OF EQUIPMENT	7.78	.00	10.55	2,000.00
718000	MAINTENANCE-BUILDING & IMPROVEMENTS	716.11	.00	.00	4,000.00
719000	MEDICAL, DENTAL & LAB SUPPLIES	3,013.84	5,554.84	.00	8,000.00
721000	MISCELLANEOUS EXPENSE	24.00	.00	.00	.00
722000	OFFICE SUPPLIES	9,366.24	8,354.62	34.47	10,500.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	152,840.56	126,159.87	342.00	56,904.00
725000	RENTS & LEASES - EQUIPMENT	6,659.93	3,879.21	.00	15,000.00
727000	SMALL TOOLS & INSTRUMENTS	.00	.00	.00	2,000.00

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ORGANIZATION: 203101 LOCAL COMMUNITY CORRECTIONS
 FUND: 2101 LOCAL COMMUNITY CORRECTIONS FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
728000 SPECIAL DEPARTMENTAL EXPENSE	4,894.06	11,538.60	.00	15,200.00	15,200.00
729000 TRANSPORTATION & TRAVEL	1,822.78	456.00	.00	3,000.00	3,000.00
729100 GAS & DIESEL	434.83	80.83	.00	1,000.00	1,000.00
729200 TRAINING	1,450.00	.00	.00	3,000.00	3,000.00
730000 UTILITIES	9,003.88	10,377.61	674.90	12,980.00	12,980.00
740000 SUPPORT AND CARE	9,683.66	7,500.74	.00	59,060.00	59,060.00
751000 COST ALLOCATION PLAN	31,079.00	60,321.00	.00	71,757.00	71,757.00
ACTIVITY:					
8224 2101>1001-201170 AB109 STAFFING CST					
LOCATION: Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	30,000.00	36,360.00	.00	30,000.00	30,000.00
ACTIVITY:					
8225 2101>1006-201160 AB109 STAFFING CST					
LOCATION: Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	30,000.00	59,130.00	.00	30,000.00	30,000.00
ACTIVITY:					
8226 2101>2111 AB109 STAFFING/MED COSTS					
LOCATION: Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	150,000.00	150,000.00	.00	150,000.00	150,000.00
ACTIVITY:					
8233 2101>1002 OVERTIME REIMBURSEMENT					
LOCATION: Location not budgeted					
ACCOUNT:					

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FBRWKSH

ORGANIZATION: 203101 LOCAL COMMUNITY CORRECTIONS
 FUND: 2101 LOCAL COMMUNITY CORRECTIONS FUND

		22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
		-----	-----	-----	-----	-----
795000	TRANSFER OUT	.00	.00	.00	3,000.00	3,000.00
ACTIVITY:						
8242	2101>1001-203050 ADMIN FISCAL					
LOCATION: Location not budgeted						
ACCOUNT:						
795000	TRANSFER OUT	7,467.58	7,000.00	.00	7,000.00	7,000.00
ACTIVITY:						
8254	1018-203050>2101-203101 PAYROLL EXP					
LOCATION: Location not budgeted						
ACCOUNT:						
595000	OPERATING TRANSFERS IN	15,000.00	15,000.00	.00	15,000.00	15,000.00
ACTIVITY:						
8255	2113-203102>2101-203101 PAYROLL EXP					
LOCATION: Location not budgeted						
ACCOUNT:						
595000	OPERATING TRANSFERS IN	15,000.00	15,000.00	.00	15,000.00	15,000.00
ACTIVITY:						
8336	2120>PROB & BHS FURS PROGRAM					
LOCATION: Location not budgeted						
ACCOUNT:						
595000	OPERATING TRANSFERS IN	4,621.86	3,014.20	.00	.00	.00
ACTIVITY:						
8351	2101-203101>1002-202010 CCP CONTRIB					
LOCATION: Location not budgeted						
ACCOUNT:						
795000	TRANSFER OUT	.00	30,553.00	.00	.00	.00

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ORGANIZATION: 203101 LOCAL COMMUNITY CORRECTIONS
 FUND: 2101 LOCAL COMMUNITY CORRECTIONS FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

ACTIVITY:					
8352 2101-203101>1002-203010 CCP CONTRIB					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	12,415.00	.00	.00	.00
ACTIVITY:					
8353 2101-203101>1001-203050 CCP CONTRIB					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	7,950.42	.00	.00	.00
ACTIVITY:					
8362 2101-203101>2122-401030 MH SERVICES					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	.00	368,000.00	368,000.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	7,293.97	.00	.00	.00	.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	10,791.79	-10,511.45	.00	.00	.00
611100 REGULAR WAGES	491,563.59	644,522.18	85,071.66	1,276,763.00	1,300,209.00
612000 OVERTIME	6,865.34	1,857.23	1,952.96	15,000.00	15,000.00
612100 STANDBY	4,600.39	3,600.00	1,100.00	6,000.00	6,000.00
621100 O.A.S.D.I.	25,873.79	38,116.41	4,803.77	62,289.00	65,137.00

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ORGANIZATION: 203101 LOCAL COMMUNITY CORRECTIONS
 FUND: 2101 LOCAL COMMUNITY CORRECTIONS FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
621200 RETIREMENT	247,023.78	220,268.25	27,682.50	398,137.00	409,797.00
621300 PENSION LIABILITY-115 TRUST	3,647.93	4,779.09	633.34	9,486.00	9,644.00
621400 OPEB LIABILITY-115 TRUST	3,647.93	4,779.09	633.34	9,486.00	9,644.00
622100 OTHER INSURANCE	164,727.65	176,823.93	24,582.22	426,093.00	394,140.00
622400 SHORT TERM DISABILITY	3,388.16	.00	.00	.00	.00
713000 FOOD	.00	.00	413.52	.00	.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	.00	-2,188.89	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	.00	-456.00	.00	.00	.00
729200 TRAINING	.00	639.47	.00	.00	.00
751000 COST ALLOCATION PLAN	.00	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	1,432,004.60	1,443,887.96	60.00	3,075,140.00	3,075,140.00
Total Labor	960,206.56	1,104,027.22	146,459.79	2,210,416.00	2,216,733.00
Total Expense	459,036.90	552,040.29	1,632.47	870,724.00	871,319.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	12,761.14	-212,179.55	-148,032.26	-6,000.00	-12,912.00
FUND TOTAL:					
Total Revenue	1,432,004.60	1,443,887.96	60.00	3,075,140.00	3,075,140.00
Total Labor	960,206.56	1,104,027.22	146,459.79	2,210,416.00	2,216,733.00
Total Expense	459,036.90	552,040.29	1,632.47	870,724.00	871,319.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	12,761.14	-212,179.55	-148,032.26	-6,000.00	-12,912.00
ORGANIZATION TOTAL:					
Total Revenue	1,432,004.60	1,443,887.96	60.00	3,075,140.00	3,075,140.00
Total Labor	960,206.56	1,104,027.22	146,459.79	2,210,416.00	2,216,733.00
Total Expense	459,036.90	552,040.29	1,632.47	870,724.00	871,319.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	12,761.14	-212,179.55	-148,032.26	-6,000.00	-12,912.00

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ORGANIZATION: 203102 COMM CORRECTIONS PERFORMANCE INCNTV
 FUND: 2113 COMM CORRECTIONS PERFORMANCE INCNTV

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
8255	2113-203102>2101-203101 PAYROLL EXP					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
795000	TRANSFER OUT	15,000.00	15,000.00	.00	15,000.00	15,000.00
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	13,434.79	19,670.36	.00	10,000.00	10,000.00
540780	SB678 COMMUNITY CORRECT INCENTIVE	284,355.00	284,355.00	.00	378,112.00	268,715.00
611100	REGULAR WAGES	84,333.40	92,539.63	12,607.37	95,082.00	96,924.00
612000	OVERTIME	986.60	883.89	.00	4,000.00	4,000.00
612100	STANDBY	1,407.52	2,200.00	.00	200.00	200.00
621100	O.A.S.D.I.	1,560.71	1,802.25	238.84	2,023.00	1,989.00
621200	RETIREMENT	56,510.88	83,415.65	15,302.33	114,991.00	115,907.00
621300	PENSION LIABILITY-115 TRUST	616.38	690.13	94.02	710.00	715.00
621400	OPEB LIABILITY-115 TRUST	616.38	690.13	94.02	710.00	715.00
622100	OTHER INSURANCE	26,959.09	29,694.17	4,323.72	30,585.00	30,585.00
622200	UNEMPLOYMENT INSURANCE	53.00	56.04	.00	75.00	75.00
623100	WORKERS' COMPENSATION	667.00	767.04	.00	1,154.00	1,154.00
712000	COMMUNICATIONS	2,282.98	885.32	46.53	1,200.00	1,200.00

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ORGANIZATION: 203102 COMM CORRECTIONS PERFORMANCE INCNTV
 FUND: 2113 COMM CORRECTIONS PERFORMANCE INCNTV

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
715100 SELF-INSURANCE	600.00	911.00	.00	1,499.00	1,601.00
717000 MAINTENANCE OF EQUIPMENT	.00	.00	.00	4,000.00	4,000.00
722000 OFFICE SUPPLIES	6,867.25	4,953.80	.00	8,500.00	8,500.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	25.51	1,269.41	.00	10,000.00	10,000.00
728000 SPECIAL DEPARTMENTAL EXPENSE	3,579.36	4,750.79	.00	3,000.00	3,000.00
729000 TRANSPORTATION & TRAVEL	631.64	.00	.00	5,000.00	5,000.00
729100 GAS & DIESEL	727.24	659.94	.00	5,000.00	5,000.00
729200 TRAINING	2,979.84	.00	.00	2,000.00	2,000.00
740000 SUPPORT AND CARE	1,917.16	.00	.00	4,000.00	4,000.00
751000 COST ALLOCATION PLAN	-5,133.00	6,053.00	.00	7,405.00	7,405.00
762000 EQUIPMENT	60,278.90	59,988.25	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	297,789.79	304,025.36	.00	388,112.00	278,715.00
Total Labor	173,710.96	212,738.93	32,660.30	249,530.00	252,264.00
Total Expense	89,756.88	94,471.51	46.53	66,604.00	66,706.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	34,321.95	-3,185.08	-32,706.83	71,978.00	-40,255.00
FUND TOTAL:					
Total Revenue	297,789.79	304,025.36	.00	388,112.00	278,715.00
Total Labor	173,710.96	212,738.93	32,660.30	249,530.00	252,264.00
Total Expense	89,756.88	94,471.51	46.53	66,604.00	66,706.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	34,321.95	-3,185.08	-32,706.83	71,978.00	-40,255.00
ORGANIZATION TOTAL:					
Total Revenue	297,789.79	304,025.36	.00	388,112.00	278,715.00
Total Labor	173,710.96	212,738.93	32,660.30	249,530.00	252,264.00
Total Expense	89,756.88	94,471.51	46.53	66,604.00	66,706.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	34,321.95	-3,185.08	-32,706.83	71,978.00	-40,255.00

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ORGANIZATION: 203103 LOCAL INNOVATION SUBACCOUNT
 FUND: 2118 LOCL INNOVATION SUBACCOUNT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
8311 2118>1006,1001-201170 SPECIALTY CRT					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	33,288.61	22,077.25	.00	41,000.00	41,000.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	3,219.98	4,840.89	.00	4,000.00	4,000.00
540714 LOCAL INNOVATION SUBACT GC30029.07B	62,290.59	586.42	.00	50,000.00	50,000.00
751000 COST ALLOCATION PLAN	553.00	398.00	.00	102.00	102.00
PROGRAM TOTAL:					
Total Revenue	65,510.57	5,427.31	.00	54,000.00	54,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	33,841.61	22,475.25	.00	41,102.00	41,102.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	31,668.96	-17,047.94	.00	12,898.00	12,898.00
FUND TOTAL:					
Total Revenue	65,510.57	5,427.31	.00	54,000.00	54,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	33,841.61	22,475.25	.00	41,102.00	41,102.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	31,668.96	-17,047.94	.00	12,898.00	12,898.00
ORGANIZATION TOTAL:					
Total Revenue	65,510.57	5,427.31	.00	54,000.00	54,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	33,841.61	22,475.25	.00	41,102.00	41,102.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	31,668.96	-17,047.94	.00	12,898.00	12,898.00

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FBRWKSH

ORGANIZATION: 203229 FINGERPRINT FEES GC 76102
 FUND: 1003 SHERIFF DISCRETIONARY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
130 1003-461029 RESERV FINGERPRINT FEES					
LOCATION:					
Location not budgeted					
ACCOUNT:					
522100 OTHER COURT FINES	13,009.54	16,390.79	3,134.53	17,346.00	17,346.00
540800 STATE OTHER	55,378.15	55,571.03	13,759.33	54,904.00	54,904.00
717000 MAINTENANCE OF EQUIPMENT	275.00	.00	3,897.00	5,000.00	5,000.00
722000 OFFICE SUPPLIES	1,269.13	178.33	.00	2,000.00	2,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	56,914.00	26,977.50	56,383.50	56,384.00	60,559.00
762000 EQUIPMENT	.00	13,957.58	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	68,387.69	71,961.82	16,893.86	72,250.00	72,250.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	58,458.13	41,113.41	60,280.50	63,384.00	67,559.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	9,929.56	30,848.41	-43,386.64	8,866.00	4,691.00
FUND TOTAL:					
Total Revenue	68,387.69	71,961.82	16,893.86	72,250.00	72,250.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	58,458.13	41,113.41	60,280.50	63,384.00	67,559.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	9,929.56	30,848.41	-43,386.64	8,866.00	4,691.00
ORGANIZATION TOTAL:					
Total Revenue	68,387.69	71,961.82	16,893.86	72,250.00	72,250.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	58,458.13	41,113.41	60,280.50	63,384.00	67,559.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	9,929.56	30,848.41	-43,386.64	8,866.00	4,691.00

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ORGANIZATION: 204010 GENERAL COUNTY FIRE PROTECTION
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
8047 GF MATCH 1001-204010/2106-204010					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	204,969.00	.00	.00	.00	31,512.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	204,969.00	.00	.00	.00	31,512.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-204,969.00	.00	.00	.00	-31,512.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	204,969.00	.00	.00	.00	31,512.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-204,969.00	.00	.00	.00	-31,512.00

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ORGANIZATION: 204010 GENERAL COUNTY FIRE PROTECTION
 FUND: 2106 GENERAL COUNTY FIRE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
177 2106-460029 FIRE & EMERGENCY SRVCS					
LOCATION:					
Location not budgeted					
ACCOUNT:					
552600 OTHER SERVICES	.00	15,967.50	.00	.00	.00
729200 TRAINING	.00	7,491.00	.00	30,000.00	30,000.00
ACTIVITY:					
187 2106-460041 FIRE EQUIPMENT					
LOCATION:					
Location not budgeted					
ACCOUNT:					
762000 EQUIPMENT	.00	.00	.00	40,000.00	40,000.00
ACTIVITY:					
8047 GF MATCH 1001-204010/2106-204010					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	204,969.00	.00	.00	.00	31,512.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
501110 SECURED	154,255.23	159,363.57	.00	156,000.00	156,000.00
501120 CURRENT UNSECURED	7,391.37	7,222.09	.00	7,200.00	7,200.00
501150 SUPPLEMENTAL	4,079.17	2,561.38	.00	2,650.00	2,650.00
501220 PRIOR UNSECURED	132.26	111.13	.00	250.00	250.00

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FBRWKSH

ORGANIZATION: 204010 GENERAL COUNTY FIRE PROTECTION
 FUND: 2106 GENERAL COUNTY FIRE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
501250 PRIOR SUPPLEMENTAL	448.57	587.36	.00	250.00	250.00
502600 TIMBER YIELD	297.37	427.00	.00	400.00	400.00
530100 INTEREST	16,793.91	24,876.44	.00	9,860.00	9,860.00
530110 NET INC. (DEC) FAIR VALUE ADJUSTMENT	-7,233.15	30,304.63	.00	.00	.00
531100 RENTS & CONCESSIONS	387,163.95	148,254.88	86,204.26	100,000.00	100,000.00
540220 FISH & GAME IN LIEU	131.69	126.55	.00	250.00	250.00
540620 HOMEOWNER'S PROPERTY TAX RELIEF	1,808.82	1,714.96	.00	1,900.00	1,900.00
540800 STATE OTHER	373.00	17,822.43	.00	455,200.00	455,200.00
550330 COMMUNICATIONS SERVICES-911	48,670.00	31,055.00	8,805.00	36,700.00	36,700.00
552300 EDUCATIONAL SERVICES	2,710.00	2,845.00	.00	.00	.00
552600 OTHER SERVICES	20,070.00	60,020.00	.00	.00	.00
560200 MISCELLANEOUS OTHER REVENUE	.00	37,895.39	.00	.00	.00
711000 CLOTHING & PERSONAL	.00	.00	.00	2,500.00	2,500.00
712000 COMMUNICATIONS	566.42	913.97	128.20	1,000.00	1,000.00
717000 MAINTENANCE OF EQUIPMENT	12,033.71	47,796.78	3,277.09	51,500.00	51,500.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	500.00	478.53	.00	500.00	500.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	1,566.84	.00	.00	.00	.00
720000 MEMBERSHIPS	.00	75.00	.00	75.00	75.00
722000 OFFICE SUPPLIES	.00	38.78	.00	400.00	400.00
727000 SMALL TOOLS & INSTRUMENTS	.00	498.51	.00	2,000.00	2,000.00
728000 SPECIAL DEPARTMENTAL EXPENSE	2,489.16	.00	.00	2,500.00	2,500.00

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ORGANIZATION: 204010 GENERAL COUNTY FIRE PROTECTION
 FUND: 2106 GENERAL COUNTY FIRE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	.00	4,873.21	.00	.00	.00
729100 GAS & DIESEL	.00	.00	.00	2,400.00	2,400.00
729200 TRAINING	16,352.15	22,962.89	4,601.00	.00	.00
751000 COST ALLOCATION PLAN	82,314.00	-77,061.00	.00	-71,754.00	-71,754.00
752030 CA DEPT OF FORESTRY- AMADOR PLAN	438,796.83	441,192.95	.00	751,929.00	751,929.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	3,000.00	5,000.00	.00	5,000.00	5,000.00
762000 EQUIPMENT	123,204.70	35,644.85	.00	438,000.00	438,000.00
PROGRAM TOTAL:					
Total Revenue	842,061.19	541,155.31	95,009.26	770,660.00	802,172.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	680,823.81	489,905.47	8,006.29	1,256,050.00	1,256,050.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	161,237.38	51,249.84	87,002.97	-485,390.00	-453,878.00
FUND TOTAL:					
Total Revenue	842,061.19	541,155.31	95,009.26	770,660.00	802,172.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	680,823.81	489,905.47	8,006.29	1,256,050.00	1,256,050.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	161,237.38	51,249.84	87,002.97	-485,390.00	-453,878.00
ORGANIZATION TOTAL:					
Total Revenue	842,061.19	541,155.31	95,009.26	770,660.00	802,172.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	885,792.81	489,905.47	8,006.29	1,256,050.00	1,287,562.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-43,731.62	51,249.84	87,002.97	-485,390.00	-485,390.00

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ORGANIZATION: 204034 COUNTY SERVICE AREA #4 ADMIN
 FUND: 2508 COUNTY SERVICE AREA #4

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
501110	SECURED	1,641.71	1,671.70	.00	1,800.00	1,800.00
501120	CURRENT UNSECURED	83.66	80.53	.00	110.00	110.00
501150	SUPPLEMENTAL	46.17	28.56	.00	30.00	30.00
501220	PRIOR UNSECURED	1.53	1.26	.00	5.00	5.00
501250	PRIOR SUPPLEMENTAL	5.20	6.65	.00	5.00	5.00
530100	INTEREST	744.95	1,168.06	.00	315.00	315.00
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT	-66.66	1,622.64	.00	.00	.00
540220	FISH & GAME IN LIEU	1.48	1.41	.00	5.00	5.00
540620	HOMEOWNER'S PROPERTY TAX RELIEF	20.47	19.12	.00	30.00	30.00
729000	TRANSPORTATION & TRAVEL	.00	.00	.00	200.00	200.00
PROGRAM TOTAL:						
	Total Revenue	2,478.51	4,599.93	.00	2,300.00	2,300.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	.00	.00	.00	200.00	200.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	2,478.51	4,599.93	.00	2,100.00	2,100.00
FUND TOTAL:						
	Total Revenue	2,478.51	4,599.93	.00	2,300.00	2,300.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	.00	.00	.00	200.00	200.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	2,478.51	4,599.93	.00	2,100.00	2,100.00

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ORGANIZATION: 204034 COUNTY SERVICE AREA #4 ADMIN
 FUND: 2508 COUNTY SERVICE AREA #4

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ORGANIZATION TOTAL:					
Total Revenue	2,478.51	4,599.93	.00	2,300.00	2,300.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	200.00	200.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	2,478.51	4,599.93	.00	2,100.00	2,100.00

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FBRWKSH

ORGANIZATION: 204035 HAMMOND RANCH FIRE
 FUND: 2551 HAMMOND RANCH FIRE ZONE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	6,941.51	9,839.76	.00	5,000.00	5,000.00
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT	2,604.74	14,843.15	.00	.00	.00
531100	RENTS & CONCESSIONS	2,576.57	.00	.00	.00	.00
540800	STATE OTHER	20,747.36	7,080.30	.00	.00	.00
542700	FEDERAL OTHER	3,922.46	.00	.00	.00	.00
550120	SPECIAL ASSESSMENTS	72,822.87	41,127.55	416.42	73,500.00	73,500.00
570100	SALE OF CAPITAL ASSETS	25,000.00	.00	.00	.00	.00
611100	REGULAR WAGES	1,926.40	.00	.00	.00	.00
621100	O.A.S.D.I.	147.38	.00	.00	.00	.00
623100	WORKERS' COMPENSATION	1,299.56	2,005.00	.00	3,800.00	3,800.00
711000	CLOTHING & PERSONAL	.00	.00	.00	6,000.00	6,000.00
712000	COMMUNICATIONS	562.44	1,347.41	78.14	1,000.00	1,000.00
713000	FOOD	192.77	.00	.00	200.00	200.00
714000	HOUSEHOLD	4,482.55	3,680.96	65.00	2,000.00	2,000.00
715000	INSURANCE	6,227.09	7,621.77	.00	8,750.00	8,750.00
717000	MAINTENANCE OF EQUIPMENT	5,525.38	6,335.27	.00	14,000.00	14,000.00
718000	MAINTENANCE-BUILDING & IMPROVEMENTS	12,720.67	2,552.55	315.00	5,000.00	5,000.00

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ORGANIZATION: 204035 HAMMOND RANCH FIRE
 FUND: 2551 HAMMOND RANCH FIRE ZONE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
719000 MEDICAL, DENTAL & LAB SUPPLIES	.00	.00	.00	500.00	500.00
720000 MEMBERSHIPS	.00	75.00	.00	75.00	75.00
722000 OFFICE SUPPLIES	.00	.00	.00	1,500.00	1,500.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	3,804.45	1,549.45	159.90	4,000.00	4,000.00
725000 RENTS & LEASES - EQUIPMENT	5.00	.00	.00	500.00	500.00
727000 SMALL TOOLS & INSTRUMENTS	.00	.00	.00	500.00	500.00
728000 SPECIAL DEPARTMENTAL EXPENSE	24,178.87	16,150.64	.00	5,000.00	5,000.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	.00	-780.23	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	421.27	.00	.00	300.00	300.00
729100 GAS & DIESEL	2,187.14	791.77	.00	2,000.00	2,000.00
730000 UTILITIES	6,543.40	4,922.38	351.68	5,250.00	5,250.00
762000 EQUIPMENT	126,627.78	13,705.36	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	134,615.51	72,890.76	416.42	78,500.00	78,500.00
Total Labor	3,373.34	2,005.00	.00	3,800.00	3,800.00
Total Expense	193,478.81	57,952.33	969.72	56,575.00	56,575.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-62,236.64	12,933.43	-553.30	18,125.00	18,125.00
FUND TOTAL:					
Total Revenue	134,615.51	72,890.76	416.42	78,500.00	78,500.00
Total Labor	3,373.34	2,005.00	.00	3,800.00	3,800.00
Total Expense	193,478.81	57,952.33	969.72	56,575.00	56,575.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-62,236.64	12,933.43	-553.30	18,125.00	18,125.00
ORGANIZATION TOTAL:					
Total Revenue	134,615.51	72,890.76	416.42	78,500.00	78,500.00
Total Labor	3,373.34	2,005.00	.00	3,800.00	3,800.00
Total Expense	193,478.81	57,952.33	969.72	56,575.00	56,575.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-62,236.64	12,933.43	-553.30	18,125.00	18,125.00

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ORGANIZATION: 204036 MCCLLOUD FIRE
 FUND: 2552 MCCLLOUD FIRE ZONE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	4,175.26	6,286.13	.00	3,000.00	3,000.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-515.70	8,703.74	.00	.00	.00
550120 SPECIAL ASSESSMENTS	45,167.27	47,883.59	258.11	48,500.00	48,500.00
551201 ESTATE FEES - PUBLIC GUARDIAN	.00	-22.82	.00	.00	.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	.00	1,467.10	.00	2,000.00	2,000.00
720000 MEMBERSHIPS	.00	75.00	.00	75.00	75.00
722000 OFFICE SUPPLIES	235.10	.00	.00	250.00	250.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	37,500.00	30,000.00	.00	30,000.00	30,000.00
728000 SPECIAL DEPARTMENTAL EXPENSE	1,583.44	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	48,826.83	62,850.64	258.11	51,500.00	51,500.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	39,318.54	31,542.10	.00	32,325.00	32,325.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	9,508.29	31,308.54	258.11	19,175.00	19,175.00
FUND TOTAL:					
Total Revenue	48,826.83	62,850.64	258.11	51,500.00	51,500.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	39,318.54	31,542.10	.00	32,325.00	32,325.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	9,508.29	31,308.54	258.11	19,175.00	19,175.00

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ORGANIZATION: 204036 MCCLLOUD FIRE
 FUND: 2552 MCCLLOUD FIRE ZONE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ORGANIZATION TOTAL:					
Total Revenue	48,826.83	62,850.64	258.11	51,500.00	51,500.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	39,318.54	31,542.10	.00	32,325.00	32,325.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	9,508.29	31,308.54	258.11	19,175.00	19,175.00

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ORGANIZATION: 204037 MT SHASTA VISTA FIRE
 FUND: 2553 MT SHASTA VISTA FIRE ZONE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	2,877.94	4,888.86	.00	4,000.00	4,000.00
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT	-826.36	6,480.20	.00	.00	.00
540800	STATE OTHER	416.88	.00	.00	.00	.00
550120	SPECIAL ASSESSMENTS	27,598.54	31,238.75	784.82	30,000.00	30,000.00
560200	MISCELLANEOUS OTHER REVENUE	.00	.00	405.93	.00	.00
623100	WORKERS' COMPENSATION	866.32	.00	.00	.00	.00
715000	INSURANCE	2,028.67	1,410.98	.00	1,625.00	1,625.00
718000	MAINTENANCE-BUILDING & IMPROVEMENTS	3,360.00	67.10	.00	2,000.00	2,000.00
720000	MEMBERSHIPS	.00	75.00	.00	75.00	75.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	576.90	12,000.00	.00	12,000.00	12,000.00
725000	RENTS & LEASES - EQUIPMENT	31.60	.00	.00	.00	.00
728000	SPECIAL DEPARTMENTAL EXPENSE	.00	466.86	.00	.00	.00
728150	SPEC DEPARTMENTAL-CAL-CARD CLEARING	189.90	189.90	.00	.00	.00
730000	UTILITIES	181.87	277.95	.00	2,000.00	2,000.00
PROGRAM TOTAL:						
	Total Revenue	30,067.00	42,607.81	1,190.75	34,000.00	34,000.00
	Total Labor	866.32	.00	.00	.00	.00
	Total Expense	6,368.94	14,487.79	.00	17,700.00	17,700.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	22,831.74	28,120.02	1,190.75	16,300.00	16,300.00

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ORGANIZATION: 204037 MT SHASTA VISTA FIRE
 FUND: 2553 MT SHASTA VISTA FIRE ZONE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	30,067.00	42,607.81	1,190.75	34,000.00	34,000.00
Total Labor	866.32	.00	.00	.00	.00
Total Expense	6,368.94	14,487.79	.00	17,700.00	17,700.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	22,831.74	28,120.02	1,190.75	16,300.00	16,300.00
ORGANIZATION TOTAL:					
Total Revenue	30,067.00	42,607.81	1,190.75	34,000.00	34,000.00
Total Labor	866.32	.00	.00	.00	.00
Total Expense	6,368.94	14,487.79	.00	17,700.00	17,700.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	22,831.74	28,120.02	1,190.75	16,300.00	16,300.00

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ORGANIZATION: 204038 PLEASANT VALLEY FIRE ZONE
 FUND: 2554 PLEASANT VALLEY FIRE ZONE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	3,147.41	4,930.78	.00	3,000.00	3,000.00
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT	-333.97	6,789.77	.00	.00	.00
540800	STATE OTHER	708.00	.00	.00	.00	.00
550120	SPECIAL ASSESSMENTS	18,462.58	18,610.28	99.27	19,845.00	19,845.00
551201	ESTATE FEES - PUBLIC GUARDIAN	.00	-7.14	.00	.00	.00
560200	MISCELLANEOUS OTHER REVENUE	.00	.00	939.50	.00	.00
623100	WORKERS' COMPENSATION	1,083.02	.00	.00	.00	.00
715000	INSURANCE	2,321.24	1,440.25	.00	1,660.00	1,660.00
717000	MAINTENANCE OF EQUIPMENT	4,203.74	.00	.00	.00	.00
718000	MAINTENANCE-BUILDING & IMPROVEMENTS	.00	240.00	300.00	1,000.00	1,000.00
720000	MEMBERSHIPS	.00	75.00	.00	75.00	75.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	.00	6,400.00	.00	9,600.00	9,600.00
728000	SPECIAL DEPARTMENTAL EXPENSE	240.39	1,160.33	.00	250.00	250.00
729100	GAS & DIESEL	.00	.00	.00	400.00	400.00
730000	UTILITIES	678.01	141.91	.00	1,600.00	1,600.00
PROGRAM TOTAL:						
	Total Revenue	21,984.02	30,323.69	1,038.77	22,845.00	22,845.00
	Total Labor	1,083.02	.00	.00	.00	.00
	Total Expense	7,443.38	9,457.49	300.00	14,585.00	14,585.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	13,457.62	20,866.20	738.77	8,260.00	8,260.00

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FBRWKSH

ORGANIZATION: 204038 PLEASANT VALLEY FIRE ZONE
 FUND: 2554 PLEASANT VALLEY FIRE ZONE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	21,984.02	30,323.69	1,038.77	22,845.00	22,845.00
Total Labor	1,083.02	.00	.00	.00	.00
Total Expense	7,443.38	9,457.49	300.00	14,585.00	14,585.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	13,457.62	20,866.20	738.77	8,260.00	8,260.00
ORGANIZATION TOTAL:					
Total Revenue	21,984.02	30,323.69	1,038.77	22,845.00	22,845.00
Total Labor	1,083.02	.00	.00	.00	.00
Total Expense	7,443.38	9,457.49	300.00	14,585.00	14,585.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	13,457.62	20,866.20	738.77	8,260.00	8,260.00

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FBRWKSH

ORGANIZATION: 205010 SISKIYOU CO FLOOD CONTROL & WATER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
611100 REGULAR WAGES	216.94	.00	.00	.00	.00
621100 O.A.S.D.I.	16.61	.00	.00	.00	.00
621200 RETIREMENT	79.03	.00	.00	.00	.00
621300 PENSION LIABILITY-115 TRUST	1.63	.00	.00	.00	.00
621400 OPEB LIABILITY-115 TRUST	1.63	.00	.00	.00	.00
622100 OTHER INSURANCE	.26	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	316.10	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-316.10	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	316.10	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-316.10	.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 205010 SISKIYOU CO FLOOD CONTROL & WATER
 FUND: 2501 SISKIYOU CO FLOOD CONTROL & WATER

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
2051 NR-BUREAU OF RECLAM R19AP00139SMGWM					
LOCATION:					
Location not budgeted					
ACCOUNT:					
723000 PROFESSIONAL & SPECIALIZED SERVICES	28,151.91	.00	.00	.00	.00
ACTIVITY:					
8198 2511>2501 & 1001 25/75 SISQ PWR ATH					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	.00	.00	100,000.00	100,000.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
501110 SECURED	127,197.10	140,360.83	.00	110,000.00	110,000.00
501120 CURRENT UNSECURED	6,150.23	6,444.42	.00	5,000.00	5,000.00
501150 SUPPLEMENTAL	3,394.27	2,285.58	.00	1,200.00	1,200.00
501220 PRIOR UNSECURED	101.48	92.47	.00	100.00	100.00
501250 PRIOR SUPPLEMENTAL	344.15	488.74	.00	100.00	100.00
502600 TIMBER YIELD	6,226.09	8,940.17	.00	5,000.00	5,000.00
502700 PILT AGREEMENTS (KARUK/QUARTZ VLY)	3.88	3.88	.00	4.00	4.00
513100 FRANCHISES	250,435.59	190,268.07	103,143.00	200,000.00	200,000.00
530100 INTEREST	15,283.29	20,279.17	.00	4,000.00	4,000.00

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FBRWKSH

ORGANIZATION: 205010 SISKIYOU CO FLOOD CONTROL & WATER
 FUND: 2501 SISKIYOU CO FLOOD CONTROL & WATER

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
530110 NET INC. (DEC) FAIR VALUE ADJUSTMENT	-14.42	25,890.94	.00	.00	.00
531100 RENTS & CONCESSIONS	99,928.18	100,256.10	.00	85,000.00	85,000.00
540220 FISH & GAME IN LIEU	109.57	112.93	.00	100.00	100.00
540620 HOMEOWNER'S PROPERTY TAX RELIEF	1,505.11	1,530.32	.00	1,200.00	1,200.00
542700 FEDERAL OTHER	28,926.91	.00	.00	.00	.00
551770 HEALTH SERVICES - SEPTAGE FEES	.00	1,140.00	.00	570.00	570.00
560200 MISCELLANEOUS OTHER REVENUE	.00	2,463.00	.00	.00	.00
611100 REGULAR WAGES	1,140.76	.00	.00	.00	.00
621100 O.A.S.D.I.	87.26	.00	.00	.00	.00
621200 RETIREMENT	415.46	.00	.00	.00	.00
621300 PENSION LIABILITY-115 TRUST	8.55	.00	.00	.00	.00
621400 OPEB LIABILITY-115 TRUST	8.55	.00	.00	.00	.00
622100 OTHER INSURANCE	493.72	.00	.00	.00	.00
622200 UNEMPLOYMENT INSURANCE	3,336.00	.00	.00	1,620.00	1,620.00
623100 WORKERS' COMPENSATION	1,095.00	.00	.00	16.00	16.00
712000 COMMUNICATIONS	1,614.35	1,265.56	129.47	1,370.00	1,370.00
714000 HOUSEHOLD	3,350.06	4,342.09	175.61	5,500.00	5,500.00
715100 SELF-INSURANCE	14,691.00	17,669.00	.00	17,599.00	18,797.00
717000 MAINTENANCE OF EQUIPMENT	93,296.15	5,523.11	.00	13,526.00	13,526.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	6,139.00	3,620.04	.00	3,927.00	3,927.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	522.39	7,382.91	.00	48,100.00	48,100.00

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FBRWKSH

ORGANIZATION: 205010 SISKIYOU CO FLOOD CONTROL & WATER
 FUND: 2501 SISKIYOU CO FLOOD CONTROL & WATER

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
722000 OFFICE SUPPLIES	85.40	14.40	.00	100.00	100.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	40,317.18	117,030.29	1,012.00	70,010.00	70,010.00
723100 ADMINISTRATION	176,878.38	242,635.12	.00	250,000.00	250,000.00
723200 DATA PROCESSING	1,807.00	.00	.00	401.00	648.00
725000 RENTS & LEASES - EQUIPMENT	227.50	173.96	.00	5,120.00	5,120.00
727000 SMALL TOOLS & INSTRUMENTS	646.81	340.96	.00	500.00	500.00
728000 SPECIAL DEPARTMENTAL EXPENSE	83,239.74	86,704.16	10.76	109,505.00	109,505.00
729100 GAS & DIESEL	8,044.14	11,602.96	.00	9,000.00	9,000.00
730000 UTILITIES	5,614.71	5,096.90	483.03	5,604.00	5,604.00
751000 COST ALLOCATION PLAN	73,983.00	25,422.00	.00	78,800.00	78,800.00
761010 BUILDING & IMPROVEMENTS	8,319.00	36,004.54	.00	100,000.00	100,000.00
762000 EQUIPMENT	.00	29,424.06	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	539,591.43	500,556.62	103,143.00	512,274.00	512,274.00
Total Labor	6,585.30	.00	.00	1,636.00	1,636.00
Total Expense	546,927.72	594,252.06	1,810.87	719,062.00	720,507.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-13,921.59	-93,695.44	101,332.13	-208,424.00	-209,869.00
FUND TOTAL:					
Total Revenue	539,591.43	500,556.62	103,143.00	512,274.00	512,274.00
Total Labor	6,585.30	.00	.00	1,636.00	1,636.00
Total Expense	546,927.72	594,252.06	1,810.87	719,062.00	720,507.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-13,921.59	-93,695.44	101,332.13	-208,424.00	-209,869.00

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FBRWKSH

ORGANIZATION: 205010 SISKIYOU CO FLOOD CONTROL & WATER
 FUND: 2527 SUSTAINABLE GRNDWATER PLANGRT PROP1

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	-2,855.67	-644.26	.00	-500.00	-500.00
540800	STATE OTHER	166,383.43	.00	.00	.00	.00
611100	REGULAR WAGES	131.20	.00	.00	.00	.00
621100	O.A.S.D.I.	10.01	.00	.00	.00	.00
621200	RETIREMENT	47.78	.00	.00	.00	.00
621300	PENSION LIABILITY-115 TRUST	.98	.00	.00	.00	.00
621400	OPEB LIABILITY-115 TRUST	.98	.00	.00	.00	.00
622100	OTHER INSURANCE	59.04	.00	.00	.00	.00
622200	UNEMPLOYMENT INSURANCE	31.00	.00	.00	.00	.00
623100	WORKERS' COMPENSATION	336.00	.00	.00	.00	.00
715100	SELF-INSURANCE	429.00	.00	.00	.00	.00
PROGRAM TOTAL:						
	Total Revenue	163,527.76	-644.26	.00	-500.00	-500.00
	Total Labor	616.99	.00	.00	.00	.00
	Total Expense	429.00	.00	.00	.00	.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	162,481.77	-644.26	.00	-500.00	-500.00
FUND TOTAL:						
	Total Revenue	163,527.76	-644.26	.00	-500.00	-500.00
	Total Labor	616.99	.00	.00	.00	.00
	Total Expense	429.00	.00	.00	.00	.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	162,481.77	-644.26	.00	-500.00	-500.00

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FBRWKSH

ORGANIZATION: 205010 SISKIYOU CO FLOOD CONTROL & WATER
 FUND: 2528 SUSTAINABLE GRNDWTR PLANGRT PROP68

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	-1,934.61	1,855.19	.00	750.00	750.00
540800	STATE OTHER	265,359.14	.00	.00	.00	.00
611100	REGULAR WAGES	54.91	.00	.00	.00	.00
621100	O.A.S.D.I.	4.18	.00	.00	.00	.00
621200	RETIREMENT	19.99	.00	.00	.00	.00
621300	PENSION LIABILITY-115 TRUST	.42	.00	.00	.00	.00
621400	OPEB LIABILITY-115 TRUST	.42	.00	.00	.00	.00
622100	OTHER INSURANCE	24.71	.00	.00	.00	.00
623100	WORKERS' COMPENSATION	140.00	.00	.00	.00	.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	20,704.85	.00	.00	.00	.00
PROGRAM TOTAL:						
	Total Revenue	263,424.53	1,855.19	.00	750.00	750.00
	Total Labor	244.63	.00	.00	.00	.00
	Total Expense	20,704.85	.00	.00	.00	.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	242,475.05	1,855.19	.00	750.00	750.00
FUND TOTAL:						
	Total Revenue	263,424.53	1,855.19	.00	750.00	750.00
	Total Labor	244.63	.00	.00	.00	.00
	Total Expense	20,704.85	.00	.00	.00	.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	242,475.05	1,855.19	.00	750.00	750.00

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FBRWKSH

ORGANIZATION: 205010 SISKIYOU CO FLOOD CONTROL & WATER
 FUND: 2535 SV RECHARGE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
540800 STATE OTHER	.00	290,050.46	.00	343,221.00	343,221.00
550600 ADMINISTRATION SERVICES	.00	4,010.24	.00	15,000.00	15,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	339,881.41	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	294,060.70	.00	358,221.00	358,221.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	339,881.41	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-45,820.71	.00	358,221.00	358,221.00
FUND TOTAL:					
Total Revenue	.00	294,060.70	.00	358,221.00	358,221.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	339,881.41	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-45,820.71	.00	358,221.00	358,221.00

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FBRWKSH

ORGANIZATION: 205010 SISKIYOU CO FLOOD CONTROL & WATER
 FUND: 2540 SGMA IMPLEMENTATION GRANT SHASTA

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
540800 STATE OTHER	.00	684,942.39	301,382.63	2,181,752.00	2,181,752.00
550600 ADMINISTRATION SERVICES	.00	45,543.98	10,105.49	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	988,372.52	.00	2,181,752.00	935,977.52
PROGRAM TOTAL:					
Total Revenue	.00	730,486.37	311,488.12	2,181,752.00	2,181,752.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	988,372.52	.00	2,181,752.00	935,977.52
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-257,886.15	311,488.12	.00	1,245,774.48
FUND TOTAL:					
Total Revenue	.00	730,486.37	311,488.12	2,181,752.00	2,181,752.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	988,372.52	.00	2,181,752.00	935,977.52
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-257,886.15	311,488.12	.00	1,245,774.48

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FBRWKSH

ORGANIZATION: 205010 SISKIYOU CO FLOOD CONTROL & WATER
 FUND: 2541 SGMA IMPLEMENTATION GRANT BUTTE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
540800 STATE OTHER	.00	774,346.08	.00	2,135,842.00	2,135,842.00
550600 ADMINISTRATION SERVICES	.00	10,049.54	.00	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	728,967.40	.00	2,135,842.00	673,631.38
PROGRAM TOTAL:					
Total Revenue	.00	784,395.62	.00	2,135,842.00	2,135,842.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	728,967.40	.00	2,135,842.00	673,631.38
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	55,428.22	.00	.00	1,462,210.62
FUND TOTAL:					
Total Revenue	.00	784,395.62	.00	2,135,842.00	2,135,842.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	728,967.40	.00	2,135,842.00	673,631.38
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	55,428.22	.00	.00	1,462,210.62

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FBRWKSH

ORGANIZATION: 205010 SISKIYOU CO FLOOD CONTROL & WATER
 FUND: 2542 SGMA IMPLEMENTATION GRANT SCOTT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
540800 STATE OTHER	.00	614,050.70	230,353.49	2,481,786.00	2,481,786.00
550600 ADMINISTRATION SERVICES	.00	.00	8,581.60	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	800,890.74	.00	2,481,786.00	719,856.74
PROGRAM TOTAL:					
Total Revenue	.00	614,050.70	238,935.09	2,481,786.00	2,481,786.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	800,890.74	.00	2,481,786.00	719,856.74
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-186,840.04	238,935.09	.00	1,761,929.26
FUND TOTAL:					
Total Revenue	.00	614,050.70	238,935.09	2,481,786.00	2,481,786.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	800,890.74	.00	2,481,786.00	719,856.74
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-186,840.04	238,935.09	.00	1,761,929.26

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FBRWKSH

ORGANIZATION: 205010 SISKIYOU CO FLOOD CONTROL & WATER
 FUND: 5350 SANITATION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200	PUBLIC PROTECTION				
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
611100	REGULAR WAGES	1,169.28	.00	.00	.00
621100	O.A.S.D.I.	89.45	.00	.00	.00
621200	RETIREMENT	456.02	.00	.00	.00
621300	PENSION LIABILITY-115 TRUST	8.77	.00	.00	.00
621400	OPEB LIABILITY-115 TRUST	8.77	.00	.00	.00
622100	OTHER INSURANCE	503.37	.00	.00	.00
PROGRAM TOTAL:					
	Total Revenue	.00	.00	.00	.00
	Total Labor	2,235.66	.00	.00	.00
	Total Expense	.00	.00	.00	.00
	Total Transfers	.00	.00	.00	.00
	Total Net	-2,235.66	.00	.00	.00
FUND TOTAL:					
	Total Revenue	.00	.00	.00	.00
	Total Labor	2,235.66	.00	.00	.00
	Total Expense	.00	.00	.00	.00
	Total Transfers	.00	.00	.00	.00
	Total Net	-2,235.66	.00	.00	.00
ORGANIZATION TOTAL:					
	Total Revenue	966,543.72	2,924,760.94	653,566.21	7,670,125.00
	Total Labor	9,998.68	.00	.00	1,636.00
	Total Expense	568,061.57	3,452,364.13	1,810.87	7,518,442.00
	Total Transfers	.00	.00	.00	.00
	Total Net	388,483.47	-527,603.19	651,755.34	4,618,516.36

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FBRWKSH

ORGANIZATION: 205011 SISKIYOU POWER AUTHORITY
 FUND: 2511 SISKIYOU POWER AUTHORITY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
8198	2511>2501 & 1001 25/75 SISQ PWR ATH					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
795000	TRANSFER OUT	.00	.00	.00	100,000.00	100,000.00
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	89,341.35	155,917.06	.00	100,000.00	100,000.00
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT	-1,210.44	197,474.45	.00	.00	.00
531100	RENTS & CONCESSIONS	939,920.26	1,908,530.00	166,181.18	500,000.00	500,000.00
711000	CLOTHING & PERSONAL	.00	.00	.00	2,000.00	2,000.00
712000	COMMUNICATIONS	1,044.59	1,111.02	94.43	1,180.00	1,180.00
717000	MAINTENANCE OF EQUIPMENT	3,489.24	14.83	.00	900.00	900.00
718000	MAINTENANCE-BUILDING & IMPROVEMENTS	264.00	499.00	.00	1,284.00	1,284.00
722000	OFFICE SUPPLIES	.00	6.65	.00	250.00	250.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	26,028.61	14,859.00	.00	30,800.00	30,800.00
723100	ADMINISTRATION	22,670.41	30,104.30	.00	100,000.00	100,000.00
723110	PROF & SPEC SVCS - NORTHBROOK	226,092.14	276,731.45	57,190.70	219,556.00	219,556.00
724000	PUBLICATIONS & LEGAL NOTICES	.00	.00	.00	500.00	500.00
725000	RENTS & LEASES - EQUIPMENT	.00	12.05	.00	.00	.00

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 Budget Worksheet Report
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FBRWKSH

ORGANIZATION: 205011 SISKIYOU POWER AUTHORITY
 FUND: 2511 SISKIYOU POWER AUTHORITY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
727000 SMALL TOOLS & INSTRUMENTS	.00	.00	.00	100.00	100.00
728000 SPECIAL DEPARTMENTAL EXPENSE	82,174.73	42,191.97	19,779.88	160,000.00	160,000.00
729100 GAS & DIESEL	.00	.00	.00	1,000.00	1,000.00
730000 UTILITIES	6,189.50	3,106.03	326.79	3,115.00	3,115.00
751000 COST ALLOCATION PLAN	31,144.00	47,397.00	.00	17,150.00	17,150.00
761010 BUILDING & IMPROVEMENTS	.00	14,979.00	.00	1,575,000.00	1,575,000.00
PROGRAM TOTAL:					
Total Revenue	1,028,051.17	2,261,921.51	166,181.18	600,000.00	600,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	399,097.22	431,012.30	77,391.80	2,212,835.00	2,212,835.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	628,953.95	1,830,909.21	88,789.38	-1,612,835.00	-1,612,835.00
FUND TOTAL:					
Total Revenue	1,028,051.17	2,261,921.51	166,181.18	600,000.00	600,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	399,097.22	431,012.30	77,391.80	2,212,835.00	2,212,835.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	628,953.95	1,830,909.21	88,789.38	-1,612,835.00	-1,612,835.00
ORGANIZATION TOTAL:					
Total Revenue	1,028,051.17	2,261,921.51	166,181.18	600,000.00	600,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	399,097.22	431,012.30	77,391.80	2,212,835.00	2,212,835.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	628,953.95	1,830,909.21	88,789.38	-1,612,835.00	-1,612,835.00

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FBRWKSH

ORGANIZATION: 206010 AGRICULTURE COMMISSIONER/SEALER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200	PUBLIC PROTECTION				
ACTIVITY:					
2220	CDFW WOLF COMPOST GRANT				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
560300	CONTRIBUTIONS FROM OTHERS	18,548.04	.00	.00	.00
717000	MAINTENANCE OF EQUIPMENT	.00	91.00	.00	.00
718000	MAINTENANCE-BUILDING & IMPROVEMENTS	.00	58.16	.00	.00
727000	SMALL TOOLS & INSTRUMENTS	.00	61.40	.00	.00
728000	SPECIAL DEPARTMENTAL EXPENSE	.00	6,918.82	.00	.00
762000	EQUIPMENT	.00	11,416.00	.00	.00
ACTIVITY:					
8119	CUPA FEES TO 2114-401014				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
795000	TRANSFER OUT	240.00	240.00	.00	240.00
ACTIVITY:					
8313	AG>2103-301010 WORK PERFORMED				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
595000	OPERATING TRANSFERS IN	40,000.00	40,000.00	.00	40,000.00
795000	TRANSFER OUT	144.40	3,686.09	.00	.00
ACTIVITY:					
	Activity not budgeted				
LOCATION:					
	Location not budgeted				
ACCOUNT:					

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FBRWKSH

ORGANIZATION: 206010 AGRICULTURE COMMISSIONER/SEALER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
512900 OTHER PERMITS	1,870.00	1,610.00	60.00	1,700.00	1,700.00
522200 FORFEITURES	10,550.00	1,000.00	.00	.00	.00
540610 STATE AID FOR AGRICULTURE	644,861.35	662,761.25	.00	670,643.00	670,643.00
540640 STATE MANDATED COST	31,879.00	71,129.00	.00	37,000.00	37,000.00
542700 FEDERAL OTHER	164,962.15	109,973.74	21,829.92	148,707.00	148,707.00
550600 ADMINISTRATION SERVICES	1,006.80	1,014.95	1.06	760.00	760.00
550900 AGRICULTURAL SERVICES	446,162.76	416,907.09	25,852.15	355,366.00	355,366.00
560100 OTHER SALES	.00	42.46	.00	10.00	10.00
560200 MISCELLANEOUS OTHER REVENUE	.00	877.00	.00	.00	.00
611100 REGULAR WAGES	626,711.23	738,967.10	98,620.64	733,351.00	835,427.00
611200 EXTRA HELP	102,160.27	117,389.30	28,725.06	100,000.00	100,000.00
612000 OVERTIME	12,124.03	25,584.53	1,794.44	.00	.00
621100 O.A.S.D.I.	50,597.87	58,606.06	8,018.74	59,949.00	72,254.00
621200 RETIREMENT	245,435.63	232,320.36	34,793.28	240,879.00	313,016.00
621300 PENSION LIABILITY-115 TRUST	4,675.06	5,459.77	758.36	5,382.00	6,932.00
621400 OPEB LIABILITY-115 TRUST	4,675.06	5,459.77	758.36	5,382.00	6,932.00
622100 OTHER INSURANCE	148,285.57	164,899.52	23,637.76	163,377.00	197,510.00
622200 UNEMPLOYMENT INSURANCE	8,382.00	6,918.00	.00	5,836.00	5,836.00
622400 SHORT TERM DISABILITY	7,748.40	.00	.00	.00	.00
623100 WORKERS' COMPENSATION	7,853.00	9,153.96	.00	10,792.00	10,792.00
710000 AGRICULTURE	63,083.99	60,027.08	.00	60,000.00	60,000.00

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FBRWKSH

ORGANIZATION: 206010 AGRICULTURE COMMISSIONER/SEALER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
711000 CLOTHING & PERSONAL	719.98	1,895.79	.00	1,150.00	1,150.00
712000 COMMUNICATIONS	16,367.50	18,281.61	1,764.21	17,030.00	17,030.00
714000 HOUSEHOLD	12,700.10	12,606.71	1,748.85	13,042.00	13,042.00
715100 SELF-INSURANCE	25,106.00	9,589.00	.00	16,092.00	17,188.00
717000 MAINTENANCE OF EQUIPMENT	27,198.56	18,740.91	314.86	14,374.00	14,374.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	36,726.00	24,473.04	.00	31,413.00	31,413.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	777.39	292.35	.00	1,000.00	1,000.00
720000 MEMBERSHIPS	4,226.01	4,188.52	3,926.41	4,277.00	4,277.00
722000 OFFICE SUPPLIES	24,217.54	29,093.40	125.69	25,240.00	25,240.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	43,144.03	56,884.97	3,633.38	71,851.00	71,851.00
723200 DATA PROCESSING	52,872.00	47,792.00	.00	57,969.00	52,789.00
723300 TEST PURCHASES	.00	2.59	.00	50.00	50.00
725000 RENTS & LEASES - EQUIPMENT	2,816.45	3,384.03	548.54	3,446.00	3,446.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	6,225.00	7,500.00	1,000.00	9,150.00	9,150.00
727000 SMALL TOOLS & INSTRUMENTS	2,443.09	481.91	20.46	750.00	750.00
728000 SPECIAL DEPARTMENTAL EXPENSE	10,901.03	7,530.48	456.08	7,090.00	7,090.00
729000 TRANSPORTATION & TRAVEL	5,541.24	4,698.92	100.00	4,000.00	4,000.00
729100 GAS & DIESEL	33,984.14	35,250.37	930.80	41,405.00	41,405.00
729200 TRAINING	1,255.00	2,105.00	.00	4,325.00	4,325.00
730000 UTILITIES	24,859.32	27,905.84	1,675.76	35,624.00	35,624.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	3,679.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 206010 AGRICULTURE COMMISSIONER/SEALER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
762000 EQUIPMENT	64,966.91	2,111.25	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	1,359,840.10	1,305,315.49	47,743.13	1,254,186.00	1,254,186.00
Total Labor	1,218,648.12	1,364,758.37	197,106.64	1,324,948.00	1,548,699.00
Total Expense	460,515.68	400,986.24	16,245.04	419,518.00	415,434.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-319,323.70	-460,429.12	-165,608.55	-490,280.00	-709,947.00
FUND TOTAL:					
Total Revenue	1,359,840.10	1,305,315.49	47,743.13	1,254,186.00	1,254,186.00
Total Labor	1,218,648.12	1,364,758.37	197,106.64	1,324,948.00	1,548,699.00
Total Expense	460,515.68	400,986.24	16,245.04	419,518.00	415,434.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-319,323.70	-460,429.12	-165,608.55	-490,280.00	-709,947.00
ORGANIZATION TOTAL:					
Total Revenue	1,359,840.10	1,305,315.49	47,743.13	1,254,186.00	1,254,186.00
Total Labor	1,218,648.12	1,364,758.37	197,106.64	1,324,948.00	1,548,699.00
Total Expense	460,515.68	400,986.24	16,245.04	419,518.00	415,434.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-319,323.70	-460,429.12	-165,608.55	-490,280.00	-709,947.00

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FBRWKSH

ORGANIZATION: 206020 BUILDING DEPARTMENT
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
723000 PROFESSIONAL & SPECIALIZED SERVICES	172.08	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	172.08	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-172.08	.00	.00	.00	.00
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
8075 FINGERPRINT FEES TO 203010 JAIL					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	46.00	.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
512400 CONSTRUCTION PERMITS	425,273.70	585,754.89	91,298.36	429,000.00	429,000.00
512900 OTHER PERMITS	413.33	771.03	80.85	575.00	575.00
550600 ADMINISTRATION SERVICES	1.00	.00	.00	.00	.00
551650 PLANNING FEES	.00	825.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 206020 BUILDING DEPARTMENT
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
552600 OTHER SERVICES	658.00	846.00	.00	1,128.00	1,128.00
560200 MISCELLANEOUS OTHER REVENUE	.00	.00	.00	.00	.00
595000 OPERATING TRANSFERS IN	.00	.00	.00	.00	.00
611100 REGULAR WAGES	331,655.90	488,358.36	62,130.47	524,097.00	519,559.00
611200 EXTRA HELP	50,632.38	34,100.92	3,276.20	35,688.00	35,688.00
612000 OVERTIME	199.55	.00	.00	100.00	100.00
621100 O.A.S.D.I.	28,538.29	39,223.41	4,884.29	40,095.00	42,479.00
621200 RETIREMENT	143,612.46	164,584.20	22,504.14	175,522.00	187,001.00
621300 PENSION LIABILITY-115 TRUST	2,780.81	3,906.81	490.51	3,934.00	4,168.00
621400 OPEB LIABILITY-115 TRUST	2,780.81	3,906.81	490.51	3,934.00	4,168.00
622100 OTHER INSURANCE	82,310.15	109,051.44	14,577.15	112,390.00	129,737.00
622200 UNEMPLOYMENT INSURANCE	281.00	315.96	.00	341.00	341.00
623100 WORKERS' COMPENSATION	3,517.00	4,311.96	.00	9,921.00	9,921.00
711000 CLOTHING & PERSONAL	.00	.00	.00	.00	.00
712000 COMMUNICATIONS	4,234.64	6,069.88	239.07	5,692.00	5,692.00
714000 HOUSEHOLD	1,638.36	1,888.93	286.96	2,300.00	2,300.00
715100 SELF-INSURANCE	5,144.00	8,462.00	.00	10,327.00	11,030.00
717000 MAINTENANCE OF EQUIPMENT	2,954.80	386.24	.00	700.00	700.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	7,236.00	4,995.96	.00	6,796.00	6,796.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	.00	.00	.00	100.00	100.00
720000 MEMBERSHIPS	1,870.00	1,887.50	170.00	850.00	850.00

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FBRWKSH

ORGANIZATION: 206020 BUILDING DEPARTMENT
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
722000 OFFICE SUPPLIES	10,713.84	7,126.20	530.99	13,355.00	13,355.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	76.42	3,868.02	16.80	2,477.00	2,477.00
723200 DATA PROCESSING	4,469.00	6,000.00	.00	7,454.00	11,210.00
724000 PUBLICATIONS & LEGAL NOTICES	.00	.00	.00	.00	.00
725000 RENTS & LEASES - EQUIPMENT	10.47	6.77	.00	425.00	425.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	-407.97	.00	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	627.17	.00	.00	.00	.00
729100 GAS & DIESEL	10,990.77	13,993.17	.00	13,000.00	13,000.00
729200 TRAINING	1,369.99	.00	.00	500.00	500.00
730000 UTILITIES	3,618.54	3,825.09	247.84	4,780.00	4,780.00
PROGRAM TOTAL:					
Total Revenue	426,346.03	588,196.92	91,379.21	430,703.00	430,703.00
Total Labor	646,308.35	847,759.87	108,353.27	906,022.00	933,162.00
Total Expense	54,592.03	58,509.76	1,491.66	68,756.00	73,215.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-274,554.35	-318,072.71	-18,465.72	-544,075.00	-575,674.00
FUND TOTAL:					
Total Revenue	426,346.03	588,196.92	91,379.21	430,703.00	430,703.00
Total Labor	646,308.35	847,759.87	108,353.27	906,022.00	933,162.00
Total Expense	54,764.11	58,509.76	1,491.66	68,756.00	73,215.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-274,726.43	-318,072.71	-18,465.72	-544,075.00	-575,674.00
ORGANIZATION TOTAL:					
Total Revenue	426,346.03	588,196.92	91,379.21	430,703.00	430,703.00
Total Labor	646,308.35	847,759.87	108,353.27	906,022.00	933,162.00
Total Expense	54,764.11	58,509.76	1,491.66	68,756.00	73,215.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-274,726.43	-318,072.71	-18,465.72	-544,075.00	-575,674.00

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FBRWKSH

ORGANIZATION: 207010 RECORDER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200	PUBLIC PROTECTION				
ACTIVITY:					
105	1001-461005 RECORDER'S MICROGRAPHIC				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
551530	RECORDING FEES- MICROGRAPHICS	11,042.00	9,960.00	2,065.00	9,600.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	.00	.00	.00	2,500.00
726000	RENTS & LEASES - BUILDINGS & IMPROV	4,320.00	4,320.00	720.00	4,320.00
ACTIVITY:					
106	1001-461006 RECORDER MODERNIZATION				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
551520	RECORDING FEES- MODERNIZATION	36,302.00	32,413.00	6,679.00	32,000.00
611100	REGULAR WAGES	15,858.13	18,401.98	2,526.17	19,831.00
611200	EXTRA HELP	1,161.02	4,890.76	.00	7,000.00
621100	O.A.S.D.I.	1,215.28	1,428.87	183.76	1,621.00
621200	RETIREMENT	6,033.54	5,836.73	869.25	6,642.00
621300	PENSION LIABILITY-115 TRUST	117.05	138.00	18.93	150.00
621400	OPEB LIABILITY-115 TRUST	117.05	138.00	18.93	150.00
622100	OTHER INSURANCE	6,275.12	7,377.48	1,140.92	7,956.00
722000	OFFICE SUPPLIES	3,426.82	2,862.67	.00	5,800.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	23,605.79	24,313.97	24,313.97	27,000.00
ACTIVITY:					
107	1001-461038 RECORDER VRIP				

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FBRWKSH

ORGANIZATION: 207010 RECORDER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
LOCATION: Location not budgeted					
ACCOUNT:					
551510 RECORDING FEES- COUNTY VRIP	12,435.80	12,269.80	2,116.95	11,500.00	11,500.00
611200 EXTRA HELP	.00	.00	.00	3,000.00	3,000.00
621100 O.A.S.D.I.	.00	.00	.00	44.00	230.00
621300 PENSION LIABILITY-115 TRUST	.00	.00	.00	.00	1,093.00
621400 OPEB LIABILITY-115 TRUST	.00	.00	.00	.00	23.00
722000 OFFICE SUPPLIES	6,447.20	.00	.00	10,000.00	10,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	5,665.39	5,835.35	5,835.35	5,836.00	5,836.00
ACTIVITY: 147 1001-461039 RECORDER REDACTION FEE					
LOCATION: Location not budgeted					
ACCOUNT:					
723000 PROFESSIONAL & SPECIALIZED SERVICES	2,203.21	2,269.30	2,269.30	2,270.00	2,270.00
ACTIVITY: 191 1001-461045 ELCTRNIC RCRDNG GC27390					
LOCATION: Location not budgeted					
ACCOUNT:					
551560 RECORDING FEES - ELCTRNIC RECORDING	10,950.00	9,880.00	2,047.00	9,700.00	9,700.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	419.37	826.46	.00	25,000.00	25,000.00
ACTIVITY: 8075 FINGERPRINT FEES TO 203010 JAIL					
LOCATION: Location not budgeted					
ACCOUNT:					

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FBRWKSH

ORGANIZATION: 207010 RECORDER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
795000 TRANSFER OUT	.00	92.00	.00	92.00	92.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
502400 PROPERTY TRANSFER TAX	285,174.17	371,224.03	52,261.59	300,000.00	300,000.00
550600 ADMINISTRATION SERVICES	53,005.98	38,437.20	.00	36,000.00	36,000.00
551500 RECORDING FEES	205,180.85	193,442.15	37,585.55	184,000.00	184,000.00
560100 OTHER SALES	10,557.47	10,028.00	1,821.00	9,000.00	9,000.00
560200 MISCELLANEOUS OTHER REVENUE	539.40	528.48	69.85	.00	.00
611100 REGULAR WAGES	88,844.81	112,186.67	15,236.19	112,369.00	114,185.00
611200 EXTRA HELP	3,969.44	279.34	.00	.00	.00
621100 O.A.S.D.I.	6,846.96	8,281.22	1,107.86	8,598.00	8,737.00
621200 RETIREMENT	34,183.19	35,622.90	5,242.80	37,633.00	38,242.00
621300 PENSION LIABILITY-115 TRUST	662.96	841.52	114.29	844.00	858.00
621400 OPEB LIABILITY-115 TRUST	662.96	841.52	114.29	844.00	858.00
622100 OTHER INSURANCE	35,553.60	44,491.43	6,906.78	45,071.00	45,071.00
622200 UNEMPLOYMENT INSURANCE	103.00	81.00	.00	4,529.00	4,529.00
623100 WORKERS' COMPENSATION	1,282.00	1,101.00	.00	1,502.00	1,502.00
712000 COMMUNICATIONS	1,973.65	2,738.39	.00	2,900.00	2,900.00
715100 SELF-INSURANCE	1,154.00	1,307.00	.00	1,952.00	2,085.00
720000 MEMBERSHIPS	350.00	350.00	.00	400.00	400.00

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ORGANIZATION: 207010 RECORDER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
722000 OFFICE SUPPLIES	10,299.53	9,162.89	501.22	11,000.00	11,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	168.53	113.81	.00	100.00	100.00
723200 DATA PROCESSING	28,346.00	10,884.00	.00	15,698.00	14,375.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	8,301.84	828.00	.00	1,173.00	1,173.00
729000 TRANSPORTATION & TRAVEL	.00	767.01	.00	750.00	750.00
729200 TRAINING	.00	.00	.00	500.00	500.00
 PROGRAM TOTAL:					
Total Revenue	625,187.67	678,182.66	104,645.94	591,800.00	591,800.00
Total Labor	202,886.11	241,938.42	33,480.17	257,784.00	265,227.00
Total Expense	96,681.33	66,670.85	33,639.84	117,291.00	116,101.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	325,620.23	369,573.39	37,525.93	216,725.00	210,472.00
 FUND TOTAL:					
Total Revenue	625,187.67	678,182.66	104,645.94	591,800.00	591,800.00
Total Labor	202,886.11	241,938.42	33,480.17	257,784.00	265,227.00
Total Expense	96,681.33	66,670.85	33,639.84	117,291.00	116,101.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	325,620.23	369,573.39	37,525.93	216,725.00	210,472.00

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FBRWKSH

ORGANIZATION: 207010 RECORDER
 FUND: 4202 CRIMINAL JUSTICE CONSTRUCTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
522100 OTHER COURT FINES	1.50	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	1.50	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1.50	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	1.50	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1.50	.00	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	625,189.17	678,182.66	104,645.94	591,800.00	591,800.00
Total Labor	202,886.11	241,938.42	33,480.17	257,784.00	265,227.00
Total Expense	96,681.33	66,670.85	33,639.84	117,291.00	116,101.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	325,621.73	369,573.39	37,525.93	216,725.00	210,472.00

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FBRWKSH

ORGANIZATION: 207020 EMERGENCY SERVICES
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
1059	HOMELAND SECURITY 2021/2022					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
542700	FEDERAL OTHER	.00	.00	.00	69,131.00	69,131.00
722000	OFFICE SUPPLIES	.00	.00	.00	14,868.00	14,868.00
ACTIVITY:						
1067	HMP UPDATE GRANT					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
540800	STATE OTHER	.00	.00	.00	.00	37,362.00
542700	FEDERAL OTHER	.00	.00	.00	.00	119,488.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	.00	.00	.00	.00	156,850.00
ACTIVITY:						
199	1001-461051 OES-PSPS FUNDING					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
762000	EQUIPMENT	154,120.50	.00	.00	.00	.00
ACTIVITY:						
2072	MCKINNEY-CHINA 2 FIRES					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
714000	HOUSEHOLD	49.21	.00	.00	.00	.00
728000	SPECIAL DEPARTMENTAL EXPENSE	372,293.07	.00	.00	.00	.00

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ORGANIZATION: 207020 EMERGENCY SERVICES
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ACTIVITY: 2073 MILL FIRE 22/23 LOCATION: Location not budgeted					
ACCOUNT: 540800 STATE OTHER	500,000.00	.00	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	865,497.64	.00	.00	.00	.00
ACTIVITY: 2074 MOUNTAIN FIRE 22/23 LOCATION: Location not budgeted					
ACCOUNT: 728000 SPECIAL DEPARTMENTAL EXPENSE	693.23	.00	.00	.00	.00
ACTIVITY: 2076 1001-207020 OES EMPG-ARPA SUP GRANT LOCATION: Location not budgeted					
ACCOUNT: 542700 FEDERAL OTHER	.00	60,335.00	.00	.00	.00
722000 OFFICE SUPPLIES	19,465.37	.00	.00	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	26,380.00	4,000.00	.00	.00	.00
762000 EQUIPMENT	.00	10,439.74	.00	.00	.00
ACTIVITY: 2081 SHELLY FIRE 2024 LOCATION: Location not budgeted					
ACCOUNT: 728000 SPECIAL DEPARTMENTAL EXPENSE	.00	.00	46,337.94	.00	.00
ACTIVITY: 8344 1015-207020>1001-207020 OES WAGES					

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FBRWKSH

ORGANIZATION: 207020 EMERGENCY SERVICES
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	15,000.00	20,000.00	.00	15,000.00	30,000.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
540800 STATE OTHER	.00	.00	.00	.00	20,786.00
542700 FEDERAL OTHER	.00	270,393.00	.00	133,674.00	133,674.00
611100 REGULAR WAGES	207,554.11	265,810.95	37,200.44	289,628.00	290,928.00
611200 EXTRA HELP	3,220.71	.00	.00	.00	.00
612000 OVERTIME	2,033.73	1,785.13	.00	2,500.00	2,500.00
621100 O.A.S.D.I.	16,393.36	20,065.23	2,781.31	22,158.00	22,257.00
621200 RETIREMENT	79,094.39	82,270.60	12,495.12	93,722.00	93,722.00
621300 PENSION LIABILITY-115 TRUST	1,530.30	1,949.17	272.34	2,134.00	2,134.00
621400 OPEB LIABILITY-115 TRUST	1,530.30	1,949.17	272.34	2,134.00	2,134.00
622100 OTHER INSURANCE	35,571.66	40,845.04	5,954.59	41,937.00	42,436.00
622200 UNEMPLOYMENT INSURANCE	119.00	108.00	.00	188.00	188.00
622400 SHORT TERM DISABILITY	3,682.83	.00	.00	.00	.00
623100 WORKERS' COMPENSATION	1,481.00	1,470.96	.00	3,271.00	3,271.00
712000 COMMUNICATIONS	2,698.73	5,004.23	163.25	4,800.00	4,800.00
715100 SELF-INSURANCE	1,333.00	1,747.00	.00	4,745.00	5,068.00

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ORGANIZATION: 207020 EMERGENCY SERVICES
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
717000 MAINTENANCE OF EQUIPMENT	590.96	3,388.06	.00	3,400.00	3,400.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	7,126.00	3,981.96	.00	4,606.00	4,606.00
722000 OFFICE SUPPLIES	4,858.13	700.28	-46.56	3,000.00	3,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	887.63	17,316.78	.00	25,000.00	25,000.00
723200 DATA PROCESSING	4,731.00	13,798.00	.00	19,596.00	17,939.00
728000 SPECIAL DEPARTMENTAL EXPENSE	-4,855.61	627.61	.00	4,000.00	24,786.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	-16,013.25	16,271.97	28,302.12	.00	.00
729100 GAS & DIESEL	6,966.69	5,411.38	.00	5,200.00	5,200.00
762000 EQUIPMENT	7,473.20	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	515,000.00	350,728.00	.00	217,805.00	410,441.00
Total Labor	352,211.39	416,254.25	58,976.14	457,672.00	459,570.00
Total Expense	1,454,295.50	82,687.01	74,756.75	89,215.00	265,517.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,291,506.89	-148,213.26	-133,732.89	-329,082.00	-314,646.00
FUND TOTAL:					
Total Revenue	515,000.00	350,728.00	.00	217,805.00	410,441.00
Total Labor	352,211.39	416,254.25	58,976.14	457,672.00	459,570.00
Total Expense	1,454,295.50	82,687.01	74,756.75	89,215.00	265,517.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,291,506.89	-148,213.26	-133,732.89	-329,082.00	-314,646.00

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ORGANIZATION: 207020 EMERGENCY SERVICES
 FUND: 1015 HOMELAND SECURITY GRANT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200	PUBLIC PROTECTION				
ACTIVITY:					
1057	HOMELAND SECURITY 2019/2020 GRANT				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
542700	FEDERAL OTHER	79,609.00	.00	.00	.00
722000	OFFICE SUPPLIES	934.00	.00	.00	.00
ACTIVITY:					
1058	HOMELAND SECURITY 2020/2021 GRANT				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
542700	FEDERAL OTHER	25,385.00	18,918.00	76,433.00	10,000.00
722000	OFFICE SUPPLIES	1,785.83	.00	.00	10,000.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	604.00	9,999.99	.00	.00
752500	CONTRIBUTIONS TO OTHER AGENCIES	3,917.77	58,479.44	.00	.00
ACTIVITY:					
1059	HOMELAND SECURITY 2021/2022				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
542700	FEDERAL OTHER	.00	49,596.00	.00	69,131.00
720000	MEMBERSHIPS	4,408.00	.00	.00	.00
722000	OFFICE SUPPLIES	244.98	6,718.02	.00	14,868.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	18,980.00	.00	.00	.00
752500	CONTRIBUTIONS TO OTHER AGENCIES	.00	39,460.63	.00	53,508.00

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ORGANIZATION: 207020 EMERGENCY SERVICES
 FUND: 1015 HOMELAND SECURITY GRANT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ACTIVITY:					
1066	HOMELAND SECURITY 2022/2023 GRANT				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
720000	MEMBERSHIPS	.00	4,408.00	.00	.00
722000	OFFICE SUPPLIES	.00	80.23	.00	14,905.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	18,980.00	21,900.00	.00	.00
752500	CONTRIBUTIONS TO OTHER AGENCIES	.00	101.51	.00	41,615.00
ACTIVITY:					
8344	1015-207020>1001-207020 OES WAGES				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
795000	TRANSFER OUT	15,000.00	20,000.00	.00	15,000.00
ACTIVITY:					
	Activity not budgeted				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
530100	INTEREST	-337.38	95.13	.00	.00
542700	FEDERAL OTHER	.00	.00	.00	.00
717500	MAINT OF EQUIPMENT - AUTO SERVICE	.00	1,737.96	.00	1,963.00
720000	MEMBERSHIPS	.00	.00	.00	.00
722000	OFFICE SUPPLIES	.00	.00	.00	.00
752500	CONTRIBUTIONS TO OTHER AGENCIES	.00	.00	.00	.00
PROGRAM TOTAL:					
	Total Revenue	104,656.62	68,609.13	76,433.00	79,131.00
	Total Labor	.00	.00	.00	.00
	Total Expense	64,854.58	162,885.78	.00	151,859.00
	Total Transfers	.00	.00	.00	.00
	Total Net	39,802.04	-94,276.65	76,433.00	-72,728.00

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FBRWKSH

ORGANIZATION: 207020 EMERGENCY SERVICES
 FUND: 1015 HOMELAND SECURITY GRANT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	104,656.62	68,609.13	76,433.00	79,131.00	195,940.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	64,854.58	162,885.78	.00	151,859.00	268,668.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	39,802.04	-94,276.65	76,433.00	-72,728.00	-72,728.00

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ORGANIZATION: 207020 EMERGENCY SERVICES
 FUND: 2121 PUBLIC HEALTH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
717500 MAINT OF EQUIPMENT - AUTO SERVICE	.00	2,534.04	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	2,534.04	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-2,534.04	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	2,534.04	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-2,534.04	.00	.00	.00

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FBRWKSH

ORGANIZATION: 207020 EMERGENCY SERVICES
 FUND: 6101 FUEL SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
560100 OTHER SALES	-157.13	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	-157.13	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-157.13	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	-157.13	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-157.13	.00	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	619,499.49	419,337.13	76,433.00	296,936.00	606,381.00
Total Labor	352,211.39	416,254.25	58,976.14	457,672.00	459,570.00
Total Expense	1,519,150.08	248,106.83	74,756.75	241,074.00	534,185.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,251,861.98	-245,023.95	-57,299.89	-401,810.00	-387,374.00

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ORGANIZATION: 207030 DISASTER RELIEF
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
2073 MILL FIRE 22/23					
LOCATION:					
Location not budgeted					
ACCOUNT:					
728000 SPECIAL DEPARTMENTAL EXPENSE	433.22	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	433.22	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-433.22	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	433.22	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-433.22	.00	.00	.00	.00

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ORGANIZATION: 207030 DISASTER RELIEF
 FUND: 2164 AMERICAN RESCUE PLANACT-ARPA#21.027

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	110,624.69	102,188.07	.00	65,000.00	65,000.00
542700	FEDERAL OTHER	3,464,806.09	.00	.00	.00	.00
560300	CONTRIBUTIONS FROM OTHERS	.00	9,679.00	.00	.00	.00
711000	CLOTHING & PERSONAL	56.42	.00	.00	.00	.00
712000	COMMUNICATIONS	200,880.94	.00	.00	.00	.00
718000	MAINTENANCE-BUILDING & IMPROVEMENTS	115,857.71	22,465.65	.00	75,000.00	75,000.00
722000	OFFICE SUPPLIES	119,806.31	37,113.73	.00	8,500.00	8,500.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	357,646.61	365,564.90	30,484.40	.00	.00
723100	ADMINISTRATION	.00	728.41	.00	.00	.00
728000	SPECIAL DEPARTMENTAL EXPENSE	55,651.31	14,814.90	219.90	100,000.00	100,000.00
752500	CONTRIBUTIONS TO OTHER AGENCIES	535,190.00	100,000.00	.00	.00	.00
761010	BUILDING & IMPROVEMENTS	1,178,903.10	822,471.48	.00	1,112,229.00	978,229.00
762000	EQUIPMENT	900,813.69	655,309.25	.00	116,881.00	116,881.00
762010	FIELD EQUIPMENT	.00	508,340.45	.00	.00	.00
PROGRAM TOTAL:						
	Total Revenue	3,575,430.78	111,867.07	.00	65,000.00	65,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	3,464,806.09	2,526,808.77	30,704.30	1,412,610.00	1,278,610.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	110,624.69	-2,414,941.70	-30,704.30	-1,347,610.00	-1,213,610.00

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FBRWKSH

ORGANIZATION: 207030 DISASTER RELIEF
 FUND: 2164 AMERICAN RESCUE PLANACT-ARPA#21.027

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	3,575,430.78	111,867.07	.00	65,000.00	65,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	3,464,806.09	2,526,808.77	30,704.30	1,412,610.00	1,278,610.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	110,624.69	-2,414,941.70	-30,704.30	-1,347,610.00	-1,213,610.00

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FBRWKSH

ORGANIZATION: 207030 DISASTER RELIEF
 FUND: 2170 LOCAL DISASTER FUNDS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
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PROGRAM:
 200 PUBLIC PROTECTION
 ACTIVITY:
 2072 MCKINNEY-CHINA 2 FIRES
 LOCATION:
 Location not budgeted

ACCOUNT: 728000 SPECIAL DEPARTMENTAL EXPENSE	785.35	.00	.00	.00	.00
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ACTIVITY:
 2073 MILL FIRE 22/23
 LOCATION:
 Location not budgeted

ACCOUNT: 560200 MISCELLANEOUS OTHER REVENUE	.00	2,067.27	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	11,926.48	166,123.74	.00	.00	.00

ACTIVITY:
 2078 HEAD FIRE 23/24
 LOCATION:
 Location not budgeted

ACCOUNT: 728000 SPECIAL DEPARTMENTAL EXPENSE	.00	8,359.00	.00	.00	.00
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ACTIVITY:
 2079 HURRICANE HILARY
 LOCATION:
 Location not budgeted

ACCOUNT: 728000 SPECIAL DEPARTMENTAL EXPENSE	.00	345.13	.00	.00	.00
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ACTIVITY:
 3017 2170>1001 GEN FUND CONTRIB
 LOCATION:
 Location not budgeted

ACCOUNT:

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FBRWKSH

ORGANIZATION: 207030 DISASTER RELIEF
 FUND: 2170 LOCAL DISASTER FUNDS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
795100 NON-RECIPROCAL TRANSFER OUT	.00	.00	.00	.00	1,000,000.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	22,682.65	52,464.12	.00	40,000.00	40,000.00
540800 STATE OTHER	1,178,116.80	400,000.00	.00	.00	.00
560200 MISCELLANEOUS OTHER REVENUE	.00	1,247.34	.00	.00	.00
595000 OPERATING TRANSFERS IN	514,570.00	.00	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	310.00	350.27	.00	1,000,000.00	.00
PROGRAM TOTAL:					
Total Revenue	1,715,369.45	455,778.73	.00	40,000.00	40,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	13,021.83	175,178.14	.00	1,000,000.00	1,000,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,702,347.62	280,600.59	.00	-960,000.00	-960,000.00
FUND TOTAL:					
Total Revenue	1,715,369.45	455,778.73	.00	40,000.00	40,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	13,021.83	175,178.14	.00	1,000,000.00	1,000,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,702,347.62	280,600.59	.00	-960,000.00	-960,000.00
ORGANIZATION TOTAL:					
Total Revenue	5,290,800.23	567,645.80	.00	105,000.00	105,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	3,478,261.14	2,701,986.91	30,704.30	2,412,610.00	2,278,610.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,812,539.09	-2,134,341.11	-30,704.30	-2,307,610.00	-2,173,610.00

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FBRWKSH

ORGANIZATION: 207031 LOC ASSIST/TRIB CONSITENCY FUNDS
 FUND: 2171 LOC ASSIST/TRIB CONSITENCY FUNDS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY: Activity not budgeted						
LOCATION: Location not budgeted						
ACCOUNT:						
530100	INTEREST	81,402.33	298,627.64	.00	150,000.00	150,000.00
542700	FEDERAL OTHER	6,000,000.00	6,000,000.00	.00	.00	.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	36,584.00	151,144.19	151,144.19	.00	.00
728000	SPECIAL DEPARTMENTAL EXPENSE	265,500.00	.00	.00	1,000,000.00	1,000,000.00
752500	CONTRIBUTIONS TO OTHER AGENCIES	.00	81,064.64	.00	.00	.00
761010	BUILDING & IMPROVEMENTS	.00	424,589.08	209,596.56	1,301,288.00	1,301,288.00
762000	EQUIPMENT	.00	252,398.06	.00	.00	.00
PROGRAM TOTAL:						
	Total Revenue	6,081,402.33	6,298,627.64	.00	150,000.00	150,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	302,084.00	909,195.97	360,740.75	2,301,288.00	2,301,288.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	5,779,318.33	5,389,431.67	-360,740.75	-2,151,288.00	-2,151,288.00
FUND TOTAL:						
	Total Revenue	6,081,402.33	6,298,627.64	.00	150,000.00	150,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	302,084.00	909,195.97	360,740.75	2,301,288.00	2,301,288.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	5,779,318.33	5,389,431.67	-360,740.75	-2,151,288.00	-2,151,288.00
ORGANIZATION TOTAL:						
	Total Revenue	6,081,402.33	6,298,627.64	.00	150,000.00	150,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	302,084.00	909,195.97	360,740.75	2,301,288.00	2,301,288.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	5,779,318.33	5,389,431.67	-360,740.75	-2,151,288.00	-2,151,288.00

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FBRWKSH

ORGANIZATION: 207040 LOCAL AGENCY FORMATION COMMISSION
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
000 NON COUNTY ACTIVITIES					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
752500 CONTRIBUTIONS TO OTHER AGENCIES	15,000.00	.00	.00	15,000.00	15,000.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	15,000.00	.00	.00	15,000.00	15,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-15,000.00	.00	.00	-15,000.00	-15,000.00
PROGRAM:					
100 GENERAL					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	15,000.00	.00	.00	15,000.00	15,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-15,000.00	.00	.00	-15,000.00	-15,000.00

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FBRWKSH

ORGANIZATION: 207040 LOCAL AGENCY FORMATION COMMISSION
 FUND: 788400 LOCAL AGENCY FORMATION COMMISSION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
000	NON COUNTY ACTIVITIES					
ACTIVITY: Activity not budgeted						
LOCATION: Location not budgeted						
ACCOUNT:						
530100	INTEREST	2,695.56	2,477.51	.00	1,100.00	1,100.00
545100	OTHER GOVERNMENTAL AGENCIES	15,000.00	14,762.03	.00	15,000.00	15,000.00
550800	PLANNING AND ENGINEERING SERVICES	1,800.00	1,400.00	.00	1,200.00	1,200.00
560300	CONTRIBUTIONS FROM OTHERS	15,000.00	.00	.00	15,000.00	15,000.00
717000	MAINTENANCE OF EQUIPMENT	.00	.00	.00	25.00	25.00
720000	MEMBERSHIPS	1,690.00	1,830.00	1,873.00	1,873.00	1,873.00
722000	OFFICE SUPPLIES	21.66	.00	.00	20.00	20.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	93,038.75	33,283.50	.00	5,000.00	5,000.00
723100	ADMINISTRATION	.00	.00	.00	20,000.00	20,000.00
724000	PUBLICATIONS & LEGAL NOTICES	158.00	278.00	.00	940.00	940.00
725000	RENTS & LEASES - EQUIPMENT	4.66	.00	.00	75.00	75.00
729000	TRANSPORTATION & TRAVEL	699.39	220.50	.00	1,233.00	1,233.00
751000	COST ALLOCATION PLAN	28,943.00	18,054.00	.00	-9,792.00	-9,792.00
PROGRAM TOTAL:						
	Total Revenue	34,495.56	18,639.54	.00	32,300.00	32,300.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	124,555.46	53,666.00	1,873.00	19,374.00	19,374.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	-90,059.90	-35,026.46	-1,873.00	12,926.00	12,926.00

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FBRWKSH

ORGANIZATION: 207040 LOCAL AGENCY FORMATION COMMISSION
 FUND: 788400 LOCAL AGENCY FORMATION COMMISSION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
FUND TOTAL:					
Total Revenue	34,495.56	18,639.54	.00	32,300.00	32,300.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	124,555.46	53,666.00	1,873.00	19,374.00	19,374.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-90,059.90	-35,026.46	-1,873.00	12,926.00	12,926.00
ORGANIZATION TOTAL:					
Total Revenue	34,495.56	18,639.54	.00	32,300.00	32,300.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	139,555.46	53,666.00	1,873.00	34,374.00	34,374.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-105,059.90	-35,026.46	-1,873.00	-2,074.00	-2,074.00

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FBRWKSH

ORGANIZATION: 207050 NATURAL RESOURCES
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	617.34	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	617.34	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-617.34	.00	.00	.00	.00
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
2215 SCOTT MCKINLEY FUEL REDUCTION GRANT					
LOCATION:					
Location not budgeted					
ACCOUNT:					
540800 STATE OTHER	57,517.24	196,470.39	275,368.66	4,292,000.00	4,292,000.00
550600 ADMINISTRATION SERVICES	.00	.00	10,857.74	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	154,001.26	311,161.16	28,941.16	4,292,000.00	4,292,000.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
540800 STATE OTHER	39,899.39	.00	.00	.00	.00
550600 ADMINISTRATION SERVICES	13,054.68	112,778.58	.00	125,884.00	125,884.00

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FBRWKSH

ORGANIZATION: 207050 NATURAL RESOURCES
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
611100 REGULAR WAGES	59,348.88	66,608.24	9,229.65	69,095.00	69,095.00
621100 O.A.S.D.I.	4,515.21	4,876.66	662.32	5,286.00	5,286.00
621200 RETIREMENT	22,981.42	21,043.57	3,173.72	23,140.00	23,140.00
621300 PENSION LIABILITY-115 TRUST	445.08	499.27	69.16	519.00	519.00
621400 OPEB LIABILITY-115 TRUST	445.08	499.27	69.16	519.00	519.00
622100 OTHER INSURANCE	23,971.20	26,515.02	3,926.34	27,419.00	27,419.00
622200 UNEMPLOYMENT INSURANCE	7.00	39.96	.00	53.00	53.00
623100 WORKERS' COMPENSATION	84.00	543.96	.00	817.00	817.00
712000 COMMUNICATIONS	369.77	641.01	.00	870.00	870.00
715100 SELF-INSURANCE	76.00	646.00	.00	1,062.00	1,134.00
722000 OFFICE SUPPLIES	290.96	27.04	.00	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	43,734.08	160,794.43	48,011.33	129,584.00	129,584.00
724000 PUBLICATIONS & LEGAL NOTICES	.00	200.00	.00	.00	.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	.00	30.00	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	149.85	.00	.00	.00	.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	-104.25	-513.09	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	785.36	2,033.20	.00	1,500.00	1,500.00
729100 GAS & DIESEL	204.44	271.98	.00	300.00	300.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	200.00	.00	.00	200.00	2,400.00
PROGRAM TOTAL:					
Total Revenue	110,471.31	309,248.97	286,226.40	4,417,884.00	4,417,884.00
Total Labor	111,797.87	120,625.95	17,130.35	126,848.00	126,848.00
Total Expense	199,707.47	475,291.73	76,952.49	4,425,516.00	4,427,788.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-201,034.03	-286,668.71	192,143.56	-134,480.00	-136,752.00

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FBRWKSH

ORGANIZATION: 207050 NATURAL RESOURCES
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	110,471.31	309,248.97	286,226.40	4,417,884.00	4,417,884.00
Total Labor	111,797.87	120,625.95	17,130.35	126,848.00	126,848.00
Total Expense	200,324.81	475,291.73	76,952.49	4,425,516.00	4,427,788.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-201,651.37	-286,668.71	192,143.56	-134,480.00	-136,752.00
ORGANIZATION TOTAL:					
Total Revenue	110,471.31	309,248.97	286,226.40	4,417,884.00	4,417,884.00
Total Labor	111,797.87	120,625.95	17,130.35	126,848.00	126,848.00
Total Expense	200,324.81	475,291.73	76,952.49	4,425,516.00	4,427,788.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-201,651.37	-286,668.71	192,143.56	-134,480.00	-136,752.00

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FBRWKSH

ORGANIZATION: 207070 FISH & GAME COMMISSION
 FUND: 2102 FISH & GAME COMMISSION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY: Activity not budgeted						
LOCATION: Location not budgeted						
ACCOUNT:						
522100	OTHER COURT FINES	2,171.87	2,292.24	2,523.90	2,000.00	2,000.00
530100	INTEREST	-85.21	918.34	.00	500.00	500.00
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT	-2.74	1,236.35	.00	.00	.00
542700	FEDERAL OTHER	103,292.50	8,800.00	.00	.00	.00
560300	CONTRIBUTIONS FROM OTHERS	.00	8,000.00	.00	.00	.00
728000	SPECIAL DEPARTMENTAL EXPENSE	105,217.50	6,875.00	.00	8,000.00	8,000.00
751000	COST ALLOCATION PLAN	287.00	500.00	.00	500.00	500.00
752500	CONTRIBUTIONS TO OTHER AGENCIES	.00	14,000.00	.00	5,000.00	5,000.00
PROGRAM TOTAL:						
	Total Revenue	105,376.42	21,246.93	2,523.90	2,500.00	2,500.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	105,504.50	21,375.00	.00	13,500.00	13,500.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	-128.08	-128.07	2,523.90	-11,000.00	-11,000.00
FUND TOTAL:						
	Total Revenue	105,376.42	21,246.93	2,523.90	2,500.00	2,500.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	105,504.50	21,375.00	.00	13,500.00	13,500.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	-128.08	-128.07	2,523.90	-11,000.00	-11,000.00

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FBRWKSH

ORGANIZATION: 207070 FISH & GAME COMMISSION
 FUND: 2120 HUMAN SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
522100 OTHER COURT FINES	.00	5,000.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	5,000.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	5,000.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	5,000.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	5,000.00	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	105,376.42	26,246.93	2,523.90	2,500.00	2,500.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	105,504.50	21,375.00	.00	13,500.00	13,500.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-128.08	4,871.93	2,523.90	-11,000.00	-11,000.00

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 Budget Worksheet Report
 FISCAL YEAR 2024/2025
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FBRWKSH

ORGANIZATION: 207080 PLANNING
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	-11.60	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	-11.60	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	11.60	.00	.00	.00	.00
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY: 143 1001-460003 PLANNING-CODE ENFORCMNT					
LOCATION: Location not budgeted					
ACCOUNT:					
522611 CIVIL PENALTIES	519,831.96	666,873.38	75,971.44	450,000.00	450,000.00
711000 CLOTHING & PERSONAL	.00	.00	.00	4,500.00	4,500.00
712000 COMMUNICATIONS	1,693.33	2,668.80	217.89	3,182.00	3,182.00
714000 HOUSEHOLD	75.89	.00	.00	1,703.00	2,503.00
717000 MAINTENANCE OF EQUIPMENT	414.00	.00	.00	.00	.00
720000 MEMBERSHIPS	.00	144.00	.00	20.00	20.00
722000 OFFICE SUPPLIES	9,971.82	1,754.84	414.27	32,500.00	37,500.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	55,781.55	10,754.83	1,845.49	54,500.00	172,599.00

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FBRWKSH

ORGANIZATION: 207080 PLANNING
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
727000 SMALL TOOLS & INSTRUMENTS	95.90	.00	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	1,185.25	.00	.00	100.00	100.00
729000 TRANSPORTATION & TRAVEL	.00	.00	.00	100.00	100.00
729100 GAS & DIESEL	47.52	.00	.00	9,000.00	9,000.00
729200 TRAINING	100.00	.00	.00	2,000.00	2,000.00
730000 UTILITIES	.00	.00	.00	6,252.00	6,252.00
762000 EQUIPMENT	30,170.00	76,081.25	.00	.00	.00
795100 NON-RECIPROCAL TRANSFER OUT	.00	253,998.06	.00	150,000.00	150,000.00
ACTIVITY: 200 5670 & 5675 PROP 1B GRANT LOCATION: Location not budgeted					
ACCOUNT: 550800 PLANNING AND ENGINEERING SERVICES 4,200.00 .00 .00 .00 .00					
ACTIVITY: 8015 Clerk Svcs to 1001-201080 LOCATION: Location not budgeted					
ACCOUNT: 795000 TRANSFER OUT .00 .00 .00 250.00 250.00					
ACTIVITY: 8180 HOUSING REHAB ADMIN/ACTIVITY DLVRY LOCATION: Location not budgeted					
ACCOUNT: 595000 OPERATING TRANSFERS IN .00 23,585.26 .00 .00 .00					
ACTIVITY: 8181 ECONOMIC DEVELOP ADMIN/ACTV DLVRY					

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FBRWKSH

ORGANIZATION: 207080 PLANNING
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	11,620.40	8,847.35	.00	5,000.00	5,000.00
ACTIVITY:					
8252 COMMUNITY DEVELOPMENT ADMIN					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	.00	.00	66,191.00	66,191.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
512600 ZONING PERMITS	9,000.00	7,095.00	.00	5,500.00	5,500.00
522611 CIVIL PENALTIES	900.00	.00	.00	.00	.00
540800 STATE OTHER	.00	160,000.00	406,896.47	252,000.00	252,000.00
550600 ADMINISTRATION SERVICES	7,565.06	3,431.11	.00	20,000.00	20,000.00
550800 PLANNING AND ENGINEERING SERVICES	68,634.00	75,476.00	3,550.00	50,000.00	50,000.00
551550 CLERK'S FEES	.00	50.00	100.00	.00	.00
551650 PLANNING FEES	28,778.69	29,975.00	4,775.00	22,000.00	22,000.00
611100 REGULAR WAGES	795,336.34	931,521.78	138,483.60	1,009,027.00	1,060,386.00
611200 EXTRA HELP	10,038.00	.00	.00	5,000.00	5,000.00
612000 OVERTIME	4,094.33	.00	.00	500.00	500.00
621100 O.A.S.D.I.	61,007.29	69,941.51	10,288.69	77,195.00	81,508.00

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FBRWKSH

ORGANIZATION: 207080 PLANNING
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
621200 RETIREMENT	304,924.80	289,440.32	46,922.96	330,802.00	349,671.00
621300 PENSION LIABILITY-115 TRUST	5,808.68	6,801.95	1,022.69	7,461.00	7,879.00
621400 OPEB LIABILITY-115 TRUST	5,808.68	6,801.95	1,022.69	7,461.00	7,879.00
622100 OTHER INSURANCE	157,664.63	162,845.12	26,206.62	180,825.00	182,040.00
622200 UNEMPLOYMENT INSURANCE	626.00	549.00	.00	718.00	718.00
622400 SHORT TERM DISABILITY	.00	4,761.91	.00	.00	.00
623100 WORKERS' COMPENSATION	9,667.00	11,985.96	.00	14,822.00	14,822.00
711000 CLOTHING & PERSONAL	.00	.00	.00	400.00	400.00
712000 COMMUNICATIONS	7,584.47	9,867.92	102.07	6,875.00	6,875.00
714000 HOUSEHOLD	8,032.53	8,157.67	1,497.55	5,075.00	7,843.00
715100 SELF-INSURANCE	73,988.00	89,402.00	.00	99,441.00	106,212.00
717000 MAINTENANCE OF EQUIPMENT	6,043.49	4,141.40	369.13	5,150.00	5,150.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	6,468.00	5,358.00	.00	4,682.00	4,682.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	.00	35.01	.00	150.00	150.00
720000 MEMBERSHIPS	130.00	1,409.95	.00	1,325.00	1,325.00
722000 OFFICE SUPPLIES	19,589.98	28,465.81	671.04	11,200.00	11,200.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	141,464.56	415,897.28	-50,992.65	554,382.00	551,614.00
723200 DATA PROCESSING	15,940.00	26,617.00	.00	26,745.00	24,400.00
724000 PUBLICATIONS & LEGAL NOTICES	17,817.71	11,075.44	287.00	8,500.00	8,500.00
725000 RENTS & LEASES - EQUIPMENT	3,564.26	3,409.67	214.01	2,612.00	2,612.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	.00	.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 207080 PLANNING
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
727000 SMALL TOOLS & INSTRUMENTS	.00	16.15	.00	25.00	25.00
728000 SPECIAL DEPARTMENTAL EXPENSE	-1,785.62	840.53	.00	200.00	200.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	-318.39	-80.78	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	3,026.35	3,078.64	498.08	4,100.00	4,100.00
729100 GAS & DIESEL	7,578.41	7,465.18	.00	1,800.00	1,800.00
729200 TRAINING	899.00	150.00	.00	3,400.00	3,400.00
730000 UTILITIES	14,964.10	15,827.10	1,044.95	15,900.00	15,900.00
762000 EQUIPMENT	.00	34,144.19	.00	.00	.00
762030 INTANGIBLE ASSETS	.00	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	650,530.11	975,333.10	491,292.91	870,691.00	870,691.00
Total Labor	1,354,975.75	1,484,649.50	223,947.25	1,633,811.00	1,710,403.00
Total Expense	424,522.11	1,010,679.94	-43,831.17	1,016,069.00	1,144,394.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,128,967.75	-1,519,996.34	311,176.83	-1,779,189.00	-1,984,106.00
FUND TOTAL:					
Total Revenue	650,530.11	975,333.10	491,292.91	870,691.00	870,691.00
Total Labor	1,354,975.75	1,484,649.50	223,947.25	1,633,811.00	1,710,403.00
Total Expense	424,510.51	1,010,679.94	-43,831.17	1,016,069.00	1,144,394.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,128,956.15	-1,519,996.34	311,176.83	-1,779,189.00	-1,984,106.00
ORGANIZATION TOTAL:					
Total Revenue	650,530.11	975,333.10	491,292.91	870,691.00	870,691.00
Total Labor	1,354,975.75	1,484,649.50	223,947.25	1,633,811.00	1,710,403.00
Total Expense	424,510.51	1,010,679.94	-43,831.17	1,016,069.00	1,144,394.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,128,956.15	-1,519,996.34	311,176.83	-1,779,189.00	-1,984,106.00

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FBRWKSH

ORGANIZATION: 207085 SISKIYOU ASSOC OF GOVERN ENTITIES
 FUND: 2507 SISKIYOU ASSOC OF GOVERN ENTITIES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	28.33	37.00	.00	25.00	25.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	4.96	58.29	.00	.00	.00
751000 COST ALLOCATION PLAN	111.00	278.00	.00	196.00	196.00
PROGRAM TOTAL:					
Total Revenue	33.29	95.29	.00	25.00	25.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	111.00	278.00	.00	196.00	196.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-77.71	-182.71	.00	-171.00	-171.00
FUND TOTAL:					
Total Revenue	33.29	95.29	.00	25.00	25.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	111.00	278.00	.00	196.00	196.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-77.71	-182.71	.00	-171.00	-171.00
ORGANIZATION TOTAL:					
Total Revenue	33.29	95.29	.00	25.00	25.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	111.00	278.00	.00	196.00	196.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-77.71	-182.71	.00	-171.00	-171.00

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FBRWKSH

ORGANIZATION: 207090 ANIMAL CONTROL
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200	PUBLIC PROTECTION				
ACTIVITY:					
2077	UC DAVIS KORET SHELTER GRANT PROGRAM				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
560300	CONTRIBUTIONS FROM OTHERS	53,000.00	.00	.00	.00
762000	EQUIPMENT	.00	52,652.89	.00	53,000.00
ACTIVITY:					
	Activity not budgeted				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
511100	ANIMAL LICENSES	41,250.00	39,797.50	6,954.50	45,000.00
522100	OTHER COURT FINES	80.35	.00	.00	.00
522200	FORFEITURES	.00	4,191.50	.00	1,000.00
550600	ADMINISTRATION SERVICES	550.00	.00	.00	.00
551300	HUMANE SERVICES	2,498.00	2,388.95	765.00	2,300.00
560300	CONTRIBUTIONS FROM OTHERS	5,000.00	.00	.00	1,000.00
611100	REGULAR WAGES	171,956.57	170,032.16	23,096.35	164,235.00
611200	EXTRA HELP	.00	19,615.19	.00	.00
612000	OVERTIME	7,032.02	755.49	2,651.44	7,000.00
612100	STANDBY	2,360.00	220.00	1,540.00	.00
621100	O.A.S.D.I.	13,812.39	14,166.51	2,018.67	12,565.00
621200	RETIREMENT	64,976.61	59,675.99	7,894.43	54,621.00

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FBRWKSH

ORGANIZATION: 207090 ANIMAL CONTROL
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
621300 PENSION LIABILITY-115 TRUST	1,259.52	1,411.00	172.07	1,225.00	1,820.00
621400 OPEB LIABILITY-115 TRUST	1,259.52	1,411.00	172.07	1,225.00	1,820.00
622100 OTHER INSURANCE	43,419.84	45,755.64	6,300.41	43,761.00	76,699.00
622200 UNEMPLOYMENT INSURANCE	805.00	2,490.00	.00	153.00	153.00
623100 WORKERS' COMPENSATION	4,502.00	5,508.00	.00	5,155.00	5,155.00
711000 CLOTHING & PERSONAL	159.52	98.71	.00	150.00	150.00
712000 COMMUNICATIONS	3,196.39	4,561.12	520.62	4,241.00	4,241.00
714000 HOUSEHOLD	1,464.89	1,226.67	52.00	1,324.00	1,324.00
715100 SELF-INSURANCE	1,553.00	2,569.00	.00	3,577.00	3,821.00
717000 MAINTENANCE OF EQUIPMENT	1,481.03	2,780.59	311.71	4,077.00	4,077.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	5,920.00	3,981.96	.00	5,588.00	5,588.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	.00	.00	.00	40.00	40.00
720000 MEMBERSHIPS	100.00	100.00	.00	100.00	100.00
722000 OFFICE SUPPLIES	7,762.76	10,989.78	.00	5,650.00	5,650.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	7,337.90	6,171.19	2,606.35	13,163.00	13,163.00
725000 RENTS & LEASES - EQUIPMENT	1,161.78	1,311.42	281.01	1,379.00	1,379.00
727000 SMALL TOOLS & INSTRUMENTS	160.05	10.76	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	25,590.93	22,756.44	101.27	20,737.00	20,737.00
729000 TRANSPORTATION & TRAVEL	50.00	.00	.00	50.00	50.00
729100 GAS & DIESEL	10,489.73	9,182.61	.00	12,525.00	12,525.00
729200 TRAINING	890.00	495.00	.00	1,345.00	1,345.00

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FBRWKSH

ORGANIZATION: 207090 ANIMAL CONTROL
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
730000 UTILITIES	10,864.27	10,800.36	841.81	13,320.00	13,320.00
PROGRAM TOTAL:					
Total Revenue	102,378.35	46,377.95	7,719.50	49,300.00	49,300.00
Total Labor	311,383.47	321,040.98	43,845.44	289,940.00	437,321.00
Total Expense	78,182.25	129,688.50	4,714.77	140,266.00	87,858.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-287,187.37	-404,351.53	-40,840.71	-380,906.00	-475,879.00
FUND TOTAL:					
Total Revenue	102,378.35	46,377.95	7,719.50	49,300.00	49,300.00
Total Labor	311,383.47	321,040.98	43,845.44	289,940.00	437,321.00
Total Expense	78,182.25	129,688.50	4,714.77	140,266.00	87,858.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-287,187.37	-404,351.53	-40,840.71	-380,906.00	-475,879.00

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FBRWKSH

ORGANIZATION: 207090 ANIMAL CONTROL
 FUND: 2156 ANIMAL CONTROL FACILITY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
530100 INTEREST	827.85	1,297.72	.00	1,300.00	1,300.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-37.95	1,795.80	.00	.00	.00
560300 CONTRIBUTIONS FROM OTHERS	8,237.50	6,888.00	1,190.00	6,000.00	6,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	7,439.50	4,344.50	174.50	12,000.00	12,000.00
PROGRAM TOTAL:					
Total Revenue	9,027.40	9,981.52	1,190.00	7,300.00	7,300.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	7,439.50	4,344.50	174.50	12,000.00	12,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,587.90	5,637.02	1,015.50	-4,700.00	-4,700.00
FUND TOTAL:					
Total Revenue	9,027.40	9,981.52	1,190.00	7,300.00	7,300.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	7,439.50	4,344.50	174.50	12,000.00	12,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,587.90	5,637.02	1,015.50	-4,700.00	-4,700.00
ORGANIZATION TOTAL:					
Total Revenue	111,405.75	56,359.47	8,909.50	56,600.00	56,600.00
Total Labor	311,383.47	321,040.98	43,845.44	289,940.00	437,321.00
Total Expense	85,621.75	134,033.00	4,889.27	152,266.00	99,858.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-285,599.47	-398,714.51	-39,825.21	-385,606.00	-480,579.00

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FBRWKSH

ORGANIZATION: 207100 PREDATORY ANIMAL CONTROL
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
542700	FEDERAL OTHER	1,248.25	157.30	.00	1,300.00	1,300.00
560300	CONTRIBUTIONS FROM OTHERS	.00	14,826.40	.00	.00	.00
611100	REGULAR WAGES	105,615.10	112,206.59	15,271.20	114,404.00	114,404.00
612000	OVERTIME	.00	3,318.23	.00	3,000.00	3,000.00
621100	O.A.S.D.I.	8,244.02	8,671.54	1,134.49	8,982.00	8,752.00
621200	RETIREMENT	40,878.15	35,591.48	5,254.76	38,314.00	38,314.00
621300	PENSION LIABILITY-115 TRUST	792.13	841.49	114.52	858.00	858.00
621400	OPEB LIABILITY-115 TRUST	792.13	841.49	114.52	858.00	858.00
622100	OTHER INSURANCE	25,126.45	27,471.64	4,059.64	28,134.00	28,134.00
622200	UNEMPLOYMENT INSURANCE	81.00	71.04	.00	94.00	94.00
622400	SHORT TERM DISABILITY	1,652.80	.00	.00	.00	.00
623100	WORKERS' COMPENSATION	1,013.00	972.00	.00	1,445.00	1,445.00
711000	CLOTHING & PERSONAL	660.22	181.49	.00	.00	.00
712000	COMMUNICATIONS	1,082.67	950.65	158.35	960.00	960.00
715100	SELF-INSURANCE	912.00	12,292.00	.00	13,653.00	14,583.00
717000	MAINTENANCE OF EQUIPMENT	619.36	1,950.07	.00	1,500.00	1,500.00
717500	MAINT OF EQUIPMENT - AUTO SERVICE	2,193.00	1,883.04	.00	2,114.00	2,114.00

