



NorCal Continuum of Care™

Siskiyou County Advisory Board Meeting
November 6, 2024
1:30pm – 3:00pm
Red Oak Room, Behavioral Health, 2060 Campus Drive, Yreka

Teleconference locations:

Karuk Tribe
635 Jacobs Way
Happy Camp, CA 96039

1. **Call to Order/Quorum Established/Introductions**
2. **Approval of Meeting Minutes from October (Attachment A)**
Board members will review and approve minutes from October 2, 2024.
3. **Public Comments (limited to 3 mins. per comment)**
Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.
4. **Committee Updates**
 - a. **Executive Board update – Maddelyn Bryan**
 - b. **HMIS/CES Committee – Maddelyn Bryan**
 - c. **PIT Committee update – Duane Kegg**
5. **New Business**
 - a. **Presentation; Nation’s Finest – Chris Nelson**
 - b. **Discussion item; NorCal CoC Structure (Attachment B)**
 - c. **Discussion item; Letter to Community Homeless Service Providers HDAP Funding – Trish Barbieri (Attachment C)**
 - d. **Discussion item and possible action; Siskiyou County Advisory Board Membership Policy (Attachment D)**
6. **Old Business**
 - a. **Discussion item; Planning for Warming Shelter Locations – Lorenzo Love/Duane Kegg**

Advisory Board Members:

Duane Kegg, Chair
City of Yreka

Michael Aiuto
Homeless Advocate

Trish Barbieri
Social Services Division

Christina Brown
Fairchild Medical Center

Michael A McNair
United Way

Brittany Collier
Siskiyou Co. Office of Ed

Sarah Collard, Ph.D.
Health and Human Services Agency

Mark Gilman
Yreka Police Department

Steven Bryan
Community Resource Collaborative

Nancy Ogren
Siskiyou Co. Board of Supervisors

Denise Patterson
Yreka Food Bank

Sara Spence
Karuk Tribal Housing Authority

Barbra Risling
Youth Empowerment Siskiyou

Dustin Rief
City of Dunsmuir

Carla Charraga
Siskiyou Domestic Violence & Crisis Center



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- 7. Member Updates**
- 8. Discussion Items for Next Meeting**
- 9. Adjournment**

Next Meeting

December 4, 2024
1:30pm-3:00pm

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. You may contact 530-841-2748 for disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meeting.



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Siskiyou County Advisory Board Meeting
October 2, 2024
1:30pm – 3:00pm
Red Oak Room, Behavioral Health, 2060 Campus Drive, Yreka

1. Call to Order/Quorum Established/Introductions

Nancy Ogren, Member and Co-Chair, called the meeting to order at 1:35 PM. A quorum was established.

Present: Members Michael Aiuto, Christina Brown, Mark Gilman, Steven Bryan, Nancy Ogren and Denise Patterson; Alternate Members Susan Cervelli, Maddelyn Bryan and Ryan Romero.

Staff/participants/public attendees: Therese Singletary, Bob Mason, Joel Newlyn, James Elliott, Luther Findley, Dawnmarie Autry, Lorenzo Love, Cal Conklin, Emily Tuholski, Rico Gutierrez, Eric Jauregui, Joanne Johnson, Alexandra Agron, Louise Gliatto, Amy Forrest and Michael McNair.

Zoom: Member Sara Spence.

Participants: Lisa O'Connell and Alan Barreca.

2. Approval of Meeting Minutes from September (Attachment A)

Steven Bryan motioned to approve the meeting minutes from September 4, 2024. Susan Cervelli seconded. A roll call vote was taken. The motion passed by unanimous vote.

3. Public Comments (limited to 3 mins. per comment)

Dawnmarie Autry noted that Duane Kegg's Yreka City Council term ends in December 2024, and he is not seeking reelection. Ms. Autry stressed that the City Council needs a new homeless advocate to replace him.