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Siskiyou County
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FBRWKSH

ORGANIZATION: 207100 PREDATORY ANIMAL CONTROL
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
722000 OFFICE SUPPLIES	78.21	981.70	.00	.00	.00
727000 SMALL TOOLS & INSTRUMENTS	88.85	402.51	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	25,281.76	14,722.86	.00	3,938.00	3,938.00
729100 GAS & DIESEL	10,372.80	9,588.52	166.82	14,000.00	14,000.00
762000 EQUIPMENT	.00	33,021.91	37,425.73	37,598.00	37,598.00
PROGRAM TOTAL:					
Total Revenue	1,248.25	14,983.70	.00	1,300.00	1,300.00
Total Labor	184,194.78	189,985.50	25,949.13	196,089.00	195,859.00
Total Expense	41,288.87	75,974.75	37,750.90	73,763.00	74,693.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-224,235.40	-250,976.55	-63,700.03	-268,552.00	-269,252.00
FUND TOTAL:					
Total Revenue	1,248.25	14,983.70	.00	1,300.00	1,300.00
Total Labor	184,194.78	189,985.50	25,949.13	196,089.00	195,859.00
Total Expense	41,288.87	75,974.75	37,750.90	73,763.00	74,693.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-224,235.40	-250,976.55	-63,700.03	-268,552.00	-269,252.00
ORGANIZATION TOTAL:					
Total Revenue	1,248.25	14,983.70	.00	1,300.00	1,300.00
Total Labor	184,194.78	189,985.50	25,949.13	196,089.00	195,859.00
Total Expense	41,288.87	75,974.75	37,750.90	73,763.00	74,693.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-224,235.40	-250,976.55	-63,700.03	-268,552.00	-269,252.00

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FBRWKSH

ORGANIZATION: 207216 DOMESTIC VIOLENCE
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
551500 RECORDING FEES	.00	23.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	23.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	23.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	23.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	23.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 207216 DOMESTIC VIOLENCE
 FUND: 2152 DOMESTIC VIOLENCE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
8010 Admin from 2152-207216/1001-102010					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	62.34	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
522100 OTHER COURT FINES	-529.97	2,762.12	-2,282.42	2,000.00	2,000.00
530100 INTEREST	356.33	677.22	.00	.00	.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-156.23	835.27	.00	.00	.00
551500 RECORDING FEES	4,301.00	4,807.00	874.00	3,000.00	3,000.00
551550 CLERK'S FEES	46.00	.00	.00	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	1,584.51	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	4,017.13	9,081.61	-1,408.42	5,000.00	5,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	1,646.85	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	4,017.13	7,434.76	-1,408.42	5,000.00	5,000.00
FUND TOTAL:					
Total Revenue	4,017.13	9,081.61	-1,408.42	5,000.00	5,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	1,646.85	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	4,017.13	7,434.76	-1,408.42	5,000.00	5,000.00

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FBRWKSH

ORGANIZATION: 207216 DOMESTIC VIOLENCE
 FUND: 2152 DOMESTIC VIOLENCE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ORGANIZATION TOTAL:					
Total Revenue	4,017.13	9,104.61	-1,408.42	5,000.00	5,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	1,646.85	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	4,017.13	7,457.76	-1,408.42	5,000.00	5,000.00

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FBRWKSH

ORGANIZATION: 301010 ROAD CONSTRUCTION & MAINTENANCE
 FUND: 2103 ROAD

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
1206 BIG SPRINGS REHAB PROJECT					
LOCATION: Location not budgeted					
ACCOUNT:					
761110 LAND & IMPROVEMENTS	.00	2,782,638.51	.00	.00	.00
ACTIVITY:					
1268 SALMON RIVER RD WOOLEY CRK 5902-080					
LOCATION: Location not budgeted					
ACCOUNT:					
542700 FEDERAL OTHER	16,803.22	133,961.70	14,256.47	151,000.00	151,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	-100.00	.00	.00	.00	.00
761110 LAND & IMPROVEMENTS	26,314.39	10,140.70	.00	170,945.00	170,945.00
ACTIVITY:					
8015 Clerk Svcs to 1001-201080					
LOCATION: Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	100.00	.00	.00	250.00	250.00
ACTIVITY:					
8042 1001-107010>2103-301010					
LOCATION: Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	.00	.00	1,000.00	1,000.00
ACTIVITY:					
8044 ADMIN 1001-110030/2103-301010					
LOCATION: Location not budgeted					
ACCOUNT:					

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FBRWKSH

ORGANIZATION: 301010 ROAD CONSTRUCTION & MAINTENANCE
 FUND: 2103 ROAD

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
595000 OPERATING TRANSFERS IN	26,811.64	43,699.64	.00	87,000.00	87,000.00
ACTIVITY:					
8119 CUPA FEES TO 2114-401014					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	3,510.00	3,510.00	.00	3,510.00	3,510.00
ACTIVITY:					
8185 1001-107010>2103 ROAD WORK RMBSMNT					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	1,721.88	3,505.16	.00	25,000.00	25,000.00
ACTIVITY:					
8298 SO/JAIL>2103-301010 WORK PERFORMED					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	24,021.58	43,354.96	.00	40,000.00	40,000.00
ACTIVITY:					
8313 AG>2103-301010 WORK PERFORMED					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	144.40	3,686.09	.00	.00	.00
795000 TRANSFER OUT	40,000.00	40,000.00	.00	40,000.00	40,000.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					

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FBRWKSH

ORGANIZATION: 301010 ROAD CONSTRUCTION & MAINTENANCE
 FUND: 2103 ROAD

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
502200 LOCAL TRANSPORTATION	1,355,518.52	455,433.00	.00	400,000.00	400,000.00
522115 RESTITUTION	325.00	2,445.27	.00	.00	.00
530100 INTEREST	189,047.56	195,294.73	.00	85,000.00	85,000.00
530110 NET INC. (DEC) FAIR VALUE ADJUSTMENT	12,946.01	327,444.55	.00	.00	.00
531100 RENTS & CONCESSIONS	78,961.02	170.83	.00	169.00	40,169.00
540110 HIGHWAY USERS TAX (SEC 2104)	1,591,544.22	1,734,878.35	135,495.20	1,552,970.00	1,552,970.00
540120 HIGHWAY USERS TAX (SEC 2106)	187,553.51	300,832.85	17,117.82	210,150.00	210,150.00
540130 HIGHWAY USERS TAX (PROP 111)	1,157,050.89	1,248,713.13	107,503.36	1,254,790.00	1,254,790.00
540140 TEA-21 EXCHANGE/MATCH	725,382.00	725,382.00	.00	725,382.00	725,382.00
540660 STATE - DISASTER RELIEF	.00	187,889.11	.00	.00	.00
540770 TRAFFIC CONGESTION RELIEF AB2928/91	1,791,771.42	2,201,964.29	245,589.96	1,946,775.00	1,946,775.00
540800 STATE OTHER	4,946,413.01	5,686,021.56	529,312.90	5,755,657.00	5,755,657.00
542500 FOREST RESERVE REVENUE	1,841,308.71	1,893,695.46	.00	.00	.00
542700 FEDERAL OTHER	38,290.02	3,187,917.53	.00	.00	.00
550600 ADMINISTRATION SERVICES	26,686.56	12,858.17	.00	35,000.00	35,000.00
550800 PLANNING AND ENGINEERING SERVICES	.00	358.14	.00	.00	.00
551600 ROAD & STREET SERVICES	100,141.06	178,964.98	.00	45,000.00	45,000.00
551610 ROAD & STREET SRVCS-SPECIAL PROJECT	.00	.00	50,000.02	.00	.00
552182 RECYCLING COMPENSATION FEES	696.60	5,150.40	.00	1,500.00	1,500.00
552600 OTHER SERVICES	24,462.10	30,291.67	87.66	25,300.00	25,300.00
560100 OTHER SALES	14,859.07	29,898.50	37.63	12,000.00	12,000.00

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FBRWKSH

ORGANIZATION: 301010 ROAD CONSTRUCTION & MAINTENANCE
 FUND: 2103 ROAD

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
560200 MISCELLANEOUS OTHER REVENUE	1,371.66	10,084.58	2,548.44	.00	.00
560221 COMPENSATION INSURANCE	13,164.35	.00	.00	.00	.00
560300 CONTRIBUTIONS FROM OTHERS	510,190.00	.00	.00	.00	.00
570100 SALE OF CAPITAL ASSETS	.00	22,700.00	.00	10,000.00	10,000.00
611100 REGULAR WAGES	3,969,961.08	4,135,816.09	573,399.96	4,973,360.00	4,922,781.00
611200 EXTRA HELP	39,769.85	57,541.00	10,478.40	140,000.00	140,000.00
612000 OVERTIME	194,111.80	129,128.53	10,418.77	200,000.00	200,000.00
621100 O.A.S.D.I.	317,571.01	317,980.05	43,258.76	397,826.00	387,335.00
621200 RETIREMENT	1,530,690.53	1,295,481.69	193,413.33	1,652,790.00	1,691,569.00
621300 PENSION LIABILITY-115 TRUST	29,621.73	30,616.23	4,215.49	37,044.00	37,820.00
621400 OPEB LIABILITY-115 TRUST	29,621.73	30,616.23	4,215.49	37,044.00	37,820.00
622100 OTHER INSURANCE	1,093,767.17	1,126,617.17	164,459.07	1,537,651.00	1,387,838.00
622150 RETIREE INSURANCE	167,852.76	173,916.58	36,967.54	183,915.00	183,915.00
622200 UNEMPLOYMENT INSURANCE	10,722.00	11,816.04	.00	15,254.00	15,254.00
622400 SHORT TERM DISABILITY	3,221.43	.00	.00	.00	.00
623100 WORKERS' COMPENSATION	123,031.00	131,661.00	.00	374,260.00	374,260.00
711000 CLOTHING & PERSONAL	7,073.59	9,715.19	785.15	7,500.00	7,500.00
712000 COMMUNICATIONS	25,320.18	29,102.01	1,352.49	30,000.00	30,000.00
714000 HOUSEHOLD	35,975.13	42,402.54	1,183.52	44,800.00	44,800.00
715100 SELF-INSURANCE	192,958.00	202,078.00	.00	186,361.00	199,050.00
717000 MAINTENANCE OF EQUIPMENT	562,504.15	565,108.26	41,335.05	600,000.00	600,000.00

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FBRWKSH

ORGANIZATION: 301010 ROAD CONSTRUCTION & MAINTENANCE
 FUND: 2103 ROAD

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
717100 MAINTENANCE OF OFFICE EQUIPMENT	679.53	590.98	38.35	750.00	750.00
717200 MAINTENANCE OF EQUIPMENT-RADIOS	57,914.07	125,635.46	.00	119,701.00	119,701.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	45,606.00	30,264.96	.00	36,699.00	36,699.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	10,341.34	23,352.68	783.59	24,000.00	24,000.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	.00	14.35	46.02	300.00	300.00
720000 MEMBERSHIPS	175.00	1,645.00	.00	1,640.00	1,640.00
721000 MISCELLANEOUS EXPENSE	-17.30	63.67	.00	.00	.00
722000 OFFICE SUPPLIES	25,838.47	14,585.10	2,740.55	20,000.00	20,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	199,194.93	168,420.36	22,886.34	299,776.00	339,776.00
723010 PROF & SPEC SVCS-SUBSTANCE ABUSE	.00	.00	.00	1,500.00	1,500.00
723200 DATA PROCESSING	32,554.00	93,820.00	.00	154,606.00	107,808.00
724000 PUBLICATIONS & LEGAL NOTICES	100.00	95.00	.00	500.00	500.00
725000 RENTS & LEASES - EQUIPMENT	9,492.02	8,250.74	279.65	50,000.00	50,000.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	14,667.21	15,351.64	.00	17,212.00	17,212.00
727100 DISTRICT SHOP	15,967.94	9,209.24	2,119.67	15,000.00	15,000.00
727110 SURVEYING & DRAFTING	7,071.44	3,700.91	.00	3,500.00	3,500.00
728130 SPECIAL DEPARTMENTAL-ASPHALT & ROCK	814,078.41	765,119.43	47,890.65	983,213.00	983,213.00
728131 SPECIAL DEPARTMENTAL-TRAFFIC SUPPLY	231,853.65	185,887.97	45,306.20	279,000.00	279,000.00
728140 SPECIAL DEPARTMENTAL-OTHER	76,304.70	82,123.44	320.04	87,000.00	87,000.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	.00	4,785.86	-993.78	.00	.00
729000 TRANSPORTATION & TRAVEL	469.77	2,750.67	.00	5,500.00	5,500.00

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FBRWKSH

ORGANIZATION: 301010 ROAD CONSTRUCTION & MAINTENANCE
 FUND: 2103 ROAD

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
729100 GAS & DIESEL	697,641.77	575,783.32	19,700.97	620,000.00	620,000.00
729200 TRAINING	14,790.00	38,377.12	7,310.00	63,000.00	63,000.00
729700 TOWING	450.00	.00	.00	500.00	500.00
729800 ROAD INSPECTION	1,200.00	1,475.00	125.00	1,500.00	1,500.00
730000 UTILITIES	178,376.63	144,479.63	5,843.96	185,000.00	185,000.00
751000 COST ALLOCATION PLAN	247,297.00	492,082.00	.00	544,940.00	544,940.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	424.00	.00	424.00	424.00
761110 LAND & IMPROVEMENTS	599.00	5,985.00	.00	75,000.00	75,000.00
762000 EQUIPMENT	16,037.16	.00	.00	.00	.00
762010 FIELD EQUIPMENT	2,069,237.67	1,838,833.45	.00	1,697,000.00	1,697,000.00
PROGRAM TOTAL:					
Total Revenue	14,677,186.01	18,666,596.65	1,101,949.46	12,363,693.00	12,403,693.00
Total Labor	7,509,942.09	7,441,190.61	1,040,826.81	9,549,144.00	9,378,592.00
Total Expense	5,661,575.85	8,317,802.19	199,053.42	6,370,627.00	6,376,518.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,505,668.07	2,907,603.85	-137,930.77	-3,556,078.00	-3,351,417.00
FUND TOTAL:					
Total Revenue	14,677,186.01	18,666,596.65	1,101,949.46	12,363,693.00	12,403,693.00
Total Labor	7,509,942.09	7,441,190.61	1,040,826.81	9,549,144.00	9,378,592.00
Total Expense	5,661,575.85	8,317,802.19	199,053.42	6,370,627.00	6,376,518.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,505,668.07	2,907,603.85	-137,930.77	-3,556,078.00	-3,351,417.00

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FBRWKSH

ORGANIZATION: 301010 ROAD CONSTRUCTION & MAINTENANCE
 FUND: GRD006 STIP-BRIDGE PREVENTATIVE MAINTENANC

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	1,393.92	2,095.19	.00	250.00	250.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	15.68	2,969.13	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	1,409.60	5,064.32	.00	250.00	250.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,409.60	5,064.32	.00	250.00	250.00
FUND TOTAL:					
Total Revenue	1,409.60	5,064.32	.00	250.00	250.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,409.60	5,064.32	.00	250.00	250.00

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FBRWKSH

ORGANIZATION: 301010 ROAD CONSTRUCTION & MAINTENANCE
 FUND: GRD010 BRLO-5902(040) ASH CREEK BRIDGE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300	PUBLIC WAYS & FACILITIES				
ACTIVITY:					
	Activity not budgeted				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT	22.86	1,136.91	.00	.00
PROGRAM TOTAL:					
	Total Revenue	22.86	1,136.91	.00	.00
	Total Labor	.00	.00	.00	.00
	Total Expense	.00	.00	.00	.00
	Total Transfers	.00	.00	.00	.00
	Total Net	22.86	1,136.91	.00	.00
FUND TOTAL:					
	Total Revenue	22.86	1,136.91	.00	.00
	Total Labor	.00	.00	.00	.00
	Total Expense	.00	.00	.00	.00
	Total Transfers	.00	.00	.00	.00
	Total Net	22.86	1,136.91	.00	.00
ORGANIZATION TOTAL:					
	Total Revenue	14,678,618.47	18,672,797.88	1,101,949.46	12,363,943.00
	Total Labor	7,509,942.09	7,441,190.61	1,040,826.81	9,549,144.00
	Total Expense	5,661,575.85	8,317,802.19	199,053.42	6,370,627.00
	Total Transfers	.00	.00	.00	.00
	Total Net	1,507,100.53	2,913,805.08	-137,930.77	-3,555,828.00

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FBRWKSH

ORGANIZATION: 302020 BUTTE VALLEY AIRPORT
 FUND: 5230 AIRPORTS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
300	PUBLIC WAYS & FACILITIES					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
531100	RENTS & CONCESSIONS	254.67	.00	.00	266.00	266.00
531210	AIRCRAFT STORAGE FEES	.00	6.00	.00	.00	.00
540800	STATE OTHER	13,552.00	10,000.00	.00	10,000.00	10,000.00
714000	HOUSEHOLD	54.41	.00	.00	55.00	55.00
715000	INSURANCE	2,057.49	2,245.87	2,106.58	2,120.00	2,120.00
717000	MAINTENANCE OF EQUIPMENT	.00	42.45	.00	75.00	75.00
718000	MAINTENANCE-BUILDING & IMPROVEMENTS	.00	2,950.49	.00	2,500.00	2,500.00
722000	OFFICE SUPPLIES	.00	.00	.00	15.00	15.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	.00	.00	.00	2.00	2.00
723100	ADMINISTRATION	3,848.25	5,336.47	.00	9,200.00	9,200.00
724000	PUBLICATIONS & LEGAL NOTICES	26.70	.00	.00	.00	.00
725000	RENTS & LEASES - EQUIPMENT	.00	.40	.00	.00	.00
729100	GAS & DIESEL	409.37	61.16	.00	500.00	500.00
730000	UTILITIES	725.40	460.38	88.39	1,000.00	1,000.00
749000	DEPRECIATION	2,034.39	.00	.00	.00	.00
751000	COST ALLOCATION PLAN	880.00	1,241.00	.00	540.00	540.00
PROGRAM TOTAL:						
	Total Revenue	13,806.67	10,006.00	.00	10,266.00	10,266.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	10,036.01	12,338.22	2,194.97	16,007.00	16,007.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	3,770.66	-2,332.22	-2,194.97	-5,741.00	-5,741.00

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FBRWKSH

ORGANIZATION: 302020 BUTTE VALLEY AIRPORT
 FUND: 5230 AIRPORTS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	13,806.67	10,006.00	.00	10,266.00	10,266.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	10,036.01	12,338.22	2,194.97	16,007.00	16,007.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	3,770.66	-2,332.22	-2,194.97	-5,741.00	-5,741.00
ORGANIZATION TOTAL:					
Total Revenue	13,806.67	10,006.00	.00	10,266.00	10,266.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	10,036.01	12,338.22	2,194.97	16,007.00	16,007.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	3,770.66	-2,332.22	-2,194.97	-5,741.00	-5,741.00

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FBRWKSH

ORGANIZATION: 302030 HAPPY CAMP AIRPORT
 FUND: 5230 AIRPORTS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	

PROGRAM:						
300	PUBLIC WAYS & FACILITIES					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
715000	INSURANCE	562.73	4.90	5.76	7.00	7.00
717000	MAINTENANCE OF EQUIPMENT	.00	4.30	.00	25.00	25.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	.00	.00	.00	1.00	1.00
723100	ADMINISTRATION	154.77	497.62	.00	3,840.00	3,840.00
725000	RENTS & LEASES - EQUIPMENT	.00	2.02	.00	.00	.00
730000	UTILITIES	360.00	.00	.00	.00	.00
751000	COST ALLOCATION PLAN	-1,380.00	1,056.00	.00	1,475.00	1,475.00
PROGRAM TOTAL:						
	Total Revenue	.00	.00	.00	.00	.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	-302.50	1,564.84	5.76	5,348.00	5,348.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	302.50	-1,564.84	-5.76	-5,348.00	-5,348.00
FUND TOTAL:						
	Total Revenue	.00	.00	.00	.00	.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	-302.50	1,564.84	5.76	5,348.00	5,348.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	302.50	-1,564.84	-5.76	-5,348.00	-5,348.00
ORGANIZATION TOTAL:						
	Total Revenue	.00	.00	.00	.00	.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	-302.50	1,564.84	5.76	5,348.00	5,348.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	302.50	-1,564.84	-5.76	-5,348.00	-5,348.00

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FBRWKSH

ORGANIZATION: 302040 SCOTT VALLEY AIRPORT
 FUND: 5230 AIRPORTS

22/23 ACTUALS 23/24 ACTUALS 24/25 ACTUALS RECOMMENDED ADOPTED

PROGRAM:

300 PUBLIC WAYS & FACILITIES

ACTIVITY:

2053 5230 - FAA CARES ACT AIRPORT GRANT

LOCATION:

Location not budgeted

ACCOUNT:

542700	FEDERAL OTHER	8,829.14	841.85	.00	.00	.00
717000	MAINTENANCE OF EQUIPMENT	445.28	.00	.00	.00	.00
718000	MAINTENANCE-BUILDING & IMPROVEMENTS	1,467.47	.00	.00	.00	.00
723100	ADMINISTRATION	6,916.39	.00	.00	.00	.00

ACTIVITY:

2061 5230 AIRPORTS-FAA CARES ACT GRANT 2

LOCATION:

Location not budgeted

ACCOUNT:

542700	FEDERAL OTHER	.00	13,000.00	.00	.00	.00
723100	ADMINISTRATION	.00	12,174.04	.00	.00	.00

ACTIVITY:

2069 5230 AIRPORTS-FAA CARES ACT GRANT 3

LOCATION:

Location not budgeted

ACCOUNT:

542700	FEDERAL OTHER	.00	29,809.63	.00	.00	.00
723100	ADMINISTRATION	.00	32,000.00	.00	.00	.00

ACTIVITY:

Activity not budgeted

LOCATION:

Location not budgeted

ACCOUNT:

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FBRWKSH

ORGANIZATION: 302040 SCOTT VALLEY AIRPORT
 FUND: 5230 AIRPORTS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
512900 OTHER PERMITS	.00	140.00	.00	140.00	140.00
531100 RENTS & CONCESSIONS	8,754.81	42,620.46	17,250.00	6,489.00	6,489.00
531200 LANDING FEES	.00	.00	.00	500.00	500.00
531210 AIRCRAFT STORAGE FEES	30.00	6.00	.00	6.00	6.00
531220 FUEL FLOWAGE FEES	360.16	618.08	.00	.00	.00
540800 STATE OTHER	10,000.00	.00	10,000.00	10,000.00	10,000.00
714000 HOUSEHOLD	724.98	540.00	45.64	800.00	800.00
715000 INSURANCE	466.01	405.85	477.12	481.00	481.00
717000 MAINTENANCE OF EQUIPMENT	.00	174.52	.00	225.00	225.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	366.05	820.47	.00	9,200.00	9,200.00
722000 OFFICE SUPPLIES	29.13	22.00	.00	30.00	30.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	.00	.00	.00	.00
723100 ADMINISTRATION	3,180.32	488.82	.00	10,000.00	10,000.00
724000 PUBLICATIONS & LEGAL NOTICES	26.70	.00	.00	.00	.00
725000 RENTS & LEASES - EQUIPMENT	.00	3.89	.00	.00	.00
727000 SMALL TOOLS & INSTRUMENTS	.00	114.19	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	13.31	.00	.00	.00	.00
729100 GAS & DIESEL	121.59	509.18	.00	300.00	300.00
730000 UTILITIES	2,459.07	1,764.25	129.21	2,857.00	2,857.00
749000 DEPRECIATION	32,575.98	.00	.00	.00	.00
751000 COST ALLOCATION PLAN	74,173.00	3,259.00	.00	-33,787.00	-33,787.00

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FBRWKSH

ORGANIZATION: 302040 SCOTT VALLEY AIRPORT
 FUND: 5230 AIRPORTS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM TOTAL:					
Total Revenue	27,974.11	87,036.02	27,250.00	17,135.00	17,135.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	122,965.28	52,276.21	651.97	-9,894.00	-9,894.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-94,991.17	34,759.81	26,598.03	27,029.00	27,029.00
FUND TOTAL:					
Total Revenue	27,974.11	87,036.02	27,250.00	17,135.00	17,135.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	122,965.28	52,276.21	651.97	-9,894.00	-9,894.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-94,991.17	34,759.81	26,598.03	27,029.00	27,029.00
ORGANIZATION TOTAL:					
Total Revenue	27,974.11	87,036.02	27,250.00	17,135.00	17,135.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	122,965.28	52,276.21	651.97	-9,894.00	-9,894.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-94,991.17	34,759.81	26,598.03	27,029.00	27,029.00

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FBRWKSH

ORGANIZATION: 302050 SISKIYOU AIRPORT
 FUND: 5230 AIRPORTS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
2053 5230 - FAA CARES ACT AIRPORT GRANT					
LOCATION:					
Location not budgeted					
ACCOUNT:					
542700 FEDERAL OTHER	2,025.20	.00	.00	.00	.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	1,281.19	.00	.00	.00	.00
730000 UTILITIES	744.01	.00	.00	.00	.00
ACTIVITY:					
2061 5230 AIRPORTS-FAA CARES ACT GRANT 2					
LOCATION:					
Location not budgeted					
ACCOUNT:					
542700 FEDERAL OTHER	9,000.00	.00	.00	.00	.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	9,000.00	.00	.00	.00	.00
ACTIVITY:					
2069 5230 AIRPORTS-FAA CARES ACT GRANT 3					
LOCATION:					
Location not budgeted					
ACCOUNT:					
542700 FEDERAL OTHER	20,976.73	1,023.27	.00	.00	.00
723100 ADMINISTRATION	20,976.73	.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
512900 OTHER PERMITS	.00	50.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 302050 SISKIYOU AIRPORT
 FUND: 5230 AIRPORTS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
530100 INTEREST	5,556.78	10,498.56	.00	5,000.00	5,000.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-9,215.94	14,246.78	.00	.00	.00
531100 RENTS & CONCESSIONS	110,286.94	192,181.20	26,022.62	58,710.00	58,710.00
531200 LANDING FEES	19,300.00	15,690.00	11,870.00	10,000.00	10,000.00
531210 AIRCRAFT STORAGE FEES	41.00	120.00	.00	100.00	100.00
531220 FUEL FLOWAGE FEES	2,486.18	4,929.67	.00	6,500.00	6,500.00
540800 STATE OTHER	10,000.00	.00	10,000.00	33,854.00	33,854.00
542700 FEDERAL OTHER	263,916.79	289,448.85	.00	60,315.00	60,315.00
552600 OTHER SERVICES	1,350.00	.00	.00	.00	.00
711000 CLOTHING & PERSONAL	21.54	.00	.00	.00	.00
714000 HOUSEHOLD	3,186.23	1,227.00	45.65	1,350.00	1,350.00
715000 INSURANCE	9,496.09	8,270.17	9,722.69	9,780.00	9,780.00
717000 MAINTENANCE OF EQUIPMENT	70.82	5,978.61	53.85	729.00	729.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	1,973.00	1,302.96	.00	1,359.00	1,359.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	30,810.56	80,600.53	2,911.79	13,000.00	13,000.00
720000 MEMBERSHIPS	.00	125.00	75.00	125.00	125.00
722000 OFFICE SUPPLIES	1,120.01	32.65	.00	33.00	33.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	24,756.59	16,679.87	884.99	22,844.00	22,844.00
723100 ADMINISTRATION	30,101.73	43,285.97	.00	13,231.00	13,231.00
724000 PUBLICATIONS & LEGAL NOTICES	35.60	.00	.00	.00	.00
725000 RENTS & LEASES - EQUIPMENT	.00	23.95	.00	.00	.00

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FBRWKSH

ORGANIZATION: 302050 SISKIYOU AIRPORT
 FUND: 5230 AIRPORTS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
727000 SMALL TOOLS & INSTRUMENTS	19.27	137.89	.00	115.00	115.00
728000 SPECIAL DEPARTMENTAL EXPENSE	13.32	.00	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	1,148.15	2,183.05	.00	2,250.00	2,250.00
729100 GAS & DIESEL	1,033.63	1,130.14	.00	1,000.00	1,000.00
729200 TRAINING	300.00	300.00	350.00	500.00	500.00
730000 UTILITIES	7,748.27	6,960.08	3,394.49	9,900.00	9,900.00
749000 DEPRECIATION	2,541.97	.00	.00	.00	.00
751000 COST ALLOCATION PLAN	-13,258.00	2,453.00	.00	12,288.00	12,288.00
761110 LAND & IMPROVEMENTS	.00	229,406.49	.00	105,093.00	105,093.00
PROGRAM TOTAL:					
Total Revenue	435,723.68	528,188.33	47,892.62	174,479.00	174,479.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	133,120.71	400,097.36	17,438.46	193,597.00	193,597.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	302,602.97	128,090.97	30,454.16	-19,118.00	-19,118.00
FUND TOTAL:					
Total Revenue	435,723.68	528,188.33	47,892.62	174,479.00	174,479.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	133,120.71	400,097.36	17,438.46	193,597.00	193,597.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	302,602.97	128,090.97	30,454.16	-19,118.00	-19,118.00
ORGANIZATION TOTAL:					
Total Revenue	435,723.68	528,188.33	47,892.62	174,479.00	174,479.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	133,120.71	400,097.36	17,438.46	193,597.00	193,597.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	302,602.97	128,090.97	30,454.16	-19,118.00	-19,118.00

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FBRWKSH

ORGANIZATION: 302060 WEED AIRPORT
 FUND: 5230 AIRPORTS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
2061 5230 AIRPORTS-FAA CARES ACT GRANT 2					
LOCATION:					
Location not budgeted					
ACCOUNT:					
542700 FEDERAL OTHER	9,000.00	.00	.00	.00	.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	205.01	.00	.00	.00	.00
723100 ADMINISTRATION	8,794.99	.00	.00	.00	.00
ACTIVITY:					
2069 5230 AIRPORTS-FAA CARES ACT GRANT 3					
LOCATION:					
Location not budgeted					
ACCOUNT:					
542700 FEDERAL OTHER	6,913.17	12,663.09	.00	.00	.00
723100 ADMINISTRATION	6,913.17	11,774.50	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
512900 OTHER PERMITS	.00	.00	.00	100.00	100.00
531100 RENTS & CONCESSIONS	12,530.07	4,611.82	150.00	11,330.00	11,330.00
531200 LANDING FEES	34,020.00	3,340.00	.00	7,500.00	7,500.00
531210 AIRCRAFT STORAGE FEES	38.00	39.00	.00	50.00	50.00
531220 FUEL FLOWAGE FEES	3,525.62	2,333.10	.00	4,500.00	4,500.00
540800 STATE OTHER	10,000.00	.00	10,000.00	160,000.00	160,000.00

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FBRWKSH

ORGANIZATION: 302060 WEED AIRPORT
 FUND: 5230 AIRPORTS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
542700 FEDERAL OTHER	217,092.61	1,985,658.83	.00	1,198,187.00	1,198,187.00
714000 HOUSEHOLD	3,285.33	3,340.56	.00	3,700.00	3,700.00
715000 INSURANCE	3,024.68	2,634.21	3,096.85	3,116.00	3,116.00
717000 MAINTENANCE OF EQUIPMENT	274.71	309.64	.00	475.00	475.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	286.47	946.38	48.87	4,475.00	4,475.00
722000 OFFICE SUPPLIES	21.00	22.00	.00	30.00	30.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	18,377.00	15,567.34	825.00	22,644.00	22,644.00
723100 ADMINISTRATION	42,546.14	68,091.35	.00	78,574.00	78,574.00
725000 RENTS & LEASES - EQUIPMENT	.00	19.79	.00	.00	.00
727000 SMALL TOOLS & INSTRUMENTS	.00	114.19	.00	250.00	250.00
728000 SPECIAL DEPARTMENTAL EXPENSE	88.27	79.95	.00	65.00	65.00
729100 GAS & DIESEL	330.24	1,343.58	.00	500.00	500.00
730000 UTILITIES	3,422.08	3,171.50	96.66	4,084.00	4,084.00
749000 DEPRECIATION	159,056.22	.00	.00	.00	.00
751000 COST ALLOCATION PLAN	-56,109.00	5,059.00	.00	31,556.00	31,556.00
761110 LAND & IMPROVEMENTS	182,649.75	1,963,820.85	89,504.80	1,324,629.00	1,324,629.00
PROGRAM TOTAL:					
Total Revenue	293,119.47	2,008,645.84	10,150.00	1,381,667.00	1,381,667.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	373,166.06	2,076,294.84	93,572.18	1,474,098.00	1,474,098.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-80,046.59	-67,649.00	-83,422.18	-92,431.00	-92,431.00
FUND TOTAL:					
Total Revenue	293,119.47	2,008,645.84	10,150.00	1,381,667.00	1,381,667.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	373,166.06	2,076,294.84	93,572.18	1,474,098.00	1,474,098.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-80,046.59	-67,649.00	-83,422.18	-92,431.00	-92,431.00

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FBRWKSH

ORGANIZATION: 302060 WEED AIRPORT
 FUND: 5230 AIRPORTS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ORGANIZATION TOTAL:					
Total Revenue	293,119.47	2,008,645.84	10,150.00	1,381,667.00	1,381,667.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	373,166.06	2,076,294.84	93,572.18	1,474,098.00	1,474,098.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-80,046.59	-67,649.00	-83,422.18	-92,431.00	-92,431.00

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FBRWKSH

ORGANIZATION: 302080 AIRPORT COMPREHENSIVE LAND USE PLAN
 FUND: 2336 AIRPORT COMPREHENSIVE LAND USE PLAN

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	77.00	115.76	.00	.00	.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	.87	164.02	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	77.87	279.78	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	77.87	279.78	.00	.00	.00
FUND TOTAL:					
Total Revenue	77.87	279.78	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	77.87	279.78	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	77.87	279.78	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	77.87	279.78	.00	.00	.00

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FBRWKSH

ORGANIZATION: 303010 SISKIYOU TRANSIT AND GENERAL EXPRES
 FUND: 5660 SISKIYOU TRANSIT AND GEN EXPRESS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
1020 2101-203101 AB109 PROGRAMS					
LOCATION:					
Location not budgeted					
ACCOUNT:					
560100 OTHER SALES	100.00	.00	.00	.00	.00
ACTIVITY:					
183 5660-460036STG ROLLINGSTOCK RPLMNT					
LOCATION:					
Location not budgeted					
ACCOUNT:					
531100 RENTS & CONCESSIONS	3,000.00	2,950.00	250.00	3,000.00	3,000.00
545100 OTHER GOVERNMENTAL AGENCIES	75,000.00	75,000.00	.00	75,000.00	75,000.00
595100 NON-RECIPROCAL TRANSFER IN	69,485.15	.00	.00	.00	.00
ACTIVITY:					
8075 FINGERPRINT FEES TO 203010 JAIL					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	46.00	138.00	.00	115.00	115.00
ACTIVITY:					
8327 5677-461048-197>5660 COS FARE PRGM					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	4,036.00	.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					

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FBRWKSH

ORGANIZATION: 303010 SISKIYOU TRANSIT AND GENERAL EXPRES
 FUND: 5660 SISKIYOU TRANSIT AND GEN EXPRESS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
530100 INTEREST	32,274.32	72,890.78	.00	50,000.00	50,000.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-110,299.58	115,954.00	.00	.00	.00
531100 RENTS & CONCESSIONS	3,000.00	2,950.00	250.00	3,000.00	3,000.00
540800 STATE OTHER	623,277.26	548,475.70	.00	542,932.00	542,932.00
542700 FEDERAL OTHER	1,929,222.00	366,891.00	.00	374,228.00	374,228.00
545100 OTHER GOVERNMENTAL AGENCIES	1,000,000.00	1,000,000.00	.00	1,000,000.00	1,000,000.00
550600 ADMINISTRATION SERVICES	97,735.79	107,607.06	.00	30,000.00	30,000.00
560100 OTHER SALES	38,456.69	59,882.08	15,668.99	60,000.00	60,000.00
560200 MISCELLANEOUS OTHER REVENUE	801.57	453.47	-.09	.00	.00
560221 COMPENSATION INSURANCE	20,598.00	40,191.00	.00	10,000.00	10,000.00
560300 CONTRIBUTIONS FROM OTHERS	43,523.00	85,693.98	.00	62,142.00	62,142.00
595000 OPERATING TRANSFERS IN	11,853.25	.00	.00	.00	.00
611100 REGULAR WAGES	645,917.70	677,946.59	103,046.07	886,774.00	874,861.00
612000 OVERTIME	56,600.05	34,990.59	6,329.12	.00	.00
612100 STANDBY	13,865.00	13,530.00	1,870.00	.00	.00
621100 O.A.S.D.I.	53,573.31	54,026.18	8,271.86	67,844.00	66,933.00
621200 RETIREMENT	240,941.32	212,983.50	35,228.84	296,488.00	292,760.00
621300 PENSION LIABILITY-115 TRUST	4,667.91	5,030.96	767.80	6,645.00	6,563.00
621400 OPEB LIABILITY-115 TRUST	4,667.91	5,030.96	767.80	6,645.00	6,563.00
622100 OTHER INSURANCE	198,769.47	189,729.32	25,611.01	277,026.00	233,121.00
622150 RETIREE INSURANCE	19,040.96	20,177.67	4,616.89	21,065.00	21,065.00

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FBRWKSH

ORGANIZATION: 303010 SISKIYOU TRANSIT AND GENERAL EXPRES
 FUND: 5660 SISKIYOU TRANSIT AND GEN EXPRESS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
622200 UNEMPLOYMENT INSURANCE	4,895.00	498.00	.00	566.00	566.00
622400 SHORT TERM DISABILITY	10,105.47	4,310.61	.00	.00	.00
623100 WORKERS' COMPENSATION	220,984.00	90,267.00	.00	11,520.00	11,520.00
711000 CLOTHING & PERSONAL	37.70	.00	.00	200.00	200.00
712000 COMMUNICATIONS	7,130.85	7,342.77	310.85	8,768.00	8,768.00
714000 HOUSEHOLD	16,433.09	13,298.67	2,120.37	14,894.00	14,894.00
715000 INSURANCE	165,532.00	105,881.00	35,100.50	130,000.00	130,000.00
715100 SELF-INSURANCE	6,066.00	8,068.00	.00	11,279.00	12,047.00
717000 MAINTENANCE OF EQUIPMENT	140,778.27	137,975.95	3,241.52	181,747.00	181,747.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	6,359.00	4,200.00	.00	4,984.00	4,984.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	1,189.39	6,646.82	93.68	4,120.00	4,120.00
720000 MEMBERSHIPS	2,715.00	2,930.00	.00	3,200.00	3,200.00
721000 MISCELLANEOUS EXPENSE	381.28	.00	.00	.00	.00
722000 OFFICE SUPPLIES	3,440.65	1,419.28	.00	10,570.00	10,570.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	33,444.36	25,054.49	9,679.49	30,911.00	30,911.00
723100 ADMINISTRATION	51,548.90	51,764.23	.00	55,000.00	55,000.00
723200 DATA PROCESSING	7,160.00	13,304.00	.00	14,624.00	13,289.00
725000 RENTS & LEASES - EQUIPMENT	1,009.51	769.38	463.13	2,544.00	2,544.00
727000 SMALL TOOLS & INSTRUMENTS	680.69	363.29	29.08	500.00	500.00
728000 SPECIAL DEPARTMENTAL EXPENSE	320.27	227.76	.00	1,000.00	1,000.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	.00	.00	937.37	.00	.00

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FBRWKSH

ORGANIZATION: 303010 SISKIYOU TRANSIT AND GENERAL EXPRES
 FUND: 5660 SISKIYOU TRANSIT AND GEN EXPRESS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
729000 TRANSPORTATION & TRAVEL	148.50	3,484.98	.00	5,000.00	5,000.00
729100 GAS & DIESEL	191,441.25	164,956.56	42.00	209,000.00	209,000.00
729200 TRAINING	.00	6,595.00	.00	11,250.00	11,250.00
729700 TOWING	2,105.00	2,955.00	1,525.00	2,400.00	2,400.00
730000 UTILITIES	11,121.39	10,244.27	1,802.92	12,849.00	12,849.00
749000 DEPRECIATION	276,978.62	.00	.00	.00	.00
750000 LOSS ON DISPOSITION OF FIXED ASSETS	825.00	.00	.00	.00	.00
751000 COST ALLOCATION PLAN	49,034.00	172,509.00	.00	167,002.00	167,002.00
762000 EQUIPMENT	.00	27,531.93	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	3,842,063.45	2,478,939.07	16,168.90	2,210,302.00	2,210,302.00
Total Labor	1,474,028.10	1,308,521.38	186,509.39	1,574,573.00	1,513,952.00
Total Expense	975,926.72	767,660.38	55,345.91	881,957.00	881,390.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,392,108.63	402,757.31	-225,686.40	-246,228.00	-185,040.00
FUND TOTAL:					
Total Revenue	3,842,063.45	2,478,939.07	16,168.90	2,210,302.00	2,210,302.00
Total Labor	1,474,028.10	1,308,521.38	186,509.39	1,574,573.00	1,513,952.00
Total Expense	975,926.72	767,660.38	55,345.91	881,957.00	881,390.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,392,108.63	402,757.31	-225,686.40	-246,228.00	-185,040.00

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FBRWKSH

ORGANIZATION: 303010 SISKIYOU TRANSIT AND GENERAL EXPRES
 FUND: 5661 OHS HWY SAFETY PROP1B 0910 CYCLE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
749000 DEPRECIATION	667.66	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	667.66	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-667.66	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	667.66	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-667.66	.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 303010 SISKIYOU TRANSIT AND GENERAL EXPRES
 FUND: 5667 STAGE-PTMISEA - 0708 & 0809 ALLOC

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
749000 DEPRECIATION	44,099.33	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	44,099.33	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-44,099.33	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	44,099.33	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-44,099.33	.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 303010 SISKIYOU TRANSIT AND GENERAL EXPRES
 FUND: 5668 OHS HWY SAFETY PROP1B 1011 CYCLE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
749000 DEPRECIATION	581.04	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	581.04	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-581.04	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	581.04	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-581.04	.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 303010 SISKIYOU TRANSIT AND GENERAL EXPRES
 FUND: 5669 OHS HWY SAFETY PROP1B 1112 CYCLE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
749000 DEPRECIATION	322.80	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	322.80	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-322.80	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	322.80	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-322.80	.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 303010 SISKIYOU TRANSIT AND GENERAL EXPRES
 FUND: 5670 OHS HWY SAFETY PROP1B 1213 CYCLE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	18.85	28.34	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	18.85	28.34	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	18.85	28.34	.00	.00	.00
FUND TOTAL:					
Total Revenue	18.85	28.34	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	18.85	28.34	.00	.00	.00

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FBRWKSH

ORGANIZATION: 303010 SISKIYOU TRANSIT AND GENERAL EXPRES
 FUND: 5671 OHS HWY SAFETY PROP1B 1314 CYCLE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
749000 DEPRECIATION	489.46	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	489.46	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-489.46	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	489.46	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-489.46	.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 303010 SISKIYOU TRANSIT AND GENERAL EXPRES
 FUND: 5672 OHS HWY SAFETY PROP1B 1415 CYCLE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
749000 DEPRECIATION	779.06	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	779.06	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-779.06	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	779.06	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-779.06	.00	.00	.00	.00

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ORGANIZATION: 303010 SISKIYOU TRANSIT AND GENERAL EXPRES
 FUND: 5674 CALTRANS LCTOP LOW CARBON TRANS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	36.80	54.26	.00	.00	.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	1,931.99	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	36.80	54.26	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	1,931.99	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	36.80	-1,877.73	.00	.00	.00
FUND TOTAL:					
Total Revenue	36.80	54.26	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	1,931.99	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	36.80	-1,877.73	.00	.00	.00

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ORGANIZATION: 303010 SISKIYOU TRANSIT AND GENERAL EXPRES
 FUND: 5675 OHS HWY SAFETY PROP1B 1617 CYCLE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	10.01	15.04	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	10.01	15.04	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	10.01	15.04	.00	.00	.00
FUND TOTAL:					
Total Revenue	10.01	15.04	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	10.01	15.04	.00	.00	.00

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FBRWKSH

ORGANIZATION: 303010 SISKIYOU TRANSIT AND GENERAL EXPRES
 FUND: 5676 STAGE-STATE OF GOOD REPAIR PRGM SGR

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
183 5660-460036STG ROLLINGSTOCK RPLMNT					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795100 NON-RECIPROCAL TRANSFER OUT	1,072.99	.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	12.06	.36	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	12.06	.36	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	1,072.99	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,060.93	.36	.00	.00	.00
FUND TOTAL:					
Total Revenue	12.06	.36	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	1,072.99	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,060.93	.36	.00	.00	.00

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ORGANIZATION: 303010 SISKIYOU TRANSIT AND GENERAL EXPRES
 FUND: 5677 CALTRANS LCTOP LOW CARBON TRAN-1819

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
8327 5677-461048-197>5660 COS FARE PRGM					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	4,036.00	.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	84.56	91.18	.00	.00	.00
540800 STATE OTHER	4,036.00	.00	.00	.00	.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	3,246.94	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	4,120.56	91.18	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	4,036.00	3,246.94	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	84.56	-3,155.76	.00	.00	.00
FUND TOTAL:					
Total Revenue	4,120.56	91.18	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	4,036.00	3,246.94	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	84.56	-3,155.76	.00	.00	.00

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ORGANIZATION: 303010 SISKIYOU TRANSIT AND GENERAL EXPRES
 FUND: 5678 CALTRANS LCTOP LOW CARBON TRAN-1920

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	868.07	1,226.91	.00	.00	.00
540800 STATE OTHER	14,738.00	.00	.00	.00	.00
560300 CONTRIBUTIONS FROM OTHERS	.00	5,178.93	.00	.00	.00
717000 MAINTENANCE OF EQUIPMENT	.00	93.71	.00	4,968.00	4,968.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	.00	5.04	.00	25,276.00	25,276.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	.00	.00	2,604.00	2,604.00
723100 ADMINISTRATION	2,056.01	557.06	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	.00	.00	4,500.00	4,500.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	.00	.00	.00	.00
762000 EQUIPMENT	-23,706.50	.00	.00	.00	.00
795000 TRANSFER OUT	11,853.25	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	15,606.07	6,405.84	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	-9,797.24	655.81	.00	37,348.00	37,348.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	25,403.31	5,750.03	.00	-37,348.00	-37,348.00
FUND TOTAL:					
Total Revenue	15,606.07	6,405.84	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	-9,797.24	655.81	.00	37,348.00	37,348.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	25,403.31	5,750.03	.00	-37,348.00	-37,348.00

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ORGANIZATION: 303010 SISKIYOU TRANSIT AND GENERAL EXPRES
 FUND: 5679 CALTRANS DRMT - CARES ACT SA5311

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	.00	-509.19	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	-509.19	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-509.19	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	-509.19	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-509.19	.00	.00	.00

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ORGANIZATION: 303010 SISKIYOU TRANSIT AND GENERAL EXPRES
 FUND: 5680 CALTRANS LCTOP LOW CARBON TRAN-2223

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	

PROGRAM:						
300	PUBLIC WAYS & FACILITIES					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	.00	1,449.00	.00	1,000.00	1,000.00
560300	CONTRIBUTIONS FROM OTHERS	.00	112,167.00	.00	.00	.00
752500	CONTRIBUTIONS TO OTHER AGENCIES	.00	.00	.00	62,142.00	62,142.00
PROGRAM TOTAL:						
	Total Revenue	.00	113,616.00	.00	1,000.00	1,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	.00	.00	.00	62,142.00	62,142.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	.00	113,616.00	.00	-61,142.00	-61,142.00
FUND TOTAL:						
	Total Revenue	.00	113,616.00	.00	1,000.00	1,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	.00	.00	.00	62,142.00	62,142.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	.00	113,616.00	.00	-61,142.00	-61,142.00

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ORGANIZATION: 303010 SISKIYOU TRANSIT AND GENERAL EXPRES
 FUND: 5681 STAGE-STATE OF GOOD REPAIR PGM 2324

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	.00	415.32	.00	230.00	230.00
560300 CONTRIBUTIONS FROM OTHERS	.00	55,892.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	56,307.32	.00	230.00	230.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	56,307.32	.00	230.00	230.00
FUND TOTAL:					
Total Revenue	.00	56,307.32	.00	230.00	230.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	56,307.32	.00	230.00	230.00

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ORGANIZATION: 303010 SISKIYOU TRANSIT AND GENERAL EXPRES
 FUND: GSG001 OHS 6061-2 HWY SAFETY ACT06 PROP1B

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
749000 DEPRECIATION	90.19	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	90.19	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-90.19	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	90.19	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-90.19	.00	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	3,861,867.80	2,654,948.22	16,168.90	2,211,532.00	2,211,532.00
Total Labor	1,474,028.10	1,308,521.38	186,509.39	1,574,573.00	1,513,952.00
Total Expense	1,018,268.01	773,495.12	55,345.91	981,447.00	980,880.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,369,571.69	572,931.72	-225,686.40	-344,488.00	-283,300.00

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ORGANIZATION: 303020 LOCAL TRANSPORTATION ADMINISTRATION
 FUND: 2505 LOCAL TRANSPORTATION ADMINISTRATION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
300	PUBLIC WAYS & FACILITIES					
ACTIVITY:						
8354	2606>2505 LTC OWP ADMIN BILLING					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
595000	OPERATING TRANSFERS IN	.00	133,422.28	.00	203,215.00	203,215.00
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
502200	LOCAL TRANSPORTATION	55,134.00	130,000.00	.00	90,000.00	90,000.00
530100	INTEREST	1,436.38	3,818.01	.00	1,000.00	1,000.00
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT	-843.71	3,711.24	.00	.00	.00
540800	STATE OTHER	.00	168,059.00	19,811.00	75,430.00	79,808.00
550600	ADMINISTRATION SERVICES	.00	975.97	.00	.00	.00
611100	REGULAR WAGES	.00	105,054.94	16,866.78	129,836.00	129,836.00
621100	O.A.S.D.I.	.00	7,986.16	1,256.69	9,933.00	9,933.00
621200	RETIREMENT	.00	32,139.18	5,502.81	41,306.00	41,306.00
621300	PENSION LIABILITY-115 TRUST	.00	741.10	119.95	925.00	925.00
621400	OPEB LIABILITY-115 TRUST	.00	741.10	119.95	925.00	925.00
622100	OTHER INSURANCE	.00	6,303.02	2,949.90	20,715.00	21,197.00
712000	COMMUNICATIONS	.00	630.52	52.52	700.00	700.00
714000	HOUSEHOLD	.00	.00	.00	.00	65.00

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FBRWKSH

ORGANIZATION: 303020 LOCAL TRANSPORTATION ADMINISTRATION
 FUND: 2505 LOCAL TRANSPORTATION ADMINISTRATION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
715000 INSURANCE	.00	.00	.00	30,000.00	27,839.00
717000 MAINTENANCE OF EQUIPMENT	.00	19.59	.00	.00	.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	.00	199.93	.00	500.00	1,256.00
720000 MEMBERSHIPS	2,500.00	2,915.00	1,000.00	2,900.00	3,300.00
722000 OFFICE SUPPLIES	8.35	5,523.84	96.74	5,000.00	5,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	13,500.00	17,019.41	.00	18,050.00	18,050.00
723100 ADMINISTRATION	1,286.46	.00	.00	.00	.00
723200 DATA PROCESSING	.00	.00	.00	2,806.00	2,566.00
724000 PUBLICATIONS & LEGAL NOTICES	527.32	.00	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	85.47	.00	.00	100.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	.00	.00	64.05	.00	.00
730000 UTILITIES	.00	.00	.00	.00	840.00
751000 COST ALLOCATION PLAN	17,134.00	2,333.00	.00	-4,255.00	-4,255.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	168,059.00	.00	75,430.00	79,808.00
PROGRAM TOTAL:					
Total Revenue	55,726.67	439,986.50	19,811.00	369,645.00	374,023.00
Total Labor	.00	152,965.50	26,816.08	203,640.00	204,122.00
Total Expense	34,956.13	196,785.76	1,213.31	131,131.00	135,269.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	20,770.54	90,235.24	-8,218.39	34,874.00	34,632.00
FUND TOTAL:					
Total Revenue	55,726.67	439,986.50	19,811.00	369,645.00	374,023.00
Total Labor	.00	152,965.50	26,816.08	203,640.00	204,122.00
Total Expense	34,956.13	196,785.76	1,213.31	131,131.00	135,269.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	20,770.54	90,235.24	-8,218.39	34,874.00	34,632.00

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ORGANIZATION: 303020 LOCAL TRANSPORTATION ADMINISTRATION
 FUND: 2529 SB1 STATE OF GOOD REPAIR - LTC

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
183 5660-460036STG ROLLINGSTOCK RPLMNT					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795100 NON-RECIPROCAL TRANSFER OUT	11,573.58	.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	133.11	3.87	.00	.00	.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	136.97	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	133.11	3.87	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	11,573.58	136.97	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-11,440.47	-133.10	.00	.00	.00
FUND TOTAL:					
Total Revenue	133.11	3.87	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	11,573.58	136.97	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-11,440.47	-133.10	.00	.00	.00

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FBRWKSH

ORGANIZATION: 303020 LOCAL TRANSPORTATION ADMINISTRATION
 FUND: 2531 20-21 LOW CARBON TRANSIT OPT PRGM

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	167.84	4.76	.00	.00	.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	43,523.00	170.12	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	167.84	4.76	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	43,523.00	170.12	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-43,355.16	-165.36	.00	.00	.00
FUND TOTAL:					
Total Revenue	167.84	4.76	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	43,523.00	170.12	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-43,355.16	-165.36	.00	.00	.00

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ORGANIZATION: 303020 LOCAL TRANSPORTATION ADMINISTRATION
 FUND: 2532 STATE OF GOOD REPAIR 2122 ALLOC-LTC

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
183 5660-460036STG ROLLINGSTOCK RPLMNT					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795100 NON-RECIPROCAL TRANSFER OUT	56,838.58	.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	1,000.09	564.79	.00	.00	.00
540800 STATE OTHER	11,462.73	.00	.00	.00	.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	13,027.61	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	12,462.82	564.79	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	56,838.58	13,027.61	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-44,375.76	-12,462.82	.00	.00	.00
FUND TOTAL:					
Total Revenue	12,462.82	564.79	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	56,838.58	13,027.61	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-44,375.76	-12,462.82	.00	.00	.00

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ORGANIZATION: 303020 LOCAL TRANSPORTATION ADMINISTRATION
 FUND: 2533 21-22 LOW CARBON TRANSIT OPT PRGM

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
530100 INTEREST	1,666.08	3,306.17	.00	1,600.00	1,600.00
540800 STATE OTHER	112,541.00	.00	.00	.00	.00
560300 CONTRIBUTIONS FROM OTHERS	.00	170.12	.00	.00	.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	.00	12,865.35	12,788.16	83,221.00	83,221.00
723100 ADMINISTRATION	378.97	.00	.00	.00	.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	.00	.00	.00	.00
762000 EQUIPMENT	.00	.00	.00	30,000.00	30,000.00
PROGRAM TOTAL:					
Total Revenue	114,207.08	3,476.29	.00	1,600.00	1,600.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	378.97	12,865.35	12,788.16	113,221.00	113,221.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	113,828.11	-9,389.06	-12,788.16	-111,621.00	-111,621.00
FUND TOTAL:					
Total Revenue	114,207.08	3,476.29	.00	1,600.00	1,600.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	378.97	12,865.35	12,788.16	113,221.00	113,221.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	113,828.11	-9,389.06	-12,788.16	-111,621.00	-111,621.00

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FBRWKSH

ORGANIZATION: 303020 LOCAL TRANSPORTATION ADMINISTRATION
 FUND: 2534 STATE OF GOOD REPAIR 2223 ALLOC-LTC

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300	PUBLIC WAYS & FACILITIES				
ACTIVITY:					
	Activity not budgeted				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
530100	INTEREST	401.67	1,788.97	.00	.00
540800	STATE OTHER	70,338.76	12,029.00	.00	.00
752500	CONTRIBUTIONS TO OTHER AGENCIES	.00	72,529.40	.00	.00
PROGRAM TOTAL:					
	Total Revenue	70,740.43	13,817.97	.00	.00
	Total Labor	.00	.00	.00	.00
	Total Expense	.00	72,529.40	.00	.00
	Total Transfers	.00	.00	.00	.00
	Total Net	70,740.43	-58,711.43	.00	.00
FUND TOTAL:					
	Total Revenue	70,740.43	13,817.97	.00	.00
	Total Labor	.00	.00	.00	.00
	Total Expense	.00	72,529.40	.00	.00
	Total Transfers	.00	.00	.00	.00
	Total Net	70,740.43	-58,711.43	.00	.00
ORGANIZATION TOTAL:					
	Total Revenue	253,437.95	457,854.18	19,811.00	371,245.00
	Total Labor	.00	152,965.50	26,816.08	203,640.00
	Total Expense	147,270.26	295,515.21	14,001.47	244,352.00
	Total Transfers	.00	.00	.00	.00
	Total Net	106,167.69	9,373.47	-21,006.55	-76,989.00

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FBRWKSH

ORGANIZATION: 303021 LOCAL TRANSPORTATION FUNDS
 FUND: 2536 LOCAL TRANSPORTATION FUNDS (LTF)

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	

PROGRAM:						
300	PUBLIC WAYS & FACILITIES					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	.00	957.59	.00	2,500.00	2,500.00
540800	STATE OTHER	.00	1,298,329.45	.00	2,103,000.00	2,103,000.00
751001	CLAIMANTS ALLOCATION EXPENSE	.00	877,691.29	.00	2,105,500.00	2,105,500.00
PROGRAM TOTAL:						
	Total Revenue	.00	1,299,287.04	.00	2,105,500.00	2,105,500.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	.00	877,691.29	.00	2,105,500.00	2,105,500.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	.00	421,595.75	.00	.00	.00
FUND TOTAL:						
	Total Revenue	.00	1,299,287.04	.00	2,105,500.00	2,105,500.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	.00	877,691.29	.00	2,105,500.00	2,105,500.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	.00	421,595.75	.00	.00	.00
ORGANIZATION TOTAL:						
	Total Revenue	.00	1,299,287.04	.00	2,105,500.00	2,105,500.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	.00	877,691.29	.00	2,105,500.00	2,105,500.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	.00	421,595.75	.00	.00	.00

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FBRWKSH

ORGANIZATION: 303022 RSTP BLOCK GRANT (LTC)
 FUND: 2537 RSTP BLOCK GRANT (LTC)

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	

PROGRAM:						
300	PUBLIC WAYS & FACILITIES					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	.00	15,956.02	.00	5,000.00	5,000.00
540800	STATE OTHER	.00	237,185.00	.00	129,455.00	120,000.00
728000	SPECIAL DEPARTMENTAL EXPENSE	.00	89,887.75	212,006.00	207,954.00	207,954.00
PROGRAM TOTAL:						
	Total Revenue	.00	253,141.02	.00	134,455.00	125,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	.00	89,887.75	212,006.00	207,954.00	207,954.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	.00	163,253.27	-212,006.00	-73,499.00	-82,954.00
FUND TOTAL:						
	Total Revenue	.00	253,141.02	.00	134,455.00	125,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	.00	89,887.75	212,006.00	207,954.00	207,954.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	.00	163,253.27	-212,006.00	-73,499.00	-82,954.00
ORGANIZATION TOTAL:						
	Total Revenue	.00	253,141.02	.00	134,455.00	125,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	.00	89,887.75	212,006.00	207,954.00	207,954.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	.00	163,253.27	-212,006.00	-73,499.00	-82,954.00

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FBRWKSH

ORGANIZATION: 303023 STATE TRANSIT ASSISTANCE (STA)
 FUND: 2538 STATE TRANSIT ASSISTANCE (STA)

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	.00	3,875.36	.00	750.00	750.00
540800 STATE OTHER	.00	409,581.42	.00	542,932.00	533,455.00
751002 STAGE ALLOCATION EXPENSE	.00	405,271.70	.00	543,682.00	534,205.00
PROGRAM TOTAL:					
Total Revenue	.00	413,456.78	.00	543,682.00	534,205.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	405,271.70	.00	543,682.00	534,205.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	8,185.08	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	413,456.78	.00	543,682.00	534,205.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	405,271.70	.00	543,682.00	534,205.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	8,185.08	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	.00	413,456.78	.00	543,682.00	534,205.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	405,271.70	.00	543,682.00	534,205.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	8,185.08	.00	.00	.00

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FBRWKSH

ORGANIZATION: 303030 REGIONAL TRANSPORTATION PLANNING
 FUND: 2506 REGIONAL TRANSPORTATION PLANNING

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
300 PUBLIC WAYS & FACILITIES					
ACTIVITY:					
2068 LTC-ACTIVE TRANSPORTATION PROGRAM G					
LOCATION:					
Location not budgeted					
ACCOUNT:					
723100 ADMINISTRATION	276.46	.00	.00	.00	.00
ACTIVITY:					
8354 2606>2505 LTC OWP ADMIN BILLING					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	133,422.28	.00	203,215.00	203,215.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	1,626.37	2,401.10	.00	750.00	750.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-897.34	4,367.22	.00	.00	.00
540800 STATE OTHER	132,843.47	162,523.17	46,547.75	530,250.00	530,250.00
717000 MAINTENANCE OF EQUIPMENT	.00	70.59	.00	.00	.00
722000 OFFICE SUPPLIES	220.93	396.45	.00	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	67,270.55	193,261.09	26,000.00	323,285.00	320,785.00
723100 ADMINISTRATION	23,742.73	2,509.64	.00	.00	.00
724000 PUBLICATIONS & LEGAL NOTICES	.00	1,295.50	.00	.00	.00
725000 RENTS & LEASES - EQUIPMENT	.00	.00	.00	4,500.00	4,500.00

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FBRWKSH

ORGANIZATION: 303030 REGIONAL TRANSPORTATION PLANNING
 FUND: 2506 REGIONAL TRANSPORTATION PLANNING

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	86.48	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	735.00	4,159.66	.00	.00	2,500.00
PROGRAM TOTAL:					
Total Revenue	133,572.50	169,291.49	46,547.75	531,000.00	531,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	92,245.67	335,201.69	26,000.00	531,000.00	531,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	41,326.83	-165,910.20	20,547.75	.00	.00
FUND TOTAL:					
Total Revenue	133,572.50	169,291.49	46,547.75	531,000.00	531,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	92,245.67	335,201.69	26,000.00	531,000.00	531,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	41,326.83	-165,910.20	20,547.75	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	133,572.50	169,291.49	46,547.75	531,000.00	531,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	92,245.67	335,201.69	26,000.00	531,000.00	531,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	41,326.83	-165,910.20	20,547.75	.00	.00

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FBRWKSH

ORGANIZATION: 401010 PUBLIC HEALTH ADMINISTRATION
 FUND: 2120 HUMAN SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
717000 MAINTENANCE OF EQUIPMENT	.00	18.42	.00	.00	.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	.00	-2,410.66	.00	.00	.00
729080 TRANSPORTATION & TRAVEL-CLIENT	.00	1,034.27	.00	.00	.00
740000 SUPPORT AND CARE	.00	1,357.97	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 401010 PUBLIC HEALTH ADMINISTRATION
 FUND: 2121 PUBLIC HEALTH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-13,828.15	229,398.23	.00	.00	.00
751000 COST ALLOCATION PLAN	.00	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	-13,828.15	229,398.23	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-13,828.15	229,398.23	.00	.00	.00
FUND TOTAL:					
Total Revenue	-13,828.15	229,398.23	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-13,828.15	229,398.23	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	-13,828.15	229,398.23	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-13,828.15	229,398.23	.00	.00	.00

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FBRWKSH

ORGANIZATION: 401012 PH HOSPITAL PREPAREDNESS PRGM - HPP
 FUND: 2115 HOSPITAL PREPAREDNESS PRGM - HPP

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8056 ADMIN 401012/70/75>207020,401010/15					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	101,352.86	99,105.20	.00	98,945.00	98,945.00
ACTIVITY:					
8120 ADMIN TO/2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	23,822.21	24,321.30	.00	24,534.00	24,534.00
ACTIVITY:					
8136 MILEAGE 2115-401012/2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	751.30	1,492.43	.00	1,376.00	1,376.00
ACTIVITY:					
8207 PRIMARY FUND > GRANT FUND INTEREST					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	.00	.00	200.00	200.00
ACTIVITY:					
8300 MISCELLANEOUS TRANSFER					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595100 NON-RECIPROCAL TRANSFER IN	.00	5.93	.00	.00	.00

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ORGANIZATION: 401012 PH HOSPITAL PREPAREDNESS PRGM - HPP
 FUND: 2115 HOSPITAL PREPAREDNESS PRGM - HPP

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
530100 INTEREST	375.15	160.03	.00	-200.00	-200.00
542700 FEDERAL OTHER	173,948.24	155,316.01	.00	199,215.00	199,215.00
560200 MISCELLANEOUS OTHER REVENUE	.00	521.23	.00	.00	.00
712000 COMMUNICATIONS	826.74	826.74	.00	900.00	900.00
717000 MAINTENANCE OF EQUIPMENT	690.84	415.85	.00	10.00	10.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	1,096.00	434.04	.00	906.00	906.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	286.67	1,291.45	.00	.00	.00
722000 OFFICE SUPPLIES	62.24	.00	.00	635.00	635.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	2,513.12	1,742.16	.00	1,922.00	1,922.00
725000 RENTS & LEASES - EQUIPMENT	.93	.00	.00	10.00	10.00
727000 SMALL TOOLS & INSTRUMENTS	61.26	.00	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	293.15	4,153.55	.00	1,828.00	1,828.00
729000 TRANSPORTATION & TRAVEL	13,213.96	6,953.13	.00	5,000.00	5,000.00
729200 TRAINING	4,455.00	2,260.00	.00	2,000.00	2,000.00
751000 COST ALLOCATION PLAN	1,516.00	455.00	.00	203.00	203.00
PROGRAM TOTAL:					
Total Revenue	174,323.39	156,003.20	.00	199,215.00	199,215.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	150,942.28	143,450.85	.00	138,269.00	138,269.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	23,381.11	12,552.35	.00	60,946.00	60,946.00

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ORGANIZATION: 401012 PH HOSPITAL PREPAREDNESS PRGM - HPP
 FUND: 2115 HOSPITAL PREPAREDNESS PRGM - HPP

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
FUND TOTAL:					
Total Revenue	174,323.39	156,003.20	.00	199,215.00	199,215.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	150,942.28	143,450.85	.00	138,269.00	138,269.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	23,381.11	12,552.35	.00	60,946.00	60,946.00

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ORGANIZATION: 401012 PH HOSPITAL PREPAREDNESS PRGM - HPP
 FUND: 2161 COVID-19 HPP SUPPLEMENTAL-4702CDPH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8300 MISCELLANEOUS TRANSFER					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795100 NON-RECIPROCAL TRANSFER OUT	.00	5.93	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	9.19	-.56	.00	.00	.00
722000 OFFICE SUPPLIES	595.80	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	9.19	-.56	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	595.80	5.93	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-586.61	-6.49	.00	.00	.00
FUND TOTAL:					
Total Revenue	9.19	-.56	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	595.80	5.93	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-586.61	-6.49	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	174,332.58	156,002.64	.00	199,215.00	199,215.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	151,538.08	143,456.78	.00	138,269.00	138,269.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	22,794.50	12,545.86	.00	60,946.00	60,946.00

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ORGANIZATION: 401014 ENVIRONMENTAL HEALTH
 FUND: 2114 ENVIRONMENTAL HEALTH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
180 2114-461044 HSC 25404 CUPA					
LOCATION: Location not budgeted					
ACCOUNT:					
522100 OTHER COURT FINES	-353.78	18.45	.00	.00	.00
ACTIVITY:					
205 2114-460053 ENV HEALTH-COD ENFRCMET					
LOCATION: Location not budgeted					
ACCOUNT:					
595100 NON-RECIPROCAL TRANSFER IN	.00	84,666.02	.00	50,000.00	50,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	.00	.00	.00	15,000.00
ACTIVITY:					
2078 HEAD FIRE 23/24					
LOCATION: Location not budgeted					
ACCOUNT:					
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	.00	.00	.00	1,300,000.00
ACTIVITY:					
8015 Clerk Svcs to 1001-201080					
LOCATION: Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	50.00	.00	.00	.00	.00
ACTIVITY:					
8119 CUPA FEES TO 2114-401014					
LOCATION: Location not budgeted					
ACCOUNT:					

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FBRWKSH

ORGANIZATION: 401014 ENVIRONMENTAL HEALTH
 FUND: 2114 ENVIRONMENTAL HEALTH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
595000 OPERATING TRANSFERS IN	4,220.00	3,860.00	.00	4,690.00	4,690.00
ACTIVITY:					
8252 COMMUNITY DEVELOPMENT ADMIN					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	.00	66,191.00	66,191.00
ACTIVITY:					
8273 2121-401015>2114-401014 REALIGNMENT					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	1,570,782.69	931,244.00	.00	949,523.00	1,207,552.00
ACTIVITY:					
8282 2114>2121-401015PUBLIC HLTH OFFICER					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	5,000.00	10,000.00	.00	5,000.00	5,000.00
ACTIVITY:					
8308 2109-401075>2114-401014 SURCHARGE					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	110.00	110.00	.00	110.00	110.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
511200 BUSINESS LICENSES	124,209.13	140,813.17	5,828.50	140,000.00	140,000.00

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FBRWKSH

ORGANIZATION: 401014 ENVIRONMENTAL HEALTH
 FUND: 2114 ENVIRONMENTAL HEALTH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
512600 ZONING PERMITS	610.00	320.00	.00	320.00	320.00
512700 UNDERGROUND TANK PERMITS	22,699.00	19,666.00	.00	22,039.00	22,039.00
512800 HAZARDOUS WASTE PERMITS	96,422.90	89,724.00	359.50	95,000.00	95,000.00
512900 OTHER PERMITS	74,207.42	79,025.00	13,420.00	65,000.00	65,000.00
522611 CIVIL PENALTIES	.00	.00	.00	.00	.00
530100 INTEREST	21,279.21	47,718.80	.00	8,000.00	8,000.00
540550 OTHER HEALTH PROGRAMS	17,219.00	140,511.75	.00	16,335.00	16,335.00
550600 ADMINISTRATION SERVICES	56,000.00	56,011.50	.00	56,000.00	56,000.00
550800 PLANNING AND ENGINEERING SERVICES	4,760.00	8,330.00	405.00	6,000.00	6,000.00
551130 SUMMARY JUDGMENTS	.00	.00	.00	.00	.00
551720 UNDERGROUND TANKS	335.00	.00	.00	1,650.00	1,650.00
551740 HEALTH SERVICES - HAZARDOUS SPILLS	.00	.00	.00	1,000.00	1,000.00
551750 HEALTH SERVICES - MEDICAL WASTE	3,876.00	2,442.50	90.00	2,442.00	2,442.00
551780 HEALTH SERVICES - SAFE SERVE FEES	330.00	430.00	90.00	500.00	500.00
552600 OTHER SERVICES	.00	.00	.00	100.00	100.00
560100 OTHER SALES	.00	.00	.00	.00	.00
560200 MISCELLANEOUS OTHER REVENUE	.00	123.78	.00	.00	.00
560300 CONTRIBUTIONS FROM OTHERS	.00	.00	.00	.00	.00
611100 REGULAR WAGES	449,923.67	519,696.49	82,854.39	763,937.00	789,261.00
611200 EXTRA HELP	35,513.84	33,078.67	1,238.26	33,619.00	33,619.00
612000 OVERTIME	3,383.30	.00	.00	3,500.00	3,500.00

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FBRWKSH

ORGANIZATION: 401014 ENVIRONMENTAL HEALTH
 FUND: 2114 ENVIRONMENTAL HEALTH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
621100 O.A.S.D.I.	35,140.19	39,082.13	6,167.42	58,444.00	62,956.00
621200 RETIREMENT	172,562.61	162,204.56	28,132.70	249,576.00	271,349.00
621300 PENSION LIABILITY-115 TRUST	3,285.95	3,801.55	613.17	5,592.00	6,058.00
621400 OPEB LIABILITY-115 TRUST	3,285.95	3,801.55	613.17	5,592.00	6,058.00
622100 OTHER INSURANCE	114,083.42	125,709.66	19,710.25	207,513.00	192,899.00
622150 RETIREE INSURANCE	18,823.87	18,643.21	3,313.43	21,142.00	21,142.00
622200 UNEMPLOYMENT INSURANCE	1,007.00	1,568.04	.00	6,895.00	6,895.00
622400 SHORT TERM DISABILITY	2,286.26	.00	.00	.00	.00
623100 WORKERS' COMPENSATION	16,073.51	30,264.00	.00	18,387.00	18,387.00
711000 CLOTHING & PERSONAL	.00	1,084.75	.00	400.00	400.00
712000 COMMUNICATIONS	8,050.64	9,537.45	659.52	8,080.00	8,080.00
714000 HOUSEHOLD	3,063.22	3,200.66	538.70	3,190.00	3,190.00
715100 SELF-INSURANCE	5,564.00	10,148.00	.00	25,059.00	26,765.00
717000 MAINTENANCE OF EQUIPMENT	.00	16.16	.00	1,000.00	1,000.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	16,116.00	10,644.00	.00	12,233.00	12,233.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	.00	.00	.00	100.00	100.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	.00	.00	.00	.00	.00
720000 MEMBERSHIPS	2,342.19	854.00	932.59	2,300.00	2,300.00
721000 MISCELLANEOUS EXPENSE	.00	.00	.00	.00	.00
722000 OFFICE SUPPLIES	9,395.25	15,571.26	177.04	17,500.00	17,500.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	26,061.46	75,362.96	33.60	68,210.00	68,210.00

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FBRWKSH

ORGANIZATION: 401014 ENVIRONMENTAL HEALTH
 FUND: 2114 ENVIRONMENTAL HEALTH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
723200 DATA PROCESSING	10,980.00	8,790.00	.00	11,339.00	17,344.00
724000 PUBLICATIONS & LEGAL NOTICES	.00	50.00	.00	50.00	50.00
725000 RENTS & LEASES - EQUIPMENT	299.71	282.78	.00	625.00	625.00
727000 SMALL TOOLS & INSTRUMENTS	.00	.00	.00	50.00	50.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	.00	.00	100.00	100.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	-323.94	1,523.56	246.12	.00	.00
729000 TRANSPORTATION & TRAVEL	1,875.69	744.24	.00	3,500.00	5,000.00
729100 GAS & DIESEL	16,609.91	16,986.30	80.66	20,000.00	20,000.00
729200 TRAINING	1,440.95	1,187.95	.00	5,000.00	6,200.00
730000 UTILITIES	5,889.42	6,227.65	408.00	6,500.00	6,500.00
751000 COST ALLOCATION PLAN	50,964.00	39,261.00	.00	53,418.00	53,418.00
762000 EQUIPMENT	5,856.35	38,845.00	78,830.52	162,000.00	180,000.00
762030 INTANGIBLE ASSETS	.00	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	1,996,706.57	1,605,014.97	20,193.00	1,418,709.00	1,676,738.00
Total Labor	855,369.57	937,849.86	142,642.79	1,374,197.00	1,412,124.00
Total Expense	169,234.85	250,317.72	81,906.75	471,845.00	1,815,256.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	972,102.15	416,847.39	-204,356.54	-427,333.00	-1,550,642.00
FUND TOTAL:					
Total Revenue	1,996,706.57	1,605,014.97	20,193.00	1,418,709.00	1,676,738.00
Total Labor	855,369.57	937,849.86	142,642.79	1,374,197.00	1,412,124.00
Total Expense	169,234.85	250,317.72	81,906.75	471,845.00	1,815,256.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	972,102.15	416,847.39	-204,356.54	-427,333.00	-1,550,642.00

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ORGANIZATION: 401014 ENVIRONMENTAL HEALTH
 FUND: 2139 CUPA ENVIRONMENTAL PROTECTION GRANT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
530100 INTEREST	55.12	.69	.00	1.00	1.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	9,261.00	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	55.12	.69	.00	1.00	1.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	9,261.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-9,205.88	.69	.00	1.00	1.00
FUND TOTAL:					
Total Revenue	55.12	.69	.00	1.00	1.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	9,261.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-9,205.88	.69	.00	1.00	1.00
ORGANIZATION TOTAL:					
Total Revenue	1,996,761.69	1,605,015.66	20,193.00	1,418,710.00	1,676,739.00
Total Labor	855,369.57	937,849.86	142,642.79	1,374,197.00	1,412,124.00
Total Expense	178,495.85	250,317.72	81,906.75	471,845.00	1,815,256.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	962,896.27	416,848.08	-204,356.54	-427,332.00	-1,550,641.00

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FBRWKSH

ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	

PROGRAM:						
400	HEALTH & SANITATION					
ACTIVITY:						
8055	MOE 1001-401015/2121-401015					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
795000	TRANSFER OUT	287,627.00	287,627.00	.00	287,627.00	287,627.00
PROGRAM TOTAL:						
	Total Revenue	.00	.00	.00	.00	.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	287,627.00	287,627.00	.00	287,627.00	287,627.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	-287,627.00	-287,627.00	.00	-287,627.00	-287,627.00
FUND TOTAL:						
	Total Revenue	.00	.00	.00	.00	.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	287,627.00	287,627.00	.00	287,627.00	287,627.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	-287,627.00	-287,627.00	.00	-287,627.00	-287,627.00

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FBRWKSH

ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 2120 HUMAN SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
500 PUBLIC ASSISTANCE					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
611100 REGULAR WAGES	1,579.00	.00	.00	.00	.00
621100 O.A.S.D.I.	111.55	.00	.00	.00	.00
621200 RETIREMENT	614.51	.00	.00	.00	.00
621300 PENSION LIABILITY-115 TRUST	11.82	.00	.00	.00	.00
621400 OPEB LIABILITY-115 TRUST	11.82	.00	.00	.00	.00
622100 OTHER INSURANCE	874.27	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	3,202.97	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-3,202.97	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	3,202.97	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-3,202.97	.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 2121 PUBLIC HEALTH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
2072 MCKINNEY-CHINA 2 FIRES					
LOCATION:					
Location not budgeted					
ACCOUNT:					
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	-8,817.78	.00	.00	.00	.00
ACTIVITY:					
8054 Admin 401060>401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	128,437.25	29,911.11	.00	263,550.00	282,662.00
ACTIVITY:					
8055 MOE 1001-401015/2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	287,627.00	287,627.00	.00	287,627.00	287,627.00
ACTIVITY:					
8056 ADMIN 401012/70/75>207020,401010/15					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	240,439.17	242,379.76	.00	245,255.00	245,255.00
ACTIVITY:					
8058 MILEAGE 2108-401060/2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	215.29	937.88	.00	500.00	500.00

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ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 2121 PUBLIC HEALTH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

ACTIVITY: 8062 CCS 2120-502030/2121-401015 LOCATION: Location not budgeted					
ACCOUNT: 595000 OPERATING TRANSFERS IN	.00	59,814.75	.00	50,000.00	50,000.00
ACTIVITY: 8075 FINGERPRINT FEES TO 203010 JAIL LOCATION: Location not budgeted					
ACCOUNT: 795000 TRANSFER OUT	368.00	124.00	.00	184.00	184.00
ACTIVITY: 8120 ADMIN TO/2121-401015 LOCATION: Location not budgeted					
ACCOUNT: 595000 OPERATING TRANSFERS IN	369,898.62	193,502.67	.00	284,714.00	284,714.00
ACTIVITY: 8130 MEDICAL PROGRAM TO 401015 LOCATION: Location not budgeted					
ACCOUNT: 595000 OPERATING TRANSFERS IN	23,466.00	.00	.00	23,598.00	23,598.00
ACTIVITY: 8134 MILEAGE 401015&401075/2121-401015 LOCATION: Location not budgeted					
ACCOUNT: 595000 OPERATING TRANSFERS IN	2,895.71	2,831.30	.00	1,500.00	1,500.00
ACTIVITY: 8135 MILEAGE 2116-401070/2121-401015					

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ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 2121 PUBLIC HEALTH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	50.00	36.67	.00	.00	.00
ACTIVITY:					
8136 MILEAGE 2115-401012/2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	751.30	1,492.43	.00	1,376.00	1,376.00
ACTIVITY:					
8156 PH 2121>2111-401081					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	202.74	.00	250.00	250.00
795000 TRANSFER OUT	425,000.00	212,500.00	.00	425,000.00	425,000.00
ACTIVITY:					
8207 PRIMARY FUND > GRANT FUND INTEREST					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	89.37	1,171.93	.00	4,021.00	5,712.00
ACTIVITY:					
8251 HEALTH & HUMAN SRVCS AGENCY ADMIN					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	.00	.00	1,066.00	1,066.00
795000 TRANSFER OUT	105,072.08	50,880.29	.00	107,100.00	107,100.00

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FBRWKSH

ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 2121 PUBLIC HEALTH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

ACTIVITY: 8273 2121-401015>2114-401014 REALIGNMENT					
LOCATION: Location not budgeted					
ACCOUNT: 795000 TRANSFER OUT	1,570,782.69	931,244.00	.00	949,523.00	1,207,552.00
ACTIVITY: 8282 2114>2121-401015PUBLIC HLTH OFFICER					
LOCATION: Location not budgeted					
ACCOUNT: 595000 OPERATING TRANSFERS IN	5,000.00	10,000.00	.00	5,000.00	5,000.00
ACTIVITY: 8285 2121-401015>2134, 2122 IGT TRANSFER					
LOCATION: Location not budgeted					
ACCOUNT: 795000 TRANSFER OUT	.00	.00	.00	29,178.00	29,178.00
ACTIVITY: 8322 2129-401031-164, 461015>2121-401015					
LOCATION: Location not budgeted					
ACCOUNT: 595000 OPERATING TRANSFERS IN	33,057.86	17,902.44	.00	42,000.00	42,000.00
ACTIVITY: 8328 2120-501010>2121-401015 HVI					
LOCATION: Location not budgeted					
ACCOUNT: 595000 OPERATING TRANSFERS IN	132,289.38	102,572.72	.00	.00	.00
ACTIVITY: 8339 2162>2121 SALARY & BENEFIT EXPENSE					

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ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 2121 PUBLIC HEALTH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	301,738.35	.00	82,279.00	82,279.00
795000 TRANSFER OUT	.00	9,530.45	.00	.00	.00
ACTIVITY:					
8343 CPR MOU 2134-401100>2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	687.84	75.00	.00	1,550.00	1,550.00
ACTIVITY:					
8345 2121-401015>2134-401100 SUD SUPPORT					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	2,341.39	.00	15,500.00	15,500.00
ACTIVITY:					
8347 2168>2111 ELC CONFINEMENT GRANT					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	8,203.53	.00	.00	.00
ACTIVITY:					
8360 2175>2121 PATH LABOR TO PUB HEALTH					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	93,559.84	.00	338,461.00	338,461.00
ACTIVITY:					
8361 2175>2121 PATH MILAGE TO PUB HEALTH					

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ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 2121 PUBLIC HEALTH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	239.32	.00	804.00	804.00
ACTIVITY:					
8363 2160-401015>2121-401015 LABOR TO PH					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	.00	.00	4,419.00	4,419.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
502100 SALES & USE TAX	714,650.56	265,422.55	24,673.07	94,379.00	264,379.00
522100 OTHER COURT FINES	480.61	1,159.80	1,050.45	833.00	833.00
530100 INTEREST	135,420.24	171,471.30	.00	119,395.00	119,395.00
540210 MOTOR VEHICLE IN LIEU	2,623,629.52	2,833,384.20	281,326.42	2,704,427.00	2,832,082.00
540550 OTHER HEALTH PROGRAMS	1,105,115.69	1,000,872.97	221,183.89	1,138,570.00	1,138,570.00
540800 STATE OTHER	500,097.26	925,203.68	385,184.00	890,375.00	890,375.00
542200 HEALTH ADMINISTRATION	489,784.96	793,177.15	92,553.06	771,792.00	771,792.00
542700 FEDERAL OTHER	543,936.29	970,485.15	325,240.36	390,670.00	390,670.00
550600 ADMINISTRATION SERVICES	24,514.15	.00	.00	3,000.00	3,000.00
551710 HEALTH FEES	9,036.00	10,302.75	1,175.25	9,038.00	9,038.00
551900 CALIFORNIA CHILDREN'S SERVICES	20.00	10.00	.00	20.00	20.00

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 Budget Worksheet Report
 FISCAL YEAR 2024/2025
 AS OF 09-SEP-2024

FBRWKSH

ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 2121 PUBLIC HEALTH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
552600 OTHER SERVICES	309,201.87	112,838.58	.00	70,000.00	70,000.00
560200 MISCELLANEOUS OTHER REVENUE	520.39	8,818.87	.00	10,000.00	10,000.00
560300 CONTRIBUTIONS FROM OTHERS	107,504.36	148,300.00	.00	210,000.00	210,000.00
611100 REGULAR WAGES	2,108,083.70	2,798,920.66	394,643.86	3,918,808.00	3,444,950.00
611200 EXTRA HELP	14,916.27	41,843.25	667.16	47,224.00	47,224.00
612000 OVERTIME	6,237.05	172.03	.04	5,000.00	5,000.00
612100 STANDBY	1,196.56	.00	169.94	.00	250.00
621100 O.A.S.D.I.	159,639.22	207,966.50	28,993.04	300,873.00	267,168.00
621200 RETIREMENT	809,107.11	872,918.02	134,037.83	1,291,450.00	1,155,173.00
621300 PENSION LIABILITY-115 TRUST	15,561.21	20,608.29	2,921.57	28,943.00	25,859.00
621400 OPEB LIABILITY-115 TRUST	15,561.21	20,608.29	2,921.57	28,943.00	25,859.00
622100 OTHER INSURANCE	501,547.17	626,837.36	96,777.48	1,040,072.00	869,056.00
622150 RETIREE INSURANCE	41,580.62	42,895.83	9,087.76	50,430.00	50,430.00
622200 UNEMPLOYMENT INSURANCE	14,352.00	11,403.00	.00	8,564.00	8,564.00
622400 SHORT TERM DISABILITY	2,951.26	5,768.88	.00	.00	.00
623100 WORKERS' COMPENSATION	20,636.00	29,487.96	.00	53,395.00	53,395.00
712000 COMMUNICATIONS	23,493.40	31,554.18	1,132.98	38,177.00	38,177.00
714000 HOUSEHOLD	14,847.54	19,150.84	4,195.06	18,346.00	18,346.00
715000 INSURANCE	52,762.20	60,022.48	74,985.00	66,025.00	74,986.00
715100 SELF-INSURANCE	19,525.00	33,759.00	.00	52,296.00	55,857.00
717000 MAINTENANCE OF EQUIPMENT	6,307.36	16,654.76	.00	22,873.00	22,873.00

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Siskiyou County
 Budget Worksheet Report
 FISCAL YEAR 2024/2025
 AS OF 09-SEP-2024

FBRWKSH

ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 2121 PUBLIC HEALTH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
717500 MAINT OF EQUIPMENT - AUTO SERVICE	12,059.00	8,465.00	.00	12,988.00	12,988.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	1,490.36	3,403.48	186.69	2,000.00	6,850.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	14,596.82	20,526.30	1,158.76	26,342.00	26,342.00
720000 MEMBERSHIPS	20,360.89	2,919.00	13,040.00	14,183.00	25,998.00
721000 MISCELLANEOUS EXPENSE	301.80	390.23	.00	.00	.00
722000 OFFICE SUPPLIES	56,143.89	51,163.66	190.88	51,510.00	51,510.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	265,376.99	383,040.41	29,045.79	654,797.00	654,797.00
723100 ADMINISTRATION	.00	126.95	.00	.00	.00
723200 DATA PROCESSING	38,475.00	43,158.00	.00	64,808.00	98,157.00
724000 PUBLICATIONS & LEGAL NOTICES	.00	.00	.00	1,000.00	1,000.00
725000 RENTS & LEASES - EQUIPMENT	3,436.80	2,424.22	567.61	3,850.00	4,850.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	2,052.00	5,052.14	1,349.67	6,054.00	6,054.00
727000 SMALL TOOLS & INSTRUMENTS	30.01	133.55	20.44	400.00	400.00
728000 SPECIAL DEPARTMENTAL EXPENSE	59,585.27	103,251.07	9,168.33	122,052.00	113,091.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	8,873.56	-282.43	12,587.67	.00	.00
729000 TRANSPORTATION & TRAVEL	36,986.84	62,367.37	607.00	63,000.00	63,000.00
729080 TRANSPORTATION & TRAVEL-CLIENT	.00	-115.24	.00	.00	.00
729100 GAS & DIESEL	9,837.04	12,697.29	.00	10,516.00	10,516.00
729200 TRAINING	89,971.81	103,883.53	12,811.20	93,563.00	93,563.00
730000 UTILITIES	31,248.65	26,194.25	1,668.01	36,062.00	36,062.00
740000 SUPPORT AND CARE	19,741.96	1,096.00	937.00	30,000.00	27,309.00

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Siskiyou County
 Budget Worksheet Report
 FISCAL YEAR 2024/2025
 AS OF 09-SEP-2024

FBRWKSH

ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 2121 PUBLIC HEALTH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
751000 COST ALLOCATION PLAN	206,089.00	162,424.00	.00	261,851.00	261,851.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	162,876.00	57,331.42	.00	63,065.00	63,065.00
762000 EQUIPMENT	342,850.38	158,019.47	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	7,788,727.32	8,596,815.90	1,332,386.50	8,061,948.00	8,378,715.00
Total Labor	3,711,369.38	4,679,430.07	670,220.25	6,773,702.00	5,952,928.00
Total Expense	3,591,813.93	2,574,261.60	163,652.09	3,230,764.00	3,542,368.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	485,544.01	1,343,124.23	498,514.16	-1,942,518.00	-1,116,581.00
FUND TOTAL:					
Total Revenue	7,788,727.32	8,596,815.90	1,332,386.50	8,061,948.00	8,378,715.00
Total Labor	3,711,369.38	4,679,430.07	670,220.25	6,773,702.00	5,952,928.00
Total Expense	3,591,813.93	2,574,261.60	163,652.09	3,230,764.00	3,542,368.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	485,544.01	1,343,124.23	498,514.16	-1,942,518.00	-1,116,581.00

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Siskiyou County
 Budget Worksheet Report
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FBRWKSH

ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 2144 PH-WHOLE PERSON CARE PILOT PRGM

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	979.28	722.40	.00	.00	.00
622200 UNEMPLOYMENT INSURANCE	1.34	.00	.00	.00	.00
623100 WORKERS' COMPENSATION	100.00	.00	.00	.00	.00
715100 SELF-INSURANCE	90.00	.00	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	5,342.06	.00	.00	.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	.00	7.25	.00	.00	.00
740000 SUPPORT AND CARE	29,210.28	.00	.00	.00	.00
761010 BUILDING & IMPROVEMENTS	.00	32,191.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	979.28	722.40	.00	.00	.00
Total Labor	101.34	.00	.00	.00	.00
Total Expense	29,300.28	37,540.31	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-28,422.34	-36,817.91	.00	.00	.00
FUND TOTAL:					
Total Revenue	979.28	722.40	.00	.00	.00
Total Labor	101.34	.00	.00	.00	.00
Total Expense	29,300.28	37,540.31	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-28,422.34	-36,817.91	.00	.00	.00

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FBRWKSH

ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 2160 COVID19ELC ENHANCING DETECTION-CDPH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8120 ADMIN TO/2121-401015					
LOCATION: Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	136,357.21	.00	.00	12,824.00	12,824.00
ACTIVITY:					
8134 MILEAGE 401015&401075/2121-401015					
LOCATION: Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	1,489.01	1,787.23	.00	500.00	500.00
ACTIVITY:					
8207 PRIMARY FUND > GRANT FUND INTEREST					
LOCATION: Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	.00	.00	3,421.00	3,421.00
ACTIVITY:					
8349 2162>2160 SALARY & BENEFIT EXPENSE					
LOCATION: Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	159.03	.00	.00	.00
ACTIVITY:					
8363 2160-401015>2121-401015 LABOR TO PH					
LOCATION: Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	.00	4,419.00	4,419.00

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 Budget Worksheet Report
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FBRWKSH

ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 2160 COVID19ELC ENHANCING DETECTION-CDPH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	-111.84	-1,799.44	.00	-1,500.00	-1,500.00
542700 FEDERAL OTHER	518,115.98	437,162.42	.00	74,560.00	74,560.00
611100 REGULAR WAGES	142,206.92	107,344.86	11,082.69	188,575.00	84,578.00
611200 EXTRA HELP	156.76	.00	.00	.00	.00
612000 OVERTIME	3,638.43	.00	.00	.00	.00
621100 O.A.S.D.I.	11,126.35	8,056.21	826.47	14,428.00	6,471.00
621200 RETIREMENT	53,653.36	32,904.95	3,669.79	62,110.00	27,281.00
621300 PENSION LIABILITY-115 TRUST	1,042.03	781.59	79.97	1,392.00	611.00
621400 OPEB LIABILITY-115 TRUST	1,042.03	781.59	79.97	1,392.00	611.00
622100 OTHER INSURANCE	33,915.96	25,867.54	3,075.44	59,343.00	21,434.00
622200 UNEMPLOYMENT INSURANCE	247.00	206.04	.00	127.00	127.00
623100 WORKERS' COMPENSATION	3,082.00	2,817.00	.00	1,947.00	1,947.00
712000 COMMUNICATIONS	3,401.67	2,448.63	169.91	1,175.00	1,175.00
714000 HOUSEHOLD	258.18	.00	.00	.00	.00
715100 SELF-INSURANCE	2,774.00	3,345.00	.00	2,530.00	2,702.00
717000 MAINTENANCE OF EQUIPMENT	198.47	35.16	.00	40.00	40.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	910.97	.00	.00	.00	.00
722000 OFFICE SUPPLIES	12,618.65	696.12	.00	746.00	746.00

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ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 2160 COVID19ELC ENHANCING DETECTION-CDPH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
723000 PROFESSIONAL & SPECIALIZED SERVICES	4,782.90	15,220.79	.00	.00	.00
725000 RENTS & LEASES - EQUIPMENT	90.34	23.27	.00	25.00	25.00
727000 SMALL TOOLS & INSTRUMENTS	.00	778.28	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	530.94	3,081.19	.00	1,130.00	1,130.00
729000 TRANSPORTATION & TRAVEL	360.56	.00	.00	.00	.00
729200 TRAINING	.00	224.00	.00	.00	.00
762000 EQUIPMENT	6,074.21	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	518,004.14	435,522.01	.00	76,481.00	76,481.00
Total Labor	250,110.84	178,759.78	18,814.33	329,314.00	143,060.00
Total Expense	169,847.11	27,639.67	169.91	23,389.00	23,561.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	98,046.19	229,122.56	-18,984.24	-276,222.00	-90,140.00
FUND TOTAL:					
Total Revenue	518,004.14	435,522.01	.00	76,481.00	76,481.00
Total Labor	250,110.84	178,759.78	18,814.33	329,314.00	143,060.00
Total Expense	169,847.11	27,639.67	169.91	23,389.00	23,561.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	98,046.19	229,122.56	-18,984.24	-276,222.00	-90,140.00

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FBRWKSH

ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 2162 COVID19ELC ENHANCE DETECT EXPANSION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8120 ADMIN TO/2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	110,386.98	132,092.05	.00	20,570.00	20,570.00
ACTIVITY:					
8339 2162>2121 SALARY & BENEFIT EXPENSE					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	9,530.45	.00	.00	.00
795000 TRANSFER OUT	.00	301,897.38	.00	82,279.00	82,279.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	7,499.95	17,225.76	.00	2,500.00	2,500.00
542700 FEDERAL OTHER	836,110.79	501,296.32	71,299.44	109,779.00	109,779.00
560200 MISCELLANEOUS OTHER REVENUE	4.55	.00	.00	.00	.00
611100 REGULAR WAGES	106,611.15	.00	.00	156,051.00	.00
611200 EXTRA HELP	39,181.14	2,275.89	.00	.00	.00
621100 O.A.S.D.I.	8,366.19	33.01	.00	11,939.00	.00
621200 RETIREMENT	39,870.70	.00	.00	51,218.00	.00
621300 PENSION LIABILITY-115 TRUST	774.33	.00	.00	1,148.00	.00

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ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 2162 COVID19ELC ENHANCE DETECT EXPANSION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
621400 OPEB LIABILITY-115 TRUST	774.33	.00	.00	1,148.00	.00
622100 OTHER INSURANCE	27,462.51	.00	.00	38,389.00	.00
622200 UNEMPLOYMENT INSURANCE	62.00	216.00	.00	130.00	130.00
623100 WORKERS' COMPENSATION	770.00	2,952.96	.00	1,994.00	1,994.00
711000 CLOTHING & PERSONAL	.00	1,483.90	.00	.00	.00
712000 COMMUNICATIONS	2,484.11	2,440.18	152.04	1,030.00	1,030.00
714000 HOUSEHOLD	10,727.24	850.00	.00	.00	.00
715100 SELF-INSURANCE	693.00	3,507.00	.00	2,591.00	2,767.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	.00	.00	.00	1,057.00	1,057.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	6,647.80	465.06	.00	.00	.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	1,533.01	.00	.00	.00	.00
720000 MEMBERSHIPS	800.00	.00	.00	.00	.00
721000 MISCELLANEOUS EXPENSE	12.28	.00	.00	.00	.00
722000 OFFICE SUPPLIES	6,824.11	1,974.93	.00	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	21,340.94	1,048.06	.00	148.00	148.00
725000 RENTS & LEASES - EQUIPMENT	-53,495.00	.00	.00	.00	.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	10,620.00	.00	.00	.00	.00
727000 SMALL TOOLS & INSTRUMENTS	43.05	262.77	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	1,163.67	1,169.65	.00	29,114.00	29,114.00
729000 TRANSPORTATION & TRAVEL	3,237.57	2,268.15	.00	.00	.00
729200 TRAINING	299.00	1,492.20	.00	.00	.00

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FBRWKSH

ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 2162 COVID19ELC ENHANCE DETECT EXPANSION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
730000 UTILITIES	10,041.38	211.13	.00	.00	.00
742000 RETIREMENT OF LONG TERM DEBT	53,520.00	.00	.00	.00	.00
749100 DEPRECIATION/AMORT-LEASE GASB 87	53,520.00	.00	.00	.00	.00
761010 BUILDING & IMPROVEMENTS	.00	89,899.00	.00	.00	.00
762000 EQUIPMENT	82,605.90	23,015.49	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	843,615.29	528,052.53	71,299.44	112,279.00	112,279.00
Total Labor	223,872.35	5,477.86	.00	262,017.00	2,124.00
Total Expense	323,005.04	564,076.95	152.04	136,789.00	136,965.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	296,737.90	-41,502.28	71,147.40	-286,527.00	-26,810.00
FUND TOTAL:					
Total Revenue	843,615.29	528,052.53	71,299.44	112,279.00	112,279.00
Total Labor	223,872.35	5,477.86	.00	262,017.00	2,124.00
Total Expense	323,005.04	564,076.95	152.04	136,789.00	136,965.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	296,737.90	-41,502.28	71,147.40	-286,527.00	-26,810.00

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FBRWKSH

ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 2166 COVID19 AB86-47SAFE SCHOOLS FOR ALL

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	171.19	11.68	.00	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	18,675.11	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	171.19	11.68	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	18,675.11	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-18,503.92	11.68	.00	.00	.00
FUND TOTAL:					
Total Revenue	171.19	11.68	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	18,675.11	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-18,503.92	11.68	.00	.00	.00

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FBRWKSH

ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 2168 COVID19ELC CONFINED FACILITIES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8120 ADMIN TO/2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	2,050.88	.00	.00	.00
ACTIVITY:					
8207 PRIMARY FUND > GRANT FUND INTEREST					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	281.29	.00	.00	.00
ACTIVITY:					
8347 2168>2111 ELC CONFINEMENT GRANT					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	8,203.53	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	-78.35	-202.94	.00	.00	.00
542700 FEDERAL OTHER	11,177.67	.00	14,251.08	.00	.00
714000 HOUSEHOLD	870.90	882.20	.00	.00	.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	1,515.06	3,538.74	.00	.00	.00
722000 OFFICE SUPPLIES	2,180.82	8,076.02	.00	.00	.00

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FBRWKSH

ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 2168 COVID19ELC CONFINED FACILTILITIES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
729000 TRANSPORTATION & TRAVEL	246.19	.00	.00	.00	.00
729200 TRAINING	300.00	299.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	11,099.32	78.35	14,251.08	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	5,112.97	23,050.37	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	5,986.35	-22,972.02	14,251.08	.00	.00
FUND TOTAL:					
Total Revenue	11,099.32	78.35	14,251.08	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	5,112.97	23,050.37	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	5,986.35	-22,972.02	14,251.08	.00	.00

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FBRWKSH

ORGANIZATION: 401015 PH - PERSONAL HEALTH
 FUND: 2175 PATH JUSTICE INVOLVED

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
722000 OFFICE SUPPLIES	.00	59.23	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	59.23	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-59.23	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	59.23	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-59.23	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	9,162,596.54	9,561,202.87	1,417,937.02	8,250,708.00	8,567,475.00
Total Labor	4,188,656.88	4,863,667.71	689,034.58	7,365,033.00	6,098,112.00
Total Expense	4,425,381.44	3,514,255.13	163,974.04	3,678,569.00	3,990,521.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	548,558.22	1,183,280.03	564,928.40	-2,792,894.00	-1,521,158.00

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FBRWKSH

ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8064 MOE 1001-401030/2122-401030					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	7,402.00	7,402.00	.00	7,402.00	7,402.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	7,402.00	7,402.00	.00	7,402.00	7,402.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-7,402.00	-7,402.00	.00	-7,402.00	-7,402.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	7,402.00	7,402.00	.00	7,402.00	7,402.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-7,402.00	-7,402.00	.00	-7,402.00	-7,402.00

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FBRWKSH

ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 1002 SHERIFF PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
611100 REGULAR WAGES	-1,613.48	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	-1,613.48	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,613.48	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	-1,613.48	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,613.48	.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 2122 BEHAVIORAL HEALTH SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
163 2129-461014 CSS COMM SRVCS& SUPPORT					
LOCATION:					
Location not budgeted					
ACCOUNT:					
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	.00	-664.90	.00	.00	.00
ACTIVITY:					
163A 2129-461014COMM SRVCS&SUPRT-FSP 51%					
LOCATION:					
Location not budgeted					
ACCOUNT:					
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	.00	-474.38	.00	.00	.00
730000 UTILITIES	.00	239.15	.00	.00	.00
ACTIVITY:					
166 2129-461017 WET WORKFORCE ED &TRAIN					
LOCATION:					
Location not budgeted					
ACCOUNT:					
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	-485.98	-2.00	.00	.00	.00
ACTIVITY:					
2048 MH-PROP 47 BSCC 510-19 REVIVE PRGM					
LOCATION:					
Location not budgeted					
ACCOUNT:					
540800 STATE OTHER	200,115.00	97,706.00	.00	.00	.00
552600 OTHER SERVICES	2,727.20	.00	.00	.00	.00
611100 REGULAR WAGES	11,209.41	.00	.00	.00	.00
621100 O.A.S.D.I.	853.04	.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 2122 BEHAVIORAL HEALTH SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
621200 RETIREMENT	4,325.15	.00	.00	.00	.00
621300 PENSION LIABILITY-115 TRUST	83.98	.00	.00	.00	.00
621400 OPEB LIABILITY-115 TRUST	83.98	.00	.00	.00	.00
622100 OTHER INSURANCE	2,476.61	.00	.00	.00	.00
712000 COMMUNICATIONS	574.20	.00	.00	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	136,016.95	.00	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	1,350.00	.00	.00	.00	.00
ACTIVITY:					
2060 BH 2122-DSH DIVERSION GRNT#20-79015					
LOCATION: Location not budgeted					
ACCOUNT:					
540800 STATE OTHER	.00	97,000.00	.00	.00	.00
740000 SUPPORT AND CARE	22,013.18	.00	.00	.00	.00
ACTIVITY:					
2071 2122&2134- CRRSAA/ARPA					
LOCATION: Location not budgeted					
ACCOUNT:					
542700 FEDERAL OTHER	14,322.00	16,142.00	.00	3,440.00	3,440.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	12,701.68	3,440.24	.00	5,000.00	5,000.00
ACTIVITY:					
2075 MH-PROP 47 PROJECT BASE CAMP GRANT					
LOCATION: Location not budgeted					
ACCOUNT:					
540800 STATE OTHER	.00	75,420.00	.00	720,206.00	720,206.00

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ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 2122 BEHAVIORAL HEALTH SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
714000 HOUSEHOLD	27.12	.00	.00	.00	.00
722000 OFFICE SUPPLIES	137.97	1,177.94	.00	1,657.00	1,657.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	606,774.23	94,935.58	544,174.00	544,174.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	41,754.00	.00	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	.00	.00	.00	50.00	50.00
729200 TRAINING	.00	.00	.00	675.00	675.00
730000 UTILITIES	7,171.64	-165.98	.00	.00	.00
ACTIVITY: 2080 PATH JI ROUND 3 LOCATION: Location not budgeted					
ACCOUNT:					
540800 STATE OTHER	.00	.00	505,594.20	143,276.00	143,276.00
722000 OFFICE SUPPLIES	.00	.00	.00	10,738.00	10,738.00
723015 PROF & SPEC SVCS- FFS PROVIDERS	.00	.00	.00	163,200.00	163,200.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	.00	.00	.00	6,604.00	6,604.00
729200 TRAINING	.00	.00	.00	1,000.00	1,000.00
762000 EQUIPMENT	.00	.00	.00	46,000.00	46,000.00
ACTIVITY: 2219 CRISIS CARE MOBILE GRANT LOCATION: Location not budgeted					
ACCOUNT:					
540800 STATE OTHER	.00	233,721.00	576,272.15	436,008.00	752,675.00
712000 COMMUNICATIONS	.00	2,153.12	.00	2,400.00	2,400.00

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ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 2122 BEHAVIORAL HEALTH SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
717000 MAINTENANCE OF EQUIPMENT	.00	214.42	.00	20,000.00	17,000.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	.00	41.30	.00	.00	.00
721000 MISCELLANEOUS EXPENSE	.00	2.97	.00	.00	.00
722000 OFFICE SUPPLIES	.00	7,567.16	31.04	5,000.00	22,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	235,550.00	.00	192,950.00	195,950.00
725000 RENTS & LEASES - EQUIPMENT	.00	.00	.00	.00	3,142.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	548.34	.00	.00	.00
729100 GAS & DIESEL	.00	.00	.00	60,000.00	60,000.00
762000 EQUIPMENT	.00	256,910.85	.00	60,000.00	60,000.00
ACTIVITY:					
2223 2122 CCE OPERATING SUBSIDY					
LOCATION: Location not budgeted					
ACCOUNT:					
540800 STATE OTHER	.00	63,687.00	.00	.00	.00
ACTIVITY:					
2224 2122 CCE CAPITAL PROJECTS					
LOCATION: Location not budgeted					
ACCOUNT:					
540800 STATE OTHER	.00	51,265.00	.00	.00	.00
ACTIVITY:					
8063 ADMIN 2134-401100/2122-401030					
LOCATION: Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	75,913.94	42,204.30	.00	78,000.00	77,000.00

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FBRWKSH

ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 2122 BEHAVIORAL HEALTH SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

ACTIVITY:					
8064 MOE 1001-401030/2122-401030					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	7,402.00	7,402.00	.00	7,402.00	7,402.00
ACTIVITY:					
8067 ADMIN 2135-401130/2122-401030					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	.00	.00	1,000.00	1,000.00
ACTIVITY:					
8075 FINGERPRINT FEES TO 203010 JAIL					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	782.00	552.00	.00	805.00	805.00
ACTIVITY:					
8199 2120>2122, 2134, 2135 ADMINI COSTS					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	31,867.04	23,738.45	.00	50,000.00	75,000.00
ACTIVITY:					
8251 HEALTH & HUMAN SRVCS AGENCY ADMIN					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	124,976.02	109,957.33	.00	153,706.00	153,706.00
795000 TRANSFER OUT	181,386.83	160,944.01	.00	230,000.00	256,831.00

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ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 2122 BEHAVIORAL HEALTH SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

ACTIVITY:					
8259 2122>2129-401031-163 (461014) CSS					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	169,982.83	466,474.44	.00	560,000.00	560,000.00
ACTIVITY:					
8260 2122>2129-163A (461014) CSS FSP 51%					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	1,156,031.45	612,728.18	.00	2,000,000.00	2,000,000.00
ACTIVITY:					
8261 2122>2129-401031-164 (461015) PEI					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	10,385.88	3,681.59	.00	1,443.00	1,443.00
ACTIVITY:					
8281 CAPITAL ASSET PURCHASE					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	.00	6,405.00	6,405.00
ACTIVITY:					
8285 2121-401015>2134, 2122 IGT TRANSFER					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	.00	.00	29,178.00	29,178.00
ACTIVITY:					
8325 2122-401030>2111-401081					

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ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 2122 BEHAVIORAL HEALTH SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	150,000.00	150,000.00	.00	150,000.00	150,000.00
ACTIVITY:					
8331 2122>2129-165A (461016) INN-FSP					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	1,417.55	179.06	.00	.00	.00
ACTIVITY:					
8336 2120>PROB & BHS FURS PROGRAM					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	27,047.07	23,860.64	.00	.00	25,000.00
ACTIVITY:					
8343 CPR MOU 2134-401100>2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	232.50	75.00	.00	750.00	750.00
ACTIVITY:					
8345 2121-401015>2134-401100 SUD SUPPORT					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	.00	500.00	500.00
ACTIVITY:					
8348 2122>2129-165B (461016) INN-EHR					
LOCATION:					
Location not budgeted					
ACCOUNT:					

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ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 2122 BEHAVIORAL HEALTH SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
595000 OPERATING TRANSFERS IN	11.56	.00	.00	2,000.00	2,000.00
ACTIVITY:					
8350 MH>CCMU ADMIN TRANSFER					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	.00	.00	160,658.00	.00
795000 TRANSFER OUT	.00	.00	.00	160,658.00	.00
ACTIVITY:					
8362 2101-203101>2122-401030 MH SERVICES					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	.00	.00	.00	368,000.00	368,000.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
502100 SALES & USE TAX	2,300,719.23	1,612,335.70	135,012.58	917,746.00	917,746.00
530100 INTEREST	243,292.53	283,270.66	.00	301,375.00	301,375.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-15,053.46	456,625.70	.00	.00	.00
540210 MOTOR VEHICLE IN LIEU	271,707.26	224,459.67	.00	39,668.00	39,668.00
540402 BEHAVIORAL HEALTH SUBACCT-GC30025	2,968,271.40	1,504,645.43	217,416.76	2,399,416.00	2,399,416.00
540800 STATE OTHER	594,651.77	334,231.47	29,482.52	126,138.00	126,138.00
542700 FEDERAL OTHER	4,683,000.15	3,649,601.07	867,219.19	4,301,308.00	4,761,145.00
545100 OTHER GOVERNMENTAL AGENCIES	5,000.00	5,000.00	.00	.00	.00

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ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 2122 BEHAVIORAL HEALTH SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
551800 MENTAL HEALTH SERVICES	10,720.79	5,551.18	6,522.59	2,500.00	2,500.00
552600 OTHER SERVICES	2,429.95	1,708.10	212.05	2,000.00	2,000.00
560200 MISCELLANEOUS OTHER REVENUE	4,953.02	57.09	.00	.00	.00
611100 REGULAR WAGES	2,798,108.35	3,555,394.31	570,238.26	4,386,807.00	5,236,718.00
611200 EXTRA HELP	169,013.37	253,920.89	14,570.79	295,000.00	295,000.00
612000 OVERTIME	37,901.87	35,654.95	4,535.95	50,000.00	50,000.00
612100 STANDBY	55,697.12	54,392.03	8,268.02	50,000.00	50,000.00
621100 O.A.S.D.I.	227,323.54	281,386.41	43,671.86	335,618.00	423,206.00
621200 RETIREMENT	1,121,120.61	1,157,532.86	196,569.60	1,449,801.00	1,837,963.00
621300 PENSION LIABILITY-115 TRUST	21,419.59	27,200.53	4,284.27	32,555.00	41,058.00
621400 OPEB LIABILITY-115 TRUST	21,419.59	27,200.53	4,284.27	32,555.00	41,058.00
622100 OTHER INSURANCE	697,685.86	827,305.10	142,747.85	1,100,321.00	1,376,067.00
622150 RETIREE INSURANCE	127,418.18	133,084.77	30,539.86	139,178.00	139,178.00
622200 UNEMPLOYMENT INSURANCE	24,768.00	14,771.04	.00	10,797.00	10,797.00
622400 SHORT TERM DISABILITY	20,629.35	3,693.38	.00	.00	.00
623100 WORKERS' COMPENSATION	266,139.00	331,227.00	.00	452,919.00	452,919.00
712000 COMMUNICATIONS	62,414.03	88,617.93	2,961.01	88,550.00	88,550.00
714000 HOUSEHOLD	44,944.04	49,400.68	1,982.67	45,925.00	45,925.00
715000 INSURANCE	21,971.80	19,058.52	12,903.62	90,000.00	90,000.00
715100 SELF-INSURANCE	591,671.00	758,078.00	.00	1,227,910.00	1,311,514.00
717000 MAINTENANCE OF EQUIPMENT	1,798.00	1,197.43	.00	2,356.00	2,356.00

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ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 2122 BEHAVIORAL HEALTH SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
717500 MAINT OF EQUIPMENT - AUTO SERVICE	52,293.00	35,985.00	.00	39,039.00	39,039.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	12,208.22	11,973.13	2,451.71	22,570.00	22,570.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	1,149.84	2,425.74	.00	4,700.00	4,700.00
720000 MEMBERSHIPS	14,043.00	18,846.45	18,046.45	19,050.00	19,050.00
721000 MISCELLANEOUS EXPENSE	74.35	90.63	-35.00	.00	.00
722000 OFFICE SUPPLIES	43,305.56	24,526.25	1,037.03	22,090.00	22,090.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	458,071.59	344,426.93	41,731.29	527,238.00	541,279.00
723015 PROF & SPEC SVCS- FFS PROVIDERS	1,289,187.85	1,282,926.24	46,685.00	1,211,000.00	1,547,960.00
723016 PROF & SPEC SVCS- ORG PROVIDERS	129,406.58	277,366.38	.00	475,000.00	225,000.00
723200 DATA PROCESSING	68,489.00	78,924.00	.00	144,520.00	226,047.00
724000 PUBLICATIONS & LEGAL NOTICES	989.00	315.00	.00	2,500.00	1,000.00
725000 RENTS & LEASES - EQUIPMENT	-201,667.29	.00	.00	.00	.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	607.27	241,452.02	61,541.68	251,543.00	251,543.00
727000 SMALL TOOLS & INSTRUMENTS	21.49	45.33	.00	25.00	25.00
728000 SPECIAL DEPARTMENTAL EXPENSE	2,171.77	201.12	.00	4,200.00	69,200.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	-4,021.27	9,296.41	3,440.20	.00	.00
728180 SANITATION-WEED	.00	-569.08	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	4,807.06	5,512.45	1,137.20	10,000.00	10,000.00
729080 TRANSPORTATION & TRAVEL-CLIENT	52,290.61	57,197.00	2,445.96	58,250.00	58,250.00
729100 GAS & DIESEL	11,337.47	8,771.46	301.94	10,400.00	10,400.00
729200 TRAINING	6,611.11	2,630.51	2,606.92	6,945.00	6,945.00

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FBRWKSH

ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 2122 BEHAVIORAL HEALTH SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
729700 TOWING	200.00	.00	.00	200.00	200.00
730000 UTILITIES	25,798.25	27,332.63	3,016.26	29,500.00	29,500.00
740000 SUPPORT AND CARE	8,853.04	29,367.95	.00	34,900.00	8,500.00
740100 SUPPORT AND CARE ORG PROVIDERS	.00	.00	.00	25,000.00	25,000.00
740200 SUPPORT/CARE RESIDENTIAL PROVIDERS	288,866.26	524,328.24	80,476.24	458,200.00	458,200.00
740300 SUPPORT/CARE INPATIENT HOSPITALS	414,365.76	384,736.52	.00	450,800.00	450,800.00
740400 SUPPORT AND CARE - IMDS	235,845.00	130,230.00	10,360.00	487,200.00	487,200.00
740600 MANAGED CARE OFFSET	97,946.24	100,125.50	2,488.50	100,000.00	100,000.00
740700 STATE HOSPITAL OFFSET	.00	1,402.00	1,402.00	132,860.00	132,860.00
742000 RETIREMENT OF LONG TERM DEBT	401,667.29	200,000.00	200,000.00	200,000.00	200,000.00
749100 DEPRECIATION/AMORT-LEASE GASB 87	250,656.10	.00	.00	.00	.00
751000 COST ALLOCATION PLAN	210,494.00	301,648.00	.00	344,357.00	344,357.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	813.00	.00	.00	.00	.00
762000 EQUIPMENT	97,023.54	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	12,891,892.18	10,002,653.06	2,337,732.04	12,804,468.00	13,469,314.00
Total Labor	5,607,676.60	6,702,763.80	1,019,710.73	8,335,551.00	9,953,964.00
Total Expense	5,250,365.65	6,442,749.84	591,947.30	8,195,394.00	8,384,941.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	2,033,849.93	-3,142,860.58	726,074.01	-3,726,477.00	-4,869,591.00

PROGRAM:
 500 PUBLIC ASSISTANCE
 ACTIVITY:
 Activity not budgeted
 LOCATION:
 Location not budgeted

ACCOUNT:

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FBRWKSH

ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 2122 BEHAVIORAL HEALTH SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
612100 STANDBY	60.00	.00	.00	.00	.00
621100 O.A.S.D.I.	4.59	.00	.00	.00	.00
622100 OTHER INSURANCE	32.81	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	97.40	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-97.40	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	12,891,892.18	10,002,653.06	2,337,732.04	12,804,468.00	13,469,314.00
Total Labor	5,607,774.00	6,702,763.80	1,019,710.73	8,335,551.00	9,953,964.00
Total Expense	5,250,365.65	6,442,749.84	591,947.30	8,195,394.00	8,384,941.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	2,033,752.53	-3,142,860.58	726,074.01	-3,726,477.00	-4,869,591.00

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FBRWKSH

ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 2129 BHS LOCAL MENTAL HLTH SRVCS ACT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
163 2129-461014 CSS COMM SRVCS& SUPPORT					
LOCATION:					
Location not budgeted					
ACCOUNT:					
622200 UNEMPLOYMENT INSURANCE	.00	.00	.00	.00	.00
ACTIVITY:					
163A 2129-461014COMM SRVCS&SUPRT-FSP 51%					
LOCATION:					
Location not budgeted					
ACCOUNT:					
622200 UNEMPLOYMENT INSURANCE	.00	.00	.00	.00	.00
ACTIVITY:					
166 2129-461017 WET WORKFORCE ED &TRAIN					
LOCATION:					
Location not budgeted					
ACCOUNT:					
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	485.98	.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	-485.98	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 2129 BHS LOCAL MENTAL HLTH SRVCS ACT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	.00	.00	.00

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ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 2147 BHS COVID-19 EMERGENCY RELIEF FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	196.48	295.33	.00	288.00	288.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	.00	.00	.00	10,892.00	10,892.00
PROGRAM TOTAL:					
Total Revenue	196.48	295.33	.00	288.00	288.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	10,892.00	10,892.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	196.48	295.33	.00	-10,604.00	-10,604.00
FUND TOTAL:					
Total Revenue	196.48	295.33	.00	288.00	288.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	10,892.00	10,892.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	196.48	295.33	.00	-10,604.00	-10,604.00

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ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 2149 CA EMERGENCY SOLUTIONS&HOUSING PRGM

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	1,808.69	1,524.12	.00	.00	.00
740000 SUPPORT AND CARE	.00	94,937.23	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	1,808.69	1,524.12	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	94,937.23	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,808.69	-93,413.11	.00	.00	.00
FUND TOTAL:					
Total Revenue	1,808.69	1,524.12	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	94,937.23	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,808.69	-93,413.11	.00	.00	.00

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FBRWKSH

ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 2163 HOMELESS HOUSING 20-HHAP-00048 BHS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	136.13	275.82	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	136.13	275.82	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	136.13	275.82	.00	.00	.00
FUND TOTAL:					
Total Revenue	136.13	275.82	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	136.13	275.82	.00	.00	.00

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FBRWKSH

ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 2169 MENTAL HEALTH STUDENT SERV ACT GRAN

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8075 FINGERPRINT FEES TO 203010 JAIL					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	.00	46.00	46.00
ACTIVITY:					
8251 HEALTH & HUMAN SRVCS AGENCY ADMIN					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	48,319.68	.00	24,031.00	24,031.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	3,827.69	2,735.78	.00	4,936.00	4,936.00
540800 STATE OTHER	709,643.00	967,272.11	.00	1,005,878.00	1,005,878.00
611100 REGULAR WAGES	7,922.39	104,767.23	9,463.66	205,484.00	119,830.00
612000 OVERTIME	.00	716.96	.00	.00	.00
612100 STANDBY	.00	55.11	.00	.00	.00
621100 O.A.S.D.I.	579.07	7,262.98	652.06	15,721.00	9,168.00
621200 RETIREMENT	3,058.14	32,494.42	3,254.23	67,774.00	40,131.00
621300 PENSION LIABILITY-115 TRUST	59.36	781.28	70.94	1,520.00	900.00
621400 OPEB LIABILITY-115 TRUST	59.36	781.28	70.94	1,520.00	900.00

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FBRWKSH

ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 2169 MENTAL HEALTH STUDENT SERV ACT GRAN

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
622100 OTHER INSURANCE	64.32	51,223.52	3,926.34	82,251.00	54,838.00
622200 UNEMPLOYMENT INSURANCE	.00	.00	.00	7.00	7.00
623100 WORKERS' COMPENSATION	.00	.00	.00	108.00	108.00
712000 COMMUNICATIONS	.00	796.76	.00	893.00	893.00
715100 SELF-INSURANCE	.00	.00	.00	141.00	150.00
722000 OFFICE SUPPLIES	.00	490.98	.00	1,466.00	1,466.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	607,937.97	607,031.35	.00	649,798.00	656,798.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	.00	55.00	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	4,489.25	.00	15,000.00	15,000.00
729000 TRANSPORTATION & TRAVEL	.00	.00	.00	100.00	100.00
729100 GAS & DIESEL	.00	.00	.00	1,600.00	1,600.00
729200 TRAINING	.00	.00	.00	400.00	400.00
762000 EQUIPMENT	.00	.00	.00	77,151.00	77,151.00
PROGRAM TOTAL:					
Total Revenue	713,470.69	970,007.89	.00	1,010,814.00	1,010,814.00
Total Labor	11,742.64	198,082.78	17,438.17	374,385.00	225,882.00
Total Expense	607,937.97	661,183.02	.00	770,626.00	777,635.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	93,790.08	110,742.09	-17,438.17	-134,197.00	7,297.00
FUND TOTAL:					
Total Revenue	713,470.69	970,007.89	.00	1,010,814.00	1,010,814.00
Total Labor	11,742.64	198,082.78	17,438.17	374,385.00	225,882.00
Total Expense	607,937.97	661,183.02	.00	770,626.00	777,635.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	93,790.08	110,742.09	-17,438.17	-134,197.00	7,297.00

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FBRWKSH

ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 2176 BHS BRIDGE HOUSING GRANT NON-INFRA

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
2222 2176 BHBH NON-INFRASTRUCTURE					
LOCATION:					
Location not budgeted					
ACCOUNT:					
540800 STATE OTHER	.00	464,486.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	464,486.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	464,486.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	464,486.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	464,486.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 401030 BEHAVIORAL HEALTH
 FUND: 2177 PLHA CITIES ALLOC SSR

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
530100 INTEREST	.00	469.03	.00	.00	.00
540800 STATE OTHER	.00	612,183.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	612,652.03	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	612,652.03	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	612,652.03	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	612,652.03	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	13,607,504.17	12,051,894.25	2,337,732.04	13,815,570.00	14,480,416.00
Total Labor	5,617,903.16	6,900,846.58	1,037,148.90	8,709,936.00	10,179,846.00
Total Expense	5,865,705.62	7,206,272.09	591,947.30	8,984,314.00	9,180,870.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	2,123,895.39	-2,055,224.42	708,635.84	-3,878,680.00	-4,880,300.00

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FBRWKSH

ORGANIZATION: 401031 BEHAVIORAL HEALTH - LOCAL MHSA
 FUND: 2129 BHS LOCAL MENTAL HLTH SRVCS ACT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400	HEALTH & SANITATION				
ACTIVITY:					
163	2129-461014 CSS COMM SRVCS& SUPPORT				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
530100	INTEREST	58,016.59	28,019.82	.00	82,689.00
540800	STATE OTHER	1,150,493.89	1,773,883.75	688,697.64	2,032,076.00
611100	REGULAR WAGES	38,343.30	61,209.06	9,196.78	69,379.00
621100	O.A.S.D.I.	2,933.92	4,783.44	703.56	5,307.00
621200	RETIREMENT	14,740.89	17,727.58	3,164.62	23,232.00
621300	PENSION LIABILITY-115 TRUST	194.52	428.09	68.99	521.00
621400	OPEB LIABILITY-115 TRUST	284.52	428.09	68.99	521.00
622100	OTHER INSURANCE	270.46	294.27	38.75	210.00
622200	UNEMPLOYMENT INSURANCE	70.00	36.00	.00	36.00
622400	SHORT TERM DISABILITY	.00	1,319.71	.00	.00
623100	WORKERS' COMPENSATION	881.00	488.04	.00	551.00
712000	COMMUNICATIONS	294.37	257.50	.00	270.00
713000	FOOD	836.96	277.02	.00	444.00
714000	HOUSEHOLD	51.48	5,149.02	65.26	11,565.00
715100	SELF-INSURANCE	.00	579.00	.00	716.00
717000	MAINTENANCE OF EQUIPMENT	.00	.00	.00	15.00
717500	MAINT OF EQUIPMENT - AUTO SERVICE	5,920.00	4,055.04	.00	4,757.00

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ORGANIZATION: 401031 BEHAVIORAL HEALTH - LOCAL MHSA
 FUND: 2129 BHS LOCAL MENTAL HLTH SRVCS ACT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	.21	773.60	.00	1,085.00	861.00
720000 MEMBERSHIPS	5,016.00	6,733.75	6,733.75	6,734.00	6,734.00
721000 MISCELLANEOUS EXPENSE	18.00	.00	.00	.00	.00
722000 OFFICE SUPPLIES	2,739.98	57,596.72	.00	51,234.00	51,234.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	604,744.10	1,291,792.52	144,736.34	1,225,322.00	1,225,822.00
723200 DATA PROCESSING	996.00	576.00	.00	592.00	1,396.00
724000 PUBLICATIONS & LEGAL NOTICES	1,362.50	1,786.00	.00	3,509.00	3,509.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	6,837.00	18,374.50	5,712.00	18,450.00	18,543.00
728000 SPECIAL DEPARTMENTAL EXPENSE	658.09	1,552.33	.00	2,650.00	2,650.00
729000 TRANSPORTATION & TRAVEL	.00	.00	.00	1,000.00	1,000.00
729200 TRAINING	.00	.00	.00	19.00	19.00
730000 UTILITIES	.00	.00	.00	2,000.00	2,000.00
740000 SUPPORT AND CARE	.00	664.90	.00	.00	.00
751000 COST ALLOCATION PLAN	8,475.00	19,814.00	.00	11,913.00	11,913.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	.00	.00	.00	20,509.00
762000 EQUIPMENT	.00	138,724.07	.00	150,000.00	.00
ACTIVITY:					
163A 2129-461014COMM SRVCS&SUPRT-FSP 51%					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	60,344.71	29,138.21	.00	85,990.00	85,990.00
540800 STATE OTHER	1,197,449.08	1,846,287.17	716,807.75	2,115,018.00	2,115,018.00

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FBRWKSH

ORGANIZATION: 401031 BEHAVIORAL HEALTH - LOCAL MHSA
 FUND: 2129 BHS LOCAL MENTAL HLTH SRVCS ACT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
611200 EXTRA HELP	23,420.28	28,250.36	4,664.58	38,220.00	38,220.00
612000 OVERTIME	.00	5.44	.00	.00	.00
621100 O.A.S.D.I.	339.59	409.71	67.63	554.00	2,924.00
621200 RETIREMENT	.00	.00	.00	.00	13,920.00
621300 PENSION LIABILITY-115 TRUST	.00	.00	.00	.00	287.00
621400 OPEB LIABILITY-115 TRUST	.00	.00	.00	.00	287.00
622200 UNEMPLOYMENT INSURANCE	.00	21.00	.00	30.00	30.00
623100 WORKERS' COMPENSATION	.00	291.00	.00	461.00	461.00
713000 FOOD	528.60	.00	.00	100.00	100.00
714000 HOUSEHOLD	11,478.47	5,231.68	59.02	11,570.00	1,430.00
715100 SELF-INSURANCE	.00	346.00	.00	600.00	640.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	1,596.00	336.00	.00	424.00	200.00
721000 MISCELLANEOUS EXPENSE	2.46	.00	.00	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	347,718.89	254,332.14	18,875.61	310,535.00	310,285.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	20,400.00	12,062.50	3,000.00	12,063.00	12,063.00
728000 SPECIAL DEPARTMENTAL EXPENSE	27.84	.00	.00	.00	.00
730000 UTILITIES	4,042.03	4,185.40	446.35	4,912.00	4,912.00
740000 SUPPORT AND CARE	319,472.58	524,043.70	67,738.06	476,452.00	501,195.00

ACTIVITY:
 164 2129-461015 PEI- PREV & EARLY INTRV
 LOCATION:
 Location not budgeted

ACCOUNT:

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ORGANIZATION: 401031 BEHAVIORAL HEALTH - LOCAL MHSA
 FUND: 2129 BHS LOCAL MENTAL HLTH SRVCS ACT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
530100 INTEREST	29,602.38	14,297.14	.00	42,192.00	42,192.00
540800 STATE OTHER	587,715.09	905,042.74	351,376.35	1,036,773.00	1,036,773.00
713000 FOOD	55.64	.00	.00	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	1,601,640.05	751,585.26	.00	965,531.00	965,531.00
724000 PUBLICATIONS & LEGAL NOTICES	.00	.00	.00	1,000.00	1,000.00
728000 SPECIAL DEPARTMENTAL EXPENSE	615.77	.00	.00	1,000.00	1,000.00
729000 TRANSPORTATION & TRAVEL	.00	.00	.00	1,000.00	1,000.00
729200 TRAINING	.00	.00	.00	1,000.00	1,000.00
ACTIVITY: 165 2129-461016 INN - INNOVATION LOCATION: Location not budgeted					
ACCOUNT: 623100 WORKERS' COMPENSATION .00 .00 .00 .00 .00					
ACTIVITY: 165A 2129-461016 INN-MULTI CNTY FSP PLAN LOCATION: Location not budgeted					
ACCOUNT: 530100 INTEREST 7,789.10 2,262.03 .00 .00 .00					
540800 STATE OTHER	142,827.26	.00	.00	.00	.00
611100 REGULAR WAGES	2,441.91	.00	.00	.00	.00
621100 O.A.S.D.I.	186.16	.00	.00	.00	.00
621200 RETIREMENT	803.95	.00	.00	.00	.00
621300 PENSION LIABILITY-115 TRUST	17.63	.00	.00	.00	.00

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ORGANIZATION: 401031 BEHAVIORAL HEALTH - LOCAL MHSA
 FUND: 2129 BHS LOCAL MENTAL HLTH SRVCS ACT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
621400 OPEB LIABILITY-115 TRUST	17.63	.00	.00	.00	.00
622100 OTHER INSURANCE	25.29	.00	.00	.00	.00
622200 UNEMPLOYMENT INSURANCE	.00	36.96	.00	.00	.00
623100 WORKERS' COMPENSATION	.00	498.96	.00	.00	.00
715100 SELF-INSURANCE	.00	592.00	.00	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	106,355.00	106,355.00	.00	.00	.00
729200 TRAINING	14,900.00	11,400.00	.00	.00	.00
ACTIVITY: 165B 2129-461016 INNOVATION EHR PROJECT LOCATION: Location not budgeted					
ACCOUNT:					
530100 INTEREST	.00	1,499.74	.00	11,101.00	11,101.00
540800 STATE OTHER	10,508.21	238,169.10	92,467.45	272,835.00	272,835.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	535,909.63	68,542.96	6,012.06	90,415.00	109,184.00
ACTIVITY: 166 2129-461017 WET WORKFORCE ED & TRAIN LOCATION: Location not budgeted					
ACCOUNT:					
540800 STATE OTHER	153.01	.00	.00	.00	.00
560200 MISCELLANEOUS OTHER REVENUE	.00	11.52	.00	.00	.00
722000 OFFICE SUPPLIES	.00	5,929.80	.00	10,316.00	6,500.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	153.11	.00	50,125.00	176,112.00
728000 SPECIAL DEPARTMENTAL EXPENSE	513.25	.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 401031 BEHAVIORAL HEALTH - LOCAL MHSA
 FUND: 2129 BHS LOCAL MENTAL HLTH SRVCS ACT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
729000 TRANSPORTATION & TRAVEL	4,071.73	3,735.17	.00	1,549.00	1,549.00
729200 TRAINING	37,286.70	19,991.75	.00	265,153.00	213,310.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	7,958.04	.00	.00	.00
ACTIVITY: 167 2129-461018 CAP/TECH CAP FACTY&TECH					
LOCATION: Location not budgeted					
ACCOUNT:					
540800 STATE OTHER	1,043.77	.00	.00	.00	.00
717000 MAINTENANCE OF EQUIPMENT	4,684.97	5,704.16	.00	7,065.00	8,000.00
722000 OFFICE SUPPLIES	1,317.86	.00	.00	100.00	100.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	124,974.46	9,226.59	.00	11,440.00	11,440.00
725000 RENTS & LEASES - EQUIPMENT	8,316.70	10,049.17	.00	10,588.00	10,589.00
ACTIVITY: 8075 FINGERPRINT FEES TO 203010 JAIL					
LOCATION: Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	46.00	.00	.00	46.00	46.00
ACTIVITY: 8259 2122>2129-401031-163 (461014) CSS					
LOCATION: Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	169,982.83	466,474.44	.00	560,000.00	560,000.00
ACTIVITY: 8260 2122>2129-163A (461014) CSS FSP 51%					
LOCATION: Location not budgeted					
ACCOUNT:					

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ORGANIZATION: 401031 BEHAVIORAL HEALTH - LOCAL MHSA
 FUND: 2129 BHS LOCAL MENTAL HLTH SRVCS ACT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
795000 TRANSFER OUT	1,156,031.45	612,728.18	.00	2,000,000.00	2,000,000.00
ACTIVITY:					
8261 2122>2129-401031-164 (461015) PEI					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	10,385.88	3,681.59	.00	1,443.00	1,443.00
ACTIVITY:					
8322 2129-401031-164, 461015>2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	33,057.86	17,902.44	.00	42,000.00	42,000.00
ACTIVITY:					
8331 2122>2129-165A (461016) INN-FSP					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	1,417.55	179.06	.00	.00	.00
ACTIVITY:					
8348 2122>2129-165B (461016) INN-EHR					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	11.56	.00	.00	2,000.00	2,000.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	-36,295.12	78,928.63	.00	.00	.00

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ORGANIZATION: 401031 BEHAVIORAL HEALTH - LOCAL MHSA
 FUND: 2129 BHS LOCAL MENTAL HLTH SRVCS ACT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
530110 NET INC. (DEC) FAIR VALUE ADJUSTMENT	56,554.58	180,578.77	.00	.00	.00
611100 REGULAR WAGES	-500.00	.00	.00	.00	.00
611200 EXTRA HELP	10,314.34	.00	.00	.00	.00
621100 O.A.S.D.I.	734.03	.00	.00	.00	.00
621200 RETIREMENT	2,915.60	.00	.00	.00	.00
621300 PENSION LIABILITY-115 TRUST	56.06	.00	.00	.00	.00
621400 OPEB LIABILITY-115 TRUST	56.06	.00	.00	.00	.00
721000 MISCELLANEOUS EXPENSE	.08	.00	.00	.00	.00
722000 OFFICE SUPPLIES	.00	675.17	.00	.00	.00
723200 DATA PROCESSING	.00	.00	.00	.00	.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	.00	-76.57	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	.00	57.00	.00	.00	.00
729200 TRAINING	.00	200.00	.00	.00	.00
740000 SUPPORT AND CARE	.00	726.80	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	3,266,202.55	5,098,118.62	1,849,349.19	5,678,674.00	5,678,674.00
Total Labor	98,547.14	116,227.71	17,973.90	139,012.00	155,890.00
Total Expense	5,154,791.53	4,453,014.51	253,378.45	6,330,702.00	6,296,495.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,987,136.12	528,876.40	1,577,996.84	-791,040.00	-773,711.00
FUND TOTAL:					
Total Revenue	3,266,202.55	5,098,118.62	1,849,349.19	5,678,674.00	5,678,674.00
Total Labor	98,547.14	116,227.71	17,973.90	139,012.00	155,890.00
Total Expense	5,154,791.53	4,453,014.51	253,378.45	6,330,702.00	6,296,495.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,987,136.12	528,876.40	1,577,996.84	-791,040.00	-773,711.00

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FBRWKSH

ORGANIZATION: 401031 BEHAVIORAL HEALTH - LOCAL MHSA
 FUND: 2158 MENTAL HLTH SRVCS ACT- HOUSING PRGM

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
530100 INTEREST	15.48	23.27	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	15.48	23.27	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	15.48	23.27	.00	.00	.00
FUND TOTAL:					
Total Revenue	15.48	23.27	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	15.48	23.27	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	3,266,218.03	5,098,141.89	1,849,349.19	5,678,674.00	5,678,674.00
Total Labor	98,547.14	116,227.71	17,973.90	139,012.00	155,890.00
Total Expense	5,154,791.53	4,453,014.51	253,378.45	6,330,702.00	6,296,495.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,987,120.64	528,899.67	1,577,996.84	-791,040.00	-773,711.00

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FBRWKSH

ORGANIZATION: 401032 ALLERGAN OPIOID SETTLEMENT FUNDS
 FUND: 2173 BHS CA OPIOID SUBDIVISION FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
560300 CONTRIBUTIONS FROM OTHERS	.00	.00	25,161.45	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	25,161.45	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	25,161.45	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	25,161.45	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	25,161.45	.00	.00

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ORGANIZATION: 401032 ALLERGAN OPIOID SETTLEMENT FUNDS
 FUND: 2174 BHS CA OPIOID ABATEMENT FUNDS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
560300 CONTRIBUTIONS FROM OTHERS	.00	.00	92,431.29	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	92,431.29	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	92,431.29	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	92,431.29	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	92,431.29	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	117,592.74	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	117,592.74	.00	.00

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ORGANIZATION: 401033 CVS OPIOID SETTLEMENT FUNDS
 FUND: 2173 BHS CA OPIOID SUBDIVISION FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
560300 CONTRIBUTIONS FROM OTHERS	.00	.00	25,117.25	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	25,117.25	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	25,117.25	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	25,117.25	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	25,117.25	.00	.00

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ORGANIZATION: 401033 CVS OPIOID SETTLEMENT FUNDS
 FUND: 2174 BHS CA OPIOID ABATEMENT FUNDS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
560300 CONTRIBUTIONS FROM OTHERS	.00	.00	95,816.35	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	95,816.35	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	95,816.35	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	95,816.35	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	95,816.35	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	120,933.60	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	120,933.60	.00	.00

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ORGANIZATION: 401034 DISTRIBUTOR OPIOID SETTLEMENT FUNDS
 FUND: 2173 BHS CA OPIOID SUBDIVISION FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	.00	3,205.78	.00	2,350.00	2,350.00
560300 CONTRIBUTIONS FROM OTHERS	.00	96,806.80	30,509.89	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	100,012.58	30,509.89	2,350.00	2,350.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	100,012.58	30,509.89	2,350.00	2,350.00
FUND TOTAL:					
Total Revenue	.00	100,012.58	30,509.89	2,350.00	2,350.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	100,012.58	30,509.89	2,350.00	2,350.00

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ORGANIZATION: 401034 DISTRIBUTOR OPIOID SETTLEMENT FUNDS
 FUND: 2174 BHS CA OPIOID ABATEMENT FUNDS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
560300 CONTRIBUTIONS FROM OTHERS	.00	431,642.69	140,795.87	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	431,642.69	140,795.87	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	431,642.69	140,795.87	.00	.00
FUND TOTAL:					
Total Revenue	.00	431,642.69	140,795.87	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	431,642.69	140,795.87	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	.00	531,655.27	171,305.76	2,350.00	2,350.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	531,655.27	171,305.76	2,350.00	2,350.00

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FBRWKSH

ORGANIZATION: 401035 JANSSEN OPIOID SETTLEMENT FUNDS
 FUND: 2173 BHS CA OPIOID SUBDIVISION FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
560300 CONTRIBUTIONS FROM OTHERS	.00	84,313.63	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	84,313.63	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	84,313.63	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	84,313.63	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	84,313.63	.00	.00	.00

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FBRWKSH

ORGANIZATION: 401035 JANSSEN OPIOID SETTLEMENT FUNDS
 FUND: 2174 BHS CA OPIOID ABATEMENT FUNDS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
560300 CONTRIBUTIONS FROM OTHERS	.00	350,757.93	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	350,757.93	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	350,757.93	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	350,757.93	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	350,757.93	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	.00	435,071.56	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	435,071.56	.00	.00	.00

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FBRWKSH

ORGANIZATION: 401036 TEVA OPIOID SETTLEMENT FUNDS
 FUND: 2173 BHS CA OPIOID SUBDIVISION FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
560300 CONTRIBUTIONS FROM OTHERS	.00	.00	22,884.40	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	22,884.40	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	22,884.40	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	22,884.40	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	22,884.40	.00	.00

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ORGANIZATION: 401036 TEVA OPIOID SETTLEMENT FUNDS
 FUND: 2174 BHS CA OPIOID ABATEMENT FUNDS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
560300 CONTRIBUTIONS FROM OTHERS	.00	.00	84,066.50	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	84,066.50	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	84,066.50	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	84,066.50	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	84,066.50	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	106,950.90	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	106,950.90	.00	.00

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FBRWKSH

ORGANIZATION: 401037 WALGREENS OPIOID SETTLEMENT FUNDS
 FUND: 2173 BHS CA OPIOID SUBDIVISION FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
560300 CONTRIBUTIONS FROM OTHERS	.00	.00	27,422.06	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	27,422.06	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	27,422.06	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	27,422.06	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	27,422.06	.00	.00

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FBRWKSH

ORGANIZATION: 401037 WALGREENS OPIOID SETTLEMENT FUNDS
 FUND: 2174 BHS CA OPIOID ABATEMENT FUNDS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
560300 CONTRIBUTIONS FROM OTHERS	.00	.00	104,608.63	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	104,608.63	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	104,608.63	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	104,608.63	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	104,608.63	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	132,030.69	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	132,030.69	.00	.00

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FBRWKSH

ORGANIZATION: 401038 WALMART OPIOID SETTLEMENT FUNDS
 FUND: 2173 BHS CA OPIOID SUBDIVISION FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
560300 CONTRIBUTIONS FROM OTHERS	.00	.00	103,686.71	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	103,686.71	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	103,686.71	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	103,686.71	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	103,686.71	.00	.00

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FBRWKSH

ORGANIZATION: 401038 WALMART OPIOID SETTLEMENT FUNDS
 FUND: 2174 BHS CA OPIOID ABATEMENT FUNDS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
560300 CONTRIBUTIONS FROM OTHERS	.00	.00	395,540.16	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	395,540.16	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	395,540.16	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	395,540.16	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	395,540.16	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	499,226.87	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	.00	499,226.87	.00	.00

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FBRWKSH

ORGANIZATION: 401039 NOAT II MALLINCKRODT BANKRPTY FUNDS
 FUND: 2174 BHS CA OPIOID ABATEMENT FUNDS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	.00	14,602.49	.00	10,521.00	10,521.00
560300 CONTRIBUTIONS FROM OTHERS	.00	44,868.59	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	59,471.08	.00	10,521.00	10,521.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	59,471.08	.00	10,521.00	10,521.00
FUND TOTAL:					
Total Revenue	.00	59,471.08	.00	10,521.00	10,521.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	59,471.08	.00	10,521.00	10,521.00
ORGANIZATION TOTAL:					
Total Revenue	.00	59,471.08	.00	10,521.00	10,521.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	59,471.08	.00	10,521.00	10,521.00

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FBRWKSH

ORGANIZATION: 401040 SEPTAGE RECEIVING FACILITIES
 FUND: 5450 SEPTAGE RECEIVING FACILITIES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	6,593.90	9,910.13	.00	5,000.00	5,000.00
751000 COST ALLOCATION PLAN	498.00	-367.00	.00	-25.00	-25.00
PROGRAM TOTAL:					
Total Revenue	6,593.90	9,910.13	.00	5,000.00	5,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	498.00	-367.00	.00	-25.00	-25.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	6,095.90	10,277.13	.00	5,025.00	5,025.00
FUND TOTAL:					
Total Revenue	6,593.90	9,910.13	.00	5,000.00	5,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	498.00	-367.00	.00	-25.00	-25.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	6,095.90	10,277.13	.00	5,025.00	5,025.00
ORGANIZATION TOTAL:					
Total Revenue	6,593.90	9,910.13	.00	5,000.00	5,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	498.00	-367.00	.00	-25.00	-25.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	6,095.90	10,277.13	.00	5,025.00	5,025.00

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FBRWKSH

ORGANIZATION: 401050 AIR POLLUTION CONTROL DISTRICT
 FUND: 2502 SISKIYOU COUNTY AIR POLLUTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
400	HEALTH & SANITATION					
ACTIVITY:						
8197	2105>2502 AIR POLLUTION SPEC SALARY					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
595000	OPERATING TRANSFERS IN	25,000.00	25,000.00	.00	4,683.00	4,683.00
ACTIVITY:						
8230	2502-401050 ADMIN COSTS					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
595000	OPERATING TRANSFERS IN	69,690.63	96,188.69	.00	251,865.00	316,548.00
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
512400	CONSTRUCTION PERMITS	3,095.00	2,830.00	450.00	2,500.00	2,500.00
512900	OTHER PERMITS	59,393.74	60,533.19	.00	58,520.00	58,520.00
522200	FORFEITURES	.00	1,000.00	.00	250.00	250.00
530100	INTEREST	1,245.18	448.70	.00	300.00	300.00
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT	916.16	109.73	.00	.00	.00
540650	STATE SUBVENTION	38,487.48	72,400.00	.00	38,487.00	38,487.00
542700	FEDERAL OTHER	7,513.00	7,513.00	.00	7,513.00	7,513.00
545100	OTHER GOVERNMENTAL AGENCIES	20,065.36	21,469.27	.00	20,000.00	20,000.00
611100	REGULAR WAGES	85,067.23	124,188.90	17,384.73	131,638.00	131,649.00

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FBRWKSH

ORGANIZATION: 401050 AIR POLLUTION CONTROL DISTRICT
 FUND: 2502 SISKIYOU COUNTY AIR POLLUTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
611200 EXTRA HELP	13,742.26	.00	.00	.00	.00
612000 OVERTIME	523.72	.00	596.58	.00	.00
621100 O.A.S.D.I.	5,907.17	8,366.36	1,196.06	10,071.00	10,072.00
621200 RETIREMENT	32,971.08	39,245.93	5,982.08	44,086.00	44,090.00
621300 PENSION LIABILITY-115 TRUST	637.90	931.35	130.39	988.00	988.00
621400 OPEB LIABILITY-115 TRUST	637.90	931.35	130.39	988.00	988.00
622100 OTHER INSURANCE	24,086.47	31,017.30	4,544.94	31,963.00	31,963.00
622150 RETIREE INSURANCE	9,914.49	10,762.94	2,189.93	11,233.00	11,233.00
622200 UNEMPLOYMENT INSURANCE	84.00	95.04	.00	88.00	88.00
623100 WORKERS' COMPENSATION	2,788.00	5,555.04	.00	1,351.00	1,351.00
712000 COMMUNICATIONS	2,162.17	2,354.54	212.32	3,804.00	3,804.00
714000 HOUSEHOLD	512.61	401.04	26.00	612.00	612.00
715100 SELF-INSURANCE	943.00	1,540.00	.00	1,756.00	1,876.00
717000 MAINTENANCE OF EQUIPMENT	292.52	226.23	8.21	3,800.00	3,800.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	4,604.00	3,041.04	.00	3,171.00	3,171.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	16.10	.00	.00	300.00	300.00
720000 MEMBERSHIPS	85.00	1,288.15	.00	1,380.00	1,380.00
722000 OFFICE SUPPLIES	8,176.32	4,239.01	.00	6,580.00	6,580.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	529.00	614.58	530.00	850.00	850.00
724000 PUBLICATIONS & LEGAL NOTICES	78.00	.00	.00	150.00	150.00
725000 RENTS & LEASES - EQUIPMENT	899.02	1,037.48	204.14	1,072.00	1,072.00

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ORGANIZATION: 401050 AIR POLLUTION CONTROL DISTRICT
 FUND: 2502 SISKIYOU COUNTY AIR POLLUTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
727000 SMALL TOOLS & INSTRUMENTS	.00	.00	.00	150.00	150.00
728000 SPECIAL DEPARTMENTAL EXPENSE	640.00	.00	.00	1,500.00	1,500.00
729000 TRANSPORTATION & TRAVEL	130.00	104.00	.00	2,500.00	2,500.00
729100 GAS & DIESEL	1,726.82	1,696.36	.00	2,500.00	2,500.00
729200 TRAINING	.00	100.00	.00	600.00	600.00
730000 UTILITIES	4,703.84	5,332.98	288.60	6,735.00	6,735.00
751000 COST ALLOCATION PLAN	10,705.00	5,316.00	.00	11,482.00	11,482.00
PROGRAM TOTAL:					
Total Revenue	225,406.55	287,492.58	450.00	384,118.00	448,801.00
Total Labor	176,360.22	221,094.21	32,155.10	232,406.00	232,422.00
Total Expense	36,203.40	27,291.41	1,269.27	48,942.00	49,062.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	12,842.93	39,106.96	-32,974.37	102,770.00	167,317.00
FUND TOTAL:					
Total Revenue	225,406.55	287,492.58	450.00	384,118.00	448,801.00
Total Labor	176,360.22	221,094.21	32,155.10	232,406.00	232,422.00
Total Expense	36,203.40	27,291.41	1,269.27	48,942.00	49,062.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	12,842.93	39,106.96	-32,974.37	102,770.00	167,317.00

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FBRWKSH

ORGANIZATION: 401050 AIR POLLUTION CONTROL DISTRICT
 FUND: 2520 CARL MOYER YEAR 20 AIR POLLUTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8230 2502-401050 ADMIN COSTS					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	6,138.00	.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	130.26	136.07	.00	120.00	120.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	.00	.00	4,826.00	4,826.00
PROGRAM TOTAL:					
Total Revenue	130.26	136.07	.00	120.00	120.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	6,138.00	.00	.00	4,826.00	4,826.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-6,007.74	136.07	.00	-4,706.00	-4,706.00
FUND TOTAL:					
Total Revenue	130.26	136.07	.00	120.00	120.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	6,138.00	.00	.00	4,826.00	4,826.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-6,007.74	136.07	.00	-4,706.00	-4,706.00

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FBRWKSH

ORGANIZATION: 401050 AIR POLLUTION CONTROL DISTRICT
 FUND: 2522 AIR POLLUTION - AB617 CARB

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8230 2502-401050 ADMIN COSTS					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	8,000.00	20,608.92	.00	83,905.00	83,905.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	1,211.60	2,254.59	.00	1,500.00	1,500.00
540800 STATE OTHER	22,887.00	283,321.48	.00	271,247.00	.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	.00	.00	237,341.00	237,341.00
PROGRAM TOTAL:					
Total Revenue	24,098.60	285,576.07	.00	272,747.00	1,500.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	8,000.00	20,608.92	.00	321,246.00	321,246.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	16,098.60	264,967.15	.00	-48,499.00	-319,746.00
FUND TOTAL:					
Total Revenue	24,098.60	285,576.07	.00	272,747.00	1,500.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	8,000.00	20,608.92	.00	321,246.00	321,246.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	16,098.60	264,967.15	.00	-48,499.00	-319,746.00

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FBRWKSH

ORGANIZATION: 401050 AIR POLLUTION CONTROL DISTRICT
 FUND: 2523 AIR POLLUTION - FARMERS PROGRAM

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8230 2502-401050 ADMIN COSTS					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	2,425.00	8,612.50	.00	41,962.00	37,176.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	602.36	1,496.61	.00	300.00	300.00
540800 STATE OTHER	.00	236,008.22	.00	.00	.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	217,297.42	.00	4,150.00	3,900.00
PROGRAM TOTAL:					
Total Revenue	602.36	237,504.83	.00	300.00	300.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	2,425.00	225,909.92	.00	46,112.00	41,076.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,822.64	11,594.91	.00	-45,812.00	-40,776.00
FUND TOTAL:					
Total Revenue	602.36	237,504.83	.00	300.00	300.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	2,425.00	225,909.92	.00	46,112.00	41,076.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-1,822.64	11,594.91	.00	-45,812.00	-40,776.00

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FBRWKSH

ORGANIZATION: 401050 AIR POLLUTION CONTROL DISTRICT
 FUND: 2524 CARL MOYER YEAR 21 AIR POLLUTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8230 2502-401050 ADMIN COSTS					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	20,000.00	.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	341.57	40.47	.00	20.00	20.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	.00	.00	1,223.00	1,223.00
PROGRAM TOTAL:					
Total Revenue	341.57	40.47	.00	20.00	20.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	20,000.00	.00	.00	1,223.00	1,223.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-19,658.43	40.47	.00	-1,203.00	-1,203.00
FUND TOTAL:					
Total Revenue	341.57	40.47	.00	20.00	20.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	20,000.00	.00	.00	1,223.00	1,223.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-19,658.43	40.47	.00	-1,203.00	-1,203.00

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FBRWKSH

ORGANIZATION: 401050 AIR POLLUTION CONTROL DISTRICT
 FUND: 2525 AIR POLLUTION - PRESCRIBED BURN

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	

PROGRAM:						
400	HEALTH & SANITATION					
ACTIVITY:						
8230	2502-401050 ADMIN COSTS					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
795000	TRANSFER OUT	33,127.63	41,435.81	.00	60,000.00	60,000.00
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	1,263.94	2,425.09	.00	1,200.00	1,200.00
540800	STATE OTHER	.00	285,950.00	.00	190,000.00	.00
717000	MAINTENANCE OF EQUIPMENT	.00	.00	.00	3,000.00	3,000.00
728000	SPECIAL DEPARTMENTAL EXPENSE	3,000.00	2,905.00	.00	15,000.00	15,000.00
729000	TRANSPORTATION & TRAVEL	615.20	162.00	.00	500.00	500.00
729100	GAS & DIESEL	.00	.00	.00	200.00	200.00
729200	TRAINING	.00	.00	.00	55.00	55.00
PROGRAM TOTAL:						
	Total Revenue	1,263.94	288,375.09	.00	191,200.00	1,200.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	36,742.83	44,502.81	.00	78,755.00	78,755.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	-35,478.89	243,872.28	.00	112,445.00	-77,555.00
FUND TOTAL:						
	Total Revenue	1,263.94	288,375.09	.00	191,200.00	1,200.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	36,742.83	44,502.81	.00	78,755.00	78,755.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	-35,478.89	243,872.28	.00	112,445.00	-77,555.00

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FBRWKSH

ORGANIZATION: 401050 AIR POLLUTION CONTROL DISTRICT
 FUND: 2526 CARL MOYER YEAR 22 AIR POLLUTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8230 2502-401050 ADMIN COSTS					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	20,000.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	428.71	588.33	.00	150.00	150.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	.00	.00	2,807.00	2,807.00
PROGRAM TOTAL:					
Total Revenue	428.71	588.33	.00	150.00	150.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	20,000.00	.00	2,807.00	2,807.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	428.71	-19,411.67	.00	-2,657.00	-2,657.00
FUND TOTAL:					
Total Revenue	428.71	588.33	.00	150.00	150.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	20,000.00	.00	2,807.00	2,807.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	428.71	-19,411.67	.00	-2,657.00	-2,657.00

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FBRWKSH

ORGANIZATION: 401050 AIR POLLUTION CONTROL DISTRICT
 FUND: 2530 CARL MOYER YEAR 23 AIR POLLUTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8230 2502-401050 ADMIN COSTS					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	5,531.46	.00	20,000.00	14,469.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	879.02	1,071.76	.00	500.00	500.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	.00	.00	17,913.00	17,981.00
PROGRAM TOTAL:					
Total Revenue	879.02	1,071.76	.00	500.00	500.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	5,531.46	.00	37,913.00	32,450.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	879.02	-4,459.70	.00	-37,413.00	-31,950.00
FUND TOTAL:					
Total Revenue	879.02	1,071.76	.00	500.00	500.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	5,531.46	.00	37,913.00	32,450.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	879.02	-4,459.70	.00	-37,413.00	-31,950.00

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FBRWKSH

ORGANIZATION: 401050 AIR POLLUTION CONTROL DISTRICT
 FUND: 2539 WOOD SMOKE REDUCTION PRGM

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8230 2502-401050 ADMIN COSTS					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	.00	45,998.00	45,998.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	.00	4,699.53	.00	1,000.00	1,000.00
540800 STATE OTHER	.00	457,440.00	.00	200,000.00	200,000.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	.00	.00	373,981.00	373,981.00
PROGRAM TOTAL:					
Total Revenue	.00	462,139.53	.00	201,000.00	201,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	419,979.00	419,979.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	462,139.53	.00	-218,979.00	-218,979.00
FUND TOTAL:					
Total Revenue	.00	462,139.53	.00	201,000.00	201,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	419,979.00	419,979.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	462,139.53	.00	-218,979.00	-218,979.00

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FBRWKSH

ORGANIZATION: 401050 AIR POLLUTION CONTROL DISTRICT
 FUND: 2543 CARL MOYER YEAR 24 AIR POLLUTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8230 2502-401050 ADMIN COSTS					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	.00	.00	25,000.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	.00	941.51	.00	.00	2,000.00
540800 STATE OTHER	.00	200,000.00	.00	.00	.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	.00	.00	.00	175,000.00
PROGRAM TOTAL:					
Total Revenue	.00	200,941.51	.00	.00	2,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	200,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	200,941.51	.00	.00	-198,000.00
FUND TOTAL:					
Total Revenue	.00	200,941.51	.00	.00	2,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	200,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	200,941.51	.00	.00	-198,000.00

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FBRWKSH

ORGANIZATION: 401050 AIR POLLUTION CONTROL DISTRICT
 FUND: 2544 CARL MOYER YEAR 25 AIR POLLUTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8230 2502-401050 ADMIN COSTS					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	.00	.00	25,000.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	.00	941.51	.00	.00	2,000.00
540800 STATE OTHER	.00	200,000.00	.00	.00	.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	.00	.00	.00	175,000.00
PROGRAM TOTAL:					
Total Revenue	.00	200,941.51	.00	.00	2,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	200,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	200,941.51	.00	.00	-198,000.00
FUND TOTAL:					
Total Revenue	.00	200,941.51	.00	.00	2,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	200,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	200,941.51	.00	.00	-198,000.00

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FBRWKSH

ORGANIZATION: 401050 AIR POLLUTION CONTROL DISTRICT
 FUND: 2545 CARL MOYER YEAR 26 AIR POLLUTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8230 2502-401050 ADMIN COSTS					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	.00	.00	25,000.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	.00	941.51	.00	.00	2,000.00
540800 STATE OTHER	.00	200,000.00	.00	.00	.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	.00	.00	.00	175,000.00
PROGRAM TOTAL:					
Total Revenue	.00	200,941.51	.00	.00	2,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	200,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	200,941.51	.00	.00	-198,000.00
FUND TOTAL:					
Total Revenue	.00	200,941.51	.00	.00	2,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	200,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	200,941.51	.00	.00	-198,000.00
ORGANIZATION TOTAL:					
Total Revenue	253,151.01	2,165,749.26	450.00	1,050,155.00	659,591.00
Total Labor	176,360.22	221,094.21	32,155.10	232,406.00	232,422.00
Total Expense	109,509.23	343,844.52	1,269.27	961,803.00	1,551,424.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-32,718.44	1,600,810.53	-32,974.37	-144,054.00	-1,124,255.00

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ORGANIZATION: 401053 AIR POLLUTION - PM 2.5 GRANT
 FUND: 2503 AIR POLLUTION - PM 2.5 GRANT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
400	HEALTH & SANITATION					
ACTIVITY: Activity not budgeted						
LOCATION: Location not budgeted						
ACCOUNT:						
530100	INTEREST	2,174.33	3,735.95	.00	1,000.00	1,000.00
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT	-1,107.87	4,698.00	.00	.00	.00
540800	STATE OTHER	33,030.00	25,484.60	12,000.00	15,000.00	15,000.00
717000	MAINTENANCE OF EQUIPMENT	306.27	197.73	.00	3,000.00	3,000.00
718000	MAINTENANCE-BUILDING & IMPROVEMENTS	.00	10.73	.00	5,000.00	5,000.00
722000	OFFICE SUPPLIES	346.98	286.09	.00	100.00	100.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	.00	1,720.00	.00	10,000.00	10,000.00
727000	SMALL TOOLS & INSTRUMENTS	71.08	.00	.00	.00	.00
728090	SPECIAL DEPT-PM2.5 AIR MONITORING	2,439.00	9,714.23	.00	18,000.00	18,000.00
729000	TRANSPORTATION & TRAVEL	1,244.66	1,137.57	.00	2,000.00	2,000.00
729100	GAS & DIESEL	195.70	80.40	.00	.00	.00
730000	UTILITIES	1.55	.00	.00	100.00	100.00
751000	COST ALLOCATION PLAN	443.00	692.00	.00	622.00	622.00
762000	EQUIPMENT	.00	59,971.68	.00	22,000.00	22,000.00
PROGRAM TOTAL:						
	Total Revenue	34,096.46	33,918.55	12,000.00	16,000.00	16,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	5,048.24	73,810.43	.00	60,822.00	60,822.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	29,048.22	-39,891.88	12,000.00	-44,822.00	-44,822.00

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ORGANIZATION: 401053 AIR POLLUTION - PM 2.5 GRANT
 FUND: 2503 AIR POLLUTION - PM 2.5 GRANT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
FUND TOTAL:					
Total Revenue	34,096.46	33,918.55	12,000.00	16,000.00	16,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	5,048.24	73,810.43	.00	60,822.00	60,822.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	29,048.22	-39,891.88	12,000.00	-44,822.00	-44,822.00
ORGANIZATION TOTAL:					
Total Revenue	34,096.46	33,918.55	12,000.00	16,000.00	16,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	5,048.24	73,810.43	.00	60,822.00	60,822.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	29,048.22	-39,891.88	12,000.00	-44,822.00	-44,822.00

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ORGANIZATION: 401060 TOBACCO PREVENTION PROGRAM
 FUND: 2108 HEALTH SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8054 Admin 401060>401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	.00	7,517.00	7,517.00
ACTIVITY:					
8058 MILEAGE 2108-401060/2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	215.29	937.88	.00	500.00	500.00
ACTIVITY:					
8120 ADMIN TO/2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	32,103.31	5,645.74	.00	62,073.00	62,073.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	-5,194.22	9,089.72	.00	3,933.00	3,933.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-3,575.71	11,524.80	.00	.00	.00
540750 TOBACCO TAX - AB 75/PROP 99	158,775.00	150,000.00	.00	150,000.00	150,000.00
712000 COMMUNICATIONS	1,056.78	1,420.91	76.09	1,163.00	1,163.00
717000 MAINTENANCE OF EQUIPMENT	104.34	30.59	.00	15.00	15.00

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FBRWKSH

ORGANIZATION: 401060 TOBACCO PREVENTION PROGRAM
 FUND: 2108 HEALTH SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
722000 OFFICE SUPPLIES	48.61	.00	.00	3,702.00	3,702.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	22,696.35	26,199.90	.00	26,247.00	26,247.00
723200 DATA PROCESSING	517.00	398.00	.00	2,214.00	3,382.00
724000 PUBLICATIONS & LEGAL NOTICES	.00	.00	.00	1,500.00	1,500.00
725000 RENTS & LEASES - EQUIPMENT	71.67	100.42	.00	15.00	15.00
728000 SPECIAL DEPARTMENTAL EXPENSE	2,485.02	5,439.15	.00	15,147.00	15,147.00
729000 TRANSPORTATION & TRAVEL	.00	1,464.06	.00	10,205.00	10,205.00
729200 TRAINING	.00	900.00	.00	2,134.00	2,134.00
751000 COST ALLOCATION PLAN	-511.00	3,266.00	.00	1,601.00	1,601.00
PROGRAM TOTAL:					
Total Revenue	150,005.07	170,614.52	.00	153,933.00	153,933.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	58,787.37	45,802.65	76.09	134,033.00	135,201.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	91,217.70	124,811.87	-76.09	19,900.00	18,732.00
FUND TOTAL:					
Total Revenue	150,005.07	170,614.52	.00	153,933.00	153,933.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	58,787.37	45,802.65	76.09	134,033.00	135,201.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	91,217.70	124,811.87	-76.09	19,900.00	18,732.00

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FBRWKSH

ORGANIZATION: 401060 TOBACCO PREVENTION PROGRAM
 FUND: 2137 TOBACCO PROP 56

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8054 Admin 401060>401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	128,437.25	29,911.11	.00	256,033.00	275,145.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	-3,065.37	4,057.55	.00	1,476.00	1,476.00
540800 STATE OTHER	150,000.00	150,000.00	.00	150,000.00	150,000.00
PROGRAM TOTAL:					
Total Revenue	146,934.63	154,057.55	.00	151,476.00	151,476.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	128,437.25	29,911.11	.00	256,033.00	275,145.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	18,497.38	124,146.44	.00	-104,557.00	-123,669.00
FUND TOTAL:					
Total Revenue	146,934.63	154,057.55	.00	151,476.00	151,476.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	128,437.25	29,911.11	.00	256,033.00	275,145.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	18,497.38	124,146.44	.00	-104,557.00	-123,669.00
ORGANIZATION TOTAL:					
Total Revenue	296,939.70	324,672.07	.00	305,409.00	305,409.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	187,224.62	75,713.76	76.09	390,066.00	410,346.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	109,715.08	248,958.31	-76.09	-84,657.00	-104,937.00

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ORGANIZATION: 401070 PANDEMIC INFLUENZA - PAN FLU
 FUND: 2116 PANDEMIC INFLUENZA - PAN FLU

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8056 ADMIN 401012/70/75>207020,401010/15					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	47,594.42	48,707.58	.00	48,813.00	48,813.00
ACTIVITY:					
8120 ADMIN TO/2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	11,079.61	10,959.90	.00	11,828.00	11,828.00
ACTIVITY:					
8135 MILEAGE 2116-401070/2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	50.00	36.67	.00	.00	.00
ACTIVITY:					
8207 PRIMARY FUND > GRANT FUND INTEREST					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	14.87	520.52	.00	200.00	1,349.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	-520.52	-792.72	.00	-200.00	-200.00

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FBRWKSH

ORGANIZATION: 401070 PANDEMIC INFLUENZA - PAN FLU
 FUND: 2116 PANDEMIC INFLUENZA - PAN FLU

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
540800 STATE OTHER	89,149.68	28,082.53	33,489.56	95,342.00	95,342.00
717000 MAINTENANCE OF EQUIPMENT	336.57	70.00	.00	10.00	10.00
722000 OFFICE SUPPLIES	513.16	8.96	.00	97.00	97.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	200.00	.00	.00	.00	.00
725000 RENTS & LEASES - EQUIPMENT	15.75	2.18	.00	10.00	10.00
728000 SPECIAL DEPARTMENTAL EXPENSE	806.13	400.00	.00	300.00	300.00
729100 GAS & DIESEL	14.47	50.00	.00	20.00	20.00
751000 COST ALLOCATION PLAN	819.00	1,217.00	.00	376.00	376.00
PROGRAM TOTAL:					
Total Revenue	88,644.03	27,810.33	33,489.56	95,342.00	96,491.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	61,429.11	61,452.29	.00	61,454.00	61,454.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	27,214.92	-33,641.96	33,489.56	33,888.00	35,037.00
FUND TOTAL:					
Total Revenue	88,644.03	27,810.33	33,489.56	95,342.00	96,491.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	61,429.11	61,452.29	.00	61,454.00	61,454.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	27,214.92	-33,641.96	33,489.56	33,888.00	35,037.00
ORGANIZATION TOTAL:					
Total Revenue	88,644.03	27,810.33	33,489.56	95,342.00	96,491.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	61,429.11	61,452.29	.00	61,454.00	61,454.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	27,214.92	-33,641.96	33,489.56	33,888.00	35,037.00

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FBRWKSH

ORGANIZATION: 401075 PH CDC BASE
 FUND: 2109 PUBLIC HLTH-EMERGENCY PREPAREDNESS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8056 ADMIN 401012/70/75>207020,401010/15					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	91,491.89	94,566.98	.00	97,497.00	97,497.00
ACTIVITY:					
8120 ADMIN TO/2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	16,302.97	12,006.75	.00	12,192.00	12,192.00
ACTIVITY:					
8134 MILEAGE 401015&401075/2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	933.26	1,044.07	.00	1,000.00	1,000.00
ACTIVITY:					
8207 PRIMARY FUND > GRANT FUND INTEREST					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	74.50	370.12	.00	200.00	742.00
ACTIVITY:					
8300 MISCELLANEOUS TRANSFER					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595100 NON-RECIPROCAL TRANSFER IN	.00	32.87	.00	.00	.00

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FBRWKSH

ORGANIZATION: 401075 PH CDC BASE
 FUND: 2109 PUBLIC HLTH-EMERGENCY PREPAREDNESS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ACTIVITY:					
8308	2109-401075>2114-401014 SURCHARGE				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
795000	TRANSFER OUT	110.00	110.00	.00	110.00
ACTIVITY:					
	Activity not budgeted				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
530100	INTEREST	-370.12	-560.25	.00	-200.00
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT	-2,751.79	-3,300.60	.00	.00
542700	FEDERAL OTHER	199,711.57	139,247.53	.00	207,020.00
712000	COMMUNICATIONS	2,460.19	2,700.39	173.68	2,200.00
714000	HOUSEHOLD	87.50	.00	.00	.00
717000	MAINTENANCE OF EQUIPMENT	1,662.75	5,877.39	.00	1,650.00
717500	MAINT OF EQUIPMENT - AUTO SERVICE	3,727.00	2,462.04	.00	2,265.00
718000	MAINTENANCE-BUILDING & IMPROVEMENTS	84.00	94.00	.00	94.00
722000	OFFICE SUPPLIES	98.82	1,097.57	.00	157.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	8,595.59	1,428.00	.00	708.00
723100	ADMINISTRATION	529.71	.00	.00	.00
723200	DATA PROCESSING	2,851.00	3,105.00	.00	2,852.00
725000	RENTS & LEASES - EQUIPMENT	112.36	101.85	.00	20.00
727000	SMALL TOOLS & INSTRUMENTS	17.23	126.03	.00	.00

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ORGANIZATION: 401075 PH CDC BASE
 FUND: 2109 PUBLIC HLTH-EMERGENCY PREPAREDNESS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
728000 SPECIAL DEPARTMENTAL EXPENSE	1,525.11	313.77	.00	741.00	741.00
729000 TRANSPORTATION & TRAVEL	353.52	51.00	.00	.00	.00
729100 GAS & DIESEL	362.34	175.50	.00	792.00	792.00
730000 UTILITIES	768.00	1,089.50	64.00	1,400.00	1,400.00
751000 COST ALLOCATION PLAN	3,719.00	8,530.00	.00	9,331.00	9,331.00
PROGRAM TOTAL:					
Total Revenue	196,664.16	135,789.67	.00	207,020.00	207,562.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	135,792.24	134,879.84	237.68	133,009.00	134,780.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	60,871.92	909.83	-237.68	74,011.00	72,782.00
FUND TOTAL:					
Total Revenue	196,664.16	135,789.67	.00	207,020.00	207,562.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	135,792.24	134,879.84	237.68	133,009.00	134,780.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	60,871.92	909.83	-237.68	74,011.00	72,782.00

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ORGANIZATION: 401075 PH CDC BASE
 FUND: 2121 PUBLIC HEALTH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	-459.42	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	-459.42	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	459.42	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	-459.42	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	459.42	.00	.00	.00	.00

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ORGANIZATION: 401075 PH CDC BASE
 FUND: 2146 PH-COVID-19-47 CRISIS RESPONSE FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8134 MILEAGE 401015&401075/2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	473.44	.00	.00	.00	.00
ACTIVITY:					
8300 MISCELLANEOUS TRANSFER					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795100 NON-RECIPROCAL TRANSFER OUT	.00	32.87	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	243.41	36.31	.00	.00	.00
714000 HOUSEHOLD	59.24	.00	.00	.00	.00
717000 MAINTENANCE OF EQUIPMENT	703.45	.00	.00	.00	.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	2,640.00	.00	.00	.00	.00
722000 OFFICE SUPPLIES	12,142.75	87.77	.00	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	119.92	.00	.00	.00	.00
725000 RENTS & LEASES - EQUIPMENT	40.16	.00	.00	.00	.00
727000 SMALL TOOLS & INSTRUMENTS	.00	161.61	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	3,126.72	1,430.24	.00	.00	.00

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FBRWKSH

ORGANIZATION: 401075 PH CDC BASE
 FUND: 2146 PH-COVID-19-47 CRISIS RESPONSE FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
729000 TRANSPORTATION & TRAVEL	319.80	.00	.00	.00	.00
729100 GAS & DIESEL	46.15	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	243.41	36.31	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	19,671.63	1,712.49	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-19,428.22	-1,676.18	.00	.00	.00
FUND TOTAL:					
Total Revenue	243.41	36.31	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	19,671.63	1,712.49	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-19,428.22	-1,676.18	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	196,907.57	135,825.98	.00	207,020.00	207,562.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	155,004.45	136,592.33	237.68	133,009.00	134,780.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	41,903.12	-766.35	-237.68	74,011.00	72,782.00

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ORGANIZATION: 401081 CORRECTIONAL HEALTH SERVICES
 FUND: 2111 CORRECTIONAL HEALTH SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400	HEALTH & SANITATION				
ACTIVITY:					
3011	2111>2175 TRANS PATH FUNDING				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
795100	NON-RECIPROCAL TRANSFER OUT	.00	50,000.00	.00	.00
ACTIVITY:					
8075	FINGERPRINT FEES TO 203010 JAIL				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
795000	TRANSFER OUT	69.00	23.00	.00	69.00
ACTIVITY:					
8120	ADMIN TO/2121-401015				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
795000	TRANSFER OUT	34,846.33	.00	.00	61,040.00
ACTIVITY:					
8130	MEDICAL PROGRAM TO 401015				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
795000	TRANSFER OUT	23,466.00	.00	.00	23,598.00
ACTIVITY:					
8156	PH 2121>2111-401081				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
595000	OPERATING TRANSFERS IN	425,000.00	212,500.00	.00	425,000.00

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ORGANIZATION: 401081 CORRECTIONAL HEALTH SERVICES
 FUND: 2111 CORRECTIONAL HEALTH SERVICES

		22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
		-----	-----	-----	-----	-----
795000	TRANSFER OUT	.00	202.74	.00	250.00	250.00
ACTIVITY:						
8201	1001,1002>2111 GF CONTRIBUTION					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
595000	OPERATING TRANSFERS IN	150,000.00	150,000.00	.00	150,000.00	150,000.00
ACTIVITY:						
8226	2101>2111 AB109 STAFFING/MED COSTS					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
595000	OPERATING TRANSFERS IN	150,000.00	150,000.00	.00	150,000.00	150,000.00
ACTIVITY:						
8325	2122-401030>2111-401081					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
595000	OPERATING TRANSFERS IN	150,000.00	150,000.00	.00	150,000.00	150,000.00
ACTIVITY:						
8330	401081>2121-401015					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
595000	OPERATING TRANSFERS IN	22,818.67	.00	.00	.00	.00
ACTIVITY:						
8359	2175>2111 PATH LABOR TO INM HEALTH					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
595000	OPERATING TRANSFERS IN	.00	34,961.22	.00	69,843.00	69,843.00

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ORGANIZATION: 401081 CORRECTIONAL HEALTH SERVICES
 FUND: 2111 CORRECTIONAL HEALTH SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
530100 INTEREST	13,389.98	28,613.78	.00	6,694.00	6,694.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-9,329.44	30,438.40	.00	.00	.00
540800 STATE OTHER	50,000.00	85,000.00	.00	.00	.00
560200 MISCELLANEOUS OTHER REVENUE	5.82	1,225.31	665.00	.00	.00
611100 REGULAR WAGES	151,450.09	221,197.81	37,244.08	351,428.00	436,789.00
611200 EXTRA HELP	17,391.16	435.16	1,595.58	10,000.00	10,000.00
612000 OVERTIME	4,349.76	.00	.00	.00	.00
612100 STANDBY	19,023.18	20,461.17	2,745.42	20,540.00	20,540.00
621100 O.A.S.D.I.	15,463.97	17,906.85	3,275.71	28,602.00	34,185.00
621200 RETIREMENT	63,893.17	67,300.17	13,548.29	115,605.00	147,835.00
621300 PENSION LIABILITY-115 TRUST	1,108.53	1,606.41	295.29	2,591.00	3,306.00
621400 OPEB LIABILITY-115 TRUST	1,108.53	1,606.41	295.29	2,591.00	3,306.00
622100 OTHER INSURANCE	29,822.13	27,582.32	5,160.66	48,859.00	60,771.00
622150 RETIREE INSURANCE	2,740.66	2,881.01	659.17	4,119.00	4,119.00
622200 UNEMPLOYMENT INSURANCE	193.00	177.00	.00	151.00	151.00
622400 SHORT TERM DISABILITY	15,697.50	.00	.00	.00	.00
623100 WORKERS' COMPENSATION	2,410.00	2,418.00	.00	2,309.00	2,309.00
712000 COMMUNICATIONS	855.78	806.09	70.40	836.00	836.00

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FBRWKSH

ORGANIZATION: 401081 CORRECTIONAL HEALTH SERVICES
 FUND: 2111 CORRECTIONAL HEALTH SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
714000 HOUSEHOLD	.00	18.31	.00	.00	.00
715000 INSURANCE	15,598.02	20,275.86	19,481.09	23,500.00	23,500.00
715100 SELF-INSURANCE	2,169.00	2,872.00	.00	3,001.00	3,205.00
717000 MAINTENANCE OF EQUIPMENT	54.50	19.52	.00	45.00	45.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	30.91	.00	.00	.00	.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	3,224.49	4,880.21	.00	5,000.00	5,000.00
720000 MEMBERSHIPS	683.00	128.00	194.00	700.00	700.00
722000 OFFICE SUPPLIES	13,915.18	1,845.87	146.54	2,500.00	2,500.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	85,063.65	83,510.98	10,849.45	100,313.00	100,313.00
725000 RENTS & LEASES - EQUIPMENT	26.41	21.26	.00	.00	.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	-546.85	.00	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	8,177.26	17,023.94	.00	25,000.00	25,000.00
729200 TRAINING	2,659.00	5,694.00	.00	8,000.00	8,000.00
740000 SUPPORT AND CARE	202,420.20	382,542.35	37,720.99	231,854.00	351,854.00
751000 COST ALLOCATION PLAN	.00	16,280.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	951,885.03	842,738.71	665.00	951,537.00	951,537.00
Total Labor	324,651.68	363,572.31	64,819.49	586,795.00	723,311.00
Total Expense	392,711.88	586,144.13	68,462.47	485,706.00	605,910.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	234,521.47	-106,977.73	-132,616.96	-120,964.00	-377,684.00
FUND TOTAL:					
Total Revenue	951,885.03	842,738.71	665.00	951,537.00	951,537.00
Total Labor	324,651.68	363,572.31	64,819.49	586,795.00	723,311.00
Total Expense	392,711.88	586,144.13	68,462.47	485,706.00	605,910.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	234,521.47	-106,977.73	-132,616.96	-120,964.00	-377,684.00

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FBRWKSH

ORGANIZATION: 401081 CORRECTIONAL HEALTH SERVICES
 FUND: 2138 MAT PH -STR OPIOID GRANT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	.10	.15	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.10	.15	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.10	.15	.00	.00	.00
FUND TOTAL:					
Total Revenue	.10	.15	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.10	.15	.00	.00	.00

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FBRWKSH

ORGANIZATION: 401081 CORRECTIONAL HEALTH SERVICES
 FUND: 2141 MAT PH -CTY CRIMINAL JUSTICE SYSTMS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	1,707.19	2,566.06	.00	417.00	417.00
PROGRAM TOTAL:					
Total Revenue	1,707.19	2,566.06	.00	417.00	417.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,707.19	2,566.06	.00	417.00	417.00
FUND TOTAL:					
Total Revenue	1,707.19	2,566.06	.00	417.00	417.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,707.19	2,566.06	.00	417.00	417.00

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FBRWKSH

ORGANIZATION: 401081 CORRECTIONAL HEALTH SERVICES
 FUND: 2143 MAT PH -MOBILE UNIT ACCESS POINTS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	90.57	136.15	.00	40.00	40.00
PROGRAM TOTAL:					
Total Revenue	90.57	136.15	.00	40.00	40.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	90.57	136.15	.00	40.00	40.00
FUND TOTAL:					
Total Revenue	90.57	136.15	.00	40.00	40.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	90.57	136.15	.00	40.00	40.00

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FBRWKSH

ORGANIZATION: 401081 CORRECTIONAL HEALTH SERVICES
 FUND: 2148 MAT-ACCESS POINT PRJT SIERRA HLTH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	558.95	840.16	.00	138.00	138.00
PROGRAM TOTAL:					
Total Revenue	558.95	840.16	.00	138.00	138.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	558.95	840.16	.00	138.00	138.00
FUND TOTAL:					
Total Revenue	558.95	840.16	.00	138.00	138.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	558.95	840.16	.00	138.00	138.00

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FBRWKSH

ORGANIZATION: 401081 CORRECTIONAL HEALTH SERVICES
 FUND: 2167 MAT PH - EXPANSION PROJECT 2.0

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8120 ADMIN TO/2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	5,000.00	.00	.00	.00	.00
ACTIVITY:					
8330 401081>2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	23,639.34	.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	809.61	383.52	.00	132.00	132.00
542700 FEDERAL OTHER	8,000.00	.00	.00	.00	.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	40.19	.00	.00	.00	.00
722000 OFFICE SUPPLIES	70.44	.00	.00	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	1,502.56	.00	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	7,869.33	.00	.00	.00	.00
729200 TRAINING	269.00	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	8,809.61	383.52	.00	132.00	132.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	38,390.86	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-29,581.25	383.52	.00	132.00	132.00

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FBRWKSH

ORGANIZATION: 401081 CORRECTIONAL HEALTH SERVICES
 FUND: 2167 MAT PH - EXPANSION PROJECT 2.0

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	8,809.61	383.52	.00	132.00	132.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	38,390.86	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-29,581.25	383.52	.00	132.00	132.00

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ORGANIZATION: 401081 CORRECTIONAL HEALTH SERVICES
 FUND: 2175 PATH JUSTICE INVOLVED

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
3011 2111>2175 TRANS PATH FUNDING					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595100 NON-RECIPROCAL TRANSFER IN	.00	50,000.00	.00	.00	.00
ACTIVITY:					
8120 ADMIN TO/2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	6,426.05	.00	20,416.00	20,416.00
ACTIVITY:					
8359 2175>2111 PATH LABOR TO INM HEALTH					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	34,961.22	.00	69,843.00	69,843.00
ACTIVITY:					
8360 2175>2121 PATH LABOR TO PUB HEALTH					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	93,559.84	.00	338,461.00	338,461.00
ACTIVITY:					
8361 2175>2121 PATH MILAGE TO PUB HEALTH					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	239.32	.00	804.00	804.00

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FBRWKSH

ORGANIZATION: 401081 CORRECTIONAL HEALTH SERVICES
 FUND: 2175 PATH JUSTICE INVOLVED

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
540800 STATE OTHER	.00	720,000.00	130,000.00	267,337.00	821,125.00
712000 COMMUNICATIONS	.00	.00	66.01	1,300.00	1,300.00
714000 HOUSEHOLD	.00	1,863.21	1,471.08	900.00	8,700.00
717000 MAINTENANCE OF EQUIPMENT	.00	58.10	.00	240.00	240.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	.00	10.43	.00	.00	.00
722000 OFFICE SUPPLIES	.00	44,719.40	16,700.35	46,595.00	65,703.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	8,358.50	.00	159,736.00	151,936.00
725000 RENTS & LEASES - EQUIPMENT	.00	85.79	.00	360.00	360.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	.00	.00	18,000.00	102,000.00	102,000.00
730000 UTILITIES	.00	.00	72.86	3,600.00	3,600.00
762000 EQUIPMENT	.00	.00	.00	.00	5,400.00
PROGRAM TOTAL:					
Total Revenue	.00	770,000.00	130,000.00	267,337.00	821,125.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	190,281.86	36,310.30	744,255.00	768,763.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	579,718.14	93,689.70	-476,918.00	52,362.00
FUND TOTAL:					
Total Revenue	.00	770,000.00	130,000.00	267,337.00	821,125.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	190,281.86	36,310.30	744,255.00	768,763.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	579,718.14	93,689.70	-476,918.00	52,362.00

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FBRWKSH

ORGANIZATION: 401081 CORRECTIONAL HEALTH SERVICES
 FUND: 2175 PATH JUSTICE INVOLVED

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ORGANIZATION TOTAL:					
Total Revenue	963,051.45	1,616,664.75	130,665.00	1,219,601.00	1,773,389.00
Total Labor	324,651.68	363,572.31	64,819.49	586,795.00	723,311.00
Total Expense	431,102.74	776,425.99	104,772.77	1,229,961.00	1,374,673.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	207,297.03	476,666.45	-38,927.26	-597,155.00	-324,595.00

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FBRWKSH

ORGANIZATION: 401090 WOMEN, INFANTS & CHILDREN
 FUND: 2121 PUBLIC HEALTH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8075 FINGERPRINT FEES TO 203010 JAIL					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	46.00	23.00	.00	23.00	23.00
ACTIVITY:					
8120 ADMIN TO/2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	50,830.46	.00	.00	.00	.00
795000 TRANSFER OUT	50,830.46	.00	.00	59,237.00	59,237.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
542200 HEALTH ADMINISTRATION	438,387.03	530,963.20	.00	705,131.00	705,131.00
611100 REGULAR WAGES	147,062.04	203,867.77	27,600.18	263,942.00	269,929.00
611200 EXTRA HELP	7,530.64	.00	.00	.00	.00
612000 OVERTIME	9.57	53.00	7.78	.00	.00
621100 O.A.S.D.I.	11,405.75	15,232.59	2,017.22	20,194.00	20,652.00
621200 RETIREMENT	56,837.75	64,109.20	9,497.25	88,396.00	90,402.00
621300 PENSION LIABILITY-115 TRUST	1,102.30	1,521.54	207.01	1,982.00	2,027.00
621400 OPEB LIABILITY-115 TRUST	1,102.30	1,521.54	207.01	1,982.00	2,027.00

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FBRWKSH

ORGANIZATION: 401090 WOMEN, INFANTS & CHILDREN
 FUND: 2121 PUBLIC HEALTH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
622100 OTHER INSURANCE	38,556.49	56,378.71	11,381.72	83,176.00	83,023.00
622150 RETIREE INSURANCE	3,059.44	3,151.93	713.80	4,115.00	4,115.00
622200 UNEMPLOYMENT INSURANCE	181.00	972.00	.00	1,001.00	1,001.00
623100 WORKERS' COMPENSATION	2,266.00	2,073.96	.00	2,114.00	2,114.00
711000 CLOTHING & PERSONAL	.00	1,099.43	.00	835.00	835.00
712000 COMMUNICATIONS	6,385.29	6,339.85	461.49	8,395.00	8,395.00
714000 HOUSEHOLD	8,664.50	6,735.77	1,261.97	8,000.00	8,000.00
715100 SELF-INSURANCE	2,039.00	2,463.00	.00	2,747.00	2,934.00
717000 MAINTENANCE OF EQUIPMENT	142.00	.00	.00	.00	.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	3,727.00	2,462.04	.00	1,812.00	1,812.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	163.78	.00	.00	500.00	500.00
720000 MEMBERSHIPS	300.00	300.00	.00	300.00	300.00
721000 MISCELLANEOUS EXPENSE	72.01	46.53	7.67	.00	50.00
722000 OFFICE SUPPLIES	32,440.74	5,035.41	277.78	13,072.00	13,022.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	25,663.06	27,513.56	3,055.40	29,712.00	29,712.00
723200 DATA PROCESSING	5,162.00	6,439.00	.00	9,364.00	15,182.00
725000 RENTS & LEASES - EQUIPMENT	135.82	167.07	15.80	176.00	176.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	30,599.00	27,397.86	6,537.83	30,138.00	30,138.00
727000 SMALL TOOLS & INSTRUMENTS	146.26	.00	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	11,764.47	18,530.37	519.11	20,000.00	20,000.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	.00	.00	795.17	.00	.00

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ORGANIZATION: 401090 WOMEN, INFANTS & CHILDREN
 FUND: 2121 PUBLIC HEALTH

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
729000 TRANSPORTATION & TRAVEL	.00	6,744.72	.00	13,000.00	13,000.00
729100 GAS & DIESEL	1,589.40	2,093.20	.00	3,000.00	3,000.00
729200 TRAINING	650.00	3,749.00	.00	7,720.00	7,720.00
730000 UTILITIES	2,798.16	1,893.56	426.99	3,564.00	3,564.00
751000 COST ALLOCATION PLAN	11,771.00	27,079.00	.00	24,698.00	24,698.00
762000 EQUIPMENT	.00	.00	.00	50,000.00	50,000.00
PROGRAM TOTAL:					
Total Revenue	489,217.49	530,963.20	.00	705,131.00	705,131.00
Total Labor	269,113.28	348,882.24	51,631.97	466,902.00	475,290.00
Total Expense	195,089.95	146,112.37	13,359.21	286,293.00	292,298.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	25,014.26	35,968.59	-64,991.18	-48,064.00	-62,457.00
FUND TOTAL:					
Total Revenue	489,217.49	530,963.20	.00	705,131.00	705,131.00
Total Labor	269,113.28	348,882.24	51,631.97	466,902.00	475,290.00
Total Expense	195,089.95	146,112.37	13,359.21	286,293.00	292,298.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	25,014.26	35,968.59	-64,991.18	-48,064.00	-62,457.00
ORGANIZATION TOTAL:					
Total Revenue	489,217.49	530,963.20	.00	705,131.00	705,131.00
Total Labor	269,113.28	348,882.24	51,631.97	466,902.00	475,290.00
Total Expense	195,089.95	146,112.37	13,359.21	286,293.00	292,298.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	25,014.26	35,968.59	-64,991.18	-48,064.00	-62,457.00

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ORGANIZATION: 401100 DRUG & ALCOHOL PROGRAM
 FUND: 2134 BHS DRUG AND ALCOHOL PROGRAM

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400	HEALTH & SANITATION				
ACTIVITY:					
2071	2122&2134- CRRSAA/ARPA				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
542700	FEDERAL OTHER	107,908.81	25,722.47	.00	20,679.00
722000	OFFICE SUPPLIES	255.99	.00	.00	.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	20,678.28	20,678.25	.00	20,679.00
740000	SUPPORT AND CARE	2,799.80	.00	.00	.00
762000	EQUIPMENT	53,780.07	.00	.00	.00
ACTIVITY:					
8063	ADMIN 2134-401100/2122-401030				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
795000	TRANSFER OUT	75,913.94	42,204.30	.00	78,000.00
ACTIVITY:					
8075	FINGERPRINT FEES TO 203010 JAIL				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
795000	TRANSFER OUT	69.00	138.00	.00	138.00
ACTIVITY:					
8127	PR EXP 2122-401130/2122-401100				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
595000	OPERATING TRANSFERS IN	.00	.00	.00	2,000.00

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ORGANIZATION: 401100 DRUG & ALCOHOL PROGRAM
 FUND: 2134 BHS DRUG AND ALCOHOL PROGRAM

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

ACTIVITY:					
8247 2134-401100>202010&1003-133AOD SRVC					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	25,000.02	16,056.00	.00	100,000.00	70,000.00
ACTIVITY:					
8251 HEALTH & HUMAN SRVCS AGENCY ADMIN					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	10,208.30	7,349.25	.00	9,555.00	9,555.00
ACTIVITY:					
8281 CAPITAL ASSET PURCHASE					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	.00	800.00	800.00
ACTIVITY:					
8330 401081>2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	820.67	.00	.00	.00	.00
ACTIVITY:					
8343 CPR MOU 2134-401100>2121-401015					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	455.34	.00	.00	800.00	800.00
ACTIVITY:					
8345 2121-401015>2134-401100 SUD SUPPORT					

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ORGANIZATION: 401100 DRUG & ALCOHOL PROGRAM
 FUND: 2134 BHS DRUG AND ALCOHOL PROGRAM

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	2,341.39	.00	15,000.00	15,000.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
522100 OTHER COURT FINES	5,611.69	2,093.71	-4,526.89	1,475.00	1,475.00
530100 INTEREST	18,116.88	23,609.97	.00	25,000.00	25,000.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-10,054.64	33,588.10	.00	.00	.00
540402 BEHAVIORAL HEALTH SUBACCT-GC30025	903,055.97	567,821.57	62,060.87	512,000.00	512,000.00
540800 STATE OTHER	46,990.09	28,500.67	15,111.49	25,000.00	25,000.00
542700 FEDERAL OTHER	812,668.61	610,441.07	101,919.21	1,031,111.00	1,064,345.00
551800 MENTAL HEALTH SERVICES	247,933.87	744,408.36	40,367.94	542,000.00	542,000.00
552600 OTHER SERVICES	2,040.00	2,385.00	.00	40,000.00	40,000.00
611100 REGULAR WAGES	405,101.63	444,816.48	73,556.59	622,671.00	588,159.00
611200 EXTRA HELP	7,372.92	3,919.46	82.02	10,000.00	10,000.00
612000 OVERTIME	397.89	5.91	.00	500.00	500.00
621100 O.A.S.D.I.	31,033.78	33,315.87	5,441.89	47,823.00	45,763.00
621200 RETIREMENT	156,975.72	140,729.35	24,996.75	207,491.00	199,574.00
621300 PENSION LIABILITY-115 TRUST	3,041.07	3,322.22	544.82	4,652.00	4,469.00
621400 OPEB LIABILITY-115 TRUST	3,041.07	3,322.22	544.82	4,652.00	4,469.00

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ORGANIZATION: 401100 DRUG & ALCOHOL PROGRAM
 FUND: 2134 BHS DRUG AND ALCOHOL PROGRAM

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
622100 OTHER INSURANCE	123,420.74	107,986.77	20,571.43	163,645.00	164,231.00
622150 RETIREE INSURANCE	1,447.72	1,441.87	329.93	1,506.00	1,506.00
622200 UNEMPLOYMENT INSURANCE	352.00	363.00	.00	3,595.00	3,595.00
623100 WORKERS' COMPENSATION	4,402.00	4,959.00	.00	5,641.00	5,641.00
712000 COMMUNICATIONS	6,514.89	10,112.03	382.30	10,075.00	10,075.00
713000 FOOD	.00	.00	.00	500.00	500.00
714000 HOUSEHOLD	10,037.78	11,546.52	477.48	11,281.00	11,281.00
715100 SELF-INSURANCE	3,962.00	5,889.00	.00	7,330.00	7,829.00
717000 MAINTENANCE OF EQUIPMENT	1,272.68	1,760.66	.00	2,348.00	2,348.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	2,224.62	2,866.12	728.75	3,656.00	3,656.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	1,832.24	1,185.92	720.66	1,700.00	1,700.00
720000 MEMBERSHIPS	5,533.00	5,801.80	2,154.80	5,917.00	5,917.00
722000 OFFICE SUPPLIES	5,669.44	8,930.80	99.28	7,724.00	7,724.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	715,711.75	724,626.47	158,719.96	731,082.00	741,080.00
723200 DATA PROCESSING	5,301.00	6,689.00	.00	10,118.00	16,052.00
724000 PUBLICATIONS & LEGAL NOTICES	.00	.00	.00	100.00	100.00
725000 RENTS & LEASES - EQUIPMENT	-39,056.31	1,435.60	.00	1,324.00	1,426.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	-.04	59,654.86	15,491.37	62,230.00	62,660.00
728000 SPECIAL DEPARTMENTAL EXPENSE	3,755.99	4,351.58	.00	9,700.00	9,700.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	201.92	-234.00	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	1,363.15	1,766.69	118.00	1,500.00	2,000.00

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FBRWKSH

ORGANIZATION: 401100 DRUG & ALCOHOL PROGRAM
 FUND: 2134 BHS DRUG AND ALCOHOL PROGRAM

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
729100 GAS & DIESEL	.00	58.72	.00	900.00	1,400.00
729200 TRAINING	1,271.49	5,023.62	.00	10,185.00	1,685.00
730000 UTILITIES	6,015.56	7,286.33	797.74	6,800.00	6,800.00
740000 SUPPORT AND CARE	97,207.71	89,989.65	11,313.62	105,200.00	95,200.00
742000 RETIREMENT OF LONG TERM DEBT	40,212.57	.00	.00	.00	.00
749100 DEPRECIATION/AMORT-LEASE GASB 87	62,884.46	.00	.00	.00	.00
751000 COST ALLOCATION PLAN	19,038.00	40,253.00	.00	45,160.00	45,160.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	.00	.00	3,000.00	.00
PROGRAM TOTAL:					
Total Revenue	2,135,091.95	2,038,570.92	214,932.62	2,199,265.00	2,232,499.00
Total Labor	736,586.54	744,182.15	126,068.25	1,072,176.00	1,027,907.00
Total Expense	1,140,114.64	1,077,761.56	191,003.96	1,262,802.00	1,228,265.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	258,390.77	216,627.21	-102,139.59	-135,713.00	-23,673.00
FUND TOTAL:					
Total Revenue	2,135,091.95	2,038,570.92	214,932.62	2,199,265.00	2,232,499.00
Total Labor	736,586.54	744,182.15	126,068.25	1,072,176.00	1,027,907.00
Total Expense	1,140,114.64	1,077,761.56	191,003.96	1,262,802.00	1,228,265.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	258,390.77	216,627.21	-102,139.59	-135,713.00	-23,673.00
ORGANIZATION TOTAL:					
Total Revenue	2,135,091.95	2,038,570.92	214,932.62	2,199,265.00	2,232,499.00
Total Labor	736,586.54	744,182.15	126,068.25	1,072,176.00	1,027,907.00
Total Expense	1,140,114.64	1,077,761.56	191,003.96	1,262,802.00	1,228,265.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	258,390.77	216,627.21	-102,139.59	-135,713.00	-23,673.00

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ORGANIZATION: 401118 HAZARDOUS WASTE
 FUND: 5350 SANITATION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
8046 ADMIN 5350-401118/5350-404010					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	952.59	.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	.00	.00	.00	.00	.00
540800 STATE OTHER	.00	.00	.00	13,954.00	13,954.00
717000 MAINTENANCE OF EQUIPMENT	.00	.94	.00	.00	.00
723100 ADMINISTRATION	1,199.28	1,632.69	.00	.00	.00
725000 RENTS & LEASES - EQUIPMENT	.00	1.02	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	.00	.00	5,672.00	5,672.00
729000 TRANSPORTATION & TRAVEL	140.39	.00	.00	.00	.00
729200 TRAINING	664.95	.00	.00	1,500.00	1,500.00
749000 DEPRECIATION	1,062.27	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	13,954.00	13,954.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	4,019.48	1,634.65	.00	7,172.00	7,172.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-4,019.48	-1,634.65	.00	6,782.00	6,782.00

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FBRWKSH

ORGANIZATION: 401118 HAZARDOUS WASTE
 FUND: 5350 SANITATION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	.00	.00	.00	13,954.00	13,954.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	4,019.48	1,634.65	.00	7,172.00	7,172.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-4,019.48	-1,634.65	.00	6,782.00	6,782.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	.00	13,954.00	13,954.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	4,019.48	1,634.65	.00	7,172.00	7,172.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-4,019.48	-1,634.65	.00	6,782.00	6,782.00

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ORGANIZATION: 401130 PERINATAL SUBSTANCE ABUSE
 FUND: 2135 BHS PERINATAL SUBSTANCE ABUSE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
2071 2122&2134- CRRSAA/ARPA					
LOCATION:					
Location not budgeted					
ACCOUNT:					
740000 SUPPORT AND CARE	1,000.00	.00	.00	.00	.00
ACTIVITY:					
8067 ADMIN 2135-401130/2122-401030					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	.00	1,000.00	1,000.00
ACTIVITY:					
8127 PR EXP 2122-401130/2122-401100					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	.00	.00	2,000.00	2,000.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	187.68	-1,537.60	.00	-800.00	-800.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-275.36	-1,345.58	.00	.00	.00
540402 BEHAVIORAL HEALTH SUBACCT-GC30025	28,787.26	25,920.13	1,928.94	22,000.00	22,000.00
540800 STATE OTHER	674.28	108.24	74.84	700.00	700.00
542700 FEDERAL OTHER	88,708.31	60,276.81	248.48	251,338.00	251,338.00

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ORGANIZATION: 401130 PERINATAL SUBSTANCE ABUSE
 FUND: 2135 BHS PERINATAL SUBSTANCE ABUSE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
551800 MENTAL HEALTH SERVICES	5,131.71	.00	.00	5,000.00	5,000.00
622150 RETIREE INSURANCE	4,389.03	4,324.18	989.43	4,515.00	4,515.00
622200 UNEMPLOYMENT INSURANCE	10.00	.00	.00	.00	.00
623100 WORKERS' COMPENSATION	120.00	.00	.00	.00	.00
715100 SELF-INSURANCE	108.00	.00	.00	.00	.00
722000 OFFICE SUPPLIES	.00	73.56	.00	500.00	500.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	24,265.19	22,807.12	106.41	39,700.00	39,700.00
723200 DATA PROCESSING	921.00	1,279.00	.00	1,666.00	2,655.00
728000 SPECIAL DEPARTMENTAL EXPENSE	3,696.50	3,996.00	.00	4,200.00	4,200.00
740000 SUPPORT AND CARE	56,623.70	64,742.47	5,975.38	100,000.00	100,000.00
751000 COST ALLOCATION PLAN	6,321.00	16,002.00	.00	-3,235.00	-3,235.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	25,000.00	25,000.00	.00	25,000.00	25,000.00
PROGRAM TOTAL:					
Total Revenue	123,213.88	83,422.00	2,252.26	278,238.00	278,238.00
Total Labor	4,519.03	4,324.18	989.43	4,515.00	4,515.00
Total Expense	117,935.39	133,900.15	6,081.79	170,831.00	171,820.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	759.46	-54,802.33	-4,818.96	102,892.00	101,903.00
FUND TOTAL:					
Total Revenue	123,213.88	83,422.00	2,252.26	278,238.00	278,238.00
Total Labor	4,519.03	4,324.18	989.43	4,515.00	4,515.00
Total Expense	117,935.39	133,900.15	6,081.79	170,831.00	171,820.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	759.46	-54,802.33	-4,818.96	102,892.00	101,903.00
ORGANIZATION TOTAL:					
Total Revenue	123,213.88	83,422.00	2,252.26	278,238.00	278,238.00
Total Labor	4,519.03	4,324.18	989.43	4,515.00	4,515.00
Total Expense	117,935.39	133,900.15	6,081.79	170,831.00	171,820.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	759.46	-54,802.33	-4,818.96	102,892.00	101,903.00

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ORGANIZATION: 402040 COUNTY SERVICE AREA #3
 FUND: 2504 COUNTY SERVICE AREA #3

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
400	HEALTH & SANITATION					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
501110	SECURED	141,615.30	152,041.32	.00	155,000.00	155,000.00
501120	CURRENT UNSECURED	7,121.80	7,236.24	.00	7,325.00	7,325.00
501150	SUPPLEMENTAL	3,930.43	2,566.41	.00	4,750.00	4,750.00
501220	PRIOR UNSECURED	122.79	107.07	.00	.00	.00
501250	PRIOR SUPPLEMENTAL	416.45	565.95	.00	100.00	100.00
502600	TIMBER YIELD	969.91	1,392.71	.00	1,400.00	1,400.00
530100	INTEREST	5,817.44	6,975.92	.00	4,500.00	4,500.00
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT	2,212.75	9,186.10	.00	.00	.00
540220	FISH & GAME IN LIEU	126.88	126.80	.00	128.00	128.00
540620	HOMEOWNER'S PROPERTY TAX RELIEF	1,742.87	1,718.32	.00	1,750.00	1,750.00
550120	SPECIAL ASSESSMENTS	31,891.00	31,839.50	237.00	32,000.00	32,000.00
717000	MAINTENANCE OF EQUIPMENT	3,044.00	9,129.92	.00	7,500.00	7,500.00
722000	OFFICE SUPPLIES	739.42	.00	.00	1,000.00	1,000.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	75,000.00	100,000.00	31,250.00	100,000.00	100,000.00
728000	SPECIAL DEPARTMENTAL EXPENSE	.00	137.60	.00	.00	.00
751000	COST ALLOCATION PLAN	12,467.00	10,126.00	.00	1,333.00	1,333.00
752500	CONTRIBUTIONS TO OTHER AGENCIES	165,202.76	30,546.08	2,119.64	75,000.00	75,000.00

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ORGANIZATION: 402040 COUNTY SERVICE AREA #3
 FUND: 2504 COUNTY SERVICE AREA #3

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
762000 EQUIPMENT	.00	13,712.27	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	195,967.62	213,756.34	237.00	206,953.00	206,953.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	256,453.18	163,651.87	33,369.64	184,833.00	184,833.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-60,485.56	50,104.47	-33,132.64	22,120.00	22,120.00
FUND TOTAL:					
Total Revenue	195,967.62	213,756.34	237.00	206,953.00	206,953.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	256,453.18	163,651.87	33,369.64	184,833.00	184,833.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-60,485.56	50,104.47	-33,132.64	22,120.00	22,120.00
ORGANIZATION TOTAL:					
Total Revenue	195,967.62	213,756.34	237.00	206,953.00	206,953.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	256,453.18	163,651.87	33,369.64	184,833.00	184,833.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-60,485.56	50,104.47	-33,132.64	22,120.00	22,120.00

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ORGANIZATION: 402045 AMBULANCE SERVICE
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
752500 CONTRIBUTIONS TO OTHER AGENCIES	3,600.00	4,800.00	4,800.00	4,800.00	4,800.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	3,600.00	4,800.00	4,800.00	4,800.00	4,800.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-3,600.00	-4,800.00	-4,800.00	-4,800.00	-4,800.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	3,600.00	4,800.00	4,800.00	4,800.00	4,800.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-3,600.00	-4,800.00	-4,800.00	-4,800.00	-4,800.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	3,600.00	4,800.00	4,800.00	4,800.00	4,800.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-3,600.00	-4,800.00	-4,800.00	-4,800.00	-4,800.00

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FBRWKSH

ORGANIZATION: 402080 EMERGENCY MEDICAL CARE COUNCIL
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
522100 OTHER COURT FINES	22,582.63	.00	.00	15,000.00	15,000.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	28,409.00	28,286.00	28,232.00	29,000.00	29,000.00
PROGRAM TOTAL:					
Total Revenue	22,582.63	.00	.00	15,000.00	15,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	28,409.00	28,286.00	28,232.00	29,000.00	29,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-5,826.37	-28,286.00	-28,232.00	-14,000.00	-14,000.00
FUND TOTAL:					
Total Revenue	22,582.63	.00	.00	15,000.00	15,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	28,409.00	28,286.00	28,232.00	29,000.00	29,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-5,826.37	-28,286.00	-28,232.00	-14,000.00	-14,000.00
ORGANIZATION TOTAL:					
Total Revenue	22,582.63	.00	.00	15,000.00	15,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	28,409.00	28,286.00	28,232.00	29,000.00	29,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-5,826.37	-28,286.00	-28,232.00	-14,000.00	-14,000.00

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FBRWKSH

ORGANIZATION: 404010 SOLID WASTE DISPOSAL
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
611200 EXTRA HELP	149.23	.00	.00	.00	.00
621100 O.A.S.D.I.	11.41	.00	.00	.00	.00
621200 RETIREMENT	54.35	.00	.00	.00	.00
621300 PENSION LIABILITY-115 TRUST	1.12	.00	.00	.00	.00
621400 OPEB LIABILITY-115 TRUST	1.12	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	217.23	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-217.23	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	217.23	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-217.23	.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 404010 SOLID WASTE DISPOSAL
 FUND: 5350 SANITATION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
000	NON COUNTY ACTIVITIES					
ACTIVITY: Activity not budgeted						
LOCATION: Location not budgeted						
ACCOUNT:						
550120	SPECIAL ASSESSMENTS	.00	8,694.00	1,795.50	.00	.00
PROGRAM TOTAL:						
	Total Revenue	.00	8,694.00	1,795.50	.00	.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	.00	.00	.00	.00	.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	.00	8,694.00	1,795.50	.00	.00
PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY: Activity not budgeted						
LOCATION: Location not budgeted						
ACCOUNT:						
611100	REGULAR WAGES	7,956.80	.00	.00	.00	.00
621100	O.A.S.D.I.	595.90	.00	.00	.00	.00
621200	RETIREMENT	3,103.14	.00	.00	.00	.00
621300	PENSION LIABILITY-115 TRUST	59.67	.00	.00	.00	.00
621400	OPEB LIABILITY-115 TRUST	59.67	.00	.00	.00	.00
622100	OTHER INSURANCE	3,717.21	.00	.00	.00	.00
PROGRAM TOTAL:						
	Total Revenue	.00	.00	.00	.00	.00
	Total Labor	15,492.39	.00	.00	.00	.00
	Total Expense	.00	.00	.00	.00	.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	-15,492.39	.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 404010 SOLID WASTE DISPOSAL
 FUND: 5350 SANITATION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400	HEALTH & SANITATION				
ACTIVITY:					
8046	ADMIN 5350-401118/5350-404010				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
595000	OPERATING TRANSFERS IN	952.59	.00	.00	.00
ACTIVITY:					
8075	FINGERPRINT FEES TO 203010 JAIL				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
795000	TRANSFER OUT	230.00	46.00	.00	69.00
ACTIVITY:					
	Activity not budgeted				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
530100	INTEREST	218,771.19	330,054.73	.00	100,000.00
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT	-23,118.58	460,391.69	.00	.00
540800	STATE OTHER	226,682.05	.00	.00	.00
550120	SPECIAL ASSESSMENTS	1,597,940.58	1,607,828.18	197,392.68	1,500,000.00
550600	ADMINISTRATION SERVICES	392,057.25	512,770.64	.00	300,000.00
552130	GATE FEES - HAPPY CAMP LANDFILL	107,127.35	117,651.72	21,908.71	130,000.00
552140	GATE FEES - TULELAKE LANDFILL	78,058.50	82,368.93	5,956.00	35,000.00
552160	GATE FEES - SALMON RIVER LANDFILL	9,168.00	10,505.00	1,469.00	12,000.00
552180	BLACK BUTTE COMPENSATION FEES	51,125.88	1,805,393.33	256,357.25	200,000.00

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FBRWKSH

ORGANIZATION: 404010 SOLID WASTE DISPOSAL
 FUND: 5350 SANITATION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
552181 OBERLIN RD COMPENSATION FEES	63,757.28	1,885,964.12	227,692.40	200,000.00	200,000.00
552182 RECYCLING COMPENSATION FEES	1,216.38	60,482.98	26,606.55	2,500.00	2,500.00
560200 MISCELLANEOUS OTHER REVENUE	6,226.84	22,861.13	.00	.00	.00
611100 REGULAR WAGES	531,938.56	592,145.80	91,314.30	728,486.00	650,691.00
611200 EXTRA HELP	17,797.03	268,339.41	31,257.34	.00	.00
612000 OVERTIME	281.38	9,354.66	1,792.20	10,000.00	10,000.00
621100 O.A.S.D.I.	31,269.36	56,107.93	8,930.21	56,498.00	49,782.00
621200 RETIREMENT	160,116.51	226,083.09	37,558.33	238,007.00	212,997.00
621300 PENSION LIABILITY-115 TRUST	3,030.61	5,310.68	818.58	5,370.00	4,809.00
621400 OPEB LIABILITY-115 TRUST	3,030.61	5,310.68	818.58	5,370.00	4,809.00
622100 OTHER INSURANCE	114,873.38	114,570.01	18,640.75	148,529.00	149,323.00
622150 RETIREE INSURANCE	10,991.21	11,550.08	2,640.13	12,048.00	12,048.00
622200 UNEMPLOYMENT INSURANCE	5,435.00	5,139.96	.00	4,371.00	4,371.00
623100 WORKERS' COMPENSATION	3,939.00	5,929.92	.00	6,691.00	6,691.00
711000 CLOTHING & PERSONAL	.00	.00	.00	250.00	250.00
712000 COMMUNICATIONS	4,895.48	6,779.08	279.52	7,418.00	7,418.00
714000 HOUSEHOLD	3,533.17	4,037.03	513.84	4,002.00	4,002.00
715100 SELF-INSURANCE	3,025.00	5,103.00	.00	13,996.00	14,949.00
715200 LIABILITY INSURANCE	58,197.00	180,143.00	.00	.00	.00
717000 MAINTENANCE OF EQUIPMENT	788.84	2,749.15	.00	2,500.00	2,500.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	5,262.00	3,474.96	.00	5,890.00	5,890.00