Dawnmarie Autry shared that she is interested in becoming a member of the Advisory Board. Maddelyn Bryan

Advisory Board Members:

Duane Kegg, Chair
City of Yreka

Michael Aiuto
Homeless Advocate

Trish Barbieri
Social Services Division

Christina Brown
Fairchild Medical Center

Rachael Clem
United Way

Brittany Collier
Siskiyou Co. Office of Ed

Sarah Collard, Ph.D.
Health and Human Services Agency

Mark Gilman
Yreka Police Department

Steven Bryan
Community Resource Collaborative

Nancy Ogren
Siskiyou Co. Board of Supervisors

Denise Patterson
Yreka Food Bank

Sara Spence
Karuk Tribal Housing Authority

Barbra Risling
Youth Empowerment Siskiyou

Dustin Rief
City of Dunsmuir

Carla Charraga
Siskiyou Domestic Violence & Crisis Center



responded that she would email her an application for membership.

Luther Findley mentioned that the Seventh Day Adventist Church serves dinner to the unsheltered population on Tuesdays. Recently, Mr. Findley has noticed an increased concern from individuals experiencing homelessness about the City of Yreka's enforcement of the encampment policy. The November first enforcement date, set by the Yreka City Council, is looming over the unsheltered community. Lorenzo Love agreed with Mr. Findley's observation and asked the Advisory Board to make a plan to aid the unsheltered community.

4. Committee Updates

a. Executive Board update – Maddelyn Bryan

Maddelyn Bryan shared that Shasta County was oversubscribed for their CoC allocation of HHAP-4 funds. A local rating and ranking committee provided award recommendations to the Executive Board. The Executive Board awarded funds as recommended.

Ms. Bryan noted that Siskiyou County will need representation in the new Governance Charter. She asked the Board if they supported her appointment for this position. Nancy Ogren voiced her support. Members agreed.

Additionally, Ms. Bryan shared that HHAP grants switched from quarterly to monthly fiscal reporting.

b. HMIS/CES Committee – Maddelyn Bryan

Maddelyn Bryan noted that there were some membership changes within the HMIS/CES Committee, however, Siskiyou County's representation remains the same.

c. PIT Committee update – Duane Kegg

Duane Kegg was absent so Maddelyn Byran provided the PIT Committee update. The new PIT Administrator, Plumas Crisis Intervention & Resource Center, recommended updates for HMIS forms and submitted a schedule for the 2025 PIT Count. The PIT Committee approved the schedule. Ms. Bryan reminded the Board that now is the time that the County should be setting up the Siskiyou County PIT Workgroup to prepare for the January 2025 PIT Count.

5. New Business

a. Presentation; Nation's Finest – Chris Nelson

Chris Nelson was unable to attend so he will present at the November Advisory Board meeting.



b. Presentation; 211 – Michael A McNair and Amy Forrest

Michael A McNair presented on the progress of the 211 informational phone line. Mr. McNair showed statistics for Siskiyou County callers including caller age, race, location and type of question. He also showed a list of questions that 211 operators were not able to answer, recorded as an “unmet need”. This information will be used to guide program improvements. Discussion ensued regarding release of information and how the Yreka Police can utilize 211.

c. Membership application from Michael A McNair to replace Rachael Clem (Attachment B)

Steven Bryan motioned to approve. Susan Cervelli seconded. A roll call vote was taken. The motion passed by unanimous vote.

6. Old Business

a. Discussion; Progress on communication with the unhoused community about encampment resolutions – Mike Aiuto/Duane Kegg

Mike Aiuto stated that there has not been any progress on this since the last Advisory Board meeting. Mr. Aiuto recommended a paper handout instead of a meeting to communicate information about encampment policies and options for unsheltered community members. Discussion ensued regarding Yreka Police enforcement of encampment policies and relocation options for the unhoused community. Mark Gilman noted that James Elliott, the Homeless Liaison Officer, will not be removing encampments. Officer Elliott’s role is to provide support to individuals experiencing homelessness.