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FBRWKSH

ORGANIZATION: 404010 SOLID WASTE DISPOSAL
 FUND: 5350 SANITATION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	12,953.11	235,104.12	.00	2,500.00	2,500.00
721000 MISCELLANEOUS EXPENSE	36.73	.00	.00	.00	.00
722000 OFFICE SUPPLIES	10,779.78	3,345.12	304.35	10,000.00	10,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	214,433.64	187,546.88	3,660.05	213,342.00	213,342.00
723100 ADMINISTRATION	2,057.68	7,024.50	.00	10,000.00	10,000.00
723200 DATA PROCESSING	4,426.00	11,953.00	.00	19,477.00	17,626.00
724000 PUBLICATIONS & LEGAL NOTICES	866.00	.00	.00	.00	.00
725000 RENTS & LEASES - EQUIPMENT	702.45	615.20	.00	1,000.00	1,000.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	594.00	1,500.00	.00	3,000.00	3,000.00
727000 SMALL TOOLS & INSTRUMENTS	185.21	.00	.00	1,000.00	1,000.00
728000 SPECIAL DEPARTMENTAL EXPENSE	1,066,043.06	116,959.24	.00	119,287.00	119,287.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	-1,059.00	.00	.00	.00	.00
728151 SANITATION-HAPPY CAMP	64,738.66	72,389.20	.00	95,000.00	95,000.00
728152 SANITATION-HAPPY CAMP-GARBAGE COLL	60,749.52	68,098.80	16,874.95	75,000.00	75,000.00
728153 SANITATION-HAPPY CAMP-TRANSFER RECY	119,534.28	123,120.31	10,567.82	126,814.00	126,814.00
728165 SANITATION-SALMON RIVER-GARBAGE COL	59,011.63	61,293.40	5,287.36	64,008.00	64,008.00
728210 SANITATION-TULELAKE	168,634.82	185,241.61	14,966.11	204,805.00	204,805.00
728220 SANITATION-BLACK BUTTE	.00	1,873,565.08	208,947.53	50,000.00	50,000.00
728230 SANITATION-OBERLIN ROAD	.00	2,010,911.79	191,866.68	50,000.00	50,000.00
729000 TRANSPORTATION & TRAVEL	.00	206.02	.00	1,000.00	1,000.00
729100 GAS & DIESEL	8,090.68	9,236.89	.00	8,000.00	8,000.00

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FBRWKSH

ORGANIZATION: 404010 SOLID WASTE DISPOSAL
 FUND: 5350 SANITATION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
729200 TRAINING	.00	278.00	.00	1,000.00	1,000.00
730000 UTILITIES	5,961.79	7,239.68	1,207.17	7,370.00	7,370.00
742000 RETIREMENT OF LONG TERM DEBT	.00	81,363.99	.00	84,212.00	84,212.00
744000 INTEREST ON LONG TERM DEBT	32,278.22	29,526.77	13,339.52	26,680.00	26,680.00
749000 DEPRECIATION	7,881.45	.00	.00	.00	.00
751000 COST ALLOCATION PLAN	49,640.00	95,602.00	.00	106,971.00	106,971.00
761010 BUILDING & IMPROVEMENTS	-3,308.74	270,003.85	.00	212,000.00	212,000.00
762000 EQUIPMENT	.00	20,600.00	.00	9,000.00	69,000.00
PROGRAM TOTAL:					
Total Revenue	2,729,965.31	6,896,272.45	737,382.59	2,479,500.00	2,479,500.00
Total Labor	882,702.65	1,299,842.22	193,770.42	1,215,370.00	1,105,521.00
Total Expense	1,961,162.46	5,675,057.67	467,814.90	1,535,591.00	1,594,693.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-113,899.80	-78,627.44	75,797.27	-271,461.00	-220,714.00
FUND TOTAL:					
Total Revenue	2,729,965.31	6,904,966.45	739,178.09	2,479,500.00	2,479,500.00
Total Labor	898,195.04	1,299,842.22	193,770.42	1,215,370.00	1,105,521.00
Total Expense	1,961,162.46	5,675,057.67	467,814.90	1,535,591.00	1,594,693.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-129,392.19	-69,933.44	77,592.77	-271,461.00	-220,714.00

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FBRWKSH

ORGANIZATION: 404010 SOLID WASTE DISPOSAL
 FUND: 5351 SAN-BEVERAGE CONTAINER RECYCLE GRNT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
530100 INTEREST	699.88	997.83	.00	200.00	200.00
540800 STATE OTHER	30,000.00	30,000.00	.00	30,000.00	30,000.00
717000 MAINTENANCE OF EQUIPMENT	.00	3.62	.00	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	24,937.44	24,060.60	800.00	25,527.00	25,527.00
723100 ADMINISTRATION	1,278.61	600.94	.00	.00	.00
725000 RENTS & LEASES - EQUIPMENT	.00	5.25	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	2,031.26	.00	.00	1,000.00	1,000.00
PROGRAM TOTAL:					
Total Revenue	30,699.88	30,997.83	.00	30,200.00	30,200.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	28,247.31	24,670.41	800.00	26,527.00	26,527.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	2,452.57	6,327.42	-800.00	3,673.00	3,673.00
FUND TOTAL:					
Total Revenue	30,699.88	30,997.83	.00	30,200.00	30,200.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	28,247.31	24,670.41	800.00	26,527.00	26,527.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	2,452.57	6,327.42	-800.00	3,673.00	3,673.00

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FBRWKSH

ORGANIZATION: 404010 SOLID WASTE DISPOSAL
 FUND: 5352 ORGANIC WASTE RECYCLE GRANT SB1383

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	.00	4,658.58	.00	.00	.00
540800 STATE OTHER	.00	750,000.00	.00	395,600.00	395,600.00
717000 MAINTENANCE OF EQUIPMENT	.00	9.87	.00	.00	.00
722000 OFFICE SUPPLIES	.00	2,373.75	.00	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	6,600.00	.00	20,600.00	20,600.00
723100 ADMINISTRATION	.00	21,245.68	.00	25,000.00	25,000.00
725000 RENTS & LEASES - EQUIPMENT	.00	11.36	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	.00	.00	350,000.00	350,000.00
762000 EQUIPMENT	.00	8,485.39	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	754,658.58	.00	395,600.00	395,600.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	38,726.05	.00	395,600.00	395,600.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	715,932.53	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	754,658.58	.00	395,600.00	395,600.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	38,726.05	.00	395,600.00	395,600.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	715,932.53	.00	.00	.00

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FBRWKSH

ORGANIZATION: 404010 SOLID WASTE DISPOSAL
 FUND: 5352 ORGANIC WASTE RECYCLE GRANT SB1383

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

ORGANIZATION TOTAL:					
Total Revenue	2,760,665.19	7,690,622.86	739,178.09	2,905,300.00	2,905,300.00
Total Labor	898,412.27	1,299,842.22	193,770.42	1,215,370.00	1,105,521.00
Total Expense	1,989,409.77	5,738,454.13	468,614.90	1,957,718.00	2,016,820.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-127,156.85	652,326.51	76,792.77	-267,788.00	-217,041.00

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FBRWKSH

ORGANIZATION: 404015 GRENADA SANITARY DISTRICT
 FUND: 785200 GRENADA SANITATION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
000 NON COUNTY ACTIVITIES					
ACTIVITY:					
8194 785200>748424 DEBT SERVICE					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	19,668.00	19,668.00	4,917.00	19,668.00	19,668.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	5,459.60	8,852.61	.00	.00	.00
540800 STATE OTHER	112,500.00	31,450.00	.00	.00	.00
552110 SANITARY FEES	73,810.98	79,050.90	11,593.50	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	90,704.42	37,595.81	2,572.33	.00	.00
761110 LAND & IMPROVEMENTS	58,400.00	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	191,770.58	119,353.51	11,593.50	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	168,772.42	57,263.81	7,489.33	19,668.00	19,668.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	22,998.16	62,089.70	4,104.17	-19,668.00	-19,668.00
FUND TOTAL:					
Total Revenue	191,770.58	119,353.51	11,593.50	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	168,772.42	57,263.81	7,489.33	19,668.00	19,668.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	22,998.16	62,089.70	4,104.17	-19,668.00	-19,668.00

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FBRWKSH

ORGANIZATION: 404015 GRENADA SANITARY DISTRICT
 FUND: 785200 GRENADA SANITATION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ORGANIZATION TOTAL:					
Total Revenue	191,770.58	119,353.51	11,593.50	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	168,772.42	57,263.81	7,489.33	19,668.00	19,668.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	22,998.16	62,089.70	4,104.17	-19,668.00	-19,668.00

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ORGANIZATION: 404040 SEWER/WATER PROJECTS
 FUND: 2509 COUNTY SERVICE AREA #5

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	

PROGRAM:						
400	HEALTH & SANITATION					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	272.03	438.04	.00	350.00	350.00
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT	-72.44	612.21	.00	.00	.00
550120	SPECIAL ASSESSMENTS	1,264.00	.00	.00	1,200.00	1,200.00
728000	SPECIAL DEPARTMENTAL EXPENSE	.00	.00	.00	250.00	250.00
751000	COST ALLOCATION PLAN	-545.00	-405.00	.00	226.00	226.00
PROGRAM TOTAL:						
	Total Revenue	1,463.59	1,050.25	.00	1,550.00	1,550.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	-545.00	-405.00	.00	476.00	476.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	2,008.59	1,455.25	.00	1,074.00	1,074.00
FUND TOTAL:						
	Total Revenue	1,463.59	1,050.25	.00	1,550.00	1,550.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	-545.00	-405.00	.00	476.00	476.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	2,008.59	1,455.25	.00	1,074.00	1,074.00
ORGANIZATION TOTAL:						
	Total Revenue	1,463.59	1,050.25	.00	1,550.00	1,550.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	-545.00	-405.00	.00	476.00	476.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	2,008.59	1,455.25	.00	1,074.00	1,074.00

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ORGANIZATION: 404041 CSA#5 SPECIAL ASSESSMENT-WATER PROJ
 FUND: 2510 CSA#5 SPECIAL ASSESSMENT FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	

PROGRAM:						
400	HEALTH & SANITATION					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	1,437.30	2,025.85	.00	1,100.00	1,100.00
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT	238.93	3,072.04	.00	.00	.00
550120	SPECIAL ASSESSMENTS	5,998.75	6,009.62	.00	6,000.00	6,000.00
742000	RETIREMENT OF LONG TERM DEBT	4,700.00	4,900.00	5,200.00	5,200.00	5,200.00
744000	INTEREST ON LONG TERM DEBT	6,549.75	6,333.75	3,111.75	6,107.00	6,107.00
PROGRAM TOTAL:						
	Total Revenue	7,674.98	11,107.51	.00	7,100.00	7,100.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	11,249.75	11,233.75	8,311.75	11,307.00	11,307.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	-3,574.77	-126.24	-8,311.75	-4,207.00	-4,207.00
FUND TOTAL:						
	Total Revenue	7,674.98	11,107.51	.00	7,100.00	7,100.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	11,249.75	11,233.75	8,311.75	11,307.00	11,307.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	-3,574.77	-126.24	-8,311.75	-4,207.00	-4,207.00
ORGANIZATION TOTAL:						
	Total Revenue	7,674.98	11,107.51	.00	7,100.00	7,100.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	11,249.75	11,233.75	8,311.75	11,307.00	11,307.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	-3,574.77	-126.24	-8,311.75	-4,207.00	-4,207.00

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ORGANIZATION: 404114 TIRE RECYCLING & AMNESTY GRANT
 FUND: 5350 SANITATION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
540800 STATE OTHER	.00	.00	.00	28,755.00	28,755.00
717000 MAINTENANCE OF EQUIPMENT	.00	1.33	.00	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	7,909.71	347.64	.00	15,500.00	15,500.00
723100 ADMINISTRATION	3,884.58	8,407.77	.00	.00	.00
725000 RENTS & LEASES - EQUIPMENT	.00	1.94	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	28,755.00	28,755.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	11,794.29	8,758.68	.00	15,500.00	15,500.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-11,794.29	-8,758.68	.00	13,255.00	13,255.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	28,755.00	28,755.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	11,794.29	8,758.68	.00	15,500.00	15,500.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-11,794.29	-8,758.68	.00	13,255.00	13,255.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	.00	28,755.00	28,755.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	11,794.29	8,758.68	.00	15,500.00	15,500.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-11,794.29	-8,758.68	.00	13,255.00	13,255.00

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ORGANIZATION: 404116 USED OIL RECYCLING GRANT
 FUND: 2125 USED OIL RECYCLING GRANT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	

PROGRAM:						
400	HEALTH & SANITATION					
ACTIVITY:						
8119	CUPA FEES TO 2114-401014					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
795000	TRANSFER OUT	360.00	720.00	.00	720.00	720.00
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
530100	INTEREST	1,627.26	1,991.26	.00	500.00	500.00
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT	-495.96	4,533.29	.00	.00	.00
540800	STATE OTHER	31,531.27	13,842.70	-4,470.84	.00	.00
717000	MAINTENANCE OF EQUIPMENT	53.29	.92	.00	500.00	500.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	15,664.50	26,262.29	1,900.62	41,400.00	41,400.00
723100	ADMINISTRATION	2,740.60	12,437.29	.00	11,712.00	11,712.00
725000	RENTS & LEASES - EQUIPMENT	.00	1.14	.00	.00	.00
728000	SPECIAL DEPARTMENTAL EXPENSE	1,942.42	9,624.68	363.49	1,184.00	1,184.00
751000	COST ALLOCATION PLAN	359.00	1,175.00	.00	-16.00	-16.00
PROGRAM TOTAL:						
	Total Revenue	32,662.57	20,367.25	-4,470.84	500.00	500.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	21,119.81	50,221.32	2,264.11	55,500.00	55,500.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	11,542.76	-29,854.07	-6,734.95	-55,000.00	-55,000.00

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ORGANIZATION: 404116 USED OIL RECYCLING GRANT
 FUND: 2125 USED OIL RECYCLING GRANT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	32,662.57	20,367.25	-4,470.84	500.00	500.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	21,119.81	50,221.32	2,264.11	55,500.00	55,500.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	11,542.76	-29,854.07	-6,734.95	-55,000.00	-55,000.00
ORGANIZATION TOTAL:					
Total Revenue	32,662.57	20,367.25	-4,470.84	500.00	500.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	21,119.81	50,221.32	2,264.11	55,500.00	55,500.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	11,542.76	-29,854.07	-6,734.95	-55,000.00	-55,000.00

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ORGANIZATION: 501010 HUMAN SERVICES ADMINISTRATION
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
500 PUBLIC ASSISTANCE					
ACTIVITY:					
8195 GF CONTRIBUTION (GA) 1001>2120					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	50,000.00	50,000.00	.00	47,500.00	47,500.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	50,000.00	50,000.00	.00	47,500.00	47,500.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-50,000.00	-50,000.00	.00	-47,500.00	-47,500.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	50,000.00	50,000.00	.00	47,500.00	47,500.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-50,000.00	-50,000.00	.00	-47,500.00	-47,500.00

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ORGANIZATION: 501010 HUMAN SERVICES ADMINISTRATION
 FUND: 1002 SHERIFF PUBLIC PROTECTION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
500 PUBLIC ASSISTANCE					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
611100 REGULAR WAGES	-230.32	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	-230.32	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	230.32	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	-230.32	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	230.32	.00	.00	.00	.00

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ORGANIZATION: 501010 HUMAN SERVICES ADMINISTRATION
 FUND: 2120 HUMAN SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
500	PUBLIC ASSISTANCE				
ACTIVITY:					
2059	HUMAN SERVICES - FURS PROGRAM				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
611100	REGULAR WAGES	.00	.00	8,079.48	.00
612100	STANDBY	825.03	23,057.92	2,929.55	16,500.00
621100	O.A.S.D.I.	61.93	1,730.38	815.54	1,238.00
621200	RETIREMENT	.00	.00	2,748.32	.00
621300	PENSION LIABILITY-115 TRUST	.00	.00	59.91	.00
621400	OPEB LIABILITY-115 TRUST	.00	.00	59.91	.00
622100	OTHER INSURANCE	.00	.00	2,252.93	.00
711000	CLOTHING & PERSONAL	3,516.33	.00	.00	.00
ACTIVITY:					
8012	CPS Svcs 2120-501010/1001-103010				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
795000	TRANSFER OUT	70,367.17	83,841.61	.00	100,000.00
ACTIVITY:					
8062	CCS 2120-502030/2121-401015				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
795000	TRANSFER OUT	.00	59,814.75	.00	50,000.00
ACTIVITY:					
8075	FINGERPRINT FEES TO 203010 JAIL				

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ORGANIZATION: 501010 HUMAN SERVICES ADMINISTRATION
 FUND: 2120 HUMAN SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	1,173.00	1,679.00	138.00	1,978.00	1,978.00
ACTIVITY:					
8085 SIU 2120-501010/1006-201160					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	8,188.57	16,389.18	.00	.00	.00
ACTIVITY:					
8086 SIU Travel 2120-501010/1006-201160					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	1,645.96	5,829.96	.00	5,000.00	5,000.00
ACTIVITY:					
8132 ILP 2120-502080/1001-203050					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	39.00	130.00	.00	5,000.00	5,000.00
ACTIVITY:					
8192 2120-501010>2127-502055 SALARIES					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	8,276.99	.00	.00	.00	.00
ACTIVITY:					
8195 GF CONTRIBUTION (GA) 1001>2120					
LOCATION:					
Location not budgeted					
ACCOUNT:					

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ORGANIZATION: 501010 HUMAN SERVICES ADMINISTRATION
 FUND: 2120 HUMAN SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
595000 OPERATING TRANSFERS IN	50,000.00	50,000.00	.00	47,500.00	47,500.00
ACTIVITY: 8199 2120>2122, 2134, 2135 ADMINI COSTS					
LOCATION: Location not budgeted					
ACCOUNT: 795000 TRANSFER OUT	31,867.04	23,738.45	.00	50,000.00	75,000.00
ACTIVITY: 8216 2120>1003-202232-461030-131 CIVIL					
LOCATION: Location not budgeted					
ACCOUNT: 795000 TRANSFER OUT	.00	.00	.00	450.00	450.00
ACTIVITY: 8217 2120>1002-202010 CIVIL SRVC COSTS					
LOCATION: Location not budgeted					
ACCOUNT: 795000 TRANSFER OUT	.00	.00	.00	690.00	690.00
ACTIVITY: 8251 HEALTH & HUMAN SRVCS AGENCY ADMIN					
LOCATION: Location not budgeted					
ACCOUNT: 595000 OPERATING TRANSFERS IN	278,351.79	208,960.77	.00	317,025.00	343,856.00
795000 TRANSFER OUT	106,660.60	51,424.87	.00	108,045.00	108,045.00
ACTIVITY: 8281 CAPITAL ASSET PURCHASE					
LOCATION: Location not budgeted					
ACCOUNT:					

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ORGANIZATION: 501010 HUMAN SERVICES ADMINISTRATION
 FUND: 2120 HUMAN SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
595000 OPERATING TRANSFERS IN	.00	.00	.00	7,205.00	7,205.00
ACTIVITY:					
8328 2120-501010>2121-401015 HVI					
LOCATION: Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	132,289.38	102,572.72	.00	.00	.00
ACTIVITY:					
8336 2120>PROB & BHS FURS PROGRAM					
LOCATION: Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	62,743.83	45,304.52	.00	.00	50,000.00
ACTIVITY:					
Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
502100 SALES & USE TAX	3,513,795.68	3,539,245.36	54,483.90	3,500,027.00	3,500,027.00
530100 INTEREST	326,383.79	378,905.30	.00	300,000.00	300,000.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	2,281.13	588,018.69	.00	.00	.00
540210 MOTOR VEHICLE IN LIEU	346,395.62	346,395.62	34,919.22	346,396.00	346,396.00
540310 STATE ADMINISTRATION	5,335,177.12	5,526,573.79	376,900.00	9,055,458.00	9,450,000.00
540315 PROTECTIVE SERVICES SUBACCT-GC30025	837,042.49	802,141.30	61,408.80	850,000.00	850,000.00
540330 STATE ASSISTANCE	1,399.23	.00	.00	.00	.00
540800 STATE OTHER	121,202.00	4,312.00	14,960.00	.00	.00
542100 FEDERAL ADMINISTRATION	4,111,801.00	5,426,011.50	567,796.00	6,238,072.00	6,525,000.00

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ORGANIZATION: 501010 HUMAN SERVICES ADMINISTRATION
 FUND: 2120 HUMAN SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
542110 FEDERAL ASSISTANCE	365,461.00	.00	.00	.00	.00
545100 OTHER GOVERNMENTAL AGENCIES	81,343.40	189,111.62	.00	204,899.00	204,899.00
551150 JURY/WITNESS FEES	15.00	.00	275.00	500.00	500.00
560000 WELFARE REPAYMENTS	55,491.65	13,762.38	1,439.52	30,000.00	30,000.00
560200 MISCELLANEOUS OTHER REVENUE	274.08	1,986.92	.00	.00	.00
611100 REGULAR WAGES	4,602,477.46	5,679,636.21	807,783.75	7,987,071.00	8,311,657.00
611200 EXTRA HELP	176,354.78	197,607.01	18,527.23	175,000.00	175,000.00
612000 OVERTIME	94,033.69	88,656.07	16,038.70	75,000.00	75,000.00
612100 STANDBY	66,084.00	53,248.69	10,681.20	43,500.00	43,500.00
621100 O.A.S.D.I.	363,210.85	429,847.67	60,633.88	614,038.00	640,322.00
621200 RETIREMENT	1,771,097.69	1,856,757.22	292,594.47	2,798,049.00	2,971,824.00
621300 PENSION LIABILITY-115 TRUST	33,920.78	41,979.85	5,967.39	59,610.00	63,319.00
621400 OPEB LIABILITY-115 TRUST	33,920.78	41,979.85	5,967.39	59,610.00	63,319.00
622100 OTHER INSURANCE	1,377,713.67	1,591,298.95	227,848.55	2,363,795.00	2,561,766.00
622150 RETIREE INSURANCE	132,161.08	137,954.14	28,780.65	145,840.00	145,840.00
622200 UNEMPLOYMENT INSURANCE	53,051.00	58,962.96	.00	45,697.00	45,697.00
622400 SHORT TERM DISABILITY	31,536.08	20,102.16	.00	.00	.00
623100 WORKERS' COMPENSATION	190,697.00	231,579.00	.00	168,362.00	168,362.00
624100 MEDICAL/WELLNESS	.00	.00	.00	450.00	450.00
711000 CLOTHING & PERSONAL	147.77	132.29	.00	1,000.00	3,000.00
712000 COMMUNICATIONS	121,693.04	146,743.96	4,989.22	175,000.00	175,000.00

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ORGANIZATION: 501010 HUMAN SERVICES ADMINISTRATION
 FUND: 2120 HUMAN SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
713000 FOOD	.00	1,072.15	.00	1,000.00	1,000.00
714000 HOUSEHOLD	108,373.35	129,889.17	6,894.21	119,237.00	119,237.00
715100 SELF-INSURANCE	109,609.00	219,676.00	.00	232,902.00	248,760.00
716000 JURY & WITNESS EXPENSE	.00	.00	.00	500.00	500.00
717000 MAINTENANCE OF EQUIPMENT	33,761.95	58,628.14	1,052.27	103,196.00	103,196.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	55,473.00	36,129.96	.00	43,042.00	43,042.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	32,906.87	36,145.75	4,729.85	174,227.00	174,227.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	17,069.10	14,329.70	.00	18,000.00	18,000.00
720000 MEMBERSHIPS	33,407.00	37,648.00	36,632.00	36,840.00	38,472.00
721000 MISCELLANEOUS EXPENSE	374.07	257.41	.00	.00	.00
722000 OFFICE SUPPLIES	329,093.21	271,609.09	18,905.85	459,026.00	465,376.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	828,132.85	1,594,380.68	63,122.28	2,322,224.00	2,022,246.00
723200 DATA PROCESSING	135,437.00	175,618.00	.00	200,050.00	314,674.00
724000 PUBLICATIONS & LEGAL NOTICES	1,523.31	6,562.33	.00	5,000.00	10,000.00
725000 RENTS & LEASES - EQUIPMENT	-170,695.79	30,494.40	1,486.08	37,114.00	37,114.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	-31,675.04	185,824.25	48,043.64	279,322.00	254,902.00
727000 SMALL TOOLS & INSTRUMENTS	1,003.11	1,784.24	.00	1,000.00	1,000.00
728000 SPECIAL DEPARTMENTAL EXPENSE	4,657.31	14,662.01	304.38	7,500.00	7,500.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	10,916.91	5,263.75	14,276.07	.00	.00
729000 TRANSPORTATION & TRAVEL	29,937.54	96,420.69	10,017.75	163,876.00	166,976.00
729080 TRANSPORTATION & TRAVEL-CLIENT	6,583.97	13,405.25	218.00	18,000.00	23,000.00

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Siskiyou County
 Budget Worksheet Report
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FBRWKSH

ORGANIZATION: 501010 HUMAN SERVICES ADMINISTRATION
 FUND: 2120 HUMAN SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
729100 GAS & DIESEL	53,718.36	58,367.06	851.17	65,000.00	65,000.00
729200 TRAINING	78,806.25	146,944.92	5,310.58	197,318.00	199,273.00
730000 UTILITIES	153,185.29	131,875.95	8,180.38	131,000.00	131,000.00
740000 SUPPORT AND CARE	3,126,095.55	2,825,280.08	124,411.67	2,641,460.00	3,400,905.00
742000 RETIREMENT OF LONG TERM DEBT	204,889.36	.00	.00	.00	.00
749100 DEPRECIATION/AMORT-LEASE GASB 87	220,367.79	.00	.00	.00	.00
751000 COST ALLOCATION PLAN	531,894.00	815,555.00	.00	585,437.00	585,437.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	13,323.00	2,877.14	.00	1,000.00	1,000.00
761010 BUILDING & IMPROVEMENTS	.00	.00	.00	81,000.00	81,000.00
762000 EQUIPMENT	130,634.89	345,628.67	.00	530,800.00	247,600.00
PROGRAM TOTAL:					
Total Revenue	15,434,691.97	17,075,425.25	1,112,182.44	20,897,082.00	21,605,383.00
Total Labor	8,927,145.82	10,454,398.08	1,491,768.85	14,553,760.00	15,282,556.00
Total Expense	6,589,134.90	7,793,931.10	349,563.40	8,952,234.00	9,334,600.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-81,588.75	-1,172,903.93	-729,149.81	-2,608,912.00	-3,011,773.00
FUND TOTAL:					
Total Revenue	15,434,691.97	17,075,425.25	1,112,182.44	20,897,082.00	21,605,383.00
Total Labor	8,927,145.82	10,454,398.08	1,491,768.85	14,553,760.00	15,282,556.00
Total Expense	6,589,134.90	7,793,931.10	349,563.40	8,952,234.00	9,334,600.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-81,588.75	-1,172,903.93	-729,149.81	-2,608,912.00	-3,011,773.00

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FBRWKSH

ORGANIZATION: 501010 HUMAN SERVICES ADMINISTRATION
 FUND: 2127 PUBLIC AUTHORITY - IHSS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
500 PUBLIC ASSISTANCE					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
611100 REGULAR WAGES	1,467.53	.00	.00	.00	.00
612000 OVERTIME	246.52	.00	.00	.00	.00
621100 O.A.S.D.I.	127.94	.00	.00	.00	.00
621200 RETIREMENT	571.63	.00	.00	.00	.00
621300 PENSION LIABILITY-115 TRUST	11.01	.00	.00	.00	.00
621400 OPEB LIABILITY-115 TRUST	11.01	.00	.00	.00	.00
622100 OTHER INSURANCE	658.78	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	3,094.42	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-3,094.42	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	3,094.42	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-3,094.42	.00	.00	.00	.00

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FBRWKSH

ORGANIZATION: 501010 HUMAN SERVICES ADMINISTRATION
 FUND: 2159 HOMELESS HOUSING ASST&PREV PRG HHAP

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
500 PUBLIC ASSISTANCE					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	1,936.69	775.74	.00	100.00	100.00
611100 REGULAR WAGES	54,519.13	.00	.00	.00	.00
612000 OVERTIME	457.47	.00	.00	.00	.00
621100 O.A.S.D.I.	4,218.98	.00	.00	.00	.00
621200 RETIREMENT	21,127.57	.00	.00	.00	.00
621300 PENSION LIABILITY-115 TRUST	408.97	.00	.00	.00	.00
621400 OPEB LIABILITY-115 TRUST	408.97	.00	.00	.00	.00
622100 OTHER INSURANCE	9,515.16	.00	.00	.00	.00
622200 UNEMPLOYMENT INSURANCE	32.00	.00	.00	.00	.00
623100 WORKERS' COMPENSATION	401.00	.00	.00	.00	.00
715100 SELF-INSURANCE	361.00	.00	.00	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	55,293.65	.00	.00	.00
729200 TRAINING	350.00	.00	.00	.00	.00
740000 SUPPORT AND CARE	1,604.91	-1,604.91	.00	.00	.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	.00	.00	2,764.00	2,764.00
PROGRAM TOTAL:					
Total Revenue	1,936.69	775.74	.00	100.00	100.00
Total Labor	91,089.25	.00	.00	.00	.00
Total Expense	2,315.91	53,688.74	.00	2,764.00	2,764.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-91,468.47	-52,913.00	.00	-2,664.00	-2,664.00

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FBRWKSH

ORGANIZATION: 501010 HUMAN SERVICES ADMINISTRATION
 FUND: 2159 HOMELESS HOUSING ASST&PREV PRG HHAP

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	1,936.69	775.74	.00	100.00	100.00
Total Labor	91,089.25	.00	.00	.00	.00
Total Expense	2,315.91	53,688.74	.00	2,764.00	2,764.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-91,468.47	-52,913.00	.00	-2,664.00	-2,664.00

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FBRWKSH

ORGANIZATION: 501010 HUMAN SERVICES ADMINISTRATION
 FUND: 2165 HOMELESS HOUSING ASST&PREV HHAP-2

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
500 PUBLIC ASSISTANCE					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	1,502.33	218.57	.00	100.00	100.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	16,500.00	.00	.00	.00
740000 SUPPORT AND CARE	89,187.46	875.00	.00	.00	.00
752500 CONTRIBUTIONS TO OTHER AGENCIES	.00	.00	.00	2,118.00	2,118.00
PROGRAM TOTAL:					
Total Revenue	1,502.33	218.57	.00	100.00	100.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	89,187.46	17,375.00	.00	2,118.00	2,118.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-87,685.13	-17,156.43	.00	-2,018.00	-2,018.00
FUND TOTAL:					
Total Revenue	1,502.33	218.57	.00	100.00	100.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	89,187.46	17,375.00	.00	2,118.00	2,118.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-87,685.13	-17,156.43	.00	-2,018.00	-2,018.00

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FBRWKSH

ORGANIZATION: 501010 HUMAN SERVICES ADMINISTRATION
 FUND: 2172 HOMELESS HOUSING INCENTIVE PRG HHIP

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
500 PUBLIC ASSISTANCE					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	1,272.88	21,812.65	.00	20,000.00	20,000.00
540800 STATE OTHER	731,317.77	584,779.93	.00	.00	.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	176,231.50	.00	1,207,370.00	1,207,370.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	66.40	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	732,590.65	606,592.58	.00	20,000.00	20,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	176,297.90	.00	1,207,370.00	1,207,370.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	732,590.65	430,294.68	.00	-1,187,370.00	-1,187,370.00
FUND TOTAL:					
Total Revenue	732,590.65	606,592.58	.00	20,000.00	20,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	176,297.90	.00	1,207,370.00	1,207,370.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	732,590.65	430,294.68	.00	-1,187,370.00	-1,187,370.00
ORGANIZATION TOTAL:					
Total Revenue	16,170,721.64	17,683,012.14	1,112,182.44	20,917,282.00	21,625,583.00
Total Labor	9,021,099.17	10,454,398.08	1,491,768.85	14,553,760.00	15,282,556.00
Total Expense	6,730,638.27	8,091,292.74	349,563.40	10,211,986.00	10,594,352.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	418,984.20	-862,678.68	-729,149.81	-3,848,464.00	-4,251,325.00

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FBRWKSH

ORGANIZATION: 502010 2% - CalWORKS ASSISTANCE
 FUND: 2120 HUMAN SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
500 PUBLIC ASSISTANCE					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
540330 STATE ASSISTANCE	1,537,478.77	2,762,585.62	136,678.21	1,622,831.00	1,622,831.00
540713 FAMILY SUPPORT SUBACCT GC17601.75	2,822,358.74	2,421,778.21	122,396.53	2,118,169.00	2,118,169.00
542110 FEDERAL ASSISTANCE	1,556,171.00	1,118,468.15	320,242.00	2,759,000.00	2,759,000.00
560000 WELFARE REPAYMENTS	.00	.00	45.00	.00	.00
729200 TRAINING	-595.00	.00	.00	.00	.00
740000 SUPPORT AND CARE	5,691,676.53	6,044,018.05	1,436,377.18	6,500,000.00	6,500,000.00
PROGRAM TOTAL:					
Total Revenue	5,916,008.51	6,302,831.98	579,361.74	6,500,000.00	6,500,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	5,691,081.53	6,044,018.05	1,436,377.18	6,500,000.00	6,500,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	224,926.98	258,813.93	-857,015.44	.00	.00
FUND TOTAL:					
Total Revenue	5,916,008.51	6,302,831.98	579,361.74	6,500,000.00	6,500,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	5,691,081.53	6,044,018.05	1,436,377.18	6,500,000.00	6,500,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	224,926.98	258,813.93	-857,015.44	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	5,916,008.51	6,302,831.98	579,361.74	6,500,000.00	6,500,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	5,691,081.53	6,044,018.05	1,436,377.18	6,500,000.00	6,500,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	224,926.98	258,813.93	-857,015.44	.00	.00

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FBRWKSH

ORGANIZATION: 502020 42% - FOSTER CARE ASSISTANCE
 FUND: 2120 HUMAN SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
500	PUBLIC ASSISTANCE					
ACTIVITY: Activity not budgeted						
LOCATION: Location not budgeted						
ACCOUNT:						
540315	PROTECTIVE SERVICES SUBACCT-GC30025	1,785,690.77	1,711,234.78	131,005.44	1,789,000.00	1,789,000.00
540330	STATE ASSISTANCE	6,800.00	19,417.00	.00	21,000.00	21,000.00
542110	FEDERAL ASSISTANCE	655,794.00	633,257.00	140,689.00	690,000.00	690,000.00
740000	SUPPORT AND CARE	1,910,783.92	2,189,297.50	444,605.00	2,500,000.00	2,500,000.00
PROGRAM TOTAL:						
	Total Revenue	2,448,284.77	2,363,908.78	271,694.44	2,500,000.00	2,500,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	1,910,783.92	2,189,297.50	444,605.00	2,500,000.00	2,500,000.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	537,500.85	174,611.28	-172,910.56	.00	.00
FUND TOTAL:						
	Total Revenue	2,448,284.77	2,363,908.78	271,694.44	2,500,000.00	2,500,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	1,910,783.92	2,189,297.50	444,605.00	2,500,000.00	2,500,000.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	537,500.85	174,611.28	-172,910.56	.00	.00
ORGANIZATION TOTAL:						
	Total Revenue	2,448,284.77	2,363,908.78	271,694.44	2,500,000.00	2,500,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	1,910,783.92	2,189,297.50	444,605.00	2,500,000.00	2,500,000.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	537,500.85	174,611.28	-172,910.56	.00	.00

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FBRWKSH

ORGANIZATION: 502055 PUBLIC AUTHORITY IHSS
 FUND: 2127 PUBLIC AUTHORITY - IHSS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
500 PUBLIC ASSISTANCE					
ACTIVITY:					
8192 2120-501010>2127-502055 SALARIES					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	8,276.99	.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	5,640.30	6,054.55	.00	500.00	500.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	-2,746.74	8,832.37	.00	.00	.00
540310 STATE ADMINISTRATION	87,350.13	96,115.10	.00	86,263.00	86,263.00
542100 FEDERAL ADMINISTRATION	60,316.97	95,439.17	.00	86,263.00	86,263.00
611100 REGULAR WAGES	58,515.28	65,079.62	9,041.34	67,733.00	67,733.00
612000 OVERTIME	726.07	.00	.00	500.00	500.00
612100 STANDBY	.00	.00	110.00	.00	.00
621100 O.A.S.D.I.	4,442.16	4,801.59	667.12	5,221.00	5,182.00
621200 RETIREMENT	22,635.15	20,636.21	3,111.11	22,684.00	22,684.00
621300 PENSION LIABILITY-115 TRUST	438.73	488.06	67.79	508.00	508.00
621400 OPEB LIABILITY-115 TRUST	438.73	488.06	67.79	508.00	508.00
622100 OTHER INSURANCE	23,766.37	26,517.32	3,926.34	27,419.00	27,419.00
622200 UNEMPLOYMENT INSURANCE	49.00	39.96	.00	53.00	53.00

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FBRWKSH

ORGANIZATION: 502055 PUBLIC AUTHORITY IHSS
 FUND: 2127 PUBLIC AUTHORITY - IHSS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
623100 WORKERS' COMPENSATION	614.00	548.04	.00	820.00	820.00
712000 COMMUNICATIONS	730.99	662.17	12.17	750.00	750.00
714000 HOUSEHOLD	617.76	1,737.18	137.09	700.00	700.00
715100 SELF-INSURANCE	553.00	650.00	.00	1,066.00	1,139.00
717000 MAINTENANCE OF EQUIPMENT	.00	.00	.00	100.00	100.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	.00	869.04	.00	906.00	906.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	107.70	149.93	10.80	1,000.00	1,000.00
719000 MEDICAL, DENTAL & LAB SUPPLIES	109.61	.00	.00	100.00	100.00
720000 MEMBERSHIPS	3,225.00	3,500.00	5,000.00	5,000.00	5,000.00
722000 OFFICE SUPPLIES	1,805.67	484.83	.39	4,520.00	4,520.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	25,266.55	30,623.98	512.66	30,010.00	30,010.00
724000 PUBLICATIONS & LEGAL NOTICES	.00	.00	.00	500.00	500.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	2,484.20	768.43	194.20	794.00	794.00
728150 SPEC DEPARTMENTAL-CAL-CARD CLEARING	.00	-445.22	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	.00	412.22	.00	1,000.00	1,000.00
729100 GAS & DIESEL	113.74	222.16	.00	500.00	500.00
729200 TRAINING	.00	90.00	.00	1,000.00	1,000.00
730000 UTILITIES	271.85	69.51	7.68	750.00	750.00
751000 COST ALLOCATION PLAN	2,329.00	1,515.00	.00	5,410.00	5,410.00
762000 EQUIPMENT	.00	.00	.00	.00	55,000.00
PROGRAM TOTAL:					
Total Revenue	150,560.66	206,441.19	.00	173,026.00	173,026.00
Total Labor	111,625.49	118,598.86	16,991.49	125,446.00	125,407.00
Total Expense	45,892.06	41,309.23	5,874.99	54,106.00	109,179.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-6,956.89	46,533.10	-22,866.48	-6,526.00	-61,560.00

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Siskiyou County
 Budget Worksheet Report
 FISCAL YEAR 2024/2025
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FBRWKSH

ORGANIZATION: 502055 PUBLIC AUTHORITY IHSS
 FUND: 2127 PUBLIC AUTHORITY - IHSS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	150,560.66	206,441.19	.00	173,026.00	173,026.00
Total Labor	111,625.49	118,598.86	16,991.49	125,446.00	125,407.00
Total Expense	45,892.06	41,309.23	5,874.99	54,106.00	109,179.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-6,956.89	46,533.10	-22,866.48	-6,526.00	-61,560.00
ORGANIZATION TOTAL:					
Total Revenue	150,560.66	206,441.19	.00	173,026.00	173,026.00
Total Labor	111,625.49	118,598.86	16,991.49	125,446.00	125,407.00
Total Expense	45,892.06	41,309.23	5,874.99	54,106.00	109,179.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-6,956.89	46,533.10	-22,866.48	-6,526.00	-61,560.00

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FBRWKSH

ORGANIZATION: 502070 12% - ADOPTION ASSISTANCE
 FUND: 2120 HUMAN SERVICES

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	

PROGRAM:						
500	PUBLIC ASSISTANCE					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
540315	PROTECTIVE SERVICES SUBACCT-GC30025	2,957,550.33	2,834,232.60	216,977.75	3,000,000.00	3,000,000.00
540330	STATE ASSISTANCE	-509.00	115,124.00	18,040.00	.00	.00
542100	FEDERAL ADMINISTRATION	.00	469.00	.00	.00	.00
542110	FEDERAL ASSISTANCE	2,269,855.00	2,746,417.00	464,209.00	3,000,000.00	3,000,000.00
740000	SUPPORT AND CARE	4,747,928.00	5,015,288.00	1,499,167.00	6,000,000.00	6,750,000.00
PROGRAM TOTAL:						
	Total Revenue	5,226,896.33	5,696,242.60	699,226.75	6,000,000.00	6,000,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	4,747,928.00	5,015,288.00	1,499,167.00	6,000,000.00	6,750,000.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	478,968.33	680,954.60	-799,940.25	.00	-750,000.00
FUND TOTAL:						
	Total Revenue	5,226,896.33	5,696,242.60	699,226.75	6,000,000.00	6,000,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	4,747,928.00	5,015,288.00	1,499,167.00	6,000,000.00	6,750,000.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	478,968.33	680,954.60	-799,940.25	.00	-750,000.00
ORGANIZATION TOTAL:						
	Total Revenue	5,226,896.33	5,696,242.60	699,226.75	6,000,000.00	6,000,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	4,747,928.00	5,015,288.00	1,499,167.00	6,000,000.00	6,750,000.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	478,968.33	680,954.60	-799,940.25	.00	-750,000.00

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FBRWKSH

ORGANIZATION: 503010 100% - AID TO INDIGENTS
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
500 PUBLIC ASSISTANCE					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
560000 WELFARE REPAYMENTS	18,670.00	17,191.00	5,404.00	25,000.00	25,000.00
740000 SUPPORT AND CARE	110,236.98	93,177.65	27,205.49	109,872.00	109,872.00
PROGRAM TOTAL:					
Total Revenue	18,670.00	17,191.00	5,404.00	25,000.00	25,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	110,236.98	93,177.65	27,205.49	109,872.00	109,872.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-91,566.98	-75,986.65	-21,801.49	-84,872.00	-84,872.00
FUND TOTAL:					
Total Revenue	18,670.00	17,191.00	5,404.00	25,000.00	25,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	110,236.98	93,177.65	27,205.49	109,872.00	109,872.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-91,566.98	-75,986.65	-21,801.49	-84,872.00	-84,872.00
ORGANIZATION TOTAL:					
Total Revenue	18,670.00	17,191.00	5,404.00	25,000.00	25,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	110,236.98	93,177.65	27,205.49	109,872.00	109,872.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-91,566.98	-75,986.65	-21,801.49	-84,872.00	-84,872.00

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FBRWKSH

ORGANIZATION: 503020 INDIGENT BURIAL
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
500 PUBLIC ASSISTANCE					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
551500 RECORDING FEES	1,324.00	1,220.00	214.00	1,366.00	1,366.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	33,960.00	31,090.51	3,800.00	22,102.00	22,102.00
PROGRAM TOTAL:					
Total Revenue	1,324.00	1,220.00	214.00	1,366.00	1,366.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	33,960.00	31,090.51	3,800.00	22,102.00	22,102.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-32,636.00	-29,870.51	-3,586.00	-20,736.00	-20,736.00
FUND TOTAL:					
Total Revenue	1,324.00	1,220.00	214.00	1,366.00	1,366.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	33,960.00	31,090.51	3,800.00	22,102.00	22,102.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-32,636.00	-29,870.51	-3,586.00	-20,736.00	-20,736.00
ORGANIZATION TOTAL:					
Total Revenue	1,324.00	1,220.00	214.00	1,366.00	1,366.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	33,960.00	31,090.51	3,800.00	22,102.00	22,102.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-32,636.00	-29,870.51	-3,586.00	-20,736.00	-20,736.00

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Siskiyou County
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FBRWKSH

ORGANIZATION: 504010 CARE OF COURT WARDS
 FUND: 5350 SANITATION

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
500 PUBLIC ASSISTANCE					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
552180 BLACK BUTTE COMPENSATION FEES	.00	28.20	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	28.20	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	28.20	.00	.00	.00
FUND TOTAL:					
Total Revenue	.00	28.20	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	28.20	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	.00	28.20	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	28.20	.00	.00	.00

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FBRWKSH

ORGANIZATION: 505010 VETERANS SERVICE OFFICE
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
500	PUBLIC ASSISTANCE					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
540800	STATE OTHER	61,670.00	62,183.00	.00	50,106.00	50,106.00
542700	FEDERAL OTHER	10,249.00	2,868.00	.00	4,540.00	4,540.00
611100	REGULAR WAGES	44,340.18	72,874.68	6,843.20	91,071.00	89,280.00
611200	EXTRA HELP	14,574.84	17,663.68	2,554.39	18,260.00	18,260.00
612000	OVERTIME	.00	600.45	.00	.00	.00
621100	O.A.S.D.I.	3,641.36	5,721.15	560.55	8,364.00	8,227.00
621200	RETIREMENT	17,162.57	22,600.47	2,354.74	37,151.00	36,551.00
621300	PENSION LIABILITY-115 TRUST	332.57	544.00	51.31	821.00	808.00
621400	OPEB LIABILITY-115 TRUST	332.57	544.00	51.31	821.00	808.00
622100	OTHER INSURANCE	407.79	15,621.83	39.75	27,635.00	27,635.00
622200	UNEMPLOYMENT INSURANCE	72.00	60.96	.00	53.00	53.00
623100	WORKERS' COMPENSATION	905.00	836.04	.00	806.00	806.00
712000	COMMUNICATIONS	1,045.32	1,877.95	.00	1,124.00	1,124.00
714000	HOUSEHOLD	3,120.00	3,711.90	280.00	3,460.00	3,460.00
715100	SELF-INSURANCE	24,711.00	16,661.00	.00	4,483.00	4,788.00
717500	MAINT OF EQUIPMENT - AUTO SERVICE	1,864.00	1,230.96	.00	1,284.00	1,284.00
720000	MEMBERSHIPS	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00

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FBRWKSH

ORGANIZATION: 505010 VETERANS SERVICE OFFICE
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
722000 OFFICE SUPPLIES	2,031.43	4,135.27	.00	486.00	486.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	899.84	.00	.00	.00
723200 DATA PROCESSING	.00	.00	.00	7,341.00	6,637.00
726000 RENTS & LEASES - BUILDINGS & IMPROV	2,400.00	2,830.00	830.00	2,830.00	2,830.00
728000 SPECIAL DEPARTMENTAL EXPENSE	.00	56.83	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	3,828.20	3,212.64	.00	8,000.00	8,000.00
729100 GAS & DIESEL	28.32	72.78	.00	208.00	208.00
729200 TRAINING	450.00	1,360.00	.00	1,600.00	1,600.00
730000 UTILITIES	2,225.35	3,200.40	195.15	3,253.00	3,253.00
740000 SUPPORT AND CARE	1,411.20	1,496.40	.00	450.00	450.00
762000 EQUIPMENT	.00	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	71,919.00	65,051.00	.00	54,646.00	54,646.00
Total Labor	81,768.88	137,067.26	12,455.25	184,982.00	182,428.00
Total Expense	46,114.82	43,745.97	4,305.15	37,519.00	37,120.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-55,964.70	-115,762.23	-16,760.40	-167,855.00	-164,902.00
FUND TOTAL:					
Total Revenue	71,919.00	65,051.00	.00	54,646.00	54,646.00
Total Labor	81,768.88	137,067.26	12,455.25	184,982.00	182,428.00
Total Expense	46,114.82	43,745.97	4,305.15	37,519.00	37,120.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-55,964.70	-115,762.23	-16,760.40	-167,855.00	-164,902.00
ORGANIZATION TOTAL:					
Total Revenue	71,919.00	65,051.00	.00	54,646.00	54,646.00
Total Labor	81,768.88	137,067.26	12,455.25	184,982.00	182,428.00
Total Expense	46,114.82	43,745.97	4,305.15	37,519.00	37,120.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-55,964.70	-115,762.23	-16,760.40	-167,855.00	-164,902.00

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FBRWKSH

ORGANIZATION: 506020 PSA II MATCH
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
500 PUBLIC ASSISTANCE					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
752500 CONTRIBUTIONS TO OTHER AGENCIES	24,352.00	26,861.00	27,167.00	28,000.00	28,000.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	24,352.00	26,861.00	27,167.00	28,000.00	28,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-24,352.00	-26,861.00	-27,167.00	-28,000.00	-28,000.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	24,352.00	26,861.00	27,167.00	28,000.00	28,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-24,352.00	-26,861.00	-27,167.00	-28,000.00	-28,000.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	24,352.00	26,861.00	27,167.00	28,000.00	28,000.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-24,352.00	-26,861.00	-27,167.00	-28,000.00	-28,000.00

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FBRWKSH

ORGANIZATION: 602010 COUNTY LIBRARY
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
600	EDUCATION					
ACTIVITY:						
1015	LAW LIBRARY (772007)					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
522100	OTHER COURT FINES	19,726.00	.00	.00	13,616.00	13,616.00
720000	MEMBERSHIPS	90.00	.00	.00	90.00	90.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	9,034.16	8,599.38	4,664.31	8,776.00	8,776.00
728000	SPECIAL DEPARTMENTAL EXPENSE	2,473.99	534.34	.00	4,750.00	4,750.00
ACTIVITY:						
174	1001-460023 BOLES FIRE INSRNCE PMT					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
723000	PROFESSIONAL & SPECIALIZED SERVICES	.00	.00	.00	.00	.00
728000	SPECIAL DEPARTMENTAL EXPENSE	.00	.00	.00	.00	.00
ACTIVITY:						
2212	CLLS GRANT - LIBRARY					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
540800	STATE OTHER	58,880.00	54,992.00	.00	56,492.00	56,492.00
720000	MEMBERSHIPS	.00	25.00	.00	25.00	25.00
721000	MISCELLANEOUS EXPENSE	34.87	.00	.00	.00	.00
722000	OFFICE SUPPLIES	891.41	1,009.50	.00	1,000.00	1,000.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	59,402.73	48,500.00	8,700.00	56,492.00	56,492.00

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FBRWKSH

ORGANIZATION: 602010 COUNTY LIBRARY
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
728000 SPECIAL DEPARTMENTAL EXPENSE	3,655.61	2,000.00	7.53	2,000.00	2,000.00
ACTIVITY:					
8075 FINGERPRINT FEES TO 203010 JAIL					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	46.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	50.15	.00	.00	10.00	10.00
540800 STATE OTHER	20,353.30	20,273.00	.00	22,256.00	22,256.00
545100 OTHER GOVERNMENTAL AGENCIES	15,544.00	15,650.00	.00	15,500.00	15,500.00
560200 MISCELLANEOUS OTHER REVENUE	107.59	.00	.00	.00	.00
560300 CONTRIBUTIONS FROM OTHERS	15,692.15	13,200.00	.00	13,200.00	13,200.00
611100 REGULAR WAGES	177,099.72	172,571.13	20,935.53	152,688.00	157,194.00
621100 O.A.S.D.I.	12,846.54	12,387.08	1,536.83	11,682.00	12,026.00
621200 RETIREMENT	69,989.96	51,799.19	6,902.85	51,137.00	50,469.00
621300 PENSION LIABILITY-115 TRUST	1,288.65	1,189.12	150.47	1,146.00	1,131.00
621400 OPEB LIABILITY-115 TRUST	1,288.65	1,189.12	150.47	1,146.00	1,131.00
622100 OTHER INSURANCE	42,178.99	38,849.84	4,723.31	49,298.00	32,702.00
622200 UNEMPLOYMENT INSURANCE	168.00	140.04	.00	158.00	158.00
623100 WORKERS' COMPENSATION	2,097.00	1,917.96	.00	2,422.00	2,422.00

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FBRWKSH

ORGANIZATION: 602010 COUNTY LIBRARY
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
712000 COMMUNICATIONS	9,546.59	10,063.62	394.89	10,272.00	10,272.00
712200 COMMUNICATIONS-LIBRARY ERATE CREDIT	-196,588.54	-65,194.40	-56.00	-103,250.00	-103,250.00
714000 HOUSEHOLD	6,524.00	8,303.79	84.97	2,603.00	2,603.00
715100 SELF-INSURANCE	7,621.00	16,298.00	.00	19,061.00	20,358.00
717000 MAINTENANCE OF EQUIPMENT	22.00	12.00	.00	.00	.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	3,947.00	2,607.00	.00	3,398.00	3,398.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	1,675.42	323.42	.00	22,806.00	22,806.00
720000 MEMBERSHIPS	773.15	1,048.00	622.00	1,088.00	1,088.00
721000 MISCELLANEOUS EXPENSE	.24	.00	.00	.00	.00
722000 OFFICE SUPPLIES	13,822.08	36,031.40	1,036.69	22,000.00	22,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	167,924.52	137,872.55	24,878.88	160,482.00	160,482.00
723200 DATA PROCESSING	136,613.00	91,913.00	.00	140,536.00	106,515.00
728000 SPECIAL DEPARTMENTAL EXPENSE	98,277.09	108,019.56	16,609.60	60,000.00	60,000.00
729000 TRANSPORTATION & TRAVEL	928.32	455.88	.00	1,700.00	1,700.00
729100 GAS & DIESEL	5,008.24	4,038.19	312.86	5,250.00	5,250.00
730000 UTILITIES	24,077.51	21,156.31	186.47	23,300.00	23,300.00
PROGRAM TOTAL:					
Total Revenue	130,353.19	104,115.00	.00	121,074.00	121,074.00
Total Labor	306,957.51	280,043.48	34,399.46	269,677.00	257,233.00
Total Expense	355,754.39	433,662.54	57,442.20	442,379.00	409,655.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-532,358.71	-609,591.02	-91,841.66	-590,982.00	-545,814.00
FUND TOTAL:					
Total Revenue	130,353.19	104,115.00	.00	121,074.00	121,074.00
Total Labor	306,957.51	280,043.48	34,399.46	269,677.00	257,233.00
Total Expense	355,754.39	433,662.54	57,442.20	442,379.00	409,655.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-532,358.71	-609,591.02	-91,841.66	-590,982.00	-545,814.00

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FBRWKSH

ORGANIZATION: 602010 COUNTY LIBRARY
 FUND: 2150 LIBRARY DONATIONS

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
600	EDUCATION				
ACTIVITY:					
	Activity not budgeted				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
530100	INTEREST	241.56	363.08	.00	.00
530110	NET INC.(DEC) FAIR VALUE ADJUSTMENT	2.72	514.54	.00	.00
PROGRAM TOTAL:					
	Total Revenue	244.28	877.62	.00	.00
	Total Labor	.00	.00	.00	.00
	Total Expense	.00	.00	.00	.00
	Total Transfers	.00	.00	.00	.00
	Total Net	244.28	877.62	.00	.00
FUND TOTAL:					
	Total Revenue	244.28	877.62	.00	.00
	Total Labor	.00	.00	.00	.00
	Total Expense	.00	.00	.00	.00
	Total Transfers	.00	.00	.00	.00
	Total Net	244.28	877.62	.00	.00
ORGANIZATION TOTAL:					
	Total Revenue	130,597.47	104,992.62	.00	121,074.00
	Total Labor	306,957.51	280,043.48	34,399.46	257,233.00
	Total Expense	355,754.39	433,662.54	57,442.20	409,655.00
	Total Transfers	.00	.00	.00	.00
	Total Net	-532,114.43	-608,713.40	-91,841.66	-545,814.00

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FBRWKSH

ORGANIZATION: 603010 TULELAKE FARM ADVISER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
600	EDUCATION					
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
545100	OTHER GOVERNMENTAL AGENCIES	10,000.00	10,000.00	.00	10,000.00	10,000.00
611200	EXTRA HELP	1,653.36	4,171.74	270.14	15,000.00	15,000.00
621100	O.A.S.D.I.	23.97	60.49	3.92	.00	1,148.00
621200	RETIREMENT	.00	.00	.00	.00	5,463.00
621300	PENSION LIABILITY-115 TRUST	.00	.00	.00	.00	113.00
621400	OPEB LIABILITY-115 TRUST	.00	.00	.00	.00	113.00
622200	UNEMPLOYMENT INSURANCE	12.00	9.96	.00	1.00	1.00
623100	WORKERS' COMPENSATION	148.00	135.96	.00	23.00	23.00
715100	SELF-INSURANCE	133.00	161.00	.00	29.00	31.00
722000	OFFICE SUPPLIES	541.61	543.81	.00	545.00	545.00
PROGRAM TOTAL:						
	Total Revenue	10,000.00	10,000.00	.00	10,000.00	10,000.00
	Total Labor	1,837.33	4,378.15	274.06	15,024.00	21,861.00
	Total Expense	674.61	704.81	.00	574.00	576.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	7,488.06	4,917.04	-274.06	-5,598.00	-12,437.00
FUND TOTAL:						
	Total Revenue	10,000.00	10,000.00	.00	10,000.00	10,000.00
	Total Labor	1,837.33	4,378.15	274.06	15,024.00	21,861.00
	Total Expense	674.61	704.81	.00	574.00	576.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	7,488.06	4,917.04	-274.06	-5,598.00	-12,437.00

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FBRWKSH

ORGANIZATION: 603010 TULELAKE FARM ADVISER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ORGANIZATION TOTAL:					
Total Revenue	10,000.00	10,000.00	.00	10,000.00	10,000.00
Total Labor	1,837.33	4,378.15	274.06	15,024.00	21,861.00
Total Expense	674.61	704.81	.00	574.00	576.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	7,488.06	4,917.04	-274.06	-5,598.00	-12,437.00

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FBRWKSH

ORGANIZATION: 603020 YREKA FARM ADVISER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
400 HEALTH & SANITATION					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
712000 COMMUNICATIONS	.00	141.02	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	141.02	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	-141.02	.00	.00	.00
PROGRAM:					
600 EDUCATION					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
611100 REGULAR WAGES	45,288.23	50,418.62	6,986.85	52,294.00	52,294.00
621100 O.A.S.D.I.	3,363.81	3,598.44	480.46	4,001.00	4,001.00
621200 RETIREMENT	17,521.34	15,926.83	2,401.98	17,514.00	17,514.00
621300 PENSION LIABILITY-115 TRUST	339.54	377.97	52.36	393.00	393.00
621400 OPEB LIABILITY-115 TRUST	339.54	377.97	52.36	393.00	393.00
622100 OTHER INSURANCE	24,020.81	26,504.74	3,926.34	27,419.00	27,419.00
622200 UNEMPLOYMENT INSURANCE	35.00	30.00	.00	40.00	40.00
623100 WORKERS' COMPENSATION	443.00	411.96	.00	619.00	619.00

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FBRWKSH

ORGANIZATION: 603020 YREKA FARM ADVISER
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
712000 COMMUNICATIONS	2,137.04	2,159.06	291.32	3,300.00	3,300.00
714000 HOUSEHOLD	3,095.35	2,897.91	1,027.12	3,500.00	3,500.00
715100 SELF-INSURANCE	-11,704.00	40,476.00	.00	48,165.00	51,444.00
717000 MAINTENANCE OF EQUIPMENT	568.34	879.03	31.25	1,150.00	1,150.00
717500 MAINT OF EQUIPMENT - AUTO SERVICE	2,850.00	1,883.04	.00	1,963.00	1,963.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	539.10	1,931.33	70.98	250.00	250.00
722000 OFFICE SUPPLIES	489.40	228.74	65.48	500.00	500.00
723200 DATA PROCESSING	.00	.00	.00	.00	.00
729000 TRANSPORTATION & TRAVEL	1,103.81	2,077.22	307.86	3,000.00	3,000.00
729100 GAS & DIESEL	2,828.44	377.30	.00	2,000.00	2,000.00
730000 UTILITIES	6,318.04	5,819.26	475.15	6,300.00	6,300.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	91,351.27	97,646.53	13,900.35	102,673.00	102,673.00
Total Expense	8,225.52	58,728.89	2,269.16	70,128.00	73,407.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-99,576.79	-156,375.42	-16,169.51	-172,801.00	-176,080.00
FUND TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	91,351.27	97,646.53	13,900.35	102,673.00	102,673.00
Total Expense	8,225.52	58,869.91	2,269.16	70,128.00	73,407.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-99,576.79	-156,516.44	-16,169.51	-172,801.00	-176,080.00
ORGANIZATION TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	91,351.27	97,646.53	13,900.35	102,673.00	102,673.00
Total Expense	8,225.52	58,869.91	2,269.16	70,128.00	73,407.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-99,576.79	-156,516.44	-16,169.51	-172,801.00	-176,080.00

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FBRWKSH

ORGANIZATION: 702010 SISKIYOU COUNTY MUSEUM
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
700 RECREATION & CULTURAL SERVICES					
ACTIVITY:					
189 1001-460043 MUS MILITARY/VET EXHIBT					
LOCATION:					
Location not budgeted					
ACCOUNT:					
762040 WORKS OF ART/HISTORICAL TREASURES	.00	2,500.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	12.51	.00	.00	.00	.00
560200 MISCELLANEOUS OTHER REVENUE	20.00	.00	.00	.00	.00
622200 UNEMPLOYMENT INSURANCE	591.00	3,071.04	.00	1,386.00	1,386.00
623100 WORKERS' COMPENSATION	59.00	.00	.00	.00	.00
712000 COMMUNICATIONS	354.19	702.24	34.11	831.00	831.00
714000 HOUSEHOLD	1,906.92	3,282.60	78.02	115.00	115.00
715100 SELF-INSURANCE	53.00	.00	.00	.00	.00
718000 MAINTENANCE-BUILDING & IMPROVEMENTS	4,121.93	235.20	.00	1,000.00	1,000.00
722000 OFFICE SUPPLIES	921.99	8.73	18.41	2,000.00	2,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	28.00	.00	.00	.00
723200 DATA PROCESSING	5,538.00	6,055.00	.00	7,631.00	7,018.00
725000 RENTS & LEASES - EQUIPMENT	1,140.00	1,140.00	190.00	1,140.00	1,140.00
730000 UTILITIES	13,471.27	12,078.19	700.92	13,500.00	13,500.00

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FBRWKSH

ORGANIZATION: 702010 SISKIYOU COUNTY MUSEUM
 FUND: 1001 GENERAL FUND

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM TOTAL:					
Total Revenue	32.51	.00	.00	.00	.00
Total Labor	650.00	3,071.04	.00	1,386.00	1,386.00
Total Expense	27,507.30	26,029.96	1,021.46	26,217.00	25,604.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-28,124.79	-29,101.00	-1,021.46	-27,603.00	-26,990.00
FUND TOTAL:					
Total Revenue	32.51	.00	.00	.00	.00
Total Labor	650.00	3,071.04	.00	1,386.00	1,386.00
Total Expense	27,507.30	26,029.96	1,021.46	26,217.00	25,604.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-28,124.79	-29,101.00	-1,021.46	-27,603.00	-26,990.00
ORGANIZATION TOTAL:					
Total Revenue	32.51	.00	.00	.00	.00
Total Labor	650.00	3,071.04	.00	1,386.00	1,386.00
Total Expense	27,507.30	26,029.96	1,021.46	26,217.00	25,604.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-28,124.79	-29,101.00	-1,021.46	-27,603.00	-26,990.00

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FBRWKSH

ORGANIZATION: 801010 RETIREMENT OF LONG TERM DEBT
 FUND: 3102 JUVENILE HALL/IBANK DEBT SERVICE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	

PROGRAM:						
200	PUBLIC PROTECTION					
ACTIVITY:						
8126	Debt SVC 3102-801010/4202-201070					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
595000	OPERATING TRANSFERS IN	.00	.00	.00	45,000.00	45,000.00
PROGRAM TOTAL:						
	Total Revenue	.00	.00	.00	45,000.00	45,000.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	.00	.00	.00	.00	.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	.00	.00	.00	45,000.00	45,000.00
PROGRAM:						
800	DEBT SERVICE					
ACTIVITY:						
3005	4207,1001>3102 JUVENILE HALL/IBANK					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
595100	NON-RECIPROCAL TRANSFER IN	12,000.00	.00	.00	.00	.00
ACTIVITY:						
8126	Debt SVC 3102-801010/4202-201070					
LOCATION:						
	Location not budgeted					
ACCOUNT:						
595000	OPERATING TRANSFERS IN	77,000.00	45,300.00	.00	.00	.00
ACTIVITY:						
	Activity not budgeted					
LOCATION:						
	Location not budgeted					
ACCOUNT:						

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FBRWKSH

ORGANIZATION: 801010 RETIREMENT OF LONG TERM DEBT
 FUND: 3102 JUVENILE HALL/IBANK DEBT SERVICE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
530100 INTEREST	-982.73	-2,360.23	.00	.00	.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	805.29	45.85	.00	.00	.00
728000 SPECIAL DEPARTMENTAL EXPENSE	3,302.15	3,093.60	2,878.33	2,879.00	2,879.00
742000 RETIREMENT OF LONG TERM DEBT	69,518.46	71,756.96	74,067.53	74,068.00	74,068.00
744000 INTEREST ON LONG TERM DEBT	34,323.85	32,049.31	15,447.01	29,702.00	29,702.00
PROGRAM TOTAL:					
Total Revenue	88,822.56	42,985.62	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	107,144.46	106,899.87	92,392.87	106,649.00	106,649.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-18,321.90	-63,914.25	-92,392.87	-106,649.00	-106,649.00
FUND TOTAL:					
Total Revenue	88,822.56	42,985.62	.00	45,000.00	45,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	107,144.46	106,899.87	92,392.87	106,649.00	106,649.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-18,321.90	-63,914.25	-92,392.87	-61,649.00	-61,649.00

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FBRWKSH

ORGANIZATION: 801010 RETIREMENT OF LONG TERM DEBT
 FUND: 3103 PENSION OBLIGATION BONDS 2007

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
200 PUBLIC PROTECTION					
ACTIVITY: Activity not budgeted					
LOCATION: Location not budgeted					
ACCOUNT:					
530100 INTEREST	2,499.49	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	2,499.49	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	2,499.49	.00	.00	.00	.00
PROGRAM:					
800 DEBT SERVICE					
ACTIVITY: 106 1001-461006 RECORDER MODERNIZATION					
LOCATION: Location not budgeted					
ACCOUNT:					
595001 DEBT SERVICE CONTRIBUTION	455.67	537.33	73.76	250.00	250.00
ACTIVITY: 163 2129-461014 CSS COMM SRVCS& SUPPORT					
LOCATION: Location not budgeted					
ACCOUNT:					
595001 DEBT SERVICE CONTRIBUTION	1,176.37	1,666.56	268.55	1,100.00	1,100.00
ACTIVITY: 178 1006-461043 DA B & P 17206					
LOCATION: Location not budgeted					
ACCOUNT:					

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FBRWKSH

ORGANIZATION: 801010 RETIREMENT OF LONG TERM DEBT
 FUND: 3103 PENSION OBLIGATION BONDS 2007

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
595001 DEBT SERVICE CONTRIBUTION	757.92	1,630.27	210.15	650.00	650.00
ACTIVITY:					
2048 MH-PROP 47 BSCC 510-19 REVIVE PRGM					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595001 DEBT SERVICE CONTRIBUTION	367.86	.00	.00	.00	.00
ACTIVITY:					
2059 HUMAN SERVICES - FURS PROGRAM					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595001 DEBT SERVICE CONTRIBUTION	.00	.00	233.22	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	26,821.20	41,872.68	1,829.08	38,000.00	38,000.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	1,479.61	40,507.47	.00	.00	.00
560300 CONTRIBUTIONS FROM OTHERS	86,133.98	102,902.68	7,731.71	80,000.00	80,000.00
595001 DEBT SERVICE CONTRIBUTION	1,300,821.72	1,540,374.62	219,210.43	1,098,000.00	1,098,000.00
723000 PROFESSIONAL & SPECIALIZED SERVICES	1,350.00	1,350.00	.00	1,350.00	1,350.00
728000 SPECIAL DEPARTMENTAL EXPENSE	135.00	135.00	.00	135.00	135.00
742000 RETIREMENT OF LONG TERM DEBT	765,000.00	845,000.00	.00	925,000.00	925,000.00
744000 INTEREST ON LONG TERM DEBT	702,720.00	656,055.00	.00	604,510.00	604,510.00
PROGRAM TOTAL:					
Total Revenue	1,418,014.33	1,729,491.61	229,556.90	1,218,000.00	1,218,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	1,469,205.00	1,502,540.00	.00	1,530,995.00	1,530,995.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-51,190.67	226,951.61	229,556.90	-312,995.00	-312,995.00

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FBRWKSH

ORGANIZATION: 801010 RETIREMENT OF LONG TERM DEBT
 FUND: 3103 PENSION OBLIGATION BONDS 2007

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

FUND TOTAL:					
Total Revenue	1,420,513.82	1,729,491.61	229,556.90	1,218,000.00	1,218,000.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	1,469,205.00	1,502,540.00	.00	1,530,995.00	1,530,995.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-48,691.18	226,951.61	229,556.90	-312,995.00	-312,995.00

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FBRWKSH

ORGANIZATION: 801010 RETIREMENT OF LONG TERM DEBT
 FUND: 744426 MT SHASTA ELEMENTARY 97A DEBT SVC

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
000 NON COUNTY ACTIVITIES					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	176.54	265.88	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	176.54	265.88	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	176.54	265.88	.00	.00	.00
FUND TOTAL:					
Total Revenue	176.54	265.88	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	176.54	265.88	.00	.00	.00

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FBRWKSH

ORGANIZATION: 801010 RETIREMENT OF LONG TERM DEBT
 FUND: 744427 SUHS 2009 BOND DEBT SERVICE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
000	NON COUNTY ACTIVITIES					
ACTIVITY: Activity not budgeted						
LOCATION: Location not budgeted						
ACCOUNT:						
501110	SECURED	755,543.37	835,728.80	.00	850,000.00	850,000.00
501120	CURRENT UNSECURED	25,303.56	24,451.76	.00	25,000.00	25,000.00
501150	SUPPLEMENTAL	19,417.68	14,952.75	.00	7,500.00	7,500.00
501220	PRIOR UNSECURED	365.96	549.52	.00	550.00	550.00
501250	PRIOR SUPPLEMENTAL	1,204.38	1,554.49	.00	600.00	600.00
530100	INTEREST	26,891.94	41,439.46	.00	10,000.00	10,000.00
540620	HOMEOWNER'S PROPERTY TAX RELIEF	6,781.41	6,759.28	.00	7,000.00	7,000.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	.00	1,650.00	.00	650.00	650.00
742000	RETIREMENT OF LONG TERM DEBT	393,310.90	409,089.65	437,685.85	437,686.00	437,686.00
744000	INTEREST ON LONG TERM DEBT	318,589.10	376,557.59	256,132.90	392,852.00	392,852.00
PROGRAM TOTAL:						
	Total Revenue	835,508.30	925,436.06	.00	900,650.00	900,650.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	711,900.00	787,297.24	693,818.75	831,188.00	831,188.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	123,608.30	138,138.82	-693,818.75	69,462.00	69,462.00

PROGRAM:
 800 DEBT SERVICE
 ACTIVITY: Activity not budgeted
 LOCATION: Location not budgeted

ACCOUNT:

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FBRWKSH

ORGANIZATION: 801010 RETIREMENT OF LONG TERM DEBT
 FUND: 744427 SUHS 2009 BOND DEBT SERVICE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
723000 PROFESSIONAL & SPECIALIZED SERVICES	.00	-1,000.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	.00	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	-1,000.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	.00	1,000.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	835,508.30	925,436.06	.00	900,650.00	900,650.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	711,900.00	786,297.24	693,818.75	831,188.00	831,188.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	123,608.30	139,138.82	-693,818.75	69,462.00	69,462.00

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FBRWKSH

ORGANIZATION: 801010 RETIREMENT OF LONG TERM DEBT
 FUND: 744428 YUHSD GO BOND 2014 A/B DEBT SVC

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
000	NON COUNTY ACTIVITIES					
ACTIVITY: Activity not budgeted						
LOCATION: Location not budgeted						
ACCOUNT:						
501110	SECURED	437,916.89	482,914.26	.00	500,000.00	500,000.00
501120	CURRENT UNSECURED	15,872.17	14,234.08	.00	14,500.00	14,500.00
501150	SUPPLEMENTAL	10,102.27	3,552.11	.00	2,000.00	2,000.00
501220	PRIOR UNSECURED	284.86	125.89	.00	1,400.00	1,400.00
501250	PRIOR SUPPLEMENTAL	1,386.74	2,294.97	.00	500.00	500.00
530100	INTEREST	15,650.16	16,126.22	.00	5,000.00	5,000.00
540620	HOMEOWNER'S PROPERTY TAX RELIEF	4,377.75	4,336.54	.00	5,000.00	5,000.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	2,600.00	1,800.00	.00	2,800.00	2,800.00
728000	SPECIAL DEPARTMENTAL EXPENSE	250.00	170.00	.00	280.00	280.00
742000	RETIREMENT OF LONG TERM DEBT	168,000.00	130,000.00	145,000.00	145,000.00	145,000.00
744000	INTEREST ON LONG TERM DEBT	251,124.58	291,500.00	144,712.50	287,063.00	287,063.00
PROGRAM TOTAL:						
	Total Revenue	485,590.84	523,584.07	.00	528,400.00	528,400.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	421,974.58	423,470.00	289,712.50	435,143.00	435,143.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	63,616.26	100,114.07	-289,712.50	93,257.00	93,257.00
FUND TOTAL:						
	Total Revenue	485,590.84	523,584.07	.00	528,400.00	528,400.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	421,974.58	423,470.00	289,712.50	435,143.00	435,143.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	63,616.26	100,114.07	-289,712.50	93,257.00	93,257.00

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FBRWKSH

ORGANIZATION: 801010 RETIREMENT OF LONG TERM DEBT
 FUND: 744430 SUHS 2020 GO BOND DEBT SRVC

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
000 NON COUNTY ACTIVITIES					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	893.05	.00	.00	.00	.00
742000 RETIREMENT OF LONG TERM DEBT	50,000.00	.00	.00	.00	.00
744000 INTEREST ON LONG TERM DEBT	85,162.50	23,390.26	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	893.05	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	135,162.50	23,390.26	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-134,269.45	-23,390.26	.00	.00	.00
FUND TOTAL:					
Total Revenue	893.05	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	135,162.50	23,390.26	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-134,269.45	-23,390.26	.00	.00	.00

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FBRWKSH

ORGANIZATION: 801010 RETIREMENT OF LONG TERM DEBT
 FUND: 745419 COS MEASURE A BOND - DEBT SERVICE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED	
PROGRAM:						
000	NON COUNTY ACTIVITIES					
ACTIVITY: Activity not budgeted						
LOCATION: Location not budgeted						
ACCOUNT:						
501110	SECURED	1,721,598.34	1,780,328.99	.00	1,785,000.00	1,785,000.00
501120	CURRENT UNSECURED	84,066.63	82,588.77	.00	80,000.00	80,000.00
501150	SUPPLEMENTAL	47,405.17	30,441.81	.00	20,000.00	20,000.00
501220	PRIOR UNSECURED	1,501.68	1,226.55	.00	1,700.00	1,700.00
501250	PRIOR SUPPLEMENTAL	5,197.61	6,822.05	.00	1,700.00	1,700.00
530100	INTEREST	146,668.95	228,447.62	.00	55,000.00	55,000.00
540620	HOMEOWNER'S PROPERTY TAX RELIEF	19,812.06	19,242.94	.00	20,000.00	20,000.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	4,800.00	3,000.00	.00	4,000.00	4,000.00
728000	SPECIAL DEPARTMENTAL EXPENSE	480.00	300.00	.00	400.00	400.00
742000	RETIREMENT OF LONG TERM DEBT	900,000.00	990,000.00	1,095,000.00	1,095,000.00	1,095,000.00
744000	INTEREST ON LONG TERM DEBT	544,600.00	501,650.00	238,450.00	457,163.00	457,163.00
PROGRAM TOTAL:						
	Total Revenue	2,026,250.44	2,149,098.73	.00	1,963,400.00	1,963,400.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	1,449,880.00	1,494,950.00	1,333,450.00	1,556,563.00	1,556,563.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	576,370.44	654,148.73	-1,333,450.00	406,837.00	406,837.00
FUND TOTAL:						
	Total Revenue	2,026,250.44	2,149,098.73	.00	1,963,400.00	1,963,400.00
	Total Labor	.00	.00	.00	.00	.00
	Total Expense	1,449,880.00	1,494,950.00	1,333,450.00	1,556,563.00	1,556,563.00
	Total Transfers	.00	.00	.00	.00	.00
	Total Net	576,370.44	654,148.73	-1,333,450.00	406,837.00	406,837.00

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FBRWKSH

ORGANIZATION: 801010 RETIREMENT OF LONG TERM DEBT
 FUND: 748424 GRENADA SANITARY DEBT SERVICE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
000	NON COUNTY ACTIVITIES				
ACTIVITY:					
8194	785200>748424 DEBT SERVICE				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
595000	OPERATING TRANSFERS IN	19,668.00	19,668.00	4,917.00	19,668.00
ACTIVITY:					
	Activity not budgeted				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
742000	RETIREMENT OF LONG TERM DEBT	19,666.66	19,666.66	.00	19,668.00
PROGRAM TOTAL:					
	Total Revenue	19,668.00	19,668.00	4,917.00	19,668.00
	Total Labor	.00	.00	.00	.00
	Total Expense	19,666.66	19,666.66	.00	19,668.00
	Total Transfers	.00	.00	.00	.00
	Total Net	1.34	1.34	4,917.00	.00
FUND TOTAL:					
	Total Revenue	19,668.00	19,668.00	4,917.00	19,668.00
	Total Labor	.00	.00	.00	.00
	Total Expense	19,666.66	19,666.66	.00	19,668.00
	Total Transfers	.00	.00	.00	.00
	Total Net	1.34	1.34	4,917.00	.00

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FBRWKSH

ORGANIZATION: 801010 RETIREMENT OF LONG TERM DEBT
 FUND: 748425 GRENADA FIRE DISTRICT DEBT SERVICE

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
000 NON COUNTY ACTIVITIES					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	47.40	71.23	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	47.40	71.23	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	47.40	71.23	.00	.00	.00
FUND TOTAL:					
Total Revenue	47.40	71.23	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	47.40	71.23	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	4,877,487.55	5,390,626.14	234,473.90	4,675,118.00	4,675,118.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	4,314,933.20	4,357,214.03	2,409,374.12	4,480,206.00	4,480,206.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	562,554.35	1,033,412.11	-2,174,900.22	194,912.00	194,912.00

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FBRWKSH

ORGANIZATION: 807010 CDBG REV LOAN FUNDS-PROGRAM INCOME
 FUND: 2750 CDBG REV LOAN FUNDS-PROGRAM INCOME

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
8180 HOUSING REHAB ADMIN/ACTIVITY DLVRY					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.00	23,585.26	.00	.00	.00
ACTIVITY:					
8205 CDBG REPAY>PROGRAM INCOME					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	27,663.72	21,051.79	.00	24,870.00	24,870.00
ACTIVITY:					
8238 CDBG GENERAL ADMIN 17%					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	308.10	6,415.48	.00	2,601.00	2,601.00
ACTIVITY:					
8306 AUDIT EXCEPTIONS					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	4,154.41	.00	.00	.00	.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	29,962.92	25,233.01	.00	15,000.00	15,000.00

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FBRWKSH

ORGANIZATION: 807010 CDBG REV LOAN FUNDS-PROGRAM INCOME
 FUND: 2750 CDBG REV LOAN FUNDS-PROGRAM INCOME

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
	-----	-----	-----	-----	-----
530110 NET INC. (DEC) FAIR VALUE ADJUSTMENT	-109.16	47,159.77	.00	.00	.00
538223 DORRIS LIONS CLUB - 2750 PI	-1,105.00	.00	.00	.00	.00
538238 JANET & GORDON SELLARS	275.00	250.00	75.00	300.00	300.00
595000 OPERATING TRANSFERS IN	.00	.00	84,599.81	.00	.00
723521 HOUSING REHABILITATION	.00	524,952.37	96,596.25	235,000.00	235,000.00
723523 PUBLIC WORKS	70,114.90	132,904.14	50.00	49,810.00	49,810.00
723530 ACT/DEL - HOUSING REHAB (14H)	43,364.64	33,232.72	.00	24,000.00	24,000.00
PROGRAM TOTAL:					
Total Revenue	60,841.89	93,694.57	84,674.81	40,170.00	40,170.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	113,787.64	721,089.97	96,646.25	311,411.00	311,411.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-52,945.75	-627,395.40	-11,971.44	-271,241.00	-271,241.00
FUND TOTAL:					
Total Revenue	60,841.89	93,694.57	84,674.81	40,170.00	40,170.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	113,787.64	721,089.97	96,646.25	311,411.00	311,411.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-52,945.75	-627,395.40	-11,971.44	-271,241.00	-271,241.00
ORGANIZATION TOTAL:					
Total Revenue	60,841.89	93,694.57	84,674.81	40,170.00	40,170.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	113,787.64	721,089.97	96,646.25	311,411.00	311,411.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-52,945.75	-627,395.40	-11,971.44	-271,241.00	-271,241.00

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FBRWKSH

ORGANIZATION: 807011 CDBG GENERAL ADMIN 17%
 FUND: 2754 CDBG GENERAL ADMIN 17%

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100	GENERAL				
ACTIVITY:					
8181	ECONOMIC DEVELOP ADMIN/ACTV DLVRY				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
795000	TRANSFER OUT	11,620.40	8,847.35	.00	5,000.00
ACTIVITY:					
8205	CDBG REPAY>PROGRAM INCOME				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
795000	TRANSFER OUT	128.92	535.97	.00	249.00
ACTIVITY:					
8238	CDBG GENERAL ADMIN 17%				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
595000	OPERATING TRANSFERS IN	5,989.99	10,617.49	.00	7,643.00
ACTIVITY:					
	Activity not budgeted				
LOCATION:					
	Location not budgeted				
ACCOUNT:					
530100	INTEREST	579.24	645.75	.00	300.00
717000	MAINTENANCE OF EQUIPMENT	.00	.00	.00	90.00
722000	OFFICE SUPPLIES	205.15	70.84	.00	400.00
723000	PROFESSIONAL & SPECIALIZED SERVICES	3,113.22	3,577.09	3,577.09	3,750.00
723500	CDBG CONTRACT - ADMINISTRATION	245.01	3,538.05	.00	3,865.00

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FBRWKSH

ORGANIZATION: 807011 CDBG GENERAL ADMIN 17%
 FUND: 2754 CDBG GENERAL ADMIN 17%

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
724000 PUBLICATIONS & LEGAL NOTICES	186.00	109.00	.00	400.00	400.00
725000 RENTS & LEASES - EQUIPMENT	30.31	17.34	.00	100.00	100.00
PROGRAM TOTAL:					
Total Revenue	6,569.23	11,263.24	.00	7,943.00	7,943.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	15,529.01	16,695.64	3,577.09	13,854.00	13,854.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-8,959.78	-5,432.40	-3,577.09	-5,911.00	-5,911.00
FUND TOTAL:					
Total Revenue	6,569.23	11,263.24	.00	7,943.00	7,943.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	15,529.01	16,695.64	3,577.09	13,854.00	13,854.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-8,959.78	-5,432.40	-3,577.09	-5,911.00	-5,911.00
ORGANIZATION TOTAL:					
Total Revenue	6,569.23	11,263.24	.00	7,943.00	7,943.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	15,529.01	16,695.64	3,577.09	13,854.00	13,854.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-8,959.78	-5,432.40	-3,577.09	-5,911.00	-5,911.00

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FBRWKSH

ORGANIZATION: 807012 CDBG REV LOAN HOME PRGM INCOME
 FUND: 2755 CDBG REV LOAN HOME PRGM INCOME

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
8333 CDBG REPAY>PRGM INCOME HOME					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	361.19	96.90	.00	191.00	191.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	864.12	1,309.05	.00	1,300.00	1,300.00
PROGRAM TOTAL:					
Total Revenue	1,225.31	1,405.95	.00	1,491.00	1,491.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,225.31	1,405.95	.00	1,491.00	1,491.00
FUND TOTAL:					
Total Revenue	1,225.31	1,405.95	.00	1,491.00	1,491.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,225.31	1,405.95	.00	1,491.00	1,491.00
ORGANIZATION TOTAL:					
Total Revenue	1,225.31	1,405.95	.00	1,491.00	1,491.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,225.31	1,405.95	.00	1,491.00	1,491.00

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FBRWKSH

ORGANIZATION: 807013 CDBG HOME ADMIN 10%
 FUND: 2756 CDBG HOME ADMIN 10%

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
8332 CDBG HOME ADMIN 10%					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	40.13	10.77	.00	21.00	21.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	95.27	144.34	.00	150.00	150.00
PROGRAM TOTAL:					
Total Revenue	135.40	155.11	.00	171.00	171.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	135.40	155.11	.00	171.00	171.00
FUND TOTAL:					
Total Revenue	135.40	155.11	.00	171.00	171.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	135.40	155.11	.00	171.00	171.00
ORGANIZATION TOTAL:					
Total Revenue	135.40	155.11	.00	171.00	171.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	135.40	155.11	.00	171.00	171.00

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Siskiyou County
 Budget Worksheet Report
 FISCAL YEAR 2024/2025
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FBRWKSH

ORGANIZATION: 807040 HORN BROOK/CARRICK REPAY #1
 FUND: 2781 CDBG HORN BROOK/MCADOEL 90/423 REPAY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY:					
8205 CDBG REPAY>PROGRAM INCOME					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	3,191.80	1,192.54	.00	3,253.00	3,253.00
ACTIVITY:					
8238 CDBG GENERAL ADMIN 17%					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	665.30	244.25	.00	666.00	666.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	67.76	101.46	.00	100.00	100.00
538281 MCMASTER MERVIN & HELEN	200.00	.00	.00	.00	.00
538305 GARY/JUDY RUE-HORN BROOK	4,455.08	1,354.66	.00	3,819.00	3,819.00
PROGRAM TOTAL:					
Total Revenue	4,722.84	1,456.12	.00	3,919.00	3,919.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	3,857.10	1,436.79	.00	3,919.00	3,919.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	865.74	19.33	.00	.00	.00
FUND TOTAL:					
Total Revenue	4,722.84	1,456.12	.00	3,919.00	3,919.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	3,857.10	1,436.79	.00	3,919.00	3,919.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	865.74	19.33	.00	.00	.00

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 BUDGET YEAR 25

Siskiyou County
 Budget Worksheet Report
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FBRWKSH

ORGANIZATION: 807040 HORN BROOK/CARRICK REPAY #1
 FUND: 2781 CDBG HORN BROOK/MCADOEL 90/423 REPAY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ORGANIZATION TOTAL:					
Total Revenue	4,722.84	1,456.12	.00	3,919.00	3,919.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	3,857.10	1,436.79	.00	3,919.00	3,919.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	865.74	19.33	.00	.00	.00

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Siskiyou County
 Budget Worksheet Report
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FBRWKSH

ORGANIZATION: 807059 CDBG 05-STBG-1781 REPAY
 FUND: 2794 CDBG 05-STBG-1781 REPAY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY:					
8205 CDBG REPAY>PROGRAM INCOME					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	11,523.40	10,804.85	.00	11,739.00	11,739.00
ACTIVITY:					
8238 CDBG GENERAL ADMIN 17%					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	2,360.21	2,213.04	.00	2,404.00	2,404.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	226.16	386.37	.00	300.00	300.00
538228 BOYNTON STEPHANIE - 05-STBG-1781	8,495.89	7,188.83	1,307.06	7,843.00	7,843.00
538233 CAROLE NICHOLS 05-STBG-1781	6,500.00	5,500.84	1,002.00	6,000.00	6,000.00
PROGRAM TOTAL:					
Total Revenue	15,222.05	13,076.04	2,309.06	14,143.00	14,143.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	13,883.61	13,017.89	.00	14,143.00	14,143.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,338.44	58.15	2,309.06	.00	.00
FUND TOTAL:					
Total Revenue	15,222.05	13,076.04	2,309.06	14,143.00	14,143.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	13,883.61	13,017.89	.00	14,143.00	14,143.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,338.44	58.15	2,309.06	.00	.00

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 Budget Worksheet Report
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FBRWKSH

ORGANIZATION: 807059 CDBG 05-STBG-1781 REAPY
 FUND: 2794 CDBG 05-STBG-1781 REPAY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ORGANIZATION TOTAL:					
Total Revenue	15,222.05	13,076.04	2,309.06	14,143.00	14,143.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	13,883.61	13,017.89	.00	14,143.00	14,143.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,338.44	58.15	2,309.06	.00	.00

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Siskiyou County
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FBRWKSH

ORGANIZATION: 807061 CARRICK/HORN BROOK CDBG 95-STBG-921
 FUND: 2783 CDBG HORN BROOK/CARRICK 95-921 REPAY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY:					
8205 CDBG REPAY>PROGRAM INCOME					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	707.66	513.64	.00	519.00	519.00
ACTIVITY:					
8238 CDBG GENERAL ADMIN 17%					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	144.95	105.20	.00	106.00	106.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	13.20	22.60	.00	25.00	25.00
538302 SWANG0/JACKSON -HBK-CARRICK 2783	600.00	600.00	100.00	600.00	600.00
538319 CHARLES MASON/HORN BROOK/CARRICK	325.00	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	938.20	622.60	100.00	625.00	625.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	852.61	618.84	.00	625.00	625.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	85.59	3.76	100.00	.00	.00
FUND TOTAL:					
Total Revenue	938.20	622.60	100.00	625.00	625.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	852.61	618.84	.00	625.00	625.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	85.59	3.76	100.00	.00	.00

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FBRWKSH

ORGANIZATION: 807061 CARRICK/HORNBROOK CDBG 95-STBG-921
 FUND: 2783 CDBG HORNBROOK/CARRICK 95-921 REPAY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ORGANIZATION TOTAL:					
Total Revenue	938.20	622.60	100.00	625.00	625.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	852.61	618.84	.00	625.00	625.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	85.59	3.76	100.00	.00	.00

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FBRWKSH

ORGANIZATION: 807062 REPAY MCCLLOUD 98-STBG-1281
 FUND: 2789 MCCLLOUD REPAY 98-STBG-1281

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY:					
8205 CDBG REPAY>PROGRAM INCOME					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	582.42	.00	.00	523.00	523.00
ACTIVITY:					
8238 CDBG GENERAL ADMIN 17%					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	119.29	.00	.00	107.00	107.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	12.81	30.36	.00	30.00	30.00
538225 WILSON DONNIE/MARIE - 98-STBG-1281	600.00	900.00	.00	600.00	600.00
PROGRAM TOTAL:					
Total Revenue	612.81	930.36	.00	630.00	630.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	701.71	.00	.00	630.00	630.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-88.90	930.36	.00	.00	.00
FUND TOTAL:					
Total Revenue	612.81	930.36	.00	630.00	630.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	701.71	.00	.00	630.00	630.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-88.90	930.36	.00	.00	.00

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FBRWKSH

ORGANIZATION: 807062 REPAY MCCLOUD 98-STBG-1281
 FUND: 2789 MCCLOUD REPAY 98-STBG-1281

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ORGANIZATION TOTAL:					
Total Revenue	612.81	930.36	.00	630.00	630.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	701.71	.00	.00	630.00	630.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-88.90	930.36	.00	.00	.00

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FBRWKSH

ORGANIZATION: 807070 CDBG 08-STBG-4829 REPAY
 FUND: 2750 CDBG REV LOAN FUNDS-PROGRAM INCOME

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
8205 CDBG REPAY>PROGRAM INCOME					
LOCATION:					
Location not budgeted					
ACCOUNT:					
595000 OPERATING TRANSFERS IN	149.84	.00	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	149.84	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	149.84	.00	.00	.00	.00
FUND TOTAL:					
Total Revenue	149.84	.00	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	149.84	.00	.00	.00	.00

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 Budget Worksheet Report
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FBRWKSH

ORGANIZATION: 807070 CDBG 08-STBG-4829 REPAY
 FUND: 2797 CDBG 08-STBG-4829 REPAY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
PROGRAM:					
100 GENERAL					
ACTIVITY:					
8205 CDBG REPAY>PROGRAM INCOME					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	8,691.56	8,004.79	.00	8,587.00	8,587.00
ACTIVITY:					
8238 CDBG GENERAL ADMIN 17%					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	1,780.18	1,639.52	.00	1,759.00	1,759.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	1,115.74	452.23	.00	600.00	600.00
538234 DEBORAH SAMMIS 08-STBG-4829	4,609.67	4,255.08	709.18	4,256.00	4,256.00
538237 RHODES - 08-STBG-4829	5,947.49	5,029.03	913.46	5,490.00	5,490.00
PROGRAM TOTAL:					
Total Revenue	11,672.90	9,736.34	1,622.64	10,346.00	10,346.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	10,471.74	9,644.31	.00	10,346.00	10,346.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,201.16	92.03	1,622.64	.00	.00
FUND TOTAL:					
Total Revenue	11,672.90	9,736.34	1,622.64	10,346.00	10,346.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	10,471.74	9,644.31	.00	10,346.00	10,346.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,201.16	92.03	1,622.64	.00	.00

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FBRWKSH

ORGANIZATION: 807070 CDBG 08-STBG-4829 REPAY
 FUND: 2797 CDBG 08-STBG-4829 REPAY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
ORGANIZATION TOTAL:					
Total Revenue	11,822.74	9,736.34	1,622.64	10,346.00	10,346.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	10,471.74	9,644.31	.00	10,346.00	10,346.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	1,351.00	92.03	1,622.64	.00	.00

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FBRWKSH

ORGANIZATION: 807073 09-EDEF-6546 ECONOMIC DEVELOPMENT
 FUND: 2905 09-EDEF-6546 ECONOMIC DEVELOPMENT

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	3.30	4.94	.00	.00	.00
530110 NET INC.(DEC) FAIR VALUE ADJUSTMENT	.03	7.02	.00	.00	.00
PROGRAM TOTAL:					
Total Revenue	3.33	11.96	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	3.33	11.96	.00	.00	.00
FUND TOTAL:					
Total Revenue	3.33	11.96	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	3.33	11.96	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	3.33	11.96	.00	.00	.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	.00	.00	.00	.00	.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	3.33	11.96	.00	.00	.00

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FBRWKSH

ORGANIZATION: 807104 06-HOME-2360 1ST HOME BUYER - REPAY
 FUND: 2795 CDBG 06-HOME-2360 REPAY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED

PROGRAM:					
100 GENERAL					
ACTIVITY:					
8205 CDBG REPAY>PROGRAM INCOME					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.57	.00	.00	.00	.00
ACTIVITY:					
8238 CDBG GENERAL ADMIN 17%					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	.12	.00	.00	.00	.00
ACTIVITY:					
8332 CDBG HOME ADMIN 10%					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	40.13	10.77	.00	21.00	21.00
ACTIVITY:					
8333 CDBG REPAY>PRGM INCOME HOME					
LOCATION:					
Location not budgeted					
ACCOUNT:					
795000 TRANSFER OUT	361.19	96.90	.00	191.00	191.00
ACTIVITY:					
Activity not budgeted					
LOCATION:					
Location not budgeted					
ACCOUNT:					
530100 INTEREST	12.10	10.50	.00	12.00	12.00

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FBRWKSH

ORGANIZATION: 807104 06-HOME-2360 1ST HOME BUYER - REPAY
 FUND: 2795 CDBG 06-HOME-2360 REPAY

	22/23 ACTUALS	23/24 ACTUALS	24/25 ACTUALS	RECOMMENDED	ADOPTED
538249 DANIEL D MOORE 2795 06-HOME-2360	150.00	100.00	.00	200.00	200.00
PROGRAM TOTAL:					
Total Revenue	162.10	110.50	.00	212.00	212.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	402.01	107.67	.00	212.00	212.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-239.91	2.83	.00	.00	.00
FUND TOTAL:					
Total Revenue	162.10	110.50	.00	212.00	212.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	402.01	107.67	.00	212.00	212.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-239.91	2.83	.00	.00	.00
ORGANIZATION TOTAL:					
Total Revenue	162.10	110.50	.00	212.00	212.00
Total Labor	.00	.00	.00	.00	.00
Total Expense	402.01	107.67	.00	212.00	212.00
Total Transfers	.00	.00	.00	.00	.00
Total Net	-239.91	2.83	.00	.00	.00

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Siskiyou County
Budget Worksheet Report
FISCAL YEAR 2024/2025
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FBRWKSH

* * * REPORT CONTROL INFORMATION * * *

PARAMETER SEQUENCE NUMBER: 915246
Budget Year: 25
Chart of Accounts: S
Budget ID: 24/25
Budget 24/25 ACTUALS
Budget RECOMMENDED
Budget ADOPTED
As of Date: 09-SEP-2024
Print Net Totals? Y
Specific Organization:
Specific Fund:
Specific Program:
Specific Location:
Specific Activity:
Specific Account:
Prior Budget Year: 24
Budget ID 22/23 ACTUALS: 23/24
Budget Phase 22/23 ACTUALS: 23ACT
Current Budget Year: 25
Budget ID 23/24 ACTUALS: 24/25
Budget Phase 23/24 ACTUALS: 24ACT
NUMBER OF PRINTED LINES PER PAGE: 55

RECORD COUNT: 4487

Notice of Public Hearing

The Siskiyou County Board of Supervisors will hold a public hearing on September 17, 2024 at 9:00a.m., or as soon thereafter as may be heard, in the Board of Supervisors Chambers, 311 Fourth Street, Yreka, CA, to consider adoption of the Adopted FY 24/25 budgets.

All interested persons are invited to be present and be heard thereon or present comments in writing to the Board of Supervisors, 311 Fourth Street, Room 201, Yreka, CA 96097 or to the following email: wendy@sisgvotes.org. All items presented to the Board of Supervisors during a public hearing, including but not limited to, letters, e-mail, petitions, photos, or maps, become a permanent part of the record and must be submitted to the Clerk of the Board. It is advised that the presenter bring 7 copies of anything presented to the Board and that the presenter create copies in advance for their own records. As a courtesy to the public, Siskiyou County offers teleconference/Zoom access to the hearing, however, if no member of the Board of Supervisors is attending the hearing via teleconference and a Zoom disruption, outage, or technical error occurs, the Board reserves the right to discontinue Zoom access and to continue conducting the hearing.

All public records related to an open session item on the agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 311 Fourth Street, Room 201, Yreka CA 96097 at the same time that the public records are distributed or made available to **a majority of** the members of the legislative body. All supporting documentation is available for public review in the office of the Clerk of the Board of Supervisors, located in the Siskiyou County Clerk's Office, 311 Fourth Street, Room 201, Yreka, CA 96097, during regular business hours, 9:00 a.m. – 12:00 p.m. and 1:00 p.m. - 4:00 p.m., Monday through Friday.

If you challenge the FY 24/25 budgets in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Board of Supervisors prior to or at the public hearing.

LAURA BYNUM, County Clerk

By: s:/ Wendy Winningham, Deputy

The following page(s) contain the backup material for Agenda Item: [Community Development - Planning Division](#)
Please scroll down to view the backup material.

Agenda Worksheet

~~Submit completed worksheet to:~~
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular Time Requested: 5 minutes Meeting Date: 09/03/2024

OR

Consent

Contact Person/Department: Bernadette Cizin – Planning Phone: 530-841-2151

Address: 806 S. Main Street

Person Appearing/Title: Bernadette, Associate Planner

Subject/Summary of Issue:

Griset Williamson Act Contract Rescission and Reentry (APA-24-06). The property owner has submitted an application which proposes to rescind their property from the existing Williamson Act contract, which currently has two property owners, is under Non-Renewal, and reissue a new Williamson Act Contract consisting of property solely under their ownership with the Commercial Agricultural Use of intensive farming – hay production. Staff also recommends amending the existing Ag Preserve to remove the subject property and establish a new preserve consisting of only the subject property.

This project does not propose to increase or decrease the number of acres currently in Ag. Preserve.

Financial Impact:

NO Describe why no financial impact: Planning project; application fee received. Property is already in Ag Preserve and under Williamson Act Contract

YES Describe impact by indicating amount budgeted and funding source below

Amount: _____

Fund: _____ Description: _____ Org.: _____ Description: _____

Account: _____ Description: _____

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information:

Recommended Motion:

I move to take the following actions:

1. Determine the project exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15317, Open Space Easements or Contracts; and
2. Adopt the attached resolution approving the amendment of the existing Agricultural Preserve and establish a new Agricultural Preserve; and
3. Adopt the attached resolution approving the rescission & reentry of the applicable Williamson Act contract.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) _____ Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

Staff Report

Meeting Date: September 3, 2024

To: Siskiyou County Board of Supervisors

From: Bernadette Cizin, Associate Planner

Subject: Proposed Griset Williamson Act Rescission with Re-entry, Agricultural Preserve Amendment (APA-24-06) and CEQA Determination

Background and Discussion

On May 21, 2024, the County received an application for a Williamson Act Contract amendment to remove approximately 569 acres from the existing Williamson Act and establish a new contract consisting solely of this property with the Agricultural Use of intensive farming – hay production.

The property is currently under a Williamson Act contract which has two different property owners and is under non-renewal. The Notice of Non-Renewal was Recorded on October 14, 2021, as directed by the Board of Supervisors at a public hearing on September 7, 2021. As it was the policy at the time, all property under the contract was issued a Notice of Non-Renewal, regardless of which property was not in compliance. There is no record that the subject property was not or has not been in compliance with county rules.

In order to bring the subject property under an individual contract, the existing Agricultural Preserve should be amended to remove the subject property and a new Agricultural Preserve created as the existing preserve is under several different ownerships and the property is not contiguous.

Agricultural Preserve Administrator Review

Staff prepared a detailed report (Exhibit C) for review and recommendation by the Agricultural Preserve Administrator. Based on the report, the Administrator found the applicant's request is consistent with the County Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts and recommends the Board rescind and reissue the contract as proposed and amend the existing preserve to remove the subject property and establish a new agricultural preserve.

Environmental Review

Staff is proposing that the proposed project be considered categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15317, *Open Space Easements or Contracts*. A Categorical Exemption implies that the project will not result in any significant adverse environmental effects. CEQA Guidelines Section 15317 specifically exempts the making and renewing of open space contracts under the Williamson Act, which is applicable to the subject action.

The Board of Supervisors must consider the proposed CEQA exemption together with any comments received during the public review process. Further, the exemption can only be approved if the Board finds, based on the whole record before it, that there is not substantial evidence that the project will have a significant effect on the environment. Accordingly, a finding to this effect has been incorporated into both draft resolutions prepared for the Board's consideration.

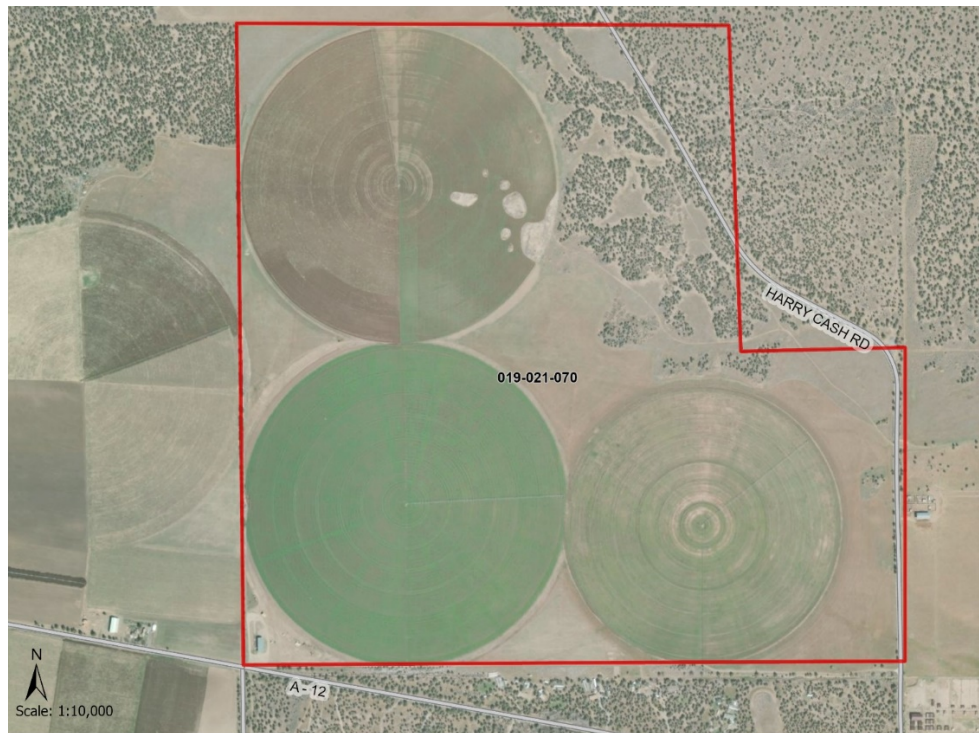


Figure 1: Subject Property

Comments

Notice of the project was published and posted as required prior to the Board of Supervisors meeting and no comment were received as of the preparation of this staff report.

Recommended Action

Should the Board of Supervisors concur with staff's analysis, staff recommends that the Board of Supervisors find that the proposed modifications to the Williamson Act contract and Agricultural Preserve are exempt from CEQA and approve said modifications.

A draft motion to this effect is provided below.

Recommended Motions

I move to take the following actions:

1. Determine the project exempt from CEQA in accordance with Section 15317, Open Space Easements or Contracts; and
2. Adopt the attached resolution approving amendment to the existing Agricultural Preserve and establishment of a new preserve; and
3. Adopt the attached resolution approving the rescission and reentry of the applicable Williamson Act contract.

Exhibits to the Staff Report

- A. Draft Resolution amending the existing Agricultural Preserve and establishing a new preserve
- B. Draft Resolution Approving the Rescission of the subject property from the existing contracts and Reentry into a new Williamson Act Contract
 1. Exhibit A within Draft Resolution: Williamson Act Contract – Draft
- C. Agricultural Preserve Administrator Staff Report with Recommendation

Resolution No. ____ - ____

**Resolution of the Siskiyou County Board of Supervisors Approving
an Amendment to an Existing Agricultural Preserve
Under Application APA-24-06 and Finding the Project Exempt from CEQA**

Whereas, the California Land Conservation Act (the "Williamson Act") was enacted on July 14, 1965, to implement a variety of state farmland preservation policies directed at discouraging the unnecessary and premature conversion of farmland to other uses; and

Whereas, George S. Griset, Trust and Griset Farms, Inc. own 569 acres that was placed in an Agricultural Preserve through Board Resolution No. 30 in Book 7, adopted on February 10, 1976; and

Whereas, an Agricultural Preserve Amendment application (APA-24-06) was submitted to the County on May 21, 2024, that proposes to amend the existing Agricultural Preserves, removing property owned by the applicant, and establish an approximately 569-acre agricultural preserve; and

Whereas, pursuant to the *Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts*, as adopted by the Siskiyou County Board of Supervisors on February 7, 2012, and amended on December 13, 2022, it is in the best interest of the County and subject property owners to amend the boundaries of the existing Agricultural Preserve; and

Whereas, pursuant to Government Code Section 51237, a map of the altered agricultural preserve is attached as Exhibit A to be recorded with this resolution; and

Whereas, a staff report prepared for the Agricultural Preserve Administrator contains a detailed analysis of how said application complies with the *Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts*, as adopted by the Siskiyou County Board of Supervisors on February 7, 2012 and amended on December 13, 2022; and

Whereas, the Staff Report for APA-24-06 prepared for the Board of Supervisors contains the staff analysis and recommendation by the Agricultural Preserve Administrator; and

Whereas, the proposed Agricultural Preserve complies with the minimum agricultural preserve size pursuant to Government Code Section 51230, and the *Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts*, as adopted by the Siskiyou County Board of Supervisors on February 7, 2012 and amended on December 13, 2022; and

Whereas, approval of the proposed project would not result in any significant adverse environmental effect and is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15317, *Open Space Contracts or Easements*.