7. Member Updates

a. Basecamp update – County staff/NVCSS staff

NVCSS staff were not in attendance so Maddelyn Bryan shared that Basecamp is still under construction.

b. Crossroads update – Sarah Collard

Maddelyn Bryan, Alternate Member for Sarah Collard, shared that some of the units are filled and Crossroads is processing applications for the remaining units.

c. Pallet shelter update – Maddelyn Bryan

Maddelyn Bryan shared that this project is in progress and the City of Yreka has been helping to move this project along. The County plans to request an



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extension for the November 30th deadline, as it does not anticipate completing the project within that timeframe.

8. Discussion Items for Next Meeting

Discussion item; Planning for warming shelters - Lorenzo Love

9. Adjournment

Maddelyn Bryan motioned to adjourn the meeting at 3:12 PM. Susan Cervelli seconded. A roll call vote was taken. The motion passed by unanimous vote.

Next Meeting

November 6, 2024

1:30pm-3:00pm

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Attachment B

NorCal CoC Structure Discussion

The CoC Program is designed to promote community-wide planning and strategic use of resources to address homelessness. The CoC program goals are to:

- Improve coordination and integration with mainstream resources and other programs targeted to people experiencing homelessness;
- Improve data collection and performance measurement;
- Allow each community to tailor its programs to the strengths and challenges in assisting homeless individuals and families within that community.

With the current and future funding opportunities for CoC's, it is time to take a look at the structure of the NorCal CoC. With new funding requirements, reporting structures, and compliance, it is increasingly difficult to support a large, diverse seven-county CoC to truly meet the needs of each individual community.

A few of the challenges are:

- Administration
 - Communication
 - Funding
 - Challenging PIT/HIT coordination
 - Advisory Boards/Counties not providing requested information in a timely fashion
- Funding
 - Monitoring of Grant expectations
 - Reporting expectations
 - Long applications
 - 7 County BOS approvals
 - New requirements for disbursement
 - SPM requirements for distribution
- Collaboration
 - The spirit of the CoC is to collaborate on a regional basis. However, each Advisory Board truly only plans and collaborates on a local Advisory Board level.
 - Not all Advisory Boards are meeting regularly

Please review the following questions and discuss with each Advisory Board to gain an understanding of how each Advisory Board is feeling about the current structure. Please provide feedback to NorCal Executive Board no later than 11/30/2024 to norcalcoc@cityofredding.org.

1. The NorCal CoC is a large seven-county geographic region. Do you feel the unique needs of your community are being met with the current structure? Please be specific on what your unique needs are for your region.
 - a. If so, how?
 - b. If not, how could it improve?

2. The NorCal CoC currently allocates CoC funding based on the PIT/HIC counts. How do you feel about this allocation structure and how it impact's your Community?
 - a. Is the funding distributed fairly between County and non-profits in your community?

3. Do you feel that a smaller region or single county CoC would improve available funding for your community?
 - a. There are additional grant opportunities that sometimes do not get applied for as they don't make sense for a large seven-county CoC. One being the Encampment Grant.

4. What challenges and benefits do you see to restructuring the NorCal CoC?
 - a. Administrative
 - b. Funding
 - c. Additional grant opportunities
 - d. HMIS System Administration
 - e. Other

5. If the NorCal CoC did not exist, how would you set up the CoC or CoC's for this geographic area and why?



SISKIYOU COUNTY

Health and Human Services Agency

SARAH COLLARD, PH.D.

Director of Health and Human Services Agency

TRISH BARBIERI

Director of Social Services Division

SUSAN CERVELLI

Deputy Director of Social Services Division

Letter to Community Homeless Service Providers
Housing and Disability Advocacy Program Funding

SOCIAL SERVICES DIVISION

Eligibility and Temporary Assistance Services
818 South Main Street
Yreka, CA 96097
(530) 841-2700 / Fax (530) 841-4399

Adult and Children's Services
2060 Campus Drive
Yreka, CA 96097
(530) 841-4200 / Fax (530) 842-6277

October 31, 2024

Dear Siskiyou County housing, homelessness, health, benefit advocacy and social service network providers:

Siskiyou County Health & Human Services Agency (HHSA), Social Services Division (SSD) has accepted an allocation from the California Department of Social Services in the amount of \$251,204. This funding is for the purpose of operating a Housing and Disability Advocacy Program (HDAP). The HDAP is expected to be operational through June 30, 2025. This letter is to provide local housing, homelessness, health, and social service networks with information regarding HDAP.