Now, Therefore, Be It Resolved that the Board of Supervisors finds that the above statements are true and correct.

Be It Further Resolved that the Board of Supervisors approves the amendment to the Agricultural Preserve under application APA-24-06.

Be It Further Resolved that County Counsel is hereby authorized to make amendments to the legal descriptions in order to fully implement the intent of the Board of Supervisors in amending these Agricultural Preserves.

Be It Further Resolved the Chair of the Board of Supervisors is hereby authorized to sign said contract on behalf of the County of Siskiyou.

It Is Hereby Certified that the foregoing Resolution No. _____ was duly adopted on a motion by Supervisor _____ and seconded by Supervisor _____, at a regular meeting of the Board of Supervisors of the County of Siskiyou, State of California, held on the 3rd day of September 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Michael N. Kobseff, Chair
Board of Supervisors

ATTEST:
Laura Bynum, Clerk
Board of Supervisors

By _____
Deputy

**Exhibit "A" map
Land Conservation Contract APA-24-06
(Griset)**



Resolution No. _____ - _____

**Resolution of the Siskiyou County Board of Supervisors Approving
the Rescission and Re-Entry of Existing Williamson Act Contracts
Under Application APA-24-06**

WHEREAS, the California Land Conservation Act (the "Williamson Act") was enacted on July 14, 1965, to implement a variety of state farmland preservation policies directed at discouraging the unnecessary and premature conversion of farmland to other uses; and

WHEREAS, George Griset and Griset Farms Inc. own approximately 569 acres that was placed in Williamson Act contract on February 17, 1976; and

WHEREAS, a Notice of Non-Renewal was issued on October 14, 2021 for all property under Williamson Act Contract No. 76023, as directed by the Siskiyou County Board of Supervisors by Board Resolution 21-132; and

WHEREAS, pursuant to the *Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts*, as adopted by the Siskiyou County Board of Supervisors on February 7, 2012, and amended on December 13, 2022, upon sale or purchase of Williamson Act contracted land that constitutes only a portion of an Agricultural Preserve, the owner shall apply for a separate contract; and

WHEREAS, an Agricultural Preserve Contract Amendment application (APA-24-06) was submitted to the County on May 21, 2024, that proposes to rescind approximately 569 acres from the existing Williamson Act Contract; and

WHEREAS, the Staff Report for APA-24-06 prepared for the Agricultural Preserve Administrator contains a detailed analysis of how said application complies with the *Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts*, as adopted by the Siskiyou County Board of Supervisors on February 7, 2012 and amended on December 13, 2022; and

WHEREAS, the Staff Report for APA-24-06 prepared for the Board of Supervisors contains the staff analysis and recommendation by the Agricultural Preserve Administrator; and

WHEREAS, a Notice of Public Hearing was published in the Siskiyou Daily News for this matter to be heard at the September 3, 2024 Board of Supervisors meeting; and

WHEREAS, public hearing notices were provided pursuant to Siskiyou County Code Section 10-6.2805 et seq.; and

WHEREAS, the Planning Division presented its oral and written staff report on the proposed Williamson Act Contract request (APA-24-06) at a regular meeting of the Board of Supervisors on September 3, 2024; and

WHEREAS, approval of the proposed project would not result in any significant adverse environmental effect and is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15317, *Open Space Contracts or Easements*.

WHEREAS, on September 3, 2024, the Board of Supervisors held the duly noticed public hearing on the proposed new Williamson Act Contract for APN: 019-021-070; and

WHEREAS, on September 3, 2024, the Chair of the Board of Supervisors opened the duly noticed public hearing on the proposed Williamson Act Contract request (APA-24-06) to receive testimony both oral and written, following which the Chair closed the public hearing and the Board discussed the requested Williamson Act Contract prior to reaching its decision.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors finds the above recitals true and correct.

BE IT FURTHER RESOLVED that the Board of Supervisors approves the rescission and re-entry of existing Williamson Act contract, and the Agreement attached hereto as Exhibit A, under application APA-24-06.

BE IT FURTHER RESOLVED that the Board of Supervisors instructs staff to take the necessary steps to rescind from the existing contract the land in question and take the necessary actions to prepare for the re-entry of that same land into a new Williamson Act contract.

BE IT FURTHER RESOLVED that County Counsel is hereby authorized to make any necessary technical amendments to the legal descriptions in order to fully implement the intent of the Board of Supervisors in amending the Williamson Act contract.

BE IT FURTHER RESOLVED that County staff is directed to record said Williamson Act contract at the earliest opportunity once completed.

BE IF FURTHER RESOLVED that the project would not result in any significant adverse environmental effect and is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15317, *Open Space Contracts or Easements*.

IT IS HEREBY CERTIFIED that the foregoing Resolution No. _____ was duly adopted on a motion by Supervisor _____ and seconded by Supervisor _____, at a regular meeting of the Board of Supervisors of the County of Siskiyou, State of California, held on the 3rd day of September, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Michael N. Kobseff, Chair
Board of Supervisors

ATTEST:
Laura Bynum, Clerk
Board of Supervisors

By _____
Deputy

Recording Requested By:
Siskiyou County Board of Supervisors

When Recorded Return To:
Siskiyou County Clerk
311 Fourth Street, Room 201
Yreka, CA 96097

Land Conservation Contract No. APA-24-06
(Griset)

Preamble to Land Conservation Contract

Whereas, the hereinafter referred to OWNER possesses certain real property located within the hereinafter referred to COUNTY, which property is presently devoted to Agricultural and compatible uses.

Whereas, said property is located in Agricultural Preserve established by COUNTY on September 3, 2024; and

Whereas, both OWNER AND COUNTY desire to limit the use of said property to agricultural and compatible uses in order to discourage premature and unnecessary conversion of such lands from agricultural uses, recognizing that such agricultural land has definite public value as Open Space and that the preservation of such land in agricultural production constitutes an important physical, social, aesthetic and economic asset to COUNTY to maintain the agricultural economy of COUNTY and the State of California; and

Whereas, the County enters into this Contract with OWNER on the express condition that funds be annually appropriated by the State of California, and that the annual payments continue to be made to County by the State Controller, under the provisions of the Open Space Subvention Act (California Government Code section 16140, et. seq.), and that if said funds are not appropriated or dispersed the County may terminate the Contract.

The following agreement is prepared and entered into by the parties to accomplish the above-stated purposes.

**Land Conservation Contract No. APA-24-06
(Griset)**

This Land Conservation Contract, Made And Executed This 3rd day of September 2024, by and between George S. Griset Revocable Trust and Griset Farms, Inc., hereinafter referred to as the "OWNER", and the County of Siskiyou, a political subdivision of the State of California, hereinafter referred to as the "COUNTY", hereby agree as follows:

New Land Conservation Contract

Section 1. Contract. This is a "Contract" made pursuant to the California Land Conservation Act of 1965, amended as of the date first above written, including amendments enacted at the 1969 Regular Session of the California Legislature (hereinafter referred to as the "Act") and is applicable to the premises described in Exhibit "B" attached hereto.

Section 2. Term. This Contract shall take effect on January 1, 2025 and shall remain in effect for a period of ten years therefrom and during any renewals of this Contract.

Section 3. Renewal. Notice of Non-Renewal. This Contract shall be automatically renewed for a period of one year on the first day of each year, and on the first day of each January thereafter unless a written Notice of Non-Renewal is served by the OWNER on the COUNTY at least 90 days prior to said date or written Notice of Non-Renewal is served by the COUNTY on the OWNER at least 60 days prior to said date. Under no circumstances shall a Notice of Non-Renewal to either party be required to effectuate the automatic renewal of this Contract.

Section 4. Authorized Uses. During the term of this Contract, and any and all renewals thereof, the premises shall not be used for any purpose other than the production of agricultural commodities for commercial purposes and for compatible uses as specified by State law, the Resolution Establishing the applicable Agricultural Preserve, the County's most current resolution establishing the Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts, and this Williamson Act contract. No buildings or structures shall be erected upon the premises, except such buildings and structures as are directly related to authorized uses of the premises as specified by State law, the Resolution Establishing the applicable Agricultural Preserve, the County's most current resolution establishing the Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts, and this Williamson Act contract.

Section 5. Addition or Elimination of Authorized Uses.

(a) The OWNER agrees that the primary use of the property is for **intensive farming – hay production**. Upon a proposed change in the primary use by the Owner, or if a change in primary use has been determined by the County, the proposed change shall require a new contract and shall be processed as a Williamson Act contract recession and simultaneous reentry.

(b) The Board of Supervisors of the County, by resolution, may from time to time during the term of this Contract, or any renewals thereof, amend the Resolution establishing the uniform Rules for the Establishment and Administration of Agricultural Preserves and

Williamson Act Contracts to add or eliminate authorized uses at the sole discretion of the Board of Supervisors. This contract is subject to all such provisions as they now exist and as may hereafter be amended. An OWNER reserves the right to not to consent to any future amendment by filing a Notice of Non-Renewal as detailed herein in which case the existing rules shall apply during the term of the non-renewal.

Section 6. Police Power. Nothing in this Contract shall be construed to limit the exercise by the Board of Supervisors of the police power or the adoption or re-adoption or amendment of any zoning ordinance or land use ordinance, regulation or restriction pursuant to the Planning and Zoning Law (Sections 65000, et seq., Government Code) or otherwise.

Section 7. Eminent Domain.

(a) Except as provided in Subdivision (d) of this Section 7, when any action in eminent domain for the condemnation of the fee title of an entire parcel of land subject to this Contract is filed, or when such is acquired in lieu of eminent domain for a public improvement by a public agency or person, or whenever there is any such action or acquisition by the federal government or any person, instrumentality or agency acting under authority or power of the federal government, this Contract shall be deemed null and void as to the land actually being condemned or so acquired as of the date the action is filed and for the purposes of establishing the value of such land, this Contract shall be deemed never to have existed.

(b) Except as provided in Subdivision (d) of this Section 7, when such an action to condemn or acquired less than all of a parcel of land subject to this Contract is commenced, this Contract shall be deemed null and void as to the land actually condemned or acquired and shall be disregarded in the valuation process only as to the land actually being taken, unless the remaining land subject to this Contract will be adversely affected by the condemnation, in which case the value of that damage shall be computed without regard to this document.

(c) The land actually taken shall be removed from this Contract. Under no circumstances shall land be removed that is not actually taken, except as otherwise provided in the Act.

(d) The provisions of Subdivisions (a) and (b) of this Section 7 and the provisions of Section 51295 of the Act (Government Code) shall not apply to or have any force or effect with respect to: (a) the filing of any action in eminent domain for the condemnation of any easement for the erection, construction, alteration, maintenance, or repair of any gas, electric, water, road, or communication facilities by any public agency (including the County), or public utility or to the acquisition of any such easement by any public agency (including the County) or public utility. The filing of any such action in eminent domain for the condemnation or the acquisition of any such easement or lesser estate shall not terminate, nullify or void this contract, and in the event of the filing of any such action in eminent domain or acquisition, this Contract shall not be considered in the valuation process.

Section 8. No Payment by the County. The OWNER shall not receive any payment from COUNTY in consideration of the obligations imposed hereunder, it being recognized and agreed that the consideration for the execution of the Contract is the substantial public benefit to be derived therefrom, and the advantage which will accrue to the OWNER as

a result of the effect on the assessed valuation of land described herein due to the imposition of the limitations on its use contained herein.

Section 9. Termination of Contract by the County. This Land Conservation Contract is made expressly conditional upon the State's continued compliance with the provisions of the Open Space Subvention Act. If in any year the State fails to make any of the subvention payments to the County required under the provision of the Open Space Subvention Act, then this Contract, at the option of, and in the sole and absolute discretion of the County, may be terminated by the County. The State's failure to make such payments may be due to non-appropriation of funds by the Legislature, failure to disburse appropriated funds, amendment or repeal of the applicable provisions of the Open Space Subvention Act, or by any other cause whatsoever. COUNTY may exercise its option to declare the Contract null and void by delivering notice to the OWNER or his successors or assigns and by recording such notice in the Official Records of Siskiyou County. This Land Conservation Contract shall terminate with no continuing contractual rights of any kind; provided, however, that the OWNER may apply for a new Land Conservation Contract as otherwise may be provided by law.

Section 10. Cancellation.

(a) This Contract may be cancelled only by mutual agreement of the OWNER and COUNTY pursuant to Section 51282 of the Act (Government Code) when, after a public hearing has been held in accordance with the provisions of Section 51284 of the Act (Government Code), the Board of Supervisors finds that (1) such cancellation is in the public interest and not inconsistent with the purposes of the Act, and (2) it is neither necessary nor desirable to continue the restrictions imposed by this Contract provided, however, this Contract shall not be cancelled until the hereinafter specified cancellation fee has been paid unless such fee, or portion thereof, is waived or deferred pursuant to Subdivision {c} of Section 51283 of the Act (Government Code).

(b) Prior to any action by the Board of Supervisors giving tentative approval to the cancellation of this Contract, the County Assessor shall determine the full cash value of the land as though it were free from the restrictions of this Contract. The Assessor shall multiply such value by the most recent County ratio announced pursuant to Section 401 of the Revenue and Taxation Code, and shall certify the product to the Board of Supervisors as the cancellation valuation of the land for the purpose of determining the cancellation fee hereinafter specified.

(c) Prior to giving tentative approval to the cancellation of this Contract, the Board of Supervisors shall determine and certify to the County Auditor the amount of the cancellation fee which the OWNER must pay the County Treasurer as deferred taxes upon cancellation, which shall be 50 percent of the cancellation valuation of the land as determined in Subparagraph (b) of this Section. If, after the date this Contract is initially entered into, the publicly announced County ratio of the assessed to the full cash value is changed, the percentage payment specified in this paragraph shall be changed so no greater percentage of full cash value will be paid than would have been paid had there been no change in such ratio.

(d) The Board of Supervisors may waive or defer payment of the cancellation fee or any portion thereof in accordance with Subdivision (c) of Section 51283 of the Act Government Code).

Section 11. Distribution of Deferred Taxes. On receipt of any deferred taxes (cancellation fee), payable pursuant to Section 10 of this Contract, said deferred taxes shall be distributed as provided in Section 51204 of the Act (Government Code).

Section 12. Division of Land - New Contracts. In the event the premises is divided, a Contract identical to the Contract then covering the premises shall be executed by the OWNER of each parcel created by the division at the time of the division.

Section 13. Division of Land - Minimum Size Parcels. The OWNER shall not divide the premises contrary to the restrictions on the division of premises as set forth in the Resolution Establishing the Agricultural Preserve.

Section 14. Contracts Binds Successors. The term "OWNER" as used in this contract shall include the singular and plural and the heirs, executors, administrators, and successors and assigns and this Contract shall run with the land described herein and shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto. Neither the OWNER nor any successor in interest shall divide the land described herein, except that the County may approve a division of such land subject to the terms and conditions of the Act or local resolution if the proposed division meets all of the following conditions:

- (a) Each preserve resulting from the division shall meet the minimum size requirements of the Act and local resolutions which are applicable to the land which is the subject of this contract, as provided herein; and
- (b) Each parcel which is the subject of, or which results from the division shall meet the minimum size requirements of the Act and local resolutions which are applicable to the land which is the subject of this contract; and
- (c) All successors in interest to OWNER shall enter into separate and individual contracts pursuant to the County's uniform Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts as they exist now and in the future.

Section 15. Removal of Land from Preserve. Removal of any land under this Contract from an Agricultural Preserve either by change of boundaries of the Preserve or disestablishment of the Preserve shall be the equivalent of a Notice of Non-Renewal by the County.

Section 16. Conveyance Contrary to the Contract. Any conveyance, contract or authorization (whether oral or written) by the OWNER or his successors in interest which would permit the use of the subject property or create a division of the land contrary to the terms of this contract, or any renewal thereof, may be declared void by the Board of Supervisors of the County; such declaration or the provisions of this Contract may be enforced by the County by an action filed in the Superior Court of the County by the District Attorney for the purpose of compelling compliance or restraining a breach thereof.

Section 17. Owner to Provide Information. The OWNER, upon request of the County, shall provide information relating to the OWNER's obligations under this Contract.

Section 18. Conflict Provision. In the event of any conflict between the provisions of this contract, the County's uniform Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts, or State law as they exist now and in the future, those provisions which most restrict the right to divide the land subject to this contract or to use said land for non-agricultural purposes shall govern.

Section 19. Notice. Any notice given pursuant to this Contract may, in addition to any other method authorized by law, be given by United States mail, postage prepaid. Notice to the OWNER shall be addressed to the same address indicated upon the County Assessor's records for the mailing of tax assessments. Notice to the County shall be addressed as follows:

Clerk of the Board of Supervisors
County of Siskiyou
311 Fourth Street, Room 201
Yreka, CA 96097

In Witness Whereof the OWNER and the County have executed this Contract on the day first above written:

OWNER:

Existing APN: 019-021-070

George S. Griset Revocable Trust, Under
Declaration of Trust Dated June 14, 2006

By: _____
George S. Griset, Trustee

Griset Farms, Inc.

By: _____
George S. Griset, Trustee

George S. Griset, an unmarried man

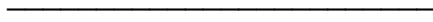
By: _____
George S. Griset, Owner

Place Notary Certificate Here



Attest:

County of Siskiyou, Board of Supervisors



Clerk



Michael N. Kobseff, Chair

Exhibit "A"
Land Conservation Contract APA-24-06
(Griset)

Assessor's Parcels Numbers and Pre-rescission Contract Numbers listed below:

Assessor's Parcel Number	Assessor Contract Number	Clerk Contract Reference	Recordation Number	Acreage
019-021-070	76023	278	Vol. 750, Page 105	569

A map of the land to be placed under this contract is also included as part of Exhibit "A".



Exhibit "B"
Land Conservation Contract APA-24-06
(Griset)
Legal Description of Property to be Included

All that real property situate in the unincorporated area of the County of Siskiyou, State of California, described as follows:

The Northwest 1/4, the West 1/2 of the Northeast 1/4 and the South 1/2 of Section 4, Township 43 North, Range 4 West, M.D.M.

APN: 019-021-070

Staff Report

Submission Date: July 17, 2024

To: Siskiyou County Agricultural Preserve Administrator

From: Bernadette Cizin, Associate Planner

Subject: Griset APA-24-06, Williamson Act Contract No. 76023, Application to rescind property from the existing contract which is currently under non-renewal and reissue a single contract consisting solely of their property with the Commercial Agricultural Use of intensive farming – hay production.

Location: The project site is located North of Highway A-12 and West of Harry Cash Road, east of the community of Big Springs on APN 019-021-070, Township 43N, Range 4W, Section 4, MDBM.

Exhibits: **A.** Map of property under existing contract No. 76023
B. Location Map
C. Zoning Map
D. NRCS Soils Data and Map
E. Williamson Act Contract Amendment Questionnaire
F. Existing Contract and Establishment of Agricultural Preserve
G. Notice of Non-Renewal

Background and Discussion

The proposed project is a request to rescind the subject property from the existing Williamson Act Contract and reissue a contract consisting solely of property under one ownership with a change in use from livestock grazing to intensive farming – hay production.

The subject property is approximately 569 acres which is currently within a contract that is under non-renewal and has two separate property owners.

The applicant does not propose to increase or decrease the acreage in the Agricultural Preserve.

Parcel Creation

- The subject property is a legal parcel as described in Deed, which was filed for record in the Siskiyou County Recorder's Office on December 31, 1953, in Volume 324 at Page 220.

Parcel History

Williamson Act Contracts

- The subject property is a portion of Williamson Act Contract No. 76023 (Clerk's No. 278) as recorded on February 17, 1976, the Siskiyou County Records in Volume 750 at Page 105 with the primary use of dryland grazing (Exhibit F).
The County Recorded a Notice of Non-Renewal on October 14, 2021, as Document No. 2021-0010928 (Exhibit G) as directed by Board of Supervisors Resolution 21-132.

Agricultural Preserves

- The subject property is within an Agricultural Preserve as established by Board of Supervisor’s Resolution No. 30 in Book 7, adopted on February 10, 1976.

Analysis

Preserve Requirements

Property ownership

Under the County Rules Section VI, Item B, parcels within an agricultural preserve should be under one ownership or contiguous.

The existing Ag Preserves consists of property under several different ownerships and the property is not contiguous. The existing Ag Preserve should be amended to remove the subject property and a new Ag Preserve be established, consisting solely of the subject property.

Preserve Size

According to the Rules for the establishment and Administration of Agricultural Preserves and Williamson Act Contracts (Rules), agricultural preserves shall consist of no less than 100 acres. To meet this requirement, two or more parcels may be combined if they are contiguous or if they are owned in common.

The subject property consists of a 569 +/- acre parcel, exceeding the 100-acre minimum size.

Soils Class

Per County Rules Section III, Item C, Agricultural land in a preserve must contain at least 40 acres of Class I or II equivalent soils and a preserve may not be created for land consisting solely of Class VI or VII.

The land contains almost 400-acres of Class I or II equivalent soils as shown in the table below and in the NRCS soils data (Exhibit D).

<u>Soil Type</u>	<u>Acres +/-</u>	<u>Class</u>	<u>Ratio to Class I</u>	<u>Equivalent</u>
210	192	II Irrigated or III Non-Irrigated	1:1 Irrigated or 2:1 Non-Irrigated	175
211	185.5	II Irrigated or III Non-Irrigated	1:1 Irrigated or 2:1 Non-Irrigated	167.5
214	77.5	VII	10:1 Non-Irrigated	7.75
133	62	III Irrigated or IV Non-Irrigated	1:1 Irrigated or 4:1 Non-Irrigated	39.5
187	28.5	VI	6:1 Non-Irrigated	4.75
131	14	VI	6:1 Non-Irrigated	2.35
132	7.5	III Irrigated or IV Non-Irrigated	4:1 Non-Irrigated	2
179	2	III	1:1 Irrigated or 2:1 Non-Irrigated	1
Total	569			399.85

Contract Requirements

Zoning

All parcels shall be restricted by zoning to agricultural uses pursuant to Rules Section III, Item D.

All property proposed to be part of the preserve is zoned Prime Agricultural (AG-1) and Non-Prime Agricultural, 40-acre minimum (AG-2-B-40), as shown on the zoning map (Exhibit C).

Minimum Parcel Size

Per County Rules Section III, Item E, lands shall be in parcels large enough to sustain their commercial agricultural use if the contracted land within a qualifying preserve is at least 40 acres in size. Property is evaluated by legally established parcels.

At 569 acres, the parcel exceeds the minimum acreage requirement.

Agricultural Production Uses

Per County Rules Section IV, lands shall be used principally for commercial agricultural production.

The property was historically used for cattle grazing, as indicated in the original Williamson Act Contract. However, the property was improved with irrigation pivots and developed into hay farming in the late 1980s to early 1990s.

The pivots are currently in use to support the 350 acres in irrigated hay farming. Approximately 100 acres of dry farmland is planted for grain hay in years where it is economical to do so. The dry farmland is in the parcel corners where the pivots do not reach.

Section IV requires at least 60% of the land be utilized for commercial agricultural use. The 350 acres of irrigated hay production exceeds this requirement.

Compatible Uses

Per County Rules Section IV, lands shall be used principally for commercial agricultural production.

Approximately 119 acres has no uses occurring and has been described as a wildlife area by the property owner.

Agricultural Preserve Administrator Staff Report
July 17, 2024

Pursuant to the County Rules Section II. the Agricultural Preserve Administrator (Administrator) will review and make recommendations on terminating (non-renewing) contracts.

Agricultural Preserve Administrator Recommendation

Based on the information contained within this staff report, the Siskiyou County Agricultural Preserve Administrator finds the applicant's request is consistent with the Siskiyou County Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts. The Administrator recommends the Siskiyou County Board of Supervisors adopt Resolutions amending the existing Agricultural Preserves to remove the 569 acres, establish a new preserve consisting of the 569 acres, rescind the subject property from the existing contracts and reissue a single contract for all proposed properties within the newly established 569-acre preserve.

Approved by:

County of Siskiyou
Agricultural Preserve Administrator



Hailey Lang
Agricultural Preserve Administrator



Date of Approval

Preparation: Prepared by the Siskiyou County Planning Division (B. Cizin) on July 17, 2024. Copies are available for review at Siskiyou County Planning, 806 S. Main Street, Yreka, California.

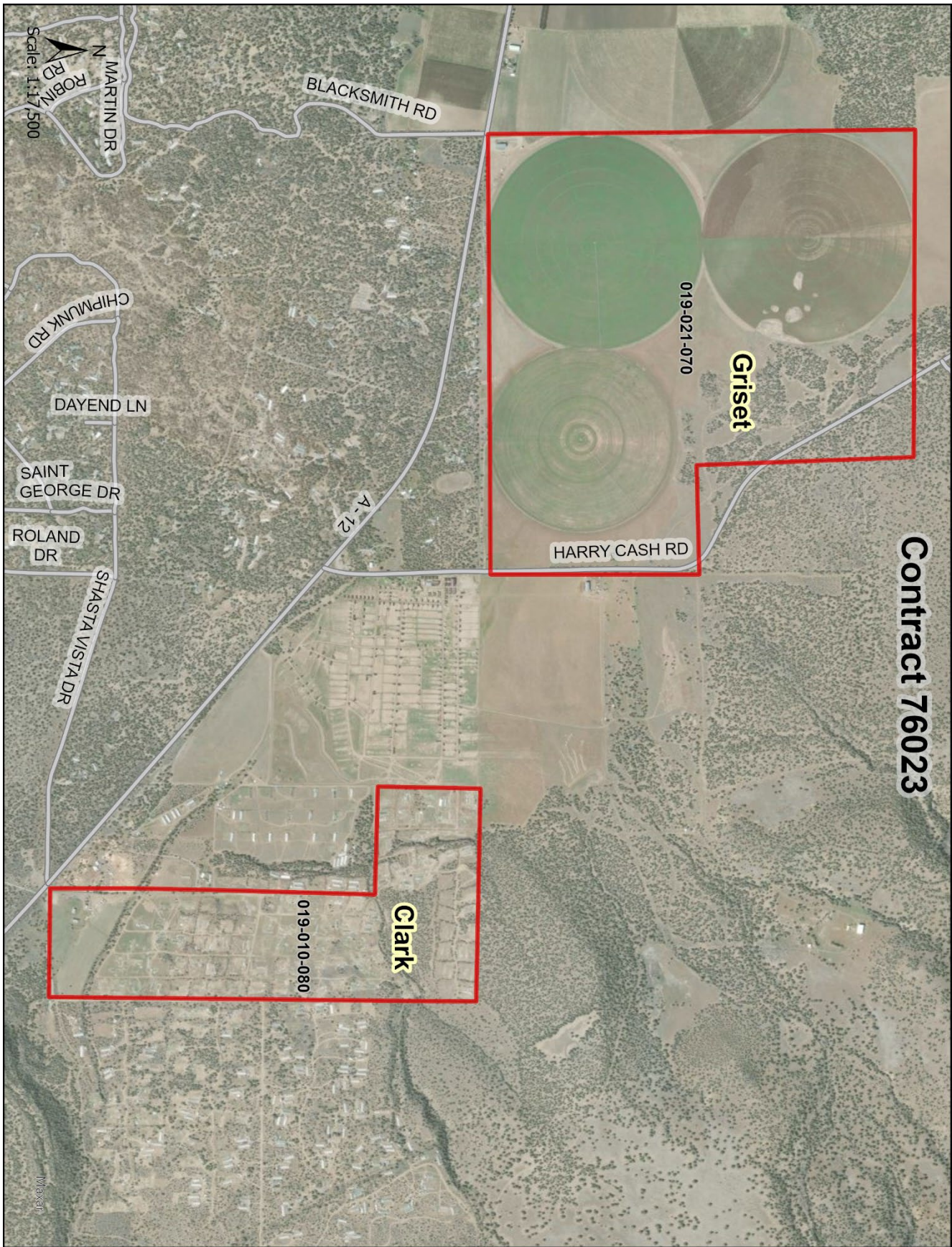


Exhibit A

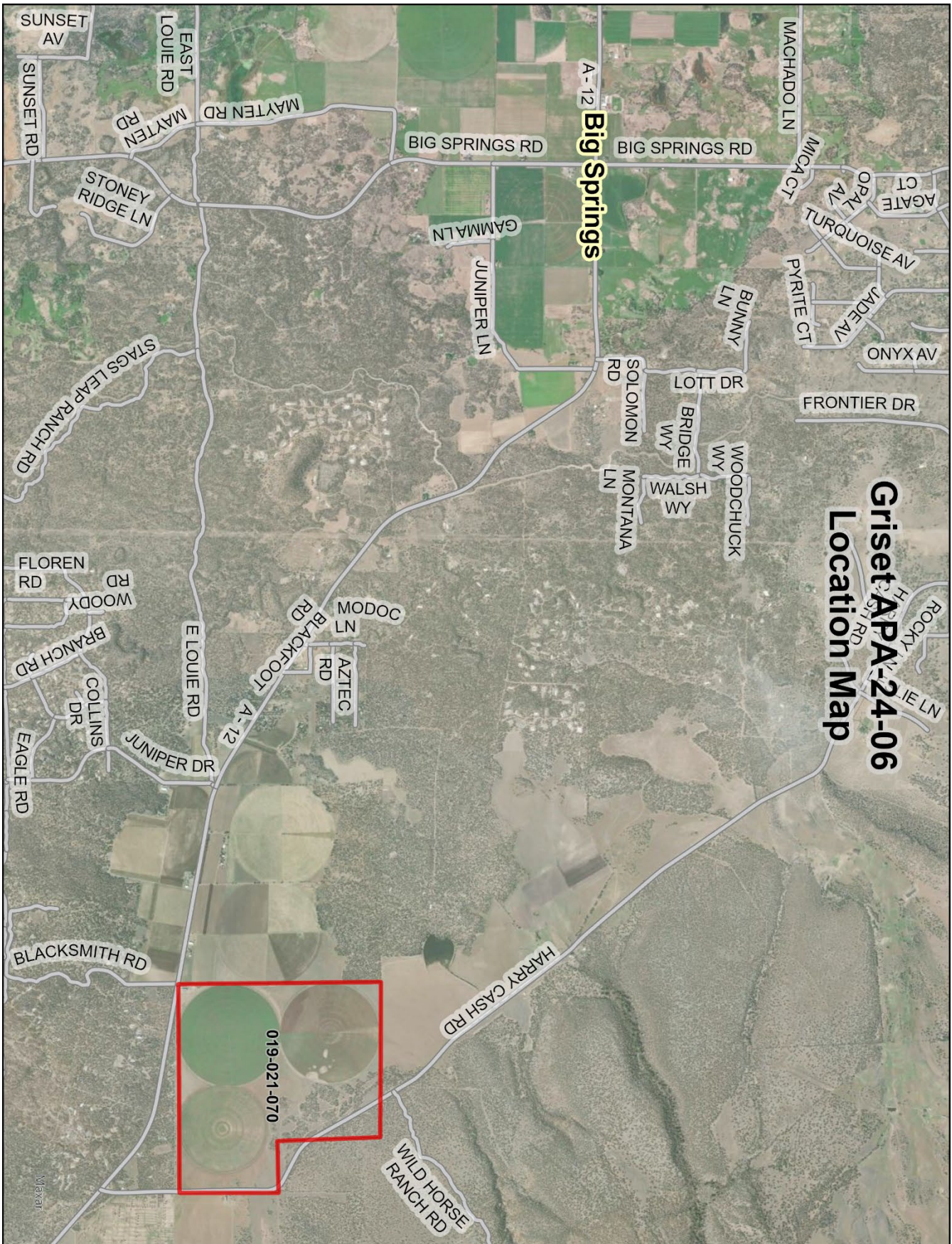


Exhibit B

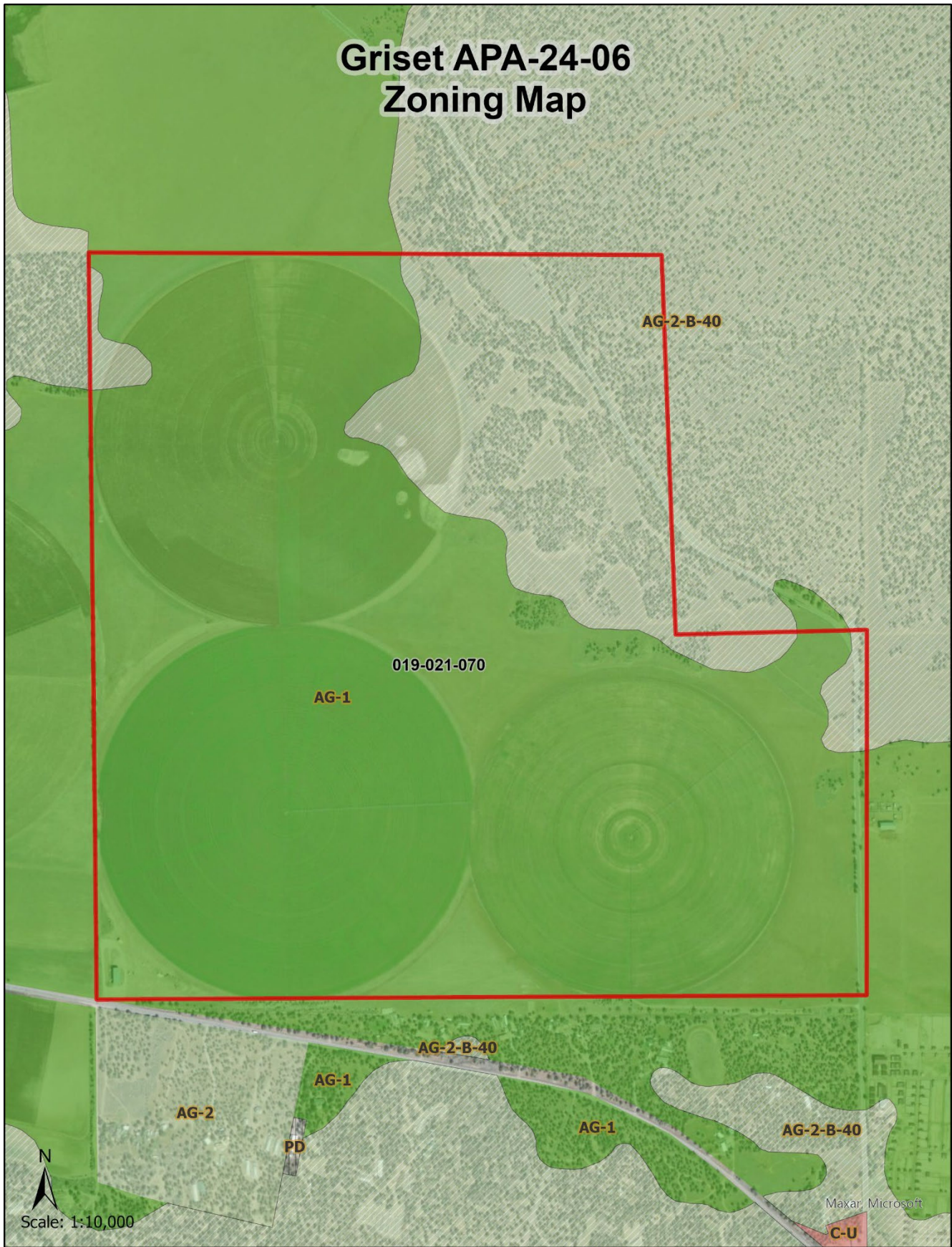
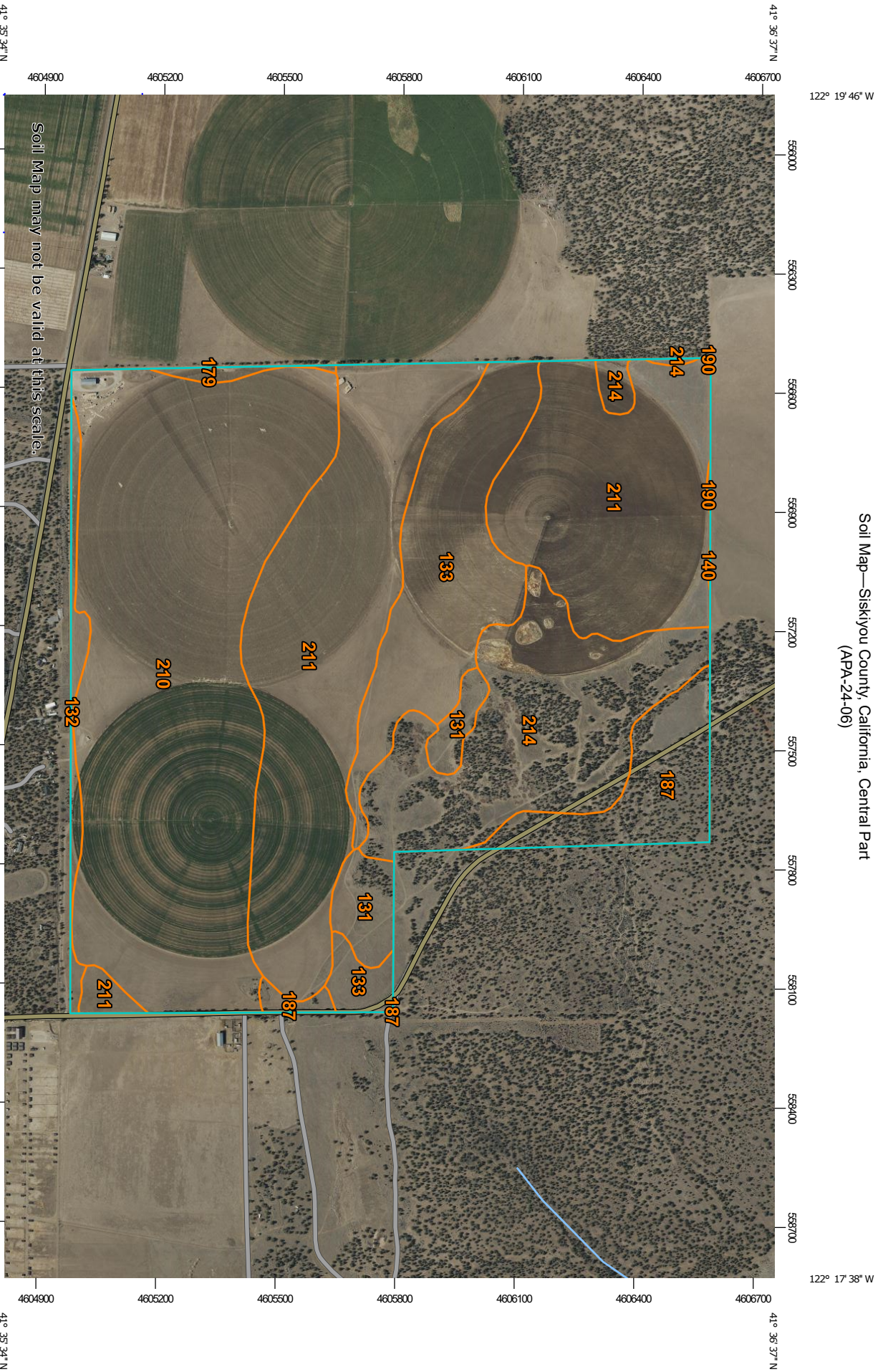


Exhibit C

Soil Map—Siskiyou County, California, Central Part
(APA-24-06)



Soil Map may not be valid at this scale.

41° 35' 34" N

122° 19' 46" W

Map Scale: 1:13,500 if printed on A landscape (11" x 8.5") sheet.

0 500 1000 2000 3000 Feet

0 200 400 800 1200 Meters




























Map projection: Web Mercator Corner coordinates: WGS84 Edge tics: UTM Zone 10N WGS84

41° 35' 34" N

122° 17' 38" W

Exhibit D

MAP LEGEND

	Area of Interest (AOI)		Spoil Area
	Area of Interest (AOI)		Stony Spot
Soils			Very Stony Spot
	Soil Map Unit Polygons		Wet Spot
	Soil Map Unit Lines		Other
	Soil Map Unit Points		Special Line Features
Special Point Features		Water Features	
	Blowout		Streams and Canals
	Borrow Pit	Transportation	
	Clay Spot		Rails
	Closed Depression		Interstate Highways
	Gravel Pit		US Routes
	Gravelly Spot		Major Roads
	Landfill		Local Roads
	Lava Flow	Background	
	Marsh or swamp		Aerial Photography
	Mine or Quarry		
	Miscellaneous Water		
	Perennial Water		
	Rock Outcrop		
	Saline Spot		
	Sandy Spot		
	Severely Eroded Spot		
	Sinkhole		
	Slide or Slip		
	Sodic Spot		

MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:24,000.

Warning: Soil Map may not be valid at this scale.

Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale.

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service
Web Soil Survey URL:
Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Siskiyou County, California, Central Part
Survey Area Data: Version 16, Aug 28, 2023

Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

Date(s) aerial images were photographed: Oct 12, 2022—Oct 17, 2022

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

Map Unit Legend

Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI
131	Delaney stony sand, 0 to 15 percent slopes	13.8	2.4%
132	Delaney sandy loam, 0 to 2 percent slopes	7.5	1.3%
133	Delaney sandy loam, 2 to 5 percent slopes	62.0	10.9%
140	Dotta loam, 2 to 9 percent slopes	0.1	0.0%
179	Louie loam, 0 to 2 percent slopes	2.1	0.4%
187	Mary stony loam, 2 to 50 percent slopes	28.5	5.0%
190	Medford clay loam, cool, 2 to 5 percent slopes	0.2	0.0%
210	Redola loam, 0 to 2 percent slopes	191.3	33.7%
211	Redola loam, 2 to 9 percent slopes	185.2	32.6%
214	Rock outcrop-Louie complex, 0 to 15 percent slopes	77.2	13.6%
Totals for Area of Interest		567.9	100.0%

Williamson Act Contract Amendment Questionnaire

(This form is to be attached to the County's standard application form)

Owner's name: George S. Griset Revocable Trust & Griset Farms, Inc.

Address: PO Box 367 Gustine, CA 95322

Parcel Numbers: 019-021-070

How long have you owned this land? Since 2015

* Type of Agricultural Use: 350
Field Crop Acreage 350
Dry pasture acreage none

Irrigated pasture acreage none

Dry farming acreage none Crops grown none Production per acre NA

Field crop average same as production Crops grown Alfalfa, wheat, Sudan Grass Production per acre Alfalfa - 7 Tons, wheat - 4 Tons, Sudan Grass - 3 Tons

Type of irrigation (pivot line, ditch, etc.) Pivot Line

Row crop acreage none Crops grown NA Production per acre NA

Other acreage +100 acres arable Type not currently in production Production per acre _____

Other Income: + 119 acres rangeland, juniper

Hunting rights \$ none per year _____ acres

Fishing rights \$ none per year _____ acres

Other _____ rights \$ _____ per year _____ type _____

Quarrying \$ _____ per year _____ type _____

Other \$ _____ per year _____ type _____

Other \$ _____ per year _____ type _____

Land Leased to Others

Name of owner None Number of acres _____

Rental fee per acre \$ _____ Use of land _____

Terms of lease _____ Lease termination date _____

Share cropped with others: Crop _____ Percent to owner _____ Acres _____

List expenses paid by landowner _____

Certification

The above statements are certified by the undersigned to be true and correct, and this land is used for the intensive production of food or fiber, or the land is used to support the agricultural economy and has public value.

Signed Dee Grant Date May 6, 2024

Please submit the following to the Siskiyou County Planning Division along with all applicable fees:

1. This signed form
2. The completed and signed County standard Application for Development Review
3. The applicable maps which clearly show the boundaries of the contract property and proposed change(s)
4. A copy of the Grant Deed for each legal parcel
5. The legal description of the land included in the application and proposed change(s)
6. A copy of any and all Deeds of Trust for the land that is included in the application
7. A copy of the property's existing Williamson Act Contract

Planning Staff Comments Below

The above property is within one mile of a city: Yes No

Name of City: _____

Present Zoning _____

This 17th day of Feb. 1976.

FRANK J. DEMARCO

County Counsel

Frank J. Demarco
SISKIYOU COUNTY, CALIFORNIA

FILED

SEP 30 1 25 PM '75

#278

10868

*Ad. \$105
filing fee*

APPLICATION FOR AN AGRICULTURAL PRESERVE CONTRACT
SISKIYOU COUNTY, CALIFORNIA

BY *Bruce P. Martin*
DEPUTY COUNTY CLERK

OWNER/OWNERS NAME AS RECORDED: *Bruce E. Martin*
(Include trust deed or other encumbrance holders. Use separate sheet if necessary. If none -- write none.)

none

APPLICANT'S NAME (if other than above): _____

APPLICANT'S ADDRESS: _____

AGENT FOR NOTICE: The following person is hereby designated as the person to receive any and all notices and communications from Siskiyou County during the life of this contract. I will notify the County in writing of any change of designated person or change of address for him:

DESIGNATED AGENT: *Bruce E. Martin*

MAILING ADDRESS: *Box 89 Montague Calif 96064*

DESCRIPTION OF PROPERTY
(Use separate sheet if necessary)

Present Agricultural Use	Assessor's Parcel No.	Acreage
<i>RECORDED AT REQUEST OF Siskiyou County Clerk</i>	<i>19-020-080</i>	<i>5.59</i>
<i>OFFICIAL RECORDS SISKIYOU COUNTY, CALIF.</i>	<i>19-010-080</i>	<i>2.00</i>

FEB 17 2 51 PM '76

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RECORDER FEE \$ *no charge*

Total Acreage *7.59*

I declare under penalty of perjury that the information contained in the application is true and correct. If any information is not true and correct, I agree to pay to the County of Siskiyou all the cost incurred to correct the records concerning the land conservation contract and any and all cost of collecting or correcting taxes, along with a reasonable attorneys fee which may be incurred in this matter.

OWNER/OWNERS SIGNATURE: *Bruce E. Martin*

Bruce P. Martin

FOR PLANNING DEPARTMENT USE ONLY:

TYPE OF PRESERVE: _____

THE ABOVE PROPERTY IS WITHIN ONE MILE OF A CITY: Yes ___ No ___

PRESENT ZONING: _____ PRESENT GENERAL PLAN DESIGNATION _____

PREAMBLE TO LAND CONSERVATION CONTRACT

WHEREAS, the hereinafter referred to OWNER possesses certain real property located within the hereinafter referred to County, which property is presently devoted to Agricultural and compatible uses.

WHEREAS, said property is located in Agricultural Preserve established by County by resolution; and

WHEREAS, both OWNER AND COUNTY desire to limit the use of said property to agricultural and compatible uses in order to discourage premature and unnecessary conversion of such lands from agricultural uses, recognizing that such land has definite public value as open space and that the preservation of such land in agricultural production constitutes an important physical, social, esthetic and economic asset to COUNTY to maintain the agricultural economy of COUNTY and the State of California.

The following agreement is prepared and entered into by the parties to accomplish the above-stated purposes.

LAND CONSERVATION CONTRACT

IT IS AGREED by and between the OWNER and the COUNTY as follows:

Section 1. CONTRACT. This is a "Contract" made pursuant to the California Land Conservation Act of 1965, as amended as of the date first above written, including amendments enacted at the 1969 Regular Session of the California Legislature, (hereinafter referred to as the "Act") and is applicable to the Premises described in Exhibit "A" attached hereto.

Section 2. TERM. This Contract shall take effect on March 1, 1976, and shall remain in effect for a period of ten years therefrom and during any renewals of this Contract.

Section 3. RENEWAL. NOTICE OF NONRENEWAL. This Contract shall be automatically renewed for a period of one year on the first day of each year, and on the first day of each January thereafter unless written notice of nonrenewal is served by the Owner on the County at least 90 days prior to said date or written notice of nonrenewal is served by the County on the Owner at least 60 days prior to said date. Under no circumstances shall a notice of renewal to either party be required to effectuate the automatic renewal of this Contract.

Section 4. AUTHORIZED USES. During the term of this Contract and any and all renewals thereof, the Premises shall not be used for any prupose other than the production of Agricultural commodities for commercial purposes and for compatible uses as specified in the Resolution establishing the Agricultural Preserve. The use of the Premises for agricultural uses and compatible uses shall be subject to the terms, conditions and restrictions set forth in the Resolution establishing the Agricultural Preserve. No buildings or structures shall be erected upon the Premises except such buildings and structures as are directly related to authorized uses of the Premises listed in said Resolution establishing the Agricultural Preserve.

Section 5. ADDITION OR ELIMINATION OF AUTHORIZED USES.

The Board of Supervisors of the County, by resolution, may from time to time during the term of this contract or any renewals thereof amend the resolution establishing said Agricultural Preserve to add to those authorized uses or eliminate a use listed in the Resolution establishing the Agricultural Preserve which authorized uses shall be uniform throughout said Agricultural Preserve; provided, however, no amendment of such resolution during the term of this Contract or any renewal thereof so as to eliminate any use shall be applicable to this Contract unless the Owner consents to such elimination.

Section 6. POLICE POWER. Nothing in this Contract shall be construed to limit the exercise by the Board of Supervisors of the police power or the adoption or readoption or amendment of any zoning ordinance or land use ordinance, regulation or restriction pursuant to the Planning and Zoning Law (Sections 65000 et seq., Government Code) or otherwise.

Section 7. EMINENT DOMAIN. (a) Except as provided in subdivision (d) of this Section 7, when any action in eminent domain for the condemnation of the fee title of an entire parcel of land subject to this Contract is filed or when such land is acquired in lieu of eminent domain for a public improvement by a public agency or person or whenever there is any such action or acquisition by the federal government or any person, instrumentality or agency acting under authority or power of the federal government, this Contract shall be deemed null and void as to the land actually being condemned or so acquired as of the date the action is filed and for the purposes of establishing the value of such land, this Contract shall be deemed never to have existed.

(b) Except as provided in subdivision (d) of this Section 7, when such an action to condemn or acquire less than all of a parcel of land subject to this Contract is commenced this Contract shall be deemed null and void as to the land actually condemned or acquired and shall be disregarded in the valuation process only as to the land actually being taken, unless the remaining land subject to this Contract will be adversely affected by the condemnation, in which case the value of that damage shall be computed without regard to this Contract.

(c) The land actually taken shall be removed from this Contract. Under no circumstances shall land be removed that is not actually taken, except as otherwise provided in the Act.

(d) The provisions of subdivisions (a) and (b) of this Section 7 and the provisions of Section 51295 of the Act (Government Code) shall not apply to or have any force or effect with respect to (1) the filing of any action in eminent domain for the condemnation of any easement for the erection, construction, alteration, maintenance, or repair of any gas, electric, water, road, or communication facilities by any public agency (including the County) or public utility or to the acquisition of any such easement by any public agency (including the County) or public utility. The filing of any such action in eminent domain for the condemnation or the acquisition of any such easement or lesser estate shall not terminate, nullify or void this Contract and in the event of the filing of any such action in eminent domain or acquisition this Contract shall not be considered in the valuation process.

Section 8. NO PAYMENT BY COUNTY. The Owner shall not receive any payment from the County in consideration of the obligations imposed hereunder, it being recognized and agreed

that the consideration for the execution of the Contract is the substantial public benefit to be derived therefrom, and the advantage which will accrue to the Owner as a result of the effect on the assessed valuation of land described herein due to the imposition of the limitations on its use contained herein.

Section 9. CANCELLATION. (a) This Contract may be cancelled only by mutual agreement of the Owner and County pursuant to Section 51282 of the Act (Government Code) when, after public hearing has been held in accordance with the provisions of Section 51284 of the Act (Government Code), the Board of Supervisors finds (1) such cancellation is in the public interest and not inconsistent with the purposes of the Act, and (2) it is neither necessary nor desirable to continue the restrictions imposed by this Contract; provided, however, this Contract shall not be cancelled until the hereinafter specified cancellation fee has been paid, unless such fee or portion thereof is waived or deferred pursuant to subdivision (c) of Section 51283 of the Act (Government Code).

(b) Prior to any action by the Board of Supervisors giving tentative approval to the cancellation of this Contract, the County Assessor shall determine the full cash value of the land as though it were free from the restrictions of this Contract. The Assessor shall multiply such value by the most recent County ratio announced pursuant to Section 401 of the Revenue and Taxation Code, and shall certify the product to the Board of Supervisors as the cancellation valuation of the land for the purpose of determining the cancellation fee hereinafter specified.

(c) Prior to giving tentative approval to the cancellation of this Contract the Board of Supervisors shall determine and certify to the County Auditor the amount of the cancellation fee which the Owner must pay the County Treasurer as deferred taxes upon cancellation, which shall be 50% of the cancellation valuation of the land as determined in

subparagraph (b) of this section. If after the date this Contract is initially entered into the publicly announced County ratio of assessed to full cash value is changed, the percentage payment specified in this paragraph shall be changed so no greater percentage of full cash value will be paid than would have been paid had there been no change in such ratio.

(d) The Board of Supervisors may waive or defer payment of the cancellation fee or any portion thereof in accordance with subdivision (c) of Section 51283 of the Act (Government Code).

Section 10. DISTRIBUTION OF DEFERRED TAXES. On receipt of any deferred taxes (cancellation fee) payable pursuant to Section 10 of this Contract, said deferred taxes shall be distributed as provided in Section 51204 of the Act (Government Code).

Section 11. DIVISION OF LAND - NEW CONTRACTS. In the event the Premises is divided, a contract identical to the contract then covering the Premises shall be executed by the Owner of each parcel created by the division at the time of the division.

Section 12. DIVISION OF LAND - MINIMUM SIZE PARCELS. The owner shall not divide the Premises contrary to the restrictions on the division of Premises as set forth in the Resolution establishing the Agricultural Preserve.

Section 13. CONTRACTS BINDS SUCCESSORS. The term "Owner" as used in this contract shall include the singular and plural and the heirs, executors, administrators, successors and assigns and this Contract shall run with the land described herein and shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

Section 14. REMOVAL OF LAND FROM PRESERVE. Removal of any land under this Contract from an agricultural preserve either by change of boundaries of the preserve or disestablishment of the preserve shall be the equivalent of a notice of nonrenewal by the County.

Section 15. CONVEYANCE CONTRARY TO CONTRACT. Any conveyance, contract or authorization (whether oral or written) by the Owner or his successors in interest which would permit the use of the subject property or create a division of the land contrary to the terms of this Contract, or any renewal thereof may be declared void by the Board of Supervisors of the County; such declaration or the provisions of this Contract may be enforced by the County by an action filed in the Superior Court of the County by the District Attorney for the purpose of compelling compliance or restraining a breach thereof.

Section 16. OWNER TO PROVIDE INFORMATION. The Owner, upon request of the County, shall provide information relating to the Owner's obligations under this Contract.

Section 17. NOTICE. Any notice given pursuant to this contract may, in addition to any other method authorized by law, be given by United States mail, postage prepaid. Notice to the County shall be addressed as follows:

Clerk of the Board of Supervisors
County of Siskiyou
Courthouse
Yreka, California 96097

EXHIBIT "A"

List Assessor's Parcel Numbers below:

19-020-080	559 acres
19-010-080	100 acres

NOTE: ACRE CORR. COMP FROM
SEC. 6, RETRACEMENT SURVEY 6/1962

T 43 N R 4 W

Tax Area Code
51-02

19-02

51-02
87-02

(BOOK 11)

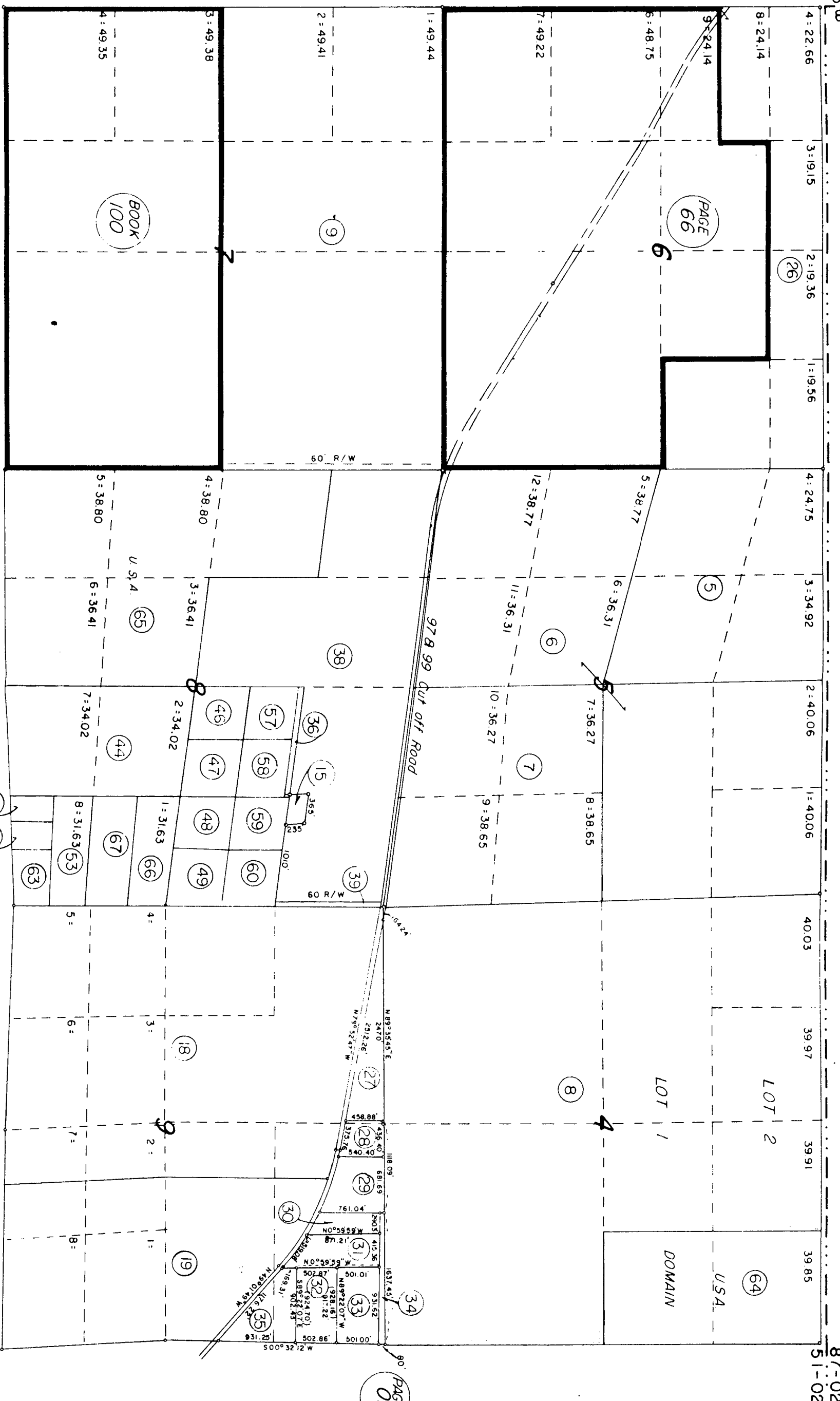
(PAGE 66)

(BOOK 20)

(BOOK 100)

(PAGE 03)

(PAGE 01)



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Vol 750 page 118

NOTICE: This map page is kept in the office of the County Auditor, Lincoln, Nebraska. The proper authorities should be consulted for a complete description of the land shown on this map. The Nebraska Department of Revenue and Taxation Code, Section 327, requires that a copy of this map be kept in the office of the County Auditor.

Exhibit F

BOARD OF SUPERVISORS
COUNTY OF SISKIYOU
AGRICULTURAL PRODUCTION QUESTIONNAIRE

OWNER'S NAME Bruce P. Buechle Martin ADDRESS Box 89 Montague
PARCEL NUMBERS 19-020-080 19-010-080

HOW LONG HAVE YOU OWNED THIS LAND? see Explanation on Back

TYPE OF AGRICULTURAL USE:
Dry pasture acreage 759 Acres Carrying capacity 150 Head 30 dd

Irrigated pasture acreage _____ Carrying capacity _____

Dry farming acreage _____ Crops grown _____ Production per acre _____

Field crop acreage None Crops grown _____ Production per acre _____

Row crop acreage None Crops grown _____ Production per acre _____

Grazing AUM _____ Term _____ Fees paid _____

Other acreage _____ Type _____ Production per acre _____

OTHER INCOME:

Hunting rights \$ _____ per year _____ acres _____ Fishing Rights \$ _____ per year _____

Other recreational rights \$ _____ per year _____ type _____ Mineral rights \$ _____

LAND LEASED FROM OTHERS:

Name of Owner None No. of acres _____

Rental fee per acre _____ Use of land _____

Terms of lease _____ Lease termination date _____

Share cropped with others: Crop _____ % to owner _____ Acres _____

LAND LEASED TO OTHERS:

Name and address of lessee None

No. of acres _____ Rental fee per acre _____ Use of land _____

Terms of lease _____ Lease termination date _____

Share cropped to others: Crop _____ % to owner _____ Acres _____

List expenses paid by land owner Taxes & Fence Repair

REMARKS ON INCOME, ETC.:

The above statements are certified by the undersigned to be true and correct and this land is used for the intensive production of food or fibre, or the land is used to support the agricultural economy and has public value.

Signed Bruce P. Martin Bruce C. Martin Date Sept. 30, 1975

Please return this form to the Clerk of the Board of Supervisors along with your Agricultural Preserve application. It is a prerequisite to your property being placed in the Open Space Agricultural Preserve Land Act as adopted by the Siskiyou County Board of Supervisors.

Adopted 11-28-72

Buechle

BEFORE THE BOARD OF SUPERVISORS
COUNTY OF SISKIYOU, STATE OF CALIFORNIA

10th day February 19 76

PRESENT: Supervisors Ernest Hayden, Harold Porterfield, George Wacker, Mike Belcastro and Ray Torrey. Chairman Wacker presiding.
ABSENT: None.

COUNTY ADMINISTRATOR: Richard Sierck

COUNTY CLERK: Norma Price

COUNTY COUNSEL: Frank DeMarco

PURPOSE OF MEETING: Regular

RESOLUTION ADOPTED - APPROVING AGRICULTURAL PRESERVE CONTRACTS IN AGRICULTURAL PRESERVE ESTABLISHED BY RESOLUTION NO. 30, BOOK 7, ADOPTED FEBRUARY 10, 1976.

It was moved by Supervisor Torrey, seconded by Supervisor Porterfield, that Resolution No. 31, Book 7, being a Resolution approving agricultural preserve contracts in agricultural preserve established by Resolution No. 30, Book 7, adopted February 10, 1976, is hereby adopted and the Chairman authorized to sign. Further, the Clerk is authorized and directed to record said Contracts.

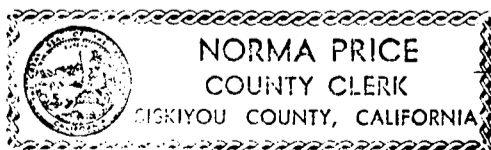
AYES: Supervisors Hayden, Porterfield and Torrey.
NOES: None.
ABSENT: None.
ABSTAINED: Supervisor Belcastro.

STATE OF CALIFORNIA)
COUNTY OF SISKIYOU) ss

I, NORMA PRICE, County Clerk and Ex-Officio Clerk of the Board of Supervisors, do hereby certify the foregoing to be a full, true and correct copy of the minute order of said Board of Supervisors passed on 2-10-76.

Witness my hand and the seal of said Board of Supervisors, this 17th day of February, 1976.

cc: File
Recorder



NORMA PRICE
County Clerk and ex Officio Clerk of the Board
of Supervisors of Siskiyou County, California

By Joanne Davis
Deputy Clerk

THESE MINUTES ARE SUBJECT TO CHANGE READ BY THE BOARD OF SUPERVISORS



**Recorded at the request of the
Siskiyou County Planning Department**

Siskiyou County Recorder

Craig S. Kay, Assessor-Recorder

DOC - 2021-0010928

Requested By: Public

October 14, 2021 09:24 AM

Total Paid: No Fee

Receipt No.:2021357646

asllfiles/ASR-140/14

When recorded mail to:

**Siskiyou County Clerk
510 North Main Street
Yreka, CA 96097**

(FOR RECORDER'S USE ONLY)

DOCUMENT TITLE(S)

Notice of Non-Renewal of certain land under Land Conservation Contract No. 76023

Williamson Act Contract No. 76023

George S. Griset

Assessor's Parcel Number 019-021-070

**NOTICE OF NON-RENEWAL OF
THAT CERTAIN LAND DESCRIBED HEREIN UNDER
LAND CONSERVATION CONTRACT NO. 76023**

NOTICE IS HEREBY GIVEN:

WHEREAS, George S. Griset is the owner of land described herein that is subject to Land Conservation Contract No. 76023, established pursuant to Siskiyou County Board of Supervisors Resolution No. 31, Book 7; and

WHEREAS, the County desires non-renewal said property from Land Conservation Contract No. 76023; and

WHEREAS, Land Conservation Contracts must meet certain criteria in order to remain compliant; Specifically, that the ongoing production of food and/or fiber be maintained.

NOW, THEREFORE, the County declares the intent not to renew a portion of Land Conservation Contract No. 76023 as it applies to the real property described in the Legal Description, attached hereto as Exhibit A and incorporated by this reference.

COUNTY OF SISKIYOU

Dated: 10/13/2021

By: 
Rick Dean, Community Development Director

**STATE OF CALIFORNIA)
COUNTY OF SISKIYOU)**

On _____, 20____, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

[SEAL]

Notary Public

See attached certificate.

EXHIBIT "A"

**NOTICE OF PARTIAL NON-RENEWAL OF
LAND CONSERVATION CONTRACT NO. 76023**

LEGAL DESCRIPTION

All that property situated in the unincorporated area County of Siskiyou, State of California, described as follows:

The Northwest 1/4, the West 1/2 of the Northeast 1/4 and the South 1/2 of Section 4, Township 43 North, Range 4 West, M.D.M.

APN 019-021-070

CALIFORNIA ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }
County of Siskiyou }

On October 13, 2021 before me, Kristen Lackey, Notary Public
Date Here Insert Name and Title of the Officer

personally appeared Rick Dean
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Kristen Lackey
Signature of Notary Public

Place Notary Seal and/or Stamp Above

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: Notice of NDA - Renewal

Document Date: 10/13/21 Number of Pages: 2

Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

Corporate Officer – Title(s): _____

Partner – Limited General

Individual Attorney in Fact

Trustee Guardian or Conservator

Other: _____

Signer is Representing: _____

Signer's Name: _____

Corporate Officer – Title(s): _____

Partner – Limited General

Individual Attorney in Fact

Trustee Guardian or Conservator

Other: _____

Signer is Representing: _____

Notice of Public Hearing

The Siskiyou County Board of Supervisors will hold a Public Hearing on Tuesday, September 3, 2024, at 9:00 a.m. or as soon thereafter as may be heard, in the Board of Supervisors' Chambers, 311 Fourth Street, Yreka, California on the following item:

The Griset Agricultural Preserve Amendment and Williamson Act Contract Rescission and Reentry (APA2406)

The project is to rescind the applicant's property from the current Williamson Act contract with subsequent re-entry while simultaneously amending the existing agricultural preserve in order to bring the property under one individual Agricultural Preserve and one individual Williamson Act Contract with the commercial agricultural use intensive farming – hay production. The project site is located north of Highway A-12 and west of Harry Cash Road on APN 019-021-070, Township 43N, Range 4W, Section 4, MDB&M (Latitude 41.672°, Longitude 122.607°).

It is anticipated that the proposed agricultural preserve and Williamson Act contract amendments will be determined to be categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15317, Open Space Contracts or Easements. A "categorical exemption" certifies that the project will not result in any significant adverse environmental effect. The Board of Supervisors will consider the appropriateness of said environmental recommendation based on the record of evidence before them. If substantial evidence has been presented demonstrating a more appropriate environmental determination than the one that has been recommended, the Board of Supervisors may require and/or approve an alternative environmental determination pursuant to the requirements of CEQA.

All project documents are on file at the Planning Division of the Siskiyou County Community Development Department and are available for public review and a staff report, and all attachments will be available for public review three working days prior to the Board of Supervisors meeting either at the Planning Division office or online on the Siskiyou County website.

All interested persons are invited to be present and be heard thereon or present comments in writing to the Board of Supervisors, 311 Fourth Street, Room 201, Yreka, CA 96097 or to the following email: wendy@sisqvotes.org. All items presented to the Board of Supervisors during a public hearing, including but not limited to, letters, e-mail, petitions, photos, or maps, become a permanent part of the record and must be submitted to the Clerk of the Board. It is advised that the presenter bring 7 copies of anything presented to the Board and that the presenter create copies in advance for their own records. As a courtesy to the public, Siskiyou County offers teleconference/Zoom access to the hearing, however, if no member of the Board of Supervisors is attending the hearing via teleconference and a Zoom disruption, outage, or technical error occurs, the Board reserves the right to discontinue Zoom access and to continue conducting the hearing.

All public records related to an open session item on the agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 311 Fourth Street, Room 201, Yreka CA 96097 at the same time that the public records are distributed or made available to **a majority of** the members of the legislative body. All supporting documentation is available for public review in the office of the Clerk of the Board of Supervisors, located in the Siskiyou County Clerk's Office, 311 Fourth Street, Room 201, Yreka, CA 96097, during regular business hours, 9:00a.m. – 12:00p.m. and 1:00p.m. - 4:00p.m., Monday through Friday.

If you challenge the categorical exemption, Williamson Act Contract and/or Agricultural Preserve amendment in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing.

Laura Bynum, County Clerk

By: s/ Wendy Winningham, Deputy

The following page(s) contain the backup material for Agenda Item: [Community Development - Planning Division](#)
Please scroll down to view the backup material.

Agenda Worksheet

Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097

Regular Time Requested: 5 minutes Meeting Date: 09/03/2024

OR

Consent Contact Person/Department: Bernadette Cizin – Planning Phone: 530-841-2151Address: 806 S. Main StreetPerson Appearing/Title: Bernadette, Associate Planner**Subject/Summary of Issue:**

Barnes / Johnson Williamson Act Contract Rescission and Reentry (APA-24-04). The property owners have submitted an application which proposes to rescind their property from the existing Williamson Act contract and reissue a new Williamson Act Contract to effectuate a boundary line adjustment, which proposes to transfer property between three parcels, all of which are under Williamson Act contract. Additional property, also already under contract has been requested to be included in the new contracts as it is under multi-owner contracts. Staff also recommends amending the existing Ag Preserve to remove the subject property and establish a new preserve consisting of only the subject property. Two parcels are substandard in size and staff recommends issuing a notice of non-renewal for these parcels only.

This project does not propose to increase or decrease the number of acres currently in Ag. Preserve.

Financial Impact:

NO Describe why no financial impact: Planning project; application fee received. Property is already in Ag Preserve and under Williamson Act Contract

YES Describe impact by indicating amount budgeted and funding source below

Amount: _____

Fund: _____ Description: _____ Org.: _____ Description: _____

Account: _____ Description: _____

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information:

Recommended Motion:

I move to take the following actions:

1. Determine the project exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15317, Open Space Easements or Contracts; and
2. Adopt the attached resolution approving the amendment of the existing Agricultural Preserve and establish a new Agricultural Preserve
3. Adopt the attached resolution approving the rescission & reentry of the applicable Williamson Act contracts.
4. Adopt the attached resolution directing staff to issue a notice of non-renewal for the substandard Johnson parcels.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) _____ Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

Staff Report

Meeting Date: September 3, 2024

To: Siskiyou County Board of Supervisors

From: Bernadette Cizin, Associate Planner

Subject: Proposed Barnes / Johnson Agricultural Preserve Amendment, Williamson Act Rescission with Re-entry, Agricultural Preserve Amendment (APA-24-04) and CEQA Determination

Background and Discussion

On February 27, 2024, the County received an application to adjust the boundary between three separate parcels and a Williamson Act Contract/Agricultural Preserve Amendment application to amend the contracts and preserves to reflect the resultant boundaries.

During the initial review it was found that if the subject property was rescinded from the existing contracts the remaining property would not meet current requirements. Additionally, it was found that two parcels owned by Johnson are substandard in size. The owners were notified and have amended their application to include additional property to be included in the new contracts to ensure that the contracts affected by this project are compliant. Mr. Johnson is aware that it is this departments practice to recommend substandard parcels for issuance of a Notice of Non-Renewal. He has advised staff to move forward with the project as proposed, which includes two substandard parcels under his ownership.

This project does not propose to increase or decrease the acreage of the existing agricultural preserve or contracts. However, because there are substandard parcels that are part of the proposed resultant contract, the county should issue a Notice of Non-Renewal for these parcels as they remain under the 40-acre minimum parcel size requirement.

Agricultural Preserve Administrator Review

Staff prepared a detailed report (Exhibit D) for review and recommendation by the Agricultural Preserve Administrator. Based on the report, the Administrator found the applicant's request is consistent with the County Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts and recommends the Board rescind and reissue the contract as proposed and amend the existing preserve to remove the subject property and establish a new agricultural preserve. Additionally, the administrator recommends the immediate recordation of a Notice of Non-Renewal for the two substandard Johnson parcels.

Environmental Review

Staff is proposing that the proposed project be considered categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15317, *Open Space Easements or Contracts*. A Categorical Exemption implies that the project will not result in any significant adverse environmental effects. CEQA Guidelines Section 15317 specifically exempts the making and renewing of open space contracts under the Williamson Act, which is applicable to the subject action of the rescission and re-entry of the contracts and applies to the issuance of the non-renewal as the action would not cause a change in use and the contract will remain in effect for the balance of the time remaining since the last renewal.

The Board of Supervisors must consider the proposed CEQA exemption together with any comments received during the public review process. Further, the exemption can only be approved if the Board finds, based on the whole record before it, that there is not substantial evidence that the project will have a significant effect on the environment. Accordingly, a finding to this effect has been incorporated into both draft resolutions prepared for the Board's consideration.

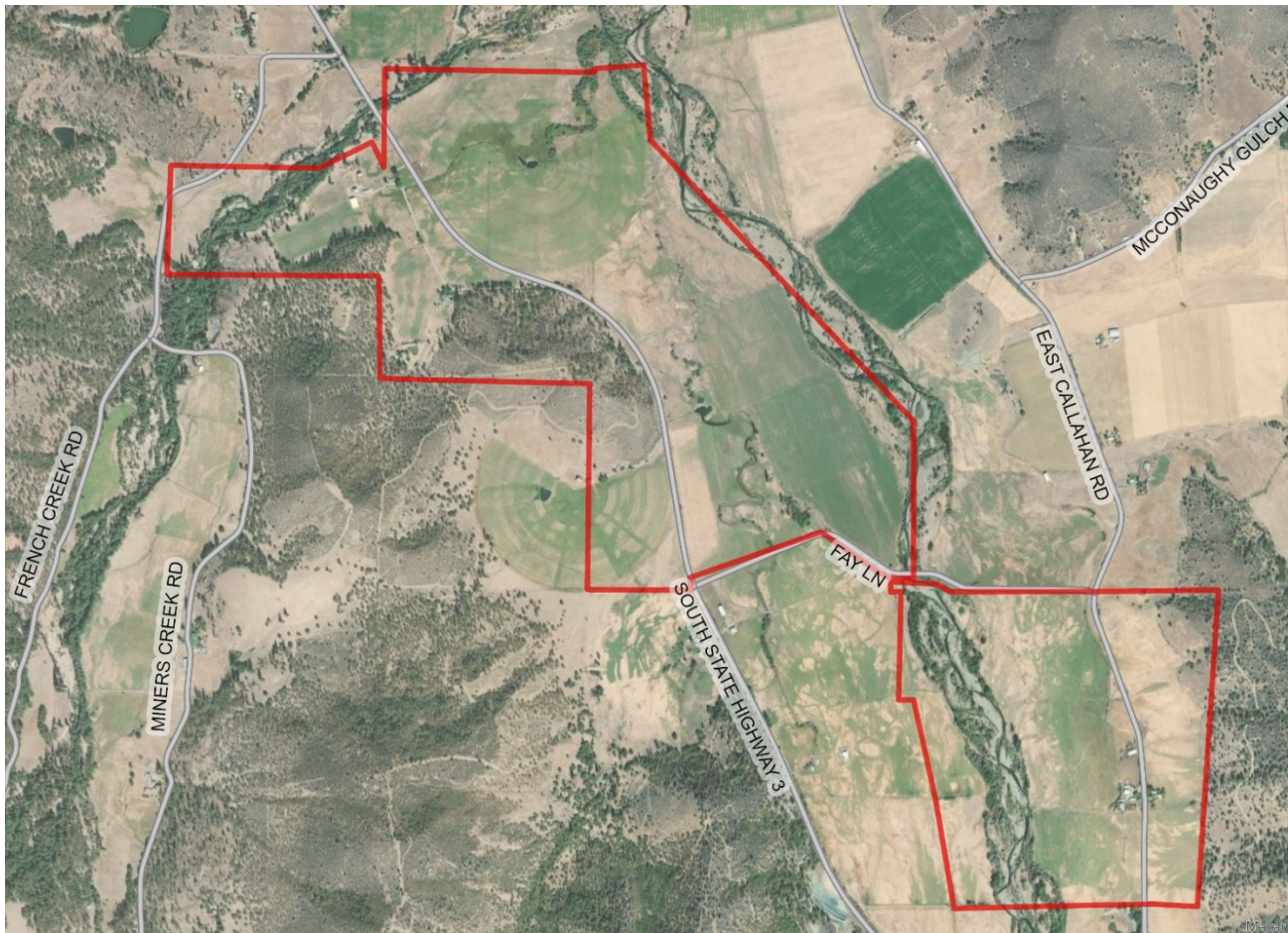


Figure 1: Subject Parcels

Comments

Agency Comments

Environmental Health commented specifically on the Boundary Line Adjustment proposal. No agency had any objections to the project as proposed.

Public Comments

Notice of the project was published and posted as required prior to the Board of Supervisors meeting and no public comment was received as of the preparation of this staff report.

Recommended Action

Should the Board of Supervisors concur with staff's analysis, staff recommends that the Board of Supervisors find that the proposed modifications to the Williamson Act contract and Agricultural Preserve and issuance of a Notice of Non-Renewal are exempt from CEQA and approve said modifications.

A draft motion to this effect is provided below.

Recommended Motions

I move to take the following actions:

1. Determine the project exempt from CEQA in accordance with Section 15317, Open Space Easements or Contracts; and
2. Adopt the attached resolution approving amendment to the existing Agricultural Preserve and establishment of a new preserve; and
3. Adopt the attached resolution approving the rescission and reentry of the applicable Williamson Act contracts; and
4. Adopt the attached resolution directing staff to process the Notice of Non-Renewal for the 1-acre and 3.2-acre substandard parcels, with any changes directed by the Board.

Exhibits to the Staff Report

- A. Draft Resolution amending the existing Agricultural Preserve and establishing a new preserve
- B. Draft Resolution Approving the Rescission of the subject property from the existing contracts and Reentry into new Williamson Act Contracts
 1. Exhibit A within Draft Resolution: Williamson Act Contract Barnes – Draft
 2. Exhibit B within Draft Resolution: Williamson Act Contract Johnson - Draft
- C. Draft Resolution directing staff to issue a Notice of Non-Renewal for portion of Contract– Johnson
 1. Exhibit A within Draft Resolution: Notice of Non-Renewal
- D. Agricultural Preserve Administrator Staff Report with Recommendation

Resolution No. ____ - ____

**Resolution of the Siskiyou County Board of Supervisors Approving
an Amendment to an Existing Agricultural Preserve
Under Application APA-24-04 and Finding the Project Exempt from CEQA**

Whereas, the California Land Conservation Act (the "Williamson Act") was enacted on July 14, 1965, to implement a variety of state farmland preservation policies directed at discouraging the unnecessary and premature conversion of farmland to other uses; and

Whereas, Richard Barnes, owns 330 acres that was placed in an Agricultural Preserve through Board Resolution No. 119 in Book 5, adopted on February 8, 1973; and

Whereas, Richard Barnes, owns 391.1 acres that was placed in an Agricultural Preserve through Board Minute Order dated February 23, 1971; and

Whereas, Roy Johnson, owns 323.2 acres that was placed in an Agricultural Preserve through Board Resolution No. 39 in Book 8, adopted on February 14, 1978; and

Whereas, an Agricultural Preserve Amendment application (APA-24-04) was submitted to the County on February 27, 2024, that proposes to amend the existing Agricultural Preserves, removing property owned by the applicants, and establish an approximately 935.85-acre agricultural preserve; and

Whereas, pursuant to the *Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts*, as adopted by the Siskiyou County Board of Supervisors on February 7, 2012, and amended on December 13, 2022, it is in the best interest of the County and subject property owners to amend the boundaries of the existing Agricultural Preserve; and

Whereas, pursuant to Government Code Section 51237, a map of the altered agricultural preserve is attached as Exhibit A to be recorded with this resolution; and

Whereas, a staff report prepared for the Agricultural Preserve Administrator contains a detailed analysis of how said application complies with the *Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts*, as adopted by the Siskiyou County Board of Supervisors on February 7, 2012 and amended on December 13, 2022; and

WHEREAS, the Staff Report for APA-24-04 prepared for the Board of Supervisors contains the staff analysis and recommendation by the Agricultural Preserve Administrator; and

Whereas, the proposed Agricultural Preserve complies with the minimum agricultural preserve size pursuant to Government Code Section 51230, and the *Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts*, as adopted by the Siskiyou County Board of Supervisors on February 7, 2012 and amended on December 13, 2022; and

Whereas, approval of the proposed project would not result in any significant adverse environmental effect and is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15317, *Open Space Contracts or Easements*.

Now, Therefore, Be It Resolved that the Board of Supervisors finds that the above statements are true and correct.

Be It Further Resolved that the Board of Supervisors approves the amendment to the Agricultural Preserve under application APA-24-04.

Be It Further Resolved that County Counsel is hereby authorized to make amendments to the legal descriptions in order to fully implement the intent of the Board of Supervisors in amending these Agricultural Preserves.

Be It Further Resolved the Chair of the Board of Supervisors is hereby authorized to sign said contract on behalf of the County of Siskiyou.

It Is Hereby Certified that the foregoing Resolution No. _____ was duly adopted on a motion by Supervisor _____ and seconded by Supervisor _____, at a regular meeting of the Board of Supervisors of the County of Siskiyou, State of California, held on the 3rd day of September 2024, by the following vote:

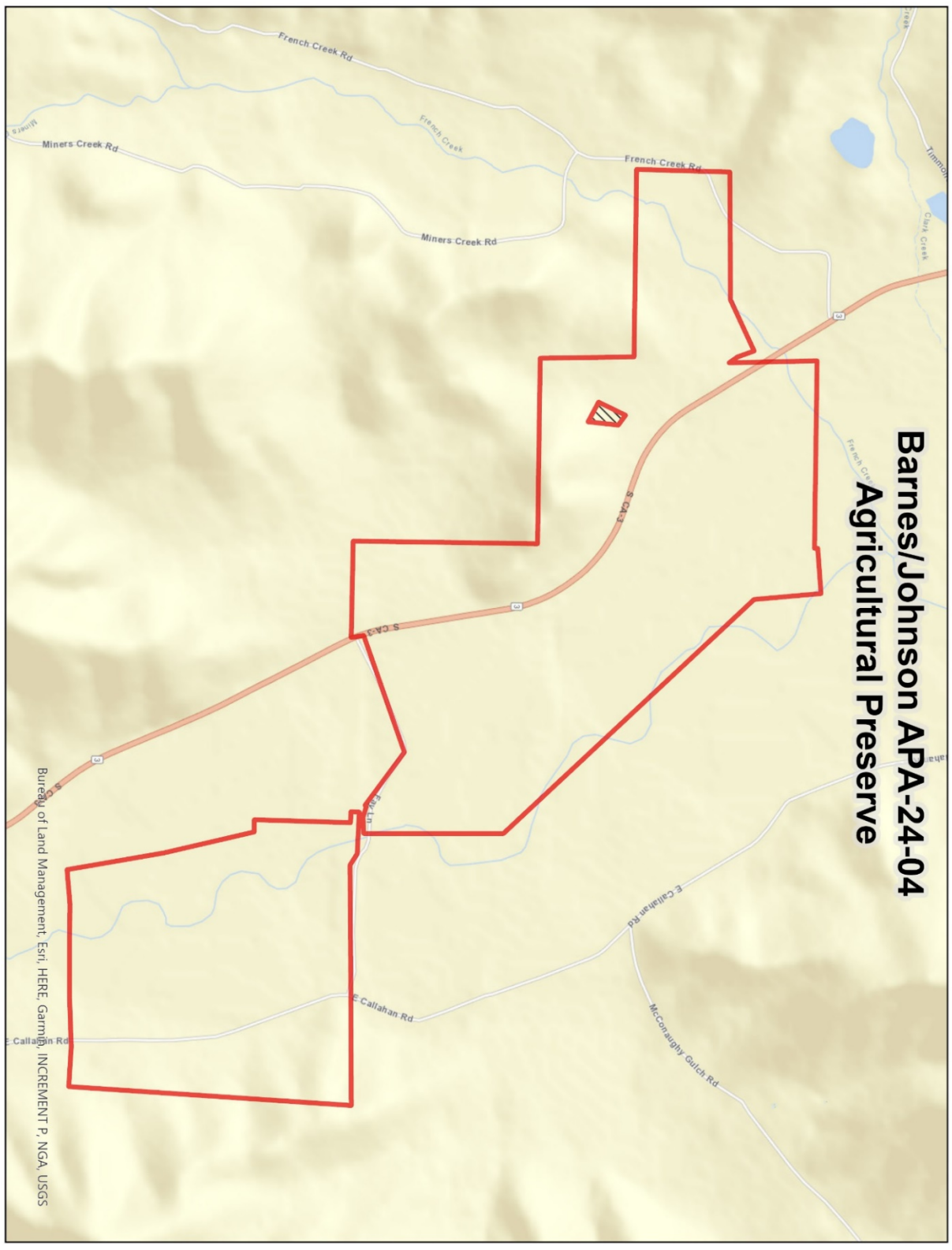
- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Michael N. Kobseff, Chair
Board of Supervisors

ATTEST:
 Laura Bynum, Clerk
 Board of Supervisors

By _____
 Deputy

**Exhibit "A" map
Land Conservation Contract APA-24-04
(Barnes/Johnson)**



Resolution No. _____ - _____

**Resolution of the Siskiyou County Board of Supervisors Approving
the Rescission and Re-Entry of Existing Williamson Act Contracts
Under Application APA-24-04**

WHEREAS, the California Land Conservation Act (the "Williamson Act") was enacted on July 14, 1965, to implement a variety of state farmland preservation policies directed at discouraging the unnecessary and premature conversion of farmland to other uses; and

WHEREAS, Richard Barnes owns 330 acres that was originally placed in Williamson Act contract on February 26, 1973; and

WHEREAS, Richard Barnes owns 1.5 acres that was originally placed in Williamson Act contract on May 5, 1971; and

WHEREAS, Richard Barnes owns 389.6 acres that was originally placed in Williamson Act contract on May 5, 1971; and

WHEREAS, Roy Johnson owns 323.2 acres that was originally placed in Williamson Act contract on February 23, 1978; and

WHEREAS, a Boundary Line Adjustment application (BLA-24-11) was submitted to the County on February 27, 2024, that proposes to adjust the boundary between three adjacent parcels owned by Richard Barnes and Roy Johnson; and

WHEREAS, property involved in BLA-24-11 is within existing established Williamson Act contracts; and

WHEREAS, the property owners have proposed to include additional adjacent property, that is not part of the Boundary Line Adjustment, to be included under the new contract; and

WHEREAS, in order for the Planning Director to approve BLA-24-11, the Board of Supervisors would need to first make certain findings and approve the rescission of the subject contracts and re-entry into new Williamson Act contracts; and

WHEREAS, pursuant to the *Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts*, as adopted by the Siskiyou County Board of Supervisors on February 7, 2012, and amended on December 13, 2022, in order to allow the transfer of property, the area subject to Williamson Act contract must be changed to reflect the property transfer subject to approval in BLA-24-11; and

WHEREAS, the Staff Report for APA-24-04 prepared for the Agricultural Preserve Administrator contains a detailed analysis of how said application complies with the *Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts*, as adopted by the Siskiyou County Board of Supervisors on February 7, 2012 and amended on December 13, 2022; and

WHEREAS, the Staff Report for APA-24-04 prepared for the Board of Supervisors contains the staff analysis and recommendation by the Agricultural Preserve Administrator; and

WHEREAS, the Board of Supervisors has reviewed the analysis contained in the Staff Report prepared for APA-24-04 and concurs with the draft findings contained therein; and

WHEREAS, the new contract(s) would initially restrict land within adjusted boundaries of legal lots for at least ten (10) years for Williamson Act contracts; and

WHEREAS, there would be no net decrease in the amount of the aggregate acreage subject to the existing and proposed contracts; and

WHEREAS, at least ninety (90%) percent of the land under the existing contracts would remain under the proposed contracts; and

WHEREAS, the resulting legal lot areas subject to contract would be large enough to sustain qualifying agricultural uses; and

WHEREAS, boundary line adjustment BLA-24-11 would not compromise the long-term agricultural production of land within the proposed legal lots or other agricultural lands subject to contract(s); and

WHEREAS, the boundary line adjustment is not likely to result in the removal of adjacent land from agricultural uses; and

WHEREAS, the boundary line adjustment would not result in a greater number of developable parcels than existed prior to the adjustment, or an adjusted lot that is inconsistent with the General Plan; and

WHEREAS, approval of the proposed project would not result in any significant adverse environmental effect and is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15317, *Open Space Contracts or Easements*.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors finds the above recitals true and correct.

BE IT FURTHER RESOLVED that the Board of Supervisors approves the rescission and re-entry of existing Williamson Act contracts under application APA-24-04, attached hereto as Exhibits A and B, subject to the following conditions:

- (a) The property owner must agree to rescind their existing Williamson Act contracts and simultaneously re-enter into new contracts; and
- (b) In the event that the property in question is not transferred and the approval of BLA-24-11 lapses this approval shall automatically lapse and said boundaries shall be restored to the same configurations which existed prior to the adoption of this resolution without further action by the County.

BE IT FURTHER RESOLVED that the Board of Supervisors instructs staff to take the necessary steps to rescind from the existing contracts the land in question and take the necessary actions to prepare for the re-entry of that same land into new Williamson Act contracts.

BE IT FURTHER RESOLVED that County Counsel is hereby authorized to make any necessary technical amendments to the legal descriptions in order to fully implement the intent of the Board of Supervisors in amending these Williamson Act contracts.

BE IT FURTHER RESOLVED the Chair of the Board of Supervisors is hereby authorized to sign said contracts on behalf of the County of Siskiyou.

BE IT FURTHER RESOLVED that County staff is directed to record said Williamson Act contracts at the earliest opportunity once completed and concurrently with the recordation of BLA-24-11.

IT IS HEREBY CERTIFIED that the foregoing Resolution No. _____ was duly adopted on a motion by Supervisor _____ and seconded by Supervisor _____, at a regular meeting of the Board of Supervisors of the County of Siskiyou, State of California, held on the 3rd day of September 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Michael N. Kobseff, Chair
Board of Supervisors

ATTEST:
Laura Bynum, Clerk
Board of Supervisors

By _____
Deputy

Recording Requested By:
Siskiyou County Board of Supervisors

When Recorded Return To:
Siskiyou County Clerk
311 Fourth Street, Room 201
Yreka, CA 96097

Land Conservation Contract No. APA-24-04
(Barnes)

Preamble to Land Conservation Contract

Whereas, the hereinafter referred to OWNER possesses certain real property located within the hereinafter referred to COUNTY, which property is presently devoted to Agricultural and compatible uses.

Whereas, said property is located in Agricultural Preserve established by COUNTY on September 3, 2024; and

Whereas, both OWNER AND COUNTY desire to limit the use of said property to agricultural and compatible uses in order to discourage premature and unnecessary conversion of such lands from agricultural uses, recognizing that such agricultural land has definite public value as Open Space and that the preservation of such land in agricultural production constitutes an important physical, social, aesthetic and economic asset to COUNTY to maintain the agricultural economy of COUNTY and the State of California; and

Whereas, the County enters into this Contract with OWNER on the express condition that funds be annually appropriated by the State of California, and that the annual payments continue to be made to County by the State Controller, under the provisions of the Open Space Subvention Act (California Government Code section 16140, et. seq.), and that if said funds are not appropriated or dispersed the County may terminate the Contract.

The following agreement is prepared and entered into by the parties to accomplish the above-stated purposes.

**Land Conservation Contract No. APA-24-04
(Barnes)**

This Land Conservation Contract, Made And Executed This 3rd day of September 2024, by and between Richard G. Barnes and Nancy J. Barnes, Trustees of the Richard G. Barnes and Nancy J. Barnes 1991 Trust dated June 4, 1991, hereinafter referred to as the "OWNER", and the County of Siskiyou, a political subdivision of the State of California, hereinafter referred to as the "COUNTY", hereby agree as follows:

New Land Conservation Contract

Section 1. Contract. This is a "Contract" made pursuant to the California Land Conservation Act of 1965, amended as of the date first above written, including amendments enacted at the 1969 Regular Session of the California Legislature (hereinafter referred to as the "Act") and is applicable to the premises described in Exhibit "B" attached hereto.

Section 2. Term. This Contract shall take effect on January 1, 2025 and shall remain in effect for a period of ten years therefrom and during any renewals of this Contract.

Section 3. Renewal. Notice of Non-Renewal. This Contract shall be automatically renewed for a period of one year on the first day of each year, and on the first day of each January thereafter unless a written Notice of Non-Renewal is served by the OWNER on the COUNTY at least 90 days prior to said date or written Notice of Non-Renewal is served by the COUNTY on the OWNER at least 60 days prior to said date. Under no circumstances shall a Notice of Non-Renewal to either party be required to effectuate the automatic renewal of this Contract.

Section 4. Authorized Uses. During the term of this Contract, and any and all renewals thereof, the premises shall not be used for any purpose other than the production of agricultural commodities for commercial purposes and for compatible uses as specified by State law, the Resolution Establishing the applicable Agricultural Preserve, the County's most current resolution establishing the Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts, and this Williamson Act contract. No buildings or structures shall be erected upon the premises, except such buildings and structures as are directly related to authorized uses of the premises as specified by State law, the Resolution Establishing the applicable Agricultural Preserve, the County's most current resolution establishing the Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts, and this Williamson Act contract.

Section 5. Addition or Elimination of Authorized Uses.

(a) The OWNER agrees that the primary use of the property is for **rangeland and pasture for livestock production and forage**. Upon a proposed change in the primary use by the Owner, or if a change in primary use has been determined by the County, the proposed change shall require a new contract and shall be processed as a Williamson Act contract recession and simultaneous reentry.

(b) The Board of Supervisors of the County, by resolution, may from time to time during the term of this Contract, or any renewals thereof, amend the Resolution establishing

the uniform Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts to add or eliminate authorized uses at the sole discretion of the Board of Supervisors. This contract is subject to all such provisions as they now exist and as may hereafter be amended. An OWNER reserves the right to not to consent to any future amendment by filing a Notice of Non-Renewal as detailed herein in which case the existing rules shall apply during the term of the non-renewal.

Section 6. Police Power. Nothing in this Contract shall be construed to limit the exercise by the Board of Supervisors of the police power or the adoption or re-adoption or amendment of any zoning ordinance or land use ordinance, regulation or restriction pursuant to the Planning and Zoning Law (Sections 65000, et seq., Government Code) or otherwise.

Section 7. Eminent Domain.

(a) Except as provided in Subdivision (d) of this Section 7, when any action in eminent domain for the condemnation of the fee title of an entire parcel of land subject to this Contract is filed, or when such is acquired in lieu of eminent domain for a public improvement by a public agency or person, or whenever there is any such action or acquisition by the federal government or any person, instrumentality or agency acting under authority or power of the federal government, this Contract shall be deemed null and void as to the land actually being condemned or so acquired as of the date the action is filed and for the purposes of establishing the value of such land, this Contract shall be deemed never to have existed.

(b) Except as provided in Subdivision (d) of this Section 7, when such an action to condemn or acquired less than all of a parcel of land subject to this Contract is commenced, this Contract shall be deemed null and void as to the land actually condemned or acquired and shall be disregarded in the valuation process only as to the land actually being taken, unless the remaining land subject to this Contract will be adversely affected by the condemnation, in which case the value of that damage shall be computed without regard to this document.

(c) The land actually taken shall be removed from this Contract. Under no circumstances shall land be removed that is not actually taken, except as otherwise provided in the Act.

(d) The provisions of Subdivisions (a) and (b) of this Section 7 and the provisions of Section 51295 of the Act (Government Code) shall not apply to or have any force or effect with respect to: (a) the filing of any action in eminent domain for the condemnation of any easement for the erection, construction, alteration, maintenance, or repair of any gas, electric, water, road, or communication facilities by any public agency (including the County), or public utility or to the acquisition of any such easement by any public agency (including the County) or public utility. The filing of any such action in eminent domain for the condemnation or the acquisition of any such easement or lesser estate shall not terminate, nullify or void this contract, and in the event of the filing of any such action in eminent domain or acquisition, this Contract shall not be considered in the valuation process.

Section 8. No Payment by the County. The OWNER shall not receive any payment from COUNTY in consideration of the obligations imposed hereunder, it being recognized and agreed that the consideration for the execution of the Contract is the substantial public benefit to be derived therefrom, and the advantage which will accrue to the OWNER as

a result of the effect on the assessed valuation of land described herein due to the imposition of the limitations on its use contained herein.

Section 9. Termination of Contract by the County. This Land Conservation Contract is made expressly conditional upon the State's continued compliance with the provisions of the Open Space Subvention Act. If in any year the State fails to make any of the subvention payments to the County required under the provision of the Open Space Subvention Act, then this Contract, at the option of, and in the sole and absolute discretion of the County, may be terminated by the County. The State's failure to make such payments may be due to non-appropriation of funds by the Legislature, failure to disburse appropriated funds, amendment or repeal of the applicable provisions of the Open Space Subvention Act, or by any other cause whatsoever. COUNTY may exercise its option to declare the Contract null and void by delivering notice to the OWNER or his successors or assigns and by recording such notice in the Official Records of Siskiyou County. This Land Conservation Contract shall terminate with no continuing contractual rights of any kind; provided, however, that the OWNER may apply for a new Land Conservation Contract as otherwise may be provided by law.

Section 10. Cancellation.

(a) This Contract may be cancelled only by mutual agreement of the OWNER and COUNTY pursuant to Section 51282 of the Act (Government Code) when, after a public hearing has been held in accordance with the provisions of Section 51284 of the Act (Government Code), the Board of Supervisors finds that (1) such cancellation is in the public interest and not inconsistent with the purposes of the Act, and (2) it is neither necessary nor desirable to continue the restrictions imposed by this Contract provided, however, this Contract shall not be cancelled until the hereinafter specified cancellation fee has been paid unless such fee, or portion thereof, is waived or deferred pursuant to Subdivision {c} of Section 51283 of the Act (Government Code).

(b) Prior to any action by the Board of Supervisors giving tentative approval to the cancellation of this Contract, the County Assessor shall determine the full cash value of the land as though it were free from the restrictions of this Contract. The Assessor shall multiply such value by the most recent County ratio announced pursuant to Section 401 of the Revenue and Taxation Code, and shall certify the product to the Board of Supervisors as the cancellation valuation of the land for the purpose of determining the cancellation fee hereinafter specified.

(c) Prior to giving tentative approval to the cancellation of this Contract, the Board of Supervisors shall determine and certify to the County Auditor the amount of the cancellation fee which the OWNER must pay the County Treasurer as deferred taxes upon cancellation, which shall be 50 percent of the cancellation valuation of the land as determined in Subparagraph (b) of this Section. If, after the date this Contract is initially entered into, the publicly announced County ratio of the assessed to the full cash value is changed, the percentage payment specified in this paragraph shall be changed so no greater percentage of full cash value will be paid than would have been paid had there been no change in such ratio.

(d) The Board of Supervisors may waive or defer payment of the cancellation fee or any portion thereof in accordance with Subdivision (c) of Section 51283 of the Act (Government Code).

Section 11. Distribution of Deferred Taxes. On receipt of any deferred taxes (cancellation fee), payable pursuant to Section 10 of this Contract, said deferred taxes shall be distributed as provided in Section 51204 of the Act (Government Code).

Section 12. Division of Land - New Contracts. In the event the premises is divided, a Contract identical to the Contract then covering the premises shall be executed by the OWNER of each parcel created by the division at the time of the division.

Section 13. Division of Land - Minimum Size Parcels. The OWNER shall not divide the premises contrary to the restrictions on the division of premises as set forth in the Resolution Establishing the Agricultural Preserve.

Section 14. Contracts Binds Successors. The term "OWNER" as used in this contract shall include the singular and plural and the heirs, executors, administrators, and successors and assigns and this Contract shall run with the land described herein and shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto. Neither the OWNER nor any successor in interest shall divide the land described herein, except that the County may approve a division of such land subject to the terms and conditions of the Act or local resolution if the proposed division meets all of the following conditions:

- (a) Each preserve resulting from the division shall meet the minimum size requirements of the Act and local resolutions which are applicable to the land which is the subject of this contract, as provided herein; and
- (b) Each parcel which is the subject of, or which results from the division shall meet the minimum size requirements of the Act and local resolutions which are applicable to the land which is the subject of this contract; and
- (c) All successors in interest to OWNER shall enter into separate and individual contracts pursuant to the County's uniform Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts as they exist now and in the future.

Section 15. Removal of Land from Preserve. Removal of any land under this Contract from an Agricultural Preserve either by change of boundaries of the Preserve or disestablishment of the Preserve shall be the equivalent of a Notice of Non-Renewal by the County.

Section 16. Conveyance Contrary to the Contract. Any conveyance, contract or authorization (whether oral or written) by the OWNER or his successors in interest which would permit the use of the subject property or create a division of the land contrary to the terms of this contract, or any renewal thereof, may be declared void by the Board of Supervisors of the County; such declaration or the provisions of this Contract may be enforced by the County by an action filed in the Superior Court of the County by the District Attorney for the purpose of compelling compliance or restraining a breach thereof.

Section 17. Owner to Provide Information. The OWNER, upon request of the County, shall provide information relating to the OWNER's obligations under this Contract.

Section 18. Conflict Provision. In the event of any conflict between the provisions of this contract, the County's uniform Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts, or State law as they exist now and in the future, those provisions which most restrict the right to divide the land subject to this contract or to use said land for non-agricultural purposes shall govern.

Section 19. Notice. Any notice given pursuant to this Contract may, in addition to any other method authorized by law, be given by United States mail, postage prepaid. Notice to the OWNER shall be addressed to the same address indicated upon the County Assessor's records for the mailing of tax assessments. Notice to the County shall be addressed as follows:

Clerk of the Board of Supervisors
County of Siskiyou
311 Fourth Street, Room 201
Yreka, CA 96097

In Witness Whereof the OWNER and the County have executed this Contract on the day first above written:

OWNER:

Existing APNs: 023-171-110, 023-171-120, 023-171-130, 023-540-070, 023-550-170, 023-560-050, 023-560-070, 023-550-230, 023-550-200, 023-171-270, 023-171-280

Richard G Barnes and Nancy J. Barnes, Trustees of the Richard G. Barnes and Nancy J. Barnes, 1991 Trust dated June 4, 1991

By: _____
Richard G. Barnes, Trustee

By: _____
Nancy J. Barnes, Trustee

Place Notary Certificate Here

Attest: County of Siskiyou, Board of Supervisors

Clerk Michael N. Kobseff, Chair

Exhibit "A"
Land Conservation Contract APA-24-04
(Barnes)

Assessor's Parcels Numbers and Pre-rescission Contract Numbers listed below:

Assessor's Parcel Number	Assessor Contract Number	Clerk Contract Reference	Recordation Number	Acreage
023-140-080	71030	54	Vol. 621, Page 306	23
023-140-190	71030	54	Vol. 621, Page 306	2.5
023-171-110	71030	54	Vol. 621, Page 306	80
023-171-120	71030	54	Vol. 621, Page 306	37
023-171-130	71030	54	Vol. 621, Page 306	30
023-540-070	71030	54	Vol. 621, Page 306	12
023-550-170	71030	54	Vol. 621, Page 306	71.2
023-560-050	71030	54	Vol. 621, Page 306	74
023-560-070	71030	54	Vol. 621, Page 306	59
023-550-230	71030	54	Vol. 621, Page 306	0.9
023-550-200	71022	28	Vol. 620, Page 472	1.5
023-171-270	73027	194	Vol. 683, Page 39	210
023-171-280	73027	194	Vol. 683, Page 39	120

A portion of the above Assessor Parcel Numbers consisting of approximately 672.5 acres are included in this new contract.

A map of the land to be placed under this contract is also included as part of Exhibit "A".

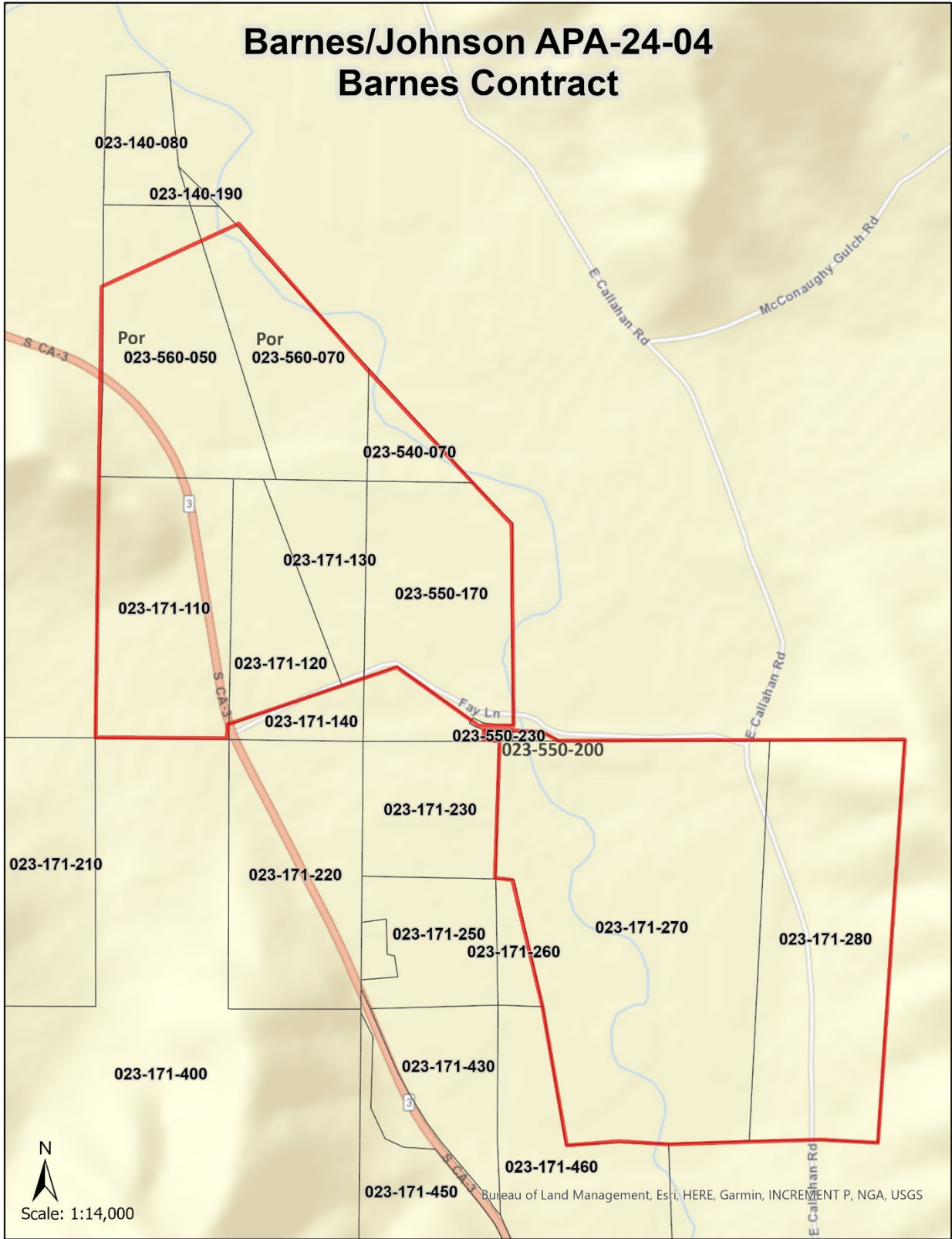


Exhibit "B"
Land Conservation Contract APA-24-04
(Barnes)
Legal Description of Property to be Included

All that real property situate in the unincorporated area of the County of Siskiyou, State of California, described as follows:

Insert Legal Descriptions

Recording Requested By:
Siskiyou County Board of Supervisors

When Recorded Return To:
Siskiyou County Clerk
311 Fourth Street, Room 201
Yreka, CA 96097

Land Conservation Contract No. APA-24-04
(Johnson)

Preamble to Land Conservation Contract

Whereas, the hereinafter referred to OWNER possesses certain real property located within the hereinafter referred to COUNTY, which property is presently devoted to Agricultural and compatible uses.

Whereas, said property is located in Agricultural Preserve established by COUNTY on September 3, 2024; and

Whereas, both OWNER AND COUNTY desire to limit the use of said property to agricultural and compatible uses in order to discourage premature and unnecessary conversion of such lands from agricultural uses, recognizing that such agricultural land has definite public value as Open Space and that the preservation of such land in agricultural production constitutes an important physical, social, aesthetic and economic asset to COUNTY to maintain the agricultural economy of COUNTY and the State of California; and

Whereas, the County enters into this Contract with OWNER on the express condition that funds be annually appropriated by the State of California, and that the annual payments continue to be made to County by the State Controller, under the provisions of the Open Space Subvention Act (California Government Code section 16140, et. seq.), and that if said funds are not appropriated or dispersed the County may terminate the Contract.

The following agreement is prepared and entered into by the parties to accomplish the above-stated purposes.

**Land Conservation Contract No. APA-24-04
(Johnson)**

This Land Conservation Contract, Made And Executed This 3rd day of September 2024, by and between Roy M. Johnson, hereinafter referred to as the “OWNER”, and the County of Siskiyou, a political subdivision of the State of California, hereinafter referred to as the “COUNTY”, hereby agree as follows:

New Land Conservation Contract

Section 1. Contract. This is a “Contract” made pursuant to the California Land Conservation Act of 1965, amended as of the date first above written, including amendments enacted at the 1969 Regular Session of the California Legislature (hereinafter referred to as the “Act”) and is applicable to the premises described in Exhibit “B” attached hereto.

Section 2. Term. This Contract shall take effect on January 1, 2025 and shall remain in effect for a period of ten years therefrom and during any renewals of this Contract.

Section 3. Renewal. Notice of Non-Renewal. This Contract shall be automatically renewed for a period of one year on the first day of each year, and on the first day of each January thereafter unless a written Notice of Non-Renewal is served by the OWNER on the COUNTY at least 90 days prior to said date or written Notice of Non-Renewal is served by the COUNTY on the OWNER at least 60 days prior to said date. Under no circumstances shall a Notice of Non-Renewal to either party be required to effectuate the automatic renewal of this Contract.

Section 4. Authorized Uses. During the term of this Contract, and any and all renewals thereof, the premises shall not be used for any purpose other than the production of agricultural commodities for commercial purposes and for compatible uses as specified by State law, the Resolution Establishing the applicable Agricultural Preserve, the County’s most current resolution establishing the Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts, and this Williamson Act contract. No buildings or structures shall be erected upon the premises, except such buildings and structures as are directly related to authorized uses of the premises as specified by State law, the Resolution Establishing the applicable Agricultural Preserve, the County’s most current resolution establishing the Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts, and this Williamson Act contract.

Section 5. Addition or Elimination of Authorized Uses.

(a) The OWNER agrees that the primary use of the property is for **rangeland and pasture for livestock production and forage**. Upon a proposed change in the primary use by the Owner, or if a change in primary use has been determined by the County, the proposed change shall require a new contract and shall be processed as a Williamson Act contract recession and simultaneous reentry.

(b) The Board of Supervisors of the County, by resolution, may from time to time during the term of this Contract, or any renewals thereof, amend the Resolution establishing the uniform Rules for the Establishment and Administration of Agricultural Preserves and

Williamson Act Contracts to add or eliminate authorized uses at the sole discretion of the Board of Supervisors. This contract is subject to all such provisions as they now exist and as may hereafter be amended. An OWNER reserves the right to not to consent to any future amendment by filing a Notice of Non-Renewal as detailed herein in which case the existing rules shall apply during the term of the non-renewal.

Section 6. Police Power. Nothing in this Contract shall be construed to limit the exercise by the Board of Supervisors of the police power or the adoption or re-adoption or amendment of any zoning ordinance or land use ordinance, regulation or restriction pursuant to the Planning and Zoning Law (Sections 65000, et seq., Government Code) or otherwise.

Section 7. Eminent Domain.

(a) Except as provided in Subdivision (d) of this Section 7, when any action in eminent domain for the condemnation of the fee title of an entire parcel of land subject to this Contract is filed, or when such is acquired in lieu of eminent domain for a public improvement by a public agency or person, or whenever there is any such action or acquisition by the federal government or any person, instrumentality or agency acting under authority or power of the federal government, this Contract shall be deemed null and void as to the land actually being condemned or so acquired as of the date the action is filed and for the purposes of establishing the value of such land, this Contract shall be deemed never to have existed.

(b) Except as provided in Subdivision (d) of this Section 7, when such an action to condemn or acquired less than all of a parcel of land subject to this Contract is commenced, this Contract shall be deemed null and void as to the land actually condemned or acquired and shall be disregarded in the valuation process only as to the land actually being taken, unless the remaining land subject to this Contract will be adversely affected by the condemnation, in which case the value of that damage shall be computed without regard to this document.

(c) The land actually taken shall be removed from this Contract. Under no circumstances shall land be removed that is not actually taken, except as otherwise provided in the Act.

(d) The provisions of Subdivisions (a) and (b) of this Section 7 and the provisions of Section 51295 of the Act (Government Code) shall not apply to or have any force or effect with respect to: (a) the filing of any action in eminent domain for the condemnation of any easement for the erection, construction, alteration, maintenance, or repair of any gas, electric, water, road, or communication facilities by any public agency (including the County), or public utility or to the acquisition of any such easement by any public agency (including the County) or public utility. The filing of any such action in eminent domain for the condemnation or the acquisition of any such easement or lesser estate shall not terminate, nullify or void this contract, and in the event of the filing of any such action in eminent domain or acquisition, this Contract shall not be considered in the valuation process.

Section 8. No Payment by the County. The OWNER shall not receive any payment from COUNTY in consideration of the obligations imposed hereunder, it being recognized and agreed that the consideration for the execution of the Contract is the substantial public benefit to be derived therefrom, and the advantage which will accrue to the OWNER as

a result of the effect on the assessed valuation of land described herein due to the imposition of the limitations on its use contained herein.

Section 9. Termination of Contract by the County. This Land Conservation Contract is made expressly conditional upon the State's continued compliance with the provisions of the Open Space Subvention Act. If in any year the State fails to make any of the subvention payments to the County required under the provision of the Open Space Subvention Act, then this Contract, at the option of, and in the sole and absolute discretion of the County, may be terminated by the County. The State's failure to make such payments may be due to non-appropriation of funds by the Legislature, failure to disburse appropriated funds, amendment or repeal of the applicable provisions of the Open Space Subvention Act, or by any other cause whatsoever. COUNTY may exercise its option to declare the Contract null and void by delivering notice to the OWNER or his successors or assigns and by recording such notice in the Official Records of Siskiyou County. This Land Conservation Contract shall terminate with no continuing contractual rights of any kind; provided, however, that the OWNER may apply for a new Land Conservation Contract as otherwise may be provided by law.

Section 10. Cancellation.

(a) This Contract may be cancelled only by mutual agreement of the OWNER and COUNTY pursuant to Section 51282 of the Act (Government Code) when, after a public hearing has been held in accordance with the provisions of Section 51284 of the Act (Government Code), the Board of Supervisors finds that (1) such cancellation is in the public interest and not inconsistent with the purposes of the Act, and (2) it is neither necessary nor desirable to continue the restrictions imposed by this Contract provided, however, this Contract shall not be cancelled until the hereinafter specified cancellation fee has been paid unless such fee, or portion thereof, is waived or deferred pursuant to Subdivision {c} of Section 51283 of the Act (Government Code).

(b) Prior to any action by the Board of Supervisors giving tentative approval to the cancellation of this Contract, the County Assessor shall determine the full cash value of the land as though it were free from the restrictions of this Contract. The Assessor shall multiply such value by the most recent County ratio announced pursuant to Section 401 of the Revenue and Taxation Code, and shall certify the product to the Board of Supervisors as the cancellation valuation of the land for the purpose of determining the cancellation fee hereinafter specified.

(c) Prior to giving tentative approval to the cancellation of this Contract, the Board of Supervisors shall determine and certify to the County Auditor the amount of the cancellation fee which the OWNER must pay the County Treasurer as deferred taxes upon cancellation, which shall be 50 percent of the cancellation valuation of the land as determined in Subparagraph (b) of this Section. If, after the date this Contract is initially entered into, the publicly announced County ratio of the assessed to the full cash value is changed, the percentage payment specified in this paragraph shall be changed so no greater percentage of full cash value will be paid than would have been paid had there been no change in such ratio.

(d) The Board of Supervisors may waive or defer payment of the cancellation fee or any portion thereof in accordance with Subdivision (c) of Section 51283 of the Act Government Code).

Section 11. Distribution of Deferred Taxes. On receipt of any deferred taxes (cancellation fee), payable pursuant to Section 10 of this Contract, said deferred taxes shall be distributed as provided in Section 51204 of the Act (Government Code).

Section 12. Division of Land - New Contracts. In the event the premises is divided, a Contract identical to the Contract then covering the premises shall be executed by the OWNER of each parcel created by the division at the time of the division.

Section 13. Division of Land - Minimum Size Parcels. The OWNER shall not divide the premises contrary to the restrictions on the division of premises as set forth in the Resolution Establishing the Agricultural Preserve.

Section 14. Contracts Binds Successors. The term "OWNER" as used in this contract shall include the singular and plural and the heirs, executors, administrators, and successors and assigns and this Contract shall run with the land described herein and shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto. Neither the OWNER nor any successor in interest shall divide the land described herein, except that the County may approve a division of such land subject to the terms and conditions of the Act or local resolution if the proposed division meets all of the following conditions:

- (a) Each preserve resulting from the division shall meet the minimum size requirements of the Act and local resolutions which are applicable to the land which is the subject of this contract, as provided herein; and
- (b) Each parcel which is the subject of, or which results from the division shall meet the minimum size requirements of the Act and local resolutions which are applicable to the land which is the subject of this contract; and
- (c) All successors in interest to OWNER shall enter into separate and individual contracts pursuant to the County's uniform Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts as they exist now and in the future.

Section 15. Removal of Land from Preserve. Removal of any land under this Contract from an Agricultural Preserve either by change of boundaries of the Preserve or disestablishment of the Preserve shall be the equivalent of a Notice of Non-Renewal by the County.

Section 16. Conveyance Contrary to the Contract. Any conveyance, contract or authorization (whether oral or written) by the OWNER or his successors in interest which would permit the use of the subject property or create a division of the land contrary to the terms of this contract, or any renewal thereof, may be declared void by the Board of Supervisors of the County; such declaration or the provisions of this Contract may be enforced by the County by an action filed in the Superior Court of the County by the District Attorney for the purpose of compelling compliance or restraining a breach thereof.

Section 17. Owner to Provide Information. The OWNER, upon request of the County, shall provide information relating to the OWNER's obligations under this Contract.

Section 18. Conflict Provision. In the event of any conflict between the provisions of this contract, the County's uniform Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts, or State law as they exist now and in the future, those provisions which most restrict the right to divide the land subject to this contract or to use said land for non-agricultural purposes shall govern.

Section 19. Notice. Any notice given pursuant to this Contract may, in addition to any other method authorized by law, be given by United States mail, postage prepaid. Notice to the OWNER shall be addressed to the same address indicated upon the County Assessor's records for the mailing of tax assessments. Notice to the County shall be addressed as follows:

Clerk of the Board of Supervisors
County of Siskiyou
311 Fourth Street, Room 201
Yreka, CA 96097

In Witness Whereof the OWNER and the County have executed this Contract on the day first above written:

OWNER:

Existing APNs: 023-140-070, 023-140-080, 023-140-190, 0023-560-050, 023-560-070, 023-140-510, 023-560-110, 023-560-120, 023-560-130, 023-560-140, 023-570-190, 023-570-200

Roy M. Johson

By: _____
Roy M. Johson, owner

Place Notary Certificate Here



Attest: County of Siskiyou, Board of Supervisors

Clerk

Michael N. Kobseff, Chair

Exhibit "A"
Land Conservation Contract APA-24-04
(Johnson)

Assessor's Parcels Numbers and Pre-rescission Contract Numbers listed below:

Assessor's Parcel Number	Assessor Contract Number	Clerk Contract Reference	Recordation Number	Acreage
023-140-070	78028	348	Vol. 808, Page 237	70
023-140-510	78028	348	Vol. 808, Page 237	0
023-560-110	78028	348	Vol. 808, Page 237	17.3
023-560-120	78028	348	Vol. 808, Page 237	45
023-560-130	78028	348	Vol. 808, Page 237	50
023-560-140	78028	348	Vol. 808, Page 237	0
023-570-190	78028	348	Vol. 808, Page 237	40
023-570-200	78028	348	Vol. 808, Page 237	1
023-140-080	71030	54	Vol. 621, Page 306	59
023-260-050	71030	54	Vol. 621, Page 306	1.5
023-560-070	71030	194	Vol. 621, Page 306	59
023-140-190	71022	28	Vol. 620, Page 472	1.5

A portion of the above Assessor Parcel Numbers consisting of approximately 672.5 acres are included in this new contract.

A map of the land to be placed under this contract is also included as part of Exhibit "A".

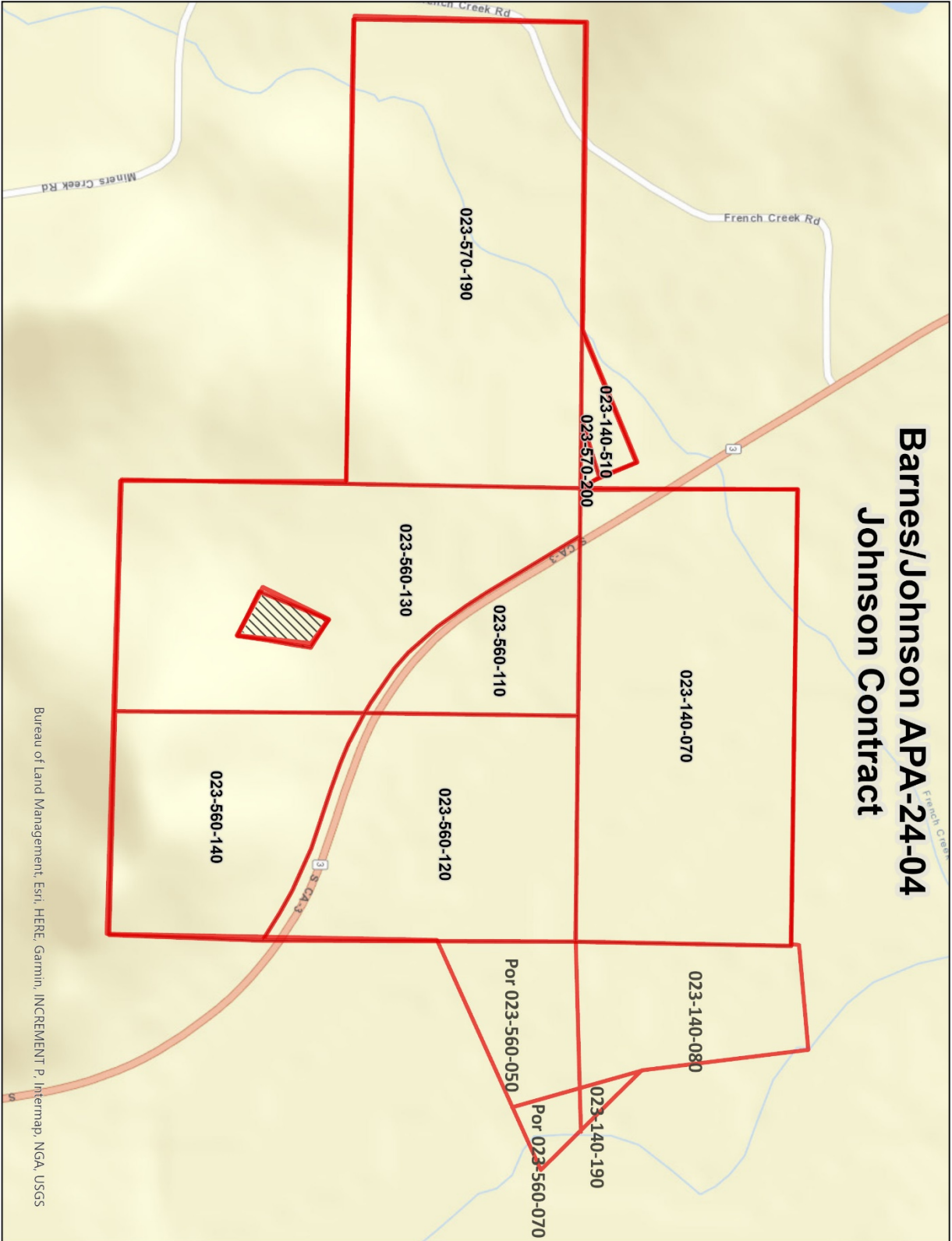


Exhibit "B"
Land Conservation Contract APA-24-04
(Barnes)
Legal Description of Property to be Included

All that real property situate in the unincorporated area of the County of Siskiyou, State of California, described as follows:

Insert Legal Descriptions

Resolution No. _____**A Resolution of the Board of Supervisors of the County of Siskiyou,
State of California, Directing Staff to Issue a Notice of Non-Renewal for 4.2-acres
under new Williamson Act Contract established by Resolution No. _____**

Whereas, the California Land Conservation Act (the “Williamson Act”) was enacted on July 14, 1965 to implement a variety of state farmland preservation policies directed at discouraging the unnecessary and premature conversion of farmland to other uses; and

Whereas, over the past 40 years, the County of Siskiyou (“County”) has embraced and vigorously implemented the state farmland preservation policies set forth in the Act; and

Whereas, over 415,000 acres in the County are presently conserved by voluntary County and landowner participation in approximately 538 Williamson Act contracts involving approximately 2,600 assessor parcel numbers; and

Whereas, the County has been administering its Williamson Act program including monitoring compliance with the terms of each contract in accordance with the adopted Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts as adopted on February 7, 2012, and amended on December 13, 2022; and

Whereas, pursuant to the terms on the County’s adopted universal contract and State law each contract holder is required to be engaged in a commercial agricultural use; and

Whereas, pursuant to the terms on the County’s adopted universal contract and State law each parcel shall be presumed to be in parcels large enough to sustain their commercial agricultural use if at least 40 acres in size; and

Whereas, Roy Johnson owns a 1-acre parcel and a 3.2-acre parcel that were originally placed in Williamson Act contract on February 23, 1978; and

Whereas, Roy Johnson has applied for Williamson Act Contract Amendment to bring all of his property under one contract; and

Whereas, staff evaluated the proposed resultant contract and determined that the 1-acre parcel and 3.2 acre parcel should be issued a separate contract and considered for issuance of notice of non-renewal. It is in the best interest of the County’s Williamson Act program to recommend to the Board of Supervisors that the 15 acres not be renewed beginning in 2025; and

Whereas, the Board of Supervisors desires to issue a notice of non-renewal for 15 acres under new Williamson Act Contract, established by Board Resolution on June 18, 2024; and

Now, Therefore, Be It Resolved the Board of Supervisors hereby resolves as follows:

1. That the Board of Supervisors has conducted a public hearing at which time it has considered all information presented to it and the recommendation of County staff and the Agricultural Preserve Administrator.
2. That the 15 acres of Williamson Act contract, set forth in Exhibits A-2, referenced hereto and incorporated herein, are recommended for issuance of a notice of non-renewal by the Agricultural Preserve Administrator for not meeting the intentions the County’s Williamson Act program and the terms of the contract.
3. That it is the desire of the Board of Supervisors not to renew land in the Williamson Act contract set forth in Exhibits A-2, referenced hereto and incorporated herein, with or without cause, pursuant to Government Code 51245 and that said contracts not be renewed therefor.
4. That staff be directed to file a notice of non-renewal, substantially in the form attached hereto as Exhibit A-1, referenced hereto and incorporated herein, pursuant to Government Code Section 51245 for the properties that the Board has determined to be non-compliant to prevent said properties’ contracts from being renewed at the earliest possible time.
5. That the Board of Supervisors determine the issuance of a Notice of Non-Renewal of a Williamson Act contract is categorically exempt under the Class 17 exemption, Section 15317 of the CEQA Guidelines, as this action would not cause a change in use and the contract shall remain in effect for the balance of the period remaining since the last renewal as required by Government Code Section 51246(a).
6. That County staff are authorized to take such necessary and further actions as are appropriate to implement this Resolution and carry out the intent of the Board of Supervisors.

Passed and Adopted this ____ day of _____, 2024 at a regular meeting of the Board of Supervisors by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Michael N. Kobseff, Chair
Siskiyou County Board of Supervisors

Attest:
Laura Bynum, Clerk,
Board of Supervisors

By _____
Deputy

**NOTICE OF NON-RENEWAL OF
THAT CERTAIN LAND DESCRIBED HEREIN UNDER
LAND CONSERVATION CONTRACT NO. _____**

NOTICE IS HEREBY GIVEN:

WHEREAS, [Property Owners} are the owners of land described herein that is subject to Land Conservation Contract No. _____, as Recorded on ___(DATE)___ in the Siskiyou County Records in ___ *Volume/Page or Document* No. _____; and

WHEREAS, the County desires non-renewal said property from Land Conservation Contract No. _____; and

WHEREAS, Land Conservation Contracts must meet certain criteria in order to remain compliant.

NOW, THEREFORE, the County declares the intent not to renew Land Conservation Contract No. _____ as it applies to the real property described in the Legal Description, attached hereto as Exhibit A and incorporated by this reference.

COUNTY OF SISKIYOU

Dated:

By: _____
Hailey Lang, Deputy Director of Planning

Staff Report

Submission Date: July 25, 2024

To: Siskiyou County Agricultural Preserve Administrator

From: Bernadette Cizin, Associate Planner

Subject: Proposed Barnes/Johnson APA-24-04, Application to rescind and reissue Williamson Act Contracts to reflect the transfer of property through Boundary Line Adjustment. Additionally, the applicants propose to rescind adjacent property from existing multi-owner contracts and include it in their resultant contracts.

Location: The project site is located on State Highway 3, near the community of Callahan on APNs 023-140-070, 023-140-080, 023-140-190, 023-140-510, 023-171-110, 023-171-120, 023-171-130, 023-171-270, 023-171-280, 023-540-070, 023-550-170, 023-550-200, 023-550-230, 023-560-050, 023-560-070, 023-560-110, 023-560-120, 023-560-130, 023-560-140, 023-570-190, 023-570-200; T41N, R9W, S10, 11, 13, 14, 15 & 24, MDB&M.

Exhibits:

- A.** Location Map
- B.** Zoning Map
- C.** Proposed Boundary Line Adjustment Exhibit Map
- D.** Williamson Act Amendment Questionnaire
 - 1. Barnes
 - 2. Johnson
- E.** Existing Contracts and Establishment of Agricultural Preserve
 - 1. Contract No. 72015
 - 2. Contract No. 71030
 - 3. Contract No. 73027
 - 4. Contract No. 71022

Background and Discussion

The property owners submitted an application on February 27, 2024, which proposes to transfer approximately 48.66 acres between three separate parcels (Exhibit D) through a boundary line adjustment and amend the existing Williamson Act Contracts and Agricultural Preserve accordingly. As the subject property is encumbered by different Williamson Act Contracts, pursuant to Government Code Section 51257 and the Siskiyou County Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts (guidelines), the county and the property owners must mutually agree to rescind the property from the existing contracts and simultaneously enter into new contracts which coincide with the new legal lot boundaries.

Additionally, the applicants propose to include additional property in the new contracts that is not part of the Boundary Line Adjustment project. Even though this property is not part of the Boundary Line Adjustment, it should be addressed as this property is currently under non-conforming contracts, being multi-owner or portions of parcels.

The project does not propose to increase or decrease the acreage within Agricultural Preserve or contract.

Parcel History

Parcel Creation – Subject Property of Boundary Line Adjustment

- APNs 023-140-070, 023-560-110 and 023-560-120 together are one 144.28-acre legally created parcel as Parcel I of Waiver, which was filed for record in the Siskiyou County Recorder's Office on April 14, 1976, in Volume 753 at Page 696.
- APNs 023-140-190, 023-171-130, 023-540-070, 023-550-170 and 023-560-070, together are one 174.7-acre legal parcel noted as The Tobias Parcel of Boundary Line Adjustment, which was filed for record in the Siskiyou County Recorder's Office on July 12, 1982, in Volume 953 at Page 495.
- APN 023-140-080 and a portion of 023-560-050, a portion of 023-171-110 and a portion of 023-171-120 together are one 105.53-acre legally created parcel by Grant Deed, which was filed for record in the Siskiyou County Recorder's Office on November 8, 1930, in Volume 22 at Page 81.

Parcel Creation – Additional Property Proposed to be included in Contract Rescission and Reentry

Barnes:

- APNs 023-171-270, 023-171-280, 023-550-200 and 023-550-230 together are one 370.9-acre legal parcel as modified as the Barnes Parcel of Boundary Line Adjustment, which was filed for record in the Siskiyou County Recorder's Office on July 12, 1982, in Volume 953 at Page 495.
- 7.5 acres of APN 023-560-050 and 60 acres of APN 023-171-110 together are one approximately 67.5-acre legal parcel as described in Grant Deed which was filed for record in the Siskiyou County Recorder's Office on November 10, 1930, in Volume 22 at Page 80.
- 8.5 acres of APN 023-171-110 and 33.3 acres of APN 023-171-120 together are one legal parcel that was created by Grant Deed which was filed for record in the Siskiyou County Recorder's Office on June 4, 1924, in Volume 111 at Page 227 and later modified when a portion

Johnson:

- APNs 023-560-130, 023-560-140 and 023-570-190 together are one 174.72-acre legally created parcel as Parcel I of Waiver, which was filed for record in the Siskiyou County Recorder's Office on April 14, 1976, in Volume 753 at Page 696.
- APN 023-140-510 is an approximately 3.2-acre illegally created parcel. This parcel is the remainder of an approximately 70.8-acre parcel that was illegally divided when Bruce and Carol Oxley transferred, by Grant Deed, approximately 68.9 acres to the Christensen Construction Company as filed for record in the Siskiyou County Recorder's Office on December 8, 1978, in Volume 841 at Page 35 leaving approximately 3.2 acres. In 1978, a parcel map would have been required for a division of land unless four or fewer parcels were created, each of which was 10 acres or more in size.
- APN 023-570-200 is a 1-acre legal parcel created by Grant Deed, which was filed for record in the Siskiyou County Recorder's office on January 20, 1915, in Volume 91 at Page 248.

Williamson Act Contract

- 323.2 acres of the subject property is encumbered by Williamson Act Contract as recorded February 23, 1978, Volume 808 at Page 237 and amended as recorded on October 10, 1978 in Volume 834 at Page 898, in the Siskiyou County Records. The contract is also identified as Assessor's Contract No. 72028 and Clerk's Record No. 348 (Exhibit E-1).
- 281.13 acres of the subject property is encumbered by Williamson Act Contract as recorded May 5, 1971, Volume 621 at Page 306 in the Siskiyou County Records. The contract is also identified as Assessor's Contract No. 71030 and Clerk's Record No. 54 (Exhibit E-2).
- 330 acres of the subject property is encumbered by Williamson Act Contract No. 73027 (Clerks No. as recorded February 26, 1973, Volume 683 at Page 39 in the Siskiyou County Records. The contract is also identified as Assessor's Contract No. 73027 and Clerk's Record No. 194 (Exhibit E-3).
- 1.5 acres of the subject property is encumbered by Williamson Act Contract as recorded May 5, 1971, Volume 620 at Page 472 in the Siskiyou County Records. The contract is also identified as Assessor's Contract No. 71022 and Clerk's Record No. 28 (Exhibit E-4).

Agricultural Preserves

- 323.2 acres of the subject property within an Agricultural Preserve established by Board Resolution No. 39, Book 8, adopted on February 14, 1978.
- 330 acres of the subject property within an Agricultural Preserve established by Board Resolution No. 119, Book 5, adopted on February 8, 1973.
- 282.65 acres of the subject property within an Agricultural Preserve established by Board Minute Order dated February 23, 1971

Analysis

Agricultural Preserve Requirements

Preserve Size

According to the guidelines, agricultural preserves shall consist of no less than 100 acres. To meet this requirement, two or more parcels may be combined if they are contiguous or if they are owned in common.

The existing Agricultural Preserves are comprised of non-contiguous properties that are also not owned in common, making it nonconforming with the current guidelines. The existing preserve should be amended, removing the subject parcels and a new Ag preserve created, consisting of the subject parcels.

The subject property qualifies for a new Ag Preserve, as the total acreage of 1044.3 acres exceeds the 100-acre minimum.

Soils Class

Per County Rules Section III, Item C, Agricultural land in a preserve must contain at least 40 acres of Class I or II equivalent soils and a preserve may not be created for land consisting solely of Class VI or VII.

The land contains mostly Class III soils as found in the NRCS soils data with Class VIII along the river. Due to the substantial amount of property that is part of this preserve, the proposal greatly exceeds this requirement.

Contract Requirements

Zoning

All parcels shall be restricted by zoning to an agricultural use pursuant to Rules Section III, Item D.

The property proposed to be part of the preserve is zoned Prime Agricultural, 80-acre minimum parcel size (AG-1-B-80), Non-Prime Agricultural, 40-acre minimum parcel size (AG-2-B-40), Non-Prime Agricultural, 80-acre minimum parcel size (AG-2-B-80), Rural Residential Agricultural, 5-acre minimum parcel size (R-R-B-5) and Rural Residential Agricultural, 40-acre minimum parcel size (R-R-B-40) as shown on the zoning map (Exhibit B).

Minimum Parcel Size

Per County Rules Section III, Item E, lands shall be in parcels large enough to sustain their commercial agricultural use if the contracted land within a qualifying preserve is at least 40 acres in size. Property is evaluated by legally established parcel.

The resultant parcels of the Boundary Line Adjustment exceed the minimum at 192.94-acres, 145.70-acres and 85.87-acres.

The property that Rick Barnes proposes to include in the new contract is a 370.9-acre parcel, which also exceeds the minimum parcel size requirement.

The property that Roy Johnson proposes to include in the new contract consists of a 174.72-acre parcel, a 3.2-acre parcel and a 1-acre parcel. As the 3.2- and 1-acre parcels are substandard in size, a notice of non-renewal should be issued for these two parcels.



Figure 1: Substandard Parcels – Johnson

Agricultural Production Uses

Per County Rules Section IV, lands shall be used principally for commercial agricultural production. In order for the land to be considered as devoted to commercial production of agricultural commodities, the land must meet certain conditions. As the property contains at least 40 acres, at least 60% must be dedicated to the primary commercial agricultural use.

The majority of the subject property has been used for and continues to be used for Rangeland and pasture for livestock production and forage for commercial beef cattle.

A portion of the Barnes property is not accessible to livestock as this is within the path of the Scott River. The exception to the requirement of 60% dedicated to the primary agricultural use would apply as it includes streams and rock outcroppings which make that portion of the property not conducive to livestock grazing.

Compatible Uses

Per County Rules Section IV, lands shall be used principally for commercial agricultural production. Once a commercial agricultural use has been established, compatible uses may be also developed and established on the property.

Residential Uses

County Rules Section IV, Item B allows for residential structures, which are to be occupied by persons directly engaged in the commercial agricultural operation.

There is one residential structure on the Barnes property which is the residence of the owner.

There are three residential structures on the Johson property; the owners residence, farm labor housing and a long term rental.

Boundary Line Adjustment Findings

Per County Rules, Section VI. Item B, the Boundary Line Adjustment cannot be approved until the Board of Supervisors makes certain findings Pursuant to Government Code Section 51257.

Williamson Act Findings – Government Code Section 51257

1. Upon contract approval the subject parcels will be restricted to agricultural uses pursuant to Williamson Act guidelines for not less than 10 years.
2. No net decrease in the amount of restricted land will result from BLA2404.
3. At least 90 percent of the land under the former contract or contracts remains under the new contract or contracts.
4. After the lot line adjustment, the parcels of land subject to contract will be large enough to sustain their agricultural use as defined in Section 51222. The resultant parcels will be 192.94 acres, 145.70 acres and 85.87 acres, which exceed the 40-acre minimum required.
5. The BLA associated with this project will not compromise the long-term agricultural productivity of the parcel or other agricultural lands subject to a contract or contracts.
6. The BLA associated with this project is not likely to result in the removal of adjacent lands from agricultural use.

Agricultural Preserve Administrator Staff Report
July 11, 2024

- 7. The BLA associated with this contract would not result in a greater number of developable parcels than existed prior to the adjustment and this BLA is consistent with the Siskiyou County General Plan.

Pursuant to the County Rules Section II. the Agricultural Preserve Administrator (Administrator) will review and make recommendations on terminating (non-renewing) contracts.

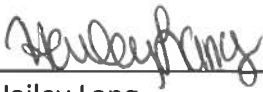
Agricultural Preserve Administrator Recommendation

Based on the information contained within this staff report, the Siskiyou County Agricultural Preserve Administrator finds the applicant’s request is consistent with the Siskiyou County Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts and Government Code Section 51257.


The Administrator recommends the Siskiyou County Board of Supervisors adopt a Resolution amending the existing agricultural preserve to remove the subject property and create a new preserve consisting of the subject property and a resolution rescinding the subject property from the existing contracts and issue new contracts which reflect the new parcel boundaries approved with the Boundary Line Adjustment and additional parcels as proposed by both property owners with the exception of the two substandard Johnson parcels. Additionally, it is recommended the board direct staff to issue a notice of non-renewal for the two substandard parcels which will remain under the existing contract.

Approved by:

County of Siskiyou
Agricultural Preserve Administrator



 Hailey Lang
 Agricultural Preserve Administrator



 Date of Approval

Preparation: Prepared by the Siskiyou County Planning Division (B. Cizin) on July 11, 2024. Copies are available for review at Siskiyou County Planning, 806 S. Main Street, Yreka, California.

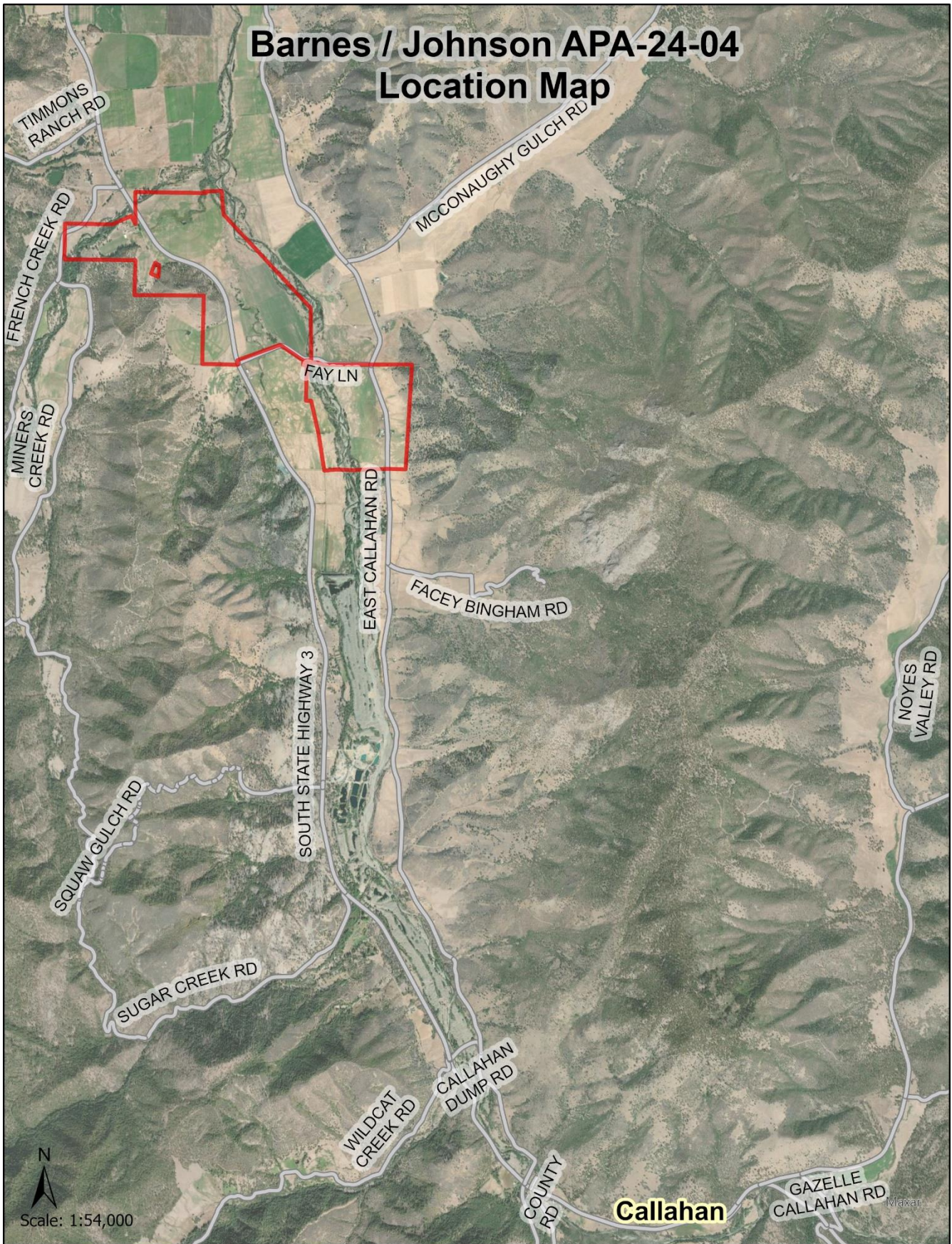


Exhibit A – Location Map

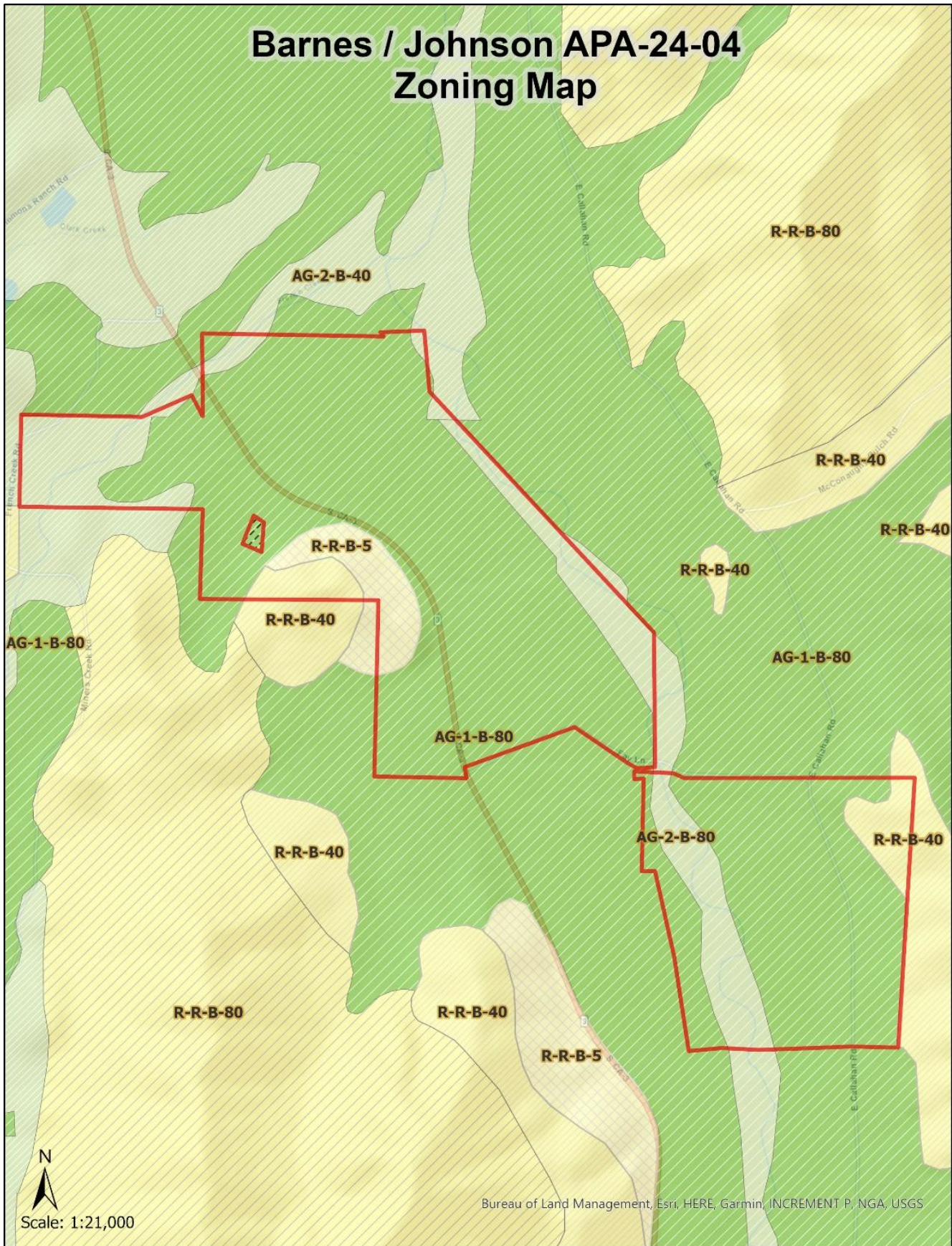


Exhibit B – Zoning Map

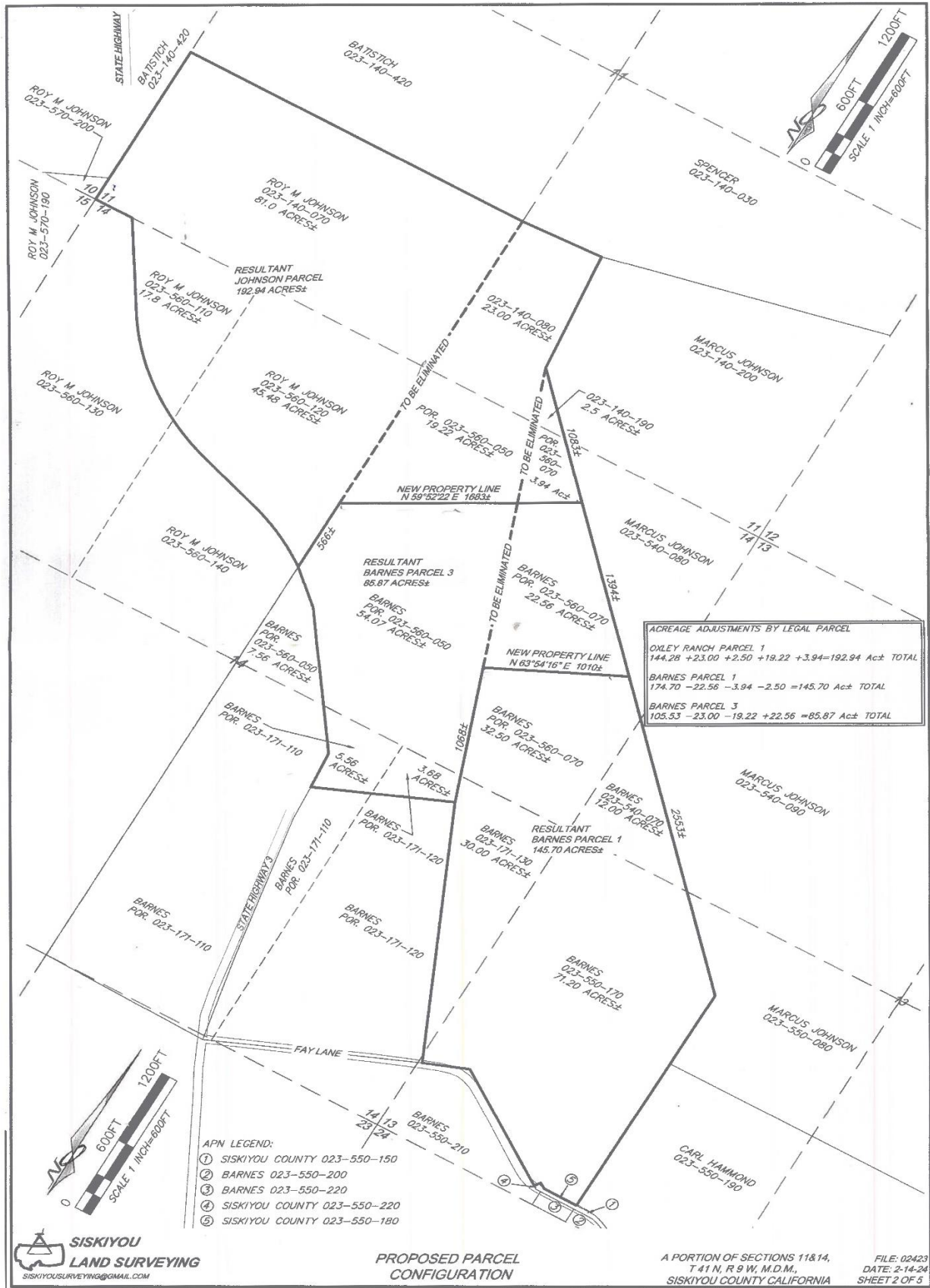


Exhibit C – Boundary Line Adjustment Exhibit

Williamson Act Contract Amendment Questionnaire

(This form is to be attached to the County's standard application form)

Owner's name: RICHARD G AND NANCY J BARNES

Address: 5508 E CALLAHAN RD CALLAHAN CA 96014

Parcel Numbers: 023-140-070, 023-560-110, 023-560-120, 023-140-080, 023-140-090, 023-171-120, 023-560-050, 023-560-070, 023-540-070, 023-171-130, 023-550-170,

How long have you owned this land? SINCE 2018 023-171-110

Type of Agricultural Use:

Dry pasture acreage 10

Irrigated pasture acreage 40 320 R2B

Dry farming acreage _____ Crops grown _____ Production per acre _____

Field crop average 160 Crops grown ALFALFA Production per acre 6 TON

Type of irrigation (pivot line, ditch, etc.) FLOOD, PIVOT

Row crop acreage _____ Crops grown _____ Production per acre _____

Other acreage PASTURE Type GRASS Production per acre 5 AUM

52 Open Space R2B

R2B {
023-171-270
023-171-280
023-550-200
023-550-280

Other Income:

Hunting rights \$ _____ per year _____ acres

Fishing rights \$ _____ per year _____ acres

Other _____ rights \$ _____ per year _____ type _____

Quarrying \$ _____ per year _____ type _____

Other \$ _____ per year _____ type _____

Other \$ _____ per year _____ type _____

Land Leased to Others

Name of owner _____ Number of acres _____

Rental fee per acre \$ _____ Use of land _____

Terms of lease _____ Lease termination date _____

Share cropped with others: Crop _____ Percent to owner _____ Acres _____

List expenses paid by landowner _____

Certification

The above statements are certified by the undersigned to be true and correct, and this land is used for the intensive production of food or fiber, or the land is used to support the agricultural economy and has public value.

Signed Michael R Barn Date 2-25-24

Please submit the following to the Siskiyou County Planning Division along with all applicable fees:

1. This signed form
2. The completed and signed County standard Application for Development Review
3. The applicable maps which clearly show the boundaries of the contract property and proposed change(s)
4. A copy of the Grant Deed for each legal parcel
5. The legal description of the land included in the application and proposed change(s)
6. A copy of any and all Deeds of Trust for the land that is included in the application
7. A copy of the property's existing Williamson Act Contract

Planning Staff Comments Below

The above property is within one mile of a city: Yes No

Name of City: _____

Present Zoning _____

Williamson Act Contract Amendment Questionnaire

(This form is to be attached to the County's standard application form)

Owner's name: Ray Johnson

Address: 4315 S Hwy 3 etna ca 96027

Parcel Numbers: 023-570-190-000, 023-560-140-000, 023-560-130-000, 023-140-070-000, 023-560-120-000, 023-560-110-000

How long have you owned this land? since 2018

Type of Agricultural Use:

Dry pasture acreage ~~40~~ 133

Irrigated pasture acreage 236

Dry farming acreage _____ Crops grown _____ Production per acre _____

Field crop average _____ Crops grown _____ Production per acre _____

Type of irrigation (pivot line, ditch, etc.) pivot wheel line pad ditch

Row crop acreage _____ Crops grown _____ Production per acre _____

Other acreage _____ Type _____ Production per acre _____

Other Income:

Hunting rights \$ _____ per year _____ acres

Fishing rights \$ _____ per year _____ acres

Other _____ rights \$ _____ per year _____ type _____

Quarrying \$ _____ per year _____ type _____

Other \$ Mobil Home Rental per year 8600 type _____

Other \$ _____ per year _____ type _____

Land Leased to Others N/A

Name of owner _____ Number of acres _____

Rental fee per acre \$ _____ Use of land _____

Terms of lease _____ Lease termination date _____

Share cropped with others: Crop _____ Percent to owner _____ Acres _____

List expenses paid by landowner _____

Certification

The above statements are certified by the undersigned to be true and correct, and this land is used for the intensive production of food or fiber, or the land is used to support the agricultural economy and has public value.

Signed *[Signature]* Date 2 12 2024

Please submit the following to the Siskiyou County Planning Division along with all applicable fees:

- 1. This signed form
- 2. The completed and signed County standard Application for Development Review
- 3. The applicable maps which clearly show the boundaries of the contract property and proposed change(s)
- 4. A copy of the Grant Deed for each legal parcel
- 5. The legal description of the land included in the application and proposed change(s)
- 6. A copy of any and all Deeds of Trust for the land that is included in the application
- 7. A copy of the property's existing Williamson Act Contract

Planning Staff Comments Below

The above property is within one mile of a city: Yes No

Name of City: _____

Present Zoning _____

14696

APPLICATION FOR AN AGRICULTURAL PRESERVE CONTRACT
SISKIYOU COUNTY, CALIFORNIA

FILED #348

OWNER/OWNERS NAME AS RECORDED: Bruce + Carol Oxley
(Include trust deed or other encumbrance holders. Use separate sheet if necessary) HARVEY A. GREEN - JOHN DAVIDSON
(If none - write none)
APPLICANT'S NAME (If other than above): _____

APPLICANT'S ADDRESS: STAR ROUTE ETNA, CALIF. 96027

AGENT FOR NOTICE: The following person is hereby designated as the person to receive any and all notices and communications from Siskiyou County during the life of this contract. I will notify the County in writing of any change of designated person or change of address for him:

DESIGNATED AGENT: Bruce Oxley MAILING ADDRESS: 5025 TRACHER ROAD OJAI - CALIF. 93023

DESCRIPTION OF PROPERTY
(Use separate sheet if necessary)

Present Agricultural Use	Assessor's Parcel No.	Acreage
<u>CATTLE RANCH</u>	<u>23-140-240</u>	<u>68.9</u>
" "	<u>23-140-070</u>	<u>81.0</u>
" "	<u>23-560-100</u>	<u>80.0</u>
" "	<u>23-570-190</u>	<u>80.0</u>
" "	<u>23-570-200</u>	<u>1.0</u>
" "	<u>23-560-090</u>	<u>78.0</u>
Total acreage		<u>388.9</u>

I declare under penalty of perjury that the information contained in the application is true and correct. If any information is not true and correct, I agree to pay to the County of Siskiyou all the cost incurred to correct the records concerning the land conservation contract and any and all cost of collecting or correcting taxes, along with a reasonable attorneys fee which may be incurred in this matter.

OWNER/OWNERS SIGNATURE: Bruce Oxley
Carol Oxley

FOR PLANNING DEPARTMENT USE ONLY:

TYPE OF PRESERVE: _____

THE ABOVE PROPERTY IS WITHIN ONE MILE OF A CITY: Yes _____ No _____

PRESENT ZONING AG-1 PRESENT GENERAL PLAN DESIGNATION: _____

RECORDED AT REQUEST OF
SISKIYOU COUNTY CLERK
FEB 23 1978
SISKIYOU COUNTY, CALIF.

FORM APPROVED

This 22nd day of Feb, 1978

FRANK J. DeMARCOS

County Council

Frank J. DeMarco
SISKIYOU COUNTY, CALIFORNIA

Vol. 808, Page 237

RECORDED REC: None

PREAMBLE TO LAND CONSERVATION CONTRACT

WHEREAS, the hereinafter referred to OWNER possesses certain real property located within the hereinafter referred to County, which property is presently devoted to Agricultural and compatible uses.

WHEREAS, said property is located in Agricultural Preserve established by County by resolution; and

WHEREAS, both OWNER AND COUNTY desire to limit the use of said property to agricultural and compatible uses in order to discourage premature and unnecessary conversion of such lands from agricultural uses, recognizing that such land has definite public value as open space and that the preservation of such land in agricultural production constitutes an important physical, social, esthetic and economic asset to COUNTY to maintain the agricultural economy of COUNTY and the State of California.

The following agreement is prepared and entered into by the parties to accomplish the above-stated purposes.

LAND CONSERVATION CONTRACT

IT IS AGREED by and between the OWNER and the COUNTY as follows:

Section 1. CONTRACT. This is a "Contract" made pursuant to the California Land Conservation Act of 1965, as amended as of the date first above written, including amendments enacted at the 1969 Regular Session of the California Legislature, (hereinafter referred to as the "Act") and is applicable to the Premises described in Exhibit "A" attached hereto.

Section 2. TERM. This Contract shall take effect on _____, 19____, and shall remain in effect for a period of ten years therefrom and during any renewals of this Contract.

Section 3. RENEWAL. NOTICE OF NONRENEWAL. This Contract shall be automatically renewed for a period of one year on the first day of each year, and on the first day of each January thereafter unless written notice of nonrenewal is served by the Owner on the County at least 90 days prior to said date or written notice of nonrenewal is served by the County on the Owner at least 60 days prior to said date. Under no circumstances shall a notice of renewal to either party be required to effectuate the automatic renewal of this Contract.

Section 4. AUTHORIZED USES. During the term of this Contract and any and all renewals thereof, the Premises shall not be used for any purpose other than the production of Agricultural commodities for commercial purposes and for compatible uses as specified in the Resolution establishing the Agricultural Preserve. The use of the Premises for agricultural uses and compatible uses shall be subject to the terms, conditions and restrictions set forth in the Resolution establishing the Agricultural Preserve. No buildings or structures shall be erected upon the Premises except such buildings and structures as are directly related to authorized uses of the Premises listed in said Resolution establishing the Agricultural Preserve.

Section 5. ADDITION OR ELIMINATION OF AUTHORIZED USES.

The Board of Supervisors of the County, by resolution, may from time to time during the term of this contract or any renewals thereof amend the resolution establishing said Agricultural Preserve to add to those authorized uses or eliminate a use listed in the Resolution establishing the Agricultural Preserve which authorized uses shall be uniform throughout said Agricultural Preserve; provided, however, no amendment of such resolution during the term of this Contract or any renewal thereof so as to eliminate any use shall be applicable to this Contract unless the Owner consents to such elimination.

Section 6. POLICE POWER. Nothing in this Contract shall be construed to limit the exercise by the Board of Supervisors of the police power or the adoption or readoption or amendment of any zoning ordinance or land use ordinance, regulation or restriction pursuant to the Planning and Zoning Law (Sections 65000 et seq., Government Code) or otherwise.

Section 7. EMINENT DOMAIN. (a) Except as provided in subdivision (d) of this Section 7, when any action in eminent domain for the condemnation of the fee title of an entire parcel of land subject to this Contract is filed or when such land is acquired in lieu of eminent domain for a public improvement by a public agency or person or whenever there is any such action or acquisition by the federal government or any person, instrumentality or agency acting under authority or power of the federal government, this Contract shall be deemed null and void as to the land actually being condemned or so acquired as of the date the action is filed and for the purposes of establishing the value of such land, this Contract shall be deemed never to have existed.

(b) Except as provided in subdivision (d) of this Section 7, when such an action to condemn or acquire less than all of a parcel of land subject to this Contract is commenced this Contract shall be deemed null and void as to the land actually condemned or acquired and shall be disregarded in the valuation process only as to the land actually being taken, unless the remaining land subject to this Contract will be adversely affected by the condemnation, in which case the value of that damage shall be computed without regard to this Contract.

(c) The land actually taken shall be removed from this Contract. Under no circumstances shall land be removed that is not actually taken, except as otherwise provided in the Act.

(d) The provisions of subdivisions (a) and (b) of this Section 7 and the provisions of Section 51295 of the Act (Government Code) shall not apply to or have any force or effect with respect to (1) the filing of any action in eminent domain for the condemnation of any easement for the erection, construction, alteration, maintenance, or repair of any gas, electric, water, road, or communication facilities by any public agency (including the County) or public utility or to the acquisition of any such easement by any public agency (including the County) or public utility. The filing of any such action in eminent domain for the condemnation or the acquisition of any such easement or lesser estate shall not terminate, nullify or void this Contract and in the event of the filing of any such action in eminent domain or acquisition this Contract shall not be considered in the valuation process.

Section 8. NO PAYMENT BY COUNTY. The Owner shall not receive any payment from the County in consideration of the obligations imposed hereunder, it being recognized and agreed

that the consideration for the execution of the Contract is the substantial public benefit to be derived therefrom, and the advantage which will accrue to the Owner as a result of the effect on the assessed valuation of land described herein due to the imposition of the limitations on its use contained herein.

Section 9. CANCELLATION. (a) This Contract may be cancelled only by mutual agreement of the Owner and County pursuant to Section 51282 of the Act (Government Code) when, after public hearing has been held in accordance with the provisions of Section 51284 of the Act (Government Code), the Board of Supervisors finds (1) such cancellation is in the public interest and not inconsistent with the purposes of the Act, and (2) it is neither necessary nor desirable to continue the restrictions imposed by this Contract; provided, however, this Contract shall not be cancelled until the hereinafter specified cancellation fee has been paid, unless such fee or portion thereof is waived or deferred pursuant to subdivision (c) of Section 51283 of the Act (Government Code).

(b) Prior to any action by the Board of Supervisors giving tentative approval to the cancellation of this Contract, the County Assessor shall determine the full cash value of the land as though it were free from the restrictions of this Contract. The Assessor shall multiply such value by the most recent County ratio announced pursuant to Section 401 of the Revenue and Taxation Code, and shall certify the product to the Board of Supervisors as the cancellation valuation of the land for the purpose of determining the cancellation fee hereinafter specified.

(c) Prior to giving tentative approval to the cancellation of this Contract the Board of Supervisors shall determine and certify to the County Auditor the amount of the cancellation fee which the Owner must pay the County Treasurer as deferred taxes upon cancellation, which shall be 50% of the cancellation valuation of the land as determined in

subparagraph (b) of this section. If after the date this Contract is initially entered into the publicly announced County ratio of assessed to full cash value is changed, the percentage payment specified in this paragraph shall be changed so no greater percentage of full cash value will be paid than would have been paid had there been no change in such ratio.

(d) The Board of Supervisors may waive or defer payment of the cancellation fee or any portion thereof in accordance with subdivision (c) of Section 51283 of the Act (Government Code).

Section 10. DISTRIBUTION OF DEFERRED TAXES. On receipt of any deferred taxes (cancellation fee) payable pursuant to Section 10 of this Contract, said deferred taxes shall be distributed as provided in Section 51204 of the Act (Government Code).

Section 11. DIVISION OF LAND - NEW CONTRACTS. In the event the Premises is divided, a contract identical to the contract then covering the Premises shall be executed by the Owner of each parcel created by the division at the time of the division.

Section 12. DIVISION OF LAND - MINIMUM SIZE PARCELS. The owner shall not divide the Premises contrary to the restrictions on the division of Premises as set forth in the Resolution establishing the Agricultural Preserve.

Section 13. CONTRACTS BINDS SUCCESSORS. The term "Owner" as used in this contract shall include the singular and plural and the heirs, executors, administrators, successors and assigns and this Contract shall run with the land described herein and shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

Section 14. REMOVAL OF LAND FROM PRESERVE. Removal of any land under this Contract from an agricultural preserve either by change of boundaries of the preserve or disestablishment of the preserve shall be the equivalent of a notice of nonrenewal by the County.

Section 15. CONVEYANCE CONTRARY TO CONTRACT. Any conveyance, contract or authorization (whether oral or written) by the Owner or his successors in interest which would permit the use of the subject property or create a division of the land contrary to the terms of this Contract, or any renewal thereof may be declared void by the Board of Supervisors of the County; such declaration or the provisions of this Contract may be enforced by the County by an action filed in the Superior Court of the County by the District Attorney for the purpose of compelling compliance or restraining a breach thereof.

Section 16. OWNER TO PROVIDE INFORMATION. The Owner, upon request of the County, shall provide information relating to the Owner's obligations under this Contract.

Section 17. NOTICE. Any notice given pursuant to this contract may, in addition to any other method authorized by law, be given by United States mail, postage prepaid. Notice to the County shall be addressed as follows:

Clerk of the Board of Supervisors
County of Siskiyou
Courthouse
Yreka, California 96097

EXHIBIT "A"

List Assessor's Parcel Numbers below:

23 - 140 - 240
23 - 140 - 070
23 - 560 - 100
23 - 570 - 190
23 - 570 - 200
23 - 560 - 090

Notice to the Owner shall be addressed as follows:

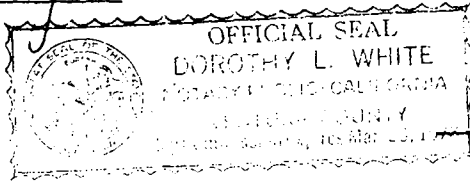
Bruce Oxley
Thacher School
5025 Thacher Road
Ojai, California 93023

IN WITNESS WHEREOF the Owner and the County have executed this Contract on the day first above written.

Bruce Oxley
Carol Oxley
OWNER

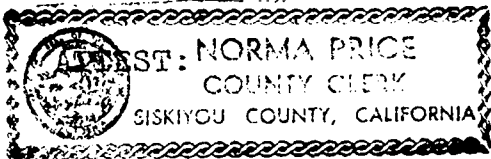
STATE OF CALIFORNIA)
COUNTY OF *Sebuta*) ss.

On this 23rd day of September, 1977, before me, the undersigned, a Notary Public, in and for said Sebuta County, personally appeared Bruce Oxley and Carol Oxley known to me to be the person s whose name s and subscribed to the within instrument, and acknowledged to me that they executed the same.



Dorothy L. White
Notary Public

My Commission expires: _____



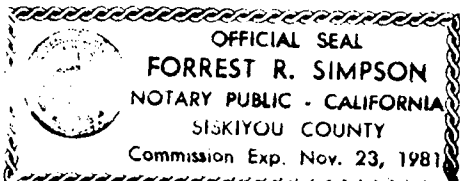
COUNTY OF SISKIYOU, Board of Supervisors

Norma Price
Clerk

George Walker
Chairman

STATE OF CALIFORNIA)
COUNTY OF SISKIYOU) ss.

On this 23rd day of February, 1978, before me, Forrest R. Simpson a Notary Public, in and for said Siskiyou County, personally appeared George Walker known to me to be the Chairman of the Board of Supervisors of Siskiyou County whose name is subscribed to the within instrument, and acknowledged to me that he executed the same.



Forrest R. Simpson
Notary Public

My Commission Expires: 11-23-81

CONSENT OF LIENHOLDER

The undersigned, a lienholder against the property herein described, consents to the aforementioned agreement and consents that its lien on the property described be subordinated to this agreement.

DATED: This 14th day of Jan., 19 71.

Harvey A Green
LIENHOLDER

STATE OF CALIFORNIA)
) ss.
COUNTY OF Siskiyou)

On this 14th day of Jan., 19 71, before me, Jerome C. Reynolds a Notary Public, in and for said Siskiyou County, personally appeared Harvey A. Green known to me to be the person whose name is subscribed to the within instrument, and acknowledged to me that he executed the same.

Jerome C. Reynolds
Notary Public

My Commission Expires: JEROME C. REYNOLDS - Notary Public - Cal.
COM. EXP. FEB. 10, 1971 - SISKIYOU CO.
Box 217, Etna, Calif.

CONSENT OF LIENHOLDER

The undersigned, a lienholder against the property herein described, consents to the aforementioned agreement and consents that its lien on the property described be subordinated to this agreement.

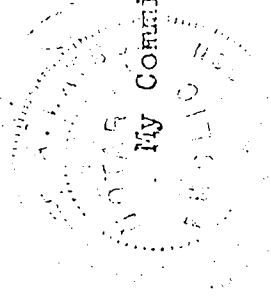
DATED: This 28th day of October, 1977.

John B. Davidson
LIENHOLDER

Oregon
STATE OF CALIFORNIA)
COUNTY OF Johnson) ss.

On this 28th day of October, 1977, before me, Shirley Davidson a Notary Public, in and for said Johnson County, personally appeared John B. Davidson known to me to be the person whose name subscribed to the within instrument, and acknowledged to me that executed the same.

Shirley Davidson
Notary Public



My Commission Expires: 8-17-81

CONSENT OF LIENHOLDER

The undersigned, a lienholder against the property herein described, consents to the aforementioned agreement and consents that its lien on the property described be subordinated to this agreement.

DATED: This 11th day of October, 19 77.

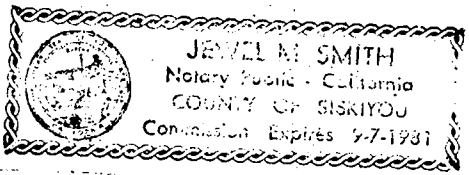
Harvey A Green
LIENHOLDER

STATE OF CALIFORNIA)
) ss.
COUNTY OF SISKIYOU)

On this 11th day of October, 19 77, before me, Jewel M. Smith a Notary Public, in and for said Siskiyou County, personally appeared Harvey A. Green known to me to be the person whose name is subscribed to the within instrument, and acknowledged to me that he executed the same.

Jewel M. Smith
Notary Public

My Commission Expires: 9/7/81



OWNER'S NAME BRUCE + CAROL OXLEY ADDRESS STAR ROUTE ETNA, CALIF.

PARCEL NUMBERS 23-560-090 23-570-200 23-570-190 23-560-100
23-140-070 23-140-240

HOW LONG HAVE YOU OWNED THIS LAND? 11 YEARS

TYPE OF AGRICULTURAL USE:

Dry pasture acreage 88.5 Carrying capacity about 25 head FOR 3 MO.

Irrigated pasture acreage 158 Carrying capacity about 1 lb/ac.

Dry farming acreage _____ Crops grown _____ Production per acre _____

Field crop acreage 43 Crops grown ALFALFA Production per acre 6 T./AC

Row crop acreage _____ Crops grown _____ Production per acre _____

Grazing AUM _____ Term _____ Fees paid _____

Other acreage 100 Type CREEK BOTTOM, ROADS, FARMYARD, ETC. Production per acre 0

OTHER INCOME:

Hunting rights \$ _____ per year _____ acres _____ Fishing Rights \$ _____ per year _____

Other recreational rights \$ _____ per year _____ type _____ Mineral rights \$ _____

LAND LEASED FROM OTHERS:

Name of Owner _____ No. of acres _____

Rental fee per acre _____ Use of land _____

Terms of lease _____ Lease termination date _____

Share cropped with others: Crop _____ % to owner _____ Acres _____

LAND LEASED TO OTHERS:

Name and address of lessee _____

No. of acres _____ Rental fee per acre _____ Use of land _____

Terms of lease _____ Lease termination date _____

Share cropped to others: Crop _____ % to owner _____ Acres _____

List expenses paid by land owner _____

REMARKS ON INCOME, ETC.:

The above statements are certified by the undersigned to be true and correct and this land is used for the intensive production of food or fibre, or the land is used to support the agricultural economy and has public value.

Signed [Signature] Date 9/25/77

Please return this form to the Clerk of the Board of Supervisors along with your Agricultural Preserve application. It is a prerequisite to your property being placed in the Open Space Agricultural Preserve Land Act as adopted by the Siskiyou County Board of Supervisors.

T 4 1 N R 9 W
N 1/2 of Sec. 15

Tax Area Code
64-02
64-09

23-57

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PAGE 14

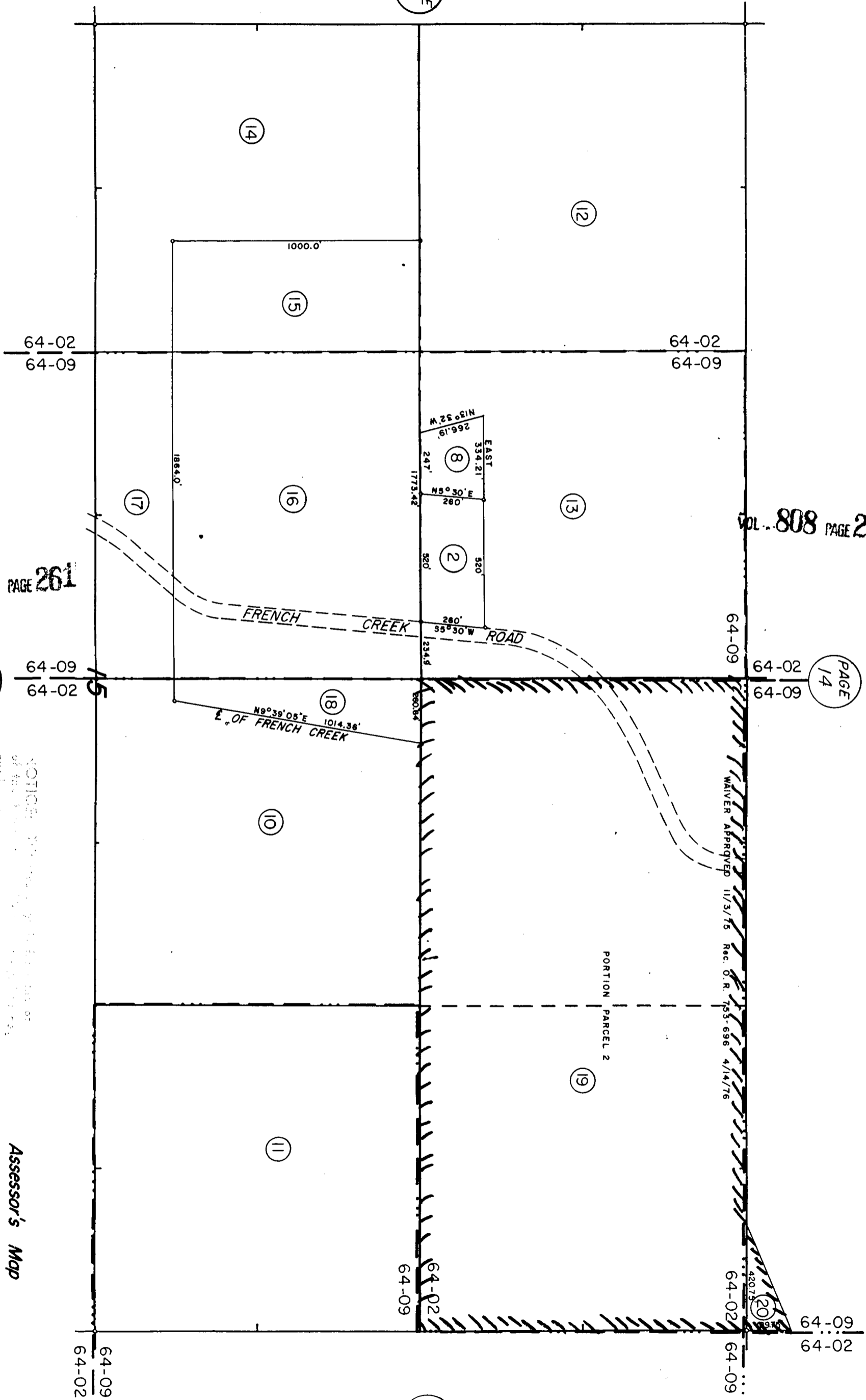
WAIVER APPROVED 11/3/75 Rec. O. R. 753-696 4/14/76

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Exhibit E-1



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NOTICE: THE COUNTY OF SISKIYOU, CALIFORNIA, HAS ADOPTED THE FOLLOWING RESOLUTIONS TO REPEAL AND REVOKE THE RESOLUTIONS OF THE BOARD OF SUPERVISORS, COUNTY OF SISKIYOU, CALIFORNIA, PASSED AND ADOPTED ON APRIL 14, 1976, AND TO REPEAL AND REVOKE THE RESOLUTIONS OF THE BOARD OF SUPERVISORS, COUNTY OF SISKIYOU, CALIFORNIA, PASSED AND ADOPTED ON APRIL 14, 1976, AND TO REPEAL AND REVOKE THE RESOLUTIONS OF THE BOARD OF SUPERVISORS, COUNTY OF SISKIYOU, CALIFORNIA, PASSED AND ADOPTED ON APRIL 14, 1976.

Assessor's Map
County of Siskiyou, California

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23-56-100
23-56-090

ETNA TOWNSHIP
N 1/2 of Sec. 14

Tax Area Code
64-02
64-09

23-56

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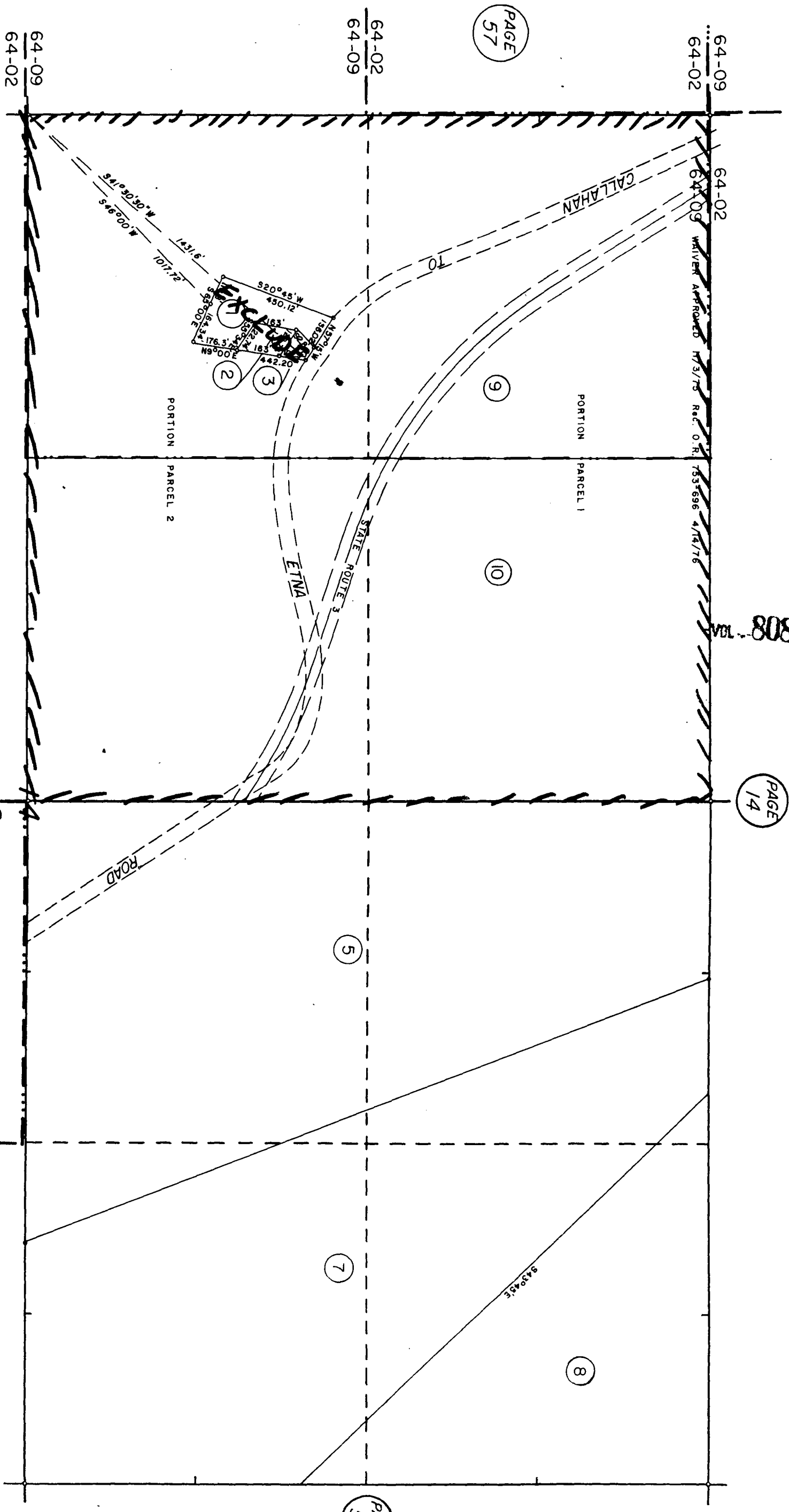
PAGE 54

NOTICE: This map is for the purpose of showing the location of parcels and is not to be used for any other purpose. It is subject to change without notice.

Assessor's Map
County of Siskiyou, California

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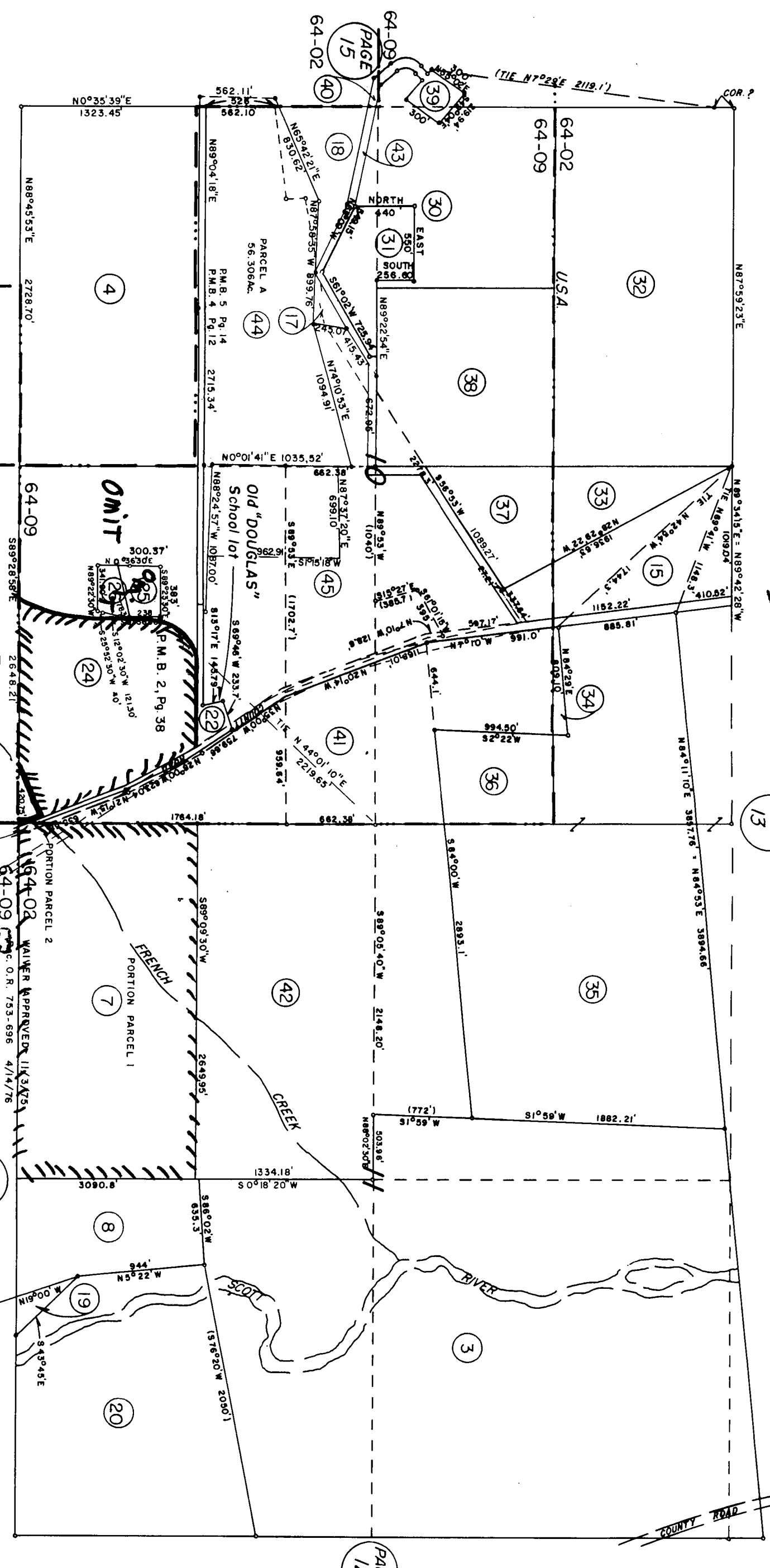
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Secs 10 & 11 T41N R9W

PAGE 13

Tax Area Code
64-02
64-09

23-14



64-02
64-09

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64-02

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64-09

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PAGE 12

OMIT ALL OF THAT PORTION OF 23-14-24 THAT IS WEST OF FRENCH CREEK ROAD. THIS PROPERTY WAS REZONED.

NOTICE: This page is from the office of the Assessor, County of Lincoln, Nebraska. The page contains information regarding the assessment of property for taxation purposes. It is not to be used for any other purpose.

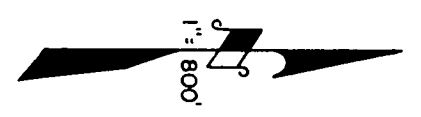


EXHIBIT "A"

ROSS PARK HOMES, INC. 2510 Stevens Creek Blvd. San Jose, California 95128	20-040-080 20-050-020
BOOS, Paul N. and Margaret Star Route Montague, California 96064	4-060-150 4-060-250 4-070-080 4-070-110 4-070-130 4-070-170 4-070-190
BORTALAZZO, Victor & Ruth P.O. Box 104 Grenada, California	12-26-201 12-27-151 12-27-221
BRAY, Eugene W. & Patricia C. Rt. 1 Box 638 Montague, California 96064	13-250-500
BURTON, Edward S. & Emma S. Rt. 1 Box 60 Ft. Jones, Ca. 96032	15-410-320 15-560-010 15-590-210 15-560-100 15-560-110 15-570-070
BUSCOMBE, William H. P.O. Box 5 Gazelle, California 96034	22-220-200 22-250-310
CAVENER, Mary D. Star Rt. Box 22 Macdoel, California	3-130-180
CLEMENT, Paul & Edward H. Rt. 1 Box 631 Montague, California	13-250-430 13-260-230 13-260-390 13-260-410 13-260-050
CLEMENT, Paul & Edward & Albert Rt. 1 Box 631 Montague, California	13-260-140 13-260-150 13-260-360 13-260-380

COOK, Cyril H. & June M. Rt. 1 Box 610 Montague, California 96064	5-120-200 5-120-440 5-130-080 5-130-100	
EVANS, Gail & Joan G. Rt. 1 Box 58 Ft. Jones, California 96032	24-110-490	
FIOCK, Everette C. Box 395 Yreka, California 96097	13-100-030 13-110-200 13-110-210 13-120-120	
FIOCK, Henry E. (Estate) c/o Everette C. Fiock & Mrs. Henry E. Fiock Box 395 Yreka, California 96097	13-260-080 13-260-120 13-260-190 13-260-330 13-260-350 13-280-250	13-280-310 13-280-330 13-310-020 13-310-050 13-310-060
FLACK, Virgil L. & Barbara Jane P.O. Box 728 464 Bel Air Drive Weed, California 96094	22-400-010	
FRANKLIN, Jesse & Bertha Box 44 Grenada, California 96038	12-130-010	
GOODE, Dale & Juanita S. Goode Route 1 Box 55 Klamath Falls, Oregon 97601	3-410-460 3-410-690 3-410-700 3-410-490 3-440-290	3-440-300 3-440-330 3-440-340 3-440-180 3-420-200
HAGEDORN, Harvey Rt. 1 Box 619 Montague, California 96064	5-37-1 5-37-8 5-36-3	
HAYDEN, Frank J. Star Route Etna, California 96027	23-290-020 23-290-050 31-240-110	
HAYDEN, Nerva M. & Gladys Star Route Etna, California 96027	23-030-060 23-030-330 23-030-370 23-030-090 23-030-110 23-030-340 23-030-350 23-040-240 23-040-250 23-070-370 23-070-380 23-070-390 23-450-070 23-460-030 23-210-070 23-220-030 23-220-020 23-260-050 23-270-070 23-280-070 23-290-040 23-290-070 23-290-080 23-290-030 23-310-010	23-400-050 23-410-090 23-410-100 23-410-060 31-210-020 31-210-050 31-230-020 31-240-270 31-240-310 31-240-430 31-240-480 31-240-490 31-240-500 31-240-510 31-240-520 31-240-530 31-240-540 31-240-550 31-250-020 31-250-040 31-250-200 31-250-330 31-250-340 31-560-030

Exhibit E-1

HOWIE, Jean S. Rt. 1 Box 780 Yreka, California	12-080-070 12-080-090 12-090-020 12-090-050 12-090-090 12-090-110 12-100-020 12-100-050 12-110-010 12-110-020 12-290-010 12-100-070 13-330-110 13-360-010	12-290-020 12-300-010 12-330-030 12-330-040 12-340-020 12-350-010 12-350-020 12-360-030 12-390-030 14-330-060 22-390-040 12-380-040
HUFFORD, Kenneth J. & Barbara A. Rt. 1 Box 548 Montague, California 96064		
ITEN, Carl J. & Velma M. P.O. Box 63 Grenada, California 96034	12-150-040 12-180-020	12-190-080 12-140-120
JOHNSON, George R. Rt. 1 Box 102 Montague, California 96064	12-510-030	
LAIRD, Robert M. & Alice J. 132 Belhaven Drive Los Gatos, California 95030		002-270-030 002-270-050 002-290-040 2-400-010 2-330-080
MAYES, James W. & Mary Anne P.O. Box 255 Dorris, California 96023		2-080-150
MONCHAMP CORPORATION Clifford Monchamp Rt. 1 Box 639 Montague, California 96064		13-330-080 13-330-180 13-330-220 13-340-140
MCCRACKEN, J.H. & Marjorie P.O. Box 100 Gazelle, California 96034		22-300-030 22-300-040 22-300-070
OXLEY, Bruce & Carol Star Route Etna, California 96027		23-140-240 23-140-070 23-560-100 23-570-190 23-570-200 23-560-090
PARSONS, Lewis W. ROBISON, Carroll P.O. Box 99 Macdoel, California 96058		2-330-110 2-340-170 10-130-200 10-130-180
RAZO, Mary S. OLIVOLO, John & Laura Jean Rt. 1 Box 613 Montague, California 96064		5-120-190 5-130-090
ROOT, Mark T. & Beth L. P.O. Box 28 Grenada, California 96038	12-160-030 12-030-040	

SELLSTROM, Thora c/o Thora Leoni P.O. Box 738 Yreka, California 96097	13-470-200
SELLSTROM, Maurine Rt. 1 Box 458 Montague, California 96064	13-420-070
SHARP, Chester L. & Linda J. Rt. 1 Box 1118 Grenada, California 96038	12-270-281
SHARP, Chester L. & Linda J. Rt. 1 Box 1118 Grenada, California 96038	12-270-211
SHARP, Chester L. & Linda J. Rt. 1 Box 1118 Grenada, California 96038	12-270-181
STEWART, Malcolm D. & Susan P.O. Box 90 Grenada, California 96038	12-180-030 12-190-100 12-170-060
STORY, Eva Box 442 Antioch, California 94509	28-310-040
Notices also to: Ed McCoach 2914 Shasta View Drive Redding, Ca. 96001	
SWENSON, Vernon L. & Leora Rt. 1 Box 197 Mt. Shasta, California 96067	29-120-270 29-120-280 29-120-290
WALKER, Robert Z. & Carolyn H. MAVIS, Geoffrey O. & Laurie Y. 1888 Century Park East, Suite 800 Los Angeles, California 90067	5-090-560 5-080-120 4-100-060
WHITSETT, Frank & Mildred E. 1200 Maple Street Yreka, California 96097	22-240-010 22-440-010 22-450-020 22-460-010 22-480-060 22-480-210
YORK, Dorman R. & Marita E. Rt. 1 Box 606 Montague, California 96064	5-130-120 5-130-060 5-120-150 5-160-020 5-370-100 5-380-150 5-160-391 5-160-401
YOUNG, Gladys T. Rural Route 1 Box 562 Etna, California 96027	23-030-260 23-030-240 23-030-250
JACKSON, John S. & Patricia J. Rt. 1, Box 640 Montague, CA 96064	13-330-010

RESOLUTION APPROVING NEW AGRICULTURAL PRESERVE CONTRACTS IN AGRICULTURAL PRESERVE ESTABLISHED BY RESOLUTION NO. 39 , BOOK 8, ADOPTED FEBRUARY 14, 1978

WHEREAS, the County of Siskiyou has established certain Agricultural Preserves within the County of Siskiyou; and,

WHEREAS, the procedural requirements for establishment of said preserves as required by the Land Conservation Act of 1965, as amended, have been followed,

NOW, THEREFORE, BE IT RESOLVED, that the County of Siskiyou does hereby enter into Agricultural Preserve Contracts (Williamson Contracts) with the following landowners in the established Agricultural Preserves, said Agricultural Preserves having been established by Resolution No. 39 , Book 8 , adopted on February 14, , 1978, and the Chairman of the Siskiyou County Board of Supervisors is authorized to sign said contracts on behalf of the County of Siskiyou, and the Clerk is directed to record said contracts prior to March 1, 1978.

BE IT FURTHER RESOLVED, that all Agricultural Preserve Contracts, as hereinabove approved by the Board of Supervisors, are hereby described in Exhibit "A" attached hereto and made a part hereof.

PASSED AND ADOPTED this 14th day of February , 1978, by the following vote:

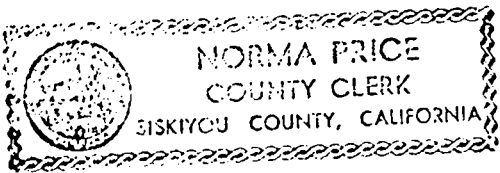
- AYES: Supervisors McArdle, Hayden, Belcastro and Torrey.
- NOES: None.
- ABSENT: None.

[Signature]
Chairman, Board of Supervisors

ATTEST:

NORMA PRICE, County Clerk

By *[Signature]*
Deputy



RESOLUTIONS	
No.	40
BOOK	8

8000

BOARD OF SUPERVISORS
COUNTY OF SISKIYOU '78

AMENDED APPLICATION AND AGREEMENT FOR AGRICULTURAL PRESERVE CONTRACT AMENDING THAT APPLICATION AND AGREEMENT RECORDED ON FEBRUARY 23, 1978 AT VOLUME 808, PAGES 237 THROUGH PAGES 263 OF THE SISKIYOU COUNTY RECORDS.

APPLICATION FOR AGRICULTURAL PRESERVE CONTRACT

348-A

FILING FEE: \$1000 First Parcel + \$5 for Each Additional Parcel for Each Application - NON REFUNDABLE.

Separate applications are required if different parcels have different lienholders.

OWNER/OWNERS NAME AS RECORDED: BRUCE + CAROL Oxley
(Include trust deed or other encumbrance holders. Use separate sheet if necessary. If none, write "None").

HARVEY A. GREEN - JOHN DAVIDSON

APPLICANT'S NAME (If other than above) _____

APPLICANT'S ADDRESS STAR RT. 1 - Box 716 ETNA, CALIF.

AGENT FOR NOTICE: The following person is hereby designated as the person to receive any and all notices and communications from Siskiyou County during the life of this contract. I will notify the County in writing of any change of designated person or change of address for him:

DESIGNATED AGENT: _____

MAILING ADDRESS: STAR RT. 1 Box 716 ETNA CALIF

DESCRIPTION OF PROPERTY (Use separate sheet if necessary):

Present Agricultural Use	Assessor's Parcel No.	Acreage
<u>CATTLE RANCH</u>	<u>23-140-070</u>	<u>81.0</u>
" "	<u>23-560-100</u>	<u>80.0</u>
" "	<u>23-570-190</u>	<u>80.0</u>
" "	<u>23-570-200</u>	<u>1.0</u>
" "	<u>23-560-090</u>	<u>78.0</u>
" "	<u>23-140-240 (PARTIAL)</u>	<u>43.9</u>
Total Acreage		<u>363.9</u>

I declare under penalty of perjury that the information contained in the application is true and correct. If any information is not true and correct, I agree to pay to the County of Siskiyou all the cost incurred to correct the records concerning the land conservation contract and any and all cost of collecting or correcting taxes, along with a reasonable attorneys fee which may be incurred in this matter.

OWNER/OWNERS SIGNATURE: Bruce Oxley
Carol Oxley

FOR PLANNING DEPARTMENT USE ONLY:

TYPE OF PRESERVE: _____

THE ABOVE PROPERTY IS WITHIN ONE MILE OF A CITY: Yes _____ No _____

PRESENT ZONING: _____ PRESENT GENERAL PLAN DESIGNATION _____

RECORDED AT REQUEST OF
Siskiyou County Clerk

FOR RECORD
This 10th day of Oct 1978

OCT 10 2 03 PM '78
Vol 834 Page 898

FRANK J. ...
County Clerk
Frank J. ...
SISKIYOU COUNTY, CALIF.

RECORDED ... no. chg

834 PAGE 898

PREAMBLE TO LAND CONSERVATION CONTRACT

WHEREAS, the hereinafter referred to OWNER possesses certain real property located within the hereinafter referred to County, which property is presently devoted to Agricultural and compatible uses.

WHEREAS, said property is located in Agricultural Preserve established by County by resolution; and

WHEREAS, both OWNER AND COUNTY desire to limit the use of said property to agricultural and compatible uses in order to discourage premature and unnecessary conversion of such lands from agricultural uses, recognizing that such land has definite public value as open space and that the preservation of such land in agricultural production constitutes an important physical, social, esthetic and economic asset to COUNTY to maintain the agricultural economy of COUNTY and the State of California.

The following agreement is prepared and entered into by the parties to accomplish the above-stated purposes.

LAND CONSERVATION CONTRACT

IT IS AGREED by and between the OWNER and the COUNTY as follows:

Section 1. CONTRACT. This is a "Contract" made pursuant to the California Land Conservation Act of 1965, as amended as of the date first above written, including amendments enacted at the 1969 Regular Session of the California Legislature, (hereinafter referred to as the "Act") and is applicable to the Premises described in Exhibit "A" attached hereto.

Section 2. TERM. This Contract shall take effect on _____, 19____, and shall remain in effect for a period of ten years therefrom and during any renewals of this Contract.

Section 3. RENEWAL. NOTICE OF NONRENEWAL. This Contract shall be automatically renewed for a period of one year on the first day of each year, and on the first day of each January thereafter unless written notice of nonrenewal is served by the Owner on the County at least 90 days prior to said date or written notice of nonrenewal is served by the County on the Owner at least 60 days prior to said date. Under no circumstances shall a notice of renewal to either party be required to effectuate the automatic renewal of this Contract.

Section 4. AUTHORIZED USES. During the term of this Contract and any and all renewals thereof, the Premises shall not be used for any prupose other than the production of Agricultural commodities for commercial purposes and for compatible uses as specified in the Resolution establishing the Agricultural Preserve. The use of the Premises for agricultural uses and compatible uses shall be subject to the terms, conditions and restrictions set forth in the Resolution establishing the Agricultural Preserve. No buildings or structures shall be erected upon the Premises except such buildings and structures as are directly related to authorized uses of the Premises listed in said Resolution establishing the Agricultural Preserve.

Section 5. ADDITION OR ELIMINATION OF AUTHORIZED USES.

The Board of Supervisors of the County, by resolution, may from time to time during the term of this contract or any renewals thereof amend the resolution establishing said Agricultural Preserve to add to those authorized uses or eliminate a use listed in the Resolution establishing the Agricultural Preserve which authorized uses shall be uniform throughout said Agricultural Preserve; provided, however, no amendment of such resolution during the term of this Contract or any renewal thereof so as to eliminate any use shall be applicable to this Contract unless the Owner consents to such elimination.

Section 6. POLICE POWER. Nothing in this Contract shall be construed to limit the exercise by the Board of Supervisors of the police power or the adoption or readoption or amendment of any zoning ordinance or land use ordinance, regulation or restriction pursuant to the Planning and Zoning Law (Sections 65000 et seq., Government Code) or otherwise.

Section 7. EMINENT DOMAIN. (a) Except as provided in subdivision (d) of this Section 7, when any action in eminent domain for the condemnation of the fee title of an entire parcel of land subject to this Contract is filed or when such land is acquired in lieu of eminent domain for a public improvement by a public agency or person or whenever there is any such action or acquisition by the federal government or any person, instrumentality or agency acting under authority or power of the federal government, this Contract shall be deemed null and void as to the land actually being condemned or so acquired as of the date the action is filed and for the purposes of establishing the value of such land, this Contract shall be deemed never to have existed.

(b) Except as provided in subdivision (d) of this Section 7, when such an action to condemn or acquire less than all of a parcel of land subject to this Contract is commenced this Contract shall be deemed null and void as to the land actually condemned or acquired and shall be disregarded in the valuation process only as to the land actually being taken, unless the remaining land subject to this Contract will be adversely affected by the condemnation, in which case the value of that damage shall be computed without regard to this Contract.

(c) The land actually taken shall be removed from this Contract. Under no circumstances shall land be removed that is not actually taken, except as otherwise provided in the Act.

(d) The provisions of subdivisions (a) and (b) of this Section 7 and the provisions of Section 51295 of the Act (Government Code) shall not apply to or have any force or effect with respect to (1) the filing of any action in eminent domain for the condemnation of any easement for the erection, construction, alteration, maintenance, or repair of any gas, electric, water, road, or communication facilities by any public agency (including the County) or public utility or to the acquisition of any such easement by any public agency (including the County) or public utility. The filing of any such action in eminent domain for the condemnation or the acquisition of any such easement or lesser estate shall not terminate, nullify or void this Contract and in the event of the filing of any such action in eminent domain or acquisition this Contract shall not be considered in the valuation process.

Section 8. NO PAYMENT BY COUNTY. The Owner shall not receive any payment from the County in consideration of the obligations imposed hereunder, it being recognized and agreed

that the consideration for the execution of the Contract is the substantial public benefit to be derived therefrom, and the advantage which will accrue to the Owner as a result of the effect on the assessed valuation of land described herein due to the imposition of the limitations on its use contained herein.

Section 9. CANCELLATION. (a) This Contract may be cancelled only by mutual agreement of the Owner and County pursuant to Section 51282 of the Act (Government Code) when, after public hearing has been held in accordance with the provisions of Section 51284 of the Act (Government Code), the Board of Supervisors finds (1) such cancellation is in the public interest and not inconsistent with the purposes of the Act, and (2) it is neither necessary nor desirable to continue the restrictions imposed by this Contract; provided, however, this Contract shall not be cancelled until the hereinafter specified cancellation fee has been paid, unless such fee or portion thereof is waived or deferred pursuant to subdivision (c) of Section 51283 of the Act (Government Code).

(b) Prior to any action by the Board of Supervisors giving tentative approval to the cancellation of this Contract, the County Assessor shall determine the full cash value of the land as though it were free from the restrictions of this Contract. The Assessor shall multiply such value by the most recent County ratio announced pursuant to Section 401 of the Revenue and Taxation Code, and shall certify the product to the Board of Supervisors as the cancellation valuation of the land for the purpose of determining the cancellation fee hereinafter specified.

(c) Prior to giving tentative approval to the cancellation of this Contract the Board of Supervisors shall determine and certify to the County Auditor the amount of the cancellation fee which the Owner must pay the County Treasurer as deferred taxes upon cancellation, which shall be 50% of the cancellation valuation of the land as determined in

subparagraph (b) of this section. If after the date this Contract is initially entered into the publicly announced County ratio of assessed to full cash value is changed, the percentage payment specified in this paragraph shall be changed so no greater percentage of full cash value will be paid than would have been paid had there been no change in such ratio.

(d) The Board of Supervisors may waive or defer payment of the cancellation fee or any portion thereof in accordance with subdivision (c) of Section 51283 of the Act (Government Code).

Section 10. DISTRIBUTION OF DEFERRED TAXES. On receipt of any deferred taxes (cancellation fee) payable pursuant to Section 10 of this Contract, said deferred taxes shall be distributed as provided in Section 51204 of the Act (Government Code).

Section 11. DIVISION OF LAND - NEW CONTRACTS. In the event the Premises is divided, a contract identical to the contract then covering the Premises shall be executed by the Owner of each parcel created by the division at the time of the division.

Section 12. DIVISION OF LAND - MINIMUM SIZE PARCELS. The owner shall not divide the Premises contrary to the restrictions on the division of Premises as set forth in the Resolution establishing the Agricultural Preserve.

Section 13. CONTRACTS BINDS SUCCESSORS. The term "Owner" as used in this contract shall include the singular and plural and the heirs, executors, administrators, successors and assigns and this Contract shall run with the land described herein and shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

Section 14. REMOVAL OF LAND FROM PRESERVE. Removal of any land under this Contract from an agricultural preserve either by change of boundaries of the preserve or disestablishment of the preserve shall be the equivalent of a notice of nonrenewal by the County.

Section 15. CONVEYANCE CONTRARY TO CONTRACT. Any conveyance, contract or authorization (whether oral or written) by the Owner or his successors in interest which would permit the use of the subject property or create a division of the land contrary to the terms of this Contract, or any renewal thereof may be declared void by the Board of Supervisors of the County; such declaration or the provisions of this Contract may be enforced by the County by an action filed in the Superior Court of the County by the District Attorney for the purpose of compelling compliance or restraining a breach thereof.

Section 16. OWNER TO PROVIDE INFORMATION. The Owner, upon request of the County, shall provide information relating to the Owner's obligations under this Contract.

Section 17. NOTICE. Any notice given pursuant to this contract may, in addition to any other method authorized by law, be given by United States mail, postage prepaid. Notice to the County shall be addressed as follows:

Clerk of the Board of Supervisors
County of Siskiyou
Courthouse
Yreka, California 96097

EXHIBIT "A"

List Assessor's Parcel Numbers below:

23-140-070

23-560-100

23-570-190

23-570-200

23-560-090

23-140-240 (PARTIAL)

Notice to the Owner shall be addressed as follows:

IN WITNESS WHEREOF the Owner and the County have executed this Contract on the day first above written.

Bruce Oxley
Carol Oxley

OWNER

STATE OF CALIFORNIA)
COUNTY OF SISKIYOU) ss.

On this 26TH day of SEPTEMBER, 1978, before me, N.R. MALMBERG, a Notary Public, in and for said SISKIYOU County, personally appeared BRUCE & CAROL OXLEY known to me to be the persons S whose name S subscribed to the within instrument, and acknowledged to me that THEY executed the same.



Malmberg
Notary Public

My Commission expires: APR 30, 1982

ATTEST:

COUNTY OF SISKIYOU, Board of Supervisors

Norme Prier
Clerk

George Wacker
Chairman

STATE OF CALIFORNIA)
COUNTY OF SISKIYOU) ss.

On this 10th day of October, 1978, before me, Forrest R. Simpson a Notary Public, in and for said Siskiyou County, personally appeared George Wacker known to me to be the Chairman of the Board of Supervisors of Siskiyou County whose name is subscribed to the within instrument, and acknowledged to me that he executed the same.



Forrest R. Simpson
Notary Public

My Commission Expires: 11-23-81

CONSENT OF LIENHOLDER

The undersigned, a lienholder against the property herein described, consents to the aforementioned agreement and consents that its lien on the property described be subordinated to this agreement.

DATED: This 14th day of Jan., 19 71.

Harvey A Green
LIENHOLDER

STATE OF CALIFORNIA)
) ss.
COUNTY OF Siskiyou)

On this 14th day of Jan., 19 71, before me, Jerome C. Reynolds a Notary Public, in and for said Siskiyou County, personally appeared Harvey A. Green known to me to be the person whose name is subscribed to the within instrument, and acknowledged to me that he executed the same.

Jerome C. Reynolds
Notary Public

My Commission Expires:

JEROME C. REYNOLDS - Notary Public - Cal.
COM. EXP. FEB. 10, 1971 - SISKIYOU CO.
Box 217, Etna, Calif.



CONSENT OF LIENHOLDER

The undersigned, a lienholder against the property herein described, consents to the aforementioned agreement and consents that its lien on the property described be subordinated to this agreement.

DATED: This 28th day of October, 1977.

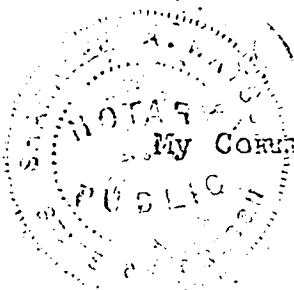
John B. Davidson
LIENHOLDER

Oregon
STATE OF CALIFORNIA)
COUNTY OF Jackson) ss.

On this 28th day of October, 1977, before me, Shirley Auster a Notary Public, in and for said Jackson County, personally appeared John B. Davidson known to me to be the person whose name subscribed to the within instrument, and acknowledged to me that executed the same.

Shirley Auster
Notary Public

My Commission Expires: 8-17-81



CONSENT OF LIENHOLDER

The undersigned, a lienholder against the property herein described, consents to the aforementioned agreement and consents that its lien on the property described be subordinated to this agreement.

DATED: This 11th day of October, 19 77.

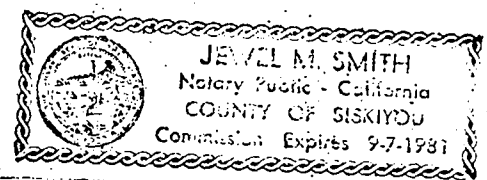
Harvey A Green
LIENHOLDER

STATE OF CALIFORNIA)
) ss.
COUNTY OF SISKIYOU)

On this 11th day of October, 19 77, before me, Jewel M. Smith a Notary Public, in and for said Siskiyou County, personally appeared Harvey A. Green known to me to be the person whose name is subscribed to the within instrument, and acknowledged to me that he executed the same.