Program Eligibility:

Eligibility for HDAP is broadly defined in Welfare Institution Code (WIC) Section 18999 through 18999.6 and section 8255.

Program Benefits:

HDAP offers housing related financial assistance and wrap-around supportive services, including, but not limited to, interim housing, rental assistance, housing navigation, case management, security deposits, utility payments, moving costs, legal services, and credit repair. HDAP also provides outreach services as well as case management for connections to any additional service needs as applicable.

Targeted Population:

HDAP was established to assist people experiencing homelessness who are likely eligible for disability benefits by providing advocacy for disability benefits as well as housing supports.

Program Overview:

HDAP provides outreach, case management, benefits advocacy and housing supports to individuals who are disabled or likely disabled and who are experiencing homelessness. People experiencing chronic homelessness and those who rely most heavily on state and county-funded services are prioritized.

HDAP follows a Housing First model and uses evidence-based housing interventions, including Rapid Re-housing and Permanent Supportive Housing. The type of housing intervention provided is determined by the individual's level of need. Services and assistance are provided as needed, on a voluntary basis; housing is not contingent upon participation in services.

Integration within the Homelessness System of Care:

We will coordinate services and supports, and share information regarding the program with the broader local homelessness response system, including the local Homelessness Siskiyou County Advisory Board and the NorCal 516 Homeless Continuum of Care (CoC). Through participation in the NorCal 516, HHSA SSD will utilize the Homeless Management Information System (HMIS) and resulting Coordinated Entry System (CES) for prioritization of service access. We will provide a presentation to CoC partners for a full understanding of the program.

Services provided must also be in coordination with other services including but not limited to, local housing authority, public assistance services, behavioral health services, public health services, medical institutions and local emergency response systems, domestic violence agencies, legal aid organizations, tribal agencies, family

resource centers, and other relevant networks including Social Security or the Veterans Administration, to maximize available funding and connect participants to additional resources and supportive services.

When appropriate, HHSA SSD will utilize the existing Homeless Multidisciplinary Team (MDT) as authorized under AB210. The MDT is comprised of persons who are trained in the identification and treatment of homeless adults and families, and who are qualified to provide a broad range of services related to homelessness.

Racial Equity:

HHSA SSD is committed to addressing racial disproportionality for people experiencing homelessness and ensuring equitable provision of services for all people of color who are disproportionately impacted by homelessness.

Through the HDAP program, we assist individuals experiencing homelessness who are likely eligible for disability benefits by providing advocacy for disability benefits.

Per Government Code Section 8899.50, we will operate HDAP in a manner that affirmatively furthers fair housing. It is our goal to operate HDAP in a manner that takes “meaningful actions, in addition to combating discrimination, that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics.”

Conditions of Funding

HHSA SSD will develop and implement written policies and procedures that ensure the administration and operation of HDAP is consistent with relevant laws and program guidance issued by the California Department of Social Services.

HHSA SSD will attend meetings and training as required by the California Department of Social Services and respond to requests for program amendments to ensure consistent compliance with applicable law and guidance, as determined by the California Department of Social Services.

HHSA SSD will actively engage with technical assistance providers, including those contracted by California Department of Social Services, to support program growth, expansion, and improvement by attending meetings and trainings and contributing to technical assistance efforts, such as process mapping, program design, and case conferencing exercises.

HHSA SSD will respond to requests California Department of Social Services for program progress reports, updates, expenditure information, including amount spent on prevention services, administrative costs, direct services and financial assistance, or program assessments.

HHSA SSD will maximize spending on direct financial assistance and minimize administrative costs in order to ensure that all HDAP participants are provided housing assistance including housing navigation, housing-related financial assistance, case management and benefits advocacy.