Jewel M. Smith
Notary Public

My Commission Expires: 9/7/81



OWNER'S NAME BRUCE + CAROL Oxley ADDRESS ST. RT. 1 - Box 716 - ETNA, Cal.

PARCEL NUMBERS 23-560-090 23-570-200 23-570-190 23-560-100
23-140-070 23-140-240

HOW LONG HAVE YOU OWNED THIS LAND? 11 YRS

TYPE OF AGRICULTURAL USE:

Dry pasture acreage 63.5 Carrying capacity ABOUT 25 Hd. FOR 3 MO.

Irrigated pasture acreage 158 Carrying capacity @ 1 Hd./AC.

Dry farming acreage _____ Crops grown _____ Production per acre _____

Field crop acreage 43 Crops grown ALFALFA Production per acre 67/AC.

Row crop acreage _____ Crops grown _____ Production per acre _____

Grazing AUM _____ Term _____ Fees paid _____

Other acreage 100 Type CRECK BOTTOM RDS - FARMYARD Production per acre 0

OTHER INCOME:

Hunting rights \$ _____ per year _____ acres _____ Fishing Rights \$ _____ per year _____

Other recreational rights \$ _____ per year _____ type _____ Mineral rights \$ _____

LAND LEASED FROM OTHERS:

Name of Owner _____ No. of acres _____

Rental fee per acre _____ Use of land _____

Terms of lease _____ Lease termination date _____

Share cropped with others: Crop _____ % to owner _____ Acres _____

LAND LEASED TO OTHERS:

Name and address of lessee _____

No. of acres _____ Rental fee per acre _____ Use of land _____

Terms of lease _____ Lease termination date _____

Share cropped to others: Crop _____ % to owner _____ Acres _____

List expenses paid by land owner _____

REMARKS ON INCOME, ETC.:

The above statements are certified by the undersigned to be true and correct and this land is used for the intensive production of food or fibre, or the land is used to support the agricultural economy and has public value.

Signed Bruce Oxley Date 9/25/78

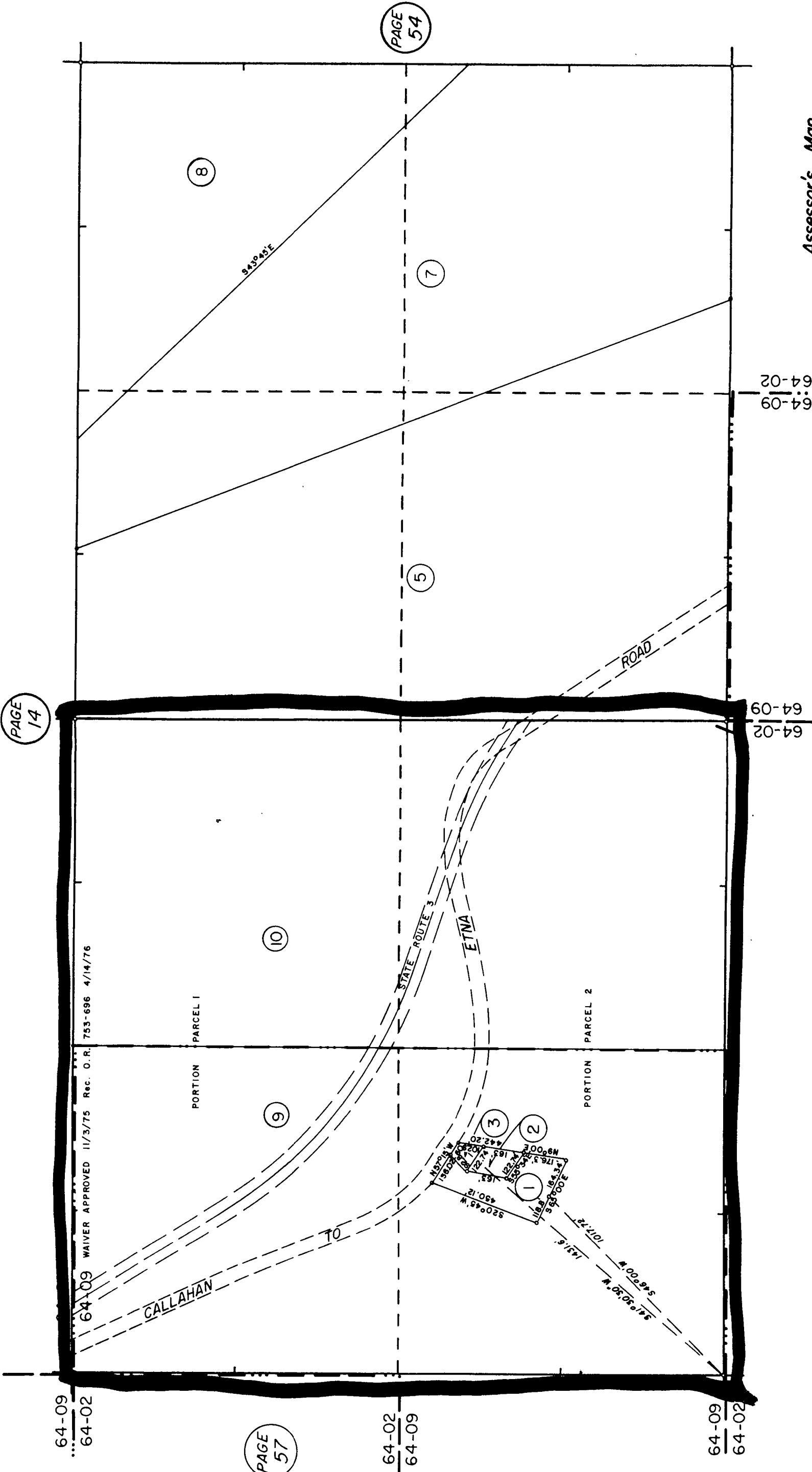
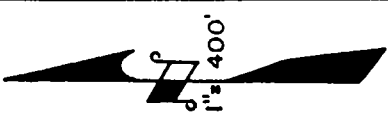
Please return this form to the Clerk of the Board of Supervisors along with your Agricultural Preserve application. It is a prerequisite to your property being placed in the Open Space Agricultural Preserve Land Act as adopted by the Siskiyou County Board of Supervisors.

Adopted 11-28-72

Tax Area Code
64-02
64-09

T 41 N R 9 W
N 1/2 of Sec. 14

23-51



PAGE 14

PAGE 54

PAGE 57

PAGE 17

Assessor's Map
County of Siskiyou, California

VOL 834 PAGE 916

VOL 834 PAGE 917

NOTICE: This map page is from the office of the Assessor of Siskiyou County. The page number, or parcel number or code number may NOT be used in any Deed or Conveyance. REVENUE AND TAXATION CODE, SECTION 337,

64-09
64-02

64-02
64-09

64-09
64-02

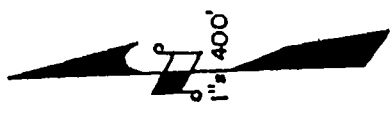
64-09
64-02

64-02
64-09

23-57

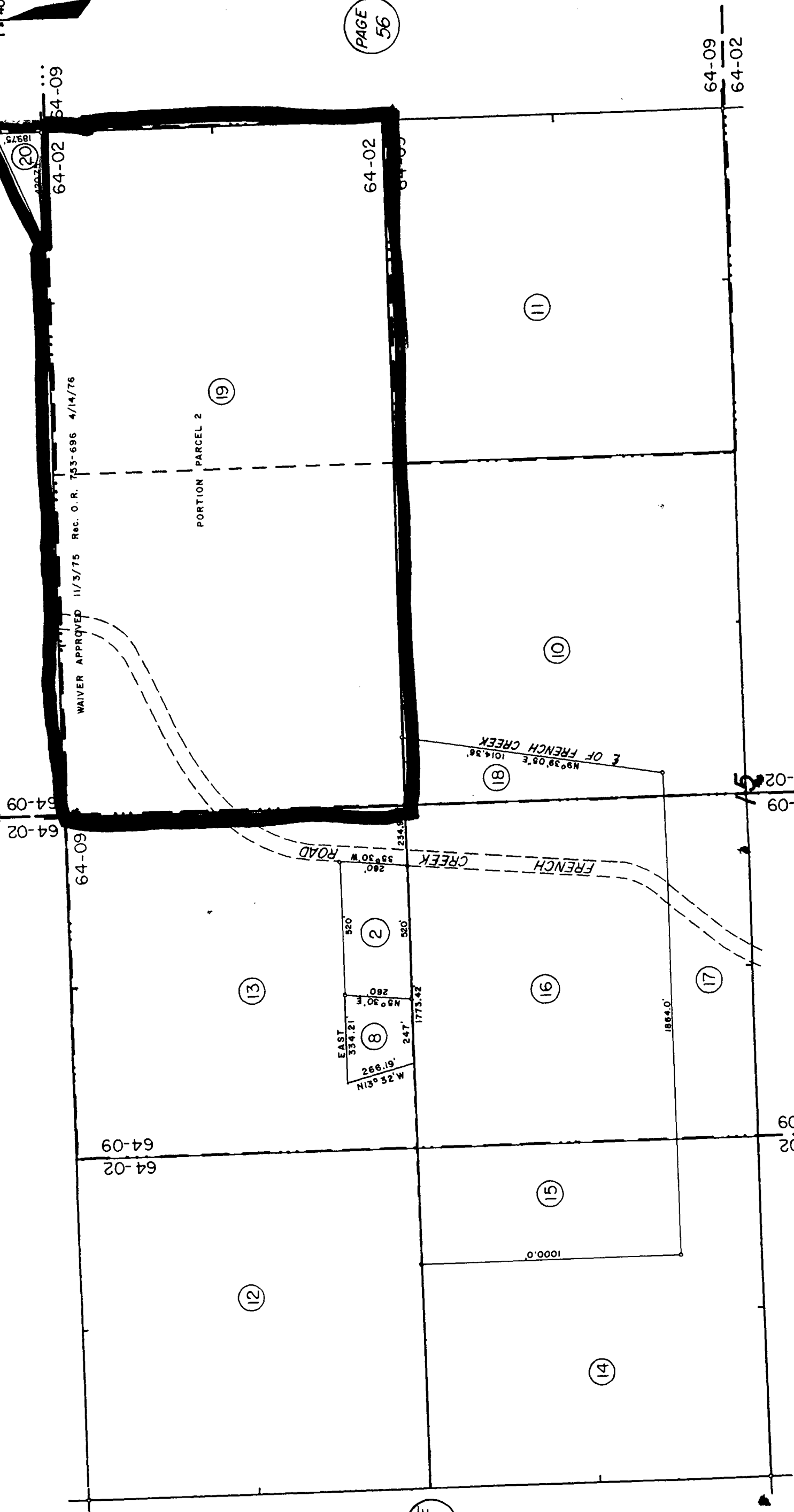
Tax Area Code
64-02
64-09

T 41 N R 9 W
N 1/2 of Sec. 15



64-02
64-09
64-02

PAGE 14



64-02
64-09
64-02
64-09

WAIVER APPROVED 11/3/75 Rec. O.R. 753-696 4/14/76

PORTION PARCEL 2

EAST 334.21
N 25° 52' W
266.19'
247'
1773.42'
N 8° 30' E
280'
320'
520'
280'

PAGE 16

PAGE 56

64-09
64-02

64-02
64-09
64-02

PAGE 17

Assessor's Map
County of Siskiyou, California

NOTICE: This map page is from the office of the Assessor of Siskiyou County. The number, or parcel number or code number in NOT be used in any Deed or Conveyance. REVENUE AND TAXATION CODE, SECTION 327.

VOL 834 PAGE 915

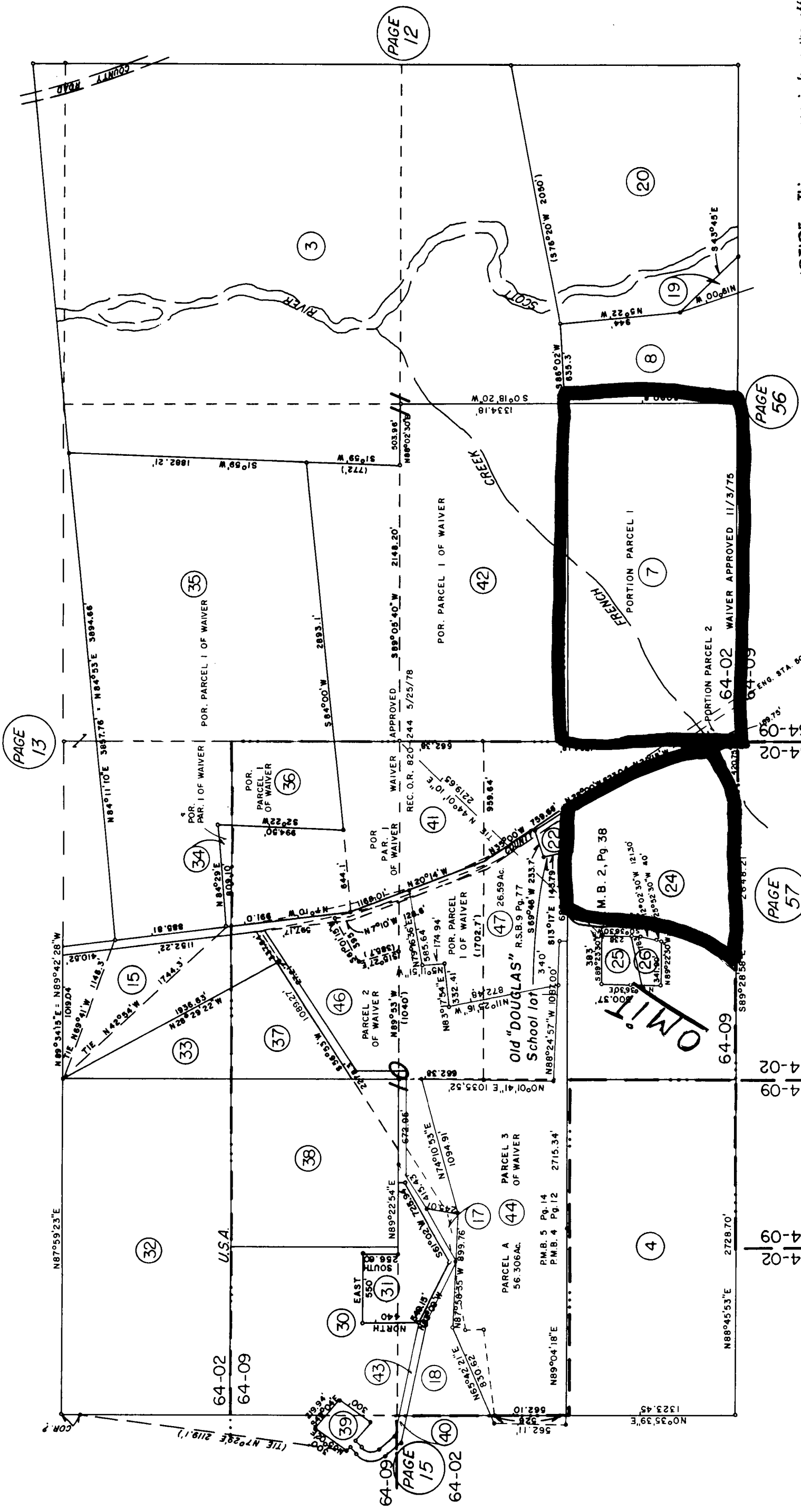
VOL 834 PAGE 914

Tax Area Code
64-02
64-09

23-14



Secs 10 & 11 T41N R9W



NOTICE: This map page is from the office of the Assessor of Siskiyou County. The page number, or parcel number or code number may NOT be used in any Deed or Conveyance. REVENUE AND TAXATION CODE, SECTION 387.

OMIT ALL THAT TRACT WEST OF FRENCH CREEK ROAD.

VOL 834 PAGE 912

Exhibit E-1

RESOLUTION APPROVING NEW AGRICULTURAL
PRESERVE CONTRACTS IN AGRICULTURAL
PRESERVE ESTABLISHED BY RESOLUTION
NO. 39 , BOOK 8 , ADOPTED
FEBRUARY 14, 1978

WHEREAS, the County of Siskiyou has established certain Agricultural Preserves within the County of Siskiyou; and,

WHEREAS, the procedural requirements for establishment of said preserves as required by the Land Conservation Act of 1965, as amended, have been followed,

NOW, THEREFORE, BE IT RESOLVED, that the County of Siskiyou does hereby enter into Agricultural Preserve Contracts (Williamson Contracts) with the following landowners in the established Agricultural Preserves, said Agricultural Preserves having been established by Resolution No. 39 , Book 8 , adopted on February 14 , 1978, and the Chairman of the Siskiyou County Board of Supervisors is authorized to sign said contracts on behalf of the County of Siskiyou, and the Clerk is directed to record said contracts prior to March 1, 1978.

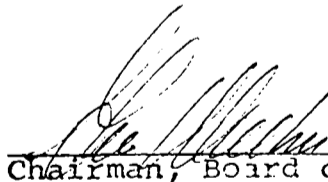
BE IT FURTHER RESOLVED, that all Agricultural Preserve Contracts, as hereinabove approved by the Board of Supervisors, are hereby described in Exhibit "A" attached hereto and made a part hereof.

PASSED AND ADOPTED this 14 day of February , 1978, by the following vote:

AYES: Supervisors McArdle, Hayden, Belcastro and Torrey.

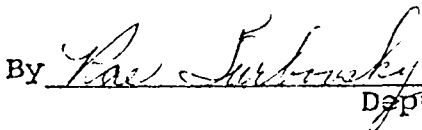
NOES: None.

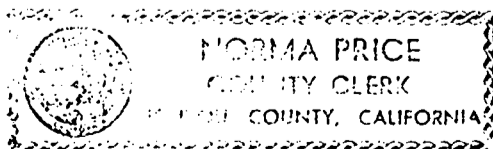
ABSENT: None.


Chairman, Board of Supervisors

ATTEST:

NORMA PRICE, County Clerk

By 
Deputy



RESOLUTIONS	
NO.	<u>40</u>
BOOK	<u>8</u>

VOL 834 INCL 918

EXHIBIT "A"

ROSS PARK HOMES, INC. 2510 Stevens Creek Blvd. San Jose, California 95128	20-040-080 20-050-020
BOOS, Paul N. and Margaret Star Route Montague, California 96064	4-060-150 4-060-250 4-070-080 4-070-110 4-070-130 4-070-170 4-070-190
BORTALAZZO, Victor & Ruth P.O. Box 104 Grenada, California	12-26-201 12-27-151 12-27-221
BRAY, Eugene W. & Patricia C. Rt. 1 Box 638 Montague, California 96064	13-250-500
BURTON, Edward S. & Emma S. Rt. 1 Box 60 Ft. Jones, Ca. 96032	15-410-320 15-560-010 15-590-210 15-560-100 15-560-110 15-570-070
BUSCOMBE, William H. P.O. Box 5 Gazelle, California 96034	22-220-200 22-250-310
CAVENER, Mary D. Star Rt. Box 22 Macdoel, California	3-130-180
CLEMENT, Paul & Edward H. Rt. 1 Box 631 Montague, California	13-250-430 13-260-230 13-260-390 13-260-410 13-260-050
CLEMENT, Paul & Edward & Albert Rt. 1 Box 631 Montague, California	13-260-140 13-260-150 13-260-360 13-260-380

COOK, Cyril H. & June M. Rt. 1 Box 610 Montague, California 96064	5-120-200 5-120-440 5-130-080 5-130-100	
EVANS, Gail & Joan G. Rt. 1 Box 58 Ft. Jones, California 96032	24-110-490	
FIOCK, Everette C. Box 395 Yreka, California 96097	13-100-030 13-110-200 13-110-210 13-120-120	
FIOCK, Henry E. (Estate) c/o Everette C. Fiock & Mrs. Henry E. Fiock Box 395 Yreka, California 96097	13-260-080 13-260-120 13-260-190 13-260-330 13-260-350 13-280-250	13-280-310 13-280-330 13-310-020 13-310-050 13-310-060
FLACK, Virgil L. & Barbara Jane P.O. Box 728 464 Bel Air Drive Weed, California 96094	22-400-010	
FRANKLIN, Jesse & Bertha Box 44 Grenada, California 96038	12-130-010	
GOODE, Dale & Juanita S. Goode Route 1 Box 55 Klamath Falls, Oregon 97601	3-410-460 3-410-690 3-410-700 3-410-490 3-440-290	3-440-300 3-440-330 3-440-340 3-440-180 3-420-200
HAGEDORN, Harvey Rt. 1 Box 619 Montague, California 96064	5-37-1 5-37-8 5-36-3	
HAYDEN, Frank J. Star Route Etna, California 96027	23-290-020 23-290-050 31-240-110	
HAYDEN, Nerva M. & Gladys Star Route Etna, California 96027	23-030-060 23-030-330 23-030-370 23-030-090 23-030-110 23-030-3'0 23-030-350 23-040-240 23-040-250 23-070-370 23-070-380 23-070-390 23-450-070 23-460-030 23-210-070 23-220-030 23-220-020 23-260-050 23-270-070 23-280-070 23-290-040 23-290-070 23-290-080 23-290-030 23-310-010	23-400-050 23-410-090 23-410-100 23-410-060 31-210-020 31-210-050 31-230-020 31-240-270 31-240-310 31-240-430 31-240-480 31-240-490 31-240-500 31-240-510 31-240-520 31-240-530 31-240-540 31-240-550 31-250-020 31-250-040 31-250-200 31-250-330 31-250-340 31-560-030

HOWIE, Jean S. Rt. 1 Box 780 Yreka, California	12-080-070 12-080-090 12-090-020 12-090-050 12-090-090 12-090-110 12-100-020 12-100-050 12-110-010 12-110-020 12-290-010 12-100-070	12-290-020 12-300-010 12-330-030 12-330-040 12-340-020 12-350-010 12-350-020 12-360-030 12-390-030 14-330-060 22-390-040 12-380-040
HUFFORD, Kenneth J. & Barbara A. Rt. 1 Box 548 Montague, California 96064	13-330-110 13-360-010	
ITEN, Carl J. & Velma M. P.O. Box 63 Grenada, California 96034	12-150-040 12-180-020	12-190-080 12-140-120
JOHNSON, George R. Rt. 1 Box 102 Montague, California 96064	12-510-030	
LAIRD, Robert M. & Alice J. 132 Belhaven Drive Los Gatos, California 95030		002-270-030 002-270-050 002-290-040 2-400-010 2-330-080
MAYES, James W. & Mary Anne P.O. Box 255 Dorris, California 96023		2-080-150
MONCHAMP CORPORATION Clifford Monchamp Rt. 1 Box 639 Montague, California 96064		13-330-080 13-330-180 13-330-220 13-340-140
MCCRACKEN, J.H. & Marjorie P.O. Box 100 Gazelle, California 96034		22-300-030 22-300-040 22-300-070
OXLEY, Bruce & Carol Star Route Etna, California 96027		23-140-240 23-140-070 23-560-100 23-570-190 23-570-200 23-560-090
PARSONS, Lewis W. ROBISON, Carroll P.O. Box 99 Macdoel, California 96058		2-330-110 2-340-170 10-130-200 10-130-180
RAZO, Mary S. OLIVOLO, John & Laura Jean Rt. 1 Box 613 Montague, California 96064		5-120-190 5-130-090
ROOT, Mark T. & Beth L. P.O. Box 28 Grenada, California 96038		12-160-030 12-030-040

Exhibit E-1

SELLSTROM, Thora c/o Thora Leoni P.O. Box 738 Yreka, California 96097	13-470-200
SELLSTROM, Maurine Rt. 1 Box 458 Montague, California 96064	13-420-070
SHARP, Chester L. & Linda J. Rt. 1 Box 1118 Grenada, California 96038	12-270-281
STEWART, Malcolm D. & Susan P.O. Box 90 Grenada, California 96038	12-180-030 12-190-100 12-170-060
STORY, Eva Box 442 Antioch, California 94509	28-310-040
Notices also to: Ed McCoach 2914 Shasta View Drive Redding, Ca. 96001	
SWENSON, Vernon L. & Leora Rt. 1 Box 197 Mt. Shasta, California 96067	29-120-270 29-120-280 29-120-290
WALKER, Robert Z. & Carolyn H. MAVIS, Geoffrey O. & Laurie Y. 1888 Century Park East, Suite 800 Los Angeles, California 90067	5-090-560 5-080-120 4-100-060
WHITSETT, Frank & Mildred E. 1200 Maple Street Yreka, California 96097	22-240-010 22-440-010 22-450-020 22-460-010 22-480-060 22-480-210
YORK, Dorman R. & Marita E. Rt. 1 Box 606 Montague, California 96064	5-130-120 5-130-060 5-120-150 5-160-020 5-370-100 5-380-150 5-160-391 5-160-401
YOUNG, Gladys T. Rural Route 1 Box 562 Etna, California 96027	23-030-260 23-030-240 23-030-250
JACKSON, John S. & Patricia J. Rt. 1, Box 640 Montague, CA 96064	13-330-010

COUNTY OF SISKIYOU, STATE OF CALIFORNIA

26th day September 1978

PRESENT: Supervisors Mickey McArdle, George Wacker, Mike Belcastro and Ray Torrey.
 Chairman Wacker presiding.

ABSENT: Supervisor Ernest Hayden

COUNTY ADMINISTRATOR: Richard E. Sierck COUNTY CLERK: Norma Price

COUNTY COUNSEL: Frank J. DeMarco PURPOSE OF MEETING: Regular

BRUCE AND CAROL OXLEY AUTHORIZED TO FILE AMENDED AGRICULTURAL PRESERVE CONTRACT.

It was moved by Supervisor Belcastro, seconded by Supervisor McArdle, because of a clerical error, Bruce and Carol Oxley are hereby authorized to file an Amended Agricultural Preserve Contract. Upon the filing of said contract, the Chairman is authorized to sign and the Clerk is directed to record the document.

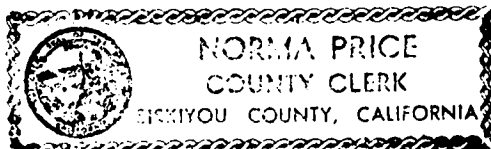
AYES: Supervisors McArdle, Belcastro and Torrey.
 NOES: None.
 ABSENT: Supervisor Hayden.

STATE OF CALIFORNIA)
COUNTY OF SISKIYOU) ss

I, Norma Price, County Clerk and Ex-Officio Clerk of the Board of Supervisors, do hereby certify the foregoing to be a full, true and correct copy of the minute order of said Board of Supervisors passed on 9-26-78.

Witness my hand and the seal of said Board of Supervisors, this 6th day of October, 1978.

cc-File
Planning
Recorder
Planning
Assessor



Norma Price
 County Clerk and ex-Officio Clerk of the Board
 of Supervisors of Siskiyou County, California

By Ray Turbovsky
 Deputy Clerk

THESE MINUTES ARE SUBJECT TO CHANGE READ BY THE BOARD OF SUPERVISORS

VOL 834 PAGE 923

BEFORE THE BOARD OF SUPERVISORS

COUNTY OF SISKIYOU, STATE OF CALIFORNIA

26th day September 1978

PRESENT: Supervisors Mickey McArdle, George Wacker, Mike Belcastro and Ray Torrey.
Chairman Wacker presiding.

ABSENT: Supervisor Ernest Hayden

COUNTY ADMINISTRATOR: Richard E. Sierck

COUNTY CLERK: Norma Price

COUNTY COUNSEL: Frank J. DeMarco

PURPOSE OF MEETING: Regular

BRUCE AND CAROL OXLEY AUTHORIZED TO FILE AMENDED AGRICULTURAL PRESERVE CONTRACT.

It was moved by Supervisor Belcastro, seconded by Supervisor McArdle, because of a clerical error, Bruce and Carol Oxley are hereby authorized to file an Amended Agricultural Preserve Contract. Upon the filing of said contract, the Chairman is authorized to sign and the Clerk is directed to record the document.

AYES: Supervisors McArdle, Belcastro and Torrey.

NOES: None.

ABSENT: Supervisor Hayden.

STATE OF CALIFORNIA)
COUNTY OF SISKIYOU) ^{SS}

I, Norma Price, County Clerk and Ex-Officio Clerk of the Board of Supervisors, do hereby certify the foregoing to be a full, true and correct copy of the minute order of said Board of Supervisors passed on 9-26-78.

Witness my hand and the seal of said Board of Supervisors, this _____ day of _____, 19____.

Norma Price

County Clerk and ex-Officio Clerk of the Board of Supervisors of Siskiyou County, California

cc-File

Planning
Recorder
Planning
Assessor

By _____ Deputy Clerk

THESE MINUTES ARE SUBJECT TO CHANGE READ BY THE BOARD OF SUPERVISORS

Mr. George Wacker - Chairman
 Board of Supervisors - Stanislaus County
 Yreka - California -

Dear Sir:

Enclosed are three papers concerning
 an oversight made at the time of my
 application for Ag. Preserve.

I am now following the instructions
 of Bob Sellman.

I did not wish the described property
 included in Ag. Preserve as it was
 already zoned RAB10.

Thank you for your attention to
 this matter.

Very Truly Yours,

Bruce Oxley

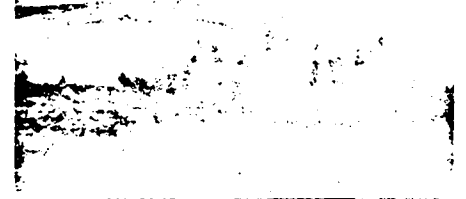
Bruce Oxley

Rt. 1, Box 716

Yreka, Ca.

PLANNING DEPARTMENT

TELEPHONE: 842-3531, EXTENSION 42
PLANNING DIRECTOR DAVID G. HEDBERG



PLANNING COMMISSION:

JAMES STEINHAUS
CHAIRMAN

BRUCE MARTIN
VICE CHAIRMAN

MARY CANNON

ALBERT CEDROS

WM. HEIDEWALD

W. J. HILLERY

LUKE LANGE

SIDNEY MUMA

CLAES B. NILSSON

County of Siskiyou

COURT HOUSE ANNEX
YREKA, CALIFORNIA
95097

August 18, 1978

Mr. Bruce Oxley
Star Route
Etna, California 96027

Dear Bruce,

Reference is made to your letter of April 18, with regard to the parcel which was not supposed to be included in your Agricultural Preserve Contract.

You will have to make a written request to the Assessor's Office for a segregation as described in your letter and at the same time make a written request to the Board of Supervisors to exclude the area described therein from the Agricultural Preserve Contract.

Yours truly,

SISKIYOU COUNTY PLANNING DEPARTMENT
David G. Hedberg, Planning Director

Robert Sellman, Assistant Planning Director

RS:fh

OREL E. LEWIS
Registered Civil Engineer

328 W. MINER STREET
YREKA, CALIFORNIA
96097

April 14, 1978

BRUCE OXLEY PROPERTY

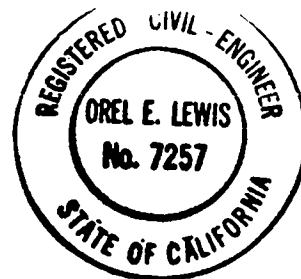
Tract West of French Crrek Road

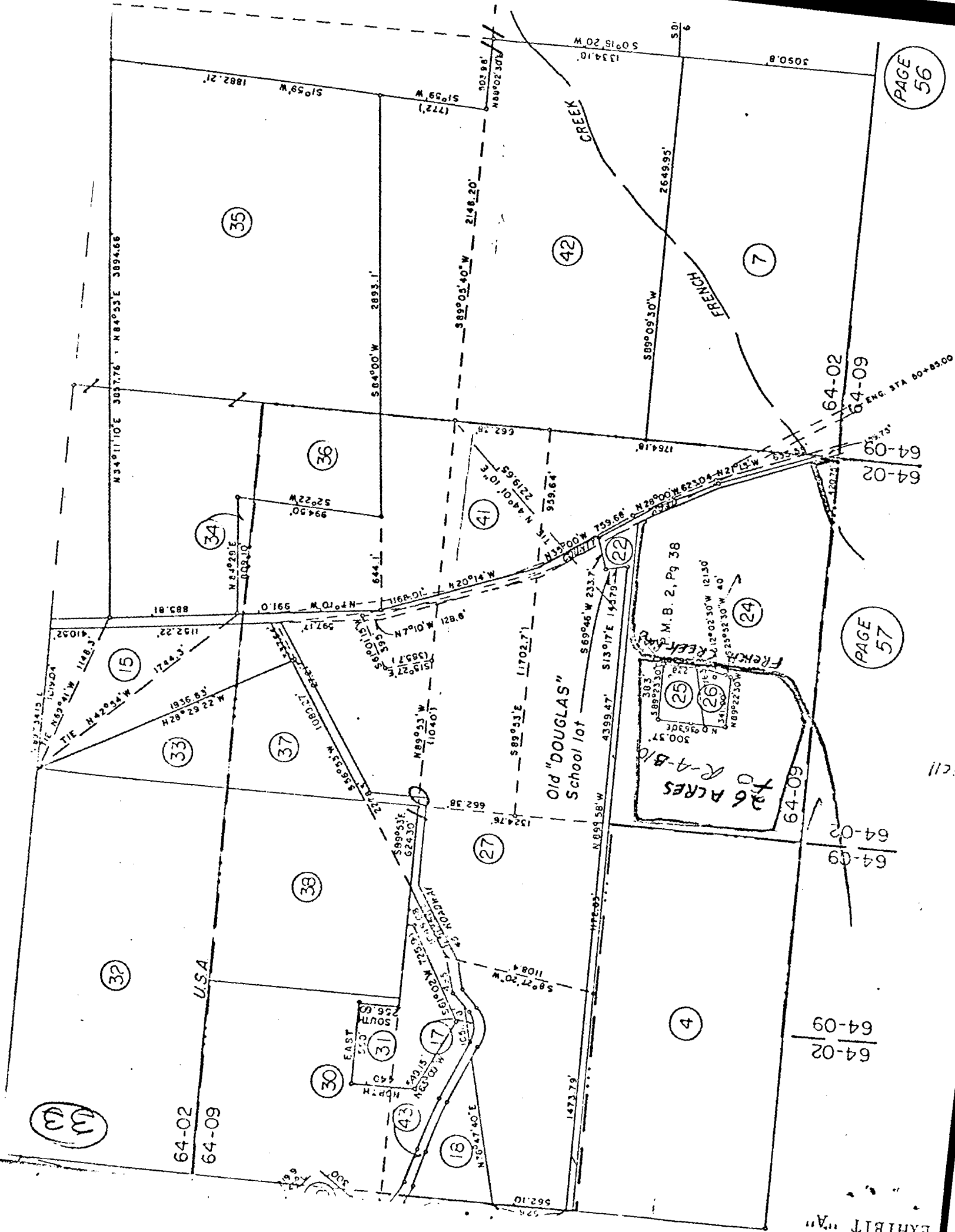
All that portion of the South half of the Southeast quarter of Section 10, T 41 N, R 9 W, M. D. B. & M. lying West of County Road No. 3G002, commonly known as the French Creek Road.

EXCEPTING THEREFROM a 4.086 acre parcel of land described in a deed recorded in Vol. 715, pg. 46 of Official Records of Siskiyou County.

ALSO EXCEPTING THEREFROM that certain parcel of land described in a deed recorded in Vol. 726, pg. 205 of Official REcords of Siskiyou County.

Orel E. Lewis.





PAGE 56

PAGE 57

Exhibit E-1

EXHIBIT "A"

RECORDED AT REQUEST OF
Siskiyou County Clerk

OFFICIAL RECORDS
SISKIYOU COUNTY, CALIF.

MAY 5 11 14 AM '71

Vol. 621, Page 306

[Handwritten signature]

11521

RECORDED FILE \$ No Charge
PREAMBLE TO LAND CONSERVATION CONTRACT

WHEREAS, the hereinafter referred to OWNER possesses certain real property located within the hereinafter referred to County, which property is presently devoted to agricultural and compatible uses.

WHEREAS, said property is located in agricultural preserve established by COUNTY by resolution; and,

WHEREAS, both OWNER AND COUNTY desire to limit the use of said property to agricultural and compatible uses in order to discourage premature and unnecessary conversion of such lands from agricultural uses, recognizing that such land has definite public value as open space and that the preservation of such land in agricultural production constitutes an important physical, social, esthetic and economic asset to COUNTY to maintain the agricultural economy of COUNTY and the State of California.

The following agreement is prepared and entered into by the parties to accomplish the above-stated purposes.

LAND CONSERVATION CONTRACT

IT IS AGREED by and between the OWNER and the COUNTY as follows:

Section 1. CONTRACT. This is a "Contract" made pursuant to the California Land Conservation Act of 1965, as amended as of the date first above written, including amendments enacted at the 1969 Regular Session of the California Legislature, (hereinafter referred to as the "Act") and is applicable to the Premises described in Exhibit "A" attached hereto.

Section 2. TERM. This Contract shall take effect on Feb 26, 1971, and shall remain in effect for a period of ten years therefrom and during any renewals of this Contract.

Section 3. RENEWAL. NOTICE OF NONRENEWAL. This Contract shall be automatically renewed for a period of one year on the first day of each year, and on the first day of each January thereafter unless written notice of nonrenewal is served by the Owner on the County at least 90 days prior to said date or written notice of nonrenewal is served by the County on the Owner at least 60 days prior to said date. Under no circumstances shall a notice of renewal to either party be required to effectuate the automatic renewal of this Contract.

Section 4. AUTHORIZED USES. During the term of this Contract and any and all renewals thereof, the Premises shall not be used for any purpose other than the production of agricultural commodities for commercial purposes and for compatible uses as specified in the Resolution establishing the Agricultural Preserve. The use of the Premises for agricultural uses and compatible uses shall be subject to the terms, conditions and restrictions set forth in the Resolution establishing the Agricultural Preserve. No buildings or structures shall be erected upon the Premises except such buildings and structures as are directly related to authorized uses of the Premises listed in said Resolution establishing the Agricultural Preserve.

Section 5. ADDITION OR ELIMINATION OF AUTHORIZED USES. The Board of Supervisors of the County, by resolution, may from time to time during the term of this Contract or any renewals thereof amend the resolution establishing said Agricultural Preserve to add to those authorized uses or eliminate a use listed in the Resolution establishing the Agricultural Preserve which authorized uses shall be uniform throughout said Agricultural Preserve; provided, however, no amendment of such resolution during the term of this Contract or any renewal thereof so as to eliminate any use shall be applicable to this Contract unless the Owner consents to such elimination.

Section 6. POLICE POWER. Nothing in this Contract shall be construed to limit the exercise by the Board of Supervisors of the police power or the adoption or readoption or amendment of any zoning ordinance or land use ordinance, regulation or restriction pursuant to the Planning and Zoning Law (Sections 65000 et seq., Government Code) or otherwise.

Section 7. EMINENT DOMAIN. (a) Except as provided in subdivision (d) of this Section 7, when any action in eminent domain for the condemnation of the fee title of an entire parcel of land subject to this Contract is filed or when such land is acquired in lieu of eminent domain for a public improvement by a public agency or person or whenever there is any such action or acquisition by the federal government or any person, instrumentality or agency acting under authority or power of the federal government, this Contract shall be deemed null and void as to the land actually being condemned or so acquired as of the date the action is filed and for the purposes of establishing the value of such land, this Contract shall be deemed never to have existed.

(b) Except as provided in subdivision (d) of this Section 7, when such an action to condemn or acquire less than all of a parcel of land subject to this Contract is commenced this Contract shall be deemed null and void as to the land actually condemned or acquired and shall be disregarded in the valuation process only as to the land actually being taken, unless the remaining land subject to this Contract will be adversely affected by the condemnation, in which case the value of that damage shall be computed without regard to this Contract.

(c) The land actually taken shall be removed from this Contract. Under no circumstances shall land be removed that is not actually taken, except as otherwise provided in the Act.

(d) The provisions of subdivisions (a) and (b) of this Section 7 and the provisions of Section 51295 of the Act (Government Code) shall not apply to or have any force or effect with respect to (1) the filing of any action in eminent domain for the condemnation of any easement for the erection, construction, alteration, maintenance, or repair of any gas, electric, water, road, or communication facilities by any public agency (including the County) or public utility or to the acquisition of any such easement by any public agency (including the County) or public utility. The filing of any such action in eminent domain for the condemnation or the acquisition of any such easement or lesser estate shall not terminate, nullify or void this Contract and in the event of the filing of any such action in eminent domain or acquisition this Contract shall not be considered in the valuation process.

Section 8. NO PAYMENT BY COUNTY. The Owner shall not receive any payment from the County in consideration of the obligations imposed hereunder, it

being recognized and agreed that the consideration for the execution of the Contract is the substantial public benefit to be derived therefrom, and the advantage which will accrue to the Owner as a result of the effect on the assessed valuation of land described herein due to the imposition of the limitations on its use contained herein.

Section 9. CANCELLATION. (a) This Contract may be cancelled only by mutual agreement of the Owner and County pursuant to Section 51282 of the Act (Government Code) when, after public hearing has been held in accordance with the provisions of Section 51284 of the Act (Government Code), the Board of Supervisors finds (1) such cancellation is in the public interest and not inconsistent with the purposes of the Act, and (2) it is neither necessary nor desirable to continue the restrictions imposed by this Contract; provided, however, this Contract shall not be cancelled until the hereinafter specified cancellation fee has been paid, unless such fee or portion thereof is waived or deferred pursuant to subdivision (c) of Section 51283 of the Act (Government Code).

(b) Prior to any action by the Board of Supervisors giving tentative approval to the cancellation of this Contract, the County Assessor shall determine the full cash value of the land as though it were free from the restrictions of this Contract. The Assessor shall multiply such value by the most recent County ratio announced pursuant to Section 401 of the Revenue and Taxation Code, and shall certify the product to the Board of Supervisors as the cancellation valuation of the land for the purpose of determining the cancellation fee hereinafter specified.

(c) Prior to giving tentative approval to the cancellation of this Contract the Board of Supervisors

shall determine and certify to the County Auditor the amount of the cancellation fee which the Owner must pay the County Treasurer as deferred taxes upon cancellation, which shall be 50% of the cancellation valuation of the land as determined in subparagraph (b) of this section. If after the date this Contract is initially entered into the publicly announced County ratio of assessed to full cash value is changed, the percentage payment specified in this paragraph shall be changed so no greater percentage of full cash value will be paid than would have been paid had there been no change in such ratio.

(d) The Board of Supervisors may waive or defer payment of the cancellation fee or any portion thereof in accordance with subdivision (c) of Section 51283 of the Act (Government Code).

Section 10. DISTRIBUTION OF DEFERRED TAXES.

On receipt of any deferred taxes (cancellation fee) payable pursuant to Section 10 of this Contract, said deferred taxes shall be distributed as provided in Section 51204 of the Act (Government Code).

Section 11. DIVISION OF LAND - NEW CONTRACTS. In

the event the Premises is divided, a contract identical to the contract then covering the Premises shall be executed by the Owner of each parcel created by the division at the time of the division.

Section 12. DIVISION OF LAND - MINIMUM SIZE

PARCELS. The owner shall not divide the Premises contrary to the restrictions on the division of Premises as set forth in the Resolution establishing the Agricultural Preserve.

Section 13. CONTRACTS BINDS SUCCESSORS. The

term "Owner" as used in this contract shall include the singular and plural and the heirs, executors, administrators, successors and assigns and this Contract shall run with

the land described herein and shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

Section 14. REMOVAL OF LAND FROM PRESERVE.

Removal of any land under this Contract from an agricultural preserve either by change of boundaries of the preserve or disestablishment of the preserve shall be the equivalent of a notice of nonrenewal by the County.

Section 15. CONVEYANCE CONTRARY TO CONTRACT. Any conveyance, contract or authorization (whether oral or written) by the Owner or his successors in interest which would permit the use of the subject property or create a division of the land contrary to the terms of this Contract, or any renewal thereof may be declared void by the Board of Supervisors of the County; such declaration or the provisions of this Contract may be enforced by the County by an action filed in the Superior Court of the County by the District Attorney for the purpose of compelling compliance or restraining a breach thereof.

Section 16. OWNER TO PROVIDE INFORMATION. The Owner, upon request of the County, shall provide information relating to the Owner's obligations under this Contract.

Section 17. NOTICE. Any notice given pursuant to this contract may, in addition to any other method authorized by law, be given by United States mail, postage prepaid. Notice to the County shall be addressed as follows:

Clerk of the Board of Supervisors
County of Siskiyou
Courthouse
Yreka, California 96097

Notice to the Owner shall be addressed as follows:

Reba Hays Jeffries
P. O. Box 133
Newbury Park, Ca. 91320

IN WITNESS WHEREOF the Owner and the County
have executed this Contract on the day first above written.

Reba Hays Jeffries
Reba Hays Jeffries

OWNER

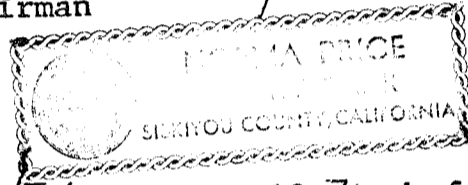
ATTEST:

COUNTY OF SISKIYOU, Board of
Supervisors

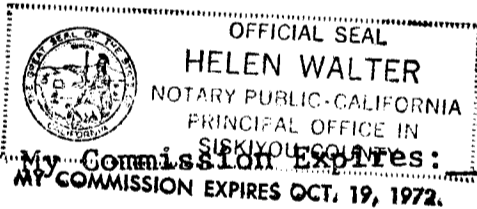
Norma Price
Clerk

Ernest A. Hayden
Chairman

STATE OF CALIFORNIA)
COUNTY OF SISKIYOU) ss.



On this 26th day of February, 19 71, before
me, Helen Walter a Notary Public, in and
for said Siskiyou County, personally appeared
Ernest A. Hayden known to me to be the
Chairman of the Board of Supervisors of Siskiyou County
whose name is subscribed to the within instrument, and
acknowledged to me that he executed the same.



Helen Walter
Notary Public

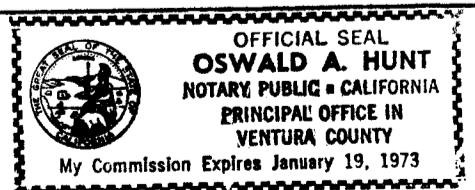
oo0oo

STATE OF CALIFORNIA)
COUNTY OF VENTURA) ss.

On this 27th day of January, 19 71,
before me, OSWALD A. HUNT, a Notary
Public, in and for said Ventura County, personally
appeared Reba Hays Jeffries
known to me to be the person whose
name is subscribed to the within instrument, and
acknowledged to me that she executed the same.

Oswald A. Hunt
Notary Public

My Commission expires: _____



CONSENT OF LIENHOLDER

The undersigned, a lienholder against the property herein described, consents to the aforementioned agreement and consents that its lien on the property described be subordinated to this agreement.

DATED: This 5 day of February, 1971.

Witnesses to MARK:

Thomas A. Gardner
Samuel R. Friedman

John L. Cooley
MARK
LIENHOLDER

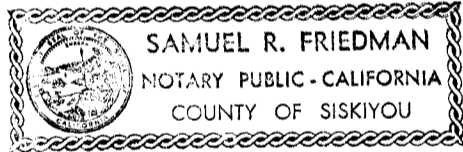
STATE OF CALIFORNIA)
COUNTY OF Siskiyou) ss.

Estella V. Cooley

On this 5 day of February, 1971, before me, Samuel R. Friedman a Notary Public, in and for said Siskiyou County, personally appeared John L. Cooley and Estella V. Cooley known to me to be the persons whose name are subscribed to the within instrument, and acknowledged to me that they executed the same.

Samuel R. Friedman
Notary Public

My Commission Expires: 12-5-73



CONSENT OF LIENHOLDER

The undersigned, a lienholder against the property herein described, consents to the aforementioned Land Conservation Contract agreement and consents that its lien on the property described be subordinated to this agreement.

D.L.
N.W.L.

DATED: This 8 day of FEB., 1971.

Donald L. La Fevers
LIENHOLDER

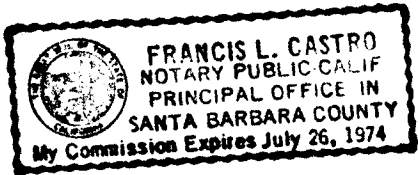
Nysa W. LaFevers
LIENHOLDER

STATE OF CALIFORNIA)
COUNTY OF Santa Barbara) ss.

On this 8th day of February, 1971, before me, Francis L. Castro a Notary Public, in and for said Santa Barbara County, personally appeared Donald L. LaFevers and Nysa LaFevers known to me to be the persons whose names are subscribed to the within instrument, and acknowledged to me that they executed the same.

Francis L. Castro
Notary Public

My Commission Expires: July 26th 1974



CONSENT OF LIENHOLDER

The undersigned, a lienholder against the property herein described, consents to the aforementioned LAND agreement and consents that its lien on the property described be subordinated to this agreement.

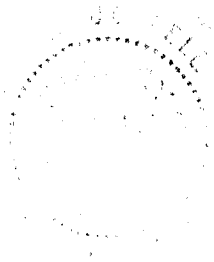
CONSERVATION
CENTRE
H.D.L. Feb. 3rd
N.H.L. 1971

DATED: This 3rd day of Feb, 1971.

David H. LaFeyers
LIENHOLDER
Helen D. LaFeyers
LIENHOLDER

STATE OF OKLAHOMA)
COUNTY OF) ss.

On this 3 day of February, 1971, before me, Margaret Bell a Notary Public, in and for said Oklahoma County, personally appeared David H. LaFeyers and Helen D. LaFeyers known to me to be the persons whose names are subscribed to the within instrument, and acknowledged to me that they executed the same.



Margaret Bell
Notary Public

My Commission Expires: Sept. 24 - 1973

BEFORE THE BOARD OF SUPERVISORS

COUNTY OF SISKIYOU, STATE OF CALIFORNIA

4th day May 19 71

PRESENT: Supervisors George Wacker, Earl F. Ager, Ernest A. Hayden, Mike Belcastro and Phil Mattos. Chairman Hayden presiding.

ABSENT: None.

COUNTY ADMINISTRATOR: Jess O'Roke

COUNTY CLERK: Norma Price

COUNTY COUNSEL: Michael T. Hennessy

PURPOSE OF MEETING: Adjourned Regular

CLERK INSTRUCTED TO RECORD LAND CONSERVATION CONTRACTS APPROVED PURSUANT TO MINUTE ORDER DATED FEBRUARY 23, 1971.

Pursuant to the minute orders adopted by the Board on February 23, 1971, approving numerous Land Conservation Contracts, it was moved by Supervisor Belcastro, seconded by Supervisor Mattos, that the Clerk is hereby instructed to have the Land Conservation Contracts entered into with the following property owners recorded:

Chaparral Cattle Co.
Donovan C. Griffin
Carl S. Hammond
J. Lee Harrington
Ben Hurlimann, Jr.
John T. Jenner, Jr.
Dr. and Mrs. Jack Landon
John Mazzini
William C. Peters
Geo. Manuel Rose
Everett S. Streed
Winfred Wolford
Glenn C. Barnes
Beckman-Dudley Ranch
Joe Allen
Glenn C. Barnes
David Black
Paul R. Cavener
Michael Bryan
C. R. Cornelis
Helen Rohrer Crebbin
Michael K. Crebbin
Crystal Creek Ranch
E. Orlo & Margaret Davis
E. Orlo Davis
James & Margaret Denny
Clarence A. Dudley
Foster & Son
John N. Foster

Stanley M. Friden
Harry C. & Judd L. Hanna
John H. Heide
Francis Houghton
Reba Hays Jeffries
John T. Jenner
Walter A. Krell
Manfred C. Lutz
Brice Martin
Bruce Martin
Edward C. Merlo
Maderal S. Pasero
Brice Rohrer
Boyd Robertson
7-D Ranch
Vernon O. Smith
Henrietta Terwilliger
Sidney Terwilliger
Timberhitch, Inc.
Keith Whipple
Bernard York
Harry O. Walker

AYES: Supervisors Wacker, Ager, Belcastro and Mattos.
NOES: None.

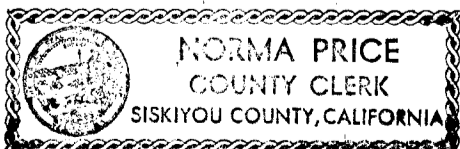
STATE OF CALIFORNIA)
COUNTY OF SISKIYOU) ss

I, Norma Price, County Clerk and Ex-Officio Clerk of the Board of Supervisors, do hereby certify the foregoing to be a full, true and correct copy of the minute order of said Board of Supervisors passed on 5/4/71

Witness my hand and the seal of said Board of Supervisors, this 5th day of May, 19 71

cc: Recorder

Norma Price
County Clerk and ex-Officio Clerk of the Board of Supervisors of Siskiyou County, California



By Deputy Clerk

May 28, 1971

Reba Hays Jeffries
P. O. Box 133
Newbury Park, Ca. 91320

Dear Mrs. Jeffries:

Your Land Conservation Contract entered into with the County of Siskiyou effective February 26, 1971, was recorded May 5, 1971, Vol. 621, Page 306, Official Records of Siskiyou County. I am enclosing two copies of said Contract for your files and the files of your lienholder.

Very truly yours,

Norma Price, Clerk
Board of Supervisors

By _____ Deputy

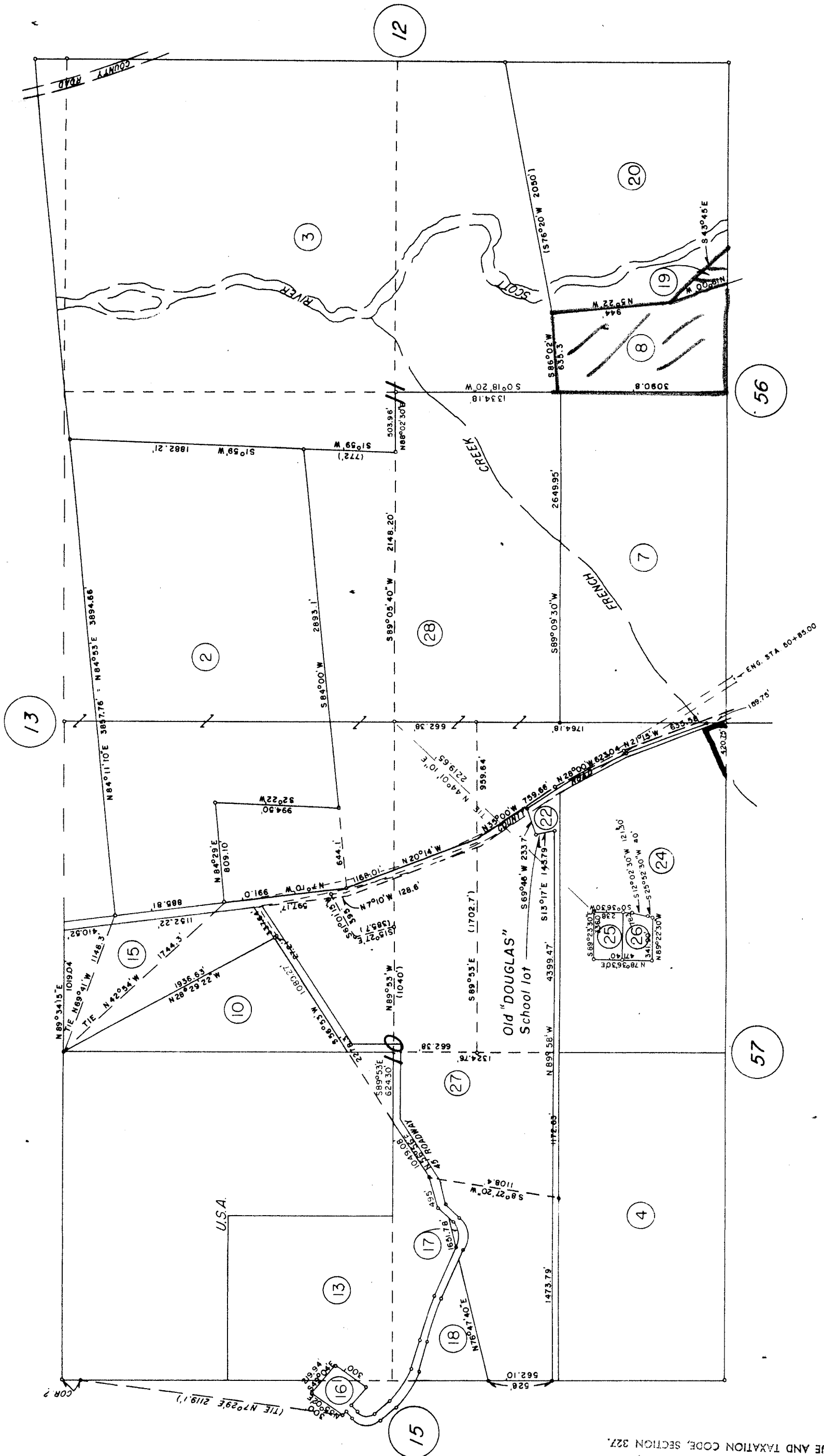
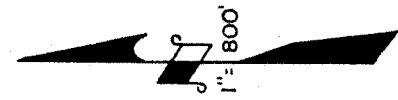
Encl.

C
O
P
Y

Tax Area Code
64-02

23-14

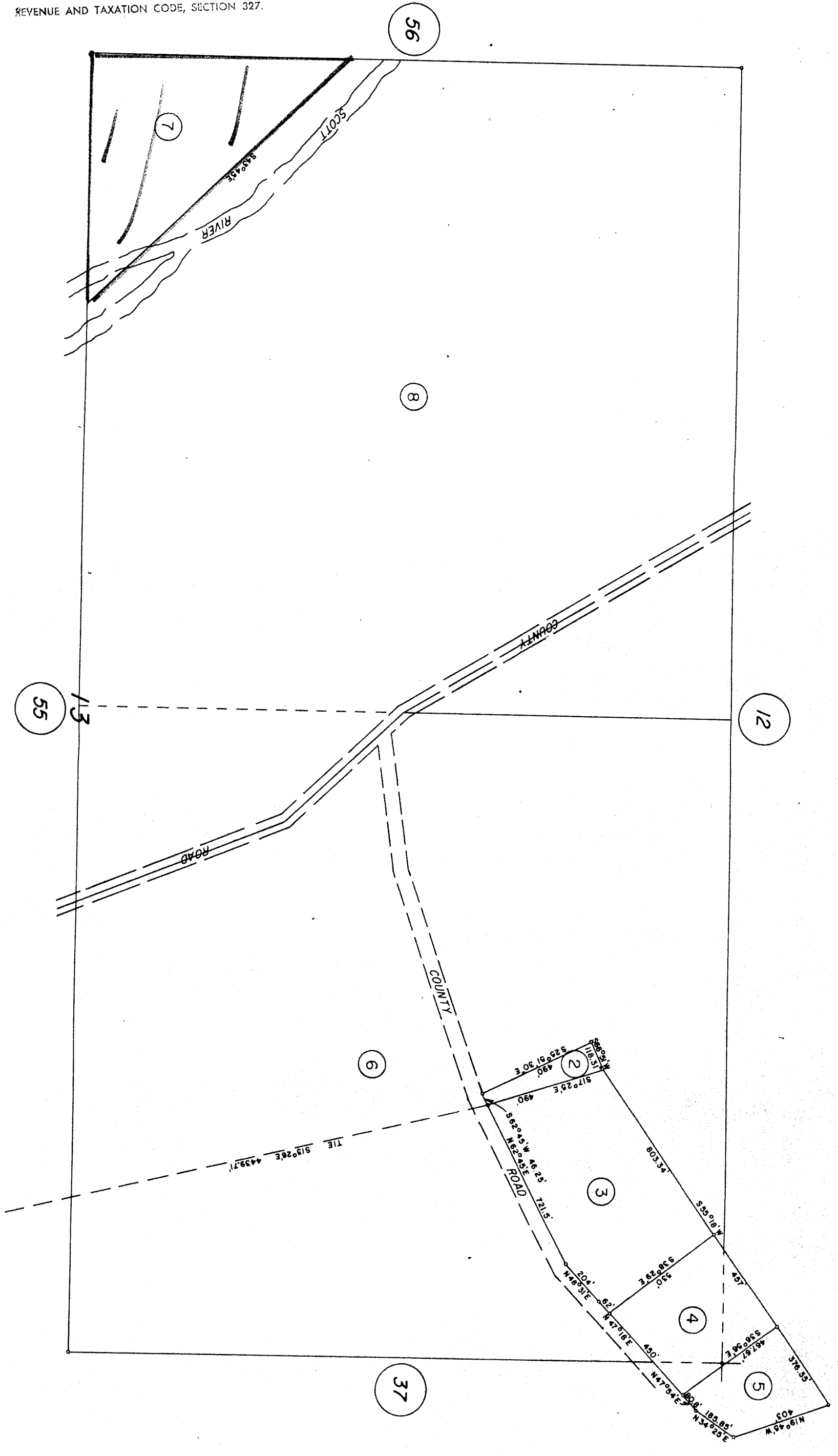
Secs 10 8 11 T 41 N R 9 W



NOTICE: This map page is from the office of the Assessor of Stikyon County. The page number, or parcel number or code number may NOT be used in any Deed or Conveyance. REVENUE AND TAXATION CODE, SECTION 327.

Exhibit E-2

NOTICE: This map page is from the office of the Assessor of Siskiyou County. The page number, or parcel number or code number may NOT be used in any Deed or Conveyance. REVENUE AND TAXATION CODE, SECTION 327.



N 1/2 of Sec. 13 T 41 N R 9 W

Tax Area Code 64-02

23-54

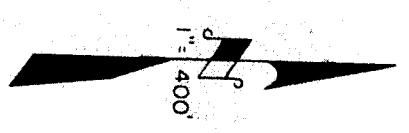
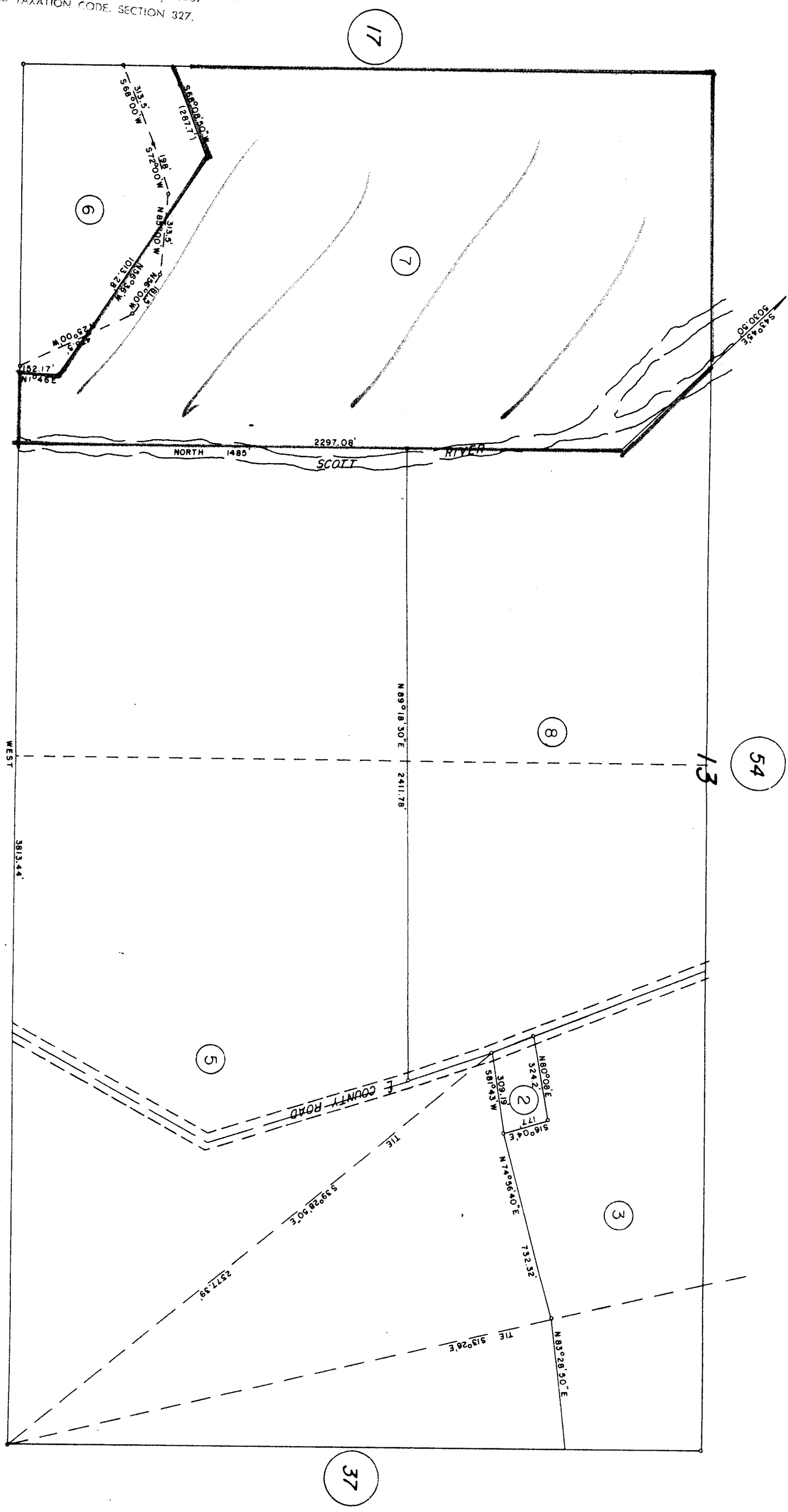


Exhibit E-2

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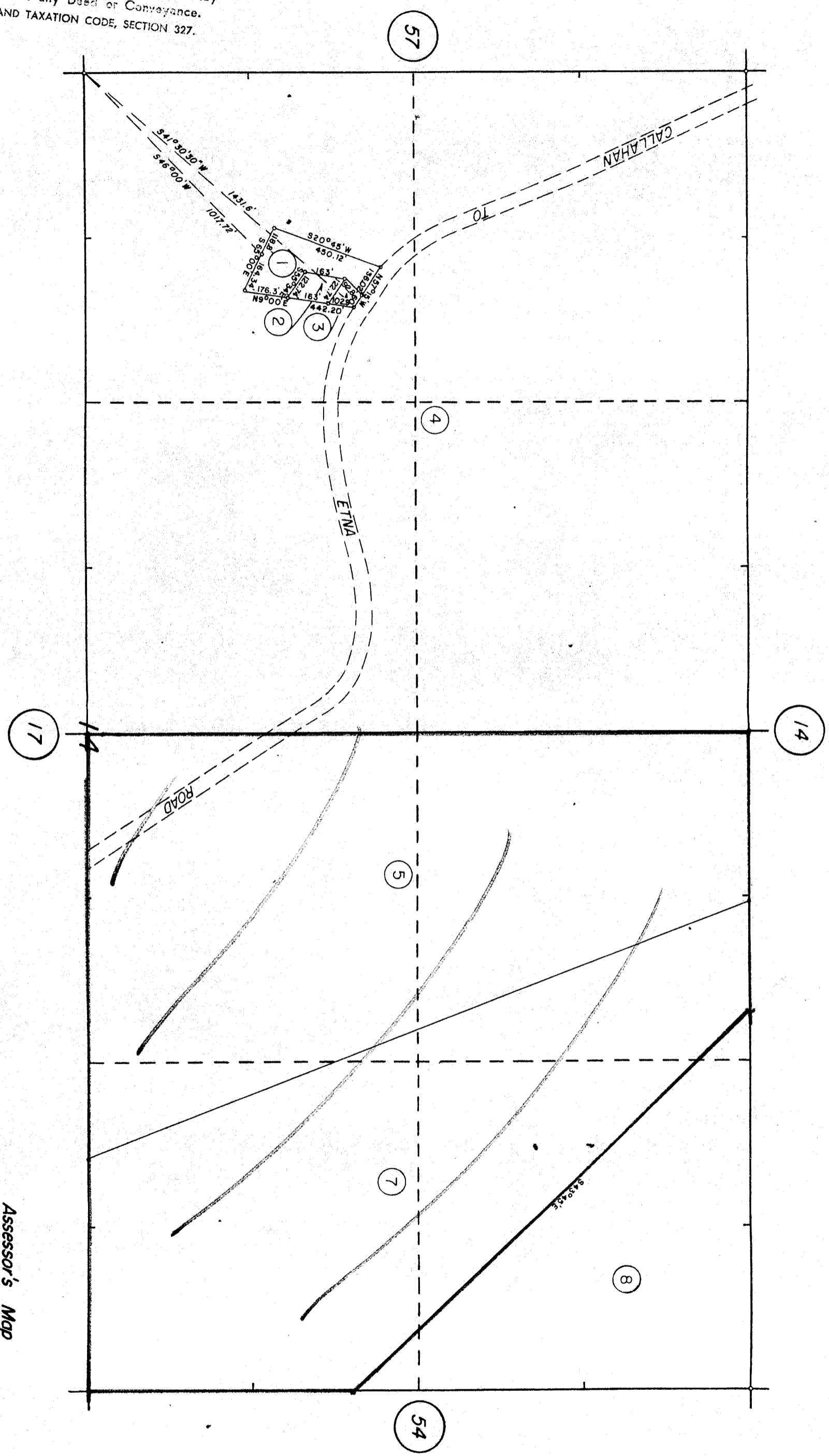
S 1/2 of Sec. 13 T41 N R9W

Tax Area Code 64-02

23-55

Exhibit E-2

NOTICE: This map page is from the office of the Assessor of Siskiyou County. The page number, or parcel number or code number may NOT be used in any Deed or Conveyance. REVENUE AND TAXATION CODE, SECTION 327.



T 41 N R 9 W
N 1/2 of Sec. 14

Tax Area Code
64-02

23-56

Assessor's Map
County of Siskiyou, California

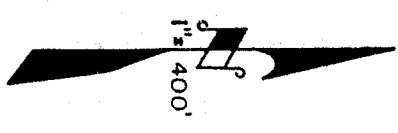


Exhibit E-2

24

APPLICATION FOR AN AGRICULTURAL PRESERVE CONTRACT
SISKIYOU COUNTY, CALIFORNIA

OWNER/OWNERS NAME AS RECORDED: Reba Hays Jeffries
(Include trust deed or other encumbrance holders Use separate sheet if necessary) David H. LaFevers and Helen D. LaFevers, Donald L. LaFevers and Nysa LaFevers, J. L. Cooley and Estelle V. Cooley, Susie Denny et al.

APPLICANT'S NAME (If other than above): Reba Hays Jeffries

APPLICANT'S ADDRESS: P.O.Box 133, Newbury Park, Ca. 91320

AGENT FOR NOTICE: The following person is hereby designated as the person to receive any and all notices and communications from Siskiyou County during the life of this contract. I will notify the County in writing of any change of designated person or change of address for him:

DESIGNATED AGENT: _____ MAILING ADDRESS: _____
(same as applicant)

DESCRIPTION OF PROPERTY
(Use separate sheet if necessary)

(legal description attached as Exhibit "A")

Present Agricultural Use	Assessor's Parcel No	Acreage
Grazing	23-14-8	23.0
	23-14-19	2.5
	23-17-1	30.0
	23-17-16	277.0
	23-54-7	12.0
	23-55-7	72.7
	23-56-5	74.0
	23-56-7	59.0
Total acreage		550.2

Attached hereto and made a part hereof as if fully set forth is a list and copies of pertinent code sections relating to California Land Conservation Contracts.

I declare under penalty of perjury that the information contained in the application is true and correct. If any information is not true and correct, I agree to pay to the County of Siskiyou all the cost incurred to correct the records concerning the land conservation contract and any and all cost of collecting or correcting taxes, along with a reasonable attorneys fee which may be incurred in this matter.

OWNER/OWNERS SIGNATURE: Reba Hays Jeffries
Reba Hays Jeffries

FOR PLANNING DEPARTMENT USE ONLY:

TYPE OF PRESERVE: _____

THE ABOVE PROPERTY IS WITHIN ONE MILE OF A CITY: Yes ___ No ___

PRESENT ZONING: _____ PRESENT GENERAL PLAN DESIGNATION: _____

PARCEL I: A tract of land situated in the South half of Section 11, East half of Section 14 and the West half of Section 13, Township 41 North, Range 9 West, M.D.B. & M., more particularly described as follows:

BEGINNING at a point on the Section line between Sections 13 and 24, Township 41 North, Range 9 West, M.D.B. & M., from the Section corner common to Sections 13, 18, 19 and 24, Township 41 North, Range 8 and 9 West, M.D.B. & M., bears East a distance of 3813.35 feet; thence West a distance of 271.33 feet to the Barnes property; thence North $1^{\circ}46'$ East a distance of 152.17 feet to the County Road known as Fay Lane; thence following the center line of said Fay Lane North $56^{\circ}36'$ West a distance of 1013.28 feet; thence along the center line of said Fay Lane South $68^{\circ}08'50''$ West a distance of 287.70 feet; thence along the line fence between the Denny and the LaFevers properties North $25^{\circ}41'30''$ West a distance of 1123.31 feet, North $22^{\circ}27'50''$ West a distance of 1799.85 feet, North $19^{\circ}12'45''$ West a distance of 2809.00 feet; thence following the general course of Scott River South $43^{\circ}45'$ East a distance of 5030.50 feet; thence South a distance of 2297.08 feet to the PLACE OF BEGINNING.

PARCEL II: All that fractional portion of the Southeast quarter of Section 14, Township 41 North, Range 9 West, M.D.M., bounded and described as follows, to wit: **COMMENCING** at a point at the center of the intersection of the Etna-Callahan public road with what is known as the Fay Lane, from which point the quarter section corner common to Sections 14 and 23, said Township and Range, bears South $89^{\circ}02'$ West, 1006.5 feet distant; thence North $67^{\circ}22'$ East along center line of Fay Lane, 1550 feet; thence North $22^{\circ}11'$ West, 2089 feet; thence South $67^{\circ}22'$ West, 996 feet to center of said Etna-Callahan public road; thence following the center line of said highway, South $2^{\circ}33'$ East, 259.2 feet to a point; thence South $9^{\circ}29'$ East, 1131.7 feet to a point; thence South $10^{\circ}04'$ East, 766 feet to the PLACE OF BEGINNING. **RESERVING AND EXCEPTING** all water rights, except such rights in the ditch known as the Fay Ditch, taking water out of West side slough in Payne's field and the waters usually conveyed to said lands thereby.

The Southwest quarter of Section 14, and all that portion of the Southeast quarter of said Section 14, lying West of the public wagon road, all in Township 41 North, Range 9 West, M.D.M., said last described tract of land being the same lands conveyed to Edward Watson by deed from A. H. Denny, which deed is of record in the office of the County Recorder of Siskiyou County, California, in Book 56 of Deeds at page 394.

A fractional portion of Sections 11 and 14, Township 41 North, Range 9 West, M.D.M., described as follows: **BEGINNING** at a point from which the one quarter section corner on the South line of said Section 14 bears South $17^{\circ}00'$ West, distant 2250 feet; thence North $67^{\circ}22'$ East, 1001.0 feet to a point; thence North $19^{\circ}00'$ West, 3450 feet to a point; thence North $5^{\circ}22'$ West, 944.0 feet to a point in division fence; on the South line of the Fred P. Browne property; thence South $86^{\circ}02'$ West along division fence line, 635.3 feet to the intersection of the North and South center line of said Section 11, a corner in fence witnessed by a granite boulder about 16 inches in length buried in the earth, said point being the Southwest corner of said Browne property; thence South along the center line of said Section 11, 3090.8 feet to a point in the center of the public highway leading to Callahan; thence following the center line of said highway South $47^{\circ}17'$ East, 335.4 feet to a point; thence South $34^{\circ}48'$ East along the center line of said highway, 1143.4 feet to a point; thence continuing along the center line of said highway South $5^{\circ}13'$ East, 307.4 feet to the PLACE OF BEGINNING.

BEGINNING at a point in the center of the public highway from which the quarter section corner on the South line of Section 14, Township 41 North, Range 9 West, M.D.M., bears South $17^{\circ}0'$ West, 2250 feet; thence following the center line of said highway, North $5^{\circ}13'$ West, 307.4 feet to a point; thence continuing along the center line of said highway North $34^{\circ}48'$ West, 1143.4 feet to a point; thence along the said center line North $47^{\circ}17'$ West, 335.4 feet to the point of intersection of the center line of said highway with the North and South center line of said Section 14; thence South along said center line to the center of said Section and thence continuing along said center line Southerly to the one-quarter section corner on the South line of said Section 14; thence North $89^{\circ}02'$ East, 1006.5 feet to a point in the center of the public road leading to Callahan; thence following the center line of said highway North $10^{\circ}04'$ West, 766.0 feet to a point; thence North $9^{\circ}29'$ West, 1131.7 feet to a point in the center of said highway; thence North $2^{\circ}33'$ West, along the center line of said highway, 259.2 feet to the PLACE OF BEGINNING.

SAVING AND EXCEPTING THEREFROM THE FOLLOWING:

Highway Easement Deed from David H. LaFevers and Helen LaFevers, his wife, and Donald L. LaFevers and Nysa LaFevers, his wife, to County of Siskiyou, Dated March 10, 1958, recorded March 20, 1958 in Liber 401 Official Records, page 421; also Highway Easement Deed from David H. LaFevers and Helen LaFevers, his wife, and Donald L. LaFevers and Nysa LaFevers, his wife, to County of Siskiyou, dated January 15, 1959, recorded March 4, 1959 in Liber 418 Official Records, page 550.

TOGETHER WITH all appurtenant water and water rights with Parcels I and II.

EXHIBIT "A"

This 16th day of Feb, 1973
FRANK J. DeMARCO
SISKIYOU COUNTY

11729

DEC 15 FILED
BY NORMA BRUCE-CLERK
DEPUTY COUNTY COUNSEL

County Counsel

Frank J. DeMarco
DEPUTY COUNTY COUNSEL

APPLICATION FOR AN AGRICULTURAL PRESERVE CONTRACT
SISKIYOU COUNTY, CALIFORNIA

SISKIYOU COUNTY, CALIFORNIA

OWNER/OWNERS NAME AS RECORDED: Howard C. Loune and Marian C. Loune
(Include trust deed or other encumbrance holders. Use separate sheet if necessary) Travelers Insurance Co - 1st TD

APPLICANT'S NAME (If other than above): _____

APPLICANT'S ADDRESS: Star Route Etwa, Calif. 96027

AGENT FOR NOTICE: The following person is hereby designated as the person to receive any and all notices and communications from Siskiyou County during the life of this contract. I will notify the County in writing of any change of designated person or change of address for him:

DESIGNATED AGENT: Howard C. Loune MAILING ADDRESS: Star Route Etwa, Calif.

DESCRIPTION OF PROPERTY
(Use separate sheet if necessary)

Present Agricultural Use	Assessor's Parcel No.	Acreage
<u>Forage Production</u>	<u>27-17-7</u>	<u>330 Ac</u>

Total acreage 330

Attached hereto and made a part hereof as if fully set forth is a list and copies of pertinent code sections relating to California Land Conservation Contracts.

I declare under penalty of perjury that the information contained in the application is true and correct. If any information is not true and correct, I agree to pay to the County of Siskiyou all the cost incurred to correct the records concerning the land conservation contract and any and all cost of collecting or correcting taxes, along with a reasonable attorneys fee which may be incurred in this matter.

OWNER/OWNERS SIGNATURE Howard C. Loune
Marian C. Loune

FOR PLANNING DEPARTMENT USE ONLY:

TYPE OF PRESERVE: Agriculture

THE ABOVE PROPERTY IS WITHIN ONE MILE OF A CITY: Yes _____ No X

PRESENT ZONING: A-1 PRESENT GENERAL PLAN DESIGNATION: Intensive Agriculture



PREAMBLE TO LAND CONSERVATION CONTRACT

WHEREAS, the hereinafter referred to OWNER possesses certain real property located within the hereinafter referred to County, which property is presently devoted to Agricultural and compatible uses.

WHEREAS, said property is located in Agricultural Preserve established by County by resolution; and

WHEREAS, both OWNER AND COUNTY desire to limit the use of said property to agricultural and compatible uses in order to discourage premature and unnecessary conversion of such lands from agricultural uses, recognizing that such land has definite public value as open space and that the preservation of such land in agricultural production constitutes an important physical, social, esthetic and economic asset to COUNTY to maintain the agricultural economy of COUNTY and the State of California.

The following agreement is prepared and entered into by the parties to accomplish the above-stated purposes.

LAND CONSERVATION CONTRACT

IT IS AGREED by and between the OWNER and the COUNTY as follows:

Section 1. CONTRACT. This is a "Contract" made pursuant to the California Land Conservation Act of 1965, as amended as of the date first above written, including amendments enacted at the 1969 Regular Session of the California Legislature, (hereinafter referred to as the "Act") and is applicable to the Premises described in Exhibit "A" attached hereto.

Section 2. TERM. This Contract shall take effect on _____, 19____, and shall remain in effect for a period of ten years therefrom and during any renewals of this Contract.

Section 3. RENEWAL. NOTICE OF NONRENEWAL. This Contract shall be automatically renewed for a period of one year on the first day of each year, and on the first day of each January thereafter unless written notice of nonrenewal is served by the Owner on the County at least 90 days prior to said date or written notice of nonrenewal is served by the County on the Owner at least 60 days prior to said date. Under no circumstances shall a notice of renewal to either party be required to effectuate the automatic renewal of this Contract.

Section 4. AUTHORIZED USES. During the term of this Contract and any and all renewals thereof, the Premises shall not be used for any prupose other than the production of Agricultural commodities for commercial purposes and for compatible uses as specified in the Resolution establishing the Agricultural Preserve. The use of the Premises for agricultural uses and compatible uses shall be subject to the terms, conditions and restrictions set forth in the Resolution establishing the Agricultural Preserve. No buildings or structures shall be erected upon the Premises except such buildings and structures as are directly related to authorized uses of the Premises listed in said Resolution establishing the Agricultural Preserve.

Section 5. ADDITION OR ELIMINATION OF AUTHORIZED USES.

The Board of Supervisors of the County, by resolution, may from time to time during the term of this contract or any renewals thereof amend the resolution establishing said Agricultural Preserve to add to those authorized uses or eliminate a use listed in the Resolution establishing the Agricultural Preserve which authorized uses shall be uniform throughout said Agricultural Preserve; provided, however, no amendment of such resolution during the term of this Contract or any renewal thereof so as to eliminate any use shall be applicable to this Contract unless the Owner consents to such elimination.

Section 6. POLICE POWER. Nothing in this Contract shall be construed to limit the exercise by the Board of Supervisors of the police power or the adoption or readoption or amendment of any zoning ordinance or land use ordinance, regulation or restriction pursuant to the Planning and Zoning Law (Sections 65000 et seq., Government Code) or otherwise.

Section 7. EMINENT DOMAIN. (a) Except as provided in subdivision (d) of this Section 7, when any action in eminent domain for the condemnation of the fee title of an entire parcel of land subject to this Contract is filed or when such land is acquired in lieu of eminent domain for a public improvement by a public agency or person or whenever there is any such action or acquisition by the federal government or any person, instrumentality or agency acting under authority or power of the federal government, this Contract shall be deemed null and void as to the land actually being condemned or so acquired as of the date the action is filed and for the purposes of establishing the value of such land, this Contract shall be deemed never to have existed.

(b) Except as provided in subdivision (d) of this Section 7, when such an action to condemn or acquire less than all of a parcel of land subject to this Contract is commenced this Contract shall be deemed null and void as to the land actually condemned or acquired and shall be disregarded in the valuation process only as to the land actually being taken, unless the remaining land subject to this Contract will be adversely affected by the condemnation, in which case the value of that damage shall be computed without regard to this Contract.

(c) The land actually taken shall be removed from this Contract. Under no circumstances shall land be removed that is not actually taken, except as otherwise provided in the Act.

(d) The provisions of subdivisions (a) and (b) of this Section 7 and the provisions of Section 51295 of the Act (Government Code) shall not apply to or have any force or effect with respect to (1) the filing of any action in eminent domain for the condemnation of any easement for the erection, construction, alteration, maintenance, or repair of any gas, electric, water, road, or communication facilities by any public agency (including the County) or public utility or to the acquisition of any such easement by any public agency (including the County) or public utility. The filing of any such action in eminent domain for the condemnation or the acquisition of any such easement or lesser estate shall not terminate, nullify or void this Contract and in the event of the filing of any such action in eminent domain or acquisition this Contract shall not be considered in the valuation process.

Section 8. NO PAYMENT BY COUNTY. The Owner shall not receive any payment from the County in consideration of the obligations imposed hereunder, it being recognized and agreed

that the consideration for the execution of the Contract is the substantial public benefit to be derived therefrom, and the advantage which will accrue to the Owner as a result of the effect on the assessed valuation of land described herein due to the imposition of the limitations on its use contained herein.

Section 9. CANCELLATION. (a) This Contract may be cancelled only by mutual agreement of the Owner and County pursuant to Section 51282 of the Act (Government Code) when, after public hearing has been held in accordance with the provisions of Section 51284 of the Act (Government Code), the Board of Supervisors finds (1) such cancellation is in the public interest and not inconsistent with the purposes of the Act, and (2) it is neither necessary nor desirable to continue the restrictions imposed by this Contract; provided, however, this Contract shall not be cancelled until the hereinafter specified cancellation fee has been paid, unless such fee or portion thereof is waived or deferred pursuant to subdivision (c) of Section 51283 of the Act (Government Code).

(b) Prior to any action by the Board of Supervisors giving tentative approval to the cancellation of this Contract, the County Assessor shall determine the full cash value of the land as though it were free from the restrictions of this Contract. The Assessor shall multiply such value by the most recent County ratio announced pursuant to Section 401 of the Revenue and Taxation Code, and shall certify the product to the Board of Supervisors as the cancellation valuation of the land for the purpose of determining the cancellation fee hereinafter specified.

(c) Prior to giving tentative approval to the cancellation of this Contract the Board of Supervisors shall determine and certify to the County Auditor the amount of the cancellation fee which the Owner must pay the County Treasurer as deferred taxes upon cancellation, which shall be 50% of the cancellation valuation of the land as determined in

subparagraph (b) of this section. If after the date this Contract is initially entered into the publicly announced County ratio of assessed to full cash value is changed, the percentage payment specified in this paragraph shall be changed so no greater percentage of full cash value will be paid than would have been paid had there been no change in such ratio.

(d) The Board of Supervisors may waive or defer payment of the cancellation fee or any portion thereof in accordance with subdivision (c) of Section 51283 of the Act (Government Code).

Section 10. DISTRIBUTION OF DEFERRED TAXES. On receipt of any deferred taxes (cancellation fee) payable pursuant to Section 10 of this Contract, said deferred taxes shall be distributed as provided in Section 51204 of the Act (Government Code).

Section 11. DIVISION OF LAND - NEW CONTRACTS. In the event the Premises is divided, a contract identical to the contract then covering the Premises shall be executed by the Owner of each parcel created by the division at the time of the division.

Section 12. DIVISION OF LAND - MINIMUM SIZE PARCELS. The owner shall not divide the Premises contrary to the restrictions on the division of Premises as set forth in the Resolution establishing the Agricultural Preserve.

Section 13. CONTRACTS BINDS SUCCESSORS. The term "Owner" as used in this contract shall include the singular and plural and the heirs, executors, administrators, successors and assigns and this Contract shall run with the land described herein and shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

Section 14. REMOVAL OF LAND FROM PRESERVE. Removal of any land under this Contract from an agricultural preserve either by change of boundaries of the preserve or disestablishment of the preserve shall be the equivalent of a notice of nonrenewal by the County.

Section 15. CONVEYANCE CONTRARY TO CONTRACT. Any conveyance, contract or authorization (whether oral or written) by the Owner or his successors in interest which would permit the use of the subject property or create a division of the land contrary to the terms of this Contract, or any renewal thereof may be declared void by the Board of Supervisors of the County; such declaration or the provisions of this Contract may be enforced by the County by an action filed in the Superior Court of the County by the District Attorney for the purpose of compelling compliance or restraining a breach thereof.

Section 16. OWNER TO PROVIDE INFORMATION. The Owner, upon request of the County, shall provide information relating to the Owner's obligations under this Contract.

Section 17. NOTICE. Any notice given pursuant to this contract may, in addition to any other method authorized by law, be given by United States mail, postage prepaid. Notice to the County shall be addressed as follows:

Clerk of the Board of Supervisors
County of Siskiyou
Courthouse
Yreka, California 96097

6.

T 41 N R 9 W

14

12

Tax Area Code
64-02

23-17

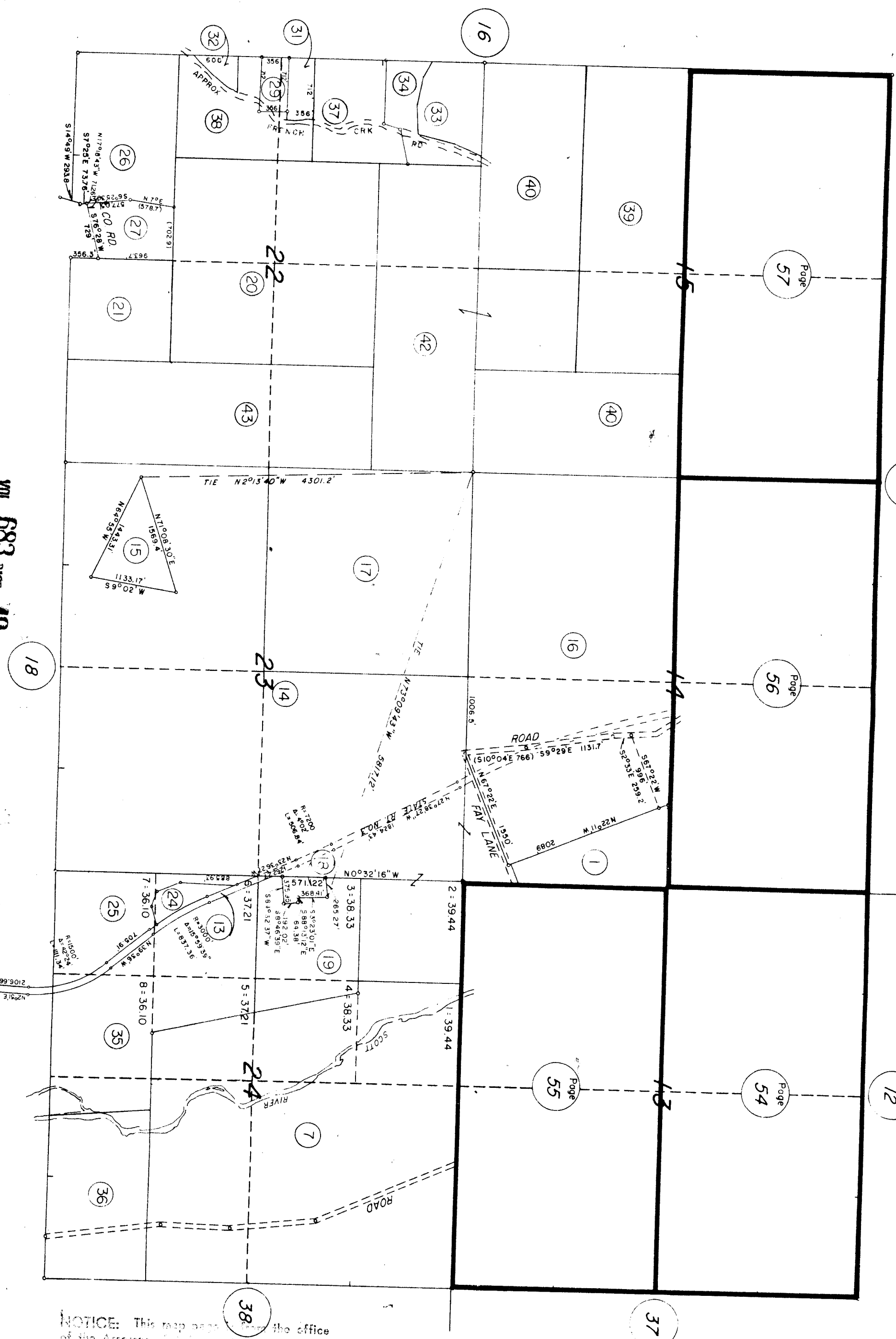
Page 57

Page 56

Page 54

Page 55

37



Vol 683 Page 49

18

Vol 683 Page 50

NOTICE: This map page was prepared by the office of the Assessor of the State of Colorado. The page number, or page number in the margin, shall not be used to identify the map. It may be used to identify the map only.

REVENUE AND TAXATION DEPARTMENT, STATE OF COLORADO

Exhibit E-3



AGRICULTURAL PRODUCTION QUESTIONNAIRE

OWNER'S NAME Howard A. Towne ADDRESS Star Pt. Clon, Calif.

PARCEL NUMBERS 23-17-7

HOW LONG HAVE YOU OWNED THIS LAND? Since May 10, 1952

TYPE OF AGRICULTURAL USE:

Dry pasture acreage 19 Ac. Carrying capacity _____

Irrigated pasture acreage 230 Ac. Carrying capacity 1600 AUM

Dry farming acreage - 0 - Crops grown _____ Production per acre _____

Field crop acreage - 0 - Crops grown _____ Production per acre _____

Row crop acreage - 0 - Crops grown _____ Production per acre _____

Grazing AUM - 0 - Term _____ Fees paid _____

Other acreage 81 Type River bottom Production per acre _____

OTHER INCOME:

Farmstead + Waste

Hunting rights \$ - 0 - per year _____ acres _____ Fishing Rights \$ - 0 - per year _____

Other recreational rights \$ - 0 - per year _____ type _____ Mineral rights \$ _____

LAND LEASED FROM OTHERS:

Name of Owner None No. of acres _____

Rental fee per acre _____ Use of land _____

Terms of lease _____ Lease termination date _____

Share cropped with others: Crop _____ % to owner _____ Acres _____

LAND LEASED TO OTHERS:

Name and address of lessee None

No. of acres _____ Rental fee per acre _____ Use of land _____

Terms of lease _____ Lease termination date _____

Share cropped to others: Crop _____ % to owner _____ Acres _____

List expenses paid by land owner _____

REMARKS ON INCOME, ETC.:

The above statements are certified by the undersigned to be true and correct and this land is used for the intensive production of food or fibre, or the land is used to support the agricultural economy and has public value.

Signed Howard A. Towne Date Dec 15, 1972

Please return this form to the Clerk of the Board of Supervisors along with your Agricultural Preserve application. It is a prerequisite to your property being placed in the Open Space Agricultural Preserve Land Act as adopted by the Siskiyou County Board of Supervisors.

Adopted 11-28-72

BEFORE THE BOARD OF SUPERVISORS
COUNTY OF SISKIYOU, STATE OF CALIFORNIA

8th day February 1973

PRESENT: Supervisors George Wacker, Harold Porterfield, Ernest Hayden, Mike Belcastro and Ray Torrey. Chairman Hayden presiding.
ABSENT: None.

COUNTY ADMINISTRATOR: Jess O'Roke

COUNTY CLERK: Norma Price

COUNTY COUNSEL: Frank DeMarco

PURPOSE OF MEETING: Adjourned Regular

RESOLUTION ADOPTED - APPROVING AGRICULTURAL PRESERVE CONTRACTS IN NEW AGRICULTURAL PRESERVE ESTABLISHED BY RESOLUTION 119, Book 5.

It was moved by Supervisor Wacker, seconded by Supervisor Belcastro, that Resolution 120, Book 5, being a Resolution approving Agricultural Preserve Contracts in New Agricultural Preserve established by Resolution 119, Book 5, is hereby adopted and the Chairman authorized to sign and the Clerk directed to record said contracts prior to March 1, 1973. Further, the names of persons whose contracts have been approved are listed on Exhibit A attached to said Resolution and made a part thereof.

AYES: Supervisors Wacker, Porterfield, Belcastro and Torrey.
NOES: None.
ABSENT: None.

Resolution recorded: February 9, 1973, Vol. 681, Page 891, official records, County of Siskiyou.

RECORDED AT REQUEST OF Siskiyou County Clerk

OFFICIAL RECORDS SISKIYOU COUNTY, CALIF.

FEB 26 9 08 AM '73
O.R. Vol. 683 Page 39

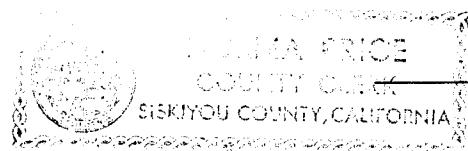
RECORDER FEE \$ No Charge

STATE OF CALIFORNIA)
COUNTY OF SISKIYOU) ss

I, NORMA PRICE, County Clerk and Ex-Officio Clerk of the Board of Supervisors, do hereby certify the foregoing to be a full, true and correct copy of the minute order of said Board of Supervisors passed on 2-8-73

Witness my hand and the seal of said Board of Supervisors, this 9th day of February, 1973

cc: File Recorder



NORMA PRICE
County Clerk and ex-Officio Clerk of the Board of Supervisors of Siskiyou County, California

By Joanne Kendrick
Deputy Clerk

VOL 683 PAGE 52

FILED
Filed before 12:00 pm
JAN 11 1971

**APPLICATION FOR AN AGRICULTURAL PRESERVE CONTRACT
SISKIYOU COUNTY, CALIFORNIA**

BOARD OF SUPERVISORS
NORMA PRICE, Clerk
By Barbara Hogg Deputy

OWNER/OWNERS NAME AS RECORDED: Carl S. & Jessie K. Hammond
(Include trust deed or other encumbrance holders Use separate sheet if necessary) _____

APPLICANT'S NAME (if other than above): _____

APPLICANT'S ADDRESS: Etna, California

AGENT FOR NOTICE: The following person is hereby designated as the person to receive any and all notices and communications from Siskiyou County during the life of this contract. I will notify the County in writing of any change of designated person or change of address for him:

DESIGNATED AGENT: _____ MAILING ADDRESS: _____

DESCRIPTION OF PROPERTY
(Use separate sheet if necessary)

Present Agricultural Use	Assessor's Parcel No	Acreage
Range & Pasture	23- 37- 2&3	94.6
Rangeland	23- 38- 2	320
Hay & Pasture	23- 55- 5	157
Hone, corrals, hay, pasture	23-060- 250 25	386
Timber & Feed lots	23-060-170	107
Hay, pasture, feed lot	23-170-010	60

Total acreage 1976

Attached hereto and made a part hereof as if fully set forth is a list and copies of pertinent code sections relating to California Land Conservation Contracts.

I declare under penalty of perjury that the information contained in the application is true and correct. If any information is not true and correct, I agree to pay to the County of Siskiyou all the cost incurred to correct the records concerning the land conservation contract and any and all cost of collecting or correcting taxes, along with a reasonable attorneys fee which may be incurred in this matter.

OWNER/OWNERS SIGNATURE: Jessie K Hammond
Carl S. Hammond

FOR PLANNING DEPARTMENT USE ONLY:

TYPE OF PRESERVE: _____

THE ABOVE PROPERTY IS WITHIN ONE MILE OF A CITY: Yes ___ No ___

PRESENT ZONING: _____ PRESENT GENERAL PLAN DESIGNATION: _____

Etna, California
January 8, 1971

Siskiyou County Planning Commission
Court House
Yreka, California

Gentlemen:

I herewith petition the inclusion of the following Assessor's Parcel Numbers into the Agricultural Preserve.

23- 37- 2&3	946	Acres
23- 38- 2	320	"
23- 55- 5	157	"
23- 060- 25	386	"
23- 060- 17	107	"
23- 470- 010	60	"

These properties comprise approximately 1976 acres of farm land in Scott Valley and are located in Sec.

I ask your approval of this request.

Sincerely,

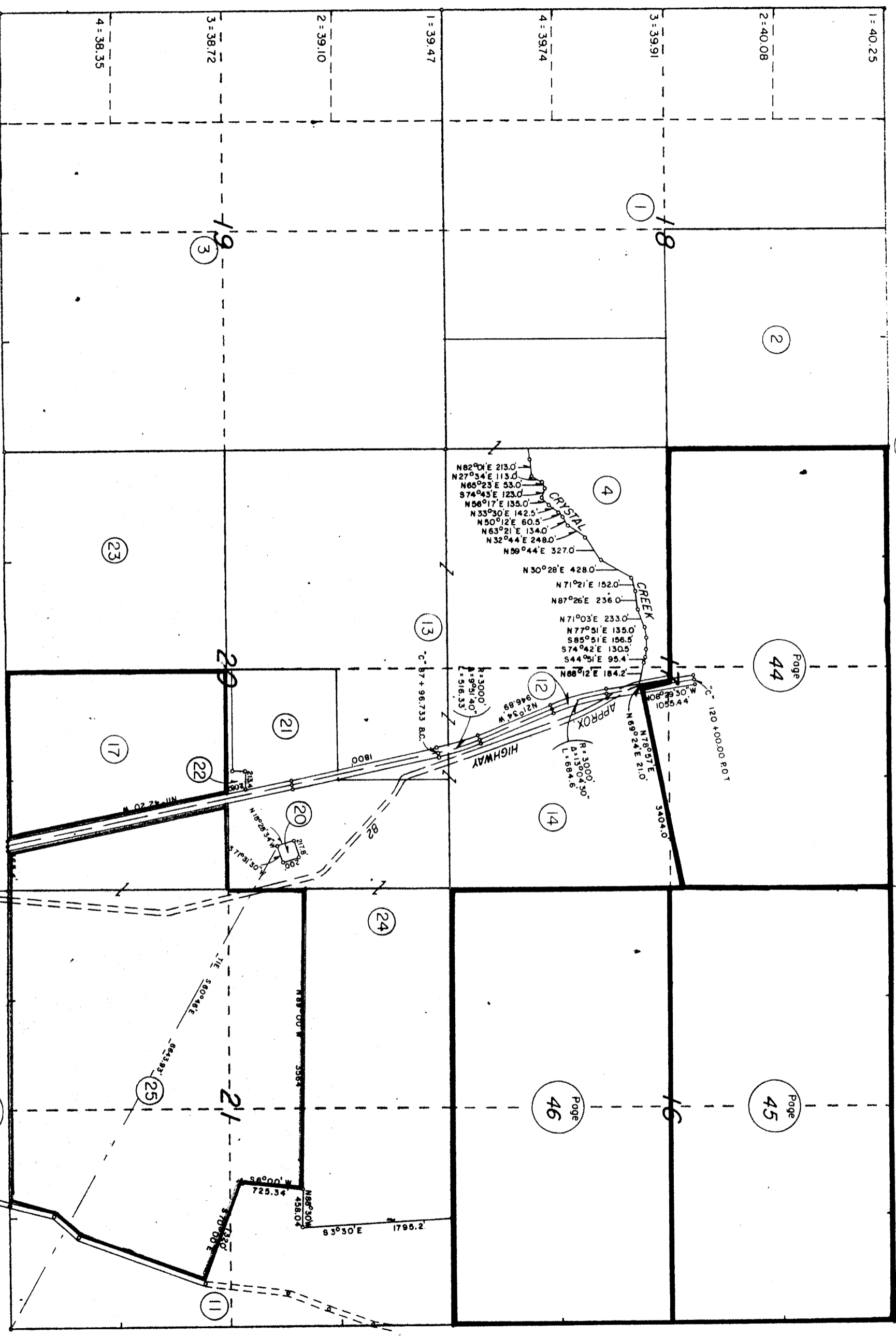
NOTE: Parcels within 1 mile of city of Etna.
23-~~060~~- 25
23- 060-17
23-470-010

Carl S. Hammond

T.42 N R.9 W

Tax Area Code 64-02

23-06



Book 25

Page 44

Page 46

Page 45

05

04

07

Exhibit E-4

R.S.B. 3-95

47 Assessor's Map
County of Siskiyou, California

T. 41 N R 8 W

Tax Area Code
64-02

23-37

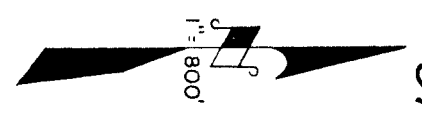
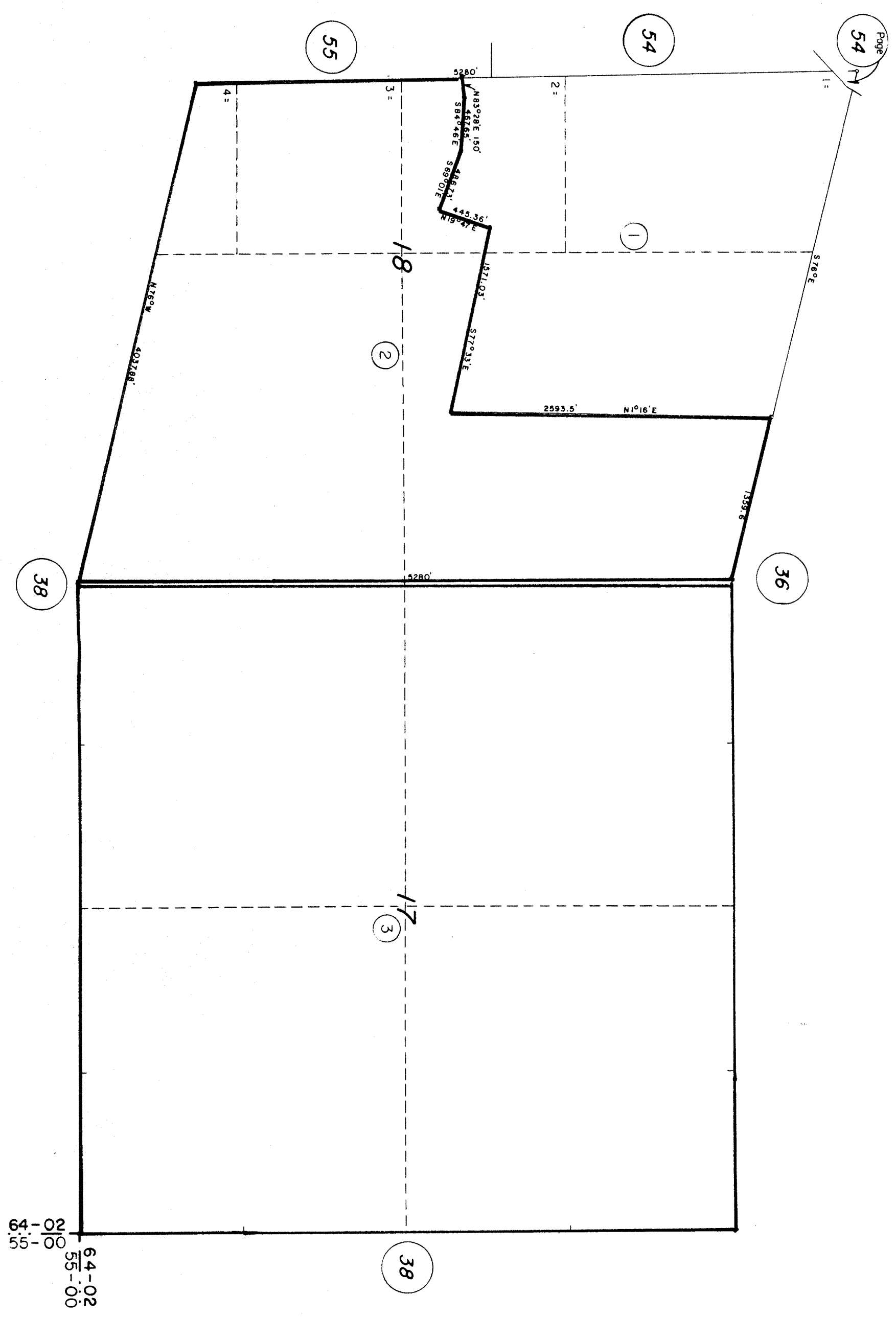


Exhibit E-4



T 41 N R 8 W

Tax Area Code
64-02
55-00

23-38

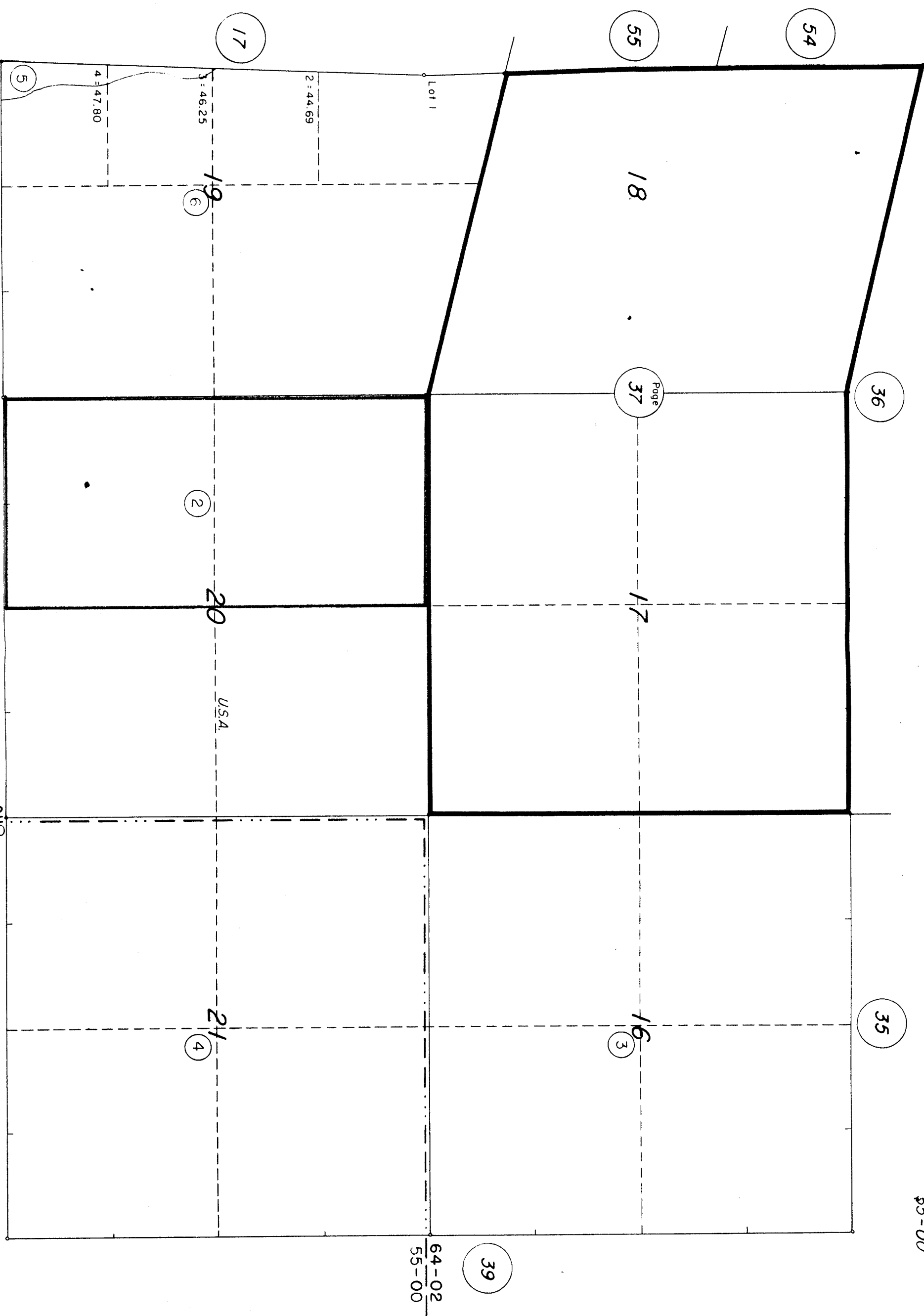
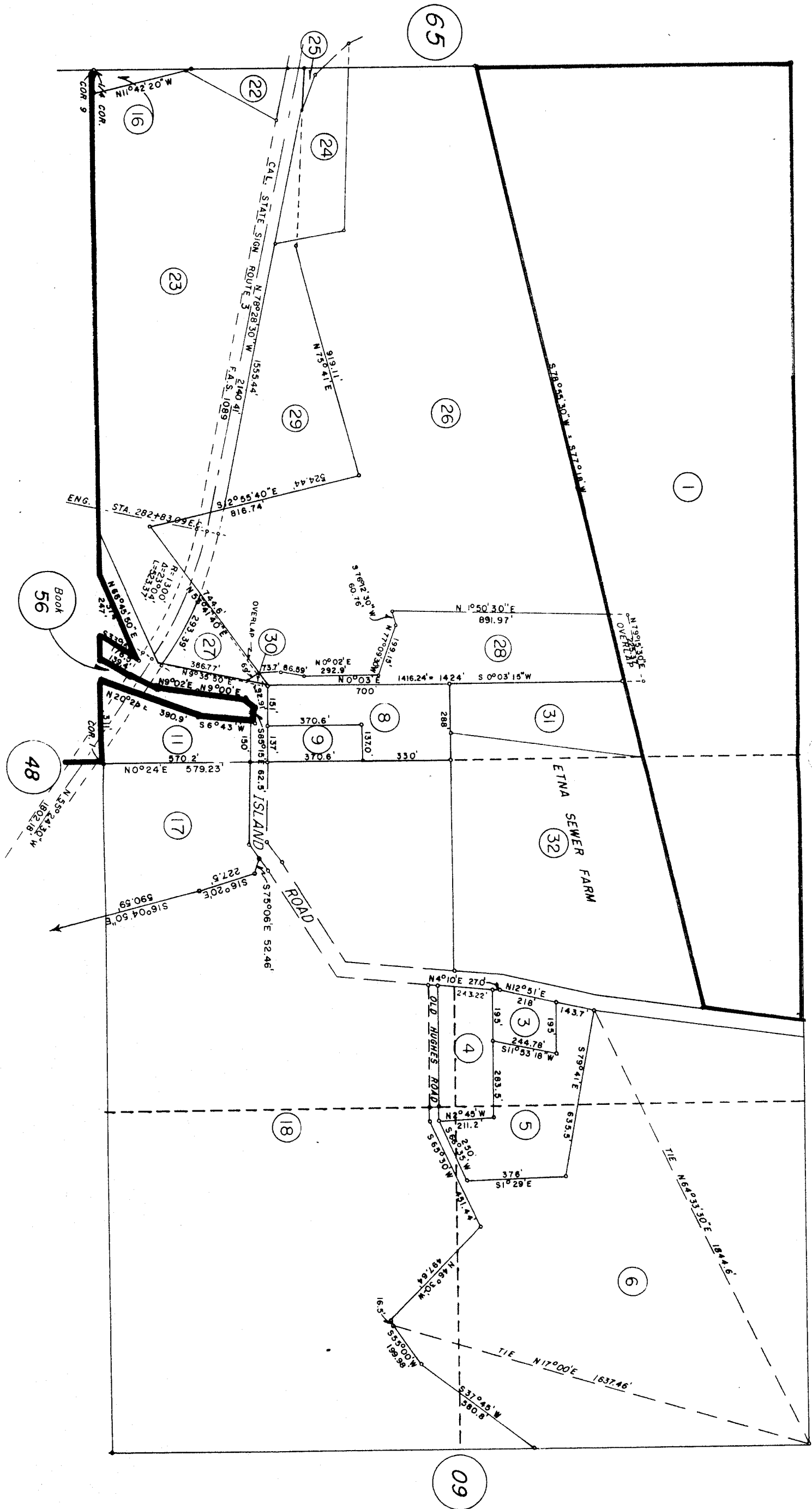


Exhibit E-4



N 1/2 of Sec. 28 T 42N R 9W

06

Tax Area Code
64-02

23 - 47

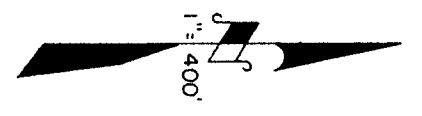


Exhibit E-4

1/2 of Sec. 13 T41N R9W

Tax Area Code 23-55
64-02

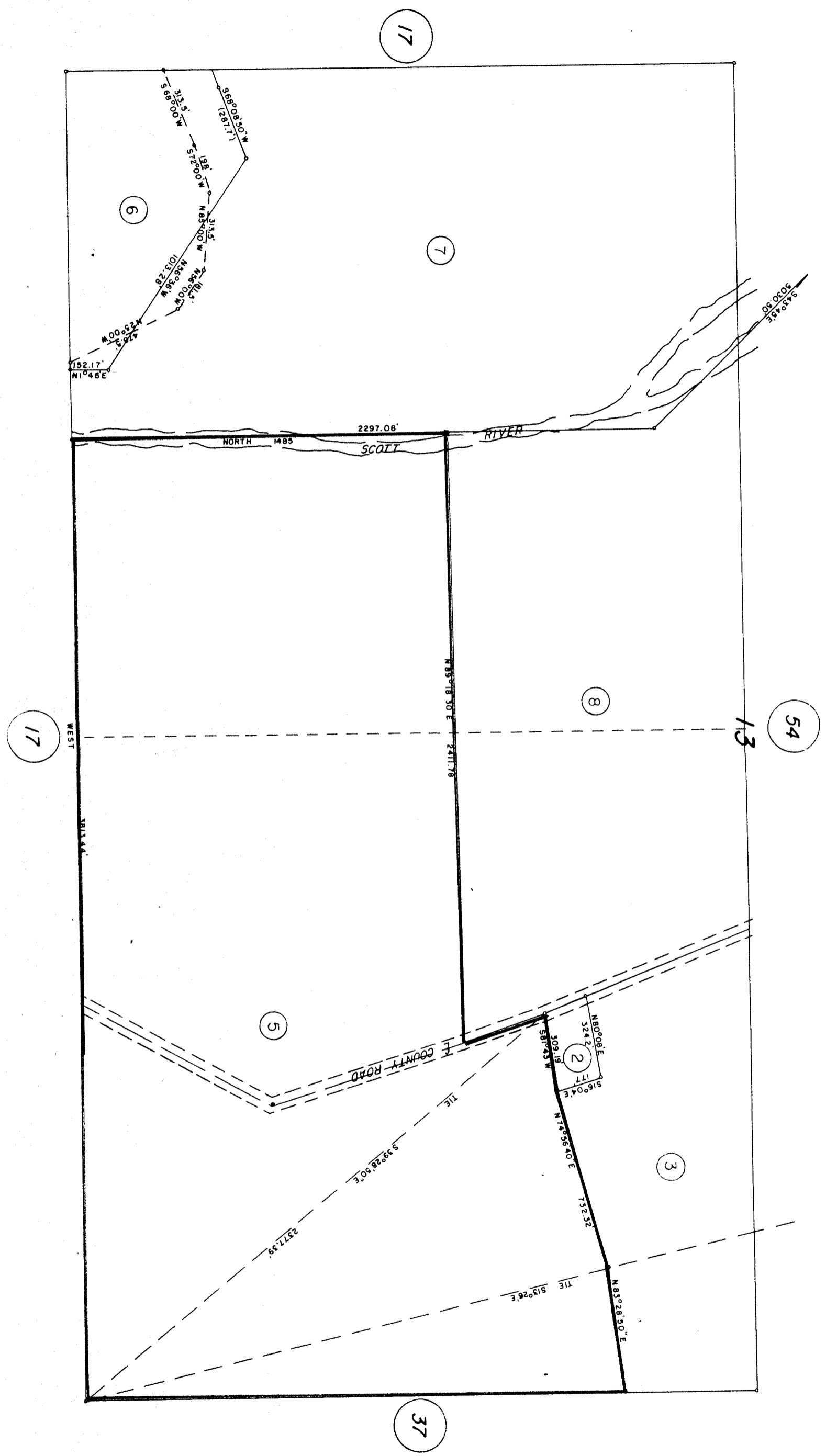


Exhibit E-4

PLANNING COMMISSION

TELEPHONE: 842-3531, EXTENSION 33

CARL H. JOHNSON, SECRETARY



County of Siskiyou
FILED
COURT HOUSE
YREKA, CALIFORNIA
96097

FEB 2 1971

BOARD OF SUPERVISORS
NORMA PRICE, Clerk

By _____ Deputy

Board of Supervisors
Mr. Ernest Hayden, Chairman
Courthouse
Yreka, California.

CERTIFICATE

In accordance with the provisions of Section 51234, California Government Code, I have examined the proposal of Carl S. Hammond, Etna, California, for the establishment of an agricultural preserve on 1976 acres of land situated in Sections 20,21,28, T 42 N, R 9 W, Sections 17,20,21, T 41 N, R 8 W, and Section 13, T 41 N, R 9 W, M.D.M., and designated Assessor's Parcel numbers 23-06-17; 23-06-25; 23-47-1; 23-38-2; 23-37-2; 23-37-3; 23-55-5; and situated in Scott Valley, Siskiyou County, California.

The General Plan for Siskiyou County shows the area to be intended for intensive agricultural use.

Therefore, this is to certify that the proposal to establish an agricultural preserve on the above described lands is consistent with the adopted General Plan for Siskiyou County.

January 29, 1971
Date

Carl H. Johnson
Carl H. Johnson
Secretary
Siskiyou County Planning Commission

May 27, 1971

Carl S. Hammond
Etna, California

Dear Mr. Hammond:

Your Land Conservation Contract entered into with the County of Siskiyou was recorded May 5, 1971, Vol. 620, Page 422, Official Records of Siskiyou County.

Very truly yours,

Norma Price, Clerk
Board of Supervisors

By _____
Deputy

P.S. Enclosed are your copies of said Contracts for your files.

C
O
P
Y

OFFICIAL RECORDS
SISKIYOU COUNTY, CALIF.

MAY 5 10 36 AM '71

Vol. 620, Page 472

11490

RECORDER FEE \$ No Charge

PREAMBLE TO LAND CONSERVATION CONTRACT

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WHEREAS, said property is located in agricultural preserve established by COUNTY by resolution; and,

WHEREAS, both OWNER AND COUNTY desire to limit the use of said property to agricultural and compatible uses in order to discourage premature and unnecessary conversion of such lands from agricultural uses, recognizing that such land has definite public value as open space and that the preservation of such land in agricultural production constitutes an important physical, social, esthetic and economic asset to COUNTY to maintain the agricultural economy of COUNTY and the State of California.

The following agreement is prepared and entered into by the parties to accomplish the above-stated purposes.

VOL 620 PAGE 472

LAND CONSERVATION CONTRACT

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Section 2. TERM. This Contract shall take effect on Feb 26, 1971, and shall remain in effect for a period of ten years therefrom and during any renewals of this Contract.

Section 3. RENEWAL. NOTICE OF NONRENEWAL. This Contract shall be automatically renewed for a period of one year on the first day of each year, and on the first day of each January thereafter unless written notice of nonrenewal is served by the Owner on the County at least 90 days prior to said date or written notice of nonrenewal is served by the County on the Owner at least 60 days prior to said date. Under no circumstances shall a notice of renewal to either party be required to effectuate the automatic renewal of this Contract.

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Clerk of the Board of Supervisors
County of Siskiyou
Courthouse
Yreka, California 96097

Notice to the Owner shall be addressed as follows:

Carl Hammond
Etwa, Calif

IN WITNESS WHEREOF the Owner and the County
have executed this Contract on the day first above written.

Jessie K Hammond
Carl S. Hammond
OWNER

ATTEST:

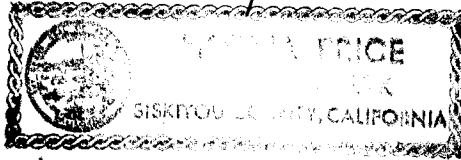
COUNTY OF SISKIYOU, Board of Supervisors

Norma Price
Clerk

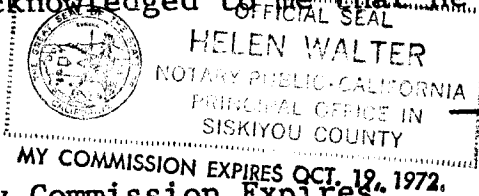
Ernest A. Hayden
Chairman

STATE OF CALIFORNIA)
COUNTY OF SISKIYOU)

ss.



On this 26th day of February, 1971, before me, Helen Walter a Notary Public, in and for said Siskiyou County, personally appeared Ernest A. Hayden known to me to be the Chairman of the Board of Supervisors of Siskiyou County whose name is subscribed to the within instrument, and acknowledged to me that he executed the same.



Helen Walter
Notary Public

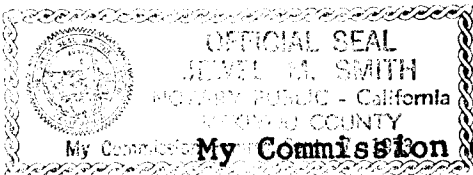
My Commission Expires: _____

oo0oo

STATE OF CALIFORNIA)
COUNTY OF)

ss.

On this 8th day of January, 1971, before me, Jewel M. Smith, a Notary Public, in and for said Siskiyou County, personally appeared Carl S. Hammond known to me to be the person whose name subscribed to the within instrument, and acknowledged to me that he executed the same.



Jewel M. Smith
Notary Public

My Commission expires: _____

County of Siskiyou

On this 8th day of January in the year one thousand nine hundred and Seventy-one, before me, Jewel M. Smith, a Notary Public, State of California, duly commissioned and sworn, personally appeared

Ernest P. Smith

President

known to me to be the _____ of the corporation described in and that executed the within instrument, and also known to me to be the person _____ who executed the within instrument on behalf of the corporation therein named, and acknowledged to me that such corporation executed the same.



IN WITNESS WHEREOF I have hereunto set my hand and affixed my official seal in the _____ County of Siskiyou the day and year in this certificate first above written.

Ernest P. Smith

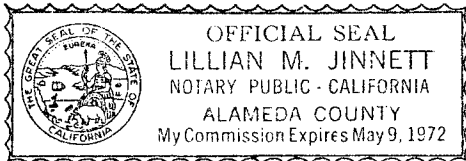
Notary Public, State of California.

) ss.
County of Alameda)

On December 28, 1970, before me, the undersigned notary public in and for said county and State, personally appeared Elizabeth J. Andrews, and being by me duly sworn, stated to me that she is, and who is known to me to be, assistant secretary _____ of the corporation that executed the within instrument, and who is known to me to be the person who executed said instrument on behalf of said corporation by authority of its bylaws, and acknowledged to me that such corporation executed the same.

My commission expires:
May 9, 1972

Lillian M. Jinnett
Lillian M. Jinnett
Notary Public in and for said county and State
Residing at El Cerrito



7832 Eureka Avenue, El Cerrito, Calif. 94530

FORM 320 (REV. 1-62) FLB BERKELEY

Land Conservation Contract (#92063 - Griffin)

CONSENT OF LIENHOLDER

The undersigned, a lienholder against the property herein described, consents to the aforementioned agreement and consents that its lien on the property described be subordinated to this agreement.

DATED: This 8th day of January, 19 71.

SCOTT VALLEY BANK, a California Banking Corporation

LIENHOLDER

Ernest P. Smith
President

STATE OF CALIFORNIA)
) ss.
COUNTY OF SISKIYOU)

On this 8th day of January, 19 71, before me, Jewel M. Smith a Notary Public, in and for said Siskiyou County, personally appeared Ernest P. Smith known to me to be the person whose name is subscribed to the within instrument, and acknowledged to me that he executed the same.

Notary Public

My Commission Expires: _____

BEFORE THE BOARD OF SUPERVISORS

COUNTY OF SISKIYOU, STATE OF CALIFORNIA

4th day May 19 71

PRESENT: Supervisors George Wacker, Earl F. Ager, Ernest A. Hayden, Mike Belcastro and Phil Mattos. Chairman Hayden presiding.

ABSENT: None.

COUNTY ADMINISTRATOR: Jess O'Roke

COUNTY CLERK: Norma Price

COUNTY COUNSEL: Michael T. Hennessy

PURPOSE OF MEETING: Adjourned Regular

CLERK INSTRUCTED TO RECORD LAND CONSERVATION CONTRACTS APPROVED PURSUANT TO MINUTE ORDER DATED FEBRUARY 23, 1971.

Pursuant to the minute orders adopted by the Board on February 23, 1971, approving numerous Land Conservation Contracts, it was moved by Supervisor Belcastro, seconded by Supervisor Mattos, that the Clerk is hereby instructed to have the Land Conservation Contracts entered into with the following property owners recorded:

Chaparral Cattle Co.
Donovan C. Griffin
Carl S. Hammond
J. Lee Harrington
Ben Hurlimann, Jr.
John T. Jenner, Jr.
Dr. and Mrs. Jack Landon
John Mazzini
William C. Peters
Geo. Manuel Rose
Everett S. Streed
Winfred Wolford
Glenn C. Barnes
Beckman-Dudley Ranch
Joe Allen
Glenn C. Barnes
David Black
Paul R. Cavener
Michael Bryan
C. R. Cornelis
Helen Rohrer Crebbin
Michael K. Crebbin
Crystal Creek Ranch
E. Orlo & Margaret Davis
E. Orlo Davis
James & Margaret Denny
Clarence A. Dudley
Foster & Son
John N. Foster

Stanley M. Friden
Harry C. & Judd L. Hanna
John H. Heide
Francis Houghton
Reba Hays Jeffries
John T. Jenner
Walter A. Krell
Manfred C. Lutz
Brice Martin
Bruce Martin
Edward C. Merlo
Maderal S. Pasero
Brice Rohrer
Boyd Robertson
7-D Ranch
Vernon O. Smith
Henrietta Terwilliger
Sidney Terwilliger
Timberhitch, Inc.
Keith Whipple
Bernard York
Harry O. Walker

AYES: Supervisors Wacker, Ager, Belcastro and Mattos.

NOES: None.

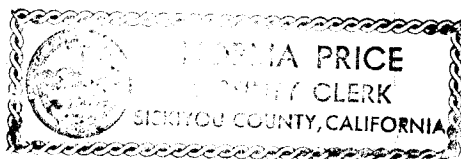
ABSENT: None.

STATE OF CALIFORNIA)
COUNTY OF SISKIYOU) ss

I, Norma Price, County Clerk and Ex-Officio Clerk of the Board of Supervisors, do hereby certify the foregoing to be a full, true and correct copy of the minute order of said Board of Supervisors passed on 5/4/71.

Witness my hand and the seal of said Board of Supervisors, this 5th day of May, 19 71

cc: Recorder



Signature of Norma Price
County Clerk and ex-Officio Clerk of the Board of Supervisors of Siskiyou County, California

By Deputy Clerk

THESE MINUTES ARE SUBJECT TO CHANGE AND ARE NOT TO BE USED AS A BASIS FOR LEGAL ACTION.

RECORDED AT REQUEST OF
Siskiyou County Clerk

OFFICIAL RECORDS
SISKIYOU COUNTY, CALIF.

MAY 5 10 35 AM '71
Vol. 620. Page 461

11489

81253 No Charge

RECORDER FEE \$ PREAMBLE TO LAND CONSERVATION CONTRACT

WHEREAS, the hereinafter referred to OWNER possesses certain real property located within the hereinafter referred to County, which property is presently devoted to agricultural and compatible uses.

WHEREAS, said property is located in agricultural preserve established by COUNTY by resolution; and,

WHEREAS, both OWNER AND COUNTY desire to limit the use of said property to agricultural and compatible uses in order to discourage premature and unnecessary conversion of such lands from agricultural uses, recognizing that such land has definite public value as open space and that the preservation of such land in agricultural production constitutes an important physical, social, esthetic and economic asset to COUNTY to maintain the agricultural economy of COUNTY and the State of California.

The following agreement is prepared and entered into by the parties to accomplish the above-stated purposes.

LAND CONSERVATION CONTRACT

IT IS AGREED by and between the OWNER and the COUNTY as follows:

Section 1. CONTRACT. This is a "Contract" made pursuant to the California Land Conservation Act of 1965, as amended as of the date first above written, including amendments enacted at the 1969 Regular Session of the California Legislature, (hereinafter referred to as the "Act") and is applicable to the Premises described in Exhibit "A" attached hereto.

Section 2. TERM. This Contract shall take effect on Feb 26, 1971, and shall remain in effect for a period of ten years therefrom and during any renewals of this Contract.

Section 3. RENEWAL. NOTICE OF NONRENEWAL. This Contract shall be automatically renewed for a period of one year on the first day of each year, and on the first day of each January thereafter unless written notice of nonrenewal is served by the Owner on the County at least 90 days prior to said date or written notice of nonrenewal is served by the County on the Owner at least 60 days prior to said date. Under no circumstances shall a notice of renewal to either party be required to effectuate the automatic renewal of this Contract.

Section 4. AUTHORIZED USES. During the term of this Contract and any and all renewals thereof, the Premises shall not be used for any purpose other than the production of agricultural commodities for commercial purposes and for compatible uses as specified in the Resolution establishing the Agricultural Preserve. The use of the Premises for agricultural uses and compatible uses shall be subject to the terms, conditions and restrictions set forth in the Resolution establishing the Agricultural Preserve. No buildings or structures shall be erected upon the Premises except such buildings and structures as are directly related to authorized uses of the Premises listed in said Resolution establishing the Agricultural Preserve.

Section 5. ADDITION OR ELIMINATION OF AUTHORIZED USES. The Board of Supervisors of the County, by resolution, may from time to time during the term of this Contract or any renewals thereof amend the resolution establishing said Agricultural Preserve to add to those authorized uses or eliminate a use listed in the Resolution establishing the Agricultural Preserve which authorized uses shall be uniform throughout said Agricultural Preserve; provided, however, no amendment of such resolution during the term of this Contract or any renewal thereof so as to eliminate any use shall be applicable to this Contract unless the Owner consents to such elimination.

Section 6. POLICE POWER. Nothing in this Contract shall be construed to limit the exercise by the Board of Supervisors of the police power or the adoption or readoption or amendment of any zoning ordinance or land use ordinance, regulation or restriction pursuant to the Planning and Zoning Law (Sections 65000 et seq., Government Code) or otherwise.

Section 7. EMINENT DOMAIN. (a) Except as provided in subdivision (d) of this Section 7, when any action in eminent domain for the condemnation of the fee title of an entire parcel of land subject to this Contract is filed or when such land is acquired in lieu of eminent domain for a public improvement by a public agency or person or whenever there is any such action or acquisition by the federal government or any person, instrumentality or agency acting under authority or power of the federal government, this Contract shall be deemed null and void as to the land actually being condemned or so acquired as of the date the action is filed and for the purposes of establishing the value of such land, this Contract shall be deemed never to have existed.

(b) Except as provided in subdivision (d) of this Section 7, when such an action to condemn or acquire less than all of a parcel of land subject to this Contract is commenced this Contract shall be deemed null and void as to the land actually condemned or acquired and shall be disregarded in the valuation process only as to the land actually being taken, unless the remaining land subject to this Contract will be adversely affected by the condemnation, in which case the value of that damage shall be computed without regard to this Contract.

(c) The land actually taken shall be removed from this Contract. Under no circumstances shall land be removed that is not actually taken, except as otherwise provided in the Act.

(d) The provisions of subdivisions (a) and (b) of this Section 7 and the provisions of Section 51295 of the Act (Government Code) shall not apply to or have any force or effect with respect to (1) the filing of any action in eminent domain for the condemnation of any easement for the erection, construction, alteration, maintenance, or repair of any gas, electric, water, road, or communication facilities by any public agency (including the County) or public utility or to the acquisition of any such easement by any public agency (including the County) or public utility. The filing of any such action in eminent domain for the condemnation or the acquisition of any such easement or lesser estate shall not terminate, nullify or void this Contract and in the event of the filing of any such action in eminent domain or acquisition this Contract shall not be considered in the valuation process.

Section 8. NO PAYMENT BY COUNTY. The Owner shall not receive any payment from the County in consideration of the obligations imposed hereunder, it

being recognized and agreed that the consideration for the execution of the Contract is the substantial public benefit to be derived therefrom, and the advantage which will accrue to the Owner as a result of the effect on the assessed valuation of land described herein due to the imposition of the limitations on its use contained herein.

Section 9. CANCELLATION. (a) This Contract may be cancelled only by mutual agreement of the Owner and County pursuant to Section 51282 of the Act (Government Code) when, after public hearing has been held in accordance with the provisions of Section 51284 of the Act (Government Code), the Board of Supervisors finds (1) such cancellation is in the public interest and not inconsistent with the purposes of the Act, and (2) it is neither necessary nor desirable to continue the restrictions imposed by this Contract; provided, however, this Contract shall not be cancelled until the hereinafter specified cancellation fee has been paid, unless such fee or portion thereof is waived or deferred pursuant to subdivision (c) of Section 51283 of the Act (Government Code).

(b) Prior to any action by the Board of Supervisors giving tentative approval to the cancellation of this Contract, the County Assessor shall determine the full cash value of the land as though it were free from the restrictions of this Contract. The Assessor shall multiply such value by the most recent County ratio announced pursuant to Section 401 of the Revenue and Taxation Code, and shall certify the product to the Board of Supervisors as the cancellation valuation of the land for the purpose of determining the cancellation fee hereinafter specified.

(c) Prior to giving tentative approval to the cancellation of this Contract the Board of Supervisors

shall determine and certify to the County Auditor the amount of the cancellation fee which the Owner must pay the County Treasurer as deferred taxes upon cancellation, which shall be 50% of the cancellation valuation of the land as determined in subparagraph (b) of this section. If after the date this Contract is initially entered into the publicly announced County ratio of assessed to full cash value is changed, the percentage payment specified in this paragraph shall be changed so no greater percentage of full cash value will be paid than would have been paid had there been no change in such ratio.

(d) The Board of Supervisors may waive or defer payment of the cancellation fee or any portion thereof in accordance with subdivision (c) of Section 51283 of the Act (Government Code).

Section 10. DISTRIBUTION OF DEFERRED TAXES.

On receipt of any deferred taxes (cancellation fee) payable pursuant to Section 10 of this Contract, said deferred taxes shall be distributed as provided in Section 51204 of the Act (Government Code).

Section 11. DIVISION OF LAND - NEW CONTRACTS. In the event the Premises is divided, a contract identical to the contract then covering the Premises shall be executed by the Owner of each parcel created by the division at the time of the division.

Section 12. DIVISION OF LAND - MINIMUM SIZE PARCELS. The owner shall not divide the Premises contrary to the restrictions on the division of Premises as set forth in the Resolution establishing the Agricultural Preserve.

Section 13. CONTRACTS BINDS SUCCESSORS. The term "Owner" as used in this contract shall include the singular and plural and the heirs, executors, administrators, successors and assigns and this Contract shall run with

the land described herein and shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

Section 14. REMOVAL OF LAND FROM PRESERVE.

Removal of any land under this Contract from an agricultural preserve either by change of boundaries of the preserve or disestablishment of the preserve shall be the equivalent of a notice of nonrenewal by the County.

Section 15. CONVEYANCE CONTRARY TO CONTRACT. Any conveyance, contract or authorization (whether oral or written) by the Owner or his successors in interest which would permit the use of the subject property or create a division of the land contrary to the terms of this Contract, or any renewal thereof may be declared void by the Board of Supervisors of the County; such declaration or the provisions of this Contract may be enforced by the County by an action filed in the Superior Court of the County by the District Attorney for the purpose of compelling compliance or restraining a breach thereof.

Section 16. OWNER TO PROVIDE INFORMATION. The Owner, upon request of the County, shall provide information relating to the Owner's obligations under this Contract.

Section 17. NOTICE. Any notice given pursuant to this contract may, in addition to any other method authorized by law, be given by United States mail, postage prepaid. Notice to the County shall be addressed as follows:

Clerk of the Board of Supervisors
County of Siskiyou
Courthouse
Yreka, California 96097

Notice to the Owner shall be addressed as follows:

Donovan C. Griffin
Star Rt. Box 15
Maddox, Calif 96058

IN WITNESS WHEREOF the Owner and the County
have executed this Contract on the day first above written.

Violet P. Griffin
Donovan C. Griffin
OWNER

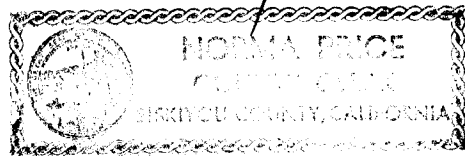
ATTEST: COUNTY OF SISKIYOU, Board of Supervisors

Norma Price
Clerk

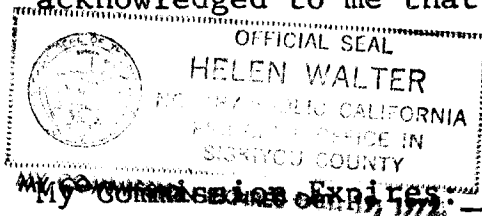
Ernest A. Hayden
Chairman

STATE OF CALIFORNIA)
COUNTY OF SISKIYOU)

ss.



On this 26th day of February, 1971, before me, Helen Walter a Notary Public, in and for said Siskiyou County, personally appeared Ernest A. Hayden known to me to be the Chairman of the Board of Supervisors of Siskiyou County whose name is subscribed to the within instrument, and acknowledged to me that he executed the same.



Helen Walter
Notary Public

My Commission Expires April 11, 1972

oo0oo

STATE OF CALIFORNIA)
COUNTY OF)

ss.

On this 25th day of January, 1971, before me, Betty Pitman, a Notary Public, in and for said Siskiyou County, personally appeared Donovan C. Griffin & Violet P. Griffin known to me to be the persons whose name S subscribed to the within instrument, and acknowledged to me that they executed the same.

Betty Pitman
Notary Public

MY COMMISSION EXPIRES APRIL 11, 1972.

My Commission expires: _____

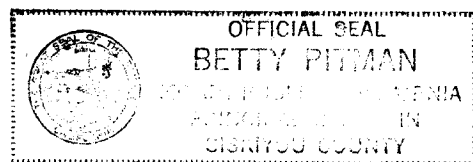


EXHIBIT "A"

List Assessor's Parcel Numbers below

90-05 3-160-150

90-05 3-160-140

Lined area for additional entries.

CONSENT OF LIENHOLDER

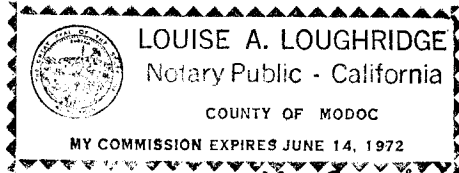
The undersigned, a lienholder against the property herein described, consents to the aforementioned agreement and consents that its lien on the property described be subordinated to this agreement.

DATED: This 29 day of January, 19 71

R. W. Enderlin
LIENHOLDER
Elsie H. Enderlin

STATE OF CALIFORNIA)
COUNTY OF Modoc) ss.

On this 29th day of January, 19 71, before me, LOUISE A. LOUGHRIDGE a Notary Public, in and for said Modoc County, personally appeared R. W. Enderlin & Elsie Enderlin known to me to be the persons whose names are subscribed to the within instrument, and acknowledged to me that they executed the same.



Louise A. Loughridge
Notary Public

My Commission Expires: 6-14-72

BEFORE THE BOARD OF SUPERVISORS
COUNTY OF SISKIYOU, STATE OF CALIFORNIA

4th day May 19 71

PRESENT: Supervisors George Wacker, Earl F. Ager, Ernest A. Hayden, Mike Belcastro and Phil Mattos. Chairman Hayden presiding.

ABSENT: None.

COUNTY ADMINISTRATOR: Jess O'Roke

COUNTY CLERK: Norma Price

COUNTY COUNSEL: Michael T. Hennessy

PURPOSE OF MEETING: Adjourned Regular

CLERK INSTRUCTED TO RECORD LAND CONSERVATION CONTRACTS APPROVED PURSUANT TO MINUTE ORDER DATED FEBRUARY 23, 1971.

Pursuant to the minute orders adopted by the Board on February 23, 1971, approving numerous Land Conservation Contracts, it was moved by Supervisor Belcastro, seconded by Supervisor Mattos, that the Clerk is hereby instructed to have the Land Conservation Contracts entered into with the following property owners recorded:

Chaparral Cattle Co.
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J. Lee Harrington
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John T. Jenner, Jr.
Dr. and Mrs. Jack Landon
John Mazzini
William C. Peters
Geo. Manuel Rose
Everett S. Streed
Winfred Wolford
Glenn C. Barnes
Beckman-Dudley Ranch
Joe Allen
Glenn C. Barnes
David Black
Paul R. Cavener
Michael Bryan
C. R. Cornelis
Helen Rohrer Crebbin
Michael K. Crebbin
Crystal Creek Ranch
E. Orlo & Margaret Davis
E. Orlo Davis
James & Margaret Denny
Clarence A. Dudley
Foster & Son
John N. Foster

Stanley M. Friden
Harry C. & Judd L. Hanna
John H. Heide
Francis Houghton
Reba Hays Jeffries
John T. Jenner
Walter A. Krell
Manfred C. Lutz
Brice Martin
Bruce Martin
Edward C. Merlo
Maderal S. Pasero
Brice Rohrer
Boyd Robertson
7-D Ranch
Vernon O. Smith
Henrietta Terwilliger
Sidney Terwilliger
Timberhitch, Inc.
Keith Whipple
Bernard York
Harry O. Walker

AYES: Supervisors Wacker, Ager, Belcastro and Mattos.
NOES: None.

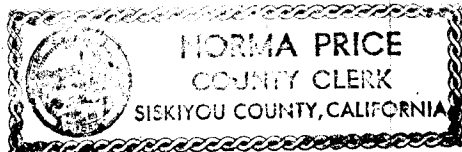
ABSENT: None.

STATE OF CALIFORNIA)
COUNTY OF SISKIYOU)^{ss}

I, Norma Price, County Clerk and Ex-Officio Clerk of the Board of Supervisors, do hereby certify the foregoing to be a full, true and correct copy of the minute order of said Board of Supervisors passed on 5/4/71.

Witness my hand and the seal of said Board of Supervisors, this 5th day of May, 19 71

cc: Recorder



Norma Price
County Clerk and ex-Officio Clerk of the Board of Supervisors of Siskiyou County, California

By _____ Deputy Clerk

RECORDED AT REQUEST OF
Siskiyou County Clerk
OFFICIAL RECORDS
SISKIYOU COUNTY, CALIF.

MAY 5 10 34 AM '71

Vol. 620, Page 439

[Signature]

RECORDER FEE \$ 11487 No Charge
PREAMBLE TO LAND CONSERVATION CONTRACT

WHEREAS, the hereinafter referred to OWNER possesses certain real property located within the hereinafter referred to County, which property is presently devoted to agricultural and compatible uses.

WHEREAS, said property is located in agricultural preserve established by COUNTY by resolution; and,

WHEREAS, both OWNER AND COUNTY desire to limit the use of said property to agricultural and compatible uses in order to discourage premature and unnecessary conversion of such lands from agricultural uses, recognizing that such land has definite public value as open space and that the preservation of such land in agricultural production constitutes an important physical, social, esthetic and economic asset to COUNTY to maintain the agricultural economy of COUNTY and the State of California.

The following agreement is prepared and entered into by the parties to accomplish the above-stated purposes.

LAND CONSERVATION CONTRACT

IT IS AGREED by and between the OWNER and the COUNTY as follows:

Section 1. CONTRACT. This is a "Contract" made pursuant to the California Land Conservation Act of 1965, as amended as of the date first above written, including amendments enacted at the 1969 Regular Session of the California Legislature, (hereinafter referred to as the "Act") and is applicable to the Premises described in Exhibit "A" attached hereto.

Section 2. TERM. This Contract shall take effect on Feb 26, 1971, and shall remain in effect for a period of ten years therefrom and during any renewals of this Contract.

Section 3. RENEWAL. NOTICE OF NONRENEWAL. This Contract shall be automatically renewed for a period of one year on the first day of each year, and on the first day of each January thereafter unless written notice of nonrenewal is served by the Owner on the County at least 90 days prior to said date or written notice of nonrenewal is served by the County on the Owner at least 60 days prior to said date. Under no circumstances shall a notice of renewal to either party be required to effectuate the automatic renewal of this Contract.

Section 4. AUTHORIZED USES. During the term of this Contract and any and all renewals thereof, the Premises shall not be used for any purpose other than the production of agricultural commodities for commercial purposes and for compatible uses as specified in the Resolution establishing the Agricultural Preserve. The use of the Premises for agricultural uses and compatible uses shall be subject to the terms, conditions and restrictions set forth in the Resolution establishing the Agricultural Preserve. No buildings or structures shall be erected upon the Premises except such buildings and structures as are directly related to authorized uses of the Premises listed in said Resolution establishing the Agricultural Preserve.

Section 5. ADDITION OR ELIMINATION OF AUTHORIZED USES. The Board of Supervisors of the County, by resolution, may from time to time during the term of this Contract or any renewals thereof amend the resolution establishing said Agricultural Preserve to add to those authorized uses or eliminate a use listed in the Resolution establishing the Agricultural Preserve which authorized uses shall be uniform throughout said Agricultural Preserve; provided, however, no amendment of such resolution during the term of this Contract or any renewal thereof so as to eliminate any use shall be applicable to this Contract unless the Owner consents to such elimination.

Section 6. POLICE POWER. Nothing in this Contract shall be construed to limit the exercise by the Board of Supervisors of the police power or the adoption or readoption or amendment of any zoning ordinance or land use ordinance, regulation or restriction pursuant to the Planning and Zoning Law (Sections 65000 et seq., Government Code) or otherwise.

Section 7. EMINENT DOMAIN. (a) Except as provided in subdivision (d) of this Section 7, when any action in eminent domain for the condemnation of the fee title of an entire parcel of land subject to this Contract is filed or when such land is acquired in lieu of eminent domain for a public improvement by a public agency or person or whenever there is any such action or acquisition by the federal government or any person, instrumentality or agency acting under authority or power of the federal government, this Contract shall be deemed null and void as to the land actually being condemned or so acquired as of the date the action is filed and for the purposes of establishing the value of such land, this Contract shall be deemed never to have existed.

(b) Except as provided in subdivision (d) of this Section 7, when such an action to condemn or acquire less than all of a parcel of land subject to this Contract is commenced this Contract shall be deemed null and void as to the land actually condemned or acquired and shall be disregarded in the valuation process only as to the land actually being taken, unless the remaining land subject to this Contract will be adversely affected by the condemnation, in which case the value of that damage shall be computed without regard to this Contract.

(c) The land actually taken shall be removed from this Contract. Under no circumstances shall land be removed that is not actually taken, except as otherwise provided in the Act.

(d) The provisions of subdivisions (a) and (b) of this Section 7 and the provisions of Section 51295 of the Act (Government Code) shall not apply to or have any force or effect with respect to (1) the filing of any action in eminent domain for the condemnation of any easement for the erection, construction, alteration, maintenance, or repair of any gas, electric, water, road, or communication facilities by any public agency (including the County) or public utility or to the acquisition of any such easement by any public agency (including the County) or public utility. The filing of any such action in eminent domain for the condemnation or the acquisition of any such easement or lesser estate shall not terminate, nullify or void this Contract and in the event of the filing of any such action in eminent domain or acquisition this Contract shall not be considered in the valuation process.

Section 8. NO PAYMENT BY COUNTY. The Owner shall not receive any payment from the County in consideration of the obligations imposed hereunder, it

being recognized and agreed that the consideration for the execution of the Contract is the substantial public benefit to be derived therefrom, and the advantage which will accrue to the Owner as a result of the effect on the assessed valuation of land described herein due to the imposition of the limitations on its use contained herein.

Section 9. CANCELLATION. (a) This Contract may be cancelled only by mutual agreement of the Owner and County pursuant to Section 51282 of the Act (Government Code) when, after public hearing has been held in accordance with the provisions of Section 51284 of the Act (Government Code), the Board of Supervisors finds (1) such cancellation is in the public interest and not inconsistent with the purposes of the Act, and (2) it is neither necessary nor desirable to continue the restrictions imposed by this Contract; provided, however, this Contract shall not be cancelled until the hereinafter specified cancellation fee has been paid, unless such fee or portion thereof is waived or deferred pursuant to subdivision (c) of Section 51283 of the Act (Government Code).

(b) Prior to any action by the Board of Supervisors giving tentative approval to the cancellation of this Contract, the County Assessor shall determine the full cash value of the land as though it were free from the restrictions of this Contract. The Assessor shall multiply such value by the most recent County ratio announced pursuant to Section 401 of the Revenue and Taxation Code, and shall certify the product to the Board of Supervisors as the cancellation valuation of the land for the purpose of determining the cancellation fee hereinafter specified.

(c) Prior to giving tentative approval to the cancellation of this Contract the Board of Supervisors

shall determine and certify to the County Auditor the amount of the cancellation fee which the Owner must pay the County Treasurer as deferred taxes upon cancellation, which shall be 50% of the cancellation valuation of the land as determined in subparagraph (b) of this section. If after the date this Contract is initially entered into the publicly announced County ratio of assessed to full cash value is changed, the percentage payment specified in this paragraph shall be changed so no greater percentage of full cash value will be paid than would have been paid had there been no change in such ratio.

(d) The Board of Supervisors may waive or defer payment of the cancellation fee or any portion thereof in accordance with subdivision (c) of Section 51283 of the Act (Government Code).

Section 10. DISTRIBUTION OF DEFERRED TAXES.

On receipt of any deferred taxes (cancellation fee) payable pursuant to Section 10 of this Contract, said deferred taxes shall be distributed as provided in Section 51204 of the Act (Government Code).

Section 11. DIVISION OF LAND - NEW CONTRACTS. In

the event the Premises is divided, a contract identical to the contract then covering the Premises shall be executed by the Owner of each parcel created by the division at the time of the division.

Section 12. DIVISION OF LAND - MINIMUM SIZE

PARCELS. The owner shall not divide the Premises contrary to the restrictions on the division of Premises as set forth in the Resolution establishing the Agricultural Preserve.

Section 13. CONTRACTS BINDS SUCCESSORS. The

term "Owner" as used in this contract shall include the singular and plural and the heirs, executors, administrators, successors and assigns and this Contract shall run with

the land described herein and shall be binding upon the heirs, executors, administrators, successors and assigns of the parties hereto.

Section 14. REMOVAL OF LAND FROM PRESERVE.

Removal of any land under this Contract from an agricultural preserve either by change of boundaries of the preserve or disestablishment of the preserve shall be the equivalent of a notice of nonrenewal by the County.

Section 15. CONVEYANCE CONTRARY TO CONTRACT. Any conveyance, contract or authorization (whether oral or written) by the Owner or his successors in interest which would permit the use of the subject property or create a division of the land contrary to the terms of this Contract, or any renewal thereof may be declared void by the Board of Supervisors of the County; such declaration or the provisions of this Contract may be enforced by the County by an action filed in the Superior Court of the County by the District Attorney for the purpose of compelling compliance or restraining a breach thereof.

Section 16. OWNER TO PROVIDE INFORMATION. The Owner, upon request of the County, shall provide information relating to the Owner's obligations under this Contract.

Section 17. NOTICE. Any notice given pursuant to this contract may, in addition to any other method authorized by law, be given by United States mail, postage prepaid. Notice to the County shall be addressed as follows:

Clerk of the Board of Supervisors
County of Siskiyou
Courthouse
Yreka, California 96097

Notice to the Owner shall be addressed as follows:

Donovan C. Griffin
Star Rt Box 15
Macdoel, Calif 96058

IN WITNESS WHEREOF the Owner and the County
have executed this Contract on the day first above written.

Donovan C. Griffin
Violet P. Griffin

OWNER

ATTEST:

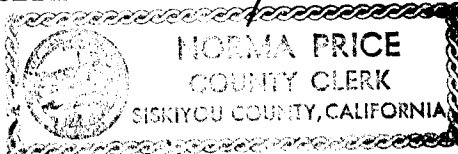
COUNTY OF SISKIYOU, Board of Supervisors

Noema Price
Clerk

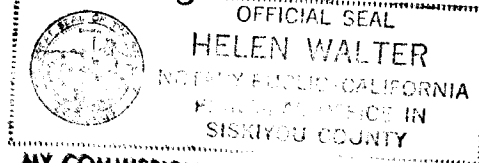
Ernest A. Hayden
Chairman

STATE OF CALIFORNIA)
COUNTY OF SISKIYOU)

ss.



On this 26th day of February, 1971, before me, Helen Walter a Notary Public, in and for said Siskiyou County, personally appeared Ernest A. Hayden known to me to be the Chairman of the Board of Supervisors of Siskiyou County whose name is subscribed to the within instrument, and acknowledged to me that he executed the same.



Helen Walter
Notary Public

MY COMMISSION EXPIRES OCT 18 1972.
My Commission Expires

oo0oo

STATE OF CALIFORNIA)
COUNTY OF)

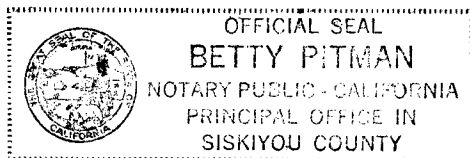
ss.

On this 27th day of January, 1971, before me, Betty Pitman, a Notary Public, in and for said Siskiyou County, personally appeared Donovan C. Griffin & Violet P. Griffin known to me to be the person s whose name s subscribed to the within instrument, and acknowledged to me that they executed the same.

Betty Pitman
Notary Public

My Commission expires:

MY COMMISSION EXPIRES APRIL 11, 1972.



CONSENT OF LIENHOLDER

The undersigned, a lienholder against the property herein described, consents to the aforementioned agreement and consents that its lien on the property described be subordinated to this agreement.

DATED: This 28th day of December, 1970.

THE FEDERAL LAND BANK OF BERKELEY

LIENHOLDER

By [Signature]
Assistant Secretary

STATE OF CALIFORNIA)
) ss.
COUNTY OF)

On this _____ day of _____, 19____,
before me, _____ a Notary Public, in
and for said _____ County, personally appeared
_____ known to
me to be the person _____ whose name _____ subscribed to the
within instrument, and acknowledged to me that _____
executed the same.

Notary Public

My Commission Expires: _____

BEFORE THE BOARD OF SUPERVISORS
 COUNTY OF SISKIYOU, STATE OF CALIFORNIA

4th day May 19 71

PRESENT: Supervisors George Wacker, Earl F. Ager, Ernest A. Hayden, Mike Belcastro and Phil Mattos. Chairman Hayden presiding.

ABSENT: None.

COUNTY ADMINISTRATOR: Jess O'Roke

COUNTY CLERK: Norma Price

COUNTY COUNSEL: Michael T. Hennessy

PURPOSE OF MEETING: Adjourned Regular

CLERK INSTRUCTED TO RECORD LAND CONSERVATION CONTRACTS APPROVED PURSUANT TO MINUTE ORDER DATED FEBRUARY 23, 1971.

Pursuant to the minute orders adopted by the Board on February 23, 1971, approving numerous Land Conservation Contracts, it was moved by Supervisor Belcastro, seconded by Supervisor Mattos, that the Clerk is hereby instructed to have the Land Conservation Contracts entered into with the following property owners recorded:

Chaparral Cattle Co.
 Donovan C. Griffin
 Carl S. Hammond
 J. Lee Harrington
 Ben Hurlimann, Jr.
 John T. Jenner, Jr.
 Dr. and Mrs. Jack Landon
 John Mazzini
 William C. Peters
 Geo. Manuel Rose
 Everett S. Streed
 Winfred Wolford
 Glenn C. Barnes
 Beckman-Dudley Ranch
 Joe Allen
 Glenn C. Barnes
 David Black
 Paul R. Cavener
 Michael Bryan
 C. R. Cornelis
 Helen Rohrer Crebbin
 Michael K. Crebbin
 Crystal Creek Ranch
 E. Orlo & Margaret Davis
 E. Orlo Davis
 James & Margaret Denny
 Clarence A. Dudley
 Foster & Son
 John N. Foster

Stanley M. Friden
 Harry C. & Judd L. Hanna
 John H. Heide
 Francis Houghton
 Reba Hays Jeffries
 John T. Jenner
 Walter A. Krell
 Manfred C. Lutz
 Brice Martin
 Bruce Martin
 Edward C. Merlo
 Maderal S. Pasero
 Brice Rohrer
 Boyd Robertson
 7-D Ranch
 Vernon O. Smith
 Henrietta Terwilliger
 Sidney Terwilliger
 Timberhitch, Inc.
 Keith Whipple
 Bernard York
 Harry O. Walker

AYES: Supervisors Wacker, Ager, Belcastro and Mattos.
 NOES: None.

ABSENT: None.

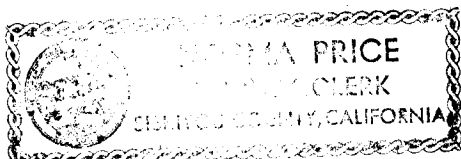
STATE OF CALIFORNIA)
 COUNTY OF SISKIYOU)^{ss}

I, Norma Price, County Clerk and Ex-Officio Clerk of the Board of Supervisors, do hereby certify the foregoing to be a full, true and correct copy of the minute order of said Board of Supervisors passed on 5/4/71.

Witness my hand and the seal of said Board of Supervisors, this 5th day of May, 19 71

cc: Recorder

Norma Price
 County Clerk and ex-Officio Clerk of the Board of Supervisors of Siskiyou County, California



By _____ Deputy Clerk

Notice of Public Hearing

The Siskiyou County Board of Supervisors will hold a Public Hearing on Tuesday, September 3, 2024, at 9:00 a.m. or as soon thereafter as may be heard, in the Board of Supervisors' Chambers, 311 Fourth Street, Yreka, California on the following item:

The Barnes/Johnson Agricultural Preserve Amendment and Williamson Act Contract Rescission and Reentry (APA2404)

The proposed amendment to an agricultural preserve and rescission of a Williamson Act contract with subsequent reentry in order to effectuate a proposed boundary line adjustment (BLA2411) between two properties. The project site is located on State Highway 3, near the community of Callahan on APNs 023-140-070, 023-140-080, 023-140-190, 023-140-510, 023-171-110, 023-171-120, 023-171-130, 023-171-270, 023-171-280, 023-540-070, 023-550-170, 023-550-200, 023-550-230, 023-560-050, 023-560-070, 023-560-110, 023-560-120, 023-560-130, 023-560-140, 023-570-190, 023-570-200; T41N, R9W, S10, 11, 13, 14, 15 & 24 MDB&M., (Latitude 41.410°, Longitude 122.856°).

It is anticipated that the proposed agricultural preserve and Williamson Act contract amendments will be determined to be categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15317, Open Space Contracts or Easements. A "categorical exemption" certifies that the project will not result in any significant adverse environmental effect. The Board of Supervisors will consider the appropriateness of said environmental recommendation based on the record of evidence before them. If substantial evidence has been presented demonstrating a more appropriate environmental determination than the one that has been recommended, the Board of Supervisors may require and/or approve an alternative environmental determination pursuant to the requirements of CEQA.

All project documents are on file at the Planning Division of the Siskiyou County Community Development Department and are available for public review and a staff report, and all attachments will be available for public review three working days prior to the Board of Supervisors meeting either at the Planning Division office or online on the Siskiyou County website.

All interested persons are invited to be present and be heard thereon or present comments in writing to the Board of Supervisors, 311 Fourth Street, Room 201, Yreka, CA 96097 or to the following email: wendy@sisqvotes.org. All items presented to the Board of Supervisors during a public hearing, including but not limited to, letters, e-mail, petitions, photos, or maps, become a permanent part of the record and must be submitted to the Clerk of the Board. It is advised that the presenter bring 7 copies of anything presented to the Board and that the presenter create copies in advance for their own records. As a courtesy to the public, Siskiyou County offers teleconference/Zoom access to the hearing, however, if no member of the Board of Supervisors is attending the hearing via teleconference and a Zoom disruption, outage, or technical error occurs, the Board reserves the right to discontinue Zoom access and to continue conducting the hearing.

All public records related to an open session item on the agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 311 Fourth Street, Room 201, Yreka CA 96097 at the same time that the public records are distributed or made available to **a majority of** the members of the legislative body. All supporting documentation is available for public review in the office of the Clerk of the Board of Supervisors, located in the Siskiyou County Clerk's Office, 311 Fourth Street, Room 201, Yreka, CA 96097, during regular business hours, 9:00a.m. – 12:00p.m. and 1:00p.m. - 4:00p.m., Monday through Friday.

If you challenge the categorical exemption, Williamson Act Contract and/or Agricultural Preserve amendment in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing.

Laura Bynum, County Clerk

By: s:/ Wendy Winningham, Deputy

The following page(s) contain the backup material for Agenda Item: [Community Development](#)
Please scroll down to view the backup material.

Agenda WorksheetSubmit completed worksheet to:
Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097Regular Time Requested: 20 minutes Meeting Date: 09/03/2024

OR

Consent Contact Person/Department: Bernadette Cizin – CDD Planning Phone: 530-841-2151Address: 806 S. Main StreetPerson Appearing/Title: Bernadette Cizin, Associate Planner**Subject/Summary of Issue:**

This is a public hearing to review proposed changes to the Siskiyou County Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts as discussed at the August 6, 2024, Board meeting. The revisions include 1) the establishment of a single agricultural preserve 2) removal of Timber as an agricultural use 3) language regarding agrotourism, conservation easements and non-renewals 4) minor amendment for change in use.

These changes have been incorporated into a Redline version of the document.

Financial Impact:NO Describe why no financial impact:YES Describe impact by indicating amount budgeted and funding source below

Amount: _____

Fund: _____ Description: _____ Org.: _____ Description: _____

Account: _____ Description: _____

Activity Code: _____ Description: _____

Local Preference: YES NO

For Contracts – Explain how vendor was selected:

Additional Information:

Recommended Motion:

Continue the Public Hearing to September 17, 2024, to adopt revisions to the Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts.

Reviewed as recommended by policy:

County Counsel _____

Auditor _____

Personnel _____

CAO _____

Special Requests:

Certified Minute Order(s) _____ Quantity: _____

Other: _____

NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.

Staff Report

Meeting Date: September 3, 2024
To: Siskiyou County Board of Supervisors
From: Bernadette Cizin, Associate Planner
Subject: Update to the Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts

Background

The California Land Conservation Act of 1965, better known as the Williamson Act, is a program created by the State to help conserve agricultural land and open space areas. The Williamson Act enables local governments to enter into contracts with private landowners for the purpose of restricting specific land to agricultural or related open spaces uses. In return, landowners receive lower property tax assessments based upon farming and open space uses as opposed to full market value.

Local governments are not mandated to participate in this program, but those that do are able to tailor the program to suit local goals and objectives.

During the August 6, 2024, Board of Supervisors meeting, planning staff presented information on the Williamson Act program and discussed potential revisions to the County's Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts ('Guidelines').

Based on the discussion and direction from the Board, Staff has incorporated revisions to better clarify responsibilities and requirements of the County and contracted landowners and to simplify the contracting and amendment process.

Discussion

The following recommended changes have been incorporated into the Draft version of the County Guidelines:

- 1. Establish one Agricultural Preserve consisting of all property within the county which is currently encumbered by Williamson Act Contract (See Section III of Exhibit A).**

This action will:

- a) Disestablish all existing Agricultural Preserves.
- b) Establish a single Agricultural Preserve which consists of only properties currently encumbered by Williamson Act contract.
- c) Remove from Agricultural Preserve any properties that are not currently under a Williamson Act Contract.
- d) Requirements to establish Agricultural Preserves will now become requirements for Williamson Act Contracts (i.e. soils requirements, acreage, etc.).
- e) Cause revisions to the language throughout the guidelines to reflect the single Agricultural Preserve.

2. Better define what is considered a significant increase to an existing Williamson Act Contract (See Section III Item A of Exhibit A).

This action will:

- a) Define that the county considers an increase of up to 25 acres or 2.5% of the existing contracted property, whichever is lesser, to not be a significant increase to a contract.
A proposed increase of the Agricultural Preserve by more than 25 acres or more than 2.5% of the contracted land would be considered by the Agricultural Administrator and the Board on a case-by-case basis.

3. Remove the growing and harvesting of timber as an allowed primary use of contracted property (See Section IV Item A of Exhibit A).

This action will:

- a) Not allow the establishment of Williamson Act Contracts where the primary use of the land is growing and harvesting timber.
 - i. Property owners who wish to change the primary use to the growing and harvesting of timber from the use agreed upon in a Williamson Act contract have the option to Rezone to Timber Production Zoning, with no cancellation fees, as noted in Government Code Section 51282.5.

4. Remove and revise Commercial Agricultural Production Uses (See Section IV Item A of Exhibit A).

This action will:

- a) Remove uses described as accessory as these belong under compatible uses.
- b) Better describe the use of Production of Fiber
- c) Remove the growing of timber, as previously discussed.

5. Remove Agritourism activities from Compatible Uses (See Section IV Item B of Exhibit A).

This action will:

- a) Remove Agritourism as it is not defined or used in County Code.
- b) Redistribute activities described under Agritourism as these activities remain applicable.

6. Include Vacation Rentals under Residential Uses (See Section IV Item B of Exhibit A).

This action will:

- a) Allow the use of an existing residence to be rented on a short-term basis with applicable permits.

7. Revised Conservation Programs to require property owners to provide Conservation contracts/easements to the Planning Division (See Section IV Item B of Exhibit A).

This action will:

- a) Clarify that it is the responsibility of the property owner to provide Conservation Contracts or Easements for review of compatibility with their Williamson Act and clarifies that if this does not occur, the county will issue a Notice of Non-Renewal.

8. Included a Minor Amendment - Agricultural Preserve Administrator may approve a Change in Use as a Minor Contract Amendment. (See Section IV Item C of Exhibit A).

This action will:

- a) Allow a Minor Amendment Fee to be assessed (50% of the normal application fees plus CEQA fees (Planning Fees County Code Section 10-6.1601)
- b) Allow review and approval by the Agricultural Preserve Administrator.

9. Included a process for Withdraw a Notice of Non-Renewal (See Section VII Item A of Exhibit A).

This action will:

- a) Provide clarification as to the withdrawal process depending on if the property owner or the county issues the Notice of Non-Renewal.

The following were discussed at the August Board meeting but not incorporated into the Draft version of the County Guidelines for the reasons described below:

10. Applicant may provide a Proof of Legal Parcel in lieu of a Title Report.

As directed by the board, staff looked into the possibility of title research being conducted within the department.

Resources - Staff's access to the necessary documents is through the county Recorder's office. The documents that are readily available and searchable by name, assessor's parcel number and recording date are limited back to about 1975. Finding documents recorded prior to that requires reviewing logs by name and reviewing each document individually to see if it is applicable to the property. Aside from the considerable time it takes to research all historical information on a parcel, it was discussed that we likely do not have the staffing to dedicate to this.

Costs – Staff reached out to a local title company to inquire about costs. The fee for a local title company to provide a Preliminary Title Report is \$400 per parcel and \$400 for each additional parcel for residential properties. Planning Staff rates average \$99.00 per hour.

Liability – Title Reports are insured for accuracy. It was questioned whether staff providing this research would come with liability to the County.

Staff is recommending that the requirement to provide a Title Report as part of an application package remain as it will provide information necessary to determine if the proposed property qualifies for a Williamson Act Contract, including but not limited to the following: ownership, lienholder, easements/restrictions. However, because recent documents are readily available to staff, it is recommended that we allow Title Reports as old as 5 years be considered submittable.

11. Revise Contract Acreage Requirements to allow for substandard parcels already included in a contract to remain under contract.

As discussed at the August Board meeting, it is preferred to continue to require parcels meet minimum size requirements as defined in state law.

Government Code Section 51222 states that agricultural land shall be presumed to be in parcels large enough to sustain their agricultural use if the land is at least 10 acres in size in the case of prime agricultural land or at least 40 acres in size in the case of land which is not prime agricultural land.

Recommended Action

Continue the Public Hearing to September 17, 2024, to adopt revisions to the Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts.

Attachments

- A. Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts – Redlines (Version 2 based on 08/06/2024 BoS discussion)

**Rules for the Establishment and Administration of
Agricultural Preserves the Siskiyou County Agricultural
Preserve and Williamson Act Contracts**



Adopted on February 7, 2021

Amended on ~~December 13, 2022~~ September 17, 2024

This document has been formatted to be accessible for screen readers and individuals with impaired vision; however, if there are elements in this document that you are unable to read, please contact the Siskiyou County Planning Department at (530) 841-2100.

**Rules for the Establishment and Administration of
Agricultural Preserves the Siskiyou County Agricultural Preserve and Williamson
Act Contracts**

Table of Contents

Insert Revised Table of Contents

I. Background

In 1965, the California Legislature passed the Land Conservation Act, better known as the Williamson Act, to preserve agricultural lands by discouraging premature conversion to urban uses. Over 16 million of the state's 30 million acres of farm and ranch land are currently protected under the Williamson Act.

The Williamson Act is a State-created policy administered by local government. Local governments are not mandated to participate in this program, but those that do are able to tailor the program to suit local goals and objectives. Local governments may be more restrictive in contract terms than what is required by the Williamson Act. Consequently, the Williamson Act programs found across the state often have differences, reflecting the diversity among participating local governments.

The Williamson Act creates an arrangement whereby private landowners voluntarily restrict use of their land to agricultural and compatible uses in return for lower property taxes. In the unincorporated area of Siskiyou County approximately ~~40%~~26.5% of private land is under Williamson Act.

Land restricted by Williamson Act contracts must be used primarily for the commercial production of agricultural commodities. Any other uses or development must be compatible with and ancillary to the commercial agricultural use. ~~State law presumes that parcels of agricultural land are large enough to sustain their agricultural use if the land is at least 10 acres in size in the case of prime agricultural land, or at least 40 acres in size in the case of land that is not prime agricultural land.~~

These contracts provide for a "rolling" term of ten years. Unless either party files a "Notice of Nonrenewal" in any given year, the contract is automatically renewed annually for an additional year resulting in a continuous 10-year term. A Williamson Act contract runs with the land and obligates the property owner, and any successors *of in* interest, to the contract's enforceable restrictions. Only land located within a the County-designated agricultural preserve is eligible for a Williamson Act contract.

The California Department of Conservation is responsible for statewide administration and oversight of the Williamson Act. The Department supports local governments and landowners in the form of technical and implementation assistance, interpretation of the Williamson Act, research of issues and policies, review and comment on proposed contract cancellations, and contract enforcement.

II. **Role of the Agricultural Preserve Administrator**

In Siskiyou County, the Agricultural Preserve Administrator (Administrator) shall be the Planning Director or his or her designee. The Administrator is responsible for reviewing and providing recommendations ~~on~~ *concerning* the Siskiyou County's Agricultural Preserve Program and Williamson Act program and these Rules. His or her duties include reviewing applications and making recommendations ~~for creating new agricultural preserves~~ *concerning proposed modifications to the Agricultural Preserve*, entering *into* new contracts, making revisions to existing ~~preserves or contracts~~, *and* terminating contracts and ~~disestablishing preserves~~. When an application for a permit (or other County entitlement) involves land in a Williamson Act contract, the County's Planning Director, ~~who shall consult with County Counsel~~, shall have the responsibility to review the application to determine its consistency with these Rules. From time to time, the Administrator may make recommendations on revising these Rules to ensure their continuing consistency with the Williamson Act and suitability to Siskiyou County.

III. **Establishment of the Siskiyou County Agricultural Preserves and Williamson Act Contracts**

The Williamson Act authorizes the Board of Supervisors to designate certain areas of the County as agricultural preserves for application of the program. ~~Land within the preserves that meet the eligibility requirements may enroll in the Agricultural Preserve Program through a Williamson Act contract with the County. It has been the County's practice to establish the preserves simultaneously with enrollment in a contract, resulting in identical boundaries between the preserves and the contracts. (This past practice does not preclude the County from establishing an agricultural preserve in advance of a Williamson Act contract.) Thus, land anywhere within the County that meets the zoning, size, use and other requirements set forth in these Rules may be eligible to participate in the program. However, in 2024, the Board of Supervisors adopted Resolution 2024-000 which disestablished all existing agricultural preserves within the county and established a single Agricultural Preserve consisting of all property previously vetted by the Board and encumbered by Williamson Act Contracts.~~

A. Establishing A. Restriction on Establishing New Agricultural Preserves

The success of Siskiyou County's Agricultural Preserve and Williamson Act Contracts program is dependent on financial assistance from the State of California. The State recognized the financial burden local governments incur when participating in this program, and to assist with forgone property tax revenue, the State provides annual subvention payments. However, funding for subvention payments has not been made available for a number of years. In order to protect the general welfare of the County, its residents and visitors, it shall be the policy of Siskiyou County to deny applications

requesting to establish a new agricultural preserve or significantly increase¹ the size of ~~an existing property within the Siskiyou County Agricultural Preserve.~~ an existing agricultural preserve when the State of California has not appropriated funding for subvention payments. Should the State appropriate funding for subvention payments in the future, the County may consider requests to expand the Agricultural Preserve and for new Williamson Act contracts or expanding existing agricultural preserves. This policy shall not apply to application requests for modification of existing ~~impact any existing agricultural preserves including modifications to existing agricultural preserves and Williamson Act contracts.~~

B. Application for Agricultural Preserve and B. Williamson Act Contract Application Requirements

To establish, alter the boundaries of, or disestablish an agricultural preserve, or to approve An application for a new Williamson Act Contract, ~~an application~~ must be executed by all persons having legal and equitable interests ~~within~~ in the subject property and shall be submitted to the County Planning Department, on a form prescribed by that department with any applicable fees as established by the Siskiyou County Code. The application shall be submitted to the Department before July 1st of the calendar year for the contract to become effective January 1st of the succeeding year. The application shall include all requirements outlined in the Planning Application Guide, which will include, but is not limited to, the following:

1. A Grant Deed with a legal description. ~~copy of a recorded map or assessor's parcel map showing the subject parcel as a single legal parcel² or parcels when such parcels are under the same ownership.~~
2. A Preliminary Title Report dated less than 5 years from the time of application submittal, but current to the present ownership, will be required. ~~A legal description and the names and addresses of all owners of legal or equitable interest in the property.~~
3. The names and addresses of all owners of legal or equitable interest in the property. ~~A Preliminary Title Report dated less than 6 months from the time of application submittal.~~
4. A detailed description of the agricultural production use and any other uses occurring on the subject property.

¹ A significant increase would be considered acreage greater than 2.5% of the contracted property, not to exceed 25 acres or as As determined by the Board of Supervisors and advised by the Administrator on a case-by-case basis.

² Property is evaluated by legally established parcel. A legal parcel may consist of one or more Tax Parcels.

C. C. Minimum Contract Acreage and Parcel Size Preserve Size

State law presumes that parcels² of agricultural land are large enough to sustain their agricultural use if the land is at least 10 acres in size in the case of prime agricultural land, or at least 40 acres in size in the case of land that is not prime agricultural land. All parcels proposed to be included in a contract must meet this parcel size requirement. During an application review, should it be found that a parcel which is already under contract does not meet the acreage requirements (considered to be substandard) the Board will then make the determination if the parcel is a necessary part of the legitimate agricultural use. If this determination is made, the substandard parcel shall be included in the resultant contract. However, should a substandard parcel be sold to a different ownership (as described in Section VI) a notice of non-renewal will be issued for that parcel and will trigger an evaluation of all property under the contract to ensure it meets current standards.

1. 1. To qualify for a Williamson Act contract, the proposed property must contain at least 40 acres of Class I or Class II equivalent soils (See Table A) as mapped by USDA, Natural Resources Conservation Services. An agricultural preserve shall consist of no less than 100 acres, provided that in order to meet this requirement, two or more legal parcels may be combined if they are contiguous or if they are in owned in common.
2. An agricultural preserve of less than 100 acres may be established if the Board of Supervisors of the County finds that smaller preserves are necessary due to the unique characteristics of the agricultural enterprises in the area and that the establishment of preserves of less than 100 acres is consistent with the Siskiyou County General Plan.
3. Agricultural land in an agricultural preserve must contain at least 40 acres of Class I or Class II equivalent soils (See Table A) in order to qualify as a preserve. No preserve may be created, or contract offered for land consisting solely of soils classified as Class VI or VII unless the Board of Supervisors finds that such land is a necessary part of a legitimate agricultural enterprise.

Soil Class Equivalent

Soil	Soil Class Equivalent	
	Class Equivalent	
	Irrigated	Dryland
I	1 Acre = 1 Acre	1 Acre = 1 Acre
II	1 Acre = 1 Acre	1 Acre = 1 Acre
III	1 Acre = 1 Acre	2 Acres = 1 Acre
IV	2 Acres = 1 Acre	4 Acres = 1 Acre
V	3 Acres = 1 Acre	6 Acres = 1 Acre
VI	3 Acres = 1 Acre	6 Acres = 1 Acre
VII	10 Acres = 1 Acre	10 Acres = 1 Acre

4. 2. The 40-acre requirement shall not apply to properties dedicated to the growing of fruits, nuts, or vines. In such instances, a Williamson Act contract may be approved if the proposed property is at least 10 acres and under the following conditions: Notwithstanding any other provision herein, for purposes of establishing fruit, vine or nut agricultural preserves then the 100-acre minimum preserve size shall not apply, and the Board of Supervisors may create an agricultural preserve of 10+ acres for the following purposes and under the following conditions:
- a. The agricultural pursuit is limited to the growing of fruits, nuts or vines.
 - b. The use has been established, consistent with sound agricultural practices, on the land prior to application for a Williamson Act contract inclusion in the agricultural preserve.
 - c. At least 80% of the legal parcel is dedicated exclusively to the proposed use.
 - d. No individual legal parcel is less than 10 acres.

3. The 40-acre Class I and Class II soils requirement shall not apply to properties dedicated to the growing and harvesting of timber. In such instances, a Williamson Act contract may be approved if the proposed property is 100+ acres and under the following conditions:

- a. The use has been established consistent with sound timber management practices on the land prior to application for a Williamson Act contract.
- b. At least 80% of each individual parcel is forested.
- c. No individual legal parcel is less than 40 acres.
- d. The land is considered to be devoted to the commercial production of timber as described in Section IV(A)3) and the required evidence is submitted as part of the application.

D. Zoning Criteria

All parcels that are part of a Williamson Act contract shall be restricted by zoning of the subject parcel to an agricultural use. Acceptable zoning designations include Prime Agricultural (AG1), Non-Prime Agricultural (AG2) and Rural Residential Agricultural (RR). In the event the subject parcel is not zoned for agricultural uses, a completed zone change application must be approved prior to recordation of the contract. ~~Once the Williamson Act contract is recorded, no zone change applications for a change in the agricultural use zoning shall be processed for contracted parcels, unless a Notice of Non-Renewal has been filed and there are two or less years remaining in the contract.~~

E. Minimum Legal Parcel Size

Lands in agricultural use shall be presumed to be in parcels large enough to sustain their commercial agricultural use if the contracted land within a qualifying preserve is at least 40 acres in size. Parcels that contain an established intensive agricultural use such as the growing of fruits, nuts and vines, where at least 80% of the parcel is dedicated exclusively to the proposed use shall consist of at least 10 acres in size.

F. E. Terms of Contracts

Under the Act, contracts are automatically renewed each year on January 1st following the first year of a 10-year Williamson Act contract, unless the owner or County serves a notice of non-renewal, or the contract is terminated as may be provided for by the Act and these Rules. When the County or a landowner serves a notice of nonrenewal upon the other party sufficiently prior to the renewal date (i.e., 90 days if served by the landowner, 60 days if served by the County), the contracted land must continue to meet County eligibility and compatible use requirements throughout the remaining duration of the 10- year contract. The contract shall be binding upon *and inure to the benefit of, and become beneficial to* all successors in interest of the property owner in accordance with Section 51243 of the Government Code.

IV. Agricultural Production and Compatible Uses within Contracted Land Agricultural Preserves

Land encumbered by a Williamson Act contract enrolled in the Agricultural Preserve Program is to be used principally for commercial agricultural production. However, it may be appropriate to allow secondary uses on contracted land that is either incidental to, or supportive of, the agricultural operation on the property. This Rule provides *These Rules provide* guidance and criteria for evaluating *the use of the* these uses on land under the Williamson Act contracts in terms of their compatibility and consistency with the purpose and intent of the Williamson Act. It is the goal of this County that, through application of the principles of compatibility in the Act, compatible uses allowed on contracted land will be beneficial to and inherently related to the agricultural use of the land.

It should be noted that some uses that are allowed by zoning are not allowed on contracted land because they would not be considered compatible with the Williamson Act. At the same time, there are uses that would be deemed compatible under the Williamson Act but would not be allowed under County zoning ordinances. Therefore, for a use to be allowed on contracted land, it must be both permitted by County zoning and found to be compatible under the Act and these Rules. Compatibility is evaluated by the Administrator on a case-by-case basis. Uses deemed compatible through application of this Rule are still subject to all applicable standards and requirements in County zoning ordinances (such as a Use Permit) as well as the County's General Plan, as applicable.

Agricultural production and compatible uses shall be defined as follows:

A. Commercial Agricultural Production Uses

The following land uses, and those uses which in the opinion of the Administrator, subject to ratification by the Board of Supervisors, are substantially similar in nature thereto, shall be deemed commercial agricultural production³ uses and thus allowed within an agriculture preserve on Williamson Act contracted lands (however, uses involving plants that have been defined as illegal by the Federal and/or State government are expressly prohibited as being an allowed use). The contracted parcels must include one of the following uses:

1. Rangeland and pasture for livestock production and forage.
2. Intensive farming, including but not limited to the growing and harvesting of vegetables, field crops, fruit and nut crops, bush and berry crops, vineyards, hay crops, and nursery, cut flower, and other ornamental crops.
3. Livestock and poultry production for food and/or fiber and/or labor.
4. Operation of dairies and feed lots.
5. Keeping of honeybees.
6. Growing of plant products for producing biofuels.
7. Commercial breeding and training of equines, including training for racing as well as stock horses. A finding must be made, based upon evidence, that the primary function of the operation is commercial horse breeding or training for sale, and this is the source of revenue or income to the cover the cost(s) of the operation pursuant to the California Department of Conservation – Equine Industry Policy.
8. Fiber for textiles basket-making and related commercial purposes.
9. ~~Accessory uses which support the commercial agricultural operations including curing, processing, packaging, packing, and shipping of agricultural products.~~
10. ~~Accessory structures appurtenant and necessary to the commercial agricultural operation, including dwellings located on the land and occupied by persons directly engaged in the commercial agricultural operation (including lessors and lessees).~~
11. ~~The growing of timber with the purpose of harvesting timber and necessary processing facilities.~~⁴

In order for the use to be considered as “devoted to the commercial production of agricultural commodities”, the contracted parcel(s) must meet at least one of the following conditions.

³ “Agricultural Use” which state law defines as “Use of the land for the purpose of producing an agricultural commodity for commercial purposes.” (Government Code Section 51201(b))

⁴ ~~“Timber Processing Facility” is defined as a facility that processes bulk wood/salvage timber nearby derived from public or private timber lands for the purpose of size reduction and associated package (i.e., firewood, rough cut lumber, chips biomass) for personal use or sale.~~

- 1) The property contains at least 10 acres of agricultural land, and the owner substantiates commercial agriculture use on at least ~~80%~~ 70% of the property in 3 of the past 5 years using one form of verification (See Section V. B. 1.); or
- 2) The property contains at least 40 acres of agricultural land and the owner substantiates commercial agriculture use on at least 60% of the property in 3 of the past 5 years using one form of verification (See Section V. B. 1.); or
- 3) ~~The property is at least 100 40 acres in size and produces timber or other forest products under an active Non-Industrial Timber Management Plan, an active Timber Harvest Plan, or a Timber Harvest Plan that was filed and executed within the last 15 years, or Registered Professional Forester (RPF) assessment which determines the property to be legitimate timber land (See Section V. B. 1.) unless the activity comes within a statutory exemption for such requirements or the activity would be allowed without otherwise being required in a Timber Management or Timber Harvest Plan.~~

Exceptions to the above conditions shall be considered when there are natural land features present, such as streams and rock outcroppings, which the owner demonstrates are not conducive to commercial agricultural uses. Other exemptions may include habitat related work such as restoration projects (CEQA Guidelines, Article 19), or the Endangered Species Act (ESA), or other types of regulatory habitats.

B. Compatible Uses

The presence of commercial agriculture as described above is required prior to the development or establishment of a compatible use. The following land uses shall be deemed compatible. Any other proposed uses shall be vetted by the Administrator for compatibility. Income derived from compatible uses will be capitalized for land valuation purposes. Compatible structures and/or improvements will be taxed at normal rates without any property tax benefits.

1. Growing and harvesting of timber.
2. Farm employee housing which is incidental to the commercial agricultural use.
3. Roadside stands, U-Pick, ~~for~~ and the direct sale of agricultural produce.
4. The installation, construction, alteration, or maintenance of gas, water, sewer, and electrical utilities that serves the agricultural production or compatible use.
5. Power generation (including solar and wind) or communication facilities and their incidental appurtenances.
6. Offices, processing, packaging, shipping, training and vending facilities that are related to agricultural production operations.

7. Passive recreation that does not displace existing or future agricultural production use and does not include permanent structures.
8. Private airstrips and heliports if used as a part of the agricultural production use.
9. Production of game animals and fish with the specific intent for commercial harvest.
10. Mining if conducted in accordance with all requirements of county ordinance, state and federal law, including the Surface Mining and Reclamation Act of 1975. Reclamation shall be to agricultural production and compatible uses pursuant to Government Code 51238.2. A finding shall be made that the proposal is of limited extent and duration, so as to meet compatibility principles of state law.
11. Horses raised or maintained primarily for ranching work.
12. ~~Agritourism activities including buying produce directly from the farm, tours, education programs, promotion and seasonal events and activities, "u-pick" sales, navigating a corn maze, feeding animals, or lodging in a dwelling that pre-existed the Williamson Act contract where such lodging includes recreation, education, and other programs designed to promote the on- and off-site agricultural uses.~~ Agricultural education programs, promotional events and activities.
13. Home occupation enterprises conducted entirely within existing conventional single-family residential structures as determined by the Planning Director and operated by permanent residents. Home enterprises on contracted lands shall not create any significant traffic impacts that affect contracted parcels.
14. Any other use proposed by the owner, found to be compatible with, and not displace, the existing agricultural production uses. Such proposed use shall be limited to an area either 5% of the parcel size, or 5 acres, whichever is lesser. The proposed use shall be submitted to the Administrator in writing for review and determination of compatibility by the Administrator prior to the establishment of the use on the contracted land who shall make a decision on the proposed use within 30 days of submission. Appeals of this determination shall be determined by the Board of Supervisors in accordance with the procedures described in Title 1, Chapter 4 of the Siskiyou County Code.

15. Residential Uses: *See language below.*

Residential structures on contracted land should be occupied by persons directly engaged in the commercial agricultural operation. However, if due to changes in the Agricultural use, farm labor is no longer necessary, these residential structures may be rented or leased on a long-term basis (30-days or more).

Vacation rentals are considered a compatible use when utilized within existing residential structures, as allowed by State Law and permitted under Siskiyou County Code, Article 61.

(Exceptions: Accessory Dwelling Units are not allowed to be rented out on a short-term basis pursuant to Government Code 65852. Additionally, temporary structures are not allowed to be rented out on a short-term basis pursuant to the Siskiyou County Code).

No new residential dwelling permits will be issued to a contracted parcel for the use as a rental (*long term or vacation rental*). Additionally, Landowners who lease their land for commercial agricultural uses may reside on a permanent or temporary basis on contracted land to monitor the lease arrangement and provisions pursuant to this restriction.

No new construction permits or use permits may be issued to a contracted parcel unless the parcel is in full compliance with state law, these Rules, other County policies or the terms in the Williamson Act contract. The owner must first demonstrate that there is an existing commercial agricultural use on the property. Any proposed residential development which creates more than one residence per contract is subject to review by the Administrator to ensure compliance with these Rules and the density provisions of the applicable zoning and general plan land use designation

16. Conservation Program: *See language below.*

Conservation programs can vary from permanent deed restrictions to temporary participation for a stated term or period of time. A conservation easement is an encumbrance that typically includes a transfer of usage rights (easement) between a landowner and a government agency or a qualified land protection organization (often called a "land trust"). Conservation programs in the County can include but are not limited to the United States Department Agriculture's Conservation Reserve Program, and programs of the Siskiyou Land Trust, the Siskiyou Land Conservancy, the Nature Conservancy, and the like. The primary purpose of a conservation easement is to protect land from certain forms of development or use. The landowner who gives up these "development or use rights" continues to privately own and manage the land and may receive tax advantages or other income.

Depending on the terms of the conservation program, the program may or may not be consistent with the property owner's contractual obligations under their Williamson Act Contract. The provisions herein are the applicable rules for conservation programs, including conservation easements under the County's Williamson Act Program. Any income received from program payments will be treated as farm income just as any other farm income and capitalized to determine property tax values.

- A landowner may enter into a conservation program on contracted land and still qualify under these rules provided that the conservation program does not require the landowner to change or stop the contracted agricultural production use occurring on the property.
- A landowner may enter into a conservation program that restricts the agricultural production use on a minor portion of contracted land provided that the conservation program does not change or alter the contracted agricultural production use of the property and that the conservation program supports the contracted agricultural production use of the property by reducing soil erosion, enhancing water supply, improving groundwater recharge, creating windbreaks and the like.
- A conservation program that requires the contracted agricultural use to be temporarily changed or temporarily stopped shall not qualify as an allowed use under these rules unless approved by the Agricultural Preserve Administrator ~~Planning Director under the Use Determination rules herein.~~
- A conservation program that requires the contracted agricultural use to be permanently changed shall not qualify as an allowed use under these rules unless approved by the Administrator under the Change in Use rules herein.
- A conservation program that requires agricultural production use to stop shall not qualify as an allowed use under these rules.

Should a property owner have entered into a conservation program prior to review and approval of the Agricultural Preserve Administrator, they shall provide a copy of the easement to the Planning Division, upon request. A review of the established easement and a compatibility determination will be made. Should it be found that the easement conflicts with the Williamson Act contract, a Notice of Non-Renewal will be issued for the contracted land restricted by the easement.

C. Change in Use

While under contract, the primary agricultural use of the property shall be consistent with the agricultural use originally approved for entry into the Williamson Act program. In the event that the primary agricultural use has significantly changed or is proposed to be significantly changed, in the opinion of the Administrator, the proposed change shall be processed as a minor Williamson Act contract amendment. The amendment application shall follow the application submittal process for new contracts detailed herein however the review and approval will be by the Agricultural Preserve Administrator. ~~Williamson Act contract rescission and simultaneous reentry pursuant to State Law.~~

Implementing a crop rotation program or leaving the ground temporarily fallow for a season shall not be considered a change in use. A significant change in use would occur if the general nature of the primary agricultural commodity were to be changed. For example, if a Williamson Act contract was approved for rangeland and pasture for livestock production and forage to raise cattle and this use was to be changed to raising field crops or vice versa, this change would be considered a significant change in use. ~~The contract rescission/reentry application shall follow the approval process for new contracts detailed herein.~~

In the event that the change in primary agricultural use is not approved and the landowner does not or cannot resume the originally approved primary agricultural use, the Administrator shall proceed with the County initiated non-renewal process specified under these rules.

D. Use Determinations

In the event that ambiguity exists concerning a proposed use and its compatibility with a Williamson Act contract or these Rules or a contract holder wishes to enter into a conservation program that requires the contracted agricultural use to be temporarily changed or temporarily stopped, a request for a formal written determination shall be made to the Administrator on whether a proposed use, development, or conservation program is compatible with the contract for the property, the Williamson Act, the applicable Zoning requirements, or these Rules. ~~The Administrator may consult with the County Counsel's Office, and/or the Agricultural Commissioner's Office prior to making the requested determination.~~

Once a determination has been made, it shall be in writing. Should the Administrator determine that the use is not consistent with the contract for the property, the Williamson Act, the applicable Zoning requirements, or these Rules, this decision may be appealed to the Board of Supervisors pursuant to the County Code requirements. (Title 1. Chapter 4, commencing with Section 1-4.01)

If the Administrator determines that the use is consistent with the contract for the property, the Williamson Act, the applicable Zoning requirements, and these Rules, the

Administrator shall forward a copy of the determination to the Board of Supervisors for its information.

V. Monitoring and Enforcement

Williamson Act contracts are binding agreements between landowners and the County that assume that the terms of the contract continue to be met in exchange for the reduced property tax assessments. As such, landowners must remain in compliance during the entire life of the contract, even after nonrenewal has been initiated. If, at any time, the Administrator finds that the terms of a contract, including the requirements set forth in these Rules, are no longer being met, the County shall give the landowner up to sixty (60) days to remedy the contract violation. If the violation persists at the end of this period, the issue shall be brought before the Board of Supervisors to consider the filing of a Notice of Non-Renewal.

A. Annual Reporting Requirements (Assessor's Office)

The Assessor's Office will annually mail to property owners a Williamson Act Income and Production Questionnaire to assist in the accurate appraisal of contracted properties. Property owners are required to return the questionnaires (R & T Code Section 441). The information provided on this form is confidential information and not shared with any other County departments, including the Planning Department (R & T Code Section 451). This process is entirely separate from the monitoring and enforcement activities of the Planning Division and Agricultural Department.

B. Compliance Monitoring (Planning Division and Agriculture Department)

1. Compliance Monitoring Surveys

The Planning Division shall actively monitor this program by periodically sending out a compliance monitoring survey (separate from the Assessor's questionnaire). The property owner's response to the monitoring survey shall provide a full description of the agricultural production uses on the parcel, how the agricultural commodities were used for commercial purposes, and contain a signed verification by the landowner, under penalty of perjury, that the land is being used for the purpose of producing an agricultural commodity for commercial purposes. ~~If the survey response is not submitted to the County within the prescribed timeline, or the County deems the response incomplete, the County will send a notice to the landowner that will indicate the required response has not been received or is not complete. The landowner will be given a 30-day notice to submit the completed survey response to the County. If a completed response is still not received at that time, a 60-day notice to comply will be sent to respond to the survey and the County may request to inspect the property to verify a commercial agricultural operation. Should the landowner not respond to the 60-day notice, the County shall initiate the non-renewal process.~~

4) 2. Verification of Commercial Agricultural Use

Agricultural income is required three of every five years. Upon the request of the Planning Division, the property owner shall provide verification of a commercial agricultural use by providing one or more of the following:

- Schedule F (Form 1040) Profit or Loss from Farming
- ~~For land where the use is timber production, a timber harvest plan, timber management plan or Registered Professional Forester (RPF) assessment which determines the property to be legitimately used for timberland.~~
- For land where the indicated compatible use is undertaken by someone other than the landowner, a statement from the active user outlining the use (including, but not limited to - acreage, number of head and species, year-round or seasonal use and anticipated revenue due to the use of the land)
- A statement from the Agricultural Commissioner that a site visit has occurred and verifies that the property is devoted to commercial agricultural uses.
- Or other reasonable evidence such as receipts from sales of agricultural commodities.

This information may be requested as often as every three years in order to substantiate revenue from commercial agriculture. All personal and financial information shall be confidential to the fullest extent provided by law including, but not limited to, the protections provided by the California Constitution and the Information Practices Act of 1977.

If the responses are not submitted to the County within the prescribed timeline, or the County deems the response incomplete, the County will send a notice to the landowner that will indicate the required response has not been received or is not complete. The landowner will be given 30 days' notice to submit the requested information to the County. If a response is still not received at that time, a 30-day notice to comply will be sent and the County may request to inspect the property to verify a commercial agricultural operation. Should the landowner not respond to the notice, the County shall initiate the non-renewal process.

Further, the Agricultural Department may perform site visits, as deemed necessary, to determine whether landowners are complying with the program by using their property for commercial agricultural operations.

When it appears to the County that a landowner is not complying with state law, these Rules, other County policies or the terms in the Williamson Act contract, the County will mail written notice to formally notify the landowner about the potential violations. The County will provide up to sixty (60) days for the landowner to rectify any violations before beginning the Enforcement Proceedings described in these Rules.

C. Enforcement

The County shall actively enforce the terms of the program and ensuing contracts and shall take any action legally available to enforce state law, these Rules, other County policies or the terms in the Williamson Act contract. Any conveyance, contract or authorization (whether oral or written) by the landowners or his or her successor in interest that would permit use of the property contrary to state law, these rules, other County policies or the terms of the Williamson Act contract shall be enforced by the County by the following non-exclusive remedies:

1. The County may non-renew the contract in accordance with Government Code Section 51245.
2. The County may seek a lawsuit to declare a breach of contract in accordance with Government Code Section 51250 and file an action in Superior Court of the County for the purpose of compelling compliance or restraining breach thereof in accordance with Government Code Section 51251.

VI. Modification of Williamson Act Contracted Lands

Any application for a land division or boundary line adjustment of a parcel or parcels subject to a Williamson Act contract, that proposes to change the boundaries of the land subject to the contract, shall be accompanied by an application to rescind / reenter the Williamson Act contract to reflect the proposed parcel boundaries. For the purposes of determining application fees, this shall be considered an Agricultural Preserve Amendment pursuant to the Planning Department's fee schedule. Whenever land in the Agricultural Preserve is to be divided or modified, no parcel may be created which would not qualify for an agricultural preserve unless qualifying under Government Code Section 51230.1.

A. Division of Land

All proposals to subdivide land under a Williamson Act contract shall comply with the California Subdivision Map Act, Siskiyou County Subdivision Ordinance, and the minimum parcel size requirements for commercial agricultural production described in these Rules. Applications for land divisions shall be conditioned to require that new contracts be recorded for each parcel created by the division simultaneously with the recording of the parcel map, final map or parcel map wavier. To adjust the existing Williamson Act contract to coincide with, or be contained within, the new legal lot boundaries, the County and landowner must mutually agree to rescind the Williamson Act contract and simultaneously reenter into new contracts for each new parcel.

B. Boundary Line Adjustments

A boundary line adjustment request often involves the exchange of contracted land for previously non-contracted land, or an exchange of land between contracts. To adjust the perimeter of the existing Williamson Act contract to coincide with, ~~or be contained within,~~ the new legal parcel boundaries, the County must first confirm that the new parcel configurations will not restrict the existing and future Agricultural Uses and that the resultant parcels will meet minimum requirements for soils, size and use (See Section III). Additionally, the County and landowners must mutually agree to rescind the Williamson Act contract and simultaneously reenter into a new contract or contracts.

To approve a rescission/reentry application and prior to recording a boundary line adjustment, the Board of Supervisors must make all of the following findings pursuant to Government Code section 51257:

1. The new contract(s) would initially restrict land within adjusted boundaries of legal lots for at least ten (10) years for Williamson Act contracts.
2. There is no net decrease in the amount of the aggregate acreage (total contract acreage combined between the parcels involved in the boundary line adjustment) subject to the existing and proposed contract(s).
3. At least ninety percent (90%) of the originally contracted land is included within a new contract(s).
4. The resulting legal lot area subject to contract is large enough to sustain qualifying agricultural uses.
5. The boundary line adjustment would not compromise the long-term agricultural production of land within the proposed legal lots or other agricultural lands subject to contract(s).
6. The boundary line adjustment is not likely to result in the removal of adjacent land from agricultural uses.
7. The boundary line adjustment does not result in a greater number of developable legal lots than existed prior to the adjustment, or an adjusted lot that is inconsistent with the County General Plan.

The rescission/reentry application may be processed before the Board of Supervisors periodically throughout the year provided that the Planning Director has found that the BLA complies with the above findings.

C. Sale of Property

~~An agricultural preserve and associated *A Williamson Act* contract may contain multiple legal parcels under one ownership. Over time it is possible that individual parcels within an agricultural preserve subject to a Williamson Act contract are sold to a different ownership interest or transferred to a non- immediate family member. A different ownership interest is defined as an entity that is comprised of different principal owners with different operating interests and does not include different business entities which have the same principal owners and operating interests. An immediate family member is defined by Government Code Section 51230.1(c) as the spouse of the landowner, the natural or adopted children of the landowner, the parents of the landowner, or the siblings of the landowner.~~

The remaining property and the sold property are still subject to all of the requirements of state law, these Rules, and the terms of the contract. In order to ensure that the remaining property and the sold property still meet the applicable requirements, the following provisions are required:

1. Real Estate Transfer Disclosure Statement.

Pursuant to Civil Code § 1102.6a, prior to any transfer of contracted land, the transferor shall provide the following disclosure:

"The real property that is the subject of this transaction is subject to a contract pursuant to the California Land Conservation Act of 1965 ("Williamson Act"), Government Code § 51200 et seq., which requires that the land be devoted to agricultural use and imposes restrictions on the use and development of the land and the minimum parcel size. Furthermore, all owners of contracted parcels agree to submit a Williamson Act contract application to the County for review and consideration to cover their change in ownership interests within an agricultural preserve upon the sale or purchase of Williamson Act contracted lands pursuant to the County's **Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts.**"

This disclosure shall be provided on a form substantially similar to that provided in Civil Code § 1102.6a. Completing the **Local Option Real Estate Transfer Disclosure Statement** available from the California Department of Real Estate shall be considered satisfying this requirement. The transferor shall ensure that the transferee signs the disclosure prior to completing the transfer and shall forward a copy of said disclosure to the County of Siskiyou Planning Department, c/o Williamson Act Monitoring Program.

2. New Contract Requirement

Upon the sale or purchase of Williamson Act contracted land that constitutes only a portion of ~~an Agricultural Preserve~~ a contract to a different ownership entity or non- immediate family member as defined herein, the ~~transferor and transferee~~ shall submit the necessary County applications to apply for a separate Williamson Act contracts for each separate ownership entity for the property under their ownership and the County shall review all land under the existing contract to ensure it will continue to meet current standards.

- a. Should the transfer be finalized prior to June 1st in any given year, the contract application shall be submitted prior to July 1st of that given year. Should the transfer be finalized from June 1st to the last day of that any given year, the application shall be submitted prior to July 1st of the immediately subsequent year.
- b. In the event that the required application is not filed within the timeline detailed herein, the County, at its sole discretion, may consider this inaction as grounds for non-renewal.
- c. The transferor and transferee may file a single application to establish their new individual contracts.
- d. In the event that the new contracts are not approved by the County, the County will issue a notice of non-renewal for the ~~existing contract~~ subject property at the earliest possible time in accordance with the Governmental Code and these Rules.

It is the new property owner's responsibility to notify the County of the change of ownership. The County is not responsible for searching for properties under Williamson Act that may have changed ownership.

VII. Termination of Williamson Act Contracts

The purpose of this section is to establish standards for the termination of Williamson Act contracts and the withdrawal of land from ~~Agricultural Preserves~~ the Siskiyou County Agricultural Preserve without impairing the integrity of the program. The procedures developed under this Rule are in accordance with the Williamson Act. Methods for terminating Williamson Act contracts include nonrenewal, cancellation, annexation, and public acquisition.

A. Non-Renewal

If either the landowner or the County desires in any year not to renew a contract, that party shall serve written notice of contract nonrenewal upon the other party in advance of the annual renewal date of the contract (Government Code Section 51245).

By the County –

If County staff concludes in any year that it would be appropriate to non-renew a contract or a portion of a contract, the Administrator shall forward the proposed non-renewal for review and approval by the Board of Supervisors prior to issuance of the notice of non-renewal. If the Board of Supervisors approves the proposal for non-renewal, the County shall serve written notice upon the landowner at least 60 days prior to the renewal date. If a Notice of Non-Renewal is issued by the County for only a portion of a contract, the remaining property will continue to be encumbered by the existing contract.

By the Landowner –

If the landowner desires in any year not to renew a contract, the landowner shall contact the Planning Division to obtain the appropriate form and instructions. It is recommended that they submit the completed form to the Planning Division to verify the contract number and legal description prior to recording. The property owner must serve written notice upon the County at least 90 days prior to the renewal date. Notice upon the County shall be by delivery of the completed form to the County Clerk with applicable recording fees.

Should the landowner desire to not renew only a portion of a contract, they shall file an application with the Planning Division for review, processing, and presentation to the Board of Supervisors for approval (Per Government Code Section 51245). Applicable fees will apply.

If a Notice of Non-renewal is issued by the property owner for only a portion of a contract, the remaining property will continue to be encumbered by the existing contract. If the remaining property then does not meet current requirements, a notice of non-renewal will be issued for all property under the contract.

The clerk of the board shall record the notice no later than 20 days after receipt of the notice of non-renewal.

Once a Notice of Nonrenewal is recorded, the contract shall remain in effect for the balance of the period remaining since its previous renewal (9 years for a Williamson Act Contract).

At the end of the 9-year non-renewal period, the county may notify the property owner of record that the contract has ended.

Withdrawal of Non-Renewal

a. Notice of Non-Renewal Issued by Landowner

In order for a landowner to withdraw a notice of non-renewal that they have served upon the County, they must complete and file with the Clerk of the Board of Supervisors the appropriate application form along with a copy of the recorded Notice of Non-Renewal prior to the renewal date.

b. Notice of Non-Renewal Issued by the County

In order for a landowner to request a withdrawal of a notice of non-renewal which the County served upon the landowner, they must first submit an application through the Planning Department prior to the renewal date. The application would then be presented to the Board of Supervisors.

B. Cancellation

Only a property owner (not the County) may request cancellation of a Williamson Act contract to terminate the contract on all or a portion of the property within that contract. However, cancellation may be approved only under extraordinary circumstances as provided in the California Land Conservation Act of 1965. The Board of Supervisors, following a public hearing, must make all of the findings under one of the following two sets of determination to approve a cancellation request:

1. The cancellation is consistent with the purposes of the California Land Conservation Act of 1965 as evidenced by the following:
 - a. A Notice of Non-Renewal has been served;
 - b. Cancellation is not likely to result in the removal of adjacent lands from agricultural use;
 - c. Alternative uses are consistent with the Siskiyou County General Plan;
 - d. Cancellation will not result in discontinuous patterns of urban development;
 - e. There is no proximate non-contracted land which is both available and suitable for the proposed alternative use, or, development of the contracted land would provide more contiguous patterns of urban development than development of proximate non-contracted land, which is sufficiently close to the contracted land that it can serve as a practical alternative for the use which is proposed for the contracted land.

2. The cancellation is in the public interest as evidenced by the following:
 - a. Other public concerns substantially outweigh the objectives of the California Land Conservation Act of 1965;
 - b. There is no proximate non-contracted land which is both available and suitable for the proposed alternative use, or, development of the contracted land would provide more contiguous patterns of urban development than development of proximate non-contracted land, which is sufficiently close to the contracted land that it can serve as a practical alternative for the use which is proposed for the contracted land.

In the case of either alternative, the uneconomic character of an existing agricultural use shall not by itself be sufficient reason for cancellation of the contract. The uneconomic character of the existing use may be considered only if there is no other reasonable or comparable agricultural use for the land.

Cancellation of a Contract also requires the property owner to pay a “cancellation fee” set by Government Code. This required cancellation fee is based on the current fair market value of the property, determined as if the property were free of the Contract restriction.

C. Annexation

If a city annexes land subject to a Williamson Act contract, the city succeeds to all rights, duties and powers of the county under the contract. The city protest provision of the California Land Conservation Act of 1965 has been eliminated effective January 1, 1991. Unless a city filed a valid protest before January 1, 1991, the city cannot terminate a contract upon annexation of the property to the city. A city protest made prior to January 1, 1991, is valid only if there is a record of the filing of the protest and the protest identifies the specific affected contract and subject parcel.

D. Public Acquisition

Land conservation contracts become void for land that is acquired by a federal, state or local government agency for necessary public uses and facilities. The California Land Conservation Act of 1965 contains policies and restrictions to avoid public acquisition of lands in agricultural preserves, with special emphasis on restricting of land subject to land conservation contracts or containing prime agricultural land. State and local government agencies are required to refer proposals to acquire land in agricultural preserves to the State Department of Conservation for review and response prior to acquisition.

VIII. Disestablishment of Property Within the Agricultural Preserves.

Upon termination of a contract, the County may ~~disestablish or~~ alter the boundary of the agricultural preserve of which the contracted property is in, thus removing the property from the Agricultural Preserve (Pursuant to Government Code § 51236).

The Siskiyou County Board of Supervisors will hold a Public Hearing on Tuesday, September 3, 2024, at 9:00 a.m. or as soon thereafter as may be heard, in the Board of Supervisors' Chambers, 311 Fourth Street, Yreka, California on the following item:

Proposed Changes to Siskiyou County's Guidelines for Establishing and Administering Agricultural Preserves and Williamson Act Contracts (SP-24-03)

During the public hearing the Board of Supervisors will review, consider, and take possible action on amending the County's "Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts", which was last updated December 13, 2022. Staff proposes to disestablish existing Agricultural Preserves and put all property encumbered by Williamson Act Contract into one single Agricultural Preserve, remove the Growing and Harvesting of Timber as an allowed Primary Use, provide a minor amendment option for change in use applications, add Short-Term Vacation Rentals as an allowed compatible use, better clarify the responsibilities of property owners when entering into other Conservation Easements and Programs, clarify the withdrawal process from a Notice of Non-Renewal, and to consider changes to application requirements. The proposed amendments would not alter existing contracts, they are proposed in an attempt to simplify the County's Williamson Act program and provide less cumbersome application requirements.

It is anticipated that the proposed amendments to the "Rules for the Establishment and Administration of Agricultural Preserves and Williamson Act Contracts" will be determined to be categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), which states that "CEQA applies only to projects which have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA." The Board of Supervisors will consider the appropriateness of said environmental recommendation based on the record of evidence before them. If substantial evidence has been presented demonstrating a more appropriate environmental determination than the one that has been recommended, the Board of Supervisors may require and/or approve an alternative environmental determination pursuant to the requirements of CEQA.

All project documents are on file at the Planning Division of the Siskiyou County Community Development Department and are available for public review and a staff report, and all attachments will be available for public review three working days prior to the Board of Supervisors meeting either at the Planning Division office or online on the Siskiyou County website.

All interested persons are invited to be present and be heard thereon or present comments in writing to the Board of Supervisors, 311 Fourth Street, Room 201, Yreka, CA 96097 or to the following email: wendy@sisqvotes.org. All items presented to the Board of Supervisors during a public hearing, including but not limited to, letters, e-mail, petitions, photos, or maps, become a permanent part of the record and must be submitted to the Clerk of the Board. It is advised that the presenter bring 7 copies of anything presented to the Board and that the presenter create copies in advance for their own records. As a courtesy to the public, Siskiyou County offers teleconference/Zoom access to the hearing, however, if no member of the Board of Supervisors is attending the hearing via teleconference and a Zoom disruption, outage, or technical error occurs, the Board reserves the right to discontinue Zoom access and to continue conducting the hearing.

All public records related to an open session item on the agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 311 Fourth Street, Room 201, Yreka CA 96097 at the same time that the public records are distributed or made available to **a majority of** the members of the legislative body. All supporting documentation is available for public review in the office of the Clerk of the Board of Supervisors, located in the Siskiyou County Clerk's Office, 311 Fourth Street, Room 201, Yreka, CA 96097, during regular business hours, 9:00a.m. – 12:00p.m. and 1:00p.m. - 4:00p.m., Monday through Friday.

If you challenge the categorical exemption and/or Amendment in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Board of Supervisors at, or prior to, the public hearing.

Laura Bynum, County Clerk

By: s/ Wendy Winningham, Deputy