Respectfully,

Patricia Barbieri, Social Services Division Director
Siskiyou County Health and Human Services Agency



**Siskiyou County Advisory Board Meeting
December 1, 2021
1:30pm – 3:00pm
Red Oak Room, Behavioral Health, 2060 Campus Drive, Yreka**

Call to Order/Quorum

1. Established/Introductions

Duane Kegg, Chairperson, called the meeting to order at 1:35pm. A quorum was established.

Present: Brittany Collier (Member), Duane Kegg (Member), Denise Patterson (Member), Sarah Springfield (Member), Cynthia Ward (Member), Maddelyn Bryan, Jon Patterson.

On Zoom: Sarah Collard (Member), Trish Barbieri (Member), Susan Cervelli, Seth Fortna-Hanson, Darlene Navarro, Aaren Gushwa.

2. Approval of Meeting Minutes from November, Attachment A

Denise Patterson motioned to approve the minutes from November 3, 2021. Cindy Ward seconded. The motion passed unanimously.

3. Public Comments (limited to 3 mins. per comment)

Duane Kegg mentioned that he is seeking volunteers for the Point-in-Time Count. Interested parties can contact Duane. He still waiting on the final forms from the CoC. The night for the Point-In-Time Count will be January 25, 2022.

4. Updates

a. Executive Board Update—Sarah Collard

Dr. Collard said the Executive Board meeting focused on the Governance Charter. The Lead Agency received several comments from other counties. Executive Board Members discussed the possibility of appointing additional representation from people of color and those with lived experience. Dr. Collard asked Advisory Board Members to review the Governance Charter.

Dr. Collard added that Health and Human Services Agency (HHS) had received \$10,000 in Homeless Housing, Assistance and Prevention (HHAP) funding for operating subsidies. During the Executive Board meeting, Members approved HHS to move this funding to the eligible use of Permanent Supportive Housing.

b. Youth programs update—Brittany Collier/Sarah Springfield



Brittany Collier shared that the Office Education is conducting a survey with local schools regarding the impact of Covid on youth homelessness. She noted Mt. Shasta, Yreka, and Happy Camp have seen the biggest impact. Homeless youth were mostly identified through truancy. Brittany further shared the schools reported on the challenges of using one-time funding for youth homeless services.

Sarah Springfield communicated that Youth Empowerment Siskiyou is continuing case management services for homeless youth. Additionally, she is educating local cities on the Permanent Local Housing Allocation (PLHA) program. Sarah conveyed that Fort Jones, Montague, and Mt. Shasta City were interested in pooling funds. If successful, she said the purpose of the funding would be for a youth shelter. She expressed hope that the PLHA program would be on the next agenda for Yreka City. Duane revealed that Yreka was expecting to complete the hiring process for new staff who may be able to assist with grant management.

Seth Fortna-Hanson introduced himself as the new Community Outreach Coordinator for Public Health. He expressed a willingness to communicate with diverse partners on behalf of Advisory Board Members. Seth highlighted his involvement with the Dunsmuir Community Care Team and offered to share information with them. Since developing partnerships is a key part of his position, Seth welcomed Advisory Board Members to contact him.

c. Christmas baskets—Denise Patterson

Denise Patterson informed Members that she extended registration for Christmas food baskets through December 7. She added that there would be baskets specifically for the homeless population that will not involve any cooking. Duane inquired about the possibility of doing a food give-away for the PIT. Sarah Springfield offered her equipment for serving warm food outside. Denise said to let her know if anything is needed.

5. Discussion

a. Membership policies, Attachment B—Dr. Collard

Maddelyn Bryan referenced the attached membership policies. In particular, she highlighted the requirement for Members to notify the Chair or Secretary in advance of an absence. She further clarified that two or more unexcused absences could be cause for removal from the Board. Duane Kegg said he is trying to garner engagement from south county. Sarah Springfield suggested that every other meeting be in south county. Dr. Collard commented that the extra hour of driving time would be difficult for her to accommodate unless the meeting continues to be available via zoom. Duane Kegg noted the position of Vice Chair is vacant and asked to have that added to the next agenda.

b. Rogue Retreat tour—Dr. Collard/Supervisor Ogren



Since Supervisor Ogren was not present and Dr. Collard was experiencing technical difficulties, Dr. Collard requested to defer this item to a later time.

c. Brown Act Presentation, Attachment C—Maddelyn

Due to time-constraints, Maddelyn asked to postpone this item.

7. New Business

a. Action Item: Declaring 30 Day State of Emergency Pursuant to AB 361, Beginning December 9, 2021—All

Duane motioned to declare a 30-day state of emergency, beginning December 9. Denise seconded. The motion carried unanimously.

b. Action Item: Approving meeting calendar for 2022—Maddelyn

Dr. Collard motioned to maintain the current schedule of meeting on the first Wednesday of every month. Duane seconded. The motion passed unanimously.

c. Action Item: Maximum number of Voting Members—Maddelyn

Maddelyn shared that the CoC asked the Advisory Board to set limitations on the number of Advisory Board Members. She further observed that there were currently twelve appointed Voting Members and two vacancies (south county and the Karuk Tribe). Duane motioned to set a maximum of fourteen Voting Members. Denise seconded. The motion carried unanimously. Dr. Collard recommended the Board consider adding a faith-based representative. Aaren Gushwa expressed his willingness to represent church groups. Darlene Navarro offered to assist the Board in connecting with the Karuk Tribe. Maddelyn said she recently spoke with staff from the tribal housing authority who expressed interest in joining the Board.

d. Action Item: Approval of letter to absent Voting Members, Attachment D—Maddelyn

Maddelyn referred Members to the attached letter she drafted. The letter invited absent Members to resume attendance of the meetings, but also notified them that the Board would consider the removal of their membership at the next meeting due to quorum requirements. Discussion ensued about the need for engagement. Maddelyn emphasized that there were currently two Members who were chronically absent as they had attended only once or less in the last twelve months and failed to provide any notification of their absence. Dr. Collard motioned to approve the drafted letter and to send it to Chris Betts and Jennifer Reynolds due to their extended absence from meetings. Duane seconded. The motion carried unanimously.

e. Action Item: Appointing the Executive Board/Alternate Member for 2022—Dr. Collard



Dr. Collard pointed out that, as a new year approached, it would be appropriate for the Board to revisit representation on the Executive Board. Although she currently acts as the Executive Board Member with Trish Barbieri as an alternate, Dr. Collard welcomed Members to nominate others for the position. Duane motioned to continue Dr. Collard and Trish's appointments on the Executive Board. Denise seconded. The motion passed unanimously with the exception of Dr. Collard and Trish who abstained.

8. County Updates

Dr. Collard shared that the No Place Like Home project is almost ready to break ground.

Maddelyn communicated that there was currently a freeze on new intakes for the county's ESG emergency shelter program. She added that the county started a new rental assistance program with funding from the HHAP program. However, she noted that the funding was limited.

Susan Cervelli commented that Social Services has over 100 people currently in housing programs. She further shared they were bringing on a new part-time social worker. Susan reflected that ESG intakes demonstrated that the need in the community is even greater than expected.

Cindy Ward requested an update on Yreka's Urban Campground project and the Beacon of Hope Shelter. Duane responded that the city is waiting on the contractor. He said the Beacon of Hope group continues to do electrical work for the shelter while utilizing volunteers. Cindy inquired on the timeline for the Urban Campground. Duane replied that it might open in February 2022. Denise asked how many units they expected to have. Duane said there should be space for thirty spots in the Urban Camp and sixteen beds in the Beacon of Hope Shelter.

9. Discussion Items for Next Meeting

Duane said the PIT Count would need to be on the next agenda.

10. Adjournment

Duane motioned to adjourn the meeting at 3:00pm. Denise seconded. The motion carried unanimously.

Next Meeting
January 5, 2022
1:30pm-3:00pm

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. **You may contact 530-841-4019 for disability-related**